

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, NOVEMBER 1, 2010 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
- II. Consent Agenda
  - A. Minutes of the October 18, 2010, Regular Meeting (#1-14)
  - B. Receipts
  - C. Bills and Payroll
  - D. Communications (#44-49)
- III. Public Forum
  - A. Mr. Mark McCarty, Welcome Back Anywhere (#15-17)
- IV. Committee and Staff Reports
  - A. Mayor's Report
  - B. City Administrator's Report
  - C. Director of Public Work's Report
  - D. Sheriff's Department Report
  - E. City Engineer's Report
    - 1. Change Order Number 1 for Energy Park Utility Extension (#18-19, 22)
    - 2. Pay Request Number 5 for Energy Park Utility Extension (#20-21)
    - 3. Pay Request Number 1 for Energy Park Development Phase III (#23-25)
    - 4. Change Order Number 1 for 2010 Street Improvements (#26-27)
    - 5. Pay Request Number 3 for 2010 Street Improvements (#26, 28-29)
    - 6. Change Order Number 4 for WWTP Upgrades (#30-32)
    - 7. Pay Request Number 7 for WWTP Upgrades (#33-34)
  - F. Liaison Reports
- V. Unfinished Business
- VI. New Business
  - A. Letter of Support for Iron Range Earth Fest (#35-37)
  - B. Three Requests to Waive Fees (#38-40)
  - C. Set a Public Hearing for CDBG Application (#41)
  - D. Set Special Meeting to Canvass Election Results (#42)
  - E. Communications (#44-49)
- VII. Announcements
  - A. General Election, November 2, 2010
  - B. Seasonal Flu Vaccine, November 4 & 5 at Community Center (#43)
- VIII. Adjourn

# Denotes page number in packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
OCTOBER 18, 2010

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Sam Aluni, City Attorney; Rod Flannigan, City Engineer; John Bachman, Sergeant; and Michael Downs, Foreman.

It was moved by Skalko and seconded by Zupancich that the consent agenda be approved as follows:

1. Approve the minutes of the October 4, 2010, regular meeting as submitted.
2. To acknowledge the receipts for the period October 1-15, 2010, totaling \$530,398.60, (a list is attached and made a part of these minutes).
3. To authorize the payments of the bills and payroll for the period October 1-15, 2010, totaling \$554,046.58, (a list is attached and made a part of these minutes).

The motion carried on the following roll call vote: Prebeg, yes; Zupancich, yes; Stanaway, yes; Roskoski, no; and Skalko, yes.

During the public forum, Mountain Iron-Buhl School Superintendent John Klarich addressed the Council regarding the special school levy that is on the November 2, 2010, ballot. He said that the school district would like to expand and continue the levy that has been effect for the past nine years. He also said that he has meetings scheduled at the Mountain Iron Senior Center and the Mountain Iron-Buhl School Home Economic Room to have a question and answer session regarding the levy and the school district.

The Mayor updated the Council on the following:

- Power Outages. The Mayor said that there have been some comments regarding the recent power outages in the City. The Director of Public Works reviewed the power outages with the Council and explained the causes of the outages.
- Fire Department Auxiliary. The Mayor said that the Auxiliary raised \$516 at their fundraiser at the Dairy Queen. The Mayor thanked Tim Van Soest for allowing them to conduct the fundraiser at his business.
- Council Recognition. The Mayor said that he was criticized for only recognizing athletes in Mountain Iron. He said that he had recognized all of the volunteers serving the City of Mountain Iron.
- Recognition. Councilor Stanaway said he wanted to recognize Tim Johnson on his birthday today and thanked him for regularly attending the City Council meetings.
- Domestic Violence Awareness Month. The Mayor said that he would be participating in an event in Chisholm on October 21, 2010.

It was moved by Skalko and seconded by Roskoski to adopt the Domestic Violence Awareness Month Proclamation, (a copy is attached and made a part of these minutes). The motion carried.

The City Administrator updated the Council on the following:

- Silicon Energy Project. He said construction on the project was set to begin this week.
- Housing Lots. He said there are still good quality housing lots in Unity Second Addition and South Forest Grove Addition.
- Energy Park. He was looking for suggestions for a street name for the access road into the Energy Park.
- General Election. He said that absentee ballots were available at the City Hall and if there were election questions, he encouraged the residents to call the Staff at the City Hall.

The Director of Public Works advised the Council that current improvement projects for Locomotive Park, Wolf Park, and the West Virginia Park have been almost completed. There are a few minor items that still have to be completed and will be done soon. Councilor Roskoski asked if the three flag poles would still be installed. The Director of Public Works said that the flag poles, picnic tables, and benches still have to be installed and he said this would be completed depending on the weather.

The Sergeant advised the Council and Residents that Calendar Parking would be in effect as of November 1<sup>st</sup>. He also said that a notice would be published in the Mesabi Daily News and posted on the public television station.

Councilor Roskoski questioned the Sergeant regarding an issue brought up at the Street and Alley Committee meeting to have the signage and ordinances matching in the City. The Sergeant said that the City Administrator had prepared a rough draft to address those issues and he is currently reviewing the document. After his review, the document would go back to the Public Safety and Health Safety Committee or the Street and Alley Committee for a recommendation.

Councilor Roskoski asked the City Attorney if he had an opportunity to review Ordinance Number 05-10. The City Attorney stated that he reviewed the ordinance and it was appropriate as adopted.

Councilor Roskoski also asked the City Attorney about Mountain Iron residents building on City's right-of-way. The City Attorney said that he had never given an opinion of allowing residents to build in the City's right-of-way.

It was moved by Zupancich and seconded by Prebeg to authorize payment request number four for the Locomotive Park Landscape Improvement Project in the amount of \$49,428.00 to C & C Winger Incorporated. The motion carried on the following roll call vote: Zupancich, yes; Stanaway, yes; Roskoski, no; Prebeg, yes; and Skalko, yes.

It was moved by Stanaway and seconded by Prebeg to accept the recommendation of the Utility Advisory Board and approve the Utility Service Charge fees as presented, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and seconded by Zupancich to accept the recommendation of the Utility Advisory Board and approve the Meter Estimating Policy as presented, (a copy is attached and made a part of these minutes). The motion carried with Roskoski voting no.

Councilor Prebeg reported that the Personnel Committee had interviewed some of the applicants for the lineman position and the Committee determined that there were no applicants that met the minimum qualifications.

It was moved by Prebeg and seconded by Zupancich to accept the recommendation of the Personnel Committee and re-evaluate the lineman position requirements and re-advertise. The motion carried with Roskoski voting no.

It was moved by Roskoski and seconded by Zupancich to authorize the two year contract with the Mesabi Humane Society at an expense of \$18,960 per year, (a copy is attached and made a part of these minutes). The motion carried.

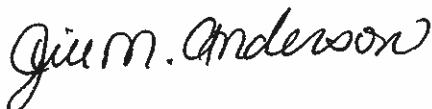
It was moved by Prebeg and seconded by Stanaway to approve the Plans and Specifications for the Mountain Iron Wastewater Treatment Plant Aeration Improvements and call for bids. The motion carried with Roskoski voting no.

It was moved by Zupancich and seconded by Stanaway to award the bid for the Gravel Road Improvements by Downtown Mountain Iron, Project Number MI10-07, to Mesabi Bituminous Incorporated for their low bid of \$112,304.50. The motion carried.

It was moved by Zupancich and seconded by Prebeg to waive the building rental fees for January 24-28, 2011 for the AARP Tax Aid Assistance training. The motion carried.

At 7:22 p.m., it was moved by Skalko and seconded by Prebeg that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Anderson, CMC  
Municipal Services Secretary

[www.mtniron.com](http://www.mtniron.com)

## Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	102,558.45
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	110.08
MISCELLANEOUS	CHECK RETURN FEE	20.00
CHARGE FOR SERVICES	SEWER-CHARGE FOR SERVICES	62.89
PERMITS	BUILDING	238.75
COPIES	COPIES	2.00
MISCELLANEOUS	FAX CHARGES	.50
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	800.00
BUILDING RENTALS	NICHOLS HALL	120.00
MISCELLANEOUS	ASSESSMENT SEARCHES	50.00
CD INTEREST	QUEEN CITY FED-CASH CD/FND 301	125,000.00
METER DEPOSITS	ELECTRIC	1,500.00
METER DEPOSITS	WATER	80.00
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	903.18
CD INTEREST	CD INTEREST 301	410.96
BUILDING RENTALS	COMMUNITY CENTER	50.00
INTERGOVERNMENTAL REVENUE	STATE FIRE AID	9,786.00
INTERGOVERNMENTAL REVENUE	GRANTS RECEIVABLE	274,540.38
CD INTEREST	CD INTEREST 101	153.20
CD INTEREST	CD INTEREST 603	153.20
CD INTEREST	CD INTEREST 378	459.63
LICENSES	ANIMAL	5.00
CHARGE FOR SERVICES	WATER-CHARGE FOR SERVICES	35.00
MISCELLANEOUS	REIMBURSEMENTS	7,111.40
MISCELLANEOUS	EDA REIMBURSEMENT	536.75
BUILDING RENTALS	SENIOR CENTER	80.00
FINES	PARKING VIOLATIONS	15.00
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	2,031.27
INTERGOVERNMENTAL REVENUE	MISCELLANEOUS STATE AID	3,584.96
Summary Totals:		<u>530,398.60</u>

