

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, SEPTEMBER 21, 2009 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
- II. Consent Agenda
  - A. Minutes of the September 9, 2009, Regular Meeting (#1-16)
  - B. Receipts
  - C. Bills and Payroll
  - D. Communications (#63-66)
- III. Public Forum
- IV. Committee and Staff Reports
  - A. Mayor's Report
    - 1. Buildings and Grounds Committee (#17)
    - 2. Reschedule October 5<sup>th</sup> Meeting (#18)
  - B. City Administrator's Report
  - C. Director of Public Works Report
    - 1. ASV All Surface Vehicle (#19)
  - D. Sheriff's Department Report
    - 1. Monthly Statistics (#20)
    - 2. Parking Violation Procedures (#21-27)
  - E. City Attorney's Report
  - F. City Engineer's Report
    - 1. Pay Request No. 1 – Digester Building Improvements (#28-31)
    - 2. Pay Request No. 2 – Energy Park (#33-34)
  - G. Library Board
    - 1. Strategic Plan (#36-46)
  - H. Liaison Reports
- V. Unfinished Business
- VI. New Business
  - A. Resolution Number 42-09 Setting a Hearing (#47-57)
  - B. Resolution Number 43-09 Declaring Costs (#58-59)
  - C. Authorization to Serve Liquor at Community Center (#60)
  - D. Request to Waive Fees (#61)
  - E. Recognition Certificate (#62)
- VII. Communications (#63-66)
- VIII. Announcements
- IX. Closed Meeting – Consider Strategies for Labor Negotiations (#67)
- X. Adjourn

# Denotes page number in packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
SEPTEMBER 9, 2009

Mayor Skalko called the City Council meeting to order at 6:31 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Rod Flannigan, City Engineer; and John Backman, Sergeant.

The Mayor thanked the Deputy Mayor for running the August 17, 2009, meeting in his absence. He reiterated to the Council the new policy implemented at the August 3, 2009, meeting to follow the agenda and to recess if problems arise.

It was moved by Skalko and seconded by Prebeg that the consent agenda be approved as follows:

1. Add the following items to the agenda:
  - IV. E. 3. Payment Request Number 2-Mountain Iron Forest Drive Project
  - IV. F. 1. Parks and Recreation Board – Volunteer Recognition Banquet
  - IV. G. Messiah Lutheran Church-Request to Waive Building Rental Fees

Remove the following item from the agenda:

- V. A. Peddlers Identification

2. Approve the minutes of the August 17, 2009, regular meeting as submitted.
3. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period August 16-31, 2009, totaling \$561,247.80, (a list is attached and made a part of these minutes).

The motion carried.

It was moved by Zupancich and seconded by Stanaway to approve the following consent agenda item:

4. To authorize the payments of the bills and payroll for the period August 16-31, 2009, totaling \$749,049.23, (a list is attached and made a part of these minutes).

The motion carried on the following roll call vote: Prebeg, yes; Zupancich, yes; Stanaway, yes; Roskoski, no; and Skalko, yes.

No one spoke during the public forum. Ms. Altobelli was not present.

The Mayor updated the Council on the following:

- Merritt Days Committee. He thanked the Committee and Volunteers for a successful celebration.
- Fall Sports. He wished the area sports teams' good luck in their competition and to do their best, but to mostly have fun during their participation in the various sports.
- Special Recognition. He congratulated D.J. Winfield for his participation with the University of Minnesota Duluth Football Team and Matt Niskanen who is with the Dallas Stars.
- Condolences. He offered condolences to the family of John Jokinen. He advised the Council that Mr. Jokinen worked with the City of Mountain Iron through the Saint Louis County Assessor's office.

It was moved by Skalko and seconded by Stanaway to set a Labor Management Meeting for Wednesday, September 23, 2009 at 2:00 p.m. with Mayor Skalko and Councilor Prebeg attending the meeting. The motion carried.

It was moved by Zupancich and seconded by Stanaway to authorize the 2009 allocation to Greenwood Cemetery in the amount of \$3,000. The motion carried unanimously on a roll call vote.

It was moved by Skalko and seconded by Prebeg to establish a Building and Ground Committee with the Committee appointments being made at the September 21, 2009 Council meeting. The motion carried with Roskoski voting no.

It was moved by Zupancich and seconded by Prebeg to authorize the October 10, 2009, Special Events Permit for the Mesabi Family YMCA Black Cat Run Road Race. The motion carried.

The City Administrator updated the Council on the following:

- City Health Insurance Premiums. He received notification that the City's premiums would only increase two percent.
- Draft Report on Post Employment Benefits. The City Auditor will review this report with the Council in the near future.

It was moved by Stanaway and seconded by Roskoski to authorize payment request number two to Mesabi Bituminous Incorporated for the 2009 Street Improvement Project in the amount of \$163,008.16. The motion carried unanimously on a roll call vote.

It was moved by Zupancich and seconded by Prebeg to authorize payment request number two-final to Hibbing Excavating Incorporated for the Mud Lake Road Waterline Project in the amount of \$1,646.25. The motion carried unanimously on a roll call vote.

It was moved by Zupancich and seconded by Stanaway to authorize payment request number two to Mesabi Bituminous Incorporated for the Forest Drive Project in the amount of \$116,973.50. The motion carried unanimously on a roll call vote.

It was moved by Prebeg and seconded by Zupancich to have City Staff schedule a Volunteer/City Staff, with spouses invited, gathering or picnic (pot luck) for September 23<sup>rd</sup> or 24<sup>th</sup> at 4:00 p.m. at the West Two Rivers Campground. And further, if Staff finds that the City can legally sponsor the event that it could be held at a later date at the Community Center. The motion carried.

Liaison Reports:

- Economic Development Authority. Councilor Zupancich informed the Council that the EDA would be completing their Comprehensive Plan soon and would present it to the City Council. Also, the EDA has been working with Fisher Printing on an advertisement campaign for the City of Mountain Iron to draw businesses to the City.
- Library Board. Councilor Stanaway reviewed the August 2009 statistics with the Council. He also said that the Library Board had been working on a strategic plan and could be adopting the plan at the next Library Board meeting. He also said that a Temporary Assistant Librarian position was posted internally.

It was moved by Skalko and seconded by Prebeg to waive the building rental fees for September 19<sup>th</sup> and 20<sup>th</sup>, 2009 for the Mountain Iron Community Center for the Messiah Lutheran Church Dinner Celebration. The motion carried.

It was moved by Stanaway and seconded by Prebeg to adopt Resolution Number 34-09, declaring cost to be assessed, and ordering preparation of proposed assessments, (a copy is attached and made a part of these minutes). The motion carried with Roskoski voting no.

It was moved by Zupancich and seconded by Roskoski to adopt Resolution Number 35-09, approving the proposed 2009 tax levy, collectable 2010, reflecting a five percent increase with a goal of getting to a zero percent increase for the final levy. The **motion failed** with Prebeg, Stanaway and Roskoski voting no.

It was moved by Prebeg and seconded by Stanaway to adopt Resolution Number 35-09, approving the proposed 2009 tax levy, collectable 2010, reflecting a fifteen percent tax levy increase. The **motion failed** with Skalko, Roskoski, and Zupancich voting no.

It was moved by Prebeg and seconded by Zupancich to adopt Resolution Number 35-09, approving the proposed 2009 tax levy, collectable 2010, reflecting a nine percent increase, (a copy is attached and made a part of these minutes). The motion carried with Roskoski voting no.

It was moved by Prebeg and seconded by Zupancich to adopt Resolution Number 36-09, approving the proposed 2010 market rate based referendum levy for the general obligation community center bonds and interest, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Zupancich and seconded by Stanaway to adopt Resolution Number 37-09, concerning the 2010 Economic Development Authority tax levy, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Stanaway and seconded by Roskoski to adopt Resolution Number 38-09, Housing and Redevelopment Authority levy, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Roskoski and seconded by Prebeg to adopt Resolution Number 39-09, setting the dates for the public hearings on the proposed budget and tax levy, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Zupancich and seconded by Stanaway to adopt Resolution Number 40-09, waiving the liquor liability coverage, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Roskoski and seconded by Zupancich to adopt Resolution Number 41-09, approving the allocation to the Culture and Tourism Grant Program, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Roskoski to direct City Staff to purchase an in/out board, and implement a process, as soon as possible, for the City Hall personnel. The **motion died** for lack of a second.

At 7:58 p.m., it was moved by Skalko and seconded by Zupancich that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Anderson, CMC/MMCA  
Municipal Services Secretary

[www.mtniron.com](http://www.mtniron.com)

## COMMUNICATIONS

1. Calvary Cemetery Association, forwarding the 2008 financial statement.
2. MediaCom, forwarding a letter regarding additional programming.
3. Father John Doyle, a letter of encouragement to the Council.

Summary By Category And Distribution

Category	Distribution	Amount
PERMITS	BUILDING	1,061.15
UTILITY	UTILITY	100,657.56
CAMPGROUND RECEIPTS	FEES	3,385.00
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	26,869.77
PERMITS	SPECIAL EVENTS	25.00
METER DEPOSITS	ELECTRIC	700.00
COPIES	COPIES	186.10
CD INTEREST	CD INTEREST 378	196.65
CD INTEREST	CD INTEREST 602	46.96
CD INTEREST	CD INTEREST 603	49.91
BUILDING RENTALS	COMMUNITY CENTER	400.00
MISCELLANEOUS	SPEC. EVENT-FUNDS NOT USED-CR	25.00
MISCELLANEOUS	ASSESSMENT SEARCHES	55.00
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	400.00
INTERGOVERNMENTAL REVENUE	STATE OF MN-IRRR-BUS LOAN PROG	25,000.00
MISCELLANEOUS	REIMBURSEMENTS	25,794.74
MISCELLANEOUS	ELECTRIC RECONNECT FEE	35.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	33,608.96
INTERGOVERNMENTAL REVENUE	TACONITE PRODUCTION TAX	287,413.00
INTERGOVERNMENTAL REVENUE	MINING EFFECTS TAX	55,338.00
Summary Totals:		<u>561,247.80</u>

