

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, SEPTEMBER 17, 2012 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Consent Agenda
 - A. Minutes of the September 4, 2012, Regular Meeting (#1-12)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communication (#29-36)
- III. Public Forum
 - A. Historic Picture Donation (#13)
- IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Interim Director of Public Works Report
 - D. Sheriff's Department Report
 - 1. Monthly Statistics (#14-15)
 - E. City Engineer's Report
 - 1. Pay Request Number 1 – Locomotive Park Improvements (#16-18)
 - F. City Attorney's Report
 - G. Planning and Zoning Commission
 - 1. Conditional Use Permit – Robert Niemi (#19-22)
 - H. Personnel Committee
 - 1. Memorandum of Understanding (#23-24)
 - I. Liaison Reports
- V. Unfinished Business
- VI. New Business
 - A. VRMC Foundation (#25-26)
 - B. Request for Funding (#27)
- VII. Communications (#29-36)
- VIII. Announcements
- IX. Adjourn

MINUTES
MOUNTAIN IRON CITY COUNCIL
SEPTEMBER 4, 2012

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Susan Tuomela, Ed Roskoski, Tony Zupancich, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Clark, Municipal Services Secretary; Rod Flannigan, City Engineer; Michael Downs, Interim Public Works Director; Sally Peterangelo, Librarian; John Backman, Sergeant; and George Eilertson, Northland Securities.

It was moved by Skalko and seconded by Prebeg that the consent agenda be approved as follows:

1. Approve the minutes of the August 20, 2012, regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period August 16-31, 2012 totaling \$837,505.28, (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period August 16-31, 2012, totaling \$221,970.80, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

During the public forum, George Eilertson, Northland Securities, reviewed the rates for the City to refinance of the 2005A General Obligation Crossover Bonds. He said that the Council should consider a possible sale on October 15, 2012, for an estimated net debt service reduction of approximately \$44,482.

It was moved by Roskoski and seconded by Zupancich to direct City Staff to work with Northland Securities on the bond refinancing issue. The motion carried.

Also during the public forum, Greg Brownell, Rick Poaletti, Dave Bratulich, and John Kolterman appeared before the Council to advise the Council that they disagreed with the need to obtain a building permit for repairs to hail damaged roofs. They stated that this was for repairs and not new construction. The Council referred the issue to the Planning and Zoning Commission.

The Mayor reported on the following:

- Mountain Iron-Buhl Football. He said that the following football players would be inducted into the Mountain Iron-Buhl Hall of Fame on September 8, 2012: Milan Luzaich, Jim Milich, Richard Pernu, Chuck Bianchi, Harvey Hellyer, Jerry Giru, Mike Fiola, Rocky Sutich, and Christopher Markas.

- Mountain Iron Archery Range. He reminded the residents that the City Archery Range is located on County Road 102 in the South Grove Recreational Complex.
- Birthday: He congratulated Gladys Kujala on her birthday.

The City Administrator reported on the following:

- IRRRB Grant Applications. He said that the deadline for the Public Works Grant applications was October 15, 2012.
- Capital Improvements. He requested the Council to submit ideas for capital improvements for 2013 and beyond.
- Questions by Councilor Roskoski. Councilor Roskoski requested the Administrator to post the information for the IRRRB and AEOA home rehabilitation program on the public access television station. Councilor Roskoski also discussed the differences in the Long Range Planning versus the Strategic Planning meetings.

At 7:01 p.m. Councilor Tuomela left the meeting.

At 7:03 p.m. Council Tuomala returned to the meeting.

It was moved by Roskoski to have advertisements placed in all of the usual media, soliciting participants from the general public, to be involved with the next planning session tentatively set for September 20, 2012, at 2:00 p.m. at the Mountain Iron Public Library. The motion failed for lack of a second.

Councilor Roskoski requested that numbers be placed on the city financial reports that are submitted to the Council quarterly to make it easier to ask questions about the financial statements. The Mayor referred Councilor Roskoski to the Finance and Budget Committee for any questions.

The Interim Director of Public Works reported on the following:

- Power Outage. There was a power outage on September 1, 2012, in the downtown Mountain Iron area caused by a tree bumping the line.
- Summer Labor Positions. The summer workers are done for the season.
- County Road 102. Councilor Roskoski asked what was being done in the area. The Interim Director said that a storm sewer had collapsed and City Staff was completing the necessary repairs.
- Enterprise Drive South. Councilor Roskoski questioned the Director regarding City Staff striping the street. He said that this striping project would be contracted out because the City does not have the appropriate equipment to complete the job.

The Librarian/Special Events Coordinator reported on the following:

- Library Report. She presented the August 2012 Library statistics report to the Council.

- Library Hours. The Library hours would be changing and now they would be open on Saturdays from 10:00 a.m. to 2:00 p.m. and closed on Fridays.
- MIB Hall of Fame. The Friends of the Library would be hosting an Open House at the Library from 9:00-10:00 am to meet the Football Players being inducted into the Hall of Fame.
- Art Mural Project. The Artist preparing the mural for the Library should have the project completed by October or November.

The Sergeant reported that the Sawmill Saloon had held their Summer Concert and the Sheriff's Department had received two noise complaints during the concert. He also said that he had heard some incorrect statements made during the concert. He had heard that the City was not backing the event; he clarified to the public that the City issued a permit and made arrangements for the event.

It was moved by Zupancich and seconded by Tuomela to authorize payment request number two for the County Road 7 Utility Improvement Project to Ulland Brothers Incorporated in the amount of \$97,745.78. The motion carried unanimously on a roll call vote.

It was moved by Prebeg and seconded by Roskoski to accept the recommendation of the Utility Advisory Board and authorize the installation of outlets in the park located next to the Mountain Iron-Buhl High School to be used for various events and charge a fee of \$5 per day for the utilization of this power. The motion carried.

It was moved by Prebeg and seconded by Tuomela to accept the recommendation of the Parks and Recreation Board and approve the Ballfield Lease between the City of Mountain Iron and the Mountain Iron-Buhl School District, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Skalko and seconded by Zupancich to adopt Resolution Number 18-12, approving the proposed 2012 tax levy collectable 2013, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Zupancich and seconded by Tuomela to adopt Resolution Number 19-12, approving the proposed 2013 market rate based referendum levy for the General Obligation Community Center Bonds and Interest, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Zupancich and seconded by Prebeg to adopt Resolution Number 20-12, concerning the 2013 Economic Development Authority Tax Levy, (a copy is attached The motion carried with Roskoski voting no.

