

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, AUGUST 18, 2003 - 6:30 P.M.
A G E N D A**

- I. Roll Call
 - II. Consent Agenda
 - A. Minutes of the August 4, 2003, Regular Meeting (#1-9)
 - B. Bills and Payroll
 - C. Receipts
 - D. Communications (#34-38)
 - III. Public Forum
 - IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - 1. Temporary Liquor License (#10)
 - C. City Attorney's Report
 - D. Director Parks and Recreation's Report
 - 1. Prohibition of Tobacco (#11-12)
 - 2. Blight Enforcement Changes (#13-15)
 - E. City Engineer's Report
 - 1. Change Order 1-R (#16)
 - F. Sheriffs Department Report
 - 1. Parking Ticket Increases (#17-18)
 - G. Planning and Zoning Commission
 - 1. Cleone Phillips Variance Application (#19-20)
 - 2. Dale Petersen Conditional Use Application (#21-22)
 - H. Library Board
 - 1. Letter Concerning ADA renovation (#23)
 - 2. Position Resignation (#24-25)
 - V. Unfinished Business
 - VI. New Business
 - A. 2004 CGMC Assessment (#26-30)
 - B. Chamber of Commerce Request (#31)
 - C. Reschedule Next Meeting
 - D. Merritt Days (#32)
 - E. City Crew (#33)
 - F. Communications (#34-38)
 - VII. Open Discussion
 - VIII. Announcements
 - IX. Adjourn
- # Denotes page number in packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
AUGUST 4, 2003

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Allen Nelson, Dale Irish, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Forseen, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Larry Nanti, Director of Parks and Recreation; and Karen Luoma, Librarian.

It was moved by Nelson and supported by Prebeg that the consent agenda be approved as follows:

1. Add the following items to the agenda:
 - IV. A. 1. Plumbing and Heating Direct
 2. Resolution #23-03, Authorize Tax Exemptions
2. Approve the minutes of the August 4, 2003, City Council meeting as submitted.
3. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period July 16-31, 2003, totaling \$356,480.03, (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period July 16-31, 2003, totaling \$660,575.56, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

During the public forum, Carol Fox and Jo Johnson, Coordinators for a benefit for Nick Arntz on August 13th at the Mountain Iron Community Center, were requesting that the City Council waive the fees for the use of the facility and authorize a car wash to be at the Community Center. They said that this benefit would cover the lunch and dinner hours from 11:00 a.m. to 7:00 p.m.

It was moved by Prebeg and supported by Skalko to waive the rental fee for the use of the community center on August 13th for the Nick Arntz Fund Raiser and authorize no charge for use of the water for the car wash, and have the City of Mountain Iron listed as a donor for the matching grant. The **motion failed** with Nelson, Roskoski and Irish voting no.

It was moved by Roskoski and supported by Prebeg to waive three fourths (\$75.00) of the rental fee for the use of the community center on August 13th for the Nick Arntz Fund Raiser and authorize no charge for use of the water for the car wash, and have the City of Mountain Iron listed as a donor for the matching grant. The motion carried with Councilor Nelson and Irish voting no.

Also during the public forum, William Johnson asked for an update from the City Attorney regarding the Nordlund Home Business situation in Parkville. The Recreation Director said that he had not received any information from the City Attorney.

The Mayor advised the Council that there would be a Mayor and City Administrator's meeting on Thursday, August 7, 2003 at 5:30 at the City Hall in Virginia. The meeting was set to discuss the possibility of sharing an assessor with Eveleth, Gilbert and Virginia.

The Mayor asked if the City Council would like to send a letter of recognition to Mountain Iron Students that have achieved high goals. It was the consensus of the Council to not start this practice because it would be difficult to monitor and be consistent.

The Mayor asked if there was some archeologist doing work at Mashkenode Lake. The Director of Public Works updated the Council regarding what he had heard regarding the archeological site on Mashkenode Lake.

It was moved by Roskoski and supported by Prebeg to direct City Staff to forward information regarding easements received from Randy and Tricia Cernohlavek, Plumbing and Heating Direct, to the City Attorney for an opinion on the matter. The motion carried.

It was moved by Nelson and supported by Prebeg to adopt Resolution Number 26-03, Authorize Tax Exemptions, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Nelson and supported by Prebeg to authorize City Staff to add the indemnification provision to all City leases with U.S. Steel Corporation. The motion carried.

It was moved by Nelson and supported by Roskoski to allow Ann Williams and Roger Klemm, Lot 3, Block 2, Unity Addition, a one-year building extension to December 7, 2004. The motion carried.

Councilor Roskoski questioned the City Administrator if he had obtained any grass cutting/mowing policies from other cities. The City Administrator said that he requested the information on a list service through the League of Minnesota Cities, but had received no responses.

Councilor Irish questioned whether the City has additional information regarding the grant application through the State of Minnesota for upgrading the Library. The City Administrator said that the Mountain Iron Library Board would have to approve the application and the Arrowhead Library System Director would have to sign off on it or the City would not have an opportunity to obtain any funding.

The Director of Public Works advised the Council that St. Louis County advised him that Butler Road would be overlaid this year. Also, the County would be upgrading the intersection of County Road 761 (Campground Road), between Old Highway 169 and New Highway 169.

It was moved by Roskoski and supported by Irish to direct City Staff to have “Suggestion Box” added to the utility boxes at the City Hall/Community Center and the Senior Center. The motion carried with Prebeg and Nelson voting no.

Councilor Irish questioned the Director of Public Works regarding ditching on his property by his back garage. He asked if the City could dig this out. The Director of Public Works advised Councilor Irish that the culvert he has isn't big enough and this was not the City's responsibility to fix.

Councilor Prebeg asked about signage on Dottie Lane. The Director of Public Works said that he would check the signage.

The Council asked if the Park and Recreation Director had received information from Vidmar Iron Works regarding fabricating a tire stand. The Recreation Director said that Vidmar Iron Works had not contacted him yet.

It was moved by Prebeg and supported by Skalko to direct the Park and Recreation Director to contact the Mesabi Range Community College to see if the welding class could fabricate a tire stand for displaying the tire at Locomotive Park. The motion carried with Nelson voting no.

It was moved by Irish and supported by Roskoski to direct the City Administrator to look into applying for future federal housing grants and forward the information to the Mountain Iron Housing and Redevelopment Authority for review. The motion carried with Councilor Nelson voting no.

It was moved by Nelson and supported by Prebeg to authorize payment request number 1-R to LeadCon Incorporated for the Water Storage Reservoir Rehabilitation Maintenance Project in the amount of \$106,162.50. The motion carried unanimously on a roll call vote.

It was moved by Nelson and supported by Prebeg to authorize payment request number two to Rajala Construction Company for the Mountain Iron Commercial Forty Project in the amount of \$158,764.95. The motion carried on the following roll call vote: Irish, yes; Roskoski, no; Prebeg, yes; Nelson, yes; and Skalko, yes.

It was moved by Nelson and supported by Irish to authorize payment request 2-R to LeadCon Incorporated for the Water Storage Reservoir Rehabilitation Maintenance Project in the amount of \$126,587.50. The motion carried unanimously on a roll call vote.

It was moved by Nelson and supported by Prebeg to authorize payment request number three to LeadCon Incorporated for the Water Tank Rehabilitation Maintenance Project in the amount of \$25,412.50. The motion carried unanimously on a roll call vote.

At 7:55 p.m., Councilor Prebeg left the meeting.

It was moved by Roskoski and supported by Irish to request, at their earliest convenience, representatives, Jim Johnson and/or Steve Jarvi, from the Mountain Iron Volunteer Fire Department Relief Association to discuss the financial situation of the Relief Association. The motion carried.

