

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
TUESDAY, SEPTEMBER 2, 2003 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
  - II. Consent Agenda
    - A. Minutes of the August 18, 2003, Regular Meeting (#17)
    - B. Bills and Payroll
    - C. Receipts
    - D. Communications (#68-70)
  - III. Public Forum
    - A. Sawmill Saloon – Mr. Moehlenbrock
    - B. Public Hearing – Street Improvements
  - IV. Committee and Staff Reports
    - A. Mayor's Report
      - 1. Quad Cities Assessor (#8-15)
      - 2. Minton & O'Toole Letters (#16-19)
    - B. City Administrator's Report
      - 1. 2004 Budget (#21-31)
    - C. Director of Public Works Report
      - 1. Library Drainage Investigation (#32)
    - D. Director Parks and Recreation's Report
      - 1. South Grove Dugouts (#34)
      - 2. Locomotive Park Tire Stand (#35)
    - E. City Engineer's Report
      - 1. Pay Request Number 1 – Unity Drive Extension (#36-37)
      - 2. Pay Request Number 3 – Park Ridge Development (#39-40)
    - F. Street Committee
      - 1. Kujala Parking Request (#43)
      - 2. Crosswalk Painting (#44)
      - 3. Mountain Avenue Parking (#45)
    - G. Fire Department
      - 1. Training Requests (#46-47)
  - V. Unfinished Business
    - A. CGMC Assessments (#48-52)
  - VI. New Business
    - A. Resolution 27-03 Ordering Improvement and Preparation of Plans (#53-54)
    - B. Resolution 28-03 Accepting Work (#55-58)
    - C. Resolution 29-03 Approving HRA Levy (#59)
    - D. Resolution 30-03 Approving Preliminary Levy (#60)
    - E. Resolution 31-03 Approving Bonding Levy (#61)
    - F. Minntac Meeting Report (#62)
    - G. Public Library Accessibility Grant (#63-66)
    - H. Locomotive Park Water (#67)
    - I. Communications (#68-70)
  - VII. Open Discussion
  - VIII. Announcements
  - IX. Adjourn
- # Denotes page number in packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
AUGUST 18, 2003

Deputy Mayor Roskoski called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Allen Nelson, Dale Irish, and Deputy Mayor Ed Roskoski. Absent: Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Forseen, Municipal Services Secretary; Karen Luoma, Librarian and Rod Flannigan, City Engineer.

It was moved by Nelson and supported by Prebeg that the consent agenda be approved as follows:

1. Add the following item to the agenda:  
III. A. Mountain Iron Housing and Redevelopment Authority
2. Approve the minutes of the August 18, 2003, City Council meeting with the following corrections:

Page 2, paragraph 1, correct name, William Johnson to Wilbert Johnson.

Page 3, Paragraph 3, add the following: "The Director of Public Works advised Councilor Irish that the ditch south of his culvert would be looked at by the City and cleaned if necessary."

Page 4, Paragraph 2, add the following: "At 7:58 p.m., Councilor Prebeg returned to the meeting."

3. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period August 1-15 2003, totaling \$130,262.70, (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period August 1-15, 2003, totaling \$214,061.75, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

During the public forum, the following the following people were present: Jason Goehring, Mountain Iron Housing and Redevelopment Authority Member (HRA), Rich Soderberg, HRA Member, John Filander, HRA Member, Larry Johnson, HRA Member, and Carla Schneider, Bowman Properties. The HRA requested that a joint meeting with the HRA and the City Council be set to discuss the future of the Mountain Manor facility.

It was moved by Prebeg and supported by Nelson to set a special meeting of the Mountain Iron City Council to meet jointly with the Mountain Iron Housing and Redevelopment Authority on Monday, August 25, 2003 at 6:00 p.m. to discuss the Mountain Manor. The motion carried.

Also during the public forum, Steve Jarvi and Jim Johnson, Volunteer Fire Department Members, were present to answer the City Council's questions regarding the Relief Association Pension Fund.

Also during the public forum, Wilbert Johnson was present and wanted to know what the status of the Nordlund blight violation was. The City Attorney and the Blight Officer were not in attendance at the meeting, so his questions could not be answered.

During the Mayor's Report, the Deputy Mayor reminded the City Council Members that the Minntac Liaison Committee would be meeting on August 20, 2003 and he was looking for suggestions from the Council for items to discuss. The Deputy Mayor said that he had the following items on his list: potential Reservoir Housing Development, land to exchange with the City, Minntac's plans for the Wacootah Overlook area (from the Recreation Department), Mesabi Trail route behind Ray Saari's property, trail plan by the Brunt Dump and Parkville (from Councilor Irish), and building a tire stand for the production truck tire at Locomotive Park. Councilor Prebeg said that he would like to know the future of the West II Campground with regard to the short-term lease. Larry Johnson suggested adding, requesting that Minntac advise the City when they put land for sale and requesting that the City have the right of first refusal.

It was moved by Nelson and supported by Prebeg to approve the Temporary Liquor License Application for the Range Women's Advocates for October 10, 2003 at the Mountain Iron Community Center. The motion carried.

The City Council discussed the information received from the City Attorney. He said that the City should continue to proceed with assessing the clean up costs against the real estate taxes on the Bon Air property. The City Attorney recommended continuing to streamline the blight enforcement process. The City Attorney said that he would have a summary prepared on the HRA/EDA issue for the September 15, 2003 City Council meeting.

It was moved by Nelson and supported by Prebeg to accept the recommendation of the Parks and Recreation Board and approve the Youth Smoking Policy, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and supported by Irish to take the blight ordinance draft and refer it back to the City Attorney for additional questions and revamping. The motion carried.

It was moved by Nelson and supported by Prebeg to approve Change Order Number 1-R for the Water Tank Rehabilitation Maintenance Project in the amount of \$9,707.37. The motion carried unanimously on a roll call vote.

The Council discussed the painting of the Water Treatment Plant.

It was moved by Nelson and supported by Prebeg to increase the parking ticket fines for the minimum ticket from \$5.00 to \$8.00 and the maximum ticket from \$10.00 to \$13.00. The motion carried.

It was moved by Nelson and supported by Prebeg to accept the recommendation of the Planning and Zoning Commission and approve the variance application for Cleone Phillips, 4826 Butler Road, Mountain Iron, to construct a garage closer to the lot line than allowed by the zoning ordinance on parcel 175-0071-01235. The motion carried.

It was moved by Prebeg and supported by Irish to accept the recommendation of the Planning and Zoning Commission and approve the conditional use permit application for Dale Petersen, 5482 Heather Avenue, Mountain Iron, to construct an accessory building that is 1,152 square feet on parcel 175-0071-01235. The motion carried.

It was moved by Prebeg and supported by Nelson to direct City Staff to contact Damberg, Scott, Gerzina and Wagner Architects and find out the name of the person who inspected the library building, obtain their credentials, get the date when the inspection was completed, and have the report presented to the City Council with regard to the inspection. The motion carried with Deputy Mayor Roskoski voting no.

The Library Board also requested that there be better communications with the City Council with regard to the renovation of the building.

It was moved by Prebeg and supported by Irish to accept the resignation of Janice Rafferty effective September 1, 2003 and have the City Administrator forward a letter to Mrs. Rafferty thanking her for her years of service to the City of Mountain Iron. The motion carried.

It was moved by Roskoski and supported by Irish to forward the situation regarding the part-time custodian position at the Library to the Personnel Committee to obtain the documentation regarding the position and make a recommendation to the City Council at their earliest convenience. The motion carried.

The Council discussed the status of the picnic tables in the Downtown Park by the Mountain Iron-Buhl High School. It was the consensus of the Council to have the Parks and Recreation Director check on the matter.

It was moved by Irish and supported by Roskoski to direct City Staff, as soon as possible, to have the gutters at the library cleaned and inspected. And, if there is a need for repairs, to bring the information back to the City Council for further action. The motion carried.

It was moved by Prebeg and supported by Irish to table the 2004 Coalition of Greater Minnesota Cities (CGMC) Assessment until the next regular meeting. The motion carried.

It was moved by Nelson and supported by Prebeg to authorize payment of \$5,000 of the Virginia/Gilbert/Eveleth/Mountain Iron Area Chamber of Commerce for the 2003 allocation. The motion carried unanimously on a roll call vote.

It was moved by Prebeg and supported by Nelson to reschedule the next regular meeting to Tuesday, September 2, 2003 at 6:30 p.m. because of the Labor Day holiday. The motion carried.

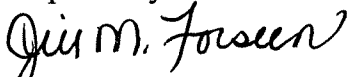
It was moved by Nelson and supported by Irish to direct City Staff to send a thank you letter from the City Council to the Merritt Days Committee and have the Parks and Recreation Director give it to the Committee. The motion carried.

It was moved by Prebeg and supported by Nelson to direct City Staff to send a thank you letter from the City Council to the City Staff that were involved with the preparation and work on the Merritt Days event. The motion carried with Councilor Irish voting no.

It was moved by Irish that if any of the following public officials are going to be absent from the City Council meeting that the Council be notified in the City Council packet prior to the meeting: City Administrator, Director of Public Works, Sergeant, City Attorney, Director of Parks and Recreation, and City Engineer. And further, if there is a suitable substitute available, that they attend the meeting in their place. After further discussion, Councilor Irish withdrew his motion.

At 8:42 p.m., it was moved by Prebeg and supported by Irish that the meeting be adjourned. The motion carried.

Respectfully submitted:



Jill M. Forseen, CMC/MMCA  
Municipal Services Secretary

[www.mtniron.com](http://www.mtniron.com)

#### COMMUNICATIONS

1. St. Louis & Lake Counties Regional Railroad Authority, a letter advising the City that Congressman Oberstar will be riding the Mesabi Trail on August 23, 2003.
2. Mediacom, forwarding information regarding programming choices for the new digital programming customers.
3. Ehlers Advisor, forwarding the Summer 2003 newsletter.

## Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	91,145.57
BUILDING RENTALS	COMMUNITY CENTER	325.00
PERMITS	BUILDING	172.65
LICENSES	ANIMAL	5.00
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	2,522.63
MISCELLANEOUS	ASSESSMENT SEARCHES	30.00
BUILDING RENTALS	NICHOLS HALL	45.00
MISCELLANEOUS	BAD DEBT-ELECTRIC	249.37
MISCELLANEOUS	BAD DEBT - WATER	109.80
PERMITS	VENDOR	50.00
METER DEPOSITS	ELECTRIC	300.00
CAMPGROUND RECEIPTS	ICE	81.00
CAMPGROUND RECEIPTS	FEES	2,643.00
MISCELLANEOUS	REIMBURSEMENTS	21,590.32
LEASES	LEASES	20.00
CD INTEREST	CD INTEREST 103	1,613.71
MISCELLANEOUS	CHECK RETURN FEE	15.00
MISCELLANEOUS	GRANTS RECEIVABLE	2,500.00
MISCELLANEOUS	BAD DEBT-SEWER	50.00
MISCELLANEOUS	CABLE TV FRANCHISE FEE	5,978.61
METER DEPOSITS	WATER	15.00
COPIES	COPIES	-
FINES	CRIMINAL	801.04
Summary Totals:		<u>130,262.70</u>

Check Issue Date(s): 08/09/2003 - 08/22/2003

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
08/03	08/15/2003	28770	130011	MOUNTAIN IRON POSTMASTER	002-20200	284.40
08/03	08/19/2003	28771	10013	A T & T INFORMATION SYSTEMS	002-20200	61.47
08/03	08/19/2003	28772	10008	AIRGAS NORTH CENTRAL	002-20200	81.20
08/03	08/19/2003	28773	10010	ARROW AUTO	002-20200	565.17
08/03	08/19/2003	28774	20009	BARBER GRAPHICS	002-20200	260.00
08/03	08/19/2003	28775	701	BERRY PATCH TABLES	002-20200	1,200.00
08/03	08/19/2003	28776	20007	BP	002-20200	1,989.87
08/03	08/19/2003	28777	30017	CARQUEST (MOUNTAIN IRON)	002-20200	295.27
08/03	08/19/2003	28778	30061	CELLULARONE	002-20200	441.19
08/03	08/19/2003	28779	817	CHRISTINA LANARI	002-20200	142.13
08/03	08/19/2003	28780	220003	CITY OF VIRGINIA	002-20200	87.75
08/03	08/19/2003	28781	30053	CONSOLIDATED TRADING COMPANY	002-20200	677.59
08/03	08/19/2003	28782	30019	CREDIT BUREAU INC	002-20200	1,696.82
08/03	08/19/2003	28783	40014	DUSTCOATING INC	002-20200	5,280.00
08/03	08/19/2003	28784	824	VOID - ELIZABETH CARLSON	002-20200	88.32
08/03	08/19/2003	28785	819	EMILY NASER & HEATHER KUDIS	002-20200	83.05
08/03	08/19/2003	28786	60006	FISHER PRINTING	002-20200	124.61
08/03	08/19/2003	28787	70028	GREATER MINNESOTA AGENCY INC	002-20200	186.00
08/03	08/19/2003	28788	70029	GUARDIAN PEST CONTROL INC	002-20200	54.10
08/03	08/19/2003	28789	821	HANSEN, OSBORNE & BERVIG	002-20200	44.40
08/03	08/19/2003	28790	80010	HOMETOWN ELECTRIC	002-20200	972.63
08/03	08/19/2003	28791	818	JAY SCHWAGEL	002-20200	79.10
08/03	08/19/2003	28792	822	JEFFREY STELLA	002-20200	54.99
08/03	08/19/2003	28793	120006	L & M SUPPLY	002-20200	1,737.18
08/03	08/19/2003	28794	120005	LEAGUE OF MN CITIES INS TRUST	002-20200	500.00
08/03	08/19/2003	28795	816	LEONARD AROLA	002-20200	168.09
08/03	08/19/2003	28796	130004	MESABI DAILY NEWS	002-20200	1,140.39
08/03	08/19/2003	28797	820	MICHELLE GUSTAFSON	002-20200	76.55
08/03	08/19/2003	28798	130040	MIDWEST SPORTSWEAR	002-20200	159.06
08/03	08/19/2003	28799	130086	MN RURAL WATER ASSOCIATION	002-20200	195.00
08/03	08/19/2003	28800	130031	MT IRON HOUSING & REDEVELOPMEN	002-20200	82,457.80
08/03	08/19/2003	28801		Information Only Check	002-20200	.00 V
08/03	08/19/2003	28802	130015	MT IRON WATER AND LIGHT DEPT	002-20200	12,178.11
08/03	08/19/2003	28803	140011	NORTHEAST TECHNICAL SERVICE	002-20200	590.02
08/03	08/19/2003	28804	140004	NORTHERN ENGINE & SUPPLY INC	002-20200	33.07
08/03	08/19/2003	28805	140008	NORTRAX EQUIPMENT/POWERPLAN	002-20200	97.67
08/03	08/19/2003	28806	150014	ONE CALL CONCEPTS INC	002-20200	66.65
08/03	08/19/2003	28807	170007	QUILL CORPORATION	002-20200	84.72
08/03	08/19/2003	28808	170001	QWEST	002-20200	475.36
08/03	08/19/2003	28809	180012	RESCO	002-20200	9,861.41
08/03	08/19/2003	28810	825	SANDRA TUOMINEN	002-20200	102.47
08/03	08/19/2003	28811	190001	SEARS COMMERCIAL CREDIT	002-20200	106.49
08/03	08/19/2003	28812	190045	SERVICE SOLUTIONS	002-20200	10.65
08/03	08/19/2003	28813	200017	TALL PINES ICE COMPANY	002-20200	161.25
08/03	08/19/2003	28814	823	TERRI L CARLSON	002-20200	16.63
08/03	08/19/2003	28815	190053	THE STATIONERY HOUSE	002-20200	121.29
08/03	08/19/2003	28816	200020	THE TRENTI LAW FIRM	002-20200	2,692.74
08/03	08/19/2003	28817	210001	UNITED ELECTRIC COMPANY	002-20200	1,471.94
08/03	08/19/2003	28818	220014	VIKING INDUSTRIAL NORTH	002-20200	460.60
08/03	08/19/2003	28819	220004	VIRGINIA DEPARTMENT OF PUBLIC	002-20200	22,447.27
08/03	08/19/2003	28820	230004	WENCK ASSOCIATES INC	002-20200	2,162.09
08/03	08/19/2003	28821	230010	WILBUR BALL	002-20200	1,000.00