It was moved by Prebeg and seconded by Tuomela to authorize Jeff & Greg Properties, Inc. dba: B. G.'s Saloon, to serve alcohol in the Mountain Iron Community Center, for the following events:

- Tammaro Wedding Reception on September 8, 2012.
- St. Michael's Chili Cook Off on September 20, 2012.
- Hartline Wedding Reception on October 8, 2012.

The motion carried.

The Council reviewed the list of communications.

At 7:28 p.m., it was moved by Skalko and seconded by Tuomela that the meeting be adjourned.
The motion carried.

Submitted by:



Jill M. Clark, MMC
Municipal Services Secretary

www.mtniron.com

COMMUNICATIONS

1. Minnesota State Old Time Fiddle Contest, a thank you for the contribution and additional information regarding the contest.
2. Tri-Cities Biosolids Disposal Authority, forwarding the 2013 budget.
3. Biosolids Disposal Site Authority, forwarding the 2013 budget.

Summary By Category And Distribution

Category	Distribution	Amount
CAMPGROUND RECEIPTS	FEEES	3,885.00
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	82.25
METER DEPOSITS	ELECTRIC	750.00
COPIES	COPIES	1.00
UTILITY	UTILITY	173,919.72
PERMITS	BUILDING	3,465.62
BUILDING RENTALS	CITY HALL	25.00
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	900.00
BUILDING RENTALS	SENIOR CENTER	50.00
CD INTEREST	CD INTEREST 378	255.36
CD INTEREST	CD INTEREST 602	48.67
CD INTEREST	CD INTEREST 603	105.42
CD INTEREST	CD INTEREST 101	44.16
CD INTEREST	CD INTEREST 604	115.94
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	33,713.23
BUILDING RENTALS	COMMUNITY CENTER	1,000.00
MISCELLANEOUS	REIMBURSEMENTS	26,072.91
PERMITS	CONDITIONAL USE	150.00
INTERGOVERNMENTAL REVENUE	TACONITE PRODUCTION TAX	339,988.00
MISCELLANEOUS	ASSESSMENT SEARCHES	10.00
TAXES	MISCELLANEOUS TAXES	2,848.00
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	75.00
MISCELLANEOUS	GRANTS RECEIVABLE	250,000.00
Summary Totals:		<u>837,505.28</u>

Check Issue Date(s): 08/25/2012 - 09/07/2012

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
08/12	08/30/2012	142678	130146	VOID - CASH	101-20200	25.00 -M
09/12	09/05/2012	142808	9017	ANGELA FOLSTAD	101-20200	100.00
09/12	09/05/2012	142809	10019	ARMORY SHELL	101-20200	212.03
09/12	09/05/2012	142810	5007	ASSURANT EMPLOYEE BENEFITS	101-20200	686.51
09/12	09/05/2012	142811	20010	BISS LOCK INC	101-20200	4.28
09/12	09/05/2012	142812	9019	CAROLINE KUJALA	101-20200	200.00
09/12	09/05/2012	142813	30072	COMPUTER WORLD	101-20200	1,022.20
09/12	09/05/2012	142814	30032	COURT ADMIN.-CONCILIATION	604-20200	10.00
09/12	09/05/2012	142815	60042	FLUID-TECH	101-20200	1,395.42
09/12	09/05/2012	142816	60009	FRED FAUST	101-20200	56.64
09/12	09/05/2012	142817	70035	G & K SERVICES	101-20200	57.25
09/12	09/05/2012	142818	70004	GRANDE ACE HARDWARE	101-20200	854.56
09/12	09/05/2012	142819	70028	GREATER MINNESOTA AGENCY INC	101-20200	204.00
09/12	09/05/2012	142820	70029	GUARDIAN PEST CONTROL INC	101-20200	81.81
09/12	09/05/2012	142821	80022	HAWKINS INC	601-20200	985.47
09/12	09/05/2012	142822	80004	HEISEL BROS PLUMBING	601-20200	228.61
09/12	09/05/2012	142823	80017	HENRY'S WATERWORKS INC	601-20200	1,058.41
09/12	09/05/2012	142824	80038	HIGGINS INDUSTRIAL SUPPLY CO	101-20200	2,274.30
09/12	09/05/2012	142825	80001	HILLYARD/HUTCHINSON	101-20200	1,041.31
09/12	09/05/2012	142826	80037	HOMETOWN FOCUS	101-20200	175.00
09/12	09/05/2012	142827	90005	ITALIAN BAKERY INC	101-20200	21.00
09/12	09/05/2012	142828	110006	KEN WASCHKE AUTO PLAZA	101-20200	47.61
09/12	09/05/2012	142829	120032	LAKE COUNTRY POWER	101-20200	211.34
09/12	09/05/2012	142830	120002	LAWSON PRODUCTS INC	101-20200	643.75
09/12	09/05/2012	142831	120003	LEAGUE OF MINNESOTA CITIES	101-20200	2,725.00
09/12	09/05/2012	142832	120014	LUNDGREN MOTORS	101-20200	123.98
09/12	09/05/2012	142833	9016	MARY ANN PAGLIACETTI	101-20200	200.00
09/12	09/05/2012	142834	130006	MESABI HUMANE SOCIETY	101-20200	1,580.00
09/12	09/05/2012	142835	130044	MINNESOTA DEPT OF HEALTH	601-20200	1,507.32
09/12	09/05/2012	142836	140026	MINNESOTA ENERGY RESOURCES	101-20200	402.50
09/12	09/05/2012	142837	130082	MINNESOTA MAYORS ASSOCIATION	101-20200	30.00
09/12	09/05/2012	142838	130009	MINNESOTA POWER (ALLETE INC)	101-20200	1,915.17
09/12	09/05/2012	142839	140047	NARDINI FIRE EQUIPMENT CO INC	101-20200	426.78
09/12	09/05/2012	142840	140014	NELSON WILLIAMS LININGS INC	101-20200	42.75
09/12	09/05/2012	142841	140004	NORTHERN ENGINE & SUPPLY INC	101-20200	190.05
09/12	09/05/2012	142842	140050	NORTHWEST ASPHALT MAINTENANCE	101-20200	19,271.12
09/12	09/05/2012	142843	140008	NORTRAX EQUIPMENT/POWERPLAN	101-20200	114.27
09/12	09/05/2012	142844	170007	QUILL CORPORATION	101-20200	232.19
09/12	09/05/2012	142845	180017	RELIABLE OFFICE SUPPLIES	101-20200	270.68
09/12	09/05/2012	142846	190010	SEPPI BROTHERS	601-20200	705.05
09/12	09/05/2012	142847	190045	SERVICE SOLUTIONS	101-20200	24.58
09/12	09/05/2012	142848	9022	SHEILA & JON KNE	101-20200	20.00
09/12	09/05/2012	142849	190014	SHERWIN WILLIAMS	101-20200	134.77
09/12	09/05/2012	142850	190004	SKUBIC BROS INC	101-20200	485.01
09/12	09/05/2012	142851	190002	ST LOUIS COUNTY AUDITOR	803-20200	18,407.25
09/12	09/05/2012	142852	9018	STATE OF MINNESOTA	101-20200	200.00
09/12	09/05/2012	142853	9020	STEVE GIORGI	603-20200	97.95
09/12	09/05/2012	142854	190071	SYNERGY GRAPHICS	101-20200	117.17
09/12	09/05/2012	142855	200003	TACONITE TIRE SERVICE	101-20200	820.19
09/12	09/05/2012	142856	9023	TERRY & MARY KAY NOSAN	101-20200	40.00
09/12	09/05/2012	142857	210010	ULLAND BROTHERS INC	301-20200	97,745.78
09/12	09/05/2012	142858	220025	VERIZON WIRELESS	101-20200	18.53
09/12	09/05/2012	142859	220014	VIKING INDUSTRIAL NORTH	101-20200	230.61
09/12	09/05/2012	142860	230028	WISCONSIN ENERGY CONSERVATION	604-20200	368.75
09/12	09/05/2012	142861	260005	ZEP MANUFACTURING COMPANY	101-20200	192.86

