

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, AUGUST 17, 2015 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Consent Agenda
 - A. Minutes of the August 3, 2015, meeting (#1-11)
 - B. Minutes of the August 3, 2015, special meeting (#12)
 - C. Receipts
 - D. Bills and Payroll
 - E. Communications (#32-35)
- III. Public Forum
- IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Director of Public Works Report
 - 1. Safety Training Agreement (#13-15)
 - 2. Enterprise Drive Street Lighting Quote (#16-17)
 - D. Sheriff's Department Report
 - E. City Attorney's Report
 - F. City Engineer's Report
 - 1. Pay Request for Mud Lake Road Force Main Improvements (#18-20)
 - 2. Pay Request for Mountain Iron Drive Improvements (#21-23)
 - 3. Change Order-Casing Pipe for Mountain Iron Dr Improvements (#24-25)
 - G. Liaison Reports
- V. Unfinished Business
- VI. New Business
 - A. Resolution Number 17-15 Setting a Hearing (#26-27)
 - B. Resolution Number 18-15 Requesting Property (#28-30)
 - C. Generator Quotes (#31)
 - D. Reschedule Next Meeting due to Labor Day
- VII. Communications (#32-35)
- VIII. Announcements
- IX. Adjourn

MINUTES
MOUNTAIN IRON CITY COUNCIL
AUGUST 3, 2015

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Susan Tuomela, Alan Stanaway, and Mayor Gary Skalko. Absent member included: Tony Zupancich. Also present were: Craig J. Wainio, City Administrator; Jill M. Clark, Municipal Services Secretary; Michael Downs, Director of Public Works; Rod Flannigan, City Engineer; Sally Yuccas, Librarian Director/Special Events Director; John Backman, Sergeant; and Greg Chad, Fire Chief.

It was moved by Skalko and seconded by Tuomela that the consent agenda be approved as follows:

1. Add the following items to the agenda:
 - VI. E. Merritt Days – Sound Central Inc.
 - F. Merritt Days – Hollywood Pyrotechnics Inc.
 - G. Make-a-Wish Contribution
2. Approve the minutes of the July 20, 2015, regular meeting as submitted.
3. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period July 16-31, 2015 totaling \$863,349.66, (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period July 16-31, 2015, totaling \$200,119.87, (a list is attached and made a part of these minutes).

The motion carried on a roll call vote with Zupancich absent.

The Mayor reported on the following:

- Condolences. To the family of Joanne Johnson from the Parkville area
- Birthday. Congratulations to Alma Riccio on her 90th birthday.
- Nichols Township. He spoke about the foresight of the leaders in Mountain Iron that served in 1972, to annex Nichols Township on June 6, 1972.
- Thank you. Councilor Tuomela had a special thank you to the Committee that worked on the historical display for the “125th” Celebration. She thanked Mary Erickson, Jeanne Debeltz, Claire Seppi, and Marv Saari.

It was moved by Prebeg and seconded by Tuomela to authorize the NESC to install a fiber connection to the City Garage at the quoted price of \$12,346.60 and to authorize the purchase of a new HP server at a quoted price of \$15,131, with the funds being expended from the capital improvement budget. The motion carried on a roll call vote with Zupancich absent.

The City Administrator informed the Council that the City received notification that our Local Government Aid contribution for 2016 would be \$1,298,446, up from \$1,292,966 in 2015.

The Director of Public Works reported on the following:

- Mountain Iron Drive Project. The project had started. The road is partially open for local traffic to get to the businesses.
- Mud Lake Force Main Project. The project is completed.
- Downtown Storm Sewer Project. The project will begin on August 10th.
- Enterprise Drive South Street Lights. The project is almost complete, just waiting for the light fixtures that are on order.

The Librarian Director/Special Events Director reported on the following:

- Library. She gave her report for the month of July to the Council.
- Merritt Days Committee/125th Celebration. She updated the Council and gave them a schedule of events.

It was moved by Prebeg and seconded by Tuomela to accept the recommendation of the Utility Advisory Board and authorize the Minnesota Power contract extension, (a copy is attached and made a part of these minutes). The motion carried with Zupancich absent.

It was moved by Prebeg and seconded by Tuomela to adopt Resolution Number 16-15, adopting assessments for the improvement of Unity Drive between the centerline of Diamond Lane and the centerline of Park Drive. After further discussion, Prebeg amended the motion to include the updated assessment information. Tuomela seconded the amendment, (a copy is attached and made a part of these minutes). The amended motion carried with Zupancich absent.

It was moved by Stanaway and seconded by Prebeg to adopt the Memorandum of Understanding between AFSCME Local #453, Council 65 and the City of Mountain Iron, (a copy is attached and made a part of these minutes). The motion carried with Zupancich absent.

It was moved by Prebeg and seconded by Tuomela to approve the Real Estate License Agreement with United States Steel Corporation, (a copy is attached and made a part of these minutes). The motion carried with Zupancich absent.

It was moved by Prebeg and seconded by Stanaway to contribute \$800 to the Iron Range Tourism Bureau for the 2015 Governor's Deer Hunting Opener with the contribution being expended from the Charitable Gambling Fund. The motion carried on a roll call vote with Zupancich absent.

It was moved by Stanaway and seconded by Prebeg to approve the bill from Sound Central LLC for the sound system and the stage for the Merritt Days Events at a cost of \$7,630. The motion carried on a roll call vote with Zupancich absent.

It was moved by Stanaway and seconded by Tuomela to approve the display agreement with Hollywood Pyrotechnics Inc. for the fireworks display for Merritt Days at a cost of \$15,000. The motion carried on a roll call vote with Zupancich absent.

It was moved by Prebeg and seconded by Tuomela to authorize a contribution to the Make-a-Wish Foundation in the amount of \$250 with the contribution being expended from the Charitable Gambling Fund. The motion carried on a roll call vote with Zupancich absent.

At 7:06 p.m., it was moved by Skalko and seconded by Prebeg that the meeting be adjourned. The motion carried with Zupancich absent.

Submitted by:



Jill M. Clark, MMC
Municipal Services Secretary

www.mtniron.com

COMMUNICATIONS

1. Range Mental Health Center, a letter of thanks for the City's donations and a record of the contributions.
2. Mediacom, a letter on their transition to all-digital services.
3. Barbara & Arnie Krancich, a letter of thanks for the campground caretaker.

Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	139,334.76
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	1,500.00
BUILDING RENTALS	COMMUNITY CENTER	1,050.00
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	78.22
MISCELLANEOUS	BASEBALL/SOFTBALL FEES	595.00
CAMPGROUND RECEIPTS	FEES	6,380.00
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	469.01
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	185.40
CAMPGROUND RECEIPTS	CREDIT CARD FEES	98.55
FINES	ADMINISTRATIVE OFFENSE	100.00
PERMITS	BUILDING	150.50
MISCELLANEOUS	LIBRARY-COPIES, FINES, MISC.	16.99
INTERGOVERNMENTAL REVENUE	LOCAL GOVERNMENT AID	646,483.00
INTERGOVERNMENTAL REVENUE	MISCELLANEOUS STATE AID	24,425.50
FINES	CRIMINAL	1,499.43
MISCELLANEOUS	REC DEPT-ARCHERY FEES	100.00
MISCELLANEOUS	REIMBURSEMENTS	411.80
BUILDING RENTALS	NICHOLS HALL	580.00
CD INTEREST	CD INTEREST 101	2,971.47
CD INTEREST	CD INTEREST 378	287.79
CD INTEREST	CD INTEREST 602	551.66
CD INTEREST	CD INTEREST 603	116.24
CD INTEREST	CD INTEREST 604	548.58
PERMITS	VENDOR	250.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	34,058.58
COPIES	COPIES	29.00
METER DEPOSITS	ELECTRIC	500.00
MISCELLANEOUS	MISC. - GENERAL	15.93
CHARGE FOR SERVICES	WATER-CHARGE FOR SERVICES	268.19
CD INTEREST	CD INTEREST601	284.06
MISCELLANEOUS	ASSESSMENT SEARCHES	10.00
Summary Totals:		<u>863,349.66</u>

Check Issue Date(s): 08/01/2015 - 08/07/2015

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
08/15	08/03/2015	147239	10070	A-1 RENTAL SERVICES INC	101-20200	1,512.95
08/15	08/03/2015	147240	818	AARON KELSON	101-20200	300.00
08/15	08/03/2015	147241	816	ADAM ARCHIBALD	604-20200	138.53
08/15	08/03/2015	147242	10077	ALTOBELLI, KARA	101-20200	20.00
08/15	08/03/2015	147243	130017	AMERICAN BANK	101-20200	350.00
08/15	08/03/2015	147244	10075	AMERIPRIDE SERVICES	101-20200	90.76
08/15	08/03/2015	147245	5007	ASSURANT EMPLOYEE BENEFITS	604-20200	952.24
08/15	08/03/2015	147246	8006	BILL MAXWELL	101-20200	200.00
08/15	08/03/2015	147247	8073	BRENT SAARI	101-20200	500.00
08/15	08/03/2015	147248	817	BRETT & CATHARINE KAROW	604-20200	41.29
08/15	08/03/2015	147249	130146	CASH	101-20200	25.00
08/15	08/03/2015	147250	130147	CASH	101-20200	25.00
08/15	08/03/2015	147251	130148	CASH	101-20200	25.00
08/15	08/03/2015	147252	130149	CASH	101-20200	25.00
08/15	08/03/2015	147253	130150	CASH	101-20200	125.00
08/15	08/03/2015	147254	130173	CASH	101-20200	25.00
08/15	08/03/2015	147255	130184	CASH	101-20200	25.00
08/15	08/03/2015	147256	30068	CHAD, GREG	101-20200	290.00
08/15	08/03/2015	147257	8078	CHARLES PERRY	101-20200	325.00
08/15	08/03/2015	147258	8001	CHRISTOPHER HANSON	101-20200	500.00
08/15	08/03/2015	147259	30026	COMO LUBE & SUPPLIES INC	101-20200	115.00
08/15	08/03/2015	147260	30072	COMPUTER WORLD	301-20200	2,015.30
08/15	08/03/2015	147261	8011	DERRICK KINNEY	101-20200	450.00
08/15	08/03/2015	147262	819	ED ROSKOSKI	101-20200	10.90
08/15	08/03/2015	147263	50052	EMERGENCY APPARATUS	101-20200	8,813.61
08/15	08/03/2015	147264	500012	ERA LABORATORIES INC	601-20200	317.10
08/15	08/03/2015	147265	802	EVELETH CLOWN BAND	101-20200	100.00
08/15	08/03/2015	147266	803	FOUR BLUE TEAR DROPS	101-20200	425.00
08/15	08/03/2015	147267	813	GAYLE DIBLEY	101-20200	100.00
08/15	08/03/2015	147268	70028	GREATER MINNESOTA AGENCY INC	101-20200	204.00
08/15	08/03/2015	147269	70029	GUARDIAN PEST CONTROL INC	101-20200	88.60
08/15	08/03/2015	147270	70009	GULBRANSON EXCAVATING CO	604-20200	1,743.04
08/15	08/03/2015	147271	80001	HILLYARD/HUTCHINSON	101-20200	857.00
08/15	08/03/2015	147272	805	HOLLYWOOD PYROTECHNICS INC	101-20200	15,000.00
08/15	08/03/2015	147273	80037	HOMETOWN MEDIA PARTNERS	101-20200	105.00
08/15	08/03/2015	147274	90005	ITALIAN BAKERY INC	101-20200	105.00
08/15	08/03/2015	147275	808	J.W. PEPPER & SONS, INC.	101-20200	175.82
08/15	08/03/2015	147276	814	JASON & AMANDA METSA	101-20200	200.00
08/15	08/03/2015	147277	807	JAY HOILAND	101-20200	300.00
08/15	08/03/2015	147278	821	KURT SCHNEIDER	101-20200	86.21
08/15	08/03/2015	147279	809	KUTDOWN	101-20200	500.00
08/15	08/03/2015	147280	120013	L & L RENTALS INC	101-20200	3,043.20
08/15	08/03/2015	147281	120032	LAKE COUNTRY POWER	101-20200	202.00
08/15	08/03/2015	147282	120048	L'ALLIER, TABITHA	101-20200	10.00
08/15	08/03/2015	147283	120002	LAWSON PRODUCTS INC	101-20200	381.96
08/15	08/03/2015	147284	810	LINDA NISKANEN	101-20200	100.00
08/15	08/03/2015	147285	120014	LUNDGREN MOTORS	101-20200	133.86
08/15	08/03/2015	147286	804	MARCIA GELLERSTEDT	101-20200	14.42
08/15	08/03/2015	147287	5061	MESABI FAMILY YMCA	604-20200	2,795.59
08/15	08/03/2015	147288	110035	MIDWEST COMMUNICATIONS	101-20200	343.75
08/15	08/03/2015	147289	140026	MINNESOTA ENERGY RESOURCES	602-20200	708.03
08/15	08/03/2015	147290	130009	MINNESOTA POWER (ALLETE INC)	101-20200	2,088.86
08/15	08/03/2015	147291	130155	MN PUBLIC FACILITIES AUTHORITY	602-20200	32,316.52
08/15	08/03/2015	147292	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	52,690.03
08/15	08/03/2015	147293	140055	NORTHERN VISUAL SERVICES LLP	101-20200	48.00
08/15	08/03/2015	147294	30086	NYMAN, JULIE	101-20200	250.00
08/15	08/03/2015	147295	140065	NYMAN, KEITH	101-20200	140.00

