

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, AUGUST 6, 2007 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
- II. Consent Agenda
  - A. Minutes of the July 16, 2007, Regular Meeting (#1-11)
  - B. Minutes of the July 23, 2007, Special Meeting (#12-14)
  - C. Communications
  - D. Receipts
  - E. Bills and Payroll
- III. Public Forum
- IV. Committee and Staff Reports
  - A. Mayor's Report
    - 1. Sports/Activities Coverage (#15)
  - B. City Administrator's Report
    - 1. Library Carpeting Quotes (#16-18)
  - C. Sheriff's Department Report
  - D. City Engineer's Report
    - 1. Pay Request Number 3 (#19-21)
  - E. Economic Development Authority
    - 1. Land Acquisition (#22-26)
  - F. Public Health and Safety Board
    - 1. Recommendations (#27-30)
  - G. Fire Relief Association
    - 1. Benefit Increase (#31)
  - H. Liaison Reports
- V. Unfinished Business
  - A. Blight Agreement (#32-34)
  - B. Resolution 38-07 Unity Second Addition Plat Modification (#35-36)
- VI. New Business
  - A. Resolution 39-07 Authorizing Sale (#37-38)
  - B. League of MN Cities Article (#39)
  - C. 20 Acre City Parcel (#40)
  - D. Abolish Street and Alley Committee (#41)
  - E. Nichols Hall Parking Lot (#42)
  - F. Communications (#43-44)
- VII. Open Discussion on City Business
  - A. Slate Street Paving (#45)
  - B. Nichols Town Hall Lot (#46)
- VIII. Announcements
- IX. Adjourn

# Denotes page number in packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
JULY 16, 2007

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Forseen, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Rod Flannigan, City Engineer; Tom Cvar, Fire Chief; and Jill Yarick, Deputy.

The Mayor advised the Council Members that, from this date on, each Council Member would be limited to adding only one new item to the agenda per meeting. He said that he had consulted with the City Attorney regarding the addition of items to the agenda and he said that it was allowable to do this.

It was moved by Skalko and seconded by Prebeg that the consent agenda be approved as follows:

1. Add the following item to the agenda:  
IV. C. 2. Replacement Street Light Standards
2. Approve the minutes of the July 2, 2007, City Council meeting as submitted.
3. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period July 1-15, 2007, totaling \$787,113.43, (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period July 1-15, 2007, totaling \$336,508.99, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

At 6:33 p.m., it was moved by Zupancich and seconded by Skalko to recess the regular meeting and open the public hearing on the Community Development Grant Application. The motion carried.

The Mayor explained that the grant application was to convert some apartments at the Mountain Manor Apartment Complex from one bedroom to two bedroom apartments.

No comments were made and there was no correspondence received regarding the proposed grant application.

At 6:36 p.m., it was moved by Zupancich and seconded by Stanaway to adjourn the public hearing and reconvene the regular meeting. The motion carried.

During the public forum, Mike Determan, 5741 Mesabi Avenue, Mountain Iron, asked the Council if he could remodel his house by painting it to make it look livable rather than demolishing the house. It was the consensus of the Council to discuss the matter further and take action at the August 6, 2007, City Council meeting.

During the Mayor's report, the Mayor updated the Council on the following:

- Library Program. The Mayor commended the Staff at the Mountain Iron Library for their work on the Summer Reading Program. He said that there was about 60-80 children in attendance during the "Wacky Wednesday Activities" of tie dying. He also thanked Barry Rosier for volunteering to assist the Library Staff during the Wednesday programs.

It was moved by Skalko and seconded by Prebeg to direct the City Administrator to fax a letter to the IRRRA encouraging the Board to support reinstating the Demolition Program. The motion carried.

It was moved by Skalko and seconded by Zupancich to direct City Staff to purchase and install a cedar tree line to block the cement block baseball dugout behind 8778 Mud Lake Road by the South Grove ball field with the funds coming from the capital outlay budget. The motion carried on the following roll call vote: Zupancich, yes; Stanaway, no; Roskoski, no; Prebeg, yes; and Skalko, yes.

It was moved by Zupancich and seconded by Prebeg to set a special meeting for Monday, July 23, 2007, at 6:30 p.m. to award the bid and establish pricing for the lots in Unity Second Addition. The motion carried.

The City Administrator updated the Council on the following:

- Unity Second Addition. The bonds will be award during the first or second meeting in August. The plat is at the County office for the final review. The sale of the lots should begin during the end of July or the beginning of August.
- Mineland Reclamation Project. The brush has been removed in the Locomotive Park area and Staff is looking into a "no climb" fence, with the approval of the mining company, to have installed on the site. If there is any funding remaining after the fence has been installed, the sidewalk in the park would be upgraded.

It was moved by Prebeg and seconded by Stanaway to authorize the sale of the 1990 Ford Van, VIN #1FTEE14N1LHB58937, to Dennis Riccio at the bid price of \$1,600 and authorize Staff to have the other three vehicles, 1997 Chevrolet pickup VIN #1GCGK24R3VZ112775, 1998 Ford 4W, VIN #1FMRU18W4WLB48861 and the 1997 Chevrolet pickup, VIN #1GCGKZ4R5VZ113149, sold at the Saint Louis County Fall auction. The motion carried with Councilor Roskoski voting no.

It was moved by Stanaway and seconded by Prebeg to authorize the purchase of ten (10) stainless light standards along with the mounting hardware under the State bid price of

\$1,083.50 a piece for a total of \$10,535.00, with shipping included. The motion carried unanimously on a roll call vote.

It was moved by Zupanich and seconded by Stanaway to authorize payment request number one to Louis Leustek & Sons Incorporated in the amount of \$57,536.18 for the Industrial Park Road Extension Project. The motion carried unanimously on a roll call vote.

During the Liaison reports, the Council discussed the following:

- Public Safety and Health Board. Councilor Stanaway advised the Council that the Board would have several items for the Council to consider at the August 6<sup>th</sup> meeting.

It was moved by Skalko and seconded by Prebeg to adopt Resolution Number 35-07, awarding the bid for the 2007 street improvement projects, (a copy is attached and made a part of these minutes). The motion carried on the following roll call vote: Prebeg, yes; Zupancich, yes; Stanaway, yes; Roskoski, no; and Skalko, yes.

It was moved by Prebeg and seconded by Roskoski to adopt Resolution Number 36-07, authorizing the submission of the Community Development Block Grant application, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Roskoski that the City Council waits with awarding of the bid for the proposed Unity Second Addition Project until specifics are known about the proposed IRRRB Public Works Grant Project Program. As soon as the particulars of the IRRRB Grant Project are known, this City would hopefully submit a grant application for whatever maximum is allowed. The **motion died** for lack of a second.

The Mayor said that he met with IRRRA Representatives today and he said they suggested continuing moving forward with the Unity Second Addition Project as planned.

It was moved by Roskoski and seconded by Stanaway that Mountain Iron, make it a policy, except where bidding is required, to spread around the purchase of goods and services the City needs whenever possible. If quotes are a preferred way to go, all should be given the opportunity to quote. The **motion failed** with Mayor Skalko and Councilors Prebeg, Zupancich, and Stanaway voting no.

It was moved by Roskoski and seconded by Zupancich that in regard to the Downtown Playground pavilion, that was removed because of storm damage, that:

1. City Staff work with Benchmark Engineering to draw up plans for a replacement pavilion, similar in style to the original one, and the plans be detailed enough for construction purposes.
2. A complete list of materials for all items need for construction will be compiled.

3. Specifications will be put together, to the standard necessary, to go out for quote with.
4. All the requested information will be included in the August 6, 2007, City Council meeting packet.

After further discussion, Councilor Roskoski amended his motion to include if City Staff and Benchmark Engineering felt that a prefabricated pavilion was appropriate that this information could be supplied to the City Council no later than August 20, 2007. Councilor Zupancich supported the amendment. The motion carried with Councilor Stanaway voting no.