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
09/09	09/03/2009	138318	8088	VOID - MN DEPT OF DEED	101-20200	200.00 -M
09/09	09/03/2009	138436	9050	MICHAEL GOLDMAN	101-20200	200.00
09/09	09/10/2009	138437	10008	AIRGAS NORTH CENTRAL	101-20200	125.24
09/09	09/10/2009	138438	10061	APPLIANCE RECYCLING CENTERS OF	604-20200	307.00
09/09	09/10/2009	138439	9043	ARC RANGE CHAPTER	101-20200	200.00
09/09	09/10/2009	138440	10023	ARROWHEAD REGIONAL DEVELOPME	101-20200	2,500.00
09/09	09/10/2009	138441	10020	ASPEN EQUIPMENT COMPANY	101-20200	354.74
09/09	09/10/2009	138442	5007	ASSURANT EMPLOYEE BENEFITS	602-20200	626.78
09/09	09/10/2009	138443	20001	BAKER FIRE EQUIPMENT	101-20200	506.00
09/09	09/10/2009	138444	20054	BARK DESIGN	101-20200	207.50
09/09	09/10/2009	138445	20048	BARNES DISTRIBUTION	604-20200	899.47
09/09	09/10/2009	138446	20022	BENCHMARK ENGINEERING INC	602-20200	53,999.83
09/09	09/10/2009	138447	20010	BISS LOCK INC	101-20200	31.79
09/09	09/10/2009	138448	20014	BORDER STATES ELECTRIC SUPPLY	604-20200	1,896.72
09/09	09/10/2009	138449	30017	CARQUEST (MOUNTAIN IRON)	101-20200	55.40
09/09	09/10/2009	138450	30072	CW TECHNOLOGY	301-20200	5,787.82
09/09	09/10/2009	138451	40030	DULUTH CLINIC	101-20200	225.00
09/09	09/10/2009	138452	500012	ERA LABORATORIES INC	602-20200	497.80
09/09	09/10/2009	138453	50005	EXACT EYE CARE	604-20200	448.84
09/09	09/10/2009	138454	60026	FASTENAL COMPANY	603-20200	555.56
09/09	09/10/2009	138455	60029	FERGUSON ENTERPRISES INC	101-20200	502.25
09/09	09/10/2009	138456	60003	FIVE SEASONS SPORTS CENTER	301-20200	301.36
09/09	09/10/2009	138457	60038	FLEET SERVICES	602-20200	4,846.32
09/09	09/10/2009	138458	70035	G & K SERVICES	101-20200	44.76
09/09	09/10/2009	138459	70016	GOPHER STATE ONE CALL INC	604-20200	52.20
09/09	09/10/2009	138460	70028	GREATER MINNESOTA AGENCY INC	101-20200	192.00
09/09	09/10/2009	138461	70006	GREENWOOD CEMETERY	101-20200	3,000.00
09/09	09/10/2009	138462	70029	GUARDIAN PEST CONTROL INC	101-20200	141.40
09/09	09/10/2009	138463	80022	HAWKINS INC	601-20200	1,289.67
09/09	09/10/2009	138464	140013	HD WATERWORKS SUPPLY	601-20200	1,299.35
09/09	09/10/2009	138465	80008	HIBBING EXCAVATION INC	601-20200	1,646.25
09/09	09/10/2009	138466	80001	HILLYARD/HUTCHINSON	101-20200	607.85
09/09	09/10/2009	138467	80010	HOMETOWN ELECTRIC	101-20200	192.47
09/09	09/10/2009	138468	90015	IRON RANGE TOURISM BUREAU	101-20200	1,600.00
09/09	09/10/2009	138469	120006	L & M SUPPLY	101-20200	5,000.00
09/09	09/10/2009	138470	120032	LAKE COUNTRY POWER	101-20200	197.72
09/09	09/10/2009	138471	120002	LAWSON PRODUCTS INC	101-20200	359.47
09/09	09/10/2009	138472	120003	LEAGUE OF MINNESOTA CITIES	101-20200	2,514.00
09/09	09/10/2009	138473	130030	MACQUEEN EQUIPMENT	603-20200	387.75
09/09	09/10/2009	138474	130041	MESABI BITUMINOUS	301-20200	279,981.66
09/09	09/10/2009	138475	130026	MESABI SIGN COMPANY	603-20200	579.91
09/09	09/10/2009	138476	130138	MIB JUNIOR CLASS	101-20200	50.00
09/09	09/10/2009	138477	130039	MINNESOTA DEPT OF COMMERCE	604-20200	338.89
09/09	09/10/2009	138478	130044	MINNESOTA DEPT OF HEALTH	601-20200	1,500.96
09/09	09/10/2009	138479	130009	MINNESOTA POWER	101-20200	48,917.72
09/09	09/10/2009	138480	130117	MINNESOTA TRUCKING ASSOCIATION	101-20200	17.63
09/09	09/10/2009	138481	130024	MN POLLUTION CONTROL AGENCY	101-20200	2,850.00
09/09	09/10/2009	138482	130015	MOUNTAIN IRON PUBLIC UTILITIES	101-20200	11,876.14
09/09	09/10/2009	138483	130037	M-R SIGN	101-20200	402.33
09/09	09/10/2009	138484	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	43,236.30
09/09	09/10/2009	138485	140008	NORTRAX EQUIPMENT/POWERPLAN	101-20200	1,298.65
09/09	09/10/2009	138486	150004	OCCUPATIONAL DEVELOPMENT CTR	101-20200	23.67
09/09	09/10/2009	138487		Information Only Check	101-20200	.00 V
09/09	09/10/2009	138488	40032	OFFICE OF ENTERPRISE TECHNOLOG	101-20200	912.21
09/09	09/10/2009	138489	160003	PERPICH TV & MUSIC INC	603-20200	14.92
09/09	09/10/2009	138490	160005	PLAZA HARDWARE	603-20200	16.86
09/09	09/10/2009	138491	160030	PRECISION MACHINE	603-20200	320.00

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
09/09	09/10/2009	138492	170007	QUILL CORPORATION	101-20200	772.01
09/09	09/10/2009	138493	170001	QWEST	101-20200	106.51
09/09	09/10/2009	138494	180012	RESCO	604-20200	14,678.64
09/09	09/10/2009	138495	180045	RESERVE ACCOUNT	601-20200	1,000.00
09/09	09/10/2009	138496	180005	ROAD MACHINERY AND SUPPLY	101-20200	2,398.53
09/09	09/10/2009	138497	9045	ROBERTA LEPISTO OR AMBER DAHL	101-20200	200.00
09/09	09/10/2009	138498	190045	SERVICE SOLUTIONS	101-20200	22.34
09/09	09/10/2009	138499	9046	SHAWN HERHUSKY	604-20200	47.59
09/09	09/10/2009	138500	190014	SHERWIN WILLIAMS	601-20200	549.60
09/09	09/10/2009	138501	190004	SKUBIC BROS INC	603-20200	177.65
09/09	09/10/2009	138502	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	35,833.00
09/09	09/10/2009	138503	190013	ST LOUIS COUNTY	301-20200	39,117.68
09/09	09/10/2009	138504	190039	ST LOUIS COUNTY RECORDERS OFFC	101-20200	408.00
09/09	09/10/2009	138505	9044	STEVEN CAIN	101-20200	200.00
09/09	09/10/2009	138506	190061	SULLIVAN CANDY & SUPPLY	101-20200	202.87
09/09	09/10/2009	138507	200003	TACONITE TIRE SERVICE	101-20200	261.82
09/09	09/10/2009	138508	200020	THE TRENTI LAW FIRM	101-20200	3,113.45
09/09	09/10/2009	138509	200036	TRITEC OF MINNESOTA INC	101-20200	122.91
09/09	09/10/2009	138510	200010	TUCK N ROLL UPHOLSTERY	604-20200	40.00
09/09	09/10/2009	138511	210010	ULLAND BROTHERS INC	101-20200	449.84
09/09	09/10/2009	138512	210001	UNITED ELECTRIC COMPANY	604-20200	774.05
09/09	09/10/2009	138513	220025	VERIZON WIRELESS	601-20200	28.48
09/09	09/10/2009	138514	220014	VIKING INDUSTRIAL NORTH	101-20200	581.49
09/09	09/10/2009	138515	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	32,805.95
09/09	09/10/2009	138516	220020	VISA OR AMERICAN BANK CC PMT	603-20200	6,125.73
09/09	09/10/2009	138517	9047	WELLS FARGO HOME	604-20200	23.84
09/09	09/10/2009	138518	240001	XEROX CORPORATION	603-20200	600.01
09/09	09/10/2009	138519	260002	Z/TECH	101-20200	1,696.11
09/09	09/10/2009	138520	260003	ZEE SERVICE COMPANY	101-20200	43.70
09/09	09/10/2009	138521	260005	ZEP MANUFACTURING COMPANY	101-20200	392.53
09/09	09/10/2009	138522	260007	ZIEGLER FINANCIAL	301-20200	50,837.17

Totals:

	679,349.66
Payroll-PP Ending 9/4/09	59,211.99
Sales Tax-Electronic Transfer	10,487.58
<b>TOTAL EXPENDITURES</b>	<b><u>\$749,049.23</u></b>





# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 34-09

### DECLARING COST TO BE ASSESSED, AND ORDERING PREPARATION OF PROPOSED ASSESSMENT

WHEREAS, a contract has been let for Improvement Number 07-6, the improvement of those streets identified in Exhibit A by construction, reconstruction and/or overlay and the contract price for such improvement is \$438,926.23, and the expenses incurred or to be incurred in the making of such improvement amount to \$57,032.99 so that the total cost of the improvement will be \$495,959.22.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. The portion of the cost of such improvement to be paid by the City is hereby declared to be \$354,722.96 and the portion of the cost to be assessed against benefited property owners is declared to be \$141,236.26.
2. Assessments shall be payable in equal annual installments extending over a period of ten years, the first of the installments to be payable on or before the first Monday in January, 2010, and shall bear interest at the rate of eight percent per annum from the date of the adoption of the assessment Resolution.
3. The City Administrator, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he shall file a copy of such proposed assessment in his office for public inspection.
4. The City Administrator shall upon the completion of such proposed assessment, notify the City Council thereof.

DULY ADOPTED BY THE CITY COUNCIL THIS 9<sup>th</sup> DAY OF SEPTEMBER, 2009.

ATTEST:

City Administrator

Mayor Gary Skalko



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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## **EXHIBIT A**

Heather Avenue from Centennial Drive to South End of Road  
Heather Avenue from Centennial Drive to Unity Drive  
Coral Street from Marble Avenue to Mountain Avenue  
Enterprise Drive North from Nichols Avenue to County Highway 7  
Granite Street from Mineral Avenue to Marble Avenue  
West End Centennial Street to approximately 400 feet east of Heather Avenue  
Tamarack Street from County Road 7 to approximately 600 feet east of County Road 7  
Locomotive Street from Mountain Avenue to west edge of Town of Grant plat  
Unity Drive from County Road 7 to Mountain Iron Drive



# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 35-09

### APPROVING PROPOSED 2009 TAX LEVY, COLLECTABLE 2010

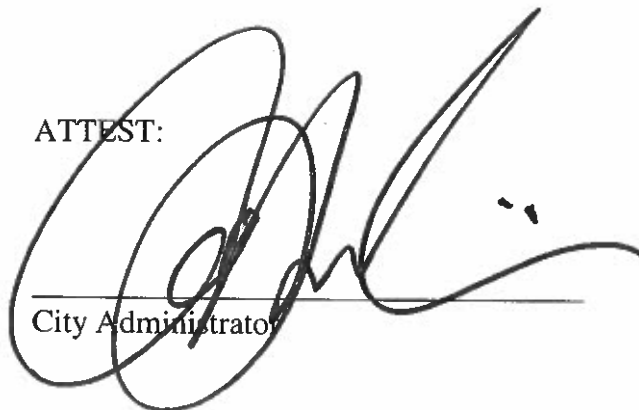
**BE IT RESOLVED**, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following sums of money be levied for the current year, collectable in 2010, upon the taxable property in the City of Mountain Iron for the following purposes:

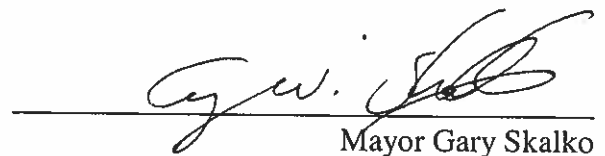
TOTAL PROPOSED LEVY	\$1,237,024.00
MINUS SPECIAL LEVIES	\$ 418,275.00
LEVY SUBJECT TO LEVY LIMIT	\$ 818,749.00

The City Administrator is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Saint Louis County, Minnesota.

**DULY ADOPTED BY THE CITY COUNCIL THIS 9<sup>th</sup> DAY OF SEPTEMBER, 2009.**

ATTEST:

  
\_\_\_\_\_  
City Administrator

  
\_\_\_\_\_  
Mayor Gary Skalko



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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## RESOLUTION NUMBER 36-09

### APPROVING PROPOSED 2010 MARKET RATE BASED REFERENDUM LEVY FOR THE GENERAL OBLIGATION COMMUNITY CENTER BONDS AND INTEREST

**WHEREAS**, in February 1998 the voters in the City of Mountain Iron approved a market rate based referendum levy for bonds and interest to construct the Mountain Iron Community Center.

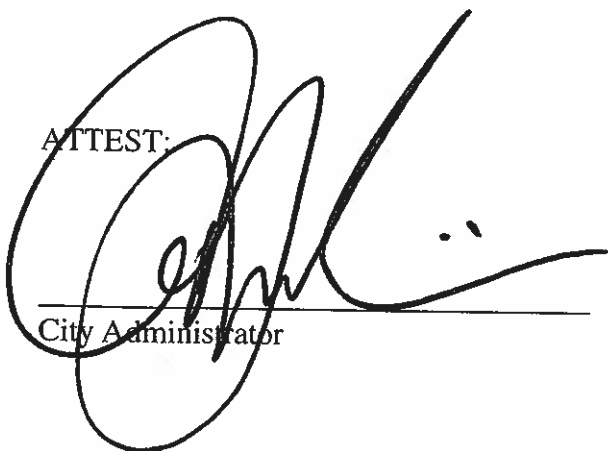
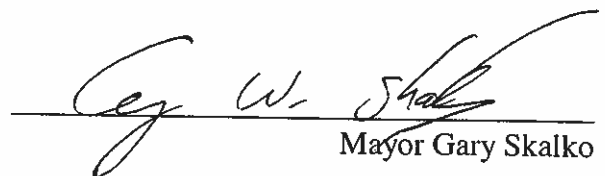
**NOW, THEREFOR BE IT RESOLVED**, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following market rate based levy shall be made in 2009 payable in 2010 for all property in the City of Mountain Iron:

General Obligation Community Center Bond levy shall be \$83,811.00

The City Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Saint Louis County, Minnesota.