Totals:

155,324.56

Payroll-PP Ending 8/15/03  
TOTAL EXPENDITURES

58,737.19  
\$214,061.75

M = Manual Check, V = Void Check



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

## City of Mountain Iron City Policy

### Prohibition of tobacco product usage in youth activity areas

#### PURPOSE:

In order to protect the health and welfare of our children the Mountain Iron Parks & Recreation Board recommend that there be **no use of tobacco products** during youth related events and activities.

#### DESCRIPTION:

The process of obtaining compliance with this regulation is as follows:

1. All youth activity spaces will be signed.
2. All youth activity organizations will be given fliers with the regulation for distribution to all leaders, coaches and parents.
3. City staff will make periodic observations of youth activity sites to monitor for compliance.
4. Applicable City facilities include playgrounds, ball fields, tennis courts, volleyball courts and all skating facilities. Note: All indoor recreation facilities are tobacco free.
5. Youth related events and activities are defined as those in which the participants are generally under the age of 18.

Adopted by the Parks & Recreation Board on August 6, 2003.

Adopted by the Mountain Iron City Council on August 18, 2003.



# CITY OF VIRGINIA

327 FIRST STREET SOUTH • VIRGINIA, MINNESOTA 55792-2623

City Clerk/Finance Director  
(218) 748-7500

August 12, 2003

Mayor Cal Cossalter  
City Hall  
Eveleth MN 55734

Mayor Gary Skalko  
8586 Enterprise Dr S  
Mt. Iron MN 55768

Mayor Michael Skenzich  
16 Broadway St S  
Gilbert MN 55741

Dear Mayor Skalko:

Based on our meeting on August 8, 2003, attached is the information on the cost of sharing an assessor. On the attached exhibit are three columns. The first column indicates each of the cities' cost of sharing a 1 ½ full time positions to do the assessing of properties in Eveleth, Gilbert, and Mt. Iron.

The second column indicates Eveleth and Mt. Iron's cost of sharing an assessor for the cities of Eveleth and Mt. Iron. This assumes Gilbert does not participate. We are assuming that we can get by with one additional full time position since the cities will now be on five-year cycles.

The third column shows the cost that St. Louis County has proposed for doing assessments for each individual city.

The supporting schedules are also attached to the exhibit.

If you need additional information or would like clarification please feel free to contact me at 748-7500.

Sincerely,



Ronald Lackner  
City Clerk/Finance Director

CC: Mayor Carolyn Gentilini  
Ray Eck, Eveleth City Clerk  
Gary Mackley, Gilbert City Clerk,  
Craig Wainio, Mt. Iron City Clerk

POSSIBLE COST FOR SHARING ASSESSOR

	----- 3 CITIES -----		----- 2 CITIES -----		ST LOUIS CO COST
	% SPLIT	COST	% SPLIT	COST	
CITY OF EVELETH	40.57%	\$38,140	52.37%	\$36,043	\$29,000
CITY OF GILBERT	22.54%	\$21,190	0.00%	\$0	\$14,500
CITY OF MT. IRON	36.89%	\$34,681	47.63%	\$32,780	\$26,243
TOTAL COST	100.00%	\$94,011	100.00%	\$68,823	\$69,743

- NOTES: 1) WITH 3 CITIES, ONE AND ONE-HALF FTE'S REQUIRED  
 2) WITH 2 CITIES, MAYBE ONE FTE IS REQUIRED

REL 8/08/03

8/28/2003

9

CITY COUNCIL

PROPOSED ASSESSOR COSTS

	FT ASST	1/2 CLERK	TOTAL ONE & 1/2 POSITIONS	TOTAL 2 POSITIONS
	-----	-----	-----	-----
SALARIES	45,800	17,400	63,200 ✓	80,600
PERA	2,519	957	3,476	4,433
FICA	2,840	1,079	3,918	4,997
MEDICARE	664	252	916	1,169
BENEFITS	11,000	5,500	16,500	22,000
OFFICE			6,000	6,000
	-----	-----	-----	-----
TOTAL COST	62,823	25,188	94,011	119,199
	=====	=====	=====	=====

NOTES: PROPOSED COSTS DO NOT INCLUDE RETIREE MEDICAL  
OFFICE COSTS ARE SUPPLIES, COMPUTER, ETC.

REL 8/6/03

8/28/2003

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CITY COUNCIL

PROPOSED SHARING OF ASSESSOR

	RESIDENTIAL	COMMERCIAL	VACANT	TOTAL NO PARCELS	TOTAL WEIGHTING	% SPLIT 3 CITIES	% SPLIT 2 CITIES
SL CO WEIGHTING	0.297	0.587	0.116				
CITY OF EVELETH							
NO PARCELS	1468	122	314	1,904			
WEIGHTING	435.996	71.614	36.424		544.034	40.57%	52.37%
CITY OF GILBERT							
NO PARCELS	837	36	281	1,154			
WEIGHTING	248.589	21.132	32.596		302.317	22.54%	0.00%
CITY OF MT. IRON							
NO PARCELS	1088	85	1049	2,222			
WEIGHTING	323.136	49.895	121.684		494.715	36.89%	47.63%
CITY OF VIRGINIA							
NO PARCELS	3198	418	515	4,131			
WEIGHTING	949.806	245.366	59.74		1254.912		
TOTALS							
NO PARCELS	6591	661	2159	9,411			
WEIGHTING	1957.527	388.007	250.444		2595.978	100.00%	100.00%

REL 8/8/03

# CITY OF VIRGINIA

327 FIRST STREET SOUTH • VIRGINIA, MINNESOTA 55792-2623

## ASSESSOR'S OFFICE

**Date:** 7/31/2003

**To:** Mayor Carolyn Luoma Gentilini

**Cc:** Terry Leoni, City Department Director, Ron Lackner, City Clerk

**From:** Rick Puhek, Assessor *Rick Puhek*

**RE:** Parcel Counts

The following is a list of the parcels for each jurisdiction:

### Eveleth

*Ev/c/mt*

Residential	1468
Commercial / Industrial	122
Vacant Land	314
Total	1904

### Gilbert

Residential	837
Commercial / Industrial	36
Vacant Land	281
Total	1154

### Mt. Iron

Residential	1088
Commercial / Industrial	85
Vacant Land	1049
Total	2222

### Virginia

Residential	3198	<i>3393</i>
Commercial / Industrial	418	<i>243</i>
Vacant Land	515	<i>1644</i>
Total	4131	<i>5280</i>

The grand total is 9411 taxable parcels. This total does not include exempt properties such as schools, churches, governmental building, etc.

# CITY OF VIRGINIA

327 FIRST STREET SOUTH • VIRGINIA, MINNESOTA 55792-2623

## ASSESSOR'S OFFICE

**Date:** 7/31/2003

**To:** Mayor Carolyn Luoma Gentilini

**Cc:** Terry Leoni, City Department Director, Ron Lackner, City Clerk

**From:** Rick Puhek, Assessor *Rick*

**RE:** Parcel Counts

The following is a list of the parcels for each jurisdiction:

### Eveleth

Residential	1468
Commercial / Industrial	122
Vacant Land	314
Total	1904

### Gilbert

Residential	837
Commercial / Industrial	36
Vacant Land	281
Total	1154

### Mt. Iron

Residential	1088
Commercial / Industrial	85
Vacant Land	1049
Total	2222

### Virginia

Residential	3198
Commercial / Industrial	418
Vacant Land	515
Total	4131

The grand total is 9411 taxable parcels. This total does not include exempt properties such as schools, churches, governmental building, etc.

*Carolyn*

# CITY OF VIRGINIA

327 FIRST STREET SOUTH • VIRGINIA, MINNESOTA 55792-2623

Mayor's Office  
(218) 748-7500

## MEETING NOTICE

**TO:** Mt. Iron Mayor Gary Skalko  
Craig Wainio, City Administrator  
Gilbert Mayor Mike Skenzich  
Gary Mackley, City Clerk  
Eveleth Mayor Cal Cossalter  
Ray Eck, City Clerk  
Rick Puhek, Virginia City Assessor  
Ron Lackner, Virginia City Clerk/Finance Director

**DATE:** July 25, 2003

**FROM:** Virginia Mayor Carolyn Luoma Gentilini

*Carolyn Luoma Gentilini*

I am writing you once again to gather in the Mayor's Conference Room at the Virginia City Hall on Thursday, August 7, 2003, at 5:30 P.M. We will continue our discussion of a shared assessor and any other ideas how we might partner or share services.

I look forward to seeing you on Thursday, August 7<sup>th</sup>!

cc: Terry Leoni, City Department Director  
Tom Butorac, City Attorney

*Would need 1/2 people minimum  
possibly 2 -  
an agreement to share services would be best  
otherwise we would probably have union  
problems.*

8/28/2003

Equal Opportunity Employer

CITY COUNCIL

MAYORS MTG -  
7/10/03  
ASSESSING PROPERTY -

3362 MT IRON RESIDENTIAL 1088  
COMMERCIAL 85

YR 2003-SLC 19316

YR 2004-SLC 26243

RICHARD VIDMAR 18500 PROPOSAL

1847 GILBERT

COST-CITY 16 TO 20,000  
- KINBLA -

4064 EVELETH RESIDENTIAL 1468  
COMMERCIAL 122  
VACANT 314

YR 2004 29486 SLC

RETIRING - SEPT 30, 2003

JOINT POWERS - AGREEMENT -



**COUNCIL LETTER 090203-IVA2**

**MAYOR SKALKO**

**CORRESPONDENCES**

DATE: August 27, 2003

FROM: Mayor Skalko

Craig J. Wainio  
City Administrator

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Enclosed are letters received from Larry Minton and Dennis O'Toole.

**LANO, NELSON, O'TOOLE & BENGTON, LTD.**

**ATTORNEYS AT LAW**

NEAL A. LANO  
LEIF A. NELSON  
Civil Trial Specialist\*  
DENNIS L. O'TOOLE  
BRIAN C. BENGTON

515 NE SECOND AVENUE  
GRAND RAPIDS, MINNESOTA 55744  
TELEPHONE: (218) 326-9603  
FAX: (218) 326-1565

WRITER'S E-MAIL ADDRESS:  
dennisotoole@lanolaw.com

August 4, 2003

**RECEIVED** Continued By Minnesota State Bar Association

**AUG 05 2003**

Mr. Larry C. Minton  
Attorney at Law  
320 East Howard Street  
Hibbing, MN 55746

LAW OFFICES OF  
**LARRY C. MINTON LTD.**

RE: Jeff & Joni Eichorn and City of Mt. Iron

Dear Larry:

I appreciated being able to talk to you about the situation involving my clients, Jeff and Joni Eichorn, and the City of Mt. Iron regarding the Eichorn's desire to locate their furniture store in the City of Mt. Iron.

As we discussed, the basic reason for moving the furniture store is the ability to modernize, primarily by utilizing a single level sales floor.

In working with their contractor and financial advisors, and based upon initial representations by the City of Mt. Iron, the Eichorns were able to come up with a building plan which would be financially feasible.

Unfortunately, the later revelations to them that tax increment financing would not be available and that the engineered building plan which had been prepared for them at considerable expense would not be acceptable simply make the plans no longer feasible.

The Eichorns would like to work with the City of Mt. Iron to attempt to resurrect this project. Both the economics of the plans prepared on their behalf and the \$200,000 in tax increment financing are necessary to make the project financially feasible. If these items can somehow be resurrected, or the City of Mt. Iron can come up with feasible alternatives to provide the same economic result, the Eichorns would be encouraged to move ahead.