## Report Criteria:

Check.Check No = 140143-140217

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
10/10	10/14/2010	140143	130011	MOUNTAIN IRON POSTMASTER	602-20200	329.51
10/10	10/22/2010	140144	10064	A B E ENVIRONMENTAL SYSTEMS	101-20200	633.71
10/10	10/22/2010	140145	10056	A T & T MOBILITY	604-20200	1,224.52
10/10	10/22/2010	140146	10008	AIRGAS NORTH CENTRAL	101-20200	144.28
10/10	10/22/2010	140147	10033	ALERT-ALL CORPORATION	101-20200	585.44
10/10	10/22/2010	140148	1171	AMANDA BROKER	604-20200	302.00
10/10	10/22/2010	140149	130017	AMERICAN BANK	101-20200	76.22
10/10	10/22/2010	140150	1176	ANTHONY & ROBERTA SCINTO	101-20200	200.00
10/10	10/22/2010	140151	10061	APPLIANCE RECYCLING CENTERS OF	604-20200	153.50
10/10	10/22/2010	140152	10025	ARROWHEAD REGION EMER. MGMT.A	101-20200	25.00
10/10	10/22/2010	140153	1179	BHS FOUNDATION	101-20200	200.00
10/10	10/22/2010	140154	20014	BORDER STATES ELECTRIC SUPPLY	604-20200	975.74
10/10	10/22/2010	140155	30040	C & C WINGER INC	301-20200	49,428.00
10/10	10/22/2010	140156	30004	CITY OF MOUNTAIN IRON	301-20200	170.46
10/10	10/22/2010	140157	30020	CLAREY'S SAFETY EQUIPMENT INC	101-20200	2,492.65
10/10	10/22/2010	140158	30026	COMO LUBE & SUPPLIES INC	101-20200	58.24
10/10	10/22/2010	140159	30072	CW TECHNOLOGY	301-20200	1,354.50
10/10	10/22/2010	140160	1177	DAWN JACOBSON	101-20200	100.00
10/10	10/22/2010	140161	110005	DON KLEINSCHMIDT	101-20200	131.00
10/10	10/22/2010	140162	40027	DULUTH/SUPERIOR COMMUNICATION:	101-20200	95.00
10/10	10/22/2010	140163	50005	EXACT EYE CARE	604-20200	378.72
10/10	10/22/2010	140164	60038	FLEET SERVICES	101-20200	4,765.93
10/10	10/22/2010	140165	1168	FRANCES CHAMPA	604-20200	90.06
10/10	10/22/2010	140166	1169	FRANCISCO CAMARENA	604-20200	118.93
10/10	10/22/2010	140167	60043	FRIZZELL, ERICA	301-20200	1,497.42
10/10	10/22/2010	140168	70016	GOPHER STATE ONE CALL INC	604-20200	52.20
10/10	10/22/2010	140169	70028	GREATER MINNESOTA AGENCY INC	101-20200	192.00
10/10	10/22/2010	140170	70009	GULBRANSON EXCAVATING CO	301-20200	4,556.95
10/10	10/22/2010	140171	80037	HOMETOWN FOCUS	101-20200	75.00
10/10	10/22/2010	140172	30023	J P COOKE COMPANY	101-20200	72.35
10/10	10/22/2010	140173	100020	JOHN WINTER	301-20200	2,102.58
10/10	10/22/2010	140174	110023	KEEPRS INCORPORATED	101-20200	1,017.81
10/10	10/22/2010	140175	1173	KELLY LAMBERT	604-20200	321.23
10/10	10/22/2010	140176	110015	KGM CONTRACTORS INC	101-20200	322.23
10/10	10/22/2010	140177	120006	L & M SUPPLY	101-20200	2,259.46
10/10	10/22/2010	140178	130004	MESABI DAILY NEWS	101-20200	731.29
10/10	10/22/2010	140179	130006	MESABI HUMANE SOCIETY	101-20200	1,500.00
10/10	10/22/2010	140180	130109	METRO FIRE	101-20200	74.90
10/10	10/22/2010	140181	130152	MIB ACE CLUB - C/O MIB SCHOOL	101-20200	112.60
10/10	10/22/2010	140182	130138	MIB YEARBOOK	101-20200	200.00
10/10	10/22/2010	140183	130133	MIDWEST PLAYSCAPES INC	101-20200	966.15
10/10	10/22/2010	140184	130039	MINNESOTA DEPT OF COMMERCE	604-20200	404.25
10/10	10/22/2010	140185	140026	MINNESOTA ENERGY RESOURCES	101-20200	877.10
10/10	10/22/2010	140186	130008	MINNESOTA MUNICIPAL UTILITIES	602-20200	2,981.73
10/10	10/22/2010	140187	130009	MINNESOTA POWER (ALLETE INC)	301-20200	158,602.71
10/10	10/22/2010	140188	130010	MINNESOTA UC FUND	101-20200	22.33
10/10	10/22/2010	140189	130079	MN ASSOCIATION OF SMALL CITIES	101-20200	1,479.35
10/10	10/22/2010	140190	130013	MOUNTAIN IRON FIREMEN'S RELIEF	101-20200	9,786.00
10/10	10/22/2010	140191	130015	MOUNTAIN IRON PUBLIC UTILITIES	101-20200	16,825.66
10/10	10/22/2010	140192	140067	NFPA INTERNATIONAL	604-20200	81.20
10/10	10/22/2010	140193	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	49,381.90
10/10	10/22/2010	140194	8093	PIKE RIVER SWAMPERS	101-20200	200.00
10/10	10/22/2010	140195	160032	PORTABLE JOHN	101-20200	283.19
10/10	10/22/2010	140196	160030	PRECISION MACHINE	604-20200	20.00

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
10/10	10/22/2010	140197	160016	PRECISION TESTING INC	301-20200	920.00
10/10	10/22/2010	140198	160020	PTM DOCUMENT SYSTEMS	603-20200	247.84
10/10	10/22/2010	140199	170001	QWEST	101-20200	222.88
10/10	10/22/2010	140200	1170	R.J. PEIL OR C.J. PEIL	604-20200	123.11
10/10	10/22/2010	140201	180017	RELIABLE OFFICE SUPPLIES	101-20200	135.80
10/10	10/22/2010	140202	180045	RESERVE ACCOUNT	101-20200	1,500.00
10/10	10/22/2010	140203	6072	SALLY PETERANGELO	101-20200	381.49
10/10	10/22/2010	140204	1175	SARAH R. OLSON	604-20200	80.36
10/10	10/22/2010	140205	1152	ST LOUIS COUNTY PHHS	604-20200	228.17
10/10	10/22/2010	140206	1174	STACY BRANDT	604-20200	156.50
10/10	10/22/2010	140207	200020	THE TRENTI LAW FIRM	101-20200	3,997.54
10/10	10/22/2010	140208	180027	TNT FIRE PROTECTION	101-20200	350.00
10/10	10/22/2010	140209	200045	TOOLS PLUS INDUSTRIES	101-20200	117.20
10/10	10/22/2010	140210	210030	U S BANK TRUST SERVICES	601-20200	51,070.00
10/10	10/22/2010	140211	210001	UNITED ELECTRIC COMPANY	604-20200	1,504.31
10/10	10/22/2010	140212	1178	VIRGINIA AREA WOMEN OF TODAY	101-20200	200.00
10/10	10/22/2010	140213	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	49,708.28
10/10	10/22/2010	140214	220020	VISA OR AMERICAN BANK CC PMT	101-20200	7,563.70
10/10	10/22/2010	140215	1172	VIVIAN TVEIT	604-20200	245.59
10/10	10/22/2010	140216	230028	WISCONSIN ENERGY CONSERVATION	604-20200	162.50
10/10	10/22/2010	140217	240001	XEROX CORPORATION	601-20200	932.77
Totals:						440,881.04
Electronic Trans.--Sales Tax						13,869.03
Payroll-PP Ending 10/15/10						99,296.51
TOTAL EXPENDITURES						<u>\$554,046.58</u>



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## CITY OF MOUNTAIN IRON

### DOMESTIC VIOLENCE AWARENESS MONTH PROCLAMATION

**WHEREAS:** The family is the foundation of a safe and healthy community. It is a goal of this administration for our communities to be safe; and

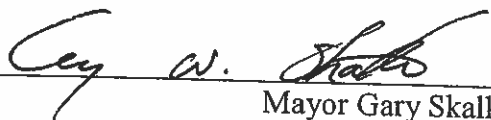
**WHEREAS:** The problem of domestic violence affects all citizens of Minnesota crossing all racial, social, religious, ethnic, geographic, and economic groups; and

**WHEREAS:** It is battered women themselves who have been in the forefront of efforts to bring peace and equality to the home; and

**WHEREAS:** The crime of domestic violence violates an individual's privacy, dignity, security and humanity; and

**WHEREAS:** The impact of domestic violence is wide ranging, affecting society as a whole.

**NOW, THEREFORE** In recognition of the impact that domestic violence has on the health and well being of our community, I Gary Skalko Mayor of Mountain Iron, Minnesota do hereby proclaim October 2010 as Domestic Violence Awareness Month. Further, I reaffirm the commitment of the State of Minnesota to reducing violence in our homes, as well as on our streets. I urge all citizens to participate in the activities planned by Range Women's Advocates and community organizations during this month. Citizens should also take this opportunity to educate themselves about the impact of domestic violence in Minnesota and to become familiar with resources and programs available. This month let us remember the victims of domestic violence, celebrate the survivors, and work together to eliminate violence from our community.

  
\_\_\_\_\_  
Mayor Gary Skalko



CITY OF MOUNTAIN IRON  
PUBLIC UTILITIES

FEES FOR UTILITY SERVICES

**General:**

Permit for Street Cut or Curb Cut	\$25.00
City performed Street Cut or Curb Cut	Actual cost of labor & materials
Permit for ISTS (Septic Tank)	\$300.00
Permit for Privy	\$ 50.00

Equipment Rentals:

*(Operated by Certified City Personnel only)*

Small Trencher w/operator	\$ 75.00/hour + labor
Trencher w/operator	\$100.00/hour + labor
Bucket Truck w/operator	\$100.00/hour + labor
Auger Truck w/operator	\$100.00/hour + labor
Dump Truck w/operator	\$100.00/hour + labor
Backhoe w/operator	\$100.00/hour + labor
Grader w/operator	\$125.00/hour + labor
Sweeper w/operator	\$100.00/hour + labor
Loader w/operator	\$100.00/hour + labor
Bobcat w/operator	\$ 75.00/hour + labor
Roller w/operator	\$ 75.00/hour + labor
Tractor/mower w/operator	\$100.00/hour + labor
Air Compressor	\$ 75.00/hour + labor

Equipment costs charged to customers are according to the latest prices charged to the City.

**Meter Deposits for Rental Customers:**

Electric	\$150.00
Electric (all-electric heat)	\$350.00
Electric (ParkVilla Apts. per agreement)	\$150.00
Water	\$ 40.00

**Water Utility:**

Water Tap-In Fee	Actual cost of materials and labor <i>or</i> \$125.00, whichever is greater
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The City provides a water meter and meter horn for residential service. The property owner is responsible for the line from the property side of the curb stop to the structure.

The City does not provide the meter or meter horn for commercial service. The business owner must provide their own.

Water Connection Fee	\$ 35.00 during normal hours \$140.00 after normal hours
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(Property owner or representative must be present when done.)

Water Disconnection Fee \$ 35.00 during normal hours  
\$150.00 after normal hours

(Property owner or representative must be present when done.)

Water must be turned off by the City in order for the service charge to be stopped.

Water Meter Test \$ 50.00

(If the customer requests a meter test, there is no charge if the meter tested high. Charges apply if the meter is found to be correct or registering slow.)

**Wastewater Utility:**

Fee for Sewer Tap-In Inspection \$ 50.00 (residential)

All sewer taps have to be approved by utility personnel before they are buried or covered. The property owner is responsible for the installation and maintenance of the sewer service line from the sewer main to the house, including the tap to the house.

The City does not install private sewer lines.

Fee for Sewer Disconnect Inspection \$35.00

Water must be turned off by the City in order for the wastewater service charge to be stopped. No temporary suspension of sewer charges unless water is turned off by the City.

**Electric Utility:**

New Electrical Service Installation Fee The actual cost of installation, for Labor and materials, *less* \$200.00  
(a new 200 amp service must have a by-pass meter base) For single phase services and actual Cost *less* \$500.00 for three phase installations.

Unity Addition Electric Connection Fee \$300.00  
Unity II Addition Electric Connection Fee actual cost of materials & labor  
+ pro-rated cost of transformer  
South Forest Grove Electric Connection Fee actual cost of materials & labor  
+ pro-rated cost of transformer

Electric Connection Fee \$ 35.00 during normal hours  
\$140.00 after normal hours

Electric Disconnection Fee \$ 35.00 during normal hours  
\$140.00 after normal hours

Electric Meter Testing actual cost of test performed

(If the customer requests a meter test, there is no charge if the meter tested high. Charges apply if the meter is found to be correct or registering slow.)

Electrical Affidavit forms are available online or at City Hall for no fee.

**Refuse/Recycling Utility:**

Large trash pickup \$ 10.00 per household during large trash pickup

Extra garbage pickups are charged according to the rate established for the size can dumped.

