

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, AUGUST 4, 2008 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Consent Agenda
 - A. Minutes of the July 17, 2008, Committee-of-the-Whole Meeting (#1)
 - B. Minutes of the July 21, 2008, Regular Meeting (#2-11)
 - C. Communications
 - D. Receipts
 - E. Bills and Payroll
- III. Public Forum
- IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Director of Public Works Report
 - 1. Electric Transformer Quotes (#12)
 - D. Sheriff's Department Report
 - E. City Engineer's Report
 - 1. Change Order Number 1 – Park Ridge Drive (#13-14)
 - 2. Pay Request Number 4 – Park Ridge Drive (#1516)
 - 3. Pay Request Number 1 – Unity Drive (#17-19)
 - F. Fire Department
 - 1. Brush Rig (#20) *
 - G. Planning and Zoning Commission
 - 1. Grahek Conditional Use Permit (#21-22)
 - 2. Kochar Conditional Use Permit (#23-24)
 - H. Cable Commission
 - 1. Notification of Residents in Wolf Area (#25, #27)
 - 2. Authorization to Seek Quotes(#26-27)
 - I. Liaison Reports
- V. Unfinished Business
- VI. New Business
 - A. Resolution Number 33-08 Wetlands Regulations (#28-29)
 - B. Authorization to Seek Bids (#30)
 - C. Mud Lake Road Water Line Crossing Quotes (#31)
 - D. Public Hearing Notification (#32)
 - E. Mountain Iron – Buhl Football Practice Field (#33)
 - F. Communications
- VII. Open Discussion on City Business
- VIII. Announcements
- IX. Adjourn

Denotes page number in packet

* Enclosed in packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING
JULY 17, 2008

Mayor Skalko called the meeting to order at 5:40 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Also present were: Louis Russo, City Council Consultant; Craig J. Wainio, City Administrator; Don Kleinschmidt, Director of Public Works; and Sally Peterangelo, Librarian.

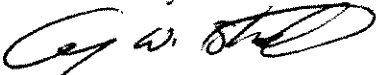
At 5:45 p.m., it was moved by Zupancich and seconded by Stanaway to recess the meeting and go into a closed session to discuss performance appraisals. The motion carried.

The Council discussed management negotiations and performance evaluations of salary employees: Craig J. Wainio, Don Kleinschmidt, and Sally Peterangelo.

At 8:50 p.m., it was moved by Zupancich and seconded by Roskoski to exit the closed meeting and reconvene the Committee-of-the-Whole meeting. The motion carried.

At 8:51 p.m., it was moved by Zupancich and seconded by Stanaway that the meeting be adjourned. The motion carried.

Submitted by:



Gary Skalko
Mayor

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MINUTES
MOUNTAIN IRON CITY COUNCIL
JULY 21, 2008

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Rod Flannigan, City Engineer; Sam Aluni, City Attorney; and John Backman, Sergeant.

It was moved by Skalko and seconded by Zupancich that the consent agenda be approved as follows:

1. Add the following items to the agenda:
 - IV. A. 1. Two Temporary Liquor Licenses
 - V. C. Culture & Tourism Grant

- Remove from the agenda:
 - III. B. Wetlands Rules Review
2. Approve the minutes of the July 7, 2008, City Council meeting as submitted.
3. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period July 1-15, 2008, totaling \$733,887.70, (a list is attached and made a part of these minutes).

The motion carried.

It was moved by Skalko and seconded by Stanaway to approve the following:

5. To authorize the payments of the bills and payroll for the period July 1-15, 2008, totaling \$583,870.60, (a list is attached and made a part of these minutes).

The motion carried on the following roll call vote: Prebeg, yes; Zupancich, yes; Stanaway, yes; Roskoski, no; and Skalko, yes.

At 6:46 p.m., it was moved by Zupancich and seconded by Skalko to recess the regular meeting and open the public hearing on the Community Development Block Grant (CDBG) application for Agate Street. The motion carried.

The City Administrator outlined the CDBG grant application for \$50,000 for the replacement of the storm sewer interceptor located along Agate Street.

At 6:47 p.m., it was moved by Zupancich and seconded by Stanaway to close the public hearing on the CDBG Grant application and reconvene the regular meeting. The motion carried.

The Mayor moved an unfinished business item on the agenda, Mesabi Trail Signage, to the Mayor's Report.

It was moved by Prebeg and seconded by Zupancich to not place any additional signs to the Mesabi Trail in Mountain Iron. After further discussion, Prebeg amended the motion to not allow anyone to attend the Regional Rail Authority Meetings unless approved by the City Council. Zupancich seconded the amendment. The amended motion carried with Roskoski voting no.