Check Issue Date(s): 08/25/2012 - 09/07/2012

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
						<u>160,186.81</u>
				Payroll-PP Ending 8/31/12		<u>61,783.99</u>
				TOTAL EXPENDITURES		<u>\$221,970.80</u>

BALLFIELD LEASE

This Lease is dated June 1st, 2012. It is a legal agreement between the Lessee and the Lessor to rent the property described below. The word LESSOR as used in this Lease means **City of Mountain Iron**. The word LESSEE as used in this Lease means **Independent School District #712**.

1. **Description of Property.** The Leased Property is the two (2) softball fields and the building located in South Grove, Mountain Iron, Minnesota.
2. **Term of Lease.** This Lease is for a term of five (5) years beginning on January 1, 2012, and ending December 31, 2017.
3. **Rent.**
 - a. **Amount.** The rent for the property is Two Thousand and 00/100ths Dollars (\$2,000.00) per year.
 - b. **Payment.** The rent payment for each year must be paid before January 1 of each year.
4. **Quiet Enjoyment.** If Lessee pays the rent and complies with all other terms of this Lease, Lessee shall have nonexclusive use of the property for the term of this Lease. Lessee shall have priority with regard to the use of the Property.
5. **Assignment and Subletting.** Lessee may not assign this Lease, lease the property to anyone else (sublet), sell this Lease or permit any other person to use the Property without the prior written consent of the Lessor. Lessee does hereby agree to hold Lessor harmless and to indemnify Lessor from any loss, claim or liability arising from Lessee's activities on the Property and Lessee shall carry insurance therefore satisfactory to Lessor.
6. **Surrender of Premises.** Lessee shall give Lessor possession of the Property when this Lease ends. When this Lease ends, Lessee shall leave the Property in as good a condition as it was when the Lease started, with the exception of reasonable wear and tear.
7. **Modification.** This Lease may be modified only by a written agreement executed by the parties hereto.
8. Either party may terminate this Lease by providing a thirty (30) day written notice of termination to the other. In the event of termination of the Lease, the rent payable shall be prorated accordingly.



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 18-12

APPROVING PROPOSED 2012 TAX LEVY, COLLECTABLE 2013

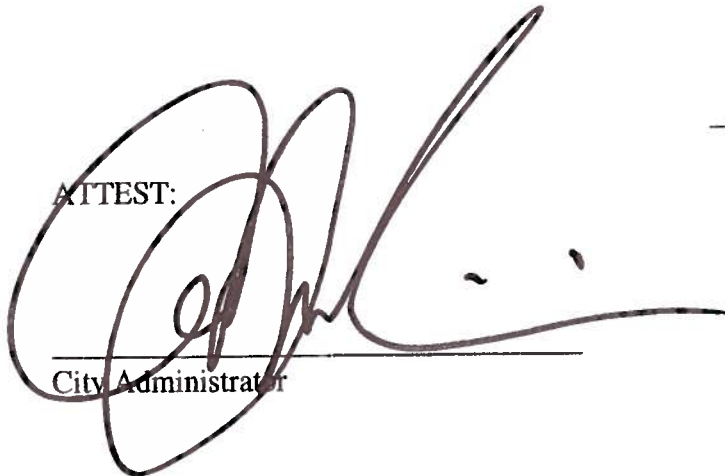
BE IT RESOLVED, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following sums of money be levied for the current year, collectable in 2013, upon the taxable property in the City of Mountain Iron for the following purposes:

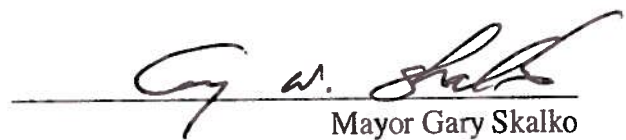
TOTAL PROPOSED LEVY	\$1,206,978.00
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The City Administrator is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Saint Louis County, Minnesota.

DULY ADOPTED BY THE CITY COUNCIL THIS 4th DAY OF SEPTEMBER, 2012.

ATTEST:



City Administrator

Mayor Gary Skalko



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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RESOLUTION NUMBER 19-12

APPROVING PROPOSED 2013 MARKET RATE BASED REFERENDUM LEVY FOR THE GENERAL OBLIGATION COMMUNITY CENTER BONDS AND INTEREST

WHEREAS, in February 1998 the voters in the City of Mountain Iron approved a market rate based referendum levy for bonds and interest to construct the Mountain Iron Community Center.

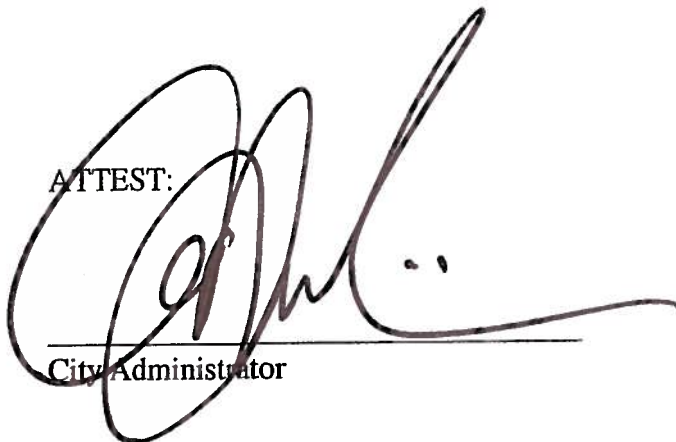
NOW, THEREFOR BE IT RESOLVED, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following market rate based levy shall be made in 2012 payable in 2013 for all property in the City of Mountain Iron:

General Obligation Community Center Bond levy shall be \$83,811.00

The City Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Saint Louis County, Minnesota.