Check Issue Date(s): 08/01/2015 - 08/07/2015

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
08/15	08/03/2015	147296	150004	OCCUPATIONAL DEVELOPMENT CTR	101-20200	19.00
08/15	08/03/2015	147297	811	PAULA LARSON & PAULA STOCKE	101-20200	200.00
08/15	08/03/2015	147298	160023	POHAKI LUMBER	101-20200	52.65
08/15	08/03/2015	147299	160047	PONTINEN, RYAN	101-20200	80.00
08/15	08/03/2015	147300	160030	PRECISION MACHINE	603-20200	600.00
08/15	08/03/2015	147301	8055	PRESTON GUNDERSON	101-20200	300.00
08/15	08/03/2015	147302	170007	QUILL CORPORATION	101-20200	312.99
08/15	08/03/2015	147303	180008	RADKO IRON & SUPPLY INC	602-20200	69.30
08/15	08/03/2015	147304	180083	RAPID RENTAL & SUPPLY VIR	101-20200	1,147.76
08/15	08/03/2015	147305	801	RON EBNET	101-20200	200.00
08/15	08/03/2015	147306	190104	SNYDER INDUSTRIES INC	603-20200	2,906.68
08/15	08/03/2015	147307	8138	SOUND CENTRAL LLC	101-20200	7,630.00
08/15	08/03/2015	147308	820	STEVE SANDBERG	101-20200	89.31
08/15	08/03/2015	147309	190061	SULLIVAN CANDY & SUPPLY	101-20200	560.21
08/15	08/03/2015	147310	812	T & E CONCERT SERVICE	101-20200	1,825.00
08/15	08/03/2015	147311	815	TERRY KUUSI	101-20200	44.16
08/15	08/03/2015	147312	653	TONY NIGRO	101-20200	161.00
08/15	08/03/2015	147313	822	UPPER LAKES FOODS	101-20200	1,468.50
08/15	08/03/2015	147314	220025	VERIZON WIRELESS	601-20200	23.34
08/15	08/03/2015	147315	220029	VIOLETTE, DANIEL L	101-20200	102.18
08/15	08/03/2015	147316	230030	WATER CANNON INC	101-20200	190.71
08/15	08/03/2015	147317	230028	WISCONSIN ENERGY CONSERVATION	604-20200	85.32
08/15	08/03/2015	147318	823	YELLOW JOURNALISM SUBMARINE	101-20200	350.00
08/15	08/03/2015	147319	260008	ZUPANCICH, DANNY J.	101-20200	110.00
08/15	08/06/2015	147320	90015	IRON RANGE TOURISM BUREAU	230-20200	800.00
08/15	08/06/2015	147321	825	MAKE-A-WISH MINNESOTA	230-20200	250.00

Totals:

	152,051.68
Payroll-PP Ending 7/31/15	<u>48,068.19</u>
TOTAL EXPENDITURES	<u>\$200,119.87</u>



July 27, 2015

City of Mountain Iron
Public Utilities
Attn: Craig Wainio, City Administrator
8586 Enterprise Drive South
Mountain Iron, MN 55768

Re: Extension of Current Capacity Charge for July 2015

Dear Craig:

As you are aware, Minnesota Power and its municipal wholesale customers are in the process of negotiating new wholesale electric service agreements that will supersede the existing agreements that otherwise expire in 2019.

In connection with those negotiations, and in the spirit of good faith that we will reach an agreement in principal in the near term, Minnesota Power hereby agrees to extend the current capacity charge of \$19.18 for an additional month (retroactive to July 1, 2015 and extending through July 31, 2015), subject to the following provision: in the event that negotiations do not result in a new wholesale electric service agreement, the current formula rate contract will remain in place, the capacity charge will revert to \$22.81 per kW month effective August 1, 2015, and the annual true-up mechanism in the formula rate will continue to apply. For purposes of this paragraph, an agreement in principle of a term sheet outlining the provisions of the new agreement, signed by each municipal wholesale customer by August 31, 2015, shall satisfy the requirement of the reduced rate in July 2015. It is anticipated that a new wholesale electric service agreement will become effective retroactive to August 1, 2015, and that the \$19.18 per kW rate billed in July 2015 shall not be subject to the annual capacity true-up under the current contract.

Please indicate your acceptance of this proposed amendment to the current contract and the rate reduction for the month of July 2015 by executing below and returning a copy to me.

Sincerely,

A handwritten signature in black ink that reads "Patrick K. Mullen".

Patrick K. Mullen
Vice President - Marketing
Minnesota Power

City of Mountain Iron - Public Utilities

By: 

Title: City Administrator

Date: July 30, 2015



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 16-15

ADOPTING ASSESSMENT

WHEREAS, pursuant to proper notice duly given as required by law, the City Council has met and heard and passed upon all objections to the proposed assessment for Improvement Number MI13-07 the improvement of Unity Drive between the centerline of Diamond Lane and the centerline of Park Drive by construction.

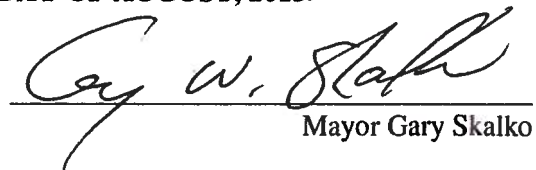
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of ten years, the first of the installments to be payable on or before the first Monday in January 2016, and shall bear interest at the rate of 4.25 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2016. To each subsequent installment, when due, shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the city treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he/she may, at any time thereafter, pay to the city treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.
4. The City Administrator shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

DULY ADOPTED BY THE CITY COUNCIL THIS 3RD DAY OF AUGUST, 2015.

ATTEST:

City Administrator


Mayor Gary Skalko

Unity Drive Extension Assessment Estimates

Name	Address	City	Parcel Code	Feet	Assessment	Final Assessment
Vernon Paschke	5471 Garden Drive	Mountain Iron MN 55768	175-0055-2520	52.5	\$439.32	\$439.32
City of Mountain Iron	8586 Enterprise Drive South	Mountain Iron MN 55768		204	\$1,707.06	\$1,707.06
Thomas R & Stefanie Nicolanci	8821 Unity Drive	Mountain Iron MN 55768	175-0070-01315	214.5	\$1,794.93	\$1,000.00
Thomas R & Stefanie Nicolanci	8821 Unity Drive	Mountain Iron MN 55768	175-0070-01325	861	\$7,204.82	\$3,000.00
Gerald E & Patricia A Claesson	5416 Garden Drive	Mountain Iron MN 55768	175-0070-01327	230	\$1,924.63	\$1,924.63
Amanda L Claesson	5416 Garden Drive	Mountain Iron MN 55768	175-0070-01326	230	\$1,924.63	\$1,924.63
ISD 712	5720 Marble Avenue	Mountain Iron MN 55768	175-0070-01430	1306	\$10,928.56	\$10,928.56
ISD 712	5720 Marble Avenue	Mountain Iron MN 55768	175-0071-00870	232	\$1,941.37	\$1,941.37
City of Mountain Iron	8586 Enterprise Drive South	Mountain Iron MN 55768	175-0055-02680	85	\$711.28	\$711.28
Brian K Burress	5472 Park Drive	Mountain Iron MN 55768	175-0055-02682	115	\$962.32	\$962.32
Brian Buffetta	8384 Balsam Drive	Mountain Iron MN 55768	175-0055-02705	149	\$1,246.83	\$1,246.83
Rita L Brabec	5481 Garden Drive	Mountain Iron MN 55768	175-0070-01495	137	\$1,146.41	\$1,146.41
Thomas R & Stefanie Nicolanci	8821 Unity Drive	Mountain Iron MN 55768	175-0070-01494	193	\$1,615.02	\$1,000.00
Theadore J & Julie A Erchul	8762 Unity Drive	Mountain Iron MN 55768	175-0070-01488	232	\$1,941.37	\$1,941.37
Corey & Alicia Atkins	8368 Spruce Drive	Mountain Iron MN 55768	175-0070-01481	232	\$1,941.37	\$1,941.37
Byron T Negen	5490 Davis Avenue	Mountain Iron MN 55768	175-0070-01491	66	\$552.29	\$552.29
Wayne W & Lynn M Pohia	8754 Unity Drive	Mountain Iron MN 55768	175-0070-01487	232	\$1,941.37	\$1,941.37
Daniel A Yernatich	8750 Unity Drive	Mountain Iron MN 55768	175-0070-01484	232	\$1,941.37	\$1,941.37
Leonard J Roskoski	8680 Unity Drive	Mountain Iron MN 55768	175-0070-01441	1303	\$10,903.46	\$5,000.00
Lyle Johnston & Sally L Aspin	5442 Diamond Lane	Mountain Iron MN 55768	175-0130-00350	116	\$970.68	\$970.68

Totals

6422 \$53,739.07 \$42,220.85

MEMORANDUM OF UNDERSTANDING
BETWEEN
AFSCME LOCAL #453, COUNCIL 65
AND
CITY OF MOUNTAIN IRON

Whereas the parties are subject to a Collective Bargaining Agreement and whereas Appendix D provides for a severance contribution based on the value of unused sick leave, to the MSRS Post Retirement Health Care Savings Plan, in order to be in compliance with the rules of the MSRS PRHCSP, the parties agree to amend Appendix D, Section C, as follows:

Section C.

