

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, OCTOBER 1, 2007 - 6:30 P.M.
A G E N D A**

- I. Roll Call
 - II. Consent Agenda
 - A. Minutes of the September 17, 2007, Regular Meeting (#1-8)
 - B. Communications (#49-54)
 - C. Receipts
 - D. Bills and Payroll
 - III. Public Forum
 - IV. Committee and Staff Reports
 - A. Mayor's Report
 - 1. MIB Year Book (#9-10)
 - 2. UAB Appointment (#11)
 - B. City Administrator's Report
 - 1. IRR Projects (#12)
 - 2. Funding Sources (#13-20)
 - C. Director of Public Works Report
 - 1. Ad for Rink Attendants (#21)
 - 2. South Grove Park Pavilion
 - D. Sheriff's Department Report
 - E. Fire Department
 - 1. Training Contract (#22-26)
 - F. City Engineer's Report
 - 1. West Two Rivers Electrical (#27)
 - 2. Locomotive Park Fencing
 - 3. Pay Request Number 2 (#28-30)
 - 4. Pay Request Number 3 (#31-33)
 - G. Liaison Reports
 - V. Unfinished Business
 - A. LMC Recommendations (#34-41)
 - VI. New Business
 - A. Final Pay Request – Library (#42-45)
 - B. Bio-Mass Facility Fires (#46)
 - C. First Responders Storage (#47)
 - D. IRRRB Final Accounting Report (#48)
 - E. Communications (#49-54)
 - VII. Open Discussion on City Business
 - VIII. Announcements
 - IX. Adjourn
- # Denotes page number in packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
SEPTEMBER 17, 2007

Mayor Skalko called the City Council meeting to order at 6:32 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Forseen, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Rod Flannigan, City Engineer; Sam Aluni, City Attorney; and Rick Feiro, Sergeant.

It was moved by Skalko and seconded by Prebeg that the consent agenda be approved as follows:

1. Add the following items to the agenda :
 - IV. H. Safety and Health Board Requests.
 - V. G. Board/Commission meeting Dates/Times
2. Approve the minutes of the September 4, 2007, City Council meeting as submitted.
3. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period September 1-15, 2007, totaling \$98,049.72, (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period September 1-15, 2007, totaling \$253,184.31, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

No one spoke during the public forum.

The Mayor advised the Council that the Park and Recreation Commission should look at the South Grove Tennis Courts for a reconstruction project. Councilor Prebeg said that he would bring proposed tennis court reconstruction project before the Park and Recreation Board for consideration.

The Mayor announced that the next Labor/Management meeting would be held on Thursday, September 27, 2007 at 2:00 p.m. Councilor Roskoski said that he would attend the meeting with the Mayor.

The City Administrator updated the Council on the following:

- Iron Range Resources Demolition Program. He said that he attended a meeting today regarding the start up of the Demolition Program. He said that the residential

and commercial program would be starting again. He said that if there were any properties that would need to be submitted, to contact City Staff especially on the residential side. The residential party requesting would be responsible for the tipping fees and any hazardous cleanup. The commercial properties could qualify for a grant up to \$50,000 with matching funds.

- City Levy. He advised the Council that the information that was listed in the newspaper recently was inaccurate. The levy is projected on the high end at 4.3% and the overall budget increase was 7%, before any Council reductions.
- Library Roof Tile. He said that he met with Erik Wedge, the Architect, and he advised the Administrator that the company that installed the roof is in the process of going bankrupt, but the City is still retaining some funds on the project.
- Northland Entrepreneur Grants. The Administrator said that the grants they have are for youth programs, aging projects, and economic development.
- Wind Energy Farms. The Administrator said that he did not know if the City would receive tax from the properties. He said that there may be some tax credits that would be due to the City.

It was moved by Zupancich and seconded by Stanaway to award the quote to Gulbranson Excavating to install 3 phase underground electric feed under Highway 169 for 300 feet by horizontal boring and plow in 1,000 feet of electrical cable for the Unity Second Addition at the quoted price of \$7,950.00. The motion carried unanimously on a roll call vote.

It was moved by Skalko and seconded by Roskoski to have City Council approval of any maintenance type work completed at Locomotive Park. The motion carried unanimously.

It was moved by Stanaway and seconded by Zupancich to direct City Staff to have a copy of the League of Minnesota Cities recommendations for loss control be forwarded to the Council, put on the next agenda, and reviewed. The motion carried unanimously.

It was moved by Zupancich and seconded by Prebeg to approve the 2007-2008 Safety Management Program for the period October 1, 2007 until September 30, 2008 for the annual amount of \$7,400.00. The motion carried unanimously on a roll call vote.

The Council reviewed the August 2007 Sheriff's Department report.

At 6:50 p.m., Councilor Roskoski left the meeting.

The City Attorney updated the Council on the following:

- Anderson Conditional Use Permit. The City Attorney said that he would need to get an investigative report from the Zoning Administrator. He was hoping that additional information would be available for the next regular meeting.

At 6:52 p.m., Councilor Roskoski returned to the meeting.

The City Engineer updated the Council on the following:

- Unity Drive. He said that the street work was progressing well.
- Street Overlay Projects. He said that the blacktop overlay projects could be started the week of September 24, 2007.
- Heather Avenue. Mrs. Peterson from Heather Avenue was present and asked if there would be something done about the flooding problem by her home at 5482 Heather Avenue. The City Engineer said that he reviewed the area and when he was there the ditches were draining. The Director of Public Works said that the City Crew would clean out the vegetation in the ditch and the City Engineer would monitor the situation.

The following items were discussed during the Liaison Reports:

- Management Contracts. Councilor Prebeg advised the Council that the Personnel Committee was still working on the management contracts.
- Library Renovations. Councilor Stanaway said that the new furniture was here and would be installed once the carpet installation was complete.

It was moved by Prebeg and seconded by Zupancich to allow the Safety and Health Board to meet with the City Attorney, the Sergeant, and the Fire Chief to discuss enforcement of certain things. The motion carried.

It was moved by Stanaway and seconded by Zupancich to accept the recommended changes to the Surplus Property Policy, (a copy is attached and made a part of these minutes). The motion carried with Councilor Roskoski voting no.

It was moved by Roskoski and seconded by Zupancich to direct City Staff to reapply for a grant for the proposed paved pedestrian path from the high school to South Grove to Merritt Elementary School and present the grant, as submitted before, unless Staff needs to update quantities and/or amounts on the current application on file. The motion carried.

It was moved by Prebeg and seconded by Stanaway to authorize the final pay request to KGM Contractors, Incorporated on the Mountain Iron Voluntary Remedial Action Plan in the amount of \$3,000.00. The motion carried on the following roll call vote: Roskoski, no; Prebeg, yes; Zupancich, yes; Stanaway, yes; and Skalko, yes.

It was moved by Zupancich and seconded by Prebeg to waive the rental fees for training of the AARP Tax Aide Volunteer Counselors the week of January 14-18, 2008 from 8:00 a.m. to 4:30 p.m., but they would still be required to pay the damage deposit. The motion carried unanimously.

It was moved by Prebeg and seconded by Zupancich to allow City Staff to complete in-kind services at Merritt Elementary to auger two holes for the installation of tetherballs. The motion carried.

It was moved by Prebeg and seconded by Skalko to direct City Staff to write a letter to Cornerstone Villa explaining why the City can not approve a contribution for the medical equipment because there is no allowable funding source. The motion carried.

It was moved by Roskoski and seconded by Skalko that it be policy that when any City, Board, Committee, or Commission meeting is cancelled, at the last minute, that a notice be posted on the front door of the meeting place, and this would be done by whomever is in charge of the meeting. The motion carried.

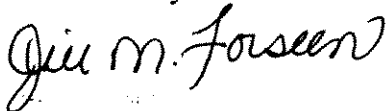
The Council reviewed the list of communications.

The following items were discussed during the open discussion:

- Board/Commission-Meeting Time/Dates. The City Administrator said that Staff would do the best they can to stagger the meetings so they do not overlap.
- League of Minnesota Cities Workshop. Councilor Stanaway said that he would like to attend the October 2nd meeting in Buhl.
- Downtown Skating Rink. Councilor Roskoski expressed concern with the possibility of the Downtown Skating Rink being closed. Councilor Prebeg said that the Parks and Recreation Board have always monitored the attendance at all of the rinks to see if any rink is feasible to be open.

At 7:31 p.m., it was moved by Skalko and seconded by Zupancich that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Forseen, CMC/MMCA
Municipal Services Secretary

www.mtniron.com

COMMUNICATIONS

1. Marianne Nanti, a thank you for the flowers for her husband, Larry Nanti's, funeral.

Summary By Category And Distribution

Category	Distribution	Amount
BUILDING RENTALS	NICHOLS HALL	95.00
UTILITY	UTILITY	84,104.17
CAMPGROUND RECEIPTS	FEES	1,403.00
PERMITS	BUILDING	68.05
CAMPGROUND RECEIPTS	PEPSI COLA	71.92
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	300.00
METER DEPOSITS	ELECTRIC	2,400.00
CD INTEREST	CD INTEREST 101	462.83
CD INTEREST	CD INTEREST 378	558.66
CD INTEREST	CD INTEREST 602	137.21
CD INTEREST	CD INTEREST 603	166.61
CD INTEREST	CD INTEREST 604	9.83
MISCELLANEOUS	ASSESSMENT SEARCHES	60.00
CD INTEREST	CD INTEREST 103	1,032.77
CD INTEREST	CD INTEREST 301	225.92
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	610.00
BUILDING RENTALS	COMMUNITY CENTER	225.00
MISCELLANEOUS	REFUNDS/ REIMBURSEMENTS	5,893.15
BUILDING RENTALS	SENIOR CENTER	65.00
MISCELLANEOUS	REIMBURSEMENTS	2.50
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	133.10
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	25.00
Summary Totals:		<u>98,049.72</u>

