

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, OCTOBER 20, 2003 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
  - II. Consent Agenda
    - A. Minutes of the October 6, 2003, Regular Meeting (#1-15)
    - B. Bills and Payroll
    - C. Receipts
    - D. Communications (#48-57)
  - III. Public Forum
  - IV. Committee and Staff Reports
    - A. Mayor's Report
      - 1. Mountain Manor Update
      - 2. HRA/EDA Update
      - 3. Area Mayor Meeting Update
      - 4. Rural Renaissance Report
    - B. City Administrator's Report
      - 1. Updated Fee List (#16-17)
      - 2. Budget Meeting (#18)
    - C. Director of Public Works Report (#19)
    - D. Director Parks and Recreation's Report
    - E. City Attorney's Report
      - 1. Ownership Mining Avenue (#20-25)
  - V. Unfinished Business
    - A. Land Exchange with School (#26-29)
    - B. Resolution Number 25-03 Calling a Hearing (#30-32)
  - VI. New Business
    - A. Resolution Number 35-03 Accepting Road (#33-34)
    - B. Amendment to Services Agreement (#35-39)
    - C. Snow Plowing Policy (#40)
    - D. Land Sale with Tom Cvar (#41-44)
    - E. City Vehicle Usage (#45)
    - F. Heather Avenue Water (#46)
    - G. Heather Avenue Drainage (#47)
    - H. Communications (#48-57)
  - VII. Open Discussion
  - VIII. Announcements
  - IX. Adjourn
- # Denotes page number in packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
OCTOBER 6, 2003

Mayor Skalko called the meeting to order at 6:31 p.m. with the following members present: Joe Prebeg, Jr., Allen Nelson, Dale Irish, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Forseen, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; and Larry Nanti, Director of Parks and Recreation.

It was moved by Prebeg and supported by Nelson that the consent agenda be approved as follows:

1. Add the following item to the agenda:  
VI. I. Historic Information
2. Approve the minutes of the September 15, 2003, City Council meeting as submitted.
3. Approve the minutes of the September 29, 2003, Special City Council meeting as submitted.
4. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
5. To acknowledge the receipts for the period September 16-30, 2003, totaling \$93,181.67, (a list is attached and made a part of these minutes).
6. To authorize the payments of the bills and payroll for the period September 16-30, 2003, totaling \$343,390.00, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

During the public forum, Pentti Mahonen, 4929 Spirit Lake Road, was present and questioned whether the City Council has looked any further into the City providing a public septic system for the Spirit Lake area. The Director of Public Works stated that the City looked into developing a central mound system for the Spirit Lake area. The Director stated that the City developed cost estimates on constructing the mound system and look into grant funding for the project, but there were no grant funds available for the project. The Council requested City Staff to look for the proposed plans for the Spirit Lake area and review them at the next regular meeting.

Also during the public forum, Doris Majetich, 8609 Mud Lake Road, was present and asked if the City had regulations regarding cars that do not run and buildings that are not being used on property. The Recreation Director stated that there are blight regulations and residents must come in and sign a complaint on property they feel are in violation.

During the Mayor's report, the Mayor stated that he and Councilor Irish went to Duluth to a Minnesota Department of Transportation informational meeting for TEA-21 grant funds. He said it is a federal grant administered by MN/DoT and they have \$1.5 million of available funds. He said

the applications are due November 3<sup>rd</sup> and they were seeking funding for vintage street lighting for the Downtown area.

It was moved by Skalko and supported by Irish to direct City Staff to prepare a resolution and seek TEA-21 grant money for vintage lighting for the Downtown area and Locomotive Park with the pre-application due on November 3, 2003 with Mayor Skalko and Councilor Irish being listed as the contact persons for the City. The motion carried unanimously on a roll call vote.

It was moved by Skalko and supported by Roskoski that effective November 1, 2003 that there will be only one person designated to the use of the pager for off work hours, this being on weekdays and weekends. This person shall either be a union person or a salary person, with every week the pager duty be given to a different individual who chooses to be on the pager duty rotation. The motion carried on the following roll call vote: Irish, yes; Roskoski, yes; Prebeg, yes; Nelson, no; and Skalko, yes.

It was moved by Skalko and supported by Irish to have individual compensation reports prepared for management and union employees indicating when they worked, how long they worked, and what they were doing to earned the compensation time or overtime and have an Office Personnel designated to keep the reports on file. The motion carried on the following roll call vote: Roskoski, yes; Prebeg, yes; Nelson, no; Irish, yes; and Skalko, yes.

It was moved by Nelson and supported by Prebeg to accept the recommendation of the Planning and Zoning Commission and approve the Conditional Use Permit application for Jason Goehring, 5472 Park Drive, to construct an accessory building that is 2,025 square feet on Parcel 175-0055-02705. The motion carried.

It was moved by Nelson and supported by Prebeg to accept the recommendation of the Planning and Zoning Commission and approve the Conditional Use Permit application for Jesse Richter, 8421 Dottie Lane, to add a 336 square foot addition to an existing 672 square feet accessory building on Parcel 175-0061-00160. The motion carried.

At 7:29 p.m., Roskoski left the meeting.

It was moved by Prebeg and supported by Nelson to authorize the payment of the League of Minnesota Cities Membership dues in the amount of \$2,219.00. The motion carried on the following roll call vote: Prebeg, yes; Nelson, yes; Irish, yes; and Skalko, yes.

At 7:30 p.m., Roskoski returned to the meeting.

The City Administrator updated the City Council on the JOBZ Program.

It was moved by Prebeg and supported by Irish to authorize a half page advertisement in the 2004 Mountain Iron-Buhl Yearbook at a cost of \$120. The motion carried unanimously on a roll call vote.

The Director of Public Works said that he looked at the striping on Mineral Avenue by the Catholic Church. He said that there was no reason why it was striped like that and it would be changed.

It was moved by Skalko and supported by Nelson to direct City Staff to mail out the rate increase informational letter to the electric utility customers as composed, (a copy is attached and made a part of these minutes). The motion carried.

Councilor Roskoski questioned the Director of Public Works regarding the December 31, 2003 deadline for painting the angle parking lines on Mountain Avenue. The Director of Public Works stated that the Council did not authorize the sidewalk work and the ramp to be completed at this time. He said he would review the situation further and coordinate the project with the Architect.

Councilor Roskoski asked the City Administrator if the appraisal was completed on the forty acre parcel in South Grove for possible sale to White Pine Builders. The City Administrator said that one appraisal was completed and he was waiting on the other appraisal.

The Director of Parks and Recreation said that the Parks and Recreation Board would like to meet with the Downtown Revitalization Committee to coordinate projects and have some questions answered.

The Recreation Director advised the Council that the Cement Masons, Plasterers, and Shop Hand Local #633 would not be able to volunteer to do the cement work on the pavilion at the West II Rivers Campground until the Spring of 2004.

The Recreation Director advised the Council that a meeting had not yet been coordinated regarding the Mesabi Trail Project with Bob Manzoline. He will notify the Council when a meeting is scheduled.

The Council reviewed the list of services provided by the Arrowhead Library System.

It was moved by Skalko and supported by Prebeg to authorize the Librarian to apply for a grant for a building consultant for the Library Building with the City matching the grant award for up to \$1,500. The **motion failed** on the following roll call vote: Irish, no; Roskoski, no; Prebeg, yes; Nelson, no; and Skalko, yes.

It was moved by Nelson and supported by Skalko to have the City Council reconsider the application for a grant for hiring a library building consultant. The motion carried.

It was moved by Skalko and supported by Prebeg to authorize the Librarian to apply for a grant for a building consultant for the Library Building with the City matching the grant award for up to \$1,500. The motion carried on the following roll call vote: Roskoski, yes; Prebeg, yes; Nelson, no; Irish, yes; Skalko, yes.

It was moved by Irish and supported by Roskoski to direct the City Administrator to immediately begin the application process for the library grant to be used for the Phase III elevator requirements of the ADA compliance of the Library. And further, request the City Administrator to contact and

work with the following people to meet the requirements of the application process: Library Director, Library Board, Arrowhead Library System, DSGW Architects, Mountain Iron Commercial Building Inspector, the Center for Independent Living, Councilor Irish, Mayor Skalko, Bruce Pomarantz, the Library Consultant, the Fire Marshall, and any other people to meet the November 7<sup>th</sup> deadline. The motion carried on the following roll call vote: Prebeg, yes; Nelson, no; Irish, yes; Roskoski, yes; and Skalko, yes.

At 8:31 p.m., Councilor Prebeg left the meeting.

It was moved by Nelson and supported by Skalko to authorize payment request number four to Rajala Construction for the Mountain Iron Commercial Forty Project in the amount of \$58,969.22.

At 8:33 p.m., the Mayor recessed the meeting.

At 8:34 p.m., Councilor Prebeg returned to the meeting.

At 8:36 p.m. the Mayor reconvened the meeting.

The motion carried on the following roll call vote: Nelson, yes; Irish, yes; Roskoski, no; Prebeg, yes; and Skalko, yes.

The Council discussed the proposed agreement between the City and Independent School District 712. It was the consensus of the Council to review the proposed agreement further and bring questions to the next regular City Council meeting to discuss the issue further.

It was moved by Roskoski and supported by Irish to direct City Staff, which includes, the City Administrator, the Director of Public Works, the City Engineer, and the City Attorney, if necessary, to begin the process, under the proper statutes, for special assessments on the completed street, sanitary sewer, storm sewer, water, and electrical in and for the Park Ridge Development parcels. And further, all assessment work will follow current city policies as close as possible and this project will be completed by December 31, 2003 unless circumstances prevent such. After further discussion, Councilor Roskoski **withdrew his motion** because the City Administrator had already started the process and Councilor Irish withdrew his support.

It was moved by Irish and supported by Roskoski to approve the design, cost, and construction to the Minnesota Department of Transportation for the following signs along Highway 169 for a total cost of \$8,841.64: West II Rivers Reservoir Recreation sign, going both east and west directions; Mountain Iron Recreation Complex, at the interchange going east and west including both ramp signs; and Mountain Iron Community Center and City Offices, going both east and west directions. And further, that the information and application be forwarded to the City Administrator, if accepted. The motion carried on the following roll call vote: Irish, yes; Roskoski, yes; Prebeg, no; Nelson, no; and Skalko, yes.

It was moved by Nelson and supported by Prebeg to adopt Resolution 33-03, hearing on proposed assessments, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Nelson and supported by Prebeg to adopt Resolution 34-03, charitable gambling, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and supported by Nelson to authorize the fourth quarter 2003 appropriation to the Tri-Cities Biosolids Disposal Authority in the amount of \$4,840.00. The motion carried unanimously on a roll call vote.

It was moved by Skalko and supported by Roskoski to have all building reservations to be “penciled in” for one week and within that week they must fill an application out and pay a deposit for the building reservation. If the reservation is cancel within 30 day of the reservation, they lose their deposit. The motion carried.

It was moved by Roskoski and supported by Irish to authorize the Mayor to hire and confer with outside legal counsel, as he deems necessary, in regards to personnel and contract issues on behalf of the City of Mountain Iron. And further, said outside legal counsel will be used when and where it is needed. The motion carried on the following roll call vote: Prebeg, no; Nelson, no; Irish, yes; Roskoski, yes; and Skalko, yes.


It was moved by Irish and supported by Roskoski to require City Staff and Management to provide monthly reports stating the reason, time, and date of any correspondence with the City Attorney and to include this report in the Council agenda packet. The motion carried with Councilor Prebeg and Nelson voting no.

It was moved by Roskoski and supported by Skalko to have the article in the Duluth News Tribune dated October 5, 2003 to become a part of the Council minutes in its entirety to preserve part of our community’s heritage and history. This is in regards to a happening that occurred, according to research, on May 5, 1893. This will be made part of the local public record until proven otherwise. The motion carried.

It was moved by Roskoski and supported by Skalko to direct the City Administrator to compose and mail a thank you to the County Road Engineer for a fine job resurfacing Southern Drive (County Road 657), Butler Road (County 955), and Campground Road (County Road 761). The motion carried.

At 9:36 p.m., it was moved by Nelson and supported by Prebeg that the meeting be adjourned. The motion carried.

Respectfully submitted:



Jill M. Forseen, CMC/MMCA  
Municipal Services Secretary

[www.mtniron.com](http://www.mtniron.com)

## COMMUNICATIONS

1. DSGW, a letter regarding the fees for architectural serves for the library renovation.
2. Biosolids Disposal Site Authority, forwarding the 2004 budget information.
3. St Louis County, announcing a Hazard Mitigation Planning meeting on October 9<sup>th</sup> in Duluth.
4. Minnesota Pollution Control Agency, information regarding the Phase II Subsurface Investigation Report completed in Mountain Iron, with attachment A and B.

