

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, AUGUST 18, 2008 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
  - II. Consent Agenda
    - A. Minutes of the August 4, 2008, Regular Meeting (#1-8)
    - B. Communications (#25-32)
    - C. Receipts
    - D. Bills and Payroll
  - III. Public Forum
  - IV. Committee and Staff Reports
    - A. Mayor's Report
    - B. City Administrator's Report
      - 1. Unity Second Addition Sign (#9)
    - C. Director of Public Works Report
    - D. Sheriff's Department Report
    - E. City Attorneys Report
      - 1. Public Hearing Notice (#10)
      - 2. Co-City Administrators (#11)
    - F. City Engineer's Report
      - 1. Pay Request Number 2 – South Grove Tennis Court (#12-14)
    - G. Liaison Reports
  - V. Unfinished Business
    - A. Unity Second Addition Lot Buy Back (#15)
    - B. Culture and Tourism Grant (#16)
  - VI. New Business
    - A. Petition for Annexation (#17-21)
    - B. Request to Waive Fees (#22)
    - C. Reschedule Next Meeting (#23)
    - D. Communications (#25-32)
  - VII. Open Discussion on City Business
  - VIII. Announcements
  - IX. Closed Meeting
  - X. Adjourn
- # Denotes page number in packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
AUGUST 4, 2008

Deputy Mayor Stanaway called the City Council meeting to order at 6:33 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Ed Roskoski, and Deputy Mayor Alan Stanaway. Absent member included: Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Rod Flannigan, City Engineer; John Backman, Sergeant; Tom Cvar, Fire Chief; Steve Norvitch; Assistant Fire Chief; and Joe Buria, Fire Captain/Secretary.

It was moved by Zupancich and seconded by Prebeg that the consent agenda be approved as follows:

1. Approve the minutes of the July 17, 2008, Committee-of-the-Whole Meeting as submitted.
2. Approve the minutes of the July 21, 2008, City Council meeting as submitted.
3. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period July 16-31, 2008, totaling \$584,296.66, (a list is attached and made a part of these minutes).

The motion carried with Skalko absent.

It was moved by Prebeg and seconded by Zupancich to approve the following:

5. To authorize the payments of the bills and payroll for the period July 16-31, 2008, totaling \$257,803.44, (a list is attached and made a part of these minutes).

The motion carried on the following roll call vote: Prebeg, yes; Zupancich, yes; Roskoski, no; Stanaway, yes; and Skalko, absent.

During the public forum, Jim Techar was present discussing the City's ordinance requirement for a survey for building permits applications.

It was moved by Prebeg and seconded by Zupancich to table Jim Techar's request, send the survey requirement back to the Planning and Zoning Commission for a recommendation with regard to new residential lots having a survey requirement and take into consideration future housing developments with regard to this issue. The motion carried with Skalko absent.

The Deputy Mayor advised the Council that the Mayor was not at the meeting because he was on a family trip. The Deputy Mayor had nothing to report under the Mayor's report.

It was moved by Zupancich and seconded by Stanaway to authorize the Boondock's of Forbes, Minnesota to operate an on-sale bar at the Mountain Iron Community Center on August 9, 2008, for the Bjerklie/Lindberg Wedding Reception. The motion carried with Skalko absent.

The City Administrator updated the Council on the following:

- Unity Second Addition. He advised the Council that a property owner in Unity Second Addition approached him regarding possibly selling the lot back to the City. It was the consensus of the Council to ask the City Attorney's opinion regarding the request.
- Motel Development. He said that the preliminary plans have been submitted to the Building Inspector.

It was moved by Stanaway and seconded by Prebeg to accept the recommendation of City Staff and authorize the purchase of ten (10) electric transformers from Resco at their low quoted price of \$7,296.00. The motion carried on a roll call vote with Skalko absent.

Councilor Roskoski asked if the project using the blue flags was completed. The Director of Public Works said that all of the water shutoffs have now been recorded through GPS and the flags could be removed.

The Director of Public Works informed the Council that the Park Pavilion's external slabs have been completed and the remaining portion should be completed this week.

It was moved by Zupancich and seconded by Prebeg to approve Change Order Number One for the Industrial Park Road Extension, Project Number MI07-2, authorizing a reduction in the contract with Louis Leustek & Sons Incorporated in the amount of \$4,735.31 and authorize Payment Request Number Four in the amount of \$12,295.54. The motion carried on a roll call vote with Skalko absent.

It was moved by Prebeg and seconded by Zupancich to authorize Payment Request Number One for the Unity Drive Gravel Road Extension Project in the amount of \$4,411.25 payable to Mesabi Bituminous Incorporated. The motion carried on the following roll call vote: Prebeg, yes; Zupancich, yes; Roskoski, abstain; Stanaway, yes; and Skalko, absent.

It was moved by Stanaway and seconded by Prebeg to refer the Fire Department Brush Rig to the Public Safety and Health Board for further study and a recommendation. The motion carried with Roskoski voting no and Skalko absent.

It was moved by Roskoski and seconded by Zupancich to approve the Conditional Use Permit for R. Michael Grahek, 5418 Garden Drive South, Mountain Iron to construct an accessory building that is 1100 square feet. The motion carried with Skalko absent.

It was moved by Stanaway and seconded by Roskoski to approve the Conditional Use Permit for Justin Kochar, 5476 Heather Avenue, Mountain Iron to construct an accessory building that is 1,500 square feet. The motion carried with Skalko absent.

It was moved by Roskoski and seconded by Zupancich to direct City Staff to notify the residents in the Wolf area about the possibility of access to cable television. The motion carried with Stanaway voting no and Skalko absent.

It was moved by Stanaway and seconded by Prebeg to accept the recommendation of the Cable Commission and seek quotes on a character generator, computer, modulator, and various equipment, to move towards establishing a Mountain Iron Public Access Channel. The motion carried with Skalko absent.