All employees who have accumulated sick leave days to their credit at the time of retirement or at such time that they become permanently disabled, shall be credited with an amount of sick leave equivalent to the current value of their unused sick leave accumulation less the amount paid provided for in Article VI, Sick Leave, Section K.

In addition, the parties agree to amend Article VI, Section K, as follows:

Section K.

In the event of the death of active employee, the value of accumulated sick leave shall be paid to the employee's estate.

FOR THE CITY:

FOR THE UNION:



Mayor

8-4-15

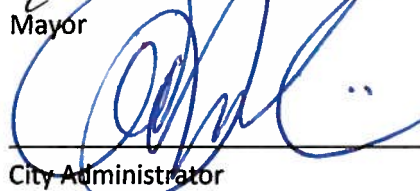
Date



Union President

7-31-15

Date



City Administrator

8-4-15

Date



AFSCME Council 65 Staff Rep

7/31/15

Date

**DUE TO THE LENGTH
OF
THE FOLLOWING:**

- 1. Real Estate License Agreement with United States Steel Corporation**

**IT WILL NOT BE
COPIED AGAIN
FOR THE APPROVAL OF THE MINUTES.**

**COPIES ARE AVAILABLE UPON
REQUEST OR ARE IN THE AUGUST 3, 2015
CITY COUNCIL PACKET.**

MINUTES
SPECIAL MEETING
MOUNTAIN IRON CITY COUNCIL
AUGUST 3, 2015

Mayor Skalko called the City Council meeting to order at 5:30 p.m. with the following members present: Joe Prebeg, Jr., Susan Tuomela, Alan Stanaway, and Mayor Gary Skalko. Absent member included: Tony Zupancich. Also present were: Craig J. Wainio, City Administrator; Jill M. Clark, Municipal Services Secretary; and Rod Flannigan, City Engineer.

At 5:35 p.m., it was moved by Skalko and seconded by Stanaway to recess the special meeting and convene the public hearing for the proposed assessments for Unity Drive. The motion carried.

The City Administrator stated that the purpose of the hearing was to get input from the public regarding the proposed assessments for Unity Drive. He informed the Council that notices were mailed to all affected property owners and a publication was placed in the Hometown Focus. He said that there was one correction to the assessment roll reflecting the \$5,000 cap allowed for residential property owners. He said that the total project cost was \$723,363 including the trail \$185,972. The final assessed cost was \$537,390.

The City Administrator said that correspondence was received from Mr. & Mrs. Yernatich.

No one spoke during the public hearing.

At 5:51 p.m., it was moved by Skalko and seconded by Stanaway to adjourn the public hearing and reconvene the special meeting. The motion carried with Zupancich absent.

At 5:52 p.m., it was moved by Stanaway and seconded by Skalko that the meeting be adjourn. The motion carried with Zupancich absent.

Respectfully submitted:



Jill M. Clark, MMC
Municipal Services Secretary

www.mtniron.com

MINUTES
SAFETY COMMITTEE MEETING
AUGUST 10, 2015

The meeting was called to order at 1:25 p.m. with the following members present: Judy Seurer, Accounting Technician; Jill Clark, Municipal Services Secretary; Len Albrecht, Laborer and Michael Downs, Director of Public Works. Member absent was Sally Yuccas, Library Director.

It was moved by Albrecht and supported by Clark to approve the minutes of the August 3, 2015 meeting. The motion carried.

It was moved by Downs and supported by Clark to recommend approval of the 2015-2016 Safety Management Program Contract (a copy of which is attached and made a part of these minutes) to the City Council. The motion carried.

At 1:26 p.m., it was moved by Downs and supported by Albrecht to adjourn the meeting. The motion carried and the meeting was adjourned.

Minnesota Municipal Utilities Association

AMENDMENT TO SERVICES AGREEMENT

Safety Management Program

Contract Date: July 7, 2015

Contract Number: 20-2016

The services agreement entered into between Minnesota Municipal Utilities Association (MMUA) and Mountain Iron Public Utilities (Mountain Iron), dated August 11, 2014, contract number 20-2015, is amended as follows:

PART II, Section 1.

1. DURATION: This Agreement shall remain in force from October 1, 2015 until September 30, 2016 (the "expiration date").

PART III, Section 1.

1. COMPENSATION: For the services covered by this Agreement, Mountain Iron shall pay MMUA an annual fee of ten thousand two hundred dollars and 00 cents (\$ 10,200.00) for the 2015-16 annual period. Such compensation shall be due and payable according to the selected payment terms below.

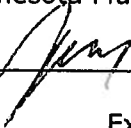
Payment terms for the fee agreed to above shall be based on one of the following options (select one):

- Annual Payment (\$ 10,200.00)
- Quarterly Payments (\$2,550.00 each)

For any term of less than twelve full calendar months, the fee shall be a portion of the annual fee, pro-rated based on the number of calendar months or partial calendar months in which the services were provided as a percentage of twelve (12).

The parties hereby accept the terms of the Agreement as modified.

Mountain Iron Public Utilities
By _____
Title _____
Date _____
Purchase Order # _____

Minnesota Municipal Utilities Association
By  _____
Title Executive Director
Date July 7, 2015

Minnesota Municipal Utilities Association
Safety Management Program
Northeast Group Fee Calculation (Dave Lundberg)
 October 1, 2015 - September 30, 2016