**DULY ADOPTED BY THE CITY COUNCIL THIS 9<sup>th</sup> DAY OF SEPTEMBER, 2009.**

ATTEST:

  
\_\_\_\_\_  
City Administrator  
\_\_\_\_\_  
Mayor Gary Skalko



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 37-09

### CONCERNING THE 2010 ECONOMIC DEVELOPMENT AUTHORITY TAX LEVY

**WHEREAS**, the Mountain Iron Economic Development Authority was created on the 19th day of April, 2004, pursuant to Minnesota Statutes 469.090-469.108 and;

**WHEREAS**, Minnesota Statutes, Section 469.107, Subdivision 1, specifically authorized the Mountain Iron Economic Development Authority to levy against the taxable property of the City of Mountain Iron, St. Louis County, Minnesota.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of Mountain Iron, Minnesota, that for the purpose of further development and to provide for any activities that are within the jurisdiction of the Mountain Iron Economic Development Authority as defined according to Minnesota Statutes. The Mountain Iron City Council submits to the County Auditor of St. Louis County, Minnesota, a final tax levy with a levy set to the maximum allowable for the Mountain Iron Economic Development Authority.

**DULY ADOPTED BY THE CITY COUNCIL THIS 9<sup>th</sup> DAY OF SEPTEMBER, 2008.**

ATTEST:

  
\_\_\_\_\_  
City Administrator

  
\_\_\_\_\_  
Mayor Gary Skalko



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

## RESOLUTION NUMBER 38-09

### CONCERNING THE 2010 HOUSING AND REDEVELOPMENT AUTHORITY TAX LEVY

**WHEREAS**, the Mountain Iron Housing and Redevelopment Authority was created on the 4<sup>th</sup> day of December, 1968, pursuant to Minnesota Statutes 469.001-469.047 and;

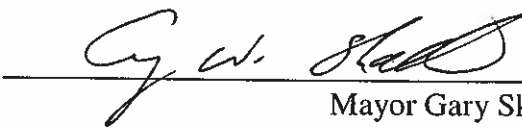
**WHEREAS**, Minnesota Statutes, Section 469.033, Subd. 6, specifically authorized the Mountain Iron Housing and Redevelopment Authority to levy against the taxable property of the City of Mountain Iron, St. Louis County, Minnesota.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Mountain Iron, Minnesota, requests that for the purpose of further development and to provide for any activities that are within the jurisdiction of the Mountain Iron Housing and Redevelopment as defined according to Minnesota Statutes, the Mountain Iron City Council submits to the County Auditor of St. Louis County, Minnesota, a tax levy of zero dollars for the Mountain Iron Housing and Redevelopment Authority.

**DULY ADOPTED BY THE CITY COUNCIL THIS 9<sup>th</sup> DAY OF SEPTEMBER, 2009.**

ATTEST:

  
\_\_\_\_\_  
City Administrator

  
\_\_\_\_\_  
Mayor Gary Skalko



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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## RESOLUTION NUMBER 39-09

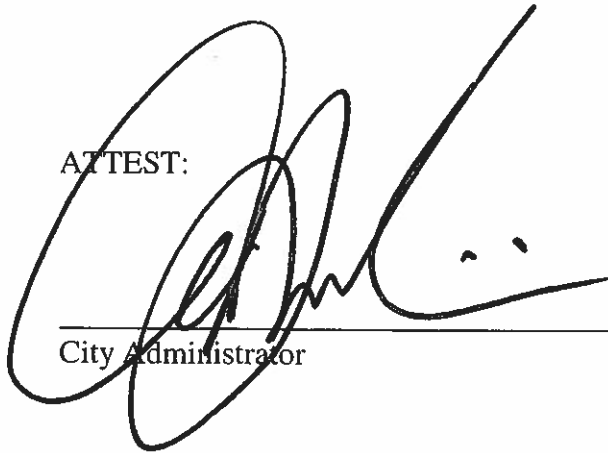
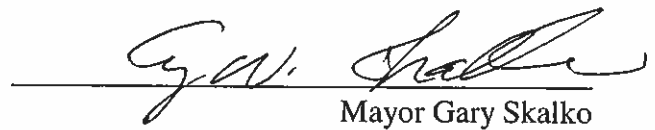
### SETTING THE DATES FOR THE PUBLIC HEARINGS ON THE PROPOSED BUDGET AND TAX LEVY

**BE IT RESOLVED**, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the dates for the public hearings to adopt the property taxes to collect to pay services the City will provide in 2010, shall be held at: 6:30PM, December 7<sup>th</sup>, 2009, to be continued if necessary, 6:30PM, December 14<sup>th</sup>, 2009.

The City Administrator is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Saint Louis County, Minnesota, prior to September 15, 2009.

**DULY ADOPTED BY THE CITY COUNCIL THIS 9<sup>th</sup> DAY OF SEPTEMBER, 2009.**

ATTEST:

  
\_\_\_\_\_  
City Administrator  
\_\_\_\_\_  
Mayor Gary Skalko



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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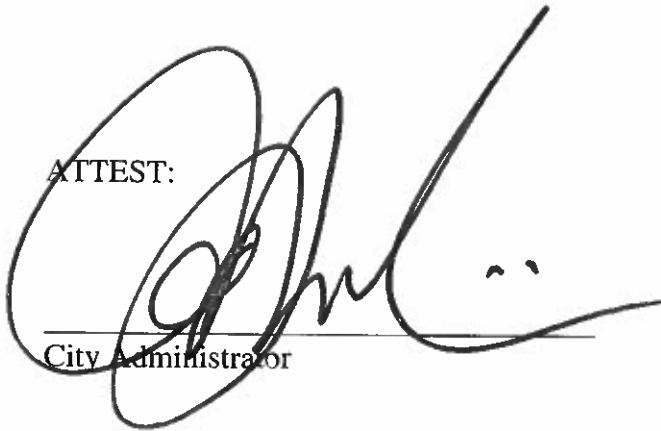
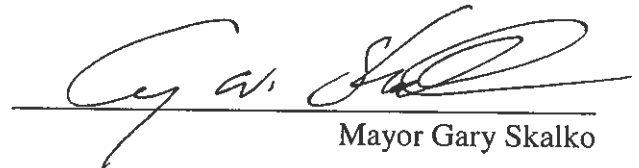
## RESOLUTION NUMBER 40-09

### WAIVING LIQUOR LIABILITY COVERAGE

**BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that Whereby Home on the Range, LLC, doing business as Holiday Inn Express & Suites Mountain Iron, wishes to obtain Wine and 3.2 Beer Licenses, and whereby they qualify for said licenses in all other regards, the City of Mountain Iron hereby agrees to drop the requirement that the business carries a stand-alone Liquor Liability Policy, but only as long as Home on the Range, LLC, d/b/a Holiday Inn Express & Suites Mountain Iron only serves Wine and Beer, has annual revenue of less than \$25,000 from any sales of Wine and Beer, and as long as they carry coverage on their General Liability Insurance policy for Host Liquor Liability and meets the requirements of Minnesota State Statute 340A.409 Subd. 4. A sworn Affidavit by the Director of Operations of the business is herewith attached.

**DULY ADOPTED BY THE CITY COUNCIL THIS 9<sup>th</sup> DAY OF SEPTEMBER, 2009.**

ATTEST:

  
\_\_\_\_\_  
City Administrator  
\_\_\_\_\_  
Mayor Gary Skalko





# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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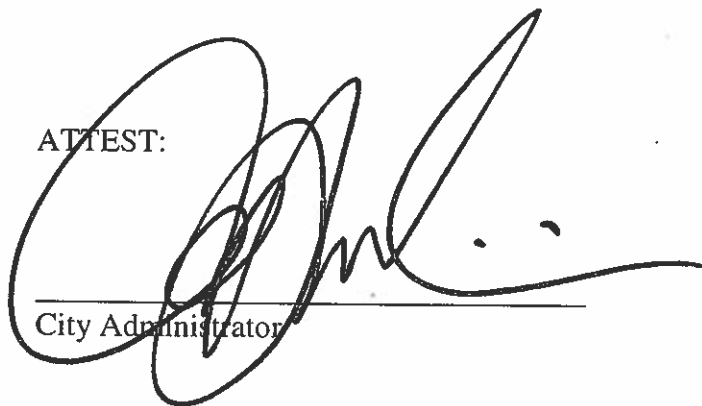
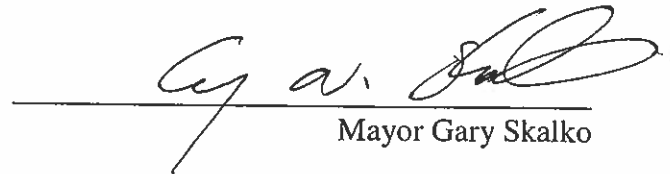
## RESOLUTION NUMBER 41-09

### CULTURE AND TOURISM GRANT PROGRAM

**NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MOUNTAIN IRON, MINNESOTA,** that the City of Mountain Iron hereby confirms that \$29,000 has been allocated for toward the Mountain Iron Civic Association's application to the Iron Range Resources Culture and Tourism Grant Program for the locomotive canopy.

**DULY ADOPTED BY THE CITY COUNCIL THIS 9<sup>th</sup> DAY OF SEPTEMBER, 2009.**

ATTEST:

  
\_\_\_\_\_  
City Administrator  
\_\_\_\_\_  
Mayor Gary Skalko

**COUNCIL LETTER 092109-IVA1**

**MAYOR SKALKO**

**BUILDINGS AND GROUNDS COMMITTEE**

**DATE:** September 16, 2009

**FROM:** Mayor Gary Skalko

Craig J. Wainio  
City Administrator

---

Background information provided by Mayor Skalko:

Nominate for appointment: - Gary Skalko  
- Alan Stanaway

**COUNCIL LETTER 092109-IVA2**

**MAYOR SKALKO**

**RESCHEDULE OCTOBER 5<sup>TH</sup> MEETING**

**DATE:** September 16, 2009

**FROM:** Mayor Gary Skalko

Craig J. Wainio  
City Administrator

---

Background information provided by Mayor Skalko:

Because of a personal matter in Duluth, it would be very difficult for me to make this meeting. Therefore, I request that the Council move it to Tuesday, October 6<sup>th</sup>, or Wednesday, October 7, 2009.

**COUNCIL LETTER 092109-IVC1**

**ELECTRIC DEPARTMENT**

**ASV ALL SURFACE VEHICLE  
(SKID STEER WITH TRACKS)**

**DATE:** September 16. 2009

**FROM:** Don Kleinschmidt  
Director of Public Works

---

Staff is seeking State Bid contract prices for an All Surface Vehicle, which is a Skid Steer on tracks, for use in the Electric Department. This purchase is budgeted for in the 2009 Capital Outlay Budget. The purchase price will be presented at the next City Council meeting.



# Saint Louis County

Office of the Sheriff 8586 Enterprise Dr. S., Mt. Iron 55768  
(218) 748-7578

Ross Litman  
Sheriff

**To:** Mountain Iron Mayor and City Council  
**From:** Sgt. John Backman  
**Re:** August 2009 Statistics *5/16*  
**Date:** September 16, 2009

The Mountain Iron Office of the St. Louis County Sheriff reports the below listed activity for the month of August 2009:

- 22 Disturbances (arguments, threats, unwanted persons, trespass, 911 hangup)
- 9 Public assists (car unlocks, roadside assistance, /vehicle checks, patrol requests)
- 8 Suspicious persons/vehicles/circumstance
- 7 Motor vehicle crashes
- 6 Welfare checks, suicide threats, neglect/abandon children, runaway/lost/missing
- 2 Fire & medical
- 2 Drug related calls
- 3 Alarms
- 3 Assaults
- 1 Damage to property
- 5 Thefts
- 1 Burglary/attempted burglary
- 0 Parking Citations
- 29 Other calls (civil disputes, child custody, animal complaints, traffic complaints, warrant service, miscellaneous)
- 98 Traffic stops
- 19 Traffic related citations
- 2 DUI
- 10 Assists: 3-Sheriff's 4-Virginia PD 2-Other PDs 1-Probation  
1 inside Mountain Iron

This activity resulted in 4 custodial arrests.



