

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, OCTOBER 6, 2008 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Consent Agenda
 - A. Minutes of the September 12, 2008, Committee-of-the-Whole Meeting (#1-2)
 - B. Minutes of the September 15, 2008, Regular Meeting (#2-13)
 - C. Communications (#74-82)
 - D. Receipts
 - E. Bills and Payroll
- III. Public Forum
- IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - 1. Student Election Judge (#14)
 - C. Director of Public Works Report
 - 1. RV Dump Station Quotes (#15-16)
 - D. Sheriff's Department Report
 - E. City Engineer's Report
 - 1. Pay Request Number 1 – South Grove Park Sidewalk (#17-19)
 - 2. Pay Request Number 1 – Mud Lake Road Waterline (#20-22)
 - F. Public Safety and Health Board
 - 1. Fire Department Grass Rig (#23-29)
 - 2. Fire Chief Conference (#30)
 - G. Planning and Zoning Commission
 - 1. Variance – Mountain Iron Short Stop (#31-36)
 - 2. Lot Survey Recommendations (#37,#39)
 - H. Liaison Reports
- V. Unfinished Business
- VI. New Business
 - A. Resolution Number 45-08 Declaring Costs(#40-41)
 - B. Resolution Number 46-08 Ordering a Hearing (#42-44)
 - C. Resolution Number 47-08 Ordering a Hearing (#45-47)
 - D. Resolution Number 48-08 Ordering a Hearing (#48-50)
 - E. Resolution Number 49-08 Approving Final Plat (#51-53)
 - F. Resolution Number 50-08 Approving Final Plat (#54-56)
 - G. Unity Addition Utilities (#57-65)
 - H. Community Center Fees (#66-70)
 - I. Rink Closings (#71)
 - J. Handicap Swing Request (#72)
 - K. Resolution Number 51-08 (#73)
 - L. Communications (#74-82)
- VII. Open Discussion on City Business
- VIII. Announcements
- IX. Adjourn

Denotes page number in packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING
SEPTEMBER 12, 2008

Mayor Skalko called the meeting to order at 3:02 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Also present were: Louis Russo, City Council Consultant; and Craig J. Wainio, City Administrator.

The Council reviewed a new organizational chart, as approved by the Personnel Committee.

It was moved by Zupancich and seconded by Stanaway to recommend that the new Organization Chart, (a copy is attached and made a part of these minutes), be formally approved at the next regular City Council. The motion carried with Roskoski voting no.

At 3:42 p.m., it was moved by Skalko and seconded by Zupancich that the meeting be adjourned. The motion carried.

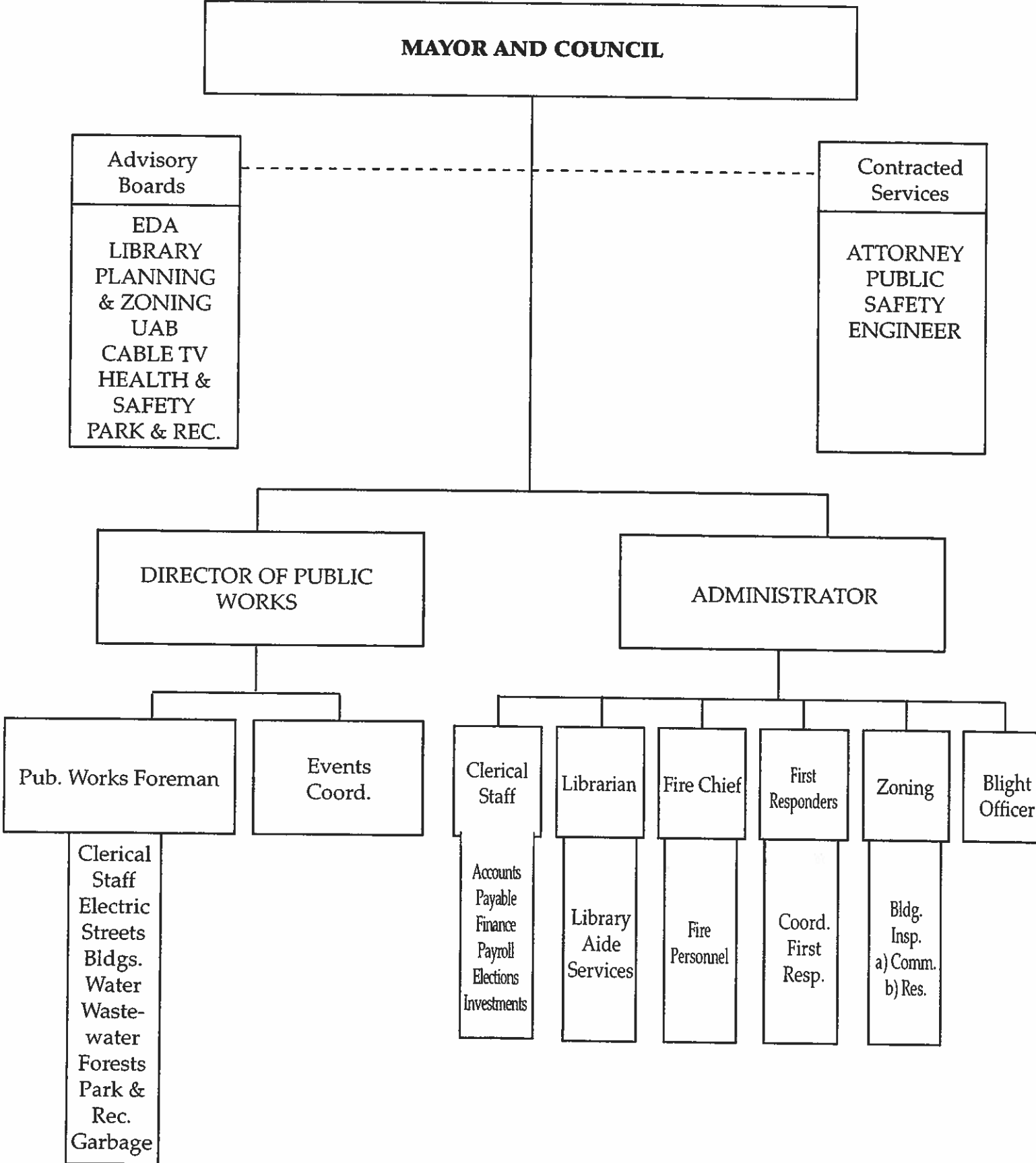
Submitted by:



Craig J. Wainio
City Administrator

www.mtniron.com

Mt. Iron Organizational Chart



MINUTES
MOUNTAIN IRON CITY COUNCIL
SEPTEMBER 15, 2008

Mayor Skalko called the City Council meeting to order at 6:32 p.m. with the following members present: Tony Zupancich, Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Absent member included: Joe Prebeg, Jr. Also present were: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Sam Aluni, City Attorney; John Backman, Sergeant; and Rod Flannigan, City Engineer (entering at 6:38 p.m.)

It was moved by Skalko and seconded by Zupancich that the consent agenda be approved as follows:

1. Add the following items to the agenda:
 - IV. A. Labor/Management Meeting
 - V. A. Culture and Tourism Grant

Delete the following item from the agenda:

- VI. F. Payment Adjustments for Salary Employees

2. Approve the minutes of the September 2, 2008, City Council meeting as submitted.
3. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period September 1-15, 2008, totaling \$146,217.95, (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period September 1-15, 2008, totaling \$318,489.96, (a list is attached and made a part of these minutes).

The motion carried on the following roll call vote: Prebeg, absent; Zupancich, yes; Roskoski, yes; Stanaway, yes; and Skalko, yes.

During the public forum, Gordy Hoelscher, CEO from Range Mental Health Center, was present and requested the Council's assistance by waiving the rental fees for the use of the Community Center for a Christmas Party for low income and deserving area children. All the funds that are collected for the event go directly to area children. He explained that they hold two parties on December 3rd and 4th and they are preparing food and setting up on December 2nd.

It was moved by Zupancich and supported by Skalko to waive the building rental fees for the Range Mental Health three-day event on December 2nd, 3rd, and 4th, 2008. The motion carried with Prebeg absent.

The Mayor updated the Council on the following:

- Mountain Iron-Buhl Hall of Fame. He commented that this was a nice new event. He said that they inducted 15 member from both Buhl and Mountain Iron and they will be inducting five members each year.
- D. G. Winfield. MIB Graduate that is now playing with the University of Minnesota Duluth team and doing very well.
- Matt Niskanen. MIB Graduate that is now at training camp with the Dallas Stars. He wished him well in his 2nd year with the Dallas Stars.
- Archery Range. He said that the Range area is available for use.
- Renewable Energy Tax Credit. He encouraged area residents to contact their legislators to get the legislation passed.
- P & H MinePro. He said that the announcement was in the Mesabi Daily News that P & H MinePro would be moving to Virginia. He advised the residents of Mountain Iron that the City tried hard to keep P & H in Mountain Iron. He said that this will be a big loss for Mountain Iron. He wished them well.
- Canadian National Railroad. He said that the work on the railroad tracks on Unity Drive would be completed this Fall.
- Public Access Television. He advised the Council that this will be the final City Council broadcast on Channel 12 and the next broadcast would be on Channel 7.
- Labor/Management meeting. A meeting was set for Wednesday, September 24, 2008, at 2:00 p.m.

It was moved by Roskoski and seconded by Zupancich to approve the requests for extensions from Michael Ann/Ronald Mortaloni and Brian Persons for the one year extension for the lots that they purchased in Unity Second Addition. The motion carried.

The City Administrator updated the Council on the following:

- Unity Second Addition Utility Extensions. He said that he has been contacted by several property owners in Unity Second Addition regarding the gas and phone services. The Council suggested that the City Administrator contact the property owners to see how many may possibly utilize the gas and phone services. The Administrator said that both the phone and gas services would cost approximately \$13,400 each to install.
- Mineland Reclamation Grant. He said that he received a letter declining funding for the Locomotive Canopy.
- CDBG. He said that he received a letter stating that the grant application for the storm sewer replacement would be moving to the next step towards approval.
- Joint Meeting. A meeting has been set for Monday, September 29, 2008, at 5:30 p.m. at the Buhl City Hall with the following entities: City of Mountain Iron, City of Buhl, City of Kinney, Great Scott Township, and the Mountain Iron-Buhl School.

It was moved by Stanaway and seconded by Zupancich to award the South Grove Park sidewalk installation quote to C & C Winger at their low quote of \$11,781.00. The motion carried on a roll call vote with Prebeg absent.

It was moved by Zupancich and seconded by Stanaway to authorize payment request number three to Mesabi Bituminous for the South Grove Tennis Courts Reconstruction Project in the amount of \$10,138.40. The motion carried on a roll call vote with Prebeg absent.

It was moved by Roskoski and seconded by Skalko that the Mountain Iron City Council authorize a matching \$10,000 contribution towards the Culture and Tourism Grant being proposed by the Mountain Iron Civic Association. The official resolution would be voted on at the October 6, 2008, City Council meeting. The grant would be applied for this Fall, with the deadline being October 17, 2008, with any grants being awarded in 2008 for projects to be started in 2009. Benchmark Engineering would provide the necessary construction plans based on the design approved by the Parks and Recreation Board. Civic Association members will work with City Staff to prepare the grant. The Civic Association will do any follow-up work necessary. The motion carried with Prebeg absent.

It was moved by Zupancich and seconded by Stanaway to adopt Resolution Number 42-08, declaring cost to be assessed, and ordering preparation of proposed assessment on Park Ridge Drive from Nichols Avenue to the east edge of Park Ridge Plat, (a copy is attached and made a part of these minutes). The motion carried with Roskoski voting no and Prebeg absent.

It was moved by Stanaway and seconded by Zupancich to adopt Resolution Number 43-08, declaring costs to be assessed, and ordering preparation of proposed assessment for declaring costs for Unity Drive from Mud Lake Road to Diamond Lane, (a copy is attached and made a part of these minutes). The motion carried with Prebeg absent.

It was moved by Zupancich and seconded by Stanaway to adopt Resolution Number 44-08, accepting work on the improvement of Unity Drive between the northwest corner of Section 14 to approximately 250 feet east, (a copy is attached and made a part of these minutes). The motion carried with Roskoski abstaining and Prebeg absent.

It was moved by Roskoski and seconded by Skalko to table awarding the Mountain Manor Remodeling bid and direct the City Administrator to work with people involved to get this to a more favorable number. The motion carried with Prebeg absent.

It was moved by Skalko and seconded by Zupancich to approve the Mountain Iron Organizational Flow Chart, (a copy is attached and made a part of these minutes) as recommended for approval at the September 12, 2008, Committee-of-the-Whole meeting. The motion carried with Roskoski voted no and Prebeg absent.

It was moved by Zupancich and seconded by Stanaway to authorize the temporary liquor license for the October 11, 2008 Asuma/Smith Wedding Reception with the Boondock's of Forbes operating the on-sale bar. The motion carried with Prebeg absent.

It was moved by Roskoski and seconded by Skalko to have the Unity Drive and Aster Avenue crosswalk reviewed by the Street and Alley Committee. The motion carried with Prebeg absent.

It was moved by Skalko and seconded by Roskoski to authorize the 2008 allocation to the Greenwood Cemetery in the amount of \$3,000. The motion carried on a roll call vote with Prebeg absent.

At 7:35 p.m., it was moved by Skalko and seconded by Stanaway th at the meeting be adjourned. The motion carried with Prebeg absent.

Submitted by:



Jill M. Anderson, CMC/MMCA
Municipal Services Secretary

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COMMUNICATIONS

1. Biosolids Disposal Site Authority, forwarding the 2009 budget.
2. Tri-Cities Biosolids Disposal Authority, forward the 2009 budget.
3. Iron Range Resources, forwarding information regarding the Culture and Tourism Grant applications.
4. Minnesota Power, a public hearing notice for permission to increase its electric rates.

Summary By Category And Distribution

Category	Distribution	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	1,300.00
BUILDING RENTALS	COMMUNITY CENTER	1,125.00
UTILITY	UTILITY	101,952.09
PERMITS	BUILDING	32,038.00
CAMPGROUND RECEIPTS	FEES	1,744.00
MISCELLANEOUS	ASSESSMENT SEARCHES	40.00
CD INTEREST	CD INTEREST 301	2,059.60
MISCELLANEOUS	FAX CHARGES	24.00
METER DEPOSITS	ELECTRIC	2,400.00
METER DEPOSITS	WATER	40.00
BUILDING RENTALS	NICHOLS HALL	120.00
CD INTEREST	CD INTEREST 101	67.32
CD INTEREST	CD INTEREST 378	318.25
CD INTEREST	CD INTEREST 602	110.15
CD INTEREST	CD INTEREST 603	116.32
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	32.50
MISCELLANEOUS	REIMBURSEMENTS	167.15
MISCELLANEOUS	SEPTIC APPLICATIONS	300.00
MISCELLANEOUS	MERRITT DAYS CELEBRATION	295.00
BUILDING RENTALS	SENIOR CENTER	40.00
LICENSES	ANIMAL	10.00
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	35.00
FINES	FORFEITURES	1,883.57
Summary Totals:		<u>146,217.95</u>