City	Population	2015-16 Annual Charge	2015-16 Quarterly Charge	2014-15 Annual Charge	Difference	Total 2015-16 with JTS	# of Days
Aitkin	2,127	\$14,200.00	\$3,550.00	\$13,900.00	\$300.00	\$14,200.00	2
Grand Marais	1,419	\$14,200.00	\$3,550.00	\$13,900.00	\$300.00	\$15,850.00	2
Keewatin	1,172	\$8,700.00	\$2,175.00	\$8,400.00	\$300.00	\$8,700.00	1
Moose Lake	2,445	\$14,200.00	\$3,550.00	\$13,900.00	\$300.00	\$16,400.00	2
Mountain Iron	2,843	\$10,200.00	\$2,550.00	\$9,900.00	\$300.00	\$11,850.00	1
Nashwaug	949	\$8,700.00	\$2,175.00	\$8,400.00	\$300.00	\$8,700.00	1
Princeton	4,503	\$9,501.65	\$2,375.41	\$9,201.65	\$300.00	\$12,251.65	1
Princeton (city)	4,503	\$9,201.65	\$2,300.41	\$8,901.65	\$300.00	\$9,201.65	1
Lakes RSG		\$14,400.00	\$3,600.00	\$14,400.00	\$0.00	\$14,400.00	1
Pine RSG		\$7,200.00	\$1,800.00	\$7,200.00	\$0.00	\$7,200.00	0.5
Vermilion RSG		\$7,200.00	\$1,800.00	\$7,200.00	\$0.00	\$7,200.00	0.5
Lake Superior RSG		\$7,200.00	\$1,800.00	\$7,200.00	\$0.00	\$7,200.00	0.5
Circle Pines RSG		\$14,400.00	\$3,600.00	\$14,400.00	\$0.00	\$14,400.00	1
Totals:		\$139,303.30	\$34,825.83	\$136,903.30	\$2,400.00	\$147,553.30	14.5

Annual JTS (Electric)	per lineman	2015-16	2014-15
Aitkin	0	\$0.00	\$0.00
Gilbert	0	\$0.00	\$0.00
Grand Marais	3	\$1,650.00	\$1,650.00
Keewatin	0	\$0.00	\$0.00
Moose Lake	4	\$2,200.00	\$2,200.00
Mora	0	\$0.00	\$0.00
Mountain Iron	3	\$1,650.00	\$1,650.00
Nashwaug	0	\$0.00	\$0.00
Princeton	5	\$2,750.00	\$2,750.00
Totals:	15	\$8,250.00	\$8,250.00

Please notify Larry Pederson of changes to your city.

ORDER FORM

TO: B & L Supply, Inc.
Attn: Clifton Boyd

RE: Roadway Lighting
Minnesota State Contract
Contract Release L-405 (5)

ITEMS TO BE ORDERED:
15 Phillips Roadview LED Series RVM
RVM-190W112LED4K-R-LEZ UNIV-AP-(RC-020) – PH9-GY3

PURCHASE ORDER #16887

ENT DR NO. STREET LIGHTING

Bill To: City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron MN 55768

Ship To: City of Mountain Iron
Attn: Michael Downs
8866 Slate Street
Mountain Iron MN 55768

Approved By:

Michael Downs
Director of Public Works
City of Mountain Iron

~~\$ 8000.25~~
\$ 7955.25

*2 WKS
DELIVERY*

QUOTATION



CUSTOMER: CITY OF MOUNTAIN IRON

CONTACT:

JOB NAME: ENTERPISE DRIVE LIGHTING

TERMS: STANDARD TERMS & CONDITIONS APPLY QUOTE #
QUOTE VALID FOR 30 DAYS, 07/21/15
PHONE: 218-628-1024 1-800-232-0723
FAX: 218-628-2593 QUOTED John Lowry

QTY	TYPE	DESCRIPTION	Price	UOM	Extended
15		PHILIPS ROADVIEW RVM-190W112LED4K-R-LE2 UNIV-API-RC020-PH9-GY3	\$530.00	E	\$7,950.00
FREIGHT ALLOWED, FOB SHIPPING POINT					
SALES TAX NOT INCLUDED					
<i>6 WEEKS FOR DELIVERY</i>					

COST FOR ABOVE BILL OF MATERIAL

\$7,950.00

Prepared by: John Lowry
4304 West First Street
Duluth, Mn 55807
218-625-1715



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

August 12, 2015

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

Re: Mud Lake Road Forcemain Improvements
City of Mountain Iron
Project No.: MI15-02


Dear Mr. Wainio;

Enclosed please find Pay Request No. 1 for the Mud Lake Road Forcemain Improvements project in the amount of **\$224,282.65**, for approval at your next scheduled City Council meeting. This amount includes withholding 5% retainage on work completed to date.

Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.


Alan J. Johnson, P.E.
Project Engineer

Enclosure

Pc: Mr. Jim Pucel, Utility Systems of America, Inc.

RECOMMENDATION OF PAYMENT

No. 1

Owner's Project No.: _____

Engineer's Project No.: MI15-02

Project: Mud Lake Forcemain Improvements

CONTRACTOR: Utility Systems of America, Inc., PO Box 706, Eveleth, MN 55734

For Period Ending: August 12, 2015

To: City of Mountain Iron
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated August 12, 2015

By 

STATEMENT OF WORK

Original Contract Price	\$ <u>238,175.00</u>	Work & Materials to Date	\$ <u>236,087.00</u>
Net Change Orders	\$ <u>0.00</u>	Amount Retained (5%)	\$ <u>11,804.35</u>
Current Contract Price	\$ <u>238,175.00</u>	Subtotal	\$ <u>224,282.65</u>
		Previous Payments	\$ <u>0.00</u>
		Amount Due this Payment	\$ <u>224,282.65</u>



PAY REQUEST NO. 1
Mud Lake Forcemain Improvements
CITY OF MOUNTAIN IRON, MINNESOTA
PROJECT NO: MI15-02

DATE: AUGUST 12, 2015

BASE BID				BID AMOUNT			
				UTILITY SYSTEMS OF AMERICA			
SPEC. NO.	ITEM	UNITS	EST. QUANTS	UNIT COST	TOTAL AMOUNT	COMPLETED TO DATE	TOTAL AMOUNT
2021.501	MOBILIZATION	LUMP SUM	1.0	\$27,500.00	\$27,500.00	1.0	\$27,500.00
2104.501	REMOVE PIPE SEWERS	LIN. FT.	15.0	\$10.00	\$150.00	10.0	\$100.00
2105.503	ROCK EXCAVATION	CU. YD.	10.0	\$10.00	\$100.00	0.0	\$0.00
2105.525	TOPSOIL BORROW	CU. YD.	15.0	\$10.00	\$150.00	0.0	\$0.00
2221.503	AGGREGATE BASE (CV), CLASS 5	CU. YD.	50.0	\$25.00	\$1,250.00	0.0	\$0.00
2221.521	AGG. SHOULDERING CLASS I	CU. YD.	50.0	\$35.00	\$1,750.00	40.0	\$1,400.00
2503.511	12" DIP CL 52	LIN. FT.	15.0	\$65.00	\$975.00	25.0	\$1,625.00
2503.511	12" HDPE SEWER - SDR11(DIRECTIONAL DRILLED)	LIN. FT.	2,550.0	\$60.00	\$153,000.00	2,550.0	\$153,000.00
2503.511	12" PVC PIPE SEWER - C905	LIN. FT.	15.0	\$50.00	\$750.00	0.0	\$0.00
2503.602	FLUSH MH DESIGN 4007	EACH	1.0	\$28,000.00	\$28,000.00	1.0	\$28,000.00
2508.602	12" HDPE MECHANICAL JOINT ADAPTER	EACH	6.0	\$350.00	\$2,100.00	5.0	\$1,750.00
2504.602	12" GATE VALVE AND BOX	EACH	2.0	\$4,200.00	\$8,400.00	2.0	\$8,400.00
2508.603	SEWER FITTINGS	POUNDS	250.0	\$8.00	\$2,000.00	514.0	\$4,112.00
2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	1.0	\$2,500.00	\$2,500.00	1.0	\$2,500.00
2503.602	CONNECT TO EXISTING MANHOLES (SANITARY)	EACH	1.0	\$3,200.00	\$3,200.00	1.0	\$3,200.00
2503.602	TRACER WIRE ACCESS BOX	EACH	5.0	\$100.00	\$500.00	5.0	\$500.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$4,000.00	\$4,000.00	1.0	\$4,000.00
2575.505	TURF ESTABLISHMENT	LUMP SUM	1.0	\$1,500.00	\$1,500.00	0.0	\$0.00
2673.502	SILT FENCE	LIN. FT.	70.0	\$5.00	\$350.00	0.0	\$0.00