The original plans for the store are for approximately 20,000 square feet of retail space and nearly 5,000 square feet in warehouse space. Jeff and Joni tried to figure out some way to bring the size down to 15,000 square feet, but due to minimum floor space requirements by the various suppliers and the obvious need for adequate warehouse space, they simply have not been able to come up with a feasible way of doing this. I have been involved in prior projects which have been phased to allow for bonding of one phase and then (often immediately) construction of another phase. I do not know if this would be a workable approach in this situation.

Please do what you can to see if Jeff and Joni can continue to work the City of Mt. Iron to put together what will clearly be a mutually beneficial project.

Thank you for your cooperation and your insights.

Very truly yours,

DENNIS L. O'TOOLE

DLO/mep  
pc: Mr. and Mrs. Jeff Eichorn

8/28/2003

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CITY COUNCIL

LAW OFFICES OF

*Larry C. Minton, Ltd.*

320 EAST HOWARD STREET  
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(218) 262-6644

FACSIMILE (218) 262-6643



- EAST RANGE OFFICE -

SUITE 200  
321 NORTH MAIN STREET  
BIWABIK, MINNESOTA 55708  
(218) 865-6557

FACSIMILE: (218) 865-6560

August 7, 2003

City of Mountain Iron  
City Hall  
8586 Enterprise Drive South  
Mt. Iron, Minnesota 55768

Attention: Mr. Gary Skalko,  
Mayor

In Re: Jeff and Joni Eichorn

Dear Mayor Skalko:

I am enclosing with this letter the original of a letter that I recently received from attorney Dennis L. O'Toole of Grand Rapids, Minnesota, who is representing Jeff and Joni Eichorn. Mr. O'Toole forwarded that letter to me as both he and the Eichorns had read in the paper that I was representing the City of Mountain Iron on a matter during the same time that the dispute arose between the Eichorns and the City of Mountain Iron. I explained to Mr. O'Toole that I am not the city attorney for the City of Mountain Iron, but he wished to direct the enclosed letter to my attention as I have dealt with Mr. O'Toole on many matters in the past and have also represented other members of the Eichorn family in the past. It is clearly a conciliatory letter and hopefully something positive can come from it. If I can be of any assistance, please feel free to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Larry C. Minton".

LARRY C. MINTON

of

LAW OFFICES OF LARRY C. MINTON, Ltd.

LCMjp  
Enclosure

cc: Mr. Dennis L. O'Toole

8/28/2003

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CITY COUNCIL

**Craig J. Wainio**

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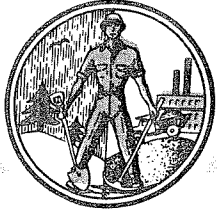
**From:** Craig J. Wainio [cityadm@mtniron.com]  
**Sent:** Monday, August 25, 2003 12:55 PM  
**To:** 'dennisotoole@lanolaw.com'  
**Subject:** City of Mountain Iron

Dear Mr. O'Toole:

The City of Mountain Iron is in receipt of your letter dated August 4, 2003, regarding the Eichorn Project.

One point of clarification. The Eichorn's were working with the Mountain Iron Housing and Redevelopment Authority on the project presented in you letter, not the City of Mountain Iron. The Mountain Iron HRA owns the property and would be the ones to initiate any Tax Increment Financing or other incentives for this type of project.

Craig J. Wainio  
City Administrator  
City of Mountain Iron  
[cityadm@mtniron.com](mailto:cityadm@mtniron.com)  
218-748-7570



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

**TO:** Honorable Mayor and City Council  
**FROM:** Craig J. Wainio, City Administrator  
**DATE:** August 27, 2003  
**SUBJECT:** 2004 BUDGET

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Enclosed in the packet, you will find a number of items associated with the initial steps of the process to develop the 2004 Budget.

First, you will find copies of the 2004 (Proposed) Summary Revenue and Expenditure Budgets. Both Revenues and Expenditures were analyzed over the last decade and projections for 2004 were made, these summaries are based upon those projections. A levy increase of 2.3% is shown in this preliminary budget. A total budget decrease of 7.7% is reflected.

Second, you will find Resolution Number 29-03 Concerning the 2004 Housing and Redevelopment Authority Tax Levy. The HRA is requesting to levy to the maximum allowed, as has been the practice over the last number of years. This amount is usually around \$10,000.

Third, is Resolution Number 3003 adopting the preliminary levy. The preliminary levy is 2.3% above last years levy is represented. Mountain Iron's levy limit is 2.3% over last years levy. The Council can choose to lower the final levy; however, it is very difficult to raise the levy above the preliminary levy established by the Council. Staff recommendation would be to adopt a Preliminary Levy as presented here.

Fourth, you will find Resolution Number 33-03 Approving Proposed 2004 Market Rate Based Referendum Levy for the General Obligation Community Center Bonds and Interest. The voters approved this levy in February 1998 to cover bonds and interest payments for the Community Center.

Due to the fact that the City's proposed levy is less than Implicit Price Deflator as determined by the Federal Government; the City is not required to hold a Truth-in-Taxation hearing. For levy year 2003, taxes payable 2004, this percentage increase in the IPD is 3.3481%.

If you have any questions or comments on this budget process, please do not hesitate to contact me at 748-7570 or email [cityadm@mtniron.com](mailto:cityadm@mtniron.com).

**2004 (PROPOSED) BUDGET SUMMARY  
CITY OF MOUNTAIN IRON**

EXPENDITURES	2003 Budget	2004 Budget	Difference	Percent
Administration	\$ 406,000.00	\$ 441,500.00	\$ 35,500.00	8.7%
Public Safety	\$ 468,300.00	\$ 479,300.00	\$ 11,000.00	2.3%
Public Works	\$ 625,000.00	\$ 642,000.00	\$ 17,000.00	2.7%
Culture and Rec	\$ 328,930.00	\$ 328,930.00	\$ -	0.0%
General Government	\$ 943,002.00	\$ 666,990.00	\$ (276,012.00)	-29.3%
<b>TOTAL</b>	<b>\$ 2,771,232.00</b>	<b>\$ 2,558,720.00</b>	<b>\$ (212,512.00)</b>	<b>-7.7%</b>
<b>REVENUE</b>				
Taxes	\$ 116,978.00	\$ 115,324.00	\$ (1,654.00)	-1.4%
Intergovernmental Aid	\$ 1,504,698.00	\$ 1,293,084.00	\$ (211,614.00)	-14.1%
General Revenue	\$ 297,500.00	\$ 278,500.00	\$ (19,000.00)	-6.4%
<b>TOTAL</b>	<b>\$ 1,919,176.00</b>	<b>\$ 1,686,908.00</b>	<b>\$ (232,268.00)</b>	<b>-12.1%</b>
 <b>GENERAL LEVY</b>	 \$ 852,056.00	 \$ 871,812.00	 \$ 19,756.00	 2.3%

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CITY COUNCIL

**2004 (PROPOSED) BUDGET SUMMARY**  
**CITY OF MOUNTAIN IRON**  
**REVENUE**

GENERAL REVENUE	2003 Budget	2004 Budget	Difference	Percent
Lic. & Permits	\$ 21,500.00	\$ 21,500.00	\$ -	0.0%
Charges for Service	\$ 27,000.00	\$ 28,000.00	\$ 1,000.00	3.7%
Fines	\$ 9,000.00	\$ 9,000.00	\$ -	0.0%
Interest	\$ 40,000.00	\$ 40,000.00	\$ -	0.0%
Refunds	\$ 175,000.00	\$ 150,000.00	\$ (25,000.00)	-14.3%
General	\$ 25,000.00	\$ 30,000.00	\$ 5,000.00	20.0%
<b>Subtotal</b>	<b>\$ 297,500.00</b>	<b>\$ 278,500.00</b>	<b>\$ (19,000.00)</b>	<b>-6.4%</b>
<b>INTERGOVERNMENTAL REVENUE</b>				
Local Government Aid	\$ 542,198.00	\$ 430,584.00	\$ (111,614.00)	-20.6%
Taconite Production Tax	\$ 500,000.00	\$ 450,000.00	\$ (50,000.00)	-10.0%
Taconite Municipal Aid	\$ 350,000.00	\$ 300,000.00	\$ (50,000.00)	-14.3%
Mining Effects Tax	\$ 100,000.00	\$ 100,000.00	\$ -	0.0%
Other	\$ 12,500.00	\$ 12,500.00	\$ -	0.0%
<b>Subtotal</b>	<b>\$ 1,504,698.00</b>	<b>\$ 1,293,084.00</b>	<b>\$ (211,614.00)</b>	<b>-14.1%</b>
<b>TAXES</b>				
Market Rate Levy	\$ 86,478.00	\$ 84,824.00	\$ (1,654.00)	-1.9%
Misc. Taxes	\$ 20,000.00	\$ 20,000.00	\$ -	0.0%
Franchise	\$ 10,500.00	\$ 10,500.00	\$ -	0.0%
<b>Subtotal</b>	<b>\$ 116,978.00</b>	<b>\$ 115,324.00</b>	<b>\$ (1,654.00)</b>	<b>-1.4%</b>
<b>Total</b>	<b>\$ 1,919,176.00</b>	<b>\$ 1,686,908.00</b>	<b>\$ (232,268.00)</b>	<b>-12.1%</b>

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CITY COUNCIL

**2003 (PROPOSED) BUDGET  
CITY OF MOUNTAIN IRON  
REVENUE**

<b>TAXES</b>	2001 ACTUAL	2002 ACTUAL	2003 BUDGET	2003 YTD	2004 BUDGET	%
Tax Levy	\$ 609,718.00	\$ 708,314.00	\$ 852,056.00	\$ 449,572.00	\$ 871,812.00	2.3%
Bond Levy	\$ 87,045.00	\$ 87,206.00	\$ 86,478.00	\$ 54,737.00	\$ 84,824.00	-1.9%
Franchise	\$ 20,130.00	\$ 22,165.00	\$ 20,000.00	\$ 11,589.00	\$ 20,000.00	0.0%
Other Taxes	\$ 16,515.00	\$ 5,050.00	\$ 10,500.00	\$ 17,349.00	\$ 10,500.00	0.0%
<b>TOTAL</b>	\$ 733,408.00	\$ 822,735.00	\$ 969,034.00	\$ 533,247.00	\$ 987,136.00	1.9%
<b>INTERGOVERNMENTAL REVENUE</b>						
LGA	\$ 328,413.00	\$ 528,046.00	\$ 542,198.00	\$ 215,292.00	\$ 430,584.00	-20.6%
Tac. Prod Aid	\$ 560,125.00	\$ 539,555.00	\$ 500,000.00	\$ 335,923.00	\$ 450,000.00	-10.0%
Tac. Aid	\$ 356,300.00	\$ 330,404.00	\$ 350,000.00	\$ -	\$ 300,000.00	-14.3%
Mining Effects	\$ 120,836.00	\$ 104,935.00	\$ 100,000.00	\$ -	\$ 100,000.00	0.0%
HACA	\$ 185,781.00	\$ -	\$ -	\$ -	\$ -	0.0%
Misc. Aid	\$ 54,754.00	\$ 62,696.00	\$ 12,500.00	\$ 2,265.00	\$ -	0.0%
<b>TOTAL</b>	\$ 1,606,209.00	\$ 1,565,636.00	\$ 1,504,698.00	\$ 553,480.00	\$ 1,293,084.00	-14.1%
<b>GENERAL REVENUE</b>						
Lic. & Permits	\$ 20,850.00	\$ 25,567.00	\$ 21,500.00	\$ 4,254.00	\$ 21,500.00	0.0%
Charges for Service	\$ 28,502.00	\$ 30,296.00	\$ 27,000.00	\$ 24,184.00	\$ 28,000.00	3.7%
Fines	\$ 10,679.00	\$ 6,747.00	\$ 9,000.00	\$ 7,971.00	\$ 9,000.00	0.0%
Interest	\$ 76,361.00	\$ 52,218.00	\$ 40,000.00	\$ 20,279.00	\$ 40,000.00	0.0%
Refunds	\$ 171,678.00	\$ 154,738.00	\$ 175,000.00	\$ 47,065.00	\$ 150,000.00	-14.3%
General	\$ 134,129.00	\$ 94,929.00	\$ 25,000.00	\$ -	\$ 30,000.00	20.0%
<b>TOTAL</b>	\$ 442,199.00	\$ 364,495.00	\$ 297,500.00	\$ 103,753.00	\$ 278,500.00	-6.4%
<b>TOTAL</b>	\$ 2,781,816.00	\$ 2,752,866.00	\$ 2,771,232.00	\$ 1,190,480.00	\$ 2,558,720.00	-7.7%



**2004 (PROPOSED) BUDGET SUMMARY**  
**CITY OF MOUNTAIN IRON**  
**EXPENDITURES**

DEPARTMENT	2003 Budget	2004 Budget	Difference	Percent
City Council	\$ 12,500.00	\$ 12,500.00	\$ -	0.0%
Administration	\$ 355,000.00	\$ 375,000.00	\$ 20,000.00	5.6%
Election	\$ -	\$ 9,000.00	\$ 9,000.00	100.0%
Assessing	\$ 18,500.00	\$ 24,000.00	\$ 5,500.00	29.7%
Planning & Zoning	\$ 20,000.00	\$ 21,000.00	\$ 1,000.00	5.0%
Sheriffs	\$ 390,000.00	\$ 400,000.00	\$ 10,000.00	2.6%
Fire Protection	\$ 66,300.00	\$ 66,300.00	\$ -	0.0%
Emergency Management	\$ 1,000.00	\$ 1,000.00	\$ -	0.0%
Animal Control	\$ 11,000.00	\$ 12,000.00	\$ 1,000.00	9.1%
Streets	\$ 476,500.00	\$ 490,000.00	\$ 13,500.00	2.8%
Buildings	\$ 148,500.00	\$ 152,000.00	\$ 3,500.00	2.4%
Campground	\$ 42,330.00	\$ 42,330.00	\$ -	0.0%
Recreation	\$ 177,000.00	\$ 177,000.00	\$ -	0.0%
Government	\$ 396,050.00	\$ 297,010.00	\$ (99,040.00)	-25.0%
<b>Subtotal</b>	<b>\$ 2,114,680.00</b>	<b>\$ 2,079,140.00</b>	<b>\$ (35,540.00)</b>	<b>-1.7%</b>
Library	\$ 109,600.00	\$ 109,600.00	\$ -	0.0%
Transfers	\$ 546,952.00	\$ 369,980.00	\$ (176,972.00)	-32.4%
<b>Total</b>	<b>\$ 2,771,232.00</b>	<b>\$ 2,558,720.00</b>	<b>\$ (212,512.00)</b>	<b>-7.7%</b>