- 90 gallon can is \$15.00
- 60 gallon can is \$10.00
- 30 gallon can is \$5.00
- 300 gallon can is \$20.00.

Residential customers requesting a 300 gallon can to assist them in cleaning out a home are charged according to the number of pickups made for the can. There will be a one month maximum on availability of the can.

Delivery and return charge	\$50.00
Charge per container dump	\$15.00

It is the responsibility of the customer to call for delivery of and emptying of the canister.

Residential customers who wish to change the size of their refuse canister will be allowed one exchange without any additional charge. Customers requesting exchanges, in excess of one time, will be charged an exchange fee of \$25.00 per exchange.

Refuse customers wishing to temporarily suspend their service must pay a \$25.00 pickup fee to have their can removed and a \$25.00 return fee to have their can returned, or normal pickup charges will continue to be charged. The can must be removed in order for pickup charges to be suspended.

There is no charge to deliver a can to new customers or to pick up a can from customers in the process of selling their property.

## POLICY ON ESTIMATING METER READINGS

10/5/10

1. Metered customers are to be notified when their electric or water usage has been estimated for one month that an actual reading must be received in time for the bills to be calculated for the next consecutive month or a penalty charge will be assessed on their next statement.
2. A penalty charge of \$25.00 for estimating electric or water use for two months in a row will be billed each month that the usage is estimated.
3. If customers are away for an extended period of time, the penalty for estimating will be waived upon notification that they will be gone and a reading will be obtained as soon as they return.
4. Notification of this policy will be sent to all metered customers before the effective date of the policy on January 1, 2011.

## CURRENT METHOD OF ESTIMATING METER READINGS

9/30/10

City employees attempt to read electric and water meters at each residence or business during the last few days of each month. If the customer is not answering the door, the employee leaves a meter reading card on the premises. Customers call, email, mail in or drop off the readings in person. If the readings are not received by the 9<sup>th</sup> or 10<sup>th</sup> of the month, the usage is estimated for that month. Estimates are generally the usage for the month during the previous year. If the premises were unoccupied during the previous year the estimate is based on the current occupant's average use. If the previous year's usage was a credit, an average use over 12 months is used. The billing statements indicate when an estimate has been used by an ME next to the usage.

## **CONTRACT FOR SERVICE**

This contract, made and entered into this 1<sup>st</sup> day of January, 2011 by and between the Mesabi Humane Society, Range Animal Shelter, 2305 Southern Drive, Virginia, MN 55792, referred to as the Mesabi Humane Society, and Mt. Iron hereinafter referred to as the Municipality.

### **I. RECITALS**

WHEREAS, this contract will use the term "animals" to mean domesticated dogs and cats. All other animals are not covered or considered within this document, nor handled by the Mesabi Humane Society.

WHEREAS, the Municipality is in need of shelter and care of animals found within the city limits and in need of an animal control program and service.

WHEREAS, the Mesabi Humane Society has a facility and is qualified and licensed to provide such care, shelter and animal control services.

WHEREAS, the Municipality wishes to purchase these services from the Mesabi Humane Society in accordance with this contract.

WHEREAS, in consideration of the mutual covenants contained herein, it is agreed and understood as follows:

### **II. TERMS**

The term of this contract shall be from January 1, 2011 through December 31, 2012 to be reviewed for revisions by both parties every two years in order for this animal control service and program to best serve both the Municipality and the Mesabi Humane Society.

### **III. BASIC SERVICES**

The Mesabi Humane Society agrees to:

01. shelter and care for animals detained or taken possession of in the city limits of the Municipality. These will be animals captured and contained by the Humane Society Animal Control Officer (ACO).
02. shelter and care for stray/free roaming animals that are delivered to the shelter by residents, Municipality officials and employees of the Municipality on a volunteer basis. If the Mesabi Humane Society reaches operating capacity as allowed by law, the Society reserves the right to refuse incoming animals until space is available.
03. retrieve and transport animals from the Municipality to the shelter during business hours. This shall be done upon request of the appropriate Municipality and citizens within the Municipalities residential limits.
04. routinely patrol the Municipality in the Animal Control Officer's identified vehicle during the week to check for, and pick up free-roaming animals within the city limits of the Municipality. The Animal Control Officer will work with the Municipalities Police Department and officials to help uphold all Municipality ordinances governing animals within their limits.
05. provide animal examinations and veterinary care at a licensed facility whenever staff deems it necessary.
06. board animals a maximum of seven (7) days at the shelter. This allows owners adequate time to claim their pet. After the seventh day, the Society acquires legal custody of the each animal and the decision regarding disposition.

07. euthanize and dispose of animals based upon age, health and behavioral issues. The automatic euthanasia of animals will not occur in order to make additional space available for more animals.
08. spay and neuter all animals, with limited exception, prior to adoption. Limited exceptions include overcrowding at the shelter and age, size, and/or temperament of animals. In the event of exceptions, the Mesabi Humane Society will offer patrons a \$25 rebate when they independently seek to spay or neuter their newly adopted pet at a veterinary clinic of their choice.
09. maintain accurate records of all transactions concerning animals from the Municipality and/or its residents.
10. respond to all animal concerns and situations that arise in the Municipality in a timely manner. Responses will be made during business hours Monday through Friday from 8:30 a.m. to 5:00 p.m.
11. respond to all emergency animal concerns (defined as life threatening risk to public safety) after normal business hours Sunday through Saturday. In emergency situations, the 'on call' Animal Control Officer will be contacted directly by cell phone. He/she will retain the right to deem whether or not the case shall be determined an emergency.

#### **IV. RESPONSIBILITIES OF THE MUNICIPALITY**

01. The Municipality and Mesabi Humane Society shall work cooperatively to uphold quarantine guidelines.
02. The Municipality is responsible for calling the Mesabi Humane Society when animals need to be retrieved during normal business hours as defined in Section 3, item 10.
03. The Municipality is responsible for contacting the Mesabi Humane Society's 'on call' animal control officer in emergency situations as defined in Section 3, item 11. The Municipality agrees to enable the 'on call' Animal Control Officer the right to determine whether or not each case shall be determined to be an emergency.
04. Municipality appointed personnel may place an animal in an outdoor kennel at the Shelter after business hours. This person shall contact the Society's Animal Control Officer with pertinent information regarding each animal placed in an outdoor kennel.
05. If an emergency veterinary situation arises before or after normal business hours, the Municipality agrees to pay for the emergency part of the veterinary billing and the Mesabi Humane Society will pay for any other costs related to the well-being and care of the animal. Appropriate care will be determined by the veterinarian and Mesabi Humane Society staff.

#### **V. COMPENSATION**

Contract amount is \$18,960 each year or twenty four payments of \$1,580 for animal control services beginning January 01, 2011 and concluding December 31, 2012. Payments are due by the first of each month for the ensuing period of service. (i.e. January, 2011 services are to be paid on January 01, 2011). A 10% fee will be charged for each late payment. Payments are considered late after the tenth day of the month. The Mesabi Humane Society reserves the right to discontinue services if the Municipality is consistently late with their payments.

#### **VI. COMPLIANCE WITH LAWS**

Providing all services pursuant to this contract, the Mesabi Humane Society shall abide by all statutes, ordinances, rules, and regulations pertaining to or regulating the provision of such services, including those now in effect and hereinafter adopted by the Municipality. It will be the sole responsibility of the

Municipality to provide the Mesabi Humane Society copies of its ordinances and rules and apprise the Society of any and all changes thereafter this date.

**VII. INSURANCE**

The Mesabi Humane Society shall purchase and maintain in full force throughout the term of this contract the following insurance coverage:

- A. WORKERS COMPENSATION: Coverage at statutory limits, as provided by the State of Minnesota
- B. GENERAL LIABILITY: Coverage shall have minimum limits to \$2,000,000 per occurrence, combined single limit for Bodily Injury Liability and Property damage Liability.

**VIII. EARLY TERMINATION OF CONTRACT**

Either party, upon thirty (30) days written notice, delivered by certified mail or in person, to the other party may terminate this contract.

**IX. MODIFICATIONS**

Any material alterations, modifications, or variations of the terms of this contract shall be valid and enforceable only when they have been reduced to writing as an amendment and signed by both or all parties involved.

**X. RELEASE OF LIABILITY**

The Municipality, including the officials and residents, agree to hold harmless the Mesabi Humane Society in the case of any injuries or deaths relating to, or regarding: the capture and containment of any stray or free-roaming animals. The Municipality also agrees to refrain from any legal action against the Mesabi Humane Society in the case of any harm or damage caused by stray or free-roaming domesticated animals.

**XI. ENTIRE AGREEMENT**

It is understood and agreed by the parties that the entire agreement of the parties is contained herein and that the contract supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the Mesabi Humane Society and the Municipality. The parties hereto revoke any prior oral or written agreements between themselves, and agree that this contract is the only and complete agreement regarding the subject thereof. This contract becomes legal and binding once signed by both parties.

**MESABI HUMANE SOCIETY**

**MUNICIPALITY**

BY: Clarence Bell  
TITLE: Board Chair  
DATE: 09/23/10

BY: Cory W. Smith  
TITLE: Mayor  
DATE: October 19, 2010

[www.welcomebackanywhere.com](http://www.welcomebackanywhere.com)

Mark McCarty 100 McKinley Ave. # 500 Eveleth, Mn 55734



To: Honorable Mayor and City Councillors  
City of Mt. Iron, Mn

From: Mark McCarty  
[www.welcomebackanywhere.com](http://www.welcomebackanywhere.com)

Subject: Web Page Sponsorship

The attached pages help to define and support a proposal whereby the City of Mt. Iron would sponsor a Welcome Back Web page.

The Welcome Back Web Sites are designed as a celebration of the community. There are interesting and entertaining reasons to visit the sites. Please refer to the attached page for the City of Mt. Iron as an example which clarifies this statement.

I would suggest the Economic Development Authority as the agency to benefit from the promotion initially, but the content of the page is subject to cooperative agreement between myself and the sponsor.

The advantages to the City are as follows:

- \* Positive Promotional campaign for the community
- \* Link to the Official City of Mt. Iron Web Site
- \* Exclusivity as to the sponsor
- \* Affordable Public Relations strategy

I would be very pleased to have the City of Mt. Iron as a sponsor for one of the Welcome Back Web Pages.

Sincerely yours,

*Mark McCarty*

e-mail: [mark@welcomebackanywhere.com](mailto:mark@welcomebackanywhere.com) Phone: 218-288-0231



## Welcome Back Anywhere

Celebrating your community

Home Page   Business Profile   Biwabik, Mn   Chisholm, MN   Cook, Mn   Duluth, Mn   Ely, Mn  
 Eveleth, Mn   Gilbert, Mn   Grand Rapids, Mn   Hibbing, Mn   Mountain Iron, MN   Tower Soudan, Mn  
 Virginia, MN   Personal Profile   Quad Cities, Mn

### Business Profile

[www.WelcomeBackAnywhere.com](http://www.WelcomeBackAnywhere.com)



or anyplace, or anytime,
or anyway!



