

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
TUESDAY, SEPTEMBER 7, 2004 - 6:30 P.M.
A G E N D A**

- I. Roll Call
 - II. Consent Agenda
 - A. Minutes of the August 16, 2004 Regular Meeting (#1-8)
 - B. Bills and Payroll
 - C. Receipts
 - D. Communications (#66-74)
 - III. Public Forum
 - IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Director of Public Work's Report
 - 1. Fencing Quotes (#9)
 - 2. Electrical Upgrade Quotes (#10)
 - 3. Reject Bid (#11)
 - 4. Demolition Site (#12)
 - D. Director of Parks and Recreation's Report
 - 1. Campground Pavilion (#13-14)
 - 2. Rink and Sliding Hill (#15)
 - E. City Engineers Report
 - F. Sheriff's Department Report
 - 1. Monthly Stats
 - G. Personnel Committee
 - 1. Library Substitute Position(#16)
 - 2. Training Policy(#16-17)
 - 3. Communications Policy(#16)
 - 4. Fire Chief Training(#16-17)
 - V. Unfinished Business
 - A. Parkville School(#18)
 - B. Locomotive Park Options(#19-21)
 - VI. New Business
 - A. 2005 Budget (#22-32)
 - B. Resolution 31-04 Setting Preliminary Levy(#33)
 - C. Resolution 32-04 Setting Market Rate Levy(#34)
 - D. Resolution 33-04 Setting TNT Hearing (#35)
 - E. Resolution 34-04 Mine Land Reclamation Grant(#36-40)
 - F. Resolution 35-04 Accepting Work (#41-45)
 - G. Resolution 36-04 Charitable Gambling (#46-52)
 - H. Resolution 37-04 Vacate Street (#53-55)
 - I. Pay Request Number 5 (#56-58)
 - J. Callout Time (#59)
 - K. Fire Truck Bids (#60-64)
 - L. Set Special Meeting to Canvass Election Results(#65)
 - M. Communications(#66-74)
 - VII. Open Discussion
 - VIII. Announcements
 - A. Primary Election– September 14, 2004
 - IX. Adjourn
- # Denotes page number in packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
AUGUST 16, 2004

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Allen Nelson, Dale Irish, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Forseen, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Sam Aluni, City Attorney; and Joe Stewart, Sheriff Sergeant.

It was moved by Prebeg and supported by Nelson that the consent agenda be approved as follows:

1. Add the following items to the agenda:
 - IV. A. 3. Library-Seek Bids on Tuck Pointing
 4. Payment Request – Com-Con for the Library Roof
 - V. B. Locomotive Park Pavement Information
 - VI. D. Resignation as Liaison on Planning and Zoning Commission
2. Approve the minutes of the August 2, 2004, City Council meeting as submitted.
3. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period August 1-15, 2004, totaling \$146,166.55, (a list is attached and made a part of these minutes).
5. To authorize the payment of the bills and payroll for the period August 1-15, 2004, totaling \$231,429.29, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

At 6:31 p.m., it was moved by Prebeg and supported by Nelson to recess the regular meeting and open the public hearing on the Missabe Avenue street vacation. The motion carried.

Marion Bubash, 5723 Mill Avenue, Parcel Code 175-0020-00030, Lot 3, Block 1, Merritt's 1st Addition, was present and questioned the Council's intentions with regard to the street vacation. Ms. Bubash was concerned with the egress out for her mobile home should she decide to move it.

At 6:34 p.m., Karen Luoma, the Librarian, entered the meeting.

Roberta Scinto, 5719 Mill Avenue, Parcel Code 175-0020-00050, Lots 4, 5, 6, Block 1, Merritt's 1st Addition, questioned the Council whether the property was for sale. The Council advised her that if the portion of Missabe Avenue was vacated that the property would revert to the adjoining property owner at no cost.

The Mayor spoke and expressed concern with the City retaining Outlot A for use for the skating rink and sliding hill. Councilor Roskoski stated that he would only agree to sell Outlot A in Merritt's 1st Addition if an alternate site was found for the skating rink and sliding hill.

At 6:43 p.m., it was moved by Irish and supported by Prebeg to close the public hearing and reconvene the regular meeting. The motion carried.

During the public forum, Wilbert Johnson, 5621 Nichols Avenue, Mountain Iron, advised the Council that he had his property surveyed and his neighbor has his belongings on his property.

It was moved by Prebeg to direct City Staff, upon receiving a survey certification from Wilbert Johnson, to send a letter to Dave Nordlund, 5619 Nichols Avenue, Mountain Iron, regarding removing his property that is on Mr. Johnson's property. After further discussion, Councilor Prebeg **withdrew** his motion.

The Sergeant advised the Council that they would be setting a precedent regarding the property encroachment issue with Mr. Johnson. The Sergeant suggested that Mr. Johnson send a letter to Mr. Nordlund advising him that a survey was completed and that Mr. Nordlund's property is encroaching on his property. The City Attorney advised the Council that there are probably many property encroachments in the City and the City Council should not be stepping in to resolve these issues.

It was moved by Skalko and supported by Irish to direct the City Administrator to apply for the TEA-21 grant for lighting in the Downtown Area and have the City Administrator attend the grant workshop on September 15, 2004 at 1 p.m. at the Virginia Highway Department. The motion carried.

It was moved by Skalko and supported by Roskoski to direct City Staff to purchase additional Christmas lighting for the tree and the fencing in the library yard and have them installed by Thanksgiving and taken down by January 10, 2005. The motion carried on the following roll call vote: Nelson, no; Irish, yes; Roskoski, yes; Prebeg, no; and Skalko, yes.

It was moved by Skalko and supported by Irish to direct the City Administrator and the Director of Public Works to review the specifications for the tuck pointing of the library and call for bids and have the bid process completed in 30 days. The motion carried with Councilors Prebeg and Nelson voting no.

It was moved by Skalko and supported by Roskoski to authorize payment request number one to Com-Con in the amount of \$46,379.95 for the Library Roofing Project. The motion carried unanimously on a roll call vote.

At 7:11 p.m., Councilor Roskoski left the meeting.

The Mayor advised the Council that there would be an open house at the Mountain Manor on Wednesday, August 18, 2004 from 5:00 p.m. to 7:00 p.m.

At 7:12 p.m., Councilor Roskoski returned to the meeting.

It was moved by Skalko and supported by Prebeg to set a public hearing for the USDA Loan for September 20, 2004 at 6:30 p.m. The motion carried with Councilor Nelson voting no.

Councilor Roskoski questioned the City Administrator regarding the assessments for road work in the Park Ridge Development area. The City Administrator said that the assessment process will be started when the project is closed out.

It was moved by Nelson and supported by Prebeg to accept the recommendation of City Staff and table the bid received on the electrical substation. The motion carried.

Councilor Roskoski expressed his compliments to the City Staff that completed the work on the handicapped ramps by the crosswalks.

Councilor Irish advised the Director of Public Works that there was brush and trees hanging over the Parkville Road between Eagle Avenue and Falcon Avenue that need to be trimmed.

It was moved by Skalko and supported by Roskoski to ratify the motion made at the August 2, 2004, City Council meeting regarding the Parkville School lower level being secured. The motion carried.

The City Attorney advised the Council that the St. Louis County Health Department does not have jurisdiction regarding the Parkville School.

The Council reviewed the Sheriff's Department report.

It was moved by Prebeg and supported by Nelson to authorize up to ten volunteer firemen to attend the Minnesota State Fire/EMS Rescue School in Virginia on September 18 & 19, 2004 with the City paying the registration fees. And further, direct the Fire Department to submit a report back to the City Council on who attended the training and what classes were taken. The motion carried unanimously on a roll call vote.

It was moved by Roskoski and supported by Prebeg to authorize the Fire Chief to attend the Fire Chief's Annual Conference/Training in St. Cloud with the City paying for the registration fee of \$150, for hotel costs at \$89 per night plus tax for three to four nights, mileage, meals and per diem. The **motion failed** on the following roll call vote: Prebeg, no; Nelson, no; Irish, no; Roskoski, yes; and Skalko, yes.

It was the consensus of the Council to have the Personnel Committee make a recommendation for City Staff to attend non-mandatory training.

The Council discussed the request of the Library Board regarding the adjustment to the hourly wage for the substitute library worker. It was the consensus of the Council to have the Personnel Committee review the matter and make a recommendation to the Council.

At 7:53 p.m., Councilor Prebeg left the meeting.

It was moved by Roskoski and supported by Irish to table Resolution Number 30-04, Authorizing the Acceptance of Certain Property, until the City receives the land use study from Benchmark Engineering.

At 7:55 p.m., Councilor Prebeg returned to the meeting.

The motion carried with Councilor Nelson voting no.

It was moved by Skalko and supported by Roskoski to direct the Street and Alley Committee to meet with the Director of Public Works and the City Engineer and make a recommendation regarding the Locomotive Park improvements. The motion carried with Councilor Nelson voting no.

The Council discussed the agreement between the City of Mountain Iron and the Mountain Iron-Buhl School District regarding the land exchange. It was the consensus of the Council to have City Staff meet with the school district representatives prior to the next School Board meeting.

The Council discussed the 2005 Budget. It was the consensus of the Council to discuss the 2005 budget further at the next regular meeting.

It was moved by Prebeg and supported by Nelson to reschedule the next regular meeting to Tuesday, September 7, 2004 at 6:30 p.m. because of the Labor Day holiday. The motion carried.

It was moved by Skalko and supported by Prebeg to accept the resignation of Councilor Irish and appoint Councilor Nelson as Liaison on the Planning and Zoning Commission. The motion carried.

It was moved by Roskoski and supported by Skalko to appoint Councilor Irish and Roskoski to be Liaisons and work with the City Administrator and Minnesota Department of Transportation Officials to work on the historic sites designation signage project for the Downtown area. The motion carried with Councilor Nelson voting no.

Councilor Irish said that he would need a letter and brief outline of the historic aspects of Downtown Mountain Iron for the Minnesota Department of Transportation to have a “Historic Downtown Mountain Iron” sign placed.

During the open discussion, Councilor Irish questioned the Director of Public Works about the signs that were placed on the County Roads to further designate directions in Mountain Iron from the State Highway. The Director of Public Works said that he would look into the matter.

Also during the open discussion, Mayor Skalko questioned the Director of Public Works regarding the gate and fence for the new recycling area. The Director of Public Works said that the gate had been installed, but the gate controller had not been received. The Director of Public Works said that the brushing work had been completed, signs were being prepared, and the remaining fencing or barricades would be taken care of soon.

Also during the open discussion, Councilor Roskoski questioned the Director of Public Works regarding a right turn lane being striped on Emerald Avenue going to State Highway 169. The Director of Public Works said that he would check into the matter.

At 8:41 p.m., it was moved by Nelson and supported by Prebeg that the meeting be adjourned.
The motion carried.

Respectfully submitted:



Jill M. Forseen, CMC/MMCA
Municipal Services Secretary

www.mtniron.com

COMMUNICATIONS

1. JOBZ News, Issue 5 – August, 2004.

Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	114,349.57
CAMPGROUND RECEIPTS	FEES	3,126.00
BUILDING RENTALS	COMMUNITY CENTER	475.00
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	600.00
PERMITS	BUILDING	1,192.25
CD INTEREST	CD INTEREST 101	233.43
CD INTEREST	CD INTEREST 103	1,695.29
CD INTEREST	CD INTEREST 301	454.58
CD INTEREST	CD INTEREST 376	12.28
CD INTEREST	CD INTEREST 378	159.72
CD INTEREST	CD INTEREST601	36.85
CD INTEREST	CD INTEREST 602	73.71
CD INTEREST	CD INTEREST 603	122.86
CD INTEREST	CD INTEREST 604	49.21
LEASES	LEASES	40.00
MISCELLANEOUS	ELECTRICAL INSPEC FORMS	2.00
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	503.74
INTERGOVERNMENTAL REVENUE	IRRRB MINELAND REC-WEST II MTC	5,000.00
MISCELLANEOUS	REIMBURSEMENTS	6,821.07
MISCELLANEOUS	AMERICAN LEGION-REC PROGRAMS	1,000.00
METER DEPOSITS	ELECTRIC	600.00
TAXES	TRANSFERS FROM MI HRA	2,820.00
MISCELLANEOUS	CABLE TV FRANCHISE FEE	5,798.99
SALE OF PROPERTY	SALE OF PROPERTY	780.00
METER DEPOSITS	WATER	15.00
BUILDING RENTALS	NICHOLS HALL	50.00
MISCELLANEOUS	ASSESSMENT SEARCHES	30.00
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	125.00
Summary Totals:		<u>146,166.55</u>

Check Issue Date(s): 08/07/2004 - 08/20/2004

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
08/04	08/12/2004	30401	130011	MOUNTAIN IRON POSTMASTER	002-20200	281.07
08/04	08/17/2004	30402	10013	A T & T INFORMATION SYSTEMS	002-20200	70.08
08/04	08/17/2004	30403	10008	AIRGAS NORTH CENTRAL	002-20200	262.04
08/04	08/17/2004	30404	140026	AQUILA	002-20200	942.06
08/04	08/17/2004	30405	8040	BECKY WILKINS	002-20200	597.50
08/04	08/17/2004	30406	20022	BENCHMARK ENGINEERING INC	002-20200	8,815.35
08/04	08/17/2004	30407	8036	BETTY KLIMEK	002-20200	50.00
08/04	08/17/2004	30408	8039	BILLI JO SHALEEN	002-20200	100.00
08/04	08/17/2004	30409	20014	BORDER STATES ELECTRIC SUPPLY	002-20200	3,187.58
08/04	08/17/2004	30410	20007	BP	002-20200	2,008.17
08/04	08/17/2004	30411	30061	CELLULARONE	002-20200	609.47
08/04	08/17/2004	30412	30001	CHRISTENSEN PARTS SERVICE INC	002-20200	36.19
08/04	08/17/2004	30413	8033	CHRISTINE HUNTOON	002-20200	52.61
08/04	08/17/2004	30414	220003	CITY OF VIRGINIA	002-20200	89.30
08/04	08/17/2004	30415	30029	COM-CON	002-20200	46,379.95
08/04	08/17/2004	30416	30053	CONSOLIDATED TRADING COMPANY	002-20200	906.79
08/04	08/17/2004	30417	8035	DANIEL O'CONNELL	002-20200	81.51
08/04	08/17/2004	30418	8032	DAVID STILLMAN	002-20200	64.97
08/04	08/17/2004	30419	40030	DULUTH CLINIC	002-20200	120.00
08/04	08/17/2004	30420	40014	DUSTCOATING INC	002-20200	3,750.00
08/04	08/17/2004	30421	500012	ERA LABORATORIES INC	002-20200	631.00
08/04	08/17/2004	30422	60026	FASTENAL COMPANY	002-20200	41.23
08/04	08/17/2004	30423	60027	FESTIVAL FOODS	002-20200	37.80
08/04	08/17/2004	30424	8030	GINA WALDRON	002-20200	81.33
08/04	08/17/2004	30425	70008	GOODIN COMPANY	002-20200	63.52
08/04	08/17/2004	30426	70004	GRANDE ACE HARDWARE	002-20200	64.62
08/04	08/17/2004	30427	70028	GREATER MINNESOTA AGENCY INC	002-20200	186.00
08/04	08/17/2004	30428	70029	GUARDIAN PEST CONTROL INC	002-20200	56.82
08/04	08/17/2004	30429	80022	HAWKINS INC	002-20200	571.30
08/04	08/17/2004	30430	80002	HILLYARD	002-20200	817.14
08/04	08/17/2004	30431	80010	HOMETOWN ELECTRIC	002-20200	1,015.66
08/04	08/17/2004	30432	90003	INTERSTATE COMPANIES INC	002-20200	97.21
08/04	08/17/2004	30433	90005	ITALIAN BAKERY INC	002-20200	18.00
08/04	08/17/2004	30434	8028	JANICE SQUILLACE	002-20200	184.92
08/04	08/17/2004	30435	8034	JESSICA NORDSTRAND	002-20200	69.77
08/04	08/17/2004	30436	60018	JILL M FORSEEN	002-20200	50.25
08/04	08/17/2004	30437	8019	JIM JENKO	002-20200	50.00
08/04	08/17/2004	30438	8029	JOSEPH RABBERS	002-20200	77.28
08/04	08/17/2004	30439		Information Only Check	002-20200	.00 V
08/04	08/17/2004	30440	120006	L & M SUPPLY	002-20200	630.64
08/04	08/17/2004	30441	8031	LAURA FERWALT	002-20200	100.03
08/04	08/17/2004	30442	120002	LAWSON PRODUCTS INC	002-20200	348.13
08/04	08/17/2004	30443	130041	MESABI BITUMINOUS	002-20200	377.61
08/04	08/17/2004	30444	130004	MESABI DAILY NEWS	002-20200	1,021.98
08/04	08/17/2004	30445	130009	MINNESOTA POWER	002-20200	1,419.19
08/04	08/17/2004	30446	8038	MONA TAMMARO	002-20200	100.00
08/04	08/17/2004	30447		Information Only Check	002-20200	.00 V
08/04	08/17/2004	30448	130015	MT IRON WATER AND LIGHT DEPT	002-20200	12,839.17
08/04	08/17/2004	30449	140048	NORTH COUNTRY HEATING	002-20200	99.89
08/04	08/17/2004	30450	140052	NORTHEAST SERVICE COOPERATIVE	002-20200	30,881.91
08/04	08/17/2004	30451	140004	NORTHERN ENGINE & SUPPLY INC	002-20200	309.38
08/04	08/17/2004	30452	150014	ONE CALL CONCEPTS INC	002-20200	35.65
08/04	08/17/2004	30453	8037	PAULETTE SELVIG	002-20200	100.00
08/04	08/17/2004	30454	160002	PETTY CASH FUND	002-20200	151.53
08/04	08/17/2004	30455	170001	QWEST	002-20200	470.39
08/04	08/17/2004	30456	180001	RANGE PAPER	002-20200	143.36
08/04	08/17/2004	30457	180032	RANGE PORTABLES	002-20200	753.49