It was moved by Roskoski and seconded by Skalko that with regard to the two removed porch type swings that were at the Downtown Park, that as soon as possible:

1. The swings be removed from storage, assessed for damaged, be repaired if economically feasible, and installed as before.
2. If the swings are beyond economical repair, then Staff would seek quotes for two new swings.

The motion carried with Councilor Prebeg and Stanaway voting no.

It was moved by Roskoski that, from this date on, all street and alley issues, projects, and requests, other than small routine repairs, be forwarded for review and final recommendation by the Street and Alley Committee before implementation. The **motion failed** for lack of a second.

Nancy Larson and Mike Flaherty, representatives from the Coalition of Greater Minnesota Cities, were in attendance and updated the Council regarding new and proposed legislation.

At 7:48 p.m., Councilor Roskoski left the meeting.

At 7:50 p.m., Councilor Roskoski returned to the meeting.

During the open discussion, the following items were discussed:

- Mesabi Trail. Councilor Roskoski commented that the Mesabi Trail at the east end of the Downtown area looks nice since the City Summer Crew cleaned up the rubbish and mowed the grass.
- Iron Range Brochure. Councilor Roskoski pointed out that Mountain Iron was mentioned ten times in the new guide.
- Mesabi Daily News on July 8<sup>th</sup>. Councilor Roskoski mentioned an article on the City's West Two Rivers Campground.
- West Two Rivers Water Level. Several area people had contacted Councilor Roskoski and felt that the water level at the reservoir has remained the same over the past 20 years.

- Conflict of Interest: Councilor Roskoski pointed out some information from a League of Minnesota Cities Attorney regarding conflicts of interest.

At 8:18 p.m., it was moved by Skalko and seconded by Prebeg that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Forseen, CMC/MMCA  
Municipal Services Secretary

[www.mtniron.com](http://www.mtniron.com)

## Summary By Category And Distribution

Summary By Category And Distribution  
 Category Distribution Amount

Category	Distribution	Amount
CAMPGROUND RECEIPTS	FEES	4,472.00
UTILITY	UTILITY	96,761.45
CAMPGROUND RECEIPTS	PEPSI COLA	43.25
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	700.00
PERMITS	BUILDING	53.42
MISCELLANEOUS	SPEC. EVENT-FUNDS NOT USED-CR	475.00
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	1,718.32
CHARGE FOR SERVICES	SERVICES, FEES, MISC.	77.54
TAXES	TAX LEVY	505,820.54
CD INTEREST	CD INTEREST 101	547.15
CD INTEREST	CD INTEREST 103	1,284.81
CD INTEREST	CD INTEREST 301	281.08
CD INTEREST	CD INTEREST601	1,287.40
CD INTEREST	CD INTEREST 603	617.40
CD INTEREST	CD INTEREST 604	792.15
BUILDING RENTALS	NICHOLS HALL	50.00
MISCELLANEOUS	REIMBURSEMENTS	1,516.90
MISCELLANEOUS	FAX CHARGES	1.00
BUILDING RENTALS	SENIOR CENTER	90.00
BUILDING RENTALS	COMMUNITY CENTER	275.00
FINES	CRIMINAL	100.00
CD INTEREST	CD INTEREST 378	546.64
CD INTEREST	CD INTEREST 602	134.25
MISCELLANEOUS	SEPTIC APPLICATIONS	300.00
TAXES	TAXES RECEIVABLE-DELINQUENT	4,880.89
TAXES	MISCELLANEOUS TAXES	7,575.36
TAXES	PENALTIES & INTEREST	100.01
TAXES	PENALTIES & INTEREST-378 FUND	242.59
TAXES	SPECIAL ASSESSMENTS-CURRENT	2,230.50
TAXES	SPEC. ASSMTS-378 FUND-CURRENT	25,532.89
TAXES	SPEC ASSESS-FUND 378-DELINQUEN	941.38
TAXES	TIF #1-INCREMENT COLLECTED	29,142.97
TAXES	TIF #2-INCREMENT COLLECTED	9,243.14
TAXES	TIF #3-INCREMENT COLLECTED	1,862.59
TAXES	TIF #7-INCREMENT COLLECTED	14,270.70
TAXES	TIF #8-INCREMENT COLLECTED	8,050.40
TAXES	TIF #9-INCREMENT COLLECTED	3,787.53
TAXES	TIF #10-INCREMENT COLLECTED	997.04
TAXES	TIF #11-INCREMENT COLLECTED	6,074.52
TAXES	TIF #13 INCREMENT COLLECTED	1,443.15
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	95.72
TAXES	BOND LEVY	52,336.75
METER DEPOSITS	ELECTRIC	300.00
MISCELLANEOUS	ASSESSMENT SEARCHES	60.00
Summary Totals:		<u>787,113.43</u>

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
07/07	07/18/2007	135159	10022	ADVANCED AUDIO	101-20200	133.13
07/07	07/18/2007	135160	10008	AIRGAS NORTH CENTRAL	101-20200	131.89
07/07	07/18/2007	135161	130017	AMERICAN BANK	602-20200	180.51
07/07	07/18/2007	135162	20048	BARNES DISTRIBUTION	101-20200	248.97
07/07	07/18/2007	135163	20022	BENCHMARK ENGINEERING INC	301-20200	56,616.50
07/07	07/18/2007	135164	20010	BISS LOCK INC	101-20200	231.11
07/07	07/18/2007	135165	7024	BRENDA DALL-MANNING	101-20200	50.00
07/07	07/18/2007	135166	30061	CELLULARONE	604-20200	600.08
07/07	07/18/2007	135167	220003	CITY OF VIRGINIA	101-20200	345.54
07/07	07/18/2007	135168	30053	CONSOLIDATED TRADING COMPANY	101-20200	1,599.99
07/07	07/18/2007	135169	8039	DAVID TAUS	101-20200	631.36
07/07	07/18/2007	135170	7028	DESIREE SARKELA	101-20200	50.00
07/07	07/18/2007	135171	500012	ERA LABORATORIES INC	602-20200	889.55
07/07	07/18/2007	135172	7023	ERIC SANTI	101-20200	100.00
07/07	07/18/2007	135173	70028	GREATER MINNESOTA AGENCY INC	101-20200	198.00
07/07	07/18/2007	135174	80022	HAWKINS INC	602-20200	898.55
07/07	07/18/2007	135175	80002	HILLYARD	101-20200	892.57
07/07	07/18/2007	135176	7027	JENNIFER BLISARD	101-20200	100.00
07/07	07/18/2007	135177	7025	JULIE KLEJESKI	101-20200	100.00
07/07	07/18/2007	135178		Information Only Check	101-20200	.00 V
07/07	07/18/2007	135179	120006	L & M SUPPLY	602-20200	3,927.15
07/07	07/18/2007	135180	120003	LEAGUE OF MINNESOTA CITIES	101-20200	400.00
07/07	07/18/2007	135181	120034	LOUIS LEUSTEK & SONS INC.	301-20200	57,538.18
07/07	07/18/2007	135182	130004	MESABI DAILY NEWS	101-20200	1,771.75
07/07	07/18/2007	135183	130028	MESABI SIGN COMPANY	101-20200	327.89
07/07	07/18/2007	135184	130079	MN ASSOCIATION OF SMALL CITIES	101-20200	292.20
07/07	07/18/2007	135185	130024	MN POLLUTION CONTROL AGENCY	602-20200	270.00
07/07	07/18/2007	135186	130031	MOUNTAIN IRON ECONOMIC DEV	102-20200	74,872.04
07/07	07/18/2007	135187	130011	MOUNTAIN IRON POSTMASTER	604-20200	326.97
07/07	07/18/2007	135188	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	39,506.56
07/07	07/18/2007	135189	150014	ONE CALL CONCEPTS INC	604-20200	75.40
07/07	07/18/2007	135190	7032	PETERSON CANDY AND SUPPLY	230-20200	301.08
07/07	07/18/2007	135191	160045	PHILLIPS 66-CONOCO-76	604-20200	3,625.53
07/07	07/18/2007	135192	160032	PORTABLE JOHN	101-20200	1,181.76
07/07	07/18/2007	135193	170001	QWEST	604-20200	402.08
07/07	07/18/2007	135194	180052	REED BUSINESS INFORMATION	101-20200	169.48
07/07	07/18/2007	135195	180053	RUSSO CONSULTING	101-20200	1,440.00
07/07	07/18/2007	135196	190010	SEPPI BROTHERS	101-20200	265.08
07/07	07/18/2007	135197	5003	STEVE NORVITCH	101-20200	28.96
07/07	07/18/2007	135198	200003	TACONITE TIRE SERVICE	101-20200	293.59
07/07	07/18/2007	135199	200020	THE TRENTI LAW FIRM	101-20200	4,076.51
07/07	07/18/2007	135200	210001	UNITED ELECTRIC COMPANY	604-20200	1,962.35
07/07	07/18/2007	135201	220020	VISA OR AMERICAN BANK CC PMT	301-20200	7,354.90
07/07	07/18/2007	135202	230004	WENCK ASSOCIATES INC	301-20200	526.31
07/07	07/18/2007	135203	230010	WILBUR & VIOLET BALL	101-20200	1,150.00
07/07	07/18/2007	135204	230028	WISCONSIN ENERGY CONSERVATION	604-20200	190.30