BASE BID TOTALS

\$238,175.00

COMPLETED TO DATE: \$236,087.00

RETAINAGE: (\$11,804.35)

SUBTOTAL: \$224,282.65

PREVIOUS PAYMENTS: \$0.00

PAY REQUEST NO. 1: **\$224,282.65**

Ala J. Johnson



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8878 Main Street ▪ P.O. Box 261
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email: info@bm-eng.com

August 12, 2015

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

Re: Mountain Iron Drive Improvements
City of Mountain Iron
Project No.: MI14-04

Dear Mr. Wainio;

Enclosed please find Pay Request No. 1 for the Mountain Iron Drive Street Improvements project in the amount of **\$124,649.74**, for approval at your next scheduled City Council meeting. This amount includes withholding 5% retainage on work completed to date.

Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.


Alan J. Johnson, P.E.
Project Engineer

Enclosure

Pc: Mr. Matt Jamnick, Mesabi Bituminous, Inc.

RECOMMENDATION OF PAYMENT

No. 1

Owner's Project No.: _____

Engineer's Project No.: MI14-04

Project: Reconstruction of Mountain Iron Drive

CONTRACTOR: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

For Period Ending: August 12, 2015

To: City of Mountain Iron
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated August 12, 2015

By 

STATEMENT OF WORK

Original Contract Price	\$ <u>855,314.70</u>	Work & Materials to Date	\$ <u>131,210.25</u>
Net Change Orders	\$ <u>36,000.00</u>	Amount Retained (5%)	\$ <u>6,560.51</u>
Current Contract Price	\$ <u>891,314.70</u>	Subtotal	\$ <u>124,649.74</u>
		Previous Payments	\$ <u>0.00</u>
		Amount Due this Payment	\$ <u>124,649.74</u>



Pay Request No. 1
 RECONSTRUCTION OF MOUNTAIN IRON DRIVE
 CITY OF MOUNTAIN IRON, MINNESOTA
 PROJECT NO: M114-04

DATE: 08-12-2015

CONTRACTOR: MCSABI BITUMINOUS, INC.