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CITY COUNCIL

**2004 (PROPOSED) BUDGET  
CITY OF MOUNTAIN IRON  
GOVERNMENT OPERATIONS**

<b>CITY COUNCIL</b>	2001 ACTUAL	2002 ACUTAL	2003 BUDGET	2003 YTD	2004 BUDGET	%
Council Salaries	\$ 11,818.00	\$ 11,816.00	\$ 12,500.00	\$ 12,553.00	\$ 12,500.00	0%
<b>TOTAL</b>	\$ 11,818.00	\$ 11,816.00	\$ 12,500.00	\$ 12,553.00	\$ 12,500.00	0%

**ADMINISTRATION**

Salaries	\$ 153,976.00	\$ 161,533.00	\$ 148,000.00	\$ 87,933.00	\$ 165,000.00	11%
Payroll Taxes	\$ 20,649.00	\$ 22,183.00	\$ 20,000.00	\$ 12,556.00	\$ 25,000.00	25%
Insurance-Group	\$ 29,810.00	\$ 39,374.00	\$ 33,000.00	\$ 25,466.00	\$ 40,000.00	21%
Insurance-General	\$ 20,452.00	\$ 51,475.00	\$ 45,000.00	\$ 1,581.00	\$ 50,000.00	11%
Independent Audit	\$ 9,300.00	\$ 9,860.00	\$ 10,000.00	\$ 9,900.00	\$ 10,000.00	0%
Engineering Fees	\$ 48,883.00	\$ 46,036.00	\$ 37,000.00	\$ 42,124.00	\$ 31,000.00	-16%
Legal Fees	\$ 30,036.00	\$ 33,468.00	\$ 29,000.00	\$ 17,114.00	\$ 25,000.00	-14%
Communications	\$ 8,189.00	\$ 9,700.00	\$ 9,000.00	\$ 6,001.00	\$ 9,000.00	0%
Supplies	\$ 6,390.00	\$ 3,628.00	\$ 5,000.00	\$ 3,107.00	\$ 5,000.00	0%
Operations	\$ 24,033.00	\$ 43,791.00	\$ 19,000.00	\$ 31,347.00	\$ 15,000.00	-21%
<b>TOTAL</b>	\$ 351,718.00	\$ 421,048.00	\$ 355,000.00	\$ 237,129.00	\$ 375,000.00	6%

**ELECTION**

Salaries	\$ 1,116.00	\$ 2,868.00	\$ -	\$ -	\$ 4,000.00	100%
Operations	\$ 280.00	\$ 3,820.00	\$ -	\$ 72.00	\$ 5,000.00	100%
<b>TOTAL</b>	\$ 1,396.00	\$ 6,688.00	\$ -	\$ 72.00	\$ 9,000.00	100%

**2004 (PROPOSED) BUDGET  
CITY OF MOUNTAIN IRON  
GOVERNMENT OPERATIONS**

<b>ASSESSING</b>	2001 ACTUAL	2002 ACTUAL	2003 BUDGET	2003 YTD	2004 BUDGET	%
Contract Services	\$ 15,715.00	\$ 19,306.00	\$ 17,500.00	\$ -	\$ 23,000.00	31%
Operations	\$ 288.00	\$ -	\$ 1,000.00	\$ 258.00	\$ 1,000.00	0%
<b>TOTAL</b>	<b>\$ 16,003.00</b>	<b>\$ 19,306.00</b>	<b>\$ 18,500.00</b>	<b>\$ 258.00</b>	<b>\$ 24,000.00</b>	<b>30%</b>

**PLANNING & ZONING**

Salaries	\$ 27,343.00	\$ 12,807.00	\$ 15,000.00	\$ 5,183.00	\$ 16,000.00	7%
Payroll Taxes	\$ 3,508.00	\$ 1,688.00	\$ 2,000.00	\$ 676.00	\$ 2,000.00	0%
Operations	\$ 2,729.00	\$ 3,011.00	\$ 3,000.00	\$ 834.00	\$ 3,000.00	0%
<b>TOTAL</b>	<b>\$ 33,580.00</b>	<b>\$ 17,506.00</b>	<b>\$ 20,000.00</b>	<b>\$ 6,693.00</b>	<b>\$ 21,000.00</b>	<b>5%</b>

**ADMINISTRATION**

<b>TOTAL</b>	<b>\$ 414,515.00</b>	<b>\$ 476,364.00</b>	<b>\$ 406,000.00</b>	<b>\$ 256,705.00</b>	<b>\$ 441,500.00</b>	<b>9%</b>
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CITY COUNCIL

**2004 (PROPOSED) BUDGET  
CITY OF MOUNTAIN IRON  
PUBLIC SAFETY**

<b>POLICE PROTECTION</b>	2001 ACTUAL	2002 ACTUAL	2003 BUDGET	2003 YTD	2004 BUDGET	%
Contract Services	\$ 393,725.00	\$ 401,625.00	\$ 385,000.00	\$ 224,581.00	\$ 395,000.00	3%
Other Expenditures	\$ 5,652.00	\$ 7,356.00	\$ 5,000.00	\$ 3,489.00	\$ 5,000.00	0%
<b>TOTAL</b>	<b>\$ 399,377.00</b>	<b>\$ 408,981.00</b>	<b>\$ 390,000.00</b>	<b>\$ 228,070.00</b>	<b>\$ 400,000.00</b>	<b>3%</b>
<b>FIRE PROTECTION</b>						
Salaries	\$ 16,701.00	\$ 17,480.00	\$ 18,000.00	\$ 7,446.00	\$ 18,000.00	0%
Payroll Taxes	\$ 559.00	\$ 2,705.00	\$ 500.00	\$ 1,511.00	\$ 500.00	0%
Training	\$ 15,960.00	\$ 10,726.00	\$ 11,000.00	\$ 4,045.00	\$ 11,000.00	0%
Maintenance	\$ 4,848.00	\$ 6,800.00	\$ 6,000.00	\$ 1,854.00	\$ 6,000.00	0%
Operations	\$ 18,468.00	\$ 13,910.00	\$ 11,000.00	\$ 6,537.00	\$ 11,000.00	0%
Firemen's Relief	\$ 23,012.00	\$ 20,244.00	\$ 19,800.00	\$ 5,400.00	\$ 19,800.00	0%
<b>TOTAL</b>	<b>\$ 79,548.00</b>	<b>\$ 71,865.00</b>	<b>\$ 66,300.00</b>	<b>\$ 26,793.00</b>	<b>\$ 66,300.00</b>	<b>0%</b>
<b>EMERGENCY MANAGEMENT</b>						
Operations	\$ 15.00	\$ 25.00	\$ 1,000.00	\$ -	\$ 1,000.00	0%
<b>TOTAL</b>	<b>\$ 15.00</b>	<b>\$ 25.00</b>	<b>\$ 1,000.00</b>	<b>\$ -</b>	<b>\$ 1,000.00</b>	<b>0%</b>
<b>ANIMAL CONTROL</b>						
Contact Services	\$ 10,234.00	\$ 10,258.00	\$ 10,000.00	\$ 5,984.00	\$ 11,000.00	10%
Operations	\$ 127.00	\$ 741.00	\$ 1,000.00	\$ 170.00	\$ 1,000.00	0%
<b>TOTAL</b>	<b>\$ 10,361.00</b>	<b>\$ 10,999.00</b>	<b>\$ 11,000.00</b>	<b>\$ 6,154.00</b>	<b>\$ 12,000.00</b>	<b>9%</b>
<b>PUBLIC SAFETY TOTAL</b>	<b>\$ 489,301.00</b>	<b>\$ 491,870.00</b>	<b>\$ 468,300.00</b>	<b>\$ 261,017.00</b>	<b>\$ 479,300.00</b>	<b>2%</b>

**2004 (PROPOSED) BUDGET  
CITY OF MOUNTAIN IRON  
PUBLIC WORKS**

<b>STREETS</b>	2001	2002	2003	2003	2004	
	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET	%
Salaries	\$ 284,300.00	\$ 287,949.00	\$ 249,800.00	\$ 142,105.00	\$ 255,000.00	2%
Payroll Taxes	\$ 37,046.00	\$ 38,409.00	\$ 33,300.00	\$ 20,700.00	\$ 40,000.00	20%
Insurance-Group	\$ 63,217.00	\$ 79,344.00	\$ 59,300.00	\$ 55,215.00	\$ 75,000.00	26%
Utilities	\$ 47,386.00	\$ 52,347.00	\$ 46,800.00	\$ 32,678.00	\$ 45,000.00	-4%
Maintenance	\$ 34,989.00	\$ 45,826.00	\$ 44,500.00	\$ 19,075.00	\$ 40,000.00	-10%
Supplies	\$ 29,596.00	\$ 14,605.00	\$ 26,000.00	\$ 10,002.00	\$ 20,000.00	-23%
Operations	\$ 28,930.00	\$ 27,973.00	\$ 16,800.00	\$ 5,629.00	\$ 15,000.00	-11%
<b>TOTAL</b>	<b>\$ 525,464.00</b>	<b>\$ 546,453.00</b>	<b>\$ 476,500.00</b>	<b>\$ 285,404.00</b>	<b>\$ 490,000.00</b>	<b>3%</b>
<b>BUILDINGS</b>						
Salaries	\$ 49,402.00	\$ 52,072.00	\$ 55,450.00	\$ 29,032.00	\$ 56,000.00	1%
Payroll Taxes	\$ 6,215.00	\$ 6,780.00	\$ 7,200.00	\$ 3,945.00	\$ 8,000.00	11%
Insurance-Group	\$ 12,915.00	\$ 17,485.00	\$ 12,400.00	\$ 11,876.00	\$ 15,000.00	21%
Utilities	\$ 43,449.00	\$ 27,948.00	\$ 46,400.00	\$ 25,044.00	\$ 45,000.00	-3%
Communications	\$ 2,062.00	\$ 1,256.00	\$ 2,050.00	\$ 827.00	\$ 2,000.00	-2%
Supplies	\$ 52,447.00	\$ 17,970.00	\$ 15,500.00	\$ 1,805.00	\$ 6,000.00	-61%
Operations	\$ 18,698.00	\$ 16,048.00	\$ 9,500.00	\$ 12,174.00	\$ 20,000.00	111%
<b>TOTAL</b>	<b>\$ 185,188.00</b>	<b>\$ 139,559.00</b>	<b>\$ 148,500.00</b>	<b>\$ 84,703.00</b>	<b>\$ 152,000.00</b>	<b>2%</b>
<b>PUBLIC WORKS</b>						
<b>TOTAL</b>	<b>\$ 710,652.00</b>	<b>\$ 686,012.00</b>	<b>\$ 625,000.00</b>	<b>\$ 370,107.00</b>	<b>\$ 642,000.00</b>	<b>3%</b>

8/28/2003

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CITY COUNCIL

**2004 (PROPOSED) BUDGET  
CITY OF MOUNTAIN IRON  
CULTURE AND RECREATION**

<b>CAMPGROUND</b>	2001 ACTUAL	2002 ACTUAL	2003 BUDGET	2003 YTD	2004 BUDGET	%
Salaries	\$ 15,006.00	\$ 17,365.00	\$ 14,600.00	\$ 9,720.00	\$ 14,600.00	0%
Payroll Taxes	\$ 1,966.00	\$ 1,827.00	\$ 1,530.00	\$ 979.00	\$ 1,530.00	0%
Insurance-Group	\$ 3,922.00	\$ 1,908.00	\$ 2,550.00	\$ 655.00	\$ 2,550.00	0%
Utilities	\$ 6,887.00	\$ 4,618.00	\$ 7,350.00	\$ 8,716.00	\$ 7,350.00	0%
Operations	\$ 18,427.00	\$ 15,248.00	\$ 14,300.00	\$ 1,998.00	\$ 14,300.00	0%
Advertising	\$ 130.00	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	0%
<b>TOTAL</b>	\$ 46,338.00	\$ 40,966.00	\$ 42,330.00	\$ 22,068.00	\$ 42,330.00	0%
<b>RECREATION DEPARTMENT</b>						
Salaries	\$ 87,709.00	\$ 90,362.00	\$ 101,350.00	\$ 54,115.00	\$ 101,350.00	0%
Payroll Taxes	\$ 10,191.00	\$ 11,281.00	\$ 11,300.00	\$ 6,698.00	\$ 11,300.00	0%
Insurance-Group	\$ 15,521.00	\$ 20,738.00	\$ 13,400.00	\$ 11,320.00	\$ 13,400.00	0%
Utilities	\$ 8,807.00	\$ 9,305.00	\$ 10,300.00	\$ 6,977.00	\$ 10,300.00	0%
Maintenance	\$ 3,948.00	\$ 5,355.00	\$ 5,650.00	\$ 539.00	\$ 5,650.00	0%
Operations	\$ 21,618.00	\$ 25,490.00	\$ 20,200.00	\$ 9,217.00	\$ 20,200.00	0%
Mesabi Trail	\$ -	\$ -	\$ 6,500.00	\$ -	\$ 6,500.00	0%
Special Events	\$ 15,866.00	\$ 14,077.00	\$ 8,300.00	\$ 7,027.00	\$ 8,300.00	0%
<b>TOTAL</b>	\$ 163,660.00	\$ 176,608.00	\$ 177,000.00	\$ 95,893.00	\$ 177,000.00	0%
<b>LIBRARY</b>						
Salaries	\$ 65,305.00	\$ 69,065.00	\$ 67,350.00	\$ 39,932.00	\$ 67,350.00	0%
Payroll Taxes	\$ 8,404.00	\$ 9,022.00	\$ 8,750.00	\$ 5,251.00	\$ 8,750.00	0%
Insurance-Group	\$ 5,004.00	\$ 7,348.00	\$ 4,900.00	\$ 4,597.00	\$ 4,900.00	0%
Utilities	\$ 7,334.00	\$ 4,869.00	\$ 8,400.00	\$ 5,215.00	\$ 8,400.00	0%
Books	\$ 16,430.00	\$ 15,346.00	\$ 12,500.00	\$ 6,803.00	\$ 12,500.00	0%
Communications	\$ 3,310.00	\$ 2,985.00	\$ 4,900.00	\$ 2,476.00	\$ 4,900.00	0%
Operations	\$ 19,675.00	\$ 3,960.00	\$ 2,800.00	\$ 2,771.00	\$ 2,800.00	0%
<b>TOTAL</b>	\$ 125,462.00	\$ 112,595.00	\$ 109,600.00	\$ 67,045.00	\$ 109,600.00	0%
<b>CULTURE AND RECREATION</b>						
<b>TOTAL</b>	\$ 335,460.00	\$ 330,169.00	\$ 328,930.00	\$ 185,006.00	\$ 328,930.00	0%