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
09/07	09/14/2007	135428	130011	MOUNTAIN IRON POSTMASTER	603-20200	326.96
09/07	09/20/2007	135429	10050	A-1 REFRIGERATION HEATING &	101-20200	68.00
09/07	09/20/2007	135430	10008	AIRGAS NORTH CENTRAL	101-20200	202.74
09/07	09/20/2007	135431	130017	AMERICAN BANK	101-20200	379.16
09/07	09/20/2007	135432	9010	ANGELA OR KENNETH CURRY	604-20200	298.74
09/07	09/20/2007	135433	9012	ANNE HAVERKAMP	604-20200	253.44
09/07	09/20/2007	135434	10023	ARROWHEAD REGIONAL DEVELOPME	101-20200	2,500.00
09/07	09/20/2007	135435	20048	BARNES DISTRIBUTION	101-20200	148.36
09/07	09/20/2007	135436	20014	BORDER STATES ELECTRIC SUPPLY	604-20200	238.30
09/07	09/20/2007	135437	30035	C & B WAREHOUSE DISTR INC	101-20200	3,162.28
09/07	09/20/2007	135438	30061	CELLULARONE	101-20200	579.77
09/07	09/20/2007	135439	220003	CITY OF VIRGINIA	101-20200	47.07
09/07	09/20/2007	135440	30053	CONSOLIDATED TRADING COMPANY	604-20200	1,312.33
09/07	09/20/2007	135441	30059	CVAR, THOMAS	101-20200	27.03
09/07	09/20/2007	135442	9025	DANA SCHAEFER	604-20200	33.50
09/07	09/20/2007	135443	9027	DAWN KOSKI	101-20200	100.00
09/07	09/20/2007	135444	40018	DEPT. OF NATURAL RESOURCES	101-20200	357.30
09/07	09/20/2007	135445	9026	DONNA THOMAS	101-20200	100.00
09/07	09/20/2007	135446	40020	DORHOLT TILE & HOME CENTER INC	301-20200	9,315.00
09/07	09/20/2007	135447	40030	DULUTH CLINIC	101-20200	40.00
09/07	09/20/2007	135448	50030	EHLERS & ASSOCIATES INC	102-20200	360.00
09/07	09/20/2007	135449	500012	ERA LABORATORIES INC	602-20200	1,484.50
09/07	09/20/2007	135450	70033	GLOBAL RENTAL CO INC	604-20200	2,396.25
09/07	09/20/2007	135451	70028	GREATER MINNESOTA AGENCY INC	101-20200	192.00
09/07	09/20/2007	135452	70029	GUARDIAN PEST CONTROL INC	101-20200	65.76
09/07	09/20/2007	135453	80001	HILLYARD/HUTCHINSON	101-20200	814.88
09/07	09/20/2007	135454	9028	JANELLE BUTLER	101-20200	50.00
09/07	09/20/2007	135455	9015	KATE TAMMARO	604-20200	79.26
09/07	09/20/2007	135456	110015	KGM CONTRACTORS INC	301-20200	3,000.00
09/07	09/20/2007	135457		Information Only Check	602-20200	.00 V
09/07	09/20/2007	135458	120006	L & M SUPPLY	101-20200	1,233.43
09/07	09/20/2007	135459	120032	LAKE COUNTRY POWER	101-20200	162.00
09/07	09/20/2007	135460	120002	LAWSON PRODUCTS INC	604-20200	737.81
09/07	09/20/2007	135461	120003	LEAGUE OF MINNESOTA CITIES	101-20200	2,452.00
09/07	09/20/2007	135462	130032	MANNEYS SHOPPER INC	101-20200	183.70
09/07	09/20/2007	135463	9011	MARY KNIGHT	604-20200	351.84
09/07	09/20/2007	135464	9030	MELANIE SCHULTZ	101-20200	100.00
09/07	09/20/2007	135465	130004	MESABI DAILY NEWS	101-20200	2,604.36
09/07	09/20/2007	135466	130134	MIDWEST PLAYGROUND CONTRACTO	301-20200	1,960.00
09/07	09/20/2007	135467	130135	MINNCOR INDUSTRIES	301-20200	15,525.32
09/07	09/20/2007	135468	140026	MINNESOTA ENERGY RESOURCES	101-20200	534.48
09/07	09/20/2007	135469	9031	MN NCPERS LIFE INSURANCE	101-20200	16.00
09/07	09/20/2007	135470	130105	MN STATE FIRE CHIEFS ASSOC	101-20200	165.00
09/07	09/20/2007	135471	130015	MOUNTAIN IRON PUBLIC UTILITIES	603-20200	15,018.58
09/07	09/20/2007	135472	140020	NEW LONDON WAREHOUSE	101-20200	41.54
09/07	09/20/2007	135473	9029	NICOLE SUNDSTROM	101-20200	50.00
09/07	09/20/2007	135474	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	35,097.58
09/07	09/20/2007	135475	140042	NORTHERN DOOR & HARDWARE INC	101-20200	4,186.35
09/07	09/20/2007	135476	140004	NORTHERN ENGINE & SUPPLY INC	101-20200	154.83
09/07	09/20/2007	135477	140016	NORTHLAND SECURITIES	101-20200	1,831.50
09/07	09/20/2007	135478	150014	ONE CALL CONCEPTS INC	604-20200	85.55
09/07	09/20/2007	135479	160038	PITNEY BOWES	101-20200	330.96
09/07	09/20/2007	135480	160032	PORTABLE JOHN	101-20200	1,696.67
09/07	09/20/2007	135481	170005	QUALITY FLOW SYSTEMS INC	602-20200	404.82
09/07	09/20/2007	135482	170001	QWEST	101-20200	402.31
09/07	09/20/2007	135483	180055	ROTO-ROOTER	101-20200	90.00
09/07	09/20/2007	135484	180031	RRHS UMCM MESABA CLINICS	101-20200	87.35

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
09/07	09/20/2007	135485	180053	RUSSO CONSULTING	101-20200	240.00
09/07	09/20/2007	135486	6006	SAINT LOUIS COUNTY	604-20200	1,331.65
09/07	09/20/2007	135487	9024	SARA ARROWOOD	604-20200	73.51
09/07	09/20/2007	135488	190010	SEPPI BROTHERS	101-20200	24.79
09/07	09/20/2007	135489	190004	SKUBIC BROS INC	603-20200	173.48
09/07	09/20/2007	135490	190024	ST LOUIS CO SHERIFF LITMAN	301-20200	676.50
09/07	09/20/2007	135491	9008	STEPHANIE CLARK	604-20200	120.61
09/07	09/20/2007	135492	200020	THE TRENTI LAW FIRM	101-20200	6,060.97
09/07	09/20/2007	135493	210001	UNITED ELECTRIC COMPANY	101-20200	1,326.62
09/07	09/20/2007	135494	220014	VIKING INDUSTRIAL NORTH	101-20200	1,051.15
09/07	09/20/2007	135495	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	61,564.61
09/07	09/20/2007	135496	220028	VIRGINIA HOME CENTER	604-20200	204.67
09/07	09/20/2007	135497	220020	VISA OR AMERICAN BANK CC PMT	301-20200	11,889.13
09/07	09/20/2007	135498	230004	WENCK ASSOCIATES INC	301-20200	1,737.00
09/07	09/20/2007	135499	230028	WISCONSIN ENERGY CONSERVATION	604-20200	187.30
09/07	09/20/2007	135500	240001	XEROX CORPORATION	101-20200	386.80

Totals:

200,285.40

Payroll - Pay Ending 9/7/07

52,898.91

TOTAL EXPENDITURES

\$253,184.31

SURPLUS PROPERTY POLICY

Policy Number 2007-03

Adopted: September 17, 2007

A. RESPONSIBILITY

The appropriate Department Head is responsible for the disposition of all surplus and scrap materials belonging to the City. Whenever any City personal property is no longer needed for public purposes, the same may be offered for sale based upon this policy.

B. PROCEDURE

At least once a year, all Departments shall be asked to report stock of materials, which have become obsolete or worn and are no longer useful to their operation.

- Each Department of the City will continuously survey all premises, facilities, and areas to determine what property, if any, is of no further use.
- The property designated as surplus should then be listed and separated and evaluated for disposition by the Department concerned.
- Each Department shall gather and store the property to be disposed of until inspection and disposition can be made.
- Disposal of property as unfit for use or sale will be made by the appropriate Department Head after proper notification to the City Administrator.
- In all cases, property to be sold as scrap or junk will be disposed of as quickly as possible under direction of the appropriate Department Head upon approval of the City Administrator.
- Non-scrap or junk property not exceeding twenty-five hundred dollars (\$2,500.00) in value may be sold for cash upon approval of the City Administrator. Property with a value in excess of \$2,500.00 may be sold after advertising and receiving competitive bids and after approval of the sale has been given by the City Council.
- In all cases, any payment received shall be deposited with the City Treasurer as soon as practically possible.

COUNCIL LETTER 100107-IVA1

MAYOR SKALKO

MIB YEARBOOK AD

DATE: September 26, 2007

FROM: Mayor Gary Skalko

Craig J. Wainio
City Administrator

Mayor Skalko requested this item be placed on the agenda with this background information:

Please see the attached for the previous year's ad

School Year 2007-2008

Mountain Iron-Buhl High School
Laurentian Yearbook
5529 Emerald Avenue
Mountain Iron, MN 55768
(218) 735-8271, ext. 1040
(218) 735-8217: Fax
comalley@mib.k12.mn.us

Dear Perspective Patron,

A new school year has started and we are in the planning stages of our 2007-2008 yearbook. The yearbook is a wonderful reminder of our high school memories each year, which are enjoyed by students, faculty, friends, and family.

We are asking your support in helping us provide memories for years to come. It is a great opportunity to get your name recognized by a large number of area residents as well as helping us maintain a worthy product. We appreciate any kind of assistance you and your business can give us. Thank you for your time and generosity.

The ad rates are as follows.

<u>Ad Size</u>	<u>Price</u>
Patron (3-4 lines)	\$45.00
1/8 page (business card size)	\$65.00
1/4 page	\$ 80.00
1/2 page	\$120.00
<i>**</i> Full page	\$200.00

- This is the ad we purchased last year!
G. J. Kelso

Payments options are cash, check made out to MIB yearbook, or you can choose to be billed. If you wish to not be recognized in our yearbook and rather give a small donation to our school yearbook, we thank you for your kindness.

Sincerely,

Cathy O'Malley
Chelsea Rubow
Sammie Derickson
Cathy O'Malley, Teacher
Chelsea Rubow, Student Editor
Sammie Derickson, Student Editor

COUNCIL LETTER 100107-IVA2

MAYOR SKALKO

APPLICATIONS

DATE: September 26, 2007

FROM: Mayor Gary Skalko

Craig J. Wainio
City Administrator

The City Administrator received one (1) application to replace Scott Williams position on this Board.

Appoint Mr. Carl Dagen to the Utility Advisory Board for the remainder of the term of Mr. Scott Williams to expire on December 31, 2009

COUNCIL LETTER 100107-IVB1

ADMINISTRATION

IRR PROJECTS

DATE: September 26, 2007

FROM: Craig J. Wainio
City Administrator

With the deadline for the public works program through Iron Range resources approaching, October 17, the City Council needs to determine if there are any projects they would like to submit for funding. Currently, the EDA is working on submitting the following:

Enterprise Drive Northeast Extension
Water and Wastewater Extension between County Road 102 and the DMIR RR Tracks
(North of GE)
South Grove Housing

Some possible projects for consideration may be Unity Second Addition and the completion of Unity Drive to South Grove.

COUNCIL LETTER 100107-IVB2

ADMINISTRATION

FUNDING SOURCES

DATE: September 26, 2007

FROM: Craig J. Wainio
City Administrator

Enclosed, please find information concerning grant programs through the Northland Foundation and the LAWCON program. These items are being presented as informational items as they were discussed at the last City Council meeting.