DULY ADOPTED BY THE CITY COUNCIL THIS 4th DAY OF SEPTEMBER, 2012.

ATTEST:



City Administrator

Mayor Gary Skalko



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 20-12

CONCERNING THE 2013 ECONOMIC DEVELOPMENT AUTHORITY TAX LEVY

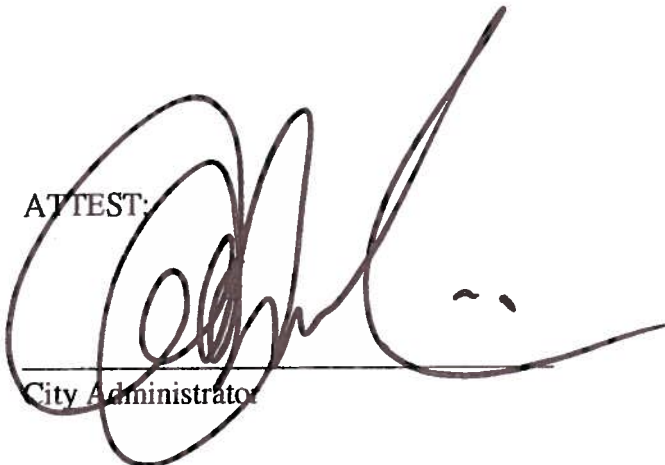
WHEREAS, the Mountain Iron Economic Development Authority was created on the 19th day of April, 2004, pursuant to Minnesota Statutes 469.090-469.108 and;

WHEREAS, Minnesota Statutes, Section 469.107, Subdivision 1, specifically authorized the Mountain Iron Economic Development Authority to levy against the taxable property of the City of Mountain Iron, St. Louis County, Minnesota.

NOW, THEREFORE BE IT RESOLVED by the City Council of Mountain Iron, Minnesota, that for the purpose of further development and to provide for any activities that are within the jurisdiction of the Mountain Iron Economic Development Authority as defined according to Minnesota Statutes. The Mountain Iron City Council submits to the County Auditor of St. Louis County, Minnesota, a final tax levy with a levy set to the maximum allowable for the Mountain Iron Economic Development Authority.

DULY ADOPTED BY THE CITY COUNCIL THIS 4th DAY OF SEPTEMBER, 2012.

ATTEST:



City Administrator

Mayor Gary Skalko

COUNCIL LETTER 091712-III

PUBLIC FORUM

HISTORIC PICTURE DONATION

DATE: September 13, 2012

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be placed on the agenda with the following background information:

A historic picture will be donated to the City.



Saint Louis County

8586 Enterprise Dr. S., Mountain Iron, MN 55768
(218) 748-7574

Sheriff Ross Litman

To: Mountain Iron Mayor and City Council
From: Sgt. John Backman *JLB 9/6*
Re: July 2012 Statistics
Date: September 11, 2012

The Mountain Iron Office of the St. Louis County Sheriff reports the below activity for the month of July 2012:

- 20 Disturbances (arguments, threats, unwanted persons, 911 hangup)
- 9 Public assists (roadside assistance/checks, patrol requests, vehicle unlocks)
- 5 Suspicious persons/vehicles/circumstances
- 5 Motor vehicle crashes
- 7 Welfare checks, suicide threats, neglect/abandoned persons, runaway/lost/missing
- 6 Fire & medical
- 6 Alarms
- 2 Assaults
- 2 Thefts
- 0 Burglary (or attempted)
- 22 Miscellaneous calls (civil/custody/property disputes, animal & traffic complaints, warrant/paper service)
- 34 Traffic Stops
- 3 Traffic Citations
- 0 DUI
- 21 Assists: 12 Sheriffs, 6 Virginia PD, 1 Other PD's, 2 MSP, 0 inside Mt. Iron

This activity resulted in 2 custodial arrests.



Saint Louis County

8586 Enterprise Dr. S., Mountain Iron, MN 55768
(218) 748-7574

Sheriff Ross Litman

To: Mountain Iron Mayor and City Council
From: Sgt. John Backman *JLB*
Re: August 2012 Statistics
Date: September 11, 2012

The Mountain Iron Office of the St. Louis County Sheriff reports the below activity for the month of August 2012:

20	Disturbances (arguments, threats, unwanted persons, 911 hangup)
8	Public assists (roadside assistance/checks, patrol requests, vehicle unlocks)
7	Suspicious persons/vehicles/circumstances
3	Motor vehicle crashes
10	Welfare checks, suicide threats, neglect/abandoned persons, runaway/lost/missing
10	Fire & medical
0	Drug related calls
5	Alarms
3	Assaults
3	Damage to Property
7	Thefts
2	Burglary (or attempted)
30	Miscellaneous calls (civil/custody/property disputes, animal & traffic complaints, warrant/paper service)
38	Traffic Stops
6	Traffic Citations
0	DUI
37	Assists: 17 Sheriffs, 11 Virginia PD, 3 Other PD's, 3 MSP, inside 1 Mt. Iron

This activity resulted in 6 custodial arrests.



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

September 11, 2012

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN
Locomotive Park Improvements – Phase II
Project No. MI12-08

Dear Mr. Wainio;

Enclosed please find Pay Request No. 1 for the Locomotive Park Improvements – Phase II project in the amount of **\$29,782.50**, for approval at your next scheduled City Council meeting. This amount includes withholding 5% retainage on work completed to date.

Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.

Eric E. Fallstrom, P.E.
Vice President

Enclosure

Pc: Mr. Rod Jola, Jola & Sopp Excavating, Inc.

