

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, OCTOBER 20, 2008 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Consent Agenda
 - A. Minutes of the October 6, 2008, Regular Meeting (#1-21)
 - B. Communications (#51-53)
 - C. Receipts
 - D. Bills and Payroll
- III. Public Forum
- IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Director of Public Works Report
 - 1. Transformer Quotes (#22)
 - 2. Identity Theft Program (#23-29)
 - 3. MMUA Training Contract (#30-33)
 - D. Sheriff's Department Report
 - E. City Engineer's Report
 - 1. Pay Request Number 9 – Unity Second Addition (#34-36)
 - 2. Pay Request Number 4 – 2007 Street Improvements (#37-39)
 - F. Fire Department
 - 1. Firefighter Hires (#40)
 - G. Planning and Zoning Commission
 - 1. Conditional Use Permit - Keith Altobelli (#41-43)
 - 2. Conditional Use Permit – Douglas and Jenny Blake (#44-46)
 - 3. Variance – Douglas and Jenny Blake (#47-49)
 - H. Liaison Reports
- V. Unfinished Business
- VI. New Business
 - A. Winter Calendar Parking (#50)
 - B. Communications (#51-53)
- VII. Open Discussion on City Business
- VIII. Announcements
- IX. Adjourn

Denotes page number in packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
OCTOBER 6, 2008

Mayor Skalko called the City Council meeting to order at 6:35 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Rod Flannigan, City Engineer; Tom Cvar, Fire Chief; Steve Norvitch, Assistant Fire Chief; Joe Buria, Mountain Iron Volunteer Fireman; and Jerry Knapper, Mountain Iron Volunteer Fireman.

It was moved by Skalko and seconded by Zupancich that the consent agenda be approved as follows:

1. Add the following items to the agenda:
 - IV. E. 3. West Two Rivers Campground-Change Order No. 2
 4. West Two Rivers Campground-Pay Request Number 3
 - VI. M. Unity Second Addition request

Refer the following to the Park and Recreation Board:

- VI. I. Rink Closing
 - J. Handicap Swing Request
2. Approve the minutes of the September 12, 2008, Committee-of-the-Whole meeting as submitted.
 3. Approve the minutes of the September 15, 2008, City Council meeting as submitted.
 4. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
 5. To acknowledge the receipts for the period September 1-15, 2008, totaling \$530,568.89, (a list is attached and made a part of these minutes).

The motion carried.

It was moved by Prebeg and seconded by Stanaway to approve the following:

6. To authorize the payments of the bills and payroll for the period September 1-15, 2008, totaling \$471,001.48, (a list is attached and made a part of these minutes).

The motion carried on the following roll call vote: Prebeg, yes; Zupancich, yes; Stanaway, yes; Roskoski, no; and Skalko, yes.

During the public forum, Troy Martinson stated that he received the notice from Councilor Roskoski regarding the rink closings and he felt that the action taken by the Board was final. The Mayor said that there has been no formal action taken on the matter by the City Council.

The Mayor updated the Council on the following:

- Minnesota Steel Project. He said that there has been a formal ground breaking in Nashwauk. He said that they projected 2000 construction jobs, 750 permanent jobs, and up to 1,500 spin off jobs.
- Holiday Inn Express. There has been a formal announcement made for the development in Rock Ridge Development with a June 1st, 2009 opening date.
- IRRRA Grants. The City Administrator advised the Council that the City has received two grants, one for \$350,000 for the Renewable Energy Park to help match other funding; and \$100,000 for funding of the Morgan Park Estates housing development for construction of 19 homes. The Mayor thanked the City Administrator for writing the grant applications.
- Renewable Energy Tax Credit. The legislation passed through the House and Senate and the President did sign the bill. The Mayor advised the Council to contact Jerry Fallos at Amy Klobuchar's office in Virginia at 741-9690 with Federal questions.
- Joint Meeting held on September 29, 2008. The Mountain Iron-Buhl School Board, the City of Kinney, the City of Buhl, and Great Scott Township would be submitting key contact information to the City Administrator.
- SWOP Meeting on October 7, 2008 at 5:30 p.m. at the Buhl Public Library. The Mayor said that he and Councilor Zupancich have already attended a meeting. Councilor Stanaway said that he would attend this meeting.

It was moved by Roskoski and seconded by Skalko that the Council appoints the following to serve as student election judge trainees for the November 4, 2008, General Election:

Precinct #1-City Hall, Wacootah Room
Brianna Forseen

Precinct #2-City Hall, Iroquois Room
Autumn McGregor

And further, authorize them to be paid minimum wage for training and election hours and provide one hot meal to the student election judge trainees on Election Day. The motion carried.

The City Administrator updated the Council on the following:

- Annexation. He advised the Council that a letter was received from the City of Virginia denying the annexation of the 20 acre parcel. He said that Staff was continuing to review the issue.
- Capital Improvement Projects. He asked Council Members to submit suggestions for capital improvement projects. He said that a special meeting would be called in November to work on the 2009 budget.
- Unity Second Addition. The roads are scheduled to be completed on October 8, 2008. Also, another lot was sold in Unity Second Addition.
- City of Virginia. Councilor Roskoski asked if there was any contact from Virginia regarding a land swap. The Administrator said there had not been any contact made.

It was moved by Zupancich and seconded by Prebeg to accept the recommendation of the Parks and Recreation Board and award the quote for the installation of an RV Dump Station

at the South Grove Wastewater Treatment Plant for their low quote of \$7,000.00. The motion carried on the following roll call vote: Zupancich, yes; Stanaway, yes; Roskoski, no; Prebeg, yes; and Skalko, yes.

The Director of Public Works said that there would be a scheduled power outage on Saturday, October 11, 2008, to change the overhead electrical utilities to underground utilities in the Rock Ridge Development area.

It was moved by Zupancich and seconded by Stanaway to authorize payment request number one for the South Grove Park sidewalk to C & C Winger Incorporated in the amount of \$10,241.95. The motion carried unanimously on a roll call vote.

It was moved by Stanaway and seconded by Prebeg to authorize payment request number one for the Mud Lake Road Waterline Project to Hibbing Excavating Incorporated in the amount of \$19,878.75. The motion carried unanimously on a roll call vote.

It was moved by Zupancich and seconded by Roskoski to authorize change order number two for the West Two Rivers Campground Electrical Project in the amount of \$131.50. The motion carried.

It was moved by Prebeg and seconded by Zupancich to authorize payment request number three for the West Two Rivers Campground Electrical Project in the amount of \$24,037.85. The motion carried unanimously on a roll call vote.

It was moved by Roskoski and seconded by Zupancich to accept the recommendation of the Public Safety and Health Board and authorize the Fire Department to prepare specifications for a brush/grass fire rig. The motion carried with Stanaway voting no.

Councilor Stanaway requested that the Mountain Iron Fire Department prepare a list of the fire call record for brush/grass fires for the previous five years to include the number of calls, number of personnel present, and the length of the incident.

It was moved by Stanaway and seconded by Skalko to authorize up to two Fire Department Personnel to attend the Fire Chief's Conference in Saint Cloud from October 15-18, 2008, at City expense. The motion carried unanimously on a roll call vote.

It was moved by Zupancich and seconded by Stanaway to accept the recommendation of the Planning and Zoning Commission and approve the Variance for F. P. Troutwine, Mountain Iron Short Stop, 5539 Nichols Avenue, Mountain Iron, to erect a sign closer to the lot line than allowed by the Zoning Ordinance on parcel 175-0071-00889. The motion carried unanimously.

It was moved by Skalko and seconded by Zupancich to accept the recommendation of the Planning and Zoning Commission and include the price of a survey with the lot sales in Unity Second Addition and also include the City paying for the costs of the survey for the lots that were already sold. The **motion failed** on the following roll call vote: Stanaway, no; Roskoski, no; Prebeg, no; Zupancich, no; and Skalko, yes.

It was moved by Zupancich and seconded by Skalko that, for Unity Second Addition, the current lots that have been purchased will incur the cost of a survey and the remaining lots for sale, the lot price will be increased to include cost of a survey. And further, for future City housing developments that the cost of a survey will be included in the price of a lot.

At 7:38 p.m., Councilor Roskoski left the meeting.

At 7:40 p.m., Councilor Roskoski returned to the meeting.

Zupancich amended the motion that for new housing developments that are completed by the City of Mountain Iron that the property price includes the cost of the site drawing for the buildings on the property and this would also include Unity Second Addition. And further, to reimburse the two properties that have had a site survey prepared. And further, to add if the original survey pins are in place. Skalko seconded the amendments. The amended motion carried with Roskoski voting no.

It was moved by Zupancich and seconded by Stanaway to adopt Resolution Number 45-08, declaring cost to be assessed, and ordering the preparation of the proposed assessment on improvements to Unity Drive between the Northwest corner of Section 14 to approximately 250 feet east, (a copy is attached and made a part of these minutes). The motion carried with Roskoski abstaining.

It was moved by Prebeg and seconded by Skalko to adopt Resolution Number 46-08, calling for a hearing on the proposed assessments on improvements to Park Ridge Drive, (a copy is attached and made a part of these minutes). The motion carried with Roskoski voting no.

It was moved by Stanaway and seconded by Roskoski to adopt Resolution Number 47-08, calling for a hearing on proposed assessments on improvements to Unity Drive from Mud Lake Road to Diamond Lane, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Skalko and seconded by Zupancich to adopt Resolution Number 48-08, calling for a hearing on proposed assessments on improvements to Unity Drive between the Northwest corner of Section 14 to approximately 250 feet east, (a copy is attached and made a part of these minutes). The motion carried with Roskoski abstaining.

It was moved by Zupancich and seconded by Stanaway to adopt Resolution Number 49-08, approving the final plat of Nichols Park, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Stanaway and seconded by Prebeg to adopt Resolution Number 50-08, approving the final plat of Rock Ridge Development, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Skalko and seconded by Zupancich to authorize the extension of natural gas lines by Minnesota Energy Resources into Unity Second Addition at a cost of \$16,261.00. The **motion failed** on the following roll call vote: Stanaway, no; Roskoski, no;

Prebeg, yes; Zupancich, no; Skalko, yes.

It was moved by Zupancich and seconded by Skalko to authorize the extension of natural gas lines by Minnesota Energy Resources into Unity Second Addition at a cost of \$16,261.00 and increase the sale price of the remaining lots to compensate the City for the cost. After further discussion, Zupancich amended the motion to divide the cost by the 35 lots and not recoup the costs from the nine lots that have already been sold. Skalko supported the amendment. The amended motion carried on the following roll call vote: Roskoski, no; Prebeg, yes; Zupancich, yes; Stanaway, yes; and Skalko, yes.

It was moved by Roskoski and seconded by Skalko to direct City Staff to contact MediaCom, Qwest, and any other phone service provider for quotes for the installation of phone service into Unity Second Addition. The motion carried.

It was moved by Stanaway and seconded by Skalko to waive the Community Center rental fees for the AARP Tax Aide training to be conducted January 5-9, 2009. The motion carried.

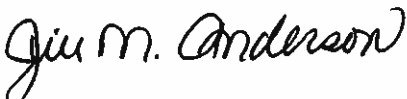
It was moved by Zupancich and seconded by Skalko to adopt Resolution Number 51-08, authorizing \$10,000 in matching funds to the Civic Association for their application for a Culture and Tourism Grant for a canopy over the Locomotive, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Zupancich and seconded by Prebeg to approve the request for an extension from Tim and Char Rice for one year for the lot that they purchased in Unity Second Addition. The motion carried.

It was moved by Stanaway and seconded by Roskoski to waive the building rental fees for the Library meeting room for Thursdays from September 2008 through February 2009 for Webelos II Den from Pak 126 for Cub Scouts. The motion carried.

At 8:30 p.m., it was moved by Skalko and seconded by Zupancich that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Anderson, CMC/MMCA
Municipal Services Secretary

www.mtniron.com

COMMUNICATIONS

1. Mesabi Humane Society, a letter advising the City that there will be an increase in contract fees for the 2009 season.
2. Iron Range Youth In Action, a letter thanking the City for the contribution enabling the local youth to travel to Mobile, Alabama to help rebuild homes for victims of Hurricane Katrina.
3. Mediacom, a letter advising the City about additional programming on the Digital Plus Tier.
4. Arrowhead Regional Development Commission, an update regarding funding for ARDC's Planning and Zoning Toolbox Initiative for the Iron Range.

Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	103,989.22
PERMITS	BUILDING	521.31
INTERGOVERNMENTAL REVENUE	TACONITE PRODUCTION TAX	381,145.00
BUILDING RENTALS	COMMUNITY CENTER	270.00
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	1,050.00
METER DEPOSITS	ELECTRIC	3,150.00
MISCELLANEOUS	ASSESSMENT SEARCHES	40.00
CD INTEREST	CD INTEREST 101	158.67
CD INTEREST	CD INTEREST 378	750.09
CD INTEREST	CD INTEREST 602	259.64
CD INTEREST	CD INTEREST 603	274.10
PERMITS	CONDITIONAL USE	300.00
LICENSES	ANIMAL	5.00
PERMITS	VARIANCE	150.00
MISCELLANEOUS	REIMB TELEVISIONING SPORTS	480.00
CAMPGROUND RECEIPTS	FEES	40.00
BUILDING RENTALS	NICHOLS HALL	50.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	30,767.68
MISCELLANEOUS	REIMBURSEMENTS	4,521.00
CHARGE FOR SERVICES	SEWER-CHARGE FOR SERVICES	615.01
CHARGE FOR SERVICES	WATER-CHARGE FOR SERVICES	358.60
FINES	CRIMINAL	1,097.53
MISCELLANEOUS	MISC. - GENERAL	130.15
CD INTEREST	CD INTEREST 301	445.89
Summary Totals:		<u>530,568.89</u>

Check Issue Date(s): 09/20/2008 - 10/10/2008

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
10/08	10/02/2008	137037	130011	MOUNTAIN IRON POSTMASTER	604-20200	438.91
10/08	10/02/2008	137038	260001	ZIEGLER INC	301-20200	50,837.17
10/08	10/09/2008	137039	140059	97 BLACK DIRT	101-20200	480.00
10/08	10/09/2008	137040	1045	AMY KLIMA	101-20200	200.00
10/08	10/09/2008	137041	10021	ARROWHEAD LIBRARY SYSTEM	101-20200	538.95
10/08	10/09/2008	137042	5007	ASSURANT EMPLOYEE BENEFITS	603-20200	829.15
10/08	10/09/2008	137043	20022	BENCHMARK ENGINEERING INC	602-20200	17,753.06
10/08	10/09/2008	137044	30040	C & C WINGER INC	301-20200	10,241.95
10/08	10/09/2008	137045	30017	CARQUEST (MOUNTAIN IRON)	602-20200	918.02
10/08	10/09/2008	137046	220003	CITY OF VIRGINIA	101-20200	45.98
10/08	10/09/2008	137047	30032	COURT ADMIN.-CONCILIATION	601-20200	110.00
10/08	10/09/2008	137048	230021	CRAIG J WAINIO	101-20200	109.21
10/08	10/09/2008	137049	30059	CVAR, THOMAS	101-20200	15.00
10/08	10/09/2008	137050	30072	CW TECHNOLOGY	301-20200	627.90
10/08	10/09/2008	137051	50028	ELECTION SYSTEMS & SOFTWARE	101-20200	42.41
10/08	10/09/2008	137052	1020	ELIZABETH SUOMI	101-20200	100.00
10/08	10/09/2008	137053	60026	FASTENAL COMPANY	602-20200	196.82
10/08	10/09/2008	137054	60003	FIVE SEASONS SPORTS CENTER	604-20200	74.26
10/08	10/09/2008	137055	1039	FRIENDS OF THE NRA	101-20200	200.00
10/08	10/09/2008	137056	70028	GREATER MINNESOTA AGENCY INC	101-20200	192.00
10/08	10/09/2008	137057	70029	GUARDIAN PEST CONTROL INC	101-20200	70.45
10/08	10/09/2008	137058	80008	HIBBING EXCAVATION INC	601-20200	19,878.75
10/08	10/09/2008	137059	90009	IRON OAKS FENCING	301-20200	7,488.00
10/08	10/09/2008	137060	1046	JAMIE MCLELLAN HEITZMAN	101-20200	166.54
10/08	10/09/2008	137061	1042	JANET LAVIGNE	101-20200	100.00
10/08	10/09/2008	137062	120006	L & M SUPPLY	101-20200	5,000.00
10/08	10/09/2008	137063	120032	LAKE COUNTRY POWER	101-20200	197.03
10/08	10/09/2008	137064	120016	LANYK ELECTRIC	301-20200	24,037.85
10/08	10/09/2008	137065	120040	LAURENTIAN YEARBOOK	230-20200	200.00
10/08	10/09/2008	137066	120002	LAWSON PRODUCTS INC	101-20200	343.28
10/08	10/09/2008	137067	120003	LEAGUE OF MINNESOTA CITIES	101-20200	79.36
10/08	10/09/2008	137068	130026	MESABI SIGN COMPANY	101-20200	716.53
10/08	10/09/2008	137069	130008	MINNESOTA MUNICIPAL UTILITIES	603-20200	2,450.00
10/08	10/09/2008	137070	130009	MINNESOTA POWER	101-20200	1,217.26
10/08	10/09/2008	137071	130049	MINNESOTA STATE TREASURER	101-20200	3,839.06
10/08	10/09/2008	137072	130105	MN STATE FIRE CHIEFS ASSOC	101-20200	185.00
10/08	10/09/2008	137073	130013	MOUNTAIN IRON FIREMEN'S RELIEF	101-20200	8,100.00
10/08	10/09/2008	137074	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	83,434.35
10/08	10/09/2008	137075	40032	OFFICE OF ENTERPRISE TECHNOLOG	101-20200	432.27
10/08	10/09/2008	137076	160020	PTM DOCUMENT SYSTEMS	601-20200	270.40
10/08	10/09/2008	137077	170007	QUILL CORPORATION	101-20200	450.03
10/08	10/09/2008	137078	170001	QWEST	101-20200	111.32
10/08	10/09/2008	137079	1044	RANGE ASSOC OF REALTORS	101-20200	200.00
10/08	10/09/2008	137080	180050	ROSS INDUSTRIES INC	230-20200	797.56
10/08	10/09/2008	137081	1047	ROY FRAY	101-20200	34.28
10/08	10/09/2008	137082	1048	RUSS CUTSFORTH	101-20200	54.00
10/08	10/09/2008	137083	190045	SERVICE SOLUTIONS	101-20200	378.18
10/08	10/09/2008	137084	1038	SHEILA RICHTER	101-20200	100.00
10/08	10/09/2008	137085	1040	ST LOUIS CO PLANNING & DEVELOP	101-20200	200.00
10/08	10/09/2008	137086	1041	ST LOUIS CO SAFETY & RISK MGMT	101-20200	200.00
10/08	10/09/2008	137087	1043	STACIE BARIBEAU	101-20200	200.00
10/08	10/09/2008	137088	200003	TACONITE TIRE SERVICE	101-20200	2,054.36
10/08	10/09/2008	137089	200043	TESSMAN SEED COMPANY	101-20200	551.14
10/08	10/09/2008	137090	200020	THE TRENTI LAW FIRM	101-20200	3,518.59
10/08	10/09/2008	137091	210033	UNICEL	101-20200	1,231.61
10/08	10/09/2008	137092	210001	UNITED ELECTRIC COMPANY	604-20200	2,038.89
10/08	10/09/2008	137093	210021	UTILITY TRUCK SERVICES	604-20200	724.04

M = Manual Check, V = Void Check

Check Issue Date(s): 09/20/2008 - 10/10/2008

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
10/08	10/09/2008	137094	220025	VERIZON WIRELESS	602-20200	24.41
10/08	10/09/2008	137095	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	35,884.72
10/08	10/09/2008	137096	230006	WEVE/WTEL	101-20200	280.00
10/08	10/09/2008	137097	230028	WISCONSIN ENERGY CONSERVATION	604-20200	169.60
10/08	10/09/2008	137098	240001	XEROX CORPORATION	603-20200	504.33
10/08	10/09/2008	137099	260001	ZIEGLER INC	101-20200	2,714.69
Totals:						<u>294,578.67</u>
Payroll-PP Ending 9/19/08						109,262.62
Payroll-PP Ending 10/3/08						56,254.95
Sales Tax-Electronic Transfer						<u>.10,905.24</u>
TOTAL EXPENDITURES						<u>\$471,001.48</u>



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 45-08

DECLARING COST TO BE ASSESSED, AND ORDERING PREPARATION OF PROPOSED ASSESSMENT

WHEREAS, costs have been determined for Improvement Number MI08-20, the improvement of Unity Drive between the Northwest corner of Section 14 to approximately 250 feet east of the Northwest corner of Section 14, T58M, R18W by construction and the contract price for such improvement is \$4,675, and the expenses incurred in the making of such improvement amount to \$4,222 so that the total cost of the improvement will be \$8,897.

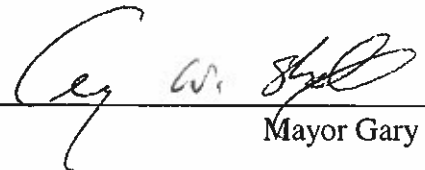
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. The portion of the cost of such improvement to be paid by the City is hereby declared to be \$8,897 and the portion of the cost to be assessed against benefited property owners is declared to be \$890.
2. Assessments shall be payable in equal annual installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday in January, 2009, and shall bear interest at the rate of 8 percent per annum from the date of the adoption of the assessment resolution.
3. The City Administrator, with the assistance of the city engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he shall file a copy of such proposed assessment in his office for public inspection.
4. The City Administrator shall upon the completion of such proposed assessment, notify the City Council thereof.

DULY ADOPTED BY THE CITY COUNCIL THIS 6th DAY OF OCTOBER, 2008.

ATTEST:


City Administrator


Mayor Gary Skalko



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 46-08

CALLING A HEARING ON PROPOSED ASSESSMENT

WHEREAS, by a Resolution passed by the City Council on September 15, 2008, the City Administrator was directed to prepare a proposed assessment of the cost of Improvement Number MI07-2, the improvement of Park Ridge Drive from Nichols Avenue to the east edge of Park Ridge Plat in by reconstruction, and

WHEREAS, the City Administrator has notified the City Council that such proposed assessment has been completed and filed in his office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. A hearing shall be held at 6:30 p.m. on November 3, 2008 in the Community Center located at 8586 Enterprise Drive South to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the date of payment, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the City of Mountain Iron the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

DULY ADOPTED BY THE CITY COUNCIL THIS 6th DAY OF OCTOBER, 2008.

ATTEST:

City Administrator



Mayor Gary Skalko

PARK RIDGE DRIVE									
NAME	SEC./ BLOCK	DESC./ LOT	FRONT FOOTAGE	PARCEL CODE	PROJECT COST	ASSESSMENT RATE	ASSESSMENT AMOUNT	COST PER FOOT	
BABICH STEVE D	11	SE/SE	300.09	175-0071-00883	\$ 26,941.17	10.00%	\$ 2,694.12	\$ 8.98	
EDA	OUT	B	42.49	175-0071-00880	\$ 3,814.62	10.00%	\$ 381.46	\$ 8.98	
EICHORNS	2	1&2	360	175-0071-00880	\$ 32,319.71	10.00%	\$ 3,231.97	\$ 8.98	
EDA	2	3 to 7	758	175-0071-00880	\$ 68,050.95	10.00%	\$ 6,805.09	\$ 8.98	
HERZOG JOYCE A	14	SE/SE	370.13	175-0071-00885	\$ 33,229.15	10.00%	\$ 3,322.92	\$ 8.98	
LAKE COUNTRY POWER	1	6 to 9 B	1088.29	175-0071-00880	\$ 97,703.39	10.00%	\$ 9,770.34	\$ 8.98	

2919 \$ 262,059.00 \$ 26,205.90



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ■ FAX: 218-748-7573 ■ www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH ■ MOUNTAIN IRON, MN ■ 55768-8260

RESOLUTION NUMBER 47-08

CALLING A HEARING ON PROPOSED ASSESSMENT

WHEREAS, by a Resolution passed by the City Council on September 15, 2008, the City Administrator was directed to prepare a proposed assessment of the cost of Improvement Number MI06-10, the improvement of Unity Drive from Mud Lake Road to Diamond Lane by overlayment, reconstruction and installation of curb, gutter and sidewalk, and

WHEREAS, the City Administrator has notified the City Council that such proposed assessment has been completed and filed in his office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. A hearing shall be held at 6:30 p.m. on November 3, 2008 in the Community Center located at 8586 Enterprise Drive South to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the date of payment, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the City of Mountain Iron the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

DULY ADOPTED BY THE CITY COUNCIL THIS 6th DAY OF OCTOBER, 2008.