- [Grants](#)
- [About the Grant Program](#)
- [Our Region](#)
- [Areas of Interest](#)
 - [Connecting Kids and Communities/
Strengthening Families](#)
 - [Opportunities for
Self-Reliance](#)
 - [Aging with Independence](#)
- [How to Apply](#)
- [Reporting Forms](#)
- [About Youth in Philanthropy](#)
- [Download Pre-Application](#)
- [Recent Grants](#)
- [Related Links](#)

Connecting Kids and Community/ Strengthening Families

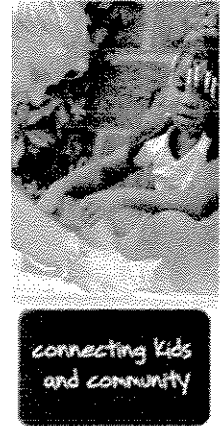
The test of a compassionate community is how it treats its most vulnerable citizens. Children and youth – perhaps the most vulnerable of all – who grow up feeling cared for will, in turn, give back tenfold to the communities that nurtured them.

Through the KIDS PLUS Program and grant program focus areas, the Northland Foundation works to build positive, caring environments for young children, youth, and families.

The Northland Foundation supports programs that deliver:

- Positive interaction between youth and caring adults
- Early childhood care and education
- Safe, stimulating youth activities for in-school and out-of-school time
- Parenting and grandparenting support
- Promotion of respect, diversity, and inclusiveness, in and out of the classroom
- Improved information about and access to vital services for young people and families
- Youth leadership, civic involvement, volunteerism, and philanthropy

To promote youth volunteerism and charitable giving, the Northland Foundation created the KIDS PLUS Youth In Philanthropy Program. The grantmaking board consists of 14 young people and three adults from communities across the region. Youth organizations are invited to prepare and submit grant proposals of up to \$1,000 for youth-developed projects that are supported by an adult advisor.





[Grants](#)

[About the Grant Program](#)

[Our Region](#)

[Areas of Interest](#)

*Connecting Kids and Communities/
Strengthening Families*

Opportunities for Self-Reliance

Aging with Independence

[How to Apply](#)

[Reporting Forms](#)

[About Youth in Philanthropy](#)

[Download Pre-Application](#)

[Recent Grants](#)

[Related Links](#)

Opportunities for Self-Reliance

All people deserve the dignity of self-sufficiency. A hand up out of poverty. Training for jobs with family-sustaining wages. A decent, affordable place to call home. Feeling respected, welcomed, and valued. And when needed, access to a safety net of support services.

The Northland Foundation considers funding projects that address:

- Job training, employment, and education for low-income people
- Asset building, including home ownership, and financial literacy
- Neighborhood revitalizations and safe, affordable housing
- Services to enhance the lives of people with disabilities
- Alleviation of poverty and homelessness
- Prevention of domestic violence and abuse
- Promotion of respect, equality, and justice for all people
- Social enterprise (mission-driven business ventures that help nonprofits to become self-sustaining)



encouraging respect across the ages



[Grants](#)

[About the Grant Program](#)

[Our Region](#)

[Areas of Interest](#)

[Connecting Kids and Communities/
Strengthening Families](#)

[Opportunities for Self-Reliance](#)

[Aging with Independence](#)

[How to Apply](#)

[Reporting Forms](#)

[About Youth in Philanthropy](#)

[Download Pre-Application](#)

[Recent Grants](#)

[Related Links](#)

Aging with Independence

Older adults are a valuable gift – a tremendous source of insight, energy, and experience. Helping them remain healthy, active, and connected benefits them, their communities, and the entire region.

The Northland Foundation is interested in funding initiatives that provide:

- Volunteer, employment, and learning opportunities for older adults
- Activities that bring the older and younger generations together
- Services that help older people maintain their well-being and independence
- Support for caregivers



encouraging respect across the ages



202 West Superior Street, Suite 610 • Duluth, Minnesota 55802
(218) 723-4040 • (800) 433-4045 • Fax: (218) 723-4048 • E-mail: info@northlandfdn.org
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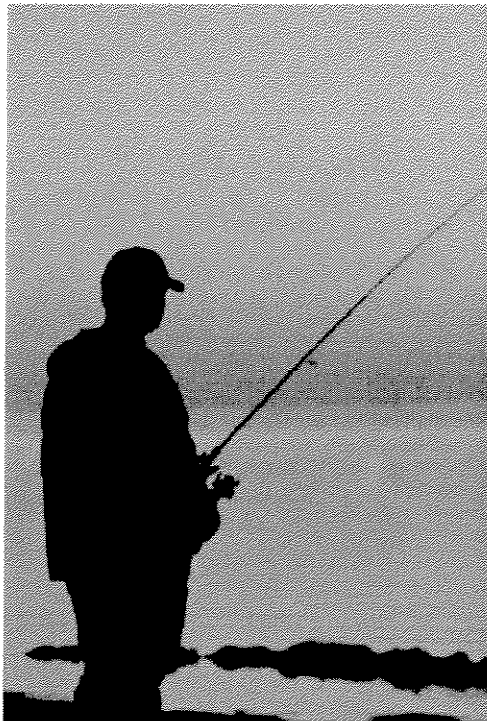
LCMR

Legislative Commission on Minnesota Resources

Legislative Commission on Minnesota Resources
100 Rev. Dr. Martin Luther King Jr. Blvd.
Rm. 65 - State Office Building
St. Paul, MN 55155

Fall 2005

WHAT IS THE LCMR?



The Legislative Commission on Minnesota Resources (LCMR) is a bipartisan commission that makes funding recommendations to the Legislature for special environment and natural resource projects. Funding recommendations are typically for new, innovative, or accelerated projects designed to help sustain, enhance, and utilize Minnesota's natural resources.

The LCMR was created in 1963 to provide the Legislature with the background necessary to evaluate programs proposed to preserve, develop, and maintain Minnesota's natural resources. Since that time, over \$560 million has been appropriated for approximately 1,260 projects.

In 1963, projects were originally funded with Minnesota Future Resources Fund revenue (2 cents of the cigarette tax) until 2003 when that revenue was redirected to the General Fund. The first Environment and Natural Resources Trust Fund appropriation (partially supported by Minnesota State Lottery proceeds) was in 1991. Today, the Trust Fund is the primary funding source of the LCMR. Other funds such as the Oil Overcharge Money and the Great Lakes Protection Account are recommended for appropriation when available.

The Commission uses a number of approaches to assess the status of the state's natural resources and identify important issues and needs. These approaches include: site visits to public and private sector natural resource projects, regional discussions with natural resource managers, and a web survey soliciting input from citizens. With information gathered through those activities, the Commission adopts a Strategic Plan and issues a Request for Proposal to guide expenditure recommendations by the LCMR to the Minnesota Legislature for natural resource projects.

ENVIRONMENT & NATURAL RESOURCE TRUST FUND

In November 1988, Minnesota voters approved a constitutional amendment establishing the Trust Fund and authorizing the creation of the Minnesota State Lottery. A second amendment was adopted in 1990 extending the dedication of 40% of the net lottery proceeds from the state lottery through 2025. This amounts to approximately 6 cents of each dollar spent on lottery tickets. Average lottery contributions to the Trust Fund equal about \$23-\$26 million a year.

The market value of the Trust Fund was \$377 million as of June 30, 2005. Up to 5.5% of the market value of the fund can be used for projects each year. For the 2006-07 biennium, the LCMR is recommended \$38 million from the Trust Fund for projects, compared to approximately \$33 million last biennium.

WHO ARE THE LCMR MEMBERS?

The LCMR is comprised of 20 members:

- ◆ Chairs of the House and Senate committees on Environment & Natural Resources
- ◆ Chairs of the House and Senate committees on Environment & Natural Resources Finance
- ◆ Chairs of the House Ways and Means and Senate Finance Committees (or designees of the above appointed for the terms of the chairs)
- ◆ Seven members of the Senate appointed by the Subcommittee on Committees of the Committee on Rules and Administration
- ◆ Seven members of the House appointed by the Speaker

At least three members each from the Senate and House must be from the minority caucus. The members elect their officers, rotating the chair between the Senate and the House every two years. The LCMR employs four full-time nonpartisan professional and support staff.

In addition, the LCMR is advised by an 11-member Citizen Advisory Committee that is appointed by the Governor with at least one member from each congressional district.

1963 - LCMR, then called the MN Outdoor Recreation Resource Commission, consisting of 14 members evolved from the Federal Land & Water Conservation Act (LAWCON) process. The Legislature authorized a one cent cigarette tax into the Minnesota Future Resources Fund (MFRF) to fund environmental projects throughout the state.

1977 - The Commission's first Request for Proposals (RFP) was distributed.

LCMR TIMELINE

1963

1969

1977

1988

1969 - The Legislature authorized an ADDITIONAL one cent cigarette tax into the MFRF for natural resource issues.

1988 - A constitutional amendment passed establishing the Trust Fund. Commission membership increased to 16.

HOW DOES THE PROCESS WORK?

Odd-Numbered Years:

- ◆ Summer and Fall —LCMR conducts site visits to public and private sector natural resources projects, talks with professionals, solicits input from citizens to assess the status of the state's natural resources, and identifies important issues and needs.
- ◆ Winter —the Commission adopts a comprehensive strategic plan for funding priorities and issues a Request for Proposals (RFP).

Even-Numbered Years:

- ◆ February / March —Proposals are due to the LCMR office.
- ◆ May / June —LCMR and Citizen Advisory Committee (CAC) review and evaluate all proposals, then select proposals that best fit the funding priorities.
- ◆ June / July —a select number of proposal managers are invited to present their proposals before the LCMR and CAC members at a series of public hearings.

Projects that are recommended for funding are reviewed by the Legislature in the odd-numbered legislative session for inclusion in appropriate legislation allocating the funds. Projects with LCMR approved work programs can begin work on July 1 of the odd-numbered years.

This biennium FY 06-07, the LCMR is recommending 73 projects for a total of \$39 million to the 2005 Legislature from three funding sources: Environment and Natural Resources Trust Fund; Land and Water Conservation Act (LAWCON); and Great Lakes Protection Account. The Governor vetoed 11 projects totaling \$4.126 million which included second year biennium funding for the LCMR Administrative budget. Also included in the 2005 law was funding for an Environment and Natural Resources Advisory Task Force, which charge is "to examine the process for making recommendations on expenditures from the environment and natural resources trust fund". Look for updates posted at: <http://www.lcmr.leg.mn/taskforcemainpg.htm>

1991 - First year \$14.6 million of Trust Fund money was available for distribution along with \$20 million in other money for a total of \$34.6 million for the biennium. LCMR members received 730 proposals.

2003 - Minnesota Future Resource Fund (cigarette tax) is redirected to the General Fund and is no longer recommended for appropriations by the LCMR.

1990

1991

1998

2003

1990 - The Constitution was amended so that 40% of the net lottery proceeds were to be deposited into the Trust Fund through the year 2025.

1998 - A constitutional amendment allowed distribution of up to 5.5% of the Trust Fund account balance per year for distribution for natural resource projects. Commission membership increased to 20.