SPEC. NO.	ITEM	UNITS	EST. QUANTS	UNIT COST	QUANTITY THIS PERIOD	QUANTITY TO DATE	TOTAL AMOUNT
2021.501	MOBILIZATION	LUMP SUM	1.0	\$48,000.00	0.50	0.50	\$34,000.00
2104.501	REMOVE PIPE SIWERS	LIN. FT.	887.0	\$6.25	491.0	491.0	\$3,068.75
2104.501	REMOVE CURB AND GUTTER	LIN. FT.	1964.0	\$2.30	505.0	505.0	\$1,161.50
2104.501	REMOVE WATERMAIN	LIN. FT.	185.0	\$5.20	0.0	0.0	\$0.00
2104.503	REMOVE CONCRETE SIDEWALK	SQ. FT.	3519.0	\$1.00	996.0	996.0	\$996.00
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	9748.0	\$2.10	2,500.0	2,500.0	\$5,250.00
2104.505	REMOVE CONCRETE PAVEMENT	SQ. YD.	155.0	\$9.00	64.0	64.0	\$576.00
2104.500	REMOVE MANHOLE OR CATCH BASIN	EACH	13.0	\$160.00	5.0	5.0	\$1,800.00
2104.500	REMOVE CONCRETE LIGHT BASIN	EACH	1.0	\$150.00	0.0	0.0	\$0.00
2104.511	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN. FT.	820.0	\$2.50	0.0	0.0	\$0.00
2104.523	SALVAGE LIGHT STANDARD AND LUMINAIRE	EACH	1.0	\$250.00	0.0	0.0	\$0.00
2104.523	SALVAGE GATE VALVE AND BOX	EACH	1.0	\$260.00	0.0	0.0	\$0.00
2104.602	RELOCATE STREET LIGHT	EACH	1.0	\$5,000.00	0.0	0.0	\$0.00
2104.603	RELOCATE SPRINKLER SYSTEM	LIN. FT.	160.0	\$14.00	0.0	0.0	\$0.00
2105.501	COMMON EXCAVATION	CU. YD.	6614.0	\$10.25	0.0	0.0	\$0.00
2105.503	ROCK EXCAVATION	CU. YD.	50.0	\$50.00	0.0	0.0	\$0.00
2105.522	SELECT GRANULAR BORROW (MOD) (CV)	CU. YD.	4858.0	\$16.00	0.0	0.0	\$0.00
2105.525	TOPSOIL BORROW (LV)	CU. YD.	83.0	\$30.00	0.0	0.0	\$0.00
2105.602	CONSTRUCT TEMPORARY GRAVEL ACCT 15 ROAD	LUMP SUM	1.0	\$1,500.00	0.0	0.0	\$0.00
2105.604	GEOTEXTILE FABRIC TYPE V	SQ. YD.	7204.0	\$1.50	0.0	0.0	\$0.00
2221.503	AGGREGATE BASE (CV), CLASS 5	CU. YD.	1696.0	\$19.50	0.0	0.0	\$0.00
2221.503	AGGREGATE SHOULDERING (CV), CLASS 3	CU. YD.	33.0	\$40.00	0.0	0.0	\$0.00
2232.501	MILL BITUMINOUS SURFACE	SQ. YD.	3763.0	\$1.60	0.0	0.0	\$0.00
2360.501	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	TON	1785.0	\$64.00	0.0	0.0	\$0.00
2360.503	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3,B)	TON	884.0	\$59.00	0.0	0.0	\$0.00
2451.503	GRANULAR BACKFILL (CV)	CU. YD.	150.0	\$16.00	0.0	0.0	\$0.00
2501.515	12" CS PIPE APRON	EACH	3.0	\$500.00	0.0	0.0	\$0.00
2502.541	4" PE PERFORATED PIPE DRAIN W/ SOCK	LIN. FT.	2675.0	\$7.00	0.0	0.0	\$0.00
2503.511	8" PVC PIPE SIWER	LIN. FT.	73.0	\$41.00	0.0	0.0	\$0.00
2503.511	12" CP PIPE SEWER (SMOOTH)	LIN. FT.	46.0	\$36.00	14.0	14.0	\$504.00
2503.511	24" CP PIPE SEWER (SMOOTH)	LIN. FT.	16.0	\$12.00	16.0	16.0	\$832.00
2503.521	28" SPAN RC PIPE ARCH SEWER	LIN. FT.	152.0	\$180.00	54.0	54.0	\$5,792.00
2503.541	12" RC PIPE SEWER, DES. 3006	LIN. FT.	204.0	\$36.00	0.0	0.0	\$0.00
2503.541	15" RC PIPE SEWER, DES. 3006	LIN. FT.	63.0	\$18.00	0.0	0.0	\$0.00
2503.541	24" RC PIPE SEWER, DES. 3006	LIN. FT.	996.0	\$45.00	896.0	896.0	\$40,320.00
2503.602	CONNECT TO EXISTING STORM SEWER	EACH	3.0	\$120.00	3.0	3.0	\$960.00
2503.602	CONNECT TO EXISTING MANHOLE (STORM)	EACH	4.0	\$520.00	3.0	3.0	\$1,560.00
2503.602	CONNECT TO EXISTING MANHOLE (SANITARY)	EACH	2.0	\$520.00	0.0	0.0	\$0.00
2503.603	2" HDPE FORCEMAIN - SDR 11	LIN. FT.	835.0	\$28.00	0.0	0.0	\$0.00
2504.602	8" GATE VALVE AND BOX	EACH	1.0	\$2,475.00	0.0	0.0	\$0.00
2504.602	CONNECT TO EXISTING WATERMAIN	EACH	2.0	\$800.00	0.0	0.0	\$0.00
2504.602	ADJUST VALVE BOX - WATER	EACH	5.0	\$100.00	0.0	0.0	\$0.00
2504.602	RELOCATE WATERMAIN	EACH	3.0	\$4,700.00	0.0	0.0	\$0.00
2504.603	8" HDPE WATERMAIN	LIN. FT.	185.0	\$28.00	0.0	0.0	\$0.00
2504.604	4" POLYSTYRENE INSULATION	SQ. YD.	150.0	\$80.00	42.0	42.0	\$1,260.00
2505.602	ADJUST VALVE BOX - GAS	EACH	3.0	\$250.00	0.0	0.0	\$0.00
2506.501	CONST. DRAINAGE STRUCTURE DES. G	LIN. FT.	37.6	\$180.00	0.0	0.0	\$0.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 48-4020	LIN. FT.	4.2	\$410.00	4.2	4.2	\$1,722.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 60-4020	LIN. FT.	26.4	\$460.00	23.2	23.2	\$10,720.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 72-4020	LIN. FT.	20.0	\$620.00	15.3	15.3	\$9,486.00
2506.516	CASTING ASSEMBLY	EACH	20.0	\$600.00	0.0	0.0	\$0.00
2506.522	ADJUST FRAME AND RING CASTING	EACH	9.0	\$350.00	0.0	0.0	\$0.00
2506.601	CONSTRUCT LIFT STATION	LUMP SUM	1.0	\$41,500.00	0.0	0.0	\$0.00
2521.501	4" CONCRETE WALK	SQ. FT.	8820.0	\$4.85	0.0	0.0	\$0.00
2531.501	CONCRETE CURB & GUTTER - DES. 0818 (MOD A)	LIN. FT.	1103.0	\$18.75	0.0	0.0	\$0.00
2531.501	CONCRETE CURB & GUTTER - DES. 0818 (MOD B)	LIN. FT.	883.0	\$19.30	0.0	0.0	\$0.00
2531.604	6" CONCRETE VALLEY GUTTER	SQ. YD.	89.0	\$81.00	0.0	0.0	\$0.00
2531.618	TRUNCATED DOMES	SQ. FT.	37.0	\$41.00	0.0	0.0	\$0.00
2545.601	RELOCATE UTILITY - GAS	EACH	1.0	\$2,000.00	0.0	0.0	\$0.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$11,750.00	0.5	0.5	\$11,750.00
2573.502	SILT FENCE - PREASSEMBLED	LIN. FT.	1900.0	\$3.00	0.0	0.0	\$0.00
2575.501	SEEDING	ACRE	1.5	\$1,100.00	0.0	0.0	\$0.00
2575.530	STORM DRAIN INLET PROTECTION	EACH	35.0	\$130.00	0.0	0.0	\$0.00
2575.505	SODDING TYPE LAWN	SQ. YD.	997.0	\$7.50	0.0	0.0	\$0.00
2575.602	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	2.0	\$800.00	0.0	0.0	\$0.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$250.00	0.0	0.0	\$0.00
2582.501	PAVEMENT MESSAGE (ONLY) - EPOXY	EACH	2.0	\$150.00	0.0	0.0	\$0.00
2582.501	PAVEMENT MESSAGE (LEFT ARROW) - EPOXY	EACH	2.0	\$150.00	0.0	0.0	\$0.00
2582.501	PAVEMENT MESSAGE (RIGHT ARROW) - EPOXY	EACH	5.0	\$150.00	0.0	0.0	\$0.00
2582.501	PAVEMENT MESSAGE (THRU) - EPOXY	EACH	1.0	\$150.00	0.0	0.0	\$0.00
2582.502	4" DOUBLE SOLID YELLOW - EPOXY	LIN. FT.	2100.0	\$1.40	0.0	0.0	\$0.00
2582.502	4" SOLID LINE WHITE - EPOXY	LIN. FT.	1550.0	\$0.70	0.0	0.0	\$0.00
2582.502	24" SOLID LINE WHITE - EPOXY	LIN. FT.	84.0	\$13.00	0.0	0.0	\$0.00
2582.618	CROSSWALK MARKING - EPOXY	SQ. FT.	137.0	\$5.00	0.0	0.0	\$0.00

BASE BID:	\$855,914.70	COMPLETED TO DATE:	\$131,210.25
AR. #1:	\$36,000.00	LESS RETAINAGE:	(\$6,560.51)
CONTRACT AMOUNT:	\$891,914.70	SUBTOTAL PAY REQUEST #1:	\$124,649.74
		LESS PREVIOUS PAYMENTS:	\$0.00
		TOTAL PAY REQUEST #1:	\$124,649.74

BENCHMARK ENGINEERING, INC.



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

August 12, 2015

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

Re: Mountain Iron Drive Improvements
City of Mountain Iron
Project No. MI14-04

Dear Mr. Wainio,


CN Railroad approved the installation of the casing by directional drilling which was approved by the City Council previously; however CN Railroad required the casing pipe be moved to the north. This requires the Contractor to extend the length of the casing and install additional fittings.

Benchmark Engineering, Inc. recommends approving Change Order No. 2 to extend the length of the steel casing pipe across the rail right of way. Change Order No. 2 will **increase** the contract amount by **\$12,000.00** to a contract amount of **\$903,314.70**.

If approved please sign all three (3) copies of Change Order No. 2 and return to our office.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.


Alan J. Johnson, P.E.
Project Engineer

Enclosure

CHANGE ORDER

Order No. 2

Date: 8/12/15

NAME OF PROJECT/PROJECT NO: Mountain Iron Drive Improvements/MI14-04

OWNER: City of Mountain Iron

CONTRACTOR: Mesabi Bituminous Inc.
4988 Enterprise Drive, Gilbert, MN 55741

ENGINEER: Benchmark Engineering, Inc.

Reason for Change Order:


This Change Order is to extend the casing pipe away from CN tracks on the east side. This Change order is for the additional labor and materials. CN approved the installation of the casing at different location than originally shown in the bid documents, which requires this change.

The following changes are hereby made to the CONTRACT DOCUMENTS:

The contract amount is increased by **\$12,000.00**.