Totals:

	266,271.82
Payroll-PP Ending 7/13/07	59,875.04
Sales Tax-Electronic Transfer	10,362.13
<b>TOTAL EXPENDITURES</b>	<b><u>\$336,508.99</u></b>





CITY OF MOUNTAIN IRON  
"TACONITE CAPITAL OF THE WORLD"  
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**RESOLUTION NUMBER 35-07**

**ACCEPTING BID**

**WHEREAS**, pursuant to an advertisement for bids for the improvement of those Street identified in Exhibit A by construction, reconstruction and/or overlay, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

Ulland Brothers	\$399,469.35
Mesabi Bituminous	\$408,058.65

**AND WHEREAS**, it appears that Ulland Brothers of Cloquet, Minnesota is the lowest responsible bidder,

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:**

1. The Mayor and City Administrator are hereby authorized and directed to enter into the attached contract with Ulland Brothers of Cloquet, Minnesota in the name of the City of Mountain Iron for the improvement of those Street identified in Exhibit A by construction, reconstruction and/or overlay according to the plans and specifications therefore approved by the City Council and on file in the Office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

**DULY ADOPTED BY THE CITY COUNCIL THIS 16<sup>th</sup> DAY OF JULY, 2007.**

ATTEST:

  
\_\_\_\_\_  
City Administrator

  
\_\_\_\_\_  
Mayor Gary Skalko

**EXHIBIT A**

Heather Avenue from Centennial Drive to South End of Road  
Heather Avenue from Centennial Drive to Unity Drive  
Coral Street from Marble Avenue to Mountain Avenue  
Enterprise Drive North from Nichols Avenue to County Highway 7  
Granite Street from Mineral Avenue to Marble Avenue  
West End Centennial Street to approximately 400 feet east of Heather Avenue  
Tamarack Street from County Road 7 to approximately 600 feet east of County Road 7  
Locomotive Street from Mountain Avenue to west edge of Town of Grant plat  
Unity Drive from County Road 7 to Mountain Iron Drive



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## RESOLUTION NUMBER 36-07

### AUTHORIZING SUBMISSION OF CDBG APPLICATION

**WHEREAS**, St. Louis County is preparing a Consolidated Plan/Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs, and

**WHEREAS**, St. Louis County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan, and

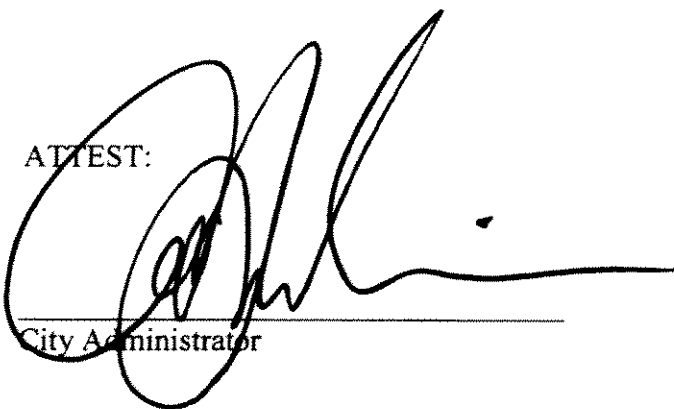
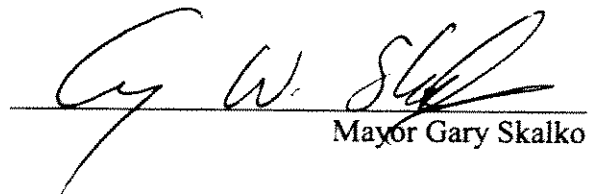
**WHEREAS**, the City of Mountain Iron has conducted public hearing on July 16, 2007, in regard to the Mountain Manor Upgrades and Mountain Iron's CDBG application for the project, and

**WHEREAS**, it is found that the project meets the Direct Benefit: Limited Clientele federal objective of the CDBG program and is prioritized by the community as a high priority need.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that the City of Mountain Iron's CDBG application related to the Mountain Manor Upgrade project is hereby authorized to be submitted to St. Louis County for inclusion in St. Louis County's Consolidated Plan/Action Plan to the U.S. Department of Housing and Urban Development, and that the City Administrator is hereby authorized to execute all documents, agreements, or contracts which result from this application to St. Louis County.

**DULY ADOPTED BY THE CITY COUNCIL THIS 16<sup>th</sup> DAY OF JULY, 2007.**

ATTEST:

  
\_\_\_\_\_  
City Administrator  
\_\_\_\_\_  
Mayor Gary Skalko

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
SPECIAL MEETING  
JULY 23, 2007

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Forseen, Municipal Services Secretary; and Rod Flannigan, City Engineer.

It was moved by Zupancich and seconded by Prebeg to adopt Resolution Number 37-07, awarding the bid for the improvements of Unity Second Addition, (a copy is attached and made a part of these minutes). The motion carried on the following roll call vote: Prebeg, yes; Zupancich, yes; Stanaway, yes; Roskoski, no; and Skalko, yes.

It was moved by Skalko and supported by Prebeg to list the lots in Unity Second Addition as follows:

<u>Lot</u>	<u>Block</u>	<u>Size</u>	<u>Price</u>	<u>Lot</u>	<u>Block</u>	<u>Size</u>	<u>Price</u>
1	1	0.92	\$26,532.12	1	2	0.54	\$15,573.20
2	1	0.66	\$19,033.91	2	2	0.51	\$14,708.02
3	1	0.83	\$23,936.58	3	2	0.71	\$20,475.87
4	1	0.78	\$22,494.62	4	2	1.06	\$30,569.61
5	1	0.85	\$24,513.37	5	2	0.78	\$22,494.62
6	1	0.88	\$25,378.55	6	2	0.64	\$18,457.13
7	1	0.63	\$18,168.73	7	2	0.72	\$20,764.27
8	1	0.72	\$20,764.27	8	2	1.23	\$35,472.29
9	1	0.51	\$14,708.02	9	2	1.22	\$35,183.90
10	1	0.61	\$17,591.95	10	2	0.87	\$25,090.16
11	1	0.56	\$16,149.98	11	2	0.72	\$20,764.27
12	1	0.78	\$22,494.62	12	2	0.81	\$23,359.80
13	1	0.69	\$19,899.09	13	2	1.18	\$34,030.33
14	1	0.58	\$16,726.77	14	2	0.93	\$26,820.51
15	1	0.49	\$14,131.24	15	2	0.61	\$17,591.95
				16	2	0.61	\$17,591.95
				17	2	0.73	\$21,052.66
				18	2	0.88	\$25,378.55
				19	2	0.67	\$19,322.30
				20	2	0.67	\$19,322.30

The motion carried on the following roll call vote: Zupancich, yes; Stanaway, yes; Roskoski, no; Prebeg, yes; and Skalko, yes.

