

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, AUGUST 20, 2012 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Consent Agenda
 - A. Minutes of the August 6, 2012, Regular Meeting (#1-7)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communication (#36-39)
- III. Public Forum
- IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Sheriff's Department Report
 - D. City Attorney's report
 - E. City Engineer's Report
 - 1. Change Order Number 1 – Sidewalk Replacement (#9-11)
 - 2. Pay Request Number 2 – Sidewalk Replacement (#12-13)
 - F. Building & Grounds Committee
 - 1. Senior Center Roof Replacement (#14)
 - G. Liaison Reports
- V. Unfinished Business
- VI. New Business
 - A. Resolution Number 17-12 Grant Applications (#15-32)
 - B. Chamber of Commerce Scenic Overlook (#33)
 - C. Citizen Participation (#34)
 - D. Reschedule Next Meeting (#35)
- VII. Communications (#36-39)
- VIII. Announcements
 - A. Strategic Planning Session – August 30th 2:00
- IX. Adjourn

MINUTES
MOUNTAIN IRON CITY COUNCIL
AUGUST 6, 2012

Mayor Skalko called the City Council meeting to order at 6:32 p.m. with the following members present: Joe Prebeg, Jr., Susan Tuomela, Ed Roskoski, and Mayor Gary Skalko. Absent member included: Tony Zupancich. Also present were: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; Rod Flannigan, City Engineer; Michael Downs, Interim Public Works Director; John Backman, Sergeant; and Sally Peterangelo, Librarian/Special Events Coordinator.

It was moved by Skalko and seconded by Tuomela that the consent agenda be approved as follows:

1. Add the following item to the agenda:
VI. F. Cable Commission Appointment-School Board Representative
2. Approve the minutes of the July 16, 2012, regular meeting as submitted.
3. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period July 16-31, 2012, totaling \$767,495.12, (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period July 16-31, 2012, totaling \$879,594.06, (a list is attached and made a part of these minutes).

The motion carried on the following roll call vote: Prebeg, yes; Zupancich, absent; Tuomela, yes; Roskoski, no; and Skalko, yes.

During the public forum, Father Doyle spoke to the Council regarding the adoption of Resolution Number 16-12, expressing opposition to the proposed marriage amendment. He felt that the City Council should not have taken a position on the issue and he requested that the Council rescind the motion. The Mayor stated he felt that the resolution provided for support for equal human rights for all individuals. Councilor Prebeg said that he voted against the resolution and he felt that the Minnesota voters would ultimately be making a decision on the issue and it should not have been presented to the Council. Councilor Roskoski also felt that this issue should not have been presented to the Council for a formal vote.

The Mayor reported on the following:

- County Road 7. He was recently advised that the project would now be completed in 2012 because many of the Saint Louis County projects came in under budget and they are using the surplus funds to complete the Highway 7 project.
- Great River Energy Bike Run. He said that there were approximately 700-800 bikes in the ride. He said that the race began in Grand Rapids and was completed in Virginia.

The racers had a rest stop at Locomotive Park and he heard many compliments on the improvements made to Locomotive Park.

- Solar Panels. The panels are currently being installed behind the Community Center and the project should be completed in the next two weeks.
- Summer Recreation Programs. The programs have been completed. He thanked the coaches and participants for a successful season. He also offered special thanks to: Brian Wilson, Jason Gellerstedt, Gary Kober, and Mike Erickson, for all of their help with the programs.

The City Administrator reported on the following:

- Health Insurance. He advised the Council that there would be no increase in the premium for 2013 for the health insurance plan for the City.
- USS Environmental Assessment Review. He received a letter outlining the Minntac mine extension project environment assessment review. The project is available for review, on-line or at various area libraries.

The Interim Director of Public Works reported on the following:

- Power Outages. There were several power outages during the past few weeks with the recent storms, he said that there was a pole broken as well as several trees on lines in the South Grove area and the Downtown area causing the outages.
- Library Yard Tree. There was a tree that also fell in the library yard, during the storm, and had to be removed.

It was moved by Roskoski and seconded by Prebeg to close the following streets, as requested, during the Merritt Days Celebration: Main Street and Mountain Avenue. The motion carried with Zupancich absent.

The Librarian/Special Events Coordinator reported on the following:

- Library report. She presented the July Library statistics report to the Council.
- Wacky Wednesday. She said that the Wednesday events were very successful and she advised the Council that the removal of the hedges had given extra room for this program and also, the benches that were recently installed have been used a lot.
- Library Building. The handrails and the book drop were painted and the floors were buffed in the basement. Special thanks to Terry Niska for completing the work on the basement floors. The installation of the mural would be the next big event at the Library.
- Merritt Days update. She reviewed the list of events with the Council. She also had a special thank you to the Merritt Days Committee for their hard work on the events.

It was moved by Prebeg and seconded by Tuomela to authorize payment request number one to Ulland Brothers Incorporated for the County Road 7 Utility Improvements in the amount of \$193,572.00. The motion carried on a roll call vote with Zupancich absent.

Councilor Roskoski questioned the City Engineer, if the requests that he had made previously for the County Road 7 overlay project, for turn lanes at the intersection of County Road 7 and Unity Drive; and to check on a culvert that could possibly be obstructed. The City Engineer said that the requests were submitted to the County and they would be checking on the culvert as a maintenance project.

During the Liaison Reports, Councilor Roskoski mentioned a comment in the Mesabi Daily News Orchids and Onions Column regarding about the signage in Locomotive Park. He said that one of the signs placed on the fence in Locomotive Park by the Rail Authority reads “Message Quarry” and the sign should be read “Mesabi Quarry”. He requested that this be checked on.

It was moved by Prebeg and seconded by Tuomela to award the bid for the Locomotive Park Improvement Phase II with Add Alternate A to Jola and Sopp Excavating for their low bid of \$31,316.00. The motion carried with Roskoski voting no and Zupancich absent.

It was moved by Prebeg and seconded by Roskoski to authorize the special events permit for the Mesabi Family YMCA for a 10K, 5K, 2-mile fun run scheduled for October 13, 2012. The motion carried with Zupancich absent.

It was moved by Prebeg and seconded by Tuomela to authorize the special events permit for the Sawmill Saloon to hold Sawmill Summer Jam 2012 on August 17 & 18, 2012. The motion carried with Zupancich absent.

It was moved by Prebeg and seconded by Skalko to authorize Jeff & Greg Properties, Inc., dba: B. G.’s Saloon, to serve alcohol on August 18, 2012, for a wedding reception in the Community Center. The motion carried with Zupancich absent.

It was moved by Skalko and seconded by Tuomela to set a Labor/Management meeting for Thursday, August 16, 2012. The motion carried with Zupancich absent.

It was moved by Skalko and seconded by Tuomela to appoint Charles Bainter to the Mountain Iron Cable Commission with the term expiring on December 31, 2014. The motion carried with Zupancich absent.

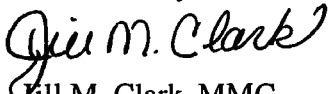
The Council reviewed the list of communications.

During the announcements, the following items were announced:

- Sand Lake Shuffle. A cancer fundraiser on August 10 & 11, 2012, in Britt.
- Primary Election. Tuesday, August 14, 2012.

At 7:35 p.m., it was moved by Skalko and seconded by Tuomela that the meeting be adjourned. The motion carried with Zupancich absent.

Submitted by:


Jill M. Clark, MMC

Municipal Services Secretary

www.mtniron.com

COMMUNICATIONS

1. Yoki-Bergman Legion Post 220, a thank you note for the purchase of a microphone and speaker.
2. S.W.O.P., a thank you note and invitation to their awards banquet.
3. Mountain Iron-Buhl School District Number 712, a letter informing the City of Mr. Charles Bainter's appointment to the City's Cable Commission.
4. Mediacom, a letter on video rate adjustments to be made on or about September 1, 2012.