The Mayor updated the Council on the following:

- Northern Community Credit Union. There was a ground breaking on July 14, 2008, for the new credit union.
- Saint Louis County. He advised the Council that he met with Commissioner Nelson and he informed him that in 2008 County Road 7 will be upgraded from Highway 37 to the railroad tracks in Wolf and then to West Eveleth and in 2009 Highway 7 from the railroad tracks in Wolf north to Highway 169 would be upgraded.
- Recycling. He said that the County had made a profit of \$600,000 with recycling. They are currently looking into another system that would further break down the garbage and increase the recycling.
- Business advertising using Mountain Iron in their advertisements. He said that six months ago the Council approved a resolution to gain recognition from the businesses in Mountain Iron and the City has seen success in this area through a letter writing campaign.
- Street Improvement Projects. He said that the blacktop in Unity Second addition looks great. The City Engineer said that the base coat is down, but not the wear coarse.
- Harassment of a business by a Councilor as pointed out at the previous meeting. He said that this matter is being handled by the City Attorney because it is a private confidential matter.

It was moved by Prebeg and seconded by Stanaway to authorize B.G.'s Bar and Grill to operate an on-sale bar at the Mountain Iron Community Center on August 2, 2008, for the Matanich Family wedding, and August 23, 2008, for the Savaloja Family wedding. The motion carried.

The Mayor gave a special thank you to Judy Seurer for the preparation of the wedding certificates from the City.

It was moved by Zupancich and seconded by Stanaway to authorize the Minnesota Border to Border Triathlon group to use the West Virginia Park on July 23, 2008 for their special event. The motion carried.

It was moved Prebeg and seconded by Zupancich to allow the Range Retriever Club to use the West II Rivers Campground from September 12-29, 2008. The motion carried.

It was moved by Roskoski and seconded by Stanaway that the Council appoint the following to serve as election judges for the September 9, 2008, Primary Election and the November 4, 2008, General Election:

<u>Precinct #1-City Hall, Iroquois Room</u>	<u>Precinct #2-City Hall, Wacootah Room</u>
Caroline Kujala, Head Judge	Marilyn Perpich, Head Judge
Sheri Johnson	Margaret Florip
June Ross	Linda Strukel
Delanie Giorgi*	Barb Fivecoate

* Denotes new judge, never having served before.

And further, authorize them to be paid \$8.50 per hour for training and election hours and provide one hot meal to the election judges on election days. The motion carried.

The City Administrator updated the Council on the following:

- Mountain Timber. On July 22, 2008, a hearing is scheduled for the air permit for Mountain Timber.
- Unity Second Addition. The first home is being constructed. He announced that there are still nice lots available for sale.
- Minnesota Department of Natural Resources. Councilor Roskoski asked if they had dropped off booklets on ATV and Water Safety. The Administrator said that no booklets have been dropped off.
- Public Access Channel. Councilor Roskoski asked if the City Council agenda was submitted. Staff said that the agendas have been submitted, but this particular one was not submitted do to an oversight.

It was moved by Prebeg and seconded by Zupancich to accept the quote for 7500 feet of KVA I/O underground wire in the amount of \$16,237.50 from Resco. The motion carried unanimously on a roll call vote.

The Director of Public Works updated the Council on the following:

- South Grove and Downtown Pavilions. He said that he is currently working with the Masons Union #633, he said that they want to pour a five foot circle of the City's logo in the center of the pavilion and they should be completed before the Merritt Days Celebration. The Director of Public Works said that the pavilions were delayed because the company had sent the wrong pavilions to the City.

It was moved by Zupancich and seconded by Stanaway to authorize payment request number three for the 2007 Street Improvement Projects to Ulland Brothers Incorporated in the amount of \$172,748.38. The motion carried unanimously on a roll call vote.

It was moved by Prebeg and seconded by Zupancich to authorize payment request number seven for the Unity Addition Phase II Residential Development to Utility Systems of

America Incorporated in the amount of \$14,806.66. The motion carried unanimously on a roll call vote.

It was moved by Roskoski and seconded by Stanaway to approve payment request number one for the South Grove Tennis Courts to Mesabi Bituminous in the amount of \$41,161.12. The motion carried unanimously on a roll call vote.

It was moved by Stanaway and seconded by Prebeg to approve payment request number two for the 2008 Street Improvements to Ulland Brothers Incorporated in the amount of \$19,187.85. The motion carried unanimously on a roll call vote.