It was moved by Stanaway and seconded by Zupancich to adopt Resolution Number 33-08, regarding the administration of the Wetland Act of 1991, (a copy is attached and made a part of these minutes). The motion carried with Skalko absent.

It was moved by Zupancich and seconded by Prebeg to authorize City Staff to seek bids for the remodeling of Mountain Manor Apartments to converting three 1-bedroom apartments to two 2-bedroom apartments. The motion carried with Skalko absent.

It was moved by Zupancich and seconded by Stanaway to award the Mud Lake Road Watermain Project to Hibbing Excavating Incorporated in the amount of \$21,525.00. The motion carried on the following roll call vote: Zupancich, yes; Roskoski, no; Prebeg, yes; Stanaway, yes; and Skalko, absent.

It was moved by Zupancich and seconded by Roskoski to direct City Staff to notify all adjoining property owners, of the individual requesting a variance or conditional use permit, to have their notice of the public hearing sent to them via certified mail requesting a signature. After further discussion, Zupancich withdrew motion and Roskoski withdrew support.

It was moved by Zupancich and seconded by Roskoski to send the public hearing notification for variances and conditional use permit to the City Attorney to review and make a recommendation. The motion carried with Skalko absent.


Councilor Prebeg said that the Mountain Iron-Buhl Football Practice Field issue had been resolved. No further action was required.

During the open discussion, Councilor Prebeg asked the City Administrator what the status of the billboard advertisement for Unity Second Addition was. The City Administrator said he had contacted Mesabi Sign Company and he had not heard back from them.

Councilor Roskoski announced that there were booklets available to the public at the City Hall for the regulations for off highway vehicle use.

At 7:37 p.m., it was moved by Zupancich and seconded by Prebeg that the meeting be adjourned. The motion carried with Skalko absent.

Submitted by:

A handwritten signature in black ink that reads "Jill M. Anderson". The signature is written in a cursive, flowing style.

Jill M. Anderson, CMC/MMCA  
Municipal Services Secretary

[www.mtniron.com](http://www.mtniron.com)

## Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	121,737.69
CAMPGROUND RECEIPTS	FEES	4,320.00
PERMITS	BUILDING	1,159.62
MISCELLANEOUS	FILING FEES	2.00
MISCELLANEOUS	REIMBURSEMENTS	572.06
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	500.00
BUILDING RENTALS	COMMUNITY CENTER	750.00
BUILDING RENTALS	SENIOR CENTER	50.00
BUILDING RENTALS	NICHOLS HALL	100.00
MISCELLANEOUS	ASSESSMENT SEARCHES	80.00
METER DEPOSITS	ELECTRIC	885.00
MISCELLANEOUS	BASEBALL/SOFTBALL FEES	165.00
MISCELLANEOUS	CABLE TV FRANCHISE FEE	5,994.00
INTERGOVERNMENTAL REVENUE	LOCAL GOVERNMENT AID	412,824.50
INTERGOVERNMENTAL REVENUE	MISCELLANEOUS STATE AID	2,264.50
MISCELLANEOUS	CHECK RETURN FEE	20.00
FINES	ADMINISTRATIVE OFFENSE	100.00
SPECIAL ASSESSMENTS	SPECIAL ASSESS.-BOND MONEY	160.08
LICENSES	ANIMAL	10.00
MISCELLANEOUS	FAX CHARGES	8.00
MISCELLANEOUS	COCA-COLA RECEIPTS-CITY HALL	72.80
CD INTEREST	SMITH BARNEY CASH CD/FUND 101	2,154.08
MISCELLANEOUS	MERRITT DAYS CELEBRATION	60.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	29,621.99
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	253.83
CD INTEREST	CD INTEREST 101	163.97
CD INTEREST	CD INTEREST 301	267.54
Summary Totals:		<u>584,296.66</u>