Check Issue Date(s): 09/06/2008 - 09/19/2008

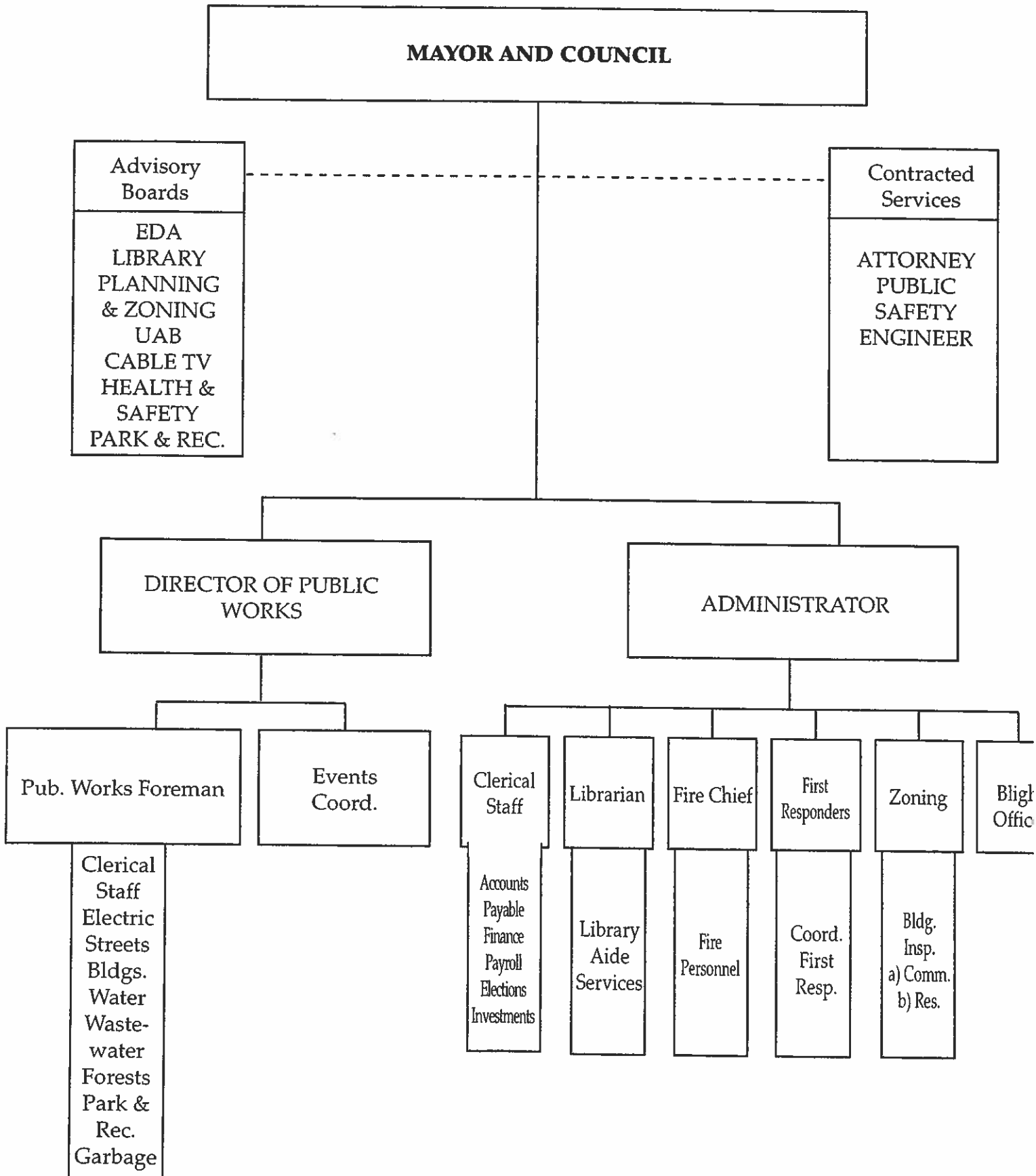
Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
09/08	09/15/2008	136778	8020	VOID - CHARLZ NEWMAN BAND	101-20200	1,500.00 -M
09/08	09/12/2008	136977	130011	MOUNTAIN IRON POSTMASTER	603-20200	332.01
09/08	09/16/2008	136978	10056	A T & T MOBILITY	604-20200	1,728.20
09/08	09/16/2008	136979	10008	AIRGAS NORTH CENTRAL	101-20200	143.99
09/08	09/16/2008	136980	10033	ALERT-ALL CORPORATION	230-20200	397.44
09/08	09/16/2008	136981	20014	BORDER STATES ELECTRIC SUPPLY	604-20200	5,904.33
09/08	09/16/2008	136982	220003	CITY OF VIRGINIA	101-20200	343.47
09/08	09/16/2008	136983	9041	DANIEL OR ALICIA PURKAT	601-20200	45.43
09/08	09/16/2008	136984	500012	ERA LABORATORIES INC	602-20200	884.50
09/08	09/16/2008	136985	60026	FASTENAL COMPANY	301-20200	65.28
09/08	09/16/2008	136986	60029	FERGUSON ENTERPRISES INC	101-20200	386.26
09/08	09/16/2008	136987	60038	FLEET SERVICES	603-20200	6,934.57
09/08	09/16/2008	136988	70028	GREATER MINNESOTA AGENCY INC	101-20200	192.00
09/08	09/16/2008	136989	70006	GREENWOOD CEMETERY	101-20200	3,000.00
09/08	09/16/2008	136990	80001	HILLYARD/HUTCHINSON	101-20200	361.25
09/08	09/16/2008	136991	90009	IRON OAKES FENCING	101-20200	1,809.00
09/08	09/16/2008	136992	9042	JAMES & BEVERLY BERGH	101-20200	60.00
09/08	09/16/2008	136993	9035	JANET MALEVICH	604-20200	136.95
09/08	09/16/2008	136994	9037	KAY MARIE JONES	604-20200	7.68
09/08	09/16/2008	136995	9038	KIMBERLY MILLER	604-20200	289.52
09/08	09/16/2008	136996		Information Only Check	101-20200	.00 V
09/08	09/16/2008	136997	120006	L & M SUPPLY	602-20200	2,235.44
09/08	09/16/2008	136998	120019	LEAGUE OF MN CITIES	602-20200	81,270.00
09/08	09/16/2008	136999	9033	LIWEN YU	604-20200	159.18
09/08	09/16/2008	137000	120023	LOCATORS & SUPPLIES INC	604-20200	4,538.37
09/08	09/16/2008	137001	9032	MARK CHARLES KELLY	101-20200	1,500.00
09/08	09/16/2008	137002	130041	MESABI BITUMINOUS	104-20200	10,372.15
09/08	09/16/2008	137003	130004	MESABI DAILY NEWS	101-20200	2,207.26
09/08	09/16/2008	137004	9039	MICHELLE MINER	604-20200	347.04
09/08	09/16/2008	137005	130082	MINNESOTA MAYORS ASSOCIATION	101-20200	20.00
09/08	09/16/2008	137006	130009	MINNESOTA POWER	604-20200	45,438.79
09/08	09/16/2008	137007	130075	MN DEPT OF LABOR AND INDUSTRY	101-20200	35.00
09/08	09/16/2008	137008	130086	MN RURAL WATER ASSOCIATION	601-20200	200.00
09/08	09/16/2008	137009	130015	MOUNTAIN IRON PUBLIC UTILITIES	601-20200	12,291.50
09/08	09/16/2008	137010	140047	NARDINI FIRE EQUIPMENT CO INC	101-20200	142.96
09/08	09/16/2008	137011	140004	NORTHERN ENGINE & SUPPLY INC	101-20200	166.94
09/08	09/16/2008	137012	140055	NORTHERN VISUAL SERVICES	101-20200	30.00
09/08	09/16/2008	137013	9021	NORTHLAND LEARNING CENTER	101-20200	100.00
09/08	09/16/2008	137014	150014	ONE CALL CONCEPTS INC	604-20200	76.85
09/08	09/16/2008	137015	160007	PETERSEN DRILLING	101-20200	122.50
09/08	09/16/2008	137016	160057	PHIL'S GARAGE DOOR SERVICE	101-20200	215.00
09/08	09/16/2008	137017	160032	PORTABLE JOHN	101-20200	991.88
09/08	09/16/2008	137018	160037	PRAXAIR	101-20200	50.68
09/08	09/16/2008	137019	170001	QWEST	101-20200	358.66
09/08	09/16/2008	137020	9034	RAYMOND FROELICH	604-20200	137.49
09/08	09/16/2008	137021	180045	RESERVE ACCOUNT	601-20200	500.00
09/08	09/16/2008	137022	180005	ROAD MACHINERY AND SUPPLY	604-20200	3,881.93
09/08	09/16/2008	137023	9040	ROBERT NELSON	604-20200	84.99
09/08	09/16/2008	137024	180053	RUSSO CONSULTING	101-20200	440.00
09/08	09/16/2008	137025	9036	SANDRA AASENG	604-20200	397.17
09/08	09/16/2008	137026	190010	SEPPI BROTHERS	101-20200	1,835.01
09/08	09/16/2008	137027	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	35,833.00
09/08	09/16/2008	137028	1244	ST LOUIS COUNTY SOCIAL SRV	604-20200	995.78
09/08	09/16/2008	137029	200020	THE TRENTI LAW FIRM	101-20200	4,162.74
09/08	09/16/2008	137030	210010	ULLAND BROTHERS INC	601-20200	3,244.50
09/08	09/16/2008	137031	210034	UNION HOUSE INC	230-20200	604.20
09/08	09/16/2008	137032	210001	UNITED ELECTRIC COMPANY	604-20200	2,187.91

M = Manual Check, V = Void Check

Check Issue Date(s): 09/06/2008 - 09/19/2008

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
09/08	09/16/2008	137033	220014	VIKING INDUSTRIAL NORTH	101-20200	543.77
09/08	09/16/2008	137034	220026	VIRGINIA HOME CENTER	301-20200	742.98
09/08	09/16/2008	137035	220020	VISA OR AMERICAN BANK CC PMT	603-20200	7,236.09
09/08	09/16/2008	137036	230005	WESCO DISTRIBUTION INC	604-20200	2,922.83
Totals:						<u>250,142.47</u>
Payroll-PP Ending 9/5/08						58,106.10
Sales Tax-Electronic Transfer						<u>10,241.39</u>
TOTAL EXPENDITURES						<u>\$318,489.96</u>

Mt. Iron Organizational Chart





CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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RESOLUTION NUMBER 42-08

DECLARING COST TO BE ASSESSED, AND ORDERING PREPARATION OF PROPOSED ASSESSMENT

WHEREAS, costs have been determined for Improvement Number MI07-2, the improvement of Park Ridge Drive from Nichols Avenue to the east edge of Park Ridge Plat in by reconstruction and the contract price for such improvement is \$214,360, and the expenses incurred in the making of such improvement amount to \$47,699 so that the total cost of the improvement will be \$262,059.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. The portion of the cost of such improvement to be paid by the City is hereby declared to be \$235,853 and the portion of the cost to be assessed against benefited property owners is declared to be \$26,206.
2. Assessments shall be payable in equal annual installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday in January, 2009, and shall bear interest at the rate of 8 percent per annum from the date of the adoption of the assessment resolution.
3. The City Administrator, with the assistance of the city engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he shall file a copy of such proposed assessment in his office for public inspection.
4. The City Administrator shall upon the completion of such proposed assessment, notify the City Council thereof.

DULY ADOPTED BY THE CITY COUNCIL THIS 15th DAY OF SEPTEMBER, 2008.

ATTEST:



City Administrator



Mayor Gary Skalko



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RESOLUTION NUMBER 43-08

DECLARING COST TO BE ASSESSED, AND ORDERING PREPARATION OF PROPOSED ASSESSMENT

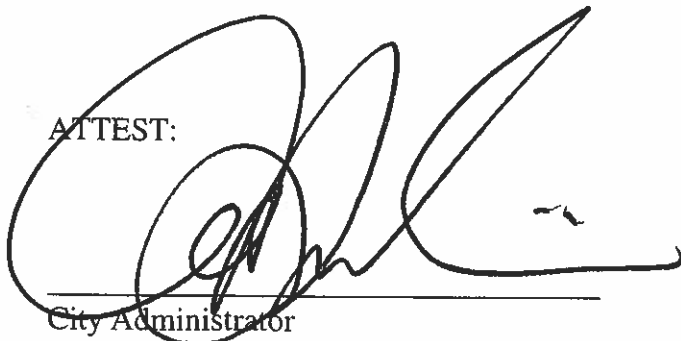
WHEREAS, costs have been determined for Improvement Number MI06-10, the improvement of Unity Drive from Mud Lake Road to Diamond Lane by overlayment, reconstruction and installation of curb, gutter and sidewalk and the contract price for such improvement is \$334,011, and the expenses incurred in the making of such improvement amount to \$60,001 so that the total cost of the improvement will be \$394,012.

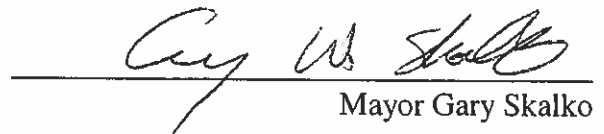
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. The portion of the cost of such improvement to be paid by the City is hereby declared to be \$354,611 and the portion of the cost to be assessed against benefited property owners is declared to be \$39,401.
2. Assessments shall be payable in equal annual installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday in January, 2009, and shall bear interest at the rate of 8 percent per annum from the date of the adoption of the assessment resolution.
3. The City Administrator, with the assistance of the city engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he shall file a copy of such proposed assessment in his office for public inspection.
4. The City Administrator shall upon the completion of such proposed assessment, notify the City Council thereof.

DULY ADOPTED BY THE CITY COUNCIL THIS 15th DAY OF SEPTEMBER, 2008.

ATTEST:



City Administrator

Mayor Gary Skalko



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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RESOLUTION NUMBER 44-08

ACCEPTING WORK

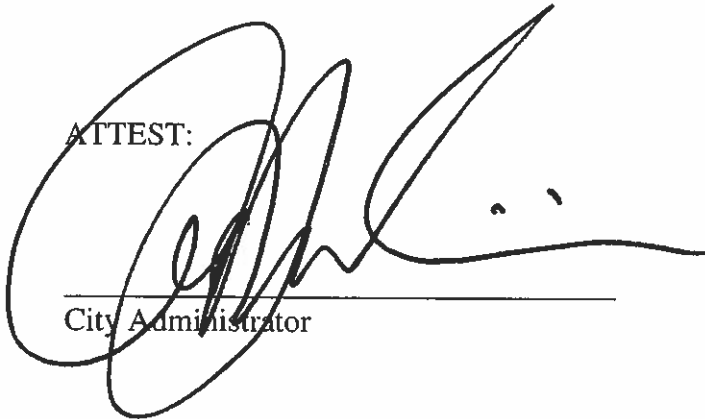
WHEREAS, pursuant to the plans Mesabi Bituminous of Gilbert, Minnesota has satisfactorily completed Improvement Number MI08-20, the improvement of Unity Drive between the Northwest corner of Section 14 to approximately 250 feet east of the Northwest corner of Section 14, T58M, R18W in accordance with such plans.

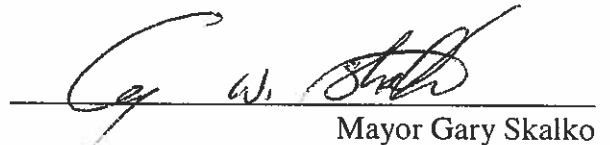
NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MOUNTAIN IRON, MINNESOTA, that the work completed under said contract is hereby accepted and approved, and,

BE IT FURTHER RESOLVED, that the City Administrator and Mayor are hereby directed to issue a proper order for the final payment on such contract, in exchange for the contractor's receipt evidencing payment in full.

DULY ADOPTED BY THE CITY COUNCIL THIS 15th DAY OF SEPTEMBER, 2008.

ATTEST:



City Administrator

Mayor Gary Skalko

MEMO

TO: City Administrator
FROM: Municipal Services Secretary *Jma*
DATE: September 29, 2008
RE: Student Election Judge Trainees

I have been working with Mr. Burke at the Mountain Iron-Buhl School and he has chosen the following students to serve at the General Election:

Autumn McGregor
Brianna Forseen

The State has the following criteria for Trainee Election Judges:

To serve as trainee election judges students must be:

1. at least 16 years of age;
2. serve in the county where they reside;
3. be in good academic standing;
4. have completed or are enrolled in a course on government; and
5. have permission from their school and parents.

If we have the significant voter turnout that the State has estimated, it will be good to have a couple extra people serving as judges.

The following motion should be adopted at the next regular City Council meeting.

It was moved by Councilor _____ and supported by Councilor _____ that the Council appoint the following to serve as student election judge trainees for the November 4, 2008, General Election:

Precinct #1-City Hall, Wacootah Room
Brianna Forseen

Precinct #2-City Hall, Iroquois Room
Autumn McGregor

And further, authorize them to be paid minimum wage for training and election hours and provide one hot meal to the student election judge trainees on Election Day.

COUNCIL LETTER 100608-IVC1

PARKS & RECREATION

RV DUMPSTATION QUOTES

DATE: October 01, 2008
FROM: Don Kleinschmidt
Director of Public Works

Craig J. Wainio
City Administrator

The following quotes were received for the installation of an RV Dump Station at the South Grove Wastewater Plant:

C & C Winger \$7,000.00

Hibbing Excavation \$8,500.00

The Parks & Recreation Board is recommending the City Council award the quote to C & C Winger at their low quote of \$7,000.00.

The estimated construction cost was \$13,550.00.

**CITY OF MOUNTAIN IRON**

Engineer's Opinion of Probable Construction Cost
RV Dump Station
Mountain Iron, MN
Project No. : MI08-37

SPEC. NO	ITEM	UNITS	PROJECT QUANTITIES	ITEM COST	TOTAL AMOUNT
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD	20.0	\$20.00	\$400.00
2104.513	SAWCUT BITUMINOUS (FULL DEPTH)	LIN. FT.	45.0	\$10.00	\$450.00
2105.501	COMMON EXCAVATION (LV)	CU. YD.	10.0	\$20.00	\$200.00
2211.503	AGGREGATE BASE (LV), CLASS 5	CU. YD.	10.0	\$30.00	\$300.00
2350.501	TYPE LV4 WEARING COURSE MIXTURE (B)	TON	10.0	\$150.00	\$1,500.00
2503.601	WASTEWATER DISPOSAL SYSTEM (RV DUMP STA.)	LUMP SUM	1.0	\$6,500.00	\$6,500.00
2503.603	4" PVC SDR 35	LIN. FT.	8.0	\$25.00	\$200.00
2506.602	CONNECT TO EXISTING MANHOLE	EACH	1.0	\$1,500.00	\$1,500.00
2531.501	CONCRETE CURB AND GUTTER, B618	LIN. FT.	40.0	\$25.00	\$1,000.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$1,500.00	\$1,500.00

ESTIMATED CONSTRUCTION COST:

\$13,550.00

NOTES:

1. Design & Construction Engineering costs are not included.
2. RV DUMP STATION INCLUDES ALL MATERIALS AND LABOR FOR: CONCRETE PAVEMENT, DRAIN AND DRAIN HATCH.

BENCHMARK ENGINEERING, INC.



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street ▪ P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 ▪ fax: 218-735-8923
email: info@bm-eng.com

September 30, 2008

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN
South Grove Park Sidewalk
Project No. MI08-36

Dear Mr. Wainio,

Enclosed please find Pay Request No. 1 for the South Grove Park Sidewalk project in the amount of **\$10,241.95**, for approval at your next scheduled City Council meeting. This amount includes withholding retainage on work completed to date.

Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.



Eric E. Fallstrom, P.E.

Enclosure

Pc: Mr. Cory Winger, C & C Winger Inc.