ATTEST:

City Administrator

Mayor Gary Skalko

Unity Drive from Cty 109 to Diamond										PROJECT		
NAME	SEC./ BLOCK	DESC./ LOT	FRONT FOOTAGE	PARCEL CODE	COST	ASSESSMENT RATE	ASSESSMENT AMOUNT	COST PER FOOT				
					\$394,012.00							
Eml Johanson	11	SW/SE	461	175-0071-00920	\$ 36,379.93	10.00%	\$	3,637.99	\$	7.89		
Five Star Living	11	SW/SE	441.94	175-0071-00906	\$ 34,875.81	10.00%	\$	3,487.58	\$	7.89		
FELTEN DAVID & NICOLE	11	SW/SE	320	175-0071-00902	\$ 25,252.88	10.00%	\$	2,525.29	\$	7.89		
Kevin Engman	11	SE/SE	1437.22	175-0071-01580	\$ 113,418.57	10.00%	\$	11,341.86	\$	7.89		
FALKOWSKI FRANK T	14	NE/NE	312	175-0071-01473	\$ 24,621.56	10.00%	\$	2,462.16	\$	7.89		
VAUDRIN ROGER & ELIZABETH	14	NE/NE	167	175-0071-01470	\$ 13,178.85	10.00%	\$	1,317.88	\$	7.89		
WALDORF RAYMOND J & SHELLEY M	14	NE/NE	258	175-0071-01545	\$ 20,360.13	10.00%	\$	2,036.01	\$	7.89		
MACK SEAN & LURAE	14	NE/NE	309	175-0071-01546	\$ 24,384.81	10.00%	\$	2,438.48	\$	7.89		
MACK SEAN & LURAE	14	NE/NE	391.22	175-0071-01482	\$ 30,873.22	10.00%	\$	3,087.32	\$	7.89		
FINK CHRIS & YVONNE	1	2	160.1	175-0063-00050	\$ 12,634.33	10.00%	\$	1,263.43	\$	7.89		
City of Mountain Iron	A		220.82	175-0063-00280	\$ 17,426.07	10.00%	\$	1,742.61	\$	7.89		
FRIDGEN MICHAEL J & KATHERINE A	1	3	140	175-0063-00150	\$ 11,048.13	10.00%	\$	1,104.81	\$	7.89		
YANIEF GREGORY & LISA	10	3	120.27	175-0063-00240	\$ 9,491.14	10.00%	\$	949.11	\$	7.89		
WAINIO CRAIG J & TARA M	1	4	127.14	175-0063-00250	\$ 10,033.28	10.00%	\$	1,003.33	\$	7.89		
KLIMA AARON D & AMY L	2	4	127.14	175-0063-00260	\$ 10,033.28	10.00%	\$	1,003.33	\$	7.89		
			4992.85		\$ 394,012.00		\$	39,401.20	\$			



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RESOLUTION NUMBER 48-08

CALLING A HEARING ON PROPOSED ASSESSMENT

WHEREAS, by a Resolution passed by the City Council on September 15, 2008, the City Administrator was directed to prepare a proposed assessment of the cost of Improvement Number MI08-20, the improvement of Unity Drive between the Northwest corner of Section 14 to approximately 250 feet east of the Northwest corner of Section 14, T58M, R18W by construction, and

WHEREAS, the City Administrator has notified the City Council that such proposed assessment has been completed and filed in his office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. A hearing shall be held at 6:30 p.m. on November 3, 2008 in the Community Center located at 8586 Enterprise Drive South to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the date of payment, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the City of Mountain Iron the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

DULY ADOPTED BY THE CITY COUNCIL THIS 6th DAY OF OCTOBER, 2008.

ATTEST:

City Administrator

Mayor Gary Skalko

Unity Drive Extension										
NAME	SEC./ BLOCK	DESC./ LOT	FRONT FOOTAGE	PARCEL CODE	PROJECT			ASSESSMENT RATE	ASSESSMENT AMOUNT	COST PER FOOT
					COST	ASSESSMENT RATE	ASSESSMENT AMOUNT			
Lenorad Resokoski	11	SW/SE	250	175-0071-00920	\$ 8,897.00	10.00%	\$ 444.85	\$ 1.78		
ISD 712	11	SW/SE	250	175-0071-00906	\$ 4,448.50	10.00%	\$ 444.85	\$ 1.78		
			500		\$ 8,897.00		\$ 889.70			



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RESOLUTION NUMBER 49-08

FINAL APPROVAL OF NICHOLS PARK PLAT

WHEREAS, Nichols Park Plat complies with City requirements for Subdivision of land as provided for in Chapter 153 of the Mountain Iron City Code; and,

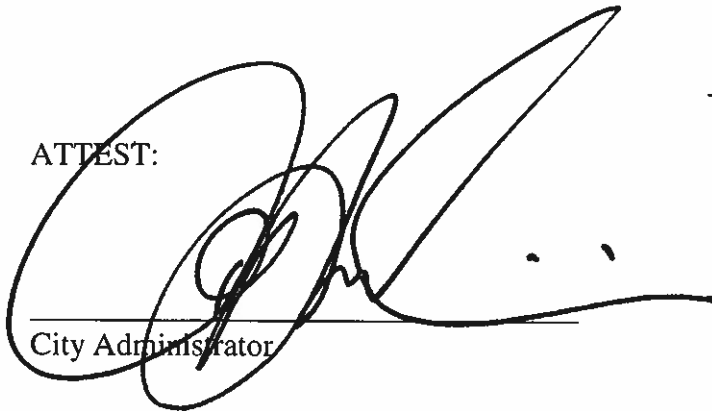
WHEREAS, the Mountain Iron Planning and Zoning Commission granted final approval of the Nichols Park Plat at their September 22, 2008, Regular Meeting.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA that final approval of the Nichols Park Plat is hereby granted; and,

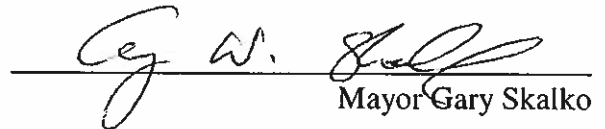
BE IT FURTHER RESOLVED that the Mayor and City Administrator are authorized to sign said plat on behalf of the City and that the Nichols Park Plat is to be filed with Saint Louis County as directed by State Law.

DULY ADOPTED BY THE CITY COUNCIL THIS 6th DAY OF OCTOBER, 2008.

ATTEST:



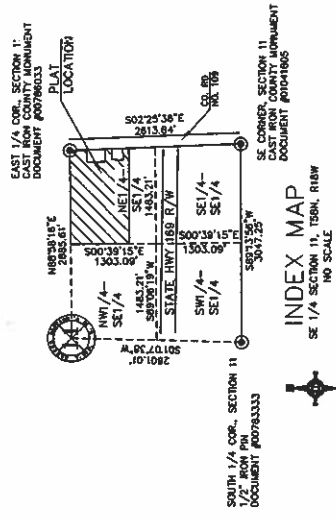
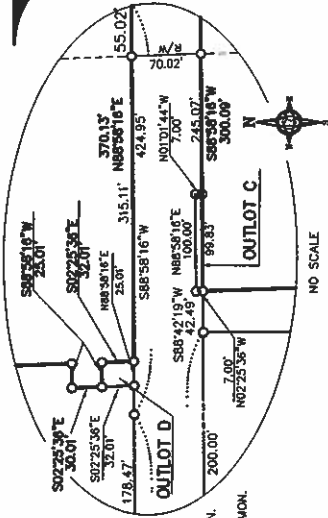
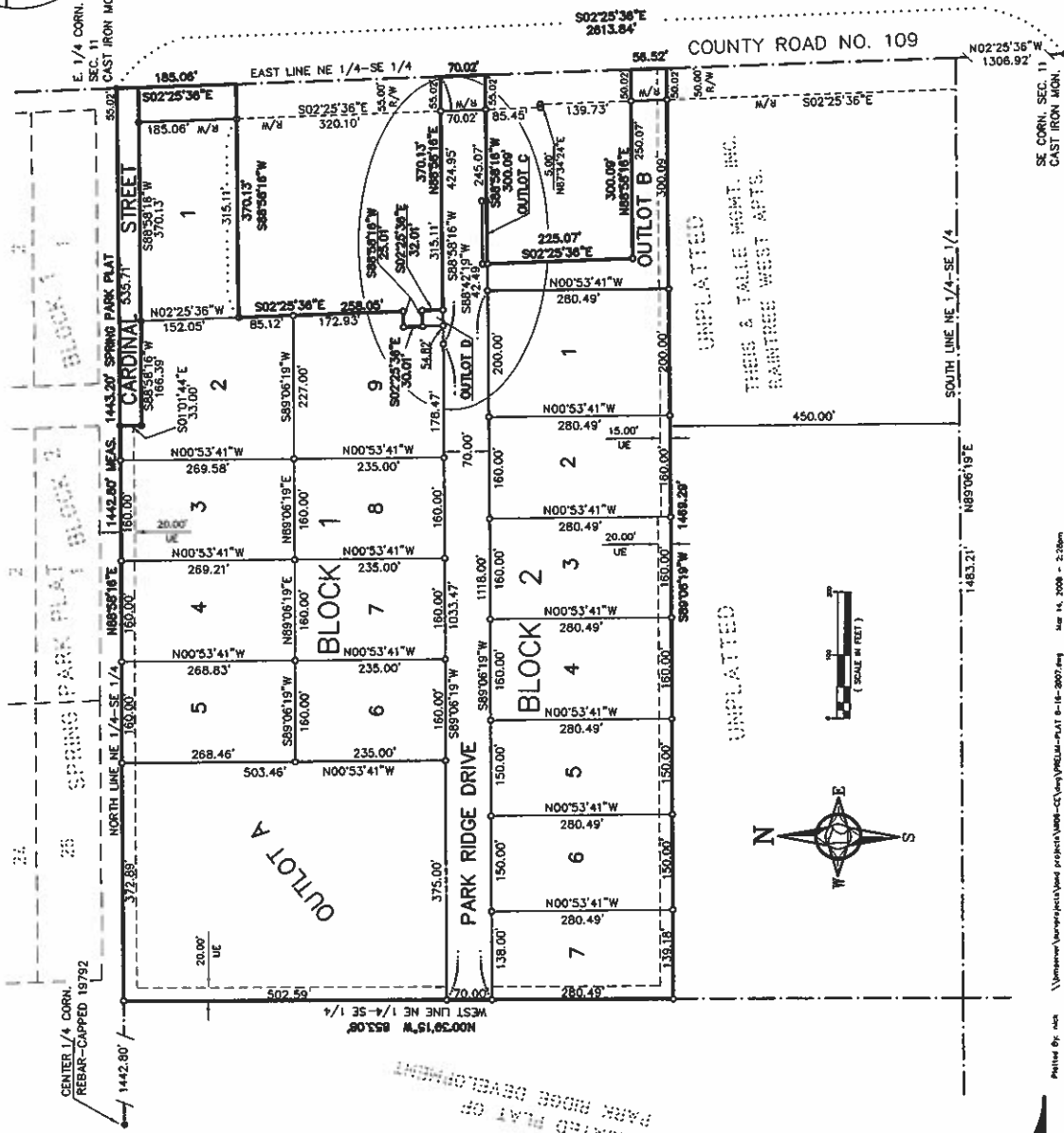
City Administrator



Mayor Gary Skalko

NICHOLS PARK

LOCATED IN THE NE 1/4 OF THE SE 1/4 SECTION 11, TOWNSHIP 58 NORTH, RANGE 18 WEST "ST. LOUIS COUNTY, STATE OF MINNESOTA"



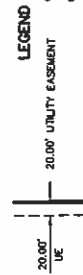
INDEX MAP

SE 1/4 CORN. SECTION 11, TOWNSHIP 58 NORTH, RANGE 18 WEST. DOCUMENT #00783333

NO SCALE

BASIS OF BEARING:

THE EAST LINE OF THE NE 1/4 OF THE SE 1/4 OF SECTION 11 IS ASSIGNED A BEARING OF SOUTH 02 DEGREES 25 MINUTES 36 SECONDS EAST.





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RESOLUTION NUMBER 50-08

FINAL APPROVAL OF ROCK RIDGE DEVELOPMENT PLAT

WHEREAS, Rock Ridge Development Plat complies with City requirements for Subdivision of land as provided for in Chapter 153 of the Mountain Iron City Code; and,

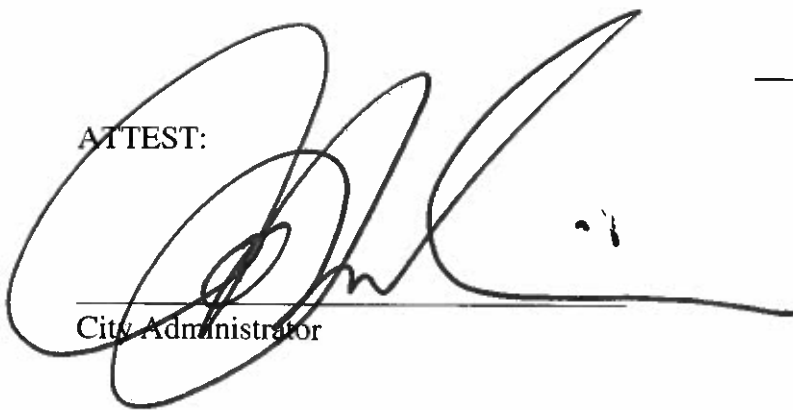
WHEREAS, the Mountain Iron Planning and Zoning Commission granted final approval of the Nichols Park Plat at their September 22, 2008, Regular Meeting.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA that final approval of the Rock Ridge Development Plat is hereby granted; and,

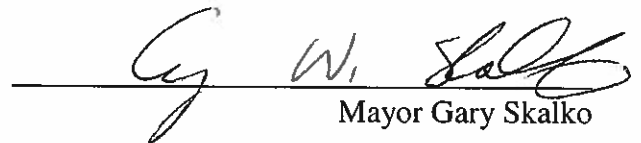
BE IT FURTHER RESOLVED that the Mayor and City Administrator are authorized to sign said plat on behalf of the City and that the Rock Ridge Development Plat is to be filed with Saint Louis County as directed by State Law.

DULY ADOPTED BY THE CITY COUNCIL THIS 6th DAY OF OCTOBER, 2008.