Check Issue Date(s): 07/27/2008 - 08/11/2008

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
08/08	08/08/2008	136766	10054	ALLIED INSURANCE	101-20200	333.00
08/08	08/08/2008	136767	130017	AMERICAN BANK	101-20200	475.00
08/08	08/08/2008	136768	10006	ANDERSON AUTO CENTER	101-20200	211.60
08/08	08/08/2008	136769	10019	ARMORY SHELL	101-20200	364.50
08/08	08/08/2008	136770	8027	ARNELL SANDSTROM	101-20200	200.00
08/08	08/08/2008	136771	10021	ARROWHEAD LIBRARY SYSTEM	101-20200	267.00
08/08	08/08/2008	136772	5007	ASSURANT EMPLOYEE BENEFITS	101-20200	621.93
08/08	08/08/2008	136773	20009	BARBER GRAPHICS	101-20200	144.25
08/08	08/08/2008	136774	20048	BARNES DISTRIBUTION	101-20200	166.18
08/08	08/08/2008	136775	20022	BENCHMARK ENGINEERING INC	602-20200	41,667.00
08/08	08/08/2008	136776	30017	CARQUEST (MOUNTAIN IRON)	101-20200	421.67
08/08	08/08/2008	136777	30068	CHAD, GREG	101-20200	20.00
08/08	08/08/2008	136778	8020	CHARLZ NEWMAN BAND	101-20200	1,500.00
08/08	08/08/2008	136779	8024	CINDY LUSTIG	101-20200	100.00
08/08	08/08/2008	136780	30053	CONSOLIDATED TRADING COMPANY	101-20200	1,887.85
08/08	08/08/2008	136781	8019	COWBOY ANGEL BLUE	101-20200	200.00
08/08	08/08/2008	136782	40028	DITCH WITCH OF MINNESOTA INC	604-20200	284.99
08/08	08/08/2008	136783	40005	DM&IR - CN - ACCOUNTS PAYABLE	601-20200	5.04
08/08	08/08/2008	136784	40015	DULUTH NEWS TRIBUNE	101-20200	248.56
08/08	08/08/2008	136785	40027	DULUTH/SUPERIOR COMMUNICATION:	604-20200	775.26
08/08	08/08/2008	136786	40014	DUSTCOATING INC	101-20200	4,725.00
08/08	08/08/2008	136787	8022	DUSTYN LEFF	101-20200	30.00
08/08	08/08/2008	136788	60029	FERGUSON ENTERPRISES INC	601-20200	114.02
08/08	08/08/2008	136789	60006	FISHER PRINTING	604-20200	861.29
08/08	08/08/2008	136790	60003	FIVE SEASONS SPORTS CENTER	101-20200	17.92
08/08	08/08/2008	136791	60032	FLEXIBLE PIPE TOOL COMPANY	602-20200	1,757.25
08/08	08/08/2008	136792	8033	GEORGE ROSANDICH	101-20200	100.00
08/08	08/08/2008	136793	70028	GREATER MINNESOTA AGENCY INC	101-20200	192.00
08/08	08/08/2008	136794	80022	HAWKINS INC	602-20200	934.54
08/08	08/08/2008	136795	80004	HEISEL BROS PLUMBING	601-20200	184.14
08/08	08/08/2008	136796	80017	HENRY'S WATERWORKS INC	601-20200	881.81
08/08	08/08/2008	136797	80001	HILLYARD/HUTCHINSON	101-20200	726.19
08/08	08/08/2008	136798	80027	HOOVER CONSTRUCTION	101-20200	315.24
08/08	08/08/2008	136799	8032	JASON MCDEVITT	101-20200	20.00
08/08	08/08/2008	136800	120001	LEFTY'S RENT-A-TENT	101-20200	471.98
08/08	08/08/2008	136801	120008	LEHMAN FABRICATING INC	101-20200	26.63
08/08	08/08/2008	136802	8023	LIONS CLUB-AIKIN MN	101-20200	400.00
08/08	08/08/2008	136803	120034	LOUIS LEUSTEK & SONS INC.	301-20200	12,295.54
08/08	08/08/2008	136804	130136	MATTILA, ALAN	101-20200	10.00
08/08	08/08/2008	136805	130041	MESABI BITUMINOUS	104-20200	4,441.25
08/08	08/08/2008	136806	130004	MESABI DAILY NEWS	101-20200	350.00
08/08	08/08/2008	136807	130006	MESABI HUMANE SOCIETY	101-20200	1,000.00
08/08	08/08/2008	136808	130133	MIDWEST PLAYSCAPES INC	101-20200	1,550.11
08/08	08/08/2008	136809	130008	MINNESOTA MUNICIPAL UTILITIES	101-20200	65.00
08/08	08/08/2008	136810	130009	MINNESOTA POWER	101-20200	1,375.32
08/08	08/08/2008	136811	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	38,252.81
08/08	08/08/2008	136812	140043	NORTHERN 2-WAY SERVICE LLC	101-20200	400.00
08/08	08/08/2008	136813	140055	NORTHERN VISUAL SERVICES	101-20200	30.00
08/08	08/08/2008	136814	140008	NORTRAX EQUIPMENT/POWERPLAN	101-20200	101.29
08/08	08/08/2008	136815	150011	OLD DOMINION BRUSH	101-20200	723.32
08/08	08/08/2008	136816	8030	PHILLIP BROTHERS BAND	101-20200	200.00
08/08	08/08/2008	136817	160047	PONTINEN, RYAN	101-20200	100.00
08/08	08/08/2008	136818	160052	PONTINEN, STACEY	101-20200	160.00
08/08	08/08/2008	136819	180017	RELIABLE OFFICE SUPPLIES	101-20200	159.29
08/08	08/08/2008	136820	180012	RESCO	604-20200	17,901.65
08/08	08/08/2008	136821	180045	RESERVE ACCOUNT	602-20200	500.00
08/08	08/08/2008	136822	8029	RIDGEWOOD SKATING SHACK	101-20200	200.00

M = Manual Check, V = Void Check

Check Issue Date(s): 07/27/2008 - 08/11/2008

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
08/08	08/08/2008	136823	180005	ROAD MACHINERY AND SUPPLY	101-20200	176.11
08/08	08/08/2008	136824	8021	RON EBNET	101-20200	200.00
08/08	08/08/2008	136825	8028	ROXANNE JENNER	101-20200	200.00
08/08	08/08/2008	136826	190064	SCHWAAB, INC.	101-20200	37.27
08/08	08/08/2008	136827	190045	SERVICE SOLUTIONS	101-20200	324.93
08/08	08/08/2008	136828	8031	SOFA KING CHUBBY	101-20200	1,500.00
08/08	08/08/2008	136829	8025	SUE CERKVENIK	101-20200	100.00
08/08	08/08/2008	136830	8026	TERESE STUBBS	101-20200	200.00
08/08	08/08/2008	136831	200020	THE TRENTI LAW FIRM	101-20200	4,977.84
08/08	08/08/2008	136832	200009	TROPHY SHOP	101-20200	125.40
08/08	08/08/2008	136833	220025	VERIZON WIRELESS	101-20200	29.70
08/08	08/08/2008	136834	220014	VIKING INDUSTRIAL NORTH	604-20200	47.08
08/08	08/08/2008	136835	230005	WESCO DISTRIBUTION INC	604-20200	5,816.25
08/08	08/08/2008	136836	230034	WEST, DEVIN	101-20200	120.00
08/08	08/08/2008	136837	240001	XEROX CORPORATION	101-20200	386.80
08/08	08/08/2008	136838	260003	ZEE SERVICE COMPANY	101-20200	26.75
08/08	08/08/2008	136839	260001	ZIEGLER INC	101-20200	2,713.73

Totals:

Payroll-PP Ending 7/25/08

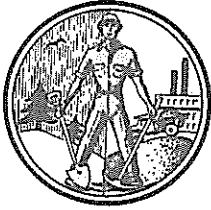
158,449.28

99,354.16

TOTAL EXPENDITURES

\$257,803.44





# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 33-08

### REGARDING THE ADMINISTRATION OF THE WETLAND ACT OF 1991

**WHEREAS**, the Minnesota Wetland Conservation Act of 1991 (WCA) requires local governmental units (LGUs) to implement this law by adopting the rules and regulations promulgated by the Board of Water and Soil Resources (BWSR) pertaining to wetland draining, filling and excavation; and

**WHEREAS**, the BWSR is requesting notification of an LGU's decision adopting or excepting administrative responsibility for another LGU in accordance with Minn. Rules part 8420.0260, item A; which requires each local government unit of the State to acknowledge in writing to the board that it is assuming its responsibilities under the Wetland Conservation Act; and

**WHEREAS**, the LGU is responsible for following the WCA rules as stated in 8420.0200, Determining Local Government Unit Duties;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA**, that City of Mountain Iron hereby accepts the administrative responsibility as the LGU for the WCA within its legal boundaries as of August 4, 2008 within the guidelines as set forth by the WCA rules.

**DULY ADOPTED BY THE CITY COUNCIL THIS 21st DAY OF JULY, 2008.**

ATTEST:

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
Gary W. Skalko  
Mayor Gary Skalko

**COUNCIL LETTER 081808-IVB1**

**CITY ADMINSTRATOR**

**UNITY SECOND ADDITION SIGNAGE**

**DATE:** August 13, 2008

**FROM:** Craig J. Wainio  
City Administrator

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A conceptual sign and cost estimate for the Unity Second Addition will be available at the City Council meeting for consideration by the Council.

**COUNCIL LETTER 081808-IVE1**

**CITY ATTORNEY**

**PUBLIC HEARING NOTICE**

**DATE:** August 13, 2008

**FROM:** Sam A. Aluni  
City Attorney

Craig J. Wainio  
City Administrator

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The City Attorney will provide his opinion with regards to the public hearing notice issue that was raised at the previous City Council meeting.

**COUNCIL LETTER 081808-IVE2**

**COUNCILOR ROSKOSKI**

**CO-CITY ADMINISTRATORS**

**DATE:** August 13, 2008

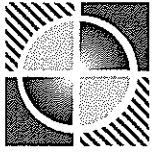
**FROM:** Ed Roskoski  
City Councilor

Craig J. Wainio  
City Administrator

---

Councilor Roskoski requested this item be placed on the agenda with this background information:

Would it be legal or proper for Mountain Iron to have two equal authority Co-City Administrators?



# BENCHMARK ENGINEERING, INC.

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street ▪ P.O. Box 261  
Mt. Iron, MN 55768-0261  
tel: 218-735-8914 ▪ fax: 218-735-8923  
email: info@bm-eng.com

August 13, 2008

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN  
South Grove Tennis Court Reconstruction  
Project No. MI08-1

Dear Mr. Wainio

Enclosed please find Pay Request No. 2 for the South Grove Tennis Court Reconstruction project in the amount of **\$45,134.98**, for approval at your next scheduled City Council meeting. This amount includes withholding retainage on work completed to date.

Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
**Benchmark Engineering, Inc.**

Eric E. Fallstrom, P.E.

Enclosure

Pc: Mr. Jerry Nemanich, Mesabi Bituminous

RECOMMENDATION OF PAYMENT

No. 2

Owner's Project No.: \_\_\_\_\_

Engineer's Project No.: MI08-1

Project: South Grove Tennis Court Reconstruction

CONTRACTOR: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

For Period Ending: August 13, 2008

To: City of Mountain Iron  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated August 13, 2008

By 

STATEMENT OF WORK

Original Contract Price	\$ <u>98,717.50</u>	Work & Materials to Date	\$ <u>90,838.00</u>
Net Change Orders	\$ <u>0.00</u>	Amount Retained	\$ <u>4,541.90</u>
Current Contract Price	\$ <u>98,717.50</u>	Subtotal	\$ <u>86,296.10</u>
		Previous Payments	\$ <u>41,161.12</u>
		<b>Amount Due this Payment</b>	<b>\$ <u>45,134.98</u></b>



August 13, 2008


PAY REQUEST NO. 2  
 SOUTH GROVE TENNIS COURT RECONSTRUCTION  
 PROJECT NO.: MI08-1  
 CITY OF MOUNTAIN IRON, MINNESOTA

CONTRACTOR: MESABI BITUMINOUS, INC.

