

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
TUESDAY, SEPTEMBER 6, 2011 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
- II. Consent Agenda
  - A. Minutes of the August 23, 2011, Regular Meeting (#1-9)
  - B. Minutes of the August 23, 2011, Committee-of-the-Whole Meeting (#10)
  - C. Receipts
  - D. Bills and Payroll
  - E. Communications (#60-68)
- III. Public Forum
- IV. Committee and Staff Reports
  - A. Mayor's Report
    - 1. Labor/Management Meeting (#11)
  - B. City Administrator's Report
    - 1. Authorization to Dispose of Surplus Property (#12)
  - C. Sheriff's Department Report
  - D. City Engineer's Report
    - 1. Change Order Number 1 – Baseball Field Reconstruction (#13-14)
    - 2. Final Pay Request – Baseball Field Reconstruction (#13, #15-16)
    - 3. Community Center Sidewalk Repairs (#17-21)
  - E. Planning and Zoning Commission
    - 1. Proposed Amendment (#22-23)
  - F. Public Health and Safety Board
    - 1. Highway 169/County 103/Emerald Avenue Intersections (#24)
    - 2. St. Louis County Sheriff's Department Contract (#25-35)
  - G. Personnel Committee
    - 1. Expiration of Probation (#36)
    - 2. Interim Recommendations (#37)
  - H. Buildings and Grounds Committee
    - 1. Library Yard (#38)
  - I. Liaison Reports
- V. Unfinished Business
- VI. New Business
  - A. 2012 Preliminary Budget (#39-49)
  - B. Resolution Number 20-11 Setting Preliminary Levy (#50)
  - C. Resolution Number 21-11 Setting Bond Levy(#51)
  - D. Resolution Number 22-11 Setting EDA Levy (#52)
  - E. Authorization to Serve Liquor at Community Center (#53-54)
  - F. Heat Share Agreement (#55-59)
- VII. Communications (#60-68)
- VIII. Announcements
- IX. Adjourn

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
AUGUST 23, 2011

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Susan Tuomela, Ed Roskoski, and Mayor Gary Skalko. Absent member included: Tony Zupancich. Also present were: Craig J. Wainio, City Administrator; Eric Fallstrom, Benchmark Engineering; and Karl Sundquist, The Trenti Law Firm.

It was moved by Skalko and seconded by Tuomela that the consent agenda be approved as follows:

1. Approve the minutes of the August 9, 2011, regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period August 1-15, 2011, totaling \$426,987.75, (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period August 1-15, 2011, totaling \$426,987.75, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote with Zupancich absent.

The Mayor commented on the following:

- Silicon Energy. He said that the plant would be starting production of solar energy panels this week. He said that they would be employing 15-20 people.
- Merritt Days. He personally thanked Sally Peterangelo and the Committee for all of their help to make a very successful event. He also thanked Jeremy Jesch for contributing personally to the event. He also thanked Jim Laine, Mesabi Daily News Sports Writer, for commenting on several of the events.
- Mesabi Daily News. He commented on a positive article in the paper written by Father Doyle regarding the renovation of Locomotive Park.
- Mountain Iron-Buhl Students. He recognized the following:
  - Ryan Buria, 2011 MIB Graduate, for continuing on with his football career with the St. Cloud Huskies
  - Charlotte Overbye, 2011 MIB Graduate, for continuing on with her basketball career at St. Scholastica
  - Matt Niskanen, 2005 MIB Graduate, for his fifth year of playing in the NHL and his second year with the Pittsburgh Penguins.

The Council reviewed the State Auditor Internal Controls Report. The City Administrator stated that the City is required by Statute to report the alleged malfeasance to the State Auditor. The City Administrator said that City Staff had made some changes regarding internal controls and the State Auditor would not be taking any further action.

It was moved by Prebeg and seconded by Tuomela to authorize payment request number five to Magney Construction in the amount of \$6,669.01 for the Wastewater Treatment Facility Aeration System Improvement Project. The motion carried on the following roll call vote: Tuomela, yes; Roskoski, no; Prebeg, yes; Skalko, yes; and Zupancich, absent.

It was moved by Roskoski and seconded by Tuomela to authorize payment request number four to Mesabi Bituminous in the amount of \$6,270.00 for the Gravel Access Road Improvement Project. The motion carried unanimously on a roll call vote with Zupancich absent.

It was moved by Prebeg and seconded by Tuomela to accept the recommendation of the Utility Advisory Board and authorize the agreement with Energy Management Solutions, Incorporated to provide Conservation Improvement Program management services to the City of Mountain Iron for an amount not to exceed \$16,100.00 for 2011 and \$11,350 for 2012. The motion carried with Roskoski voting no and Zupancich absent.

It was moved by Prebeg and seconded by Tuomela to adopt Resolution Number 18-11, accepting the bid for the improvement of Bluebell Avenue and Daffodil Avenue, (a copy is attached and made a part of these minutes). The motion carried with Roskoski voting no and Zupancich absent.

It was moved by Prebeg and seconded by Roskoski to adopt Resolution Number 19-11, adopting assessments for the Old Highway 169 Project, (a copy is attached and made a part of these minutes). The motion carried with Zupancich absent.

It was moved by Skalko and seconded by Tuomela to authorize City Staff to dispose of the public property as follows: the ship ladders that were removed from the Water Treatment Plant; and three non-working generators, two submersible pumps, a propane tank and various smaller pieces that are located at the Waste Water Treatment Plant. And, have City Staff determine if they are saleable or if they should be sold for scrap. The motion carried with Roskoski voting no and Zupancich absent.

It was moved by Prebeg and seconded by Skalko to authorize the S & F Bar Inc., dba: Sports Page Bar, to serve on-sale liquor at the Mountain Iron Community Center for a wedding on October 1, 2011, and for the Range Mental Health 50<sup>th</sup> Anniversary on October 8, 2011. The motion carried with Zupancich absent.

It was moved by Skalko and seconded by Tuomela to reschedule the next regular meeting to Tuesday, September 6, 2011, at 6:30 p.m. because of the Labor Day holiday. The motion carried with Zupancich absent.

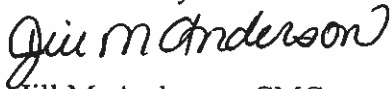
At 7:06 p.m., it was moved by Roskoski and seconded by Prebeg to recess the regular meeting and enter into a closed meeting under Minnesota Statute §§ 13D.05, subd. 2(b); 13.43, subd. 2(4) for preliminary consideration of allegations or charges against an individual subject to the public body's authority. The motion carried with Zupancich absent.

At 7:21 p.m. the closed meeting opened.

At 7:54 p.m., it was moved by Prebeg and Tuomela to adjourn the closed meeting and reconvene the regular meeting. The motion carried with Zupancich absent.

At 7:54 p.m., it was moved by Prebeg and seconded by Skalko that the meeting be adjourned. The motion carried with Zupancich absent.

Submitted by:



Jill M. Anderson, CMC  
Municipal Services Secretary

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## COMMUNICATIONS

1. The Children's Memorial Park, an invitation to a ground breaking ceremony for the park.
2. The Greater Minnesota Agency, Inc., forwarding the 2012 rates and renewal data for health insurance for the City Employees.
3. Minnesota Department of Transportation, a notification that the City's application for the 2011 Safe Routes to School proposal was unsuccessful.
4. City of Mountain Iron, Planning and Zoning Commission, a notice of a public hearing for revisions to Chapter 154 of the City Code of Ordinances.
5. City of Mountain Iron, Planning and Zoning Commission, a notice of a public hearing for adding an Ordinance Regulating Rental Property in Mountain Iron.

## Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	157,296.52
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	84.36
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	214.64
PERMITS	BUILDING	241.23
METER DEPOSITS	ELECTRIC	1,500.00
CAMPGROUND RECEIPTS	FEES	4,255.00
CD INTEREST	CD INTEREST 604	431.51
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	500.00
BUILDING RENTALS	COMMUNITY CENTER	350.00
INTERGOVERNMENTAL REVENUE	MISCELLANEOUS STATE AID	2,264.50
MISCELLANEOUS	REIMBURSEMENTS	8,269.67
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	515.22
PERMITS	SPECIAL EVENTS	75.00
PERMITS	VENDOR	200.00
FINES	CRIMINAL	1,540.10
LICENSES	ANIMAL	5.00
MISCELLANEOUS	ASSESSMENT SEARCHES	60.00
SALE OF PROPERTY	SALE OF PROPERTY-GENERAL FUND	250.00
INTERGOVERNMENTAL REVENUE	DEED-LAURENTIAN ENERGY AUTH	248,795.00
BUILDING RENTALS	NICHOLS HALL	140.00
Summary Totals:		<u>426,987.75</u>

Check Issue Date(s): 08/17/2011 - 08/26/2011

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
08/11	08/17/2011	141357	130011	MOUNTAIN IRON POSTMASTER	602-20200	361.38
08/11	08/23/2011	141358	10064	A B E ENVIRONMENTAL SYSTEMS	101-20200	240.00
08/11	08/23/2011	141359	10056	A T & T MOBILITY	604-20200	1,322.77
08/11	08/23/2011	141360	10010	ARROW AUTO	101-20200	114.92
08/11	08/23/2011	141361	8018	AUTUMN WEAVER	604-20200	55.92
08/11	08/23/2011	141362	170001	CENTURY LINK	101-20200	771.15
08/11	08/23/2011	141363	8015	CHRISTINE SERSHA	604-20200	261.16
08/11	08/23/2011	141364	220003	CITY OF VIRGINIA	101-20200	47.50
08/11	08/23/2011	141365	30024	COALITION OF GREATER MN CITIES	101-20200	4,258.00
08/11	08/23/2011	141366	30045	CONSTRUCTION BULLETIN MAGAZINE	301-20200	147.00
08/11	08/23/2011	141367	8016	COREY & ALVERA ATKINS	604-20200	293.68
08/11	08/23/2011	141368	8017	DAMIAN FORKNER	604-20200	234.88
08/11	08/23/2011	141369	8022	DONALD NUUTINEN	604-20200	120.39
08/11	08/23/2011	141370	8024	EDWARD FREDLUND	604-20200	122.50
08/11	08/23/2011	141371	60005	FRYBERGER BUCHANAN SMITH &	101-20200	240.00
08/11	08/23/2011	141372	70029	GUARDIAN PEST CONTROL INC	101-20200	77.91
08/11	08/23/2011	141373	80037	HOMETOWN FOCUS	101-20200	52.26
08/11	08/23/2011	141374		Information Only Check	101-20200	.00 V
08/11	08/23/2011	141375	120006	L & M SUPPLY	101-20200	1,290.73
08/11	08/23/2011	141376	120032	LAKE COUNTRY POWER	101-20200	211.34
08/11	08/23/2011	141377	130144	MAGNEY CONSTRUCTION INC	602-20200	6,669.01
08/11	08/23/2011	141378	8023	MATTHEW KRAGE	604-20200	135.95
08/11	08/23/2011	141379	130041	MESABI BITUMINOUS	301-20200	6,270.00
08/11	08/23/2011	141380	130004	MESABI DAILY NEWS	101-20200	600.00
08/11	08/23/2011	141381	140026	MINNESOTA ENERGY RESOURCES	101-20200	449.12
08/11	08/23/2011	141382	130015	MOUNTAIN IRON PUBLIC UTILITIES	101-20200	15,769.53
08/11	08/23/2011	141383	40032	OFFICE OF ENTERPRISE TECHNOLOG	101-20200	553.69
08/11	08/23/2011	141384	8021	PATRICIA PETERSON	604-20200	75.65
08/11	08/23/2011	141385	8012	PAUL E BOHNSACK II	101-20200	10.00
08/11	08/23/2011	141386	160003	PERPICH TV & MUSIC INC	101-20200	24.57
08/11	08/23/2011	141387	160057	PHIL'S GARAGE DOOR SERVICE	101-20200	2,186.60
08/11	08/23/2011	141388	160032	PORTABLE JOHN	101-20200	1,846.13
08/11	08/23/2011	141389	160037	PRAXAIR	101-20200	28.80
08/11	08/23/2011	141390	160030	PRECISION MACHINE	101-20200	25.00
08/11	08/23/2011	141391	170007	QUILL CORPORATION	603-20200	195.36
08/11	08/23/2011	141392	8020	SAMATHA LITTLE & KYLE LAWRENCE	604-20200	97.12
08/11	08/23/2011	141393	8014	SANDY MAKI	604-20200	117.60
08/11	08/23/2011	141394	8025	SCOTT & STACY GALLUS	601-20200	40.44
08/11	08/23/2011	141395	8019	SHAWNA PULFORD & MICHAEL LOPAC	604-20200	303.81
08/11	08/23/2011	141396	8026	TODD & DONNA LEMMONS	604-20200	116.84
08/11	08/23/2011	141397	8013	TRACY SIMAR	101-20200	60.00
08/11	08/23/2011	141398	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	39,055.65
08/11	08/23/2011	141399	230005	WESCO DISTRIBUTION INC	604-20200	692.62
08/11	08/24/2011	141400	8029	DEVON LIMESAND	604-20200	.90
08/11	08/24/2011	141401	8030	ERICA SUNDBERG	101-20200	40.00
08/11	08/24/2011	141402	8028	SARAH WUDINICH	101-20200	200.00
08/11	08/24/2011	141403	8027	SUE OKLAND	101-20200	200.00

Totals:

85,987.88

Payroll-PP Ending 8/19/11

97,680.59

TOTAL EXPENDITURES

\$183,668.47



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

## RESOLUTION NUMBER 18-11

### ACCEPTING BID

**WHEREAS**, pursuant to an advertisement for bids for the improvement of Bluebell Avenue and Daffodil Avenue between the centerline of Unity Drive and the centerline of Jasmine Street by reconstruction or overlayment, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