It was moved by Skalko and seconded by Zupancich to authorize Staff to sell only one lot per immediate family and/or developer in Unity Second Addition, and if there is interest of purchasing more than one lot to seek special permission from the City Council. The motion carried unanimously.

It was moved by Skalko and seconded by Zupancich to set Monday, August 20, 2007 at 8:00 a.m. to begin the sale of the lots in Unity Second Addition, by appearing in person and paying the entire lot purchase price in full, and this being on a first come first serve for selection of the lots. And further, to authorize Staff to place two half page advertisements in the Mesabi Daily News announcing the sale of the lots in Unity Second Addition listing all the criteria for purchasing lots with the first advertisement being placed no later than August 1, 2007. The motion carried unanimously.

The Mayor advised the Council that the Unity Second Addition action has been completed and he told the Council that the issue is done and should not be brought up at future meetings.

The Mayor said he would contact officials at the Mountain Iron-Buhl School District regarding concerns with regard to the football practice field being located in the Unity Second Addition property.

At 7:20 p.m., it was moved by Roskoski and seconded by Skalko that the meeting be adjourned. The motion carried unanimously.

Submitted by:



Jill M. Forseen, CMC/MMCA  
Municipal Services Secretary

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## RESOLUTION NUMBER 37-07

### ACCEPTING BID

WHEREAS, pursuant to an advertisement for bids for the improvement of Unity Second Addition by construction, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

Utility Systems of America	\$924,077.60
Casper Construction	\$933,934.37
Hammerlund Construction	\$948,000.00
Hibbing Excavating	\$998,534.00
Louis Luestek	\$1,048,451.38
Bougalis Construction	\$1,053,324.00
Ulland Brothers	\$1,073,000.00
Mesabi Bituminous	\$1,234,956.00

AND WHEREAS, it appears that Utility Systems of America of Eveleth, Minnesota is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

1. The Mayor and City Administrator are hereby authorized and directed to enter into the attached contract with Utility Systems of America of Eveleth, Minnesota in the name of the City of Mountain Iron for the improvement of Unity Second Addition by construction according to the plans and specifications therefore approved by the City Council and on file in the Office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

DULY ADOPTED BY THE CITY COUNCIL THIS 23<sup>rd</sup> DAY OF JULY, 2007.

ATTEST:

City Administrator

Mayor Gary Skalko

**COUNCIL LETTER 080107-IVA1**

**MAYOR GARY SKALKO**

**SPORTS /ACTIVITIES COVERAGE**

**DATE:** August 1, 2007

**FROM:** Mayor Skalko

Craig J. Wainio  
City Administrator

---

After meeting with MIB school officials, a joint partnership was agreed upon to cover 12 athletic events (6 boys and 6 girls) for the 2007-2008 school year. The cost of this venture would be \$3,600, split down the middle with our school district - \$1,800 a piece. If successful, no additional events can be added later on. The City of Buhl is being approached to join this venture, but currently they are served by another cable company. The first event proposed to be televised would be the MIB Littlefork/Big Falls football game scheduled on August 28<sup>th</sup>. The \$1800 to cover the City costs would come from our Capital Outlay Fund. If successful, which I think it will be, I strongly recommend this become a budgeted item for 2008 and beyond.

**COUNCIL LETTER 080107-IVB1**

**LIBRARY**

**CARPETING QUOTES**

**DATE:** August 1, 2007  
**FROM:** Craig J. Wainio  
City Administrator

---

On Thursday, July 24<sup>th</sup> at 10:00am staff received and opened two quotes for flooring for the Mountain Iron Public Library. The quotes are enclosed for your consideration. Staff recommends accepting the quote from Dorholt Tile and Home Center in the amount of \$11,890.00.



# DORHOLT TILE AND HOME CENTER

20700 US HWY 169

GRAND RAPIDS, MN 55744

PHONE (218) 326-1249 \* FAX (218) 326-5318

E-MAIL MDORHOLT@MCHSI.COM

---

## BID TRANSMITTAL

---

TO: CRAIG WAINIO

FROM: MARK DORHOLT

COMPANY:

DATE: 7/20/07

FAX NUMBER:

# OF PAGES INCLUDING COVER:

1

PHONE NUMBER:

PROJECT NAME:

City of Mountain Library

SECTIONS BIDDING:

NUMBER OF ADDENDUMS SEEN:

Cpt

0

---

URGENT     FOR REVIEW     PLEASE COMMENT     PLEASE REPLY     PLEASE RECYCLE

---

Materials and labor as per drawings

\$11,890.00

Thank you  
Mark Dorholt



ESTIMATE

CUSTOMER NAME  
 CRAIG J. WAINIO CITY OF Mt. Zion  
 CITY ADMINISTRATOR  
 ADDRESS  
 8536 Enterprise Drive  
 CITY, STATE, ZIP  
 Mt Zion MO 65768  
 JOB ADDRESS  
 218-748-7570  
 PHONE NO. SALES PERSON  
 218-741-6690 CASSANDRA SPECTOR  
 JOB DESCRIPTION  
 Mt. Zion Public Library

ESTIMATE NO  
 29814  
 DATE  
 MO. DAY YR.  
 7 23 07  
 ORDER NO  
 FOLLOW UP DATE  
 DAY YR.  
 ESTIMATE AMOUNT  
 19,365.28

- BATHROOMS • KITCHENS
- FLOOR COVERINGS • CERAMIC TILE
- WALL COVERINGS • CEILINGS
- WINDOW TREATMENTS

REMARKS:  
 Questions? Don available @  
 above number or 218-969-9006  
 The prices listed are effective for  
 30 days unless otherwise specified.

ITEM	DESCRIPTION	QUANTITY	PRICE	AMOUNT
	Collins + Artkman Abrasive Action - Asphalt #19102 - Available 6' Rolls and/or Tiles @ same cost per yard. Tiles not appropriate for steps per manufacturer.	50 yds	57.99	2899.50
	Flooring Primer	1 gal	134.00	134.00
	Interface Entropy Chance #7211	227 yds	38.69	8782.63
	- Carpet Tiles - Flooring Adhesive	6 gal	112.00	672.00
	Thresholds	36	2.00	72.00
	Tear out existing flooring	277 yds	6.75	1855.75
	Floor prep after tear-out			1300.00
	Disposal fee			150.00
	Step charge			150.00
	Installation by industry certified installer (required)	277 hr	9.00	2493.00

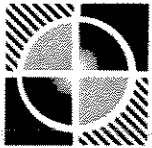
City to remove seating & computers.

MATERIAL TOTAL	12560.13
INSTALL TOTAL	5988.75
SUB-TOTAL	18548.88
SALES TAX	816.40
TOTAL	19365.28
DEPOSIT	
BALANCE DUE	

This contract is with THE FLOOR TO CEILING STORE, therefore personal agreements or qualifications with salesmen or mechanics, verbal or otherwise, not showing on the face of this contract will not be binding on this Company.  
 This order accepted subject to strikes and other causes beyond our control. Prices quoted are subject to acceptance within 30 days unless otherwise specified.  
 The company is hereby authorized to use any such power machinery as necessary for structural preparation if it be a part of this agreement. Due to the nature of this work, a certain amount of dust and dirt is created which is beyond our control, although every precaution will be taken. The company will not be responsible for cleaning should this occur. Unless otherwise stated on this form the company will not be responsible for, plumbing, electrical or hidden structural preparation necessary for proper installation.

ACCEPTANCE:

X SALES PERSON SIGNATURE      X CUSTOMER SIGNATURE      18      X MANAGER SIGNATURE



# BENCHMARK ENGINEERING, INC.

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261  
Mt. Iron, MN 55768-0261  
tel: 218-735-8914 • fax: 218-735-8923  
email: info@bm-eng.com

July 31, 2007

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN  
2006 Street Improvements  
Project No. MI06-10

Dear Mr. Wainio:

Enclosed please find Pay Request No. 3 for the City of Mountain Iron 2006 Street Improvements project in the amount of **\$177,813.02**, for approval at your next scheduled City Council meeting. This amount includes withholding a 5% retainage.