## Mark McCarty

100 McKinley Ave. # 500  
 Eveleth, MN 55734  
 218-288-0231  
[mikeyankee@mchsi.com](mailto:mikeyankee@mchsi.com)  
[mark@welcomebackanywhere.com](mailto:mark@welcomebackanywhere.com)

A Web Site designed for Business, Community, & Personal Development & Promotion

This web site is designed for an enterprise to sponsor their own page where they promote themselves and their community at the same time.

#### Advantages:

- Exclusive:      No competition for eyeballs
- Affordable:     \$500.00 per year
- Available:      365 days per year; 24 hours a day
- Promotion:     Promote your enterprise and your community  
   at the same time
- Content:        Entertaining and informative reasons to  
   visit the site !

Call Mark McCarty at 218-288-0231 for further information

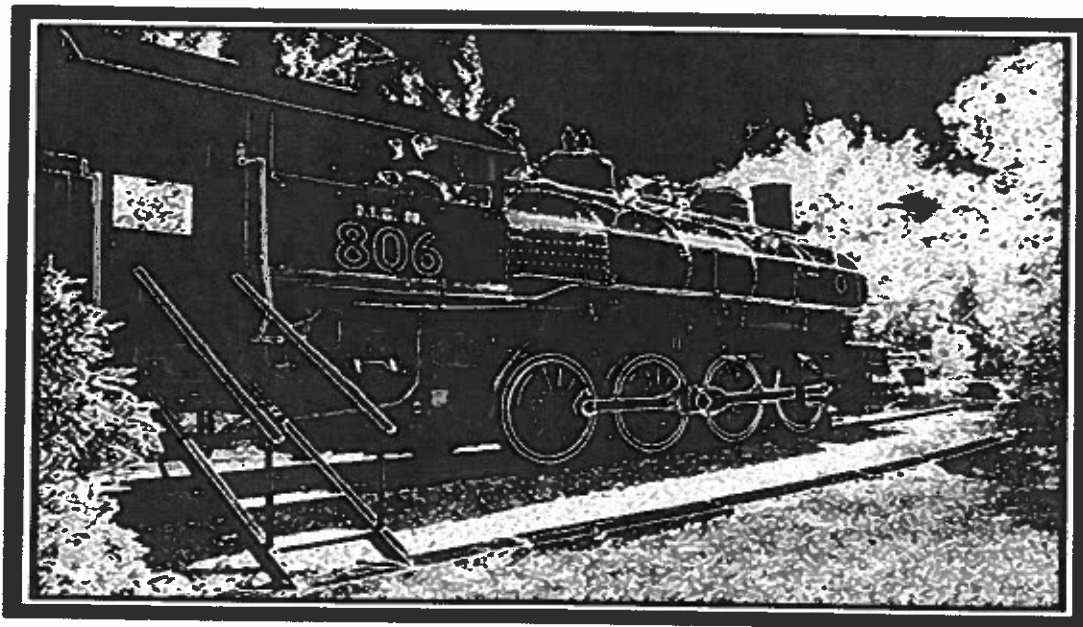
Success is the ability to go from one failure to another with no loss of enthusiasm !  
 Sir Winston Churchill

# Welcome Back Anywhere

Celebrating your community

<a href="#">Home Page</a>	<a href="#">Business Profile</a>	<a href="#">Biwabik, Mn</a>	<a href="#">Chisholm, MN</a>	<a href="#">Cook, Mn</a>	<a href="#">Duluth, Mn</a>	<a href="#">Ely, Mn</a>
<a href="#">Eveleth, Mn</a>	<a href="#">Gilbert, Mn</a>	<a href="#">Grand Rapids, Mn</a>	<a href="#">Hibbing, Mn</a>	<a href="#">Mountain Iron, MN</a>	<a href="#">Tower Soudan, Mn</a>	
<a href="#">Virginia, MN</a>	<a href="#">Personal Profile</a>	<a href="#">Quad Cities, Mn</a>				

## Mountain Iron, MN

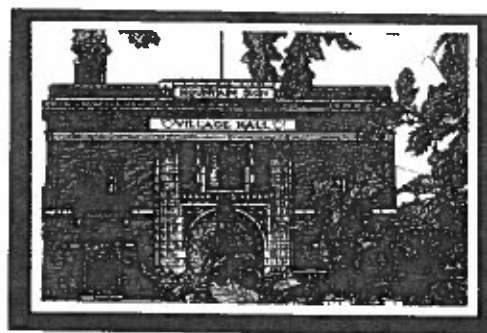


Enjoy a 3-minute pictorial tour of Mt. Iron accompanied by the song "[Welcome Back](#)" by John McCarty.  
 ( Video may take a minute to buffer -- Original music used with permission of Artist and Publisher )

A Political candidate or incumbent could use this page to promote his or her efforts.

Here's a short slide show of [Scenes](#) around Northern Minnesota !

Click on the City name below to visit the official home page of [Mountain Iron, Mn](#)



Mountain Iron is one of the Quad Cities. Click on the photo above to view a slide show of area sites !





CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261  
Mt. Iron, MN 55768-0261  
tel: 218-735-8914 • fax: 218-735-8923  
email: info@bm-eng.com

October 27, 2010

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN  
Energy Park Utility Extension  
Project No. MI09-08

Dear Mr. Wainio;

Enclosed please find final Pay Request No. 5 for the Energy Park Utility Extension project in the amount of **\$3,000.00**, for approval at your next scheduled City Council meeting. All work has been completed in accordance with the contract documents.

Also enclosed for approval is final compensating change order #1 that *decreases* the final project cost by \$1,266.00. The change order is due to minor final contract quantity adjustments. Once approved, please sign and date the change order and return two (2) copies to our office. Our office will forward a fully executed copy of the final change order to the Contractor.

In addition, enclosed are the project IC-134 forms for your files. It is recommended that the City Council first approve the final change order and then the final pay request for the above referenced project.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
Benchmark Engineering, Inc.



Eric E. Hallstrom, P.E.

Enclosures

Pc: Mr. Jim Pucel, Utility Systems of America

# CHANGE ORDER

Order No. 1 - FINAL

Date: 10/25/10

NAME OF PROJECT/PROJECT NO: Energy Park Utility Extension / MI09-08

OWNER: City of Mountain Iron

CONTRACTOR: Utility Systems of America, Inc.  
P.O. Box 706, Eveleth, MN 55734

ENGINEER: Benchmark Engineering, Inc.

## Reason for Change Order:

This final compensating change order is required to set the contract amount equal to the actual project cost. The decrease in cost is due to minor final contract quantity adjustments.

## The following changes are hereby made to the CONTRACT DOCUMENTS:

The contract amount is decreased by **\$1,266.00**.

## Change to CONTRACT PRICE:

Original CONTRACT PRICE \$ 303,623.50

Current CONTRACT PRICE adjusted by previous CHANGE ORDERS \$ 303,623.50

The CONTRACT PRICE due to this CHANGE ORDER will be decreased by: \$ (1,266.00)

The new CONTRACT PRICE including this CHANGE ORDER will be: \$ 302,357.50

Recommended by:   
Engineer (Authorized Signature)

10-25-2010  
Date:

Approved by: \_\_\_\_\_  
Owner (Authorized Signature)

\_\_\_\_\_  
Date:

Accepted by:   
Contractor (Authorized Signature)

10-26-2010  
Date:

RECOMMENDATION OF PAYMENT

No. 5-FINAL

Owner's Project No.: \_\_\_\_\_

Engineer's Project No.: MI09-08

Project: Energy Park Utility Extension

CONTRACTOR: Utility Systems of America, Inc., P.O. Box 706, Eveleth, MN 55734

For Period Ending: October 25, 2010

To: City of Mountain Iron  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated October 25, 2010

By 

STATEMENT OF WORK

Original Contract Price	\$ <u>303,623.50</u>	Work & Materials to Date	\$ <u>302,357.50</u>
Net Change Orders	\$ <u>(1,266.00)</u>	Amount Retained	\$ <u>0.00</u>
Current Contract Price	\$ <u>302,357.50</u>	Subtotal	\$ <u>302,357.50</u>
		Previous Payments	\$ <u>299,357.50</u>
		<b>Amount Due this Payment</b>	<b>\$ <u>3,000.00</u></b>

PAY REQUEST NO. 5 - FINAL  
ENERGY PARK UTILITY EXTENSION  
MOUNTAIN IRON, MINNESOTA  
PROJECT NO.: M109-08

CONTRACTOR: UTILITY SYSTEMS OF AMERICA

ITEM NO.	ITEM	UNITS	PROJECT QUANTITY	ITEM COST	QUANTITY TO DATE	TOTAL AMOUNT
2101.511	CLEARING AND GRUBBING	LUMP SUM	1.0	\$10,000.00	1.0	\$10,000.00
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	230.0	\$2.00	236.0	\$472.00
2104.509	REMOVE MANHOLE	EACH	1.0	\$250.00	0.0	\$0.00
2104.513	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LIN. FT.	146.0	\$2.00	173.0	\$346.00
2105.501	COMMON EXCAVATION (CV)	CU. YD.	2,015.0	\$5.00	2,015.0	\$10,075.00
2105.503	ROCK EXCAVATION	CU. YD.	50.0	\$25.00	39.0	\$975.00
2105.522	SELECT GRANULAR BORROW (CV)	CU. YD.	770.0	\$11.00	935.0	\$10,285.00
2211.503	AGGREGATE BASE (CV) CL. 5	CU. YD.	1,245.0	\$12.50	837.0	\$10,462.50
2350.501	TYPE MV 4 WEARING COURSE MIXTURE B	TON	30.0	\$100.00	29.4	\$2,940.00
2350.502	TYPE MV 3 NON-WEARING COURSE MIXTURE B	TON	56.0	\$100.00	76.0	\$7,600.00
2502.604	2" INSULATION	SQ. YD.	25.0	\$15.00	38.5	\$577.50
2503.511	8" PVC PIPE SEWER - SDR 35	LIN. FT.	1,845.0	\$19.00	1,845.0	\$35,055.00
2503.602	TRACER WIRE ACCESS BOX	EACH	2.0	\$75.00	2.0	\$150.00
2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	2.0	\$1,000.00	1.0	\$1,000.00
2503.603	4" HDPE FORCEMAIN	LIN. FT.	1,496.0	\$20.00	1,496.0	\$29,920.00
2504.602	CONNECT TO EXISTING WATERMAIN	EACH	3.0	\$1,500.00	2.0	\$3,000.00
2504.602	CLEAN & DISINFECT WATERMAIN	LUMP SUM	1.0	\$750.00	1.0	\$750.00
2504.602	HYDRANT	EACH	2.0	\$3,600.00	2.0	\$7,200.00
2504.602	8" GATE VALVE AND BOX	EACH	3.0	\$1,250.00	4.0	\$5,000.00
2504.602	12" GATE VALVE AND BOX	EACH	3.0	\$2,100.00	1.0	\$2,100.00
2504.602	12" X 8" WET TAP	EACH	1.0	\$2,500.00	1.0	\$2,500.00
2504.602	ADJUST VALVE BOX	EACH	1.0	\$150.00	1.0	\$150.00
2504.603	8" WATERMAIN DUCTILE IRON - CL. 52	LIN. FT.	35.0	\$35.00	101.0	\$3,535.00
2504.603	12" WATERMAIN DUCTILE IRON - CL. 52	LIN. FT.	1,635.0	\$38.00	1,594.0	\$60,572.00
2504.608	DUCTILE IRON FITTINGS	POUND	1,230.0	\$2.25	1,230.0	\$2,767.50
2505.603	12" STEEL CASING PIPE	LIN. FT.	65.0	\$40.00	65.0	\$2,600.00
2506.501	CONST. DRAINAGE STRUCTURE DESIGN 4007	LIN. FT.	77.9	\$175.00	73.4	\$12,845.00
2506.516	CASTING ASSEMBLY	EACH	10.0	\$400.00	9.0	\$3,600.00
2506.601	CONSTRUCT LIFT STATION	LUMP SUM	1.0	\$62,000.00	1.0	\$62,000.00
2506.602	FLUSHING MANHOLE	EACH	1.0	\$2,500.00	1.0	\$2,500.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$3,200.00	1.0	\$3,200.00
2573.502	SILT FENCE, TYPE PREASSEMBLED	LIN. FT.	56.0	\$4.00	45.0	\$180.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$1,600.00	1.0	\$1,600.00
2582.502	4" DOUBLE SOLID LINE YELLOW - EPOXY	LIN. FT.	30.0	\$2.00	0.0	\$0.00
2582.502	4" SOLID LINE WHITE - EPOXY	LIN. FT.	75.0	\$1.00	0.0	\$0.00
	TWO ADDTL WET TAPS OF WATERMAIN	LUMP SUM	1.0	\$4,585.00	1.0	\$4,585.00
	ADDTL WORK DUE TO WATER CROSSINGS	LUMP SUM	1.0	\$2,815.00	1.0	\$2,815.00
	CREDIT FOR STRIPING	LUMP SUM	1.0	(\$1,000.00)	1.0	(\$1,000.00)