M = Manual Check, V = Void Check

Check Issue Date(s): 08/07/2004 - 08/20/2004

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
08/04	08/17/2004	30458	180045	RESERVE ACCOUNT	002-20200	750.00
08/04	08/17/2004	30459	190003	SARANEN AUTO	002-20200	23.69
08/04	08/17/2004	30460	190068	SATELLITE SHELTERS INC	002-20200	109.34
08/04	08/17/2004	30461	8027	SCOTT DARONCO	002-20200	44.38
08/04	08/17/2004	30462	190010	SEPPI BROTHERS	002-20200	1,350.31
08/04	08/17/2004	30463	190024	ST LOUIS CO SHERIFF LITMAN	002-20200	33,334.00
08/04	08/17/2004	30464	200020	THE TRENTI LAW FIRM	002-20200	2,311.58
08/04	08/17/2004	30465	200036	TRITEC OF MINNESOTA INC	002-20200	415.35
08/04	08/17/2004	30466	200027	TRUE VALUE HOME CENTER	002-20200	28.74
08/04	08/17/2004	30467	210010	ULLAND BROTHERS INC	002-20200	585.00
08/04	08/17/2004	30468	210001	UNITED ELECTRIC COMPANY	002-20200	837.87
08/04	08/17/2004	30469	220020	VISA	002-20200	4,777.26
08/04	08/17/2004	30470	220013	VOL. FIREFIGHTERS' BENEFIT	002-20200	128.00
08/04	08/17/2004	30471	230004	WENCK ASSOCIATES INC	002-20200	480.00
08/04	08/17/2004	30472	230005	WESCO DISTRIBUTION INC	002-20200	375.97
08/04	08/17/2004	30473	230010	WILBUR & VIOLET BALL	002-20200	1,500.00

Totals:

Payroll-PP Ending 8/13/04
 Electronic Transfer-Sales Tax
 TOTAL EXPENDITURES

169,352.33

52,736.87

9,340.09

\$231,429.29

COUNCIL LETTER 090704-IVC1
PUBLIC UTILITIES
YARD WASTE FENCING QUOTE

DATE: September 2, 2004
FROM: Utility Advisory Board
Don Kleinschmidt
Director of Public Works
Craig J. Wainio
City Administrator

The Utility Advisory Board is recommending to the City Council approval of the quote for 200 feet of 8-foot fence for the yard waste site, to Iron Oaks Fencing in the amount of \$3,856.00.

COUNCIL LETTER 090704-IVC2

PUBLIC UTILITIES

ELECTRICAL UPGRADE

DATE: September 2, 2004

FROM: Utility Advisory Board

Don Kleinschmidt
Director of Public Works

Craig J. Wainio
City Administrator

The Utility Advisory Board is recommending to the City Council approval of the horizontal boring quote to Gulbranson Excavating at their price of \$10.00 per foot for approximately 1,000 feet. The majority of the boring will take place as part of the electrical upgrades to the Stoney Brook neighborhood.

This will be funded from the electrical fund budget.

COUNCIL LETTER 090704-IVC3

PUBLIC UTILITIES

ELECTRIC SUBSTATION UPGRADE BIDS

DATE: September 2, 2004

FROM: Don Kleinschmidt
Director of Public Works

Craig J. Wainio
City Administrator

Staff is recommending to the City Council that the bids for the electrical substation upgrade be rejected. Staff will study alternatives possibly including calling for new bids.

COUNCIL LETTER 090704-IVC4

PUBLIC UTILITIES

DEMOLITION STORAGE AREA

DATE: September 2, 2004

FROM: Don Kleinschmidt
Director of Public Works

Craig J. Wainio
City Administrator

Staff has researched areas to store demolition materials temporarily until they can be recycled or disposed of. Due to access problems, a number of sites cannot be used. The following sites could be considered.

- The area east of the dumpsite.
- The area south of the South Grove ball field.
- The area west of the Wastewater Treatment Facility.
- The area of land presently being discussed for acquisition from USX including the desert area.
- The old right-of-way areas in the Costin location.

COUNCIL LETTER 090704-IVD1
PARKS & RECREATION BOARD
PAVILION QUOTES

DATE: September 2, 2004
FROM: Larry Nanti
Parks & Recreation Director

Craig J. Wainio
City Administrator

The Parks & Recreation Board has reviewed quotes for the materials for the pavilion at the West Two Rivers Campground.

The Board recommends purchase to the low bidder, Flannigan Sales, at a cost of \$17,279.00.



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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QUOTES FOR 52 X 30 PICNIC SHELTER August 19, 2004

<u>Bidder</u>	<u>Quote</u>
1. E. F. Anderson	\$42,120.00
2. St. Croix Recreation Company	\$17,705.63
3. Flannigan Sales	\$17,279.00

COUNCIL LETTER 090704-IVD2
PARKS & RECREATION BOARD
DOWNTOWN RINK & SLIDING HILL

DATE: September 2, 2004
FROM: Larry Nanti
Parks & Recreation Director

Craig J. Wainio
City Administrator

The Parks & Recreation Board is seeking direction on the downtown rink and sliding hill.

Does the City Council want to proceed with the sliding hill? The estimated cost of the culvert will be \$2,000.

What is the status of the land sale? Should the department plan a rink at this location for this season?

COUNCIL LETTER 090704-IVG

PERSONNEL COMMITTEE

RECOMMENDATIONS

DATE: September 2, 2004

FROM: Personnel Committee

Craig J. Wainio
City Administrator

-
1. Library Substitute Position. Recommendation is to increase the wages to \$6.00 per hour however there shall be no back pay.
 2. Conferences, workshop and training policy. Recommendation is as follows:
 - a) Management personnel following the contract provisions regarding conferences, workshop and training. (Copy enclosed)
 - b) Union personnel allow only mandatory conferences, workshop and training that are required for safety or to maintain or attain a City of Mountain Iron required license or certification.
 - c) Fire department and EMT personnel allow only conferences, workshops and training that is required to maintain or attain required certification and as necessary for the safe performance of duties.
 - d) All other personnel will not be allowed to attend any training unless it is mandatory for safety.
 - e) All requests for non-mandatory conferences, training or workshops shall be presented to the City Council through the appropriate Department Head.
 3. Communications policy: The City's telephones, cellular phones, fax machines, pagers and portable radios are for City business use. The City does understand that employees occasionally need to use the City communication systems to make or receive personal phone calls. The employee should attempt to make or receive personal phone calls during non-working hours (breaks or lunch). This includes use of employees' personal cell phones. Personal cell phones shall not be allowed on the job site. Excess use of the City communications systems for personal calls is prohibited and may lead to disciplinary action. All aspects of the communications systems can be monitored for abuse. Employees who find it necessary to make a personal long distance call must reimburse the City for the call. It is the employee's responsibility to notify the City Administrator of the date and time of the call and request cost information of any personal long distance calls made as necessary. Violators of this policy will be disciplined according to contract.
 4. Fire Chief's Conference. It is recommended that the City Council approve allowing the Fire Chief to attend the Fire Chief's Conference.

SECTION 5. LENGTH OF SERVICE

The Employee, after ten (10) years or more of service shall be paid an additional 2% of their hourly salary for each hour worked. The Employee, after fifteen (15) years or more of service shall be paid an additional 3% of their hourly salary for each hour worked. The Employee, after twenty (20) years or more of service shall be paid an additional 5% of their hourly salary for each hour worked. The number of years of service shall be accumulated from July 1, 1981.

SECTION 6. HOURS OF WORK

- A. The City and the Employee recognize that because of the nature of their duties it is inappropriate for the Employee to be governed by standard work schedules and that it is essential that the Employee work those hours necessary to carry out the duties and responsibilities of the position. While it is normally expected that eight hours of work will constitute a normal work day, and five work days a normal week, the employer recognizes that this will vary from day to day and week to week. Therefore, it is agreed that the Employee shall work whatever hours are necessary to perform the duties and responsibilities of the office.
- B. All hours worked in excess of the normally expected eight hours and five workdays a normal week shall be compensated at time and one-half rates.
- C. If the Employee is required to carry a pager, the City agrees to compensate said Employee at \$3.00 per hour effective June 1, 2003.

SECTION 7. DUES AND SUBSCRIPTIONS

City agrees to budget and pay the professional dues and subscriptions of Employee necessary for his continuation and full participation in national, regional, state, and local associations and organizations necessary and desirable for his continued professional participation, growth, and advancement, and for the good of the City.

SECTION 8. PROFESSIONAL DEVELOPMENT

- A. City hereby agrees to budget and to pay the travel and subsistence expenses of Employee for professional and official travel, meetings, and occasions adequate to continue the professional development of Employee and to adequately pursue necessary official and other functions for City, including but not limited to the Annual League of Minnesota Cities Conference, and such other national, state, regional, and local governmental groups and committees thereof which Employee serves as a member.
- B. City also agrees to budget and to pay for the travel and subsistence expenses of Employee for short courses, institutes, and seminars that are necessary for his professional development and for the good of the City.

COUNCIL LETTER 090704-VA
COUNCILOR ROSKOSKI
PARKVILLE SCHOOL BUILDING

DATE: September 2, 2004
FROM: Councilor Ed Roskoski
Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be placed on the agenda with the following background information:

There appears to be a problem with people climbing in the rear first floor windows.

COUNCIL LETTER 090704-VB

COUNCILOR ROSKOSKI

LOCOMOTIVE PARK

DATE: September 2, 2004
FROM: Councilor Roskoski
Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be placed on the agenda with the following background information:

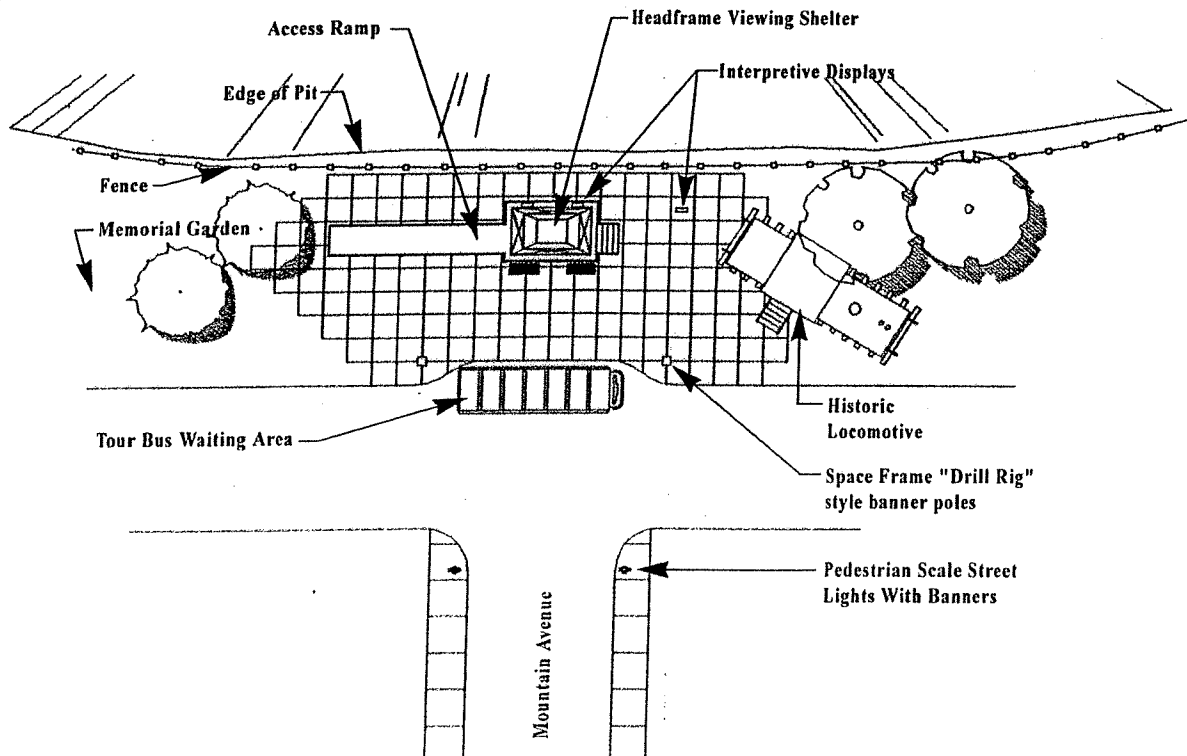
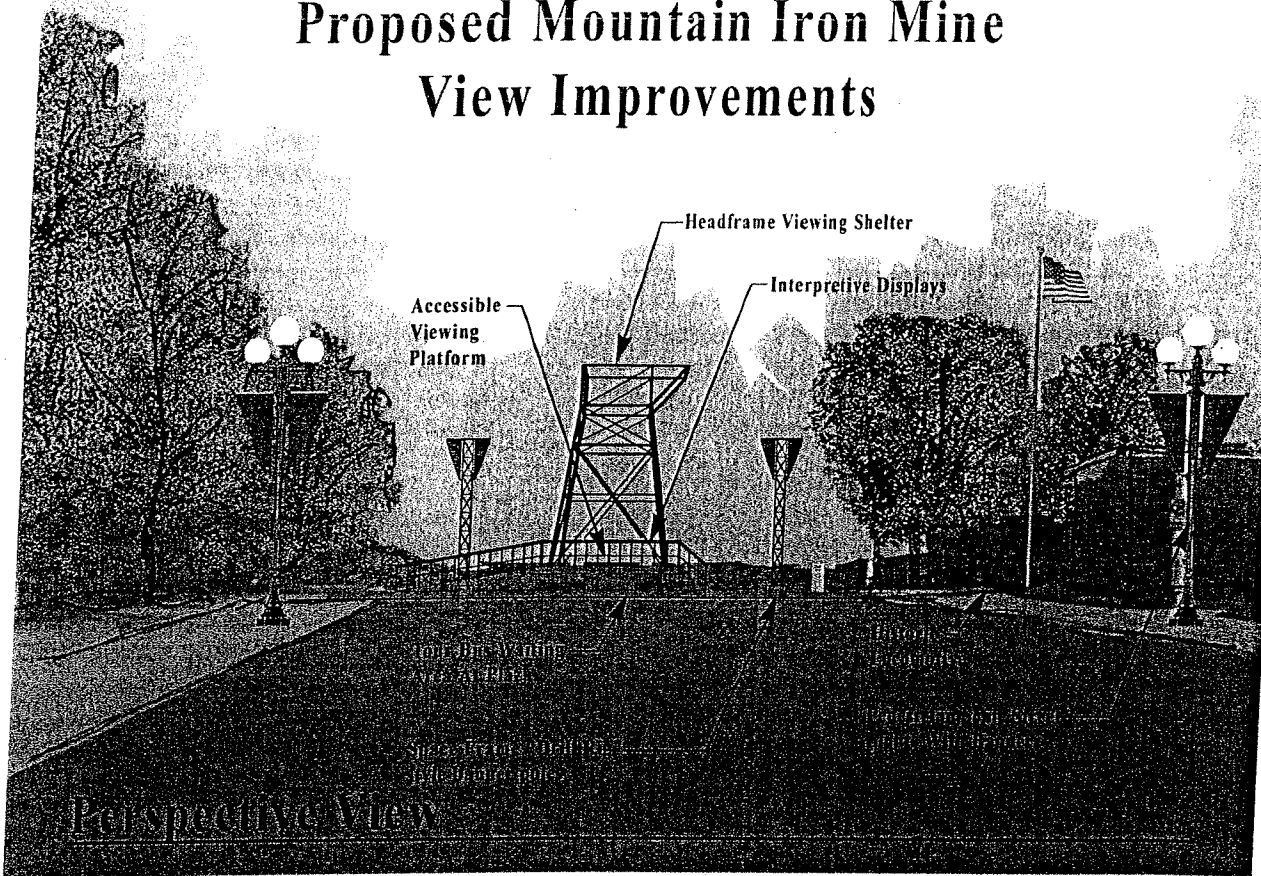
We may have specifications ready to go out and seek quotes with for upgrading the stub street/overlook area of the park.