Change to CONTRACT PRICE:

Original CONTRACT PRICE	\$ <u>855,314.70</u>
Current CONTRACT PRICE adjusted by previous CHANGE ORDERS	\$ <u>891,314.70</u>
The CONTRACT PRICE due to this CHANGE ORDER will be <u>increased</u> by:	\$ <u>12,000.00</u>
The new CONTRACT PRICE including this CHANGE ORDER will be:	\$ <u>903,314.70</u>

Recommended by:  8/12/15
Engineer (Authorized Signature) Date:

Approved by: _____
Owner (Authorized Signature) Date:

Accepted by: _____
Contractor (Authorized Signature) Date:

COUNCIL LETTER 081715-VIA

ADMINISTRATION

RESOLUTION 17-15

DATE: August 12, 2015
FROM Craig J. Wainio
City Administrator

Due to an error in the public hearing notices regarding the Unity Drive extension potential assessments, Staff believes that to ensure total compliance with the law, that a new hearing be rescheduled. The enclosed Resolution reschedules the hearing to September 8th. New notices will be mailed to the affected property owners as well as a new notice in the Hometown Focus. Staff sincerely apologizes for this error and requests your patience.



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 17-15

CALLING A HEARING ON PROPOSED ASSESSMENT

WHEREAS, by Resolution Number 12-15 passed by the City Council on June 15, 2015, the City Administrator was directed to prepare a proposed assessment of the cost of Improvement Number MI13-07 the improvement of Unity Drive between the centerline of Diamond Lane and the centerline of Park Drive by construction, and

WHEREAS, the City Administrator has notified the City Council that such proposed assessment has been completed and filed in his office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. A hearing shall be held at 5:30 p.m. on September 8, 2015 in the Community Center located at 8586 Enterprise Drive South to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he/she shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City of Mountain Iron, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the City Administrator the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

DULY ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF AUGUST, 2015.

Mayor Gary Skalko

ATTEST:

City Administrator

COUNCIL LETTER 081715-VIB

ADMINISTRATION

RESOLUTION 18-15

DATE: August 12, 2015

FROM: Craig J. Wainio
City Administrator

Enclosed, please find Resolution Number 18-15 requesting that Saint Louis County begin the process of selling a parcel of property to the City. The structure of this parcel was demolished by the City through an IRRRB grant. North Saint Louis County Habitat for Humanity has approached the County about acquiring this parcel, however due to State law they NSLCHH cannot purchase the property directly from the County. NSLCHH then approached the City to acquire the parcel and then sell it to them, which is legal. The first step in the process would be for the City to pass a Resolution requesting the County begin the process that could lead to the City purchasing the property. Resolution Number 18-15 starts that process.



CITY OF MOUNTAIN IRON

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8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

RESOLUTION NUMBER 18-15

AUTHORIZING THE AQUISITION OF CERTAIN PROPERTY

WHEREAS, the City Council has heretofore determined that it is beneficial to the City of Mountain Iron to acquire certain tax forfeit property from St. Louis County.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that the City of Mountain Iron requests that Saint Louis County begin the process to allow the City to purchase the following described real estate:

Lot 13 Block 3 of Merritts First Addition to Mountain Iron
175-0020-00400
5700 Mineral Avenue, Mountain Iron

DULY ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF AUGUST, 2015.

Mayor Gary Skalko

ATTEST:

City Administrator



County Land Explorer

St. Louis County, Minnesota



St. Louis County - Enterprise GIS

County Land Explorer Map - St. Louis County MN



County Land Explorer
St. Louis County www.stlouiscountymn.gov/CountyLandExplorer Minnesota

Disclaimer

This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein

Map created using County Land Explorer
gis.stlouiscountymn.gov/CountyLandExplorer

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COUNCIL LETTER 081715-VIC

WASTE WATER

GENERATOR

DATE: August 12, 2015

FROM Tim Satrang
Lead Operator

Mike Downs
Director of Public Works

Craig J. Wainio
City Administrator

At the meeting we may have quotes for the replacement of the generator at the east Mud Lake Road lift station. This generator is a vital component of the waste water collection system and was recently found out to be not working. Staff is obtaining quotes for its replacement. Staff considers this an emergency situation and worthy of bypassing the normal procurement procedures.

COMMUNICATIONS
AUGUST 17, 2015

1. Range Association of Municipalities and Schools, a notice of a vacancy on the Board for Cities.
2. Range Mental Health Center, Inc., announcing a fund raiser, the “4th Annual Project Warmth”.

RAMS range association of municipalities and schools

5525 Emerald Avenue · Mountain Iron, MN 55768
Phone: 218.780.8877 · Email: SGiorgi@ramsmn.org

August 5, 2015

MEMO TO: ALL RAMS ASSOCIATION MEMBERS
MEMO FROM: EXECUTIVE DIRECTOR – STEVE GIORGI
RE: VACANCY ON BOARD FOR CITIES

Association Members:

Due to an unanticipated resignation from the board of directors by Brad Hadrava, City of Eveleth, a vacant seat exists on the board. Per the RAMS constitution, all association members are being notified and the board recommends that if you currently do not have a representative on the board, to nominate an individual from your council or town board and submit that person's name and contact information to me at: SGiorgi@ramsmn.org Make certain to include an email address for the candidate. The constitution reads as follows in Article VII, Section 3; *"To fill a vacancy, unless elected to the Presidency, Vice-Presidency, or Secretary, primary consideration for vacancy replacement shall be given to members who have not been represented on the board during the past 12 months."*

The board will review applicants at the August meeting, August 27, and make an appointment to fill the vacancy that same evening. Please have nominations in no later than Monday, August 24th. If you have any questions, please feel free to contact me. My number is 218-780-8877.

Sincerely,

Steve Giorgi
Executive Director/RAMS
SGiorgi@ramsmn.org



SAVE THE DATE

Range Mental Health Center, Inc.

presents the

4th Annual

Project Warmth

Raffles

Food

Auctions

Games

Music

**Blankets, Hats,
Mittens, &
Scarves Drive!**

Only New Items Accepted.

Friday, October 9th, 2015

5:00 P.M.

Virginia Elks Club



Enjoy a fun filled evening for only \$30 per person.*

Advance purchase of Table for \$300.00 (Seats Eight People)

Donation Drop Off Box & Advance Ticket Purchasing is available at

Range Mental Health Center- Main Office Location

(located behind Target)

or by calling Katie Schulzetenberg at 218-471-4312

and Hillary Hartleben at 218-471-4314

Help RMHC keep the clients in our community warm this winter!

*Proceeds benefit area families in need this winter. Donations of new blankets, hats, mittens, and scarves are greatly appreciated, accepted and acknowledged.

RMHC

Range Mental Health Center, Inc.

Celebrating Our 53rd Year of People Helping People

624 S. 13th Street
Virginia, MN 55792
218-749-2881
800-450-2273
Fax 218-749-3806
www.rangementalhealth.org

2014/2015 Board of Directors Officers

Mark Muhich, President
Tom Krause, Vice President
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Judge Donovan Frank

*An equal
opportunity
employer*



Date: _____

I am donating _____ to
the Range Mental Health Center. The estimated value of this donation is
_____. This donation is for _____

(please list the program or indicate if the donation is unrestricted/for the area of
most need). I understand that the Range Mental Health Center is a 501 (c) (3)
nonprofit organization and that this donation is tax deductible per the Internal
Revenue Service requirements.

Name

Address

City, State, Zip Code

Phone and email address

Signature of Donor

Date

I accept the above donation on behalf of the Range Mental Health Center.

Name

Position/Title