ATTEST:



City Administrator



Mayor Gary Skalko



"OFFICIAL PLAT"

ROCK RIDGE DEVELOPMENT

THE NW1/4 OF THE SE1/4 AND PART OF THE SW1/4 OF THE SE1/4 AND PART OF THE NE1/4 OF THE SW1/4 OF SECTION 11, TOWNSHIP 58 NORTH, RANGE 18 WEST OF THE SW1/4, SECTION 11, TOWNSHIP 58 NORTH, RANGE 18 WEST

NORTH 1/4 COR. SECTION 11
SET 5/8" REBAR W/ CAP
R.L.S. #19792

WEST 1/4 COR. SECTION 11
FOUND 2-1/2" PIPE W/ CAP

PREVIOUSLY RECORDED PLAT
PLAT 1442.80
ROCK RIDGE DEVELOPMENT

UNPLATTED

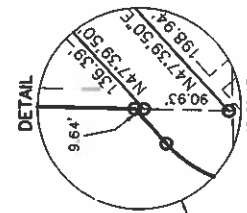
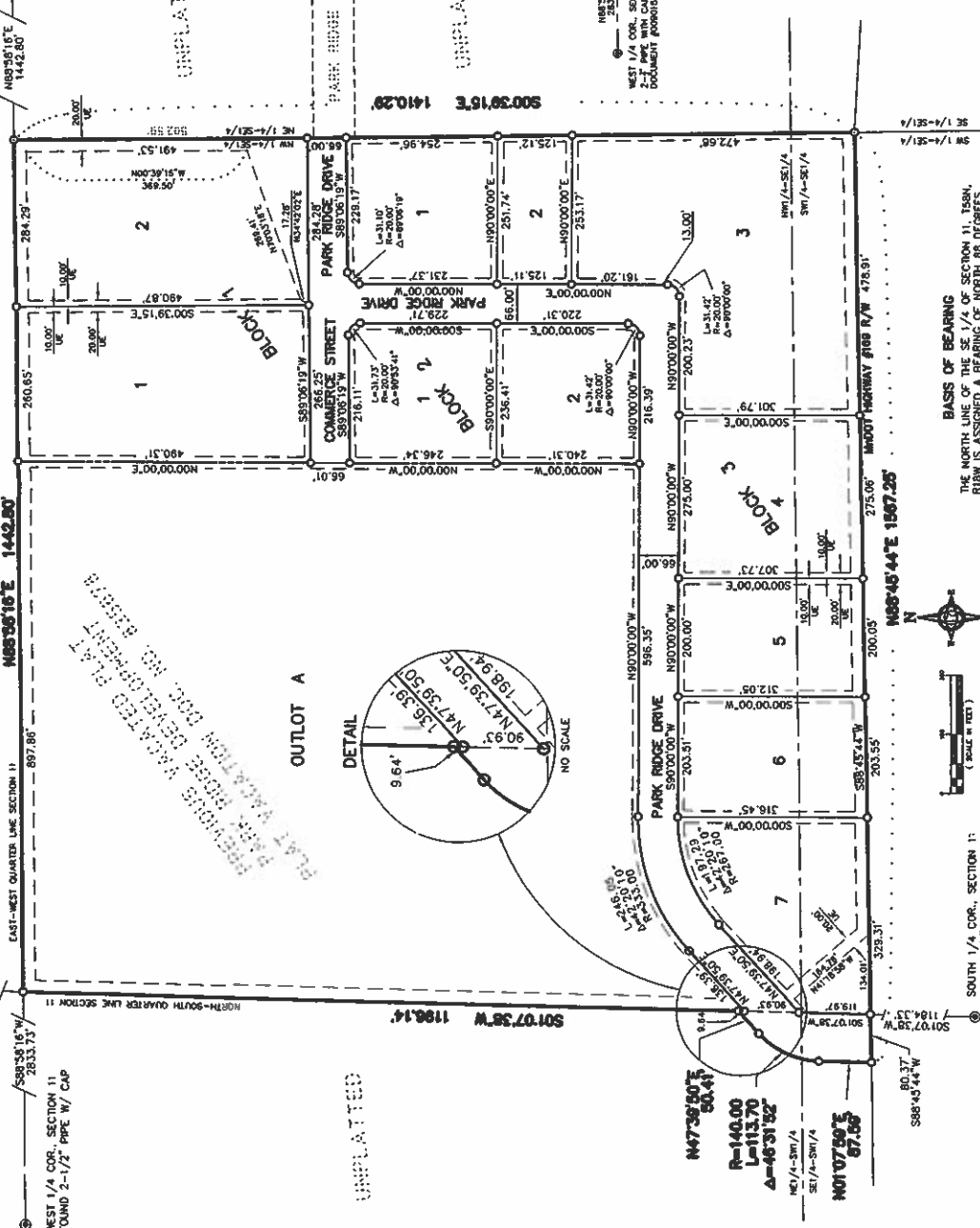
OUTLOT A

UNPLATTED

UNPLATTED

5010738'W 1188.14'

5003918'E 1410.29'



EAST 1/4 COR. SECTION 11
WEST 1/2" IRON PIN
MONUMENT

N89°58'18"E
1442.80'

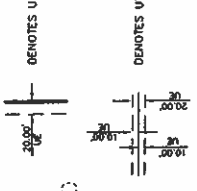
N47°39'30"E
80.41'

R=140.00
L=113.70
Δ=46°31'52"

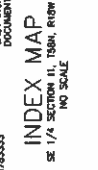
N01°07'59"E
67.56'

SE 1/4-SW 1/4
SE 1/4-SW 1/4

LEGEND



○ DENOTES SET MONUMENT, 5/8"
REBAR W/ CAP 19792 R/L
○ DENOTES FOUND MONUMENT



INDEX MAP
SE 1/4 SECTION 11, T88N, R18W
NO SCALE

BASIS OF BEARING
THE NORTH LINE OF THE SE 1/4 OF SECTION 11, T88N,
R18W IS ASSIGNED A BEARING OF NORTH 88 DEGREES
58 MINUTES 16 SECONDS EAST





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RESOLUTION NUMBER 51-08

SUPPORTING SUBMISSION FOR A CULTURE AND TOURISM GRANT BY THE MOUNTAIN IRON CIVIC ASSOCIATION

WHEREAS, the City of Mountain Iron hereby supports the concept of a new canopy over the historic locomotive located in Locomotive Park; and,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that Mountain Iron hereby supports making application for a Cultural and Tourism Grant for constructing canopy over the historic locomotive located in Locomotive Park.

BE IT FURTHER RESOLVED that the City Mountain Iron hereby commits \$10,000 to the completion of the Locomotive Canopy Project.

DULY ADOPTED BY THE CITY COUNCIL THIS 6th DAY OF OCTOBER, 2008.

ATTEST:

Mayor Gary Skalko

City Administrator

COUNCIL LETTER 102008-IVC1

PUBLIC UTILITIES

TRANSFORMER QUOTE

DATE: October 15, 2008
FROM: Don Kleinschmidt
Director of Public Works

Craig J. Wainio
City Administrator

The following are the quotes received for an electric transformer:

QUOTE TABULATIONS

	<u>VENDOR</u>	<u>TRANSFORMERS</u>
1)	WESCO	\$ 12,146.00
2)	RESCO – ERMCO	\$ 12,185.00
3)	BORDER STATES	\$ 13,086.15

Staff recommends purchase of the electric transformers for underground electric service to WESCO at their low quote of \$12,146.00.

This purchase will be funded from the Electric Enterprise Fund.

City of Mountain Iron

Identity Theft Prevention Program

Effective beginning October 20, 2008

I. PROGRAM ADOPTION

The City of Mountain Iron ("Utility") developed this Identity Theft Prevention Program ("Program") pursuant to the Federal Trade Commission's Red Flags Rule ("Rule"), which implements Section 114 of the Fair and Accurate Credit Transactions Act of 2003. 16 C. F. R. § 681.2. This Program was developed with oversight and approval of the City Council. After consideration of the size and complexity of the Utility's operations and account systems, and the nature and scope of the Utility's activities, the City Council determined that this Program was appropriate for the City of Mountain Iron, and therefore approved this Program on October 20, 2008.

II. PROGRAM PURPOSE AND DEFINITIONS

A. Fulfilling requirements of the Red Flags Rule

Under the Red Flag Rule, every financial institution and creditor is required to establish an "Identity Theft Prevention Program" tailored to its size, complexity and the nature of its operation. Each program must contain reasonable policies and procedures to:

1. Identify relevant Red Flags for new and existing covered accounts and incorporate those Red Flags into the Program;
2. Detect Red Flags that have been incorporated into the Program;
3. Respond appropriately to any Red Flags that are detected to prevent and mitigate Identity Theft; and
4. Ensure the Program is updated periodically, to reflect changes in risks to customers or to the safety and soundness of the creditor from Identity Theft.

B. Red Flags Rule definitions used in this Program

The Red Flags Rule defines "Identity Theft" as "fraud committed using the identifying information of another person" and a "Red Flag" as a pattern, practice, or specific activity that indicates the possible existence of Identity Theft.

According to the Rule, a municipal utility is a creditor subject to the Rule requirements. The Rule defines creditors "to include finance companies, automobile dealers, mortgage brokers, utility companies, and telecommunications companies. Where non-profit and government entities defer payment for goods or services, they, too, are to be considered creditors."

All the Utility's accounts that are individual utility service accounts held by customers of the utility whether residential, commercial or industrial are covered by the Rule. Under the Rule, a "covered account" is:

1. Any account the Utility offers or maintains primarily for personal, family or household purposes, that involves multiple payments or transactions; and

2. Any other account the Utility offers or maintains for which there is a reasonably foreseeable risk to customers or to the safety and soundness of the Utility from Identity Theft.

“Identifying information” is defined under the Rule as “any name or number that may be used, alone or in conjunction with any other information, to identify a specific person,” including: name, address, telephone number, social security number, date of birth, government issued driver’s license or identification number, alien registration number, government passport number, employer or taxpayer identification number, unique electronic identification number, computer’s Internet Protocol address, or routing code.

III. IDENTIFICATION OF RED FLAGS.

In order to identify relevant Red Flags, the Utility considers the types of accounts that it offers and maintains, the methods it provides to open its accounts, the methods it provides to access its accounts, and its previous experiences with Identity Theft. The Utility identifies the following red flags, in each of the listed categories:

A. Suspicious Documents

Red Flags

1. Document with information that is not consistent with existing customer information (such as if a person’s signature on a check appears forged); and
2. Application for service that appears to have been altered or forged.

B. Suspicious Personal Identifying Information

Red Flags

1. Identifying information presented that is the same as information shown on other applications that were found to be fraudulent;
2. Identifying information presented that is consistent with fraudulent activity (such as an invalid phone number or fictitious billing address);
3. An address or phone number presented that is the same as that of another person;
4. A person fails to provide complete personal identifying information on an application when reminded to do so (however, by law social security numbers must not be required); and
5. A person’s identifying information is not consistent with the information that is on file for the customer.

C. Suspicious Account Activity or Unusual Use of Account

Red Flags

1. Change of address for an account followed by a request to change the account holder's name;
2. Payments stop on an otherwise consistently up-to-date account;
3. Account used in a way that is not consistent with prior use (example: very high activity);
4. Mail sent to the account holder is repeatedly returned as undeliverable;
5. Notice to the Utility that a customer is not receiving mail sent by the Utility;
6. Notice to the Utility that an account has unauthorized activity;
7. Breach in the Utility's computer system security; and
8. Unauthorized access to or use of customer account information.

D. Alerts from Others

Red Flag

1. Notice to the Utility from a customer, identity theft victim, law enforcement or other person that it has opened or is maintaining a fraudulent account for a person engaged in Identity Theft.

IV. DETECTING RED FLAGS.

A. New Accounts

In order to detect any of the Red Flags identified above associated with the opening of a **new account**, Utility personnel will take the following steps to obtain and verify the identity of the person opening the account:

Detect

1. Require certain identifying information such as name, date of birth, residential or business address, principal place of business for an entity, driver's license or other identification;
2. Verify the customer's identity (for instance, review a driver's license or other identification card);
3. Review documentation showing the existence of a business entity; and
4. Independently contact the customer.

B. Existing Accounts

In order to detect any of the Red Flags identified above for an **existing account**, Utility personnel will take the following steps to monitor transactions with an account:

Detect

1. Verify the identification of customers if they request information (in person, via telephone, via facsimile, via email);
2. Verify the validity of requests to change billing addresses; and
3. Verify changes in banking information given for billing and payment purposes.

V. PREVENTING AND MITIGATING IDENTITY THEFT

In the event Utility personnel detect any identified Red Flags, such personnel shall take one or more of the following steps, depending on the degree of risk posed by the Red Flag:

Prevent and Mitigate

1. Continue to monitor an account for evidence of Identity Theft;
2. Contact the customer;
3. Change any passwords or other security devices that permit access to accounts;
4. Not open a new account;
5. Close an existing account;
6. Notify the Program Administrator for determination of the appropriate step(s) to take;
7. Notify law enforcement; or
8. Determine that no response is warranted under the particular circumstances.