LCMR MEMBERS

SENATORS

Ellen Anderson
D. Scott Dibble
Dennis Frederickson
Linda Higgins
Pat Pariseau
Carrie Ruud
Dallas Sams
David Tomassoni
Charles Wiger
Jim Vickerman

REPRESENTATIVES

Kathy Tingelstad, Chair
Lyndon Carlson
Dan Dorman
Tom Hackbarth
Larry Howes
Thomas Huntley
Denny McNamara
Peter Nelson
Dan Severson
Jean Wagenius

*Membership as of
Fall 2005*



**CITIZEN
ADVISORY
COMMITTEE (CAC)**
for the Environment &
Natural Resources
Trust Fund

Appointed by the Governor

District 1 & At Large
John Kvasnicka

District 2
Nalani McCutcheon
John Dyke

District 3
*vacant

District 4
*vacant

District 5
Nancy Gibson, Chair
James Nelson

District 5 & At Large
David Hartwell

District 6
Catherine Thayer Nicholson

District 7
*vacant

District 8
*vacant

*Vacancy

If interested in serving on the CAC, contact the Secretary of State's Office, Open Appointments, at 651-296-5845 or www.sos.state.mn.us

Membership as of
July 1, 2005

WHO RECEIVES FUNDING?

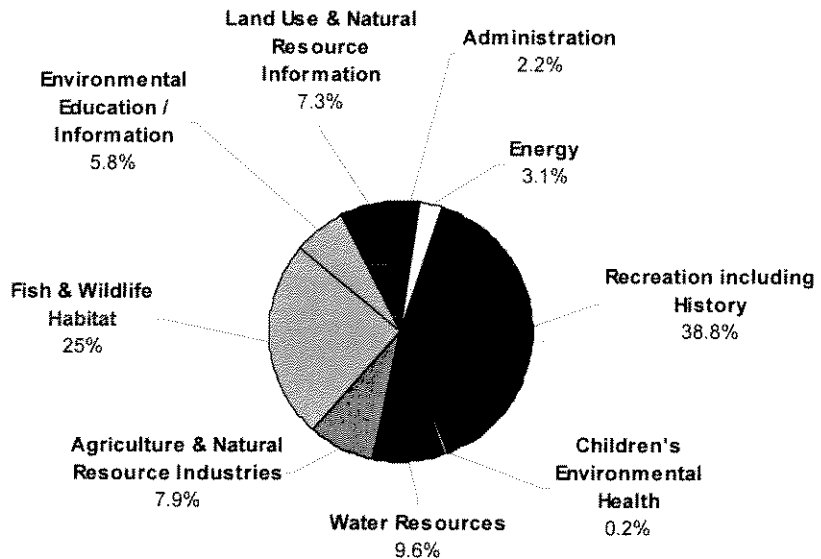
The Environment and Natural Resources Trust Fund appropriations have equaled about 1% of the total state spending on environment and natural resources biennially. The Trust Fund is appropriated by the Legislature along with the rest of the state budget for environment and natural resources spending.

Anyone may apply for funding from the Trust Fund provided that the proposal is consistent with public purposes. Past recipients include:

- ◆ state agencies
- ◆ local governments
- ◆ colleges & universities
- ◆ nonprofit organizations
- ◆ school districts
- ◆ private individuals & companies

WHAT TYPES OF PROJECTS ARE FUNDED?

ALL FUNDING SOURCES: ML 1991 - 2005 LCMR Projects
equals 100% of amount appropriated



The LCMR staff is available anytime to help with questions, specifics on projects, natural resource issues and background information. Do not hesitate to call with your questions or to set up a meeting.

LCMR Staff:

John Velin, Director
Susan Thornton, Assistant Director
Susan Von Mosch, Manager of
Research & Planning
Sandy Smith, Secretary

Phone: 651-296-2406

Fax: 651-296-1321

Email: lcmr@commissions.leg.state.mn.us

Web Address: www.lcmr.leg.mn

COUNCIL LETTER 100107-IVC1

PARKS & RECREATION

AD FOR RINK ATTENDANTS

DATE: September 26, 2007
FROM: Don Kleinschmidt
Director of Public Works

Craig J. Wainio
City Administrator

The Parks & Recreation Board is requesting City Council approval to advertise for the following:

Please run this ad on: November 4th, 11th, 18th, and 25th, 2007

HELP WANTED:

The City of Mountain Iron is accepting applications for seasonal/part-time rink attendants in the Recreation Department. Rink attendants must be 16 years of age or older to apply. Applications are available at the City of Mountain Iron City Hall, 8586 Enterprise Drive South, Mountain Iron MN 55768 or online at www.mtniron.com.

Deadline for applications is 3:00 p.m. on Monday, November 26th, 2007. EOE.

Virginia Campus:

1001 Chestnut Street West
Virginia, MN 55792-3401
800-657-3860 • 218-741-3095
218-749-7783 (V/TTY)
Fax: 218-748-2419
www.mr.mnscu.edu



Eveleth Campus:

1100 Industrial Park Drive • P.O. Box 648
Eveleth, MN 55734-0648
800-657-3860 • 218-741-3095
218-744-7455 (V/TTY)
Fax: 218-744-7466
www.mr.mnscu.edu

September 18, 2007

Mr. Tom Cvar
Mt. Iron Fire Department
8586 Enterprise Drive
Mt. Iron, MN 55768

Dear Chief Cvar,

Thank you for giving Mesabi Range Community & Technical College the opportunity to serve your organization. I hope the training will meet your needs and expectations.

Enclosed you will find three (3) customized training income contracts. Please sign on the designated lines and return all three (3) contracts to me on or before October 8, 2007. Once all copies have been signed by the participating organizations, an executed copy will be returned to you for your files.

If you should have any questions, please do not hesitate to call me at (218) 749-7770.

Again, thank you very much for this opportunity.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Flaherty".

Steve Flaherty
Fire Program Manager

FY	Cost Center	Obj Code	Amount	Vendor #	P.O.#
2008	312015	9182	\$1050.00	79974	

STATE OF MINNESOTA
MINNESOTA STATE COLLEGES AND UNIVERSITIES
Mesabi Range Community & Technical College
Eveleth Campus
P.O. Box 648
Eveleth, MN 55734
218-741-3095

CUSTOMIZED TRAINING INCOME CONTRACT

Mesabi Range Community & Technical College - Eveleth Campus (hereafter "COLLEGE/UNIVERSITY"), by virtue of its delegated authority from the Board of Trustees of the Minnesota State Colleges and Universities, and Mountain Iron Fire Dept (hereafter "PURCHASER") agree as follows:

I. DUTIES OF THE COLLEGE/UNIVERSITY. The COLLEGE/UNIVERSITY agrees to provide the following:

Title of Instruction/Activity/Service:

Rapid Intervention Training (RIT)

PLEASE NOTE: Any student with an academic or financial hold on his or her record at Mesabi Range Community & Technical College will not be registered for this class and will not receive certification until that student has cleared up any discrepancy with the college. It is imperative for each student to be in good financial and academic standing before attending this class.

Date(s) of Instruction/Activity/Service:

Tuesday, October 9, 2007
Thursday, October 11, 2007
Tuesday, October 16, 2007
6:00 pm - 10:00 pm

Instructor/Trainer/Consultant:

Chris Petrack

Location:

Mt Iron Fire Department, 8586 Enterprise Drive South, Mt Iron, MN 55768, 218-735-8261

Other Provisions:

Not applicable

II. DUTIES OF THE PURCHASER. The PURCHASER agrees to provide:

The host fire department agrees to make available, for the purpose of hands-on training, related fire equipment and apparatus as needed.

III. SITE OF INSTRUCTION/ACTIVITY/SERVICE:

Mt Iron Fire Department, Chief Tom Cvar, 8568 Enterprise Drive South, Mt Iron, MN 55768, 218-735-8261 shall make all of the arrangements, including any payment, for the location to be used for the

Instruction/Activity/Service.

IV. CONSIDERATION AND TERMS OF PAYMENT

A. Cost

Cost of Instruction/Activity/Service (total or per hour):

One Thousand Fifty and NO/100 Dollars (\$1050.00)

Other fees:

Not Applicable

Notwithstanding the thirty (30) day notice period established in paragraph VII, in the event that the PURCHASER desires to cancel or reschedule the Instruction/Activity/Service due to low enrollment, PURCHASER shall give at least thirty (30) days notice in writing to the COLLEGE/UNIVERSITY'S authorized agent to cancel or reschedule. If the Instruction/Activity/Service is canceled as provided herein, the COLLEGE/UNIVERSITY shall be entitled to payment calculated according to paragraph VII. If the Instruction/Activity/Service is rescheduled as provided herein, payment shall be according to this paragraph IV.

B. Terms of Payment. The COLLEGE/UNIVERSITY will send an invoice for the Instruction/Activity/Service performed. The PURCHASER will pay within thirty (30) days of receiving the invoice. Please send payment to:

Mesabi Range Community & Technical College
Attn: Business Office
P.O. Box 648
Eveleth, MN 55734

V. AUTHORIZED AGENTS FOR THE PURPOSES OF THIS CONTRACT.

A. PURCHASER'S authorized agent:

COLLEGE/UNIVERSITY'S authorized agent: Anthony Bartovich

VI. TERM OF CONTRACT

A. Effective date: October 9, 2007

B. End date: October 16, 2007 or until all obligations set forth in this contract have been satisfactorily fulfilled, whichever occurs first.

VII. CANCELLATION. This contract may be canceled by the PURCHASER or the COLLEGE/UNIVERSITY at any time, with or without cause, upon thirty (30) days written notice to the other party. In the event of such a cancellation, the COLLEGE/UNIVERSITY shall be entitled to payment, determined on a pro rata basis, for work or Instruction/Activity/Service satisfactorily performed.

VIII. ASSIGNMENT. Neither the PURCHASER nor the COLLEGE/UNIVERSITY shall assign or transfer any rights or obligations under this contract without the prior written approval of the other party.

IX. LIABILITY. PURCHASER agrees to indemnify and save and hold the COLLEGE/UNIVERSITY, its representatives and employees harmless from any and all claims or causes of action arising from the performance of this contract by the PURCHASER or the PURCHASER'S agents or employees. This clause shall not be construed to bar any legal remedies the PURCHASER may have for the COLLEGE/UNIVERSITY'S failure to fulfill its obligations pursuant to this contract.

X. AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE. The PURCHASER agrees that in fulfilling the duties of this contract, the PURCHASER is responsible for complying with the applicable provisions of the Americans with Disabilities Act, 42 U.S.C. Section 12101, et seq. and regulations promulgated pursuant to it. The COLLEGE/UNIVERSITY IS NOT responsible for issues or challenges related to compliance with the ADA beyond its own routine use of facilities, services, or other areas covered by the ADA.

XI. AMENDMENTS. Any amendments to this contract shall be in writing and shall be executed by the same parties who executed the original contract or their successors in office.