It was moved by Irish and supported by Roskoski to request that the Mountain Iron Volunteer Fire Department to submit monthly reports to the City Council indicating the monthly fire calls, where they were to, what the call was for, and how many firemen responded. The motion carried with Councilor Nelson voting no.

It was moved by Roskoski and supported by Irish to direct City Staff to contact Tina Flaim at the Mesabi Family YMCA regarding placement of “no parking today” signs by the YMCA when they have special events with authorization from the Sheriff’s Department. The motion carried.

It was moved by Prebeg and supported by Skalko to accept the budget of the Quad Cities Economic Development Authority for 2003. The motion carried with Councilor Irish voting no.

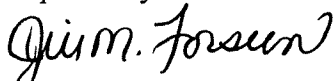
It was moved by Skalko and supported by Roskoski to seek bids on Phase I and Phase II of the Mountain Iron Public Library Accessibility Project as per the preliminary schedule of events as presented by DSGW. The motion carried on the following roll call vote: Nelson, no; Irish, yes; Roskoski, yes; Prebeg, yes; and Skalko, yes.

Councilor Prebeg stated that now that the Library Project is proceeding, it is mandatory that the City Council work with the Library Board and reestablish communications.

The Council discussed the drain tile situation at the Mountain Iron Public Library. It was the consensus of the Council to have the Architect review this issue.

At 8:54 p.m., it was moved by Nelson and supported by Roskoski that the meeting be adjourned. The motion carried.

Respectfully submitted:



Jim M. Forseen, CMC/MMCA
Municipal Services Secretary

www.mtniron.com

COMMUNICATIONS

1. Planning and Zoning Commission:
 - A. Notice of Public Hearing – Variance
 - B. Notice of Public Hearing – Conditional Use Permit
2. City of Virginia, notice of a meeting set for Thursday, August 7, 2003 to discuss shared services.
3. American Red Cross, a request to use the Community Center to be available for a large-scale disaster.

Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	97,291.53
PERMITS	BUILDING	303.36
BUILDING RENTALS	COMMUNITY CENTER	475.00
MISCELLANEOUS	ASSESSMENT SEARCHES	130.00
BUILDING RENTALS	NICHOLS HALL	45.00
MISCELLANEOUS	SPEC. EVENT-FUNDS NOT USED-CR	40.00
FINES	CRIMINAL	1,988.91
MISCELLANEOUS	SEPTIC APPLICATIONS	275.00
MISCELLANEOUS	ELECTRICAL INSPEC FORMS	2.00
CAMPGROUND RECEIPTS	ICE	83.00
CAMPGROUND RECEIPTS	FEES	2,575.00
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	920.33
METER DEPOSITS	ELECTRIC	425.00
MISCELLANEOUS	CHECK RETURN FEE	15.00
MISCELLANEOUS	COCA-COLA RECEIPTS-CITY HALL	84.44
INTERGOVERNMENTAL REVENUE	LOCAL GOVERNMENT AID	215,292.00
INTERGOVERNMENTAL REVENUE	MISCELLANEOUS STATE AID	2,264.50
MISCELLANEOUS	REIMBURSEMENTS	32,441.18
MISCELLANEOUS	REFUNDS/ REIMBURSEMENTS	1,280.86
PERMITS	CONDITIONAL USE	150.00
SPECIAL ASSESSMENTS	SPECIAL ASSESS.-BOND MONEY	377.49
SPECIAL ASSESSMENTS	INTEREST-SP.ASSESS.-BONDS ISSU	20.43
Summary Totals:		<u>356,480.03</u>

Check Issue Date(s): 07/29/2003 - 08/08/2003

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
07/03	07/30/2003	28589	130021	VOID - MINNESOTA STATE TREASURE	002-20200	176.53 -M
07/03	07/30/2003	28590	130034	MN POLLUTION CONTROL AGENCY	002-20200	300.00
07/03	07/30/2003	28648	721	VOID - GILBERT LITTLE LEAGUE	002-20200	125.00 -M
08/03	08/06/2003	28705	10013	A T & T INFORMATION SYSTEMS	002-20200	35.47
08/03	08/06/2003	28706	10008	AIRGAS NORTH CENTRAL	002-20200	40.67
08/03	08/06/2003	28707	808	AMERICAN PLAYGROUND CORP	002-20200	85.00
08/03	08/06/2003	28708	10006	ANDERSON AUTO CENTER	002-20200	17.76
08/03	08/06/2003	28709	140026	AQUILA	002-20200	390.10
08/03	08/06/2003	28710	10019	ARMORY SHELL	002-20200	100.00
08/03	08/06/2003	28711	701	BERRY PATCH TABLES	002-20200	1,500.00
08/03	08/06/2003	28712	8016	BIWABIK REC DEPARTMENT	002-20200	150.00
08/03	08/06/2003	28713	704	BRYAN WIITALA	002-20200	189.80
08/03	08/06/2003	28714	30005	CLERK OF CONCILIATION COURT	002-20200	15.00
08/03	08/06/2003	28715	809	CLOQUET LEGION BASEBALL TOURN.	002-20200	185.00
08/03	08/06/2003	28716	30026	COMO LUBE & SUPPLIES INC	002-20200	83.07
08/03	08/06/2003	28717	40034	DAMBERG SCOTT GERZINA WAGNER	002-20200	1,633.41
08/03	08/06/2003	28718	40032	DEPARTMENT OF ADMINISTRATION	002-20200	269.15
08/03	08/06/2003	28719	807	DEREK WANGBERG	002-20200	354.05
08/03	08/06/2003	28720	811	DIAMOND VOGEL PAINTS	002-20200	2,111.26
08/03	08/06/2003	28721	40027	DULUTH/SUPERIOR COMMUNICATION:	002-20200	17,965.00
08/03	08/06/2003	28722	5007	FORTIS BENEFITS	002-20200	458.39
08/03	08/06/2003	28723	70004	GRANDE ACE HARDWARE	002-20200	42.35
08/03	08/06/2003	28724	810	GREG CHAD	002-20200	83.60
08/03	08/06/2003	28725	80022	HAWKINS INC	002-20200	610.07
08/03	08/06/2003	28726	90002	INGRAM BOOK COMPANY	002-20200	138.97
08/03	08/06/2003	28727	90005	ITALIAN BAKERY INC	002-20200	18.00
08/03	08/06/2003	28728	120032	LAKE COUNTRY POWER	002-20200	134.31
08/03	08/06/2003	28729	120002	LAWSON PRODUCTS INC	002-20200	452.32
08/03	08/06/2003	28730	120044	LEADCON INC.	002-20200	258,162.50
08/03	08/06/2003	28731	120039	LEEF SERVICES	002-20200	24.29
08/03	08/06/2003	28732	120008	LEHMAN FABRICATING INC	002-20200	9.59
08/03	08/06/2003	28733	120014	LUNDGREN MOTORS	002-20200	139.90
08/03	08/06/2003	28734	130106	MEDIACOM - MIDWEST	002-20200	55.95
08/03	08/06/2003	28735	130052	MERRITT DAYS COMMITTEE	002-20200	500.00
08/03	08/06/2003	28736	130041	MESABI BITUMINOUS	002-20200	1,192.80
08/03	08/06/2003	28737	130026	MESABI SIGN COMPANY	002-20200	19.17
08/03	08/06/2003	28738	130009	MINNESOTA POWER	002-20200	33,788.47
08/03	08/06/2003	28739	140020	NEW LONDON WAREHOUSE	002-20200	68.14
08/03	08/06/2003	28740	140015	NORTHLAND AUTO SERVICES	002-20200	51.50
08/03	08/06/2003	28741	140050	NORTHWEST ASPHALT MAINTENANCE	002-20200	20,049.72
08/03	08/06/2003	28742	812	NORTHWOOD EQUIPMENT INC	002-20200	446.61
08/03	08/06/2003	28743	160003	PERPICH TV & MUSIC INC	002-20200	5.30
08/03	08/06/2003	28744	160038	PITNEY BOWES	002-20200	103.76
08/03	08/06/2003	28745	160037	PRAXAIR	002-20200	24.25
08/03	08/06/2003	28746	170005	QUALITY FLOW SYSTEMS INC	002-20200	343.46
08/03	08/06/2003	28747	170007	QUILL CORPORATION	002-20200	446.74
08/03	08/06/2003	28748	170001	QWEST	002-20200	22.00
08/03	08/06/2003	28749	813	RADIODETECTION CORP	002-20200	188.50
08/03	08/06/2003	28750	180020	RAJALA CONSTRUCTION COMPANY IN	002-20200	158,764.95
08/03	08/06/2003	28751	180001	RANGE PAPER	002-20200	390.61
08/03	08/06/2003	28752	180032	RANGE PORTABLES	002-20200	718.88
08/03	08/06/2003	28753	180045	RESERVE ACCOUNT	002-20200	500.00
08/03	08/06/2003	28754	814	ROGGENBUCK RADIATOR INC	002-20200	85.27
08/03	08/06/2003	28755	190045	SERVICE SOLUTIONS	002-20200	211.94
08/03	08/06/2003	28756	190004	SKUBIC BROS INC	002-20200	563.20
08/03	08/06/2003	28757	190046	SMART APPLE MEDIA	002-20200	77.75
08/03	08/06/2003	28758	190024	ST LOUIS CO SHERIFF LITMAN	002-20200	32,083.00