10/16/2003 6:00 PM 6

## Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	66,458.83
LICENSES	ANIMAL	10.00
MISCELLANEOUS	ASSESSMENT SEARCHES	50.00
BUILDING RENTALS	NICHOLS HALL	95.00
PERMITS	BUILDING	749.00
CD INTEREST	CD INTEREST 101	2,059.67
CD INTEREST	CD INTEREST 301	2,317.12
CD INTEREST	CD INTEREST 376	128.72
CD INTEREST	CD INTEREST 378	514.91
CD INTEREST	CD INTEREST 602	836.74
CD INTEREST	CD INTEREST 603	579.31
CHARGE FOR SERVICES	SEWER-CHARGE FOR SERVICES	50.00
BUILDING RENTALS	COMMUNITY CENTER	375.00
FINES	CRIMINAL	462.40
METER DEPOSITS	ELECTRIC	500.00
MISCELLANEOUS	ELECTRICAL INSPEC FORMS	1.00
MISCELLANEOUS	MN POWER-BULK ELEC OVERPMT	6,508.97
MISCELLANEOUS	REIMBURSEMENTS	185.00
COPIES	COPIES	10.00
INTERGOVERNMENTAL REVENUE	STATE FIRE AID	11,290.00
Summary Totals:		<u>93,181.67</u>



Check Issue Date(s): 09/18/2003 - 10/10/2003

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
09/03	09/30/2003	28894	915	VOID - LESLIE NILSSON	002-20200	203.00 -M
09/03	09/29/2003	28915	915	LESLIE NILSSON	002-20200	203.00
10/03	10/08/2003	28916	10011	ABM EQUIPMENT & SUPPLY INC	002-20200	12.61
10/03	10/08/2003	28917	501	ACCESS COMPUTERS	002-20200	40.00
10/03	10/08/2003	28918	10008	AIRGAS NORTH CENTRAL	002-20200	153.02
10/03	10/08/2003	28919	140026	AQUILA	002-20200	265.15
10/03	10/08/2003	28920	10025	ARROWHEAD REGION EMER. MGMT.A	002-20200	25.00
10/03	10/08/2003	28921	1029	AYSTA PROPERTIES	002-20200	9.38
10/03	10/08/2003	28922	20022	BENCHMARK ENGINEERING INC	002-20200	14,484.00
10/03	10/08/2003	28923	20014	BORDER STATES ELECTRIC SUPPLY	002-20200	907.38
10/03	10/08/2003	28924	30017	CARQUEST (MOUNTAIN IRON)	002-20200	518.64
10/03	10/08/2003	28925	220003	CITY OF VIRGINIA	002-20200	77.06
10/03	10/08/2003	28926	30011	CONVEYOR BELT SERVICE INC	002-20200	13.31
10/03	10/08/2003	28927	40034	DAMBERG SCOTT GERZINA WAGNER	002-20200	1,256.20
10/03	10/08/2003	28928	1040	DORIS BABIRACKI	002-20200	91.45
10/03	10/08/2003	28929	1039	ELIZABETH CARLSON	002-20200	84.80
10/03	10/08/2003	28930	604	ELY LITTLE LEAGUE	002-20200	125.00
10/03	10/08/2003	28931	60026	FASTENAL COMPANY	002-20200	285.59
10/03	10/08/2003	28932	60029	FERGUSON ENTERPRISES INC	002-20200	156.56
10/03	10/08/2003	28933	60006	FISHER PRINTING	002-20200	303.53
10/03	10/08/2003	28934	60003	FIVE SEASONS SPORTS CENTER	002-20200	59.24
10/03	10/08/2003	28935	5007	FORTIS BENEFITS	002-20200	541.62
10/03	10/08/2003	28936	70008	GOODIN COMPANY	002-20200	193.76
10/03	10/08/2003	28937	70004	GRANDE ACE HARDWARE	002-20200	67.75
10/03	10/08/2003	28938	70028	GREATER MINNESOTA AGENCY INC	002-20200	186.00
10/03	10/08/2003	28939	80022	HAWKINS INC	002-20200	2,238.49
10/03	10/08/2003	28940	80009	HIBBING DAILY TRIBUNE	002-20200	143.52
10/03	10/08/2003	28941	80011	HIBBING LAWN AND RECREATION	002-20200	407.06
10/03	10/08/2003	28942	90007	INDUSTRIAL LUBRICANT COMPANY	002-20200	778.57
10/03	10/08/2003	28943	90006	IRON TRAIL MOTORS	002-20200	18.63
10/03	10/08/2003	28944	100019	JOLA & SOPP EXCAVATING INC	002-20200	280.00
10/03	10/08/2003	28945	120006	L & M SUPPLY	002-20200	407.17
10/03	10/08/2003	28946	120032	LAKE COUNTRY POWER	002-20200	134.31
10/03	10/08/2003	28947	120002	LAWSON PRODUCTS INC	002-20200	474.16
10/03	10/08/2003	28948	120003	LEAGUE OF MINNESOTA CITIES	002-20200	2,219.00
10/03	10/08/2003	28949	120005	LEAGUE OF MN CITIES INS TRUST	002-20200	53,261.00
10/03	10/08/2003	28950	120039	LEEF SERVICES	002-20200	24.29
10/03	10/08/2003	28951	120014	LUNDGREN MOTORS	002-20200	98.12
10/03	10/08/2003	28952	1034	MATTHEW RELLER	002-20200	89.81
10/03	10/08/2003	28953	130106	MEDIACOM - MIDWEST	002-20200	53.30
10/03	10/08/2003	28954	130041	MESABI BITUMINOUS	002-20200	293.94
10/03	10/08/2003	28955	130004	MESABI DAILY NEWS	002-20200	748.82
10/03	10/08/2003	28956	130006	MESABI HUMANE SOCIETY	002-20200	854.87
10/03	10/08/2003	28957	130093	MESABI RANGE COLLEGE	002-20200	25.00
10/03	10/08/2003	28958	130008	MINNESOTA MUNICIPAL UTILITIES	002-20200	393.25
10/03	10/08/2003	28959	130009	MINNESOTA POWER	002-20200	37,247.24
10/03	10/08/2003	28960	130021	MINNESOTA STATE TREASURER	002-20200	435.98
10/03	10/08/2003	28961	130024	MN POLLUTION CONTROL AGENCY	002-20200	780.00
10/03	10/08/2003	28962	130013	MOUNTAIN IRON FIREMEN'S RELIEF	002-20200	13,990.00
10/03	10/08/2003	28963	130038	MOUNTAIN IRON-BUHL HIGH SCHOOL	002-20200	120.00
10/03	10/08/2003	28964		Information Only Check	002-20200	.00 V
10/03	10/08/2003	28965	130015	MT IRON WATER AND LIGHT DEPT	002-20200	11,781.14
10/03	10/08/2003	28966	140013	NATIONAL WATERWORKS	002-20200	568.16
10/03	10/08/2003	28967	812	NORTHWOOD EQUIPMENT INC	002-20200	1,018.51
10/03	10/08/2003	28968	140008	NORTRAX EQUIPMENT/POWERPLAN	002-20200	222.08
10/03	10/08/2003	28969	160003	PERPICH TV & MUSIC INC	002-20200	17.47
10/03	10/08/2003	28970	160002	PETTY CASH FUND	002-20200	191.05

M = Manual Check, V = Void Check

10/16/2003

8

CITY COUNCIL

Check Issue Date(s): 09/18/2003 - 10/10/2003

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
10/03	10/08/2003	28971	160038	PITNEY BOWES	002-20200	272.47
10/03	10/08/2003	28972	160037	PRAXAIR	002-20200	25.06
10/03	10/08/2003	28973	170005	QUALITY FLOW SYSTEMS INC	002-20200	48.62
10/03	10/08/2003	28974	170007	QUILL CORPORATION	002-20200	410.37
10/03	10/08/2003	28975	3005	Raintree Apartments	002-20200	3.48
10/03	10/08/2003	28976	180020	RAJALA CONSTRUCTION COMPANY IN	002-20200	58,969.22
10/03	10/08/2003	28977	180003	RANGE OFFICE SUPPLY	002-20200	59.19
10/03	10/08/2003	28978	180001	RANGE PAPER	002-20200	42.75
10/03	10/08/2003	28979	180032	RANGE PORTABLES	002-20200	143.78
10/03	10/08/2003	28980	1035	REBECCA ARTLEY	002-20200	35.27
10/03	10/08/2003	28981	1036	RENEE JOHNSON	002-20200	214.42
10/03	10/08/2003	28982	180045	RESERVE ACCOUNT	002-20200	500.00
10/03	10/08/2003	28983	1037	SAINT LOUIS CO SOCIAL SERVICES	002-20200	79.22
10/03	10/08/2003	28984	1030	SANDRA TUOMINEN	002-20200	102.47
10/03	10/08/2003	28985	190010	SEPPI BROTHERS	002-20200	1,400.04
10/03	10/08/2003	28986	190045	SERVICE SOLUTIONS	002-20200	222.59
10/03	10/08/2003	28987	1038	SHANNON NEVALA	002-20200	75.47
10/03	10/08/2003	28988	190004	SKUBIC BROS INC	002-20200	251.54
10/03	10/08/2003	28989	190002	ST LOUIS COUNTY AUDITOR	002-20200	4,880.98
10/03	10/08/2003	28990	200003	TACONITE TIRE SERVICE	002-20200	388.88
10/03	10/08/2003	28991	200026	TERRA FERMA DEVELOPMENT	002-20200	700.00
10/03	10/08/2003	28992	1031	TERRI L CARLSON	002-20200	16.54
10/03	10/08/2003	28993	1033	TERRY MARTINSON	002-20200	182.09
10/03	10/08/2003	28994	200020	THE TRENTI LAW FIRM	002-20200	4,367.06
10/03	10/08/2003	28995	1032	TRACY PODPESKAR	002-20200	115.86
10/03	10/08/2003	28996	200028	TRI CITIES BIOSOLIDS DISPOSAL	002-20200	4,840.00
10/03	10/08/2003	28997	200027	TRUE VALUE HOME CENTER	002-20200	126.75
10/03	10/08/2003	28998	220025	VERIZON WIRELESS, BELLEVUE	002-20200	53.06
10/03	10/08/2003	28999	220004	VIRGINIA DEPARTMENT OF PUBLIC	002-20200	22,075.72
10/03	10/08/2003	29000	230022	WELLS FARGO REMITTANCE CENTER	002-20200	756.94
10/03	10/08/2003	29001	230005	WESCO	002-20200	751.67
10/03	10/08/2003	29002	240001	XEROX CORPORATION	002-20200	337.07
10/03	10/08/2003	29003	260003	ZEE SERVICE COMPANY	002-20200	15.15
10/03	10/08/2003	29004	260005	ZEP MANUFACTURING COMPANY	002-20200	198.07

Totals:

	251,833.79
Payroll-PP Ending 9/26/03	59,033.90
Electronic Transfer-BC/BS	32,522.31
<b>TOTAL EXPENDITURES</b>	<b><u>\$343,390.00</u></b>



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

October 7, 2003

Dear Mountain Iron Electric Customer:

The Mountain Iron City Council approved an increase in the electrical rates, as recommended by the Utility Advisory Board, at the September 15, 2003 meeting. A six percent raise will be applied to the current amounts charged beginning with the October, 2003 billing period. Another six percent raise will be implemented in 2004.

The City Council has approved these measures due to the current deficit amount in the electric fund of \$100,004.00 through August 2003. Substantial deficits in this fund began in 1998 and it has been recommended by the City Auditors to implement a rate increase in order to produce sufficient funding to maintain the level of service provided by the utility. There has been no rate increase for electrical service since 1985.

According to estimates, the average residential electric charges will increase by \$2.40 per month, the average commercial electric charges will increase by \$5.77 per month and the average 3-phase demand electric charges will increase by \$33.79 per month.

If you have any questions or concerns about this rate increase, please do not hesitate to contact the City Administrator, Craig J. Wainio, or me at (218) 748-7570 or email [cityadm@mtniron.com](mailto:cityadm@mtniron.com) or [publicworks@mtniron.com](mailto:publicworks@mtniron.com).

Sincerely,

Don Kleinschmidt  
Director of Public Works



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 33-03

### HEARING ON PROPOSED ASSESSMENT

**WHEREAS**, by a Resolution passed by the City Council on September 15, 2003, the City Administrator was directed to prepare a proposed assessment of the cost the improvement of those streets identified in Exhibit A by overlayment or reconstruction; and,

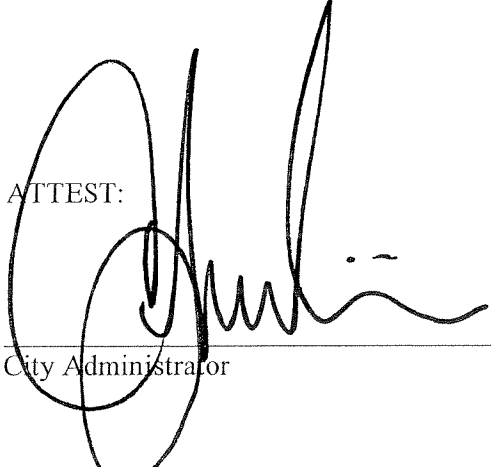
**WHEREAS**, the City Administrator has notified the City Council that such proposed assessment has been completed and filed in his office for public inspection.

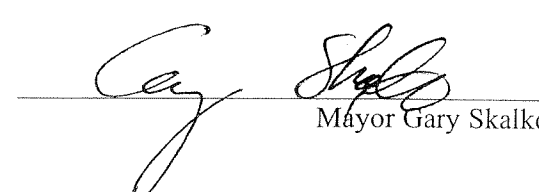
#### **NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:**

1. A hearing shall be held on the 3<sup>rd</sup> day of November, 2003 in the Community Center at 6:30 p.m. to pass upon such proposed assessment and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearings.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City of Mountain Iron, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. He may at any time thereafter, pay to the City of Mountain Iron the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

**DULY ADOPTED BY THE CITY COUNCIL THIS 6<sup>th</sup> DAY OF OCTOBER, 2003.**

ATTEST:

  
\_\_\_\_\_  
City Administrator

  
\_\_\_\_\_  
Mayor Gary Skalko

**EXHIBIT A**

Jasmine Street from County Road 7 to Aster Avenue  
Gardenia Street from County Road 7 to Bluebell Avenue  
Aster Avenue from Unity Drive to Jasmine Street  
Daisy Avenue from Marigold Street to Gardenia Street  
Bluebell Avenue from Jasmine Street to Gardenia Street  
Carnation Avenue from Jasmine Street to Gardenia Street  
Marigold Street from County Road 7 to Bluebell Avenue  
Daffodil Avenue from Marigold Street to Gardenia Street  
Unity Drive from Enterprise Drive South to Mud Lake Road  
Unity Drive from County Road 7 to Enterprise Drive South



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 34-03

### CHARITABLE GAMBLING

**WHEREAS**, the Northland Chapter of the American Red Cross, has applied to renew a Class B Charitable Gambling Operation Permit consisting of raffles, paddlewheels, tipboards, and pull-tabs at Mac's Bar, Inc., and;

**WHEREAS**, the Northland Chapter of the American Red Cross, is requesting that their Class B Charitable Gambling Permit be renewed.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that it hereby renews said premise permit.