XII. GOVERNMENT DATA PRACTICES ACT. The PURCHASER must comply with the Minnesota Government

Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the COLLEGE/UNIVERSITY in accordance with this contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the PURCHASER in accordance with this contract. The civil remedies of Minnesota Statutes Section 13.08, apply to the release of the data referred to in this Article by either the PURCHASER or the COLLEGE/UNIVERSITY.

In the event the PURCHASER receives a request to release the data referred to in this Article, the PURCHASER must immediately notify the COLLEGE/UNIVERSITY. The COLLEGE/UNIVERSITY will give the PURCHASER instructions concerning the release of the data to the requesting party before the data is released.

- XIII. **RIGHTS IN ORIGINAL MATERIALS.** The COLLEGE/UNIVERSITY shall own all rights, including all intellectual property rights, in all original materials, including any curriculum materials, inventions, reports, studies, designs, drawings, specifications, notes, documents, software and documentation, computer based training modules, electronically or magnetically recorded materials, and other work in whatever form, developed by the COLLEGE/UNIVERSITY and its employees individually or jointly with others or any subPURCHASER in the performance of its obligations under this contract. This provision shall not apply to the following materials:
- XIV. **JURISDICTION AND VENUE.** This contract, and amendments and supplements thereto, shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this contract, or breach thereof, shall be in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.
- XV. **OTHER PROVISIONS.**

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

APPROVED:

1. PURCHASER:

PURCHASER certifies that the appropriate person(s) have executed the contract on behalf of PURCHASER as required by applicable articles, by-laws, resolutions, or ordinances.

By (authorized signature)
Title
Date

By (authorized signature) <i>Tom Coan</i>
Title <i>Chief</i>
Date <i>9/24/07</i>

2. MINNESOTA STATE COLLEGES AND UNIVERSITIES
Mesabi Range Community & Technical College - Eveleth Campus

By (authorized college/university signature)
Title
Date



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

September 25, 2007

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

Re: West Two Rivers Campground Electrical Improvements
Project No. MIPR06-1

Dear Mr. Wainio

The bid opening for the above referenced project will be October 1st, 2007: this is the same day as the City Council Meeting. Please place the award of this project on the agenda for that meeting. Benchmark Engineering will provide a bid tabulation and recommendation at the scheduled meeting.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.

Rodney Flannigan, P.L.S

RLF: als



**BENCHMARK
ENGINEERING, INC.**

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261
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email: info@bm-eng.com

September 25, 2007

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN
Unity Addition Phase II Residential Development
Project No. MI07-1

Dear Mr. Wainio

Enclosed please find Pay Request No. 2 for the City of Mountain Iron Unity Addition Phase II Residential Development project in the amount of **\$184,854.22**, for approval at your next scheduled City Council meeting. This amount includes withholding a 5% retainage on work completed to date.

Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.

Eric E. Fallstrom, P.E.

Enclosure

Pc: Mr. Jim Pucel, Utility Systems of America

RECOMMENDATION OF PAYMENT

No. 2

Owner's Project No.: _____

Engineer's Project No.: MI07-1

Project: Unity Addition Phase II Residential Development

CONTRACTOR: Utility Systems of America, Inc., P.O. Box 706, Eveleth, MN 55734

For Period Ending: September 25, 2007


To City of Mountain Iron
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated September 25, 2007

By 

STATEMENT OF WORK

Original Contract Price	\$ <u>924,077.60</u>	Work & Materials to Date	\$ <u>341,355.08</u>
Net Change Orders	\$ _____	Amount Retained (5%)	\$ <u>13,044.73</u>
Current Contract Price	\$ <u>924,077.60</u>	Subtotal	\$ <u>328,310.35</u>
		Previous Payments	\$ <u>143,456.14</u>
		Amount Due this Payment	\$ <u>184,854.22</u>



PAY REQUEST NO. 2
 UNITY ADDITION PHASE II RESIDENTIAL DEVELOPMENT
 (INCLUDES EXTENSION OF UNITY DRIVE WEST OF EMERALD AVENUE)
 PROJECT NO.: M107-1
 CITY OF MOUNTAIN IRON, MINNESOTA

CONTRACTOR: UTILITY SYSTEMS OF AMERICA

SPEC NO.	ITEM DESCRIPTION	UNIT	PROJECT QUANTITY	UNIT COST	UNITY DRIVE QUANTITY	RES. DEV. QUANTITY	QUANTITY TO DATE	TOTAL AMOUNT
2101.502	CLEARING AND GRUBBING	LUMP SUM	1.0	\$12,000.00	0.13	0.77	0.9	\$10,800.00
2104.501	REMOVE CURB & GUTTER	LIN. FT.	75.0	\$3.00			0.0	\$0.00
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	75.0	\$3.00			0.0	\$0.00
2104.513	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LIN. FT.	93.0	\$2.00			0.0	\$0.00
2104.523	SALVAGE GATE VALVE & BOX	EACH	1.0	\$200.00			0.0	\$0.00
2105.501	COMMON EXCAVATION (PV)	CU. YD.	9,461.0	\$3.25		520.0	520.0	\$1,690.00
2105.503	ROCK EXCAVATION	CU. YD.	150.0	\$15.00			0.0	\$0.00
2105.522	SELECT GRANULAR BORROW (CV)	CU. YD.	5,860.0	\$6.75			0.0	\$0.00
2105.535	SALVAGED TOPSOIL (CV)	CU. YD.	841.0	\$3.00			0.0	\$0.00
2105.604	GEOTEXTILE FABRIC TYPE V	SQ. YD.	15,140.0	\$1.25			0.0	\$0.00
2211.503	AGGREGATE BASE (CV) CL. 5	CU. YD.	3,525.0	\$15.00	36.0		36.0	\$540.00
2350.501	TYPE LV 5 WEARING COURSE MIXTURE B	TON	1,220.0	\$55.50			0.0	\$0.00
2350.502	TYPE LV 3 NON-WEARING COURSE MIXTURE B	TON	2,715.0	\$52.50			0.0	\$0.00
2357.502	BIT. MATERIAL FOR TACK COAT	GAL.	1,410.0	\$1.80			0.0	\$0.00
2451.511	COARSE FILTER AGGREGATE (LV)	CU. YD.	200.0	\$20.00			0.0	\$0.00
2501.515	12" RC PIPE APRON	EACH	4.0	\$450.00	2.0	2.0	4.0	\$1,800.00
2501.515	24" RC PIPE APRON	EACH	1.0	\$550.00		1.0	1.0	\$550.00
2502.521	4" FORCE MAIN (SDR 21)	LIN. FT.	440.0	\$12.00		440.0	440.0	\$5,280.00
2502.541	4" PERFORATED P.E. PIPE DRAIN	LIN. FT.	6,734.0	\$4.25			0.0	\$0.00
2503.511	4" PVC PIPE SEWER	LIN. FT.	1,415.0	\$14.00		572.5	572.5	\$8,015.00
2503.511	8" PVC PIPE SEWER	LIN. FT.	2,285.0	\$21.00		2,265.0	2,265.0	\$47,565.00
2503.541	12" RC PIPE SEWER	LIN. FT.	991.0	\$29.00	273.0	599.0	872.0	\$25,288.00
2503.541	15" RC PIPE SEWER	LIN. FT.	789.0	\$30.50		266.0	266.0	\$8,113.00
2503.541	18" RC PIPE SEWER	LIN. FT.	53.0	\$34.00		53.0	53.0	\$1,802.00
2503.541	24" RC PIPE SEWER	LIN. FT.	63.0	\$50.00		65.0	65.0	\$3,250.00
2503.602	8" x 4" PVC WYE	EACH	35.0	\$85.00		36.0	36.0	\$3,060.00
2503.602	CONNECT TO EXISTING SANITARY SEWER MANHOLE	EACH	1.0	\$750.00		1.0	1.0	\$750.00
2503.603	TRACER WIRE ACCESS BOX	EACH	35.0	\$60.00			0.0	\$0.00
2504.602	HYDRANT	EACH	7.0	\$3,100.00		4.0	4.0	\$12,400.00
2504.602	8" GATE VALVE AND BOX	EACH	2.0	\$750.00	1.0	2.0	3.0	\$2,250.00
2504.602	8" GATE VALVE AND BOX	EACH	4.0	\$1,000.00		3.0	3.0	\$3,000.00
2504.602	3/4" CORP. STOP	EACH	35.0	\$75.00		6.0	6.0	\$450.00
2504.602	3/4" CURB STOP & 1.5" BOX	EACH	35.0	\$140.00		6.0	6.0	\$840.00
2504.602	CONNECT TO EXISTING WATERMAIN	EACH	3.0	\$850.00	1.0	2.0	3.0	\$2,550.00
2504.603	3/4" TYPE K COPPER PIPE	LIN. FT.	1,450.0	\$16.00		319.5	319.5	\$5,112.00
2504.603	8" D.I. WATERMAIN CL. 52	LIN. FT.	615.0	\$23.50	100.0	615.0	715.0	\$16,802.50
2504.603	8" D.I. WATERMAIN CL. 52	LIN. FT.	2,020.0	\$27.00		702.0	702.0	\$18,954.00
2504.608	WATERMAIN FITTINGS	POUND	1,325.0	\$3.00			0.0	\$0.00
2506.501	CONST. DRAINAGE STRUCTURE DES. G	LIN. FT.	47.4	\$240.00	18.8	18.9	37.7	\$9,048.00
2506.501	CONST. DRAINAGE STRUCTURE DES. F	LIN. FT.	30.2	\$240.00		18.3	18.3	\$4,392.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 60-4020	LIN. FT.	4.5	\$390.00		4.5	4.5	\$1,575.00
2506.501	CONST. DRAINAGE STRUCTURE 4007	LIN. FT.	191.8	\$135.00		191.8	191.8	\$25,893.00
2506.516	CASTING ASSEMBLY	EACH	30.0	\$375.00			0.0	\$0.00
2506.522	ADJUST FRAME AND RING CASTINGS	EACH	4.0	\$200.00			0.0	\$0.00
2506.601	CONSTRUCT LIFT STATION	LUMP SUM	1.0	\$70,000.00		0.5	0.5	\$35,000.00
2506.601	CONSTRUCT CONTROL STRUCTURE	LUMP SUM	1.0	\$1,500.00			0.0	\$0.00
2511.501	RANDOM RIPRAP CLASS III	CU. YD.	50.0	\$35.00			0.0	\$0.00
2521.501	4" CONCRETE SIDEWALK	SQ. FT.	9,687.0	\$2.75			0.0	\$0.00
2531.501	CONCRETE CURB & GUTTER DES. D418 (MOD.)	LIN. FT.	5,412.0	\$9.80			0.0	\$0.00
2531.501	CONCRETE CURB & GUTTER DES. B618 (MOD.)	LIN. FT.	1,900.0	\$9.65			0.0	\$0.00
2531.604	7" CONCRETE VALLEY GUTTER AND RADIUS CURB	SQ. YD.	100.0	\$48.00			0.0	\$0.00
2531.618	TRUNCATED DOMES	SQ. YD.	48.0	\$32.00			0.0	\$0.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$1,000.00	0.25	0.25	0.5	\$500.00
2573.502	SILT FENCE, PREASSEMBLED	LIN. FT.	3,250.0	\$2.25	100.0	600.0	700.0	\$1,575.00
2573.530	INLET PROTECTION	EACH	13.0	\$50.00			0.0	\$0.00
2575.585	TURF ESTABLISHMENT	LUMP SUM	1.0	\$3,100.00			0.0	\$0.00
	INSTALL CITY SUPPLIED VALVE & HYDRANT FOR FIELD	LUMP SUM		\$2,050.00	1.0		1.0	\$2,050.00

UNITY DRIVE \$21,904.00 RES. DEV. \$238,960.50
 TOTAL SPLIT TO DATE: COMPLETED TO DATE: \$260,894.50
 LESS RETAINAGE (5%): (\$13,044.73)

SUBTOTAL PAY REQUEST #2: \$247,849.78
 MATERIALS ON HAND (PREVIOUSLY PAID): \$100,789.79
 MATERIALS ON HAND THIS PAY REQUEST: \$19,690.79
 MATERIALS ON HAND (BACKED OUT): (\$40,000.00)
 LESS PREVIOUS PAYMENTS: (\$143,456.14)

Ben Jones
 BENCHMARK ENGINEERING, INC.