SPEC NO.	ITEM DESCRIPTION	UNIT	PROJECT QUANTITY	UNIT COST	QUANTITY TO DATE	TOTAL AMOUNT
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	1,630.0	\$2.00	1,660.0	\$3,320.00
2104.509	REMOVE POST (TENNIS POSTS)	SET	2.0	\$100.00	2.0	\$200.00
2104.513	SAWING PAVEMENT - FULL DEPTH	LIN. FT.	15.0	\$6.00	0.0	\$0.00
2104.513	SAWING PAVEMENT - 2" DEPTH	LIN. FT.	236.0	\$2.00	0.0	\$0.00
2105.501	COMMON EXCAVATION	CU. YD.	1,930.0	\$7.00	1,930.0	\$13,510.00
2105.535	SELECT GRANULAR BORROW (CV)	CU. YD.	1,650.0	\$8.00	1,650.0	\$13,200.00
2105.604	GEOTEXTILE FABRIC TYPE V	SQ. YD.	1,650.0	\$1.25	1,650.0	\$2,062.50
2211.503	AGGREGATE BASE (CV), CLASS 5	CU. YD.	285.0	\$16.00	285.0	\$4,560.00
2350.501	TYPE LV5 WEARING COURSE MIXTURE (B)	TON	145.0	\$85.00	159.5	\$13,557.50
2350.501	TYPE LV4 WEARING COURSE MIXTURE (B)	TON	140.0	\$85.00	154.0	\$13,090.00
2357.502	BIT. MATERIAL FOR TACK COAT	GAL.	85.0	\$3.00	85.0	\$255.00
2502.501	4" PRECAST CONCRETE HEADWALL	EACH	1.0	\$100.00	1.0	\$100.00
2502.541	4" PERFORATED TP PIPE DRAIN W/ SOCK	LIN. FT.	620.0	\$6.25	620.0	\$3,875.00
2502.602	4" TP FLUSHING & OBSERVATION RISER	EACH	5.0	\$500.00	5.0	\$2,500.00
2540.601	TENNIS COURT SURFACING & STRIPING	LUMP SUM	1.0	\$6,000.00	0.0	\$0.00
2540.601	TENNIS NET SUPPORT POSTS	SET	2.0	\$1,100.00	0.0	\$0.00
2557.602	F & I FENCING (10' CHAIN LINK & POSTS)	LIN. FT.	456.0	\$43.00	456.0	\$19,608.00
2557.603	SITE SECURITY / SECURITY FENCE	LUMP SUM	1.0	\$1,000.00	1.0	\$1,000.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$1,600.00	0.0	\$0.00

\$98,717.50

COMPLETED TO DATE: \$90,838.00  
 LESS RETAINAGE: (\$4,541.90)  
 SUBTOTAL PAY REQUEST #2: \$86,296.10  
 LESS PREVIOUS PAYMENTS: (\$41,161.12)  
 TOTAL PAY REQUEST #2: **\$45,134.98**

  
 \_\_\_\_\_  
 BENCHMARK ENGINEERING, INC.

**COUNCIL LETTER 081808-VA**

**ADMINISTRATION**

**LOT BUY BACK**

**DATE:** August 13, 2008

**FROM:** Craig J. Wainio  
City Administrator

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As mentioned at the last City Council meeting, Staff was contacted regarding the possibility of the City purchasing a lot back in Unity Second Addition. Keeping in mind the City's ultimate goal of having the lots in the development built upon, Staff is recommending that the City goes ahead and purchases the lot back from the owner upon written request from the owner and that the City retains 10% of the original sale price to cover expenses associated with the sale and to deter speculators.



**COUNCIL LETTER 081808-0VB**

**COUNCILOR ROSKOSKI**

**CULTURE AND TOURISM GRANT**

**DATE:** August 13, 2008

**FROM:** Ed Roskoski  
City Councilor

Craig J. Wainio  
City Administrator

---

Councilor Roskoski requested this item be placed on the agenda with this background information:

At a meeting on July 5<sup>th</sup>, 2008 there was a unanimous vote that the Mountain Iron Civic Association would apply for a Culture and Tourism Grant for the amount to \$10,000 for a weather canopy over Locomotive 806 if the City Council would provide an equal match via a Resolution passed by the City Council. The grant would be applied for this fall with any award being granted over the winter months for work to be done next spring/summer. Benchmark Engineering will provide the necessary construction plans based on a design approved by the Parks and Recreation Board. Civic Association members will work with City Staff to write-up the grant. The Civic Association will do all follow-up work necessary.

Staff Note: Staff believes that it would be prudent to await the notice from the IRR that there is a grant program and to get the application guidelines and timelines prior to writing the grant and committing to any timeline of our own. (CJW)

**COUNCIL LETTER 081808-VIA**

**ADMINISTRATION**

**RESOLUTION NUMBER 34-08**

**DATE:** August 13, 2008

**FROM:** Craig J. Wainio  
City Administrator

---

Resolution Number 34-08 seeks the concurrent detachment and annexation of approximately 20 acres located directly south of the Ann's Acres neighborhood. The Resolution was prompted by a petition received from the owner of the property requesting that the detachment and annexation take place. Upon approval of the City Council the resolution will be forwarded to the City of Virginia for their approval and then submitted to the State for their order approving the detachment and annexation. It is recommended that the City Council adopt Resolution Number 34-08.

**CITY OF VIRGINIA RESOLUTION NUMBER \_\_\_\_\_**

**CITY OF MOUNTAIN IRON RESOLUTION NUMBER 34-08**

**RESOLUTION FOR THE CONCURRENT DETACHMENT AND  
ANNEXATION OF INCORPORATED LAND BY AND  
BETWEEN THE CITY OF VIRGINIA AND THE CITY OF  
MOUNTAIN IRON**

**WHEREAS**, the City of Virginia and City of Mountain Iron jointly agree that it is in the best interests of the Cities that the concurrent detachment of the North Half of the Southwest Quarter of the Southeast Quarter of Section 13, Township 58 North, Range 18 West, St. Louis County, Minnesota, from the City of Virginia and annexation of same land to the City of Mountain; and,

**WHEREAS**, the above described land is presently located within the corporate limits of the City of Virginia; and,

**WHEREAS**, the Cities have requested the concurrent detachment and annexation of said land as the City of Waite Park's proximity and location to said land allows the City of Mountain Iron to provide the most efficient maintenance and service to the land.

**NOW, THEREFORE, BE IT JOINTLY RESOLVED AND AGREED BY THE COUNCIL OF THE CITY OF VIRGINIA AND THE COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA that:**

1. The subject property, legally described as North Half of the Southwest Quarter of the Southeast Quarter of Section 13, Township 58 North, Range 18 West, St. Louis County, located within the City of Virginia is hereby detached from the City of Virginia and annexed to the City of Mountain Iron.
2. The parcel is shown on the map attached as Exhibit A.
3. The designated property consists of approximately 20 acres and has a current population of 0.
4. The Office of Administrative Hearings is hereby requested to order the concurrent detachment and annexation of the above described property.