RECOMMENDATION OF PAYMENT

No. 1

Owner's Project No.: _____

Engineer's Project No.: MI08-36

Project: South Grove Park Sidewalk

CONTRACTOR: C & C Winger, Inc., 6872 Hwy 135 North, Embarrass, MN 55732

For Period Ending: September 30, 2008


To: City of Mountain Iron
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated September 30, 2008

By 

STATEMENT OF WORK

Original Contract Price	\$ <u>11,781.00</u>	Work & Materials to Date	\$ <u>10,781.00</u>
Net Change Orders	\$ <u>0.00</u>	Amount Retained	\$ <u>539.05</u>
Current Contract Price	\$ <u>11,781.00</u>	Subtotal	\$ <u>10,241.95</u>
		Previous Payments	\$ <u>0.00</u>
		Amount Due this Payment	\$ <u>10,241.95</u>



**BENCHMARK
ENGINEERING, INC.**

September 30, 2008

PAY REQUEST NO. 1
SOUTH GROVE PARK SIDEWALK
PROJECT NO.: MI08-36
CITY OF MOUNTAIN IRON, MINNESOTA

CONTRACTOR: C & C WINGER, INC.

SPEC NO.	ITEM DESCRIPTION	UNIT	PROJECT QUANTITY	UNIT COST	QUANTITY TO DATE	TOTAL AMOUNT
2105.501	COMMON EXCAVATION (PV)	CU. YD.	63.0	\$12.00	63.0	\$756.00
2211.503	AGGREGATE BASE (CV), CLASS 5	CU. YD.	27.0	\$25.00	27.0	\$675.00
2521.501	4" CONCRETE WALK	SQ. FT.	1,810.0	\$5.00	1,770.0	\$8,850.00
2531.618	TRUNCATED DOMES	SQ. FT.	8.0	\$37.50	0.0	\$0.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$1,000.00	0.5	\$500.00

\$11,781.00

COMPLETED TO DATE: \$10,781.00
 LESS RETAINAGE: (\$539.05)
 SUBTOTAL PAY REQUEST #1: \$10,241.95
 LESS PREVIOUS PAYMENTS: \$0.00

TOTAL PAY REQUEST #1: **\$10,241.95**

BENCHMARK ENGINEERING, INC.



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

October 1, 2008

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN
Mud Lake Road Waterline Project
Project No. MI08-29

Dear Mr. Wainio,

Enclosed please find Pay Request No. 1 for the Mud Lake Road Waterline project in the amount of **\$19,878.75**, for approval at your next scheduled City Council meeting. This amount includes withholding retainage on work completed to date.

Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.



Eric E. Fallstrom, P.E.

Enclosure

Pc: Mr. Jim Bougalis, Hibbing Excavating Inc.

RECOMMENDATION OF PAYMENT

No. 1

Owner's Project No.: _____

Engineer's Project No.: MI08-29

Project: Mud Lake Road Waterline Project

CONTRACTOR: Hibbing Excavating, Inc., 3402 15th Avenue East, Hibbing, MN 55746

For Period Ending: September 30, 2008

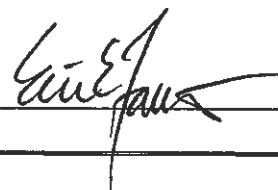
To: City of Mountain Iron
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

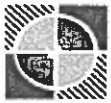
BENCHMARK ENGINEERING, INC.

Dated October 1, 2008

By  _____

STATEMENT OF WORK

Original Contract Price	\$ <u>21,525.00</u>	Work & Materials to Date	\$ <u>20,925.00</u>
Net Change Orders	\$ <u>0.00</u>	Amount Retained	\$ <u>1,046.25</u>
Current Contract Price	\$ <u>21,525.00</u>	Subtotal	\$ <u>19,878.75</u>
		Previous Payments	\$ <u>0.00</u>
		Amount Due this Payment	\$ <u>19,878.75</u>



October 1, 2008

BENCHMARK ENGINEERING, INC.

PAY REQUEST NO. 1
MUD LAKE ROAD WATERLINE PROJECT
PROJECT NO.: MI08-29
CITY OF MOUNTAIN IRON, MINNESOTA

CONTRACTOR: HIBBING EXCAVATING, INC.

SPEC NO.	ITEM DESCRIPTION	UNIT	PROJECT QUANTITY	UNIT COST	QUANTITY TO DATE	TOTAL AMOUNT
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	55.0	\$5.00	55.0	\$275.00
2104.513	SAWING PAVEMENT - FULL DEPTH	LIN. FT.	50.0	\$5.00	0.0	\$0.00
2211.503	AGG. BASE (CV) CL. 5	CU. YD.	20.0	\$20.00	20.0	\$400.00
2350.501	TYPE MV4 WEARING COURSE MIX. (B)	TON	5.0	\$100.00	3.5	\$350.00
2350.502	TYPE MV3 NON-WEARING COURSE MIX. (B)	TON	12.0	\$100.00	10.0	\$1,000.00
2504.602	CONNECT TO EXISTING WATERMAIN	EACH	4.0	\$1,000.00	4.0	\$4,000.00
2504.602	10" GATE VALVE & BOX	EACH	3.0	\$1,500.00	3.0	\$4,500.00
2504.602	10" X 10" MJ TEE	EACH	2.0	\$200.00	2.0	\$400.00
2504.602	10" H.D.P.E. WATERMAIN	LIN. FT.	100.0	\$70.00	100.0	\$7,000.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$2,000.00	1.0	\$2,000.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$1,000.00	1.0	\$1,000.00

\$21,525.00

COMPLETED TO DATE: \$20,925.00
LESS RETAINAGE: (\$1,046.25)
SUBTOTAL PAY REQUEST #1: \$19,878.75
LESS PREVIOUS PAYMENTS: \$0.00

TOTAL PAY REQUEST #1: **\$19,878.75**

BENCHMARK ENGINEERING, INC.

COUNCIL LETTER 100608-IVF1
PUBLIC SAFETY & HEALTH
BRUSH/GRASS FIRE RIG

DATE: October 01, 2008
FROM: Public Safety & Health Board
Craig J. Wainio
City Administrator

The Public Safety and Health Board (on a 3 to 2 vote) is recommending that the City Council allow the Fire Department to seek quotes for a new replacement Brush/Grass fire rig.

Enclosed, please find an article that was inserted at the request of the Fire Department.

Craig J. Wainio

From: Steven Norvitch [s.norvitch@mchsi.com]
Sent: Wednesday, October 01, 2008 6:10 AM
To: Craig J. Wainio
Subject: Fire Dept info

Craig

I don't know if this is too late but could you place this in the Council members packet for Monday's meeting. This article references the research we did in trying to find a Wildland-Quick Attack Brush rig that we have been budgeting for in the past 2 years with 2009 being the 3rd year. I also would like to reference the fact the only reason we brought this item up early was the fact that price increases for truck chassis and fire equipment will be taking a substantial increase in 2009. EPA regulations for diesel emissions will cause the chassis itself to go up. NFPA regulations regarding all other aspects of the trucks equipment will cause an increase as far as the working equipment. Our attempt to start this process early was only an attempt to be financially more responsible with the budget. I am not sure whether we can still take advantage of 2008 pricing or not. I guess we will find that out when we go to spec and then seek bids. If a 2008 isn't possible it will give us an idea of what the capital outlay budget will need to be increased to cover these costs.

Information I have received about state bid buying for the chassis is that program has been suspended due to sagging vehicle sales. We were told that sales are very competitive right now because of the slumping economy. This may play into our favor. Referencing this article we are gearing our purchase towards a mid size truck due to the many square miles of rural area that we as a department have to serve.

Thanks

Steve

Wet and Wild

Feb 1, 2002 12:00 PM

Chris Cavette, Senior Editor

The heightened public attention to the acreage and property losses associated with wildland fires has resulted in a significant increase in budgets for local, state and federal fire agencies to purchase additional wildland fire apparatus and equipment. One example is the U.S. Forest Service, which recently ordered 56 fire trucks to supplement its existing fleet of 140 firefighting vehicles in California. Nationally, the Forest Service is planning to purchase more than 400 new fire apparatus.

As departments prepare to buy wildland fire apparatus, they're developing specifications that reflect a variety of new vehicle configurations and sizes to meet different applications and budgets.

They also are developing specifications that reflect new vehicle components and features to provide improvements in performance, versatility and safety.

Big and small

Take a trip around the country and you'll see a wide variety of wildland fire apparatus – from small flatbed rigs and patrol pumpers to big interface engines and attack tenders. Some have standard 4x2 drive for operation on paved or graded roads, others have 4x4 drive for

off-road use. Some are staffed by one or two firefighters, while others carry a crew of five or six.

Big or small, they're all designed to operate in a wildland environment, which means sharp grade changes, narrow roads, tight turns and no hydrants. If they have to go off-road, that also means chuckholes, side slopes, loose soil and an occasional large rock.

The smallest wildland pumpers include light-duty pickup trucks or flatbeds fitted with little or no compartments. They usually are equipped with slip-on pump/tank units and booster hose reels. This is an economical configuration for departments that have only a limited wildland response area or where there's only a seasonal need for fire protection. Slip-on units also can be easily transferred from one chassis to another when it's time to purchase a new truck because of age or damage.

Mid-sized wildland pumpers include larger light-duty trucks fitted with compartmented bodies and booster hose reels or preconnected hose trays. They may be equipped with slip-on pump/tank units, or the pumps and tanks may be permanently mounted. Some municipal departments use this type of pumper to fill several roles, including wildland pumper, quick-attack structure pumper, first-response ems vehicle and off-road rescue truck.

The largest wildland pumpers include medium-duty trucks fitted with compartmentalized bodies, large hose beds, and both booster hose reels and preconnected hose trays. Municipal interface pumpers and forestry heavy engines fall into this category. Four-door crew cabs are common for these two types because of the large number of personnel required to take advantage of the pumper's capabilities.

Wildland attack tenders fitted with large water tanks for sustained operation in remote locations also are included in this category.

Many manufacturers say the general trend is toward larger wildland pumpers with four-door cabs, bigger water tanks and more compartments for equipment to give departments greater attack capability. At the same time, they say cost is a critical issue for many smaller departments, and slip-on units can give these customers excellent value for the money. Hit it hard

Many wildland pumpers now are being specified with pumps that have higher flowrates and pressures to give them a bigger punch. Under the old nfpa 1906, Wildland Fire Apparatus, all pumps were grouped into a single category with a maximum flowrate of 250gpm and a maximum pressure of 150psi. The new nfpa 1906 divides pumps into four categories with flowrates as high as 500gpm for situations requiring multiple hose lines or structure protection, and with pressures as high as 400psi for situations involving long hose lays or severe rises in elevation.

The ability to pump and roll while the vehicle moves along the edge of a running grass fire can be provided by several different pump-drive methods, each with its own advantages and disadvantages. One common method is to run the pump off a transmission power take-off. This is the least expensive and least heavy method, but the disadvantage is that the pump flowrate and pressure vary as the engine speed varies.

Another version of this method uses a hydraulic motor running off a hydraulic pump on a front engine to drive the water pump. This gives better control of flowrates and pressures and allows flexibility in mounting the pump, but it costs more and often requires a smaller vehicle radiator, which can result in engine overheating.

For larger flowrates, a crossmount diesel engine - driven pump is often used. This gives excellent control of pump flowrates and pressures, but it's more expensive and the added weight can contribute to a high center of gravity for the vehicle.

Finally, many smaller wildland pumpers use portable-type pumps driven by 18- to 26hp gasoline or diesel engines. This method also gives excellent control of flowrates and pressures, but the pumps have limited flow capacity, and their fuel tanks must be filled separately – and more often – if they run on different fuel than the vehicle.

Additional firefighting power is provided by Class A foam systems, which now are found on almost every wildland pumper. Foam has been shown to be roughly twice as effective in extending the water supply and providing better penetration of vegetation. A 5- to 20-gallon foam concentrate reservoir is adequate to treat 1,000 to 4,000 gallons of water when proportioned at 0.5%.

Compressed-air foam systems are specified on less than 10 to 20% of new wildland pumpers, according to several manufacturers, but this number has been growing slowly. cafs offers many real advantages for wildland firefighting, including lighter hoses, lower pressure drops, more extinguishing power, better exposure protection and longer stream throw for greater stand-off distance during direct attack.

The biggest disadvantage to cafs is the purchase price, which can be as much as \$35,000 more than straight Class A foam systems. Despite the higher price, departments with limited water supplies, steep terrain requiring long hose lays or wildland/urban interface structure exposures could see big benefits from specifying cafs.

Multiple roles

Some departments are specifying wildland pumpers with the flexibility to do several jobs. This is especially true in situations where a wildland pumper is needed only occasionally and departments couldn't otherwise justify the purchase.

The most common additional role is to respond to vehicle accidents that might occur on the hundreds of miles of paved and dirt roads that criss-cross many wildland areas. For this application, wildland pumpers often have larger equipment compartments for rescue and ems gear, as well as winches to handle over-the-side accidents. They also may be equipped with additional scene lighting for night operations.

Another common role is to attack structure fires that might occur in remote vacation dwellings or along a wildland/urban interface. For this application, wildland pumpers often carry a limited amount of supply hose, ground ladders and breathing apparatus. They also may carry forcible entry tools and have storage space for structural turnout gear.

A word of warning on this subject: Departments that currently use wildland pumpers in multiple roles say that trying to make one apparatus do too many jobs can mean that it doesn't do any of them well.

Safety first

Perhaps the most significant changes in wildland pumpers are the many safety-related components and features that now are being specified. Many of these safety items are required in the latest edition of nfpa 1906. (See sidebar, page 62.)

The nfpa 1906 calls for new standards of slip resistance, size, shape, weight capacity and step height for all surfaces where personnel would step, walk or stand. It also calls for improved levels of lighting around the vehicle below steps and body-access points. These new standards are designed to reduce the potential for slip-fall accidents, which are among the most common injuries suffered by firefighters.

New side-slope stability standards now allow manufacturers to either calculate the vertical center of gravity, which must be no more than a certain percentage of the rear axle track width, or demonstrate side-slope stability to a certain minimum angle on a tilt table.

In addition, warning lights on wildland apparatus must now meet the same criteria as vehicles covered under nfpa 1901 to improve apparatus visibility to oncoming traffic when responding on public roads.

No matter what configuration or equipment you choose for your next wildland pumper, you should remember to spec a rig that meets your specific needs and operating conditions. A truck designed to fight grass fires on flat terrain probably won't do well fighting forest fires in the mountains, and a truck that's primarily used to respond to vehicle accidents and trash fires probably won't stand a chance if it has to go off-road into heavy brush.

When you write your specs, consider the types of wildland areas you have to protect, the frequency of fires, the availability of water, the number of personnel available and the amount of money you have to spend. With the wider range of new wildland pumpers now available, there's certainly one that's right for you.

Apparatus manufacturers offer service seminars

American LaFrance offers service training for fire departments operating current-generation American LaFrance fire apparatus and ambulances. Here are some of the classes scheduled for the first half of this year.

Service and Maintenance: March 11-13, April 22-24, May 6-8 and June 3-5. Familiarization with the components and systems of American LaFrance Eagle and Metropolitan models. Covers maintenance procedures for pumps, alternators, transmissions and electronics.

Multiplexing: March 14-15, April 25-26, May 9-10 and June 6-7. Familiarization with the components and operation of the electrical multiplexing system found on American LaFrance models. Covers basic troubleshooting.

Pump Repair and Testing: March 18-22, April 29-May 3 and May 13-17. Familiarization with the components and systems associated with American LaFrance midship pumps. Covers maintenance and repair of pumps and transmissions, as well as the service testing required by nfpa 1911.

Ambulance Service and Maintenance: March 4-8, June 10-14 and June 24-28. Familiarization with the Freightliner Business Class cab and chassis and with the MedicMaster ambulance body and systems. Covers the electrical and hvac systems, kkk-a-1822 specifications, Material Safety Data Sheets and proper procedures for dealing with bloodborne pathogens.

For registration forms and further information, call the technical training registrar at 503-735-7725 or visit the American LaFrance Web site at <www.americanlafrance.com>.

Pierce Mfg. has several service training classes scheduled this year. All classes are held in Appleton, Wis.

All-Wheel Steer Maintenance: March 14-15. Introduction to the All-Wheel Steer system, including information on maintenance and repair of system components.

Chassis Multiplex: April 11-12. Covers multiplex electrical system components, functions, troubleshooting and repair. Requires a thorough understanding of truck electrical systems and a working knowledge of Windows 95/98.

Further information and registration forms may be obtained by faxing 920-832-3049 or e-mailing <godell@piercemfg.com>.

Emergency One offers a full schedule of maintenance classes at their facility in Ocala, Fla. They also offer preparatory classes for evt Certification Commission exams at nearby Florida Fire College. Here are some of the classes scheduled for the first half of this year.

evt Electrical (F4): March 4-8. Offered through the Florida Fire College to prepare students for the evt Certification Commission Electrical (F4) exam.

Hale Pumps: March 26-28. Includes preventive maintenance and minor troubleshooting of Hale pumps.

Multiplex: March 26-28, April 15-17 and May 20-22. Reviews multiplex theory. Covers operation and troubleshooting of E-One multiplex electrical systems.

Electrical 2: April 8-12. Covers advanced electrical theory and troubleshooting. Requires Electrical 1 or ase/evtcc certification to enroll.

Aerial 1: April 15-19. Covers E-One aerial products and systems with an emphasis on preventive maintenance.

Electrical 1: April 22-26. Reviews basic electrical theory, components, systems and tools.

evt Allison (F6): May 1-3. Offered through the Florida Fire College to prepare students for the evt Certification Commission Allison (F6) exam.

arff Maintenance: May 6-10. Covers preventive maintenance and limited troubleshooting of E-One arff units built after 1997.

Aerial 2: May 13-17. Covers E-One aerial products and systems with an emphasis on troubleshooting. Requires Aerial 1 or evtcc certification to enroll.

Detroit Diesel: June 11-14. Includes familiarization and maintenance procedures for Series 40, 50 and 60 engines.

Allison: June 18-21. Covers maintenance and troubleshooting of Allison automatic transmissions. (This class is not an evtcc preparatory review. See evt Allison (F6) on May 1-3.)

evt Aerials (F5): June 24-28. Offered through the Florida Fire College to prepare students for the evt Certification Commission Aerials (F5) exam.