Please refer to the enclosed pay request breakdown for a summary of items completed. As of this pay request, only the placement of street signs and striping remain for project completion. Upon project completion, a final punch list will be prepared prior to closing out the project.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
**Benchmark Engineering, Inc.**

Eric E. Fallstrom, P.E.

Enclosure

pc: Mr. Andy Wagner, Ulland Brothers, Inc.

RECOMMENDATION OF PAYMENT

No. 3

Owner's Project No.: \_\_\_\_\_

Engineer's Project No.: MI06-10

Project: 2006 Street Improvements

CONTRACTOR: Ulland Brothers, Inc., P.O. Box 340, Cloquet, MN 55720

For Period Ending: July 30, 2007


To City of Mountain Iron  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated July 31, 2007

By  \_\_\_\_\_

STATEMENT OF WORK

Original Contract Price	\$ <u>320,159.15</u>	Work & Materials to Date	\$ <u>330,360.15</u>
Net Change Orders	\$ _____	Amount Retained (5%)	\$ <u>16,518.01</u>
Current Contract Price	\$ <u>320,159.15</u>	Subtotal	\$ <u>313,842.14</u>
		Previous Payments	\$ <u>136,029.12</u>
		<b>Amount Due this Payment</b>	<b>\$ <u>177,813.02</u></b>



**PAY REQUEST NO. 3**  
**2006 STREET IMPROVEMENTS**  
**MOUNTAIN IRON, MINNESOTA**  
**PROJECT NO: MI06-10**

**CONTRACTOR: ULLAND BROTHERS, INC.**

SPEC. NO.	ITEM	UNITS	PROJECT QUANTITY	ITEM COST	UNITY DR. QUANT.	SLATE ST. QUANT.	EXTRA WORK QUANT.	QUANTITY TO DATE	TOTAL AMOUNT
2104.501	REMOVE GUARDRAIL	LIN. FT.	315.0	\$7.20	315.0			315.0	\$2,268.00
2104.503	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	31.0	\$3.75	37.0			37.0	\$138.75
2104.503	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	270.0	\$2.00	225.0			225.0	\$450.00
2104.511	SAWING CONCRETE PAVEMENT	LIN. FT.	28.0	\$3.00	28.0			28.0	\$84.00
2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN. FT.	1,681.0	\$1.35	1,247.0	65.0		1,312.0	\$1,771.20
2105.501	COMMON EXCAVATION	CU. YD.	181.0	\$9.25	181.0			181.0	\$1,674.25
2105.521	GRANULAR BORROW (CV)	CU. YD.	269.0	\$10.75	269.0			269.0	\$2,891.75
2105.523	COMMON BORROW (CV)	CU. YD.	868.0	\$10.65	868.0			868.0	\$9,244.20
2105.525	TOPSOIL BORROW (CV)	CU. YD.	70.0	\$27.10	70.0			70.0	\$1,897.00
2105.535	SALVAGED TOPSOIL (LV)	CU. YD.	202.0	\$21.00	202.0			202.0	\$4,242.00
2112.501	SUBGRADE PREPARATION	LUMP SUM	1.0	\$1,000.00		1.0		1.0	\$1,000.00
2211.503	AGGREGATE BASE (CV), CLASS 5	CU. YD.	350.0	\$19.60	444.0			444.0	\$8,702.40
2221.503	AGGREGATE SHOULDERING (CV), CLASS 1	CU. YD.	120.0	\$36.06	152.0	25.0		177.0	\$6,372.00
2331.604	BITUMINOUS PAVEMENT RECLAMATION (6")	SQ. YD.	3,841.0	\$2.00	5,303.0			5,303.0	\$10,606.00
2340.609	LEVELING COURSE MIXTURE (B)	TON	200.0	\$56.00	200.0			200.0	\$11,200.00
2350.501	TYPE LV5 WEARING COURSE MIXTURE (B)	TON	1,487.0	\$56.00	835.9	375.3	175.5	1,386.7	\$77,655.20
2350.502	TYPE LV3 NON-WEARING COURSE MIXTURE (B)	TON	1,134.0	\$55.00	715.1	546.7		1,261.8	\$69,399.00
2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	648.0	\$1.50	414.0	234.0		648.0	\$972.00
2501.511	12" CP PIPE SEWER	LIN. FT.	12.0	\$34.00	15.0			15.0	\$510.00
2501.515	12" METAL PIPE APRON W/ TRASH GUARD	EACH	1.0	\$680.00	1.0			1.0	\$680.00
2501.515	24" METAL PIPE APRON W/ TRASH GUARD	EACH	1.0	\$1,107.00	1.0			1.0	\$1,107.00
2501.515	12" RC PIPE APRON	EACH	4.0	\$725.00	4.0			4.0	\$2,900.00
2503.511	24" CP PIPE SEWER	LIN. FT.	237.0	\$35.00	240.0			240.0	\$8,400.00
2503.541	12" RC PIPE SEWER	LIN. FT.	100.0	\$45.00	76.0			76.0	\$3,420.00
2503.602	CONNECT TO EXISTING STORM SEWER	EACH	4.0	\$323.00	4.0			4.0	\$1,292.00
2503.602	24" X 24" CP TEE	EACH	1.0	\$524.00	2.0			2.0	\$1,048.00
2503.602	24" X 24" CP CROSS	EACH	1.0	\$1,276.00	0.0			0.0	\$0.00
2503.602	24" X 12" CP REDUCER	EACH	1.0	\$336.00	1.0			1.0	\$336.00
2504.602	ADJUST VALVE BOX - WATER	EACH	1.0	\$128.00		1.0		1.0	\$128.00
2506.501	CONST. DRAINAGE STRUCTURE, DES. G	LIN. FT.	18.0	\$374.00	18.0			18.0	\$6,732.00
2506.516	CASTING ASSEMBLY	EACH	6.0	\$539.00	6.0			6.0	\$3,234.00
2511.501	RANDOM RIPRAP CLASS III	CU. YD.	20.0	\$42.00	42.0			42.0	\$1,764.00
2521.501	4" CONCRETE WALK	SQ. FT.	13,034.0	\$2.95	12,650.0			12,650.0	\$37,317.50
2531.501	CONCRETE CURB & GUTTER - DES. B618	LIN. FT.	2,708.0	\$8.85	2,744.0			2,744.0	\$24,284.40
2531.507	7" CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	41.0	\$44.50	100.0			100.0	\$4,450.00
2531.618	TRUNCATED DOMES	SQ. FT.	56.0	\$25.00	56.0			56.0	\$1,400.00
2550.602	RELOCATE SIGN	EACH	4.0	\$59.00				0.0	\$0.00
2554.501	TRAFFIC BARRIER, DESIGN A8307	LIN. FT.	305.0	\$21.00	278.0			278.0	\$5,838.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$1,750.00	1.0			1.0	\$1,750.00
2564.603	4" DOUBLE SOLID LINE YELLOW - EPOXY	LIN. FT.	2,600.0	\$0.90				0.0	\$0.00
2564.603	4" SOLID LINE WHITE - EPOXY	LIN. FT.	2,600.0	\$0.44				0.0	\$0.00
2573.502	SILT FENCE, TYPE MACHINE SLICED	LIN. FT.	1,435.0	\$2.25	1,642.0			1,642.0	\$3,694.50
2575.505	SODDING TYPE LAWN	SQ. YD.	848.0	\$4.00	1,518.0			1,518.0	\$6,072.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$900.00	1.0			1.0	\$900.00
2531.501	CONCRETE CURB & GUTTER - DES. B618 (DOWNTOWN)	LIN. FT.	0.0	\$19.50			130.0	130.0	\$2,535.00

\$320,159.15

TOTAL SPLIT TO DATE: \$264,445.10 \$53,552.05 \$12,363.00

COMPLETED TO DATE: **\$330,360.15**

**COUNCIL LETTER 080107-IVE1**

**EDA**

**ACQUISITION OF CITY PROPERTY**

**DATE:** August 1, 2007

**FROM:** EDA Board

Craig J. Wainio  
City Administrator

---

At their meeting on July 18<sup>th</sup>, the Mountain Iron EDA heard from a developer wishing to place a housing development in the area just south of the South Grove Recreation complex. Currently the land is undeveloped and contains approximately 20 acres. The EDA would like to peruse this development and has authorized working with the developer to create a development agreement.