# Saint Louis County

Office of the Sheriff 8586 Enterprise Dr. S., Mt. Iron 55768  
(218) 748-7578

Ross Litman  
Sheriff

**To:** Mountain Iron Mayor and City Council  
**From:** Sgt. John Backman  
**Re:** Parking Code  
**Date:** September 16, 2009

The District Court system for the State of Minnesota has not administrated our parking citations since May 1, 2009.

I believe it is in the interest of the City of Mountain Iron to continue a local parking citation. Compliance to parking regulations allows for snow removal, ability to safely travel of traffic, access to fire hydrants, parking, streets, and alleys. State statute does allow for citation but this is at great cost for a violation (over \$100) and offers no more compliance than a lower cost. Statute allows for the towing of vehicle within parameters as well. In addition to being costly it is not an effective use of time.

The Public Safety & Health board passed to the City Council the following procedure:

- 1) A parking citation is issued.
- 2) The offender is given 30 days to pay the fine (to the City office).
- 3) If not paid within 30 days the fine is increased and the collection goes to the Virginia Credit Bureau.
- 4) If the Virginia Credit Bureau writes a letter to the offender. If they have not received payment in 30 days they attach the non-payment to the offender's credit until payment is received.
- 5) Disputed violations follow the procedure all ready in place in section 10.98 of the City Code.

I have discussed this arrangement with Gene Richard at the Virginia Credit Bureau. His firm would get \$20 per collection and return the rest to the City. They currently collect for Gilbert and Ely.

The spreadsheets required to maintain records in my office and the City office I can create without cost.

Virginia currently operates on a two tier system with violations costing either \$14 or \$16. Gilbert's fines are \$12 and \$14 and there is \$27 added to the fine if it goes beyond 30 days without being paid.

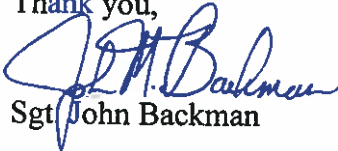
The cost of the citation is set by the council. Currently we have a two tier system with violations at the \$13 and \$14 levels. It is mandated that the State of Minnesota receive \$5.00 from every citation, and County ordinance assesses \$3.00 to the law library. Each citation will cost nearly \$1.00 from the W. A. Fischer Company. At nearly \$9.00 per

citation in costs it is my recommendation that only one tier of fine, and that be set at \$15.00 for all violations. This would also provide a reasonable amount of adjustment to absorb increased costs from the State or County while allowing several years supply of citation to be purchased at one time thereby lowering the up front cost to the City.

It is my recommendation that fines become \$50 if not paid within 30 days. This encourages timely payment which will aid in managing the process. It also provides room for adjustment in the event the collection agencies fees increase.

Section 70.01 of the City Code can be amended to include Minnesota State Statutes 169.34 and 169.35 to those listed as adopted by reference. This would make cover the necessary changes to the City Code to include the parking violations. I would recommend that the references to Minnesota State Statutes which have been removed from State Statute also be removed from the City Code at that time. These changes have been reviewed by the City Attorney.

Thank you,

A handwritten signature in blue ink, appearing to read "J. M. Backman".

Sgt John Backman

**10.98 SUPPLEMENTAL ADMINISTRATIVE PENALTIES.**

(A) Purpose. Administrative offense procedures established pursuant to this section are intended to provide the public and the City with an informal, cost effective, and expeditious alternative to traditional criminal charges for violations of certain City code provisions. The procedures are intended to be voluntary on the part of those who have been charged with administrative offenses. At any time prior to the payment of the administrative penalty as is provided for hereafter, the individual may withdraw from participation in the procedures, in which event the City may bring criminal charges in accordance with law. Likewise, the City at its discretion may choose not to initiate an administrative offense and may bring criminal charges in the first instance. In the event a party participates in the administrative offense procedures but does not pay the monetary penalty, which may be imposed, the City will seek to collect the costs of the administrative offense procedure as part of a subsequent criminal sentence in the event the party is charged and is adjudicated guilty of the criminal violation.

(B) Administrative offense defined. An administrative offense is a violation of a provision of the portions of the City code presented in exhibit A and is subject to the administrative penalties set forth in the schedule of offenses and penalties as set forth in division (I).

(C) Any officer of the Mountain Iron Sheriff's Department or authorized City employee shall, upon determining that there has been a violation, notify the violator. The notice shall set forth the nature, date and time of violation, the name of the official issuing the notice, and the amount of the scheduled penalty.

(D) Payment. Once the notice is given, the alleged violator may, within seven days of the time of issuance of the notice, pay the amount set forth on the schedule of penalties for the violation, or may request in writing, as is provided for hereafter. The payment shall be deemed to be an admission of the violation.

(E) Hearing. Any person contesting an administrative offense pursuant to this section may, within seven days of the time of issuance of the notice, request a hearing by a hearing officer who shall forthwith conduct an informal hearing to determine if a violation has occurred. The hearing officer shall have authority to dismiss the violation or reduce or waive the penalty. If the violation is sustained by the hearing officer, the violator shall pay the penalty within seven days.

(F) Hearing Officer. A City employee or employees designated in writing by the Mayor and approved by the City Council shall be designated individually or collectively as Hearing Officer. The Hearing Officer shall serve until such point the Mayor and City Council appoint a new Hearing Officer. The Hearing Officer is authorized to hear and determine any controversy relating to administrative offenses provided for in this section.

(G) Failure to pay. In the event a party charged with an administrative offense fails to pay the penalty, a misdemeanor or petty misdemeanor charge may be brought against the alleged violator in accordance with applicable statutes. If a penalty is paid and an individual is found not to have committed the administrative offense by the Hearing Officer, no such charge may be brought by the City for the same violation.

(H) Disposition of penalties. All penalties collected pursuant to this section shall be paid to the City and deposited in the City's General Fund.

(I) Offenses and penalties. Offenses which may be charged as administrative offenses and penalties for such offenses may be established by resolution of the City Council from time to time. Copies of such resolution shall be maintained in the office of the City Administrator.

(J) Subsequent offenses. In the event a party is charged with a subsequent administrative offense within a 12-month period of paying an administrative penalty for the same or substantially similar offense, the subsequent administrative penalty shall be increased by 25% above the initial administrative penalty, except as otherwise provided by resolution.



70.01 STATE HIGHWAY TRAFFIC REGULATION ACT ADOPTED BY REFERENCE.

Except for M.S. §§ 169.04, 169.10, 169.11, 169.66, 169.751, 169.752, 169.753, 169.754, 169.78, 196.965, 169.966, 169.98, as they may be amended from time to time, M.S. Chapter 169, known as the Highway Traffic Regulation Act, as amended by Laws, 1974, Chapters 21, 22, 23, 52, 57, 59, 79, 110, 122, 133, 134, 332, 343, 350, 358, 379, 389, 406, 460, 500, and as it may be amended from time to time, is adopted as a traffic regulation ordinance of the city. Every provision contained in such chapter is adopted and made a part of this title by reference as if fully set forth herein.

(Prior Code, § 50.01)

## 2008 Minnesota Statutes

### 169.34 PROHIBITIONS; STOPPING, PARKING.

Subdivision 1. **Prohibitions.** (a) No person shall stop, stand, or park a vehicle, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic-control device, in any of the following places:

- (1) on a sidewalk;
- (2) in front of a public or private driveway;
- (3) within an intersection;
- (4) within ten feet of a fire hydrant;
- (5) on a crosswalk;
- (6) within 20 feet of a crosswalk at an intersection;
- (7) within 30 feet upon the approach to any flashing beacon, stop sign, or traffic-control signal located at the side of a roadway;
- (8) between a safety zone and the adjacent curb or within 30 feet of points on the curb immediately opposite the ends of a safety zone, unless a different length is indicated by signs or markings;
- (9) within 50 feet of the nearest rail of a railroad crossing;
- (10) within 20 feet of the driveway entrance to any fire station and on the side of a street opposite the entrance to any fire station within 75 feet of said entrance when properly signposted;
- (11) alongside or opposite any street excavation or obstruction when such stopping, standing, or parking would obstruct traffic;
- (12) on the roadway side of any vehicle stopped or parked at the edge or curb of a street;
- (13) upon any bridge or other elevated structure upon a highway or within a highway tunnel, except as otherwise provided by ordinance;
- (14) at any place where official signs prohibit stopping.

(b) No person shall move a vehicle not owned by such person into any prohibited area or away from a curb such distance as is unlawful.

(c) No person shall, for camping purposes, leave or park a travel trailer on or within the limits of any highway or on any highway right-of-way, except where signs are erected designating the place as a campsite.

(d) No person shall stop or park a vehicle on a street or highway when directed or ordered to proceed by any peace officer invested by law with authority to direct, control, or regulate traffic.

Subd. 2. **Violation; penalty for owner or lessee.** (a) If a motor vehicle is stopped, standing, or parked in violation of subdivision 1, the owner of the vehicle, or for a leased motor vehicle the lessee of the vehicle, is guilty of a petty misdemeanor.

(b) The owner or lessee may not be fined under paragraph (a) if (1) another person is convicted for, or pleads guilty to, that violation, or (2) the motor vehicle was stolen at the time of the violation.

(c) Paragraph (a) does not apply to a lessor of a motor vehicle if the lessor keeps a record of the name and address of the lessee.

(d) Paragraph (a) does not prohibit or limit the prosecution of a motor vehicle operator for violating subdivision 1.

(e) A violation under paragraph (a) does not constitute grounds for revocation or suspension of the owner's or lessee's driver's license.

**History:** (2720-219) 1937 c 464 s 69; Ex1937 c 38 s 1; 1939 c 430 s 13; 1989 c 342 s 16; 2008 c 287 art 1 s 46

## 2008 Minnesota Statutes

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### 169.35 PARKING.

Subdivision 1. **Parallel to curb.** Except where angle parking is permitted by local ordinance, each vehicle stopped or parked upon a two-way roadway where there is an adjacent curb shall be so stopped or parked with the right-hand wheels of the vehicle parallel with and within 12 inches of the right-hand curb, provided, that such exception shall only apply to a state trunk highway after approval by the commissioner.

Subd. 2. **Where no curb.** Upon streets and highways not having a curb each vehicle stopped or parked shall be stopped or parked parallel with and to the right of the paved or improved or main-traveled part of the street or highway.

Subd. 3. **One-way roadway.** Local authorities with respect to streets and highways under their jurisdiction and with the consent of the commissioner with respect to state trunk highways may by ordinance permit parking of vehicles with the left hand wheels adjacent to and within 12 inches of the left hand curb of a one-way roadway.

**History:** (2720-220) 1937 c 464 s 70; Ex1937 c 38 s 1; 1939 c 430 s 14; 1947 c 428 s 21



**BENCHMARK  
ENGINEERING, INC.**

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261  
Mt. Iron, MN 55768-0261  
tel: 218-735-8914 • fax: 218-735-8923  
email: info@bm-eng.com

Septmeber 11, 2009

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN  
Digester Building Improvements  
Project No. MI09-18

Dear Mr. Wainio:

Enclosed please find Pay Request No. 1 for the City of Mountain Iron Digester Building Improvements project in the amount of **\$25,702.25**, for approval at your next scheduled City Council meeting. This amount includes withholding a 5% retainage. Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
**Benchmark Engineering, Inc.**

  
Joseph Palo, P.E.

Enclosure

pc: Mr. Mike Ralston and Mr. Dale Hansen, Lenci Enterprises, Inc.