Protect customer identifying information

In order to further prevent the likelihood of identity theft occurring with respect to Utility accounts, the Utility will take the following steps with respect to its internal operating procedures to protect customer identifying information:

1. Ensure that its website is secure or provide clear notice that the website is not secure;
2. Ensure complete and secure destruction of paper documents and computer files containing customer information;
3. Ensure that office computers are password protected
4. Keep offices clear of papers containing customer information;
5. Ensure computer virus protection is up to date; and
6. Require and keep only the kinds of customer information that are necessary for utility purposes.

VI. PROGRAM UPDATES

This Program will be periodically reviewed and updated to reflect changes in risks to customers and the soundness of the Utility from Identity Theft. At least every 6 months, the Program Administrator will consider the Utility's experiences with Identity Theft situation, changes in Identity Theft methods, changes in Identity Theft detection and prevention methods, changes in types of accounts the Utility maintains and changes in the Utility's business arrangements with other entities. After considering these factors, the Program Administrator will determine whether changes to the Program, including the listing of Red Flags, are warranted. If warranted, the Program Administrator will present the City Council with his or her recommended changes and the City Council will make a determination of whether to accept, modify or reject those changes to the Program.

VII. PROGRAM ADMINISTRATION.

A. Oversight

Responsibility for developing, implementing and updating this Program lies with an Identity Theft Committee for the Utility. The Committee is headed by a Program Administrator who may be the head of the Utility or his or her appointee. Two or more other individuals appointed by the head of the Utility or the Program Administrator comprise the remainder of the committee membership. The Program Administrator will be responsible for the Program administration, for ensuring appropriate training of Utility staff on the Program, for reviewing any staff reports regarding the detection of Red Flags and the steps for preventing and mitigating Identity Theft, determining which steps of prevention and mitigation should be taken in particular circumstances and considering periodic changes to the Program.

B. Staff Training and Reports

Utility staff responsible for implementing the Program shall be trained either by or under the direction of the Program Administrator in the detection of Red Flags, and the responsive steps to be taken when a Red Flag is detected.

C. Service Provider Arrangements

In the event the Utility engages a service provider to perform an activity in connection with one or more accounts, the Utility will take the following steps to ensure the service provider performs its activity in accordance with reasonable policies and procedures designed to detect, prevent, and mitigate the risk of Identity Theft.

1. Require, by contract, that service providers have such policies and procedures in place; and
2. Require, by contract, that service providers review the Utility's Program and report any Red Flags to the Program Administrator.

D. Specific Program Elements and Confidentiality

For the effectiveness of Identity Theft prevention Programs, the Red Flag Rule envisions a degree of confidentiality regarding the Utility's specific practices relating to Identity Theft detection, prevention and mitigation. Therefore, under this Program, knowledge of such specific practices are to be limited to the Identity Theft Committee and those employees who need to know them for purposes of preventing Identity Theft. Because this Program is to be adopted by a public body and thus publicly available, it would be counterproductive to list these specific practices here. Therefore, only the Program's general red flag detection, implementation and prevention practices are listed in this document.



Minnesota Municipal Utilities Association

August 29, 2008

MEMORANDUM

To: Safety Management Participants
From: Mike Willetts, Director of Job Training and Safety
Subject: 2008-09 Safety Management Program Contract

It is time to renew your safety management program contract. Since our group meeting, all requested changes have been made. There has been very little change from the budgets delivered at the earlier meeting. The contract amendments will cover October 1, 2008 through September 30, 2009, to coincide with MMUA's fiscal year.

A copy of your group's budget and two copies of your contract amendment are enclosed. Please sign both contracts keeping one for your records and mailing the other to the address shown below. **Please do not send payment at this time.** You will be billed shortly after October 1. Mail your signed contract to:

Rita Kelly, Finance Manager
Minnesota Municipal Utilities Association
3025 Harbor Lane North, Suite 400
Plymouth, MN 55447-5142

If you have any concerns with the new contract, please contact me or Rita as follows:

Mike Willetts: phone 763-746-0705 or e-mail willetts@mmua.org
Rita Kelly: phone 763-746-0704 or e-mail rkelly@mmua.org

Thank you for being part of the MMUA safety compliance groups. With this program and your support we have proven that working together as a group we can develop a safety program that is affordable and at the same time works.

Minnesota Municipal Utilities Association
AMENDMENT TO SERVICES AGREEMENT
Safety Management Program

Contract Date: August 27, 2008

Contract Number: 20-2009

The services agreement entered into between Minnesota Municipal Utilities Association (MMUA) and Mountain Iron Public Utilities (Mountain Iron), dated August 28, 2007, contract number 20-2008, is amended as follows:

PART II, Section 1.

1. DURATION: This Agreement shall remain in force from October 1, 2008 until September 30, 2009 (the "expiration date").

PART III, Section 1.

1. COMPENSATION: For the services covered by this Agreement, Mountain Iron shall pay MMUA an annual fee of eight thousand one hundred fifty dollars and 00 cents (\$8,150.00) for the 2008-09 annual period. Such compensation shall be due and payable according to the selected payment terms below.


Payment terms for the fee agreed to above shall be based on one of the following options (select one):

- Annual Payment (\$8,150.00)
- Quarterly Payments (\$2,037.50 each)

For any term of less than twelve full calendar months, the fee shall be a portion of the annual fee, pro-rated based on the number of calendar months or partial calendar months in which the services were provided as a percentage of twelve (12).

The parties hereby accept the terms of the Agreement as modified.

Mountain Iron Public Utilities
By _____
Title _____
Date _____
Purchase Order # _____

Minnesota Municipal Utilities Association
By 
Title Executive Director
Date August 27, 2008

Minnesota Municipal Utilities Association
Safety Management Program
Northeast Group Fee Calculation
 October 1, 2008 - September 30, 2009

City	Population	2008-09 Annual Charge	2008-09 Quarterly Charge	2007-08 Annual Charge	Difference	Total 2008-09 with JTS
Aitkin	2,127	\$12,150.00	\$3,037.50	\$11,400.00	\$750.00	\$12,150.00
Buhl	983	\$6,650.00	\$1,662.50	\$5,900.00	\$750.00	\$6,650.00
Grand Marais	1,419	\$12,150.00	\$3,037.50	\$11,400.00	\$750.00	\$13,800.00
Hibbing	16,283	\$46,000.00	\$11,500.00	\$18,400.00	\$27,600.00	\$46,000.00
Keewatin	1,172	\$6,650.00	\$1,662.50	\$5,900.00	\$750.00	\$7,750.00
Moose Lake	2,445	\$12,150.00	\$3,037.50	\$11,400.00	\$750.00	\$14,900.00
Mora	3,568	\$14,150.00	\$3,537.50	\$13,400.00	\$750.00	\$15,800.00
Mountain Iron	2,843	\$8,150.00	\$2,037.50	\$7,400.00	\$750.00	\$9,800.00
Nashwauk	949	\$6,650.00	\$1,662.50	\$5,900.00	\$750.00	\$6,650.00
Princeton	4,503	\$8,150.00	\$2,037.50	\$7,228.27	\$921.73	\$10,900.00
Princeton (city)	4,503	\$8,150.00	\$2,037.50	\$7,228.27	\$921.73	\$8,150.00
Totals:		\$141,000.00	\$35,250.00	\$91,100.00	\$33,600.00	\$152,550.00

Annual JTS (Electric) \$550.00	per lineman	2008-09	2007-08
Aitkin	0	\$0.00	\$0.00
Buhl	0	\$0.00	\$0.00
Grand Marais	3	\$1,650.00	\$1,500.00
Keewatin	2	\$1,100.00	\$0.00
Moose Lake	5	\$2,750.00	\$2,000.00
Mora	3	\$1,650.00	\$1,500.00
Mountain Iron	3	\$1,650.00	\$1,500.00
Nashwauk	0	\$0.00	\$1,500.00
Princeton	5	\$2,750.00	\$2,500.00
Totals:	21	\$8,800.00	\$8,000.00

Please notify Rita Kelly of changes to your city.
 Call 763-746-0704; fax 763-551-0459 or e-mail to rkelly@mmua.org.

MINUTES
SAFETY COMMITTEE MEETING
OCTOBER 7, 2008

The meeting was called to order at 10:35 a.m. with the following members present: Lenny Albrecht, Laborer, Judy Seurer, Accounting Technician and Michael Downs, Foreman.

Discussion of the loss control recommendations was tabled until the next meeting.

No lost time accidents occurred in August or September of 2008. The August monthly safety incentive raffle was won by William Otto. The September monthly safety incentive raffle was won by Don Kleinschmidt. \$25 gift certificates from L & M Supply will be awarded to them.

There was one accident reported in August. A seasonal worker was bitten by a dog while reading meters. The Committee determined the only way to avoid this was not to attempt to read meters with a dog present.

It was moved by Downs and supported by Albrecht to recommend approval of the MMUA safety management contract for 2008, without JTS included, to the City Council. The motion carried.

It was moved by Downs and supported by Albrecht to continue with Minnesota Power for general and electrical safety training, pending a discussion with the safety instructor. The motion carried.

At 10:40 a.m., it was moved by Albrecht and supported by Downs to adjourn the meeting. The motion carried and the meeting was adjourned.



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Mt. Iron, MN 55768-0261
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email: info@bm-eng.com

October 15, 2008

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN
Unity Addition Phase II Residential Development
Project No. MI07-1

Dear Mr. Wainio

Enclosed please find Pay Request No. 9 for the City of Mountain Iron Unity Addition Phase II Residential Development project in the amount of **\$85,993.83**, for approval at your next scheduled City Council meeting. This amount includes withholding retainage on work completed to date.

Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.

Eric E. Fallstrom, P.E.

Enclosure

Pc: Mr. Jim Pucel, Utility Systems of America

RECOMMENDATION OF PAYMENT

No. 9

Owner's Project No.: _____

Engineer's Project No.: MI07-1

Project: Unity Addition Phase II Residential Development

CONTRACTOR: Utility Systems of America, Inc., P.O. Box 706, Eveleth, MN 55734

For Period Ending: October 15, 2008

To: City of Mountain Iron
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated October 15, 2008

By  _____

STATEMENT OF WORK

Original Contract Price	\$ <u>924,077.60</u>	Work Completed to Date	\$ <u>922,270.04</u>
Net Change Orders	\$ <u>14,870.00</u>	Amount Retained	\$ <u>23,056.75</u>
Current Contract Price	\$ <u>938,947.60</u>	Subtotal	\$ <u>899,213.29</u>
		Previous Payments	\$ <u>813,219.46</u>
		Amount Due this Payment	\$ <u>85,993.83</u>

PAY REQUEST NO. 9
 UNITY ADDITION PHASE II RESIDENTIAL DEVELOPMENT
 (INCLUDES EXTENSION OF UNITY DRIVE WEST OF EMERALD AVENUE)
 PROJECT NO.: M107-1
 CITY OF MOUNTAIN IRON, MINNESOTA