Mesabi Bituminous	\$123,968.00
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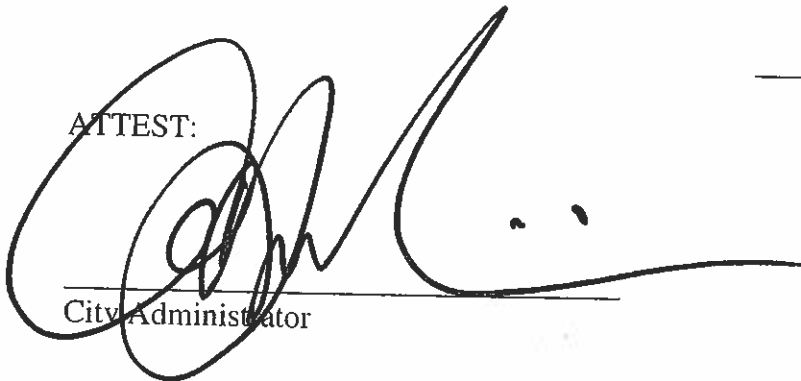
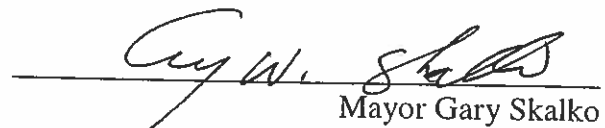
**AND WHEREAS**, it appears that Mesabi Bituminous of Gilbert, Minnesota is the lowest responsible bidder,

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:**

1. The Mayor and City Administrator are hereby authorized and directed to enter into the attached contract with Mesabi Bituminous of Gilbert, Minnesota in the name of the City of Mountain Iron for the improvement of Bluebell Avenue and Daffodil Avenue between the centerline of Unity Drive and the centerline of Jasmine Street by reconstruction or overlayment according to the plans and specifications therefore approved by the City Council and on file in the Office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

**DULY ADOPTED BY THE CITY COUNCIL THIS 23<sup>rd</sup> DAY OF AUGUST, 2011.**

ATTEST:

  
\_\_\_\_\_  
City Administrator  
\_\_\_\_\_  
Mayor Gary Skalko



# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 19-11

### ADOPTING ASSESSMENT

**WHEREAS**, pursuant to proper notice duly given as required by law, the City Council has met and heard and passed upon all objections to the proposed assessment for Improvement Number MI09-07, the improvement of Old Highway 169 approximately from one mile west of the Costin Plat to the western city limits by overlayment.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:**

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of ten years, the first of the installments to be payable on or before the first Monday in January 2012, and shall bear interest at the rate of eight percent per annum from the date of the adoption of this assessment Resolution. To the first installment shall be added interest on the entire assessment from the date of this Resolution until December 31, 2011. To each subsequent installment, when due, shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City of Mountain Iron, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this Resolution; and he/she may, at any time thereafter, pay to the City of Mountain Iron the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.
4. The City Administrator shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

**DULY ADOPTED BY THE CITY COUNCIL THIS 23<sup>rd</sup> DAY OF AUGUST, 2011.**

ATTEST:

City Administrator

  
\_\_\_\_\_  
Mayor Gary Skalko



**Old Highway 169**

NAME		SEC./ BLOCK	DESC./ LOT	FRONT FOOTAGE	PARCEL CODE	PROJECT COST	ASSESSMENT RATE	ASSESSMENT AMOUNT	COST PER FOOT
USX		8	NE/SE	681	175-0070-00710	\$ 8,402.19	10.00%	\$ 840.22	\$ 1.23
USX		8	SE/SE	2966	175-0070-00770	\$ 36,594.58	10.00%	\$ 3,659.46	\$ 1.23
USX		8	SW/SE	1077	175-0070-00770	\$ 13,288.05	10.00%	\$ 1,328.81	\$ 1.23
USX		17	NW/NE	2451	175-0070-01880	\$ 30,240.49	10.00%	\$ 3,024.05	\$ 1.23
USX		17	NE/NW	814	175-0071-01860	\$ 10,043.15	10.00%	\$ 1,004.32	\$ 1.23
Beverly Ann Forstrom		17	NE/NW	117	175-0071-01850	\$ 1,443.55	10.00%	\$ 144.35	\$ 1.23
Maureen Pirjevec		17	NE/NW	757	175-0071-01870	\$ 9,339.88	10.00%	\$ 933.99	\$ 1.23
USX		17	SE/NW	215	175-0071-02010	\$ 2,652.67	10.00%	\$ 265.27	\$ 1.23
Steve Buria		17	SE/NW	200	175-0071-0220	\$ 2,467.60	10.00%	\$ 246.76	\$ 1.23
John and Anna Palo		17	SE/NW	334	175-0071-02055	\$ 4,120.90	10.00%	\$ 412.09	\$ 1.23
Betty P. Holmes		17	SE/NW	179	175-0071-02060	\$ 2,208.51	10.00%	\$ 220.85	\$ 1.23
Benjamin Ervin		17	SE/NW	100	175-0071-02056	\$ 1,233.80	10.00%	\$ 123.38	\$ 1.23
USX		17	SE/NW	404	175-0071-02010	\$ 4,984.56	10.00%	\$ 498.46	\$ 1.23
USX		17	SW/NW	770		\$ 9,500.28	10.00%	\$ 950.03	\$ 1.23
Jason Bergman		17	SW/NW	401	175-0071-01995	\$ 4,947.55	10.00%	\$ 494.75	\$ 1.23
Jason Bergman		17	SW/NW	396	175-0071-01996	\$ 4,885.86	10.00%	\$ 488.59	\$ 1.23
Raymond Kutsi		17	SW/NW	81	175-0071-01980	\$ 999.38	10.00%	\$ 99.94	\$ 1.23
Ron Kutsi		17	SW/NW	159	175-0071-01985	\$ 1,961.75	10.00%	\$ 196.17	\$ 1.23
Arnold Suihkonen		17	SW/NW	172	175-0071-01990	\$ 2,122.14	10.00%	\$ 212.21	\$ 1.23
Patrica Moore		17	SW/NW	399	175-0071-01940	\$ 4,922.87	10.00%	\$ 492.29	\$ 1.23
Patrica Moore		17	SW/NW	45	175-0071-01950	\$ 555.21	10.00%	\$ 55.52	\$ 1.23
Joe Bissonette		17	SW/NW	156	175-0071-02000	\$ 1,924.73	10.00%	\$ 192.47	\$ 1.23
Unknown		17	SW/NW	294		\$ 3,627.38	10.00%	\$ 362.74	\$ 1.23
Orlee Nelson		17	NW/SW	276	175-0071-02085	\$ 3,405.29	10.00%	\$ 340.53	\$ 1.23
Phyllis Gentilini		18	NE/SE	95	175-0071-02372	\$ 1,172.11	10.00%	\$ 117.21	\$ 1.23
Phyllis Gentilini		18	NE/SE	165	175-0071-02380	\$ 2,035.77	10.00%	\$ 203.58	\$ 1.23
Ricky Burgau		18	NE/SE	93	175-0071-02354	\$ 1,147.44	10.00%	\$ 114.74	\$ 1.23
Paul Munter		18	NE/SE	467	175-0071-02330	\$ 5,761.86	10.00%	\$ 576.19	\$ 1.23
Mark Redmond		18	NE/SE	343	175-0071-02335	\$ 4,231.94	10.00%	\$ 423.19	\$ 1.23

John Rimolde	18	NE/SE	660	175-0071-02340	\$	8,143.10	10.00%	\$	814.31	\$	1.23
Peter Haman	18	NE/SE	235	175-0071-02373	\$	2,899.44	10.00%	\$	289.94	\$	1.23
Peter Haman	18	NE/SE	68	175-0071-02374	\$	838.99	10.00%	\$	83.90	\$	1.23
Jeff Marks	18	NE/SE	232	175-0071-02370	\$	2,862.42	10.00%	\$	286.24	\$	1.23
Robert Johnson	18	NE/SE	465	175-0071-02350	\$	5,737.18	10.00%	\$	573.72	\$	1.23
Ricky Burgau	18	NE/SE	250	175-0071-02354	\$	3,084.51	10.00%	\$	308.45	\$	1.23
Daniel Waisa	18	NW/SE	489	175-0071-02412	\$	6,033.29	10.00%	\$	603.33	\$	1.23
State	18	NW/SE	905	175-0071-02410	\$	11,165.91	10.00%	\$	1,116.59	\$	1.23
State	18	SW/SE	1624	175-0071-02420	\$	20,036.95	10.00%	\$	2,003.69	\$	1.23
State	18	SE/SW	2417	175-0071-02320	\$	29,821.00	10.00%	\$	2,982.10	\$	1.23
State	18	GOV 4	2428		\$	29,956.72	10.00%	\$	2,995.67	\$	1.23
			24380		\$	300,801.00		\$	30,080.10	\$	

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE MEETING  
AUGUST 23, 2011

The meeting was called to order at 5:30 p.m. with the following members present: Ed Roskoski, Joe Prebeg, Susan Tuomela, and Mayor Gary Skalko. Absent member included: Tony Zupancich. Also present was: Craig J. Wainio, City Administrator.

At 5:31 p.m., it was moved by Tuomela and seconded by Prebeg to recess the regular meeting and open the public hearing to allow public comment on the proposed street assessments for the Old Highway 169 Improvement Project. The motion carried with Zupancich absent.

Ron Kutsi, stated that he lives in Virginia, but has property adjacent to Old Highway 169. He questioned the final costs of the Old Highway 169 project and how the front footages measurements were calculated. The City Administrator said that the City Engineer determined the front footages based on the property tax records. The City Administrator also said that the amounts proposed are the final calculations and are subject to the City Council approval.

The City Administrator stated that there were no phone calls or written communication received regarding the proposed special assessments on the Old Highway 169 Improvement Project.

At 5:44 p.m., it was moved by Prebeg and seconded by Roskoski to adjourn the public hearing and reconvene the meeting. The motion carried with Zupancich absent.

At 5:45 p.m., it was moved by Skalko and seconded by Tuomela that the meeting be adjourned. The motion carried with Zupancich absent.

Submitted by:



Jill M. Anderson, CMC  
Municipal Services Secretary

[www.mtniron.com](http://www.mtniron.com)

**COUNCIL LETTER 090611-IVA1**

**MAYOR SKALKO**

**LABOR MANAGEMENT MEETING**

**DATE:** September 01, 2011

**FROM:** Mayor Skalko

Craig J. Wainio  
City Administrator

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Mayor Skalko requested this item be placed on the Agenda with the following background information:

Set a meeting for Wednesday, September 14<sup>th</sup> at 2:00 p.m.

**COUNCIL LETTER 090611-IVB1**

**ADMINISTRATOR**

**PROPERTY DISPOSAL**

**DATE:** September 01, 2011

**FROM:** Craig J. Wainio  
City Administrator

---

Staff is requesting authorization to advertise and dispose of a 2000 Ford Expedition that is no longer needed for City activities. This vehicle has approximately 145,000 miles. Staff proposes that the vehicle be advertised in conjunction with the property disposal approved at the last meeting.



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261  
Mt. Iron, MN 55768-0261  
tel: 218-735-8914 • fax: 218-735-8923  
email: info@bm-eng.com

August 31, 2011

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN  
Mountain Iron Baseball Fields Reconstruction  
Project No. MIPR09-01 & MIPR09-02

Dear Mr. Wainio;

Enclosed please find final Pay Request No. 5 for the Baseball Fields Reconstruction project in the amount of **\$11,064.30**, for approval at your next scheduled City Council meeting. All work has been completed in accordance with the contract documents.

Also enclosed for approval is final compensating change order #1 that decreases the final project cost by \$1,106.41. The change order is due to minor final contract quantity adjustments. Once approved, please sign and date the change order and return three (3) copies to our office. Our office will obtain the Contractor's signature and forward a fully executed copy of the final change order to the City for your files.

In addition, enclosed are the project IC-134 forms for your files. It is recommended that the City Council first approve the final change order and then the final pay request for the project.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
**Benchmark Engineering, Inc.**

Eric E. Fallstrom, P.E.  
Vice President

Enclosures

# CHANGE ORDER

Order No. 1 - FINAL

Date: 8/31/11

NAME OF PROJECT/PROJECT NO: Mountain Iron Baseball Fields Reconstruction / MIPR09-01 & MIPR09-02

OWNER: City of Mountain Iron

CONTRACTOR: Mesabi Bituminous, Inc.  
P.O. Box 728, Gilbert, MN 55741

ENGINEER: Benchmark Engineering, Inc.

## Reason for Change Order:

This final compensating change order is required to set the contract amount equal to the actual project cost. The increase in cost is due to final contract quantity adjustments.

## The following changes are hereby made to the CONTRACT DOCUMENTS:

The contract amount is increased by **\$1,106.41**.


## Change to CONTRACT PRICE:

Original CONTRACT PRICE \$ 126,526.50

Current CONTRACT PRICE adjusted by previous CHANGE ORDERS \$ 126,526.50

The CONTRACT PRICE due to this CHANGE ORDER will be increased by: \$ 1,106.41

The new CONTRACT PRICE including this CHANGE ORDER will be: \$ 127,632.91

Recommended by:  8-31-2011  
Engineer (Authorized Signature) Date:

Approved by: \_\_\_\_\_  
Owner (Authorized Signature) Date:

Accepted by: \_\_\_\_\_  
Contractor (Authorized Signature) Date:

RECOMMENDATION OF PAYMENT

No. 5-FINAL

Owner's Project No.: \_\_\_\_\_

Engineer's Project No.: MIPR09-01 & MIPR09-02

Project: Mountain Iron Baseball Fields Reconstruction

CONTRACTOR: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

For Period Ending: August 26, 2011

To: City of Mountain Iron  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated August 31, 2011

By 

STATEMENT OF WORK

Original Contract Price	\$ <u>126,526.50</u>	Work & Materials to Date	\$ <u>127,632.91</u>
Net Change Orders	\$ <u>1,106.41</u>	Amount Retained	\$ <u>0.00</u>
Current Contract Price	\$ <u>127,632.91</u>	Subtotal	\$ <u>127,632.91</u>
		Previous Payments	\$ <u>116,568.61</u>
		<b>Amount Due this Payment</b>	\$ <u><b>11,064.30</b></u>





PAY REQUEST NO. 5 - FINAL  
 MOUNTAIN IRON BASEBALL FIELDS RECONSTRUCTION  
 CITY OF MOUNTAIN IRON, MINNESOTA

CONTRACTOR: MESABI BITUMINOUS, INC.