RECOMMENDATION OF PAYMENT

No. 1

Owner's Project No.: \_\_\_\_\_

Engineer's Project No.: MI09-18

Project: Digester Building Improvements

CONTRACTOR: Lenci Enterprises, Inc., P.O. Box 6, Virginia, MN 55792

For Period Ending: September 11, 2009

To City of Mountain Iron  
Owner

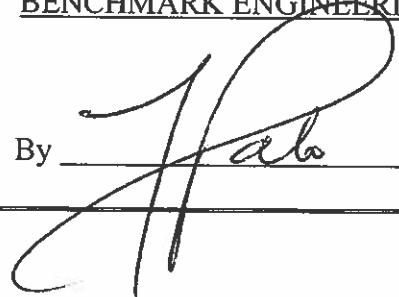
Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated September 11, 2009

By \_\_\_\_\_



STATEMENT OF WORK

Original Contract Price	\$ <u>46,800.00</u>	Work & Materials to Date	\$ <u>27,055.00</u>
Net Change Orders	\$ _____	Amount Retained (5%)	\$ <u>1,352.75</u>
Current Contract Price	\$ <u>46,800</u>	Subtotal	\$ <u>25,702.25</u>
		Previous Payments	\$ <u>0.00</u>
		<b>Amount Due this Payment</b>	<b>\$ <u>25,702.25</u></b>

TO OWNER: City of Mt. Iron  
 8586 S. Enterprise Drive  
 Mt. Iron, MN 55768

PROJECT: Digester Building Improvements  
 Mt. Iron, Minnesota

APPLICATION NO.: ONE  
 PERIOD TO: 9/11/09  
 PROJECT NOS.:

Distribution to:  
 OWNER  
 ARCHITECT  
 CONTRACTOR

FROM CONTRACTOR: Lenci Enterprises, Inc.  
 P.O. Box 6  
 Virginia, MN 55792

VIA ARCHITECT: Benchmark Engineering, Inc.  
 P.O. Box 261  
 Mt. Iron, MN 55768

CONTRACT FOR: Complete Construction

CONTRACT DATE: 8/18/09

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT SUM ..... \$ 46,800.00
- 2. Net change by Change Orders ..... \$
- 3. CONTRACT SUM TO DATE (Line 1 + 2) ..... \$ 46,800.00
- 4. TOTAL COMPLETED & STORED TO DATE ..... \$ 27,055.00  
 (Column G on G703)
- 5. RETAINAGE:
  - a. 5 % of Completed Work ..... \$ 1,352.75  
 (Columns D + E on G703)
  - b. \_\_\_\_\_ % of Stored Material ..... \$  
 (Column F on G703)
 Total Retainage (Line 5a + 5b or Total in Column I of G703) ..... \$ 1,352.75
- 6. TOTAL EARNED LESS RETAINAGE ..... \$ 25,702.25  
 (Line 4 less Line 5 Total)

- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT  
 (Line 6 from prior Certificate) ..... \$ -
- 8. CURRENT PAYMENT DUE ..... \$ 25,702.25
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE ..... \$ 21,097.75  
 (Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
<b>TOTALS</b>		
NET CHANGES by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: LENCI ENTERPRISES, INC.

By: Dale Jensen Date: 9/10/09

State of: \_\_\_\_\_  
 County of: \_\_\_\_\_  
 Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_

Notary Public: Kathy E. Wolf  
 My Commission expires: \_\_\_\_\_



**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 25,702.25  
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: [Signature] Date: 9/14/09

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: ONE

APPLICATION DATE: 9/10/09

PERIOD TO: 9/11/09

ARCHITECT'S PROJECT NO.:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE) RATE
			FROM PREVIOUS APPLICATION (D + E)						
1.	General Conditions	\$ 5,500.		3,850.	3,850.		3,850.	1,650.	
2.	Demolition	12,000.		10,200.	10,200.		10,200.	1,800.	
3.	Concrete Columns	15,300.		13,005.	13,005.		13,005.	2,295.	
4.	Painting	14,000.						14,000.	
		\$46,800.							
					27,055.		27,055.	19,745.	







CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261  
Mt. Iron, MN 55768-0261  
tel: 218-735-8914 • fax: 218-735-8923  
email: info@bm-eng.com

September 14, 2009

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN  
Energy Park Utility Extension  
Project No. MI09-08

Dear Mr. Wainio;

Enclosed please find Pay Request No. 2 for the Energy Park Utility Extension project in the amount of **\$163,256.38**, for approval at your next scheduled City Council meeting. This amount includes withholding retainage on work completed to date.

Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
**Benchmark Engineering, Inc.**

Eric E. Fallstrom, P.E.

Enclosure

Pc: Mr. Jim Pucel, Utility Systems of America

RECOMMENDATION OF PAYMENT

No. 2

Owner's Project No.: \_\_\_\_\_

Engineer's Project No.: MI09-08

Project: Energy Park Utility Extension

CONTRACTOR: Utility Systems of America, Inc., P.O. Box 706, Eveleth, MN 55734

For Period Ending: September 11, 2009

To: **City of Mountain Iron**  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated September 14, 2009

By  \_\_\_\_\_

STATEMENT OF WORK

Original Contract Price	\$ <u>303,623.50</u>	Work & Materials to Date	\$ <u>265,215.00</u>
Net Change Orders	\$ <u>0.00</u>	Amount Retained	\$ <u>13,260.75</u>
Current Contract Price	\$ <u>303,623.50</u>	Subtotal	\$ <u>251,954.25</u>
		Previous Payments	\$ <u>88,697.87</u>
		<b>Amount Due this Payment</b>	<b>\$ <u>163,256.38</u></b>



September 14, 2009

PAY REQUEST NO. 2  
 ENERGY PARK UTILITY EXTENSION  
 MOUNTAIN IRON, MINNESOTA  
 PROJECT NO.: M109-08

CONTRACTOR: UTILITY SYSTEMS OF AMERICA

ITEM NO.	ITEM	UNITS	PROJECT QUANTITY	ITEM COST	QUANTITY TO DATE	TOTAL AMOUNT
2101.511	CLEARING AND GRUBBING	LUMP SUM	1.0	\$10,000.00	1.0	\$10,000.00
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	230.0	\$2.00	236.0	\$472.00
2104.509	REMOVE MANHOLE	EACH	1.0	\$250.00	0.0	\$0.00
2104.513	SAWING BITUMINOUS PAVEMENT - FULL DE	LIN. FT.	146.0	\$2.00	173.0	\$346.00
2105.501	COMMON EXCAVATION (CV)	CU. YD.	2,015.0	\$5.00	2,015.0	\$10,075.00
2105.503	ROCK EXCAVATION	CU. YD.	50.0	\$25.00	39.0	\$975.00
2105.522	SELECT GRANULAR BORROW (CV)	CU. YD.	770.0	\$11.00	935.0	\$10,285.00
2211.503	AGGREGATE BASE (CV) CL. 5	CU. YD.	1,245.0	\$12.50	726.0	\$9,075.00
2350.501	TYPE MV 4 WEARING COURSE MIXTURE B	TON	30.0	\$100.00	0.0	\$0.00
2350.502	TYPE MV 3 NON-WEARING COURSE MIXTURE	TON	56.0	\$100.00	0.0	\$0.00
2502.604	2" INSULATION	SQ. YD.	25.0	\$15.00	38.5	\$577.50
2503.511	8" PVC PIPE SEWER - SDR 35	LIN. FT.	1,845.0	\$19.00	1,845.0	\$35,055.00
2503.602	TRACER WIRE ACCESS BOX	EACH	2.0	\$75.00	2.0	\$150.00
2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	2.0	\$1,000.00	1.0	\$1,000.00
2503.603	4" HDPE FORCEMAIN	LIN. FT.	1,496.0	\$20.00	1,496.0	\$29,920.00
2504.602	CONNECT TO EXISTING WATERMAIN	EACH	3.0	\$1,500.00	1.0	\$1,500.00
2504.602	CLEAN & DISINFECT WATERMAIN	LUMP SUM	1.0	\$750.00	0.0	\$0.00
2504.602	HYDRANT	EACH	2.0	\$3,600.00	2.0	\$7,200.00
2504.602	8" GATE VALVE AND BOX	EACH	3.0	\$1,250.00	4.0	\$5,000.00
2504.602	12" GATE VALVE AND BOX	EACH	3.0	\$2,100.00	1.0	\$2,100.00
2504.602	12" X 8" WET TAP	EACH	1.0	\$2,500.00	1.0	\$2,500.00
2504.602	ADJUST VALVE BOX	EACH	1.0	\$150.00	0.0	\$0.00
2504.603	8" WATERMAIN DUCTILE IRON - CL. 52	LIN. FT.	35.0	\$35.00	101.0	\$3,535.00
2504.603	12" WATERMAIN DUCTILE IRON - CL. 52	LIN. FT.	1,635.0	\$38.00	1,594.0	\$60,572.00
2504.608	DUCTILE IRON FITTINGS	POUND	1,230.0	\$2.25	1,230.0	\$2,767.50
2505.603	12" STEEL CASING PIPE	LIN. FT.	65.0	\$40.00	65.0	\$2,600.00
2506.501	CONST. DRAINAGE STRUCTURE DESIGN 4007	LIN. FT.	77.9	\$175.00	73.4	\$12,845.00
2506.516	CASTING ASSEMBLY	EACH	10.0	\$400.00	9.0	\$3,600.00
2506.601	CONSTRUCT LIFT STATION	LUMP SUM	1.0	\$62,000.00	0.7	\$43,400.00
2506.602	FLUSHING MANHOLE	EACH	1.0	\$2,500.00	1.0	\$2,500.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$3,200.00	0.75	\$2,400.00
2573.502	SILT FENCE, TYPE PREASSEMBLED	LIN. FT.	56.0	\$4.00	45.0	\$180.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$1,600.00	0.0	\$0.00
2582.502	4" DOUBLE SOLID LINE YELLOW - EPOXY	LIN. FT.	30.0	\$2.00	0.0	\$0.00
2582.502	4" SOLID LINE WHITE - EPOXY	LIN. FT.	75.0	\$1.00	0.0	\$0.00
	TWO ADDITIONAL WET TAPS OF WATERMAIN	LUMP SUM	1.0	\$4,585.00	1.0	\$4,585.00

COMPLETED TO DATE: \$265,215.00  
 LESS RETAINAGE (5%): (\$13,260.75)

SUBTOTAL PAY REQUEST #2: \$251,954.25  
 LESS PREVIOUS PAYMENTS: (\$88,697.87)

TOTAL PAY REQUEST #2: **\$163,256.38**

  
 BENCHMARK ENGINEERING, INC.

# Mt. Iron Public Library 2009 – 2014 Strategic Plan

Adopted by the Library Board:  
September \_\_, 2009

*Prepared by:  
Whitney Crettol Consulting*

## THE PLANNING PROCESS:

The Mt. Iron Public Library completed a comprehensive strategic planning process between April and August 2009. This process was made possible through financial support from the Arrowhead Library System. Composition of the Planning Team included representatives from the Library Board, Friends of the Library, city officials and library staff.

A community-based process was utilized, which centered on answering the questions: 1) *What are the pressing needs in our community?* and, 2) *What is the library's role in helping to address those needs?* Major steps included conducting a focus group with community leaders, reviewing community demographic data and library statistics, discussing organizational values and mission, identifying service priorities, and developing detailed action plans for the first year of implementation. In addition, indicators were established to track progress toward achieving the library's new goals.

The resulting strategic plan is intended to guide the library for the next five years, with action plans to be revised annually.

## WHAT WE FOUND:

Several themes emerged through our environmental scan process. First was the lack of a cohesive community identity that defines "Mt. Iron". The City is a widely dispersed collection of neighborhoods and former townships covering almost 50 square miles. Community members expressed a need to find ways to knit these different areas together and help people feel connected to one another – resulting in a greater sense of community.

A need was also expressed to revitalize the Historic Old Town area – of which the library as a central feature – into a livable community. There is a desire for amenities that draw young families in order to revitalize this area with a focus on homeownership.

The community's young people were also on leaders' minds. Education and children's readiness to enter school was a priority. It was felt that more options for constructive youth/teen activities are needed. The importance for young people to get involved in volunteerism and community leadership activities was also emphasized.

The library is seen as an important player in addressing each of these concerns. Recent renovation and new staff leadership has rejuvenated the library. Library traffic and circulation have been on the increase in recent years, despite the fact that the local population has declined. A great deal of new programming has been added, and the Library is seen as a fun place to be. However, the building's lower level has not yet been updated. As a result, it is still not achieving its potential as a community gathering spot.