RECOMMENDATION OF PAYMENT

No. 1

Owner's Project No.: _____

Engineer's Project No.: MI12-08

Project: Locomotive Park Improvements – Phase II

CONTRACTOR: Jola & Sopp Excavating, Inc., P.O. Box 738, Eveleth, MN 55734

For Period Ending: September 11, 2012

To: City of Mountain Iron
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated September 11, 2012

By  _____

STATEMENT OF WORK

Original Contract Price	\$ <u>31,316.00</u>	Work & Materials to Date	\$ <u>31,350.00</u>
Net Change Orders	\$ <u>0.00</u>	Amount Retained	\$ <u>1,567.50</u>
Current Contract Price	\$ <u>31,316.00</u>	Subtotal	\$ <u>29,782.50</u>
		Previous Payments	\$ <u>0.00</u>
		Amount Due this Payment	\$ <u>29,782.50</u>

**PAY REQUEST NO. 1****LOCOMOTIVE PARK IMPROVEMENTS - PHASE II**

CITY OF MOUNTAIN IRON, MINNESOTA

LOW BIDDER: JOLA & SOPP EXCAVATING, INC.

PROJECT NO: MI12-08

BASE BID					Locomotive Park- Phase II	
Item. No.	ITEM	UNITS	PLAN QUANTITY	UNIT COST	QUANTITY TO DATE	TOTAL AMOUNT
2101.501	CLEARING & GRUBBING	LUMP SUM	1.0	\$3,000.00	1.0	\$3,000.00
2104.507	REMOVE CONCRETE FOUNDATION	CU. YD.	60.0	\$25.00	60.0	\$1,500.00
2105.501	COMMON EXCAVATION (PV)	CU. YD.	160.0	\$25.00	160.0	\$4,000.00
2105.525	TOPSOIL BORROW (LV)	CU. YD.	50.0	\$17.00	52.0	\$884.00
2211.503	AGGREGATE BASE (CV) CLASS V	CU. YD.	38.0	\$35.00	38.0	\$1,330.00
2521.501	4" CONCRETE WALK	SQ. FT.	2,720.0	\$4.25	2,720.0	\$11,560.00
2521.501	4" CONCRETE PAD	SQ. FT.	232.0	\$4.25	232.0	\$986.00
2545.602	ADJUST HANDHOLE	EACH	1.0	\$100.00	1.0	\$100.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$1,200.00	1.0	\$1,200.00

BASE BID COMPLETED TO DATE: \$24,560.00**ADD ALTERNATE "A"**

Item. No.	ITEM	UNITS	PLAN QUANTITY	UNIT COST	QUANTITY TO DATE	TOTAL AMOUNT
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	133.0	\$5.00	133.0	\$665.00
2105.501	COMMON EXCAVATION (PV)	CU. YD.	20.0	\$25.00	20.0	\$500.00
2211.503	AGGREGATE BASE (CV) CLASS V	CU. YD.	15.0	\$35.00	15.0	\$525.00
2521.501	4" CONCRETE WALK	SQ. FT.	1,200.0	\$4.25	1,200.0	\$5,100.00

ADD ALTERNATE "A" COMPLETED TO DATE: \$6,790.00**OVERALL TOTAL COMPLETED TO DATE: \$31,350.00****LESS RETAINAGE: (\$1,567.50)****SUBTOTAL PAY REQUEST #1: \$29,782.50****LESS PREVIOUS PAYMENTS: \$0.00****TOTAL PAY REQUEST #1: \$29,782.50**

BENCHMARK ENGINEERING, INC.

**CITY OF MOUNTAIN IRON
CONDITIONAL USE PERMIT APPLICATION ***

Name of Applicant Robert Niemi Signature of Applicant  Date of Applications 8-27-12

8788 Mud Lake Road, Mountain Iron MN 55768

Legal Description:

Sec/Lot (000) 0008 Twp/Block 000 Rge (S) 6d Parcel Code # 175-0056-00080

Description of Proposed Use SOUTHERN ADDITION TO MT IRON
NEW GARAGE Built Next to existing GARAGE,
1040 SQ Ft. → over LIMIT
25 ft. Height. → over LIMIT

Statement as to why proposed use will not cause injury to value of adjoining property. Proposed GARAGE IS DIRECTLY Behind House & will only be seen by Neighbor to EAST OR FROM SOFTBALL FIELD Behind House.

Statement as to how proposed use is to be designed, arranged and operated in order to permit development and use of neighboring property. New GARAGE To Be built Next to existing GARAGE. 26x40 w/ 2 Courses of Block 2x6x12 SIDEWALLS w/ Room in Attic truss. 6 feet from EAST LOT LINE. 5 ft from existing GARAGE. 6 Ft. from Rear (South) LOT LINE.

* Applicant is required to submit documentation required in Section 22.24, Subd 4 of the Zoning Ordinance along with this application for a Conditional Use Permit. Applicant is also required to submit a Vicinity Map, drawn to scale, showing applicant's and adjoining property including existing and proposed buildings or uses. Use reverse side of this form.

Pd \$150.00 8/27/12
Receipt # 1.046804

OFFICE USE ONLY

ITEM	ACTION	DATE	INITIAL
Zoning Administrator Review	E-mailed to JJK	8/28/12	GMC
Public Hearing Set	Set for 9/10/12 6:05 pm	8/28/12	GMC
Hearing Notice Published	Sent to HomeTown Focus	8/31/12	GMC
Planning & Zoning Recommendation	P+Z Rec. Approval w/cond.	9/10/12	GMC
Council Action			
Filed with County Recorder			

Conditions Attached P+Z recommended that a 19 foot high maximum condition be placed on the approval of the building

VICINITY MAP TO SCALE - SHOW DIMENSIONS OF LOT AND ALL EXISTING AND PROPOSED STRUCTURES OR USE. DISTANCES FROM FRONT, SIDE AND REAR LOT LINE SETBACKS TO ALL EXISTING AND PROPOSED STRUCTURES. SHOW ALLEY AND STREET NAMES ABUTTING LOT.