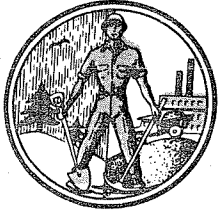
M = Manual Check, V = Void Check

Check Issue Date(s): 07/29/2003 - 08/08/2003

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
08/03	08/06/2003	28759	190002	ST LOUIS COUNTY AUDITOR	002-20200	9,699.94
08/03	08/06/2003	28760	190016	ST LOUIS COUNTY AUDITOR	002-20200	19,531.00
08/03	08/06/2003	28761	200003	TACONITE TIRE SERVICE	002-20200	918.29
08/03	08/06/2003	28762	210028	U S BANK CORPORATE TRUST	002-20200	3,642.50
08/03	08/06/2003	28763	210020	USI INC	002-20200	120.16
08/03	08/06/2003	28764	220025	VERIZON WIRELESS, BELLEVUE	002-20200	59.96
08/03	08/06/2003	28765	230026	WELLS FARGO REMITTANCE CENTER	002-20200	3,495.29
08/03	08/06/2003	28766	230010	WILBUR BALL	002-20200	1,000.00
08/03	08/06/2003	28767	260005	ZEP MANUFACTURING COMPANY	002-20200	170.61
08/03	08/08/2003	28768	815	NICOLE SUNDSTROM	002-20200	50.00

Totals:

	<u>574,787.22</u>
Payroll-PP Ending 8/1/03	54,902.43
Electronic Transfer-BC/BS 7/31/03	<u>30,885.91</u>
TOTAL EXPENDITURES	<u><u>\$660,575.56</u></u>



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

RESOLUTION NUMBER 26-03

AUTHORIZE TAX EXEMPTIONS

WHEREAS, job creation, business development, and individual wealth growth in Mountain Iron, Minnesota have been less than the national and state averages; and,

WHEREAS, the resulting affects of such lagging job creation, business development, and individual wealth growth have harmed and are forecasted to continue to harm the economy of Mountain Iron; and,

WHEREAS, the Job Opportunity Building Zone (JOBZ) Program created in Minnesota Session Laws 2003, 1st Special Session, Chapter 21, Article 1 allows for the formation of tax free zones; and,

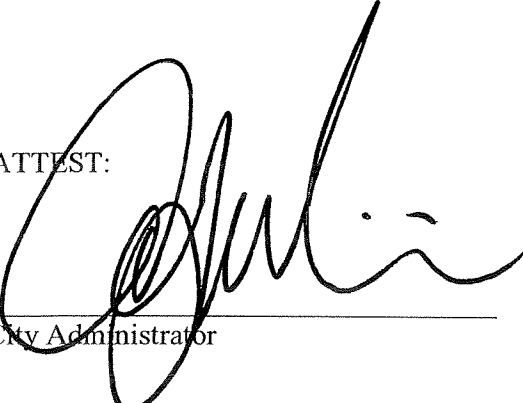
WHEREAS, an application for tax free zone designation in Mountain Iron is being prepared for submission to the Minnesota Department of Employment and Economic Development via the Arrowhead Regional Development Commission.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that the Mountain Iron City Council, at its meeting held on 4th day of August 2003, upon careful consideration and review, approves the specific areas designated in the application for tax free zones, approves of the use of tax exemptions and tax credits within the designated zones (subject to proper review and approval by the other appropriate taxing authorities within the zones), and encourages the Minnesota Department of Employment and Economic Development to approve the Tax Free Zone Application being submitted by the Arrowhead Regional Development Commission.

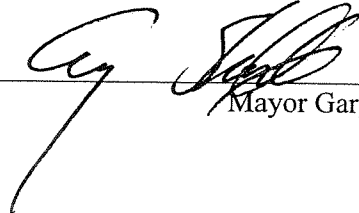
BE IT FURTHER RESOLVED, that the City of Mountain Iron agrees to provide all of the local tax exemptions and credits required and provided for under the Job Opportunity Building Zones (JOBZ) Legislation and agrees to forego the tax benefits resulting from the local and state tax exemptions and credits provided under the Job Opportunity Building Zones (JOBZ) Legislation.

DULY ADOPTED BY THE CITY COUNCIL THIS 4th DAY OF AUGUST, 2003.

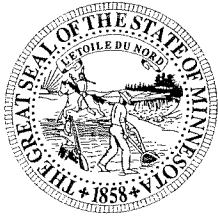
ATTEST:



City Administrator



Mayor Gary Skalko



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 444 Cedar St. - Suite 133
 St. Paul, MN 55101-5133



(651) 215-6209 TTY (651) 282-6555

APPLICATION AND PERMIT FOR A TEMPORARY ON-SALE LIQUOR LICENSE

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION Range Women's Advocates	DATE ORGANIZED 1979	TAX EXEMPT NUMBER 41-1369020	
STREET ADDRESS 301 1st Street South	CITY Virginia	STATE MN	ZIP CODE 55792
NAME OF PERSON MAKING APPLICATION Debbie Hendrickson	BUSINESS PHONE (218) 749-5054	HOME PHONE (218) 744-3232	
DATES LIQUOR WILL BE SOLD October 10, 2003	TYPE OF ORGANIZATION <input type="checkbox"/> CLUB <input type="checkbox"/> CHARITABLE <input type="checkbox"/> RELIGIOUS <input checked="" type="checkbox"/> OTHER NONPROFIT		
ORGANIZATION OFFICER'S NAME Deborah Allen	ADDRESS Zim, MN		
ORGANIZATION OFFICER'S NAME Theresa Pick	ADDRESS Goodland, MN		
ORGANIZATION OFFICER'S NAME Kathryn Cremers	ADDRESS Virginia, MN		

Location where license will be used. If an outdoor area, describe:

Mt. Iron Community Center

Will the applicant contract for intoxicating liquor services? If so, give the name and address of the liquor licensee providing the service.

Yes Jeff Peterson, Popper's Bar, Chestnut Street, Virginia

Will the applicant carry liquor liability insurance? If so, the carrier's name and amount of coverage.