Summary By Category And Distribution

Category	Distribution	Amount
CAMPGROUND RECEIPTS	FEES	5,775.00
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	5,714.60
UTILITY	UTILITY	127,870.03
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	592.75
PERMITS	BUILDING	995.22
FINES	CRIMINAL	198.42
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	700.00
BUILDING RENTALS	COMMUNITY CENTER	550.00
SALE OF PROPERTY	SALE OF PROPERTY-GENERAL FUND	31.50
PERMITS	VENDOR	150.00
CD INTEREST	CD INTEREST 378	247.12
CD INTEREST	CD INTEREST 602	47.11
CD INTEREST	CD INTEREST 603	102.01
INTERGOVERNMENTAL REVENUE	LOCAL GOVERNMENT AID	578,134.00
INTERGOVERNMENTAL REVENUE	MISCELLANEOUS STATE AID	2,264.50
MISCELLANEOUS	ASSESSMENT SEARCHES	50.00
MISCELLANEOUS	REIMBURSEMENTS	261.00
CD INTEREST	CD INTEREST 101	42.74
CD INTEREST	CD INTEREST 604	112.19
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	56.44
CHARGE FOR SERVICES	WATER-CHARGE FOR SERVICES	30.63
CHARGE FOR SERVICES	SEWER-CHARGE FOR SERVICES	7.47
METER DEPOSITS	ELECTRIC	1,450.00
MISCELLANEOUS	CHECK RETURN FEE	20.00
MISCELLANEOUS	CABLE TV FRANCHISE FEE	6,103.74
PERMITS	SPECIAL EVENTS	50.00
LICENSES	ANIMAL	20.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	35,443.65
BUILDING RENTALS	SENIOR CENTER	50.00
MISCELLANEOUS	BASEBALL/SOFTBALL FEES	425.00
Summary Totals:		<u>767,495.12</u>

Check Issue Date(s): 07/18/2012 - 08/10/2012

Report Criteria:

Check Check No = 142665-142754

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
07/12	07/18/2012	142665	20058	CITY OF BIWABIK	101-20200	85.00
07/12	07/19/2012	142666	130011	UNITED STATES POSTAL SERVICE	604-20200	381.36
08/12	08/07/2012	142667	10064	A B E ENVIRONMENTAL SYSTEMS	101-20200	866.50
08/12	08/07/2012	142668	8040	ADRIAN BULLER	604-20200	192.22
08/12	08/07/2012	142669	8041	ALIDA SCHUMACHER	604-20200	100.19
08/12	08/07/2012	142670	10055	ALTEC INDUSTRIES INC	604-20200	68.51
08/12	08/07/2012	142671	10057	AMERICAN BANK	101-20200	250.00
08/12	08/07/2012	142672	10006	ANDERSON AUTO CENTER	101-20200	500.00
08/12	08/07/2012	142673	10009	ARCHITECTURAL RESOURCES	602-20200	975.00
08/12	08/07/2012	142674	5007	ASSURANT EMPLOYEE BENEFITS	101-20200	686.51
08/12	08/07/2012	142675	4039	CARLA LEIKAS	101-20200	200.00
08/12	08/07/2012	142676	30017	CARQUEST (MOUNTAIN IRON)	101-20200	202.56
08/12	08/07/2012	142677	8054	CASEY LEE ARO	101-20200	75.00
08/12	08/07/2012	142678	130146	CASH	101-20200	25.00
08/12	08/07/2012	142679	130147	CASH	101-20200	25.00
08/12	08/07/2012	142680	130148	CASH	101-20200	25.00
08/12	08/07/2012	142681	130150	CASH	101-20200	150.00
08/12	08/07/2012	142682	170001	CENTURY LINK	101-20200	113.12
08/12	08/07/2012	142683	30072	COMPUTER WORLD	101-20200	1,022.20
08/12	08/07/2012	142684	8031	CURTIS EDWIN PIRI	101-20200	25.00
08/12	08/07/2012	142685	8032	VOID - DONALD MACGREGOR	101-20200	.00
08/12	08/07/2012	142686	60050	EARL F ANDERSEN	101-20200	507.00
08/12	08/07/2012	142687	50044	ENVIROTECH	101-20200	5,382.78
08/12	08/07/2012	142688	500012	ERA LABORATORIES INC	601-20200	392.10
08/12	08/07/2012	142689	8049	FAITH SKUR	101-20200	100.00
08/12	08/07/2012	142690	70035	G & K SERVICES	101-20200	56.94
08/12	08/07/2012	142691	70028	GREATER MINNESOTA AGENCY INC	101-20200	204.00
08/12	08/07/2012	142692	70029	GUARDIAN PEST CONTROL INC	101-20200	81.81
08/12	08/07/2012	142693	80001	HILLYARD/HUTCHINSON	101-20200	250.63
08/12	08/07/2012	142694	80037	HOMETOWN FOCUS	101-20200	137.50
08/12	08/07/2012	142695	8050	JACLYN COOK	101-20200	100.00
08/12	08/07/2012	142696	8053	JASON GELLERSTEDT	101-20200	600.00
08/12	08/07/2012	142697	8047	JASON METSA	101-20200	200.00
08/12	08/07/2012	142698	100024	JENIA'S APPLIANCE & TV	101-20200	629.49
08/12	08/07/2012	142699	8052	JESSIE WHITE	101-20200	500.00
08/12	08/07/2012	142700	8033	JILLIANNE K RODRIGO	101-20200	25.00
08/12	08/07/2012	142701	8044	JOHN HAUPT	604-20200	78.78
08/12	08/07/2012	142702	8034	JONATHAN & JACQUELYN LOEFFEN	604-20200	83.86
08/12	08/07/2012	142703	8035	JOSHUA & JANA BLOMBERG	604-20200	120.02
08/12	08/07/2012	142704	8039	KARENA ERSBO	604-20200	82.86
08/12	08/07/2012	142705	120032	LAKE COUNTRY POWER	101-20200	211.34
08/12	08/07/2012	142706	120002	LAWSON PRODUCTS INC	101-20200	381.34
08/12	08/07/2012	142707	120035	LENCI ENTERPRISES INC	101-20200	6,004.00
08/12	08/07/2012	142708	8038	LESLIE FLEMMING OR SARA	604-20200	104.89
08/12	08/07/2012	142709	8046	LORI HOOPER	101-20200	200.00
08/12	08/07/2012	142710	120014	LUNDGREN MOTORS	101-20200	520.18
08/12	08/07/2012	142711	8043	LYNNE SCHAEFBAUER	604-20200	81.40
08/12	08/07/2012	142712	8051	MATT JOHNSON	101-20200	500.00
08/12	08/07/2012	142713	8057	MELLIN PROMOTIONAL	101-20200	194.90
08/12	08/07/2012	142714	130006	MESABI HUMANE SOCIETY	101-20200	1,580.00
08/12	08/07/2012	142715	130093	MESABI RANGE COMMUNITY	101-20200	50.00
08/12	08/07/2012	142716	130133	MIDWEST PLAYSCAPES INC	301-20200	3,151.34
08/12	08/07/2012	142717	130040	MIDWEST SPORTSWEAR	101-20200	299.93
08/12	08/07/2012	142718	140026	MINNESOTA ENERGY RESOURCES	101-20200	205.35