CONTRACTOR: UTILITY SYSTEMS OF AMERICA

SPEC NO.	ITEM DESCRIPTION	UNIT	PROJECT QUANTITY	UNIT COST	UNITY DRIVE QUANTITY	RES. DEV. QUANTITY	QUANTITY TO DATE	TOTAL AMOUNT
2101.502	CLEARING AND GRUBBING	LUMP SUM	1.0	\$12,000.00	0.15	0.85	1.0	\$12,000.00
2104.501	REMOVE CURB & GUTTER	LIN. FT.	75.0	\$3.00	37.0	75.0	112.0	\$336.00
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	75.0	\$3.00		20.0	20.0	\$60.00
2104.513	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LIN. FT.	93.0	\$2.00	60.0	182.0	242.0	\$484.00
2104.523	SALVAGE GATE VALVE & BOX	EACH	1.0	\$200.00		1.0	1.0	\$200.00
2105.501	COMMON EXCAVATION (PV)	CU. YD.	9,461.0	\$3.25	1,837.0	8,144.0	9,981.0	\$32,438.25
2105.503	ROCK EXCAVATION	CU. YD.	150.0	\$15.00		4.0	4.0	\$60.00
2105.522	SELECT GRANULAR BORROW (CV)	CU. YD.	5,860.0	\$6.75	1,500.0	4,360.0	5,860.0	\$39,555.00
2105.535	SALVAGED TOPSOIL (CV)	CU. YD.	841.0	\$3.00	147.0	274.0	421.0	\$1,263.00
2105.604	GEOTEXTILE FABRIC TYPE V	SQ. YD.	15,140.0	\$1.25	3,860.0	11,280.0	15,140.0	\$18,925.00
2211.503	AGGREGATE BASE (CV) CL. 5	CU. YD.	3,525.0	\$15.00	850.0	2,500.0	3,350.0	\$50,250.00
2350.501	TYPE LV 5 WEARING COURSE MIXTURE B	TON	1,220.0	\$55.50	309.9	815.7	1,125.6	\$62,470.80
2350.502	TYPE LV 3 NON-WEARING COURSE MIXTURE B	TON	2,715.0	\$52.50	601.7	1,829.2	2,429.9	\$127,569.75
2357.502	BIT. MATERIAL FOR TACK COAT	GAL.	1,410.0	\$1.80	360.0	1,050.0	1,410.0	\$2,538.00
2451.511	COARSE FILTER AGGREGATE (LV)	CU. YD.	200.0	\$20.00			0.0	\$0.00
2501.515	12" RC PIPE APRON	EACH	4.0	\$450.00	3.0	2.0	5.0	\$2,250.00
2501.515	24" RC PIPE APRON	EACH	1.0	\$550.00		1.0	1.0	\$550.00
2502.521	4" FORCE MAIN (SDR 21)	LIN. FT.	440.0	\$12.00		440.0	440.0	\$5,280.00
2502.541	4" PERFORATED P.E. PIPE DRAIN	LIN. FT.	6,734.0	\$4.25	1,863.0	4,871.0	6,734.0	\$28,619.50
2503.511	4" PVC PIPE SEWER	LIN. FT.	1,415.0	\$14.00		1,291.0	1,291.0	\$18,074.00
2503.511	8" PVC PIPE SEWER	LIN. FT.	2,265.0	\$21.00		2,265.0	2,265.0	\$47,565.00
2503.541	12" RC PIPE SEWER	LIN. FT.	961.0	\$29.00	316.5	688.0	1,004.5	\$29,130.50
2503.541	15" RC PIPE SEWER	LIN. FT.	789.0	\$30.50		789.0	789.0	\$24,064.50
2503.541	18" RC PIPE SEWER	LIN. FT.	53.0	\$34.00		53.0	53.0	\$1,802.00
2503.541	24" RC PIPE SEWER	LIN. FT.	63.0	\$50.00		65.0	65.0	\$3,250.00
2503.602	8" x 4" PVC WYE	EACH	35.0	\$85.00		36.0	36.0	\$3,060.00
2503.602	CONNECT TO EXISTING SANITARY SEWER MANHOLE	EACH	1.0	\$750.00		1.0	1.0	\$750.00
2503.603	TRACER WIRE ACCESS BOX	EACH	35.0	\$60.00		36.0	36.0	\$2,160.00
2504.602	HYDRANT	EACH	7.0	\$3,100.00		7.0	7.0	\$21,700.00
2504.602	6" GATE VALVE AND BOX	EACH	2.0	\$750.00	1.0	2.0	3.0	\$2,250.00
2504.602	8" GATE VALVE AND BOX	EACH	4.0	\$1,000.00		4.0	4.0	\$4,000.00
2504.602	3/4" CORP. STOP	EACH	35.0	\$75.00		36.0	36.0	\$2,700.00
2504.602	3/4" CURB STOP & 1.5" BOX	EACH	35.0	\$140.00		36.0	36.0	\$5,040.00
2504.602	CONNECT TO EXISTING WATERMAIN	EACH	3.0	\$850.00	1.0	3.0	4.0	\$3,400.00
2504.603	3/4" TYPE K COPPER PIPE	LIN. FT.	1,450.0	\$16.00		1,648.5	1,648.5	\$26,376.00
2504.603	6" D.I. WATERMAIN CL. 52	LIN. FT.	615.0	\$23.50	100.0	615.0	715.0	\$16,802.50
2504.603	8" D.I. WATERMAIN CL. 52	LIN. FT.	2,020.0	\$27.00		2,020.0	2,020.0	\$54,540.00
2504.608	WATERMAIN FITTINGS	POUND	1,325.0	\$3.00		1,325.0	1,325.0	\$3,975.00
2506.501	CONST. DRAINAGE STRUCTURE DES. G	LIN. FT.	47.4	\$240.00	18.8	28.6	47.4	\$11,376.00
2506.501	CONST. DRAINAGE STRUCTURE DES. F	LIN. FT.	30.2	\$240.00		30.2	30.2	\$7,248.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 60-4020	LIN. FT.	4.5	\$350.00		4.5	4.5	\$1,575.00
2506.501	CONST. DRAINAGE STRUCTURE 4007	LIN. FT.	191.8	\$135.00		191.8	191.8	\$25,893.00
2506.518	CASTING ASSEMBLY	EACH	30.0	\$375.00	4.0	26.0	30.0	\$11,250.00
2506.522	ADJUST FRAME AND RING CASTINGS	EACH	4.0	\$200.00	3.0	1.0	4.0	\$800.00
2506.601	CONSTRUCT LIFT STATION	LUMP SUM	1.0	\$70,000.00		1.0	1.0	\$70,000.00
2506.601	CONSTRUCT CONTROL STRUCTURE	LUMP SUM	1.0	\$1,500.00		1.0	1.0	\$1,500.00
2511.501	RANDOM RIPRAP CLASS III	CU. YD.	50.0	\$35.00	10.0	40.0	50.0	\$1,750.00
2521.501	4" CONCRETE SIDEWALK	SQ. FT.	9,687.0	\$2.75	10,057.0		10,057.0	\$27,656.75
2531.501	CONCRETE CURB & GUTTER DES. D418 (MOD.)	LIN. FT.	5,412.0	\$9.80		5,425.0	5,425.0	\$53,165.00
2531.501	CONCRETE CURB & GUTTER DES. B618 (MOD.)	LIN. FT.	1,900.0	\$9.65	2,077.0		2,077.0	\$20,043.05
2531.604	7" CONCRETE VALLEY GUTTER AND RADIUS CURB	SQ. YD.	100.0	\$48.00		42.0	42.0	\$2,016.00
2531.618	TRUNCATED DOMES	SQ. YD.	48.0	\$32.00	48.0		48.0	\$1,536.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$1,000.00	0.5	0.5	1.0	\$1,000.00
2573.502	SILT FENCE, PREASSEMBLED	LIN. FT.	3,250.0	\$2.25	100.0	600.0	700.0	\$1,575.00
2573.530	INLET PROTECTION	EACH	13.0	\$50.00	4.0	9.0	13.0	\$650.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$3,100.00	0.2	0.8	1.0	\$3,100.00
	INSTALL CITY SUPPLIED VALVE & HYDRANT FOR FIELD	LUMP SUM		\$2,050.00	1.0		1.0	\$2,050.00
	L.S. VALVE MANHOLE MODS. DUE TO WATER TABLE	LUMP SUM		\$1,690.69		1.0	1.0	\$1,690.69
	INSTALL 4 ELECTRICAL CONDUIT CROSSINGS	LUMP SUM		\$1,135.75		1.0	1.0	\$1,135.75
X06-184	CONSTRUCT FOOTBALL PRACTICE FIELD	LUMP SUM		\$5,570.00		1.0	1.0	\$5,570.00
CO#1	REMOVE CURB & GUTTER	LIN. FT.	160.0	\$5.00		165.0	165.0	\$825.00
CO#1	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	35.0	\$10.00		29.5	29.5	\$295.00
CO#1	AGGREGATE BASE (CV), CLASS 5	CU. YD.	30.0	\$20.00		30.0	30.0	\$600.00
CO#1	TYPE LV4 WEARING COURSE MIXTURE (B)	TON	125.0	\$70.00		110.2	110.2	\$7,714.00
CO#1	BIT. MATERIAL FOR TACK COAT	GAL.	64.0	\$2.50		64.0	64.0	\$160.00
CO#1	CONCRETE CURB & GUTTER DES. D418	LIN. FT.	160.0	\$12.00		165.0	165.0	\$1,980.00
CO#1	7" CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	35.0	\$50.00		29.5	29.5	\$1,475.00
CO#1	SODDING LAWN TYPE	SQ. YD.	90.0	\$6.00		192.0	192.0	\$1,152.00

TOTAL SPLIT TO DATE: UNITY DRIVE \$167,768.00 RES. DEV. \$754,502.04

COMPLETED TO DATE: \$922,270.04
 LESS RETAINAGE: (\$23,058.75)
 SUBTOTAL PAY REQUEST #9: \$899,213.29
 LESS PREVIOUS PAYMENTS: (\$813,219.46)

TOTAL PAY REQUEST #9: **\$85,993.83**

BENCHMARK ENGINEERING, INC.



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
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October 15, 2008

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN
2007 Street Improvements
Project No. MI07-6

Dear Mr. Wainio

Enclosed please find Pay Request No. 4 for the City of Mountain Iron 2007 Street Improvements project in the amount of **\$33,830.53**, for approval at your next scheduled City Council meeting. This amount includes withholding a 5% retainage on work completed to date.

Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.



Eric E. Fallstrom, P.E.

Enclosure

Pc: Mr. Dan Klun, Ulland Brothers, Inc.

RECOMMENDATION OF PAYMENT

No. 4

Owner's Project No.: _____

Engineer's Project No.: MI07-6

Project: 2007 Street Improvements

CONTRACTOR: Ulland Brothers, Inc., P.O. Box 340, Cloquet, MN 55720

For Period Ending: October 14, 2008

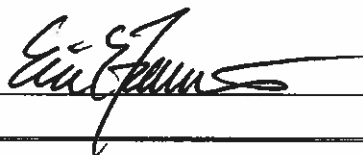
To City of Mountain Iron
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated October 15, 2008

By  _____

STATEMENT OF WORK

Original Contract Price	\$ <u>399,469.35</u>	Work & Materials to Date	\$ <u>436,916.23</u>
Net Change Orders	\$ <u>29,761.08</u>	Amount Retained (5%)	\$ <u>21,845.81</u>
Current Contract Price	\$ <u>429,230.43</u>	Subtotal	\$ <u>415,070.42</u>
		Previous Payments	\$ <u>381,239.89</u>
		Amount Due this Payment	\$ <u>33,840.53</u>



PAY REQUEST NO. 4
2007 STREET IMPROVEMENTS

CONTRACTOR: ULLAND BROTHERS, INC.

PROJECT NO.: MI07-6
CITY OF MOUNTAIN IRON, MINNESOTA

ITEM NO.	ITEM DESCRIPTION	UNIT	PROJECT QUANTITY	UNIT COST	QUANTITY TO DATE	TOTAL AMOUNT
2104.501	REMOVE CONC. CURB & GUTTER	LIN. FT.	256.0	\$5.75	306.0	\$1,759.50
2104.503	REMOVE CONCRETE SIDEWALK	SQ. FT.	480.0	\$1.55	540.0	\$837.00
2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	17.0	\$17.00	17.0	\$289.00
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	2,886.0	\$4.50	2,886.0	\$12,987.00
2104.511	SAW CONC. PAVEMENT - FULL DEPTH	LIN. FT.	170.0	\$3.25	170.0	\$552.50
2104.513	SAW BIT. PAVEMENT - FULL DEPTH	LIN. FT.	1,356.0	\$1.10	1,356.0	\$1,491.60
2105.501	COMMON EXCAVATION	CU. YD.	978.0	\$18.00	978.0	\$17,604.00
2105.604	GEOTEXTILE FABRIC TYPE V	SQ. YD.	2,826.0	\$3.25	2,826.0	\$9,184.50
2211.503	AGG. BASE CL. 5 (CV)	CU. YD.	1,245.0	\$24.50	1,245.0	\$30,502.50
2211.503	AGGREGATE SHOULDERING (CV) CL. 1	CU. YD.	388.0	\$30.00	388.0	\$11,640.00
2232.501	MILL BITUMINOUS SURFACE	SQ. YD.	2,429.0	\$5.00	2,429.0	\$12,145.00
2350.501	TYPE LV5 WEARING COURSE MIXTURE B	TON	3,421.0	\$55.50	3,312.7	\$183,854.85
2350.502	TYPE LV3 NON WEARING COURSE MIXTURE B	TON	1,296.0	\$48.50	1,548.5	\$75,102.25
2357.502	BIT. MATERIAL FOR TACK COAT	GAL.	2,025.0	\$2.00	2,175.0	\$4,350.00
2451.603	TRENCH EXCAVATION & COMPACTION	LIN. FT.	930.0	\$10.25	930.0	\$9,532.50
2501.511	12" CP PIPE SEWER	LIN. FT.	72.0	\$75.00	72.0	\$5,400.00
2501.515	12' METAL PIPE APRON W/ TRASH GUARD	EACH	4.0	\$575.00	4.0	\$2,300.00
2504.602	ADJUST VALVE BOX	EACH	4.0	\$500.00	4.0	\$2,000.00
2506.522	ADJUST FRAME & RING CASTING	EACH	23.0	\$250.00	23.0	\$5,750.00
2521.501	4" CONCRETE WALK	SQ. FT.	480.0	\$4.00	600.0	\$2,400.00
2531.501	CONC. CURB & GUTTER - DESIGN B618	LIN. FT.	256.0	\$22.00	306.0	\$6,732.00
2531.501	CONC. CURB & GUTTER - DESIGN D424	LIN. FT.	90.0	\$25.00	90.0	\$2,250.00
2531.507	7" CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	17.0	\$45.00	17.0	\$765.00
2531.618	TRUNCATED DOMES	SQ. FT.	8.0	\$35.00	8.0	\$280.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$2,000.00	1.0	\$2,000.00
2575.505	SODDING LAWN TYPE	SQ. YD.	70.0	\$6.00	0.0	\$0.00
2582.501	PAVEMENT MESSAGE LEFT ARROW - EPOXY	EACH	9.0	\$95.00	9.0	\$855.00
2582.501	PAVEMENT MESSAGE RIGHT ARROW - EPOXY	EACH	1.0	\$95.00	1.0	\$95.00
2582.501	PAVEMENT MESSAGE THRU ARROW - EPOXY	EACH	1.0	\$105.00	1.0	\$105.00
2582.502	4" SOLID YELLOW LINE - EPOXY	LIN. FT.	9,325.0	\$0.35	9,465.0	\$3,312.75
2582.502	4" SOLID WHITE LINE - EPOXY	LIN. FT.	130.0	\$2.20	126.0	\$277.20
2582.502	4" BROKEN YELLOW LINE - EPOXY	LIN. FT.	690.0	\$0.35	660.0	\$231.00
2582.502	24" SOLID LINE YELLOW - EPOXY	LIN. FT.	66.0	\$15.00	38.0	\$570.00
CO #1	ENTERPRISE DRIVE NORTH SHOULDER REPAIR	LUMP SUM	1.0	\$29,761.08	1.0	\$29,761.08

COMPLETED TO DATE: \$436,916.23
LESS RETAINAGE (5%): (\$21,845.81)

SUBTOTAL PAY REQUEST #4: \$415,070.42
LESS PREVIOUS PAYMENTS: (\$381,239.89)

TOTAL PAY REQUEST #4: \$33,830.53


BENCHMARK ENGINEERING, INC.