PROJECT NO: MIPR09-01 & MIPR09-02

ITEM NO.	ITEM	UNITS	PLAN QUANTITY	ITEM COST	WEST VIRGINIA	WOLF	COMBINED	TOTAL AMOUNT
					TOTAL QUANTITY	TOTAL QUANTITY	OVERALL QUANTITY	
2101.511	CLEARING AND GRUBBING	LUMP SUM	1.0	\$5,200.00	1.0		1.0	\$5,200.00
2104.503	REMOVE CONCRETE SLAB	SQ. FT.	240.0	\$1.00	240.0		240.0	\$240.00
2104.503	REMOVE CONCRETE SIDEWALK	SQ. FT.	1031.0	\$0.50	2,273.0		2,273.0	\$1,136.50
2104.509	REMOVE MISCELLANEOUS STRUCTURES	LUMP SUM	1.0	\$250.00	0.5	0.5	1.0	\$250.00
2105.501	COMMON EXCAVATION (PV)	CU. YD.	1492.0	\$6.00	690.0	802.0	1,492.0	\$8,952.00
2105.522	SELECT GRANULAR BORROW (CV)	CU. YD.	1024.0	\$9.00	54.0	1,406.0	1,460.0	\$13,140.00
2105.525	TOPSOIL BORROW (LV)	CU. YD.	1000.0	\$10.80	324.0	814.0	1,138.0	\$12,290.40
2105.535	SALVAGED TOPSOIL (PV)	CU. YD.	628.0	\$5.00	198.0	430.0	628.0	\$3,140.00
2105.602	GRAVEL ENTRANCE RESTORATION	EACH	1.0	\$500.00		1.0	1.0	\$500.00
2211.604	AGGREGATE BASE SPECIAL (CV)	CU. YD.	380.0	\$82.00	130.0	203.0	333.0	\$27,306.00
2502.501	4" PRECAST HEADWALL	EACH	1.0	\$50.00		1.0	1.0	\$50.00
2502.541	4" PERFORATED TP PIPE DRAIN W/ GEOTEXTILE SOCK	LIN. FT.	585.0	\$8.00	145.0	440.0	585.0	\$4,680.00
2502.541	4" PVC - SDR 35	LIN. FT.	123.0	\$6.00	50.0	73.0	123.0	\$738.00
2503.602	CONNECT TO EXISTING CATCH BASIN	EACH	1.0	\$250.00	1.0		1.0	\$250.00
2521.501	4" CONCRETE SIDEWALK	SQ. FT.	80.0	\$8.00	80.0		80.0	\$640.00
2540.602	BASES, PLATES, & ANCHORS	LUMP SUM	2.0	\$2,500.00	1.0	1.0	2.0	\$5,000.00
2557.501	WIRE FENCE DESIGN 72-9322	LIN. FT.	1580.0	\$16.05	540.0	1,078.0	1,618.0	\$25,968.90
2557.501	WIRE FENCE DESIGN SPECIAL	LIN. FT.	135.0	\$95.00	65.0	70.0	135.0	\$12,825.00
2557.517	VEHICULAR GATE - DOUBLE	EACH	1.0	\$725.00		1.0	1.0	\$725.00
2573.502	SILT FENCE, TYPE PREASSEMBLED	LIN. FT.	1423.0	\$2.00	488.0	900.0	1,388.0	\$2,776.00
2573.512	TEMPORARY DITCH CHECK TYPE 3	LIN. FT.	20.0	\$10.00			0.0	\$0.00
2573.602	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	2.0	\$300.00		1.0	1.0	\$300.00
2575.505	SODDING LAWN TYPE	SQ. YD.	360.0	\$4.00	524.0		524.0	\$2,096.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$1,200.00		1.0	1.0	\$1,200.00
	CREDIT-CITY PURCHASE OF ADDTL SEED & FERTILIZER	LUMP SUM		(\$1,770.89)	0.5	0.5	1.0	(\$1,770.89)

PER PROJECT COST TO DATE: \$48,355.26 \$79,277.66

COMPLETED TO DATE: \$127,632.91  
 LESS RETAINAGE: \$0.00  
 SUBTOTAL FINAL PAY REQUEST #5: \$127,632.91  
 LESS PREVIOUS PAYMENTS: (\$116,568.61)

TOTAL FINAL PAY REQUEST #5: **\$11,064.30**

BENCHMARK ENGINEERING, INC.



## Memorandum

**To:** Craig Wainio, City Administrator

**From:** Alan Johnson, P.E.

**Date:** 8/30/2011

**Re:** City Hall Sidewalks

**No. Of Pages:** 4

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### **Background**

City Staff directed Benchmark Engineering to look into slab jacking or similar construction practices to address the sidewalks at the City Hall.

### **Findings**

Upon visiting the area around the City Hall it was determined there was approximately 900 square feet of sidewalk that would need to be addressed. The sidewalks appear to have settled several inches in some areas. The likely cause may be from storm water washing out materials under the sidewalks. It was noted the worst areas were under the eaves of the City Hall building.

Benchmark Engineering, Inc. contacted a Slab Jacking contractor, Terrazzo & Concrete Restoration, Inc., to give a quote to address these sidewalks that present a trip hazard. The Slab Jacking contractor would drill holes in locations and pump a cement and sand mixture to raise areas of the sidewalk. The Quote is enclosed.

Benchmark Engineering Inc. • 8878 Main Street • P.O. Box 261 • Mountain Iron, MN 55768

(218) 735-8914 • Fax (218) 735-8923

Benchmark Engineering, Inc. also prepared a cost estimate to replace the sidewalks for comparison purposes. See the Estimate enclosed.

The sidewalks were discussed with several employees from the City. Not only are these a serious trip hazard in several locations they are difficult to maintain, shoveling is a chore as a shovel will catch at most joints. The sidewalks are lower than the curb in several locations; this will direct rainwater into the subgrade of the parking lot, which will wash materials out slowly over time and also likely cause frost heaving in the winter, this could greatly reduce the expected life of this sidewalk.

**Conclusions:**

The cost for a complete replacement of the sidewalks is approximately \$1500 more and will be a longer disturbance of pedestrian traffic to the City Hall. The concrete appears to be in good condition and the restoration Contractor stated that this is a typical application of this method of concrete restoration.

The City may want to consider placing rain gutters on the eaves of the City Hall building to prevent future damage from storm water.

If you have any questions feel free to contact our office at any time.

Thanks,

  
Benchmark Engineering, Inc.



**ENGINEER'S ESTIMATE TO REPLACE SIDEWALKS AT CITY HALL THAT ARE TRIP HAZARDS.  
CITY OF MOUNTAIN IRON, MINNESOTA  
PROJECT NO: MI11-CE**

SPEC. NO.	ITEM	UNITS	UNIT COST	TOTAL QUANTITY	TOTAL AMOUNT
2104.503	REMOVE CONCRETE SIDEWALK	SQ. FT.	\$1.00	900.0	\$900.00
2105.501	COMMON EXCAVATION (PV)	CU. YD.	\$15.00	15.0	\$225.00
2211.503	AGGREGATE BASE (CV) CLASS V	CU. YD.	\$20.00	15.0	\$300.00
2506.522	4" CONCRETE WALK	SQ. FT.	\$5.25	900.0	\$4,725.00
2531.501	CONCRETE CURB & GUTTER DES. B618	LIN. FT.	\$20.00	32.0	\$640.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	\$500.00	1.0	\$500.00

**ESTIMATED CONSTRUCTION COST:** **\$7,290.00**

**NOTES:**

1. ESTIMATE WAS GENERATED TO COMPARE WITH THE QUOTE FOR SLAB JACKING.
2. THIS CONSTRUCTION METHOD WILL DISRUPT THE TRAFFIC TO THE CITY HALL FOR 2 - 3 DAYS.
3. ADDRESSES AREAS SHOWN ON INCLUDED MAP FOR BOTH SLAB JACKING AND REMOVING AND REPLACING.
4. CITY SHOULD CONSIDER PLACING GUTTERS OVER THE AREAS WHERE CONCRETE IS LOCATED BENEATH THE EAVES.

  
 \_\_\_\_\_  
**BENCHMARK ENGINEERING, INC.**

# Estimate



<b>Name / Address</b> City of Mountain Iron Mike Downs 8586 Enterprise Drive South Mountain Iron, MN 55786	<b>Date</b>		<b>Estimate #</b>
	8/25/2011		3964
	<b>P.O. No.</b>	<b>Terms</b>	<b>Phone</b>
		Net 15	218-735-8914
<b>Description</b>			<b>Total</b>
Mobilization, equipment, material, labor, expenses, insurance, taxes, overhead, and profit to properly prepare and lift the concrete that has settled located at and around City Hall. Slab to be brought to within 1/2" of its original location. Material used is up to 3.5 cubic yards of a cement based sand grout designed to develop enough strength to prevent wash-out. Owner to provide electricity, portable water, restroom, clean out area, mixing area, suitable access to the work area, and payment within the terms of this proposal.			5,875.00
Additional material @ \$475.00 per cubic yard installed.			0.00

General Conditions embody the entire agreement between TCR and Owner/Contractor. TCR represents that in entering to this contract it does not rely on any previous oral or implied representation, inducement or understanding of any kind of nature. By signing below parties agree to abide by the General Conditions listed. Our workers are fully covered by Workmans Compensation Insurance.

NOTE: This proposal may be withdrawn by us if not accepted within 90 days.

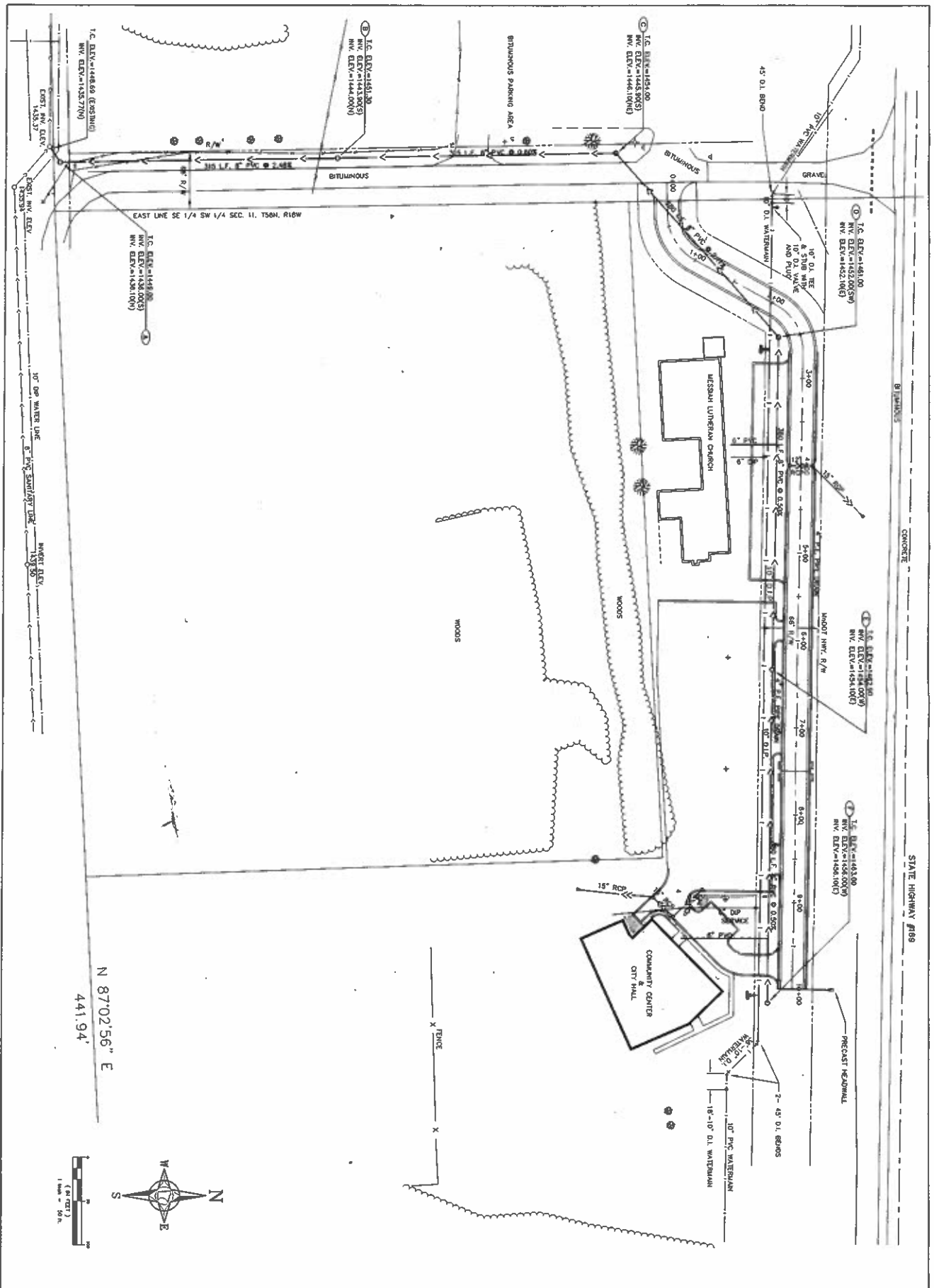
AUTHORIZED SIGNATURE: \_\_\_\_\_

<b>Subtotal</b>	\$5,875.00
<b>Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$5,875.00

ACCEPTANCE OF PROPOSAL- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above or a 2% per month charge plus attorneys fees will apply.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

www.terrazzo-repair.com  
 TERRAZZO & CONCRETE RESTORATION, INC  
 1707 Miller Trunk Hwy  
 Duluth MN 55811  
 Phone: 218-729-8941 Fax: 218-729-9238



SHEET NO.  
1  
OF  
1

COMMUNITY CENTER FRONTAGE ROAD,  
AND SITE GRADING  
CITY OF MOUNTAIN IRON, MINNESOTA

RECORD DRAWING

Project No. M99-23  
Date OCT 1999  
Des File RECORD DWG  
Coh-Edit File M99-7  
Drawn by G.J.F.