Check Issue Date(s): 07/18/2012 - 08/10/2012

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
08/12	08/07/2012	142719	130009	MINNESOTA POWER (ALLETE INC)	101-20200	1,854.40
08/12	08/07/2012	142720	8048	MN RETIREE COUNCIL	101-20200	200.00
08/12	08/07/2012	142721	130015	MOUNTAIN IRON PUBLIC UTILITIES	603-20200	16,506.53
08/12	08/07/2012	142722	8042	NANCY MARTINSON	604-20200	126.50
08/12	08/07/2012	142723	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	48,896.60
08/12	08/07/2012	142724	140004	NORTHERN ENGINE & SUPPLY INC	603-20200	38.92
08/12	08/07/2012	142725	140070	NP SOLAR DEVELOPMENT LLC	301-20200	150,000.00
08/12	08/07/2012	142726	160066	PACE ANALYTICAL SERVICES	602-20200	184.80
08/12	08/07/2012	142727	160023	POHAKI LUMBER	101-20200	33.99
08/12	08/07/2012	142728	8055	PRESTON GUNDERSON	101-20200	200.00
08/12	08/07/2012	142729	180008	RADKO IRON & SUPPLY INC	101-20200	145.00
08/12	08/07/2012	142730	180017	RELIABLE OFFICE SUPPLIES	101-20200	461.20
08/12	08/07/2012	142731	180065	ROCKY MEADOWS TRAVELIN PETS	101-20200	525.00
08/12	08/07/2012	142732	8036	RUSSELL OR YVONNE DALL	604-20200	115.67
08/12	08/07/2012	142733	180053	RUSSO CONSULTING	101-20200	80.00
08/12	08/07/2012	142734	190003	SARANEN AUTO	101-20200	65.84
08/12	08/07/2012	142735	190064	SCHWAAB, INC.	101-20200	34.73
08/12	08/07/2012	142736	190045	SERVICE SOLUTIONS	101-20200	24.58
08/12	08/07/2012	142737	190014	SHERWIN WILLIAMS	101-20200	562.07
08/12	08/07/2012	142738	190004	SKUBIC BROS INC	604-20200	440.59
08/12	08/07/2012	142739	1152	ST LOUIS COUNTY PHHS	604-20200	703.30
08/12	08/07/2012	142740	4044	SUMMER WORK OUTREACH PROGRAM	101-20200	200.00
08/12	08/07/2012	142741	812	T & E CONCERT SERVICE	101-20200	2,100.00
08/12	08/07/2012	142742	8056	TEDDY BEAR BAND	101-20200	800.00
08/12	08/07/2012	142743	200020	THE TRENTI LAW FIRM	101-20200	1,389.80
08/12	08/07/2012	142744	180027	TNT FIRE PROTECTION	101-20200	4,539.60
08/12	08/07/2012	142745	8045	TRENTINI TIROLESE DEL MN CLUB	101-20200	200.00
08/12	08/07/2012	142746	200009	TROPHY SHOP	101-20200	89.78
08/12	08/07/2012	142747	210010	ULLAND BROTHERS INC	301-20200	193,572.00
08/12	08/07/2012	142748	220028	VAN IWAARDEN ASSOCIATES	101-20200	1,559.00
08/12	08/07/2012	142749	220025	VERIZON WIRELESS	602-20200	28.56
08/12	08/07/2012	142750	220009	VERNS GREENHOUSE	101-20200	288.56
08/12	08/07/2012	142751	230005	WESCO DISTRIBUTION INC	604-20200	3,386.44
08/12	08/10/2012	142752	8032	DONALD MACGREGOR	101-20200	25.00
08/12	08/10/2012	142753	140052	NORTHEAST SERVICE COOPERATIVE	301-20200	250,000.00
08/12	08/10/2012	142754	190080	ST LOUIS COUNTY RECORDER	101-20200	20.00

Totals:

	708,384.07
Payroll-PP Ending 7/20/12	103,764.25
Payroll-PP Ending 8/03/12	67,445.74
TOTAL EXPENDITURES	<u>\$879,594.06</u>



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

August 15, 2012

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN
Step and Sidewalk Replacement Project
Project No. MI12-07

Dear Mr. Wainio:

Enclosed please find Change Order No. 1- Final. This Change Order is required to set the Contract amount equal to the work completed for this project. The Change Order will increase the Contract Price by \$765.50. Please approve this Change Order first. Please sign all three copies of this Change Order and return 2 copies to our office.

Also enclosed please find Pay Request No. 2-Final for the Step and Sidewalk Replacement project in the amount of **\$2,664.36** for approval at your next scheduled City Council meeting. This payment is for the work completed to date. Please refer to the enclosed pay request breakdown for a summary of items completed.

Also, enclosed is the Contractors IC-134 for your records.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.


Alan J. Johnson, P.E.

Enclosures
pc: Mr. Cory Winger, C&C Winger, Inc.

CHANGE ORDER

Order No. 1 - FINAL

Date: 8/15/12

NAME OF PROJECT/PROJECT NO: City Hall and Senior Center Sidewalk and Step Replacement
OWNER: City of Mountain Iron
CONTRACTOR: C & C Winger, Inc.
6872 Highway 135 South, Embarrass, MN 55732
ENGINEER: Benchmark Engineering, Inc.

Reason for Change Order:

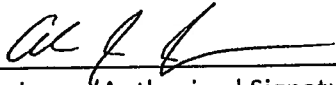
This final compensating change order is required to set the contract amount equal to the actual project cost. The increase in cost is due to final contract quantity adjustments and sidewalks constructed at the library.

The following changes are hereby made to the CONTRACT DOCUMENTS:

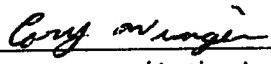
The contract amount is increased by **\$765.50**.

Change to CONTRACT PRICE:

Original CONTRACT PRICE	\$ <u>16,662.50</u>
Current CONTRACT PRICE adjusted by previous CHANGE ORDERS	\$ <u>16,662.50</u>
The CONTRACT PRICE due to this CHANGE ORDER will be increased by:	\$ <u>765.50</u>
The new CONTRACT PRICE including this CHANGE ORDER will be:	\$ <u>17,428.00</u>

Recommended by:  8/15/12
Engineer (Authorized Signature) Date:

Approved by: _____ Date: _____
Owner (Authorized Signature)

Accepted by:  8/15/12
Contractor (Authorized Signature) Date:

RECOMMENDATION OF PAYMENT

No. 2-FINAL

Owner's Project No.: _____

Engineer's Project No.: MI12-07

Project: Step and Sidewalk Replacement Project

CONTRACTOR: C & C Winger, Inc., 6872 Highway 135 South, Embarrass, MN 55732

For Period Ending: August 15, 2012

To: City of Mountain Iron
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated: August 15, 2012

By 

STATEMENT OF WORK

Original Contract Price	\$ <u>16,662.50</u>	Work & Materials to Date	\$ <u>17,428.00</u>
Net Change Orders	\$ <u>765.50</u>	Amount Retained	\$ <u>0.00</u>
Current Contract Price	\$ <u>17,428.00</u>	Subtotal	\$ <u>17,428.00</u>
		Previous Payments	\$ <u>14,763.64</u>
		Amount Due this Payment	\$ <u>2,664.36</u>



**BENCHMARK
ENGINEERING, INC.**

City Hall and Senior Center Sidewalk and Step Replacement
CITY OF MOUNTAIN IRON, MINNESOTA
PROJECT NO: M112-07
PAY REQUEST NO. 2 - FINAL