At the requests of Councilor Nelson and Councilor Prebeg, staff has enclosed two conceptual layouts for Locomotive Park. The first is from the original townsite plan and the second is from the TEA-21 grant application.

Councilor's Nelson and Prebeg also requested that staff provide information regarding the authorization of plans and specifications by the City Council. There was no authorization by the City Council to proceed with plans and specifications. The following is an excerpt from the August 16th City Council meeting:

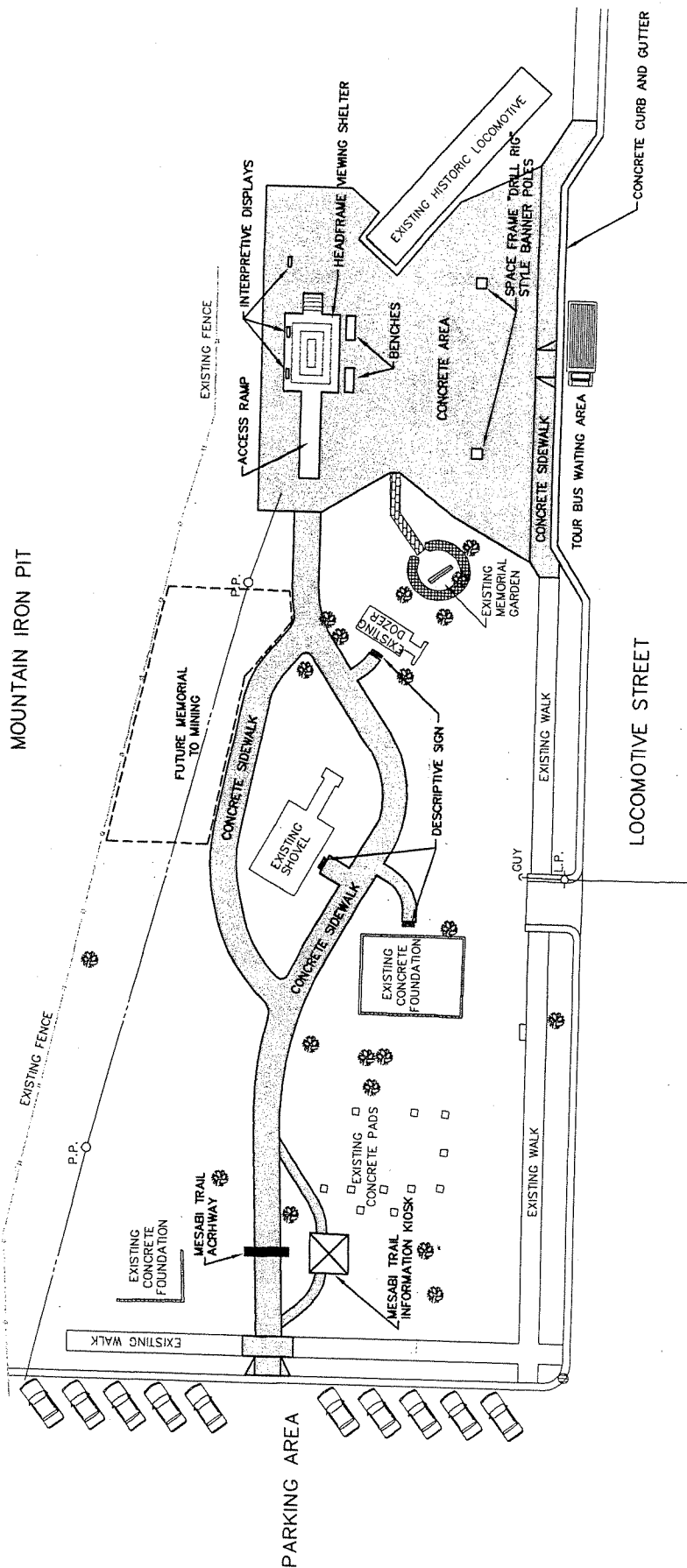
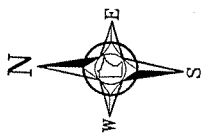
“It was moved by Skalko and supported by Roskoski to direct the Street and Alley Committee to meet with the Director of Public Works and the City Engineer and make a recommendation regarding the Locomotive Park improvements. The motion carried with Councilor Nelson voting no.”

Proposed Mountain Iron Mine View Improvements



Plan View

LOCOMOTIVE PARK MOUNTAIN IRON, MINNESOTA



COUNCIL LETTER 090704-VIA

ADMINISTRATION

2005 BUDGET

DATE: September 2, 2004

FROM: Craig J. Wainio
City Administrator

Enclosed in you packet you will find a preliminary draft of the 2005 Budget. At this meeting the City Council needs to set the proposed levy for 2005. The budget and adjoining Resolution outline a preliminary levy increase of \$87,181 or 10%. Once the preliminary levy is set, the Council may lower the final levy amount, however it is very difficult to go over that amount. Levy limits are no longer an issue. It is recommended that the City Council adopt the preliminary 2005 budget with the appropriate levy.

Resolution Number 31-04 adopts the preliminary levy amount that must be certified to the County by September 15th. This Resolution is presented with a proposed levy increase of 10% over last year. It is recommended that the City Council adopt the Resolution with the appropriate levy amount.

Resolution Number 32-04 adopts the market rate levy for payment of the voter approved community center bonds. The amount reflected is to cover bond payments for 2005. It is recommended that the City Council adopt Resolution Number 32-04 as presented.

Resolution Number 33-04 sets the hearing date for the truth in taxation hearing this must be certified to the County by September 15th. The hearing is scheduled for the first regular meeting in December. This hearing is required for any levy amount over \$887,980. It is recommended that the City Council adopt Resolution Number 33-04 as presented.

**2005 (PROPOSED) BUDGET SUMMARY
CITY OF MOUNTAIN IRON**

<u>EXPENDITURES</u>	<u>2004 Budget</u>	<u>2005 Budget</u>	<u>Difference</u>	<u>Percent</u>
Administration	\$ 441,500.00	\$ 451,000.00	\$ 9,500.00	2.2%
Public Safety	\$ 483,300.00	\$ 494,300.00	\$ 11,000.00	2.3%
Public Works	\$ 638,500.00	\$ 670,000.00	\$ 31,500.00	4.9%
Culture and Rec	\$ 328,930.00	\$ 336,080.00	\$ 7,150.00	2.2%
General Government	\$ 666,490.00	\$ 738,485.00	\$ 71,995.00	10.8%
TOTAL	\$ 2,558,720.00	\$ 2,689,865.00	\$ 131,145.00	5.1%
<u>REVENUE</u>				
Taxes	\$ 115,324.00	\$ 113,625.00	\$ (1,699.00)	-1.5%
Intergovernmental Aid	\$ 1,293,084.00	\$ 1,388,747.00	\$ 95,663.00	7.4%
General Revenue	\$ 278,500.00	\$ 228,500.00	\$ (50,000.00)	-18.0%
TOTAL	\$ 1,686,908.00	\$ 1,730,872.00	\$ 43,964.00	2.6%
GENERAL LEVY	\$ 871,812.00	\$ 958,993.00	\$ 87,181.00	10.0%

**2005 (PROPOSED) BUDGET SUMMARY
CITY OF MOUNTAIN IRON
REVENUE**

GENERAL REVENUE	2003 Budget	2004 Budget	Difference	Percent
Lic. & Permits	\$ 21,500.00	\$ 21,500.00	\$ -	0.0%
Charges for Service	\$ 28,000.00	\$ 28,000.00	\$ -	0.0%
Fines	\$ 9,000.00	\$ 9,000.00	\$ -	0.0%
Interest	\$ 40,000.00	\$ 40,000.00	\$ -	0.0%
Refunds	\$ 150,000.00	\$ 100,000.00	\$ (50,000.00)	-33.3%
General	\$ 30,000.00	\$ 30,000.00	\$ -	0.0%
Subtotal	\$ 278,500.00	\$ 228,500.00	\$ (50,000.00)	-18.0%

INTERGOVERNMENTAL REVENUE

Local Government Aid	\$ 430,584.00	\$ 526,247.00	\$ 95,663.00	22.2%
Taconite Production Tax	\$ 450,000.00	\$ 450,000.00	\$ -	0.0%
Taconite Municipal Aid	\$ 300,000.00	\$ 300,000.00	\$ -	0.0%
Mining Effects Tax	\$ 100,000.00	\$ 100,000.00	\$ -	0.0%
Other	\$ 12,500.00	\$ 12,500.00	\$ -	0.0%
Subtotal	\$ 1,293,084.00	\$ 1,388,747.00	\$ 95,663.00	7.4%

TAXES

Tax Levy	\$ 871,812.00	\$ 871,812.00	\$ -	0.0%
Market Rate Levy	\$ 84,824.00	\$ 83,125.00	\$ (1,699.00)	-2.0%
Misc. Taxes	\$ 10,500.00	\$ 10,500.00	\$ -	0.0%
Franchise	\$ 20,000.00	\$ 20,000.00	\$ -	0.0%
Subtotal	\$ 987,136.00	\$ 985,437.00	\$ (1,699.00)	-0.2%

Total \$ 2,558,720.00 \$ 2,602,684.00 \$ 43,964.00 1.7%

**2005 (PROPOSED) BUDGET
CITY OF MOUNTAIN IRON
REVENUE**

TAXES	2002 ACTUAL	2003 ACTUAL	2004 BUDGET	2004 YTD	2005 BUDGET	%
Tax Levy	\$ 708,314.00	\$ 814,938.00	\$ 871,812.00	\$ 456,663.00	\$ 871,812.00	0.0%
Bond Levy	\$ 87,206.00	\$ 85,763.00	\$ 84,824.00	\$ 55,253.00	\$ 83,125.00	-2.0%
Misc Taxes	\$ 5,050.00	\$ 26,032.00	\$ 10,500.00	\$ 16,593.00	\$ 10,500.00	0.0%
Franchise	\$ 22,165.00	\$ 23,286.00	\$ 20,000.00	\$ 11,339.00	\$ 20,000.00	0.0%
TOTAL	\$ 822,735.00	\$ 950,019.00	\$ 987,136.00	\$ 539,848.00	\$ 985,437.00	-0.2%

INTERGOVERNMENTAL REVENUE

LGA	\$ 528,046.00	\$ 430,584.00	\$ 430,584.00	\$ 215,292.00	\$ 526,247.00	22.2%
Tac. Prod Aid	\$ 539,555.00	\$ 562,748.00	\$ 450,000.00	\$ 332,787.00	\$ 450,000.00	0.0%
Tac. Aid	\$ 330,404.00	\$ 311,221.00	\$ 300,000.00	-	\$ 300,000.00	0.0%
Mining Effects	\$ 104,935.00	\$ 109,018.00	\$ 100,000.00	-	\$ 100,000.00	0.0%
Misc. Aid	\$ 62,696.00	\$ 45,812.00	\$ 12,500.00	\$ 3,265.00	\$ 12,500.00	0.0%
TOTAL	\$ 1,565,636.00	\$ 1,459,383.00	\$ 1,293,084.00	\$ 551,344.00	\$ 1,388,747.00	7.4%

GENERAL REVENUE

Lic. & Permits	\$ 25,567.00	\$ 14,863.00	\$ 21,500.00	\$ 6,331.00	\$ 21,500.00	0.0%
Charges for Service	\$ 30,296.00	\$ 196,170.00	\$ 28,000.00	\$ 26,191.00	\$ 28,000.00	0.0%
Fines	\$ 6,747.00	\$ 11,797.00	\$ 9,000.00	\$ 5,457.00	\$ 9,000.00	0.0%
Interest	\$ 52,218.00	\$ 33,715.00	\$ 40,000.00	\$ 23,398.00	\$ 40,000.00	0.0%
Refunds	\$ 154,738.00	-	\$ 150,000.00	\$ 59,876.00	\$ 100,000.00	-33.3%
General	\$ 94,929.00	-	\$ 30,000.00	\$ 1,701.00	\$ 30,000.00	0.0%
TOTAL	\$ 364,495.00	\$ 256,545.00	\$ 278,500.00	\$ 122,954.00	\$ 228,500.00	-18.0%