**DULY ADOPTED BY THE CITY COUNCIL THIS 6<sup>th</sup> DAY OF OCTOBER, 2003.**

ATTEST:

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
Mayor Gary Skalko



BOB KING / NEWS TRIBUNE

“There’s a lesson in his story for all of us. There was a lot of fear in the U.S. back then, a lot of suspicion toward immigrants. We should be wary of our own fears now and learn from our history.”

CLYDE ANNALA, retired Duluth police officer.

# Remembering a lost victim

**DULUTH LYNCHINGS:** A retired police officer is writing a book about a Finnish man lynched in 1918 because he was thought to be anti-American.

## Inside

Ceremonies and events are scheduled Friday to dedicate a memorial park to Elias Clayton, Elmer Jackson and Isaac McGhee. Look inside for a complete schedule.

PAGE 2D

BY CHUCK FREDERICK  
NEWS TRIBUNE STAFF WRITER

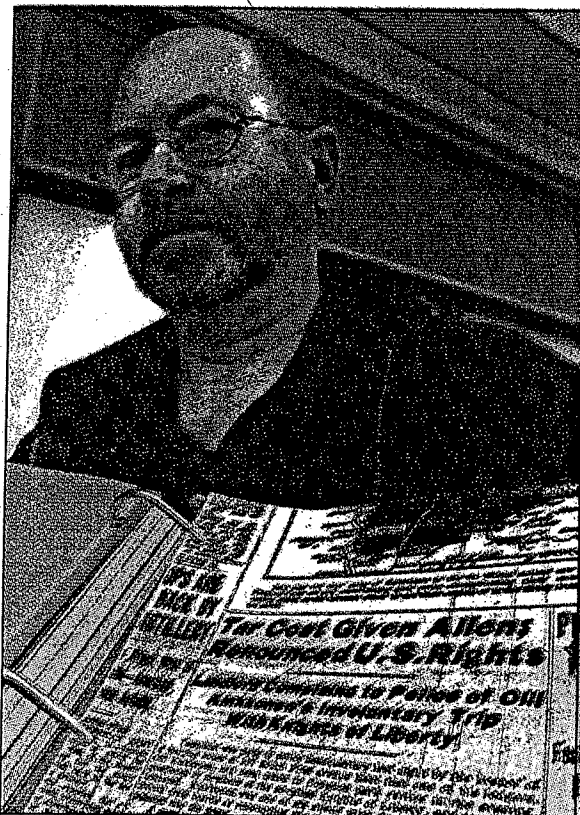
The lynch mob came in the dead of night.

Nowhere near as large as the mob that would hang three black circus workers from a downtown street pole two years later, but just as angry. About five in this group, they believed Olli Kiukkonen — Duluth’s first lynching victim — was anti-American.

So they grabbed him from his boarding house at 237 S. First Ave. E., forced him into a car and sped him to Congdon Park, where they hoped to make an example of him. Tarred and feathered, Kiukkonen was intended as a warning to all “slackers,” the term used in 1918 for anyone who attempted to evade military service.

Kiukkonen’s body was found 12 days after his abduction, tarred and hanging from a tree near the Lester River. He was buried 85 years ago today.

“I had never heard of the incident,” retired Duluth police officer Clyde Annala said. Annala is writing a book about Kiukkonen’s death because, he said, people need to know that story, too. Duluth is preparing this week to dedicate a \$240,000 memorial to three black circus workers who were



DEREK NEAS / NEWS TRIBUNE

Retired Duluth police investigator Clyde Annala has been researching the lynching death of Olli Kiukkonen for the past year and a half. “You can’t fully understand this story without understanding the times,” Annala said. “These guys really thought they were doing something good. That’s why they called the newspaper to report it.” At top left, Olli Kiukkonen is buried in Duluth’s Park Hill Cemetery. News accounts from 1918 spelled his name “Kinkkonen.” However, Finland’s official family registry spells it “Kiukkonen.”

## Minnesota's lynchings

Based on amateur Duluth historian Clyde Annala’s year and a half of research, it is believed there were eight lynchings in Minnesota from 1882-1920.

Curiously, five of the eight happened in St. Louis County; half of them were in Duluth.

Here’s a closer look:

**April 28, 1882** — Frank McManus, aka Tim Crowley, was lynched in Minneapolis after being accused of rape. McManus was white.

**May 5, 1893** — Frank Belange, aka John Domeau, was lynched in Mountain Iron after being accused of rape. He was white.

**Sept. 6, 1896** — Dor-man Musgrove and H.A. Cing-Mars were accused of murder and lynched in Glencoe. Both of them were white.

**September 1918** — Olli Kiukkonen, aka Olli Wirta, was lynched in Duluth for being a “slacker,” someone accused of avoiding military obligations. He was white.

**June 15, 1920** — Circus workers Elias Clayton, Isaac McGhee and Elmer Jackson were lynched in downtown Duluth after being falsely accused of a rape in West Duluth. They were black.

See LYNCHING, Page 2D

# LYNCHING | *Writer finds few know about lynching of Finnish immigrant*

From Page 1D

lynched because a mob believed they had raped a white woman.

"We discovered very few people do," he said. "That's not right. There's a lesson in the story for all of us. There was a lot of fear in the U.S. then, a lot of suspicion toward immigrants. We should be wary of our own fears now and learn from our history."

"You have to acknowledge the (the lynching victims)," said Tom Selinski, a member of the Tyomies Society, a Finnish group in the Twin Ports that placed a stone on Kiukkonen's then-unmarked grave in 1993. On the marker, they included the words, "Killed by fellow workers."

"It's very important people know his story," Selinski said. "It shows anyone can be a victim. Finnish people lived in America back then, as much as they did their group."

Kiukkonen was a \$5-a-day logger and dock worker who arrived in America from his native Finland in 1907. Five years later, he applied in Duluth for U.S. citizenship. But when the day came in September 1918 to take his oath, Kiukkonen didn't show up. He never declared his declaration of intention for citizenship.

It's possible he intended to return to Finland. It's also possible he gave up his citizenship to avoid having to enter the Army. A little-known and short-lived group calling itself the Secret Order of the Knights of Loyalty apparently ended the latter.

"Heed this warning," the group wrote in a letter published by the Duluth Herald a week of Kiukkonen's execution. "Be a loyal, true American. Complete your citizenship papers immediately. ... Or (face) ostracism, under the robes of Benedict Arnold and under the plumage of the kaiser, with the scorn of your fellow workers and fellow men and the citizens of your adopted country."



BOB KING / NEWS TRIBUNE

**Retired Duluth police officer Clyde Annala, who's writing a book about the lynching of Olli Kiukkonen, doesn't believe his abductors meant to kill him. "I think they were interrogating him and it just got carried away," he said.**

"This is your final warning. Take heed," concluded the letter, in which the Knights of Loyalty took credit for what was described then as a "tar and feather party."

It probably didn't seem like a party to Kiukkonen. There's no way to know whether he was beaten, but Annala, a longtime homicide investigator, believes he probably was.

The Knights of Loyalty, also sometimes called the Knights of Liberty, drove Kiukkonen to Congdon Park, where he was interrogated. A text of their questioning was provided to the newspaper. Excerpts included:

"Are you afraid to go in the Army?"

No answer.

"Are you loyal to the boys

in khaki making \$30 per month risking their lives that you might live?"

No answer.

"Do you want to go back to the old country?"

"Yes."

"Are you a coward?"

No answer.

"Are you a slacker?"

No answer.

"And that's the last anyone ever heard of Olli or the Knights of Loyalty until Sept. 30 when his body was found in Lester Park," Annala said.

A man named Arthur Fox owned a cabin on the east side of the Lester River about a mile north of the Lester Park Pavilion. Fox, who visited the cabin daily, found Kiukkonen wearing a red jacket and slouched forward with his knees bent, his arms hanging down and his feet touching the ground. His body was badly decomposed. His chest showed signs of severe rubbing, likely from attempts to remove tar. A clothesline held him by the neck to a young birch.

## Memorial dedication

Ceremonies and events are scheduled Friday to dedicate a memorial park to Elias Clayton, Eimer Jackson and Isaac McGhie.

The three black circus workers were lynched by a white mob in June 1920 after falsely being accused of raping a white girl.

Here's a closer look at the dedication plans:

■ 11:30 a.m. — New Orleans style second-line parade starts at Bayfront Park. Second-line parades feature festive marching behind brass bands.

■ Noon — Ceremony starts at

the Clayton Jackson McGhie Memorial at First Street and Second Avenue East. Speakers include "The Lynchings in Duluth" author Michael Fedo, Mayor Gary Doty and Warren Read, a descendant of one of the mob organizers. The Tremé Brass Band, Kristina Parker, a gospel singer, and the Nettleton World Drummers will play at the ceremony.

■ 6 p.m. — Evening celebration starts at Pioneer Hall in the the Duluth Entertainment Convention Center. Tickets are \$10. Call the DECC box office, 727-4344, or send the money to P.O. Box 7352, Duluth, MN 55807. Entertainment includes Parker, the Tremé Brass Band, the Duluth Symphony Orchestra and the Minnesota Ballet Company.

A day later, and with no autopsy, police ruled the death a suicide. They determined "the man had evidently strangled himself and had not been victimized for anything other than his alleged disloyalty," according to a Duluth Herald report.

"I find it hard to believe, after being tarred, he would walk six miles to Lester Park and then another half-mile to this cabin, and in the meantime find a rope and then hang himself," Annala said.

A pair of professors from the University of Wisconsin-Superior also doubt Kiukkonen killed himself.

"Especially when put into the context of the times," said Joel Sipress, who teaches history.

Around 1918, ministers were imprisoned for preaching against the war. Slacker raids were common. German immigrants were treated with suspicion because they were America's enemy overseas.

Swedes were held in contempt because they supported the Germans. And Finns were hated and persecuted because some of them spoke out against the war.

"These were tumultuous times," philosophy professor Richard Hudelson said. "It wasn't just in Duluth. And it wasn't just then. War sets loose a lot of fears. Fear of foreigners. Fear of terrorism."

A St. Louis County attorney planned to investigate the Kiukkonen incident for possible kidnapping charges. But then the wildfires of 1918 swept through the Northland, killing more than 450 people, and the Spanish Flu struck, killing another 100 in Duluth alone.

"Between the fire and the flu, Kiukkonen was forgotten," said Annala, who hopes to finish his book within six months.



**COUNCIL LETTER 102003-IVB1**

**ADMINISTRATION**

**FEE SCHEDULE**

DATE: October 15, 2003  
FROM: Craig J. Wainio  
City Administrator

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Staff has developed a preliminary fee schedule for you review. To this point, the City has not had a comprehensive fee schedule, this fee schedule and regular updates is one mechanism for cost recovery for the City. Please review and comment on the list. Once the review is completed, Staff will prepare a resolution outlining the fee schedule for 2004.

Please note that this schedule doe not currently incorporate those fees associates with the various utility funds of the City.

CITY OF MOUNTAIN IRON FEE SCHEDULE

FEE NAME	2003 AMOUNT	2004 PROPOSED	COMMENTS	CHAPTER
Off-Sale Non-Intox.Liquor	\$ 5.00	\$ 5.00		11
On-Sale Non-Intox.Liquor	\$ 25.00	\$ 25.00		11
2am	\$ -	\$ 50.00		11
Off-Sale Liquor	\$ 75.00	\$ 75.00		11
Club On-Sale Liquor	\$ 75.00	\$ 75.00		11
Sunday Liquor	\$ 200.00	\$ 200.00		11
On-Sale Liquor	\$ 600.00	\$ 600.00		11
Tobacco License	\$ 100.00	\$ 100.00		12
Peddler	\$ -	\$ 25.00		13
1-5 Vendor Permit	\$ 50.00	\$ 50.00		13
6-1 year vendor permit	\$ 200.00	\$ 200.00		13
Street Cut Permit	\$ -	\$ 25.00		14
Massage Parlor	\$ -	\$ 25.00		16
Special Events Permit	\$ 25.00	\$ 25.00		18
Zoning Permit	\$ 5.00	\$ 5.00		22
Sign Permit	\$5-\$30	\$ 30.00		22
Ext Exc/Fill or Borrow Pit	Up to \$200	\$ 50.00	plus consulting	22
Cert. Of Occupancy	Up to \$200	\$ 50.00	plus consulting	22
Conditional Use Permit	\$ 150.00	\$ 150.00		22
Variance	\$ 150.00	\$ 150.00		22
Rezoning	\$ 150.00	\$ 150.00		22
Planned Unit Development	Up to \$200	\$ 150.00	plus consulting	22
Floodplain Permit	\$ -	\$ 25.00		23
Platting	\$ 150.00	\$ 150.00	plus consulting	24
Street Vacation	\$ -	\$ 150.00		26
ISTS Permit	\$ 275.00	\$ 275.00		37
Dog License	\$ 5.00	\$ 5.00	spayed/nuetered	56
Dog License	\$ 10.00	\$ 10.00		56
Copies	varies	\$ 0.25	per side	Policy
Fax	varies	\$ 1.00	per sheet	Policy
911 Maps	\$ 3.00	\$ 5.00		Policy
Certified copies	\$ 5.00	\$ 5.00		Policy
Meeting Tapes	actual	\$ 10.00		Policy
Assessment Search	\$ 10.00	\$ 10.00		Policy
Zoning Book	\$ 10.00	\$ 10.00		Policy
Camping	\$ 12.00	\$ 12.00	per night	Policy
Youth Sports	\$ 15.00	\$ 15.00		Policy
Returned Checks	\$ 15.00	\$ 20.00		Policy
Babe Ruth Baseball	\$ 25.00	\$ 25.00		Policy
Camping	\$ 50.00	\$ 50.00	per week	Policy
Legion Baseball	\$ 75.00	\$ 75.00		Policy
Building Usage	Outlined in Building Policy			Policy

**COUNCIL LETTER 102003-IVB2**

**ADMINISTRATION**

**BUDGET MEETING**

DATE: October 15, 2003  
FROM: Craig J. Wainio  
City Administrator

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The City Council should begin considering a possible date for a Committee-of-the-Whole Meeting for budget review purposes. Typically, this meeting has been held in mid to late November.