COMPLETED TO DATE: \$302,357.50  
LESS RETAINAGE: \$0.00

SUBTOTAL PAY REQUEST #5: \$302,357.50  
LESS PREVIOUS PAYMENTS: (\$299,357.50)

TOTAL PAY REQUEST #5: **\$3,000.00**



BENCHMARK ENGINEERING, INC.

# CHANGE ORDER

Order No. 1 - FINAL

Date: 10/25/10

NAME OF PROJECT/PROJECT NO: Energy Park Utility Extension / MI09-08

OWNER: City of Mountain Iron

CONTRACTOR: Utility Systems of America, Inc.  
P.O. Box 706, Eveleth, MN 55734

ENGINEER: Benchmark Engineering, Inc.

## Reason for Change Order:

This final compensating change order is required to set the contract amount equal to the actual project cost. The decrease in cost is due to minor final contract quantity adjustments.

## The following changes are hereby made to the CONTRACT DOCUMENTS:

The contract amount is decreased by **\$1,266.00**.


## Change to CONTRACT PRICE:

Original CONTRACT PRICE \$ 303,623.50

Current CONTRACT PRICE adjusted by previous CHANGE ORDERS \$ 303,623.50

The CONTRACT PRICE due to this CHANGE ORDER will be decreased by: \$ (1,266.00)

The new CONTRACT PRICE including this CHANGE ORDER will be: \$ 302,357.50

Recommended by:  10-25-2010  
Engineer (Authorized Signature) Date:

Approved by: \_\_\_\_\_  
Owner (Authorized Signature) Date:

Accepted by: \_\_\_\_\_  
Contractor (Authorized Signature) Date:



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261  
Mt. Iron, MN 55768-0261  
tel: 218-735-8914 • fax: 218-735-8923  
email: info@bm-eng.com

October 26, 2010

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN  
Energy Park Development – Phase III  
Project No. MI10-09

Dear Mr. Wainio;

Enclosed please find Pay Request No. 1 for the City of Mountain Iron Energy Park Development – Phase III project in the amount of **\$128,797.48**, for approval at your next scheduled City Council meeting. This amount includes withholding retainage on work completed to date.

Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
**Benchmark Engineering, Inc.**

Eric E. Fallstrom, P.E.

Enclosure

Pc: Mr. Jim Bougalis, Hibbing Excavating, Inc.



RECOMMENDATION OF PAYMENT

No. 1

Owner's Project No.: \_\_\_\_\_

Engineer's Project No.: MI10-09

Project: Energy Park Development – Phase III

CONTRACTOR: Hibbing Excavating, Inc., 3402 15<sup>th</sup> Avenue East, Hibbing, MN 55746

For Period Ending: October 25, 2010

To: City of Mountain Iron  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated October 26, 2010

By 

STATEMENT OF WORK

Original Contract Price	\$ <u>177,013.80</u>	Work & Materials to Date	\$ <u>135,576.30</u>
Net Change Orders	\$ <u>0.00</u>	Amount Retained (5%)	\$ <u>6,778.82</u>
Current Contract Price	\$ <u>177,013.80</u>	Subtotal	\$ <u>128,797.48</u>
		Previous Payments	\$ <u>0.00</u>
		<b>Amount Due this Payment</b>	<b>\$ <u>128,797.48</u></b>



**PAY REQUEST NO. 1**  
**ENERGY PARK DEVELOPMENT - PHASE III**  
**UTILITY SERVICE EXTENSIONS & GRAVEL ROADWAY PLANS**  
**CITY OF MOUNTAIN IRON, MINNESOTA**  
**PROJECT NO: MI10-09**

**CONTRACTOR: HIBBING EXCAVATING, INC.**

SPEC. NO.	ITEM	UNITS	PLAN QUANTITY	UNIT COST	QUANTITY TO DATE	TOTAL AMOUNT
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	1,750.0	\$5.00	1,750.0	\$8,750.00
2104.523	SALVAGE SIGN	EACH	1.0	\$50.00	0.5	\$25.00
2104.601	SALVAGE GATE & BOLLARDS	LUMP SUM	1.0	\$450.00	0.5	\$225.00
2105.501	COMMON EXCAVATION (PV)	CU. YD.	9,544.0	\$3.95	9,544.0	\$37,698.80
2105.522	SELECT GRANULAR BORROW MODIFIED (CV)	CU. YD.	4,750.0	\$7.30	2,850.0	\$20,805.00
2105.604	GEOTEXTILE FABRIC - TYPE V	SQ. YD.	8,300.0	\$0.95	8,300.0	\$7,885.00
2211.503	AGGREGATE BASE (CV) CLASS V	CU. YD.	3,270.0	\$14.00	1,635.0	\$22,890.00
2502.501	4" PRECAST CONCRETE HEADWALL	EACH	2.0	\$100.00	0.0	\$0.00
2502.541	4" PERF PIPE DRAIN TILE W/ GEOTEXTILE SOCK	LIN. FT.	2,100.0	\$4.75	2,150.0	\$10,212.50
2503.511	4" PVC PIPE SEWER (SCHEDULE 80)	LIN. FT.	150.0	\$23.00	120.0	\$2,760.00
2503.511	6" PVC PIPE SEWER	LIN. FT.	215.0	\$21.00	215.0	\$4,515.00
2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	5.0	\$250.00	5.0	\$1,250.00
2503.602	TRACER WIRE ACCESS BOX	EACH	5.0	\$55.00	0.0	\$0.00
2504.602	CONNECT TO EXISTING WATERMAIN	EACH	3.0	\$900.00	3.0	\$2,700.00
2504.602	6" GATE VALVE & BOX	EACH	5.0	\$1,100.00	5.0	\$5,500.00
2504.603	6" WATERMAIN DI CL. 52	LIN. FT.	180.0	\$50.00	180.0	\$9,000.00
2504.608	DUCTILE IRON FITTINGS	POUND	430.0	\$2.00	430.0	\$860.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$500.00	0.5	\$250.00
2573.602	STABILIZED CONSTRUCTION ENTRANCE	EACH	1.0	\$500.00	0.5	\$250.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$3,000.00	0.0	\$0.00

COMPLETED TO DATE: \$135,576.30  
 LESS RETAINAGE (5%): (\$6,778.82)  
 SUBTOTAL PAY REQUEST #1: \$128,797.48  
 LESS PREVIOUS PAYMENTS: \$0.00

TOTAL PAY REQUEST #1: \$128,797.48

  
 BENCHMARK ENGINEERING, INC.



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261  
Mt. Iron, MN 55768-0261  
tel: 218-735-8914 • fax: 218-735-8923  
email: info@bm-eng.com

October 27, 2010

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN  
2010 Street Improvements  
Project No. MI10-01

Dear Mr. Wainio;

Enclosed please find final Pay Request No. 3 for the City of Mountain Iron 2010 Street Improvements project in the amount of **\$5,319.43**, for approval at your next scheduled City Council meeting. All work has been completed in accordance with the contract documents.

Also enclosed for approval is final compensating change order #1 that *decreases* the final project cost by \$13,668.30. The change order is due to minor final contract quantity adjustments. Once approved, please sign and date the change order and return two (2) copies to our office. Our office will forward a fully executed copy of the final change order to the Contractor.

In addition, enclosed are the project IC-134 forms for your files. It is recommended that the City Council first approve the final change order and then the final pay request for the above referenced project.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
**Benchmark Engineering, Inc.**

  
Eric E. Fallstrom, P.E.

Enclosure

Pc: Mr. Jerry Nemanich, Mesabi Bituminous

**CHANGE ORDER**

Order No. 1 - FINAL

Date: 10/20/10

NAME OF PROJECT/PROJECT NO: 2010 Street Improvements / MI10-01

OWNER: City of Mountain Iron

CONTRACTOR: Mesabi Bituminous, Inc.  
P.O. Box 728, Gilbert, MN 55741

ENGINEER: Benchmark Engineering, Inc.

**Reason for Change Order:**


This final compensating change order is required to set the contract amount equal to the actual project cost. The decrease in cost is due to final contract quantity adjustments.

**The following changes are hereby made to the CONTRACT DOCUMENTS:**

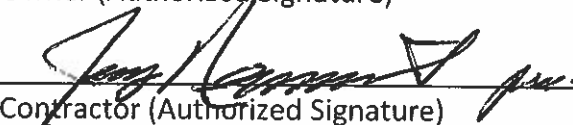
The contract amount is decreased by **\$13,668.30**.

Change to CONTRACT PRICE:

Original CONTRACT PRICE	\$ <u>120,056.80</u>
Current CONTRACT PRICE adjusted by previous CHANGE ORDERS	\$ <u>120,056.80</u>
The CONTRACT PRICE due to this CHANGE ORDER will be <u>decreased</u> by:	\$ <u>(13,668.30)</u>
The new CONTRACT PRICE including this CHANGE ORDER will be:	\$ <u>106,388.50</u>

Recommended by:  10-20-2010  
Engineer (Authorized Signature) Date:

Approved by: \_\_\_\_\_  
Owner (Authorized Signature) Date:

Accepted by:  10-21-10  
Contractor (Authorized Signature) Date:

RECOMMENDATION OF PAYMENT

No. 3-FINAL

Owner's Project No.: \_\_\_\_\_

Engineer's Project No.: MI10-01

Project: 2010 Street Improvements

CONTRACTOR: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

For Period Ending: October 20, 2010

To: City of Mountain Iron  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated October 20, 2010

By  \_\_\_\_\_

STATEMENT OF WORK

Original Contract Price	\$ <u>120,056.80</u>	Work & Materials to Date	\$ <u>106,388.50</u>
Net Change Orders	\$ <u>(13,668.30)</u>	Amount Retained	\$ <u>0.00</u>
Current Contract Price	\$ <u>106,388.50</u>	Subtotal	\$ <u>106,388.50</u>
		Previous Payments	\$ <u>101,069.07</u>
		<b>Amount Due this Payment</b>	\$ <u><b>5,319.43</b></u>



PAY REQUEST NO. 3 - FINAL  
 2010 STREET IMPROVEMENTS  
 MOUNTAIN IRON, MINNESOTA  
 PROJECT NO.: MI10-01

CONTRACTOR: MESABI BITUMINOUS, INC.