TOTAL	\$ 2,752,866.00	\$ 2,665,947.00	\$ 2,558,720.00	\$ 1,214,146.00	\$ 2,602,684.00	1.7%
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**2005 (PROPOSED) BUDGET SUMMARY
CITY OF MOUNTAIN IRON
EXPENDITURES**

DEPARTMENT	2004 Budget	2005 Budget	Difference	Percent
City Council	\$ 12,500.00	\$ 13,000.00	\$ 500.00	4.0%
Administration	\$ 375,000.00	\$ 393,000.00	\$ 18,000.00	4.8%
Election	\$ 9,000.00	\$ -	\$ (9,000.00)	100.0%
Assessing	\$ 24,000.00	\$ 24,000.00	\$ -	0.0%
Planning & Zoning	\$ 21,000.00	\$ 21,000.00	\$ -	0.0%
Sheriffs	\$ 405,000.00	\$ 416,000.00	\$ 11,000.00	2.7%
Fire Protection	\$ 66,300.00	\$ 66,300.00	\$ -	0.0%
Emergency Management	\$ 1,000.00	\$ 1,000.00	\$ -	0.0%
Animal Control	\$ 11,000.00	\$ 11,000.00	\$ -	0.0%
Streets	\$ 490,000.00	\$ 520,000.00	\$ 30,000.00	6.1%
Buildings	\$ 148,500.00	\$ 150,000.00	\$ 1,500.00	1.0%
Campground	\$ 42,330.00	\$ 42,780.00	\$ 450.00	1.1%
Recreation	\$ 177,000.00	\$ 182,600.00	\$ 5,600.00	3.2%
Government	\$ 249,570.00	\$ 158,730.00	\$ (90,840.00)	-36.4%
Library	\$ 109,600.00	\$ 110,700.00	\$ 1,100.00	1.0%
Transfers	\$ 416,920.00	\$ 579,755.00	\$ 162,835.00	39.1%
Total	\$ 2,558,720.00	\$ 2,689,865.00	\$ 131,145.00	5.1%

**2005 (PROPOSED) BUDGET
CITY OF MOUNTAIN IRON
GOVERNMENT OPERATIONS**

CITY COUNCIL	2002		2003		2004		2005	
	ACUTAL	%	ACUTAL	BUDGET	YTD	BUDGET	BUDGET	%
Council Salaries	\$ 11,816.00	\$	\$ 19,800.00	\$ 12,500.00	\$ 9,078.00	\$ 13,000.00	\$ 13,000.00	4%
TOTAL	\$ 11,816.00	\$	\$ 19,800.00	\$ 12,500.00	\$ 9,078.00	\$ 13,000.00	\$ 13,000.00	4%

ADMINISTRATION

Salaries	\$ 161,533.00	\$	\$ 166,842.00	\$ 165,000.00	\$ 94,049.00	\$ 170,000.00	\$ 170,000.00	3%
Payroll Taxes	\$ 22,183.00	\$	\$ 22,623.00	\$ 25,000.00	\$ 13,628.00	\$ 25,000.00	\$ 25,000.00	0%
Insurance-Group	\$ 39,374.00	\$	\$ 44,602.00	\$ 40,000.00	\$ 27,451.00	\$ 48,000.00	\$ 48,000.00	20%
Insurance-General	\$ 51,475.00	\$	\$ 63,397.00	\$ 50,000.00	\$ 679.00	\$ 50,000.00	\$ 50,000.00	0%
Independent Audit	\$ 9,860.00	\$	\$ 9,900.00	\$ 10,000.00	\$ 12,500.00	\$ 12,000.00	\$ 12,000.00	20%
Engineering Fees	\$ 46,036.00	\$	\$ 69,624.00	\$ 31,000.00	\$ 19,192.00	\$ 31,000.00	\$ 31,000.00	0%
Legal Fees	\$ 33,468.00	\$	\$ 27,625.00	\$ 25,000.00	\$ 24,473.00	\$ 29,000.00	\$ 29,000.00	16%
Communications	\$ 9,700.00	\$	\$ 9,679.00	\$ 9,000.00	\$ 6,364.00	\$ 9,000.00	\$ 9,000.00	0%
Supplies	\$ 3,628.00	\$	\$ 4,910.00	\$ 5,000.00	\$ 1,946.00	\$ 4,000.00	\$ 4,000.00	-20%
Operations	\$ 43,791.00	\$	\$ 52,385.00	\$ 15,000.00	\$ 22,404.00	\$ 15,000.00	\$ 15,000.00	0%
TOTAL	\$ 421,048.00	\$	\$ 471,587.00	\$ 375,000.00	\$ 222,686.00	\$ 393,000.00	\$ 393,000.00	5%

ELECTION

Salaries	\$ 2,868.00	\$	\$ -	\$ 4,000.00	\$ -	\$ -	\$ -	100%
Operations	\$ 3,820.00	\$	\$ 72.00	\$ 5,000.00	\$ 230.00	\$ -	\$ -	100%
TOTAL	\$ 6,688.00	\$	\$ 72.00	\$ 9,000.00	\$ 230.00	\$ -	\$ -	100%

ASSESSING

Contract Services	\$ 19,306.00	\$	\$ 19,531.00	\$ 23,000.00	\$ -	\$ 23,000.00	\$ 23,000.00	0%
Operations	\$ -	\$	\$ 454.00	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	0%
TOTAL	\$ 19,306.00	\$	\$ 19,985.00	\$ 24,000.00	\$ -	\$ 24,000.00	\$ 24,000.00	0%

**2005 (PROPOSED) BUDGET
CITY OF MOUNTAIN IRON
GOVERNMENT OPERATIONS**

PLANNING & ZONING	2002	2003	2004	2004	2005	%
	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET	
Salaries	\$ 12,807.00	\$ 12,062.00	\$ 16,000.00	\$ 4,670.00	\$ 16,000.00	0%
Payroll Taxes	\$ 1,688.00	\$ 1,026.00	\$ 2,000.00	\$ 714.00	\$ 2,000.00	0%
Operations	\$ 3,011.00	\$ 1,836.00	\$ 2,000.00	\$ 2,071.00	\$ 2,000.00	0%
TOTAL	\$ 17,506.00	\$ 14,924.00	\$ 21,000.00	\$ 7,455.00	\$ 21,000.00	0%

ADMINISTRATION

TOTAL	\$ 476,364.00	\$ 526,368.00	\$ 441,500.00	\$ 239,449.00	\$ 451,000.00	2%
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**2005 (PROPOSED) BUDGET
CITY OF MOUNTAIN IRON
PUBLIC SAFETY**

POLICE PROTECTION	2002	2003	2004	2004	2005	%
	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET	
Contract Services	\$ 401,625.00	\$ 427,850.00	\$ 400,000.00	\$ 233,330.00	\$ 410,000.00	3%
Other Expenditures	\$ 7,356.00	\$ 5,332.00	\$ 5,000.00	\$ 5,157.00	\$ 6,000.00	20%
TOTAL	\$ 408,981.00	\$ 433,182.00	\$ 405,000.00	\$ 238,487.00	\$ 416,000.00	3%

FIRE PROTECTION

Salaries	\$ 17,480.00	\$ 13,033.00	\$ 18,000.00	\$ 5,655.00	\$ 18,000.00	0%
Payroll Taxes	\$ 2,705.00	\$ 2,261.00	\$ 500.00	\$ 697.00	\$ 500.00	0%
Training	\$ 10,726.00	\$ 7,155.00	\$ 11,000.00	\$ 4,934.00	\$ 11,000.00	0%
Maintenance	\$ 6,800.00	\$ 6,884.00	\$ 6,000.00	\$ 887.00	\$ 6,000.00	0%
Operations	\$ 13,910.00	\$ 10,925.00	\$ 11,000.00	\$ 7,836.00	\$ 11,000.00	0%
Firemen's Relief	\$ 20,244.00	\$ 22,090.00	\$ 19,800.00	\$ 5,400.00	\$ 19,800.00	0%
TOTAL	\$ 71,865.00	\$ 62,348.00	\$ 66,300.00	\$ 25,409.00	\$ 66,300.00	0%

EMERGENCY MANAGEMENT

Operations	\$ 25.00	\$ 25.00	\$ 1,000.00	\$ -	\$ 1,000.00	0%
TOTAL	\$ 25.00	\$ 25.00	\$ 1,000.00	\$ -	\$ 1,000.00	0%

ANIMAL CONTROL

Contact Services	\$ 10,258.00	\$ 10,259.00	\$ 10,000.00	\$ 5,984.00	\$ 10,000.00	0%
Operations	\$ 741.00	\$ 274.00	\$ 1,000.00	\$ 146.00	\$ 1,000.00	0%
TOTAL	\$ 10,999.00	\$ 10,533.00	\$ 11,000.00	\$ 6,130.00	\$ 11,000.00	0%

**PUBLIC SAFETY
TOTAL**

\$ 491,870.00	\$ 506,088.00	\$ 483,300.00	\$ 270,026.00	\$ 494,300.00	2%
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**2005 (PROPOSED) BUDGET
CITY OF MOUNTAIN IRON
PUBLIC WORKS**

STREETS	2002	2003	2004	2004	2005	%
	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET	
Salaries	\$ 287,949.00	\$ 278,856.00	\$ 255,000.00	\$ 162,445.00	\$ 265,000.00	4%
Payroll Taxes	\$ 38,409.00	\$ 37,494.00	\$ 40,000.00	\$ 23,475.00	\$ 45,000.00	13%
Insurance-Group	\$ 79,344.00	\$ 95,022.00	\$ 75,000.00	\$ 51,208.00	\$ 90,000.00	20%
Utilities	\$ 52,347.00	\$ 47,234.00	\$ 45,000.00	\$ 23,678.00	\$ 45,000.00	0%
Maintenance	\$ 45,826.00	\$ 51,454.00	\$ 40,000.00	\$ 35,568.00	\$ 40,000.00	0%
Supplies	\$ 14,605.00	\$ 21,235.00	\$ 20,000.00	\$ 11,702.00	\$ 20,000.00	0%
Operations	\$ 27,973.00	\$ 8,364.00	\$ 15,000.00	\$ 8,421.00	\$ 15,000.00	0%
TOTAL	\$ 546,453.00	\$ 539,659.00	\$ 490,000.00	\$ 316,497.00	\$ 520,000.00	6%

BUILDINGS

Salaries	\$ 52,072.00	\$ 49,613.00	\$ 56,000.00	\$ 29,051.00	\$ 56,000.00	0%
Payroll Taxes	\$ 6,780.00	\$ 6,418.00	\$ 8,000.00	\$ 3,910.00	\$ 9,500.00	19%
Insurance-Group	\$ 17,485.00	\$ 19,360.00	\$ 15,000.00	\$ 10,806.00	\$ 15,000.00	0%
Utilities	\$ 27,948.00	\$ 24,519.00	\$ 45,000.00	\$ 20,240.00	\$ 45,000.00	0%
Communications	\$ 1,256.00	\$ 1,274.00	\$ 2,000.00	\$ 624.00	\$ 2,000.00	0%
Supplies	\$ 17,970.00	\$ 3,505.00	\$ 9,500.00	\$ 8,720.00	\$ 9,500.00	0%
Operations	\$ 16,048.00	\$ 13,931.00	\$ 13,000.00	\$ 7,353.00	\$ 13,000.00	0%
TOTAL	\$ 139,559.00	\$ 118,620.00	\$ 148,500.00	\$ 80,704.00	\$ 150,000.00	1%

PUBLIC WORKS

TOTAL	\$ 686,012.00	\$ 658,279.00	\$ 638,500.00	\$ 397,201.00	\$ 670,000.00	5%
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**2005 (PROPOSED) BUDGET
CITY OF MOUNTAIN IRON
CULTURE AND RECREATION**

CAMPGROUND	2002	2003	2004	2004	2005	%
	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET	
Salaries	\$ 17,365.00	\$ 15,907.00	\$ 14,600.00	\$ 9,547.00	\$ 14,600.00	0%
Payroll Taxes	\$ 1,827.00	\$ 1,541.00	\$ 1,530.00	\$ 953.00	\$ 1,530.00	0%
Insurance-Group	\$ 1,908.00	\$ 1,936.00	\$ 2,550.00	\$ 1,453.00	\$ 3,000.00	18%
Utilities	\$ 4,618.00	\$ 4,164.00	\$ 7,350.00	\$ 1,904.00	\$ 7,350.00	0%
Operations	\$ 15,248.00	\$ 14,460.00	\$ 14,300.00	\$ 9,738.00	\$ 14,300.00	0%
Advertising	\$ -	\$ 120.00	\$ 2,000.00	\$ -	\$ 2,000.00	0%
TOTAL	\$ 40,966.00	\$ 38,128.00	\$ 42,330.00	\$ 23,595.00	\$ 42,780.00	1%

RECREATION DEPARTMENT

Salaries	\$ 90,362.00	\$ 91,525.00	\$ 101,350.00	\$ 54,852.00	\$ 105,000.00	4%
Payroll Taxes	\$ 11,281.00	\$ 11,259.00	\$ 11,300.00	\$ 7,237.00	\$ 12,000.00	6%
Insurance-Group	\$ 20,738.00	\$ 21,284.00	\$ 13,400.00	\$ 13,216.00	\$ 20,000.00	49%
Utilities	\$ 9,305.00	\$ 10,008.00	\$ 10,300.00	\$ 5,499.00	\$ 10,300.00	0%
Maintenance	\$ 5,355.00	\$ 5,247.00	\$ 5,650.00	\$ 5,905.00	\$ 6,000.00	6%
Operations	\$ 25,490.00	\$ 19,246.00	\$ 20,200.00	\$ 16,511.00	\$ 21,000.00	4%
Mesabi Trail	\$ -	\$ -	\$ 6,500.00	\$ -	\$ -	-100%
Special Events	\$ 14,077.00	\$ 11,674.00	\$ 8,300.00	\$ 4,675.00	\$ 8,300.00	0%
TOTAL	\$ 176,608.00	\$ 170,243.00	\$ 177,000.00	\$ 107,895.00	\$ 182,600.00	3%

LIBRARY

Salaries	\$ 69,065.00	\$ 68,884.00	\$ 67,350.00	\$ 34,078.00	\$ 67,350.00	0%
Payroll Taxes	\$ 9,022.00	\$ 8,839.00	\$ 8,750.00	\$ 4,634.00	\$ 8,750.00	0%
Insurance-Group	\$ 7,348.00	\$ 8,017.00	\$ 4,900.00	\$ 3,139.00	\$ 6,000.00	22%
Utilities	\$ 4,869.00	\$ 6,704.00	\$ 8,400.00	\$ 4,467.00	\$ 8,400.00	0%
Books	\$ 15,346.00	\$ 15,943.00	\$ 12,500.00	\$ 4,841.00	\$ 12,500.00	0%
Communications	\$ 2,985.00	\$ 4,560.00	\$ 4,900.00	\$ 2,804.00	\$ 4,900.00	0%
Operations	\$ 3,960.00	\$ 3,927.00	\$ 2,800.00	\$ 3,572.00	\$ 2,800.00	0%
TOTAL	\$ 112,595.00	\$ 116,874.00	\$ 109,600.00	\$ 57,535.00	\$ 110,700.00	1%

CULTURE AND RECREATION

TOTAL	\$ 330,169.00	\$ 325,245.00	\$ 328,930.00	\$ 189,025.00	\$ 336,080.00	2%
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**2005 (PROPOSED) BUDGET
CITY OF MOUNTAIN IRON
GENERAL GOVERNMENT**