(NOTE: Insurance is not mandatory.) No

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL & GAMBLING ENFORCEMENT

CITY/COUNTY _____
 CITY FEE AMOUNT _____
 DATE FEE PAID _____

DATE APPROVED _____
 LICENSE DATES _____

SIGNATURE CITY CLERK OR COUNTY OFFICIAL _____

APPROVED Alcohol & Gambling Enforcement Director _____

Note: Do not separate these two parts, send both parts to the address above and the original signed by this division will be returned as the license. Submit to the City or County at least 30 days before the event.

PS-09079 6/02

COUNCIL LETTER 081803-IVD1

PARKS & RECREATION

PROHIBITION OF TOBACCO PRODUCTS

DATE: August 18, 2003

FROM: Larry Nanti
Director of Parks & Recreation

Craig J. Wainio
City Administrator

The Mountain Iron Parks & Recreation Board has passed the Youth Smoking Policy at their meeting on August 6, 2003. A copy is enclosed for your review.

At this time, the Board is recommending that the City Council adoption of this policy also.

City of Mountain Iron
City Policy

Prohibition of tobacco product usage in youth activity areas

PURPOSE:

In order to protect the health and welfare of our children the Mountain Iron Parks & Recreation Board recommend that there be no use of tobacco products during youth related events and activities.

DESCRIPTION:

The process of obtaining compliance with this regulation is as follows:

1. All youth activity spaces will be signed.
2. All youth activity organizations will be given fliers with the regulation for distribution to all leaders, coaches and parents.
3. City staff will make periodic observations of youth activity sites to monitor for compliance.
4. Applicable City facilities include playgrounds, ball fields, tennis courts, and volleyball courts and skating facilities. Note: All indoor recreation facilities are tobacco free.
5. Youth related events and activities are defined as those in which the participants are generally under the age of 18.

Adopted by the Parks & Recreation Board
on August 6, 2003.

Adopted by the Mountain Iron City Council
on _____

COUNCIL LETTER 081803-IVD2

**PARKS & RECREATION
PLANNING & ZONING
SERGEANT JOE STEWART**

PROPOSED BLIGHT ENFORCEMENT CHANGES

DATE: August 18, 2003

FROM: Larry Nanti
Director of Parks & Recreation

Sergeant Joe Stewart
St. Louis County Sheriff Dept.

Craig J. Wainio
City Administrator

Staff has attached, for Council review, a very rough draft of what we feel will be a very easy and speedy way to deal with Zoning and Blight issues, as possibly extend this parking violations as well. If this is the course the Council would like to pursue, we will continue.

DRAFT

DRAFT

BLIGHT AND PLANNING & ZONING ENFORCEMENT PROPOSED CHANGES

Make Planning and Zoning and Blight Violations a Civil Violation. Advantages of doing this is the City maintains control/input, avoids court dismissing, all fines would go directly to the City of Mountain Iron, the City would have the ability to assess fines on real estate taxes, and would limit the cost of attorney fees.

How the Civil Violation System Works.

- 1) A complaint form is filed and signed.
- 2) The appointed City Official inspects the property, fills out an inspection form, documents findings through photographs and narration.
- 3) The property owner receives a form that identifies the problem, including abatement procedures needed to comply, and a timetable to be completed.
- 4) The form will contain penalty amounts if compliance is not met. A \$500 fine is due and payable if the timeline is not met. If there is a second offense or non-compliance, the fine will double.
- 5) The property owner can request a hearing before the Administrative Board.

The Administrative Board.

This is the same Board that was set up to hear the Smoking Ordinance problems.

The Hearing Process.

The Administrative Board will hear the property owner's response. The Board may:

1. Lower or waive the fine.
2. Collect the fine and set the deadline for compliance.
3. Upon review, outline or change criteria needed to comply.

Final process is that the City Council can act to bring property into compliance by assigning work to be done by staff or a contractor and add the cost of said work to the real estate assessment against the property.

In the event that there is imminent danger to the public or safety of the public, the designated City Official may take steps necessary to correct the situation.

These are guidelines/suggestions to get the process started.

Note: Parking Tickets

All parking tickets may be handled by the Administrative Board, also.

DRAFT



Mountain Iron, Minnesota

Taconite Capital of the World

ORDINANCE NUMBER 04-98

CREATING AN ADMINISTRATIVE HEARINGS BOARD

THE CITY OF MOUNTAIN IRON ORDAINS:

Section 1. Establishment. An Administrative Hearings Board is hereby created in and for the City of Mountain Iron.

Section 2. Membership. The Administrative Hearings Board shall be made up of three members, whose terms continue as long as they are in that office. Members are the Mayor, Deputy Mayor, and City Administrator.

Section 3. Purpose. The Administrative Hearings Board shall determine if a violation of an Ordinance, in which the Administrative Hearings Board is prescribed as the hearing board, has occurred. When a violation has occurred, the Administrative Hearings Board shall prescribe the penalties as provided in the violated Ordinance. The Administrative Hearings Board shall possess the duties and responsibilities as prescribed in the violated Ordinance.

Section 4. Meetings. The Administrative Hearings Board shall meet on an as needed basis but not less than one time per calendar year.

Section 5. Repeal. All Ordinances or portions of Ordinances inconsistent with this Ordinance are hereby repealed.

Section 6. Code Book. This Ordinance shall be incorporated into the Mountain Iron City Code as Chapter Five.

Duly Adopted by the City Council this 19th day of October, 1998.

The City of Mountain Iron has made every effort to ensure the accuracy of the information provided on this web site. However, due to the possibility of inadvertent errors that may have occurred when inputting information, unauthorized modification of information, and transmission errors the City does not guarantee the accuracy of the information provided on this web site.

Mountain Iron, MN

Get the 10 day forecast



64°F
Fair

Feels Like: 64°F

Local Courses
Golfing Maps
Sporting Events

CHANGE ORDER

Order No. 1-R

Date: 8/1/03

NAME OF PROJECT/PROJECT NO: Water Tank Rehabilitation-Maintenance / MI02-4

OWNER: City of Mountain Iron

CONTRACTOR: LeadCon, Inc, P.O. Box 907, Hudson, WI 54016

ENGINEER: Benchmark Engineering, Inc.

Reason for Change Order: Additional work on 1 million gallon reservoir:

- 1. Repairs to floor steel, \$8,248.88.
- 2. Repairs to shell manways, \$1,458.49

The following changes are hereby made to the CONTRACT DOCUMENTS:

The contract amount is increased by **\$9,707.37**.

Change to CONTRACT PRICE:

Original CONTRACT PRICE	\$ <u>245,000.00</u>
Current CONTRACT PRICE adjusted by previous CHANGE ORDERS	\$ <u>245,000.00</u>
The CONTRACT PRICE due to this CHANGE ORDER will be <u>increased</u> by:	\$ <u>9,707.37</u>
The new CONTRACT PRICE including this CHANGE ORDER will be:	\$ <u>254,707.37</u>

No Change to the Contract Time or Completion Date.

Recommended by: Martin J. Helver
Engineer (Authorized Signature)

Aug. 1, 2003
Date:

Approved by: _____
Owner (Authorized Signature)

Date:

Accepted by: _____
Contractor (Authorized Signature) 16

CITY COUNCIL Date: _____



Saint Louis County

Office of the Sheriff • 100 North 5th Avenue West, Room 103 • Duluth, Minnesota 55802
Phone: (218) 726-2337 • Fax: (218) 726-2171

Ross Litman
Sheriff

COUNCIL LETTER

MOUNTAIN IRON SHERIFFS

RE: Parking Ticket Increases

DATE: August 7, 2003

FROM: Sgt Joe Stewart
St Louis County Sheriffs Office-Mountain Iron

In the attached letter you will note that the state of Minnesota has added a \$3.00 surcharge on all parking tickets. The courts are recommending that we pass the surcharge on by increasing our fines for parking.

In effect the minimum parking ticket would increase from \$5.00 to \$8.00 and the maximum ticket would increase from \$10.00 to \$13.00.