C & C WINGER

SPEC. NO.	ITEM	UNITS	PROJECT QUANTITIES TO DATE	UNIT PRICE	QUANTITY COMPLETED THIS PERIOD	AMOUNT COMPLETED PAY REQUEST NO. 1	QUANTITY COMPLETED TO DATE	TOTAL
2104.501	REMOVE CURB AND GUTTER	LIN. FT.	80.0	\$5.00	2.0	84.0	86.0	\$430.00
2104.503	REMOVE CONCRETE SIDEWALK	SQ. FT.	726.0	\$2.50	109.0	777.0	886.0	\$2,215.00
2104.509	REMOVE CONCRETE STEPS	EACH	2.0	\$350.00		2.0	2.0	\$700.00
2104.511	SAWING PAVEMENT (FULL DEPTH)	LIN. FT.	65.0	\$3.00		98.0	98.0	\$294.00
2104.604	REMOVE AND REPLACE BITUMINOUS PAVEMENT	SQ. YD.	24.0	\$37.50		8.0	8.0	\$300.00
2105.501	COMMON EXCAVATION (PV)	CU. YD.	18.0	\$24.00		18.0	18.0	\$432.00
2105.525	TOPSOIL BORROW	CU. YD.	8.0	\$22.00		8.0	8.0	\$176.00
2211.503	AGGREGATE BASE (CV) CLASS V	CU. YD.	10.0	\$18.00		10.0	10.0	\$180.00
2411.603	CONCRETE STEPS - DESIGN SPECIAL	LUMP SUM	1.0	\$3,000.00		1.0	1.0	\$3,000.00
2411.603	CONCRETE RETAINING WALL	LIN. FT.	5.0	\$150.00		5.0	5.0	\$750.00
2503.511	6" PIPE SEWER - SDR 35	LIN. FT.	16.0	\$50.00		16.0	16.0	\$800.00
2503.602	CONNECT TO STORM SEWER	EACH	1.0	\$250.00		1.0	1.0	\$250.00
2506.502	CONSTRUCT DRAINAGE INLET BASIN	EACH	1.0	\$500.00	1.0	0.0	1.0	\$500.00
2506.522	ADJUST FRAME AND RING CASTING	EACH	2.0	\$250.00		2.0	2.0	\$500.00
2521.501	4" CONCRETE WALK	SQ. FT.	690.0	\$4.25	77.0	855.0	932.0	\$3,961.00
2531.501	CONCRETE CURB & GUTTER	LIN. FT.	80.0	\$22.00	(2.0)	88.0	86.0	\$1,892.00
2540.601	INSTALL RAILING - FURNISHED BY OTHERS	LUMP SUM	1.0	\$850.00	1.0	0.0	1.0	\$850.00
2575.505	SODDING TYPE LAWN	SQ. YD.	87.0	\$6.00		33.0	33.0	\$198.00

CONTRACT AMOUNT: \$16,662.50 THIS PERIOD \$1,915.75 PREVIOUS PAYMENT \$15,512.25

TOTAL WORK COMPLETED \$17,428.00
RETAINAGE (0%): \$0.00
PREVIOUS PAYMENTS: (\$14,763.64)
AMOUNT DUE: \$2,664.36

BENCHMARK ENGINEERING, INC.

RECOMMENDATION OF PAYMENT

No. 2-FINAL

Owner's Project No.: _____

Engineer's Project No.: MI12-07

Project: Step and Sidewalk Replacement Project

CONTRACTOR: C & C Winger, Inc., 6872 Highway 135 South, Embarrass, MN 55732

For Period Ending: August 15, 2012

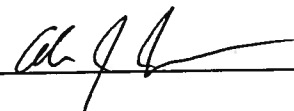
To: City of Mountain Iron
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated: August 15, 2012

By 

STATEMENT OF WORK

Original Contract Price	\$ <u>16,662.50</u>	Work & Materials to Date	\$ <u>17,428.00</u>
Net Change Orders	\$ <u>765.50</u>	Amount Retained	\$ <u>0.00</u>
Current Contract Price	\$ <u>17,428.00</u>	Subtotal	\$ <u>17,428.00</u>
		Previous Payments	\$ <u>14,763.64</u>
		Amount Due this Payment	\$ <u>2,664.36</u>



**BENCHMARK
ENGINEERING, INC.**

City Hall and Senior Center Sidewalk and Step Replacement
 CITY OF MOUNTAIN IRON, MINNESOTA
 PROJECT NO: MI12-07
 PAY REQUEST NO. 2 - FINAL

C & C WINGER

#####

SPEC. NO.	ITEM	UNITS	PROJECT QUANTITIES TO DATE	UNIT PRICE	QUANTITY COMPLETED THIS PERIOD	AMOUNT COMPLETED PAY REQUEST NO. 1	QUANTITY COMPLETED TO DATE	TOTAL
2104.501	REMOVE CURB AND GUTTER	LIN. FT.	80.0	\$5.00	2.0	84.0	86.0	\$430.00
2104.503	REMOVE CONCRETE SIDEWALK	SQ. FT.	726.0	\$2.50	109.0	777.0	886.0	\$2,215.00
2104.509	REMOVE CONCRETE STEPS	EACH	2.0	\$350.00		2.0	2.0	\$700.00
2104.511	SAWING PAVEMENT (FULL DEPTH)	LIN. FT.	65.0	\$3.00		98.0	98.0	\$294.00
2104.604	REMOVE AND REPLACE BITUMINOUS PAVEMENT	SQ. YD.	24.0	\$37.50		8.0	8.0	\$300.00
2105.501	COMMON EXCAVATION (PV)	CU. YD.	18.0	\$24.00		18.0	18.0	\$432.00
2105.525	TOPSOIL BORROW	CU. YD.	8.0	\$22.00		8.0	8.0	\$176.00
2211.503	AGGREGATE BASE (CV) CLASS V	CU. YD.	10.0	\$18.00		10.0	10.0	\$180.00
2411.603	CONCRETE STEPS - DESIGN SPECIAL	LUMP SUM	1.0	\$3,000.00		1.0	1.0	\$3,000.00
2411.603	CONCRETE RETAINING WALL	LIN. FT.	5.0	\$150.00		5.0	5.0	\$750.00
2503.511	6" PIPE SEWER - SDR 35	LIN. FT.	16.0	\$50.00		16.0	16.0	\$800.00
2503.602	CONNECT TO STORM SEWER	EACH	1.0	\$250.00		1.0	1.0	\$250.00
2506.502	CONSTRUCT DRAINAGE INLET BASIN	EACH	1.0	\$500.00	1.0	0.0	1.0	\$500.00
2506.522	ADJUST FRAME AND RING CASTING	EACH	2.0	\$250.00		2.0	2.0	\$500.00
2521.501	4" CONCRETE WALK	SQ. FT.	690.0	\$4.25	77.0	855.0	932.0	\$3,961.00
2531.501	CONCRETE CURB & GUTTER	LIN. FT.	80.0	\$22.00	(2.0)	88.0	86.0	\$1,892.00
2540.601	INSTALL RAILING - FURNISHED BY OTHERS	LUMP SUM	1.0	\$850.00	1.0	0.0	1.0	\$850.00
2575.505	SODDING TYPE LAWN	SQ. YD.	87.0	\$6.00		33.0	33.0	\$198.00

CONTRACT AMOUNT: \$16,662.50 THIS PERIOD \$1,915.75 PREVIOUS PAYMENT \$15,512.25

TOTAL WORK COMPLETED \$17,428.00
 RETAINAGE (0%): \$0.00
 PREVIOUS PAYMENTS: (\$14,763.64)
 AMOUNT DUE: \$2,664.36

BENCHMARK ENGINEERING, INC.

COUNCIL LETTER 082012-IVF1

BUILDINGS AND GROUNDS

SENIOR CENTER ROOF

DATE: August 16, 2012

FROM: Buildings and Grounds Committee

Craig J. Wainio
City Administrator

During the recent hail and wind storms the roof at the Senior Center was damaged. Staff informed our insurance carrier and obtained four quotes for its replacement. The insurance carrier stated that they will pay for half the costs of the roof replacement.

- E.H Lawrence Company \$15,368
- Miller's Roofing and Siding \$13,280
- Advanced Home Improvement \$21,250
- J&S Renovations \$10,950

It is recommended that J&S Renovations be awarded the reroofing project at the Mountain Iron Senior Citizens Center.