COUNCIL LETTER 102008-IVF1

FIRE DEPARTMENT

FIREFIGHTER HIRES

DATE: October 15, 2008

FROM: Tom Cvar
Fire Chief

Craig J. Wainio
City Administrator

Staff recommends the hiring of the following four Firefighters contingent upon them passing a background check, passing a physical and passing a Drug and Alcohol test:

Erik Jonassen
James Kochevar
David Felton
Daniel Ronchetti



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

NOTICE OF PUBLIC HEARING

The Planning and Zoning Commission of the City of Mountain Iron will hold a public hearing on Monday, October 13, 2008 at 7:05 p.m. in the Mountain Iron Room of the Mountain Iron Community Center.

The purpose of the public hearing is to consider a request made by Keith Altobelli, 8366 Marigold Street, Mountain Iron for a Conditional Use Permit as required by the Zoning Ordinance to construct an addition onto an accessory building that would exceed the 900 square feet allowed. The property is legally described as follows:

Lot 1, Block 8
Westgate First Addition to Mountain Iron

Parcel Code: 175-0069-00590

The public can present its opinions at the public hearing or by letter addressed to the Zoning Administrator, City of Mountain Iron, City Hall, 8586 Enterprise Drive South, Mountain Iron, Minnesota 55768-8260.

By Order of the Planning and Zoning Commission
Jerry D. Kujala
Zoning Administrator

www.mtniron.com

**CITY OF MOUNTAIN IRON
CONDITIONAL USE PERMIT APPLICATION ***

Name of Applicant KEITH ALTABELLI Signature of Applicant *Keith Altobelli* Date of Applications 9-11-08

Legal Description:
Sec/Lot 1 Twp/Block 8 Rge/Subd WESTGATE 1ST ADD. Parcel Code # 175-0069-00590
8366 MARIGOLD STREET

Description of Proposed Use Build addition ON garage. GARAGE IS CURRENTLY 24X32. WANT TO ADD 22 X 20 TO NORTH SIDE,

Statement as to why proposed use will not cause injury to value of adjoining property. will be within setbacks and not cause damage to anybodys view. will be finished to match house & current garage.

Statement as to how proposed use is to be designed, arranged and operated in order to permit development and use of neighboring property. will be within setbacks and used for storage.

* Applicant is required to submit documentation required in Section 22.24, Subd 4 of the Zoning Ordinance along with this application for a Conditional Use Permit. Applicant is also required to submit a Vicinity Map, drawn to scale, showing applicant's and adjoining property including existing and proposed buildings or uses. Use reverse side of this form.

Pd \$150.00 9/19/08 OFFICE USE ONLY
Rec. S.003222

ITEM	ACTION	DATE	INITIAL
Zoning Administrator Review	<u>Sent to JOK</u>	<u>9-19-08</u>	<u>Gma</u>
Public Hearing Set	<u>Public Hearing set 10/8 7:05</u>	<u>9-23-08</u>	<u>Gma</u>
Hearing Notice Published			
Planning & Zoning Recommendation			
Council Action			
Filed with County Recorder			

Conditions Attached _____

VICINITY MAP TO SCALE - SHOW DIMENSIONS OF LOT AND ALL EXISTING AND PROPOSED STRUCTURES OR DISTANCES FROM FRONT, SIDE AND REAR LOT LINE SETBACKS TO ALL EXISTING AND PROPOSED STRUCTURES SHOW ALLEY AND STREET NAMES ABUTTING LOT.

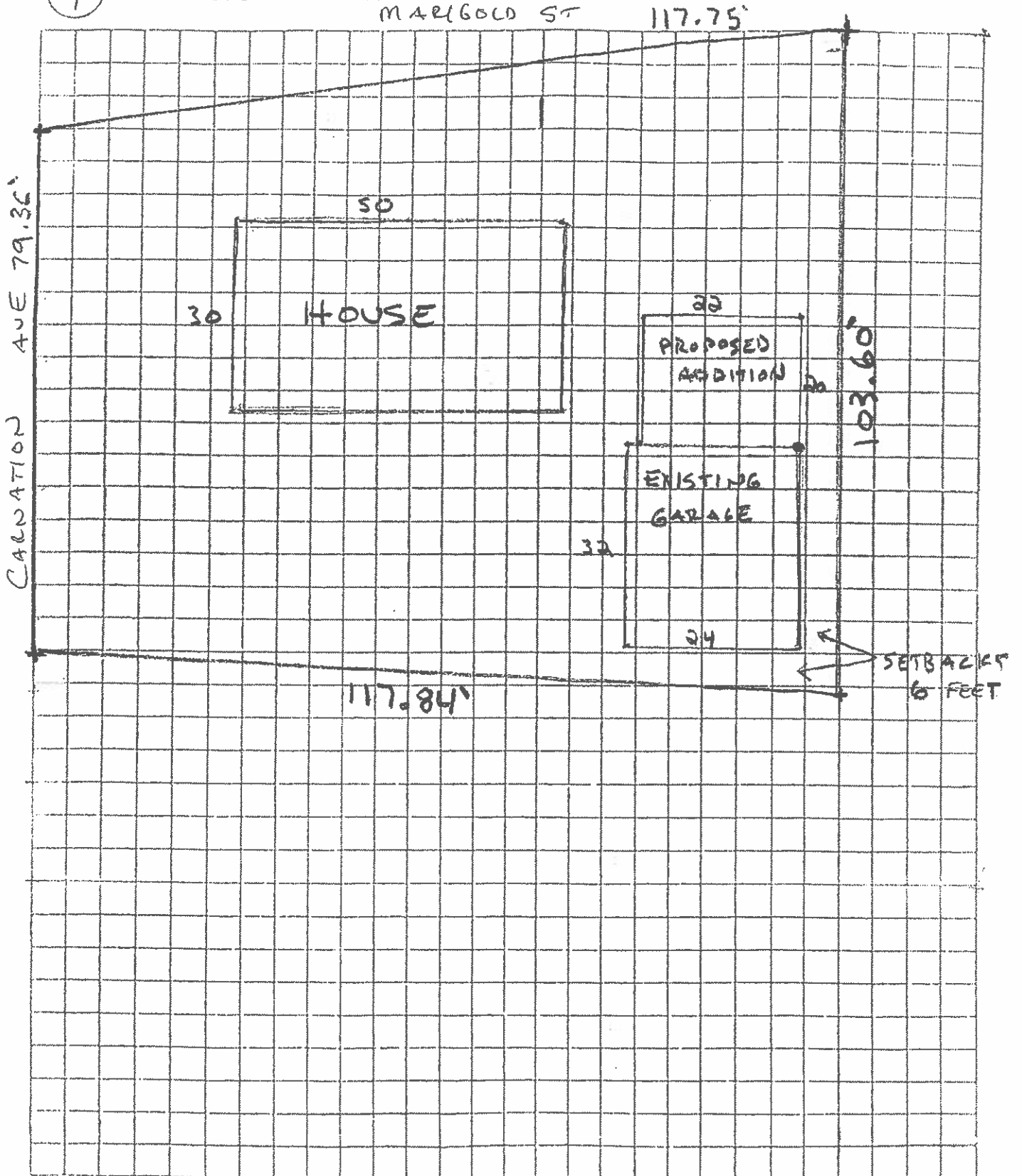
I/We certify that the proposed construction will conform to the dimensions and uses shown and that no changes will be made without first obtaining approval.

Signature [Signature]

Date 9-15-08



INDICATE NORTH IN CIRCLE





CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

NOTICE OF PUBLIC HEARING

The Planning and Zoning Commission of the City of Mountain Iron will hold a public hearing on Monday, October 13, 2008 at 7:10 p.m. in the Mountain Iron Room of the Mountain Iron Community Center.

The purpose of the public hearing is to consider a request made by Douglas and Jenny Blake, 5727 Mesabi Avenue, Mountain Iron for a Conditional Use Permit as required by the Zoning Ordinance to construct an accessory building that would be in excess of 900 square feet and over the standard height of 15 feet. The property is legally described as follows:

Lot 7, Block 17
Town of Grant Addition to Mountain Iron

Parcel Code: 175-0010-01820

The public can present its opinions at the public hearing or by letter addressed to the Zoning Administrator, City of Mountain Iron, City Hall, 8586 Enterprise Drive South, Mountain Iron, Minnesota 55768-8260.

By Order of the Planning and Zoning Commission
Jerry D. Kujala
Zoning Administrator

www.mtniron.com

**CITY OF MOUNTAIN IRON
CONDITIONAL USE PERMIT APPLICATION ***

Name of Applicant Douglas/Jenny Blake Signature of Applicant *Douglas Blake* Date of Application 09/23/08
 Address: 5727 Mesabi Ave Mt Iron po box 77 Email: dblake@cpinternet.com
 Legal Description:
 Sec. Lot 0007 Twp. Block 017 Rge. Subd Town of Grant Parcel Code # 175-0010-01820 ✓

Description of Proposed Use to build a 40x50 ft garage for cold storage of my boat, snowmobiles, bikes, camper, vintage cars etc..

Statement as to why proposed use will not cause injury to value of adjoining property. there is an alley one side, a street on the other. No houses exist on either side of the city owned alleys/streets

Statement as to how proposed use is to be designed, arranged and operated in order to permit development and use of neighboring property. Proposed garage will be 1,100 sqft over the standard allotment. The height of the building will be 2' over the standard maximum height of 15'.

* Applicant is required to submit documentation required in Section 22.24, Subd 4 of the Zoning Ordinance along with this application for a Conditional Use Permit. Applicant is also required to submit a Vicinity Map, drawn to scale, showing applicant's and adjoining property including existing and proposed buildings or uses. Use reverse side of this form.

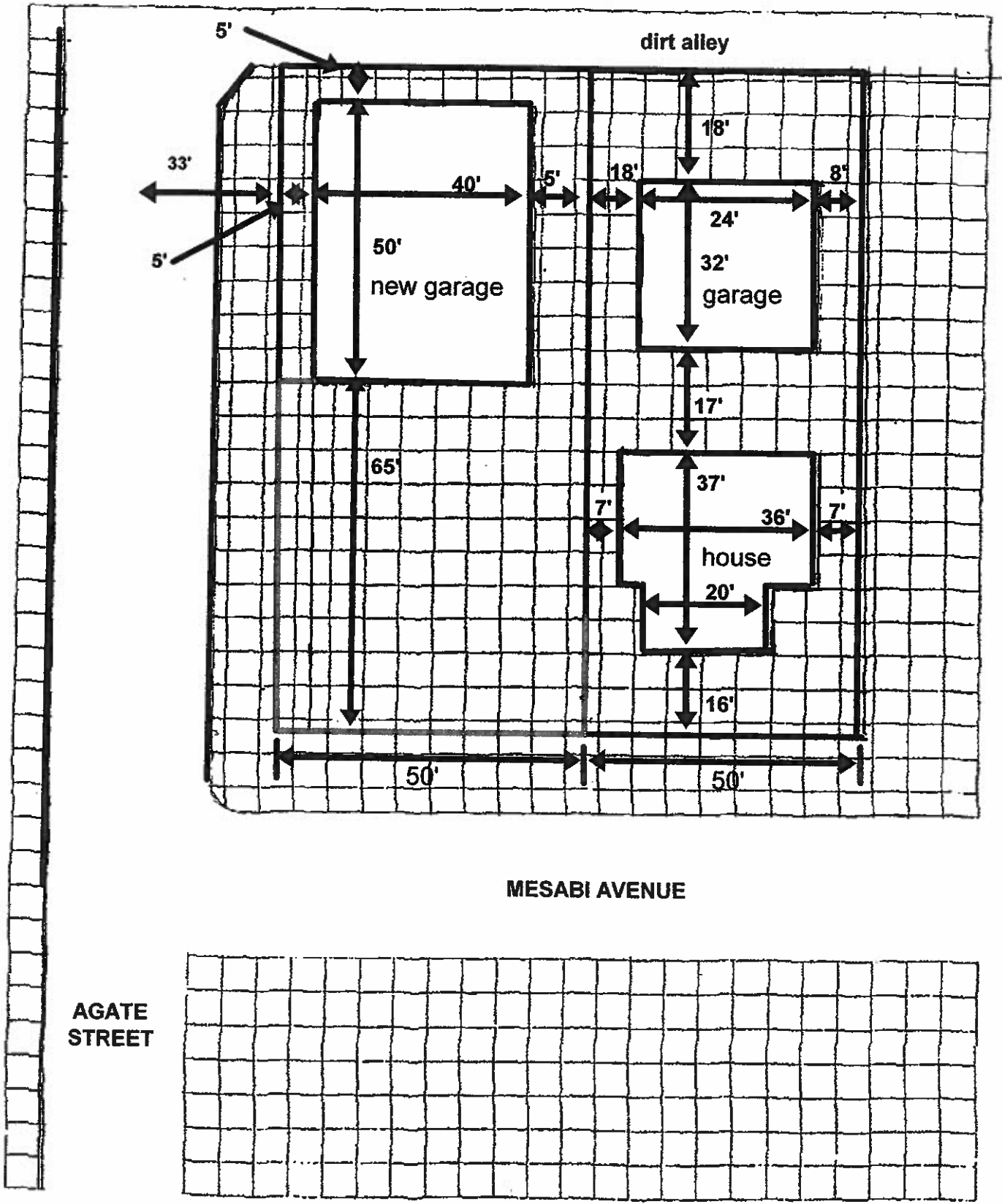
ITEM	ACTION	DATE	INITIAL
Zoning Administrator Review	<u>Sent to JDI</u>	<u>9/30/08</u>	<u>Jma</u>
Public Hearing Set	<u>Hearing set 10/13 7:00</u>	<u>9/29/08</u>	<u>Jma</u>
Hearing Notice Published			
Planning & Zoning Recommendation			
Council Action			
Filed with County Recorder			