ITEM NO.	ITEM	UNITS	PROJECT QUANTITY	ITEM COST	TOTAL QUANTITY	TOTAL AMOUNT
2105.603	CONSTRUCT DRAINAGE DITCH	LIN. FT.	150.0	\$6.00	150.0	\$900.00
2221.503	AGGREGATE SHOULDERING (CV), CLASS 1	CU. YD.	355.0	\$22.00	360.0	\$7,920.00
2350.501	TYPE LV5 WEARING COURSE MIXTURE (B)	TON	1,090.0	\$70.00	800.5	\$56,035.00
2350.502	TYPE LV5 NON-WEARING COURSE MIXTURE (B)	TON	350.0	\$70.00	423.4	\$29,638.00
2511.501	RANDOM RIPRAP CLASS III	CU. YD.	5.0	\$35.00	5.0	\$175.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$3,500.00	1.0	\$3,500.00
2573.502	SILT FENCE, TYPE PREASSEMBLED	LIN. FT.	80.0	\$5.00	80.0	\$400.00
2573.512	TEMPORARY DITCH CHECK TYPE 2	LIN. FT.	10.0	\$10.00	10.0	\$100.00
2575.523	EROSION CONTROL BLANKET CATEGORY 3	SQ. YD.	60.0	\$3.00	60.0	\$180.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$500.00	1.0	\$500.00
2582.502	4" BROKEN YELLOW LINE - PAINT (TEMPORARY STRIPING)	LIN. FT.	3,950.0	\$0.01	0.0	\$0.00
2582.502	4" DOUBLE SOLID LINE YELLOW - EPOXY	LIN. FT.	3,950.0	\$0.67	6,110.0	\$4,093.70
2582.502	4" SOLID LINE WHITE - EPOXY	LIN. FT.	7,910.0	\$0.38	7,360.0	\$2,796.80
2582.502	PAVEMENT MESSAGE	EACH		\$75.00	2.0	\$150.00

COMPLETED TO DATE: \$106,388.50  
 LESS RETAINAGE: \$0.00  
 SUBTOTAL PAY REQUEST #3: \$106,388.50  
 LESS PREVIOUS PAYMENTS: \$101,069.07

TOTAL PAY REQUEST #3: \$5,319.43

  
 BENCHMARK ENGINEERING, INC.



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street ▪ P.O. Box 261  
Mt. Iron, MN 55768-0261  
tel: 218-735-8914 ▪ fax: 218-735-8923  
email: info@bm-eng.com

October 26, 2010

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN  
WWTP Facility Upgrade  
Project No. MI09-02

Dear Mr. Wainio:

Enclosed please find three (3) copies of Final Compensating Change Order No. 4. This Change Order **decreases** the Contract Amount by **\$177,071.10**. This Change Order adjusts the final Contract quantities to the actual amount used for construction of this project.

Also, enclosed please find three (3) copies of final Pay Request No. 7 for the City of Mountain Iron Wastewater Treatment Plant Facility project in the amount of **\$15,296.06** for approval at your next scheduled City Council meeting. This payment is for work completed as of October 15, 2010. Please refer to the enclosed pay request breakdown for a summary of items completed.

In addition, enclosed are the project IC-134 forms for your files and Consent of Surety for your files.

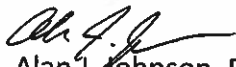
It is recommended that the City Council first approve the final change order and then the final pay request for the above referenced project.

Please sign all copies of the change order and the pay request. Keep one for your records and return the other copies.

Re: City of Mountain Iron, MN  
WWTP Facility Upgrade  
Project No. MI09-02  
Page 2

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
**Benchmark Engineering, Inc.**



Alan J. Johnson, P.E.

Enclosure

pc: Mr. Mark Magney, Magney Construction, Inc.



CHANGE ORDER

Order No. 4 - FINAL

Date: 10/25/10

NAME OF PROJECT/PROJECT NO: Wastewater Treatment Facility Improvements

OWNER: City of Mountain Iron

CONTRACTOR: Magney Construction  
1401 Park Road, Chanhassen, MN 55317

ENGINEER: Benchmark Engineering, Inc.

**Reason for Change Order:**

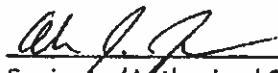
This final compensating change order is required to set the contract amount equal to the actual project cost. The decrease in cost is due to the rehabilitation of the clarifier domes in lieu of replacement of the dome with new domes and other minor final contract quantity adjustments.

**The following changes are hereby made to the CONTRACT DOCUMENTS:**

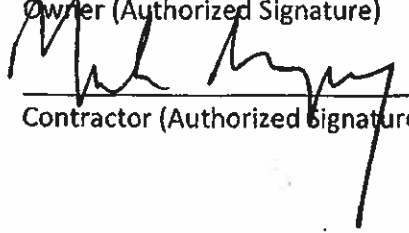
The contract amount is decreased by **\$177,071.10**.

Change to CONTRACT PRICE:

Original CONTRACT PRICE	\$ <u>578,600.00</u>
Current CONTRACT PRICE adjusted by previous CHANGE ORDERS	\$ <u>585,784.42</u>
The CONTRACT PRICE due to this CHANGE ORDER will be <u>decreased</u> by:	\$ <u>177,071.10</u>
The new CONTRACT PRICE including this CHANGE ORDER will be:	\$ <u>408,713.32</u>

Recommended by:  10-25-10  
Engineer (Authorized Signature) Date:

Approved by: \_\_\_\_\_  
Owner (Authorized Signature) Date:

Accepted by:  10-25-10  
Contractor (Authorized Signature) Date:

Application for Payment No. 7 FINAL

To: The City of Mountain Iron, MN

From: Magney Construction, Inc., 1401 Park Road, Chanhassen, MN 55317

Contract: \_\_\_\_\_

Project: Wastewater Treatment Facility Improvements

Owners Contract No. \_\_\_\_\_ Engineer's Project No. 002540-09002-0  
Date of this Invoice: 1-Jul-10  
Invoice Work Period: 6/1/10 to 7/1/10

1) Original Contract Price:	\$578,600.00
2) Net Change by Change Order/Written Amendments (-/+)	\$7,184.42
3) Current Contract Price (1+2):	\$585,784.42
4) Total Completed and stored to date:	\$408,713.32
5) Retainage (per Agreement):	
<u>0.00%</u> of completed work	<u>\$0.00</u>
<u>0.00%</u> of stored material:	<u>\$0.00</u>
Total retainage:	<u>\$0.00</u>
6) Total Completed and stored to date less retainage (4-5)	\$408,713.32
7) Less Previous Application for Payments:	\$393,417.26
8) DUE THIS APPLICATION	\$15,296.06

Accompanying Documentation: \_\_\_\_\_

CONTRACTOR'S Certification:

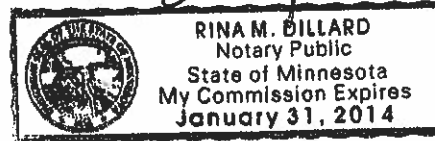
The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 7 inclusive; (2) title of all work, materials and equipment incorporated in said Work otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interest or encumbrance (except such as are recovered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance by the Contract Documents and not defective.

Dated: 1-Jul-10

By: [Signature]  
Magney Construction, Inc. (Contractor)

State of MN County of Hennepin  
Subscribed and sworn to before me this 1<sup>st</sup> day of July, 2010

Notary Public Rina M. Billard  
My Commission Expires: Jan. 31, 2014



Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Owner: \_\_\_\_\_ Engineer: [Signature]  
By: \_\_\_\_\_ By: Alan J. Johnson  
Date: \_\_\_\_\_ Date: 10-27-10

Magney Construction, Inc.  
Schedule of Values:

Mountain Iron Wastewater Treatment Facility Improvements

Application No. 7 - FINAL

Date of Application: 7/1/2010  
Work Complete Through: 7/1/2010

Spec.	Description	Scheduled Value	Previous Application	This Application	Stored Material	Completed & Stored To Date	Pct. Compl.	Balance to Finish
00500	Bonding & Insurance	\$8,500	\$8,500	\$0	\$0	\$8,500	100%	\$0
Division 1	Mobilization & GC's	\$37,700	\$37,700	\$0	\$0	\$37,700	100%	\$0
24113	Selective Demolition	\$28,400	\$28,400	\$0	\$0	\$28,400	100%	\$0
33000	Concrete Work	\$7,700	\$7,700	\$0	\$0	\$7,700	100%	\$0
33900	Precast Structures	\$2,400	\$2,400	\$0	\$0	\$2,400	100%	\$0
36000	Grout	\$600	\$600	\$0	\$0	\$600	100%	\$0
37000	Concrete Restoration	\$3,200	\$3,200	\$0	\$0	\$3,200	100%	\$0
55000	Metal Fabrications	\$10,600	\$10,600	\$0	\$0	\$10,600	100%	\$0
66000	Plastic Fabrications	\$3,800	\$3,800	\$0	\$0	\$3,800	100%	\$0
67000	FRP Dome Clarifier Covers (Alternate 1)	\$154,000	\$0	\$0	\$0	\$0	0%	\$154,000
72100	Insulation	\$300	\$300	\$0	\$0	\$300	100%	\$0
99000	Painting	\$13,900	\$13,900	\$0	\$0	\$13,900	100%	\$0
220503	Plumbing	\$1,700	\$1,700	\$0	\$0	\$1,700	100%	\$0
260505	Electrical	\$10,000	\$10,000	\$0	\$0	\$10,000	100%	\$0
312000	Earthwork	\$4,500	\$4,500	\$0	\$0	\$4,500	100%	\$0
329200	Turf & Grasses	\$1,000	\$1,000	\$0	\$0	\$1,000	100%	\$0
330505	Trenching and Backfilling	\$11,500	\$11,500	\$0	\$0	\$11,500	100%	\$0
400510	Process Piping	\$12,300	\$12,300	\$0	\$0	\$12,300	100%	\$0
409513	Supervisory Control System	\$15,800	\$15,800	\$0	\$0	\$15,800	100%	\$0
432150	Submersible Pumps	\$27,200	\$27,200	\$0	\$0	\$27,200	100%	\$0
443400	Fine Screening Equipment	\$156,700	\$156,700	\$0	\$0	\$156,700	100%	\$0
444223	Clarifier Equipment	\$28,800	\$28,800	\$0	\$0	\$28,800	100%	\$0
A - 1	Allowance 1 - Repair Covers	\$30,000	\$0	\$11,322	\$0	\$11,322	38%	\$18,678
A - 2	Allowance 2 - Remove & Repl Windows	\$8,000	\$3,607	\$0	\$0	\$3,607	45%	\$4,393
CO#2	Additional Concrete Floor/Ceiling Repairs	\$6,262	\$6,262	\$0	\$0	\$6,262	100%	\$0
CO#3	Add Grating at Clarifier Bridge	\$922	\$922	\$0	\$0	\$922	100%	\$0
<b>Totals</b>		<b>\$585,784</b>	<b>\$397,391</b>	<b>\$11,322</b>	<b>\$0</b>	<b>\$408,713</b>	<b>70%</b>	<b>\$177,071</b>

October 26, 2010



**Iron Range Earth Fest**  
PO Box 139  
Virginia, MN 55792  
www.ironrangeearthfest.org  
218-749-4331

Tony Zupancich  
Mountain Iron City Council  
8586 Enterprise Drive South  
Mt Iron, MN 55768

Dear Tony,

Thank you for offering to ask the Mountain Iron City Council to approve a letter of support for Iron Range Earth Fest and the Iron Range Partnership for Sustainability as we submit a grant request to the Laura Jane Musser Fund to allow us to:

1. Present the third annual Iron Range Earth Fest 2011 in Mountain Iron.
2. Expand the Earth Fest Green Inventors Contest (held at the Mt Iron school) and produce the 2nd edition of the Everyday Guide to Sustainable Living on the Iron Range.
3. Finalize our creation of the Iron Range Partnership for Sustainability (IRPS) as a non-profit corporation, allowing us to pursue our mission to stimulate conversation and action for a sustainable Iron Range.