COUNCIL LETTER 082012-VIA

ADMINISTRATION

RESOLUTION NUMBER 17-12

DATE: August 16, 2012

FROM: Craig J. Wainio
City Administrator

Resolution Number 17-12 Approved the Application to the IRRRB's Residential Redevelopment Program. This program is used to remove blighted and condemned properties. The City is using this program to remove two garages located in the alley paralleling Mineral Avenue and a structure in the Kinross area. It is recommended that the City Council adopt Resolution Number 17-12.



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 17-12

AUTHORIZING THE CITY ADMINISTRATOR TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRON RANGE RESOURCES RESIDENTIAL REDEVELOPMENT GRANT PROGRAM

WHEREAS, the Mountain Iron City Council authority approves of the attached application for the 2012-01 Mountain Iron Redevelopment project: and

WHEREAS, the Mountain Iron City Council hereby agrees to accept funding for the underlying project if approved by the IRRRB.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that it does hereby adopt this Resolution.

DULY ADOPTED BY THE CITY COUNCIL THIS 20th DAY OF AUGUST, 2012.

Mayor Gary Skalko

ATTEST:

City Administrator

Appendix A

Residential Redevelopment Program

Application Cover Sheet (for city, township to complete)

Date Submitted: _____

City or Township: CITY OF Mountain Iron

Mailing Address: 8586 Enterprise Dr S Mountain Iron 55768

Contact Person (RRP Coordinator): CRAIG J WAINIO

Title: CITY ADMINISTRATOR

Phone #'s:

Work: 218-748-7570

Fax: 218-748-7573

Cell: 218-750-7210

Email Address: CWainio@ci.mountain-iron.mn.us

- ✓ Two (2) written price quotes must be submitted for each structure if work is performed by a demolition contractor. Cities or townships choosing to perform demolition in-house, must submit a written estimate.
- ✓ Any and all contractors retained by a city or township to perform demolition work on behalf of the city or township under the IRRRB RRP must be licensed and insured, and pay prevailing wages for the demolition and removal work performed.

Appendix A (CONTINUED)

***LIST OF PROPERTIES FOR DEMOLITION. THERE SHOULD BE A MINIMUM OF 3 DEMOLITION PROPERTIES PER APPLICATION:**

Property Owner Name	Address of Structure	Telephone	Structure Type (Description)
CITY OF MOUNTAIN INOW		748-7570	GARAGE
City of Mountain Inow		749-7570	GARAGE
LESLIE ELLIOTT	5418 Georgia Rd MNT INOW	735-8507	House

SIGNATURES

I declare that any statement in this application, or information provided herein is true and complete to the best of my knowledge and hereby acknowledge that I have read and understand the following statement:

"The State of Minnesota and its agents have the right to verify information provided in this application. False information, in addition to disqualifying the applicant from future consideration for financial assistance, may also subject the applicant to the penalty provision of M.S. §609.645."

Applicant: CITY Admin OF MNT INOW

By: _____ Title: MAYOR Date: _____

Attest: _____ Title: CITY Admin Date: _____

Appendix B

Property Owner's Application

(To be completed by the property owner. The below information is required in order to be eligible for grant reimbursement)

Property Owner Name: CITY OF Mountain Inow

Property Owner Address: 8586 Enterprise Dr S Mountain Inow

Day time phone #: 218-748-7590

Will new development take place on this site? Yes or No

If yes, list: When: _____

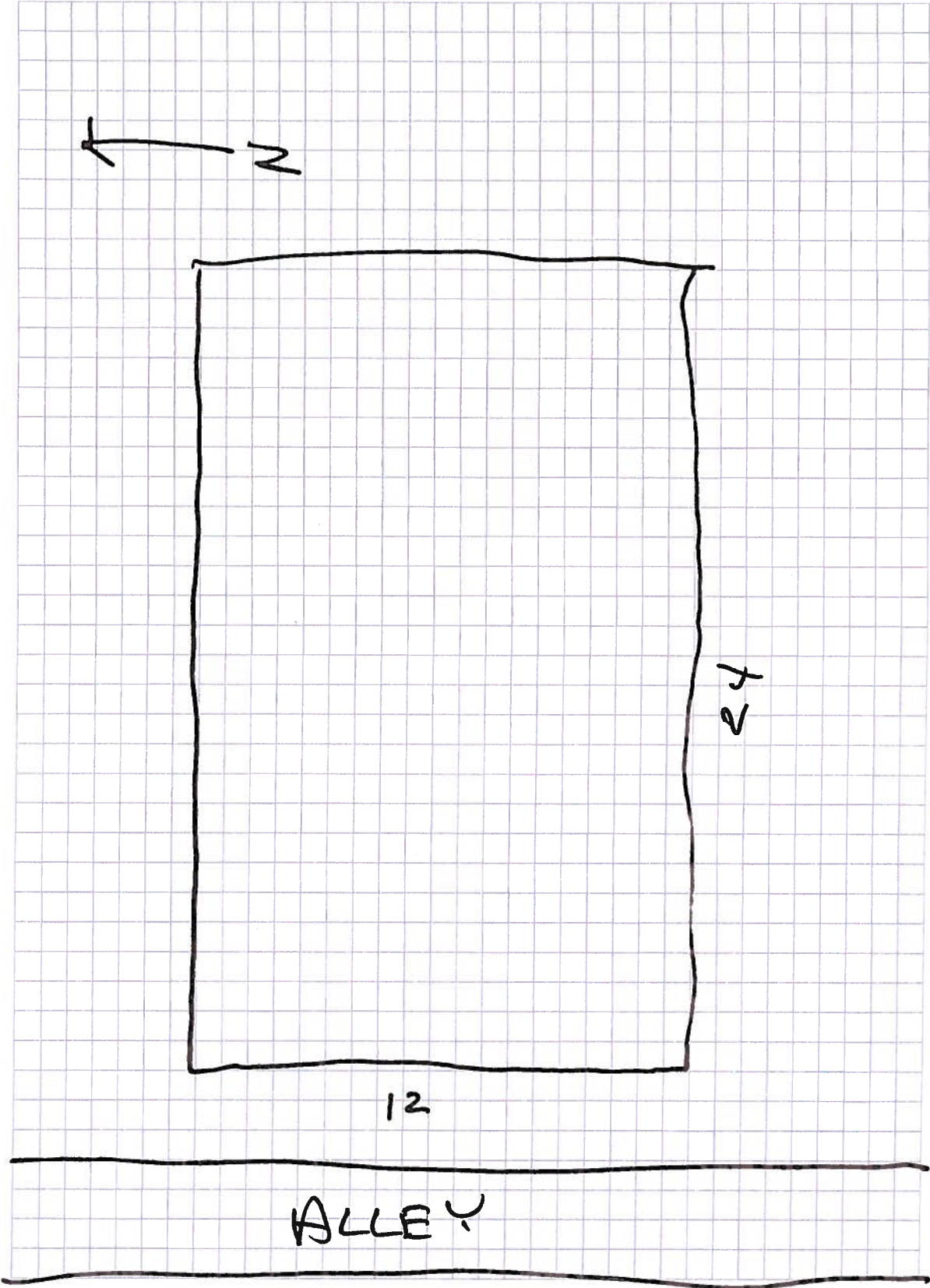
What: _____

- ✓ Each application must include a sketch and photograph(s) of each structure to be demolished.
- ✓ The sketch must show the dimensions and square feet for the first and second floors, as they will be used to calculate the grant reimbursement amount.
- ✓ For a 1 ½ story house, the second floor reimbursement amount will be calculated as 80% of the second floor square footage.
- ✓ Basements, decks and levels above the second floor are not to be included in the square feet.