DULY ADOPTED BY THE VIRGINIA CITY COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2008.

\_\_\_\_\_  
Mayor Steve Peterson

ATTEST:

\_\_\_\_\_  
City Clerk

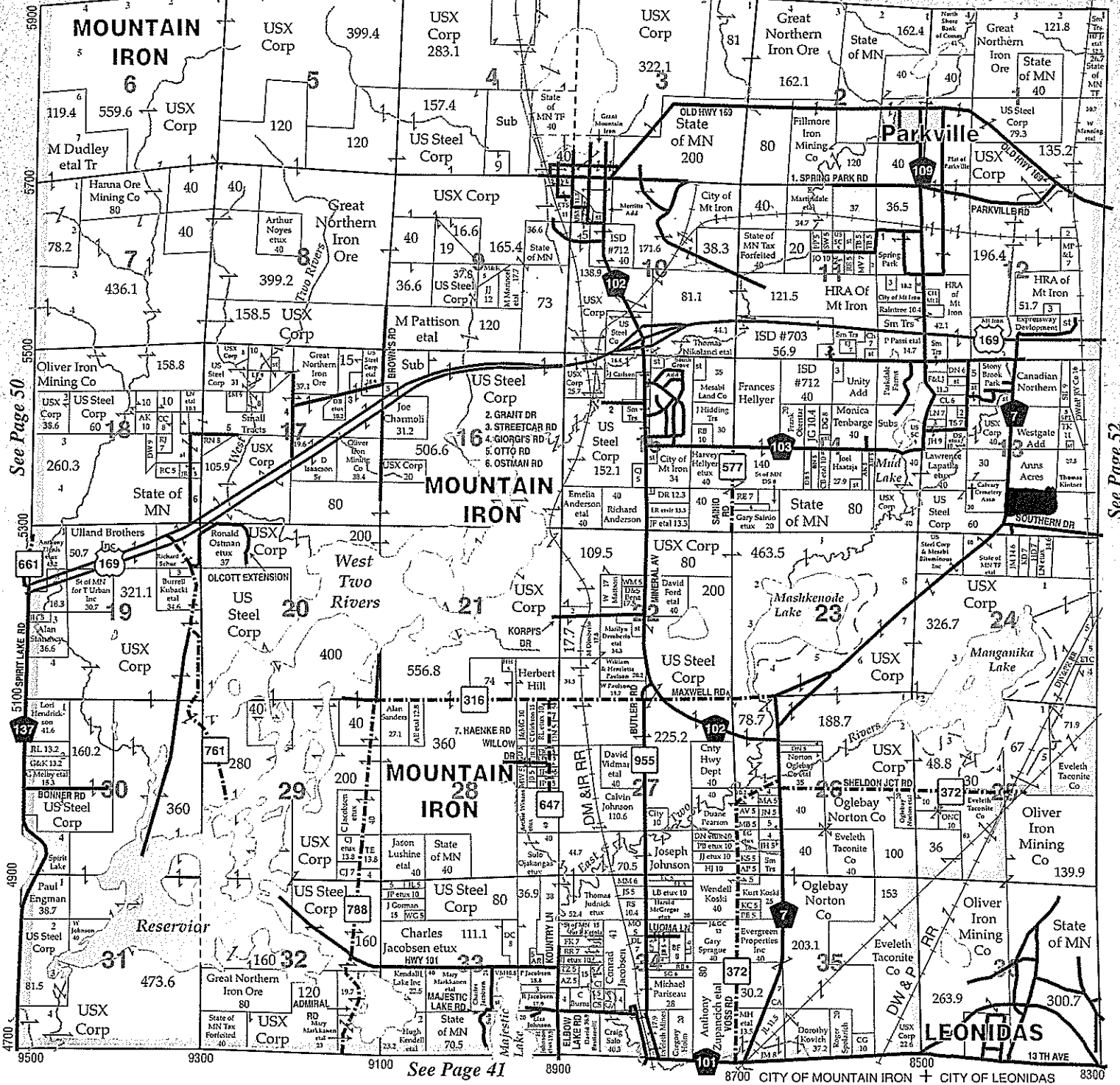
DULY ADOPTED BY THE MOUNTAIN IRON CITY COUNCIL THIS 18<sup>th</sup> DAY OF AUGUST, 2008.

\_\_\_\_\_  
Mayor Gary Skalko

ATTEST:

\_\_\_\_\_  
City Administrator

See Page 61



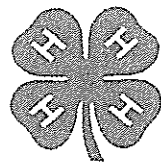
See Page 50

See Page 52

See Page 41

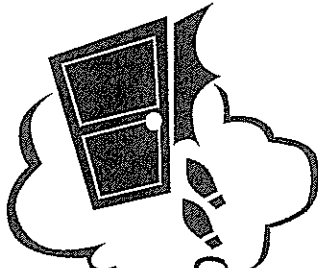
8700 CITY OF MOUNTAIN IRON + CITY OF LEONIDAS 8300

# Minnesota



We're into

# BUSINESS



st. louis, minn

**PROPERTY OWNER PETITION FOR  
CONCURRENT DETACHMENT AND ANNEXATION**

IN THE MATTER OF THE PETITION BY ALL OF  
THE PROPERTY OWNERS FOR THE CONCURRENT  
DETACHMENT AND ANNEXATION OF CERTAIN LAND  
PURSUANT TO MINNESOTA STATUTES § 414.061, SUBD. 5

---

TO: Office of Administrative Hearings  
Municipal Boundary Adjustments  
P. O. Box 64620  
St. Paul, MN 55164-0620  
651-361-7900

We, the undersigned, being all of the property owners of the following described land, hereby request the Office of Administrative Hearings - Municipal Boundary Adjustments to detach said property from the City of Virginia and annex it to the City of Mountain Iron, pursuant to Minnesota Statutes § 414.061, Subd. 5:

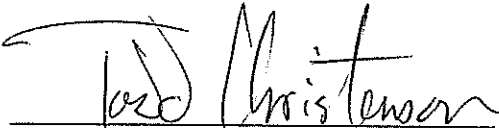
North Half of the Southwest Quarter of the Southeast Quarter of Section 13,  
Township 58 North, Range 18 West.