**2004 (PROPOSED) BUDGET  
CITY OF MOUNTAIN IRON  
GENERAL GOVERNMENT**

<b>GENERAL GOVERNMENT</b>	2001 ACTUAL	2002 ACTUAL	2003 BUDGET	2003 YTD	2004 BUDGET	%
Cash Short and Over	\$ (55.00)	\$ 1.00	\$ 10.00	\$ -	\$ 10.00	0%
Cemeteries	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	0%
Retire/Pension Contrib.	\$ 62,226.00	\$ 64,671.00	\$ 63,994.00	\$ 44,781.00	\$ 75,000.00	17%
Public Expense	\$ 10,066.00	\$ 17,167.00	\$ 6,500.00	\$ 18,256.00	\$ 6,500.00	0%
Promotion and Tourism	\$ 10,200.00	\$ 311.00	\$ 2,500.00	\$ -	\$ 2,500.00	0%
EMT Equipment	\$ 1,790.00	\$ 2,850.00	\$ 3,000.00	\$ 1,040.00	\$ 3,000.00	0%
Intergovernmental Coop	\$ 54,248.00	\$ 1,473.00	\$ -	\$ 21,567.00	\$ 25,000.00	100%
Contribution - QCJRA	\$ -	\$ 34,232.00	\$ 21,504.00	\$ -	\$ 20,000.00	-7%
Contribution - QCEDA	\$ -	\$ 30,102.00	\$ 25,102.00	\$ -	\$ -	-100%
Contribution - V/MI/GCC	\$ -	\$ 10,000.00	\$ 5,000.00	\$ -	\$ 5,000.00	0%
Hydrants	\$ 3,845.00	\$ 2,139.00	\$ 5,000.00	\$ 6,885.00	\$ 5,000.00	0%
TCBDA	\$ 42,288.00	\$ 41,930.00	\$ 50,000.00	\$ 24,621.00	\$ 50,000.00	0%
QCEDA	\$ 40,861.00	\$ 64,753.00	\$ 100,000.00	\$ 37,449.00	\$ 100,000.00	0%
LGA Offset	\$ -	\$ -	\$ 108,440.00	\$ -	\$ -	-100%
VRMC Contribution	\$ -	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	0%
Wastewater Charges	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	0%
Water Charges	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	0%
<b>TOTAL</b>	\$ 237,969.00	\$ 272,129.00	\$ 396,050.00	\$ 157,099.00	\$ 297,010.00	-25%
<b>TRANSFERS</b>						
Capital Improvement	\$ 460,353.00	\$ 322,804.00	\$ 268,782.00	\$ 97,290.00	\$ 89,980.00	-67%
Mining Effects	\$ -	\$ 30,200.00	\$ 50,000.00	\$ -	\$ 50,000.00	0%
Debt Service	\$ 200,000.00	\$ 203,000.00	\$ 228,170.00	\$ 133,099.00	\$ 230,000.00	1%
<b>TOTAL</b>	\$ 660,353.00	\$ 556,004.00	\$ 546,952.00	\$ 230,389.00	\$ 369,980.00	-32%
<b>GENERAL GOVERNMENT TOTAL</b>	\$ 898,322.00	\$ 828,133.00	\$ 943,002.00	\$ 387,488.00	\$ 666,990.00	-29%

8/28/2003

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CITY COUNCIL

**COUNCIL LETTER 090203-IVC1**

**BUILDINGS**

**LIBRARY RAIN GUTTERS**

DATE: August 27, 2003

FROM: Donald V. Kleinschmidt  
Director of Public Works

Craig J. Wainio  
City Administrator

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As requested at the last City Council meeting, the Director of Public Works will be providing a report on the situation regarding the rain gutters at the Mountain Iron Public Library.

Councilor Roskoski also requested this item be placed on the agenda with the following background information:

It was reported to some councilors that the Library rain gutter system is blocked by the roof system, so it does not flow properly. Two or three professional gutter firms should be contacted to look-over the situation, recommend a solution and make a cost estimate for repairs/changes.





# Saint Louis County

Public Works Department • Maintenance Division

**Marcus J. Hall, P.E.**  
Public Works Director/  
Highway Engineer

August 12, 2003

Mr. Don Kleinschmidt  
Director of Public Works  
City of Mountain Iron  
8586 Enterprise Drive S  
Mountain Iron, MN 55768-8260

Dear Mr. Kleinschmidt

In response to your letter requesting that St. Louis County Road 102 be repaired and overlaid, within the City of Mountain Iron, I would offer the following. The section of 102 from Hwy 53 west into "Old Town" is in need of a high level of maintenance. We are watching this section closely and doing maintenance as needed. This section is currently in the planning stages for future work but because Mintac is in the process of evaluating the possibility of mining under the existing road, no definite plans have been made at this time. This reasoning would also carry forth to the section of 102 south past the school towards STH 169. If this section of 102 east to STH 53 was to be closed due to mining, then this section to the south would require special design to accommodate the traffic to Mintac.

The section of 102 south of STH 169 through South Grove requires normal maintenance at this time with the road starting to show some ageing. This section will be watched with added maintenance provided as needed. I will also add it to the list of projects for future consideration by the engineering department for an overlay.

I will keep in contact with our Principle Engineer in Virginia, Earl Wilkins, and keep you updated as to the status of the plans for 102. We will also stay on top of what ever maintenance is needed for the road. If I can be of any further help, let me know.

Sincerely,

Bob Lloyd  
Div 6 Superintendent  
St. Louis County PWD

St. Louis County Public Works Department  
Division 6  
7823 Hwy 135  
Virginia, Minnesota 55792  
Phone: (218) 742-9800  
Fax: (218) 741-7832

8/28/2003

An Equal Opportunity Employer

CITY COUNCIL

**COUNCIL LETTER 090203-IVD1**

**PARKS & RECREATION**

**SOUTH GROVE BASEBALL DUGOUTS**

DATE: August 27, 2003

FROM: Larry Nanti  
Director of Parks & Recreation

Craig J. Wainio  
City Administrator

---

Staff has been in contact with the Eveleth Range Technical College. The masonry class has offered to construct the dugouts at the South Grove fields for the cost of materials. The estimated cost would be \$4,000 to \$6,000.

The funds can be used from either the Cable TV Franchise Fee or the Charitable Gambling Funds. This expenditure is not budgeted.

Staff is seeking City Council approval for the go-ahead with this project.

**COUNCIL LETTER 090203-IVD2**

**PARKS & RECREATION**

**QUOTE FOR TIRE STAND**

DATE: August 27, 2003

FROM: Larry Nanti  
Director of Parks & Recreation

Craig J. Wainio  
City Administrator

---

Staff has received a verbal quote from Dave Vidmar of Vidmar Iron Works for the Locomotive Park tire stand. The quote is a total cost of \$3240.00. This includes the slab, tire stand, installation and all work related to getting the existing tire to the proper display position.

Staff is requesting direction to proceed or not with this project.

RECOMMENDATION OF PAYMENT

No. 1

Engineer's Project No. MI03-7

Project: Unity Drive Gravel Road Extension

CONTRACTOR: Hibbing Excavating Inc., 3402 15<sup>th</sup> Avenue East, Hibbing, MN 55746

For Period Ending August 1, 2003

To City of Mountain Iron  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated August 13, 2003

By 

STATEMENT OF WORK

Original Contract Price	\$ <u>10,500.00</u>	Work & Materials to Date	\$ <u>11,004.00</u>
Net Change Orders	\$ <u>504.00</u>	Amount Retained (5%)	\$ <u>550.20</u>
Current Contract Price	\$ <u>11,004.00</u>	Subtotal	\$ <u>10,453.80</u>
		Previous Payments	\$ <u>0.00</u>
		<b>Amount Due this Payment</b>	<b>\$ <u>10,453.80</u></b>

# INVOICE

**Hibbing Excavating, Inc**  
 3402 15th Ave East  
 Hibbing MN 55746  
 218-263-7424

Invoice Number 001160

Invoice Date 07/30/03

Page 1

**SOLD** City of Mt. Iron  
**TO** 8586 Enterprise Drive South  
 Mt. Iron MN 55746

<b>P.O. Number</b>		<b>Terms</b>	NET 10 DAYS
<b>Customer Code</b>	MTIron	<b>Due Date</b>	08/09/2003
<b>Project Code</b>	N/A	<b>Job Description</b>	Unity Drive
<b>Bill of Lading</b>			

ITEM	ORDERED	SHIPPED	DESCRIPTION	PRICE	UOM	AMOUNT	TAX
0014	1.00	1.00	CONTRACT PRICE	10,500.00	n/a	10,500.00	
0025	72.00	72.00	GRANULAR BORROW	7.00	cuyd	504.00	

Subtotal 11,004.00  
 \* Sales Tax 0.00  
 Invoice Total 11,004.00  
 Payments 0.00  
 Net Due 11,004.00

RECOMMENDATION OF PAYMENT

No. 3

Owner's project No. \_\_\_\_\_

Engineer's Project No. MI02-27

Project: Mountain Iron Commercial Forty

CONTRACTOR: Rajala Construction Co., Inc., P.O. Box 277, Cohasset, MN 55721

For Period Ending: August 25, 2003

To: City of Mountain Iron  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated August 26, 2003

By 

STATEMENT OF WORK

Original Contract Price	<u>\$685,679.15</u>	Work & Materials to Date	\$ <u>468,341.02</u>
Net Change Orders	<u>\$(85,684.26)</u>	Amount Retained (5%)	\$ <u>23,417.05</u>
Current Contract Price	<u>\$599,994.89</u>	Subtotal	\$ <u>444,923.97</u>
		Previous Payments	\$ <u>268,942.15</u>
		<b>Amount Due this Payment</b>	<b>\$ <u>175,981.82</u></b>



August 26, 2003

PAY REQUEST NO. 3  
 City of Mountain Iron  
 Commercial Forty Development  
 Project No. MI02-27

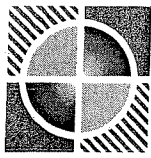
CONTRACTOR: RAJALA CONSTRUCTION CO., INC.