The property under consideration is currently owned by the City. In order to expedite this development, the EDA requests that the City Council authorize the sale of this property to the EDA so it may continue to work with the developer. Enclosed, please find the minutes of the EDA meeting, the appraisals that were previously performed and a map showing the general area. The City Council will need to determine a fair price for the property.

It is recommended that the City Council authorize the sale of this property to the EDA.

RIDGEWOOD APPRAISAL & DEVELOPMENT

921 South 17th Street Suite 100  
Virginia, MN 55792

August 18, 2003

RE: Land Appraisal - County Highway 102  
Mt. Iron, MN

Dear Mr. Wainio:

Pursuant to your request, we have completed an Appraisal Report on the above-captioned parcel of real estate, more particularly described as follows:

South ½ of the NW of the SE 15-58-15

The report form is enclosed; all values reflect the sale of the property in a reasonable period of time, adjusted on a cash equivalency basis. After extensive research of the local and regional economy, with particular attention to the value-influencing trends in the real estate market pertinent to the subject property, it is our professional opinion that the fair market value, as defined, of a Fee Estate in the subject property, as of August 5, 2003 is as follows:

VALUE: \$24,000.00

Respectfully submitted,



Wayne Edwards  
Appraiser  
MN License #4000801

Enclosures



67 Midway Drive  
Virginia, MN 55792  
218-741-4985 Phone 218-741-2704 Fax

October 22, 2003

City of Mt. Iron  
8586 Enterprise Drive South  
Mt. Iron, MN 55768

ATTN: Craig Wainio, City Administrator

RE: South ½ of NW ¼ of SE ¼, S15-58-18

Dear Mr. Wainio:

At your request, I have appraised the above captioned property for the purpose of establishing an estimated market value.

The Subject property is a 20 acre site located in the South Grove area off County Road 102 (Mineral Avenue). All public utilities are available to the site. The site is zoned Urban Residential – Sewered. Subject topography is high to low with approximately 20% low. Tree cover is sparse, mainly brush. The land could be developed for residential use or for expanding the South Grove recreational area, which is located to the North.

After reviewing sales of vacant land over a 2-year period in the general area, it is my opinion the Subject property has an estimated value of **\$35,000.00**.

Attached are photos of the Subject property, as well as a map showing the general location of the property.

Please feel free to contact me with any questions you may have.

Respectfully Submitted,

CULBERT APPRAISAL

W. William Culbert

WWC:sg

Enclosure



Minutes  
Mountain Iron Economic Development Authority Meeting  
July 18, 2007

A meeting of the Mountain Iron Economic Development Authority was called to order by President Tony Zupancich at 5:30 p.m. with the following members present: Allen Nelson, Andrea Wilson, Bob Voss, Barb Fivecoate and Alan Stanaway. Also present was Executive Director, Craig J. Wainio.

Consent Agenda: A motion was made by Allen Nelson and supported by Bob Voss to approve the minutes of the June 20, 2007 meeting and to pay the bills as presented. The motion passed unanimously by roll call vote.

Public Forum: Dale Irish presented a proposed ATV trail route which would be located on EDA property. Alan Stanaway moved and Barb Fivecoate seconded that the proposed route be tabled until the City Council is in agreement with the route. Motion passed 5-1.

Committee/Staff Reports:

A question was raised regarding the remaining metal located in the Parkville Industrial Park, Wainio will review and get it removed.

New Business:

Tom Schlotec of Star Homes proposed the development of lands south of South Grove into single family homes and possible townhomes. Allen Nelson moved and Barb Fivecoat seconded that Wainio work with Star Homes on a development agreement with the EDA receiving a portion of the proceeds from each sale to pay for the land. Motion passed unanimously.

Tony Zupancich moved and Barb Fivecoat seconded to recommend to the City Council that the proposed development property for Star Homes be transferred to the EDA and that Star Homes be allowed to do some brushing on the property. Motion carried unanimously.

A motion was made by Allen Nelson and supported by Barb Fivecoat to adjourn the meeting. Motion passed unanimously.

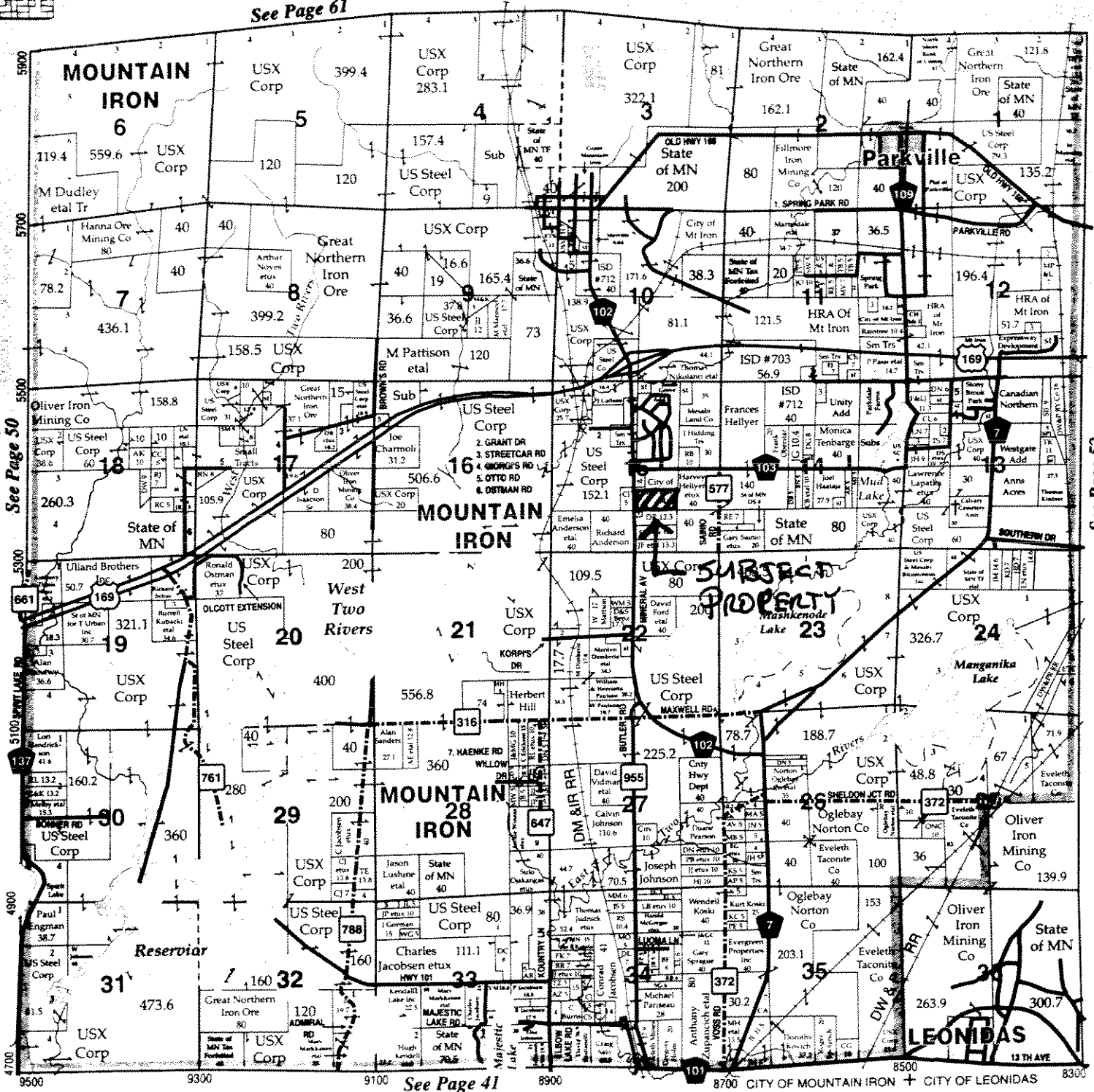
The meeting was adjourned at 6:25 p.m.