# Saint Louis County

Public Works Department • Maintenance Division

**Marcus J. Hall, P.E.**  
Public Works Director/  
Highway Engineer

September 23 2003

Mr. Don Kleinschmidt  
Director of Public Works  
City of Mountain Iron  
8586 Enterprise Drive S  
Mountain Iron, MN 55768-8260

Dear Mr. Kleinschmidt:

I want to acknowledge receipt of your letter of Sept 19, 2003. I have brought the information about your meeting with USX to the attention of our Principle Engineer in Virginia and have requested he use this updated information in future planning. I will be requesting that 102 in the City of Mountain Iron be given additional consideration as to future road project status.

You can always contact me with problems or concerns.

Sincerely,

Bob Lloyd  
Div 6 Superintendent  
St. Louis County PWD

cc: Earl Wilkins

St. Louis County Public Works Department  
Division 6  
7823 Hwy 135  
Virginia, Minnesota 55792  
Phone: (218) 742-9800  
Fax: (218) 741-7832

10/16/2003

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CITY COUNCIL

**THE TRENTI LAW FIRM**

PO BOX 958  
1000 LINCOLN BUILDING  
VIRGINIA, MN 55792

Verification - 218-749-1962  
FAX NO. - 218-749-4308  
E-MAIL - trenti@trentilaw.com

**FAX TRANSMISSION**

THIS MESSAGE IS INTENDED ONLY FOR THE USE OF THE INDIVIDUAL OR ENTITY TO WHICH IT IS ADDRESSED, AND MAY CONTAIN INFORMATION THAT IS PRIVILEGED, CONFIDENTIAL AND EXEMPT FROM DISCLOSURE UNDER APPLICABLE LAW. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone and return the original message to us at the above address via the U.S. Postage Service. Thank you.

Dated: September 30, 2003

Fax No.: 748-7573

**DELIVER TO:** Mountain Iron City Council  
Craig Wainio, City Administrator

Re: Ownership of a Portion of Mining Avenue  
Our File No.: 55,337-1

**FROM:** Sam A. Aluni, City Attorney 

No. of pages: 6 (including this page)

Original to follow: Yes  No

**MESSAGE:** The council has asked me to review the ownership of a portion of Mining Avenue. The administrator has provided me with a map and a Petition for Vacation of City Street which are attached to this memorandum. As indicated, USX owns the N1/2 of the NE1/4, Section 9, Township 58 North, Range 18 West, and the State of Minnesota owns the SE1/4 of the SE1/4, Section 4, Township 58 North, Range 18 West. If the roadway across those parcels is vacated, USX and the State of Minnesota, respectively, will become the owners of the roadway, unencumbered by the easement for the road. If the council wishes any further information regarding this matter, please advise.

**Attachments**

**PETITION FOR VACATION OF CITY STREET**

To the Council of the City of Mountain Iron, in St. Louis County, Minnesota:

WHEREAS, public city streets presently exist in the plat captioned Town of Costin covering land in the City of Mountain Iron, St. Louis County, Minnesota, in the West half of the Southeast quarter (W½ of SE¼), Section Four (4), Township Fifty-eight (58) North, Range Eighteen (18) West as recorded in the Office of the Register of Deeds, St. Louis County, Minnesota in Book J of Plats, page 2; and

WHEREAS, a road presently exists in the Southeast quarter of Southeast quarter (SE¼ of SE¼), Section Four (4) and the North half of Northeast quarter (N½ of NE¼), Section Nine (9), all in Township Fifty-eight (58) North, Range Eighteen (18) West, St. Louis County, Minnesota; and

WHEREAS, United States Steel Corporation, a Delaware corporation, owns the minerals in all of Blocks 1 and 2 of the Town of Costin together with the mining rights and owns the fee (surface) land in Blocks 1 and 2 of the Town of Costin; and

WHEREAS, the State of Minnesota owns the minerals and surface in the Southeast quarter of Southeast quarter (SE¼ of SE¼), Section Four (4), Township Fifty-eight (58) North, Range Eighteen (18) West, St. Louis County, Minnesota; and

WHEREAS, United States Steel Corporation, a Delaware corporation, owns the minerals and surface in the North half of Northeast quarter (N½ of NE¼), Section Nine (9), Township Fifty-eight (58) North, Range Eighteen (18) West, St. Louis County, Minnesota; and

WHEREAS, United States Steel Corporation does seek the vacation of First Avenue from the south line of Railroad Street south to the south end of the Town of Costin plat. The alley in Block 1 of the Town of Costin. The road south of Railroad Street in the Southeast quarter of Southeast quarter (SE¼ of SE¼), Section Four (4) and the North half of Northeast quarter (N½ of NE¼), Section Nine (9), all in Township Fifty-eight (58) North, Range Eighteen (18) West, St. Louis County, Minnesota; and

WHEREAS, none of the avenues, alleys and roads which United States Steel Corporation seeks to vacate is a through street. All of the avenues, alleys and roads which United States Steel Corporation seeks to vacate serve only the lands abutting thereon or other parts of the Town of Costin whose avenues, alleys United States Steel Corporation is seeking to vacate; and

WHEREAS, no one resides near or is served by any of the avenues, alleys and roads which United States Steel Corporation seeks to vacate; and

WHEREAS, United States Steel Corporation desires to use the aforesaid lands for a purpose and in manner inconsistent with the continuance of the aforesaid public avenue, alley and road thereon; and

NOW, THEREFORE, United States Steel Corporation, being the owner of Blocks 1 and 2 of the Town of Costin and the North half of Northeast quarter (N½ of NE¼), Section Nine (9), Township Fifty-eight (58) North, Range Eighteen (18) West and Lessee of the Southeast quarter of Southeast quarter (SE¼ of SE¼), Section Four (4), Township Fifty-eight (58) North, Range Eighteen (18) West, hereby petitions your Honorable Council to vacate the following avenue, alley and road in said Town of Costin and the Southeast quarter of Southeast quarter (SE¼ of SE¼), Section Four (4) and the North half of Northeast

10/16/2003  
2187494308

CITY COUNCIL  
Trenti Law  
Sep 29 03 08:46a

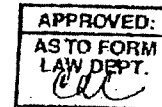
quarter (N½ of NE¼), Section Nine (9), all in Township Fifty-eight (58) North, Range Eighteen (18) West, St Louis County, Minnesota:

- (1) all of First Avenue from the south line of Railroad Street south to the south end of the Town of Costin plat. The alley in Block 1 of the Town of Costin;
- (2) the road south of Railroad Street in the Southeast quarter of Southeast quarter (SE¼ of SE¼), Section Four (4) and the North half of Northeast quarter (N½ of NE¼), Section Nine (9), all in Township Fifty-eight (58) North, Range Eighteen (18) West, St Louis County, Minnesota.

Dated: 7-2-63

United States Steel Corporation

By: James D. McConnell  
James D. McConnell  
Attest: Lewis T. Duhk



STATE OF MINNESOTA

:

: ss:

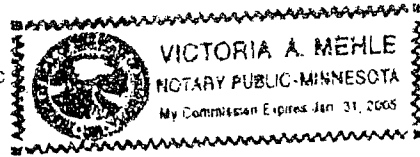
COUNTY OF ST. LOUIS

:

ON THIS, the 2<sup>nd</sup> day of July, 2003, before me, a notary public for said County and State, personally appeared James D. McConnell, who acknowledged himself to be General Manager of Minnesota Ore Operations, a division of United States Steel Corporation, and, as such, he is authorized to execute the foregoing instrument for the uses and purposes therein contained by signing the name of the corporation by himself as such officer.

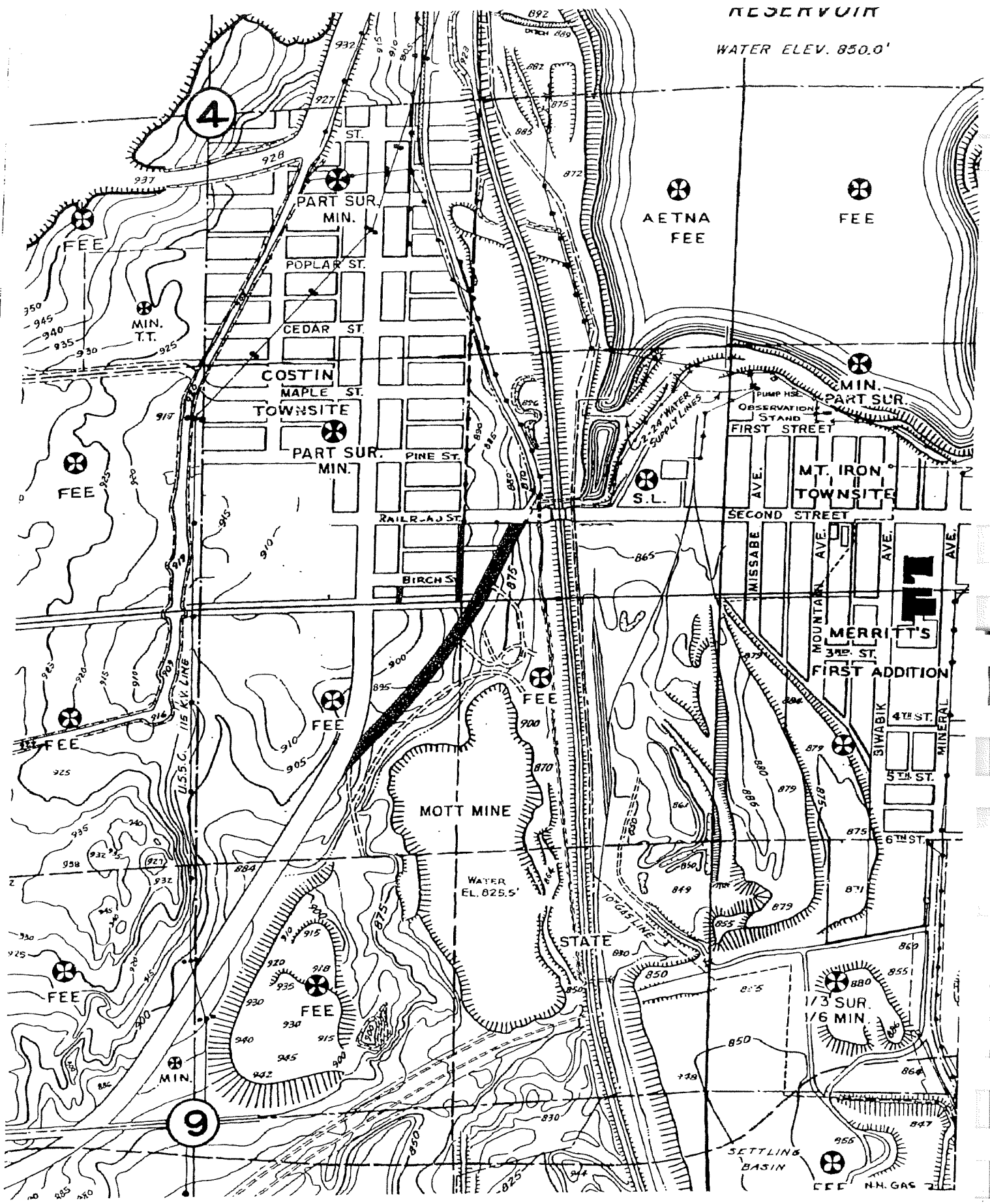
IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Victoria A Mehle (SEAL)  
Notary Public



My Commission Expires: Jan 31, 2005





RESERVOIR  
WATER ELEV. 850.0'

MOTT MINE

WATER EL. 825.5'

COSTIN TOWNSITE

MERRITT'S FIRST ADDITION

MT. IRON TOWNSITE



## Minnesota Department of Natural Resources

Division of Forestry  
1208 E. Howard St.  
Hibbing, MN 55746

(218) 262-6760

June 9, 2003

United States Steel Corporation  
USS Real Estate  
Northern Lands and Minerals  
Attn. Dennis F Orehek  
PO Box 417  
Mt. Iron, MN 55768

Re: Lease #144-012-0054  
Vars. T58 R18

Dear Mr. Orehek;

Your request to block existing road access in the area leased by your company in SESE Sec 4 Twp 58N Rng 18W is granted. Future land management activities may require restoration of access, which could be again blocked upon completion of such activities.