This matter was discussed with the Street Committee on August 5th, 2003. It was agreed to recommend the city council pass on the increases. This is consistent with what the other cities in our area have done.

Reply to:

- Administrative Offices**
100 N 5th Ave W, Rm 103
P.O. Box 16187 Duluth, MN 55816
Phone: (218) 726-2341
Fax: (218) 726-2171
- County Jail**
4334 Haines Road
Duluth, MN 55811
Phone: (218) 726-2345
Fax: (218) 725-6134
- Emergency Management**
5735 Old Miller Trunk Hwy
Duluth, MN 55811
Phone: (218)
Fax: (218)
- Sheriff's Office**
300 South 5th Avenue
Virginia, MN 55792
Phone: (218) 749-7134
Fax: (218) 749-7192
- Sheriff's Office**
1810 12th Ave E
Hibbing, MN 55746
Phone: (218) 262-0132
Fax: (218) 262-6334

8 / 14 / 2003

17
An Equal Opportunity Employer

CITY COUNCIL



Saint Louis County

M. Johnson
Court Administrator
SUSAN BYRNES

Chief Deputies
DALE HARRIS
MARIETA JOHNSON
CINDY STRATIOTI

MEMORANDUM

To: Law Enforcement Agencies
From: Marieta Johnson, Chief Deputy Court Administrator *Marieta*
RE: PARKING CITATIONS
Date: June 27, 2003

The legislature passed a bill that included an automatic \$3.00 surcharge assessment on all violations relating to vehicle parking (M.S. 357.021, subd.6).

This surcharge becomes effective beginning July 1, 2003. I apologize for the late notice if you were not aware in advance of this legislative change.

Please be aware that all parking citations should include an attachment or a sticker that requires the parking violator to include the \$3.00 surcharge in addition to the fine amount. This assures that the city continues to get its 2/3 share of the base fine amount.

The surcharge will be assessed from whatever amount of the parking fine is received from the outset, regardless of how much is received. In other words, if a violator sends in only a city's fine amount of \$5.00 as payment, the county (1/3) and city (2/3) will be distributing between each entity only the remaining \$2.00 after the surcharge is deducted.

If you have any questions, please let me know. My number is (218) 749-7159.

C: Court Staff

Respond to:

Duluth Office
100 North 5th Avenue W
Duluth, MN 55802-1285

Hibbing Office
1810 East 12th Avenue
Hibbing, MN 55746-1680

Virginia Office
300 South 5th Avenue
Virginia, MN 55792-2666

8 / 14 / 2003

An Equal Opportunity Employer

CITY COUNCIL

CITY OF MOUNTAIN IRON
VARIANCE APPLICATION *

Name of Applicant CLEONE PHILLIPS Signature of Applicant Cleone Phillips Date 07/11/03

Legal Description: Sec/Lot 34 Twp/Block 58 Rge/Subd 18 Parcel Code # 175-0071-0503
N 605 ft. of S 924 ft. of W 360 ft. of SW 1/4 of NE 1/4 Acres: 5

Area for which Variance Requested: 4826 BUTLER RD
IRON, MN.

Statements addressing condition of "undue hardship" for which variance is requested.

PLEASE SEE LETTER ATTACHED.

* Applicant is required to submit a vicinity map, drawn to scale, showing applicant's and adjoining property including all existing or proposed buildings or uses. Use reverse side of this form.

OFFICE USE ONLY

pp. 150.00 7/11/03 rec. 1.008634 gjs

ITEM	ACTION	DATE	INITIAL
Zoning Administrator Review	<u>mailed to JK 7-14-03</u>		
Public Hearing Set	<u>JDK set for 8-11-03 10m</u>	<u>7-17-03</u>	<u>gms</u>
Hearing Notice Published	<u>8-mailed to MONS 7-22-03</u>	<u>published 7-28-03</u>	<u>gms</u>
Board of Adjustment and Appeals Recommendation			
Council Action			
Filed with County Recorder			

Conditions Attached _____

SITE PLAN TO SCALE - SHOW DIMENSIONS OF LOT AND ALL EXISTING AND PROPOSED STRUCTURES, DISTANCES FROM FRONT, SIDE AND REAR LOT LINE SETBACKS TO ALL EXISTING AND PROPOSED STRUCTURES. SHOW ALLEY AND STREET NAMES ABUTTING LOT.

I/We certify that the proposed construction will conform to the dimensions and uses shown and that no changes will be made without first obtaining approval.

Signature Colene Phillips

Date July 11, 2003



INDICATE NORTH IN CIRCLE

360 FT.

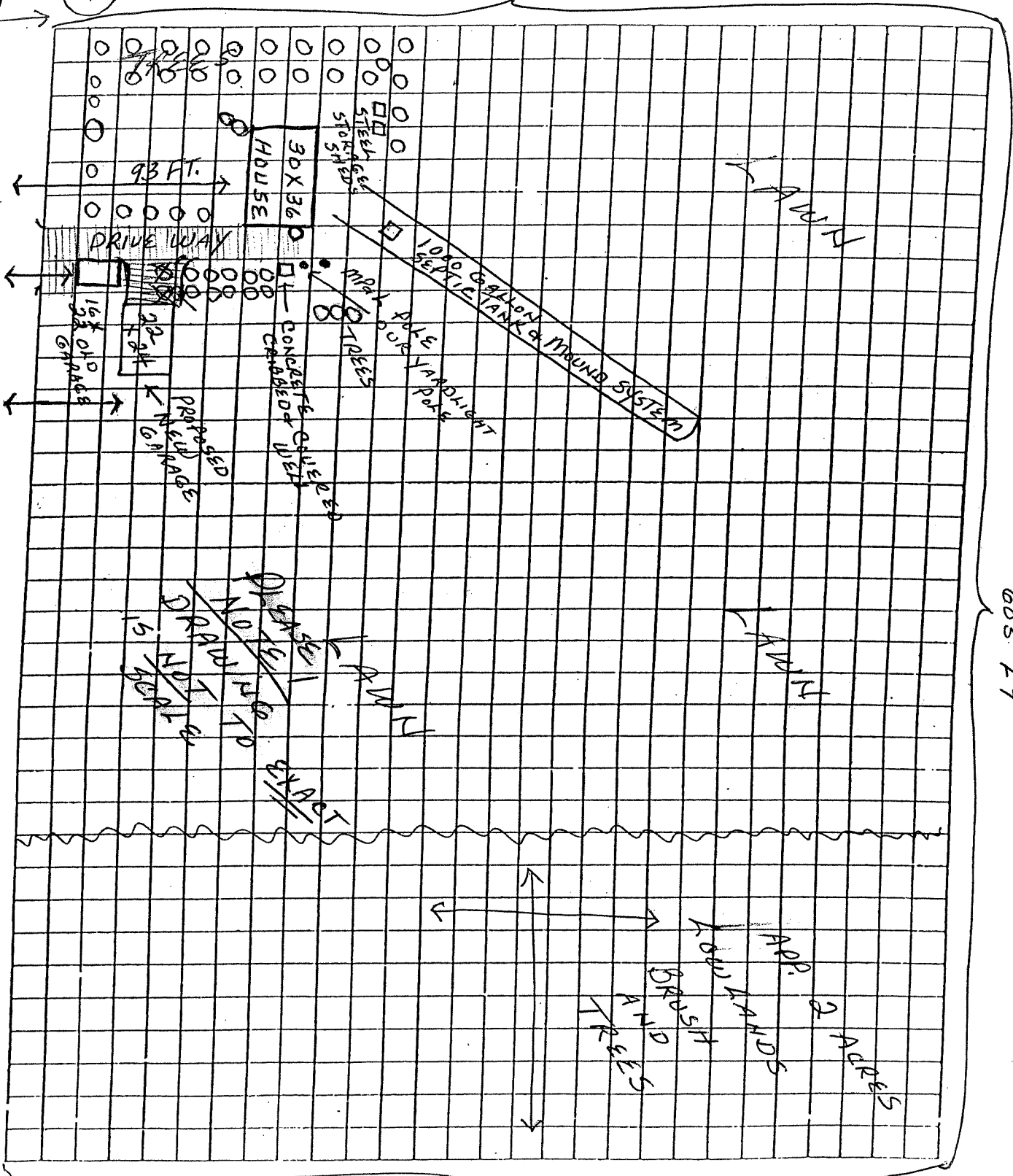
LUOMA RD. →

93 FT. TO HOUSE

41 FT. FROM CENTER OF HWY.

65 FT. FROM CENTER OF HWY.

↑ COUNTY RD. 955 - BUTLER RD.