GENERAL GOVERNMENT	2002	2003	2004	2004	2005	%
	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET	
Cash Short and Over	\$ 1.00	\$ 3.00	\$ 10.00	\$ (5.00)	\$ 10.00	0%
Cemeteries	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	0%
Retire/Pension Contrib.	\$ 64,671.00	\$ 71,223.00	\$ 70,000.00	\$ 44,013.00	\$ 80,000.00	14%
Public Expense	\$ 17,167.00	\$ 16,276.00	\$ 6,500.00	\$ 4,467.00	\$ 6,500.00	0%
Promotion and Tourism	\$ 311.00	\$ 1,505.00	\$ 2,500.00	\$ -	\$ 2,500.00	0%
EMT Equipment	\$ 2,850.00	\$ 544.00	\$ 3,000.00	\$ 259.00	\$ 3,000.00	0%
Intergovernmental Coop	\$ 1,473.00	\$ -	\$ -	\$ 1,078.00	\$ -	0%
Contribution - QCJRA	\$ 34,232.00	\$ 20,664.00	\$ 7,560.00	\$ 7,560.00	\$ 6,720.00	-11%
Contribution - QCEDA	\$ 30,102.00	\$ -	\$ -	\$ -	\$ -	0%
Contribution - V/MI/GCC	\$ 10,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	0%
Hydrants	\$ 2,139.00	\$ 7,242.00	\$ 5,000.00	\$ 380.00	\$ 5,000.00	0%
TCBDA	\$ 41,930.00	\$ 42,945.00	\$ 50,000.00	\$ 24,446.00	\$ 50,000.00	0%
QCEDA	\$ 64,753.00	\$ 64,842.00	\$ 100,000.00	\$ 20,791.00	\$ -	0%
VRMC Contribution	\$ -	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	0%
TOTAL	\$ 272,129.00	\$ 235,244.00	\$ 249,570.00	\$ 107,989.00	\$ 158,730.00	-36%
TRANSFERS						
Capital Improvement	\$ 322,804.00	\$ 166,782.00	\$ 136,920.00	\$ 79,870.00	\$ 309,755.00	126%
Mining Effects	\$ 30,200.00	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 50,000.00	0%
Debt Service	\$ 203,000.00	\$ 228,170.00	\$ 230,000.00	\$ 134,167.00	\$ 220,000.00	-4%
TOTAL	\$ 556,004.00	\$ 444,952.00	\$ 416,920.00	\$ 214,037.00	\$ 579,755.00	39%
GENERAL GOVERNMENT						
TOTAL	\$ 828,133.00	\$ 680,196.00	\$ 666,490.00	\$ 322,026.00	\$ 738,485.00	11%



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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RESOLUTION NUMBER 31-04

APPROVING PROPOSED 2004 TAX LEVY, COLLECTABLE 2005

BE IT RESOLVED, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following sums of money be levied for the current year, collectable in 2005, upon the taxable property in the City of Mountain Iron for the following purposes:

TOTAL LEVY	\$ 958,993.00
------------	---------------

The City Administrator is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Saint Louis County, Minnesota.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF SEPTEMBER, 2004.

Mayor Gary Skalko

ATTEST:

City Administrator



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 32-04

APPROVING PROPOSED 2005 MARKET RATE BASED REFERENDUM LEVY FOR THE GENERAL OBLIGATION COMMUNITY CENTER BONDS AND INTEREST

WHEREAS, in February 1998 the voters in the City of Mountain Iron approved a market rate based referendum levy for bonds and interest to construct the Mountain Iron Community Center.

NOW, THEREFOR BE IT RESOLVED, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following market rate based levy shall be made in 2004 payable in 2005 for all property in the City of Mountain Iron:

General Obligation Community Center Bond levy shall be \$83,125.00

The City Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Saint Louis County, Minnesota.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF SEPTEMBER 2004.

Mayor Gary Skalko

ATTEST:

City Administrator



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 33-04

SETTING THE DATES FOR THE PUBLIC HEARINGS ON THE PROPOSED BUDGET AND TAX LEVY

BE IT RESOLVED, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the dates for the public hearings to adopt the property taxes to collect to pay services the City will provide in 2005, shall be held at: 6:30PM, December 6th, 2004, to be continued if necessary, 6:30PM, December 13th, 2004.

The City Administrator is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Saint Louis County, Minnesota, prior to September 15, 2004.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF SEPTEMBER, 2004.

ATTEST:

Mayor Gary Skalko

City Administrator

COUNCIL LETTER 090704-VIE

CAMPGROUND

RESOLUTION 34-04

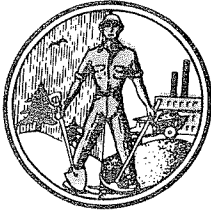
DATE: September 2, 2004

FROM: Larry Nanti
Parks & Recreation Director

Craig J. Wainio
City Administrator

Resolution 34-04 approves the grant with Iron Range Resources and Rehabilitation for campground improvements. The grant is for \$30,000.

It is recommended that the City Council approve Resolution Number 34-04 accepting grant.



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

RESOLUTION NUMBER 34-04

APPLICATION FOR A GRANT

WHEREAS, the City of Mountain Iron (hereafter referred to as the "Applicant") is a municipal corporation organized/operating under the laws of the State of Minnesota; and

WHEREAS, the Applicant has a need for a grant for the West Two Rivers Campground (hereafter called "the Project"); and

WHEREAS, the Applicant is leases the site on which the Project will be undertaken; and

WHEREAS, the Applicant has determined that it will need a grant from the IRRRB for \$30,000 in order to complete the Project; and

WHEREAS, the Applicant understands and agrees that the IRRRB will not provide funds to reimburse the applicant for any costs incurred for the Project prior to the date on which this Project is approved by the IRRRB; and

WHEREAS, the Applicant has read, is aware of, and agrees to abide by the policy of the Iron Range Resources and Rehabilitation Board as expressed in the Board's February 26, 1986 Resolution (Grant Application Manual Appendix F) relating to the payment of wages on projects financed in whole or in part by the IRRRB.

NOW, THEREFORE BE IT RESOLVED that the Applicant organization hereby authorizes and approves making application to the IRRRB for a grant for \$30,000 to provide funds to complete the Project.

BE IT FURTHER RESOLVED that the Applicant's Mayor and City Administrator are authorized and directed to sign and submit an application for the said grant monies and all applicable contracts, documents and agreements associated with the grant or the application for it.

BE IT FURTHER RESOLVED that the Applicant agrees and commits that following completion of the Project site and any equipment installed in connection with the Project be in good operating condition, appearance and repair and protect the same from deterioration, reasonable wear and tear resulting from ordinary use of the property and equipment excepted, for as long as the Applicant retains ownership of the Project site.

DULY ADOPTED BY THE CITY COUNCIL THIS 7TH DAY OF SEPTEMBER, 2004.

ATTEST:

MAYOR GARY SKALKO

CITY ADMINISTRATOR

ORIGINAL

Approved: (Initials)

--	--	--	--

Sec. of State Check _____

Previous Grant _____

STATE OF MINNESOTA GRANT CONTRACT

Document RQ # B43 1803	Date 8-19-04	Document PO# B43	Date
Budget FY 05	Vendor Code 042017001-00	Document Total \$30,000.00	Fund 240
Agency B43	Org/Sub 5610	Appropriation TAC	Object/Sub 5B00

THIS GRANT, which shall be interpreted pursuant to the laws of the State of Minnesota between the State of Minnesota, acting through its Office of the Commissioner of the Iron Range Resources and Rehabilitation (hereinafter STATE) and **City of Mountain Iron address 8586 Enterprise Dr. South, Mountain Iron, MN 55768** (hereinafter GRANTEE), witnesseth that:

WHEREAS, the STATE, pursuant to Minnesota Statutes 298, Section(s) 223 is empowered to fund projects for the purpose of reclaiming, restoring or reforesting minelands within a tax relief area as defined in M.S. ' 273.134 that have been adversely affected by mining operations and of promoting economic development within such areas;

AND WHEREAS, the Iron Range Resources and Rehabilitation Board/Commissioner has determined that the completion of this Project will support those purposes.

AND WHEREAS GRANTEE represents that it is duly qualified and willing to perform the services set forth herein,

NOW, THEREFORE, it is agreed:

I. **GRANTEE'S DUTIES** (Attach additional page if necessary). GRANTEE, who is not a state employee, shall:

Use the Office of the Commissioner of the Iron Range Resources and Rehabilitation monies provided for expenses associated with improvements to the West Two Reservoir Campground.

Expenses eligible for reimbursement under the terms of this Agreement will be those incurred since July 1, 2004 through December 31, 2006 as approved by the Board on June 30, 2004, for construction materials, labor, miscellaneous costs and professional services associated with the completion of this project

Architectural and engineering fees in excess of 10% of the total project cost are ineligible for reimbursement.

NOTE: Grantee agrees to perform the above duties in accordance with the plans and specifications in grantee's application which is incorporated into this Agreement and kept on file in the Office of the Iron Range Resources and Rehabilitation office, and in accordance with the policies as stated in the Grant application manual.

II. **CONSIDERATION AND TERMS OF PAYMENT**

A. Consideration for all services performed and good or materials supplied by GRANTEE pursuant to this grant shall be paid by the STATE as follows:

1. Compensation shall be consistent with the N/A Budget, which is incorporated into and made a part of this Agreement, and attached hereto as Exhibit N/A.
2. The total obligation of the STATE for all compensation and reimbursements to GRANTEE shall not exceed Thirty Thousand and no/100 dollars (\$30,000.00)

B. Terms of Payment

1. Reimbursement shall be one initial cash advance of N/A.
2. Payments shall be made by the STATE promptly after GRANTEE's presentation of invoices for services performed and acceptance of such services by the STATE's authorized agent pursuant to Clause VI. Invoices shall be submitted in a form prescribed by the STATE and according to the following schedule: reimbursement upon submission of invoices upon completion of stages of work on the project and/or completion of the entire project done in accordance with this contract.

III. **CONDITIONS OF PAYMENT.** All services provided by GRANTEE pursuant to this grant shall be performed to the satisfaction of the STATE, as determined in the sole discretion of its authorized agent, and in accord with all applicable federal, state and local laws, ordinances, Board resolutions, rules and regulations. GRANTEE shall not receive payment for work found by the STATE to be unsatisfactory or performed in violation of federal, state or local law, ordinance rule or regulation.

- IV. **TERM OF GRANT.** This grant shall be effective upon execution by required parties or upon such date as it is executed as to encumbrance by the Iron Range Resources Fiscal Agent, whichever occurs later, and shall remain in effect until December 31, 2006, or until all obligations set forth in this contract have been satisfactorily fulfilled, whichever occurs first.
- V. **CANCELLATION.** This contract may be canceled by the STATE or GRANTEE if the project is not undertaken or carried out as proposed by Grantee in its application, upon thirty (30) days' written notice to the other party. In the event of such a cancellation, GRANTEE shall be entitled to payment, determined on a pro rata basis, for work or services satisfactorily performed, and, GRANTEE shall return to the STATE any unexpended, unobligated funds which were advanced to the GRANTEE by the STATE for the purposes of this contract.
- VI. **STATE'S AUTHORIZED AGENT.** The STATE's authorized agent for the purposes of administration of this grant is the Commissioner or the Deputy Commissioner of the State Agency or Department who shall have final authority for acceptance of GRANTEE's services.
- VII. **ASSIGNMENT.** GRANTEE shall neither assign nor transfer any rights or obligations under this grant without the prior written consent of the STATE.
- VIII. **AMENDMENTS.** Any amendments to this grant shall be in writing.
- IX. **LIABILITY.** GRANTEE agrees to indemnify and save and hold the STATE, its agents and employees harmless from any and all claims or causes of action arising from the performance of this grant by GRANTEE or GRANTEE's agents or employees. This clause shall not be construed to bar any legal remedies GRANTEE may have for the STATE's failure to fulfill its obligations pursuant to this grant.
- X. **STATE AUDITS.** The books, records, documents, and accounting procedures, and practices of the GRANTEE relevant to this grant shall be subject to examination by the STATE and the legislative auditor. Records shall be maintained by the GRANTEE which are sufficient in nature to reflect all costs incurred in the performance of this grant.
- XI. **OWNERSHIP OF DOCUMENTS.** (Complete this section and list conditions and documents when this provision is applicable).
- XII. **OTHER PROVISIONS.** (Attach addition page if necessary):
 - A. Bid tabulations will be required for the project and a copy submitted to state contact person.
 - B. Whenever construction or upgrading are funded through this agreement, the GRANTEE shall place a sign, at the GRANTEE's expense, at the construction site. The format of the sign shall be provided by the STATE. No funds shall be expended by the STATE until said sign is erected.
 - C. The records or reports resulting from the work under this grant may be released for public inspection, and both parties shall have the privilege of publishing the reports; provided that publications by either party shall contain a statement of the cooperative relations between the parties hereto.
 - D. Specifically, but without limitation, Grantee shall comply with and, to the extent required by law shall require its contractors and subcontractors performing work on the Project to comply with: Minnesota Statutes, '181.59 (Non-discrimination); Minnesota Statutes '116J.871 and '177.43 (Prevailing Wages); Minnesota Statutes, '574.26 (Payment and Performance Bonds); Minnesota Statutes, '363.073 (Certificate of Compliance for private entities); and Minnesota Statutes, '268.66 (Job Listings for grants of \$200,000 or more to any private entity). American with Disabilities Act 42 U.S.C.A. Sect. 12101.
 - E. **State contact person for this grant is: Bruce Itkonen, Mineland Reclamation Division**
Phone: 218-254-7967; Fax: 218-254-7973

IN WITNESS WHEREOF, the parties have caused this grant to be duly executed intending to be bound thereby.

APPROVED:

1. GRANTEE:
(If a corporation, two corporate officers must execute.)

By:
Title:
Date:

By:
Title:
Date:

3. IRON RANGE RESOURCES FISCAL AGENT:

By:
Date:

2. STATE AGENCY OR DEPARTMENT:

By:
Title:
Date:

August 20, 2004

City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron MN 55768

Dear Grantee: City of Mountain Iron

RE: CONTRACT FOR SIGNATURE - GRANT # B43 – 1803

Enclosed is an original and four (4) copies of a contract between the State of Minnesota, acting by and through the Office of the Commissioner of Iron Range Resources and Rehabilitation, and the City of Mountain Iron .

If the terms of this contract meet with your approval, please sign all five (5) copies and **return every copy to:**

IRON RANGE RESOURCES & REHABILITATION BOARD
Attention: Grants Division
PO Box 441
Eveleth MN 55734

If you have not already done so, **please forward a copy of your resolution with the signed grant contract copies.** Your grant cannot be processed without a resolution. Also note that the signatures on the grant contract must correspond with the name/names of the individual authorized to sign, as stated in your resolution.

The contract will then be processed by the State and one fully executed copy will be returned for your records.

Thank you.

**Grants Division
IRRRB**

Enclosures



An Equal Opportunity Employer

Iron Range Resources
4261 Highway 53 South
P.O. Box 441
Eveleth, MN 55734-0441
(218) 744-7400

9 / 2 / 2004

40

www.IronRangeResources.org
CITY COUNCIL

COUNCIL LETTER 090704-VIF
WASTE WATER DEPARTMENT
RESOLUTION 35-04

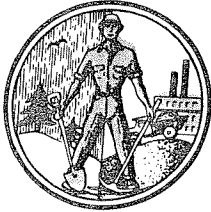
DATE: March 9, 2004

FROM: Rod Flannigan
City Engineer

Craig J. Wainio
City Administrator

Resolution Number 35-04 Accepting Work is to closeout the Eagle Avenue Sanitary Sewer project. This project was completed by Jola and Sopp Excavating. The project has been satisfactory completed according to the contract.