PROJECT STATUS  
BASED ON  
Horz - MOUNTAIN IRON L.I.S.  
Vert. - GEODETIC

DATE	REVISIONS	DESCRIPTION

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly registered PROFESSIONAL ENGINEER under the laws of the State of MINNESOTA.

Date \_\_\_\_\_ Reg No \_\_\_\_\_

**Benchmark ENGINEERING, INC.**

10000 UNIVERSITY AVENUE, SUITE 100  
MINNEAPOLIS, MN 55425

221 1/2 6th Avenue Southeast  
Chaska, Minnesota 55319  
Phone 218/254-5783

**COUNCIL LETTER 090611-IVE1**

**PLANNING AND ZONING**

**ORDINANCE AMENDMENT**

**DATE:** September 01, 2011

**FROM:** Planning and Zoning Commission

Craig J. Wainio  
City Administrator

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The Planning and Zoning Commission held a Public Hearing on August 29<sup>th</sup> to consider amendments to Section 154.031, 154.033 and 154.034 of the Mountain Iron City Code. Enclosed, please find the Public Hearing Notice. At that meeting the Planning and Zoning Commission is recommending to the City Council that the Ordinance not be adopted.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

## CITY OF MOUNTAIN IRON NOTICE OF PUBLIC HEARING

The Planning and Zoning Commission of the City of Mountain Iron will hold a public hearing on Monday, August 29, 2011 at 6:10 p.m. in the Mountain Iron Room of the Mountain Iron Community Center.

The purpose of the public hearing is to consider amendments to Chapters 154 of the City Code of Ordinances. The following revisions are being proposed:

Section 154.031, Section 154.033, and Section 154.034, of the Mountain Iron City Code are hereby amended as follows:

(C) (4) "Accessory buildings of same style and appearance as house, no larger than a total of 300 square feet." **Is hereby replaced with the following:** "Accessory buildings of same style and appearance as house, no larger than a 300 square foot footprint."

The public can present its opinions at the public hearing or by letter addressed to the Zoning Administrator, City of Mountain Iron, City Hall, 8586 Enterprise Drive South, Mountain Iron, Minnesota 55768-8260.

By Order of the Planning and Zoning Commission  
Jerry D. Kujala  
Zoning Administrator

[www.mtniron.com](http://www.mtniron.com)



**COUNCIL LETTER 090611-IVF1**  
**PUBLIC HEALTH AND SAFETY**  
**HIGHWAY 169 INTERSECTIONS**

**DATE:** September 01, 2011  
**FROM:** Public Health and Safety Board  
Craig J. Wainio  
City Administrator

---

The Public Health and Safety Board is recommending that the City Council authorize contact with MNDOT to express concerns over the Highway 169 and County Road 103 and the Highway 169 and Emerald Avenue Intersections and to determine MNDOT's future plans.

**COUNCIL LETTER 090611-IVF2**  
**PUBLIC HEALTH AND SAFETY**  
**SHERIFFS CONTRACT**

**DATE:** September 01, 2011  
**FROM:** Public Health and Safety Board  
Craig J. Wainio  
City Administrator

---

Enclosed, please find a revised contract with the Sheriff's Office. The previous contract was entered into in 1988. The Public Health and Safety Board is recommending that the City Council approve the revised contract with the Saint Louis County Sheriff's Office as presented.

**Craig J. Wainio**

---

**From:** Sharon Fredrickson [sfredrickson@trentilaw.com]  
**Sent:** Thursday, August 11, 2011 3:46 PM  
**To:** Craig J. Wainio  
**Subject:** Law Enforcement Services Agreement - Our File No. 55,337-20

Craig:

I have reviewed the proposed contract and find the same to be in order.

Very truly yours,

SAM A. ALUNI

*City Attorney, City of Mountain Iron*

Sent By:

**Sharon K. Fredrickson, Legal Assistant**

Email: [sfredrickson@trentilaw.com](mailto:sfredrickson@trentilaw.com)

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225 N. 1st Street

1000 Lincoln Bldg.

Post Office Box 958

Virginia, MN 55792

Phone: (218) 749-1962 • 1-800-422-0912

Fax: (218) 749-4308

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**LAW ENFORCEMENT SERVICES AGREEMENT  
FOR THE CITY OF MOUNTAIN IRON**

THIS AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_, by and between the **COUNTY OF ST. LOUIS**, hereinafter referred to as the "County," and the **CITY OF MOUNTAIN IRON**, hereinafter referred to as the "City," both parties being bodies corporate and politic existing under the laws of the State of Minnesota.

**WITNESSETH:**

WHEREAS, the City desires the County to provide law enforcement services for the City pursuant to a written agreement;

WHEREAS, the County is agreeable to rendering such services on the terms and conditions hereinafter set forth;

WHEREAS, such contracts are authorized and provided for by the provisions of Minnesota Statutes Section 471.59.

NOW, THEREFORE, in consideration of the mutual covenants and promises between the parties hereto, the parties do agree as follows:

1. The County agrees, through its Sheriff, to provide law enforcement services within the corporate limits of the City and surrounding area to the extent and in the manner hereinafter set forth. Such services shall encompass duties and functions of the type coming within the jurisdiction of and customarily rendered by the Sheriff's Office of the County under the laws of the State of Minnesota, and shall also include the enforcement of City ordinances. Sheriff's deputies assigned to provide services shall remain within the vicinity of the City during assigned hours, except as is reasonably necessary to render aid in cases of emergency away from the assigned territory, and to respond to calls or incidents outside the City limits. The Sheriff's Office shall assign a total of four (4) Deputy Sheriffs and one (1) Deputy Sheriff-Sergeant to patrol and answer calls within the City for 24-7 coverage. The Sheriff reserves the right to substitute personnel from other offices, in accordance with applicable collective bargaining

agreements, for assigned personnel during periods of vacation, sick leave or other absences, including compensation at the overtime rate, if necessary. The performance of these law enforcement services, the standards of performance, discipline of the officers, other matters incident to the execution of this Agreement, and the control and number of personnel shall remain the responsibility of the County.

The County, through the Sheriff's Office, shall provide a monthly written incident/activity report, including but not limited to enforcement of City ordinances, to the City council. The Sheriff shall provide other information to the City council upon request. In addition, the Sheriff shall make reasonable efforts to have a representative present at regularly scheduled meetings of the City council as scheduling and law enforcement duties reasonably permit. The City and the County acknowledge that both are bound by the Minnesota Government Data Practices Act (Minn. Stat. Ch. 13) in the sharing of information between agencies and with third parties.

2. To facilitate the performance of these law enforcement functions, it is hereby agreed by the City that it shall:

- A. Provide the County with full cooperation and assistance from the City and the City's officers, agents, and employees and give full access to any records or data of the City needed in performance of the duties and responsibilities arising under this Agreement.
- B. Provide Sheriff's deputies with a suitable furnished office space at Mountain Iron City Hall, 8586 South Enterprise Drive, Mt. Iron, Minnesota, 55768 . The City shall pay for basic utilities for this office space, including but not limited to electricity, water, sewer, and heat. The City shall allow County personnel access to the office space and other City facilities for the purposes of installing equipment to enable Sheriff's deputies to access County computer and communication systems from the

office. The City will reimburse County for any hardware, software, licensing, communications, and/or maintenance fees arising out of this Agreement and attributable to other County deputy sheriffs having similar duties. City shall insure that only authorized law enforcement personnel are allowed to access County computer, telephone or other systems.

C. The City shall purchase, equip, maintain, and insure a squad car for use by County deputies assigned to City. The squad shall be equipped, including a mobile data computer, and painted to identify the vehicle as a St. Louis County Sheriff's Office squad car. The City shall be responsible for all maintenance, upkeep, repairs and insurance for the squad car. The City shall name the County as an additional insured and shall procure insurance for no less than the minimum amounts set forth in Minn. Stat. § 466.04. Said insurance coverage shall provide primary liability and no-fault protection to all County personnel driving or riding in said vehicle.

3. For the purpose of performing said functions, the County shall furnish and supply all necessary labor, supervision, communication, and dispatching necessary to maintain the level of services to be rendered hereunder. Deputies assigned to City shall remain at all times County employees, subject to the direction and control of the Sheriff or the Sheriff's designee. It is expressly understood by the parties that assignment to City is subject to the terms and conditions of the governing collective bargaining agreement for County's deputies.

4. With respect to any salaries, wages, or other compensation of any County personnel performing services hereunder for the City, the City shall not be called upon to assume any responsibility for record keeping or procedures for payment.

5. The County and the County's officers and employees shall not be deemed to assume any liability for negligent acts of the City or any of the City's officers or employees, and

the City shall defend, indemnify, and save harmless the County and the County's officers and employees from any and all claims for damages resulting therefrom, including reimbursement of costs and attorney fees, resulting from negligent acts of City officers or employees. In addition, the City shall defend and indemnify the County and the County's officers and employees from any and all claims for damages arising from negligent or intentional acts by the County, the County's officers and employees, including reimbursement of costs and attorney fees, which occur pursuant to the performance of services under this Agreement. Notwithstanding any other provision of this Agreement, the maximum liability for the City, including but not limited to damages, attorney fees, and costs, shall be limited to those tort amounts set forth in Minn. Stat. § 466.04, except in circumstances where claims in excess of that amount are permitted under Federal law. The City shall not be required to defend or indemnify any County employee for acts resulting from the individual's malfeasance, willful neglect of duty, or bad faith. Should the City elect to purchase insurance coverage for their potential obligations and liabilities pursuant to this Agreement, such purchase shall not operate as a waiver of liability limits pursuant to Minn. Stat. § 466.04.

6. The City agrees to pay to the County the costs of performing all services covered by this Agreement at actual cost for each hour that a deputy provides services hereunder, as detailed in Exhibit A (Law Enforcement Service Cost Detail) and Exhibit B (Collective Bargaining Agreement Pay Plan) of this Agreement. Not later than October 1 of each year, the County shall provide notice of the budgeted cost for these services in the subsequent calendar year. Unless City terminates this Agreement, such notice of budgeted costs shall constitute a substituted Exhibit A to this Agreement, without requiring formal amendment or re-execution of this Agreement. Exhibit B shall be updated to reflect the current applicable collective bargaining agreement in subsequent years. Authorized expenditures include but are not limited

to: costs for salary, fringe benefits, vacation and/or personal leave, sick leave, allocated administrative costs, indirect costs, and workers' compensation coverage.

7. Actual computation of amounts due hereunder shall be made by the County Auditor and shall be billed monthly. The parties may agree to increase patrols or law enforcement presence (1) at events or special functions; (2) in the event of overtime incurred as a result of activities occurring within the City or exigent circumstances arising therefrom; or (3) by mutual written agreement, signed by all parties, to increase such services.

8. Total costs as budgeted by the parties shall specifically not include any amounts as described in Paragraph 5 of this Agreement that may occur during the contract term or other costs relating to the defense or payment of any personal injury or property damage claims or litigation amounts through indemnification or recovery. It is understood and agreed by the parties that further negotiations may occur to revise, delete, or add to language in this Agreement or to correct the hourly or contract amount paid to reflect actual costs and that any changes made hereafter shall be in writing and attached hereto as addenda to this Agreement. The City shall be entitled to a percentage of the PERA reimbursement the County receives, which shall be a pro-rata calculation based on the hours actually worked on behalf of the City.

9. This Agreement shall be effective commencing \_\_\_\_\_, and shall be automatically renewed each year, unless notice of termination is given by the parties as provided in Paragraph 10 herein. Except as set forth in Paragraph 6 herein, this Agreement may not be modified or amended except by written agreement signed by all parties to this Agreement.

10. Notwithstanding the provisions hereinbefore set forth, either party may terminate this Agreement, with or without cause, upon written notice to the other party not less than ninety (90) calendar days prior to the date of such termination. Notice of termination shall be directed to the Clerk of the City, or to the Clerk of the County Board of Commissioners. In the event that the City fails to make payment for services or costs billed pursuant to this Agreement, the



County, upon thirty (30) days' written notice directed to the City Clerk, may declare this Agreement breached and may proceed with litigation to recover its damages in law and equity resulting from the breach. The City shall compensate the County for all services provided pursuant to this Agreement, up to the date of termination, in accordance with Paragraphs 6 and 7 of this Agreement. The City agrees that it shall compensate the County for all costs, disbursements, expenses, and attorney fees caused by the City's breach of this Agreement. Upon termination of this Agreement, all parties shall retain any property that party has purchased or acquired in furtherance of this Agreement, unless otherwise mutually agreed, in writing, by all parties to this Agreement.

11. It is further understood that payment and receipt of any fine and/or forfeiture monies resulting from arrests made by County deputies within the jurisdictional territory of the City shall be disbursed pursuant to statute.

12. Authorized Representatives: The Sheriff's authorized representative for all scheduling matters shall be the Sergeant of the Aurora office. The City's authorized representative shall be \_\_\_\_\_.

IN WITNESS WHEREOF, the City, by Resolution No. \_\_\_\_\_ duly adopted by its governing body on \_\_\_\_\_, has authorized this Agreement to be signed by its Mayor and attested to by its Clerk; and the County, by Resolution No. \_\_\_\_\_ duly adopted by its Board of Commissioners on \_\_\_\_\_, has authorized the signing of this Agreement.