8/14/2003

17 0920

CITY COUNCIL

**CITY OF MOUNTAIN IRON
CONDITIONAL USE PERMIT APPLICATION ***

Name of Applicant: Dave Peterson Signature of Applicant: [Signature] Date of Applications: 7-28-03
Heather Avenue, Mountain Iron

Legal Description:
 Sec/Lot 13 Twp/Block 58 Rge/Subd 18 Parcel Code # 175-71-1235

Description of Proposed Use: To build a garage 26 x 32 feet.

Statement as to why proposed use will not cause injury to value of adjoining property.
Value would not be injured due to our property not adjoining any property. We have a (5) acre parcel of land and the only adjoining property is to the back in which someone is living at. The other adjoining property is vacant.

Statement as to how proposed use is to be designed, arranged and operated in order to permit development and use of neighboring property.
We propose to have garage adjoining our home with a 26 feet area between them. The garage will be back set from home by 10 feet. There is no neighboring property.

* Applicant is required to submit documentation required in Section 22.24, Subd 4 of the Zoning Ordinance along with this application for a Conditional Use Permit. Applicant is also required to submit a Vicinity Map, drawn to scale, showing applicant's and adjoining property including existing and proposed buildings or uses. Use reverse side of this form.

OFFICE USE ONLY

Pd \$150.00 7/29/03 Rec. 2.035262

ITEM	ACTION	DATE	INITIAL
Zoning Administrator Review			
Public Hearing Set	JDK set hearing for 8-11-03	7-29-03	Gmf
Hearing Notice Published	E-mailed to MONS 7-29-03	published 8-1-03	Gmf
Planning & Zoning Recommendation			
Council Action			
Filed with County Recorder			

Conditions Attached _____

VICINITY MAP TO SCALE - SHOW DIMENSIONS OF LOT AND ALL EXISTING AND PROPOSED STRUCTURES OF DISTANCES FROM FRONT, SIDE AND REAR LOT LINE SETBACKS TO ALL EXISTING AND PROPOSED STRUCTURES SHOW ALLEY AND STREET NAMES ABUTTING LOT.

I/We certify that the proposed construction will conform to the dimensions and uses shown that no changes will be made without first obtaining approval.

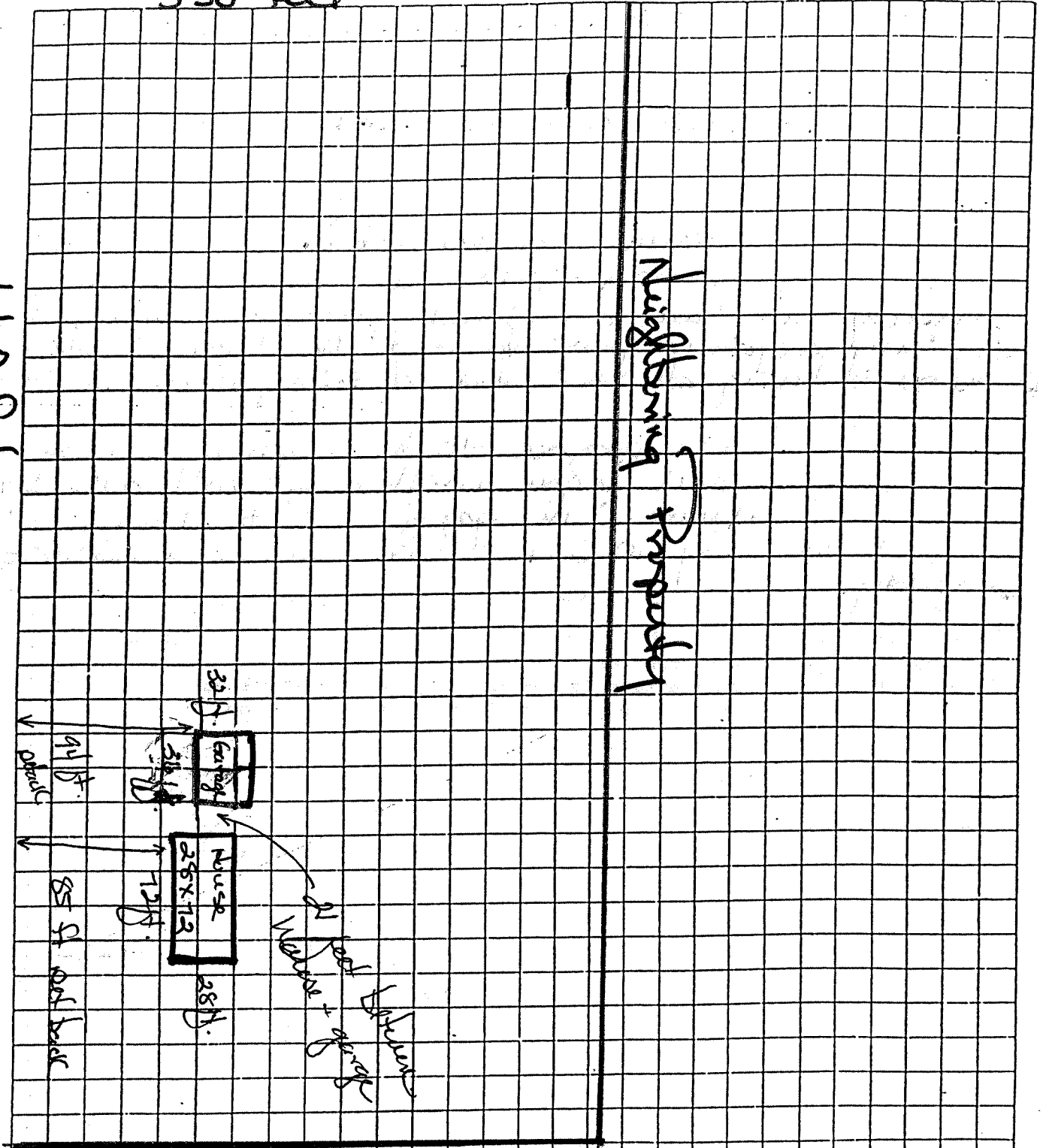
Signature [Signature]

Date 7-28-03

○ INDICATE NORTH IN CIRCLE
330 Feet

Ⓝ Unity Drive

1600 Feet
Decker Avenue
each square = 20 ft x 20 ft





Mountain Iron Public Library

5742 Mountain Avenue
P.O. Box 477
Mountain Iron, MN 55768
218-735-8625 • Fax 218-735-8252

Mountain Iron City Council
Mountain Iron, MN 55768

Dear Council Members:

We are inquiring at this time if a structural engineer has inspected the library building to determine if the building is structurally sound? If so, has this been documented and may we see the documentation of their inspection. We would like to know if the building is capable of having any reconstruction completed. We feel this is one procedure that should be completed before any renovation projects are undertaken.

We would also like to see better communication between the library board and the city council on all aspects of the building renovation etc. We have been told at various meetings that we, the library board, would have input in matters regarding the library building.