In bringing forward this petition, the petitioners state that:

1. There is one property owner in the area proposed for detachment/annexation. (All of the property owners are required to sign a petition under Minnesota Statutes § 414.061, Subd. 5, to commence the proceeding. If the land is owned by both husband and wife, both must sign the petition to represent all owners.)
2. The property is presently within the City of Virginia and abuts the City of Mountain Iron on the City's South and East boundaries, in the County of Saint Louis.
3. The property proposed for detachment/annexation is 20 acres.
4. This boundary adjustment is being requested because: By review of the attached drawing it is evident that all public services such as fire, utilities, police etc. would be more efficiently serviced by the City of Mountain Iron.

Date: \_\_\_\_\_

8/8/08

  
\_\_\_\_\_  
Property Owner

\_\_\_\_\_  
Property Owner

7-31-09

Request: Waive Rental Fees

The task force from Messiah Lutheran Church Council is holding a benefit pancake feed, silent auction, bake sale & other fund raising activities to aid 1st Lutheran Church. We are requesting the use of a room & kitchen for October 4th from 10-4pm.

Thank you  
Carolyn Gieski  
Messiah Lutheran Council member

**COUNCIL LETTER 081807-VIC**  
**ADMINISTRATION**  
**RESCHEDULE NEXT MEETING**

**DATE:** August 13, 2008  
**FROM:** Craig J. Wainio  
City Administrator

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The next regular meeting of the City Council needs to be rescheduled due to the Labor Day Holiday.



**COUNCIL LETTER 081808-IX**

**CITY COUNCIL**

**CLOSED MEETING**

**DATE:** August 13, 2008

**FROM:** City Council

Craig J. Wainio  
City Administrator

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The City Council may enter into a Closed Meeting to review performance evaluations.

COMMUNICATIONS  
AUGUST 18, 2008

1. Minnesota Department of Finance & Employee Relations, a letter advising the City of Mountain Iron that we are in compliance with the Local Government Pay Equity Act.
2. Saint Louis County Board, an invitation to the Bobby Aro Memorial Highway Celebration on August 16, 2008.
3. Arrowhead Regional Development Commission, a letter advising the City of Mountain Iron that they have been chosen to serve as a pilot community for the Iron Range Community Development Initiative.
4. Minnesota Pollution Control Agency, a letter advising the City that the Minnesota Pollution Control Agency Citizens' Board has approved the Environmental Impact Statement for the proposed Mountain Timber Wood Products Fuel Pellet Facility.
5. MediaCom, a letter informing the City that they are providing additional programming to some customers.

minnesota department of  
**finance**  **employee**  
**relations**

August 12, 2008

Craig Wainio  
City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

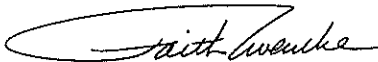
Dear Mr. Wainio:

Congratulations! I am very pleased to send you the enclosed notification of compliance with the Local Government Pay Equity Act. Since the law was passed in 1984, jurisdictions have worked diligently to meet compliance requirements and your work is to be commended.

As you know, Minnesota Rules Chapter 3920 specifies the procedure and criteria for measuring compliance and information about your situation is enclosed. In an effort to conserve resources, we are no longer enclosing the "Guide to Understanding Pay Equity Compliance and Computer Reports." Instead, we are directing you to our web site [www.doer.state.mn.us](http://www.doer.state.mn.us) for this publication or we will send you a copy in the mail upon request. If you have any questions about the materials or about pay equity in general, please contact me at (651) 259-3761. Also, this notice and results of the compliance review are public information and must be supplied upon request to any interested party.

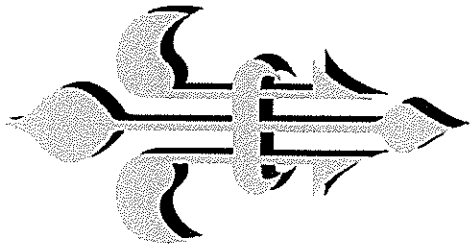
Again, congratulations on your achievement!

Sincerely,



Faith Zwemke  
Pay Equity Coordinator

Attachments



# *Notice of Pay Equity Compliance*

*Presented to*

*City of Mountain Iron*

for successfully meeting the requirements of the Local Government Pay Equity Act M.S. 471.991 - 471.999 and Minnesota rules Chapter 3920. This notice is a result of an official review by the Minnesota Department of Finance and Employee Relations and your 2008 pay equity report.

Your cooperation in complying with the local government pay equity requirements is greatly appreciated.

August 12, 2008

Date

*Tom J. Hanson*

Tom J. Hanson  
Commissioner

*You are cordially invited by the St. Louis County Board*

*to attend the*

***Bobby Aro Memorial Highway Celebration***

Saturday, August 16, 2008

Location: Intersection of Hwys. 37 and 7

Time: 10:00 a.m.