	Total Square Feet	Total Square Feet Confirmed by Community Coordinator
First Floor	280	280
Second Floor	0	0

- ✓ Please provide an accurate sketch of the structure's first and second floors on the following page (make duplicate copies of the grid if necessary). Each Square = 1 Foot
- ✓ Please attach a photograph(s) of the structure to be demolished

SKETCH - TO BE COMPLETED BY THE PROPERTY OWNER



Appendix B

STATE OF MINNESOTA
IRON RANGE RESOURCES & REHABILITATION BOARD
Residential Redevelopment Program
Release of Liability

In consideration of Iron Range Resources & Rehabilitation Board (IRRRB) agreeing to fund the demolition and removal of structure(s) on my (our) property, I (we), the undersigned Property Owner(s), hereby release, and agree to hold harmless and indemnify the IRRRB from any and all claims or liabilities for personal injury or property damage which may arise or occur in regard to the demolition, destruction, and/or removal of any structures located on the following described property.

City of Mountain Iron
Printed Name of Property Owner(s)

8586 Enterprise Dr S
Address of Property Owner(s)

Mountain Iron MN 55768
City, State, Zip Code

218-748-7570
Property owner(s) phone

Address of structure to be demolished

Property Owner's Signature/Date

cucinio@ci.mountain-iron.mn.us
Property owner(s) email

Property Owner's Signature/Date

Please circle one:
Yes No Are there additional property owners? If yes, please print their names, phone number, and email address on this page.



Appendix B

Property Owner's Application

(To be completed by the property owner. The below information is required in order to be eligible for grant reimbursement)

Property Owner Name: CITY OF Mountain Inow

Property Owner Address: 8586 Enterprise Dr S Mtn Inow

Day time phone #: 218-748-7570

Will new development take place on this site? Yes or No

If yes, list: When: _____

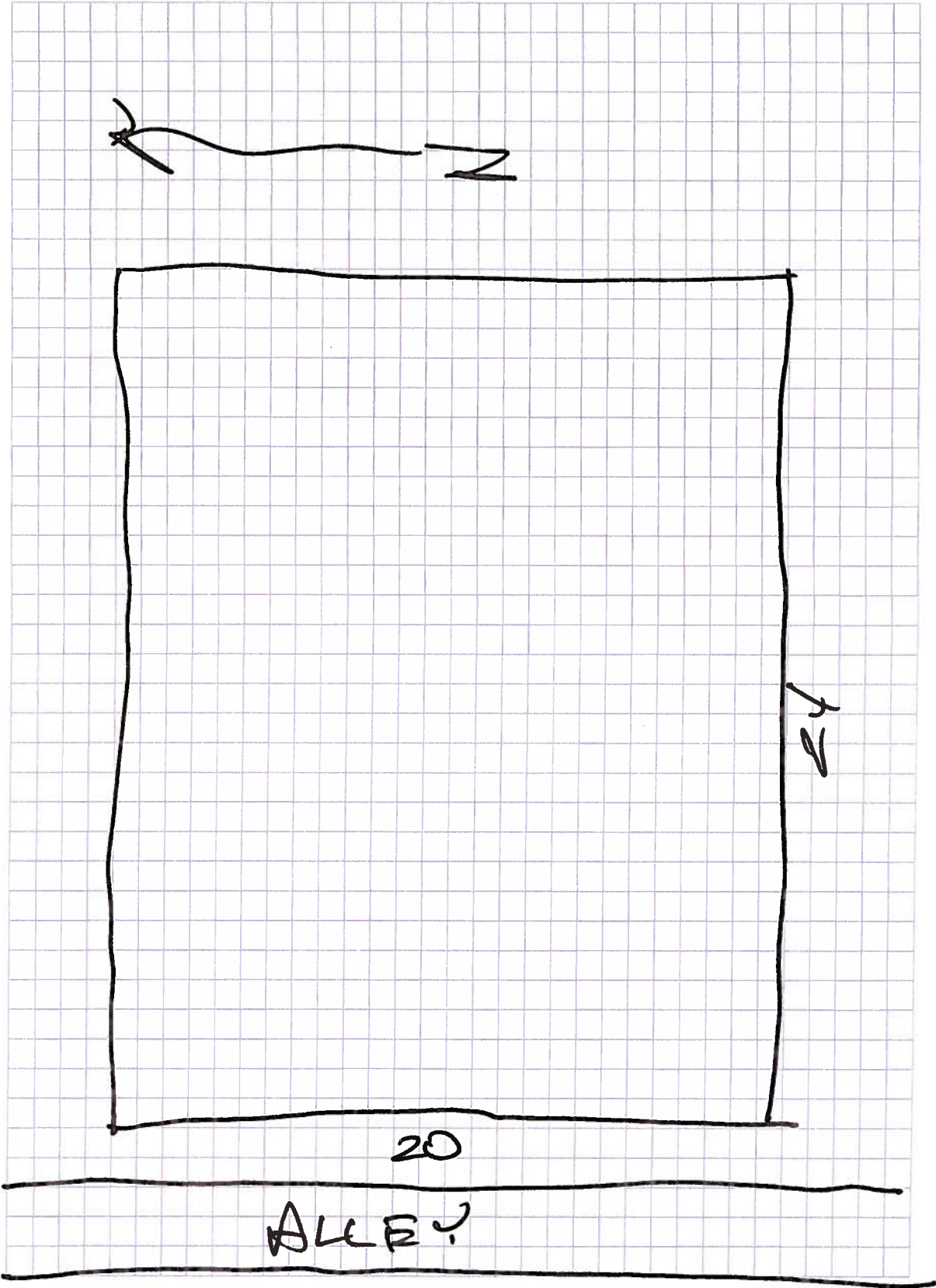
What: _____

- ✓ Each application must include a sketch and photograph(s) of each structure to be demolished.
- ✓ The sketch must show the dimensions and square feet for the first and second floors, as they will be used to calculate the grant reimbursement amount.
- ✓ For a 1 ½ story house, the second floor reimbursement amount will be calculated as 80% of the second floor square footage.
- ✓ Basements, decks and levels above the second floor are not to be included in the square feet.

	Total Square Feet	Total Square Feet Confirmed by Community Coordinator
First Floor	480	480
Second Floor	0	0

- ✓ Please provide an accurate sketch of the structure's first and second floors on the following page (make duplicate copies of the grid if necessary). Each Square = 1 Foot
- ✓ Please attach a photograph(s) of the structure to be demolished

SKETCH – TO BE COMPLETED BY THE PROPERTY OWNER



Appendix B

STATE OF MINNESOTA
IRON RANGE RESOURCES & REHABILITATION BOARD
Residential Redevelopment Program
Release of Liability

In consideration of Iron Range Resources & Rehabilitation Board (IRRRB) agreeing to fund the demolition and removal of structure(s) on my (our) property, I (we), the undersigned Property Owner(s), hereby release, and agree to hold harmless and indemnify the IRRRB from any and all claims or liabilities for personal injury or property damage which may arise or occur in regard to the demolition, destruction, and/or removal of any structures located on the following described property.

CITY OF Mountain Iron

Printed Name of Property Owner(s)

8586 Enterprise Dr S

Address of Property Owner(s)

Mtn Iron MN 55768

City, State, Zip Code

218 - 748 - 7570

Property owner(s) phone

Address of structure to be demolished

Property Owner's Signature/Date

Cwainio@ci.mountainiron.mn.us
Property owner(s) email

Property Owner's Signature/Date

Please circle one:

Yes/No Are there additional property owners? If yes, please print their names, phone number, and email address on this page.