Please feel free to contact us with any questions you may have of the board.
Thank you.

Mountain Iron Public Library Board
Mountain Iron, MN 55768



Mountain Iron Public Library

5742 Mountain Avenue
P.O. Box 477
Mountain Iron, MN 55768
218-735-8625 • Fax 218-735-8252

TO: Honorable Mayor and City Council
FROM: Mountain Iron Public Library Board
DATE: August 7, 2003
SUBJECT: Resignation of Mrs. Janice Rafferty

At our last meeting of August 6, 2003, a letter of resignation from Mrs. Janice Rafferty was presented to the library board. Mrs. Rafferty served the library as a janitor and also as a substitute worker when one of the library staff was sick or on vacation.

We would like to inform the city council that at that meeting the library board accepted her resignation. A copy of her letter is attached to this memo.

If you have any questions regarding her resignation, please feel free to contact Mrs. Karen Luoma at the library or any board member.

July 28, 03
Janice Rafferty
8959 Hwy 101
Iron MN 55751

Mt. Iron Public Library
5742 Mountain Ave.
Mt. Iron MN 556768

Karen Luoma and Library Board

I am writing to tender my resignation as of Sept. first 2003. I would like to return as Janitor if you find you need one full time and are able to retain one. I have met with PERA and would have to remain off for 30 days. She did suggest that I remain off for 45 days to insure there were no complications with my returning.

I wish to thank you for your support during the years I worked as janitor and Library sub. It is with a lot of thought I have chosen to do this. I just found the 2-2 1/2 hours in the evening to inconvenient.

Thank you



Janice Rafferty



Dedicated to a Strong Greater Minnesota

MEMORANDUM

To: Craig Wainio, City Administrator
City of Mountain Iron

From: Scott Hutchins, CGMC Treasurer

Date: August 4, 2003

Re: 2004 CGMC Assessments

2004 general assessment for the City of Mountain Iron	\$1,972
For research and advocacy on LGA and property tax issues <i>(\$1.00 per capita plus \$1,000, not to exceed \$77,500)</i>	
2004 voluntary assessment for CGMC annexation program	\$0
2004 voluntary assessment for CGMC economic development program	\$0
2004 voluntary assessment for CGMC environment program	\$0

If you choose to participate in one or more voluntary programs, add the voluntary assessments to the general assessment and send in one check. Payment may be made out of your 2003 or 2004 budgets, but payment should be made by February 1, 2004. **Some cities pay their annexation and environment assessments out of their utility funds because of the direct impact of this issue on their sewer and water service.** Voluntary assessments for each program are 23¢ per capita with a \$10,000 maximum.

Please make check payable to CGMC and send to:

Scott Hutchins, CGMC Treasurer
City of Moorhead
500 Center Avenue, Box 779
Moorhead, MN 56560

If you have a question about your CGMC assessments, please call Colleen Millard at (651) 225-8840.



2004 CGMC Voluntary Program

Annexation

The townships are expected to launch a major effort to pass anti-annexation legislation in 2004. The bill will likely include reinstatement of the annexation election requirement and restrictions on the 60-acre rule.

Economic Development

2004 is a bonding year for the legislature, thus the program will focus on obtaining money for the Greater Minnesota Business Development Infrastructure Grant Program and the Redevelopment Program. We will also monitor implementation of the JOBZ program.

Environment

We will have a defensive program to stop any environmental legislation from passing that would be detrimental to cities, such as the 1 ml per liter phosphorous limit statewide. CGMC negotiated with MPCA and others to develop legislation that mitigated the need for a TMDL lawsuit at this time.

Transportation

The 2004 program will consist of monitoring and encouraging a 50% metro/50% greater Minnesota split of the new \$400 million state highway bonding money approved in 2003.

CGMC will not be collecting an assessment for Transportation this year.

The voluntary assessments for Annexation, Economic Development and Environment are each \$0.23 per capita with a maximum of \$10,000.

Registration for CGMC Voluntary Assessment

We need your response now to plan our programs for next session. Please return this completed form no later than **September 5, 2003**. If your budget will not be finalized by September 5, your "best guess" will be fine.

City name: _____
Your name: _____

Please circle if you will participate in the following voluntary assessments:

Annexation	yes	no
Economic Development	yes	no
Environment	yes	no

Please send completed form to Flaherty & Hood, P.A. by fax at 651.225.9088 or by mail at 444 Cedar Street, Suite 1200, Saint Paul, MN 55101



August 4, 2003

Mayor Gary Skalko
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768-8260

Dear Mayor Skalko:

CGMC had yet another successful summer conference this year. In addition to adopting our positions, budgets and assessment for 2003-2004, we also had a legislative panel on LGA in which five legislators participated and a panel discussion on how cities plan to handle the cuts in LGA.

CGMC was successful in decreasing the size of the LGA cuts proposed by the Governor at the beginning of the 2003 Session. However, the challenge is not over. It is very likely there will be another state budget deficit and, thus, further attempts to reduce LGA payments. It is vital that our membership stays strong and continues to grow in order to stop further cuts and maintain a strong front against additional raids of our aid.

The CGMC has voted to use all of the general assessments paid by cities to protect LGA, and has established separate voluntary assessments to fund annexation, economic development and the environmental program. *Some cities pay their annexation and environment assessments out of their utility funds because of the direct impact of these issues on their sewer and water service.* We will have a limited transportation program this year due to the probable lack of additional transportation-related activity by the legislature this session, and will use the remaining carryover from last year to fund our transportation activities.

CGMC's success depends on your involvement. We need your city to be actively involved in our CGMC committees. Please distribute the enclosed form and information to your city council so they can volunteer to serve on CGMC's committees.

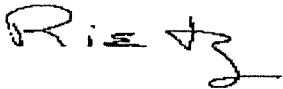
Assessments for 2003-2004 are enclosed, along with a form to send back to indicate which voluntary programs you will join. We have had success in all of the areas, and without CGMC involvement, the session outcomes would have been much different. All the voluntary programs are important, so you are encouraged to join all of them if possible.

Mayor Gary Skalko
City of Mountain Iron
August 4, 2003
Page Two

CGMC's officers from 2003-2004 are: Mayor Bonnie Rietz, Austin, President; Mayor John Ellenbecker, St. Cloud, Vice President; Mayor Joel Albrecht, New Ulm, Second Vice President; Jim Hurm, Austin, Secretary; and Scott Hutchins, Moorhead, Treasurer.

We have much we need to accomplish next session, and I hope I can count on your support. Please call me if you have any questions or if I can be of assistance to you in any way.

Sincerely,

A handwritten signature in black ink that reads "Rietz" with a stylized flourish at the end.

Bonnie Rietz, Mayor, Austin and
President, Coalition of Greater Minnesota Cities

Cc: City Manager/Administrator



PO Box 1072, 403 1st Street North, Virginia, Minnesota 55792 • (218) 741-2717 • FAX (218) 749-4913

August 8, 2003

The Honorable Gary Skalko
Mayor of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Dear Mayor Skalko and Mountain Iron City Councilors:

I am writing in regard to the City of Mountain Iron's annual investment to the Virginia/Eveleth/Mountain Iron/Gilbert Area Chamber of Commerce. Last November (2002), the Chamber invited the City of Mountain Iron to consider a funding level of \$10,000 for the year 2003. As a followup, I am wondering if you and the Council have reached a decision pertaining to an investment, either full or partial, to the Chamber this year?

I would like to reiterate how much we appreciate the City of Mountain Iron's financial support toward the Chamber organization. Such funding enables us to more effectively achieve our organizational responsibilities: mainly, business retention and area economic enhancement.