If you have questions or concerns please feel free to call.

Sincerely,

Ben A. Anderson  
Program Forester

CC: Regional Realty Coordinator - Region 2  
Larry Olson  
Eveleth Field Station

DNR Information: 651-296-6157 • 1-888-646-6367 • TTY: 651-296-5484 • 1-800-657-3929

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10/16/2003

2187494308

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CITY COUNCIL  
Trenti Law  
Sep 29 03 08:46a

**COUNCIL LETTER 102003-VA**

**MAYOR SKALKO**

**LAND EXCHANGE WITH SCHOOL**

DATE: October 17, 2003

FROM: Gary Skalko  
Mayor

Craig J. Wainio  
City Administrator

---

Background Information: With permission of the school, I would like to get the 38 acres "appraised" to find it's worth. I do feel this is needed before the deal can be finalized.

Staff Note: As part of this agenda item, please find the subdivision information as requested at the last City Council meeting.

EXTENSION OF UNITY ADDITION HOUSING DEVELOPMENT  
ENGINEER'S ESTIMATE OF QUANTITIES AND OPINION OF PROBABLE COST  
CITY OF MOUNTAIN IRON, MINNESOTA  
PROJECT NO: M102-10

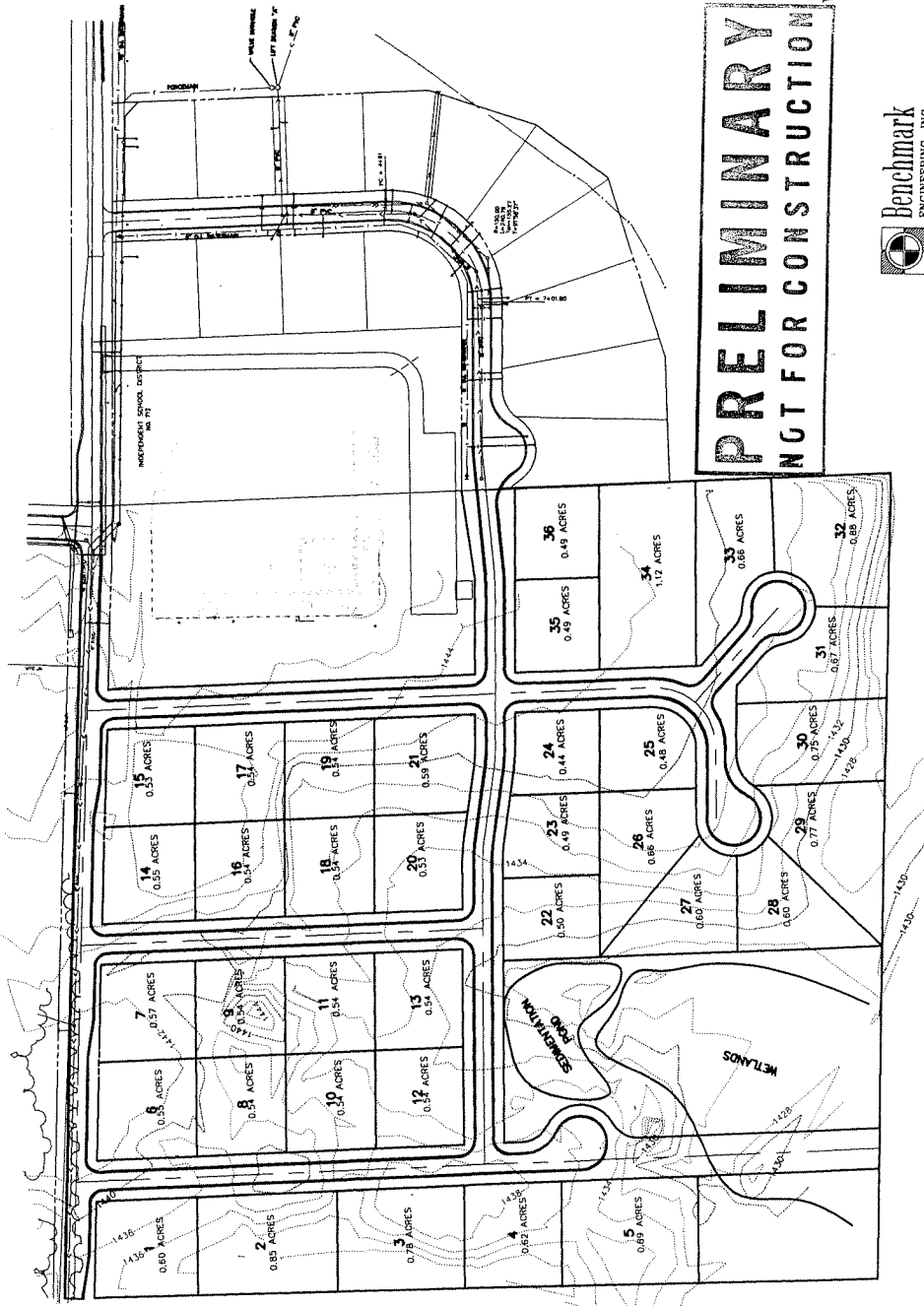
SPEC. NO.	ITEM	UNITS	CONCEPTUAL LAYOUT #1			CONCEPTUAL LAYOUT #2		
			ESTIMATED QUANTITIES	UNIT PRICE	TOTAL AMOUNT	ESTIMATED QUANTITIES	UNIT PRICE	TOTAL AMOUNT
2101.511	CLEARING AND GRUBBING	LUMP SUM	1.0	\$8,000.00	\$8,000.00	1.0	\$8,000.00	\$8,000.00
2105.501	COMMON EXCAVATION	CU. YD.	24,300.0	\$2.50	\$60,750.00	22,145.0	\$2.50	\$55,362.50
2105.503	ROCK EXCAVATION	CU. YD.	100.0	\$15.00	\$1,500.00	100.0	\$15.00	\$1,500.00
2105.522	SELECT GRANULAR BORROW (CV)	CU. YD.	8,096.0	\$6.00	\$48,576.00	7,380.0	\$6.00	\$44,280.00
2105.535	SALVAGED TOPSOIL	CU. YD.	2,000.0	\$3.00	\$6,000.00	1,800.0	\$3.00	\$5,400.00
2105.609	GEOTEXTILE FABRIC TYPE V	SQ. YD.	24,290.0	\$1.00	\$24,290.00	22,145.0	\$1.00	\$22,145.00
2211.503	AGG. BASE PLACED CL. 5 (CV)	TON	5,400.0	\$32.00	\$172,800.00	4,950.0	\$32.00	\$158,400.00
2331.508	TYPE LV 4 WEARING COURSE MIXTURE	TON	1,740.0	\$32.00	\$55,680.00	1,570.0	\$32.00	\$50,240.00
2331.510	TYPE LV 3 NON WEARING COURSE MIXTURE	TON	3,880.0	\$32.00	\$125,160.00	3,500.0	\$32.00	\$112,000.00
2357.502	BIT. MATERIAL FOR TACK COAT	GAL	950.0	\$1.00	\$950.00	830.0	\$1.00	\$830.00
2501.515	12" RC PIPE APRON	EACH	1.0	\$450.00	\$450.00	1.0	\$450.00	\$450.00
2501.515	15" RC PIPE APRON	EACH	1.0	\$450.00	\$450.00	1.0	\$450.00	\$450.00
2501.515	24" RC PIPE APRON	EACH	1.0	\$500.00	\$500.00	1.0	\$500.00	\$500.00
2502.541	4" PERFORATED P.E. PIPE DRAIN	LIN. FT.	10,800.0	\$4.00	\$43,200.00	9,640.0	\$4.00	\$38,560.00
2503.511	4" PVC PIPE SEWER (LOT SERVICE)	LIN. FT.	1,265.0	\$12.00	\$15,180.00	1,050.0	\$12.00	\$12,600.00
2503.541	8" PVC PIPE SEWER	LIN. FT.	3,230.0	\$20.00	\$64,600.00	2,980.0	\$20.00	\$59,600.00
2503.541	12" RC PIPE SEWER CL. V	LIN. FT.	270.0	\$23.00	\$6,210.00	195.0	\$23.00	\$4,485.00
2503.541	15" RC PIPE SEWER CL. V	LIN. FT.	485.0	\$26.00	\$12,610.00	805.0	\$26.00	\$20,930.00
2503.541	18" RC PIPE SEWER CL. III	LIN. FT.	800.0	\$30.00	\$24,000.00	245.0	\$30.00	\$7,350.00
2503.571	4" PVC FORCEMAIN - SDR 21	LIN. FT.	560.0	\$34.00	\$19,040.00	445.0	\$34.00	\$15,130.00
2503.602	8" x 4" PVC WYE	EACH	350.0	\$15.00	\$5,250.00	285.0	\$15.00	\$4,275.00
2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	36.0	\$50.00	\$1,800.00	31.0	\$50.00	\$1,550.00
2504.602	INSTALL HYDRANT	EACH	2.0	\$400.00	\$800.00	3.0	\$400.00	\$1,200.00
2504.602	8" GATE VALVE & BOX	EACH	10.0	\$2,400.00	\$24,000.00	7.0	\$2,400.00	\$16,800.00
2504.602	0.75" CORPORATION STOP	EACH	11.0	\$700.00	\$7,700.00	7.0	\$700.00	\$4,900.00
2504.602	0.75" CURB STOP AND 1.5" BOX	EACH	36.0	\$50.00	\$1,800.00	31.0	\$50.00	\$1,550.00
2504.602	CONNECT TO EXISTING WATERMAIN	EACH	36.0	\$95.00	\$3,420.00	31.0	\$95.00	\$2,945.00
2504.603	0.75" TYPE "K" COPPER PIPE	EACH	4.0	\$750.00	\$3,000.00	3.0	\$750.00	\$2,250.00
2504.603	8" D. I. WATERMAIN, CL. 51	LIN. FT.	1,200.0	\$12.00	\$14,400.00	1,050.0	\$12.00	\$12,600.00
2504.620	WATERMAIN FITTINGS	LIN. FT.	4,320.0	\$24.00	\$103,680.00	3,750.0	\$24.00	\$90,000.00
2506.501	CONST. DRAINAGE STRUCTURE (STORM)	POUND	1,000.0	\$2.50	\$2,500.00	1,000.0	\$2.50	\$2,500.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 4007	LIN. FT.	144.0	\$175.00	\$25,200.00	144.0	\$175.00	\$25,200.00
2506.516	CASTING ASSEMBLY	LIN. FT.	180.0	\$300.00	\$54,000.00	180.0	\$300.00	\$54,000.00
2506.601	CONSTRUCT LIFT STATION #1	EACH	40.0	\$45,000.00	\$1,800,000.00	40.0	\$45,000.00	\$1,800,000.00
2511.501	RANDOM RIPRAP CL. III	LUMP SUM	1.0	\$45,000.00	\$45,000.00	1.0	\$45,000.00	\$45,000.00
2521.501	4" CONCRETE WALK	CU. YD.	35.0	\$40.00	\$1,400.00	50.0	\$40.00	\$2,000.00
2531.501	CONCRETE CURB & GUTTER - DES. D418 (MOD.)	SQ. FT.	14,600.0	\$4.00	\$58,400.00	14,600.0	\$4.00	\$58,400.00
2531.501	CONCRETE CURB & GUTTER - DES. B618 (MOD.)	LIN. FT.	8,370.0	\$8.00	\$66,960.00	7,450.0	\$8.00	\$59,600.00
2563.601	TRAFFIC CONTROL	LIN. FT.	2,430.0	\$8.00	\$19,440.00	2,430.0	\$8.00	\$19,440.00
2573.502	SILT FENCE, PREASSEMBLED, INCL. MAINTENANCE	LUMP SUM	1.0	\$500.00	\$500.00	1.0	\$500.00	\$500.00
2575.502	SEEDING, MIXTURE NUMBER 500	LIN. FT.	2,500.0	\$2.00	\$5,000.00	2,500.0	\$2.00	\$5,000.00
		ACRE	5.0	\$1,200.00	\$6,000.00	4.4	\$1,200.00	\$5,280.00

CONTINGENCIES: \$20,000.00  
CONSTRUCTION COST: \$1,041,696.00  
DESIGN ENGINEERING: \$93,754.00  
CONSTRUCTION ENGINEERING: \$104,150.00  
PLATTING COST: \$10,000.00

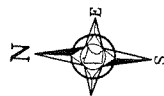
TOTAL PROJECT COST: \$1,249,600.00

  
BENCHMARK ENGINEERING, INC.