**CITY OF MOUNTAIN IRON**

**COUNTY OF ST. LOUIS**

BY: \_\_\_\_\_

Mayor

BY: \_\_\_\_\_

\_\_\_\_\_, Chair  
County Board of Commissioners

BY: \_\_\_\_\_

City Clerk

BY: \_\_\_\_\_

DONALD DICKLICH  
County Auditor

BY: \_\_\_\_\_

ROSS LITMAN  
Sheriff

**APPROVED AS TO FORM & EXECUTION**

**APPROVED AS TO FORM & EXECUTION**

BY: \_\_\_\_\_

City Attorney

BY: \_\_\_\_\_

Assistant County Attorney

2008-4747

PAY PLAN RE

ST. LOUIS COUNTY CIVIL SERVICE - DEPUTY SHERIFF'S ASSOCIATION

2009 PAY PLAN

REFLECTS 1.5% Salary Increase  
Effective 6/20/2009

Deputy Sheriff - Grade 20

	Step 1	Step 2	Step 3	Step 4	Step 5	Step L1	Step L2	Step L3	Step L4	Step L5
Hourly	20.4706	21.2067	23.1783	23.9660	24.3231	24.5473	25.5172	26.4986	27.5417	28.5849
Bi-weekly	1637.66	1696.54	1854.27	1917.28	1945.85	1963.78	2041.38	2119.89	2203.34	2286.79
Monthly	3548	3676	4018	4154	4216	4255	4423	4593	4774	4955

Deputy Sheriff-Investigator - Grade 22

	Step 1	Step 2	Step 3	Step 4	Step 5	Step L1	Step L2	Step L3	Step L4	Step L5
Hourly	21.9942	22.7820	24.8670	25.7313	26.1572	26.4986	27.5417	28.5849	29.6819	30.8691
Bi-weekly	1759.54	1822.56	1989.36	2058.50	2092.57	2119.89	2203.34	2286.79	2374.55	2468.53
Monthly	3612	3949	4310	4460	4534	4593	4774	4955	5145	5351

Deputy Sheriff-Sergeant - Grade 23

	Step 1	Step 2	Step 3	Step 4	Step 5	Step L1	Step L2	Step L3	Step L4	Step L5
Hourly	22.7820	23.6830	25.7313	26.7013	27.1387	27.5417	28.5849	29.6819	30.8691	32.0772
Bi-weekly	1822.56	1894.64	2058.50	2136.10	2171.09	2203.34	2286.79	2374.55	2469.53	2566.18
Monthly	3949	4105	4460	4628	4704	4774	4955	5145	5351	5560

8/8/2011

**LAW ENFORCEMENT SERVICES ESTIMATED  
FOR CITY OF MOUNTAIN IRON**

**2011**

City provides vehicles, office space

**PERSONNEL COSTS**

<b>Direct Personnel Costs:</b>	
Five full-time Deputy Sheriff & 1 Sergeant Salaries	\$314,235
Overtime/Shift Diff	<u>\$52,400</u>
<b>Total Direct Personnel Costs:</b>	<b>\$366,635</b>
<b>Fringe Benefits</b>	
PERA-Police & Fire 2009 14.40%	\$52,795
Medicare FICA .0145	\$5,316
Medical Insurance	\$66,211
Life Insurance	\$567
Dental Insurance	<u>\$2,564</u>
<b>Total Fringe Benefits</b>	<b>\$127,454</b>
Indirect Personnel Costs:	
<b>Workers Compensation Budget - Assigned</b>	<b>\$68,129</b>
<b>Total Personnel Costs for 6 Full-Time Employees</b>	<b>\$562,218</b>

**OPERATIONAL COSTS**

<b>Operational Costs:</b>	
MDC Charges for Mobile Data	\$1,800
Nemesis Shield - 5 POST officer	\$2,375
County Data Comm/Telecom Assigned Charges	\$0
Auditor's Acctg Assigned Charges	\$8,670
Clerical Support - Shield/ICR entry	\$16,398
Uniforms, Licenses, and Mandatory Training/Cell Phone	<u>\$9,226</u>
<b>Total Operational Costs:</b>	<b>\$38,469</b>

**TOTAL LAW ENFORCEMENT COST** **\$600,687**

Vehicle Costs for fuels and services from St. Louis County

Gas-Motor Pool Charges	\$19,000
Vehicle parts/repair	\$2,600
	<b>\$622,287</b>

**COUNCIL LETTER 090611-IVG1**

**PERSONNEL COMMITTEE**

**PROBATION EXPIRATION**

**DATE:** September 01, 2011

**FROM:** Personnel Committee

Craig J. Wainio  
City Administrator

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The Personnel Committee met on August 31<sup>st</sup> and considered the continuing employment beyond the end of their probation of Curtis Schramm on September 9<sup>th</sup> and Jesse Linder on September 16<sup>th</sup>. It is the recommendation of the Personnel Committee that Curtis Schramm be allowed to become a permanent employee at the end of his probationary period. Due to permitted absences it is further recommended that Jesse Linder's probation period be extended for an addition 90 days.

**COUNCIL LETTER 090611-IVG2**  
**PERSONNEL COMMITTEE**  
**INTERIM RECOMMENDATIONS**

**DATE:** September 01, 2011  
**FROM:** Personnel Committee  
Craig J. Wainio  
City Administrator

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The Personnel Committee met on August 31<sup>st</sup> to consider interim recommendations for the City. The first recommendation is that the City Administrator will oversee all functions of the City. Secondly, Mr. Mike Downs is appointed acting Public Works Director. Finally, for the performance of additional duties the City Administrator will receive additional compensation in the amount of \$750 a month and the acting Director of Public Works will receive additional compensation in the amount of \$1,000 per month.

**COUNCIL LETTER 090611-IVH1**

**BUILDING AND GROUNDS**

**LIBRARY YARD**

**DATE:** September 01, 2011

**FROM:** Buildings and Grounds Committee

Craig J. Wainio  
City Administrator

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The Buildings and Grounds Committee met with Barry Rosier representing the American Legion concerning the sign in the Library yard. Mr. Rosier indicated that a new sign is being built but there is no timetable for its completion. The Committee is concerned about the stability of the current sign once the hedge is removed, therefore the current sign may be removed prior to the installation of the new sign.

## **COUNCIL LETTER 090611-VIA-VID**

### **ADMINISTRATION**

### **2012 BUDGET**

**DATE:** September 1, 2011  
**FROM:** Craig J. Wainio  
City Administrator

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Enclosed in you packet you will find a preliminary draft of the 2012 Budget. At this meeting the City Council needs to set the proposed levy for 2012. The budget and adjoining Resolution outline a preliminary levy increase of \$23,661 or 3%.

Resolution Number 20-11 adopts the preliminary levy amount that must be certified to the County by September 15<sup>th</sup>. This Resolution is presented with a proposed levy increase of 3% from last year. It is recommended that the City Council adopt Resolution Number 20-11 as presented.

Resolution Number 21-11 adopts the market rate levy for payment of the voter approved community center bonds. The amount reflected is to cover bond payments for 2012. It is recommended that the City Council adopt Resolution Number 21-11 as presented.

Resolution Number 22-11 sets the EDA levy for 2012. This Resolution reflects a levy of the same amount as last year which generates approximately \$12,000 for the EDA. It is recommended that the City Council adopt Resolution Number 22-11 as presented.



**BUDGET SUMMARY**  
**CITY OF MOUNTAIN IRON**

EXPENDITURES	2011 Budget	2012 Budget	Difference	Percent
Administration	\$ 607,000.00	\$ 619,000.00	\$ 12,000.00	2.0%
Public Safety	\$ 609,500.00	\$ 624,500.00	\$ 15,000.00	2.5%
Public Works	\$ 891,000.00	\$ 896,000.00	\$ 5,000.00	0.6%
Culture and Rec	\$ 404,500.00	\$ 404,500.00	-	0.0%
General Government	\$ 1,166,219.00	\$ 1,065,718.00	\$ (100,501.00)	-8.6%
<b>TOTAL</b>	<b>\$ 3,678,219.00</b>	<b>\$ 3,609,718.00</b>	<b>\$ (68,501.00)</b>	<b>-1.9%</b>

REVENUE	2011 Budget	2012 Budget	Difference	Percent
Taxes	\$ 547,086.00	\$ 547,086.00	-	0.0%
Intergovernmental Aid	\$ 2,129,430.00	\$ 2,031,268.00	\$ (98,162.00)	-4.6%
General Revenue	\$ 213,000.00	\$ 219,000.00	\$ 6,000.00	2.8%
<b>TOTAL</b>	<b>\$ 2,889,516.00</b>	<b>\$ 2,797,354.00</b>	<b>\$ (92,162.00)</b>	<b>-3.2%</b>

**GENERAL LEVY**      \$ 788,703.00      \$ 812,364.00      \$ 23,661.00      3.0%

**BUDGET SUMMARY**  
**CITY OF MOUNTAIN IRON**  
**REVENUE**

GENERAL REVENUE	2011 Budget	2012 Budget	Difference	Percent
Lic. & Permits	\$ 25,000.00	\$ 25,000.00	\$ -	0.0%
Charges for Service	\$ 50,000.00	\$ 55,000.00	\$ 5,000.00	10.0%
Fines	\$ 11,000.00	\$ 12,000.00	\$ 1,000.00	9.1%
Interest	\$ 32,000.00	\$ 32,000.00	\$ -	0.0%
Refunds	\$ 90,000.00	\$ 90,000.00	\$ -	0.0%
General	\$ 5,000.00	\$ 5,000.00	\$ -	0.0%
Subtotal	\$ 213,000.00	\$ 219,000.00	\$ 6,000.00	2.8%

**INTERGOVERNMENTAL REVENUE**

Local Government Aid	\$ 1,354,430.00	\$ 1,156,268.00	\$ (198,162.00)	-14.6%
Taconite Production Tax	\$ 400,000.00	\$ 450,000.00	\$ 50,000.00	12.5%
Taconite Municipal Aid	\$ 250,000.00	\$ 300,000.00	\$ 50,000.00	20.0%
Mining Effects Tax	\$ 100,000.00	\$ 100,000.00	\$ -	0.0%
Other	\$ 25,000.00	\$ 25,000.00	\$ -	0.0%
Subtotal	\$ 2,129,430.00	\$ 2,031,268.00	\$ (98,162.00)	-4.6%

**TAXES**

Tax Levy	\$ 788,703.00	\$ 812,364.00	\$ 23,661.00	3.0%
Special Levies	\$ 418,275.00	\$ 418,275.00	\$ -	0.0%
Market Rate Levy	\$ 83,811.00	\$ 83,811.00	\$ -	0.0%
Misc. Taxes	\$ 25,000.00	\$ 25,000.00	\$ -	0.0%
Franchise	\$ 20,000.00	\$ 20,000.00	\$ -	0.0%
Subtotal	\$ 1,335,789.00	\$ 1,359,450.00	\$ 23,661.00	1.8%

**Total**      \$ 3,678,219.00      \$ 3,609,718.00      \$ (68,501.00)      -1.9%

**BUDGET  
CITY OF MOUNTAIN IRON  
REVENUE**

TAXES	2009		2010		2011		2012	
	ACTUAL		ACTUAL	BUDGET	BUDGET	YTD	BUDGET	%
Tax Levy	\$ 668,568.00	\$	\$ 870,773.00	\$ 788,703.00	\$	\$ -	\$ 812,364.00	3.0%
Special Levies	\$ -	\$	\$ -	\$ 418,275.00	\$	\$ -	\$ 418,275.00	0.0%
Bond Levy	\$ 258,847.00	\$	\$ 314,409.00	\$ 83,811.00	\$	\$ 2,479.00	\$ 83,811.00	0.0%
Misc Taxes	\$ 11,664.00	\$	\$ 34,994.00	\$ 25,000.00	\$	\$ -	\$ 25,000.00	0.0%
Franchise	\$ 23,028.00	\$	\$ 24,050.00	\$ 20,000.00	\$	\$ 12,302.00	\$ 20,000.00	0.0%
<b>TOTAL</b>	\$ 962,107.00	\$	\$ 1,244,226.00	\$ 1,335,789.00	\$	\$ 14,781.00	\$ 1,359,450.00	1.8%

**INTERGOVERNMENTAL REVENUE**

LGA	\$ 1,146,172.00	\$	\$ 1,156,268.00	\$ 1,354,430.00	\$	\$ -	\$ 1,156,268.00	-14.6%
Tac. Prod Aid	\$ 666,601.00	\$	\$ 474,622.00	\$ 400,000.00	\$	\$ 233,587.00	\$ 450,000.00	12.5%
Tac. Aid	\$ 378,973.00	\$	\$ 325,252.00	\$ 250,000.00	\$	\$ -	\$ 300,000.00	20.0%
Mining Effects	\$ 110,677.00	\$	\$ 92,380.00	\$ 100,000.00	\$	\$ 45,877.00	\$ 100,000.00	0.0%
Misc. Aid	\$ 49,311.00	\$	\$ 85,010.00	\$ 25,000.00	\$	\$ 2,000.00	\$ 25,000.00	0.0%
<b>TOTAL</b>	\$ 2,351,734.00	\$	\$ 2,133,532.00	\$ 2,129,430.00	\$	\$ 281,464.00	\$ 2,031,268.00	-4.6%

**GENERAL REVENUE**

Lic. & Permits	\$ 38,491.00	\$	\$ 40,671.00	\$ 25,000.00	\$	\$ 6,510.00	\$ 25,000.00	0.0%
Charges for Service	\$ 90,168.00	\$	\$ 158,134.00	\$ 50,000.00	\$	\$ 32,539.00	\$ 55,000.00	10.0%
Fines	\$ 16,178.00	\$	\$ 14,847.00	\$ 11,000.00	\$	\$ 7,033.00	\$ 12,000.00	9.1%
Interest	\$ 27,028.00	\$	\$ 21,773.00	\$ 32,000.00	\$	\$ 11,652.00	\$ 32,000.00	0.0%
Refunds	\$ 107,218.00	\$	\$ 95,304.00	\$ 90,000.00	\$	\$ 9,379.00	\$ 90,000.00	0.0%
General	\$ 2,063.00	\$	\$ 373.00	\$ 5,000.00	\$	\$ 3,782.00	\$ 5,000.00	0.0%
<b>TOTAL</b>	\$ 281,146.00	\$	\$ 331,102.00	\$ 213,000.00	\$	\$ 70,895.00	\$ 219,000.00	2.8%

<b>TOTAL</b>	\$ 3,594,987.00	\$	\$ 3,708,860.00	\$ 3,678,219.00	\$	\$ 367,140.00	\$ 3,609,718.00	-1.9%
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**BUDGET SUMMARY  
CITY OF MOUNTAIN IRON  
EXPENDITURES**