Appendix B

Property Owner's Application

(To be completed by the property owner. The below information is required in order to be eligible for grant reimbursement)

Property Owner Name: Leslie M. Elliott

Property Owner Address: 5418 Giorgis Rd Mountain Iron MN 55768

Day time phone #: 218-735-8507

Will new development take place on this site? Yes or No

If yes, list: When: _____

What: _____

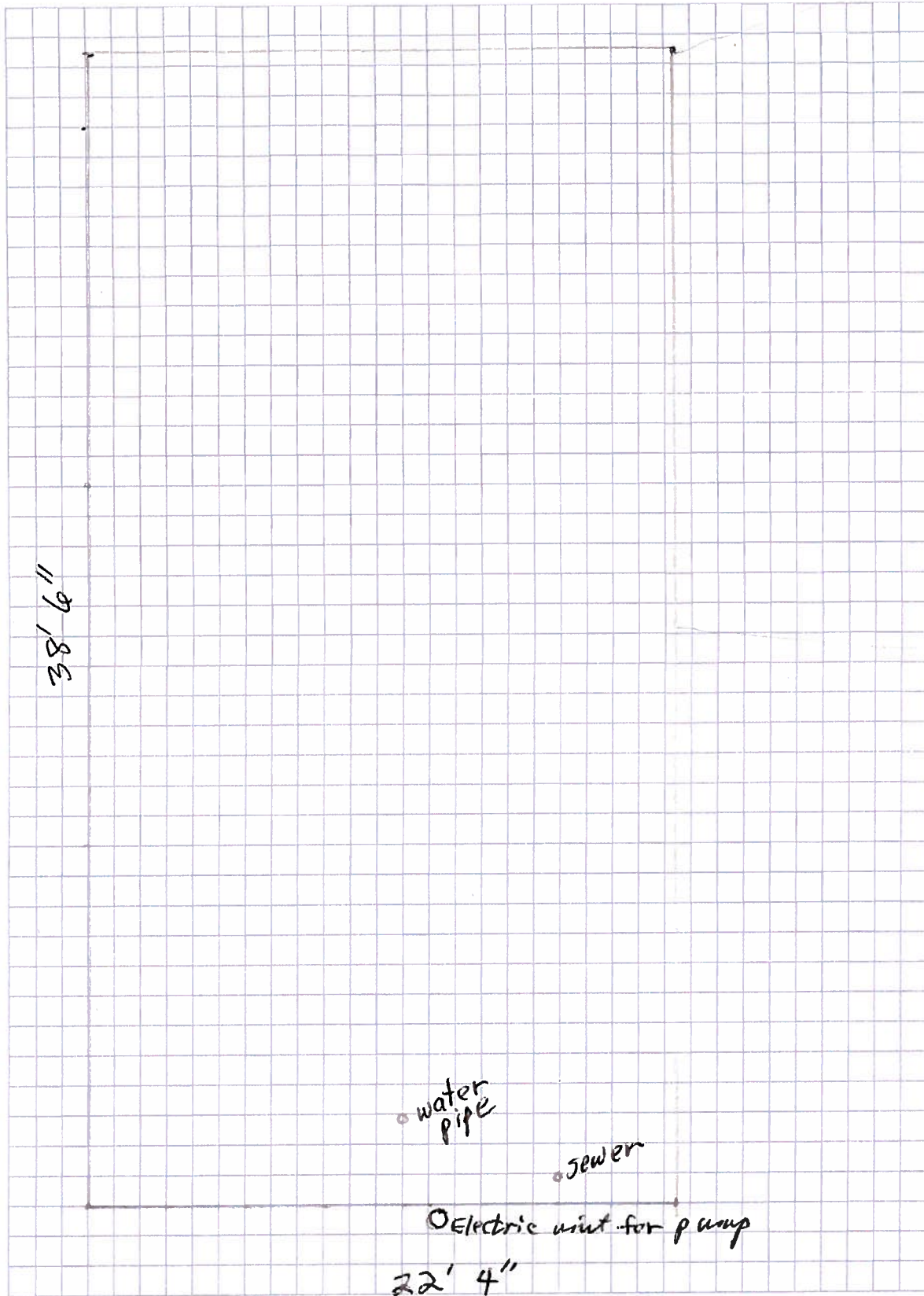
- ✓ Each application must include a sketch and photograph(s) of each structure to be demolished.
- ✓ The sketch must show the dimensions and square feet for the first and second floors, as they will be used to calculate the grant reimbursement amount.
- ✓ For a 1 ½ story house, the second floor reimbursement amount will be calculated as 80% of the second floor square footage.
- ✓ Basements, decks and levels above the second floor are not to be included in the square feet.

	Total Square Feet	Total Square Feet Confirmed by Community Coordinator
First Floor	860.78	
Second Floor	860.78	

- ✓ Please provide an accurate sketch of the structure's first and second floors on the following page (make duplicate copies of the grid if necessary). Each Square = 1 Foot
- ✓ Please attach a photograph(s) of the structure to be demolished

SKETCH - TO BE COMPLETED BY THE PROPERTY OWNER

22'
PUMP



16'
Garage

• water pipe

• sewer

○ Electric unit for pump

22' 4"

1 1/2 story

no basement

1st & 2nd floor same

Appendix B

STATE OF MINNESOTA
IRON RANGE RESOURCES & REHABILITATION BOARD
Residential Redevelopment Program
Release of Liability

In consideration of Iron Range Resources & Rehabilitation Board (IRRRB) agreeing to fund the demolition and removal of structure(s) on my (our) property, I (we), the undersigned Property Owner(s), hereby release, and agree to hold harmless and indemnify the IRRRB from any and all claims or liabilities for personal injury or property damage which may arise or occur in regard to the demolition, destruction, and/or removal of any structures located on the following described property.

Leslie M. Elliott
Printed Name of Property Owner(s)

5418 Giorgis Rd
Address of Property Owner(s)

Mountain Iron MN 55768
City, State, Zip Code

218-735-8507
Property owner(s) phone

5418 Giorgis Rd Mt Iron MN 55768
Address of structure to be demolished

Leslie M. Elliott 7/24/12
Property Owner's Signature/Date Property owner(s) email

Property Owner's Signature/Date

Please circle one:
Yes No - Are there additional property owners? If yes, please print their names, phone number, and email address on this page.





800 Greyhound Blvd Hibbing, MN 55746-3287 Tel: (218) 362-8415 / Fax: (218) 362-8416

www.bougalisconstructioninc.com

7-16-2012

Attention: Craig J Wainio
City of Mountain Iron
8586 Enterprise Dr. S
Mountain Iron, MN 55768

Re: Demo of three buildings under the IRRRIB demo program.

Scope of work: Demolish and haul away building debris, then rough grade with existing fill.

Items not included: No inspecting or handling of hazardous material. No disconnecting or termination of water, sewer, and electricity.

Building #1 is a 12' x 24' garage.

For the sum of \$1,368.00

Building #2 is a 20' x 24' garage

For the sum of \$2,280.00

Building #3 is a 22'-4" x 38'-6" 1 1/2 story house with no basement.

For the sum of \$5,492.00

Bougalis Construction Inc. appreciates the opportunity to be a part of this project. If you have any question about the scope of work, please call me at anytime.

Thank you for your time and consideration

Dan Swanson
218-398-3340

Holmes Recycling Services, Inc.

8688 Hwy 37, Iron, MN 55751

Phone: 218-744-2400

Jeff Holmes
Pres/CEO

jeff@holmesrecycling.com



Fax: 218-744-2020

Neil Byce
COO/CFO

neil@holmesrecycling.com

July 27, 2012

Craig Wainio
City of Mt. Iron

RE; Demolition Projects

Holmes Recycling proposes to demo the 3 properties as per email. Holmes will work with AbateTek as the house will need to be done with a certified asbestos contractor due to condition of the house for safety reasons.