CONCEPTUAL LAYOUT #1  
 UNITY EXT. MTN. IRON, MN

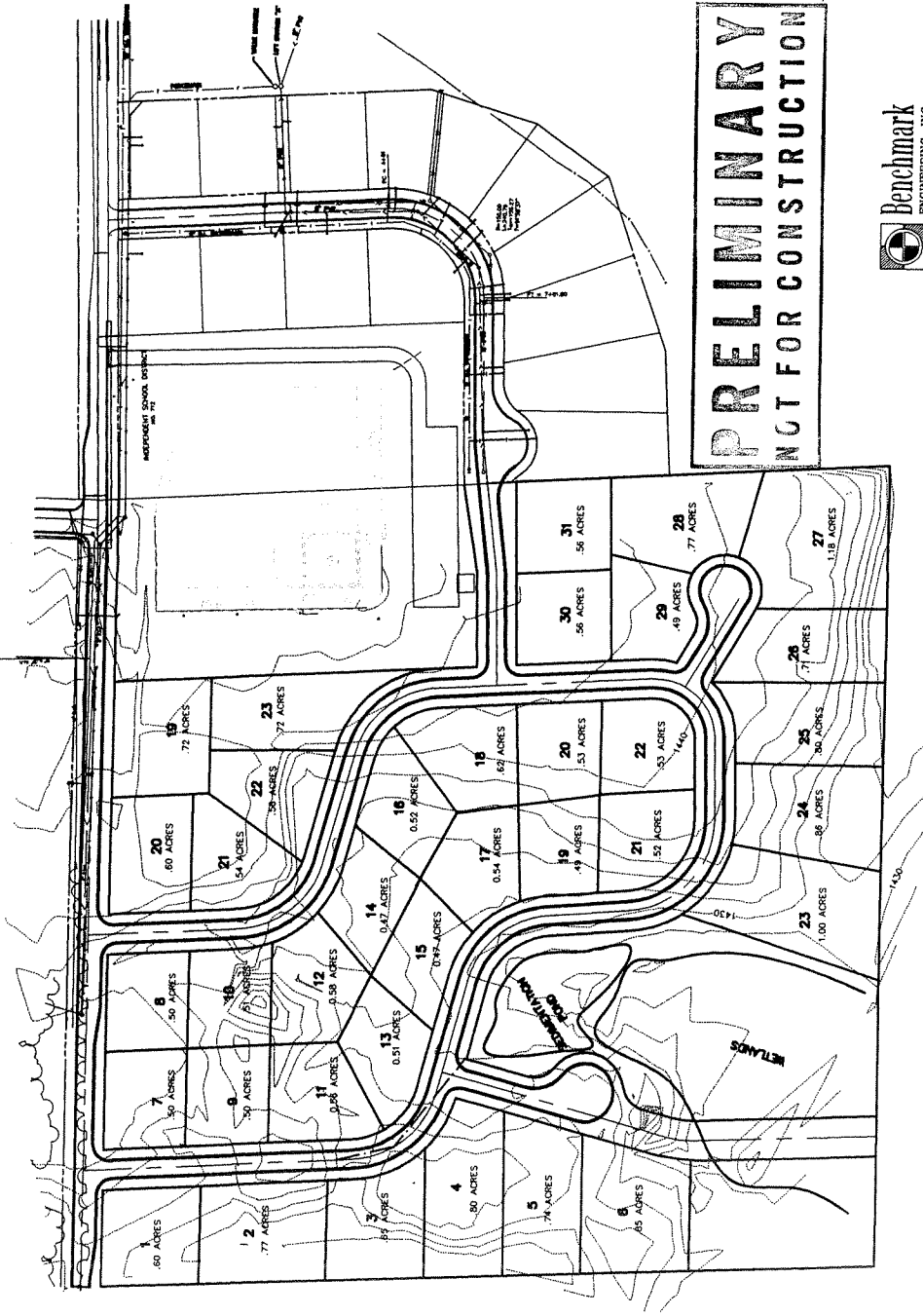


**PRELIMINARY**  
 NOT FOR CONSTRUCTION

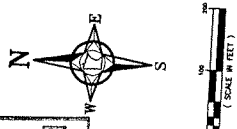


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CONCEPTUAL LAYOUT #2  
 UNITY EXT. MTN. IRON, MN



**PRELIMINARY**  
 NOT FOR CONSTRUCTION



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**COUNCIL LETTER 102003-IVB1**

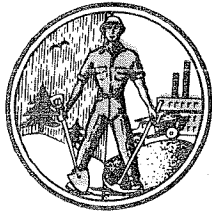
**ADMINISTRATION**

**RESOLUTION 25-03**

DATE: October 15, 2003  
FROM: Craig J. Wainio  
City Administrator

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Resolution Number 25-03 Setting a Hearing on Vacation, is being placed on the agenda for Council consideration based upon the presentation of the City Attorney's opinion on Mining Avenue.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ■ FAX: 218-748-7573 ■ www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH ■ MOUNTAIN IRON, MN ■ 55768-8260

## RESOLUTION NUMBER 25-03

### SETTING HEARING ON VACATION

**WHEREAS**, a petition of property owners abutting streets adjacent to Blocks 1 and 2 of the Town of Costin and the North half of Northeast quarter (N1/2 of NE¼), Section Nine (9), Township Fifty-eight (58) North, Range Eighteen (18) West and Lessee of the Southeast quarter of Southeast quarter (SE¼ of SE¼), Section Four (4), Township Fifty-eight (58) North, Range Eighteen (18) West in the City of Mountain Iron, was received by the City Administrator on the 10<sup>th</sup> day of July, 2003, requesting that the City Council vacate the alley and road in said Town of Costin and the Southeast quarter of Southeast quarter (SE¼ of SE¼), Section Four (4) and the North half of Northeast quarter (N1/2 of NE¼), Section Nine (9), all in Township Fifty-eight (58) North, Range Eighteen (18) West, St Louis County, Minnesota:

- (1) all of First Avenue from the south line of Railroad Street south to the south end of the Town of Costin plat. The alley in Block 1 of the Town of Costin;
- (2) the road south of Railroad Street in the Southeast quarter of Southeast quarter (SE¼ of SE¼), Section Four (4) and the North half of Northeast quarter (N1/2 of NE¼), Section Nine (9), all in Township Fifty-eight (58) North, Range Eighteen (18) West, St Louis County, Minnesota.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:**

The City Council will consider the vacation of such street, alley or road at a public hearing to be held on such proposed vacation on the 17<sup>th</sup> day of November, 2003, before the City Council in the Mountain Iron Room of the Community Center at 6:30 p.m., or shortly thereafter, and the City Administrator shall give published and posted notice as required by law.

DULY ADOPTED BY THE CITY COUNCIL THIS 20<sup>th</sup> DAY OF OCTOBER, 2003.

\_\_\_\_\_  
Mayor Gary Skalko

ATTEST:

\_\_\_\_\_  
City Administrator





# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

## NOTICE OF HEARING

**NOTICE OF HEARING ON VACATION OF STREETS ADJACENT TO BLOCKS 1 AND 2 OF THE TOWN OF COSTIN AND THE NORTH HALF OF NORTHEAST QUARTER (N1/2 OF NE¼), SECTION NINE (9), TOWNSHIP FIFTY-EIGHT (58) NORTH, RANGE EIGHTEEN (18) WEST AND LESSEE OF THE SOUTHEAST QUARTER OF SOUTHEAST QUARTER (SE¼ OF SE¼), SECTION FOUR (4), TOWNSHIP FIFTY-EIGHT (58) NORTH, RANGE EIGHTEEN (18) WEST IN THE CITY OF MOUNTAIN IRON**

NOTICE IS HEREBY GIVEN that a hearing will be held before the City Council of Mountain Iron in the Mountain Iron Room of the Community Center on the 17<sup>th</sup> day of November, 2003, at 6:30 p.m., or shortly thereafter, to hear all persons present upon a petition of property owners for the vacation of streets adjacent to Blocks 1 and 2 of the Town of Costin and the North half of Northeast quarter (N1/2 of NE¼), Section Nine (9), Township Fifty-eight (58) North, Range Eighteen (18) West and Lessee of the Southeast quarter of Southeast quarter (SE¼ of SE¼), Section Four (4), Township Fifty-eight (58) North, Range Eighteen (18) West in the City of Mountain Iron, Minnesota.

Dated this 20<sup>th</sup> day of October, 2003.

By order of the City Council  
/s/ Craig J. Wainio  
City Administrator  
[www.mtniron.com](http://www.mtniron.com)

TAYLOR INVESTMENT CORPORATION

P.O. BOX 932  
BRAINERD, MN 56401

PHONE: (218) 828-0951 1-800-765-5253  
FAX: (218) 828-0839

October 8, 2003

City of Mountain Iron  
Att: Craig Wainio – Administrator  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re: Mashkenode Lake East Addition.

Dear Council Members:

On behalf of Taylor Investment Corporation, Four Seasons Realty and the property owners within our Subdivision of “Mashkenode Lake East Addition”, I write you this letter of request.

We the property owners hereby formally request the City of Mountain Iron to accept and take over the maintenance of the roads (Labrador Court, Retriever Drive & Chesapeake Court) that were built by RK Construction.

I have been informed by Don Kleinschmidt on 10/07/03 that he had inspected the roadways and stated “they meet the City Specifications and that the roads are ready to be accepted by the City”.

I appreciate everyone’s assistance given throughout the entire development process and look forward to our continual working relationship established. Should any of you need any additional information or ever have any questions, please don’t hesitate to contact me.

Sincerely



Scott A Seeley  
Project Coordinator



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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## RESOLUTION NUMBER 35-03

### ACCEPTING THE OFFERS OF DEDICATION OF STREET RIGHT-OF-WAYS EASEMENTS AS SHOWN ON THE FINAL PLAT

**WHEREAS**, on November 18, 2002, the City Council approved the Final Plat of the Mashkenode Lake East Addition Subdivision, accepting the offers of dedication shown thereon subject to acceptance of improvements; and

**WHEREAS**, the required public improvements have been completed in conformance with Mountain Iron City Code.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that the public improvements within the Mashkenode Lake East Addition Subdivision are hereby accepted for maintenance.

**BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that the offers of dedication are hereby accepted for the following streets: Chesapeake Court, Labrador Court and Retriever Drive and all easements as shown on the Final Plat of the Mashkenode Lake East Addition Subdivision.

**DULY ADOPTED BY THE CITY COUNCIL THIS 20<sup>TH</sup> DAY OF OCTOBER, 2003.**

\_\_\_\_\_  
Mayor Gary Skalko

ATTEST:

\_\_\_\_\_  
City Administrator



September 16, 2003

**MEMORANDUM**

To: MMUA Membership  
From: Mike Willetts, Director of Job Training and Safety  
Subject: 2004 Safety Compliance Group Contracts

Hi Everyone!

I want to take a moment to thank all of you for being part of the MMUA safety compliance groups. With this program and your support we have proven that working together as a group we can develop a safety program that is affordable and at the same time works.

As in years past, it is time to update your safety compliance group contract. Since our safety compliance group meeting, all requested changes have been made. There has been very little change from the budgets delivered at the earlier meeting. As pointed out at the meeting, the 2004 contracts will cover January 1 through September 30 only. Subsequent contracts will cover October 1 through September 30 to coincide with MMUA's fiscal year.

A copy of your group's budget and two copies of your contract amendment are enclosed. Please sign both contracts keeping one for your records and mailing the other to Rita Kelly at the MMUA office. Payment at this time is not necessary. You will be billed shortly after January 1.

If you have any concerns with the new contract, please contact me or Rita. The numbers for the MMUA office are 1-800-422-0119 or 763-551-1230. My e-mail address is willetts@mmua.org. Rita's e-mail is rkelly@mmua.org.

Again, thank you for your support.

Minnesota Municipal Utilities Association

**AMENDMENT TO SERVICES AGREEMENT**

Contract Date: September 15, 2003

Contract Number: 85-2004

The services agreement entered into between Minnesota Municipal Utilities Association (MMUA) and Mountain Iron Public Utilities (Mountain Iron), dated September 26, 2002, contract number 85-2003, is amended as follows:

**PART II, Section 1.**

1. DURATION: This Agreement shall remain in force from January 1, 2004 until September 30, 2004 (the "expiration date").

**PART III, Section 1.**

1. COMPENSATION: For the services covered by this Agreement, Mountain Iron shall pay MMUA a fee of nine thousand four hundred forty-five dollars and 93 cents (\$ 9,445.93) for the 2004 duration period. Such compensation shall be due and payable according to the selected payment terms below.

Payment terms for the fee agreed to above shall be based on one of the following options (select one):

- One Payment (\$ 9,445.93)
- Quarterly Payments (\$ 3,148.64 each)

For any term of less than nine full calendar months, the fee shall be pro-rated based on the number of calendar months or partial calendar months in which the services were provided as a percentage of nine (9).

The parties hereby accept the terms of the Agreement as modified.

Mountain Iron Public Utilities

Minnesota Municipal Utilities Association

By \_\_\_\_\_

By *Joach Kegel*

Title \_\_\_\_\_

Title Executive Director

Date \_\_\_\_\_

Date September 15, 2003

Purchase Order # \_\_\_\_\_

Minnesota Municipal Utilities Association  
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Contract Date: September 15, 2003

Contract Number: 85-2004

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The parties hereby accept the terms of the Agreement as modified.