For information, contact Bob Meyer of Emergency One, 352-237-1122,
fax: 352-237-2999.

EVT curriculum expanded

The curriculum of the Florida evt Training Symposium on March 11-15 in Ocala, Fla., has been expanded to include three class tracks: evt, Driver/Engineer and Journeyman. In addition to offering classes on engines, pumps and transmissions, they also offer classes ranging from welding to aerial inspection to cabs maintenance. Several of the classes specifically are designed to help students prepare for the evt Certification Commission exams, which will be offered on the last day as an option. For information, call 386-676-2744 or visit <www.faevt.org>.

NFPA 1906 revised

nfpa 1906, Wildland Fire Apparatus, has been revised. It now covers a broader range of vehicle gvws, pump flowrates and water tank capacities. It also includes new requirements for vehicle side-slope stability, braking systems, warning lights, step surfaces, crew seats,

cafs performance and several other changes. (See "Wet and Wild," page 59.) Call for EVT association events

All meetings, conferences and training sessions sponsored by state and local emergency vehicle technician and fire mechanic associations are now listed monthly in the Calendar section of Fire Chief. This will allow us to notify you of these events on a more timely basis.

Please mail all calendar listings to Lisa Allegretti, Fire Chief, 29 N. Wacker Drive, Chicago, Ill. 60606, or e-mail them to <lallegretti@primediabusiness.com>.

NFPA requirements

The newly revised nfpa 1906, Wildland Fire Apparatus 2001, covers apparatus that are "designed primarily to support wildland fire- suppression operations." Specifically, it covers wildland apparatus with any gross vehicle weight rating, 10- to 500gpm pumps and 50-gallon or larger water tanks. The new edition represents a considerable expansion in scope of this standard to reflect the broad variety of fire apparatus engaged in wildland fire suppression - from small grass rigs to big brush trucks.

The new nfpa 1906 also incorporates many of the safety enhancements already found in nfpa 1901, Automotive Fire Apparatus (1999). Some of the areas in nfpa 1906 that were affected by these safety-related revisions include warning lights, stepping and walking surfaces, auxiliary braking systems, crew seating configurations, and work lighting around the vehicle. In addition, there are new requirements for vehicle documentation, pump and cafs performance, and determination of side-slope stability.

Readers familiar with both standards will note that there's now an overlap between the two for apparatus with pumps in the 250- to 500gpm range. Initial attack pumpers that are designed to fight vegetation fires are covered by nfpa 1901, while wildland pumpers are covered by nfpa 1906. The primary difference is that nfpa 1906 has more stringent requirements for ground clearance, angles of approach and departure, side-slope stability, and pump-and-roll capabilities, while nfpa 1901 has more stringent requirements for hose, tank capacity, ladders and equipment. Departments specifying apparatus with pumps in the 250- to 500gpm range need to decide how and where the apparatus are going to be used to decide which standard to follow.

These standards may be ordered from nfpa by calling 800-344-3555 or by visiting their Web site at <www.nfpacatalog.org>.

COUNCIL LETTER 100608-IVF2
PUBLIC SAFETY & HEALTH
FIRE CHIEF'S CONFERENCE

DATE: October 01, 2008
FROM: Public Safety & Health Board
Craig J. Wainio
City Administrator

The Public Safety and Health Board is recommending that the City Council allow up to two firefighters to attend the annual Fire Chief's conference in St. Cloud.

CITY OF MOUNTAIN IRON
VARIANCE APPLICATION *

Name of Applicant 5539 NICHOLS AVENUE, LLC. Signature of Applicant J.P. Kaufman, Partner. Date 8-20-08

Legal Description: Sec/Lot _____ Twp/Block _____ Rge/Subd _____ Parcel Code # 175-0071-00

Area for which Variance Requested: SOUTHEAST CORNER ADJACENT TO MINNESOTA DOT RIGHT OF WAY FOR US HWY 53.

Statements addressing condition of "undue hardship" for which variance is requested. WE WISH TO PLACE A DOUBLE-POLED 30' HIGH ID SIGN (SEE DRAWING) AT THE SOUTHEASTERLY CORNER OF THE NEWLY ACQUIRED PROPERTY. WE REQUEST A VARIANCE FROM THE 10' SETBACK REQUIREMENT.

WE PLAN TO DEVELOPE THIS NEW PROPERTY TO TIE INTO THE PRESENT BANANA & C-STORE OPERATIONS. THE S&EY PORTION OF THIS LAND WILL MOST LIKELY BE USED FOR CUSTOMER & EMPLOYEE PARKING. PLACING THE SIGN POLES 10' FROM THE PROPERTY LINES WILL CAUSE SAFETY HAZARDS AND MAINTENANCE (ESPECIALLY SNOW REMOVAL) HARDSHIPS. IT WILL ALSO REDUCE AVAILABE PARKING SPACES.

* Applicant is required to submit a vicinity map, drawn to scale, showing applicant's and adjoining property including all existing or proposed buildings or uses. Use reverse side of this form.

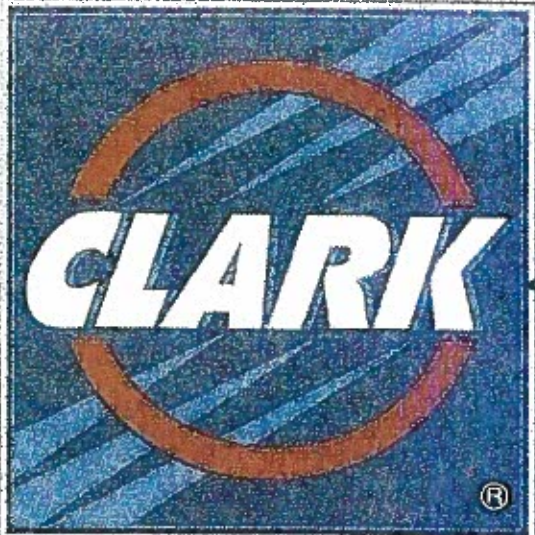
Pd \$150.00 8/20/08
Rec. 5.003194

OFFICE USE ONLY

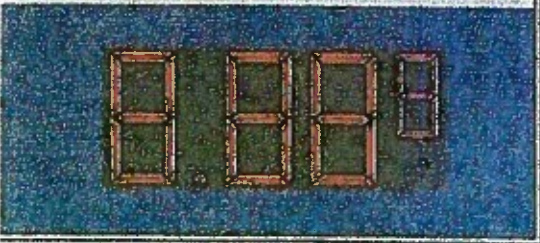
ITEM	ACTION	DATE	INITIAL
Zoning Administrator Review	P&Z reviewed	8/25/08	Jma
Public Hearing Set	JDK set hearing 9/22/08	8/20/08	Jma
Hearing Notice Published			
Board of Adjustment and Appeals Recommendation	P&Z recommended Approval	9/22/08	Jma
Council Action			
Filed with County Recorder			

Conditions Attached _____

MOUNTAIN IRON

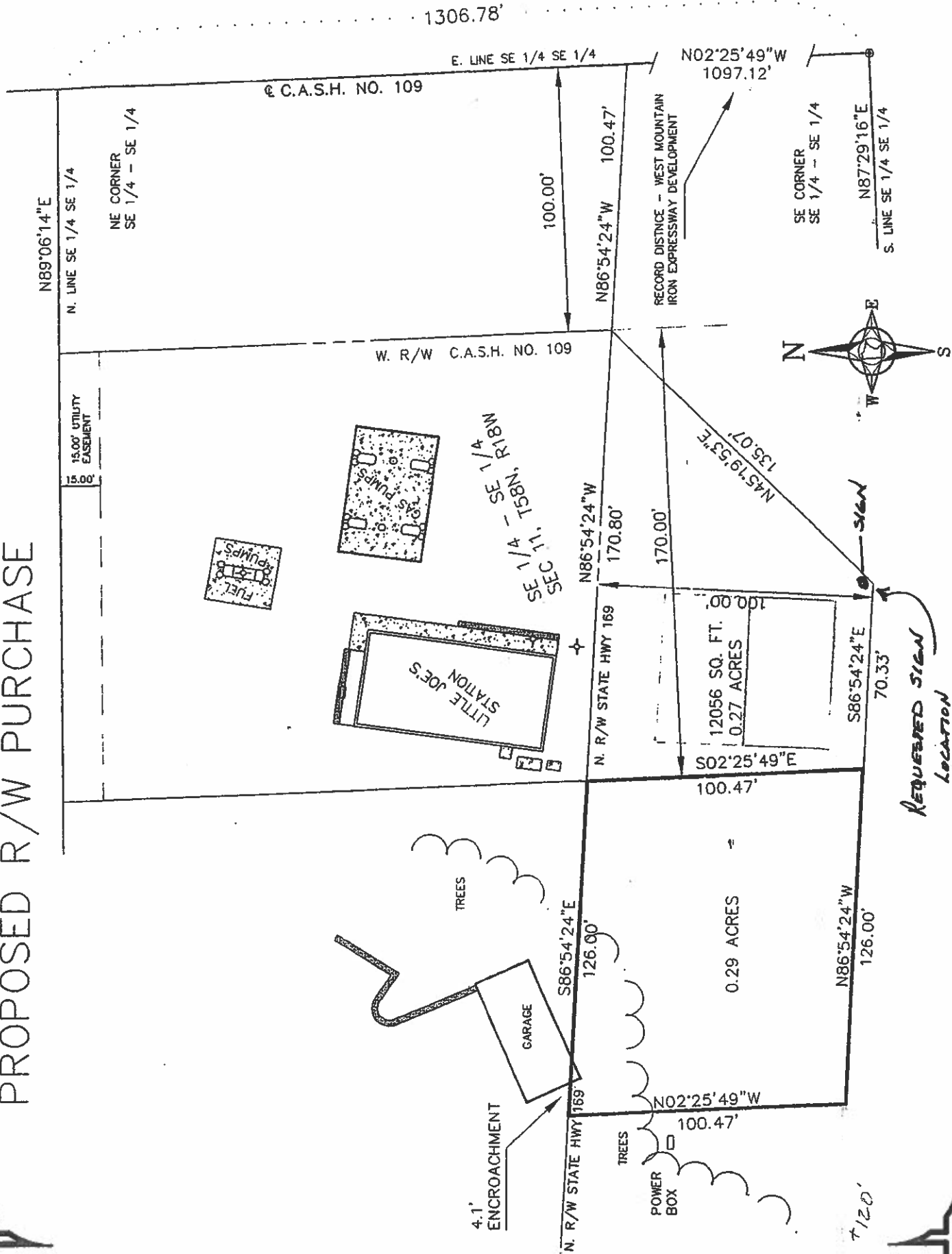


UNLEADED



DIESEL

PROPOSED R/W PURCHASE



REQUIRED SIGN LOCATION

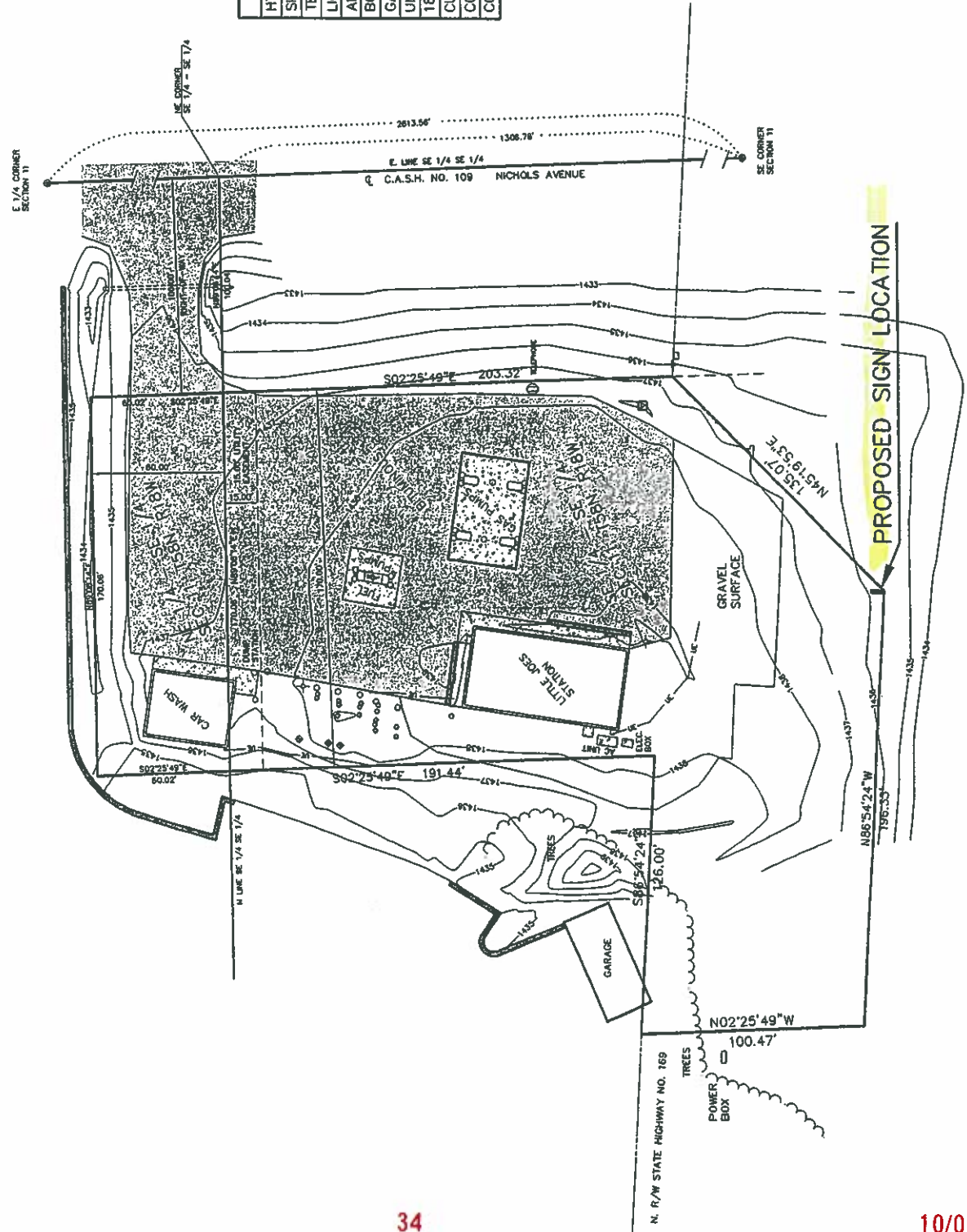
DATE: 8/1/08
 BY: [Signature]
 TITLE: [Title]
 PROJECT: [Project Name]
 SHEET: 33 OF 35

DATE	REVISIONS DESCRIPTION

LITTLE JOE'S SITE DEVELOPMENT
 NE 1/4 & SE 1/4 OF THE SE 1/4
 SEC. 11, T58N, R18W
 CITY OF MOUNTAIN IRON

LEGEND

HYDRANT	○
SIGN	□
TELEPHONE PED.	◇
LIGHT STANDARD	⊕
AIR VENT PIPE	○
BOLLARD	○
GAS FILLER PIPE	○
UNDERGROUND POWER	—
18" CMP CULVERT	—
CURB & GUTTER	—
CONTOUR & ELEV.	1435
CONCRETE	▨





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NOTICE OF PUBLIC HEARING

The Planning and Zoning Commission of the City of Mountain Iron will hold a public hearing on Monday, September 22, 2008 at 7:05 p.m. in the Mountain Iron Room of the Mountain Iron Community Center.

The purpose of the public hearing is to consider a request made by F. P. Troutwine for the Mountain Iron Short Stop, 5539 Nichols Avenue, Mountain Iron for a variance from the setback requirements of the Zoning Ordinance to erect a sign closer to the lot line. The property is legally described as follows:

That part of the Southeast Quarter (SE ¼) of the Southeast Quarter (SE ¼) of Section 11, Township 58 North, Range 18 West of the Fourth Principal Meridian, City of Mountain Iron, Saint Louis County, Minnesota described as follows:

Commencing at the southeast corner of said Section 11; thence on a bearing of North 02 degrees 25 minutes 49 seconds West along the east line thereof for 1097.12 feet; thence North 86 degrees 54 minutes 24 seconds West for 100.47 feet to the intersection of the northerly right-of-way line of Trunk Highway No. 169 with the westerly right of way line of County State Aid Highway No. 109 as both highways are now located and established, and the point of beginning; thence continue North 86 degrees 54 minutes 24 seconds West along said northerly right-of-way line of Trunk Highway No. 169 for 296.80 feet; thence South 02 degrees 25 minutes 49 seconds East for 100.47 feet; thence South 86 degrees 54 minutes 24 seconds East for 196.33 feet; thence North 45 degrees 19 minutes 53 seconds East for 135.07 feet, more or less, to the point of beginning.

The public can present its opinions at the public hearing or by letter addressed to the Zoning Administrator, City of Mountain Iron, City Hall, 8586 Enterprise Drive South, Mountain Iron, Minnesota 55768-8260.

By Order of the Planning and Zoning Commission
Jerry D. Kujala
Zoning Administrator

www.mtniron.com

MOUNTAIN IRON PLANNING & ZONING COMMISSION
MOUNTAIN IRON, MINNESOTA
SEPTEMBER 22, 2008

ROLL CALL

The regular meeting of the Mt. Iron Planning and Zoning Commission was called to order at 7:00 p.m. by Chairman Steve Skogman. Present were: Ray Saari, Joe Piersig, Steve Skogman, Vicky Juntunen, Barb Fivecoate and Margaret Soyring. Absent member was: Jim Giorgi. Also present were: Council Liaison Tony (TJ) Zupancich and Zoning Administrator Jerry D. Kujala

CONSENT AGENDA

A motion was made by Saari with support from Soyring to accept the minutes of the August 25, 2008 meeting and passed unanimously.