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

September 26, 2007

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN
Industrial Park Road Extension
Project No. MI07-2

Dear Mr. Wainio:

Enclosed please find Pay Request No. 3 for the City of Mountain Iron Industrial Park Road Extension project in the amount of **\$78,171.51**, for approval at your next scheduled City Council meeting. This amount includes withholding a 5% retainage. Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.

Paul R. Tokarczyk, P.E.

Enclosure

pc: Mr. Aaran Leustek, Louis Leustek & Sons, Inc.

RECOMMENDATION OF PAYMENT

No. 3

Owner's Project No.: _____

Engineer's Project No.: MI07-2

Project: Industrial Park Road Extension

CONTRACTOR: Louis Leustek & Sons, Inc., 1715 E. Sheridan St., Ely, MN 55731

For Period Ending: September 26, 2007

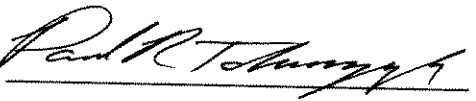
To City of Mountain Iron
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated September 26, 2007

By 

STATEMENT OF WORK

Original Contract Price	\$ <u>219,095.80</u>	Work & Materials to Date	\$ <u>212,699.95</u>
Net Change Orders	\$ _____	Amount Retained (5%)	\$ <u>10,635.00</u>
Current Contract Price	\$ <u>219,095.80</u>	Subtotal	\$ <u>202,064.95</u>
		Previous Payments	\$ <u>123,893.44</u>
		Amount Due this Payment	\$ <u>78,171.51</u>



BENCHMARK
ENGINEERING, INC.

PAY REQUEST NO. 3

INDUSTRIAL PARK ROAD EXTENSION
MOUNTAIN IRON, MINNESOTA
PROJECT NO: M107-2

CONTRACTOR: LOUIS LEUSTEK & SONS, INC.

SPEC. NO.	ITEM	UNITS	PROJECT QUANTITY	ITEM COST	QUANTITY THIS PAYMENT	TOTAL THIS PAYMENT	QUANTITY TO DATE	TOTAL AMOUNT
2101.511	CLEARING AND GRUBBING	LUMP	1.0	\$150.00		\$0.00	1.0	\$150.00
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	22.0	\$5.00		\$0.00	0.0	\$0.00
2104.513	SAW PAVEMENT - FULL DEPTH	LIN. FT.	73.0	\$6.50		\$0.00	0.0	\$0.00
2104.523	SALVAGE HYDRANT	EACH	1.0	\$850.00		\$0.00	1.0	\$850.00
2105.501	COMMON EXCAVATION	CU. YD.	1793.0	\$4.50		\$0.00	1,793.0	\$8,068.50
2105.522	SELECT GRANULAR BORROW (CV)	CU. YD.	1580.0	\$14.50		\$0.00	1,580.0	\$22,910.00
2105.523	COMMON BORROW (CV)	CU. YD.	4253.0	\$2.00		\$0.00	4,253.0	\$8,506.00
2105.525	TOPSOIL BORROW (LV)	CU. YD.	400.0	\$11.00		\$0.00	400.0	\$4,400.00
2105.609	GEOTEXTILE FABRIC, TYPE V	SQ. YD.	6257.0	\$1.50		\$0.00	6,257.0	\$9,385.50
2118.502	AGGREGATE SURFACING, CLASS 5	CU. YD.	80.0	\$20.00		\$0.00	80.0	\$1,600.00
2211.503	AGGREGATE BASE (CV), CL. 5	CU. YD.	1878.0	\$14.00		\$0.00	1,878.0	\$26,292.00
2350.501	TYPE MV4 WEARING COURSE MIXTURE (B)	TON	512.0	\$54.00	434.1	\$23,441.40	434.1	\$23,441.40
2357.502	TYPE MV3 NON-WEARING COURSE MIXTURE (B)	TON	1142.0	\$52.00	1,129.7	\$58,744.40	1,129.7	\$58,744.40
2501.511	BIF. MATERIAL FOR TACK COAT	GAL.	297.0	\$1.50		\$0.00	0.0	\$0.00
2501.515	24" RC PIPE CULVERT	LIN. FT.	14.0	\$79.50		\$0.00	16.0	\$1,272.00
2503.541	12" RC PIPE APRON	EACH	1.0	\$391.00		\$0.00	1.0	\$391.00
2503.602	CONNECT TO EXISTING CULVERT	LIN. FT.	64.0	\$46.20		\$0.00	57.0	\$2,633.40
2504.602	ADJUST VALVE BOX	EACH	1.0	\$750.00		\$0.00	1.0	\$750.00
2504.602	ADJUST VALVE BOX	EACH	2.0	\$275.00		\$0.00	1.0	\$275.00
2504.602	ADJUST HYDRANT AND VALVE	EACH	1.0	\$1,500.00		\$0.00	1.0	\$1,500.00
2504.603	6" D.I. WATERMAIN, CL. 52	LIN. FT.	1.0	\$750.00		\$0.00	2.0	\$1,500.00
2505.516	CASTING ASSEMBLY	EACH	40.0	\$58.00		\$0.00	40.0	\$2,320.00
2506.501	CONSTRUCTION DRAINAGE STRUCTURE DES. F	LIN. FT.	2.0	\$550.00		\$0.00	2.0	\$1,100.00
2506.522	ADJUST FRAME & RING CASTING	EACH	11.1	\$275.00		\$0.00	11.1	\$3,052.50
2511.501	RANDOM RIP RAP, CLASS 3	CU. YD.	2.0	\$275.00		\$0.00	2.0	\$550.00
2531.501	CONCRETE CURB & GUTTER, DES. D418	LIN. FT.	4.0	\$45.00		\$0.00	4.0	\$180.00
2563.601	TRAFFIC CONTROL	LUMP	2894.0	\$8.75		\$0.00	2,883.0	\$25,226.25
2573.502	SILT FENCE TYPE PREASSEMBLED, INCL.	LIN. FT.	1.0	\$500.00	0.2	\$100.00	1.0	\$500.00
2573.601	INLET PROTECTION	EACH	2112.0	\$3.00		\$0.00	1,934.0	\$5,802.00
2575.555	TURF ESTABLISHMENT	LUMP	2.0	\$100.00		\$0.00	0.0	\$0.00
			1.0	\$1,300.00		\$0.00	1.0	\$1,300.00
\$219,095.80								

Paul A. Thompson
BENCHMARK ENGINEERING, INC.

COMPLETED THIS PAYMENT: **\$82,285.80** TO DATE: **\$212,699.95**

COUNCIL LETTER 100107-IVA

CITY COUNCIL

LMCIT RECOMMENDATIONS

DATE: September 26, 2007

FROM: City Council

Craig J. Wainio
City Administrator

As requested at the last City Council meeting, this item is being placed on the agenda with the following background information:

LMCIT recommendations for various parks are being included in your packet for review and action.



LEAGUE OF MINNESOTA CITIES INSURANCE TRUST

Loss Control Services Administration:
c/o Berkley Risk Administrators Company, LLC
222 South Ninth Street, Suite 1300, Minneapolis, Minnesota 55402-3332
Phone: (612) 766-3172 (Fax: (612) 766-3199)
Web Site: www.lmnc.org

August 5, 2005

Mr. Larry Nanti
Park & Recreation Director
City of Mountain Iron
Box 505
Mountain Iron, MN 55768-0505

Dear Larry:

A letter listing a loss control recommendation was sent to your attention on May 24, 2005. A copy of that letter is attached for your reference. These loss control recommendation was the result of a recent loss control survey of the premises and operations of the city in conjunction with the city's participation in the League of Minnesota Cities Insurance Trust property and casualty program.

According to our records, we have not as yet received a response to this recommendation letter. Would you please advise me of the steps you have taken to address this loss control recommendation? Feel free to write your comments directly on the recommendation letter and return it to me.

Thank you for your assistance.

Sincerely,

Dave Strock
Senior Loss Control Consultant
Berkley Risk Administrators Company, LLC

Enclosure

c: Todd McGillvray, Wells Fargo Ins., P.O. Box 1108, Virginia, MN 55792
Craig Wainio, City Administrator, City of Mountain Iron



LEAGUE OF MINNESOTA CITIES INSURANCE TRUST

Loss Control Services Administration

c/o Berkley Risk Administrators Company, LLC

222 South 9th Street, Suite 1300, Minneapolis, Minnesota 55402-3332

Phone: (612) 766-3000 Fax: (612) 766-3199

Web Site: www.lmnc.org

05/24/05

Mr. Larry Nanti
Park & Recreation Director
City of Mountain Iron
Box 505
Mountain Iron, MN 55768-0505

Dear Larry:

Last fall I reviewed some mining equipment that was on display in town. At that time I sent a letter with recommendations. Please inform me of the actions that the city has taken to improve safety relative to these equipment displays.

I include the recommendation here for your review:

1-9/04 I reviewed the mining equipment that is on display in the city parks. There is a potential for injury to children climbing and playing on this equipment that should be addressed. You should decide whether to remove the equipment, fence off access to the equipment or make the equipment safer by reducing the potential hazards. The playground safety handbook is a good reference to use for making the equipment safer. Key areas to review are: energy absorbing materials for falls, head entrapment prevention, protrusions that can cause injuries. Handholds that allow children to climb too high should be eliminated.