Mountain Iron Public Utilities  
By \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_  
Purchase Order # \_\_\_\_\_

Minnesota Municipal Utilities Association  
By *Jack Vogel*  
Title Executive Director  
Date September 15, 2003

Minnesota Municipal Utilities Association  
Northeast Safety Compliance Group Fee Calculation  
January 1 - September 30, 2004

Number of Slots 8  
Group Budget \$107,379.18  
Dollar Diff. \$36,508.92

City	Total Employees	Percentage of Total	Fixed Cost 66%	Variable Employee Cost	MSDS Service \$400	2004		2003 Annual Charge	Difference 01/01/2004	Total 2004 with JTS (\$ mos.)
						Annual Charge (12 mos.)	Charge (9 mos.)			
Aitkin	14	7%	\$8,858.78	\$2,377.33	\$0.00	\$11,236.11	\$8,427.08	\$11,088.86	\$147.24	\$8,427.08
Hibbing (Utilities)	80	37%	\$8,858.78	\$13,584.71	\$0.00	\$22,443.50	\$16,832.62	\$22,149.39	\$294.11	\$18,632.62
Keewatin	5	2%	\$4,429.39	\$849.04	\$0.00	\$5,278.44	\$3,958.83	\$5,209.27	\$69.17	\$4,558.83
MN River Station	3	1%	\$8,858.78	\$509.43	\$0.00	\$9,368.21	\$7,026.16	\$9,245.44	\$122.76	\$7,026.16
Moose Lake	11	5%	\$8,858.78	\$1,867.90	\$0.00	\$10,726.68	\$8,045.01	\$10,586.11	\$140.57	\$9,245.01
Mora	17	8%	\$8,858.78	\$2,886.75	\$0.00	\$11,745.53	\$8,809.15	\$11,591.62	\$153.92	\$10,009.15
Mountain Iron	22	10%	\$8,858.78	\$3,735.80	\$0.00	\$12,594.58	\$9,445.93	\$12,429.53	\$165.04	\$10,345.93
Nashauk	6	3%	\$4,429.39	\$1,018.85	\$0.00	\$5,448.24	\$4,086.18	\$5,376.85	\$71.40	\$4,998.18
Willmar	57	27%	\$8,858.78	\$9,679.11	\$400.00	\$18,937.89	\$14,203.42	\$18,294.96	\$642.93	\$16,903.42
Totals:	215	100%	\$70,870.26	\$36,508.92	\$400.00	\$107,779.18	\$80,834.39	\$105,972.04	\$1,807.14	\$90,134.39

COMPLIANCE GROUP BUDGET

	2004 (12 mos.)	2004 (9 mos.)	2003	Difference
Salary & Benefits	\$70,249.10	\$52,686.83	\$68,841.96	\$1,407.14
Supervision & Support	\$12,480.00	\$9,360.00	\$12,480.00	\$0.00
Office Expenses & Materials	\$3,785.60	\$2,839.20	\$3,785.60	\$0.00
Mileage	\$11,421.28	\$8,565.96	\$11,421.28	\$0.00
Meals & Lodging	\$2,163.20	\$1,622.40	\$2,163.20	\$0.00
Equipment	\$3,120.00	\$2,340.00	\$3,120.00	\$0.00
Training & Conference	\$4,160.00	\$3,120.00	\$4,160.00	\$0.00
Totals:	\$107,379.18	\$80,534.39	\$105,972.04	\$1,407.14
JTS	\$12,400.00	\$9,300.00	\$13,200.00	(\$800.00)
Total	\$119,779.18	\$89,834.39	\$119,172.04	\$607.14

Annual JTS (Electric)	2004	2003
Aitkin	\$400.00 per lineman	\$0.00
Hibbing	0	\$0.00
Keewatin	6	\$2,400.00
Moose Lake	2	\$800.00
Mora	4	\$1,600.00
Mountain Iron	4	\$1,600.00
Nashauk	3	\$1,200.00
Willmar	3	\$1,200.00
Totals:	31	\$12,400.00

Please notify Rita Kelly of changes to your city.  
Call 763-551-1230; fax 763-551-0459 or e-mail to rkelly@mmua.org.

MINUTES  
SAFETY COMMITTEE MEETING  
SEPTEMBER 2, 2003

The meeting was called to order at 8:02 a.m. with the following members present: Michael Downs, Maintenance; Jill Forseen, Municipal Services Secretary; Gerald Claesson, Foreman; Larry Nanti, Director of Parks and Recreation and Judy Seurer, Accounting Technician.

It was moved by Claesson and supported by Downs to approve the minutes of the June 4, 2003 meeting. The motion carried with Forseen abstaining.

The Safety Improvement Cards were discussed.

The 2004 MMUA Safety Compliance Group fee was discussed. It was moved by Downs and supported by Claesson to recommend approval of the contract to the City Council with an adjustment made to remove one lineman and also to have the Safety Director question MMUA on why it would be a nine month contract. The motion carried.

It was moved by Nanti and supported by Seurer to make arrangement for Damarco Solutions, LLC to give a demonstration to the Safety Committee, the Fire Chief and any interested City Employees on computerizing the City's material safety data sheets. The motion carried.

It was the concensus of the Committee to have Collin Swift, MMUA Safety Coordinator, determine what makeup training was needed by City Employees.

The Committee reviewed three accidents by City employees. Don Kleinschmidt had a strained neck after lifting a manhole cover. It was suggested that more training on lifting be offered. Michael Downs had an arm injury after pulling wire. It was determined that this was an unavoidable circumstance. Andrew Downs had a burn injury involving the spreading of hot mix on streets. It was recommended that City Employees be reminded to be more aware of their surroundings in a work environment.

The next Committee meeting will be on December 2, 2003.

At 8:23 a.m., it was moved by Seurer and supported by Claesson to adjourn the meeting. The meeting was adjourned.



**COUNCIL LETTER 102003-VIC**

**MAYOR SKALKO**

**SNOW PLOWING POLICY**

DATE: October 17, 2003

FROM: Gary Skalko  
Mayor

Craig J. Wainio  
City Administrator

---

Background Information: A two (2) inch minimum before crews are called out to plow snow after regular work hours. Freezing rain, the Supervisor uses his discretion on calling out sanding crews.

**COUNCIL LETTER 102003-VID**

**MAYOR SKALKO**

**LAND SALE WITH TOM CVAR**

DATE: October 17, 2003

FROM: Gary Skalko  
Mayor

Craig J. Wainio  
City Administrator

---

Background Information: Tom is interested in purchasing the small piece of land adjoining his current lot from the City.

Staff Note: The sale of this property to Mr. Cvar was authorized in Resolution Number 47-00 adopted September 18, 2000. Mr. Cvar then indicated that in order for him to accept the property he would like the right-of-way between his property and the approved property vacated. The vacation matter was referred to Planning and Zoning by the City Council at their October 16, 2000 Regular Meeting. Planning and Zoning then tabled the matter as outlined in the attached minutes.



# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 47-00

### AUTHORIZING THE SALE OF CERTAIN PROPERTY

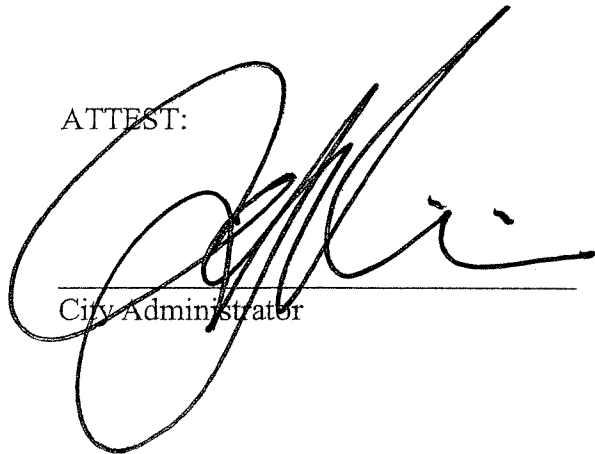
WHEREAS, the City Council has heretofore determined that it is beneficial to the City of Mountain Iron to convey certain property to Thomas Cvar and Marly Cvar, husband and wife.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that the Mayor and City Administrator execute the deed to convey for consideration to Thomas Cvar and Marly Cvar, husband and wife, joint tenants, real property in St. Louis County, Minnesota, described as follows:

Outlot A, Merritts First Addition to Mountain Iron, Saint Louis County,  
Minnesota.

Duly Adopted by the City Council this 18th day of September, 2000.

ATTEST:

  
\_\_\_\_\_  
City Administrator

Mayor Mitchell Brunfelt

**Planning and Zoning Commission  
Mountain Iron, Minnesota**

**Minutes October 23, 2000**

The regular meeting of the Mountain Iron Planning and Zoning Commission was called to order by Steve Giorgi at 6:36 p.m. Members present were Ozzie Rudlong, Jim Giorgi, John Rioux, Ray Saari and Larry Lindholm. Zoning administrator Jerry Kujala and councilor Carolyn Olsen were also in attendance.

1. The minutes of the October 9, 2000 meeting were read and approved on a motion by Rudlong supported by Rioux and passed unanimously.
2. There was a consensus that that the just-concluded committee-of-the-whole meeting will help alleviate some of the communication problems recently experienced between the council and the P & Z. Receiving written correspondence including city attorney opinions was a commitment received. The P & Z thanked councilor Olsen for her role in arranging the meeting.
3. In review, it was stated that the Berglund CUP request was sent to the city attorney for review and the Hughes billboard request was denied for unmet setback requirements.
4. Kujala stated that a public hearing for the Klabunde billboard CUP was set for November 13, 2000.
5. The present CUP language in the ordinance was discussed. S. Giorgi will contact city administrator Wainio to request typical CUP criteria used by other cities. The suggested cover letter to accompany permit applications was briefly discussed.
6. The request from Tom Cvar for a right-of-way vacation was discussed. The route may have potential value to provide access to lands to the south. P & Z members were requested to visit the site for discussion of the issue at the next meeting.
7. Kujala discussed a building permit application from Mike Lambert for a project in the Silver Creek complex. A potential bight/junkyard situation at Northland Auto in the Enterprise zone was discussed. Kujala will discuss the situation with Wainio regarding contacting the sheriff's office.
8. The meeting was adjourned at 7:02 p.m. on a motion by J. Giorgi supported by Saari.

Respectfully submitted,



Larry R. Lindholm  
Secretary

**Planning and Zoning Commission  
Mountain Iron, Minnesota**

**Minutes November 11, 2000**

The regular meeting of the Mountain Iron Planning and Zoning Commission was called to order by Steve Giorgi at 7:00 p.m. Members present were Jim Giorgi, John Rioux, and Larry Lindholm. Zoning administrator Jerry Kujala and councilor Carolyn Olsen were also in attendance.

1. The minutes of the October 23, 2000 meeting were read and approved on a motion by J. Giorgi supported by Rioux and passed unanimously.
2. The Registered Land Survey #22 of the area around Lanyk Electric, United Electric and other businesses was reviewed. A motion to recommend acceptance of that survey was made by Rioux supported by J. Giorgi and passed unanimously.
3. A motion to recess the regular meeting and convene the public hearing on the Klabunde CUP request for an off-site sign was made by J. Giorgi supported by Rioux. Audience member Ed Roskoski questioned the location of the proposed sign. Klabunde stated that the sign would be south of his house. There were no other comments or written correspondence. A motion to close the public hearing and reopen the regular meeting was made by J. Giorgi supported by Rioux.
4. In the discussion of the Klabunde application, Kujala stated that the proposal satisfied all zoning requirements. In response to a Lindholm inquiry, Kujala stated that no notifications had been sent to adjacent landowners in Virginia based upon the policy established during the last off-site sign application process in that area. There was a consensus that the requirements for granting a CUP were met. A motion to recommend approval of the Klabunde CUP for that off-site sign was made by S. Giorgi supported by Rioux and passed unanimously.
5. The requested vacation of the road R-O-W at the end of Missabe Avenue was discussed. Lindholm stated that that route is probably the best potential access to the parcel to the south. That parcel is currently owned by USX, but may be sold to the City at some time. Olsen stated concerns about the loss of access to the land. The discussion was table pending further information and input from adjacent landowner Tom Cvar.
6. S. Giorgi stated that the packet of legal correspondence was welcome and helpful. Regarding the proposed rezoning meeting, S. Giorgi will get a map drawn up detailing the proposed zoning revisions.
7. In the zoning administrator's report, Kujala stated that 65 vehicles were counted at Northland Auto with the owner stating that he is storing them for Armory Shell and the portable crusher will come for them next spring. Kujala stated that he had left a message for City administrator Wainio to contact the Sheriff about a possible blight situation on the south side of Mud Lake. Regarding the Trophy Shop's relocation into a house near the water tower, Kujala will contact the owners to inform them that they need a zoning permit and to discuss the home occupation standards.

**COUNCIL LETTER 102003-VIE**

**COUNCILOR ROSKOSKI**

**CITY VEHICLE USAGE**

DATE: October 17, 2003

FROM: Ed Roskoski  
City Councilor

Craig J. Wainio  
City Administrator

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Follow-up: Due to liability concerns and public scrutiny, the use of City vehicles during noon/dinner time should be prohibited.

Staff Note: This action was verbally implemented the week of October 6<sup>th</sup>. Written notice of the implementation was delivered to all employees with their most recent payroll check.

**COUNCIL LETTER 102003-VIF**

**COUNCILOR ROSKOSKI**

**HEATHER AVENUE WATER**

DATE: October 17, 2003

FROM: Ed Roskoski  
City Councilor

Craig J. Wainio  
City Administrator

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Follow-up: Some homes in this area have wells for water. The City should determine the basic cost for extending water lines where necessary.

**COUNCIL LETTER 102003-VIG**

**COUNCILOR ROSKOSKI**

**HEATHER AVENUE STORM DRAINAGE**

DATE: October 17, 2003

FROM: Ed Roskoski  
City Councilor

Craig J. Wainio  
City Administrator

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Follow-up: The City engineering firm should be given authorization to study the area and come up with a drainage plan.



COMMUNICATIONS  
OCTOBER 20, 2003

1. A copy of a letter sent to James McConnell by Mayor Skalko.
2. City Pager Usage Statement prepared by Mayor Skalko.
3. Mountain Iron Fire Department, monthly report for the month of September 2003.
4. Richard B. Walsh, Development Strategy Team for IRRRB, forwarding information regarding funding for hiring professional service to help with applications for federal and state funding.
5. Jim Weikum, an e-mail advising the City that the ALS Governing Board approved the matching funds grant request for a consultant.
6. Ron Dicklich, Executive Director of the Range Association of Municipalities and Schools, seeking requests to consider for the legislative agenda.
7. CGMC Summer Conference, seeking future conference site proposals.
8. Mediacom, a newsletter regarding the impact of broadband's local economic impact.

October 13, 2003

Mr. James McConnell  
General Manager  
USX – Minntac  
PO Box 417  
Mountain Iron MN 55768

Dear Mr. McConnell:

Hopefully, you are enjoying your duties as General Manager of USX- Minntac.