PUBLIC FORUM

At 7:05 p.m., a motion was made by Fivecoate with support from Juntunen to close the regular meeting and open the Public Hearing for the Variance for F.P. Troutwine in regard to relocating a new sign at the Mountain Iron Short Stop on Highway 169 and County Road 109 and passed unanimously. There was no correspondence received in regard to the Variance Kujala said. Discussion was held on the placement of the sign, reasons for the location of the sign, the distance from the highway, and the lumens brightness of the sign. Questions were answered by Mr. Troutwine or Lee Anderson, who were in attendance and are partners on this project. At 7:15 p.m., a motion was made by Fivecoate with support from Saari to close the Public hearing and resume the regular meeting and passed unanimously.

NEW BUSINESS

A) Troutwine Variance

A motion was made by Fivecoate with support from Skogman to grant the request for the Variance by Mr. F.P. Troutwine for a new sign at the Mountain Iron Short Stop and passed unanimously. The recommendation will be passed on to the City Council for final approval at their next meeting.

B) Doug Blake, 5729 Mesabi Avenue, Mountain Iron, Minnesota.

Mr. Blake was in attendance and wanted to inquire if his project was suitable to apply for a Variance and Conditional Use permit to build a big garage on his property. Discussion was held on the location and neighbors' placement from the property. Kujala spoke about the location and permits needed and saw no problem with the location of it on his property, nor the city having any maintenance problems where the garage would be located. Kujala advised that Blake apply for a variance by Wednesday, September 24th, 2008 and the Public Hearing could be held at the October 13th, 2008, Planning and Zoning Commission meeting.

C) Brad Meyers 4716 Majestic Lake Road, Mountain Iron, Minnesota.

Meyers was not in attendance but Kujala explained that he wanted to build a home on Majestic Lake, but has problems with setbacks and locating septic/sewer without enough land to do so. Kujala thought he may be exploring further options before he would apply for any permits.

D) A motion was made by Skogman with support from Saari to recommend that the City Council approve of the Plats for the Rock Ridge Development and the Nichols Park Development and passed unanimously.

REPORTS

Zoning Administrator Kujala reported that an agreement had been reached with Z-tech on the placement of their new sign. Discussion was held on the matter and Piersig had received a call from Larry Nelson about not being happy with how the process worked. Kujala and Skogman explained that the agreement was made today (Sept. 22) with all parties agreeing on the placement.

Kujala, also, stated that he had to send letters out to two parties in Mountain Iron that have fabric structures and must be taken down.

Skogman discussed about having signs and fences added to our ordinance for a survey of the property before anything is placed. After much discussion a motion was made by Skogman with support from Saari authorizing Kujala to draft wording to amend the ordinance that all signs and fences being placed need to have a survey done, to determined proper lot lines. Zupancich recommended that Kujala obtain information from other towns to see what they require. Discussion was held on the recommendation and passed on a 5-1 vote with Saari, Skogman, Juntunen, Fivecoate and Soyering voting in favor and Piersig voted against.

UNFINISHED BUSINESS

A) Site Survey Ordinance

A letter was received from Mayor Gary Skalko asking the Planning and Zoning to consider including the "site survey and utility extensions" be included in the cost of the property when it was sold to the new owners. It would add some dollars to each piece of property being sold, but all infrastructures would be up to the property and would alleviate a double survey of new property in Unity Second Addition and would included adding the pins to where the new structures would be placed, by the survey company. It was noted that some lots were sold before any surveys were done. A motion was made by Soyering with support from Fivecoate to forward the recommendation on to the City Council for approval and it passed unanimously.

B) Other- Piersig received a call from Tom Schlotec to discuss getting permits and variances from the City of Mountain Iron. Schlotec was told he had to clear up three problems with a home in Unity Addition before any more permits or variances could be issued. Two of the three have been corrected, Kujala stated, and the third problem, for a

drain on the footing of the house needs to be completed. Kujala explained that crushed rock was added around the basement and no drain tile was installed. Kujala said, the sub-contractor said he would not do it, but the drain tile needs to, yet, be added to the back of the house in a short section of the drop footing, near the walk out door of the Yanif's home. Piersig said the June 23rd minutes read that in the Zoning Administrators report, it says, "The house in Unity Addition that Tom Schlotec had built (Yanif's) has been inspected and passed per Kujala". Kujala said he did not pass the house and the third problem has to be corrected before Schlotec could pursue anything more in Mountain Iron. Discussion was held and Kujala stated that Yanif's house does not meet State Code.

OPEN DISCUSSION

A) Commission looked at the "Concept B" plan for a new Industrial Area off of Mineral Avenue. It is just informational at this point, is open for discussion and any ideas that anyone from Planning and Zoning may have. Discussion was held on several points and it was thought that perhaps a meeting between U.S. Steel, for their new entrance and Lee Anderson, who owns the corner property in the area, to discuss any use of the property.

B) Fivecoate stated that since Saari's motion last week received no second for the baking he's asked about, she brought the Chocolate Zucchini Bars that were in the Hometown Focus, plus, she brought a preview of the Pumpkin Bars recipe that will be printed in a future paper, for approval. There were all smiles from the Commission and they disappeared quickly!!!!

C) Kujala passed out a Conditional Use Permit for Keith Altobelli, 8366 Marigold Street, to add an addition on to his present garage. He asked the Commission members to review it and a Public Hearing would be held at the October 13th meeting.

ADJOURN

At 8:45 p.m., a motion was made by Saari with support from Soyring to adjourn the meeting and it passed unanimously.

Submitted by:

Barb Fivecoate
Secretary

www.mtniron.com

COUNCIL LETTER 100608-IVG2

PLANNING AND ZONNING

LOT SURVEY

DATE: October 01, 2008
FROM: Planning and Zoning Commission
Craig J. Wainio
City Administrator

P&Z Recommends that on our new lots in Unity Addition we include the price of the survey and survey drawing in the cost of the lots. We may want to increase the price of the remaining lots to reflect this. For Private Developments, we would encourage the developer to include the survey price in their price of the lots, i.e. Morgan Park Estates.

COUNCIL LETTER 100608-VIA

ADMINISTRATION

RESOLUTION 45-08

DATE: October 01, 2008
FROM: Craig J. Wainio
City Administrator

Resolution 45-08 Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessment for the improvement of Unity Drive as requested through a petition from Mr. Len Roskoski. This Resolution identifies the cost of the project, the land owners' responsibility and orders the development of an assessment role. Once the assessment role is developed it will be presented to the City Council and a public hearing on the proposed assessments will need to be set.

It is recommended that the City Council adopt Resolution Number 45-08 Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessment.



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RESOLUTION NUMBER 45-08

DECLARING COST TO BE ASSESSED, AND ORDERING PREPARATION OF PROPOSED ASSESSMENT

WHEREAS, costs have been determined for Improvement Number MI08-20, the improvement of Unity Drive between the Northwest corner of Section 14 to approximately 250 feet east of the Northwest corner of Section 14, T58M, R18W by construction and the contract price for such improvement is \$4,675, and the expenses incurred in the making of such improvement amount to \$4,222 so that the total cost of the improvement will be \$8,897.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. The portion of the cost of such improvement to be paid by the City is hereby declared to be \$8,897 and the portion of the cost to be assessed against benefited property owners is declared to be \$890.
2. Assessments shall be payable in equal annual installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday in January, 2009, and shall bear interest at the rate of 8 percent per annum from the date of the adoption of the assessment resolution.
3. The City Administrator, with the assistance of the city engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he shall file a copy of such proposed assessment in his office for public inspection.
4. The City Administrator shall upon the completion of such proposed assessment, notify the City Council thereof.

DULY ADOPTED BY THE CITY COUNCIL THIS 6th DAY OF OCTOBER, 2008.

ATTEST:

Mayor Gary Skalko

City Administrator

COUNCIL LETTER 100608-VIB

ADMINISTRATION

RESOLUTION NUMBER 46-08

DATE: October 01, 2008
FROM: Craig J. Wainio
City Administrator

Resolution Number 46-08 sets a Public Hearing on the proposed assessments on the improvement of Park Ridge Drive from Nichols Avenue to the east edge of Park Ridge Plat. Also enclosed is the proposed assessment role. The City Council should review the proposed assessment role to determine if this is the City Council's intent. The hearing would be scheduled for the first meeting in November.

After the review of the proposed assessment role, it is recommended that the City Council approve Resolution Number 46-08 Setting a Hearing on the Propose Assessment.



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RESOLUTION NUMBER 46-08

CALLING A HEARING ON PROPOSED ASSESSMENT

WHEREAS, by a Resolution passed by the City Council on September 15, 2008, the City Administrator was directed to prepare a proposed assessment of the cost of Improvement Number MI07-2, the improvement of Park Ridge Drive from Nichols Avenue to the east edge of Park Ridge Plat in by reconstruction, and

WHEREAS, the City Administrator has notified the City Council that such proposed assessment has been completed and filed in his office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. A hearing shall be held at 6:30 p.m. on November 3, 2008 in the Community Center located at 8586 Enterprise Drive South to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the date of payment, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the City of Mountain Iron the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

DULY ADOPTED BY THE CITY COUNCIL THIS 6th DAY OF OCTOBER, 2008.

ATTEST:

Mayor Gary Skalko

City Administrator

PARK RIDGE DRIVE									
NAME	SEC./ BLOCK	DESC./ LOT	FRONT FOOTAGE	PARCEL CODE	PROJECT COST	ASSESSMENT RATE	ASSESSMENT AMOUNT	COST PER FOOT	
BABICH STEVE D	11	SE/SE	300.09	175-0071-00883	\$ 26,941.17	10.00%	\$ 2,694.12	\$ 8.98	
EDA	OUT	B	42.49	175-0071-00880	\$ 3,814.62	10.00%	\$ 381.46	\$ 8.98	
EICHORNS	2	1&2	360	175-0071-00880	\$ 32,319.71	10.00%	\$ 3,231.97	\$ 8.98	
EDA	2	3 to 7	758	175-0071-00880	\$ 68,050.95	10.00%	\$ 6,805.09	\$ 8.98	
HERZOG JOYCE A	14	SE/SE	370.13	175-0071-00885	\$ 33,229.15	10.00%	\$ 3,322.92	\$ 8.98	
LAKE COUNTRY POWER	1	6 to 9 B	1088.29	175-0071-00880	\$ 97,703.39	10.00%	\$ 9,770.34	\$ 8.98	

2919 \$ 262,059.00 \$ 26,205.90



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RESOLUTION NUMBER 47-08

CALLING A HEARING ON PROPOSED ASSESSMENT

WHEREAS, by a Resolution passed by the City Council on September 15, 2008, the City Administrator was directed to prepare a proposed assessment of the cost of Improvement Number MI06-10, the improvement of Unity Drive from Mud Lake Road to Diamond Lane by overlayment, reconstruction and installation of curb, gutter and sidewalk, and

WHEREAS, the City Administrator has notified the City Council that such proposed assessment has been completed and filed in his office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. A hearing shall be held at 6:30 p.m. on November 3, 2008 in the Community Center located at 8586 Enterprise Drive South to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the date of payment, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the City of Mountain Iron the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

DULY ADOPTED BY THE CITY COUNCIL THIS 6th DAY OF OCTOBER, 2008.

ATTEST:

Mayor Gary Skalko

City Administrator

COUNCIL LETTER 100608-VIC

ADMINISTRATION

RESOLUTION NUMBER 47-08

DATE: October 01, 2008
FROM: Craig J. Wainio
City Administrator

Resolution Number 47-08 sets a Public Hearing on the proposed assessments on the improvement of Unity Drive from Mud Lake Road to Diamond Lane. Also enclosed is the proposed assessment role. The City Council should review the proposed assessment role to determine if this is the City Council's intent. The hearing would be scheduled for the first meeting in November.

After the review of the proposed assessment role, it is recommended that the City Council approve Resolution Number 47-08 Setting a Hearing on the Propose Assessment.

COUNCIL LETTER 100608-VID

ADMINISTRATION

RESOLUTION NUMBER 48-08

DATE: October 01, 2008
FROM: Craig J. Wainio
City Administrator

Resolution Number 48-08 sets a Public Hearing on the proposed assessments on the improvement of Unity Drive between the Northwest corner of Section 14 to approximately 250 feet east of the Northwest corner of Section 14, T58N, R18W as requested through a petition from Mr. Len Roskoski. Also enclosed is the proposed assessment role. The City Council should review the proposed assessment role to determine if this is the City Council's intent. The hearing would be scheduled for the first meeting in November.

After the review of the proposed assessment role, it is recommended that the City Council approve Resolution Number 48-08 Setting a Hearing on the Propose Assessment.

Unity Drive from Cty 109 to Diamond									
NAME	SEC./ BLOCK	DESC./ LOT	FRONT FOOTAGE	PARCEL CODE	PROJECT COST	ASSESSMENT RATE	ASSESSMENT AMOUNT	COST PER FOOT	
Emil Johanson	11	SW/SE	461	175-0071-00920	\$ 36,379.93	10.00%	\$ 3,637.99	\$ 7.89	
Five Star Living	11	SW/SE	441.94	175-0071-00906	\$ 34,875.81	10.00%	\$ 3,487.58	\$ 7.89	
FELTEN DAVID & NICOLE	11	SW/SE	320	175-0071-00902	\$ 25,252.88	10.00%	\$ 2,525.29	\$ 7.89	
Kevin Engman	11	SE/SE	1437.22	175-0071-01580	\$ 113,418.57	10.00%	\$ 11,341.86	\$ 7.89	
FALKOWSKI FRANK T	14	NE/NE	312	175-0071-01473	\$ 24,621.56	10.00%	\$ 2,462.16	\$ 7.89	
VAUDRIN ROGER & ELIZABETH	14	NE/NE	167	175-0071-01470	\$ 13,178.85	10.00%	\$ 1,317.88	\$ 7.89	
WALDORF RAYMOND J & SHELLEY M	14	NE/NE	258	175-0071-01545	\$ 20,360.13	10.00%	\$ 2,036.01	\$ 7.89	
MACK SEAN & LURAE	14	NE/NE	309	175-0071-01546	\$ 24,384.81	10.00%	\$ 2,438.48	\$ 7.89	
MACK SEAN & LURAE	14	NE/NE	391.22	175-0071-01482	\$ 30,873.22	10.00%	\$ 3,087.32	\$ 7.89	
FINK CHRIS & YVONNE	1	2	160.1	175-0063-00050	\$ 12,634.33	10.00%	\$ 1,263.43	\$ 7.89	
City of Mountain Iron	A		220.82	175-0063-00280	\$ 17,426.07	10.00%	\$ 1,742.61	\$ 7.89	
FRIDGEN MICHAEL J & KATHERINE A	1	3	140	175-0063-00150	\$ 11,048.13	10.00%	\$ 1,104.81	\$ 7.89	
YANIEF GREGORY & LISA	10	3	120.27	175-0063-00240	\$ 9,491.14	10.00%	\$ 949.11	\$ 7.89	
WAINIO CRAIG J & TARA M	1	4	127.14	175-0063-00250	\$ 10,033.28	10.00%	\$ 1,003.33	\$ 7.89	
KLIMA AARON D & AMY L	2	4	127.14	175-0063-00260	\$ 10,033.28	10.00%	\$ 1,003.33	\$ 7.89	
			4992.85		\$ 394,012.00		\$ 39,401.20		



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RESOLUTION NUMBER 48-08

CALLING A HEARING ON PROPOSED ASSESSMENT

WHEREAS, by a Resolution passed by the City Council on September 15, 2008, the City Administrator was directed to prepare a proposed assessment of the cost of Improvement Number MI08-20, the improvement of Unity Drive between the Northwest corner of Section 14 to approximately 250 feet east of the Northwest corner of Section 14, T58M, R18W by construction, and

WHEREAS, the City Administrator has notified the City Council that such proposed assessment has been completed and filed in his office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. A hearing shall be held at 6:30 p.m. on November 3, 2008 in the Community Center located at 8586 Enterprise Drive South to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the date of payment, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the City of Mountain Iron the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

DULY ADOPTED BY THE CITY COUNCIL THIS 6th DAY OF OCTOBER, 2008.

ATTEST:

Mayor Gary Skalko

City Administrator

Unity Drive Extension				PROJECT				ASSESSMENT RATE	ASSESSMENT AMOUNT	COST PER FOOT
NAME	SEC./ BLOCK	DESC./ LOT	FRONT FOOTAGE	PARCEL CODE	COST	ASSESSMENT RATE	ASSESSMENT AMOUNT			
Lenorad Resokoski	11	SW/SE	250	175-0071-00920	\$ 8,897.00	10.00%	\$ 444.85	\$ 1.78		
ISD 712	11	SW/SE	250	175-0071-00906	\$ 4,448.50	10.00%	\$ 444.85	\$ 1.78		
			500		\$ 8,897.00		\$ 889.70			

COUNCIL LETTER 100608-VIE
PLANNING AND ZONING
RESOLUTION NUMBER 49-08

DATE: October 01, 2008
FROM: Planning and Zoning Commission
Craig J. Wainio
City Administrator

Resolution Number 49-08 approves the Final Plat of Nichols Park which is located in the Parkville Industrial Park. This Plat was previously presented to the City Council for approval, however, since that time, property issues were discovered and remedied which modified the plat and requires it to be approved by the City Council once more. The plat was presented to the Planning and Zoning Commission at their September 22nd meeting. Planning and Zoning is recommending approval of the Nichols Park plat by the City Council.

It is recommended that the City Council adopt Resolution Number 49-08 approving the Nichols Park plat.