Conditions Attached _____



INDICATE NORTH IN CIRCLE

— = proposed fence



MESABI AVENUE

AGATE STREET



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NOTICE OF PUBLIC HEARING

The Planning and Zoning Commission of the City of Mountain Iron will hold a public hearing on Monday, October 13, 2008 at 7:15 p.m. in the Mountain Iron Room of the Mountain Iron Community Center.

The purpose of the public hearing is to consider a request made by Douglas and Jenny Blake, 5727 Mesabi Avenue, Mountain Iron for a variance from the setback and building height requirements of the Zoning Ordinance. The property is legally described as follows:

Lot 7, Block 17
Town of Grant Addition to Mountain Iron

Parcel Code: 175-0010-01820

The public can present its opinions at the public hearing or by letter addressed to the Zoning Administrator, City of Mountain Iron, City Hall, 8586 Enterprise Drive South, Mountain Iron, Minnesota 55768-8260.

By Order of the Planning and Zoning Commission
Jerry D. Kujala
Zoning Administrator

www.mtniron.com

CITY OF MOUNTAIN IRON
VARIANCE APPLICATION *

Name of Applicant Doug & Jenny Blake Signature of Applicant *Doug Blake* Date 09/23/08
5727 Mesabi Avenue, PO Box 77, Mountain Iron

Legal Description: Sec 7 Twp Block 17 Rge Subd Town of Grant Parcel Code # 175-0010-01820 ✓

Area for which Variance Requested: To build my 40'x50' garage 5' from property line on the south and west sides.

Statements addressing condition of "undue hardship" for which variance is requested.

This will allow me to maximize the interior of my lot inside the property line.

* Applicant is required to submit a vicinity map, drawn to scale, showing applicant's and adjoining property including all existing or proposed buildings or uses. Use reverse side of this form.

Pd \$150.00
9/23/08 Acc. 201439

OFFICE USE ONLY

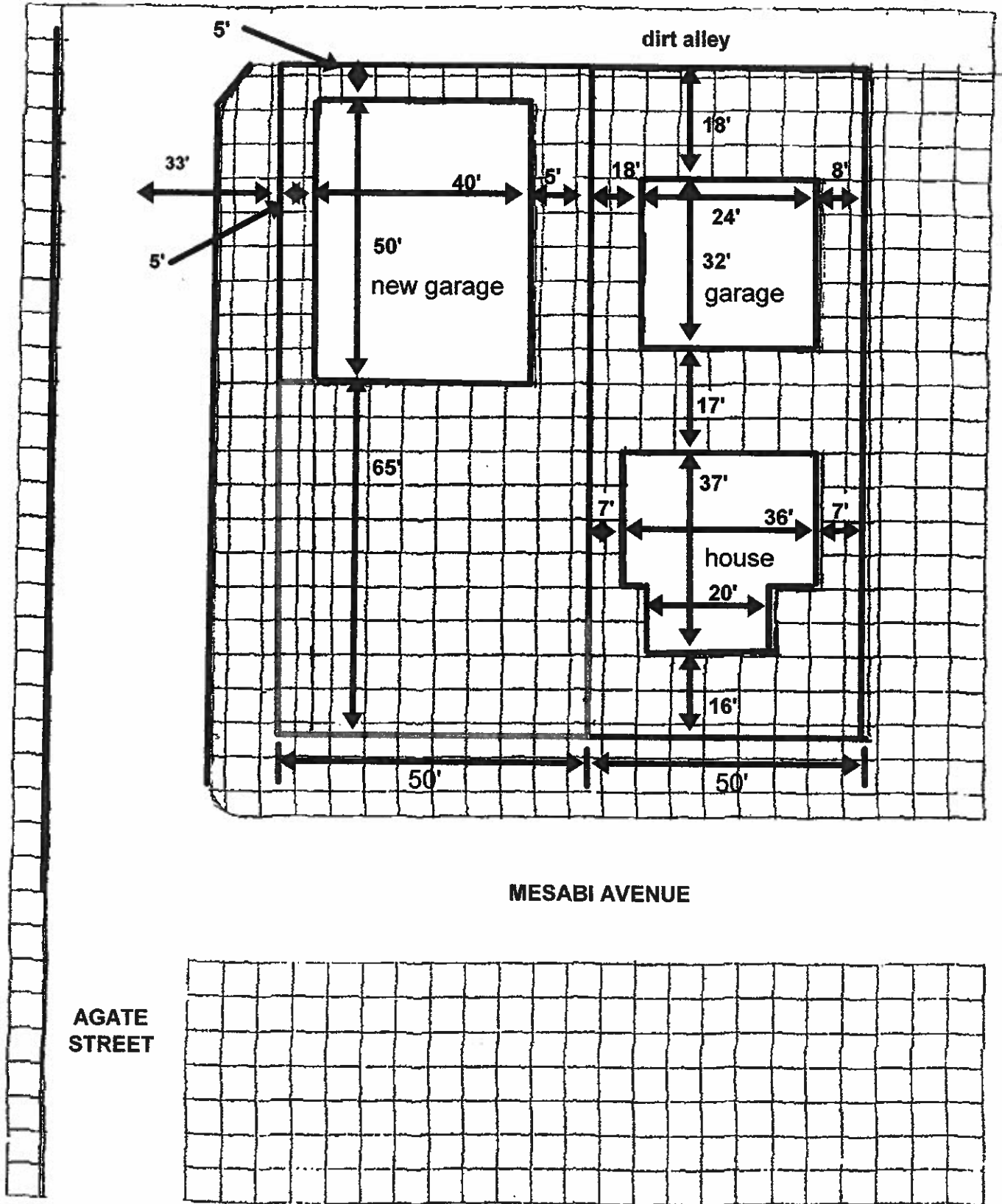
ITEM	ACTION	DATE	INITIAL
Zoning Administrator Review	<u>Sent to JAK</u>	<u>9/30/08</u>	<u>Jma</u>
Public Hearing Set	<u>Hearing set 10/13 7:15</u>	<u>9/29/08</u>	<u>Jma</u>
Hearing Notice Published			
Board of Adjustment and Appeals Recommendation			
Council Action			
Filed with County Recorder			

Conditions Attached _____



INDICATE NORTH IN CIRCLE

— = proposed fence



COUNCIL LETTER 102008-VIA

ED ROSKOSKI

WINTER CALENDAR PARKING

DATE: October 15, 2008

FROM: Ed Roskoski
City Councilor

Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be placed on the agenda with this background information:

The City should run some ads to make everyone aware of Mountain Iron's Winter calendar parking regulations and related dates. Our Winter calendar parking starts on November 1st and runs through April 1st.

COMMUNICATIONS
OCTOBER 20, 2008

1. League of Minnesota Cities, forwarding information regarding the 2009 Draft Legislative Policies.
2. Mediacom, forwarding price change information and additional channels.



CONNECTING & INNOVATING
SINCE 1913

MEMORANDUM

To: Administrators, Managers or Clerks and League Policy Committee Members
From: Jim Miller, Executive Director
Date: October 6, 2008
Re: 2009 Draft Legislative Policies

You and your city now have the opportunity to help shape and finalize the League's 2009 City Policies. Enclosed please find the *Draft 2009 League of Minnesota City Policies*, or view them on the League of Minnesota website (www.lmc.org). This document includes the policies developed by more than 150 city officials participating in the League's four policy committees this summer. Policies recommended for deletion (stricken entirely) are those that were accomplished in the recent legislative session.

The next steps in the policy development process will occur with the October meeting of the League's Board of Directors where the Board will receive and review, on a preliminary basis, the draft policies from the League's policy committees. The Board does not approve the policies until receiving input from the general membership. The Board will give final consideration to the draft policies at its November 20, 2008 Board meeting.

Please review the draft policies and share your comments with the Board of Directors by emailing comments to policycomments@lmc.org, or by directly contacting any member of the League's IGR staff with suggestions or questions. Each policy is followed by a set of initials indicating the staff member responsible for that policy. A directory of IGR staff is included in the front of the draft policy document and below.

If you have comments on any of the policies, please include your name, title, and city as well as a reference to the appropriate policy number in your message. The comment period will end on November 7, 2008.

If you have any questions regarding the draft policies or the policy process, please feel free to contact Intergovernmental Relations Director Gary Carlson at gcarlson@lmc.org or call 651.281.1255.

Thank you for taking the time to review the proposed *Draft 2009 League of Minnesota City Policies*.

League IGR staff information

Gary Carlson (GC) 651.281.1255 gcarlson@lmc.org
Anne Finn (AF) 651.281.1263 afinn@lmc.org
Ann Higgins (AH) 651.281.1257 ahiggins@lmc.org
Jenn O'Rourke (JO) 651.281.1261 jorourke@lmc.org
Craig Johnson (CJ) 651.281.1259 cjohnson@lmc.org
Hue Nguyen (HN) 651.281.1260 hnguyen@lmc.org
Laura Kushner (LK) 651.281.1203 lkushner@lmc.org



Bill Jensen
Regional Vice President

Via Certified Mail

October 9, 2008

Dear Mountain Iron Community Official:

Despite being in the height of the political season, I won't burden you with double-speak. Therefore, I must inform you we need to move forward with some price changes for our services which will impact your communities and constituents – our customers. This price change equates to an additional 13 cents per day for our affected customers. And while seemingly a small increase amount, I realize any increases to family expense budgets can be challenging.

During the past year, many of our customers have been adversely affected by the economic downturn. It's certainly tough-all-over, especially in service-driven businesses such as ours where we answer telephones everyday with a growing labor force to keep pace; maintain customer payment centers in rural communities; maintain existing healthcare plans for our employees or, roll a service truck to and from our customers' homes which increases our fuel consumption and costs. Additionally, the demand for more television channels and adding more High Definition TV channels (HDTV) to our channel line-ups place stress on our networks as well as increase our programming expenses. Lastly, Federal Communications Commission (FCC) mandated broadcast television must-carry rules and/or retransmission consent cash payments to television station broadcasters for carriage rights on our system place an even greater burden on our operating budget.

Over the past year, we have raised the speeds of our fastest Internet service to 20 Mbps downstream and 2 Mbps upstream, faster than any other residential service in your community, introduced various high-definition channels at no additional cost to our Digital customers. Mediacom has been required to invest millions of dollars in our fiber optic networks to help prepare for the upcoming broadcaster digital transition in February of 2009.

To cover these increased costs, we now find it necessary to implement the following price changes on our about November 15, 2008 as follows:

	<u>Old Rate</u>	<u>New Rate</u>	<u>Net Change</u>
Broadcast Basic	\$ 20.95	\$ 23.95	\$ 3.00
Expanded Basic	\$ 34.00	\$ 34.00	\$ 0.00
Total Family Cable	\$ 54.95	\$ 57.95	\$ 3.00

Because a growing number of Mediacom customers are now taking advantage of our bundle of cable television, high-speed Internet and phone services, the rate changes outlined above will reflect less than a 4.5% increase on the average customer's bill.

If you have any questions regarding this price change or the channels we're adding, please contact me directly at 507-837-4860 or by email at: bjensen@mediacomcc.com

Sincerely,

Bill Jensen