The grant requires letters of support from community members and institutions involved in our project, along with a letter from the local government entity that is most closely involved. Since we have held the event in Mountain Iron for the past two years and will again in 2011, and you have graciously allowed us to use the community center at no charge, I am hopeful that you would consider yourself a partner in our efforts to stimulate conversation and action for a sustainable Iron Range.

Here are the grant guidelines:

### **Rural Initiative Program**

**THE LAURA JANE MUSSER FUND** wants to encourage collaborative and participatory efforts among citizens in rural communities that will help to strengthen their towns and regions in a number of civic areas including, but not limited to, economic development, business preservation, arts and humanities, public space improvements, and education.

### **PRIORITY IS PLACED ON PROJECTS THAT:**

- Bring together a broad range of community members and institutions
- Provide the opportunity for diverse community members to work together
- Contain measurable short term outcomes within the first 12 to 18 months
- Include community members actively in all phases of the process
- Work toward an outcome of positive change within their community

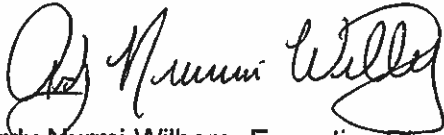
### **PROJECTS MUST DEMONSTRATE:**

- Support from a diverse cross-section of community members and institutions
- Matching financial and /or in-kind support from the local community
- Significant volunteer participation
- Reasonable plans to complete their project within 18 months or less

To see the full grant program, go to <http://www.musserfund.org> and click on the rural initiative page.

If you could send me your letter by Friday, November 5th as either a hard copy or in an email, I would be most grateful and will attach it to our grant request. I would also be happy to swing by city hall to pick it up if that would be helpful. Attached is a sample letter we have already received from the Northeast Minnesota Sustainable Development Partnership with the University of Minnesota.

Thanks Again!



Ardy Nurmi-Wilberg, Executive Director  
Iron Range Partnership for Sustainability  
218-749-4331  
[ardynw@msn.com](mailto:ardynw@msn.com)

October 21, 2010

Mary Karen Lynn-Klimenko  
Grants Program Manager  
**THE LAURA JANE MUSSER FUND**  
318 West 48th Street  
Minneapolis, MN 55419

As the Director of Northeast Minnesota Sustainable Development Partnership, University of Minnesota (NMSDP), I am pleased to write in support of the Iron Range Iron Range Partnership for Sustainability and their Earth Fest.

A key goal of the Northeast Minnesota Sustainable Development Partnership (NMSDP) is to foster long term sustainability in our region. Towards this end, NMSDP combines citizen leadership with the research and education resources of the University of Minnesota to help develop and support targeted projects designed to meet critical local needs. Over the past ten years, we have been involved in a variety of local sustainable development projects. In the process, we have identified first hand the need for the proposed project. Hence, we have also made both cash and in-kind contributions to the project.

I believe that the Iron Range Iron Range Partnership for Sustainability and Earth Fest are consistent with your goal of encouraging collaborative and participatory efforts among citizens in rural communities that will help to strengthen their towns and regions in a number of civic areas including, but not limited to, economic development, business preservation, arts and humanities, public space improvements, and education. Your support will enable the group:

1. Develop the Iron Range Partnership for Sustainability as a non-profit corporation;
2. Present the Third Annual Iron Range Earth Fest 2011;
3. Expand the Earth Fest Green Inventors Contest; and
4. Produce the 2nd edition of the Everyday Guide to Sustainable Living on the Iron Range.

Hence, we strongly encourage you to please give this proposal a favorable consideration.

Respectfully,



Okechukwu Ukaga, PhD  
Executive Director and Extension Professor

# Iron Range Earth Fest 2011

## Exploring and Inspiring Sustainability on the Iron Range

### OVERVIEW

The goal of the Iron Range Partnership for Sustainability, through our signature event Iron Range Earth Fest, is to seek answers to the question; how can we meet the needs of the present without compromising the ability of future generations to meet their needs? Our discussion is very broad based and incorporates the three elements of sustainability; our communities, our economy and our environment. The 3rd annual Iron Range Earth Fest is on April 9, 2011 in Mountain Iron, MN and is presented by the Iron Range Partnership for Sustainability.

### Iron Range Partnership for Sustainability (IRPS)

**The mission of IRPS** is to stimulate conversation and action for a sustainable future on the Iron Range of northeastern Minnesota. Our vision is to encourage, promote and provide educational opportunities pertaining to a diverse variety of sustainability topics, to become a networking and information-sharing hub, and to make sustainability an accepted core value on the Iron Range. Iron Range Earth Fest is our signature event, and we are working towards growing it into the premier sustainability event in northeastern Minnesota.

### Iron Range Earth Fest

**Earth Fest** offers opportunities to explore how we can all live more sustainably in our homes and communities, our economy and our environment. Participants are invited to learn about new and existing technological approaches as well as rediscover some of our long standing local traditions. We tap into the knowledge of cutting edge experts as well as our local indigenous knowledge through exhibits, demonstrations, speakers and vendors. Emphasis is placed on local products, local services, local foods, local traditions and our local wilderness.

Other Earth Fest events include:

**Green Inventors Contest** - an opportunity for youth and adults to show off their imaginations and creativity, and receive recognition for their "green" inventions designed to solve an environmental problem or make something more environmentally friendly.

**Everyday Guide to Sustainable Living on the Iron Range** - each year the new edition of the Everyday Guide is released at Earth Fest. Each annual edition of the Guide features a different aspect of sustainability. In 2010 the focus was local sustainable food production, the 2011 guide will showcase renewable energy & energy efficiency. The guide features local resource lists, articles, stories, tidbits, advertising opportunities and more.

## Summer Work Outreach Project

PO Box 237, Mountain Iron, MN 55768

October 15, 2010

Dear Mtn. Iron City Council,

Please consider our request for a fee waiver for the use of the Mtn. Iron City Hall for SWOP's annual ham dinner scheduled for April 7, 2011. SWOP has had this fee waived in years past. SWOP is a 501c3 non-profit that benefits 11- to 14-year-old youth in our community.

Thank you for your time,

A handwritten signature in black ink that reads "Tracy Kenyon". The signature is written in a cursive style with a large, stylized "K".

Tracy Kenyon, SWOP Treasurer

Tammy Hejda  
5623 Falcon Avenue  
Mountain Iron, MN 55768  
218-741-2686

October 19, 2010

Mountain Iron City Council


Dear Sirs:

I'm writing to ask if the rental fees for the use of the Community Center could be waived.

We are holding a benefit fundraiser for my brother-in-law, Jed Hejda on Saturday, November 27<sup>th</sup> of this year. Jed has been diagnosed with advanced colon cancer, facing some extensive treatments and surgery, and his insurance coverage is minimal. We've already placed our deposit and reserved the community center for this event.

Any questions, please feel free to contact me.

Thank you for your consideration.

A handwritten signature in black ink that reads "Tammy Hejda". The signature is written in a cursive style with a long horizontal line extending from the top of the first letter.

Tammy Hejda





North St. Louis County

**Habitat  
for Humanity®**

**Building homes,  
Building hope**

October 25, 2010

Mayor Gary Skalko  
8586 Enterprise Dr South  
Mt Iron, MN 55768

**Board of Directors:**

Caroline Owens  
President

Bob Pugleasa  
Vice President

Shelby Paulson  
Treasurer

Kris Clover  
Secretary

Bette Holmes  
Hugh Hultman

Tom Krause

Paul Knuti

Rod McPeak

Nancy Moyer

Cindy Pogachnik

Rev. Reuben Rosnau

Bernice Sabetti

Paula Sedey

Cassandra Spector

Renee Tomatz

Sherry Valley

Deb Warner

Mark Weir

**Staff:**

Nathan Thompson  
Executive Director

Dave Alaspa  
Construction Manager

Katie Tweten  
AmeriCorns\*VISTA

Office~ 65 Midway Dr.

Mail ~P.O. Box 24

Virginia, MN, 55792

Phone: (218) 749-8910

Toll free: (866) 749-8910

Fax: (218) 742-9799

www.nslchfh.org

habitat@nslchfh.org

Re: Waiving of fees for Mt. Iron Community Center for Feb 3, 2011.

Dear Mayor Skalko,

We are making preparations for our fifth annual Building the Future with Habitat dinner and silent auction to be held on February 3, 2011. We have enjoyed using the Mt. Iron Community center for this event and found it a beautiful and very accommodating venue for our annual fundraising dinner.

We would like to ask the City of Mt Iron to consider waiving the \$200 fee for the rental of the facility for this night. This would be a great help to our organization as we work to put on this event to raise funding to support the building of five more affordable homes in North St. Louis County in 2011.

Thank you very much for your consideration in this matter.

Sincerely,

Nathan Thompson

THANK YOU FOR WAIVING  
THIS FEE FOR US LAST  
YEAR! OUR SUPPORTERS TRULY  
ENJOY THE MT IRON COMMUNITY  
CENTERS FACILITIES.

NATHAN

**COUNCIL LETTER 110110-VIC**

**ADMINISTRATION**

**PUBLIC HEARING**

**DATE:** October 28, 2010  
**FROM:** Craig J. Wainio  
City Administrator

---

The City Council needs to set a public hearing at the next regular City Council meeting for the Community Development Block Grant application.

**COUNCIL LETTER 110110-VID**

**ADMINISTRATION**

**SPECIAL MEETING**

**DATE:** October 28, 2010

**FROM:** Craig J. Wainio  
City Administrator

---

The City Council needs to set a Special meeting to canvas the election results between November 3<sup>rd</sup> and November 9<sup>th</sup>.

# **SEASONAL FLU VACCINE**

**Mt. Iron Public Health & Safety, along  
with Healthstar Home Health Agency**



will be giving seasonal  
flu vaccines at the  
**Mt. Iron  
Community  
Center**

**Thurs., Nov. 4  
10:00 am-11:30 am  
Friday, Nov. 5  
10:00 am-noon**

**Open to the adult public.**

MEDICARE, MEDICARE  
ADVANTAGE, AND MOST  
OTHER INSURANCES  
ACCEPTED. PLEASE  
BRING INSURANCE  
CARDS WITH YOU.