The following are some of the concerns that should be addressed:


- a) The cables on the shovels (playground and mine pit) have broken strands that could cut hands. The cables also provide handholds for climbing the booms.
- b) The larger shovel at the mine pit observation area has many metal handholds that make it easy for children to climb too high.
- c) Children who climb on the equipment could fall and injure themselves when they hit the iron components of the machines (tracks, frame, etc.) or the ground. The rocks along the tracks are particularly dangerous for children climbing on the train.
- d) The large mining bucket has some heavy moving parts that could smash fingers. Protruding steel makes the bucket more climbable.

It is important to address these issues. The notification of safety concerns by residents increases the city's potential for liability if the city does not take action to reduce the potential hazards.

The long-term benefits and successes that can be enjoyed by a cooperative, self-insurance organization depend upon serious and careful consideration of loss control recommendations. In that context, we ask that you keep us informed of the steps you take to address these loss control recommendations. Therefore, *please respond within 60 days* of your receipt of this letter regarding the status of how you intend to respond to these loss control recommendations.

I appreciate the time and courtesy extended to me at the time of my loss control visit. If I can be of any assistance before my next visit, please do not hesitate to contact me.

Sincerely,



Dave Strock
Senior Loss Control Consultant
Berkley Risk Administrators Company, LLC

c: Craig Wainio, City Administrator
Todd McGillvray Wells Fargo Ins., 401 Chestnut, P.O. BOX 1108, Virginia, MN 55792

Recommendations and comments are provided for loss control and risk exposure improvement purposes only in conjunction with the insurance program referenced above. They are not made for the purpose of complying with the requirements of any law, rule or regulation. We do not infer or imply in the making of these recommendations and comments that all sites were reviewed or that all possible hazards were noted. The final responsibility for conducting loss control and risk management programs must rest with the insured.



LEAGUE OF MINNESOTA CITIES INSURANCE TRUST

Loss Control Services Administration

c/o Berkley Risk Administrators Company, LLC

222 South 9th Street, Suite 1300, Minneapolis, Minnesota 55402-3332

Phone: (612) 766-3000 Fax: (612) 766-3199

Web Site: www.lmnc.org

6/25/03

Mr. Larry Nanti
Park & Recreation Director
City of Mountain Iron
Box 505
Mountain Iron, MN 55768-0505

Dear Larry:

A routine loss control survey was recently conducted concerning certain premises and operations of the city at your request. This was in conjunction with the city's participation in the League of Minnesota Cities Insurance Trust insurance program. The purpose of my visit was to assist the city in the reduction of potential loss through loss control and risk management activities.

As a result of this loss control survey, I have developed the following changes to consider. We have found that compliance with loss control recommendations can assist in minimizing the potential for loss.

1. The surface under the park equipment at the downtown park should be improved to absorb energy as per the US Consumer Products Safety Commission (CPSC) Handbook for Public Playground Safety. I have sent a copy to Craig via email.
2. Regular safety inspections of the playgrounds and park facilities should be conducted and documented.
3. The surface under the locomotive should be changed to an energy absorbing surface, such as pea gravel, and conform to the depth listed in the CPSC handbook.
4. The large tire should be permanently installed so that children cannot get trapped inside the cavity.
5. The lifeguard signage at the West Two Rivers Park should be improved. The Off Duty sign is faded and is hard to read. Also, other Off Duty signs should be posted where they can be seen by parents who might drop off children.
6. The park and campground rules should be more permanently displayed.

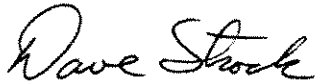
I was very impressed with the West Two Rivers Campground. This facility is very well designed and operated. I look forward to visiting it again.

City of Mountain Iron
June 26, 2003
Page 2 of 2

The long-term benefits and successes that can be enjoyed by a cooperative, self-insurance organization depend upon serious and careful consideration of loss control recommendations. In that context, we ask that you keep us informed of the steps you take to address these loss control recommendations. Therefore, *please respond within 60 days* of your receipt of this letter regarding the status of how you intend to respond to these loss control recommendations.

I appreciate the time and courtesy extended to me at the time of my loss control visit. If I can be of any assistance before my next visit, please do not hesitate to contact me.

Sincerely,



Dave Strock
Senior Loss Control Consultant
Berkley Risk Administrators Company, LLC

c: Craig Wainio, City Administrator
Todd McGillvray, Wells Fargo Ins., 401 Chestnut, P.O. BOX 1108, Virginia, MN 55792

Recommendations and comments are provided for loss control and risk exposure improvement purposes only in conjunction with the insurance program referenced above. They are not made for the purpose of complying with the requirements of any law, rule or regulation. We do not infer or imply in the making of these recommendations and comments that all sites were reviewed or that all possible hazards were noted. The final responsibility for conducting loss control and risk management programs must rest with the insured.

COUNCIL LETTER 091707-IVC2

PARKS & RECREATION

L M C RECOMMENDATIONS

DATE: September 12, 2007

FROM: Don Kleinschmidt
Director of Public Works

Craig J. Wainio
City Administrator

Staff needs City Council direction for the items laid out on the enclosed incident/complain/request report.

These items are part of the League of Minnesota Cities letters addressing the deficiencies in the Parks & Recreation areas and especially the Locomotive Park. A plan of action for the League recommendations should be developed for implementation.

INCIDENT/COMPLAINT/REQUEST REPORT

9-10-07
Date

Time Ed Roskoski By Phone By Letter In-Person

Name LOCOMOTIVE PARK. Phone Number

Address/Location

Nature of Complaint/Incident/Request:

LARGE Shovel Bucket.

① TACK. weld the horizontal shovel bucket door
trim arm (marked with a white X) in place so it
CANNOT be moved up & down.

② Pay/pound. the loose dipper tooth and holder (mark with
A white X's) back into place and tack weld both
pieces into position. THANKS - Ed

DIN Kleinschmidt.

Routed To/Handled By Status

Disposition/Date
2- Mayor

September 10, 2007

Mr. Craig Wainio
City of Mtn. Iron
8586 Enterprise Drive South
Mtn. Iron, MN 55768



**RE: Partial Payment Estimate No. Twelve (12) - FINAL
2005 Renovations
Mtn. Iron Library
DSGW Project # 05007**

Dear Craig:

Enclosed please find four (4) copies of the Partial Payment Estimate No. Twelve (12) - FINAL, on the above subject project, from Lenci Enterprises, for **\$5,000.00**.

We have reviewed & approved this partial payment estimate. Please review and approve and return all copies to our office for forwarding on to the USDA for their final approval. Once a fully executed estimate has been returned to you, we trust that you will pay the contractor directly.

Also, included are the following:

1. Payroll Records:
 - a. Lenci Enterprises for Week ending: 12/1/06.
 - b. Schindler Elevator for period ending 12/6/06.
2. IC-134 Forms:
 - a. Lenci Enterprises
 - b. Davis Contracting
 - c. Nelson-Collie Electric
 - d. Tini Mechanical
3. Final Acceptance of the Elevator for the Library.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

DSGW Architects, Inc.

A handwritten signature in black ink that reads "Erik C. Wedge" followed by a stylized flourish or initial.

Erik C. Wedge, AIA
Project Manager

ECW:jp

enc.

cc: Lenci Enterprises (cov. ltr. only)
Mike Vidmar - SLC

42

Form MN RD 1924-18
(Rev. 01/2002)

United States Department of Agriculture
Rural Development
Rural Utilities Services

Contract No.:
Partial Payment Estimate No.:
TWELVE
Page: 1

PARTIAL PAYMENT ESTIMATE

Owner: City of Mt. Iron
8586 Enterprise Dr. S.
Mt. Iron, MN 55768

Contractor: Lenci Enterprises
P.O. Box 6
Virginia, MN 55792

Period of Estimate:
From: 12 / 01 / 06
To: 01 / 26 / 07

CONTRACT CHANGE ORDER SUMMARY				ESTIMATE	
No.	Agency Approval Date	Amount			
		Additions	Deductions		
One		3,683.		1. Original Contract.....	312,800.00
Two		17,049.		2. Change Orders.....	26,561.00
Three		5,544.		3. Revised Contract (1 + 2).....	339,361.00
Four		0		4. Work Completed*.....	339,361.00
Five		285.		5. Stored Materials*.....	
				6. Subtotal (4 + 5).....	339,361.00
				7. Ineligible Work*.....	
				8. Adjusted Subtotal (6 - 7).....	339,361.00
				9. Retainage*.....	NONE
				10. Previous Payments.....	334,361.00
				11. Amount Due (8 - 9 - 10).....	5,000.
TOTALS		26,561.			
NET CHANGE		26,561.			

* Detailed breakdown attached

Contract Time

Original Substantial Completion Date: ___/___/___	Percent Contract Time Expired: _____%	Contractor Is (Circle One): On Schedule Ahead of Schedule Behind Schedule
Revised: ___/___/___	Percent of Work Completed: _____%	
Original Final Completion Date: ___/___/___	Percent of Contract Paid: _____%	If behind schedule, has Contractor been advised of liquidated damages clauses as outlined in the Contract? _____ Amount: _____
Revised: ___/___/___		

If the project is behind schedule, has the Contractor been informed and are measures being taken to return to schedule (describe)?

CONTRACTOR'S CERTIFICATION: The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work which previous payment estimates were issued and payments received from the Owner, and that current payments shown herein are now due.

Contractor: Lenci Enterprises, Inc.
By: Dale J. Hansen Date: 03 / 22 / 07
Dale J. Hansen, Corporate Secretary

Approved By Owner:
Owner: _____
By: _____ Date: ___ / ___ / ___

ARCHITECT OR ENGINEER'S CERTIFICATION: The undersigned certifies that to the best of their knowledge and belief and to the extent of their assigned Contract responsibilities, the quantities shown in this estimate are correct and that the work has been performed in accordance with the Contract Documents.

A/E: [Signature]
By: [Signature] Date: 9 / 06 / 07

ACCEPTED BY AGENCY: The review and acceptance of this estimate does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the Contract Documents.

By: _____
Title: _____ Date: ___ / ___ / ___

USDA Rural Development is an Equal Opportunity Lender. Send complaints of discrimination to:
Secretary of Agriculture, Washington D.C., 20250

CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: TWELVE

APPLICATION DATE: 1/26/07

PERIOD TO: 1/26/07

ARCHITECT'S PROJECT NO.:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	% (G ÷ C)					
1.	General Conditions	\$ 22,000.	22,000.				22,000.	100	
2.	Demolition	18,200.	18,200.				18,200.	100	
3.	Earthwork	13,600.	13,600.				13,600.	100	
4.	Landscaping	4,400.	4,400.				4,400.	100	
5.	Site Concrete	6,800.	6,800.				6,800.	100	
6.	Concrete Footings/ Underpinning	5,900.	5,900.				5,900.	100	
7.	Concrete Patching/ Grouting	4,000.	4,000.				4,000.	100	
8.	Concrete Slab on Deck	700.	700.				700.	100	
9.	Masonry Restoration	75,200.	75,200.				75,200.	100	
10.	Masonry	15,000.	15,000.				15,000.	100	
11.	Structural & Misc. Steel	4,600.	4,600.				4,600.	100	
12.	Rough Carpentry	4,200.	4,200.				4,200.	100	
13.	Millwork	4,400.	4,400.				4,400.	100	
14.	EPDM Roofing/Roof Tiles	5,000.	5,000.				5,000.	100	
15.	Dampproofing/Waterproofing	7,300.	7,300.				7,300.	100	



AIA DOCUMENT G703 • CONTINUATION SHEET FOR G702 • 1992 EDITION • AIA® • ©1992 • THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006-5292 • WARNING: Unauthorized photocopying violates U.S. copyright laws and will subject the violator to legal prosecution.