SPEC. NO.	ITEM	UNITS	PROJECT QUANTITIES	ITEM COST	QUANTITY TO DATE	TOTAL AMOUNT
2101.511	CLEARING & GRUBBING	LUMP SUM	1.0	\$ 72,000.00	1.0	\$72,000.00
2105.501	COMMON EXCAVATION	CU. YD.	121,400.0	\$ 1.40	121,400.0	\$169,960.00
2105.522	SELECT GRANULAR BORROW (CV)	CU.YD.	1,840.0	\$ 6.00	1,840.0	\$11,040.00
2105.535	SALVAGED TOPSOIL (CV)	CU.YD.	18,850.0	\$ 2.00	18,850.0	\$37,700.00
2105.604	GEOTEXTILE FABRIC TYPE V	SQ.YD.	5,061.0	\$ 1.25	5,061.0	\$6,326.25
2211.503	AGGREGATE BASE (CV), CLASS 5	CU. YD.	1,403.0	\$ 9.25	1,403.0	\$12,977.75
2350.501	TYPE LV4 WEARING COURSE MIXTURE	TON	385.0	\$ 36.00	347.5	\$12,510.00
2350.502	TYPE LV3 NON-WEARING COURSE MIXTURE	TON	857.0	\$ 32.00	830.8	\$26,585.60
2357.502	BIT MATERIAL FOR TACK COAT	GAL.	192.0	\$ 2.00	0.0	\$0.00
2501.515	21" RC PIPE APRON	EACH	1.0	\$ 400.00	1.0	\$400.00
2501.515	36" RC PIPE APRON	EACH	1.0	\$ 800.00	1.0	\$800.00
2502.541	4" PERF PE PIPE DRAIN W/GEOTEXTILE SOCK	LIN.FT.	1,891.0	\$ 2.25	1,942.0	\$4,369.50
2502.511	4" PVC CONDUIT PIPE - SCHEDULE 80	LIN.FT.	220.0	\$ 9.00	220.0	\$1,980.00
2503.511	6" PVC SEWER PIPE - SDR 35	LIN.FT.	34.0	\$ 14.00	0.0	\$0.00
2503.511	8" PVC SEWER PIPE - SDR 35	LIN.FT.	1,035.0	\$ 18.00	0.0	\$0.00
2503.541	12" RC PIPE SEWER DES. 3006	LIN.FT.	37.0	\$ 27.00	37.0	\$999.00
2503.541	15" RC PIPE SEWER DES. 3006	LIN. FT.	22.0	\$ 29.00	22.0	\$638.00
2503.541	18" RC PIPE SEWER DES. 3006	LIN. FT.	156.0	\$ 32.00	156.0	\$4,992.00
2503.541	21" RC PIPE SEWER DES. 3006	LIN. FT.	657.0	\$ 33.00	466.0	\$15,378.00
2503.541	24" RC PIPE SEWER DES. 3006	LIN. FT.	339.0	\$ 35.00	339.0	\$11,865.00
2503.541	30" RC PIPE SEWER DES. 3006	LIN.FT.	92.0	\$ 47.00	92.0	\$4,324.00
2503.541	36" RC PIPE SEWER, DES. 3006	LIN.FT.	200.0	\$ 62.00	200.0	\$12,400.00
2503.602	8" X 6" PVC WYE	EACH	1.0	\$ 100.00	0.0	\$0.00
2503.602	CONNECT TO EXISTING SANITARY MANHOLE	EACH	1.0	\$ 750.00	1.0	\$750.00
2503.603	4" PVC FORCEMAIN - SDR 21	LIN.FT.	310.0	\$ 12.00	330.0	\$3,960.00
2503.602	6" GATE VALVE AND BOX	EACH	1.0	\$ 575.00	0.0	\$0.00
2503.602	10" GATE VALVE AND BOX	EACH	2.0	\$ 1,000.00	1.0	\$1,000.00
2504.602	HYDRANT	EACH	1.0	\$ 2,800.00	0.0	\$0.00
2504.602	CONNECT TO EXISTING WATERMAIN	EACH	1.0	\$ 500.00	1.0	\$500.00
2504.603	6" WATERMAIN D.I. CLASS 52	LIN.FT.	8.0	\$ 25.00	0.0	\$0.00
2504.603	10" WATERMAIN D.I. CLASS 52	LIN.FT.	1,375.0	\$ 30.00	260.0	\$7,800.00
2504.620	WATERMAIN FITTINGS	POUNDS	1,040.0	\$ 2.20	279.0	\$613.80
2506.501	CONST. DRAINAGE STRUCTURE DES. F	LIN.FT.	44.2	\$ 195.00	44.2	\$8,619.00
2506.501	CONST. DRAINAGE STRUCTURE DES. G	LIN.FT.	24.2	\$ 195.00	24.2	\$4,719.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 60-4020	LIN.FT.	28.5	\$ 280.00	28.5	\$7,980.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 4007	LIN.FT.	38.3	\$ 175.00	0.0	\$0.00
2506.516	CASTING ASSEMBLY	EACH	18.0	\$ 300.00	14.0	\$4,200.00
2506.601	CONSTRUCT LIFT STATION	LUMP SUM	1.0	\$ 56,500.00	0.0	\$0.00
2511.501	RANDOM RIP RAP CLASS III	CU.YD.	20.0	\$ 25.00	0.0	\$0.00
2531.501	CONCRETE CURB & GUTTER - DESIGN B618 (MOD.)	LIN.FT.	1,891.0	\$ 8.04	1,842.0	\$14,809.68
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$ 1,500.00	0.5	\$750.00
2573.502	SILT FENCE	LIN.FT.	2,110.0	\$ 1.60	2,110.0	\$3,376.00
2573.502	STRAW BALE BARRIER	EACH	2.0	\$ 100.00	0.0	\$0.00
2575.501	SEEDING	ACRE	0.0	\$ 599.00	0.0	\$0.00
2105.503	ROCK EXCAVATION	CU. YD.	0.0	\$ 13.40	70.1	\$939.34
2531.501	7" CONCRETE VALLEY GUTTER & RADIUS	SQ. YD.	0.0	\$ 49.50	21.8	\$1,079.10

VALUE OF WORK COMPLETED: \$468,341.02  
 LESS PREVIOUS PAY REQUESTS: \$283,097.00

VALUE OF WORK (PAY REQUEST 3): \$185,244.02

*Eui Falvo*  
 BENCHMARK ENGINEERING, INC.



# BENCHMARK ENGINEERING, INC.

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street ▪ P.O. Box 261  
Mt. Iron, MN 55768-0261  
tel: 218-735-8914 ▪ fax: 218-735-8923  
email: info@bm-eng.com

July 21, 2003

Honorable Mayor, City Council and City Staff  
City of Mountain Iron  
City Hall  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

RE: Prioritization of Streets for Overlay Paving Project  
Our File No. MI03-10

Honorable Mayor, City Council and City Staff:

Benchmark Engineering, Inc has evaluated the condition of the streets proposed for the 2003 Street Overlay Project and have come to the following conclusions.

The following streets proposed for overlays are in either bad or poor condition. There are also existing gravel streets proposed for paving. If the streets in bad condition are allowed to depreciate more, they will need reconstruction. It is recommended that the streets classified in bad condition should be patched and overlaid.

The streets classified in poor condition should also be paved in a little while to minimize the need to patch large areas before overlay. Some of the streets that are in poor condition already require patching before overlay. Overlaying the streets soon will minimize patching and provide a longer lasting street.

The paving of the gravel-surfaced streets will be over the existing surface.

Marion Drive has a large area of extensive cracking and rutting. The cracking indicates a subgrade problem. It is recommended to mill and reclaim the bituminous surface to create a uniform base and repave the street surface.



Honorable Mayor, City Council and City Staff  
July 21, 2003  
Page Two

The following is a summary of bad and poor conditions:

Bad Condition – Patch and Overlay

Locomotive	\$ 5,500.00
Arbor Lane	\$15,000.00
Eagle Avenue	\$10,000.00
South Court – Cul-de-Sac and Street	\$ 6,000.00
Parkville Road	\$75,000.00
Marion Drive	\$30,000.00

Poor Condition – Patch and Overlay

Cardinal	\$ 6,000.00
Spring Park Road	\$11,000.00
North Court – Cul-de-Sac and Street	\$ 6,000.00
Park Drive	\$30,000.00
Oriole Avenue	\$19,000.00
Grant Street	\$ 6,000.00

Gravel Surfaced – Paving and Shouldering

Heather Avenue	\$31,000.00
Browns Road	\$40,000.00
Streetcar Road	\$37,000.00
Giorgi Road	\$16,000.00

Thank you and please contact me with any questions or concerns that you may have regarding the above summary of the prioritization for the 2003 street overlay project.

Sincerely,  
**Benchmark Engineering, Inc**



Rodney Flannigan, R.L.S.

RF: cas

**COUNCIL LETTER 090203-IVE1**

**STREET COMMITTEE**

**MARBLE AVENUE PARKING**

DATE: August 27, 2003

FROM: Street Committee

Don Kleinschmidt  
Director of Public Works

Craig J. Wainio  
City Administrator

---

The Street Committee met on August 5, 2003 to discuss the parking issue on Marble Avenue with Jerry Kujala. The following is recommended to the City Council for implementation.

1. On the east side of Marble Avenue, No Parking during school hours.
2. Restore calendar parking to both sides of Marble Avenue.
3. Permit the above to take place until January 1, 2004 and the Street Committee will review to see if this is going to be permanent.

Councilor Roskoski also requested this item be placed on the agenda with the following background information:

Marble Avenue Parking Request. The Street and Alley Committee agrees with Jerry Kujala's request as submitted.

**COUNCIL LETTER 090203-IVF2**

**STREET COMMITTEE**

**CROSSWALK PAINTING**

DATE: August 27, 2003

FROM: Street Committee

Donald V. Kleinschmidt  
Director of Public Works

Craig J. Wainio  
City Administrator

---

The Street Committee directed the City Engineer to identify the scope of work required to address the crosswalks and present the plan to the City Council.

Councilor Roskoski also requested this item be placed on the agenda and provided the following background information:

The Streets & Alley Committee okayed all the crosswalk painting requests except west of Food-N-Fuel (Corner Spur) and the handicap curb cuts necessary at some crossing areas.

**COUNCIL LETTER 090203-IVF3**

**STREET COMMITTEE**

**MOUNTAIN AVENUE PARKING CHANGE**

DATE: August 27, 2003

FROM: Street Committee

Donald Kleinschmidt  
Director of Public Works

Craig J. Wainio  
City Administrator

---

The Street Committee directed the City Engineer to take a look at Mountain Avenue and identify the feasibility of the parking request. Currently, the Zoning Ordinance requires 1 off street parking spaces for every 300 feet of floor space and 1 off street loading space. Handicap parking requirements should be furnished by the architect.

Councilor Roskoski also requested this item be placed on the agenda and provided the following background information:

The Streets & Alley Committee concurred with the City Council request to change the parking scheme on Mountain Avenue between Locomotive Street and Main Street (Library Block) angle parking will be along the entire length on the east side and parallel parking along the entire length of the west side. Two handicap spaces will be provided for in front of the Library.

TRAINING REQUEST  
MTN. IRON FIRE DEPARTMENT

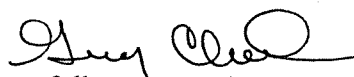
REQUEST TO ATTEND TRAINING AT THE MINNESOTA STATE FIRE SCHOOL  
SEPTEMBER 20 & 21  
MESABI RANGE COMMUNITY & TECHNICAL COLLEGE – VIRGINIA CAMPUS

COST OF CLASSES:

<b>Before September 10:</b>	12 Hours - \$80.00
	8 Hours - \$60.00
	4 Hours - \$45.00
<b>After September 10</b>	12 Hours - \$85.00
	8 Hours - \$65.00
	4 Hours - \$50.00

My request is to send 10-12 firefighters to this school as it is close to home and the city will not have to provide meals, mileage or lodging. The total expense would be the cost of the classes plus training wage per firefighter.

In the past this school requests equipment from local departments and we have always provided it. We do try to provide an operator to stay with whatever pieces of equipment we send. The operator also receives the training wage.



Respectfully requested by Greg Chad  
Training Officer, Mtn. Iron Fire Dept.

**COUNCIL LETTER 090203-IVG1**

**FIRE DEPARTMENT**

**TRAINING**

DATE: August 27, 2003

FROM: Tom Cvar  
Fire Chief

Craig J. Wainio  
City Administrator

---

The Fire Department is requesting authorization to attend the following:

September 6<sup>th</sup> Regional Meeting – Duluth – 3 members at \$12 a piece plus transportation

December 6<sup>th</sup> Regional Meeting – Mountain Iron – 3 members at \$12 a piece

October 16-18 Fire Chiefs Conference – Duluth - \$150 plus transportation and lodging



Dedicated to a Strong Greater Minnesota

## MEMORANDUM

**To:** Craig Wainio, City Administrator  
City of Mountain Iron

**From:** Scott Hutchins, CGMC Treasurer

**Date:** August 4, 2003

**Re:** 2004 CGMC Assessments

---

<b>2004 general assessment for the City of Mountain Iron</b>	<b>\$1,972</b>
For research and advocacy on LGA and property tax issues ( <i>\$1.00 per capita plus \$1,000, not to exceed \$77,500</i> )	
<b>2004 voluntary assessment for CGMC annexation program</b>	<b>\$0</b>
<b>2004 voluntary assessment for CGMC economic development program</b>	<b>\$0</b>
<b>2004 voluntary assessment for CGMC environment program</b>	<b>\$0</b>

If you choose to participate in one or more voluntary programs, add the voluntary assessments to the general assessment and send in one check. Payment may be made out of your 2003 or 2004 budgets, but payment should be made by February 1, 2004. **Some cities pay their annexation and environment assessments out of their utility funds because of the direct impact of this issue on their sewer and water service.** Voluntary assessments for each program are 23¢ per capita with a \$10,000 maximum.

**Please make check payable to CGMC and send to:**

Scott Hutchins, CGMC Treasurer  
City of Moorhead  
500 Center Avenue, Box 779  
Moorhead, MN 56560

If you have a question about your CGMC assessments, please call Colleen Millard at (651) 225-8840.



## 2004 CGMC Voluntary Program

### **Annexation**

The townships are expected to launch a major effort to pass anti-annexation legislation in 2004. The bill will likely include reinstatement of the annexation election requirement and restrictions on the 60-acre rule.

### **Economic Development**

2004 is a bonding year for the legislature, thus the program will focus on obtaining money for the Greater Minnesota Business Development Infrastructure Grant Program and the Redevelopment Program. We will also monitor implementation of the JOBZ program.

### **Environment**

We will have a defensive program to stop any environmental legislation from passing that would be detrimental to cities, such as the 1 ml per liter phosphorous limit statewide. CGMC negotiated with MPCA and others to develop legislation that mitigated the need for a TMDL lawsuit at this time.

### **Transportation**

The 2004 program will consist of monitoring and encouraging a 50% metro/50% greater Minnesota split of the new \$400 million state highway bonding money approved in 2003.

CGMC will not be collecting an assessment for Transportation this year.

The voluntary assessments for Annexation, Economic Development and Environment are each \$0.23 per capita with a maximum of \$10,000.



8/28/2003

# Registration for CGMC Voluntary Assessment

We need your response now to plan our programs for next session. Please return this completed form no later than **September 5, 2003**. If your budget will not be finalized by September 5, your "best guess" will be fine.

City name: \_\_\_\_\_  
Your name: \_\_\_\_\_

50

Please circle if you will participate in the following voluntary assessments:

Annexation	yes	no
Economic Development	yes	no
Environment	yes	no

CITY COUNCIL

Please send completed form to Flaherty & Hood, P.A. by fax at 651.225.9088 or by mail at 444 Cedar Street, Suite 1200, Saint Paul, MN 55101





August 4, 2003

Mayor Gary Skalko  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768-8260

Dear Mayor Skalko:

CGMC had yet another successful summer conference this year. In addition to adopting our positions, budgets and assessment for 2003-2004, we also had a legislative panel on LGA in which five legislators participated and a panel discussion on how cities plan to handle the cuts in LGA.

CGMC was successful in decreasing the size of the LGA cuts proposed by the Governor at the beginning of the 2003 Session. However, the challenge is not over. It is very likely there will be another state budget deficit and, thus, further attempts to reduce LGA payments. It is vital that our membership stays strong and continues to grow in order to stop further cuts and maintain a strong front against additional raids of our aid.

The CGMC has voted to use all of the general assessments paid by cities to protect LGA, and has established separate voluntary assessments to fund annexation, economic development and the environmental program. *Some cities pay their annexation and environment assessments out of their utility funds because of the direct impact of these issues on their sewer and water service.* We will have a limited transportation program this year due to the probable lack of additional transportation-related activity by the legislature this session, and will use the remaining carryover from last year to fund our transportation activities.