First, I would like to thank you, your staff and corporation for sponsoring the Friday bus tours of Minntac again this summer. From all reports, they were a highly successful event again this summer. Not only are the tours a fine promotion for your excellent facility, but they also serve in promoting our City.

Also, I would like to thank you on behalf of the entire City for the construction of the mining tire stand which will be located in Locomotive Park. As we continue to take steps forward in renovating our downtown area, I strongly believe working with your corporation is a very important and positive measure. It definitely is a venture I want very much to continue and build on.

I am well aware that you and some of your staff did meet with certain members of our City Council and staff. Hopefully, this dialogue will continue as I see this as a very positive measure for both parties, especially in these tough economic times. If you or anyone on your staff would like to meet personally with me or with anyone on our staff, we will gladly do so at your convenience. I can be reached at (218) 749-5437, ext. 1563.

Again, Mr. McConnell, thank you for all your and your staff's efforts. By continuing to work together, I truly believe we all can make this area a better place in which to live and work.

Do have a great day and I thoroughly hope you are enjoying your duties as General Manager of USX- Minntac.

Sincerely,

Gary Skalko  
Mayor  
City of Mountain Iron

pc John Skube

10/16/2003

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CITY COUNCIL

## CITY PAGER USAGE STATEMENT

Prepared by Mayor Gary Skalko

### I. PAGER USAGE HOURS

- A. **8760 HOURS:** Total number of hours in one year (365 days x 24 hours).
- B. **6565 HOURS:** Total number of hours city employees have compiled on pager usage through September 12, 2003.
- C. **2000 HOURS:** Total number of hours city offices are open in one year. (50 weeks x 40 hours. 2 weeks off due to holidays.)
- D. **6760 HOURS:** Total hours city offices are closed on one year. (8760 hours - 2000 hours)
- E. **9268 HOURS:** Using present ratio, number of pager usage hours city employees will compile in 2003.
- F. **2508 HOURS:** Using present ratio, total number of hours city employees will use pager in 2003 over and above the hours our city offices are closed in one year.

### II. AREA PAGER USAGE RATES:

- A. **CITY OF VIRGINIA:** 1 hour overtime/per day of pager time. 2002 Cost: \$15,330.
- B. **CITY OF EVELETH:** Flat rate: \$125/week. \$6500/year.
- C. **CITY OF GILBERT:** No pager payments. When person is called out overtime is paid.
- D. **ST. LOUIS COUNTY DEPUTY SHERIFFS DEPT.:** Rate: \$2 per hour.
- E. **CITY OF MOUNTAIN IRON:** Rate: \$3 per hour. Projected costs for 2003 at present ratio \$27,840. (9268 hours x \$3.00).

**UNDER OUR PRESENT CONTRACT (Salary and Union) OBLIGATIONS; THE "MAXIMUM" OUR CITY SHOULD BE PAYING OUT FOR PAGER USAGE TIME N ANY ONE YEAR IS: \$20,280. (6760 hours x \$3.00)**

**MOUNTAIN IRON FIRE DEPARTMENT  
FIRE RUNS / TRAINING  
SEPTEMBER 2003**

9-08-03 1800 Training	Macaw Pack and Pumper training 2 hrs 16 personnel
9-12-03 2030 Trash fire	Hoover Yard 2 hrs 8 personnel
9-20-03 0800 Training	MRCTC fire school various hours 5 personnel
9-27-03 0320 Rollover	Mineral Ave & 169 assist EMT's 1 hour 9 personnel
9-29-03 SCBA	Maintenance 2 hours 2 personnel
9-29-03 0110 Alarm	Silver Creek Liquor 1 hr 12 personnel
9-29-03 0313 Alarm	Silver Creek Liquor 1 hr 5 personnel

**IRON RANGE  
RESOURCES &  
REHABILITATION  
BOARD**



P.O. Box 441, Highway 53 South  
Eveleth, Minnesota 55734-0441  
(218) 744-7400 • 800-765-5043  
Fax: (218) 744-7401

October 9, 2003

Dear Local Officials:

I have enclosed another copy of our application fund program guidelines. Please keep in mind that this program can be accessed for any technical community or economic development project in which you are seeking federal or state funding. **Iron Range Resources does not have to be financially involved in your project, for you to access this program.**

The Iron Range Resources will provide a 1:1 match up to \$ 3,500 per application for hiring professional service to help with applications for federal and state funding. Infrastructure projects should be on the MPCA Project Priority List or Intended Use List.

Typical projects include;

- Infrastructure projects accessing Public Facility Authority, DEED, USDA, EDA LCMR or Corp of Engineers.
- Business development projects accessing EDA, USDA, DEED, SBA or Venture Capital, etc.
- Customized training or workforce development accessing Minnesota Job Skill Partnership program or EDA, etc.
- Housing projects accessing MHFA, Greater Minnesota Housing Fund, Minnesota Housing Partnership, or USDA, etc.

We will continue to keep you informed of any new federal, state, local or non-profit programs that develop. If you have any questions please call.

Sincerely,

Richard B. Walsh  
Development Strategy Team



## Craig J. Wainio

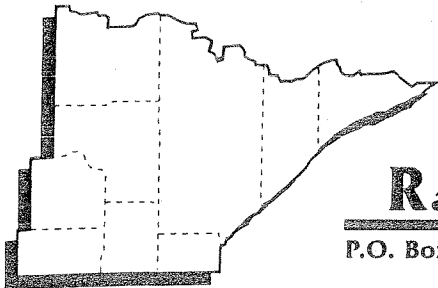
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**From:** Jim Weikum [jweikum@arrowhead.lib.mn.us]  
**Sent:** Sunday, October 12, 2003 12:19 PM  
**To:** kluoma@mail.arrowhead.lib.mn.us; cityadm@mtniron.com  
**Cc:** rpatton@mail.arrowhead.lib.mn.us; shari@arrowhead.lib.mn.us;  
astanawa@mail.arrowhead.lib.mn.us  
**Subject:** Matching funds for building consultant

On Thursday, October 9, the ALS Governing Board approved the request from the Mountain Iron Library Board for matching funds of up to \$1,500 for the services of an approved consultant to assist with the Library's proposed remodeling/accessibility project.

Further details will be forthcoming from Rebecca Patton.

FYI,  
Jim



One Range...One Voice

## Range Association of Municipalities and Schools

P.O. Box 705, Buhl, MN 55713

PHONE (218) 258-3216

FAX (218) 258-3217

Dear RAMS Members:

Summer is over and even though January seems a long way off, it will be here before we know it. The legislative session will be more challenging than it ever has been before.

We are living with the results of the Pawlenty-Ventura property tax reform laws which not only devastated our state budget, but also has caused severe damage to our educational system and our cities and townships. The two biggest challenges to our area in the coming months are first of all, the Taconite tax reduction being promoted by the Iron Mining Association and secondly, Taconite Municipal Aids.

RAMS is on the Mining Tax Study group which met on October 2<sup>nd</sup>. Our purpose is two-fold. First, that the industry that is removing our natural resources pays its fair share of In Lieu of Property Tax which they asked for and got from the voters in 1964. Currently they pay about the same as they did in 1986. That is something that you and I can't say as our property taxes have increased every year. Secondly, we want to make sure that our members get their fair share of the tax that is paid.

Once again this year we will be dealing with the Taconite Municipal Aid issue. Last year, Speaker Sviggum wanted to reduce our LGA by the amount of Taconite Municipal aids our cities received. We were able to delay those cuts for two years. Our main initiative will be to keep the Taconite Municipal Aids without subtracting them from our LGA. There will however, be other issues.

RAMS will be developing our legislative agenda soon. Please send your requests to the RAMS office so that the board of directors can consider them for inclusion in our legislative agenda.

Your request can be sent to: RAMS, P. O. Box 705, Buhl, Minnesota 55713 – or [rams@uslink.net](mailto:rams@uslink.net). Please contact me at (218) 258-3216 or (218) 996-1988 if you have any questions.

Sincerely,

Ron Dicklich  
Executive Director

# CGMC Summer Conference

## Host City Criteria

### Typical 3-Conference Schedule

Wednesday—mid-afternoon check-in, afternoon panel discussions or presentations, evening social activities

Thursday—morning tours/educational activities, afternoon CGMC meetings, evening legislative awards dinner and hospitality room

Friday—morning CGMC meetings, conference ends before noon

With this “typical” schedule in mind, here are some suggested criteria\* for your city to address in its proposal:

1. **Hotel**
  - Must block 80 rooms Wednesday and Thursday of the last week in July or first weekend in August
2. **Meeting Rooms**
  - Must have classroom-style seating for 125
  - Must be able to accommodate audio-visual needs (i.e. projection screen, TV/VCR)
3. **Banquet Facility**
  - Must be able to seat at least 150 for the legislative awards dinner
4. **Social Activities**
  - Typically, host cities provide food and social activities on Wednesday night (examples include Bemidji’s walleye fry, pow-wow, and casino trip and International Falls’ fish fry and boat tours)
  - On Thursday morning, host cities provide educational tours for CGMC members and families (examples include museums or city economic development projects)
  - Cities often provide entertainment during legislative awards dinner (examples include Bemidji’s historical speaker and International Falls’ magician)
  - Many cities provide refreshments during Thursday night hospitality room
5. **City Souvenirs**
  - Host cities often wish to provide CGMC members with conference souvenir (examples include t-shirt, woolen blanket, cooler)

\*Please note that the CGMC conference site selection committee welcomes new ideas and will consider variations from the “typical” conference schedule

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Proposals to host 2005 conference must be submitted by January 1, 2004 to Flaherty & Hood, P.A., 444 Cedar St., Suite 1200, Saint Paul, MN 55101. A site selection committee (four CGMC members and one staff member from Flaherty & Hood chosen by the CGMC President) will evaluate the proposals and make a selection by spring 2004.



## Conference Site Selection Criteria

A five-member conference selection committee (made up of four city representatives and one Flaherty & Hood, P.A. representative) will be appointed by the CGMC president. The committee will recommend a summer conference host city based on these guidelines:

1. The conference location will alternate between northern and southern cities. The 2004 conference is in Austin, so the 2005 conference should be in Northern Minnesota.
2. Northern cities interested in hosting the 2005 conference must submit proposals containing hotel, meeting space, and local activities information to the nominating committee by January 1, 2004.
3. The city with the best overall proposal will be invited to host the 2005 conference.

Future conference sites will be determined similarly, with the selection committee accepting proposals submitted by January 1 of the year prior to the conference.



## **MEDIACOM COMMUNITY LEADER OCTOBER 2003**

*Important information for Elected Officials, Staff, and Community Leaders  
from your Cable Television and Broadband Services Provider*

### **Mediacom's Broadband Services: A "One-Two Punch" Impact for Local Economic Development !**

Mediacom's investment in upgrading and rebuilding its physical plant facilities has provided our communities with a benefit beyond traditional cable television services. In addition to the local taxes, employment, and franchise fees generated by Mediacom services, the new broadband platform enables businesses to compete and access a world wide market through our high speed internet services as well as providing an advantage through affordable and effective local advertising opportunities.

**Punch #1: High Speed Internet Connects with Businesses.** The deployment of high speed access to the Internet through Mediacom Online has been very well received by our residential customers. And now, Mediacom offers four additional levels of Internet Services to businesses. The service levels offer even faster access and expanded features designed to assist business customers in capturing efficiency, saving costs, and expanding their markets.

**Punch #2: Affordable Local Advertising on Mediacom Cable Services.** In most communities, Mediacom also offers local businesses an edge by providing ad insertion capabilities through our in-house ad placement OnMedia. OnMedia offers affordable access to available commercial ad space inserted on Mediacom cable television programming including ESPN, Lifetime, and many others. OnMedia can be contacted at 1-800-591-8062 for more information. The local to local exposure through OnMedia is an effective tool for local business to expand and lead in the marketplace.

Both of the "One-Two Punches" are the a direct benefit to the communities Mediacom serves. Mediacom continues to explore ways in which our broadband platform can launch additional services in the future. Our Mediacom family is proud of the success of the execution of the Mediacom plan to upgrade and interconnect of our systems and the deployment of enhanced services to our customers – both businesses and residents!

### **Broadband's Local Economic Impact**

A recent study: *Reinvesting In America: An Analysis of the Cable Industry's Impact on the U.S. Economy* provides a look at the direct and indirect economic impact of the cable industry. Since 1990, many cable companies, including Mediacom, have invested in the deployment of broadband services throughout the country.

Highlights of the study include:

- Since 1990, the cable industry provided direct and indirect employment to over 570,000 people. This represents nearly 3% of all new jobs created in the US economy over this twelve-year period.
- Since 1996, the cable industry has invested approximately \$75 billion to implement new technology and create additional bandwidth necessary to provide new services for consumers.
- In 2002, the National Cable Television Association estimates that franchise fees totaled over \$2 billion, reflecting funds paid directly to local municipalities.
- An additional \$1.4 billion in sales and use taxes was paid to state and local government entities.
- Cable is the viewer's choice. In 2002, for the first time ever-aggregate primetime viewership of ad-supported cable networks exceeded the combined primetime viewership of the seven broadcast networks for a full calendar year.

Dr. Ron Rizzuto, University of Denver, stated, "The fruit of the cable industry's reinvestment will be harvested in the future as this advanced communications infrastructure: 1) enhances the worldwide competitiveness of the U.S. business community, 2) reduces long-term communications costs for households and businesses, and 3) facilitates the realization of the economies of scale required to unleash the creative talents of individuals and bring new programming ideas and products to market"