*The St. Louis County board designated CSAH No. 7 from TH No. 53 in Twig, MN to State TH No. 169 in Mt. Iron, MN as the Bobby Aro Memorial Highway.*

*Bobby Aro was born and raised in Zim, Minnesota. Upon completion of his schooling at the Radio Institute of Chicago, Bobby became music director and announcer at KHUZ, in Berger, Texas. After a year as a popular disc jockey and singer in the Texas Panhandle, Bobby moved to Chicago where he appeared on coast to coast radio, television, and in area clubs. After a few years he returned to northern Minnesota and became associated with the Arrowhead Network Stations. He stayed with them for nine years, ending up as program director for the combined operations of WHLB, Virginia, and WMFG, Hibbing.*

*Mr. Aro then established a recording company, Aro Records, and with his band the Ranch-Aros produced several hit songs including "Highway No. 7" and "I'm not Finnish, but my English teacher was". Mr. Aro wrote and recorded "Highway No. 7" in 1957 that soon became a "million seller".*

*In 1959, Bobby joined WEVE in Eveleth and starred in the Bobby Aro Show on Saturdays. He continued to entertain residents of northern Minnesota with his radio show and live performances throughout the 1960's and 1970's. Bobby Aro passed away on January 19, 1996.*

***Please join us for this special dedication!***

*Commissioner Mike Forsman  
Chair, County Board  
Fourth District*

*Commissioner Steve Raukar  
Chair, Public Works & Transportation  
Seventh District*

*Commissioner Keith Nelson  
Chair, Finance & Budget  
Sixth District*



**ARROWHEAD REGIONAL  
DEVELOPMENT COMMISSION**

Serving the Minnesota counties of: Aitkin • Carlton • Cook • Itasca • Koochiching • Lake • St. Louis

August 5, 2008

Gary Skalko  
City of Mountain Iron  
8586 South Enterprise Drive  
Mountain Iron, MN 55786

Dear Mayor Skalko:

Earlier this year ARDC sought 10 communities to serve as pilot communities for the Iron Range Community Development Initiative. Your community was among those chosen to participate. We appreciated your community's assistance in gathering the necessary materials to submit this project to the United States Department of Agriculture for a major funding grant. To date, we still have not heard from USDA about the status of our application.

We are asking that you be patient with us until we hear about the funding of our application. If the response from USDA is negative, we will immediately begin seeking alternative funds, for which some sources have already been identified. If we do not hear from USDA by September 1, 2008, we will speak to those alternative sources and begin working on the project immediately using funds already secured.

Please look forward to hearing from us soon regarding this project.

Thank you,

Andy Hubley, AICP  
Regional Planning Division Director, ARDC

C: City Clerks/Administrators  
Wade Fauth, Blandin Foundation  
Barb Hayden, St. Louis County Planning



# Minnesota Pollution Control Agency

520 Lafayette Road North | St. Paul, MN 55155-4194 | 651-296-6300 | 800-657-3864 | 651-282-5332 TTY | [www.pca.state.mn.us](http://www.pca.state.mn.us)

July 23, 2008

TO: INTERESTED PARTIES

RE: Mountain Timber Wood Products Fuel Pellet Facility

On July 22, 2008, the Minnesota Pollution Control Agency Citizens' Board voted to approve the Findings of Fact, Conclusions of Law, and Order for a Negative Declaration on the need for an Environmental Impact Statement for the proposed Mountain Timber Wood Products Fuel Pellet Facility, St. Louis County. The Findings of Fact, Conclusions of Law, and Order document concludes that the project does not have the potential for significant environmental effects. This decision for a Negative Declaration completes the state environmental review process under the revised Minnesota Environmental Quality Board Rules, Minn. R. 4410.0300 - 4410.7800.

We appreciate the time and effort of those who submitted comments on the Environmental Assessment Worksheet. Your input helped to clarify the final documents and will be helpful in drafting permits for the project's construction and operation.

Sincerely,

A handwritten signature in black ink, appearing to read "Brad Moore".

Brad Moore  
Commissioner

BM:mbo



*Theresa Sunde  
Community Relations Coordinator*

*Via USPS*

August 7, 2008

Dear Community Officials,

Mediacom Communications is continuing to improve our programming choices for our digital customers.

Mediacom is expanding our service by providing additional programming on our High Definition Tier. On or around 30 days, the following will be available to our high definition customers free of charge:

USA- channel 838  
Sci-Fi- channel 839

Mediacom is notifying our customers of the new channel lineup by both bill and digital message.

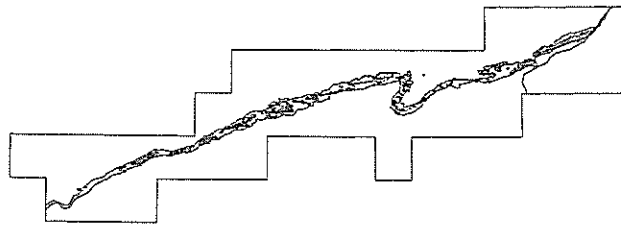
Mediacom is pleased to be your cable television provider. If you have any questions, please feel free to contact me at 507-835-2356, ext 260, or email at [tsunde@mediacomcc.com](mailto:tsunde@mediacomcc.com).

Sincerely,

*Theresa Sunde*



## LAURENTIAN GIS COLLABORATIVE



### Project Update

August 13, 2008

The Laurentian GIS Collaborative is progressing, and is on track to be completed in December of 2008. Topics that need to be addressed include: security and sharing agreements, installation of map services and data onto the ARDC server, a training schedule and long range commitments.

Every participating pilot community will be asked to sign a security/sharing agreement which allows ARDC to host the data that has been created or converted for this project. The data will be stored on the new GIS Server in order for each communities' map service to access it. Also, ARDC will be contacting entities such as the DNR and MNDOT to request permission to access their data for use in the map services.

Once the map services and data are in place, each community will be scheduled to receive training for the use of their new interface. ARDC will be scheduling the times for each of the communities to meet with our consultant Community GIS. They will meet in person to provide face-to-face training and to ensure that everything is working properly.

Discussions will be held on how to best maintain a long-term commitment to the Laurentian GIS Collaborative. Areas of emphasis are maintenance of the interfaces, updates to data and interests in an ongoing collaborative committee.

For information regarding this project please contact:

**Kara J. Kent, GIS Specialist**  
ARDC-Regional Planning  
218-529-7539  
[kkent@ardc.org](mailto:kkent@ardc.org)