**THE COST OF THE FLU SHOT  
IS \$30.00**

COMMUNICATIONS  
NOVEMBER 1, 2010

1. MediaCom, a notice of an increase in charges for services.
2. Range Recreation Civic Center, a request for payment of their annual contribution for 2011 in the amount of \$7,308.00.
3. The “United for Change” executed proclamation recognizing the Northern St. Louis County Domestic Violence Awareness month.
4. League of Minnesota Cities, forwarding Property/Casualty Program Incentives.



*Bill Jensen*  
*Regional Vice President*

October 27, 2010

Dear Mountain Iron City Official:

It is Mediacom's mission to provide your community with the highest quality communications services available in the marketplace. We are continuously striving to expand and improve programming choices for consumers. To that end, Mediacom has been aggressively adding high-definition and standard-definition channels to our lineups.

Innovations and improvements do not come without costs. While we strive to keep expenses in check, there are some costs that we are simply unable to control. Our programming expenses, particularly with respect to broadcast television channels, are escalating at a pace well in excess of inflation. Other costs, such as health insurance and certain operating expenses continue to increase, necessitating some changes in what we charge our customers. Accordingly, on or about December 1, 2010, the following rate adjustments will be implemented:

<b>Product:</b>	<b>Old Rate:</b>	<b>New Rate:</b>	<b>Net Change:</b>
Broadcast Basic	\$25.95	\$27.95	\$ 2.00
Expanded Basic	\$36.00	\$37.00	\$ 1.00
Total Family Cable	\$61.95	\$64.95	\$ 3.00

Customers currently on promotional rates will not receive this rate change until the expiration of their respective promotional period.

We look forward to continuing to serve you and your community's telecommunications needs. If you have any questions, please contact me directly via email at [bjensen@mediacomcc.com](mailto:bjensen@mediacomcc.com)

Sincerely,

Bill Jensen

Mediacom Communications Corporation  
1504 2<sup>ND</sup> Street SE, Waseca, Minnesota 56093  
E-mail: [bjensen@mediacomcc.com](mailto:bjensen@mediacomcc.com)



October 18, 2010

Mr. Craig Wainio  
City of Mt. Iron  
8586 Enterprise Drive South  
Mt. Iron, MN 55768

Dear Craig,

The Range Recreation Civic Center's Board of Directors would like to respectfully submit this letter of request for annual contribution of funds from the City of Mt. Iron.

The Quad Cities Joint Power Board is very aware that the struggling economy and cuts in municipal local government aid has put a strain on each of the Quad Cities budgets. Consequently, we are reducing our funding request by ten percent for the third consecutive year.

After careful consideration the Range Recreation Civic Center is requesting the sum of \$43,500.00 of the Quad Cities for the annual 2011 support, divided on a per capita basis. The allocation of funds will be applied directly to building maintenance and capital improvements.

I have listed below the amount requested from each city. If you have any questions, please feel free to call Peggy at 742-9349.

	<u>% Population</u>	<u>Amount</u>
Virginia	51.3%	22,315.50
Eveleth	21.6%	9,396.00
Mt. Iron	16.8%	7,308.00
Gilbert	10.3%	4,480.50
		<u>\$43,500.00</u>

Thank you for your continued support of the Range Recreation Civic Center.

Sincerely,

A handwritten signature in black ink, appearing to read 'Peggy Giese', is written over a circular watermark.

Peggy Giese  
RRCC Board Assistant

CC: Mayor Gary Skalko

**“UNITED FOR CHANGE”  
NORTHERN ST. LOUIS COUNTY  
DOMESTIC VIOLENCE AWARENESS MONTH  
UNITED PROCLAMATION**

**WHEREAS:** The family is the foundation of a safe and healthy community. It is a goal of this administration for our communities to be safe; and

**WHEREAS:** The problem of domestic violence affects all citizens of Minnesota crossing all racial, social, religious, ethnic, geographic, and economic groups; and

**WHEREAS:** It is battered women themselves who have been in the forefront of efforts to bring peace and equality to the home; and

**WHEREAS:** The crime of domestic violence violates an individual’s privacy, dignity, security and humanity; and

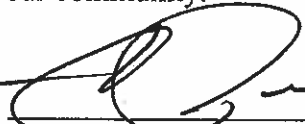
**WHEREAS:** The impact of domestic violence is wide ranging, affecting society as a whole.

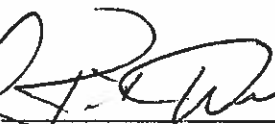
**Now, THEREFORE**

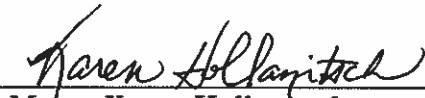
In recognition of the impact that domestic violence has on the health and well being of our communities, we, the Mayors of Biwabik, Buhl, Chisholm, Cook, Ely, Hibbing, Mountain Iron, Tower, and Virginia, Minnesota, with joint efforts, we, the St. Louis County Commissioners, of Districts 4, 6, and 7, do hereby proclaim October 2010 as Domestic Violence Awareness Month.

Further, we reaffirm the commitment of the State of Minnesota to reducing violence in our homes, as well as on our streets. We urge all citizens to participate in the activities planned by Range Women’s Advocates and community organizations during this month. Citizens should also take this opportunity to educate themselves about the impact of domestic violence in Minnesota and to become familiar with resources and programs available. This month let us remember the victims of domestic violence, celebrate the survivors, and work together to eliminate violence from our community.

  
\_\_\_\_\_  
*Mayor Stephen Abrahamson  
Tower, Minnesota*

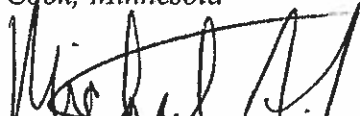
  
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*Mayor Craig Pulford  
Buhl, Minnesota*

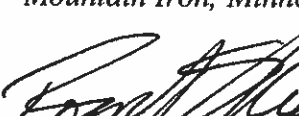
  
\_\_\_\_\_  
*Mayor Rick Wolff  
Hibbing, Minnesota*


  
\_\_\_\_\_  
*Mayor Karen Hollanitsch  
Cook, Minnesota*


  
\_\_\_\_\_  
*Mayor Gary Skalko  
Mountain Iron, Minnesota*

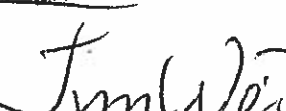
  
\_\_\_\_\_  
*Commissioner Michael Forsman  
District 4, St. Louis County, Minnesota*


  
\_\_\_\_\_  
*Mayor Michael Jugovich  
Chisholm, Minnesota*

  
\_\_\_\_\_  
*Mayor Roger Skraba  
Ely, Minnesota*

  
\_\_\_\_\_  
*Commissioner Keith Nelson  
District 6, St. Louis County, Minnesota*

  
\_\_\_\_\_  
*Mayor Steve Peterson  
Virginia, Minnesota*

  
\_\_\_\_\_  
*Mayor Jim Weikum  
Biwabik, Minnesota*

  
\_\_\_\_\_  
*Commissioner Steve Raukar  
District 7, St. Louis County, Minnesota*





CONNECTING & INNOVATING  
SINCE 1913

October 4, 2010

To: LMCIT Property/Casualty members and LMCIT Agents  
From: Dan Greensweig, LMCIT Assistant Administrator  
Re: Property/Casualty Program Incentives

Incentives are one way the League of Minnesota Cities Insurance Trust's Board of Trustees seeks to fairly allocate risks and losses among members.

LMCIT's two new incentive programs – one related to land use and one for sanitary sewers – reward members who take a positive, deliberate role in reducing claims and losses through their decision-making. ***Both programs go into effect Nov. 15.***

***Please call your LMCIT Underwriter for specific information about your city.*** Underwriters can be reached at (651) 281-1200 or (800) 925-1122.

#### **LMCIT's Land Use Incentive**

The Land Use Incentive program rewards Property/Casualty members that successfully complete online training about land-use decision making.

Cities that meet the training requirements will earn a savings of as much as \$3,750 per land use claim. Cities that do not meet the training requirements will pay a higher rate of land use costs.

The website-based training, which will be available during early October through the League's City Learning Point, is designed to make land use decisions less confusing. Officials also will learn about the sometimes tense and charged discussions that occur when trying to balance the goals of the community against individual rights.

The training will help cities avoid expensive land use claims and lawsuits, currently the largest area of loss for members. These claims cost LMCIT members about \$3 million per year, and more than 85 percent of those costs are for legal defense.

The incentive is available on an ongoing basis to all member cities that certify at their renewal that the following city officials successfully completed the training:

- A quorum of the city council;
- The chair and another planning commission member;
- The city planner or another staff person with lead responsibility for planning activities.

Cities can qualify for the incentive at any time by meeting the training requirement, at which point the city will receive an endorsement. Any land use claims made against the city after receiving the endorsement will qualify for the savings.

The cost for the online training is \$30 per person, with group discounts available. More details are available in the E-Learning area of the Training and Conferences section of the League website at [www.lmc.org](http://www.lmc.org).

– MORE ON BACK –

### **LMCIT's Sanitary Sewer Incentive**

The Sanitary Sewer Incentive program for Property/Casualty members provides cities greater control in the mandatory, out-of-pocket deductibles they pay for claims and lawsuits related to sanitary sewer backups.

Members that do not meet LMCIT's criteria by Nov. 15 will see coverage that includes a minimum mandatory deductible of \$1,000 for each sanitary sewer backup claim. That amount will increase to \$2,500 for each sanitary sewer backup claim Nov. 15, 2011.

The program is meant to reduce the overall cost and frequency of sanitary sewer claims faced by members of the Trust. Each year, these claims cost about \$1.5 million per year, and city liability primarily stems from maintenance and inspection issues that lead to sewer backups from line obstructions. The program also will help reduce the extent to which cities with good sanitary sewer operations and maintenance practices end up helping to pay for losses of cities with practices that aren't so good.

To avoid the higher mandatory minimum deductible, cities must have:

- A comprehensive map of their sanitary sewer system;
- A documented program of regular inspection and maintenance;
- A documented program for lift station inspection and maintenance; and
- An operator properly certified by the Minnesota Pollution Control Agency.

It's important to note that member cities that already use a higher deductible would not be directly affected.

In addition, cities that use an aggregate deductible for coverage would be impacted, if the aggregate limit is reached and the maintenance deductible is less than \$1,000 in 2010-11, and \$2,500 in 2011-12.

Cities should complete the enclosed Sanitary Sewer System Questionnaire and return it to LMCIT, as a first step. If your city needs assistance determining compliance, please contact your Loss Control Field Consultant. If you are uncertain who supports your city, contact Cheryl Brennan, LMCIT Loss Control Field Manager, at (651) 215-4079 or [cbrennan@lmc.org](mailto:cbrennan@lmc.org).

LMCIT's sanitary sewer toolkit, available in the Loss Control area of the League's website ([www.lmc.org](http://www.lmc.org)), is also available and provides model forms and suggested policies the city can use and adopt.

***Please call your LMCIT Underwriter today to discuss these programs.*** Both programs go into effect Nov. 15. Underwriters are available to answer your questions and can be reached at (651) 281-1200 or (800) 925-1122.

*Enc: Sanitary Sewer System Questionnaire*