During the Liaison Reports the following reports were made:

- Street and Alley Committee. Councilor Roskoski thanked Benchmark Engineering for their fine job in designing the proper lane widths and striping along Unity Drive from County Road 7 east to the railroad tracks.
- Street and Alley Committee. Councilor Roskoski thanked the Minnesota Department of Transportation for upgrading the signage on Highway 169.

It was moved by Prebeg and seconded by Skalko to authorize the payment of one half of the increase in costs for the 2007 Street Improvement Projects completed by Mesabi Bituminous Incorporated because the City of Mountain Iron had asked them to wait one year to complete the project for a total payment of \$25,476.00. The motion carried on the following roll call vote: Stanaway, yes; Roskoski, no; Prebeg, yes; Zupancich, yes; and Skalko, yes.

Councilor Roskoski said that the Mountain Iron Civic Association held a meeting July 15, 2008, to discuss the application for the Culture and Tourism grant application. He said that the Civic Association made a motion that they would apply for a Culture and Tourism grant for the maximum amount of \$10,000 for a canopy over Locomotive 806, contingent on the City providing an equal match to the grant.

At 7:45 p.m., Councilor Prebeg left the meeting.

At 7:47 p.m., Councilor Prebeg returned to the meeting.

It was the consensus of the Council to inquire as to the deadline for the Culture and Tourism grant application, to consider an allocation in the 2009 budget, and work with the Parks and Recreation Board on how the canopy should look. Councilor Roskoski said that the Civic Association would require a resolution of support and contribution from the City of Mountain Iron.

It was moved by Zupancich and seconded by Stanaway to adopt Resolution Number 32-08, authorizing submission of a Community Development Block Grant application, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Roskoski and seconded by Skalko to approve of barricading City streets as needed for the Merritt Days Celebration on August 14, 15, and 16, 2008. The motion carried.

It was moved by Stanaway and seconded by Zupancich to authorize the Deluxe Café/Harold's Bar to operate an on-sale bar at the Mountain Iron Community Center on August 16, 2008, for the Fox wedding. The motion carried.

The Council discussed the water main breaks near the Star Homes area. The Director of Public Works said that Benchmark Engineering is preparing specifications on the project and there should be quotes presented to the Council at the next regular meeting.

The Council discussed the gravel conditions on Enterprise Drive North. The Director of Public Works said that this is Ulland Brothers problem to take care.

The Council reviewed the list of communications. The Mayor read the communication from Marion Giru regarding the City assisting her in obtaining a grant to demolish the Wayne Motor building.

During the open discussion, Councilor Prebeg expressed displeasure regarding the proposed signs for the Mesabi Trail stating that they were not really factual.

The Mayor advised the Council that he would not be at the August 3, 2008, City Council meeting.

At 8:02 p.m., it was moved by Zupancich and seconded by Roskoski that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Anderson, CMC/MMCA
Municipal Services Secretary

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COMMUNICATIONS

1. Marion Giru, a thank you for the assistance in obtaining the grant to demolish the Wayne Motor building.
2. National Multiple Sclerosis Society, advising the City that the annual “The Ride Across Minnesota (TRAM)” will be passing through Mountain Iron on July 23rd.
3. League of Minnesota Cities, forwarding a follow up to the April 30, 2008, Loss Control Survey conducted on April 23, 2008.
4. Planning and Zoning Commission, a notice of a public hearing on July 28, 2008, for a Conditional Use Permit for R. Michael Grahek.
5. Planning and Zoning Commission, a notice of a public hearing on July 28, 2008, for a Conditional Use Permit for Justin Kochar.

Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	77,281.16
CD INTEREST	CD INTEREST 101	851.43
CD INTEREST	CD INTEREST 301	1,244.68
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	30,616.72
METER DEPOSITS	ELECTRIC	1,200.00
CAMPGROUND RECEIPTS	FEES	2,365.00
MISCELLANEOUS	BASEBALL/SOFTBALL FEES	280.00
BUILDING RENTALS	SENIOR CENTER	50.00
BUILDING RENTALS	COMMUNITY CENTER	100.00
PERMITS	CONDITIONAL USE	150.00
PERMITS	BUILDING	7,686.51
COPIES	COPIES	.50
MISCELLANEOUS	FAX CHARGES	28.00
MISCELLANEOUS	ASSESSMENT SEARCHES	10.00
MISCELLANEOUS	FILING FEES	6.00
MISCELLANEOUS	REIMBURSEMENTS	89.85
CD INTEREST	CD INTEREST 378	246.03
CD INTEREST	CD INTEREST 602	59.04
CD INTEREST	CD INTEREST 603	73.80
CD INTEREST	CD INTEREST 604	24.62
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	200.00
CHARGE FOR SERVICES	SEWER-CHARGE FOR SERVICES	2,990.53
MISCELLANEOUS	SPEC. EVENT-FUNDS NOT USED-CR	89.00
MISCELLANEOUS	LIBRARY-COPIES, FINES, MISC.	100.00
MISCELLANEOUS	AMERICAN LEGION-REC PROGRAMS	200.00
TAXES	TAX LEVY	472,905.98
TAXES	TAXES RECEIVABLE-DELINQUENT	7,881.92
TAXES	MISCELLANEOUS TAXES	15,531.81
TAXES	PENALTIES & INTEREST	145.23
TAXES	PENALTIES & INTEREST-378 FUND	83.99
TAXES	SPECIAL ASSESSMENTS-CURRENT	1,306.21
TAXES	SPEC. ASSMTS-378 FUND-CURRENT	20,773.70
TAXES	SPEC ASSESS-FUND 378-DELINQUEN	726.38
TAXES	TIF #1-INCREMENT COLLECTED	25,963.20
TAXES	TIF #2-INCREMENT COLLECTED	8,949.47
TAXES	TIF #3-INCREMENT COLLECTED	2,047.54
TAXES	TIF #10-INCREMENT COLLECTED	310.69
TAXES	TIF #11-INCREMENT COLLECTED	5,610.93
TAXES	BOND LEVY	45,547.17
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	95.61
BUILDING RENTALS	NICHOLS HALL	25.00
MISCELLANEOUS	ELECTRIC RECONNECT FEE	35.00
LICENSES	ANIMAL	5.00
Summary Totals:		<u>733,887.70</u>

Check Issue Date(s): 07/12/2008 - 07/26/2008

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
07/08	07/14/2008	136670	30032	COURT ADMIN.-CONCILIATION	604-20200	5.00
07/08	07/14/2008	136671	130011	MOUNTAIN IRON POSTMASTER	604-20200	332.01
07/08	07/24/2008	136672	140059	97 BLACK DIRT	101-20200	5,280.00
07/08	07/24/2008	136673	10056	A T & T MOBILITY	601-20200	640.75
07/08	07/24/2008	136674	10008	AIRGAS NORTH CENTRAL	101-20200	320.86
07/08	07/24/2008	136675	7030	ALICIA BROWN	604-20200	319.64
07/08	07/24/2008	136676	130017	AMERICAN BANK	602-20200	72.80
07/08	07/24/2008	136677	10057	AMERICAN BANK-GRAND RAPIDS	101-20200	225.00
07/08	07/24/2008	136678	10030	AMERICAN PUBLIC POWER ASSN	604-20200	710.09
07/08	07/24/2008	136679	10010	ARROW AUTO	101-20200	66.20
07/08	07/24/2008	136680	10001	ARROWHEAD ECONOMIC OPPORTUNI	604-20200	193.52
07/08	07/24/2008	136681	20001	BAKER FIRE EQUIPMENT	101-20200	554.00
07/08	07/24/2008	136682	30017	CARQUEST (MOUNTAIN IRON)	602-20200	274.72
07/08	07/24/2008	136683	30074	CITY OF BIWABIK	101-20200	85.00
07/08	07/24/2008	136684	220003	CITY OF VIRGINIA	101-20200	346.80
07/08	07/24/2008	136685	30072	CW TECHNOLOGY	301-20200	3,462.06
07/08	07/24/2008	136686	40031	DAHL'S SUNRISE DAIRY	101-20200	75.92
07/08	07/24/2008	136687	40030	DULUTH CLINIC	101-20200	1,173.00
07/08	07/24/2008	136688	500012	ERA LABORATORIES INC	601-20200	785.20
07/08	07/24/2008	136689	7035	EVERETT WRIGHT	604-20200	117.93
07/08	07/24/2008	136690	60026	FASTENAL COMPANY	101-20200	82.81
07/08	07/24/2008	136691	60003	FIVE SEASONS SPORTS CENTER	604-20200	90.46
07/08	07/24/2008	136692	60038	FLEET SERVICES	101-20200	8,665.01
07/08	07/24/2008	136693	70035	G & K SERVICES	101-20200	27.42
07/08	07/24/2008	136694	70004	GRANDE ACE HARDWARE	101-20200	70.98
07/08	07/24/2008	136695	70029	GUARDIAN PEST CONTROL INC	101-20200	140.90
07/08	07/24/2008	136696	80022	HAWKINS INC	602-20200	906.23
07/08	07/24/2008	136697	80017	HENRY'S WATERWORKS INC	604-20200	24.56
07/08	07/24/2008	136698	80020	HIBBING CHRYSLER CENTER	101-20200	45.29
07/08	07/24/2008	136699	80001	HILLYARD/HUTCHINSON	101-20200	899.69
07/08	07/24/2008	136700	90016	ICOMPASS TECHNOLOGIES INC	301-20200	4,800.00
07/08	07/24/2008	136701	90017	INDUSTRIAL DOOR COMPANY	301-20200	8,590.00
07/08	07/24/2008	136702	90005	ITALIAN BAKERY INC	101-20200	53.25
07/08	07/24/2008	136703	7036	JESSICA MINEHEINE	604-20200	321.57
07/08	07/24/2008	136704	60018	JILL M ANDERSON	101-20200	6.92
07/08	07/24/2008	136705	7031	JOHN ANDERSON OR	604-20200	206.49
07/08	07/24/2008	136706	100020	JOHN WINTER	101-20200	700.00
07/08	07/24/2008	136707	100021	KNAPPER, JERRY	101-20200	78.57
07/08	07/24/2008	136708	7033	KRYSTAL KNAFFLA	604-20200	179.59
07/08	07/24/2008	136709	120013	L & L RENTALS INC	101-20200	487.42
07/08	07/24/2008	136710		Information Only Check	101-20200	.00 V
07/08	07/24/2008	136711	120006	L & M SUPPLY	101-20200	2,135.35
07/08	07/24/2008	136712	120032	LAKE COUNTRY POWER	101-20200	197.03
07/08	07/24/2008	136713	7041	LAURA PETERSEN FOR	101-20200	35.00
07/08	07/24/2008	136714	120035	LENCI ENTERPRISES INC	301-20200	8,500.00
07/08	07/24/2008	136715	120014	LUNDGREN MOTORS	101-20200	117.43
07/08	07/24/2008	136716	7038	MARIE SANKAR	604-20200	88.27
07/08	07/24/2008	136717	130041	MESABI BITUMINOUS	104-20200	66,637.12
07/08	07/24/2008	136718		Information Only Check	101-20200	.00 V
07/08	07/24/2008	136719	130004	MESABI DAILY NEWS	101-20200	4,134.49
07/08	07/24/2008	136720	130026	MESABI SIGN COMPANY	101-20200	224.53
07/08	07/24/2008	136721	130134	MIDWEST PLAYGROUND CONTRACTO	301-20200	6,800.00
07/08	07/24/2008	136722	130040	MIDWEST SPORTSWEAR	101-20200	1,513.38
07/08	07/24/2008	136723	140026	MINNESOTA ENERGY RESOURCES	604-20200	3,148.60
07/08	07/24/2008	136724	130009	MINNESOTA POWER	604-20200	2,850.00
07/08	07/24/2008	136725	130059	MINNESOTA POWER	604-20200	46,786.78
07/08	07/24/2008	136726	130010	MINNESOTA UC FUND	101-20200	243.94