It is recommended that the City Council adopt Resolution Number 35-04 Accepting Work.



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 35-04

ACCEPTING WORK

WHEREAS, pursuant to a written contract signed with the City, Jola and Sopp Excavating of Eveleth, Minnesota, has satisfactorily completed the Eagle Avenue Sanitary Sewer Replacement Project.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, the work completed under said contract is hereby accepted and approved, and,

BE IT FURTHER RESOLVED, that the City Administrator and Mayor are hereby directed to issue a proper order for the final payment on such agreement, taking the contractor's receipt in full.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF SEPTEMBER, 2004.

ATTEST:

Mayor Gary Skalko

City Administrator



**BENCHMARK
ENGINEERING, INC.**

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street ▪ P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 ▪ fax: 218-735-8923
email: info@bm-eng.com

August 23, 2004

Mr. Craig Wainio, City Administrator
City of Mountain Iron
City Hall
8586 Enterprise Drive South
Mountain Iron, MN 55768

Re: Eagle Avenue Sanitary Sewer Replacement
Project No. MI03-26

Dear Mr. Wainio:

Enclosed please find the Final Pay Request No. 2 for the Eagle Avenue Sanitary Sewer Replacement project in the amount of **\$889.50**.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.

Eric E. Fallstrom, P.E.

EEF: js

Enclosure

RECOMMENDATION OF PAYMENT

No. 2-FINA

Owner's project No. _____

Engineer's Project No. MI03-26

Project: Eagle Avenue Sanitary Sewer

CONTRACTOR: Jola & Sopp, 1011 Hwy. #53, P.O.Box 738, Eveleth, MN 55734

For Period Ending: August 23, 2004

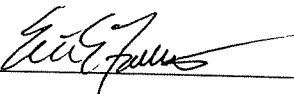
To: City of Mountain Iron
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated August 23, 2004

By 

STATEMENT OF WORK

Original Contract Price	<u>\$12,040.00</u>	Work & Materials to Date	\$ <u>17,790.00</u>
Net Change Orders	<u>\$5,750.00</u>	Amount Retained (5%)	\$ <u>0.00</u>
Current Contract Price	<u>\$17,790.00</u>	Subtotal	\$ <u>17,790.00</u>
		Previous Payments	\$ <u>16,900.50</u>
		Amount Due this Payment	\$ <u>889.50</u>



CITY OF MOUNTAIN IRON

Eagle Avenue Sanitary Sewer
 Mountain Iron, MN
 Project No. : MI03-26

Jola & Sopp Excavating
 1011 Hwy. #53
 P.O. Box 738
 Eveleth, MN 55734

Pay Request No. 2 - FINAL

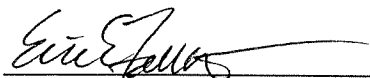
SPEC. NO	ITEM	UNITS	PROJECT QUANTITIES	ITEM COST	TOTAL AMOUNT
2101.511	CLEARING & GRUBBING	LUMP SUM	1.0	\$1,000.00	\$1,000.00
2104.501	REMOVE MANHOLE	EACH	1.0	\$100.00	\$100.00
2503.511	10" PVC PIPE SEWER, SDR 35	LIN. FT.	359.0	\$20.00	\$7,180.00
2503.602	CONNECT TO EXISTING SANITARY MANHOLE	EACH	1.0	\$250.00	\$250.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 4007	LIN. FT.	11.3	\$200.00	\$2,260.00
2506.516	CASTING ASSEMBLY	EACH	1.0	\$250.00	\$250.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$1,000.00	\$1,000.00

SUB TOTAL COMPLETED: \$ 12,040.00

SPEC. NO	ADDITIONAL ITEMS (CHANGE ORDER ITEMS)	UNITS	PROJECT QUANTITIES	ITEM COST	TOTAL AMOUNT
	DEWATERING	L.S.	1.0	\$1,000.00	\$1,000.00
	CULVERT INSTALLATION	EACH	1.0	\$250.00	\$250.00
	AGGREGATE BEDDING	C.Y.	250.0	\$18.00	\$4,500.00

CHANGE ORDER: \$5,750.00

TOTAL COMPLETED: \$ 17,790.00


 Eric E. Fallstrom, P.E.
 Project Engineer

COUNCIL LETTER 090704-VIG

ADMINISTRATION

RESOLUTION 36-04

DATE: September 1, 2004

FROM: Craig J. Wainio
City Administrator

Resolution Number 36-04 is approving a Class B Premise Permit for Climb at Jay Ryans Sawmill. The City Council is required to approve all permits which are then sent to the State of Minnesota for final approval.

It is recommended that the City Council approve Resolution Number 36-04 Charitable Gambling.



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 36-04

CHARITABLE GAMBLING

WHEREAS, Climb, has applied for a Class B Charitable Gambling Operation Permit consisting of raffles, paddlewheels, tipboards, and pull-tabs at Sawmill Saloon, and;

WHEREAS, Climb, is requesting that a Class B Charitable Gambling Permit be issued.

NOW, THEREFORE, BE IT RESOLVED BY THE MOUNTAIN IRON CITY COUNCIL, that the Mountain Iron City Council hereby renews said premise permit.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF SEPTEMBER, 2004.

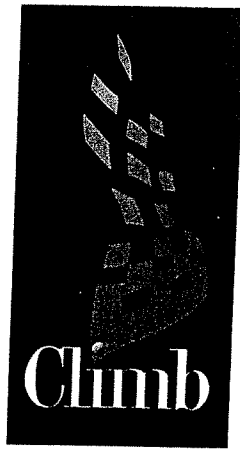
Mayor Gary Skalko

ATTEST:

City Administrator

August 17, 2004

Jill Forseen
City of Mountain Iron
8586 Enterprise Drive So.
Mountain Iron MN. 55768



Dear Jill:

CLIMB Theatre, Inc.

6415 Carmen Ave. E.

Inver Grove Heights, MN 55076

(651) 453-9275

1-800-767-9660

FAX: (651) 453-9274

www.climb.org

mail@climb.org

I am requesting a resolution from the City of Mountain Iron to conduct Charitable Gaming at the Sawmill Saloon. I have attached the signed lease. I am also enclosing the premise permit for your review.

If the City Council approves my request, please include the address of the Location in your resolution as this information is required by the licensing division of the Gambling Control Board.

Sincerely

A handwritten signature in cursive script that reads 'Karen Wirkus'.

Karen Wirkus
Gambling Manager

LG215 Lease for Lawful Gambling Activity

Name of legal owner of premises James McElhenbrock	Street address 5608 Falcon Ave	City MT Iron	State MN	Zip 55768	Daytime phone 218-741-9015
Name of lessor (If same as legal owner, write in "SAME") JAY RYAN ENTERPRISES INC	Street address 8313 13th St South	City Virginia	State MN	Zip 55782	Daytime phone 218-741-8681
Name of leased premises Sawmill Saloon	Street address 5478 Mt Iron Drive	City MT Iron	State MN	Zip 55768	Daytime phone 218-741-8681
Name of lessee (organization leasing the premises) CLMGS	Organization license number 02002		Daytime phone 651-453-9275		

Rent Information

(for activity involving pull-tabs, tipboards, paddlewheels, and pull-tab dispensing devices. No lease required for raffles.)
 Booth operation - sales of gambling equipment by an employee (or volunteer) of a licensed organization within a separate enclosure that is distinct from areas where food and beverages are sold.
 Bar operation - sales of gambling equipment within a leased premises by an employee of the lessor from a common area where food and beverages are also sold.

Does your organization OR any other organization conduct gambling from a booth operation at this location? Yes No

If you answered **YES** to the question above, rent limits are based on the following combinations of operation:
 - Booth operation
 - Booth operation and pull-tab dispensing device
 - Booth operation and bar operation
 - Booth operation, bar operation, and pull-tab dispensing device

The maximum rent allowed may not exceed the limits established under Minnesota Statute 349.18, Subd. 1(b)(4). The limit as of May 1, 2004 is \$1,750 in total per month for all organizations at this premises.

If you answered **NO** to the question above, rent limits are based on the following combinations of operation:
 - Bar operation
 - Bar operation with pull-tab dispensing device
 - Pull-tab dispensing device only

The maximum rent allowed may not exceed the limits established under Minnesota Statute 349.18, Subd. 1(b)(4). The limit as of May 1, 2004 is \$2,500 in total per month for all organizations at this premises.

Complete one option:
 Option A: 0 to 10% of the gross profits per month. Percentage to be paid _____%

Option B: When gross profits are \$4,000 or less per month, \$0 to \$400 per month may be paid. Amount to be paid \$ _____

Option C: \$0 to \$400 per month may be paid on the first \$4,000 of gross profit. Amount to be paid \$ _____ Plus 0% to 10% of the gross profits may be paid per month on gross profits over \$4,000. Percentage to be paid _____%

Complete one option:
 Option A: 0 to 20% of the gross profits per month. Percentage to be paid _____%

Option B: When gross profits are \$1,000 or less per month, \$0 to \$200 per month may be paid. Amount to be paid \$ _____

Option C: \$0 to \$200 per month may be paid on the first \$1,000 of gross profits. Amount to be paid \$ 200.00 Plus 0% to 20% of the gross profits may be paid per month on gross profits over \$1,000. Percentage to be paid 20%

Check all activities that will be conducted:
 Pull-tabs Pull-tabs with dispensing device Tipboards Paddlewheel Paddlewheel with table

Rent Information: Bingo

Bingo and/or Bar Bingo Occasions
 Rent for bingo and all other gambling activities conducted during a bingo occasion may not exceed:
 • \$200 per occasion for up to 6,000 square feet
 • \$300 per occasion for up to 12,000 square feet
 • \$400 per occasion for more than 12,000 square feet
 • \$25 per occasion for bar bingo conducted at any time in a bar (regardless of square footage). Your organization must conduct another form of lawful gambling, and the premises must serve intoxicating liquor or 3.2 percent malt beverages.

Non Hour Bingo Occasions
 Rent may not exceed \$25 per day for non hour bingo conducted between 11 a.m. and 2 p.m. at a premises with a license for the sale of intoxicating beverages on the premises.
 Rent to be paid per bingo occasion \$ _____

For any new bingo activity not previously included in a Premises Permit Application, attach a separate sheet of paper listing the days and hours that bingo will be conducted.

Rent to be paid per bingo occasion \$ _____

Amended Lease Only If this is an amended lease showing changes occurring during the term of the current premises permit, both parties that signed the lease must initial and date all changes. Changes must be submitted to the Gambling Control Board at least 10 days prior to the change. Write in the date that the changes will be effective _____/_____/_____
 Lessor _____ Date _____ Organization _____ Date _____

LG215 Lease for Lawful Gambling Activity

Lease Term - The term of this lease agreement will be concurrent with the premises permit issued by the Gambling Control Board (Board).

Management of Gambling Prohibited - The owner of the premises or the lessor will not manage the conduct of gambling at the premises.

Participation as Players Prohibited - The lessor, the lessor's immediate family, and any agents or gambling employees of the lessor will not participate as players in the conduct of lawful gambling on the premises.

Illegal Gambling

- The lessor is aware of the prohibition against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7861.0050, Subpart 3.
- To the best of the lessor's knowledge, the lessor affirms that any and all games or devices located on the premises are not being used, and are not capable of being used, in a manner that violates the prohibitions against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7861.0050, Subpart 3.
- Notwithstanding Minnesota Rules 7861.0050, Subpart 3, an organization must continue making rent payments, pursuant to the terms of the lease. If the organization or its agents are found to be solely responsible for any illegal gambling conducted at that site that is prohibited by Minnesota Rules 7861.0050, Subpart 1, or Minnesota Statutes 609.75, unless the organization's agents responsible for the illegal gambling activity are also agents or employees of the lessor.
- The lessor shall not modify or terminate the lease in whole or in part because the organization reported to a state or local law enforcement authority or the Board the occurrence at the site of illegal gambling activity in which the organization did not participate.

Other Prohibitions

- The lessor will not impose restrictions on the organization with respect to providers (distributors) of gambling-related equipment and services or in the use of net profits for lawful purposes.

- The lessor, the lessor's immediate family, and any agents or employees of the lessor will not require the organization to perform any action that would violate statute or rule.
- If there is a dispute as to whether any of these lease provisions have been violated, the lease will remain in effect pending a final determination by the Compliance Review Group (CRG) of the Gambling Control Board.
- The lessor shall not modify or terminate this lease in whole or in part due to the lessor's violation of the provisions listed in this lease.

Arbitration Process - The lessor agrees to arbitration when a violation of these lease provisions is alleged. The arbitrator shall be the CRG.

Access to permitted premises - The Board and its agents, the commissioners of revenue and public safety and their agents, and law enforcement personnel have access to the permitted premises at any reasonable time during the business hours of the lessor.

The organization has access to the permitted premises during any time reasonable and when necessary for the conduct of lawful gambling on the premises.

Lessor records - The lessor shall maintain a record of all money received from the organization, and make the record available to the Board and its agents, and the commissioners of revenue and public safety and their agents upon demand. The record shall be maintained for a period of 3-1/2 years.

Rent all-inclusive - Amounts paid as rent by the organization to the lessor are all-inclusive (except bingo rent). No other services or expenses provided or contracted by the lessor may be paid by the organization, including but not limited to trash removal, janitorial and cleaning services, snow removal, lawn services, electricity, heat, security, security monitoring, storage, other utilities or services, and in the case of bar operations, cash shortages. Any other expenditures made by an organization that is related to a leased premises must be approved by the director of the Gambling Control Board. Rent payments may not be made to an individual.

Acknowledgment of Lease Terms

All obligations and agreements are contained in or attached to this lease and are subject to the approval of the director of the Gambling Control Board. I affirm that the lease information is the total and only agreement between the lessor and the organization. There is no other agreement and no other consideration required between the parties as to the lawful gambling and other matters related to the lease. Any changes in this lease will be submitted to the Gambling Control Board at least 10 days prior to the effective date of the change.

Other Terms or conditions:

This lease may be dissolved with a 30 day written notice by either party.

James M. Mendenhall

Signature of lessor

Date

Signature of organization official (Lessee)

James Mendenhall 8/11/04

Pat Wetli CEO 8/11/04

Print name and title of lessor

Print name and title of lessee

Questions on this form should be directed to the Licensing Section of the Gambling Control Board (Board) at 651-639-4000. This publication will be made available in alternative format (i.e. large print, Braille) upon request. If you use a TTY, you can call the Board by using the Minnesota Relay Service and ask to place a call to 651-639-4000. The information requested on this form will become public information when received by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

**Minnesota Lawful Gambling
LG214 Premises Permit Application**

(see Required Attachments on Page 2)

Annual Fee \$150

FOR BOARD USE ONLY	
Check #	\$

Organization information

Organization name

CLIMB

Organization license number

02002

Name of chief executive officer (CEO)

Peg WETLI

Daytime phone number

651-453-9275

Gambling premises information

Name of establishment where gambling will be conducted

SAWMILL SALOON

Street address (do not use a P.O. box number)

5478 MT. IRON DRIVE

City or township

MOUNTAIN IRON

County

ST. LOUIS

Zip code

55768

Does your organization own the building where the gambling will be conducted?