**CGMC's success depends on your involvement.** We need your city to be actively involved in our CGMC committees. Please distribute the enclosed form and information to your city council so they can volunteer to serve on CGMC's committees.

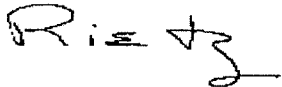
Assessments for 2003-2004 are enclosed, along with a form to send back to indicate which voluntary programs you will join. We have had success in all of the areas, and without CGMC involvement, the session outcomes would have been much different. All the voluntary programs are important, so you are encouraged to join all of them if possible.

Mayor Gary Skalko  
City of Mountain Iron  
August 4, 2003  
Page Two

CGMC's officers from 2003-2004 are: Mayor Bonnie Rietz, Austin, President; Mayor John Ellenbecker, St. Cloud, Vice President; Mayor Joel Albrecht, New Ulm, Second Vice President; Jim Hurm, Austin, Secretary; and Scott Hutchins, Moorhead, Treasurer.

We have much we need to accomplish next session, and I hope I can count on your support. Please call me if you have any questions or if I can be of assistance to you in any way.

Sincerely,

A handwritten signature in black ink that reads "Rietz" with a stylized flourish at the end.

Bonnie Rietz, Mayor, Austin and  
President, Coalition of Greater Minnesota Cities

Cc: City Manager/Administrator



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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## RESOLUTION NUMBER 27-03

### ORDERING IMPROVEMENT AND PREPARATION OF PLANS

**WHEREAS**, a Resolution of the City Council adopted the 7<sup>th</sup> day of July, 2003, fixed a date for a Council hearing on the proposed improvement of those Street identified in Exhibit A by reconstruction and/or overlay, and;

**WHEREAS**, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 2<sup>nd</sup> day of September, 2003, at which all persons desiring to be heard were given an opportunity to be heard thereon.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:**

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the City Council Resolution adopted 7<sup>th</sup> day of July, 2003.
3. Benchmark Engineering is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

**DULY ADOPTED BY THE CITY COUNCIL THIS 2<sup>nd</sup> DAY OF SEPTEMBER, 2003.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

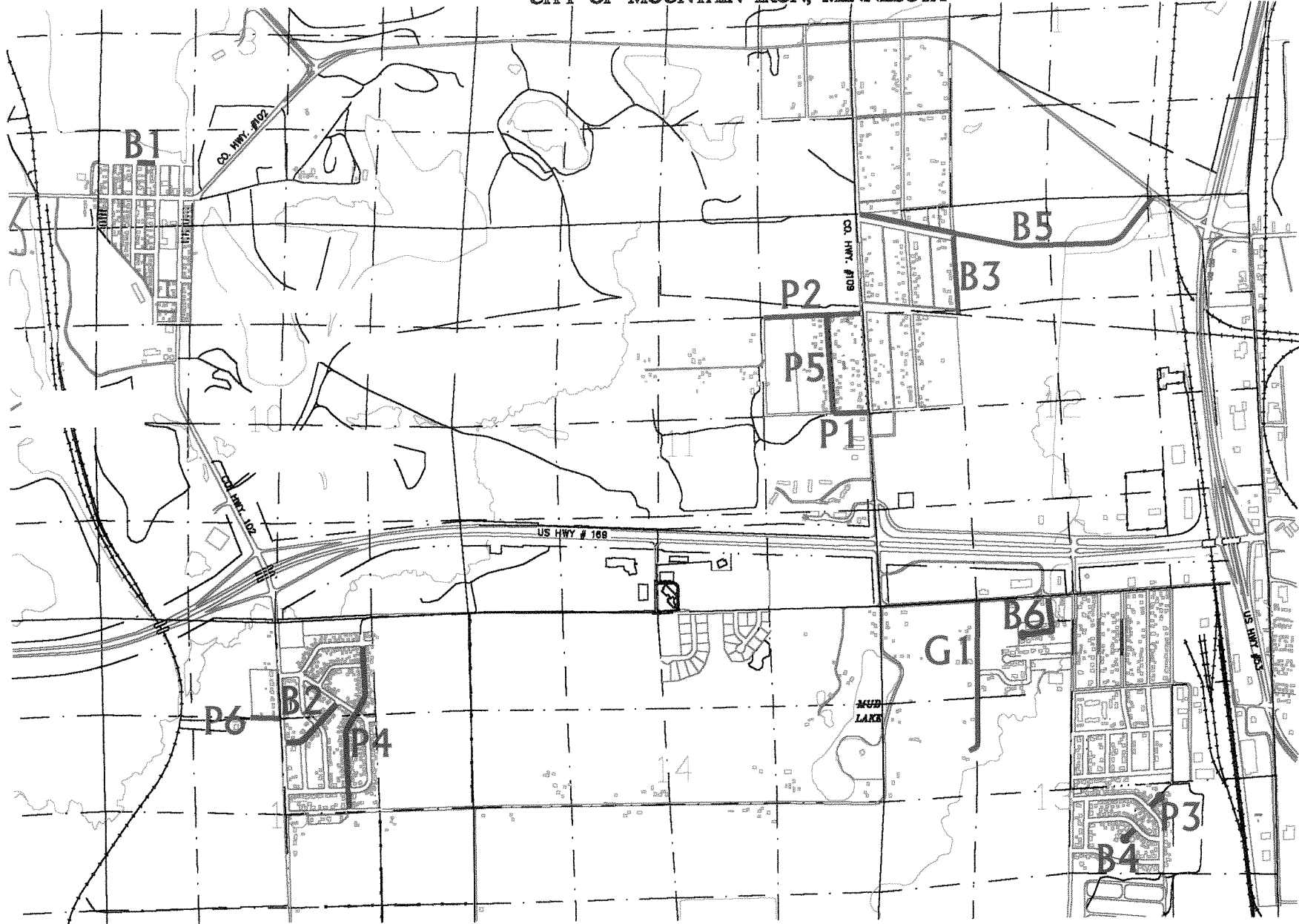
\_\_\_\_\_  
City Administrator

**EXHIBIT A**

Locomotive Street from Mountain Avenue to Marble Avenue  
Park Drive from North of Garden Drive to Mud Lake Road  
Arbor Lane from Mineral Avenue to Greenwood Lane  
Parkville Road from Nichols Avenue to Old Highway 169  
Spring Park Road from Nichols Avenue to end of current bituminous portion  
Oriole Avenue from Spring Park Road to Cardinal Avenue  
Cardinal Avenue from Oriole Avenue to Nichols Avenue  
Eagle Avenue from Parkville Road to end of current bituminous portion  
Grant Street from Mineral Avenue to end of current bituminous portion  
All of North Court  
All of South Court  
Heather Avenue from Unity Drive to end of Road  
All of Marion Drive  
Brown's Road from Old Highway 169 to Street Car Road  
Streetcar Road from Brown's Road to Giorgi's Road  
Giorgi's Road from Street Car Road to Old Highway 169

# PRIORITY LIST FOR 2003 STREET OVERLAY PROJECT

CITY OF MOUNTAIN IRON, MINNESOTA



### Bad Condition - Patch & Overlay

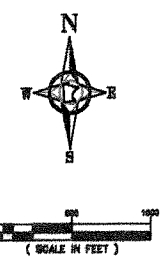
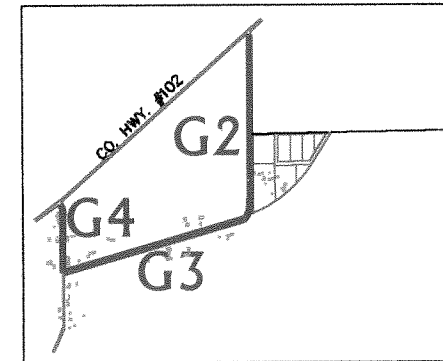
- B1 > Locomotive Street
- B2 > Arbor Lane
- B3 > Eagle Avenue
- B4 > South Court-Cul-de-sac & Street
- B5 > Parkville Road
- B6 > Marion Drive

### Poor Condition - Patch & Overlay

- P1 > Cardinal Street
- P2 > Spring Park Road
- P3 > North Court-Cul-de-sac & Street
- P4 > Park Drive
- P5 > Oriole Avenue
- P6 > Grant Street

### Gravel Surfaced - Paving & Shouldering

- G1 > Heather Avenue
- G2 > Browns Road
- G3 > Streetcar Road
- G4 > Giorgi Road



**Benchmark**  
ENGINEERING, INC.

1000 University Ave.  
Mountain Iron, Minnesota 55761  
Phone: (218) 838-2222  
Fax: (218) 838-2223  
http://www.benchmark.com

I hereby certify that this plan, specification or report was prepared by me or under my supervision and that I am a duly licensed LAND SURVEYOR under the laws of the State of MINNESOTA.

Printed name: RODNEY FLANNIGAN Lic. No. 107292  
Date: \_\_\_\_\_

DATE	REVISIONS DESCRIPTION

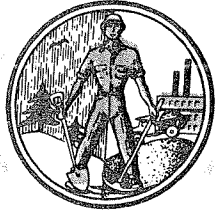
PRIORITY LIST FOR 2003  
STREET OVERLAY PROJECT  
CITY OF MOUNTAIN IRON, MINNESOTA

LOCATION MAP

SHEET NO.  
1 of 1

Plotted by: bwy  
 Date: Aug 28, 2003 - 2:45pm  
 Project: Mountain Iron - Street Overlay - 10/03

PROJECT DATUM  
NAD 83  
UNIT: FEET  
SCALE: 1" = 100'



# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 28-03

### ACCEPTING WORK

**WHEREAS**, pursuant to an agreement with the City on August 21, 2002, Mesabi Bituminous of Gilbert, Minnesota has satisfactorily completed improvement of those streets identified in Exhibit A by overlayment or reconstruction in accordance with such agreement.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that the work completed under said agreement is hereby accepted and approved; and,

**BE IT FURTHER RESOLVED**, that the City Administrator and Mayor are hereby directed to issue a proper order for the final payment on such agreement, taking the contractor's receipt in full.

**DULY ADOPTED BY THE CITY COUNCIL THIS 2<sup>nd</sup> DAY OF SEPTEMBER, 2003.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator

**EXHIBIT A**

Jasmine Street from County Road 7 to Aster Avenue  
Gardenia Street from County Road 7 to Bluebell Avenue  
Aster Avenue from Unity Drive to Jasmine Street  
Daisy Avenue from Marigold Street to Gardenia Street  
Bluebell Avenue from Jasmine Street to Gardenia Street  
Carnation Avenue from Jasmine Street to Gardenia Street  
Marigold Street from County Road 7 to Bluebell Avenue  
Daffodil Avenue from Marigold Street to Gardenia Street  
Unity Drive from Enterprise Drive South to Mud Lake Road  
Unity Drive from County Road 7 to Enterprise Drive South



RECOMMENDATION OF PAYMENT

No. 2-FINAL

Engineer's Project No. MI02-25

Project: 2002 Street Overlay Project

CONTRACTOR: Mesabi Bituminous Inc., P.O. Box 728, Gilbert, MN 55741

For Period Ending July 29, 2003


To City of Mountain Iron  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated August 12, 2003

By 

STATEMENT OF WORK

Original Contract Price	\$ <u>181,050.00</u>	Work & Materials to Date	\$ <u>179,329.50</u>
Net Change Orders	\$ <u>0.00</u>	Amount Retained	\$ <u>0.00</u>
Current Contract Price	\$ <u>181,050.00</u>	Subtotal	\$ <u>179,329.50</u>
		Previous Payments	\$ <u>159,983.00</u>
		<b>Amount Due this Payment</b>	\$ <u><b>19,346.50</b></u>

**PAY REQUEST NUMBER 2 - FINAL**  
**2002 CITY STREET OVERLAY PROJECT**  
**CITY OF MOUNTAIN IRON, MINNESOTA**  
**PROJECT NO: MI02-25**

**BASE BID:**

SPEC. NO.	ITEM	UNITS	UNIT BID	GARDENIA STREET	MARIGOLD STREET	JASMINE STREET	DAISY AVENUE	DAFFODIL AVENUE	CARNATION AVENUE	BLUEBELL AVENUE	ASTER AVENUE	UNITY DRIVE	TOTAL QUANTITIES
2104.501	REMOVE PIPE CULVERT	LIN. FT.	\$6.00		56								56
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	\$3.00		74								74
2104.513	SAWING BITUMINOUS PAVEMENT	LIN. FT.	\$3.00		95								95
2105.501	COMMON EXCAVATION	CU. YD.	\$10.00		18								18
2105.522	SELECT GRANULAR BORROW (CV)	CU. YD.	\$7.00		50								50
2105.525	TOPSOIL BORROW (CV)	CU. YD.	\$12.00		30								30
2105.604	GEOTEXTILE FABRIC SPECIAL (PAVING)	SQ. YD.	\$1.25										
2211.503	AGGREGATE BASE (CV), CLASS 5	CU. YD.	\$12.00		18		353				25		376
2221.503	AGGREGATE SHOULDERING (CV), CLASS 1	CU. YD.	\$12.00		45						3531		3576
2350.609	TYPE LV 4 WEARING COURSE MIXTURE	TON	\$31.00	444	43	52	30	30	46		20	72	607
2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL.	\$1.00	204	179	217	92	92	199	46	50	196	1357
2501.515	12" METAL PIPE APRON	EACH	\$85.00		2					205	465	569	1241
2501.515	12" METAL PIPE APRON W/ TRASH GUARD	EACH	\$200.00		1						176	300	477
2501.515	18" METAL PIPE APRON W/ TRASH GUARD	EACH	\$285.00		1						1		2
2503.541	12" C.P. PIPE SEWER	LIN. FT.	\$18.00									2	2
2503.541	18" C.P. PIPE SEWER	LIN. FT.	\$21.00		169							2	171
2503.541	24" C.P. PIPE SEWER	LIN. FT.	\$24.00								56	10	66
2503.602	12" X 12" C.P. WYE (45 degree)	EACH	\$230.00										1
2503.602	12" X 4" C.P. REDUCER	EACH	\$150.00		3								3
2503.602	18" X 12" C.P. REDUCER	EACH	\$185.00		2								2
2503.602	24" X 12" C.P. REDUCER	EACH	\$165.00										1
2503.602	24" X 18" C.P. REDUCER	EACH	\$235.00										1
2503.602	12" x 12" C.P. TEE	EACH	\$150.00										1
2503.602	18" X 18" C.P. TEE	EACH	\$200.00										2
2503.602	24" X 24" C.P. TEE	EACH	\$250.00								1		1
2503.602	ADJUST VALVE BOX - WATER	EACH	\$175.00									3	3
2506.516	CASTING ASSEMBLIES	EACH	\$125.00		1				1			4	5
2506.522	ADJUST FRAME AND RING CASTING	EACH	\$185.00								1	2	3
2563.601	TRAFFIC CONTROL	LUMP SUM	\$1,000.00	4	4		1	1	2	2	1	4	18
2564.603	4" DOUBLE SOLID LINE YELLOW - EPOXY	LIN. FT.	\$1.00	0.09	0.09	0.12	0.08	0.08	0.08	0.08	0.08	0.30	1.00
2575.505	SODDING TYPE EROSION CONTROL	SQ. YD.	\$3.00		212							1880	2092
<b>TOTAL COST TO DATE:</b>				<b>\$15,338.00</b>	<b>\$20,963.00</b>	<b>\$15,159.00</b>	<b>\$7,575.25</b>	<b>\$7,072.00</b>	<b>\$14,985.00</b>	<b>\$14,041.00</b>	<b>\$23,435.75</b>	<b>\$43,499.00</b>	<b>\$162,068.00</b>