Finally, community members want to see the Quad Cities working together more cooperatively for the common good in the future (Please see Appendices B, C & D for complete environmental scan reports).

## ORGANIZATIONAL VALUES:

### Friendly Service –

Our friendly, helpful staff provides a welcoming environment and top-notch service to all ages.

### Relevance to Community Needs –

The Library is in tune with the community, keeps up with today's technology needs, and has a visible presence in community events.

### Accessibility –

Free and open access to information and materials is made possible through our ample service hours and barrier-free facility.

### Historical Preservation –

The heritage of our area, including the historic Carnegie Library building itself, is important to preserve for future generations.

## MISSION STATEMENT:

*The Mt. Iron Public Library provides a friendly, stimulating environment for people of all ages to build community connections, stimulate their imaginations, and enjoy a lifetime of learning.*

## LIBRARY GOALS (In order of priority):

- 1. Library guests will enjoy a comfortable, warm, and cozy atmosphere that draws people together and gives them a feeling of community belonging.**
- 2. Library guests will find enjoyment, stimulate their imaginations, and escape from their daily lives.**
- 3. Library guests will learn to effectively use technology and other resources to find reliable information to answer their own questions.**
- 4. Young children will learn to interact with others, develop a love of reading, and prepare for a lifetime of learning.**
- 5. Library guests will continue to nurture their curiosity and learn throughout their lives.**
- 6. Youth and adults will be well informed and encouraged to participate in local government and regional issues.**

## PROGRESS INDICATORS:

### Goal 1 (Comfortable Gathering Place)

- ✓ Number of groups using the meeting room.
- ✓ Number of meetings/gatherings held in the meeting room and total attendance.
- ✓ Survey of groups following use of meeting room regarding whether it met their needs.
- ✓ Number of hits to the Library webpage.

### Goal 2 (Stimulate Imagination)

- ✓ Number of teen participating in library sponsored programming.
- ✓ Attendance at adult programs.
- ✓ Survey of program participants regarding benefits of that participation.
- ✓ Number of patron book reviews/recommendations on blog and 'bookmarks'.
- ✓ Number of music CDs added to collection.

### Goal 3 (Understand How to Find, Evaluate & Use Information)

- ✓ Attendance at technology series.
- ✓ Survey of technology series participants regarding increased skills and confidence in utilizing technology on their own.
- ✓ Hours of staff training on technology topics.

## IMPLEMENTATION STEPS:

<i>Implementation Steps</i>	<i>Timeline</i>
1. Present strategic plan to LibraryBoard and City Council for adoption.	September 2009
2. Communicate the new plan to stakeholders and the public.	September - October 2009
3. Review strategic plan progress as a regular agenda item at staff meetings; make mid-course corrections.	<b>Monthly</b>
4. Discuss strategic plan progress as regular agenda item at Library Board meetings.	<b>Monthly</b>
5. Compile progress indicator data for annual review.	<b>Annually 2010 - 2014</b> (September)
6. Board/staff annual 'retreat' to review implementation successes and challenges (including indicator data), review goals, revise strategies, and project budget needs.	<b>Annually 2010 - 2013</b> (September)
7. Staff develop action plans for the next year.	<b>Annually 2010 - 2013</b> (October - December)
8. Full round of strategic planning.	<b>Fall 2014</b> (New plan in place by January 2015)

# Appendix A:

## **YEAR 1 Action Plans** September 2009 – December 2010



**GOAL # 1:** Library guests will enjoy a comfortable, warm, and cozy atmosphere that draws people together and gives them a feeling of community belonging.

**Strategy A: Facility Improvements**

ACTION STEPS	PERSON RESPONSIBLE	COMPLETION DATE
1. Basement renovation: <ul style="list-style-type: none"> <li>▪ Clear out old furnishings.</li> <li>▪ Design updated space plan to accommodate meetings and gatherings, including incorporation of large display case.</li> <li>▪ Complete renovation based on new space plan.</li> </ul>	Sally (City Maintenance) Sally (Staff & Board) Public Works Director	November 30, 2009 December 31, 2009 Within 90 days of funding - TBD
2. Foyer upgrade: <ul style="list-style-type: none"> <li>▪ Clean out foyer.</li> <li>▪ Display quilt.</li> <li>▪ Install drinking fountain.</li> </ul>	Sally City Maintenance Public Works Director Sally	September 30, 2009 September 30, 2009 December 31, 2009 September 30, 2009
3. Approach City Maintenance with priority of consistent cleaning of Library's lower level, including public restrooms.	Sally	September 30, 2009

**Strategy B: Public Relations**

ACTION STEPS	PERSON RESPONSIBLE	COMPLETION DATE
1. Talk to ALS about printing previously developed Mt. Iron brochure.	Sally	September 30, 2009
2. Library web page: <ul style="list-style-type: none"> <li>▪ Training on how to make updates to Library page on City website.</li> <li>▪ Make monthly updates to Library page.</li> </ul>	Sally (City Administrator) Sally	November 30, 2009 Monthly beginning November 2009
3. Signage: <ul style="list-style-type: none"> <li>▪ Research road sign rules and potential.</li> <li>▪ Add permanent changeable-display sign street side to promote hours and events/programming.</li> </ul>	Sally Sally (Friends funding)	November 2009 May 2010
4. Research history and approach Legion/City to re-locate wooden sign to Legion property.	Sally	April 2010

**Strategy C: Displays**

ACTION STEPS	PERSON RESPONSIBLE	COMPLETION DATE
1. Foyer display case: <ul style="list-style-type: none"> <li>▪ Set a schedule of themes &amp; local art/collections to rotate.</li> <li>▪ Change display as per schedule.</li> </ul>	Laurie Laurie	November 2009 Bi-monthly beginning November
2. Basement display case (see Strategy A).		

**GOAL # 2: Library guests will find enjoyment, stimulate their imaginations, and escape from their daily lives.**

<b>Strategy D: Programming</b>		
<b>ACTION STEPS</b>	<b>PERSON RESPONSIBLE</b>	<b>COMPLETION DATE</b>
1. Teen Programming: <ul style="list-style-type: none"> <li>▪ Promote and hold Gaming Night utilizing ALS equipment.</li> <li>▪ Organize a teen book club.</li> </ul>	Laurie (Volunteers) Laurie	November 2009 January 2010
2. Adult Programming: <ul style="list-style-type: none"> <li>▪ Plan a bi-monthly adult program series for the 2009-2010 year.</li> <li>▪ Promote and hold bi-monthly adult programs as per plan.</li> <li>▪ Grow and organize Friends group to function independently.</li> <li>▪ Turn over program coordination to Friends.</li> </ul>	Sally (Friends) Sally (Friends) Friends Chair (Sally) Friends Chair	December 30, 2009 Beginning January 2010 May 2010 May 2010

<b>Strategy E: Reader's Advisory</b>		
<b>ACTION STEPS</b>	<b>PERSON RESPONSIBLE</b>	<b>COMPLETION DATE</b>
1. Local book reviews: <ul style="list-style-type: none"> <li>▪ Create and promote "book marker" review opportunity for patrons.</li> <li>▪ Create blog on Library web page for patron book reviews.</li> </ul>	Sally Sally	October 2009 February 2010
2. Hold coffee 'an workshop on how to use Novelist.	Sally	January 2010

<b>Strategy F: Collection Development</b>		
<b>ACTION STEPS</b>	<b>PERSON RESPONSIBLE</b>	<b>COMPLETION DATE</b>
1. Addition of music compact discs to collection: <ul style="list-style-type: none"> <li>▪ Create a CD area.</li> <li>▪ Conduct a donation drive.</li> </ul>	Sally Sally	June 2010 June 2010

**GOAL # 3:** Library guests will learn to effectively use technology and other resources to find reliable information to answer their own questions.

**Strategy G: One-to-one & Group Instruction**

ACTION STEPS	PERSON RESPONSIBLE	COMPLETION DATE
1. Technology series <ul style="list-style-type: none"> <li>▪ Survey patrons regarding technology training needs.</li> <li>▪ Host technology series at ALS IT lab with 1-hour sessions on different topics (e.g. databases, downloadable books, digital cameras).</li> </ul>	Sally ALS IT staff or Community Education	January 2010 March 2010 (4 Sessions)

**Strategy H: Technological Equipment**

ACTION STEPS	PERSON RESPONSIBLE	COMPLETION DATE
1. Update public access computers: <ul style="list-style-type: none"> <li>▪ Install consistent software (current version of Word) on all machines.</li> <li>▪ Get sound working and headsets for all machines.</li> </ul>	Sally (City Administrator)  Sally (City Administrator)	November 30, 20009  November 30, 2009
2. Purchase a laptop for public use.	Sally	November 2009 (per funding)
3. Technology Plan: <ul style="list-style-type: none"> <li>▪ Look at existing technology plans from other libraries.</li> <li>▪ Develop a technology plan for periodic updating of computers.</li> </ul>	Sally Sally (City Administrator)	February 2010 March 2010

**Strategy I: Staff Training**

ACTION STEPS	PERSON RESPONSIBLE	COMPLETION DATE
1. Identify and participate in training on software, basic repairs, and computer maintenance.	Sally & Laurie (ALS)	December 2010

## Appendix B:

# Community Focus Group – Summary

May 2009

# Appendix C:

## Library SWOT Analysis

June 2009

# Appendix D:

## Library & Community Profile

May 2009

**COUNCIL LETTER 090407-VIA**

**ADMINISTRATION**

**RESOLUTION NUMBER 42-09**

**DATE:** September 16, 2009

**FROM:** Craig J. Wainio  
City Administrator

---

Resolution Number 42-09 sets a Public Hearing on the proposed assessments on the improvement of various streets that were part of the 2007 Street Project, those streets are identified in Exhibit A of the Resolution. Also enclosed is the proposed assessment role. The City Council should review the proposed assessment role to determine if this is the City Council's intent. The hearing would be scheduled for the second meeting in October.

After the review of the proposed assessment role, it is recommended that the City Council approve Resolution Number 42-09 Setting a Hearing on the Propose Assessment.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

## RESOLUTION NUMBER 42-09

### HEARING ON PROPOSED ASSESSMENT

**WHEREAS**, by a Resolution passed by the City Council on September 9, 2009, the City Administrator was directed to prepare a proposed assessment of the cost of Improvement Number 07-6, the improvement of those streets identified in Exhibit A by construction, reconstruction and/or overlay, and

**WHEREAS**, the City Administrator has notified the council that such proposed assessment has been completed and filed in his office for public inspection,

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:**

1. A hearing shall be held at 6:30 p.m. on October 19, 2009 in the Community center located at 8586 Enterprise Drive South to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City of Mountain Iron, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the City of Mountain Iron the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

**DULY ADOPTED BY THE CITY COUNCIL THIS 9<sup>th</sup> DAY OF SEPTEMBER, 2009.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator



## **EXHIBIT A**

**Heather Avenue from Centennial Drive to South End of Road**  
**Heather Avenue from Centennial Drive to Unity Drive**  
**Coral Street from Marble Avenue to Mountain Avenue**  
**Enterprise Drive North from Nichols Avenue to County Highway 7**  
**Granite Street from Mineral Avenue to Marble Avenue**  
**West End Centennial Street to approximately 400 feet east of Heather Avenue**  
**Tamarack Street from County Road 7 to approximately 600 feet east of County Road 7**  
**Locomotive Street from Mountain Avenue to west edge of Town of Grant plat**  
**Unity Drive from County Road 7 to Mountain Iron Drive**

Locomotive Street			FRONT		PARCEL	PROJECT		REASONABLE	
NAME	LOT	BLOCK	FOOTAGE	COSE	COSE	COST	ASSESSMENT	ASSESSMENT	COST
						\$16,556.50	RATE	AMOUNT	PER
									FOOT
USX CORP	8	1	120	175-0010-00100		\$3,679.22	25%	\$919.81	\$7.67
USX CORP	8	2	120	175-0010-00110		\$3,679.22	25%	\$919.81	\$7.67
USX CORP	16	3	120	175-0010-00210		\$3,679.22	25%	\$919.81	\$7.67
NOYES GORDON D	1	14	60	175-0010-01380		\$1,839.61	25%	\$459.90	\$7.67
GARRISON ALAN W	1	15	60	175-0010-01550		\$1,839.61	25%	\$459.90	\$7.67
SKOGMAN PETER G	1	16	60	175-0010-01660		\$1,839.61	25%	\$459.90	\$7.67