Yes No If no, attach LG215 Lease for Lawful Gambling Activity

Gambling bank account information

Bank name

Wells Fargo

Bank account number

2270997664

Bank street address

401 Chestnut

City

VIRGINIA

State/Zip code

MN 55792

Address(es) of off-site storage space of gambling equipment related to this site

Address (Do not use a P.O. box number)

5000 Babcock Trail

City

INVER GROVE HTS

State/Zip code

MN 55076

Bingo occasions (including bar bingo)

Enter day and beginning/ending hours of bingo occasions (indicate A.M. or P.M.). An occasion must be at least 1-1/2 hours, not to exceed 4 hours. No more than 10 bingo occasions may be conducted per week.

Day	Beginning/Ending Hours	Day	Beginning/Ending Hours
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____

Noon hour bingo

Noon hour bingo must be conducted between 11:00 a.m. and 2:00 p.m. on a leased premises which must have a license for the sale of intoxicating beverages on the premises under chapter 340A. Check the day(s) that noon hour bingo will be conducted.

Sunday Monday Tuesday Wednesday Thursday Friday Saturday

LG214 Premises Permit Application

Data Privacy

The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota, and to assist the Board in conducting a background investigation of you. You have the right to refuse to supply the information requested; however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you a premises permit. If you supply the information requested, the Board will be able to process your application.

This form may require the disclosure of your social security number. If so, your social security number will be used to determine your compliance with the tax laws of Minnesota. Authorization for requiring your social security number is found at 42 U.S.C. 405 (c)(1).

Your name and address will be public information when received by the Board. All the other information that you provide will be private data about you until the Board issues

your premises permit. When the Board issues your premises permit, all of the information that you have provided to the Board in the process of applying for your premises permit will become public except for your social security number, which remains private. If the Board does not issue you a premises permit, all the information you have provided in the process of applying for a premises permit remains private, with the exception of your name and address which will remain public.

Private data about you are available only to the following: Board members, Board staff whose work assignment requires that they have access to the information; the Minnesota Department of Public Safety; the Minnesota Attorney General; the Minnesota Commissioners of Administration, Finance, and Revenue; the Minnesota Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your consent.

Acknowledgment and Oath

I hereby consent that local law enforcement officers, the Board or agents of the board, or the commissioner of revenue or public safety or agents of the commissioners may enter the premises to enforce the law. The Board is authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law. I declare that:

1. I have read this application and all information submitted to the Board is true, accurate, and complete;
2. All required information has been fully disclosed;
3. I am the chief executive officer of the organization;
4. I assume full responsibility for the fair and lawful operation of all activities to be conducted;
5. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them;
6. Any changes in application information will be submitted to the Board and local unit of government within 10 days of the change; and
7. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.

Signature of Chief Executive Officer (Designee may not sign)

Date

Print name Peg Wetli

Required Attachments

1. If the premises is leased, attach a copy of your lease. Use form LG215 Lease for Lawful Gambling Activity.
2. Attach the resolution from the local unit of government (city or county) which shows approval of your application.
3. For each premises permit application, a \$150 annual premises permit fee is required. Make the check payable to the "State of Minnesota."

NOTE: There is a monthly regulatory fee of 0.1% (.001) of gross receipts from lawful gambling conducted at the site. The fee is reported on the G1 Lawful Gambling Monthly Summary and Tax Return and paid with the monthly tax report.

Mail the application with attachments to:
Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions? Call the Licensing Section of the Gambling Control Board at 651-639-4000. If you use a TTY, call the Board by using the Minnesota Relay Service and ask to place a call to 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

COUNCIL LETTER 090704-VIH

ADMINISTRATION

RESOLUTION 37-04

DATE: August 11, 2004
FROM: Craig J. Wainio
City Administrator

Resolution Number 37-04 is for the vacation of Missabe Avenue between Outlot A and Block 1 of Merritt's First Addition. The Planning and Zoning Commission has recommended approval.

It is recommended that the City Council adopt Resolution Number 37-04



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 37-04

VACATING MISSABE AVENUE

WHEREAS, the City Council of Mountain Iron has determined to vacate that part of Missabe Avenue adjacent to Lots 1 through 6, Block 1 and Outlot A of Merritts First Addition to the City of Mountain Iron, Minnesota; and,

WHEREAS, a public hearing was held on August 16th, 2004, before the City Council in the Community Center after due published and posted notice had been given by the City Administrator on July 21, 2004, a reasonable attempt was made to give personal notice to all affected property owners, and all persons interested were given an opportunity to be heard; and,

WHEREAS, any person, corporation or City owning or controlling easements contained upon the property vacated, reserves the right to continue maintaining the same or to enter upon such way or portion thereof vacated to maintain, repair, replace, remove or otherwise attend thereto; and,

WHEREAS, it appears that it will be in the best interest of the City to vacate such street; and.

WHEREAS, four-fifths of all members of the City Council concur in this Resolution.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that the part of the street described as follows is hereby vacated:

Missabe Avenue adjacent to Lots 1 through 6, Block 1 and Outlot A of Merritts First Addition to the City of Mountain Iron, Minnesota.

DULY ADOPTED BY THE CITY COUNCIL THIS 7TH DAY OF SEPTEMBER, 2004.

Mayor Gary Skalko

ATTEST:

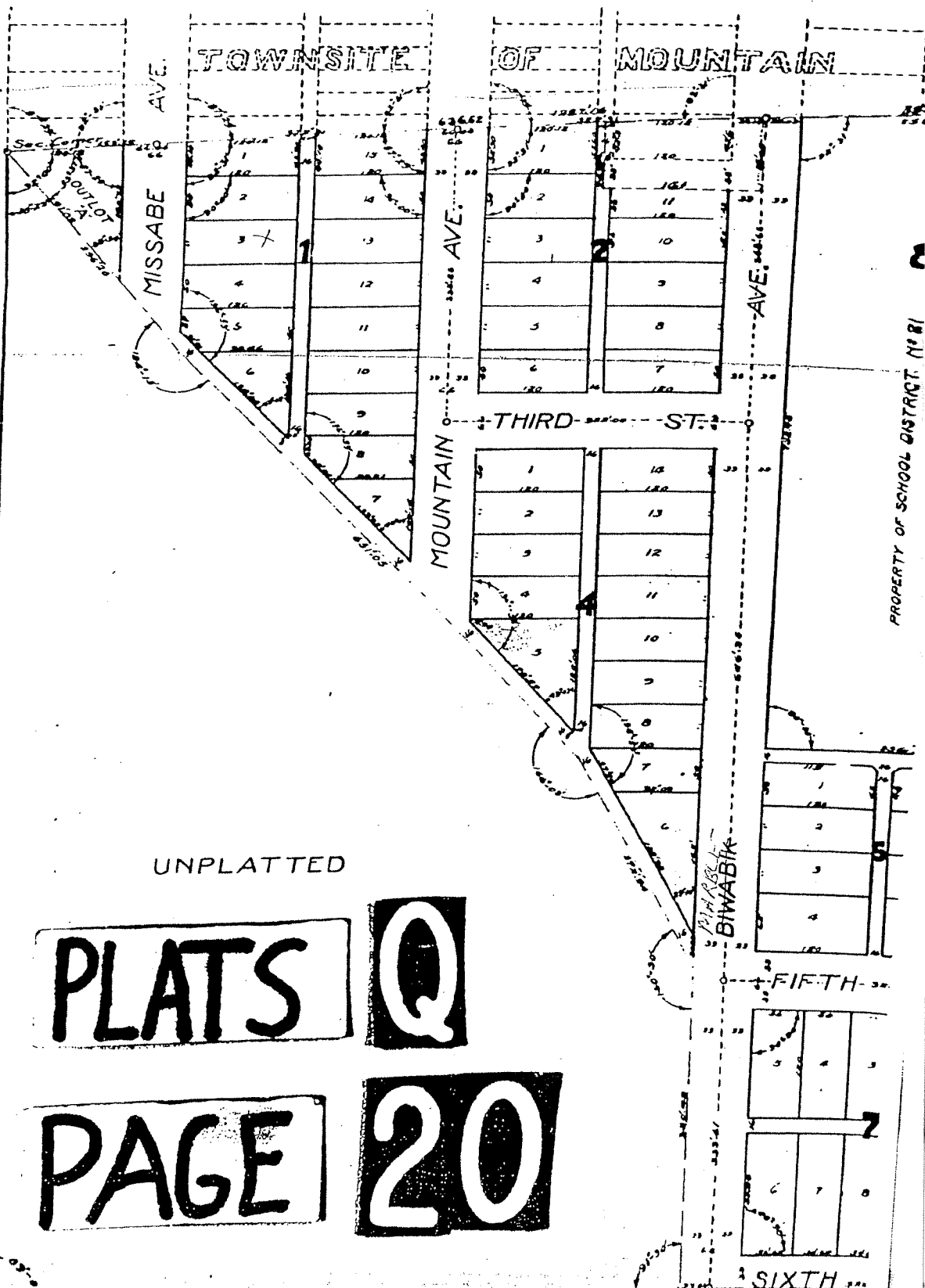
City Administrator

ST. LOUIS CO. MINN.
IN
NW 1/4 or NW 1/4 of SEC. 10-T58N-R18W

SCALE 1"=100' OCT. 1919

BY VIRGINIA ENGINEERING CO.

10 IRON PIPE MONUMENTS



UNPLATTED

PLATS Q

PAGE 20

8/15/2004
9/2/2004

418
55
CITY COUNCIL
CITY COUNCIL



August 16, 2004

Mr. Craig Wainio
City of Mtn. Iron
8586 Enterprise Drive South
Mtn. Iron, MN 55768

**RE: Application for Payment No. Five (5) FINAL
Phase II – Interior Renovations
Mtn. Iron Library
Mtn. Iron, Minnesota
DSGW Project # 03058**

Dear Craig:

Enclosed please find three (3) copies of the Application and Certificate for Payment No. Five (5) FINAL, on the above subject project, from Lenci Enterprises, for \$5,500.00.

We have reviewed & approved this application for payment and trust that you will pay the contractor directly.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

DSGW Architects, Inc.

Erik C. Wedge
Project Manager

ECW:jp

enc.

cc: Lenci Enterprises

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: City of Mountain Iron
 8586 Enterprise Drive South
 Mountain Iron, MN 55768

FROM CONTRACTOR: Lenci Enterprises, Inc.
 P.O. Box 6
 Virginia, MN 55792

CONTRACT FOR: Complete construction

PROJECT: Phase II Interior Renovations
 Mountain Iron Library ADA
 Mountain Iron, MN 55768

VIA ARCHITECT: Damberg Scott Gerzina Wagner
 P.O. Box 1065
 Virginia, MN 55792

APPLICATION NO.: FIVE
 PERIOD TO: 7/26/04
 PROJECT NOS.:

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 64,500.00
2. Net change by Change Orders \$ 30,045.00
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 94,545.00
4. TOTAL COMPLETED & STORED TO DATE \$ 94,545.00
 (Column G on G703)

5. RETAINAGE:
 - a. _____% of Completed Work
 (Columns D + E on G703) \$ NONE
 - b. _____% of Stored Material
 (Column F on G703) \$ _____
 Total Retainage (Line 5a + 5b or Total in Column I of G703) \$ NONE

6. TOTAL EARNED LESS RETAINAGE \$ 94,545.00
 (Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
 (Line 6 from prior Certificate) \$ 89,045.00
8. CURRENT PAYMENT DUE \$ 5,500.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE
 (Line 3 less Line 6) \$ NONE

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	30,045.00	
Total approved this Month		
TOTALS	30,045.00	
NET CHANGES by Change Order		+ 30,045.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

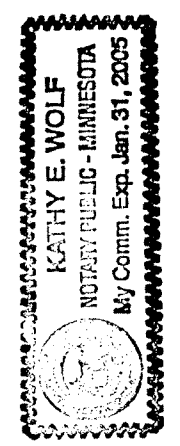
CONTRACTOR: Lenci Enterprises, Inc.

By: [Signature] Date: 7/26/04

State of: _____

County of: _____

Subscribed and sworn to before me this _____ day of _____



Notary Public: Kathy E. Wolf
 My Commission expires: _____

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 5,500

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: [Signature] Date: 8/13/04

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

MT. IRON LIBRARY ADA RENOVATIONS
MT. IRON, MINNESOTA

AIA DOCUMENT G703 (Instructions on reverse side)

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: FIVE
APPLICATION DATE: 7/26/04
PERIOD TO: 7/26/04
ARCHITECT'S PROJECT NO.:

ITEM NO	DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS STORED PRESENTLY (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE) RATE
			FROM PREVIOUS APPLICATION (D + E)	% (G ÷ G)					
1.	General Conditions	\$ 6,000.	6,000.				6,000.		
2.	Concrete Work	10,100.	10,100.				10,100.		
3.	Demolition	3,700.	3,700.				3,700.		
4.	Metal Handrails	1,200.	1,200.				1,200.		
5.	Rough Carpentry	2,700.	2,700.				2,700.		
6.	Millwork	600.	600.				600.		
7.	Doors & Hardware	3,000.	3,000.				3,000.		
8.	Gypsum Board/Plaster	8,800.	8,800.				8,800.		
9.	Ceramic Tile	8,000.	8,000.				8,000.		
10.	Painting	1,300.	1,300.				1,300.		
11.	Toilet Accessories	1,200.	1,200.				1,200.		
12.	Mechanical	10,500.	10,500.				10,500.		
13.	Electrical	7,400.	7,400.				7,400.		
	Change Order No. 1	\$64,500.							
	No. 2	5,959.	5,959.				5,959.		
	No. 3	4,738.	4,738.				4,738.		
		19,348.	15,848.	3,500.			19,348.		
		94,545.	91,045.	3,500.			94,545.		



AIA DOCUMENT G703 • CONTINUATION SHEET FOR G702 • 1992 EDITION • AIA® • ©1992 • THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006-5292 • WARNING: Unlicensed photocopying violates U.S. copyright laws and will subject the violator to legal prosecution.

CAUTION: You should use an original AIA document which has this caution printed in red. An original assures that changes will not be obscured. G703-1992

COUNCIL LETTER 090704-VIJ

COUNCILOR PREBEG

CALL-OUT TIME

DATE: September 2, 2004

FROM: Councilor Prebeg
Craig J. Wainio
City Administrator

Councilor Prebeg requested this item be placed on the agenda with the following background information:

Call-outs on August 13th totaling \$389.73.

COUNCIL LETTER 090704-VIK

ADMINISTRATION

FIRE TRUCK BIDS

DATE: September 2, 2004
FROM: Craig J. Wainio
City Administrator

The City has advertised and received bids for the sale of two fire trucks; bids were received and opened at 10:00am on September 1, 2004. Enclosed are the two bids received for your review.

The original bids are also enclosed for your review.

Craig J. Wainio

From: mikebelvin [mikebelvin@brightok.net]
Sent: Tuesday, August 31, 2004 8:55 PM
To: cityadm@mtniron.com
Subject: 1979 Chevrolet C70 Tanker

Please except my bid of \$3,500.00 Three Thousand Five Hundred and no cents for your 1979 Tanker.