DEPARTMENT	2011 Budget	2012 Budget	Difference	Percent
City Council	\$ 26,000.00	\$ 26,000.00	\$ -	0.0%
Administration	\$ 521,000.00	\$ 527,000.00	\$ 6,000.00	1.2%
Election	\$ -	\$ 5,000.00	\$ 5,000.00	100.0%
Assessing	\$ 33,000.00	\$ 33,000.00	\$ -	0.0%
Planning & Zoning	\$ 27,000.00	\$ 28,000.00	\$ 1,000.00	3.7%
Sheriffs	\$ 485,000.00	\$ 500,000.00	\$ 15,000.00	3.1%
Fire Protection	\$ 95,000.00	\$ 95,000.00	\$ -	0.0%
Emergency Management	\$ 6,000.00	\$ 6,000.00	\$ -	0.0%
Animal Control	\$ 23,500.00	\$ 23,500.00	\$ -	0.0%
Streets	\$ 705,000.00	\$ 705,000.00	\$ -	0.0%
Buildings	\$ 186,000.00	\$ 191,000.00	\$ 5,000.00	2.7%
Campground	\$ 54,500.00	\$ 54,500.00	\$ -	0.0%
Recreation	\$ 205,000.00	\$ 205,000.00	\$ -	0.0%
Government	\$ 240,808.00	\$ 250,300.00	\$ 9,492.00	3.9%
Library	\$ 145,000.00	\$ 145,000.00	\$ -	0.0%
Transfers	\$ 925,411.00	\$ 815,418.00	\$ (109,993.00)	-11.9%
<b>Total</b>	<b>\$ 3,678,219.00</b>	<b>\$ 3,609,718.00</b>	<b>\$ (68,501.00)</b>	<b>-1.9%</b>

**BUDGET**  
**CITY OF MOUNTAIN IRON**  
**GOVERNMENT OPERATIONS**

CITY COUNCIL	2009		2010		2011		2012	
	ACTUAL		ACTUAL	BUDGET	BUDGET	YTD	BUDGET	%
Council Salaries	\$ 20,400.00	\$	20,400.00	\$ 20,400.00	\$	10,200.00	\$ 20,400.00	0%
Other	\$ 5,009.00	\$	4,428.00	\$ 5,600.00	\$	1,116.00	\$ 5,600.00	0%
<b>TOTAL</b>	\$ 25,409.00	\$	24,828.00	\$ 26,000.00	\$	11,316.00	\$ 26,000.00	0%

**ADMINISTRATION**

Salaries	\$ 207,724.00	\$	215,124.00	\$ 215,000.00	\$	103,819.00	\$ 215,000.00	0%
Payroll Taxes	\$ 32,147.00	\$	34,933.00	\$ 33,000.00	\$	17,714.00	\$ 35,000.00	6%
Insurance-Group	\$ 69,945.00	\$	67,370.00	\$ 72,000.00	\$	32,658.00	\$ 70,000.00	-3%
Insurance-General	\$ 26,839.00	\$	34,296.00	\$ 60,000.00	\$	4,915.00	\$ 60,000.00	0%
Independent Audit	\$ 21,165.00	\$	18,700.00	\$ 19,000.00	\$	-	\$ 20,000.00	5%
Engineering Fees	\$ 51,958.00	\$	3,338.00	\$ 45,000.00	\$	4,120.00	\$ 45,000.00	0%
Legal Fees	\$ 49,860.00	\$	41,973.00	\$ 42,000.00	\$	23,579.00	\$ 42,000.00	0%
Communications	\$ 18,089.00	\$	16,244.00	\$ 12,000.00	\$	4,210.00	\$ 15,000.00	25%
Supplies	\$ 5,462.00	\$	4,902.00	\$ 5,000.00	\$	1,967.00	\$ 5,000.00	0%
Operations	\$ 41,010.00	\$	25,959.00	\$ 18,000.00	\$	11,783.00	\$ 20,000.00	11%
<b>TOTAL</b>	\$ 524,199.00	\$	462,839.00	\$ 521,000.00	\$	204,765.00	\$ 527,000.00	1%

**ELECTION**

Salaries	\$ -	\$	2,520.00	\$ -	\$	-	\$ 3,000.00	100%
Operations	\$ -	\$	1,734.00	\$ -	\$	-	\$ 2,000.00	100%
<b>TOTAL</b>	\$ -	\$	4,254.00	\$ -	\$	-	\$ 5,000.00	0%

2009                      2010                      2011                      2012

**BUDGET**  
**CITY OF MOUNTAIN IRON**  
**GOVERNMENT OPERATIONS**

ASSESSING	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET	%
Contract Services	\$ 30,950.00	\$ 31,215.00	\$ 32,000.00	-	\$ 32,000.00	0%
Operations	\$ 706.00	\$ 255.00	\$ 1,000.00	-	\$ 1,000.00	0%
<b>TOTAL</b>	<b>\$ 31,656.00</b>	<b>\$ 31,470.00</b>	<b>\$ 33,000.00</b>	<b>-</b>	<b>\$ 33,000.00</b>	<b>0%</b>

**PLANNING & ZONING**

Salaries	\$ 19,687.00	\$ 20,842.00	\$ 19,000.00	\$ 5,430.00	\$ 20,000.00	5%
Payroll Taxes	\$ 2,228.00	\$ 1,594.00	\$ 2,500.00	\$ 415.00	\$ 2,500.00	0%
Operations	\$ 6,957.00	\$ 6,222.00	\$ 5,500.00	\$ 2,428.00	\$ 5,500.00	0%
<b>TOTAL</b>	<b>\$ 28,872.00</b>	<b>\$ 28,658.00</b>	<b>\$ 27,000.00</b>	<b>\$ 8,273.00</b>	<b>\$ 28,000.00</b>	<b>4%</b>

**ADMINISTRATION**

<b>TOTAL</b>	<b>\$ 610,136.00</b>	<b>\$ 552,049.00</b>	<b>\$ 607,000.00</b>	<b>\$ 224,354.00</b>	<b>\$ 619,000.00</b>	<b>2%</b>
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**BUDGET**  
**CITY OF MOUNTAIN IRON**  
**PUBLIC SAFETY**

<b>POLICE PROTECTION</b>	2009	2010	2011	2011	2012	<b>%</b>
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>YTD</b>	<b>BUDGET</b>	
Contract Services	\$ 493,746.00	\$ 450,000.00	\$ 475,000.00	\$ 238,000.00	\$ 490,000.00	3%
Other Expenditures	\$ 17,093.00	\$ 10,434.00	\$ 10,000.00	\$ 3,139.00	\$ 10,000.00	0%
<b>TOTAL</b>	\$ 510,839.00	\$ 460,434.00	\$ 485,000.00	\$ 241,139.00	\$ 500,000.00	3%

**FIRE PROTECTION**

Salaries	\$ 17,203.00	\$ 24,921.00	\$ 20,000.00	\$ 10,927.00	\$ 20,000.00	0%
Payroll Taxes	\$ 1,785.00	\$ 4,088.00	\$ 3,000.00	\$ 1,403.00	\$ 3,000.00	0%
Training	\$ 9,480.00	\$ 11,155.00	\$ 20,000.00	\$ 2,710.00	\$ 20,000.00	0%
Maintenance	\$ 12,387.00	\$ 16,364.00	\$ 11,000.00	\$ 1,344.00	\$ 11,000.00	0%
Operations	\$ 22,316.00	\$ 39,460.00	\$ 18,000.00	\$ 9,565.00	\$ 18,000.00	0%
Firemen's Relief	\$ 21,934.00	\$ 20,586.00	\$ 23,000.00	\$ 2,000.00	\$ 23,000.00	0%
<b>TOTAL</b>	\$ 85,105.00	\$ 116,574.00	\$ 95,000.00	\$ 27,949.00	\$ 95,000.00	0%

**EMERGENCY MANAGEMENT**

Plan Update	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	0%
Operations	\$ 175.00	\$ 25.00	\$ 1,000.00	\$ -	\$ 1,000.00	0%
<b>TOTAL</b>	\$ 175.00	\$ 25.00	\$ 6,000.00	\$ -	\$ 6,000.00	0%

**ANIMAL CONTROL**

Contact Services	\$ 18,000.00	\$ 18,000.00	\$ 23,000.00	\$ 11,060.00	\$ 23,000.00	0%
Operations	\$ 257.00	\$ 181.00	\$ 500.00	\$ -	\$ 500.00	0%
<b>TOTAL</b>	\$ 18,257.00	\$ 18,181.00	\$ 23,500.00	\$ 11,060.00	\$ 23,500.00	0%

**PUBLIC SAFETY**

<b>TOTAL</b>	\$ 614,376.00	\$ 595,214.00	\$ 609,500.00	\$ 280,148.00	\$ 624,500.00	2%
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**BUDGET  
CITY OF MOUNTAIN IRON  
PUBLIC WORKS**

STREETS	2009	2010		2011		2011	2012	%
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	YTD	BUDGET	
Salaries	\$ 334,324.00	\$ 329,444.00	\$ 360,000.00	\$ 360,000.00	\$ 360,000.00	\$ 175,399.00	\$ 360,000.00	0%
Payroll Taxes	\$ 53,046.00	\$ 51,290.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 30,476.00	\$ 50,000.00	0%
Insurance-Group	\$ 123,585.00	\$ 134,266.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 53,377.00	\$ 125,000.00	0%
Utilities	\$ 56,814.00	\$ 63,613.00	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ 24,627.00	\$ 55,000.00	0%
Maintenance	\$ 57,906.00	\$ 94,256.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 26,706.00	\$ 60,000.00	0%
Supplies	\$ 29,665.00	\$ 31,100.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 21,276.00	\$ 30,000.00	0%
Operations	\$ 44,974.00	\$ 11,964.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 28,882.00	\$ 25,000.00	0%
<b>TOTAL</b>	\$ 700,314.00	\$ 715,933.00	\$ 705,000.00	\$ 705,000.00	\$ 705,000.00	\$ 360,743.00	\$ 705,000.00	0%

BUILDINGS	2009	2010		2011		2011	2012	%
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	YTD	BUDGET	
Salaries	\$ 59,446.00	\$ 60,114.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 32,533.00	\$ 65,000.00	0%
Payroll Taxes	\$ 9,792.00	\$ 10,124.00	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	\$ 6,032.00	\$ 11,000.00	0%
Insurance-Group	\$ 24,325.00	\$ 23,069.00	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00	\$ 11,848.00	\$ 23,000.00	0%
Utilities	\$ 33,017.00	\$ 43,183.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 21,889.00	\$ 45,000.00	0%
Communications	\$ 1,451.00	\$ 1,510.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 862.00	\$ 2,000.00	0%
Supplies	\$ 32,005.00	\$ 50,030.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 9,431.00	\$ 25,000.00	25%
Operations	\$ 27,057.00	\$ 21,357.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 13,628.00	\$ 20,000.00	0%
<b>TOTAL</b>	\$ 187,093.00	\$ 209,387.00	\$ 186,000.00	\$ 186,000.00	\$ 186,000.00	\$ 96,223.00	\$ 191,000.00	3%

<b>PUBLIC WORKS</b>								
<b>TOTAL</b>	\$ 887,407.00	\$ 925,320.00	\$ 891,000.00	\$ 891,000.00	\$ 891,000.00	\$ 456,966.00	\$ 896,000.00	1%



**BUDGET**  
**CITY OF MOUNTAIN IRON**  
**CULTURE AND RECREATION**

CAMPGROUND	2009	2010		2011		2012	%
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
Salaries	\$ 10,761.00	\$ 11,558.00	\$ 21,000.00	\$ 4,334.00	\$ 21,000.00	\$ 21,000.00	0%
Payroll Taxes	\$ 2,252.00	\$ 3,965.00	\$ 2,000.00	\$ 3,282.00	\$ 2,000.00	\$ 2,000.00	0%
Insurance-Group	\$ 495.00	\$ 323.00	\$ 3,000.00	-	\$ 3,000.00	\$ 3,000.00	0%
Utilities	\$ 7,017.00	\$ 7,470.00	\$ 7,500.00	\$ 2,525.00	\$ 7,500.00	\$ 7,500.00	0%
Operations	\$ 24,614.00	\$ 18,732.00	\$ 20,000.00	\$ 2,463.00	\$ 20,000.00	\$ 20,000.00	0%
Advertising	\$ 300.00	\$ 300.00	\$ 1,000.00	\$ 100.00	\$ 1,000.00	\$ 1,000.00	0%
<b>TOTAL</b>	\$ 45,439.00	\$ 42,348.00	\$ 54,500.00	\$ 12,704.00	\$ 54,500.00	\$ 54,500.00	0%

**RECREATION DEPARTMENT**

Salaries	\$ 72,234.00	\$ 78,715.00	\$ 107,000.00	\$ 33,620.00	\$ 107,000.00	\$ 107,000.00	0%
Payroll Taxes	\$ 9,326.00	\$ 10,594.00	\$ 13,000.00	\$ 4,628.00	\$ 13,000.00	\$ 13,000.00	0%
Insurance-Group	\$ 17,681.00	\$ 27,153.00	\$ 25,000.00	\$ 11,225.00	\$ 25,000.00	\$ 25,000.00	0%
Utilities	\$ 10,151.00	\$ 9,452.00	\$ 11,000.00	\$ 5,370.00	\$ 11,000.00	\$ 11,000.00	0%
Maintenance	\$ 15,205.00	\$ 22,489.00	\$ 9,000.00	\$ 5,556.00	\$ 9,000.00	\$ 9,000.00	0%
Operations	\$ 30,645.00	\$ 32,794.00	\$ 22,000.00	\$ 8,105.00	\$ 22,000.00	\$ 22,000.00	0%
Baseball/Softball	\$ 4,421.00	\$ 5,045.00	\$ 6,000.00	\$ 2,859.00	\$ 6,000.00	\$ 6,000.00	0%
Special Events	\$ 14,174.00	\$ 17,733.00	\$ 12,000.00	\$ 4,141.00	\$ 12,000.00	\$ 12,000.00	0%
<b>TOTAL</b>	\$ 173,837.00	\$ 203,975.00	\$ 205,000.00	\$ 75,504.00	\$ 205,000.00	\$ 205,000.00	0%