We propose lump sums per each building as follows:

- 1) House at 5418 Giorgis rd Mt. Iron, \$47,176.
- 2) Garage 1 at 8586 Enterprise dr., \$ 5900
- 3) Garage 2 at 8586 Enterprise dr., \$5900

Holmes Recycling quote good for 30 days and will be re-quoted upon project approval.

If you have any questions please feel free to contact us.

Regards,

Eric Oakman
Holmes Recycling Services

COUNCIL LETTER 082012-VIB

CHAMBER OR COMMERCE

SCENIC OVERLOOK

DATE: August 16, 2012

FROM: Craig J. Wainio
City Administrator

The Laurentian Chamber of Commerce has requested their appropriation for the Scenic Overlook in the amount of \$2,500 as was budgeted for.

COUNCIL LETTER 082012-VIC

COUNCILOR ROSKOSKI

CITIZEN PARTICIPATION

DATE: August 16, 2012

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be placed on the agenda with the following background information:

The Council should advertise to have people from around town involved with the current long range plan meetings. This was done on past long range plans.

Staff Note: The City is currently developing a Strategic Plan and not a Comprehensive Plan (aka Long Range Plan). Previously we have not had and citizen involvement in the strategic planning process we have had citizen involvement in the Comprehensive Planning process.

COUNCIL LETTER 082012-VID

ADMINISTRATION

RESCHEDULE NEXT MEETING

DATE: August 16, 2012

FROM: Craig J. Wainio
City Administrator

The City Council needs to reschedule the next regular meeting due to the Labor Day holiday.

COMMUNICATIONS
AUGUST 20, 2012

1. League of Minnesota Cities, information regarding Community Conversations.
2. Iron Range Veterans Memorial, an invitation to a special dedication ceremony on Saturday, August 25, 2012.



CONNECTING & INNOVATING
SINCE 1913

Cities, Services and Funding Community Conversations

Announcement

In June 2011, the City of Eveleth with various community partners hosted three community conversations on the future of our communities as part of the League of Minnesota Cities Community Conversations: Cities, Services and Funding project.

The League will be returning to Eveleth on **Thursday, August 23, 2012, 5:30 – 6:30 pm at United in Christ Lutheran Church, 201 Station 44 Road. CHILDCARE WILL BE PROVIDED!**

Description of Session

- This special session is part of a project called “Cities, Services & Funding: Community Conversations.”
- This project brought Minnesotans together to talk about the services Minnesotans expect, how those services should be delivered, and how those services should be paid for.
- The session will open with a **dessert reception** thanking the city and conversation participants. The magazine discussing the project and what the League heard in the conversations will be distributed.
- Staff from the League will share an overview of the findings and ask for your thoughts and reactions.
- City staff/officials have been invited to talk about ways to engage locally.

Sponsor of Project

The League of Minnesota Cities, supported through a grant by the Bush Foundation’s *InCommons* initiative.

Additional Project Information

The content of these conversations focused on Minnesota cities overall – not on any one particular city. The magazine does not call out cities individually but attendees will be encouraged to think about and share what the findings mean for their city.

Contact Rachel Walker at RWalker@lmc.org or 1-800-925-1122 for more information or to RSVP.

CITY ELECTED OFFICIALS AND STAFF ARE ENCOURAGED TO ATTEND

Please join us for the special dedication ceremony

Iron Range Veterans Memorial

Saturday, August 25, 2012

**Veterans Memorial Park located near Virginia Lake
(Rain or Shine)**

**All-Veterans Parade on Chestnut Street
at 10:00 AM with dedication ceremony to follow**

**(Parade route: Chestnut Street from 1st Avenue to 4th Avenue,
north to Veterans Park)**

Reception following at the Virginia Elks Club

RSVP by August 21st with number attending

218-749-7108 or nelsonk@stlouiscountymn.gov



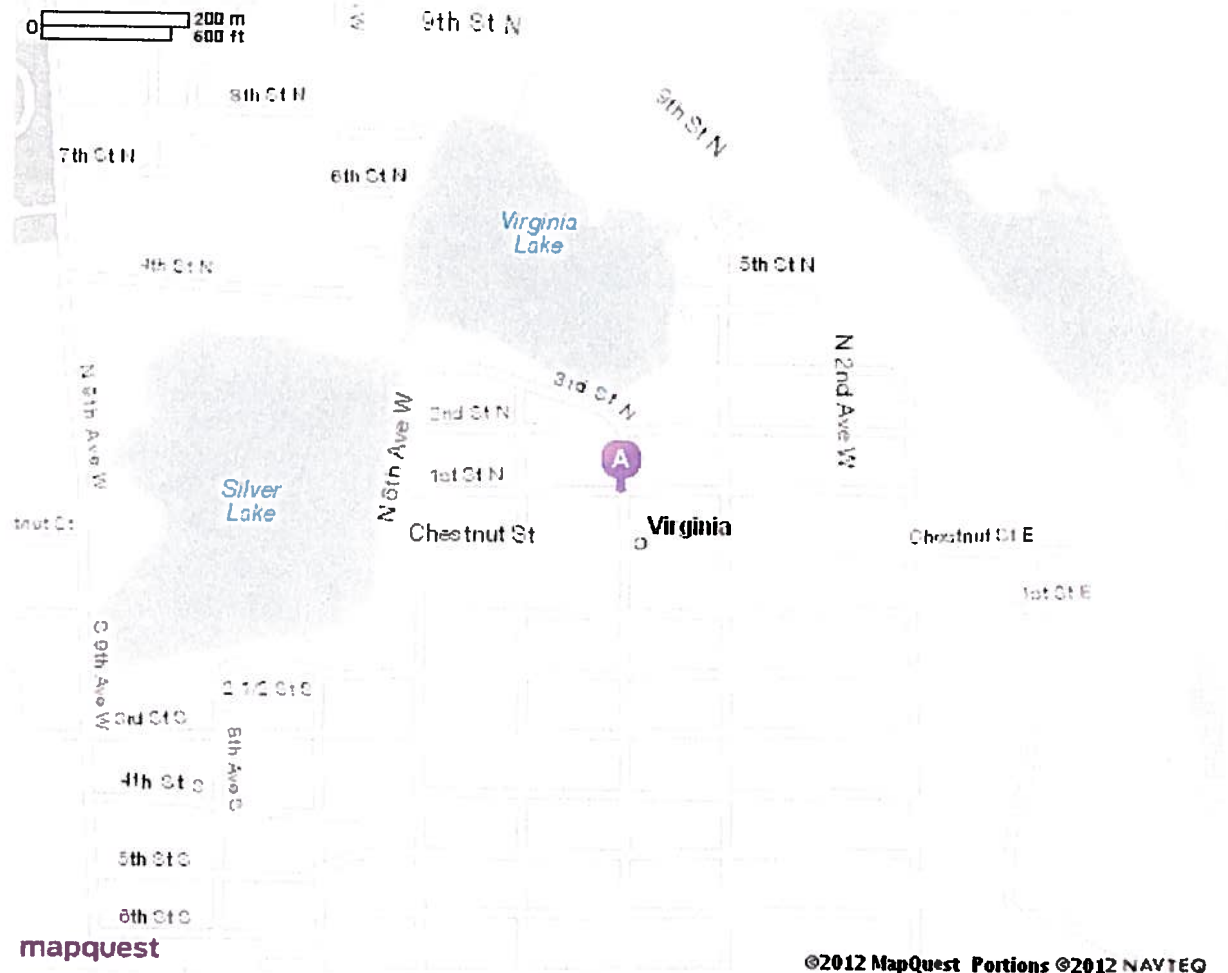
In honor of those who served....Shoulder to shoulder, even the fallen stand tall.



Notes

Map of 403 1st St N

Virginia, MN 55792-2553



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