Respectfully submitted,

Mary Jacobsen, Secretary

©2002 cloud cartographics, inc. st. louis, mn 56301

See Page 61



See Page 50

See Page 52

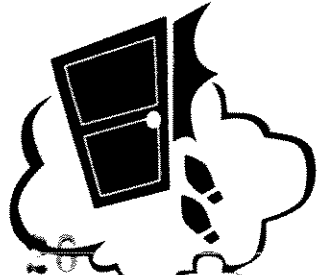
See Page 41

Minnesota



We're into

BUSINESS



**COUNCIL LETTER 080107-IVF1**

**SAFETY AND HEALTH BOARD**

**RECOMMENDATIONS**

**DATE:** August 1, 2007

**FROM:** Public Safety and Health Board

Craig J. Wainio  
City Administrator

---

Enclosed, please find the minutes of the July 11, 2007 Public Safety and Health Board outlining a number of recommendations they are making to the City Council. The City Council needs to determine whether or not they agree with the recommendations and approve those they do accept.

Please add the following items to the agenda for the August 6<sup>th</sup> Council Meeting. These are recommendations passed by the Safety and Health Committee for the Council to act on.

1. Rescind Fire Department bylaws as per L.M.C. recommendation.
2. Have the Personnel Committee review the Fire Department position analysis with the Fire Chief and make any necessary changes.
3. Fence the excess equipment/parts in Locomotive Park for safety reasons.
4. Have Department Heads develop an Influenza Pandemic Plan.
5. Have appropriate large signage placed near the equipment on display in the city to discourage climbing on the equipment.
6. Have the Personnel Committee develop a seat belt policy requiring all City employees to wear seat belts in all city vehicles or any vehicle while on city business.
7. Have staff check into the placing of emergency warning sirens in the city, (costs, where to place, how many?).

MINUTES  
MOUNTAIN IRON  
PUBLIC SAFETY AND HEALTH BOARD  
WEDNESDAY, JULY 11, 2007

The meeting was called to order by Chairman Al Stanaway at 6:31 p.m. with the following members present: Holly Holmes, Gary Skalko, Steve Skogman and Al Nelson. Also in attendance: Administrator Craig Wainio, Councilor Ed Roskoski and Assistant Fire Chief Steve Norvitch.

A motion was made by Skalko and supported by Holmes to accept the minutes of the June 27, 2007 meeting with the following corrections: the name Holly Holm changed to Holly Holmes. All in favor: 5 Nay: 0

During the public forum, Chairman Stanaway stated that public comments would be kept to a five (5) minute limit.

During the public forum, Ed Roskoski passed out two lists. One list was of tourist attractions such as railroad engines, etc. in other towns that were not fenced. The other list was of what he considered public safety issues in the City. Steve Skogman said that the list would be reviewed by the Committee in the future and Holly Holmes thanked Mr. Roskoski for his input.

There was no Committee or Staff Reports.

A motion was made by Skogman and supported by Skalko to recommend that the Council rescind the Fire Department By-Laws as recommended by the League of Minnesota Cities. The motion passed 5 to 0.

A motion was made by Stanaway and supported by Holmes to have the Public Safety and Health Board work with the Fire Department to develop a Hiring Policy. The motion passed 5 to 0.

A motion was made by Skalko and supported by Stanaway to have the Personnel Committee review the Fire Department position analysis' and coordinate with the Fire Chief to make any necessary changes. The motion passed 5 to 0.

A motion was made by Skogman and supported by Nelson to recommend to the Council that the excess equipment/parts in Locomotive Park be fenced for safety. The motion passed 5 to 0.

A motion was made by Nelson and supported by Holmes to recommend that the Department Head develop an Influenza Pandemic Plan. The motion passed 5 to 0.

A motion was made by Nelson and supported by Skalko to recommend to the Council that appropriate large signage be placed near the equipment on display in the City to discourage climbing on the equipment. The motion passed 5 to 0.

A motion was made by Skalko and supported by Stanaway to recommend to the Council that the Personnel Committee develop a policy requiring all City Employees to wear seat belts in all City vehicles and/or any vehicle when on city business. The motion passed 5 to 0.

A motion was made by Nelson and supported by Skogman to invite Sergeant Fiero to the next regular meeting. The motion passed 5 to 0.

A motion was made by Skogman and supported by Skalko to recommend to the Council to have the City Staff check into the placing of emergency warning sirens in the City (i.e, where to place, costs, numbers). The motion passed 5 to 0.

The date for the next meeting was set for Wednesday, August 1, 2007 at 6:30 p.m.

Submitted by:

Allen Nelson  
Secretary

[www.mtniron.com](http://www.mtniron.com)

7/23/07

MT. IRON FIREMENS RELIEF  
2006 - 2010

	2006 ACTUAL	2007	2008	2009	2010
		-----PROJECTED-----			
SPECIAL FUND ASSETS 1/1	330633	313202	321762	297150	337708
MN STATE AID	17527	16000	16500	17000	17500
CITY CONTRIBUTION (10,800 since 2002)	10800	10800	10800	10800	10800
EXPENSES	-1872	-1900	-2000	-2100	-2200
INTEREST/DIVIDENDS (5%)	25314	15660	16088	14858	16885
RETIREMENT PAYOUTS	69200	32000	66000	0	0
SPECIAL FUND ASSETS 12/31	313202	321762	297150	337708	380693
PENSION LIABILITY	273632	235996	243440	288288	336566
SURPLUS / (DEFICIT)	39570	85766	53710	49420	44127
RETIREMENT BENEFIT	1600	1600	1700	1800	1900
AVERAGE FUNDING / MEMBER	1331				
3 YEAR AVERAGE	1682	1965	1634	1637	1636
MAXIMUM	1373	1660	1760	1745	1635
	2500	3000	3200	3200	3100

**COUNCIL LETTER 080107-VA**

**CITY COUNCIL**

**BLIGHT SITUATION**

**DATE:** August 1, 2007

**FROM:** City Council

Craig J. Wainio  
City Administrator

---

As requested at the previous regular meeting enclosed, please find the agreement concerning the property located at 5471 Mesabi Avenue





**CITY OF MOUNTAIN IRON**  
"TACONITE CAPITAL OF THE WORLD"  
PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

FILE CO.

April 18, 2007

Mr. Mike Determan  
9888 130<sup>th</sup> Street  
Milaca MN 56353

Dear Mr. Determan:

As the new owner at 5741 Mesabi Avenue in Mountain Iron, Minnesota, you have the same City Code problems as the previous owner, under the same time lines.

I am enclosing the agreement with Mr. Goerdts and what he has agreed to do to bring the property into compliance.

Should you have any questions, please contact me at 748-7570.

Sincerely,

Larry Nanti  
Director of Parks & Recreation  
& Blight Officer

Enclosures

Pc file



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

September 20, 2006

Preliminary meeting concerning the property located 5741 Mesabi Avenue in the City of Mountain Iron which is owned by Vincent D. Goerdt.

Meeting held at 4:00 p.m. on Tuesday, September 19, 2006. Those in attendance: Mayor Skalko, City Blight Officer – Larry Nanti, Vincent Goerdt, Ketty Goerdt and daughter Rosa.

Upon review of the letter sent to Mr. Goerdt, discussion occurred it was the consensus that Mr. Goerdt will have the house removed or repaired prior to September 1, 2007.