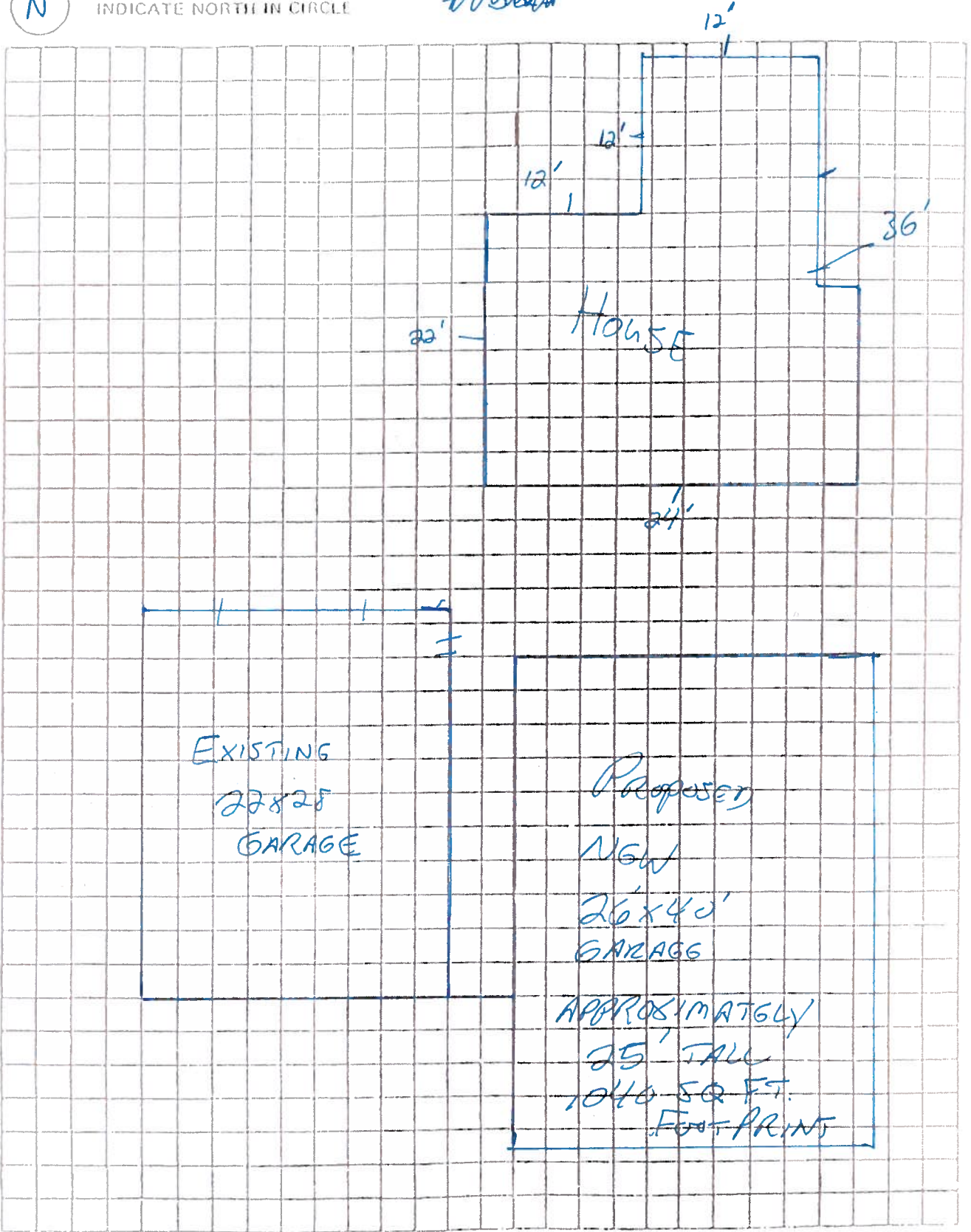
I/We certify that the proposed construction will conform to the dimensions and uses shown and that no changes will be made without first obtaining approval.

Signature: 

Date: 8-26-12

(N) INDICATE NORTH IN CIRCLE

~~WEST~~



PROPOSED
NEW
26x40'
GARAGE
APPROXIMATELY
25' TALL
1040 SQ. FT.
FOOTPRINT

EXISTING
27x25
GARAGE

**MINUTES
PLANNING AND ZONING COMMISSION
MOUNTAIN IRON, MINNESOTA
SEPTEMBER 10, 2012**

ROLL CALL:

Chairman Steve Skogman called the meeting to order at 6:02 p.m. Members present were: Vicky Juntunen, Margaret Soyering, Barb Fivecoate, Ray Saari, Tim Johnston, Jim Techar, and Steve Skogman. Also present were: Jerry D. Kujala, Zoning Administrator and Tony Zupancich, Council Liaison.

CONSENT AGENDA:

A motion was made by Soyering with support from Fivecoate to accept the minutes of the July 9, 2012 meeting and passed unanimously.

PUBLIC FORUM:

A motion was made by Fivecoate with support from Techar to adjourn the regular meeting and open the public hearing at 6:00 p.m. for the Robert Niemi Conditional Use Permit application. The motion passed unanimously.

- A. Mr. Ed Roskoski inquired as to what was sent to the neighbors of Mr. Niemi. He also advised the commission that he had talked to several of the neighbors and one had voiced opposition if they would have known about the height.
- B. Kujala advised Mr. Niemi that the Conditional Use Permit would be for the size of the garage but that a Variance would be needed for the height.
- C. No other responses were noted.
- D.

A motion was made by Fivecoate with support from Saari to adjourn the public hearing. The motion passed unanimously.

A motion was made by Techar with support from Fivecoate to reconvene the regular meeting.

Roof Building Permit Requirements:

- A. Mr. Greg Brownell spoke on the issue; he believed that re-roofing should be considered regular home maintenance and that it is unfair to assess another permit fee. He also questioned as to where the money from the permit fees goes.
- B. Mr. Dave Bratulich also spoke on the permit fee issue being based on the cost of the project. He also asked that the Commission change the fee schedule so maintenance projects would be a fixed fee.
- C. The Commission would be looking at the fee structure for building permits and would put this on the next meeting agenda.
- D. Roskoski also questioned fees on the building permits.

Mr. Kevin Squillace questioned the progress on the proposed Rental Ordinance. He was informed that the Commission was still reviewing it.

REPORTS:

Zoning Administrator:

Kujala informed the Commission that the welding business that was in question seems to not be in business. Skogman still felt that it was and advised Kujala to talk to the City Administrator. Mr. Anderson's home business is currently in court. The Commission asked that Kujala do further research as to storage pods.

UNFINISHED BUSINESS:

The blue tarps on Mineral Avenue would be left until later in the season. Skogman was still looking into condensing the proposed Rental Ordinance.

NEW BUSINESS:

- A. A motion was made by Saari with support by Soyring to recommend to the City Council that the Conditional Use Permit for Robert Niemi be accepted with the stipulation that the height does not exceed 19 feet. The motion passed unanimously.
- B. Surveys for Rural Residential – Tabled for further study by Kujala to be revised.
- C. A motion was made by Johnston with support from Soyring that permit copies be mailed to Commission members. Johnston, Soyring, Skogman, Juntunen-yes. Saari, Techar, Fivecoate-Nay. The motion carried. Those members who don't want permit copies can request the city not to mail them to them.
- D. A motion was also made by Soyring with support from Fivecoate that the Planning and Zoning Commission recommended to the City that a place for a phone number be placed on all city permit forms. The motion carried unanimously.