We accomplish these goals by conducting area promotions, pursuing legislative agendas and forming cooperative partnerships. Area promotions include our Chamber website, Mineview in the Sky Tourism Complex and information referral services. Legislative agendas range from resolutions of support for local road signs to active participation at US Senate hearings for rural small business revitalization. The Chamber's cooperative alliances, formed with various government, community, civic and educational organizations, help bring about membership and public educational seminars, political forums and issue-orientated round table discussions--to name a few. We also sponsor an annual leadership program where participants are encouraged to serve with and advocate for other community organizations.

All this and more leads to a thriving and growing business environment, which not only brings prosperity to area businesses but also to local communities and citizens at large. Through Chamber initiatives, the City of Mountain Iron's investment serves a very important public purpose of job retention and creation and promotes diversification of the local economy.

Please contact me if you have further questions or need additional information. Once again, thank you very much for considering this investment request.

Sincerely,

Cheryl Spragg, President & CEO

pc: Craig Wainio, Mountain Iron City Administrator

8 / 14 / 2003

"Voice for the Region's Business"

CITY COUNCIL

COUNCIL LETTER 081803-VID

COUNCILOR ROSKOSKI

MERRITT DAYS

DATE: August 18, 2003

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Thank you letter to the Merritt Days Committee for another job well done.

COUNCIL LETTER 081803-VIE

COUNCILOR ROSKOSKI

CITY CREW

DATE: August 18, 2003

FROM: Councilor Roskoski

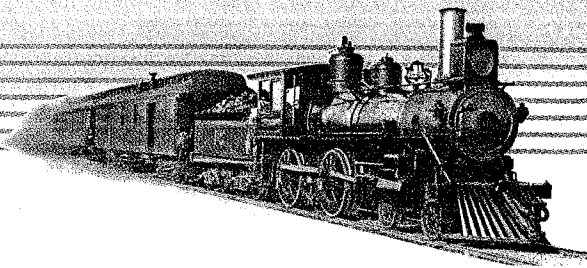
Craig J. Wainio
City Administrator

Thank you letter to the City crew for another job well done and for getting the downtown area ready for Merritt Days and cleaning up after the festivities were over.

COMMUNICATIONS
AUGUST 18, 2003

1. St. Louis & Lake Counties Regional Railroad Authority, a letter advising the City that Congressman Oberstary will be riding the Mesabi Trail on August 23, 2003.
2. Mediacom, forwarding information regarding programming choices for the new digital programming customers.
3. Ehlers Advisor, forwarding the Summer 2003 newsletter. (Enclosed in packet)

St. Louis & Lake Counties
REGIONAL RAILROAD AUTHORITY



August 4, 2003

Dear Larry,

On Saturday, August 23, 2003, the Honorable Congressman James (Jim) Oberstar will be riding the Mesabi Trail™ from Nashwauk west to the Grand Rapids Trailhead building located at the Itasca County Fairgrounds, Grand Rapids. The St. Louis, Lake and Itasca County Railroad Authorities and Itasca Trails Task Force are proud to host the third annual "Ride with Jim" along the Mesabi Trail.

In an effort to welcome the Congressman, we are hopeful members of your community will join him on the Trail or for a brunch following the ride. The ride will begin at 7:30 a.m. at the Nashwauk City Park and end approximately 10:30 a.m. at the Fairgrounds where brunch will be served from 10-11:00 a.m.

This is a casual ride, therefore riders and walkers are "on their own". A limited shuttle service will be provided, if you need a ride please call Mesabi Trail Shuttle Service at 1-800-688-7669 extension #3 before August 20th.

Congressman Oberstar is the ranking member on the House Transportation and Infrastructure Committee and in that capacity has played an important role in securing TEA-21 funding for trails in the state of Minnesota. The congressman is an avid bicyclist who rides over 2,600 miles per year and we are pleased to have his support for the Mesabi Trail and other projects in our area.

If you have any questions, thoughts or would like additional information please feel free to contact me or Birdie at Trail Central 218-254-0086 or 877-637-2241.

Sincerely,

Bob Manzoline
Executive Director



Theresa Sunde
Government Relations Coordinator

August 1, 2003

Dear Community Leaders,


We are improving our programming choices for our Digital Programming Customers!

Effective on or around September 12, 2003, Mediacom will be expanding the service in your community by providing the additional exciting programming on our Digital Service Tiers.

Mediacom has created the Digital Special Interest and the Digital Variety Pac! Mediacom is notifying our customers of the new channel lineup by mail. A copy of the notice is attached. We realize that our customers have a choice of how to spend their entertainment dollar and we are working hard to deliver the best product possible with outstanding service.

Mediacom is pleased to be your cable television provider. If you have any questions, please feel free to contact me at the number listed below.

Sincerely,


Theresa Sunde

Mediacom Communications Corporation
1504 2nd Street SE • Waseca, MN 56093 • 507-835-2356 • Fax 507-835-4567

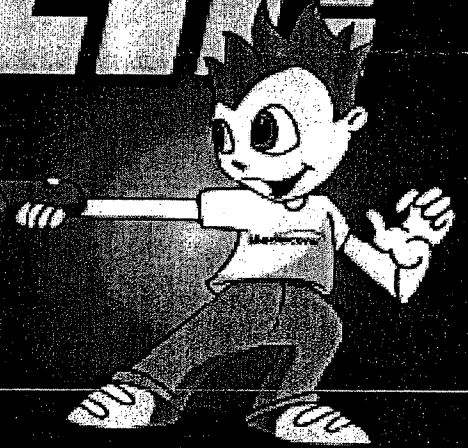
Digital Cable

Even **is about to get**

BETTER!

More Channels!

Mediacom is adding more new channels to our Digital packages – bringing you more cool programs that you'll love to watch. With more channels than ever before, there's something for everyone!



Better Packages!

More channels will give you better choices and more options. From the basics of Digital Access to the mega package of Total Digital, Mediacom can help you expand your world.

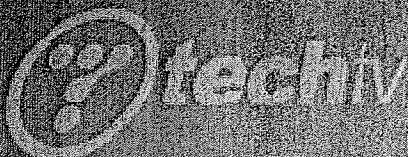
The best deal in family entertainment is about to get better. With more channels and more choices, Mediacom provides greater value every single day of the year.

Greater Value!

Stay Tuned for More Information on the New & Improved Packages on Digital Cable from Mediacom!

Mediacom

D I G I T A L SM



Listed below are the Digital Special Interest and Variety Pac channels available in your area.
In the interest of lineup standardization to better serve our customers, some channels will be moving to a new location. Changes are effective on or around 9/12/2003.

Digital Special Interest

These channels are included with all digital packages.

- 201 Discovery Kids
- 202 The Science Channel
- 203 Discovery Health
- ★ 204 Discovery Home & Leisure
- ★ 205 Discovery Times
- ★ 206 Discovery Wings
- 207 Health Network
- ★ 208 National Geographic
- ★ 209 G4
- 210 Tech TV
- 211 The Golf Channel
- 212 FOX Sports World
- 213 Outdoor Channel
- 214 style
- 215 Goodlife TV
- ★ 216 Wisdom
- 217 Inspirational Life
- 218 BBC America
- 219 Independent Film Channel
- 220 Lifetime Movie Network
- ★ 221 FOX Movie Channel

Digital Variety Pac

FREE PREVIEW until 10/31/03

The Variety Pac is available to digital customers for an additional \$5.95 per month (included with Total Digital).

- ☞ 250 Biography Channel
- ☞ 251 History International
- ★ 252 International Channel
- ★ 253 BET on Jazz
- ☞ 254 fuse
- ☞ 255 Trio
- ☞ 256 Bloomberg News
- ★ 257 Outdoor Life
- ☞ 258 Game Show Network

★ Indicates a new Digital channel available in Digital Packages
☞ Indicates the channel is moving from Digital Special Interest to Digital Variety Pac