Mr Goerdt agreed to the deadline and the terms. The City will persue no further action until deadline has passed.

In the event that property is to be sold, Mr. Goerdt will notify the City.

I have read the above account of the meeting and agree to the findings and conditions that are stated.

  
\_\_\_\_\_  
Vincent Goerdt

9-23-06  
Date

  
\_\_\_\_\_  
Larry Nanti, City of Mountain Iron Blight Officer

9/22/06  
Date

**COUNCIL LETTER 080107-VB**

**UNITY SECOND ADDITION**

**RESOLUTION 38-07**

**DATE:** August 1, 2007  
**FROM:** Craig J. Wainio  
City Administrator

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Due to some concerns raised by the Mountain Iron-Buhl School District, the Unity Second Addition has been modified and presented to the City Council for their review and adoption. It is recommended that the City Council adopt Resolution Number 38-07 Approving the Unity Second Addition Plat.



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## RESOLUTION NUMBER 38-07

### FINAL APPROVAL OF UNITY SECOND ADDITION PLAT

WHEREAS, Unity Second Addition complies with City requirements for Subdivision of land as provided for in Chapter 153 of the Mountain Iron City Code; and,

WHEREAS, the Mountain Iron Planning and Zoning Commission granted final approval of the Unity Second Addition Plat at their June 11, 2007, Regular Meeting.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA that final approval of the Unity Second Addition Plat is hereby granted; and,

BE IT FURTHER RESOLVED that the Mayor and City Administrator are authorized to sign said plat on behalf of the City and that the Unity Second Addition Plat is to be filed with Saint Louis County as directed by State Law.

**DULY ADOPTED BY THE CITY COUNCIL THIS 6<sup>th</sup> DAY OF AUGUST, 2007.**

\_\_\_\_\_  
Mayor Gary Skalko

ATTEST:

\_\_\_\_\_  
City Administrator

**COUNCIL LETTER 080107-VIA**

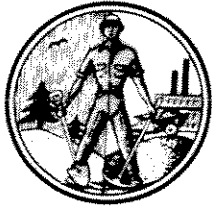
**UNITY SECOND ADDITION**

**RESOLUTION 39-07**

**DATE:** August 1, 2007  
**FROM:** Craig J. Wainio  
City Administrator

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In order for the City to sell the lots within Unity Second Addition, it must have a Resolution on file authorizing the sale. Therefore, it is recommended that the City Council adopt Resolution Number 39-07 Authorizing the Sale of Property in Unity Second Addition.



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## RESOLUTION NUMBER 39-07

### AUTHORIZING THE SALE OF CERTAIN PROPERTY

**WHEREAS**, the City Council has heretofore determined that it is beneficial to the City of Mountain Iron to convey real property.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that the Mayor and City Administrator, upon receipt of payment, execute the deeds to convey real property in St. Louis County, Minnesota, described as follows:

#### UNITY SECOND ADDITION

Block 1, Lot 1  
Block 1, Lot 2  
Block 1, Lot 3  
Block 1, Lot 4  
Block 1, Lot 5  
Block 1, Lot 6  
Block 1, Lot 7  
Block 1, Lot 8  
Block 1, Lot 9  
Block 1, Lot 10  
Block 1, Lot 11  
Block 1, Lot 12  
Block 1, Lot 13  
Block 1, Lot 14  
Block 1, Lot 15

Block 2, Lot 1  
Block 2, Lot 2

Block 2, Lot 3  
Block 2, Lot 4  
Block 2, Lot 5  
Block 2, Lot 6  
Block 2, Lot 7  
Block 2, Lot 8  
Block 2, Lot 9  
Block 2, Lot 10  
Block 2, Lot 11  
Block 2, Lot 12  
Block 2, Lot 13  
Block 2, Lot 14  
Block 2, Lot 15  
Block 2, Lot 16  
Block 2, Lot 17  
Block 2, Lot 18  
Block 2, Lot 19  
Block 2, Lot 20

**DULY ADOPTED BY THE CITY COUNCIL THIS 6<sup>th</sup> DAY OF AUGUST, 2007.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator

**COUNCIL LETTER 080107-VIB**

**COUNCILOR ED ROSKOSKI**

**LEAGUE OF MINNESOTA  
CITIES ARTICLE**

**DATE:** August 1, 2007  
**FROM:** Councilor Ed Roskoski  
Craig J. Wainio  
City Administrator

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June/July 2007 Issue, Page 19. Our City Attorney should review the article and clarify the various state statutes in regards to our town. Some of the situations mentioned in the article have surfaced in the past. The Attorney can give his report at the 8-20-07 council meeting.

**COUNCIL LETTER 080107-VIC**

**COUNCILOR ED ROSKOSKI**

**20 ACRE CITY PARCEL**

**DATE:** August 1, 2007  
**FROM:** Councilor Ed Roskoski  
Craig J. Wainio  
City Administrator

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Being that we have two developers (Star Homes and White Pine Builders) interested in the same 20 acre parcel south of South Grove, the City first should get up-to-date appraisals as to the lands present value before it proceeds any further with any developers.

Staff Note: White Pine Builders has not approached the City or EDA within the last couple of years.



**COUNCIL LETTER 080107-VID**

**COUNCILOR ED ROSKOSKI**

**ABOLISH STREET & ALLEY COMMITTEE**

**DATE:** August 1, 2007  
**FROM:** Councilor Ed Roskoski  
Craig J. Wainio  
City Administrator

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The City has almost 1.5 million in street projects started. None of these projects, in their final design phases, were presented to the Streets and Alley Committee for final review. Plus add-ons to other projects (Slate Street and Nichols Hall parking area) were never reviewed and okayed by that committee. If this is the way things are going to be, then the entire Council should review plans and debate the issues at its regular meetings.

**COUNCIL LETTER 080107-VIC**  
**COUNCILOR ED ROSKOSKI**  
**NICHOLS HALL PARKING LOT**

**DATE:** August 1, 2007  
**FROM:** Councilor Ed Roskoski  
Craig J. Wainio  
City Administrator

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There is a huge 20' x 40' x 1" deep "bird bath" in the same area as the original one. No improvement! Wasn't the contour of the lot "shot" before paving.???

## COMMUNICATIONS

1. St. Louis County Public Works Department, a letter concerning control over Old Highway 169 between DM\* IR Railroad and CR 661.



# Saint Louis County

Public Works Department • Richard H. Hansen Transportation & Public Works Complex  
4787 Midway Road, Duluth, MN 55811 • Phone: 625-3830

**Marcus J. Hall, P.E.**  
Public Works Director/  
Highway Engineer

July 17, 2007

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768-8260

Re: Old Highway 169

Dear Mr. Wainio:

I have received your letter dated June 21, 2007 regarding St. Louis County accepting control over Old Highway 169 between the DM&IR Railroad and CR 661. With limited financial resources, the County Board has historically rejected requests to take on additional highway mileages within the county. However, we have participated in road exchanges in which the county takes on higher volume roads in exchange for the city/township taking on the lower volume roads. If you are interested in exploring the opportunities of a road exchange, please give me a call and we can set up a meeting to review your situation.

Sincerely,

Marcus J. Hall, P.E.  
Public Works Director/County Engineer

**COUNCIL LETTER 080107-VIIA**

**COUNCILOR ED ROSKOSKI**

**SLATE STREET PAVING**

**DATE:** August 1, 2007  
**FROM:** Councilor Ed Roskoski  
Craig J. Wainio  
City Administrator

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This street was paved without any Council action authorizing it to be done.

**COUNCIL LETTER 080107-VIIB**

**COUNCILOR ED ROSKOSKI**

**NICHOLS TOWN HALL LOT**

**DATE:** August 1, 2007  
**FROM:** Councilor Ed Roskoski  
Craig J. Wainio  
City Administrator

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This add-on was allowed without any Council action authorizing it to be done. Thousands of dollars being spent – who is okaying these projects?