OPEN DISCUSSION:

Skogman would like to recommend to the City Council that the city purchase computers to be placed in the meeting room to help eliminate paper waste.

ADJOURN:

At 7:25 p.m., a motion was made by Saari with support from Techar to adjourn the meeting and it passed unanimously.

Submitted by:

Vicky Juntunen
Secretary

www.mtniron.com

COUNCIL LETTER 091712-IVH1

PERSONNEL COMMITTEE

MEMORANDUM OF UNDERSTANDING

DATE: September 13, 2012

FROM: Personnel Committee

Craig J. Wainio
City Administrator

Due to the increased on call burden placed on Mr. Jarvela due to the extended absence of Mr. Henkel, the Personnel Committee and AFSCME came to a memorandum of understanding to compensate Mr. Jarvela for his efforts. The Personnel Committee recommends adoption of the Memorandum of Understanding.

COUNCIL LETTER 091712-VIA

MAYOR SKALKO

VRMC FOUNDATION

DATE: September 13, 2012

FROM: Mayor Skalko

Craig J. Wainio
City Administrator

Mayor Skalko requested this item be place of the agenda with the background information enclosed in packet.

August 26, 2012

Gary Skalko
City Of Mt. Iron/City Hall
8585 Enterprise Drive South
Mt. Iron, MN 55792

Dear Gary,

The VRMC Foundation has proudly sponsored the *Festival of Trees* for 12 years with great success in raising funds to enhance the quality of care for our patients. With the help of sponsorships, donations, designers and volunteers this event has been a huge part of our Hospital and community. As a Foundation, we have decided to 'skip' a year for the *Festival of Trees* and bring it back in November 2013. We are replacing this year's *Festival of Trees* with '**Dance for a Cure**'.

'**Dance for a Cure**' will be held October, 5, 2012, Friday with the Greenway vs. Virginia Football game at Ewens Field held at half-time in Virginia. It's Virginia High Schools Homecoming so this will be an incredible event with the help of Iron Range Youth In Action, the staff at Virginia High School, media coverage and community members. This event will be great coverage for our community, our schools and of course our Hospital.

We are asking for sponsorships as well as pledges for this great cause. October is Cancer awareness month and the Virginia High School is excited to be part of '**Dance for a Cure**'.

I have enclosed a sponsorship form as well as information regarding '**Dance for a Cure**'.

If you have questions about '**Dance for a Cure**', please call 749-9415 ext. 2415

Best regards,



VRMC Foundation Committee



Presents Dance for a Cure

Friday, October 5, 2012
Ewens Football Field - Virginia



GOLD CROWN SPONSOR \$1000

- Includes 250 rubber bracelets with pewter charms *imprinted* with sponsor's logo
 - 25 t-shirts with sponsor's logo
 - 100 rubber bracelets with sponsor's logo on individual tag

GOLD SPONSOR \$500

- Includes 125 rubber bracelets with pewter charms *imprinted* with sponsor's logo
 - 10 t-shirts with sponsor's logo
 - 100 rubber bracelets with sponsor's logo on individual tag

SILVER SPONSOR \$300

- Sponsorship of 5 dancers with pewter charms *engraved* with dancer's name
 - 10 t-shirts with sponsor's logo
 - 30 rubber bracelets with sponsor's logo on individual tag

BRONZE SPONSOR \$150

- 10 t-shirts with sponsor's logo
- 100 rubber bracelets with total sponsor list on hanging tag

Company Name _____ Contact Person _____

Phone _____ Email _____ Check Enclosed for _____

*Please return in envelope provided to: VRMC Foundation 901 9th St. N. Virginia MN 55792



Dance for a Cure will be held at half time

COUNCIL LETTER 091712-VB

SPECIAL EVENTS

REQUEST FOR FUNDING

DATE: September 13, 2012

FROM: Sally Peterangelo
Special Events Coordinator

Craig J. Wainio
City Administrator

The Special Events Coordinator is requesting \$500.00 from the Charitable Gambling fund to be used to purchase new games for the annual Halloween Carnival. The existing games are in rough shape and outdated and this money would help with this popular annual event. Thank you for your consideration.

COMMUNICATIONS
SEPTEMBER 17, 2012

1. Standard & Poor's Rating Service, forwarding the City of Mountain Iron's rating.
2. Club Mesabi Incorporated, a thank you for allowing the Great River Energy Mesabi Trail Tour to use Locomotive Park as a key location for the tour.
3. MediaCom, forwarding information regarding the addition of two channels to the programming choices.
4. Rural Housing Coalition, a request for a donation for the Community Connect event scheduled for October 25th in Virginia.

RatingsDirect®

Summary:

Mountain Iron, Minnesota; Non-School State Programs

Primary Credit Analyst:

Dare D Branch, Chicago (1) 312-233-7034; dare_branch@standardandpoors.com

Secondary Contact:

Steffanie A Dyer, Chicago (1) 312-233-7007; steffanie_dyer@standardandpoors.com

Table Of Contents

Rationale

Outlook

Related Criteria And Research

Summary:

Mountain Iron, Minnesota; Non-School State Programs

Credit Profile

Mountain Iron GO non-sch st prog

Long Term Rating

AA+/Stable

Affirmed

Unenhanced Rating

A(SPUR)/Stable

Affirmed

Rationale

Standard & Poor's Ratings Services affirmed its 'A' underlying rating (SPUR) and 'AA+' enhanced rating on Mountain Iron, Minn.'s series 2009 general obligation (GO) water revenue refunding bonds. The 'AA+' rating reflects the district's eligibility for and participation in Minnesota's City Credit Enhancement Program, which provides the security of a standing appropriation from Minnesota's general fund in the event of a city debt payment default. The outlook is stable.

The SPUR reflects our assessment of the city's:

- Adequate income and strong wealth levels;
- Very strong financial reserves; and
- Moderate debt levels

The area's tax base concentration in steel production and mining, are limiting credit factors.

An unlimited tax GO pledge secures the bonds.

The city of Mountain Iron lies in northeastern Minnesota in St. Louis County. Situated on the eastern edge of the Mesabi Iron Range, the city is adjacent to Virginia, 68 miles north of Duluth, and 197 miles north of the Minneapolis-St. Paul metropolitan area. The city encompasses approximately 70 square miles and serves an estimated population of 2,869.