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RESOLUTION NUMBER 49-08

FINAL APPROVAL OF NICHOLS PARK PLAT

WHEREAS, Nichols Park Plat complies with City requirements for Subdivision of land as provided for in Chapter 153 of the Mountain Iron City Code; and,

WHEREAS, the Mountain Iron Planning and Zoning Commission granted final approval of the Nichols Park Plat at their September 22, 2008, Regular Meeting.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA that final approval of the Nichols Park Plat is hereby granted; and,

BE IT FURTHER RESOLVED that the Mayor and City Administrator are authorized to sign said plat on behalf of the City and that the Nichols Park Plat is to be filed with Saint Louis County as directed by State Law.

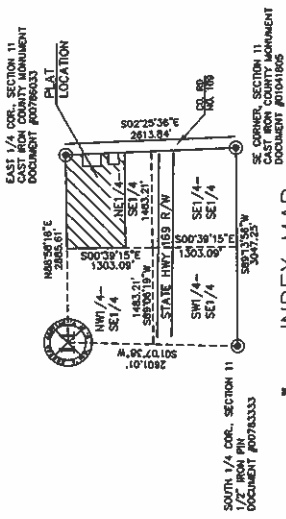
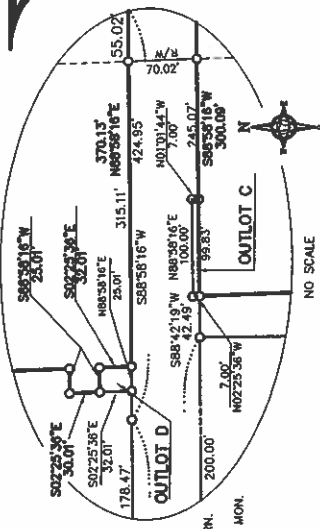
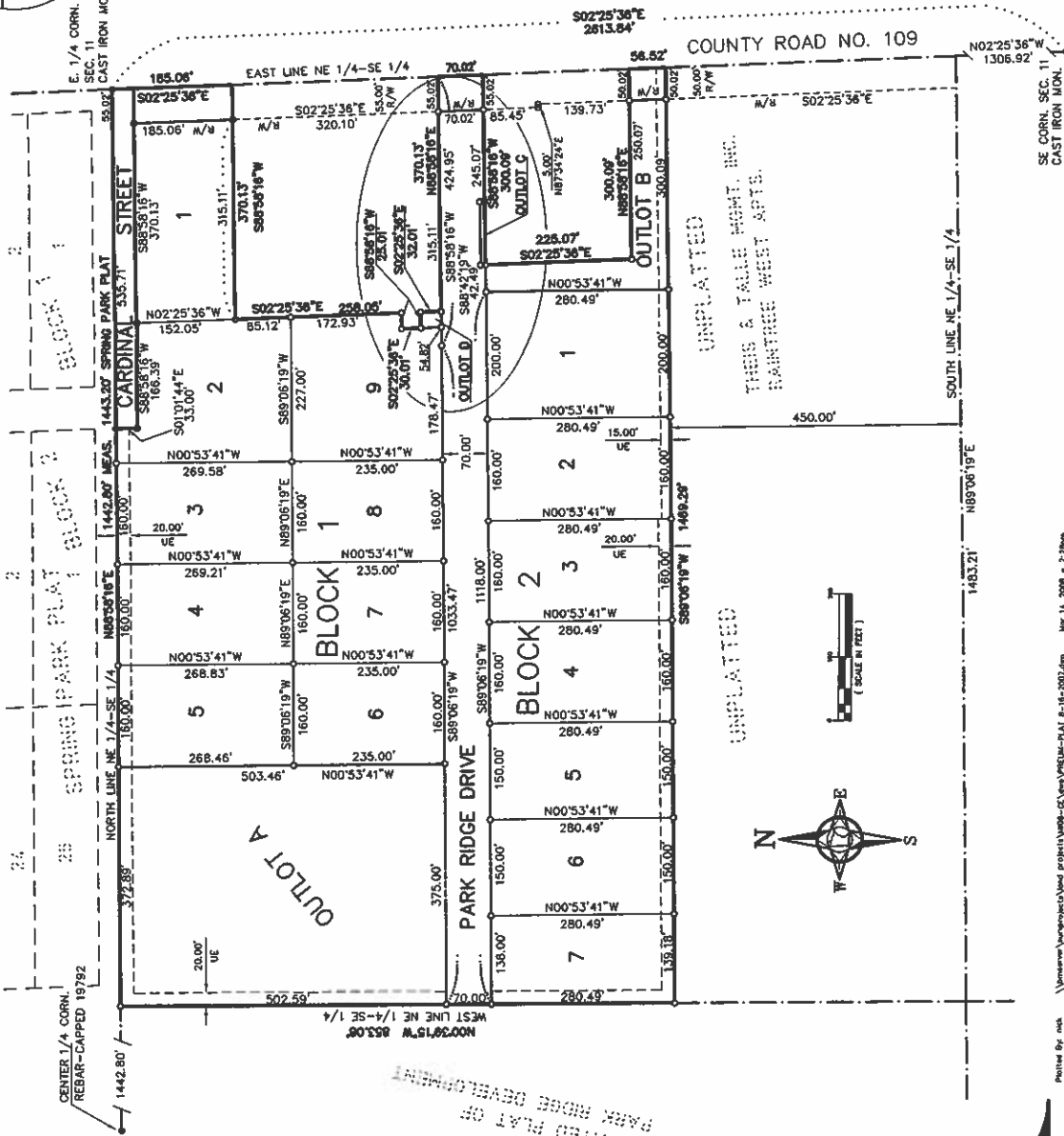
DULY ADOPTED BY THE CITY COUNCIL THIS 6th DAY OF OCTOBER, 2008.

ATTEST:

Mayor Gary Skalko

City Administrator

NICHOLS PARK
LOCATED IN THE NE1/4 OF THE SE1/4 SECTION
11, TOWNSHIP 58 NORTH, RANGE 18 WEST
"ST. LOUIS COUNTY, STATE OF MINNESOTA"



INDEX MAP
SE 1/4 SECTION 11, T58N, R18W
NO SCALE

BASIS OF BEARING:
THE EAST LINE OF THE NE 1/4 OF THE SE 1/4 OF SECTION 11, T58N, R18W, S18E, DEGREES 25 MINUTES 36 SECONDS EAST.



COUNCIL LETTER 100608-VIF
PLANNING AND ZONING
RESOLUTION NUMBER 50-08

DATE: October 01, 2008
FROM: Planning and Zoning Commission
Craig J. Wainio
City Administrator

Resolution Number 50-08 approves the Final Plat of Rock Ridge Development which was formally the Park Ridge Development plat. The plat was presented to the Planning and Zoning Commission at their September 22nd meeting. Planning and Zoning is recommending approval of the Rock Ridge Development plat by the City Council.

It is recommended that the City Council adopt Resolution Number 50-08 approving the Rock Ridge Development plat.



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RESOLUTION NUMBER 50-08

FINAL APPROVAL OF ROCK RIDGE DEVELOPMENT PLAT

WHEREAS, Rock Ridge Development Plat complies with City requirements for Subdivision of land as provided for in Chapter 153 of the Mountain Iron City Code; and,

WHEREAS, the Mountain Iron Planning and Zoning Commission granted final approval of the Nichols Park Plat at their September 22, 2008, Regular Meeting.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA that final approval of the Rock Ridge Development Plat is hereby granted; and,

BE IT FURTHER RESOLVED that the Mayor and City Administrator are authorized to sign said plat on behalf of the City and that the Rock Ridge Development Plat is to be filed with Saint Louis County as directed by State Law.

DULY ADOPTED BY THE CITY COUNCIL THIS 6th DAY OF OCTOBER, 2008.

Mayor Gary Skalko

ATTEST:

City Administrator



Benchmark
ENGINEERING, INC.
10000 W. 112th St., Suite 100
Overland Park, KS 66213
Tel: 913.241.1100
Fax: 913.241.1101
www.benchmarkeng.com

LEGEND

○ DENOTES UTILITY EASEMENT

○ DENOTES UTILITY EASEMENT

○ DENOTES SET MONUMENT, 5/8" REBAR W/ CAP 19782 R/S DOCUMENT #078933

○ DENOTES FOUND MONUMENT

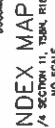
NORTH 1/4 COR. SECTION 11
EAST HIGH COUNTY MONUMENT
DOCUMENT #078933

EAST 1/4 COR. SECTION 11
EAST HIGH COUNTY MONUMENT
DOCUMENT #078933

SOUTH 1/4 COR. SECTION 11
1/2" IRON PIN
DOCUMENT #078933

SOUTH 1/4 COR. SECTION 11
1/2" IRON PIN
DOCUMENT #078933

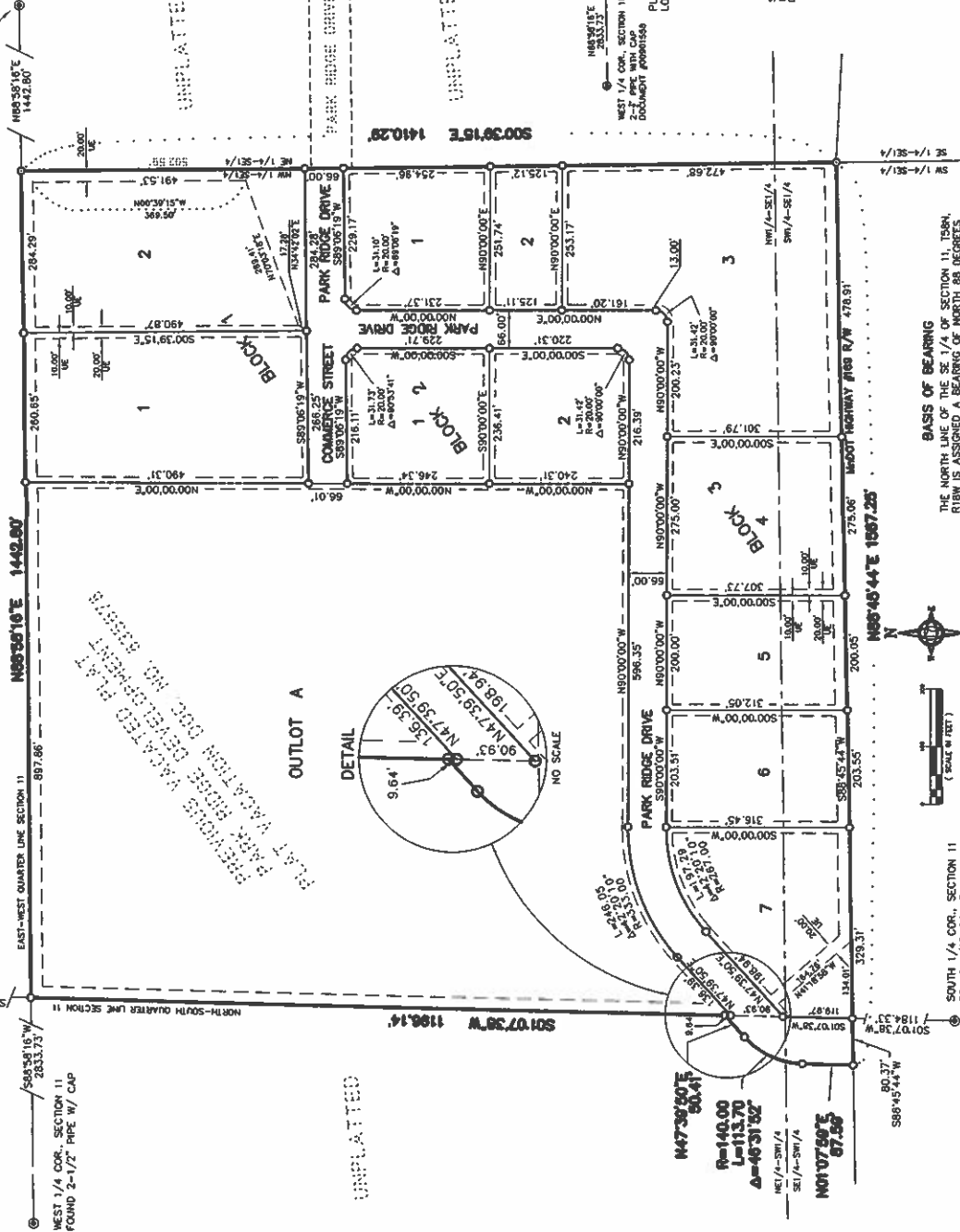
INDEX MAP
NO SCALE



OFFICIAL PLAT

ROCK RIDGE DEVELOPMENT

THE NW 1/4 OF THE SE 1/4 AND PART OF THE SW 1/4 OF THE SE 1/4 AND PART OF THE SW 1/4 OF THE SE 1/4 OF SECTION 11, TOWNSHIP 58 NORTH, RANGE 18 WEST



BASIS OF BEARING

THE NORTH LINE OF THE SE 1/4 OF SECTION 11, T88N, R18W IS ASSIGNED A BEARING OF NORTH 88 DEGREES 38 MINUTES 16 SECONDS EAST.



COUNCIL LETTER 100608-VIG
ADMINISTRATION
UNITY ADDITION UTILITIES

DATE: October 01, 2008
FROM: Craig J. Wainio
City Administrator

At the request of several City Councilors, the contracts for the installation of gas and phone services into Unity Addition are being represented to the City Council for consideration.

PAHD# MN093193
CPD# 81M1US6

PROVISIONING AGREEMENT FOR HOUSING DEVELOPMENTS

This Provisioning Agreement for Housing Developments (“PAHD” or “Agreement”) is entered into between **Qwest Corporation** (“**Qwest**”) and **City of Mountain Iron** (“**Developer**”). Qwest and Developer/Builder are referred to collectively herein as the Parties.

WHEREAS, Developer/Builder is building, undertaking construction of or owns a certain development or building described below (“**Development**”), and

WHEREAS, Developer/Builder desires Qwest to construct certain communications facilities (“**Facilities**”) for the benefit of the **Development**, and

WHEREAS, Qwest is willing and agrees to place **Facilities**, as more particularly described in Exhibit A, attached hereto and incorporated herein, in accordance with the terms and conditions set forth in this Agreement and any applicable Qwest tariff, catalog or pricelist.

NOW, THEREFORE, in consideration of the mutual promises and covenants made and granted in this Agreement, the Parties agree as follows.

1. Definitions

- 1.1 “**Access**” means all necessary easements, rights-of-way, other similar such rights to gain access to and within the **Property** where the **Development** is located for purposes of owning, managing, monitoring, maintaining, repairing, upgrading, relocating and removing the **Facilities** while under construction and upon completion in forms acceptable to Qwest.
- 1.2 “**Costs**” includes all material, supplies, engineering, labor, supervision, transportation, and rights-of-way for placing and removal of **Feeder** and **Distribution Facilities**, and all **Facilities** necessary to provide service from the Qwest central office to and within the **Development**, including but not limited to channel equipment, feeder, distribution and drop facilities and any applicable overhead, as determined by Qwest.
- 1.3 “**Development**” means the **Unity Second Addition** consisting of 35 planned units.
- 1.4 “**Distribution Facilities**” means all facilities placed on the **Property** from one or more entry points, including service drop wire.
- 1.5 “**Facilities**” means **Feeder Facilities** and **Distribution Facilities**, including but not limited to the communications cable, wire, standard network interfaces, pedestals and terminals necessary to enable end-users to arrange to have communications services to their living unit activated in the future from a standard network interface, as well as any necessary structures including but not limited to

PAHD# MN093193

CPD# 81M1US6

communications conduit, sleeveings and pull strings. Title to all Facilities placed by or for the benefit of Qwest to provide services to the Development shall belong solely to Qwest.

1.6 "Feeder Facilities" means the facilities between the Qwest central office and Distribution Facilities.

1.7 "Parties" means the Parties to this Agreement as set forth below:

"Qwest"	"Developer"
Qwest Corporation	City of Mountain Iron
Developer Contact Group	8586 Enterprise Dr S
700 W Mineral Ave; ND 308	Mtn. Iron, MN 55768
Littleton, CO 80120	Attn: Craig Wainio
	2187487570

1.8 "Property" means the property where the Development is located as set forth below:

Section 14, Township 55N, St. Louis County

2.0 Access

- 2.1 Developer/Builder shall be responsible for Access for Qwest Facilities from the Qwest central office to and within the Property at no cost or charge to Qwest. Developer/Builder shall be solely responsible for all claims and liabilities arising out of or related to Access and shall defend, indemnify and hold harmless Qwest from all claims and liabilities arising out of or related to Access, except only to the extent that Qwest or its employees/agents/contractors/subcontractors may damage Access, in which case Qwest shall reimburse Customer for its commercially reasonable costs incurred in repairing or replacing the Access so damaged.
- 2.2 Any easements, rights-of-way, property rights or other Access required by Qwest for the Development shall be given to Qwest by Developer, in writing, in recordable form acceptable to Qwest. Such Access will provide Qwest with permission to construct, reconstruct, operate, maintain, manage, repair, relocate and remove Facilities from time to time, as Qwest may require and at no additional cost upon, over, under and across the Property. Width, length and location of the easement will be determined at the time of the request.
- 2.3 Where Qwest deems it necessary or desirable to use private and/or government rights-of-way to place Facilities to and within the Development, Developer/Builder shall be required to pay the cost of securing such rights-of-way

PAHD# MN093193

CPD# 81M1US6

in addition to any applicable Charges. The route established shall be determined by Qwest.