TOTALS 540 \$16,556.50 \$4,139.13

Tamarack									
NAME	LOT	BLOCK	FRONT FOOTAGE	PARCEL COSE	PROJECT COST	ASSESSMENT RATE	REASONABLE ASSESSMENT AMOUNT	COST PER FOOT	
HARPER WILLIAM F	24	3	85.26	175-0012-00830	\$1,835.56	75%	\$1,376.67	\$16.15	
POSTUDENSEK GERALD J	25	3	90.45	175-0012-00840	\$1,947.30	75%	\$1,460.47	\$16.15	
POSTUDENSEK GERALD J	26	3	75.93	175-0012-00850	\$1,634.70	75%	\$1,226.02	\$16.15	
POSTUDENSEK GERALD J	27	3	75	175-0012-00860	\$1,614.67	75%	\$1,211.01	\$16.15	
City of Mountain Iron			20.02		\$431.01	75%	\$323.26	\$16.15	
KOVICH TIMOTHY J	28	3	72.77	175-0012-00870	\$1,566.67	75%	\$1,175.00	\$16.15	
KOVICH TIMOTHY J	29	3	85.92	175-0012-00880	\$1,849.77	75%	\$1,387.33	\$16.15	
KUNTZ NORMAN P	1	4	95	175-0012-00910	\$2,045.25	75%	\$1,533.94	\$16.15	
DRAZE DONNA MAE	2	4	75	175-0012-00920	\$1,614.67	75%	\$1,211.01	\$16.15	
NORDLINDER JON W	3	4	75	175-0012-00930	\$1,614.67	75%	\$1,211.01	\$16.15	
SAVELA GARY L & DAWN A	4	4	106.01	175-0012-00940	\$2,282.29	75%	\$1,711.72	\$16.15	
ZUPEC JEROME L & BRENDA L	5	4	69.82	175-0012-00950	\$1,503.15	75%	\$1,127.37	\$16.15	
SAVELA GARY L & DAWN A	5	4	5	175-0012-00955	\$107.64	75%	\$80.73	\$16.15	
PLUSKWIK PAUL A	6	4	66	175-0012-00960	\$1,420.91	75%	\$1,065.69	\$16.15	
ZUPEC JEROME L & BRENDA L	5	4	5	175-0012-00965	\$107.64	75%	\$80.73	\$16.15	
PLUSKWIK PAUL A	7	4	63.65	175-0012-00960.	\$1,370.32	75%	\$1,027.74	\$16.15	
SANKAR PETER	8	4	66	175-0012-00980	\$1,420.91	75%	\$1,065.69	\$16.15	
SANKAR PETER	9	4	66	175-0012-00990	\$1,420.91	75%	\$1,065.69	\$16.15	
SANKAR PETER	10	4	25	175-0012-01000	\$538.22	75%	\$403.67	\$16.15	
VOSS ROBERT & WENDY	8	5	147.02	175-0012-01140	\$3,165.19	75%	\$2,373.90	\$16.15	
TOTALS			1369.85		\$29,491.50		\$22,118.63		

Coral Street		PROJECT				REASONABLE		COST	
NAME	LOT	BLOCK	FRONT	PARCEL	COST	ASSESSMENT	ASSESSMENT	PER	FOOT
			FOOTAGE	COSE	\$13,981.70	RATE	AMOUNT	FOOT	
HENSCHER GEORGE L	6	2	60	175-0020-00210	\$3,495.43	25%	\$873.86	\$7.28	
KANGAS SHANNON R	7	2	60	175-0020-00220	\$3,495.43	25%	\$873.86	\$7.28	
MITCHELL MICHAEL A	1	4	60	175-0020-00410	\$3,495.43	25%	\$873.86	\$7.28	
RUBOW RACHELLE RAE	14	4	60	175-0020-00570	\$3,495.43	25%	\$873.86	\$7.28	
TOTALS			240		\$13,981.70		\$3,495.43		

Granite Street									
NAME	LOT	BLOCK	FRONT FOOTAGE	PARCEL COSE	PROJECT COST	ASSESSMENT RATE	REASONABLE ASSESSMENT AMOUNT	COST PER FOOT	
MCDERMID SCOTT & LAURIE	4	5	60	175-0020-00590	\$1,872.47	25%	\$468.12	\$7.80	
MORIN MARK & PATRICIA	5	5	60	175-0020-00630	\$1,872.47	25%	\$468.12	\$7.80	
SCHLOTEC THOMAS	1	7	50	175-0020-00770	\$1,560.39	25%	\$390.10	\$7.80	
MATTILA WILLIAM R	2	7	50	175-0020-00780	\$1,560.39	25%	\$390.10	\$7.80	
MATTILA WILLIAM R	3	7	50	175-0020-00790	\$1,560.39	25%	\$390.10	\$7.80	
US BANK	4	7	50	175-0020-00800	\$1,560.39	25%	\$390.10	\$7.80	
GIRU MARION	5	7	66	175-0020-00810	\$2,059.71	25%	\$514.93	\$7.80	

TOTALS 386 \$12,046.20 \$3,011.55

Centennial Drive		FRONT		PARCEL	PROJECT	ASSESSMENT		REASONABLE	COST
NAME	LOT	BLOCK	FOOTAGE	COSE	COST	RATE	AMOUNT	ASSESSMENT	PER
					\$12,557.70				FOOT
LINDHOLM LARRY R	1	1	106	175-0061-00010	\$2,598.47	75%	\$1,948.85	\$18.39	\$18.39
ZOLLAR JACK J	2	1	110.47	175-0061-00020	\$2,708.04	75%	\$2,031.03	\$18.39	\$18.39
LEE LARRY ALVIN		13	295.8	175-0071-01246	\$7,251.19	75%	\$5,438.39	\$18.39	\$18.39

TOTALS 512.27 \$12,557.70 \$9,418.28

Unity Drive from City 7 to RR

NAME	LOT	BLOCK	FRONT FOOTAGE	PARCEL COSE	PROJECT COST	ASSESSMENT RATE	REASONABLE ASSESSMENT AMOUNT	COST PER FOOT
					\$129,380.50			
LEVASSEUR RICHARD W	1	1	140.71	175-0013-00010	\$5,229.24	10%	\$522.92	\$3.72
KOSKI ROGER C	11	1	140.71	175-0013-00110	\$5,229.24	10%	\$522.92	\$3.72
REIMER TRAVIS J	1	2	140.72	175-0013-00230	\$5,229.61	10%	\$522.96	\$3.72
REIMER ANGELA J & TRAVIS J	11	2	140.72	175-0013-00370	\$5,229.61	10%	\$522.96	\$3.72
KIMPLING GLEASON M & DONNA M	11	2	50	175-0013-00375	\$1,858.16	10%	\$185.82	\$3.72
FISKARI DALLAS L & KELLY	1	1	140.71	175-0014-00010	\$5,229.24	10%	\$522.92	\$3.72
MOE HAROLD M & DORIS	11	1	140.71	175-0014-00120	\$5,229.24	10%	\$522.92	\$3.72
City of Mountain Iron	1	2	140.71	175-0014-00010	\$5,229.24	10%	\$522.92	\$3.72
City of Mountain Iron	11	2	140.71	175-0014-00010	\$5,229.24	10%	\$522.92	\$3.72
VANSOEST HOLDINGS LLC	1	2	150	175-0032-00060	\$5,574.49	10%	\$557.45	\$3.72
City of Mountain Iron	2	2	150	175-0032-00070	\$5,574.49	10%	\$557.45	\$3.72
City of Mountain Iron	3	2	150	175-0032-00080	\$5,574.49	10%	\$557.45	\$3.72
MESABI FAMILY YMCA INC	4	2	90	175-0032-00090	\$3,344.69	10%	\$334.47	\$3.72
City of Mountain Iron	4	2	60	175-0032-00095	\$2,229.79	10%	\$222.98	\$3.72
MESABI FAMILY YMCA INC	5	2	304.45	175-0032-00100	\$11,314.35	10%	\$1,131.44	\$3.72
MESABI FAMILY YMCA INC	6	2	332.66	175-0032-00110	\$12,362.73	10%	\$1,236.27	\$3.72
Sky International		13	225	175-0071-01182	\$8,361.73	10%	\$836.17	\$3.72
Canadian National			309.3	175-0071-01180	\$11,494.59	10%	\$1,149.46	\$3.72
LW Anderson Properties		12	142.15	175-0071-01167	\$5,282.76	10%	\$528.28	\$3.72
LW Anderson Properties	8	4	142.15	175-0071-01150	\$5,282.76	10%	\$528.28	\$3.72
Duanes Marine	9	4	250	175-0071-01152	\$9,290.81	10%	\$929.08	\$3.72
<b>TOTALS</b>			<b>3481.41</b>		<b>\$129,380.50</b>		<b>\$12,938.05</b>	

Enterprise Drive			FRONT		PARCEL		PROJECT		ASSESSMENT		REASONABLE	
NAME	LOT	BLOCK	FOOTAGE	COSE	COST	RATE	ASSESSMENT	AMOUNT	PER	FOOT	ASSESSMENT	COST
ZIEBART TIDY CAR	1	3	101.18	175-0032-00123	\$5,167.47	10%		\$516.75		\$5.11		
PERPICH JON A & MARILYN	1	3	150	175-0032-00125	\$7,660.80	10%		\$766.08		\$5.11		
AHO PARTNERSHIP	2	3	250	175-0032-00130	\$12,768.01	10%		\$1,276.80		\$5.11		
NORRI RENTALS LLC	3	3	198.97	175-0032-00140	\$10,161.80	10%		\$1,016.18		\$5.11		
NORRI RENTALS LLC	4	3	149.23	175-0032-00140	\$7,621.48	10%		\$762.15		\$5.11		
KUJALA JOAN K	5	3	149.23	175-0032-00160	\$7,621.48	10%		\$762.15		\$5.11		
FOX BRUCE & CAROL	6	3	149.23	175-0032-00170	\$7,621.48	10%		\$762.15		\$5.11		
FOX BRUCE & CAROL	7	3	179.9	175-0032-00180	\$9,187.86	10%		\$918.79		\$5.11		
L & M SUPPLY VIRGINIA INC	5	2	240	175-0049-00120	\$12,257.29	10%		\$1,225.73		\$5.11		
CERNOHLAVEK RANDY	6	2	536.15	175-0049-00130	\$27,382.27	10%		\$2,738.23		\$5.11		
NELSON LARRY K	7	2	68.84	175-0049-00140	\$3,515.80	10%		\$351.58		\$5.11		
L & M SUPPLY VIRGINIA INC	5	4	484.03	175-0071-01087	\$24,720.39	10%		\$2,472.04		\$5.11		
TOTALS			2656.76		\$135,686.12			\$13,568.61				



Heather Avenue Pavement									
North	SEC./	DESC./	FRONT	PARCEL	PROJECT	ASSESSMENT	REASONABLE	COST	
NAME	BLOCK	LOT	FOOTAGE	CODE	COST	RATE	ASSESSMENT	PER	FOOT
Peterson, Dale	13	NE/NW	670	175-0071-01235	\$ 13,236.16	75.00%	\$	9,927.12	\$ 14.82
Lee, Larry	13	NE/NW	330.5	175-0071-01246	\$ 6,529.18	75.00%	\$	4,896.89	\$ 14.82
Landicho, Petronile	13	NW/NW	220	175-0071-01250	\$ 4,346.20	75.00%	\$	3,259.65	\$ 14.82
Niska, Dean	13	NW/NW	450	175-0071-01255	\$ 8,889.96	75.00%	\$	6,667.47	\$ 14.82
Anderson, Tim	13	NW/NW	349.7	175-0071-01305	\$ 6,908.49	75.00%	\$	5,181.37	\$ 14.82
TOTALS			2020.2		\$ 39,910.00		\$	29,932.50	

Heather Avenue Pavement									
South	SEC./	DESC./	FRONT	PARCEL	PROJECT	ASSESSMENT	REASONABLE	COST	
NAME	BLOCK	LOT	FOOTAGE	CODE	COST	RATE	ASSESSMENT	PER	FOOT
Nordeen, Warren	13	NW/NW	310.3	175-0071-01300	\$ 7,421.15	90.00%	\$	6,679.04	\$ 21.52
Seitz, Tom	13	SW/NW	250	175-0071-01310	\$ 5,979.01	90.00%	\$	5,381.11	\$ 21.52
Chad, Dan	13	SW/NW	420	175-0071-01311	\$ 10,044.74	90.00%	\$	9,040.27	\$ 21.52
Skinner, Dale	13	SW/NW	66	175-0071-01345	\$ 1,578.46	90.00%	\$	1,420.61	\$ 21.52
RGGS Land & Minerals	13	SE/NW	702.5	175-0071-01350	\$ 16,801.03	90.00%	\$	15,120.92	\$ 21.52
Luzovich, William	13	NE/NW	165	175-0071-01245	\$ 3,946.15	90.00%	\$	3,551.53	\$ 21.52
Lindhom, Larry	1	1	66	175-0061-00010	\$ 1,578.46	90.00%	\$	1,420.61	\$ 21.52
TOTALS			1979.8		\$ 47,349.00		\$	42,614.10	

**COUNCIL LETTER 090407-VIB**

**ADMINISTRATION**

**RESOLUTION NUMBER 43-09**

**DATE:** September 16, 2009

**FROM:** Craig J. Wainio  
City Administrator

---

Resolution 43-09 Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessment for the City's portion of the improvement of 16<sup>th</sup> Avenue. This Resolution identifies the cost of the project, the land owners' responsibility and orders the development of an assessment role. Once the assessment role is developed it will be presented to the City Council and a public hearing on the proposed assessments will need to be set.