St. Louis County unemployment was 6.3% in May 2012, which is higher than the state's 5.2% rate, yet lower than the nation's 7.9% rate in May 2012. The 2012 indicated market valuation of \$189 million is, in our opinion, strong at \$65,763 per capita. The tax base is diverse to moderately concentrated, in our view, with the 10 leading tax payers accounting for 24% of the total tax base. The four leading taxpayers -- mining, power utility, and railroad companies -- combine for nearly 20% of the total tax base. We consider city income levels, as measured by household effective buying income, to be adequate at 81% of state averages.

Despite a small budget, we still consider the city's financial position solid with very strong reserves. The city finished the fiscal year ended Dec. 31, 2011, with a \$127,000 deficit, which brought the general fund balance to \$1.45 million, which in our view is very strong at 54% of general fund expenditures. The city expects to end fiscal 2012 with a

balanced budget and has no plans to draw down on general fund reserves.

Standard & Poor's considers Iron Mountain's management practices "standard" under its Financial Management Assessment methodology, indicating that the finance department maintains adequate policies in some but not all key areas.

The city uses historical data dating back to 1988 to formulate revenue and expenditure assumptions during its budgeting process. Management prepares budget-to-actual reports on a monthly basis for key city officials and shares a budgetary performance report with the board on a quarterly basis. The city also maintains a rolling five-year comprehensive capital improvement plan. No formal reserve policy is kept but management operates with an informal goal of keeping a general fund balance equal to 45% of the general fund operating budget.

The city participates in the Public Employees Retirement Association (PERA), which administers the General Employees Retirement Fund (GERF). The city contributed \$89,522 to the GERF in fiscal 2011. The city operates a single-employer retiree benefit plan that provides postemployment health insurance benefits to eligible employees. In fiscal 2011, the city contributed \$156,994 to this plan, which was 24.7% of the required contribution.

In our opinion, overall debt levels are moderate at \$2,565 per capita and moderate at 3.9% of market value. Debt service carrying charges are also moderate, in our view, at 10.5% of overall government expenditures less capital outlay. The city does not plan to issue any additional debt within the next two years.

Outlook

The stable outlook on the 'AA+' long-term rating reflects the rating on the state of Minnesota's city enhancement rating. The stable outlook on the 'A' SPUR reflects our expectation that over the next two years, the city will maintain at least strong reserve levels.

Related Criteria And Research

- USPF Criteria: GO Debt, Oct. 12, 2006
- USPF Criteria: State Credit Enhancement Programs, Nov. 13, 2008

Complete ratings information is available to subscribers of RatingsDirect on the Global Credit Portal at www.globalcreditportal.com. All ratings affected by this rating action can be found on Standard & Poor's public Web site at www.standardandpoors.com. Use the Ratings search box located in the left column.

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McGRAW-HILL

September 3, 2012



Club Mesabi, Inc.
Great River Energy Mesabi Trail Tour
PO Box 139
Virginia, MN 55792
218-749-4331

Craig Wainio
City of Mt Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Dear Craig,

A huge THANK YOU goes out to you and everyone at the City of Mt Iron for your incredible support of the 8th annual Great River Energy Mesabi Trail Tour! August 4th was an absolutely perfect day to ride a bicycle. It rained in the morning and in the evening...but not during the tour, our very hot summer cooled off just for our day, and a strong west wind even blew everyone to the finish line. With 754 riders, we were only four short of our best ever last year of 758. We continue to receive high reviews from riders as many of them return year after year, many making it a family tradition:

"The most amazing tour I have been on!"

"Awesome! Very organized. A great deal for the reasonable registration fee. Would definitely do it again!"

"WOW - super from registration to supper. Volunteers - most impressive, all of them. Thanks for the hard work. Class act! Can't wait for 2013!"

"I am a disabled rider and was worried I wouldn't enjoy the ride, but your preparations made me more relaxed. I did 48 miles!"

"Thanks to all who make the ride a success. It's cool you had disabled riders on the trail!"

The support we receive from the communities along the Mesabi Trail for the bike tour is truly amazing, thanks for allowing us to use Locomotive Park as a key location for the tour...the riders love it!

Thanks again from the Club Mesabi Board of Directors, the Mesabi Trail staff, and all our riders and volunteers for helping make this fantastic event possible, we truly could not do it without you. We look forward to an opportunity to work with you again in the future.

Yours truly,

A handwritten signature in blue ink that reads "Ardy Nurmi-Wilberg". The signature is fluid and cursive, with the first name being the most prominent.

Ardy Nurmi-Wilberg
Club Mesabi Inc., Executive Director
Great River Energy Mesabi Trail Tour, Tour Director





Theresa Sunde
Government Relations Supervisor

Via Email and USPS

September 5, 2012

Dear Mountain Iron Community Officials:

Mediacom Communications is continuing to improve our programming choices for our customers. On or before September 14, 2012 we will be adding the following to our channel lineup:

Big Ten Network channel 57

Big Ten Network HD channel 833

Additional equipment & services may be required for high definition.

Mediacom is pleased to be your cable television provider. If you have any questions, please feel free to contact me at tsunde@mediacomcc.com.

Sincerely,

Theresa Sunde

Mediacom Communications Corporation
1504 2nd Street SE • Waseca, MN 56093

September 5, 2012

City of Mt. Iron
Attn: City Administrator
8586 S. Enterprise Drive
Mt. Iron, MN 55768

RE: Community Connect

Dear City Council:

The Rural Housing Coalition is planning a Community Connect event to be held in Virginia at the Miner's Memorial Building on October 25, 2012 from 3:00PM to 6:00PM. The event focuses on connecting low income, homeless, or precariously housed individuals to community resources. The event will provide resources to address various issues including: food support, employment, training, housing, mental health, physical health, dental health, medical assistance, debt consolidation, legal assistance, and many other areas of need. The event also provides for individuals to obtain blankets, winter apparel, and groceries. We also provide each participant with a meal.

This letter serves as a request for financial assistance with this event. In 2009, roughly 300 participants came to the event seeking assistance. We expect the number to be the same or higher this year. We are inquiring if the township would be willing to donate at least \$100 for the event. The meals are \$5 per person and \$100 would provide 20 meals. If you are willing and able to donate more, we would be even more grateful.

The question you may be pondering is how this affects our city and those that live in our city. The providers who are a part of the Rural Housing Coalition and the members of the Community Connect steering committee, can emphatically tell you that all of our agencies are serving members in your city who are at risk of losing their home, struggling to pay their utilities, and are without healthcare coverage and monies to meet basic needs.

As the chair of the Rural Housing Coalition and a co-chair of the Community Connect committee, I am available to answer any questions you may have. I can be reached at 218-749-3270 extension 403.

Sincerely,



Heather Lindula
Rural Housing Coalition Chair, Community Connect Committee Co-Chair