**ADD-ALTERNATE BID:**

SPEC. NO.	ITEM	UNITS	UNIT COST	UNITY DRIVE
2221.503	AGGREGATE SHOULDERING (CV), CLASS 1	CU. YD.	\$20.00	15
2350.501	TYPE LV 4 WEARING COURSE MIXTURE	TON	\$34.00	385
2357.502	BIT. MATERIAL FOR TACK COAT	GAL.	\$1.00	200
2504.602	ADJUST VALVE BOX - WATER	EACH	\$175.00	2
2506.522	ADJUST FRAME AND RING CASTINGS	EACH	\$185.00	1
2564.602	PAVEMENT MESSAGE (LEFT ARROW)	EACH	\$125.00	1
2564.602	PAVEMENT MESSAGE (RIGHT ARROW)	EACH	\$125.00	2
2564.602	PAVEMENT MESSAGE (STRAIGHT ARROW)	EACH	\$125.00	2
2564.603	4" SOLID LINE WHITE - EPOXY	LIN. FT.	\$0.30	145
2564.603	4" DASHED LINE WHITE - EPOXY	LIN. FT.	\$0.30	400
2564.603	4" DOUBLE LINE YELLOW - EPOXY	LIN. FT.	\$0.60	740
2564.603	24" STOP LINE WHITE - EPOXY	LIN. FT.	\$8.00	33
2564.604	CROSSWALK MARKING - EPOXY	SQ. YD.	\$40.00	16
2563.601	TRAFFIC CONTROL	LUMP SUM	\$1,000.00	1

**TOTAL ADD-ALTERNATE COST TO DATE: \$17,261.50**

**TOTAL CONSTRUCTION COST TO DATE: \$179,329.50**

*Eric E. Fisher*  
BENCHMARK ENGINEERING, INC.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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8586 ENTERPRISE DRIVE SOUTH ■ MOUNTAIN IRON, MN ■ 55768-8260

## RESOLUTION NUMBER 29-03

### CONCERNING THE 2004 HOUSING AND REDEVELOPMENT AUTHORITY TAX LEVY

**WHEREAS**, the Mountain Iron Housing and Redevelopment Authority was created on the 4th day of December, 1968, pursuant to Minnesota Statutes 469.001-469.047 and;

**WHEREAS**, Minnesota Statutes, Section 469.033, subd. 6, specifically authorized the Mountain Iron Housing and Redevelopment Authority to levy against the taxable property of the City of Mountain Iron, St. Louis County, Minnesota.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of Mountain Iron, Minnesota, that for the purpose of further development and to provide for any activities that are within the jurisdiction of the Mountain Iron Housing and Redevelopment as defined according to Minnesota Statutes: The Mountain Iron City Council submits to the County Auditor of St. Louis County, Minnesota, a final tax levy with a levy set to the maximum allowable for the Mountain Iron Housing and Redevelopment Authority.

ADOPTED THIS 2<sup>nd</sup> DAY OF SEPTEMBER, 2003.

---

Mayor Gary Skalko

ATTEST:

---

City Administrator



# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 30-03

### APPROVING PROPOSED 2003 TAX LEVY, COLLECTABLE 2004

**BE IT RESOLVED**, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following sums of money be levied for the current year, collectable in 2004, upon the taxable property in the City of Mountain Iron for the following purposes:

TOTAL LEVY	\$ 871,812.00
------------	---------------

The City Administrator is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Saint Louis County, Minnesota.

DULY ADOPTED THIS 2<sup>nd</sup> DAY OF SEPTEMBER, 2003.

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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8586 ENTERPRISE DRIVE SOUTH ■ MOUNTAIN IRON, MN ■ 55768-8260

## RESOLUTION NUMBER 31-03

### APPROVING PROPOSED 2004 MARKET RATE BASED REFERENDUM LEVY FOR THE GENERAL OBLIGATION COMMUNITY CENTER BONDS AND INTEREST

**WHEREAS**, in February 1998 the voters in the City of Mountain Iron approved a market rate based referendum levy for bonds and interest to construct the Mountain Iron Community Center.

**NOW, THEREFOR BE IT RESOLVED**, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following market rate based levy shall be made in 2003 payable in 2004 for all property in the City of Mountain Iron:

General Obligation Community Center Bond levy shall be \$84,824.00

The City Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Saint Louis County, Minnesota.

DULY ADOPTED THIS 2<sup>nd</sup> DAY OF SEPTEMBER 2003.

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator

**COUNCIL LETTER 090203-VIF**  
**COUNCILOR ROSKOSKI**  
**MINNTAC MEETING UPDATE**

DATE: August 27, 2003  
FROM: Councilor Roskoski  
Craig J. Wainio  
City Administrator

---

Background information provided: Minntac street vacation request was received and City requests and concerns were covered. No specific decisions were made. Future meetings will be scheduled.

Staff note: The City Council needs to determine if it would like to move forward with the street vacation request as presented at the July 21<sup>st</sup> meeting. If so, the City Council should approve Resolution Number 25-03 calling for a public hearing on the street vacation.

**COUNCIL LETTER 090203-VIG**

**MAYOR SKALKO**

**CORRESPONDENCES**

DATE: August 27, 2003  
FROM: Mayor Skalko  
Craig J. Wainio  
City Administrator

---

Background: Enclosed is a copy of e-mail received from Bruce Pomerantz.

**Craig J. Wainio**

---

**From:** Jim Weikum [jweikum@arrowhead.lib.mn.us]  
**Sent:** Monday, August 18, 2003 3:09 PM  
**To:** cityadm@mtiron.com  
**Subject:** Public Library Accessibility Matching Grant Opportunity



----- Forwarded message follows -----

**From:** "Pomerantz, Bruce" <Bruce.Pomerantz@state.mn.us>  
**To:**  
**Subject:** Public Library Accessibility Matching Grant Opportunity  
**Date sent:** Tue, 8 Jul 2003 13:24:26 -0500

**PUBLIC LIBRARY BUILDING ACCESSIBILITY MATCHING GRANTS**

Public libraries, or cities or counties on behalf of their public libraries, have until November 7 to submit competitive proposals for matching state grants to renovate an existing building to remove architectural barriers in public areas.

The renovations must alter the building to comply with Americans With Disability Act Architectural Guidelines and the state building code regarding persons with disabilities. Renovation of an existing building may include an addition to the building if the additional space is necessary to provide accessibility or if relocating public spaces to the ground level provides improved overall accessibility

Applicants may apply for up to \$150,000 per site. Applicants must match the state grant dollar for dollar with non-state funds and no in-kind match. The grant program is competitive. \$1 million is available as a result of the omnibus bonding bill passed by the 2003 state legislature.

Applicants are strongly urged to contact Bruce Pomerantz, Library Development and Services (LDS) grant administrator, Minnesota Department of Education (MDE), while they are in the early stages of preparing their proposals. Cost estimates should be based on bid advertising in April 2004. Additional information, the application, criteria, and mandatory building survey form are available as electronic files by contacting Bruce Pomerantz at 651-582-8890 or by email at bruce.Pomerantz@state.mn.us

Sincerely,  
Bruce Pomerantz  
Library Development and Services Cube F28  
Minnesota Department of Education  
1500 Highway 36 West  
Roseville, MN 55113-4266  
Phone: 651-582-8890  
Fax: 651-582-8874

----- End of forwarded message -----





August 25, 2003

Mr. Craig J. Wainio  
City Administrator  
City of Mountain Iron  
8506 Enterprise Drive South  
Mountain Iron, MN 55768

RE: Mountain Iron Library  
ADA Renovations Phase II

Good Morning:

Enclosed you will find an estimate of probable construction costs for water proofing the foundation walls and installing new drain tile at Mountain Iron Public Library.

If the City of Mountain Iron would like to pursue water proofing the foundation walls and installing new drain tile DSGW would be more than willing to help specify the change and recommend the materials.

If you have any questions, please do not hesitate to contact our office.

Thank you.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Erik C. Wedge', written in a cursive style.

Erik C. Wedge, Associate AIA  
Project Architect

ECW:jp enc.



*enriching  
communities  
through  
architecture*

**PROJECT:** Mountain Iron Public Library ADA Project Phase III Elevator  
**PROJECT #:** 3058  
**DATE:** August 20, 2003  
**SUBJECT:** **Cost Summary updated**  
**FROM:** Erik C. Wedge, Associate AIA DSGW Virginia  
**TO:** Gary Skalko, Mayor Mt. Iron  
**CC:** Craig Wainio, City Administrator Mt. Iron

Item#	Item	Remarks	Quantity	Unit Cost	Cost
<b>Foundation Water Proofing &amp; Drain Tile</b>					
	General Conditions	Lump Sum			\$2,000
	Excavation	Cost/ Cubic Yard	710	\$8	\$5,680
	Water Proofing	Cost/ Square Foot	2,080	\$6	\$12,480
	Drain Tile	Cost / Lin. Foot	260	\$4	\$1,040
	Treated Wood Blocking	Cost / Lin. Foot	260	\$4	\$1,040
	Backfill Granular Fill	Cost/ Cubic Yard	65	\$25	\$1,625
	Backfill General	Cost/ Cubic Yard	645	\$8	\$5,160
	Sod Restoration	Cost/ Square Yard	400	\$6	\$2,400
	Sump Pump	Lump Sum			\$3,000
	Total Construction				<u>\$34,425</u>
<b>Project Costs</b>					
	Bid Set Printing	Lump Sum			\$2,000
	Architecture & Engineering	Lump Sum			\$5,000
	Contingency	Percentage		10%	\$3,443
	Total Project Cost				<u>\$10,443</u>
	<b>Total Project</b>				<b>\$44,868</b>

**COUNCIL LETTER 090203-VIH**

**COUNCILOR ROSKOSKI**

**WATER REQUEST TO LOCOMOTIVE PARK AREA**

DATE: August 27, 2003

FROM: Councilor Roskoski

Craig J. Wainio  
City Administrator

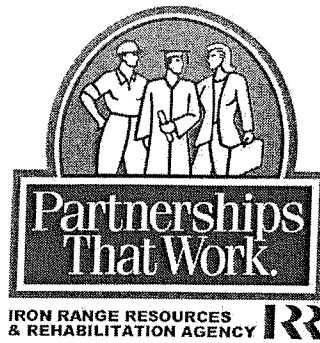
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Backup: Due to near future trail construction and trail head erection work, drinking water available to trail users has been requested. Where from and how to get to the park and the type of faucet will have to be investigated.

Staff Note: If a plan is proposed to supply water it should include sewer, which more importantly, would include toilet facilities.

**COMMUNICATIONS  
SEPTEMBER 2, 2003**

- 1. Iron Range Resources and Rehabilitation Agency, a meeting notice for the Mining Tax Study Advisory Committee on October 2, 2003 in Mountain Iron.**
- 2. Range Association of Municipalities and Schools, announcing the second annual RAMS Summer Membership Get Together scheduled for September 25, 2003 in Marble.**



# Meeting Notice

**What:** Mining Tax Study Advisory Committee Meeting

**When:** Thursday, October 2, 2003

**Time:** 1:00 p.m. - 3:00 p.m.

**Where:** Northeast Service Cooperative  
5525 Emerald Avenue  
Mountain Iron, MN 55768

- This will be the second meeting of the committee.
- Agenda, map, and informational packets will be mailed to committee members in the next couple of weeks.
- Please contact Jack LaVoy, IRRRA Director of Marketing, Communications, & External Affairs, at 218-744-7400, if you have any questions.



**Second Annual  
RAMS Summer Membership  
Get Together**

The Board of Directors of the Range Association of Municipalities and Schools invites you to attend the "Second Annual RAMS Summer Membership Get Together" to be held on Thursday, September 25th at the Greenway Town Hall in Marble beginning at 6:00 PM.

Food and refreshments will be served courtesy of RAMS business sponsors. Area legislators have been invited to attend.

Please return the registration form below to the RAMS office as soon as possible.

**No registrations will be accepted after September 20th.**

\*\*\*\*\*

**Registration Form**

Sign up for: **Second Annual RAMS Membership Get Together**

Member City, School, Town: \_\_\_\_\_

Those Attending: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**RAMS**  
P. O. Box 705  
Buhl, MN 55713  
(218) 258-3216