**LIBRARY**

Salaries	\$ 58,974.00	\$ 55,111.00	\$ 80,000.00	\$ 28,102.00	\$ 80,000.00	\$ 80,000.00	0%
Payroll Taxes	\$ 9,633.00	\$ 9,136.00	\$ 12,000.00	\$ 4,486.00	\$ 12,000.00	\$ 12,000.00	0%
Insurance-Group	\$ 16,633.00	\$ 18,658.00	\$ 15,000.00	\$ 8,113.00	\$ 15,000.00	\$ 15,000.00	0%
Utilities	\$ 5,249.00	\$ 6,834.00	\$ 9,000.00	\$ 4,004.00	\$ 9,000.00	\$ 9,000.00	0%
Books	\$ 13,932.00	\$ 19,185.00	\$ 17,000.00	\$ 4,677.00	\$ 17,000.00	\$ 17,000.00	0%
Communications	\$ 2,274.00	\$ 2,043.00	\$ 5,000.00	\$ 828.00	\$ 5,000.00	\$ 5,000.00	0%
Operations	\$ 11,684.00	\$ 27,334.00	\$ 7,000.00	\$ 7,155.00	\$ 7,000.00	\$ 7,000.00	0%
<b>TOTAL</b>	\$ 118,379.00	\$ 138,301.00	\$ 145,000.00	\$ 57,365.00	\$ 145,000.00	\$ 145,000.00	0%

**CULTURE AND RECREATION**

<b>TOTAL</b>	\$ 337,655.00	\$ 384,624.00	\$ 404,500.00	\$ 145,573.00	\$ 404,500.00	\$ 404,500.00	0%
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**BUDGET**  
**CITY OF MOUNTAIN IRON**  
**GENERAL GOVERNMENT**

GENERAL GOVERNMENT	2009	2010	2011	2011	2012	%
	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET	
Cash Short and Over	\$ 17.00	\$ (13.00)	\$ 10.00	\$ (5.00)	\$ 10.00	0%
Cemeteries	\$ 6,000.00	\$ 6,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	0%
Retire/Pension Contrib.	\$ 95,878.00	\$ 146,662.00	\$ 120,000.00	\$ 80,466.00	\$ 130,000.00	8%
Public Expense	\$ 1,658.00	\$ 13,363.00	\$ 8,990.00	\$ 4,763.00	\$ 7,990.00	-11%
Promotion and Tourism	\$ 2,431.00	\$ 4,264.00	\$ 2,500.00	\$ 1,911.00	\$ 3,000.00	20%
EMT Equipment	\$ 11,311.00	\$ 8,873.00	\$ 12,000.00	\$ 6,762.00	\$ 12,000.00	0%
Intergovernmental Coop	\$ 240.00	\$ 2,050.00	\$ -	\$ -	\$ -	0%
Contribution - QCJRA	\$ 9,072.00	\$ 8,148.00	\$ 7,308.00	\$ 7,308.00	\$ 7,300.00	0%
Planning	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	0%
Televise Meetings	\$ 19,000.00	\$ 16,715.00	\$ 10,000.00	\$ 1,100.00	\$ 10,000.00	0%
Hydrants	\$ 4,441.00	\$ 1,904.00	\$ 1,500.00	\$ 21.00	\$ 1,500.00	0%
TCBDA	\$ 51,366.00	\$ 51,307.00	\$ 52,000.00	\$ 23,235.00	\$ 52,000.00	0%
Mineview in the Sky	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	0%
Tax Abatement	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 10,000.00	0%
TOTAL	\$ 213,914.00	\$ 271,773.00	\$ 240,808.00	\$ 142,061.00	\$ 250,300.00	4%

TRANSFERS	2009	2010	2011	2011	2012	%
	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET	
Capital Improvement	\$ 578,000.00	\$ 388,409.00	\$ 510,411.00	\$ 255,206.00	\$ 400,418.00	-22%
Mining Effects	\$ 50,000.00	\$ 46,190.00	\$ 50,000.00	\$ -	\$ 50,000.00	0%
OPEB	\$ -	\$ -	\$ -	\$ 60,000.00	\$ -	0%
Debt Service	\$ 375,000.00	\$ 350,000.00	\$ 365,000.00	\$ 204,167.00	\$ 365,000.00	0%
TOTAL	\$ 1,003,000.00	\$ 784,599.00	\$ 925,411.00	\$ 519,373.00	\$ 815,418.00	-12%

<b>GENERAL GOVERNMENT</b>	\$ 1,216,914.00	\$ 1,056,372.00	\$ 1,166,219.00	\$ 661,434.00	\$ 1,065,718.00	-9%
<b>TOTAL EXPENDITURES</b>	\$ 3,666,488.00	\$ 3,513,579.00	\$ 3,678,219.00	\$ 1,768,475.00	\$ 3,609,718.00	



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 20-11

### APPROVING PROPOSED 2010 TAX LEVY, COLLECTABLE 2011

**BE IT RESOLVED**, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following sums of money be levied for the current year, collectable in 2012, upon the taxable property in the City of Mountain Iron for the following purposes:

TOTAL PROPOSED LEVY	\$1,230,639.00
MINUS SPECIAL LEVIES	\$ 418,275.00
LEVY SUBJECT TO LEVY LIMIT	\$ 812,364.00

The City Administrator is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Saint Louis County, Minnesota.

**DULY ADOPTED BY THE CITY COUNCIL THIS 6<sup>th</sup> DAY OF SEPTEMBER, 2011.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator



# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 21-11

### **APPROVING PROPOSED 2012 MARKET RATE BASED REFERENDUM LEVY FOR THE GENERAL OBLIGATION COMMUNITY CENTER BONDS AND INTEREST**

**WHEREAS**, in February 1998 the voters in the City of Mountain Iron approved a market rate based referendum levy for bonds and interest to construct the Mountain Iron Community Center.

**NOW, THEREFOR BE IT RESOLVED**, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following market rate based levy shall be made in 2011 payable in 2012 for all property in the City of Mountain Iron:

General Obligation Community Center Bond levy shall be \$83,811.00

The City Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Saint Louis County, Minnesota.

**DULY ADOPTED BY THE CITY COUNCIL THIS 6<sup>th</sup> DAY OF SEPTEMBER, 2011.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator



# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 22-11

### CONCERNING THE 2012 ECONOMIC DEVELOPMENT AUTHORITY TAX LEVY

**WHEREAS**, the Mountain Iron Economic Development Authority was created on the 19th day of April, 2004, pursuant to Minnesota Statutes 469.090-469.108 and;

**WHEREAS**, Minnesota Statutes, Section 469.107, Subdivision 1, specifically authorized the Mountain Iron Economic Development Authority to levy against the taxable property of the City of Mountain Iron, St. Louis County, Minnesota.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of Mountain Iron, Minnesota, that for the purpose of further development and to provide for any activities that are within the jurisdiction of the Mountain Iron Economic Development Authority as defined according to Minnesota Statutes. The Mountain Iron City Council submits to the County Auditor of St. Louis County, Minnesota, a final tax levy with a levy set to the maximum allowable for the Mountain Iron Economic Development Authority.

**DULY ADOPTED BY THE CITY COUNCIL THIS 6<sup>th</sup> DAY OF SEPTEMBER, 2011.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator

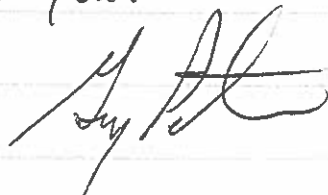
BG's Bar & Grill  
P.O. Box 74  
Virginia, Mn. 55792

To Whom It May Concern,

In behalf of St. Michaels Chili Cook-off  
at the Mt. Iron Community Center, Wed. Sept 15<sup>th</sup>,  
We respectfully request permission to have a bar,  
at which to serve alcoholic beverages.

All laws apply for the sale of alcohol to minors  
and will be enforced.

Thank you!

A handwritten signature in cursive script, appearing to read "Guy P. [unclear]".

BG'S Bar & Grill

P.O. box 74

Virginia, MN 55792

To Whom It May Concern,

In behalf of the Secola Wedding at the Mt. Iron Community Center, September 24, 2011, BG'S Bar & Grill respectfully request permission to have a bar, at which to serve alcoholic beverages.

All laws apply for the sale of alcohol to minors and will be enforced.

Thank you,

A handwritten signature in black ink, appearing to read "Greg Peterson". The signature is fluid and cursive, with the first name "Greg" and last name "Peterson" clearly distinguishable.

Greg Peterson



DOING THE MOST GOOD

Founded in 1865 by William and Catherine Booth

**The Salvation Army**

Linda Bond  
General

Paul R. Seiler  
Territorial Commander

Lt. Colonel Daniel Sjögren  
Divisional Commander

August 23, 2011

Dear Friend:

HeatShare is a voluntary fuel fund administered by The Salvation Army. In an effort to help families in Minnesota who have experienced trouble outside of their control, we are seeking additional resources to help them.

HeatShare is not a "hand out" program, rather a "hand up" tool for helping members of your community regain financial stability. HeatShare is also a positive and safe way for utilities to reach out to their customers in need and help develop a sense of caring within your community.

Enclosed is a standard agreement that is used between The Salvation Army and utilities participating in the HeatShare program.. This agreement can be signed and returned, or I could make a presentation to answer any questions that you may have. If needed, please present this to your governing authority for review and return it at your earliest convenience. Please keep one copy for your records.

If you have any questions or concerns about the HeatShare program, please contact me at 651-746-3542.

Thank you for allowing us to share information about HeatShare with you. Our hope is for your continued participation as a part of the HeatShare network.

Thank you for your consideration.

Sincerely,

Michael McGlone  
Statewide HeatShare Director

MM:ra  
Enclosures

**THE SALVATION ARMY NORTHERN DIVISION**

2445 Prior Avenue | Roseville, MN 55113-2714 | p 651-746-3400 | f 651-746-3410 | [www.thesalarmy.org](http://www.thesalarmy.org)



## **HEATSHARE PROGRAM AGREEMENT**

**COMES NOW, Mountain Iron Public Utilities**, in joint partnership with The Salvation Army, an Illinois Corporation (The Salvation Army), submits its joint customer contribution fund program plan as follows:

### **PROGRAM NAME:**

HeatShare (A voluntary non-governmental program of The Salvation Army) which has been in existence since 1982.

### **PURPOSE:**

The purpose of this energy related program, shall be to advance the common good and general welfare of the people by soliciting voluntary contributions from customers and employees to assist needy Minnesotans with energy related problems, including but not limited to residential heating bills, repairs on home heating equipment, and shut offs; and to provide assistance in reducing the cost of utilities for qualified low-income elderly, disabled, and others with special needs who have difficulty paying their energy related expenses.

### **CUSTOMER NOTIFICATION:**

Customers will be notified through Mountain Iron Public Utilities. Notifications will be made via bill inserts and/or newsletters. In addition, press releases and media notification will be utilized when appropriate and beneficial to HeatShare and Mountain Iron Public Utilities.

### **TRANSFER/DISTRIBUTION OF FUNDS:**

Mountain Iron Public Utilities will transfer funds to The Salvation Army on a regular basis in amounts equal to contributions received and processed prior to such date. Funds will be allocated by each Salvation Army unit corresponding to Mountain Iron Public Utilities in direct proportion to donations received from their area. On an exceptional basis, The Salvation Army, will have at their discretion, the authority to adjust the distribution of funds where they deem fit. A minimum of 85% of the funds will be used in the distribution of funds as per the attached guidelines A-1 and A-2.

### **IMPLEMENTATION:**

Implementation is scheduled with the insertion of customer notification/authorization in at least one monthly bill or newsletter each year thereafter, unless this agreement is terminated.

### **ADDITIONAL:**

Mountain Iron Public Utilities proposes at this time to defray the expense of solicitation through paying of bill insert costs, any promotional costs deemed necessary, and the cost of collection and transmittal of contributions.

### **EFFECTIVE DATE:**

This plan becomes effective this October 1, 2011, and stays effective until September 30, 2012, or until Mountain Iron Public Utilities or The Salvation Army terminates this agreement by giving a 90 day written notice to the other party.

**NOTICE:**

The Salvation Army will follow the operational guidelines (A-1 and A-2) attached hereto. Notices shall be deemed given upon personal delivery, or when deposited in the United States mail, postage prepaid and addressed as follows:

**If to Mountain Iron Public Utilities:**

Attn: Donald Kleinschmidt  
Title: Director of Public Works  
Address: 8586 Enterprise Dr S  
Mountain Iron, MN 55768  
Phone: 218-748-7570

**If to The Salvation Army:**

Attn: Mike McGlone  
Title: Statewide HeatShare Director  
Address: 2445 Prior Avenue  
Roseville, MN 55113  
Phone: 651-746-3542

**WHEREFORE, Mountain Iron Public Utilities,** requests that its proposed joint customer contribution fund program be approved as submitted.

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Attest: \_\_\_\_\_  
Title: \_\_\_\_\_  
Dated the \_\_\_\_\_ day of \_\_\_\_\_ 2011

**The Salvation Army**  
An Illinois Corporation

By: \_\_\_\_\_  
Title: Divisional Commander  
Attest: \_\_\_\_\_  
Title: Statewide HeatShare Director  
Dated the \_\_\_\_\_ day of \_\_\_\_\_ 2011

**THE SALVATION ARMY  
HEATSHARE PROGRAM  
GUIDELINES**

**TO QUALIFY FOR ASSISTANCE FROM HEATSHARE:**

1. Applicants must have a final or shut off notice and;
2. Applicants must be income eligible as per Attachment A-2 and;
3. Applicants must have applied for assistance previously from other available public or private agencies and;
4. Applicants must reside in the designated areas where funds are raised for the program.
5. Applicants must be:
  - a. 55 years of age or older, or disabled/handicapped, such that financial assistance from the HeatShare program would relieve a substantial need or
  - b. Circumstances have arisen which deplete an individuals or families immediate cash resources. For example, an illness, major repair bill or sudden lay off, may leave a family, usually able to cope with insufficient cash resources to meet heating needs even though normally they have sufficient income to do so.
  - c. After initial assistance has been received, if an underlying problem exists (such as a client paying more rent than their income will allow) attempts must be made to remedy the situation before further assistance will be given.
  - d. Households who request assistance in consecutive years will be asked to participate in activities to strengthen the self-sufficiency of the family.
6. Assistance is available only once per year at a maximum of \$400.
7. Types of assistance granted will be for natural gas, electric, fuel oil, and propane.