It is recommended that the City Council adopt Resolution Number 43-09 Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessment.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

## RESOLUTION NUMBER 43-09

### DECLARING COST TO BE ASSESSED, AND ORDERING PREPARATION OF PROPOSED ASSESSMENT

**WHEREAS**, a contract has been let for Improvement Number 05-16, the improvement of all of 16<sup>th</sup> Avenue by reconstruction and the contract price for such improvement is \$211,865.78, and the expenses incurred in the making of such improvement amount to \$41,081.01 so that the total cost of the improvement will be \$252,946.80.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:**

1. The portion of the cost of such improvement to be paid by the City is hereby declared to be \$227,652.12 and the portion of the cost to be assessed against benefited property owners is declared to be \$25,294.68.
2. Assessments shall be payable in equal annual installments extending over a period of ten years, the first of the installments to be payable on or before the first Monday in January, 2010, and shall bear interest at the rate of eight percent per annum from the date of the adoption of the assessment Resolution.
3. The City Administrator, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he shall file a copy of such proposed assessment in his office for public inspection.
4. The City Administrator shall upon the completion of such proposed assessment, notify the City Council thereof.

**DULY ADOPTED BY THE CITY COUNCIL THIS 21<sup>st</sup> DAY OF SEPTEMBER, 2009.**

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Mayor Gary Skalko

ATTEST:

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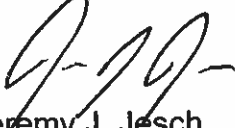
City Administrator

September 11, 2009

Mac's Bar and Grill  
P.O. Box 295  
Mountain Iron MN 55768

Mac's Bar and Grill is requesting permission to use its on sale liquor license at the Mountain Iron Community Center (city hall) on October 3rd 2009. Thank you for your consideration.

Sincerely,



Jeremy J. Jesch  
(owner)



North St. Louis County  
**Habitat**  
 for Humanity®

*Can't put on Sept. 21 agenda!  
 Thanks, Gary*

**Building homes,  
 Building hope**

September 8, 2009

Mayor Gary Skalko  
 8586 Enterprise Dr South  
 Mt Iron, MN 55768

**Board of Directors:**

Rod McPeak  
**President**

Bob Pugleasa  
**Vice President**

Kris Clover  
**Treasurer**

David Alaspa  
 Rev. Brian Birk  
 Bette Holmes  
 Hugh Hultman  
 Tom Krause  
 Paul Knuti  
 Nancy Larson  
 Nancy Moyer  
 Cindy Pogachnik  
 Rev. Reuben Rosnau  
 Bernice Sabetti  
 Paula Sedey  
 Jon Siman  
 Mark Weir

Re: Waiving of fees for Mt. Iron Community Center for Feb 5, 2009.

Dear Mayor Skalko,

We are making preparations for our fourth annual Building the Future with Habitat dinner and silent auction to be held on February 5, 2010. We have enjoyed using the Mt. Iron Community center for this event and found it a beautiful and very accommodating venue for our annual fundraising dinner.

We would like to ask the City of Mt Iron to consider waiving the \$200 fee for the rental of the facility for this night. This would be a great help to our organization as we work to put on this event to raise funding to support the building of five more affordable homes in North St. Louis County in 2010.

Thank you very much for your consideration in this matter.

Sincerely,

Nathan Thompson

**Staff:**

Nathan Thompson  
**Executive Director**

Megan Betters  
**AmeriCorps\*VISTA**

Office~ 65 Midway Dr.  
 Mail ~P.O. Box 24  
 Virginia, MN, 55792  
 Phone: (218) 749-8910  
 Toll free: (866) 749-8910  
 Fax: (218) 742-9799  
 www.nslchfh.org  
 habitat@nslchfh.org

**COUNCIL LETTER 092109-VIE**

**ED ROSKOSKI**

**RECOGNITION CERTIFICATE –  
BRADLEY HANSON**

**DATE:** September 16, 2009

**FROM:** Ed Roskoski  
City Councilor

Craig J. Wainio  
City Administrator

---

Councilor Roskoski requested this item be placed on the agenda with this background information:

Brad Hanson, originally from Parkville, now living in South Grove with his wife Kris and daughter Makenzy, has been involved with auto racing for 30 years. He recently won the points championship in the Modified Division at the Hibbing Raceway for the third time.

COMMUNICATIONS  
SEPTEMBER 21, 2009

1. Carolyn Olsen, a thank you letter for completing the overlay project on Old Highway 169.
2. David Ross, President of Duluth Area Chamber of Commerce, an invitation to their annual meeting and dinner of October 14, 2009, with keynote speaker Senator Klobuchar.
3. Saint Louis County, Assessor's Department, notification of the Local Board of Appeal and Equalization training on November 4, 2009, in Cotton.

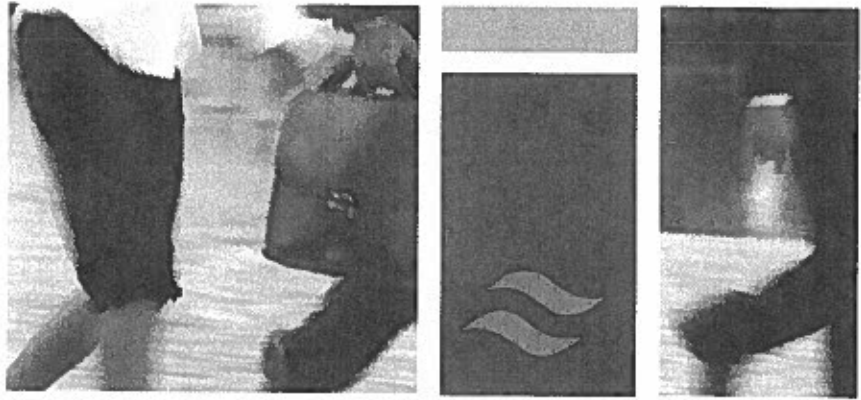
put in  
Under:  
Commencement from  
Sept. 21 pocket

Dear Mayor  
and Council Members

Just a note to say  
"Thank You" for com-  
pleting old Hwy 169.  
What a joy to drive  
on it now. We know  
it was extra effort to  
get the overlay done.  
Thanks again

Carolyn Olsen





moving.business.forward.

September 14, 2009

Craig Wainio  
Administrator/Clerk  
8586 Enterprise Drive South  
Mountain Iron MN 55768

Dear Craig Wainio:

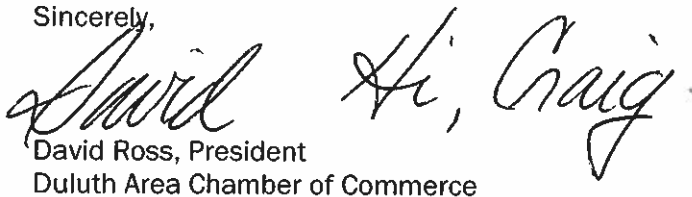
The Duluth Area Chamber of Commerce's Board of Director's are extending this personal invitation to you and your constituents to attend our 139<sup>th</sup> Annual Meeting and Dinner Celebration on Wednesday, October 14, 2009. You might wonder why people outside of the Duluth business area should attend our celebration. In addition to networking with over 1,200 potential friends and clients, we have Minnesota's Senior Senator, Amy Klobuchar, as our keynote speaker.

Senator Klobuchar is a friend to all of the Northland. Her keynote address is titled "Optimism for Northeastern Minnesota." This will be a gathering you will not want to miss.

I have enclosed invitations to the event. Please extend the invitation to your city councilors and friends in your area. All are welcome. You can register online at [www.duluthchamber.com](http://www.duluthchamber.com) or call with questions at 218-722-5501.

I hope you will join us.

Sincerely,

A handwritten signature in black ink that reads "Hi, Craig" followed by a signature that appears to be "David".  
David Ross, President  
Duluth Area Chamber of Commerce



# Saint Louis County

**Assessor's Department** • 100 N 5th Ave West, RM 212 • Duluth, MN 55802-1291  
Phone: (218)726-2304 • Long Distance in St. Louis County (800)450-9777  
Web Site: <http://www.co.st-louis.mn.us/AssessorsOfficeNew/assessor.html>

**David L. Sipila**  
County Assessor

**Kerry W. Welsh**  
Assistant County Assessor

September 11, 2009

Dear Local City and Township Officials:

St. Louis County is again hosting Local Board of Appeal & Equalization (LBAE) training. We are offering it in November this year (instead of the spring) due to the fact that all jurisdictions must be training certified by December 1 of any given year in order to be in compliance for their local boards the following year.

You can find information by going to the Minnesota Revenue website and clicking on quick start for property tax administrators, then local governments/schools, then Local Board of Appeal and Equalization Training. There you will find the LBAE handbook, the training calendars and attendance lists. Use this information to determine if you should register someone for training. If you do not have internet access or need assistance please call Lana at 218-726-2304. The training offered by St. Louis County is scheduled as follows:

**Wednesday, November 4, 2009**  
**5:30 PM to 8:30 PM**  
**Cotton Town Hall, 9087 Hwy #53**  
**Phone: 218-726-2304 or e-mail [andersonl3@co.st-louis.mn.us](mailto:andersonl3@co.st-louis.mn.us)**  
**Deadline to register: 10/21/09**  
**(REGISTRATION IS REQUIRED and space is limited)**

Other counties are offering training as well so if our date is not convenient you may register elsewhere, please refer to the training calendars mentioned above.

Without a trained member in attendance and a quorum, the LBAE transfers to the county for a minimum of that year and the following. The LBAE can only be reinstated by a resolution of the governing body and proof of compliance with the training requirement certified to the county assessor by December 1 for the following year. If you need a sample resolution please give me a call.

Sincerely,

Lana Anderson  
County Assessor's Office

☐ 100 North 5th Avenue West  
Courthouse-Room 212  
Duluth, Minnesota 55802-1291  
(218)726-2304

☐ 118 South 4th Avenue East  
Government Services Center-Room 3  
Ely, Minnesota 55731-1402  
(218)365-8206

☐ 102 US Bank Place  
230 1st Street South  
Virginia, Minnesota 55792-2666  
(218)749-7147

An Equal Opportunity Employer

**COUNCIL LETTER 092109-0000**

**NEGOTIATIONS COMMITTEE**

**CLOSED MEETING**

**DATE:** September 16, 2009  
**FROM:** Negotiations Committee  
Craig J. Wainio  
City Administrator

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The City Council may enter into a Closed Meeting to discuss contract negotiations strategies with AFSCME Local Union #453.