- 2.4 In the case of a multi-dwelling building or campus environment Developments, Developer/Builder will execute any necessary documents identifying demarcation locations within the Development consistent with the terms of Qwest's applicable tariffs, catalogs, pricelists or standard practices.
- 2.5 Application fees, permit fees, or any other governmental charges, special study costs, any costs incurred due to unusual conditions (e.g. rock, swamp, asphalt) and overhead for placing Facilities, shall be at no charge to Qwest, with no restrictions or exceptions, and provided prior to the commencement of any construction by Qwest.
- 2.6 Developer/Builder shall be responsible for clearing and establishing final grade within six inches throughout the easement area, if applicable, before Qwest is expected to start construction. All survey property stakes will be placed by Developer/Builder to identify the physical location of said easements and rights-of-way within the Development.
- 2.7 Developer/Builder shall be required to reimburse Qwest for any right-of-way costs incurred for Access to the Development.
- 2.8 In the event that Developer/Builder requests Qwest or Qwest is otherwise required by compulsion of law to relocate some or all of the Facilities after they have been initially placed as a result of re-plating, re-zoning, change-of-use by Developer/Builder request, change-of-Developer-plans/designs, or any other reason, then Developer, or its assignees or successors, shall upon Qwest's election, pay Qwest in advance for the commercially reasonable projected costs for such relocation placement and shall otherwise provide Qwest, at no charge or cost to Qwest, with Access to relocate Facilities.

3.0 Work Prints

To the extent applicable, Qwest will provide a copy of the work print or a detailed trench diagram to the Developer/Builder's designated representative.

Developer/Builder acknowledges and agrees that any completed work prints or detailed trench diagram provided hereunder are and shall at all times be considered proprietary and the property of Qwest. Developer/Builder shall not disclose work prints to anyone except employees, agents, consultants or subcontractors of Developer/Builder to whom disclosure is necessary for the purposes stated in this Agreement. Developer/Builder shall appropriately notify each employee, agent, consultants or subcontractors that such disclosure is made in confidence and must be kept in confidence in accordance with this Agreement. Developer/Builder shall not furnish copies of Qwest's completed work prints to any third parties without Qwest's prior written consent.

**PAHD# MN093193
CPD# 81M1US6**

4.0 Target Dates

The Parties shall mutually plan the target dates for installation of the Facilities, including but not limited to the Open Trench Date, consistent with Qwest's engineering, material ordering and construction schedules. Neither the statement of target dates nor any other provision of this Agreement are intended to mean that time is of the essence for Qwest installation

5.0 Trenching

- 5.1 If required by Qwest, Developer/Builder will provide trench located within appropriate easements and subsequent cover, with suitable backfill that will not damage Qwest Facilities. Developer/Builder shall be responsible for clearing and establishing final grade within six inches throughout the easement area before Qwest is expected to start construction. Developer/Builder will also provide, as specified by Qwest, conduit with adequate pull string for the service drop from the serving pedestal or property line to the dwelling. In areas where Qwest has existing trench and backfill agreements with local power utilities, Developer/Builder shall be responsible for Qwest's portion of the trench and backfill costs. All cost associated with trench and backfill will be borne by the Developer.
- 5.2 Developer/Builder or its agents or subcontractors shall be responsible for obtaining any permits, licenses, bonds or other consents or approvals necessary to move, park, and maneuver equipment on the job site, to store tools and materials, to barricade or close streets, alleys or walks, and to use electric power, water and sewers, and to dispose of soil within the Development. All permits, licenses, bonds or other types of approvals shall be in Developer's name and shall not commit Qwest to any obligations not identified under this Agreement. Developer/Builder shall take necessary safety precautions as required by federal, state and local authorities to protect pedestrian and vehicular traffic in the development, including, but not limited to maintenance of adequate warning signs, barricades, lights, guard fences, walks and bridges.
- 5.3 Developer/Builder must cause a recorded, addressed plat in electronic, digitized or written format to be received by Qwest engineering at least 60 days prior to the earlier of the planned or actual Open Trench Date. In addition, the Developer/Builder must inform Qwest, at the time the recorded, addressed plat is received by Qwest, whether the Developer/Builder wishes the Qwest to utilize joint trenches for Distribution Facilities and service drops.
- 5.4 Developer/Builder shall coordinate applicable schedules for the Open Trench Date with Qwest's representative.

PAHD# MN093193

CPD# 81M1US6

- 5.5 Developer's trench and backfill operations shall conform to the National Electric Safety Code (NESC) and to Qwest's approved work prints and standards. Qwest shall be afforded the opportunity to inspect all trench and backfill. All trenches provided by Developer/Builder shall be within rights-of-way and the dedicated easements of the Development and within six inches of final grade.
- 5.6 If either Party damages the other Party's facilities at any time under this Agreement, the Party causing the damage shall bear the full expense of repair or replacement of such damaged facilities, at the option of the injured Party.
- 5.7 Developer/Builder shall restore all improved and unimproved surfaces to a status which complies with the rules and regulations of the governmental authority having jurisdiction in the Development, and shall guarantee said restorations against settlement or other defects for a period of one (1) year from the date of final acceptance of the work by Qwest.

6.0 Installation of Facilities

Qwest agrees that it will engineer, design, secure all materials, and provide the labor necessary to place, splice and test Facilities in the Development as set forth on Exhibit A, using standard Qwest Specifications.

7.0 Charges

7.1 Total charges for installation of the Facilities hereunder are **\$13,591.89**.

7.2 Developer/Builder understands and agrees that any payment made to Qwest hereunder is the agreed upon allocation to Developer/Builder of the Cost of providing Facilities to the Development and is not (1) a deposit for security for individual customers, or (2) applicable to installation charges or regular monthly charges or such service as provided in Qwest's filed tariffs, catalogs or price list. Developer/Builder shall not represent to any individual that Developer's payment satisfies any line extension charge or alleviate any customer's responsibility to pay other appropriate charges when required by tariff, catalog of price list. Payments made hereunder to Qwest shall not grant Developer/Builder or any subscriber any ownership in Facilities or reserve any central office equipment or any Facilities.

8. Reservation of Capacity

Qwest reserves and Developer/Builder grants Qwest the right to place and use excess capacity within the Facilities and Access at no additional charge to Qwest, provided such right does not impose any additional costs to Developer.

PAHD# MN093193

CPD# 81M1US6

9. Indemnification

9.1 To the extent not prohibited by law or not otherwise precluded in this Agreement, each Party ("Indemnifying Party") shall indemnify and hold harmless the other Party ("Indemnified Party") from and against any loss, cost claim, liability, injury, or damage expense (including reasonable attorney's fees) brought or claimed by third Parties (collectively, "Claims"), relating to or arising out of the performance or non-performance by the Indemnifying Party, its employees, agents or contractors, under this Agreement, or the failure of the Indemnifying Party to meet its obligations under this Agreement.

9.2 In no event shall either Party be liable for any special, indirect, incidental, or consequential damages arising in connection with this Agreement or the provision of any services, whether claim is sought in contract, tort (including ordinary negligence), strict liability or otherwise.

10. No Exclusivity

10.1 Nothing in this Agreement grants Qwest exclusive rights to provide communications services or facilities for the Property, nor does this Agreement affect the right of any end user customer within the development to select the end user's communications services provider(s) of choice.

10.2 Notwithstanding, Developer/Builder represents that, except as previously disclosed to Qwest, it has not entered into any arrangements with another provider of communications service for the provision of communications facilities. Developer/Builder also agrees not to enter into a preferred provider, provider of choice, or exclusive promotional arrangement with another communications provider for a period of thirty-six (36) months after the execution of this Agreement. Nothing herein is intended to exclude any other communications provider from providing communications services to the Development.

11. Successors and Assigns

This Agreement shall inure to the benefit of and binding upon the successors in interest and permitted assignees of the Parties. The Agreement may not be assigned by Developer/Builder without the prior written consent of Qwest, which shall not be unreasonably withheld.

12. Notices

Any notices required to be given to either Party shall be given in writing, either hand delivered or deposited in the United States mail, addressed as set forth in paragraph 1.6 above, notices shall be effective when hand delivered or received. Written notice shall be required when either Party changes ownership, address, or contact designations for purposes of this Agreement.

PAHD# MN093193

CPD# 81M1US6

13. Waiver and Severability

A failure of either Party to enforce any provision of this Agreement on any occasion shall not constitute a general waiver of its right to enforce any other provision of this Agreement on any other occasion. If any provision of this Agreement is determined at law to be invalid or unenforceable, then the remaining provisions of this Agreement shall be severed and nevertheless shall survive.

14. Amendments and Entire Agreement

This Agreement may be amended only by a written document signed by both Parties. This Agreement, along with its attachments, is an integrated written contract, there are no terms, conditions, representations, promises or undertakings, express or implied, by the Parties related to this Agreement which are not expressly set forth herein and upon which either Party can reasonably claim justifiable detrimental reliance.

15. Force Majeure

Neither Party shall be liable to the other for delays or failure in performance, or for loss or damage, due to fire, explosion, power blackout, earthquake, volcanic action, nuclear action, flood, strike, war, civil disturbance, governmental requirements, acts of God, or other causes beyond its control.

16. Governing Law

This Agreement and the obligations hereunder shall be construed and governed in accordance with the laws of the State in which the Facilities are located.

17. Effective Date

This Agreement shall not become effective until execution by both Developer/Builder and Qwest.

In Witness Whereof, the Parties have executed this Agreement on the dates set forth below.

Developer
 City of Mountain Iron

Qwest
 Qwest Corporation

 By

 By

 Printed Name

 Printed Name

 Title

 Title

 Date

 Date

Gas Line Extension Contract

THIS AGREEMENT, made and entered into by and between Minnesota Energy Resources Inc. (MERC), hereinafter called "Company", and

City of Mountain Iron c/o City Administrator, Craig Wainio
of Mountain Iron MN, 55768
(Town) (State) (Zip Code)

hereinafter called "Applicant".

WITNESSETH:

That in consideration of the provision for payment and other terms and conditions set out below, the parties agree as follows:

1. That Company will extend its gas distribution system facilities to the Applicant's premises described as:
Install approximately 4000 feet of 2" gas main, to service 35 lots in the Unity Second Addition, Mountain Iron, Minnesota. Minnesota Energy will install 75 feet of service line, the riser, regulator, and meter at no charge for each home. The below price is for 2008 construction season only with no frost charges.

The said new facilities are hereinafter referred to as "Extension".

2. Applicant, at the time Applicant signs this Contract, will contribute to Company the total estimated cost of such Extension, which is \$ 16261.00
3. Applicant understands and agrees that Applicant will receive gas service under a separate application or contract with Company and that such service will be rendered subject to Company's available gas supply and its applicable tariff terms and conditions as such available supply may vary and as such terms and conditions may be revised from time to time.
4. This agreement is subject to the valid and applicable rules, regulations, decisions and orders of state and federal agencies with jurisdiction and to modifications of the Company's tariff terms and conditions or promulgated pursuant thereto.

Dated at Minnesota Energy Resources Corp, this 21st day of May, 2008.

Applicant _____ MERC,

By: Russell C. Liupakka

_____ Cash Report Date

_____ Cash Report Number

_____ Work Order and Material Transfer Number



September 16, 2008
503 North Van Buren Ave
Eveleth, MN 55734-2253

City Administrator's Office
City of Mt. Iron
8586 Enterprise Drive South
Mt. Iron, MN 55768

The Honorable Mayor Skalko and City Council:

The AARP Tax Aide program provides free tax assistance to low and moderate income residents of all ages in North St. Louis County. For the 2007 tax year, volunteers in North St. Louis County prepared more than 6,150 returns and brought in over \$2,500,000.00 in refunds for those taxpayers. These refunds helped the taxpayers and the local economy and made the tax season less taxing.

AARP does not provide funds for rental of training facilities or tax preparation sites. We therefore respectfully request that the City of Mt. Iron waive fees for the use of the Wacootah or Iroquois room for training January 5-9, 2009. AEOA is our local umbrella agency and will provide the \$200 deposit required.

Sincerely,

A handwritten signature in cursive script that reads "Marian Chase".

Marian Chase, District Coordinator for AARP Tax Aide in North St. Louis County

744-5635

APPLICATION

Organizations desiring to use the City of Mountain Rental Building facilities must complete an application and submit it to the City Administrator's Office along with the security deposit and fees. This application shall be submitted at least one month prior to the date for which reservation is requested with the exception of unforeseen circumstances. Those seeking the use of intoxicating beverages are required to contact the City Administrator's Office at least one month prior to the event. The Administrator's Office staff will advise the requesting applicant of the status of their application request as soon as possible.

Name of Applicant: (Responsible for Bldg.)	AARP TAX AIDE		
Contact Person: (if different than applicant:)	MARIAN Chase		
Mailing Address:	503 No. Van Buren		
City/ST/Zip Code	EVELETH, MN 55734		
Phone Number(s); Home, Work, or Cell	218-744-5635		
Resident/Non-resident: (Circle One:)	<input checked="" type="radio"/> Resident <input type="radio"/> Non-resident Bonnie Ebnet-Director RSVP NVC at aeo a		
Facility : (Circle One)	<input checked="" type="radio"/> Community Center	<input type="radio"/> Library Club Room	<input type="radio"/> Nichols Town Hall
Community Center Room(s): (Circle One)	<input checked="" type="radio"/> Wacootah Room	<input type="radio"/> Iroquois Room	<input type="radio"/> Wacootah & Iroquois Rooms Mountain Iron Room Mesabi Room
Purpose of Event: (Be Specific)	TRAIN TAX VOLUNTEERS		
Non-profit: (Circle One)	<input checked="" type="radio"/> Yes	<input type="radio"/> No	
Tax ID Number:			
Fundraiser: (Circle One)	<input type="radio"/> Yes	<input checked="" type="radio"/> No	
Deposit Amount & Fees:	Deposit: \$ 200	Fee(s): Please waive fees We are a Vol. organiza- with no funds to pay	Date Paid:
Day & Date(s) of Use:	Jan 5-9, 2009 M-F		

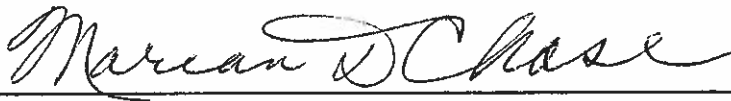
Approved by the City Council on 11-05-07

APPLICATION - PAGE 2

Hours of Use: Be Specific - (Set-up & Clean-up)	Set up Sun 1/4 1:00-4:00 TAX class M-F 9-4:00		
Kitchen Use: (Circle One)	Yes	<input checked="" type="radio"/> No	
Estimate Number In Attendance:	36		
Number of tables/chairs needed:	Rectangle Table 18	Round Table	Chairs 34
For Community Center Set-up:	Complete attached diagram and return ASAP		
Name of Caterer:			
License Provided:			
Name of Professional Decorator:			
Insurance Provided:			
Name of Music Provider			
Will Intoxicating Beverages Be Used?	<input type="radio"/> (Circle One) Serving or Selling		
Proof of Applicants Liability Insurance: (If serving liquor)	Attach Copy of Policy		
Name of Business Provider for Liquor:			
Proof of Liquor License Permit of Business:	Attach Copy		
City Council Approval of Selling Liquor:	Date:		

HOLD HARMLESS AGREEMENT

I understand that my use of the City of Mountain Iron Rental Buildings is voluntary and that I am using it for my benefit only. I agree that my use of the City of Mountain Iron Rental Buildings is undertaken at my own risk and that the City of Mountain will not be liable for any claims, injuries, damages of whatever nature incurred by me or members of my organization due to the negligence of members of my organization, or the negligence of third parties. On behalf of myself and the organization that I represent, I expressly forever release and discharge the City, its agents or employees, from any such claims, injuries, or damages. I also agree to defend, indemnify and hold harmless the City from any claims, injuries, or damages of whatever nature arising out of or connected with my use of the City of Mountain Iron Rental Buildings. I also agree to reimburse the City for any damage, breakage, maintenance, and theft of equipment beyond the security deposit figure if so warranted. I have read and understand the terms of the building policy.