G703-1992

CAUTION: You should use an original AIA document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced.

CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: TWELVE

APPLICATION DATE: 1/26/07

PERIOD TO: 1/26/07

ARCHITECT'S PROJECT NO.:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE) RATE)
			FROM PREVIOUS APPLICATION (D + E)						
16.	Metal Frames/Doors and Hardware	6,700.	6,700.				6,700.	100	
17.	Aluminum Entrances/Glass	5,300.	5,300.				5,300.	100	
18.	Gypsum Board/Plaster	17,300.	17,300.				17,300.	100	
19.	Porcelain Tile/Resilient Flooring	3,300.	3,300.				3,300.	100	
20.	Acoustic Tile	600.	600.				600.	100	
21.	Painting	1,900.	1,900.				1,900.	100	
22.	Elevator	52,000.	52,000.				52,000.	100	
23.	Mechanical	9,000.	9,000.				9,000.	100	
24.	Electrical	25,400.	25,400.				25,400.	100	
	Change Order No. 1	\$ 312,800.							
	No. 2	3,683.	3,683.				3,683.	100	
	No. 3	17,049.	17,049.				17,049.	100	
	No. 4	5,544.	5,544.				5,544.	100	
	No. 5	0							
		285.	285.				285.	100	
		339,361.	339,361.				339,361.		

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COUNCIL LETTER 100107-VIB

COUNCILOR ED ROSKOSKI

BIO-MASS FACILITY FIRES

DATE: September 26, 2007

FROM: Councilor Ed Roskoski

Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be placed on the Agenda with the following background information:

Being that Mountain Iron receives no taxes from the Bio-Mass operation, the City Council should have Staff research the legality of charging a fee to cover costs of fighting all these spontaneous combustion fires.

COUNCIL LETTER 100107-VIC

COUNCILOR ED ROSKOSKI

FIRST RESPONDER STORAGE NEEDS

DATE: September 26, 2007

FROM: Councilor Ed Roskoski

Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be placed on the Agenda with the following background information:

The Council should find out exactly what the First Responders need and where the facility should be located.

IRRRB FINAL ACCOUNTING REPORT

**PROJECT: UNITY DRIVE TO ASSIST THE DIAMOND WILLOW PROJECT
INSTALLATION OF STORM SEWER, SIDEWALKS,
AND BITUMINOUS SURFACING ALONG UNITY DRIVE**

**DOCUMENT RQ #B43-1924
DOCUMENT PO #B43-2361**

USES PROJECT COSTS	CITY CONTRIBUTION	IRRRB GRANTS	FIVE STAR LIVING	TOTAL PROJECT COSTS
Diamond Willow	\$ -	\$ -	\$ 1,430,000.00	\$ 1,430,000.00
ENGINEERING FEES	\$ -	\$ 7,243.32		\$ 7,243.32
CONSTRUCTION COSTS	\$ 74,554.06	\$ 242,756.68	\$ -	\$ 317,310.74
TOTAL PROJECT COSTS	\$ 74,554.06	\$ 250,000.00	\$ 1,430,000.00	\$ 1,754,554.06

CERTIFICATION

I hereby certify that the above is a true copy of a final project accounting report duly passed, adopted, and approved by the City Council of the City of Mountain Iron on October 1, 2007.

Craig J. Wainio
City Administrator

Subscribed to and sworn before
me this 1st day of October, 2007.

Notary

COMMUNICATIONS
OCTOBER 1, 2007

1. Saint Louis County, Community Development Block Grant initial recommendations.
2. Northeast Service Cooperation, forwarding a nomination petition for service on the Board of Directors.



Saint Louis County

Planning Department – Community Development
117 Northland Center • 307 South First Street • Virginia, MN 55792
Phone: (218) 749-9741 • Fax: (218) 749-7194 • www.co.st-louis.mn.us
Toll Free in Minnesota: 1-800-450-9777

Barbara Hayden
Director

TO: Community Development Block Grant Applicant
FROM: Planning / Community Development Division
DATE: September 17, 2007
RE: CDBG Initial Recommendations

The CDBG Citizen's Advisory Committee has formulated its initial recommendations of funding for FY 2008 CDBG projects. Enclosed is a summary of those recommendations.

The CDBG Advisory Committee will hold a public hearing on Thursday, September 20, at 11:00 to receive public input on the recommendations at the Mountain Iron Community Center.

Please plan to arrive early if you wish to provide public comment.

Enclosure: CDBG Advisory Committee Initial Recommendations

St. Louis County CDBG Program

Project #	Project Title	Request	Total	Advisory Committee Recommendations
HOUSING				
1	AEOA Housing Development Program	260,000	600,000	195,000
2	AEOA Single Family Housing Rehabilitation	650,000	1,702,966	650,000
3	Mountain Iron Mountain Manor Improvements	30,000	60,000	30,000
4	Northern Communities Land Trust Acquisition Rehab Program	165,000	600,000	110,000
5	Range Mental Health Perpich Apartments	20,000	25,095	20,000
6	Virginia Youth Foyer	150,000	2,024,738	0
	TOTAL	1,275,000	5,012,799	1,005,000
ECONOMIC DEVELOPMENT				
7	NEEF Microenterprise and Small Business Development	100,000	333,000	100,000
8	SOAR Career Solutions Lifeworks Job Placement/Retention	19,500	243,000	19,500
9	St. Louis County Economic Development	250,000	250,000	250,000
	TOTAL	369,500	826,000	369,500
PUBLIC SERVICE				
25	AEOA Homeless Shelter	46,000	227,527	45,000
26	AEOA Homeownership Assistance Program	17,878	71,593	17,000
27	AEOA Raising Our Children's Kids (ROCK)	12,600	26,326	12,000
28	Legal Aid Service of NE MN - Housing Counseling & Information	48,260	159,585	47,000
29	Life House-Proctor House Transitional Housing	25,000	109,372	23,250
30	Range Transitional Housing	45,000	165,093	42,000
31	Range Women's Advocates Children's Program	25,300	31,680	24,000
32	Salvation Army-Hibbing Melting Pot Meals	15,000	63,710	15,000
33	Salvation Army-NSLC Money Management Program	18,000	45,900	16,500
34	Salvation Army-Virginia Supper Club	15,000	50,000	15,000
35	Sexual Assault Program - Youth Outreach Services	26,000	92,000	25,250
36	SOAR Career Solutions - Career Development	20,000	531,200	18,000
	TOTAL	314,038	1,573,986	300,000

St. Louis County CDBG Program

Project #	Project Title	Request	Total	Advisory Committee Recommends
PHYSICAL IMPROVEMENT				
10	B'Nai Abraham Museum and Cultural Center	75,000	150,000	75,000
11	Breitung Soudan Recreation Area Improvements	12,525	46,400	5,611
12	Buhl Sewer Improvements	200,000	596,500	120,000
13	Chicagami Flooring Replacement	10,000	11,559	10,000
14	Cook Elevated Water Storage Tank	250,000	1,000,000	0
15	Ely Harvey/Conan Alley Utilities	100,000	224,000	100,000
16	Eveleth City Hall ADA	100,000	275,000	100,000
17	Eveleth Infrastructure Replacement	300,000	1,295,444	266,000
18	Fairbanks Petrell Hall Access Project	7,225	8,500	7,225
19	Hibbing Public Utilities Infrastructure Repairs	238,000	375,500	200,000
20	Iron Junction Wastewater Facility Expansion	200,000	909,437	0
21	St. Louis County Camp Esquagama Sewage Treatment System	125,000	392,705	125,000
22	Tower Breitung Wastewater Treatment Expansion	400,000	1,320,000	0
23	Virginia Miners ADA	100,000	250,000	100,000
24	St. Louis County Community Development Program	300,000	300,000	300,000
	TOTAL	2,417,750	7,155,045	1,408,836

NOMINATION PETITION

NORTHEAST SERVICE COOPERATIVE

The Northeast Service Cooperative Board of Directors is accepting nominations to fill one position representing City, County and Other Government Agency membership. The four-year term will run from January 1, 2008 through December 31, 2011. This position will be filled by appointment, selected from the nominations submitted by the City, County, and Other Government Agency membership at the Board meeting scheduled for December 19, 2007.

The NESC Board consists of nine school board members; three school district Superintendents who serve as ex-officio members and two appointed representatives from non-school district membership. There is one regular board meeting per month and other meetings as needed to conduct the business of the Northeast Service Cooperative. Board members are reimbursed for mileage and receive a stipend for attendance at meetings. Most board meetings are held at the Northeast Service Cooperative offices in Mt. Iron.

NAME OF NOMINATEE _____

ADDRESS _____

WORK PHONE _____ HOME PHONE _____

POSITION WITH MEMBER AGENCY _____

EXPERIENCE _____

OTHER QUALIFICATIONS _____

NOMINATION SUBMITTED BY: _____

TITLE: _____

AGENCY: _____ PHONE: _____

Please return this nomination to Northeast Service Cooperative, Attn: Audrey Steel, 5525 Emerald Avenue, Mt. Iron, MN 55768, or fax to 218-741-1719. All nominations must be received by **Wednesday, November 7, 2007, 12:00 Noon.**

NORTHEAST SERVICE COOPERATIVE

BOARD OF DIRECTORS

JULY 2007

ELECTED TERM ENDS
DECEMBER 31 I.S.D. DISTRICT/AGENCY

CHAIRPERSON

TERRY MARTINSON 2001 2007 712 MT. IRON/BUHL

VICE CHAIR

SUE KASLOW 2005 2009 2 HILL CITY

CLERK

JULIE PETERSON 2005 2009 97 MOOSE LAKE

TREASURER

JOHN BERKLICH, JR. 2005 2009 701 HIBBING

BOARD OF DIRECTORS

EDGAR BUCK 2003 2007 CITY OF BABBITT

WALT HAUTALA 2003 2007 2711 MESABI EAST

JOHN KLARICH* 1995 2007 319 MT. IRON/BUHL

*Appointed to fill duration of un-expired term

LOUISE LIND 2005 2009 704 PROCTOR

BOB RAHJA 2005 2007 695 CHISHOLM

LEE TESSIER 2005 2009 CITY OF ELY

LOUISE THUREEN 2005 2009 381 LAKE SUPERIOR

EX-OFFICIO SUPERINTENDENTS

TIMOTHY CAROLINE 2002 97 MOOSE LAKE

CHARLES RICK 2005 2142 ST. LOUIS COUNTY SCHOOLS