Dana M. Preston
(918) 253-2210
Grove, Oklahoma

BIDS ON USED FIRE TRUCKS

1975 CHEV C-65	\$928.00
1979 CHEV C-70	\$928.00

Buria Auto Salvage
9244 Old Hwy 169
Mt. Iron, MN 55748
735-8311

Steve Buria

ADVERTISEMENT FOR BIDS

1979 Chevrolet C70 Tanker

BY THE CITY OF MOUNTAIN IRON

Sealed bids will be received by the City of Mountain Iron until 10:00 a.m. on May 12, 2004, at the office of the City Administrator, 8586 Enterprise Drive South, Mountain Iron, Minnesota, 55768, for the sale of:

1979 Chevrolet C70 Tanker

366 cubic inch gas engine, 5 X 2 speed manual transmission (new clutch 6-15-03), 2100 gal stainless steel tank, 8 inch round dump with extension for rear, right or left offloading, 2100 gal folding tank, 16 channel Motorola radio, Siren speaker mounted below bumper, New siren control, 9 hp portable pump with electric start. The truck has 42190 miles (1000 miles on rebuilt engine 3-08-98).

The vehicle can be inspected by appointment, at the Mountain Iron Fire Hall. Contact City Hall at 218-748-7570 or cityadmn@mtniron.com to set up a time or receive more information.

The city reserves the right to accept or reject any and all bids, and to accept any bid deemed in the City's best interest. Truck will be available for delivery in approximately September of 2004.

Craig J. Wainio
City Administrator

\$ 2,200.00

I DENNIS Riccio will BID (TWO THOUSAND TWO HUNDRED DOLLARS)
FOR 1979 CHEV C70 TANKER PROVIDED THE TRUCK IS IN
THE SAME CONDITION AS WHEN I INSPECTED IT ON APRIL 15
2004

DENNIS Riccio
Box 71
MT IRON MN 55768

5/13/2004
8/2004 - 8536)

57
63

CITY COUNCIL

5-3-04

BID ON USED FIRE TRUCKS

1975 CHEV C-65 LOVERNE PUMPER \$ 1236.00
1979 CHEV C-70 TANKER TRUCK \$ 1236.00

Buria Auto Salvage
9244 Old Hwy 169
Mt. Iron, MN 55768
735-8316

Steve Buria

COUNCIL LETTER 090704-VIL

ADMINISTRATION

SPECIAL MEETING

DATE: September 2, 2004

FROM: Craig J. Wainio
City Administrator

A special meeting needs to be scheduled to canvas the primary election results. The meeting must be scheduled within 48 hours of the election.

COMMUNICATIONS
SEPTEMBER 7, 2004

1. Small Cities Update, August 30, 2004.
2. Biosolids Disposal Site Authority, forwarding the 2005 budget.
3. Tri-Cities Biosolids Disposal Authority, forwarding the 2005 budget.
4. Notice of Public Hearing for a Conditional Use Permit for Larry Tviet.
5. Notice regarding the League of Minnesota Cities Annual Conference in Duluth on October 10-12, 2004.

SMALL CITIES UPDATE

August 30, 2004

Cooperative efforts stressed at city/township meetings

Representatives of city and township associations have been meeting since last spring in an effort to resolve some of the issues that have traditionally cause friction at the legislative and local level. Consensus has been difficult to find on the most contentious issues that divide us, but we all agree that **“early and often” communication, along with joint discussions on land use and development, will lead to better decision-making and improved relationships on the local level.** We are hoping to develop a **Best Practices Manual** that can be used by both city and township officials and are also **looking at other ways to stimulate regularly scheduled discussions** between neighboring jurisdictions.

The above actions will help reduce land use and annexation problems in the future, but they do not resolve the short-term concerns of the townships. **However, we are still optimistic that some give on each side will lead to better relations on both the state and local level.** One big breakthrough was that both sides agreed not to put amendments on related bills being heard in the legislature. **That allows us the freedom to fix the problem areas without having to worry about bad amendments being attached.** Any bills not agreed to by both sides will have to go through the hearing process, allowing full discussion and testimony from affected parties.

PCA conducting meetings to discuss priority ranking system

After more than a year and a half of research and discussions, including some with MAOSC, the MN Pollution Control Agency (MPCA), in coordination with the MN Public Facilities Authority (PFA), is proposing changes in the project review process and priority point system used to award low-interest loans and grants for wastewater and stormwater treatment and collection projects. These changes in the priority point system will affect how communities are ranked on the Project Priority List (PPL).

We encourage city officials to participate in one of the following public meetings in order to share questions, concerns and suggestions of what changes should be made in the priority system. The current proposal targets early 2005 for the changes. Proposed policy direction include:

- **Environmental and/or human health threat** – Points will be awarded under this category based on the level of risk to public health and/or the environment.
- **Age and condition factor** – Points will be awarded to help municipalities meet system maintenance, expansion and improvement needs before facilities reach a point where they become ineffective.
- **Existing or proposed discharge condition** – Points will be awarded to provide incentives for municipalities to discharge onto land. Points will be reduced for new or expanded discharges into impaired waters, lakes or outstanding resource value waters (ORVW).
- **Project impact** – Points would be awarded based on higher concentrations of pollutants discharged in relation to receiving waters or higher densities of population in unsewered areas.

PCA Meeting Schedule – No registration needed

September 16
1:00-3:00 p.m.

New Ulm DNR Office
261 Hwy 15 S, New Ulm

September 22
1:00-3:00 p.m.

MPCA Duluth Office
525 Lake Ave S # 400, Duluth

September 28
2:00-4:00 p.m.

League of MN Cities
St. Croix Rm., St. Paul

September 30
1:00-3:00 p.m.

St. Cloud Best Western Kelly Inn
University A Rm., St. Cloud

9 / 2 / 2004

67

CITY COUNCIL

Interested persons who are unable to attend the public meetings may comment in writing or verbally. Please provide comments by **4:30 p.m., October 14, 2004**. For more information or to submit comments, contact: Bill Dunn, MPCA, 520 Lafayette Road North, St. Paul MN 55155-4194, 651-282-2663 or toll free at 800-657-3864, or e-mail bill.dunn@pca.state.mn.us .

Cities with projects on Project Priority Lists can check on funding

The MN Public Facilities Authority (PFA) has prepared the draft Intended Use Plans (IUPs), **showing which wastewater and drinking water projects it intends to fund in state fiscal year 2005**. The IUPs are based on Project Priority Lists developed by the MPCA and the MN Department of Health.

The draft 2005 IUPs are available through the PFA page on the Department of Employment and Economic Development's (DEED) web site at www.deed.state.mn.us/community/assistance/pfa.htm. If you would like a paper copy of either draft IUP, contact Jennifer Malino at 651-296-3562. **Persons wishing to comment on the draft 2005 IUPs** prior to final approval by the PFA should submit comments in writing or by e-mail by **September 10, 2004, to:** Jeff Freeman, PFA, Dept. of Employment and Economic Development, 500 Metro Square, 121 7th Place E, St. Paul MN 55101-2146, or fax: 651-296-8833, or e-mail: jeff.freeman@state.mn.us.

DEED seeks comment on changes to loan programs

Changes are also being proposed for the Water Pollution Control and the Drinking Water Revolving Fund loan programs. The PFA is considering rule changes to modify the discounts and methodology used to set interest rates on the loans. **These changes may reduce the interest rate subsidy for some borrowers.**

The initial comment period ends on Nov. 1, but there are additional opportunities for input. If you would like to receive the draft rule amendment language, which follows the initial comment period, **you can get on the interested parties mailing list**. If so, notify: Nancy L.C. Johnson, MN Dept. of Employment and Economic Development, MN PFA, 500 Metro Square, 121 7th Place E, St. Paul MN 55101, e-mail: Nancy.Lc.Johnson@state.mn.us, fax: 651-296-8833.

Regional Economic Development focus of past/upcoming conferences

The need to think globally and act regionally was emphasized at a Rural Summit conducted a little over a week ago. The need to expand the sense of community and to work together in clusters was stressed by several speakers, noting that we are in a period of transformation that will require adaptation and initiative in order to succeed economically. **One speaker suggested defining economic development regions by the products or services we can sell to the world** – something to think about.

These qualities will also be **recognized in an international conference on "Knowledge Clusters and Entrepreneurship in Regional Economic Development,"** which will be held at the Humphrey Institute of Public Affairs on the University of Minnesota's West Bank Campus, September 13 and 14. Those attending will learn about leading-edge work in knowledge clusters, highlighting research and best practices in inter-related economic development topics. To learn more about the conference and to register on-line, go to http://www.hhh.umn.edu/centers/slp/clusters_entrepreneurship/index.htm or contact Marit Enerson at menerson@hhh.umn.edu or 612-625-8575.

MN Ass'n of Small Cities, Nancy Larson Exec Dir, 21950 CSAH 4, Dassel MN 55325 (O) 320-275-3130, nanlars@LL.net
Kathy Fenrich Assoc Dir, 25770 CSAH 1, Litchfield MN 55355 (O) 320-693-1283, maose@mchsi.com

BIOSOLIDS DISPOSAL SITE AUTHORITY

327 First Street South
Virginia, MN 55792

City of Eveleth
City of Gilbert
City of Mt. Iron
City of Virginia

August 26, 2004

Honorable Mayor and City Council
City of Mt. Iron
City Hall
Mt. Iron, MN 55768

Mayor and Councilors:

At a regular meeting of the Biosolids Disposal Site Authority (BDSA) held August 18, 2004, the 2005 BDSA budget was adopted with a total of \$29,850.00. Please note that there was no increase from the 2004 BDSA budget. Enclosed is a copy of the 2005 BDSA budget.

By Ordinance, the budget is financed by an annual per capita fee from each member City. At this same BDSA meeting, the annual per capita fee for financing the 2005 budget was set at \$1.671.

The 2000 Census for the City of Mt. Iron is 2,999 persons. Mt. Iron's share of the BDSA 200~~4~~₅ Budget is \$ 5,010.10.

Mt. Iron's share of the 2005 budget will be billed in late December 2004.

It is hoped that this information is sufficient for determining your City's budget.

If you have any questions concerning this budget, please contact Don Kleinschmidt or myself.

Sincerely,

John H. Seurer
Sec/Treas for the BDSA

Enclosure
Copy: Don Kleinschmidt

BIOSOLIDS DISPOSAL SITE AUTHORITY

327 First Street South
Virginia, MN 55792

City of Eveleth
City of Gilbert
City of Mt. Iron
City of Virginia

2005 BSDA Budget

Site Superintendent	\$ 500
Sites and Road Maintenance	8,000
Snowplowing	4,000
Professional Services	2,000
Secretary/Treasurer	1,850
Insurance and Bond	4,500
Site Permanent Improvement	<u>9,000</u>
Total	\$29,850

The 2004 BSDA Budget will be funded by an annual \$1.671 per capita charge, per the Ordinance that established the BSDA. Each City's Share is as follows.

<u>City</u>	<u>Population</u>	<u>Share of Budget</u>
Eveleth	3,865	\$6,456.80
Gilbert	1,847	3,085.60
Mt. Iron	2,999	5,010.10
Virginia	9,157	<u>15,297.50</u>
Totals	17,868	\$29,850.00

**TRI-CITIES
BIOSOLIDS DISPOSAL AUTHORITY**

327 First Street South
Virginia, MN 55792

City of Eveleth

City of Gilbert

City of Mt. Iron

August 26, 2004

Honorable Mayor and City Council
City of Mt. Iron
City Hall
Mt. Iron, MN 55768

Mayor and Councilors:

At a regular meeting of the Tri-Cities Biosolids Disposal Authority (TCBDA) held August 18, 2004, the 2005 TCBDA budget was adopted with a total of \$73,100.00. Please find enclosed a copy of the TCBDA budget.

By Ordinance each City's share of the Budget is determined by comparing the number of loads of biosolids hauled by each City to the number of loads hauled from all three Cities during the period of July 1 through June 30 of the year just prior to the making of each annual budget. A breakdown of the cost to each City for the 2005 budget is outlined on the same sheet as the 2005 budget.

The City of Mt. Iron's share of the TCBDA 2005 budget is \$20,833.50

It is hoped that this information is sufficient for your purposes of determining your budget.

In late December 2004, the TCBDA will bill you by letter, one-fourth of your 2005 share of the TCBDA Budget for the first quarter.

If you have any questions concerning this budget, please contact Don Kleinschmidt or myself.

Sincerely,

John H. Seurer
TCBDA Sec.- Treas.

Enclosure

Copy: Don Kleinschmidt

TRI-CITIES BIOSOLIDS DISPOSAL AUTHORITY

327 First Street South
Virginia, MN 55792

City of Eveleth

City of Gilbert

City of Mt. Iron

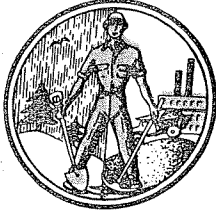
2005 TCBDA Budget

* Employee's Wages and Benefits	\$49,000
Insurance & Bond	4,000
Office & Admin. Expense	200
Fuel	4,000
Repair & Maintenance	2,000
Garage Expense	1,800
Professional Services	1,800
Truck Replacement	12,000
Communication/Rental Fees	<u>600</u>
Subtotal	\$75,400
less BDSA reimbursements	<u>- 2300</u>
Total	\$73,100

* Employee's include ApITech/Site Mgr, Sec/Treas, Relief Driver, and City of Mt. Iron Bookkeeper reimbursement

The 2005 TCBDA Budget will be funded per the Ordinance that established the TCBDA. Each City pays according to the percentage of loads they hauled compared to the total loads from all three Cities during a period of July 1, 2003 - June 30, 2004.

<u>City</u>	<u>% of Loads</u>	<u>Share of Budget</u>
Eveleth	42.9	\$ 31,359.90
Gilbert	28.6	20,906.60
Mt. Iron	<u>28.5</u>	<u>20,833.50</u>
Totals	100.0	\$ 73,100.00



CITY OF MO

City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron MN 55768

"TACONITE CAPITAL"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

NOTICE OF PUBLIC HEARING

The Planning and Zoning Commission of the City of Mountain Iron will hold a public hearing on Monday, September 13, 2004 at 7:05 p.m. in the Mountain Iron Room of the Mountain Iron Community Center.

The purpose of the public hearing is to consider a request made by Larry Tviet for a Conditional Use Permit as required by the Zoning Ordinance, to construct an accessory building that would be in excess of 900 square feet. The property is legally described as follows:

Lot 2, Block 1, Canadian Northern Addition to Mountain Iron
Parcel Code 175-0013-00020

The public can present its opinions at the public hearing or by letter addressed to the Zoning Administrator, City of Mountain Iron, City Hall, 8586 Enterprise Drive South, Mountain Iron, Minnesota 55768-8260.

By Order of the Planning and Zoning Commission
Jerry D. Kujala
Zoning Administrator

www.mtniron.com

**DON'T HESITATE... PARTICIPATE...
PERAMBULATE TO DULUTH!**

***Just a reminder to attend the League of MN Cities
Annual Conference and Marketplace
Sunday, Monday, Tuesday,
Oct. 10-12, Duluth, Minnesota!***

**Enjoy invigorating fall colors!
Savor the sights and sounds of sparkling Lake Superior!
Get news, views, information, kudos and
a boost of confidence from working with your peers!**

There's still time to sign up, so get with the program...literally!

Find out more and register online at **www.lmnc.org**

Any other questions? Call me, Lolita Schnitzius, 218-365-6571,
LMC Ambassador for Lake, Cook and St. Louis County.

Duluth is THE PLACE TO BE on Oct. 10-12!