**Note:** These are guidelines and on occasion, due to extenuating circumstances, clients may be given special considerations.

**THE SALVATION ARMY  
HEATSHARE INCOME GUIDELINES**

**2011-2012 ANNUAL NET INCOME**

<b>HOUSEHOLD SIZE</b>	<b>TOTAL ANNUAL INCOME</b>	<b>TOTAL MONTHLY INCOME</b>	<b>TOTAL HOURLY WAGE</b>
<b>1</b>	<b>\$21,184</b>	<b>\$1,765</b>	<b>\$10.85</b>
<b>2</b>	<b>\$27,702</b>	<b>\$2,309</b>	<b>\$14.22</b>
<b>3</b>	<b>\$34,220</b>	<b>\$2,852</b>	<b>\$17.67</b>
<b>4</b>	<b>\$40,738</b>	<b>\$3,395</b>	<b>\$20.89</b>
<b>5</b>	<b>\$47,256</b>	<b>\$3,983</b>	<b>\$23.99</b>
<b>6</b>	<b>\$53,774</b>	<b>\$4,481</b>	<b>\$27.35</b>
<b>7</b>	<b>\$54,996</b>	<b>\$4,583</b>	<b>\$27.93</b>
<b>8</b>	<b>\$56,219</b>	<b>\$4,685</b>	<b>\$28.62</b>
<b>9</b>	<b>\$57,441</b>	<b>\$4,787</b>	<b>\$29.21</b>
<b>10</b>	<b>\$58,663</b>	<b>\$4,889</b>	<b>\$29.83</b>
<b>11</b>	<b>\$59,885</b>	<b>\$4,990</b>	<b>\$30.47</b>
<b>12</b>	<b>\$61,107</b>	<b>\$5,092</b>	<b>\$30.99</b>

The above guidelines are based on 50% of State Median Income.

## COMMUNICATIONS

SEPTEMBER 6, 2011

1. Tiffany Anderson, Northeast Service Cooperative, a letter regarding the installation of the fiber line and any problems that may occur.
2. Biosolids Disposal Site Authority, forwarding the 2012 budget.
3. Tri-Cities Biosolids Disposal Authority, forwarding the 2012 budget.
4. Minnesota Department of Transportation, soliciting projects for the Transportation Enhancements Program.

## Craig J. Wainio

---

**From:** Tiffany Anderson [tanderson@nesc.k12.mn.us]  
**Sent:** Monday, August 29, 2011 2:01 PM  
**To:** Craig J. Wainio  
**Subject:** Re: Restoration

Craig,

Restoration for MN 1111-A40 includes seed and black dirt. We have an inspector on site to verify the work that the subcontractor is doing. The restoration generally speaking happens within 30 days. If there is a resident complaint, please call or email me the information. I then notify the senior resident engineer to verify the location, subcontractor doing the work and then a follow up is done with the property owner.

We appreciate the questions. NESC connectivity to the fiber line is scheduled for construction sometime this week on Emerald Avenue. Tiffany



Tiffany Anderson, Project Coordinator  
RUS Project MN 1111- A40  
Northeast Service Cooperative  
5525 Emerald Avenue  
Mt. Iron, Minnesota 55768  
218-741-1719 FAX  
218-748-7624 ext. 2124  
[tanderson@nesc.k12.mn.us](mailto:tanderson@nesc.k12.mn.us)  
[www.nesc.k12.mn.us](http://www.nesc.k12.mn.us)

"Craig J. Wainio" <[cwainio@ci.mountain-iron.mn.us](mailto:cwainio@ci.mountain-iron.mn.us)> writes:

We are starting to get some questions about restoration after the digging. Do you have provisions in the contract for restoration?

Thanks

Craig

# Biosolids Disposal Site Authority

413 Pierce Street  
Eveleth, MN 55734  
218.742.4626

City of Eveleth

City of Gilbert

City of Virginia

City of Mt. Iron

August 24, 2011

Honorable Mayor and City Council  
City of Mt. Iron  
City Hall  
Mt. Iron, MN 55768

Mayor and Council,

At a regular meeting of the Biosolids Disposal Authority (BDSA) held August 24, 2011 the BDSA budget was adopted with a total of \$35,400.00. Enclosed is a copy of the 2012 BDSA budget. Please note that there was no increase from the 2011 BDSA budget.

By Ordinance, this budget is to be funded by an annual per capita fee from each member City. At this time, the annual per capita fee for financing the 2012 budget was set at \$ 2.704.

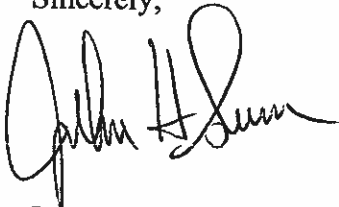
The 2010 census for the City of Mt. Iron is 2,869 persons. Mt. Iron's share of the BDSA 2012 budget is \$ 5,940.03.

Mt. Iron's share of the 2012 budget will be billed in late December 2011.

It is hoped that this information is sufficient for determining your City's budget.

If you have any questions concerning this budget, please contact Craig Wainio or myself.

Sincerely,



John H. Seurer, Sec/Tres for the BDSA

Copy: City of Mt. Iron

## 2012 BDSA Budget

Site Superintendent	500.00
Sites and Road Maintenance	13,000.00
Snow Plowing	5,000.00
Professional Services	3,000.00
Sec/Treas and Office	1,900.00
Insurance & Bond	3,000.00
Site Permanent Improvements	<u>9,000.00</u>

Total \$ 35,400.00

The 2012 BDSA Budget will be funded by an annual \$ 2.0704 per capita charge, per the Ordinance that established the BDSA. Each City's share is as follows:

<u>City</u>	<u>Population</u>	<u>Share of Budget</u>
Eveleth	3,718	7,697.81
Gilbert	1,799	3,724.68
Mt. Iron	2,869	5,940.03
Virginia	8,712	<u>18,037.48</u>
Totals	17,098	\$ 35,400.00

It was agreed that the City of Virginia should not have to pay for snow plowing as they do not haul in the winter. Virginia's share of the 2012 budget will be adjusted (reduced by 51.0%) of the actual 2011 snow plowing costs \$5,300.00.

**Adjustment to Virginia's share is  $\$53,00 \times 0.512 = \$ 2,403$ .**

### 2012 BDSA Adjusted Share of Budget

<u>City</u>	<u>Population</u>	<u>Share of Budget</u>
Eveleth	3,718	7,697.81
Gilbert	1,799	3,724.68
Mt. Iron	2,869	5,940.03
Virginia	8,712	<u>15,334.48</u>
Totals	17,098	\$ 32,697.00



# Tri- Cities Biosolids Disposal Authority

413 Pierce Street  
Eveleth, MN 55734  
218.742.4626

City of Eveleth

City of Gilbert

City of Mt. Iron

August 24, 2011

Honorable Mayor and City Council  
City of Mt. Iron  
City Hall  
Mt. Iron, MN 55768

Mayor and Council,

At a regular meeting of the Tri-Cities Biosolids Disposal Authority (TCBDA) held August 24, 2011 the 2012 TCBDA budget was adopted with a total of \$83,200.00. Enclosed is a copy of the 2012 TCBDA budget. Please note that although the amount that each city will pay for 2012 may have changed, there was only a slight increase for fuel in the total budget from 2011.

The 2012 TCBDA budget will be funded per the Ordinance that established the TCBDA. Each City pays according to the percentage of loads they hauled compared to the total loads from all three cities during a period of July 1, 2010 to June 30, 2011.

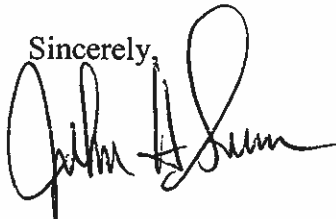
Mt. Iron's share of the 2012 budget is \$24,710.40.

The first quarter of Mt. Iron's share of the 2012 budget will be billed in late December 2011.

It is hoped that this information is sufficient for determining your City's budget.

If you have any questions concerning this budget, please contact Craig Wainio or myself.

Sincerely,



John H. Seurer, Sec/Tres for the BDSA

Copy: Don Kleinschmidt

## 2012 TCBDA Budget

* Employees Wages&Benefits	\$ 54,000.00
Insurance & Bond	3,000.00
Office& Administration	200.00
Fuel	7,500.00
Repair & Maintenance	2,000.00
Garage Expense	2,500.00
Professional Services	3,300.00
Truck Replacement	12,000.00
Communication Rental	<u>500.00</u>
Subtotal	85,000.00
less BDSA reimbursements	<u>1,800.00</u>
Total	\$ 83,200.00

\* Employee's includes AplTech/ Site Mgr, Sec/Treas, Relief Driver, and City of Mt. Iron Bookkeeper.

The 2012 TCBDA budget will be funded per Ordinance that established the TCBDA. Each City pays according to the percentage of loads that they hauled, compared to the totals from all three Cities during a period of July 1, 2010 to June 30, 2011

<u>City</u>	<u>% of loads</u>	<u>Share of Budget</u>
Eveleth	40.9	\$ 34,028.80
Gilbert	29.4	24,460.80
Mt. Iron	<u>29.7</u>	<u>24,710.40</u>
Totals	100.0	\$ 83,200.00



Minnesota Department of Transportation

1123 Mesaba Avenue  
Duluth, MN 55811-2798  
Office Tel: 218/ 725-2700  
Fax: 218/ 725-2800

101 N. Hoover Road  
Virginia, MN 55792-3412  
Office Tel: 218/ 742-1100  
Fax: 218/ 749-7709

August 23, 2011

Re: Solicitation for Enhancement Projects

Dear Public Officials:

The Northeast Minnesota Area Transportation Partnership is now soliciting projects for the Transportation Enhancements Program, a federally funded program that targets projects which are historic, scenic, or environmental in nature and/or focus on facilities for bicycles and pedestrians.

Enhancement funds are to be expended exclusively on twelve activities which have been grouped into three categories: 1) Pedestrian and Bicycle, 2) Historic, 3) Scenic and Environmental. The Northeast Minnesota Area Transportation Partnership typically prioritizes enhancement projects totaling \$1.5 million per year.

The attached materials include Enhancements process guidelines and workshop information.

This solicitation is for State Fiscal Year 2016. However, if projects can be made ready for bids in an earlier year, please indicate this on your project application. I would like to emphasize the importance of project schedules that are realistic and achievable along with accurate cost estimates.

Applicants are encouraged to attend an Enhancement workshop on September 21st at 1:00 PM at the MnDOT office in Duluth. Pre-Applications can be downloaded at [www.nemnatp.org/enhancements](http://www.nemnatp.org/enhancements) or by contacting Bryan Anderson at 1-800-232-0707. Final applications will be sent to applicants once their pre-application has been reviewed by ARDC and MnDOT staff to ensure project qualification.

The attached information should be fairly self explanatory. Should you have questions please do not hesitate to call Bryan Anderson 1-800-232-0707 or visit the Northeast Minnesota Area Transportation Partnership's web page for more information [www.nemnatp.org](http://www.nemnatp.org).

Sincerely,

A handwritten signature in blue ink that reads "Amr Jabr".

Amr Jabr, PE, PTOE  
Acting District Engineer  
MnDOT District One

# Enhancements Workshop

**When: Wednesday, September 21, 2011  
1:00-3:00 pm**

**Where: Mn/DOT  
1123 Mesaba Ave  
Duluth, MN 55811**

**Please RSVP by September 16th**



The Minnesota Department of Transportation will be holding an Enhancements Workshop to give a brief overview of what Transportation Enhancements are and how these projects are funded. There are two different phases of the Enhancement process which will be explained: pre-application and application. The workshop will be a working session providing help to applicants on project questions.

#### **CONTACT**

**Bryan Anderson, ARDC  
Phone: 218-529-7529  
Email: [banderson@ardc.org](mailto:banderson@ardc.org)**

**Come with questions and project ideas!**

# Transportation Enhancements

## What are Transportation Enhancements?

Transportation Enhancements (referred to as simply "Enhancements") are projects that are eligible for federal transportation funding. Enhancement projects are defined as transportation-related activities that are designed to strengthen the cultural, aesthetic, and environmental aspects of the Nation's intermodal transportation system. The Enhancements program provides funding for the implementation of a variety of projects ranging from bike and pedestrian facilities, to restoration of historic transportation facilities, to landscaping and scenic beautification.

## Who can apply for Enhancements Funding?

Only eligible applicants can apply for funding. Eligible applicants include counties, cities over 5,000 people, state agencies, Native American Tribes, and Regional Development Commissions. If an entity such as a township or non-profit organization would like to submit a proposal, then the entity must have an eligible applicant sponsor the proposal.

## How much money is available?

The maximum amount that each project can request in a given grant cycle is \$500,000. There is also a minimum amount of \$50,000.

## Is there a local match that is required?

Yes. A 20% match of the requested funds is required. The local matching funds must be non-federal funds.

## When is the next funding cycle?

The next funding cycle will begin in August and applicants will be notified in April 2012. Funds will technically be available on October 1, 2015; however, funding can be advanced if the project is ready and the required paperwork has been submitted to Mn/DOT.

## Who reviews and evaluates the applications?

The Northeast Minnesota Area Transportation Partnership (ATP), a board of elected officials, state agency representatives, and transportation experts, is responsible for identifying projects to receive federal funds. The ATP has appointed an Enhancements Task Force that reviews the Enhancements applications. This committee makes recommendations to the ATP.

## Is the review process competitive?

Yes. Approximately \$1,500,000 is available for Enhancements in Northeast Minnesota (this includes the counties of Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, Pine, and St. Louis) per year. Over the past years, the ATP has been able to fund about one-third of the proposals.

## How do obtain a pre-application?

Pre-applications are available at

[www.nemnntp.org/enhancements](http://www.nemnntp.org/enhancements). Pre-applications are due on November 4, 2011.

**If you have any questions regarding the Enhancements**

**Program, please contact:**  
Bryan Anderson, ARDC Principal Planner  
Phone: (218) 529-7529 or 1-800-232-0707  
E-mail: [banderson@ardc.org](mailto:banderson@ardc.org)  
[www.nemnntp.org](http://www.nemnntp.org)