APPLICANT'S SIGNATURE:	
Today's Date:	09-15-08
Approved by City Administrator:	Date:
City Council Liquor Approval Date:	Date:
Confirmation Sent By & Date Mailed:	
DEPOSIT REFUND: CHECK NO. & DATE MAILED:	Date:

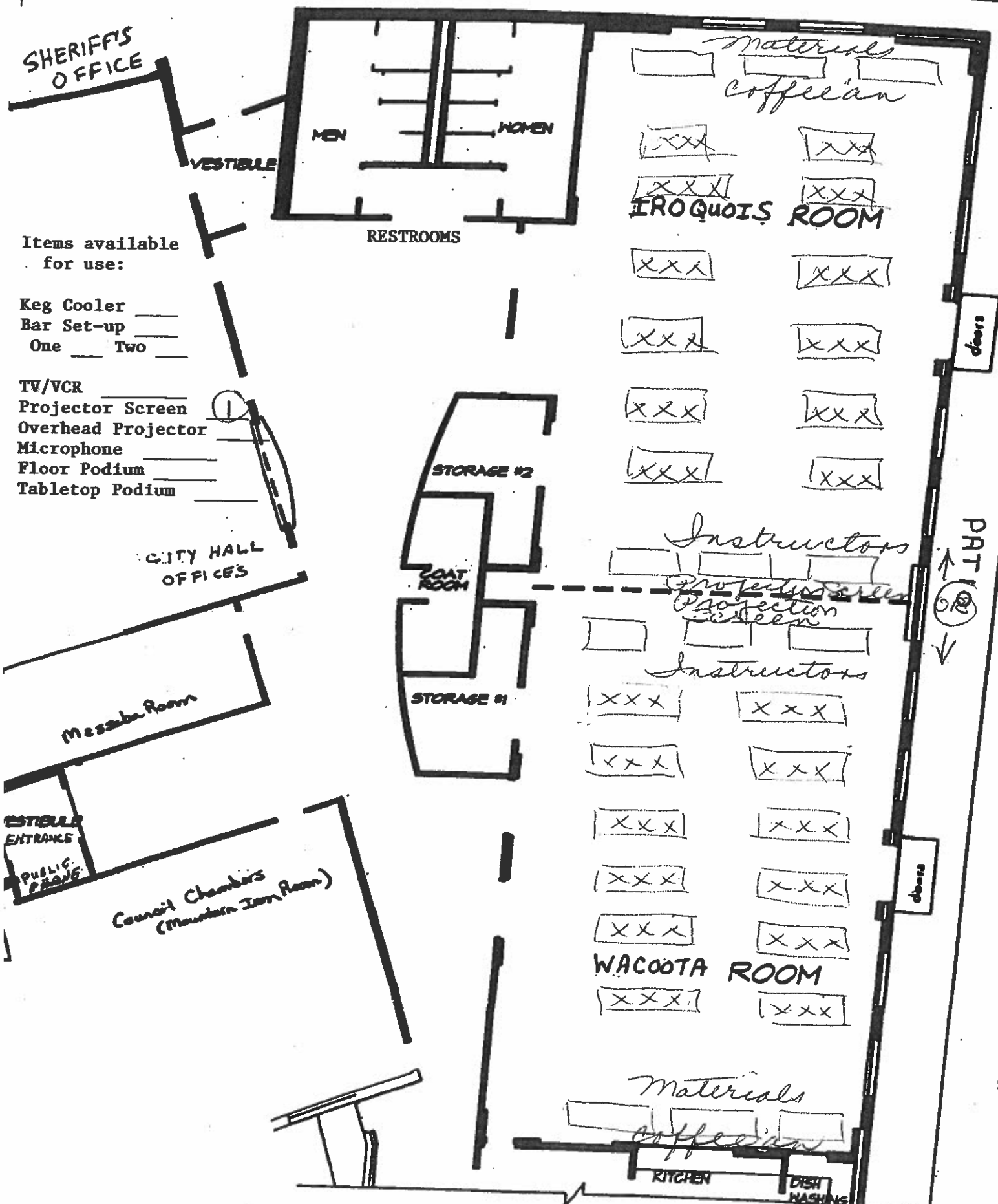
Please return this form to:
 City Administrator's Office
 City of Mountain Iron
 8586 Enterprise Drive South
 Mountain Iron MN 55768

FAX (218)748-7573
 Email: cwainio@ci.mountain-iron.mn.us
www.mtniron.com

(25) 60 round tables
 (36) 8' rectangle tables

Diagram Table + Chairs Set-Up MOUNTAIN IRON COMMUNITY CENTER

Seating for :



Items available for use:

Keg Cooler _____
 Bar Set-up _____
 One _____ Two _____

TV/VCR _____
 Projector Screen _____
 Overhead Projector _____
 Microphone _____
 Floor Podium _____
 Tabletop Podium _____

COUNCIL LETTER 100608-VII

ED ROSKOSKI

**ANN'S ACRES & DOWNTOWN
RINK CLOSINGS**

DATE: October 01, 2008

FROM: Ed Roskoski
City Councilor

Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be placed on the agenda with this background information:

The Parks & Recreation Board has voted to close these rinks. There may be a group of people present at the meeting opposing the closing of these two rinks. The City Council has to make the final decision.

COUNCIL LETTER 100608-VIJ

ED ROSKOSKI

HANDI-CAP SWING REQUEST

DATE: October 01, 2008

FROM: Ed Roskoski
City Councilor

Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be placed on the agenda with this background information:

The specific request is for a youth-size one for the Downtown School Yard Park. This item should also be looking into for all City park areas where there are swing sets. This request should be forwarded to the Parks & Recreation Board for study and recommendation. Debbie Lewis is a contact person at 735-8518.

COUNCIL LETTER 100608-VIK

ED ROSKOSKI

RESOLUTION # 51-08 GRANT MATCH

DATE: October 01, 2008

FROM: Ed Roskoski
City Councilor

Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be placed on the agenda with this background information:

This will be the resolution which will be attached to the Culture & Tourism Grant Application which commits \$10,000.00 in matching City monies if the Civic Association is awarded the Locomotive Canopy Grant.

COMMUNICATIONS
OCTOBER 6, 2008

1. Mesabi Humane Society, a letter advising the City that there will be an increase in contract fees for the 2009 season.
2. Iron Range Youth In Action, a letter thanking the City for the contribution enabling the local youth to travel to Mobile, Alabama to help rebuild homes for victims of Hurricane Katrina.
3. Mediacom, a letter advising the City about additional programming on the Digital Plus Tier.
4. Arrowhead Regional Development Commission, an update regarding funding for ARDC's Planning and Zoning Toolbox Initiative for the Iron Range.



RANGE ANIMAL CENTER

2305 Southern Drive • Virginia, Minnesota 55792
218-741-7425 • Fax: 218-748-6699

Craig Wainio
City Administrator
City of Mt Iron Minnesota
8586 South Enterprise Drive
Mt Iron, MN. 55768

Dear Craig,

I am writing you to give advance notice that there will be an increase in the contract/service costs for the 2009 season. We have done our best to keep costs at an affordable rate for your City, but in 2008 many things happened that caused our operating costs to increase exponentially. We have had increase in gas costs for patrolling, an increase in the minimum wage, insurance, vehicle maintenance, and increase in Vet costs for Spay/Neuter and vaccination, and of course increase in food and the supplies we use.

We have also seen an increase in animals abandoned in your area, and brought to our shelter after being left behind because people were evicted, or could no longer afford to keep the animal they had, add to all of these burdens, there is also less Grant funding available as there is just less money to go around and care for all these animals.

I am left with very few options if I wish to continue to operate the shelter without a loss in revenue resulting in the closure of the shelter. We have enjoyed great support in working with your City, and I hope that in the last 2 years that I have been Director, you are seeing an increase in our service and professionalism. Our Animal Control Officer is now nationally trained and Certified through N.A.C.A. and we have and will continue to provide 24 hour coverage and service to serve your community.

Included in these costs we have developed a form which will outline a number of things and be included with your invoice each month, this form will cover the times we patrol, if we were called there by a resident, City Official or Police, the mileage of the vehicle in/out of your City and also any relevant Animal issues that presented themselves while in your area. This will require additional time and paperwork from our Animal Control Officer, but will give your City a much better idea of how often we are patrolling, and what we do while we are there. I will enclose a form for you to review, and I welcome any suggestions you may have about this form, or if there is anything you would like to see added to the form to assist all of us in the accountability of our actions.

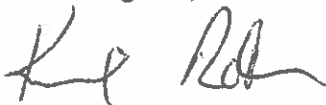
Your current contract costs are \$1000 per. month and the increase would be \$500 per. month making the contract cost increase to a total of \$1500 per. month. I would not expect another increase in 2010 unless something happens that again increases fuel cost exponentially, or some other event outside of our control would raise the cost of providing service to your community. There was no increase in service costs for the 2008 service year although every cost we absorb in caring for the animals and providing Animal Control and care has gone up across the board.

One way to offset the rise in costs in to ensure every animal in your community is licensed, and when people are failing to follow the laws and statutes regarding animals in your community that they are given citations and fines and that along with the income from the increased licensing should offset most if not all of the contract increase costs.

I would like to also make you aware that we are developing programs that will provide education in the schools, and hopefully also some availability for low cost spay/neuter programs, dog/cat food assistance programs that will help the residents and animals of your community as well. We want to make sure that as a Humane Society people know they can count on us to provide the best in animal care, animal protection and assistance in animal law enforcement, cruelty investigation and animal control.

Please know that I am always available to take your questions or concerns and give any time that you request towards this matter. I will be sending out the 2009 contracts in the month of September, and this letter is to preclude the contract and allow you and your fellow City Council members, Law Enforcement and whomever else would have input on this to discuss the increase, put together a list of questions or concerns and present it to me so that I can address them.

Best regards,



Karl Rother
Executive Director
Mesabi Humane Society

218-741-7425 Office
218-290-4169 Cell

Enclosure: Animal Control patrol/call log for review

CITY OF MT. IRON

DATE: _____ TIME IN: _____ TIME OUT: _____

MILEAGE IN: _____ MILEAGE OUT: _____

REGULAR PATROL

OBSERVATION – ACTION:

CALLS

OBSERVATION – ACTION:

PATROLLING OFFICER: _____



Christopher T. Ismil
Director – Iron Range Youth In Action/PARTNERS
University of Minnesota Extension/St. Louis County
Northland Office Center
307 1st St. South, Suite 114
Virginia, MN 55792

Phone (218) 749 – 7114
Email ismil@co.st-louis.mn.us

September 15, 2008

Good Morning,

On behalf of Iron Range Youth in Action, *thank you so much* for your donation to help us rebuild homes for victims of Hurricane Katrina.

With 31 youth from all across the Iron Range, 5 adult chaperones, and 2 bus drivers, IRYA traveled by motor coach to Mobile, Alabama the week of August 2-9. We worked on several homes from the ground up. The majority of our work involved the construction of interior and exterior walls, installing trusses, and sheeting walls and roofs on three homes. After meeting several residents who had lived through the toughest times, we were overwhelmed by their gratitude. Everywhere we went people would flock to us and express their disbelief that a group of kids from Minnesota would raise money to help them rebuild their lives.

All funding for this trip was raised through donations and many fundraising events held this past year in many communities across the Iron Range. They included three Burger Bashes, Gulf Coast Raffle, Battle of the Bands, the 3rd Annual Quad-Cities Variety Show and Silent Auction, cash and business donations, etc.

This trip was a life-changing and moving experience for all involved. It has inspired our group to continue to help others less fortunate. So again, thank you for your support and commitment to the youth of North St. Louis County in making this trip possible. If you have any questions regarding the trip or are interested in other IRYA projects, please contact me or visit our website at www.iry.org.

Sincerely,

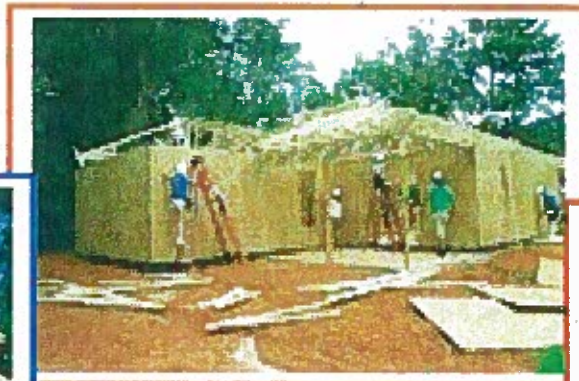
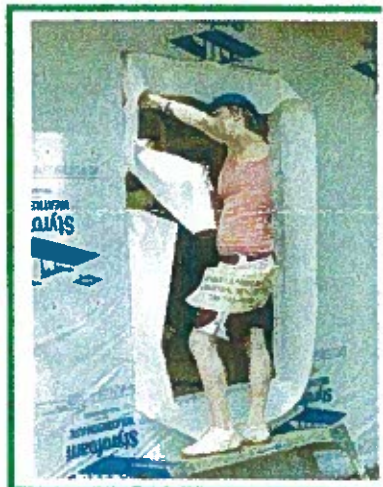
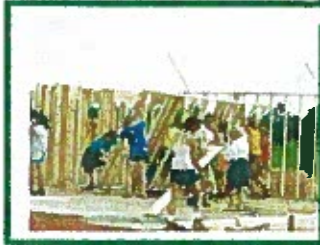
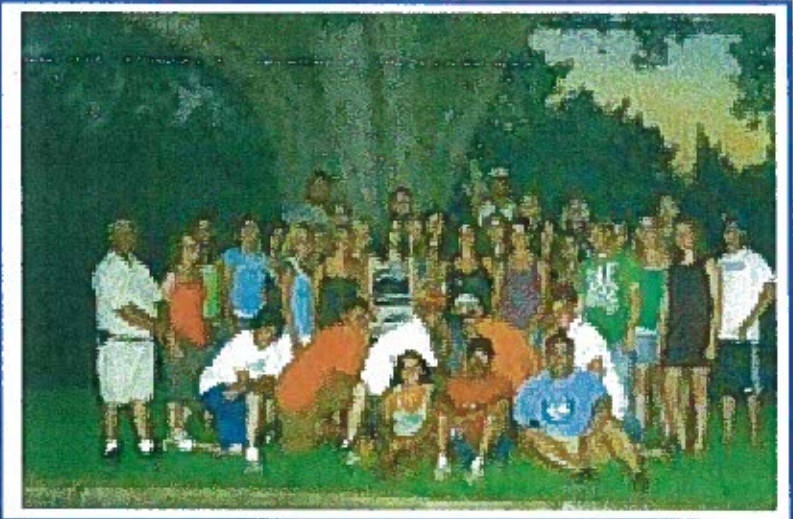
**Chris Ismil
Director**

Those traveling to Mobile included **adult volunteers**: Chris Ismil, IRYA Director; Paul Nurmi-Britt; Lori Ismil,-Britt; Bryan Hill-Biwabik; Jan Ismil-Hibbing; Scott Bryant and Arne Doble, bus drivers..

Youth volunteers represented the communities of Virginia, Chisholm, Cook, Hibbing, Tower/Soudan, Eveleth, Ely, Britt, and Mt. Iron/Buhl. They included: Kyle Anderson; Cory Arbogast; Tori Barnhill; Kealey Baron; Kassie Bjorgo; Wes Blake; Portia Burton; Tony Carrillo; Jordan Deutsch; Brianna Forseen; Ashley Hecht; Megan Huewe; Kristi Jensen; Eric Johnson; Kalli Klobuchar; Nichole Krisak; August Lah; Charlie Lundblad; Shelby Maldl; Alicia Mell; Ellen Mrachek; Casey Myhre; Paul Nyberg; Chrystal Olson; Franchesca Phelps; Jackie Rodriguez; Linnea Severide; Taylor Skelton; Danny Stanzell; Ari Suihkonen; and Marissa VanOverbeke.



AUGUST 2-9
2008
MOBILE
ALABAMA





*Theresa Sunde
Community Relations Coordinator*

Via USPS

September 25, 2008

Dear Community Officials,

Mediacom Communications is continuing to improve our programming choices for our digital customers.

Mediacom is expanding our service by providing additional programming on our Digital Plus Tier. On or around 30 days, the following will be available to our digital customers:

Chiller- channel 298

Mediacom is notifying our customers of the new channel lineup by digital message to their converter box.

Mediacom is pleased to be your cable television provider. If you have any questions, please feel free to contact me at 507-835-2356, ext 260, or email at tsunde@mediacomcc.com.

Sincerely,

Theresa Sunde

Mediacom Communications Corporation
1504 2nd Street SE • Waseca, MN 56093 • 507-835-2356 • Fax 507-835-4567



**ARROWHEAD REGIONAL
DEVELOPMENT COMMISSION**

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September 19, 2008

Gary Skalko
Mayor
City of Mountain Iron
8586 Enterprise Dr. S
Mountain Iron, MN 55768-8260

Dear Mayor Skalko:

Mountain Iron was one of five St. Louis County communities that agreed to participate in ARDC's Planning and Zoning Toolbox Initiative for the Iron Range. We have secured a funding commitment from St. Louis County for the process and we also applied to USDA Rural Development for grant funds. Unfortunately, the USDA grant was not funded.

ARDC does feel that it has identified a backup funding source to complete the funding of the planning processes. We are taking some time, though, to better define the project before we make our funding request in early October. We are confident that the funding will be awarded and that we will start the project yet this fall. Attached is a summary sheet of the process that provides additional information.

I hope that Mountain Iron can be patient with ARDC as we help communities move forward with the goal of being prepared for the major economic expansion occurring on the Iron Range. Please don't hesitate to contact me with any questions or concerns.

Thank you,

Andy Hubley, AICP
Regional Planning Division Director, ARDC

✓ C: Craig Waino, Mountain Iron City Administrator

Iron Range Planning and Zoning Tool Box

Update as of September 19, 2008

Background

In the summer of 2008, the Arrowhead Regional Development Commission (ARDC) worked with St. Louis County and Iron Range communities to create a scope of work for developing models of good planning practices. The project was named the Iron Range Planning and Zoning Toolbox. It was envisioned that the Toolbox would be used by cities to address the impacts of the major industrial projects planned on the Iron Range, but would also be of use to any community in the region that wanted to follow some best practices in planning and zoning.

The Blandin Foundation agreed to provide \$25,000 to the project, but dictated that the funds must be matched with another \$25,000 and that their funding must be spent developing Comprehensive Plans in the Itasca County Cities of Coleraine, Bovey, Marble, Calumet, and Keewatin. ARDC communicated this requirement to each of the named Cities, who in turn agreed to consider paying \$2,500 each (total of \$12,500). Another \$12,500 must be secured for this part of the project.

St. Louis County agreed to put \$24,500 towards the project. ARDC worked with St. Louis County Planning to identify five pilot communities in the County and subsequently received pledges of \$2,500 from Chisholm, Mountain Iron, Eveleth, Gilbert, and Babbitt (\$12,500 total). In these five communities, ARDC would be exploring different aspects of the Planning and Zoning Toolbox that will be determined in discussions with the County and each community. Another \$12,500 is needed for this portion of the Tool Box as well.

ARDC used the commitments listed above as local match in a funding application to the USDA's Rural Development Program. Unfortunately, ARDC learned in late August 2008 that the application was not funded. ARDC has identified another funding source that we are confident will fund the project. We will need to better define and organize the project before requesting the funding, but if we move efficiently, we should be able to start the Tool Box yet this fall.

Next Steps

- ARDC will be meeting with St. Louis County Planning Department officials to better define the Toolbox
- ARDC, as part of the Range Readiness Initiative Community Readiness Team, will invite all City and Township zoning staff to attend a meeting in which the outline of the Toolbox will be presented for discussion and improvement
- ARDC will use the improved scope of work for the Toolbox to kick off the Comp Plans in the Itasca County area
- After the Comp Plans in Itasca County are started, ARDC will begin working with the St. Louis County communities

Contact

- Andy Hubley
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Duluth, MN 55802
218-529-7512
ahubley@ardc.org