M = Manual Check, V = Void Check

Check Issue Date(s): 07/12/2008 - 07/26/2008

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
07/08	07/24/2008	136727	7032	MOLLY WIEDENHOFT	604-20200	294.57
07/08	07/24/2008	136728	130031	MOUNTAIN IRON ECONOMIC DEV	102-20200	42,881.83
07/08	07/24/2008	136729	130015	MOUNTAIN IRON PUBLIC UTILITIES	601-20200	10,930.97
07/08	07/24/2008	136730	130037	M-R SIGN	101-20200	26.91
07/08	07/24/2008	136731	140004	NORTHERN ENGINE & SUPPLY INC	101-20200	328.35
07/08	07/24/2008	136732	140008	NORTRAX EQUIPMENT/POWERPLAN	101-20200	618.43
07/08	07/24/2008	136733	160057	PHIL'S GARAGE DOOR SERVICE	101-20200	117.50
07/08	07/24/2008	136734	160005	PLAZA HARDWARE	101-20200	636.87
07/08	07/24/2008	136735	160032	PORTABLE JOHN	101-20200	675.56
07/08	07/24/2008	136736	170005	QUALITY FLOW SYSTEMS INC	602-20200	6,123.75
07/08	07/24/2008	136737	170007	QUILL CORPORATION	101-20200	164.37
07/08	07/24/2008	136738	170001	QWEST	603-20200	468.19
07/08	07/24/2008	136739	180061	R & M MESABI CONSTRUCTION INC	101-20200	910.00
07/08	07/24/2008	136740	180045	RESERVE ACCOUNT	604-20200	750.00
07/08	07/24/2008	136741	180059	ROBERT MAKI	101-20200	576.00
07/08	07/24/2008	136742	7039	ROBIN PARKER	101-20200	20.00
07/08	07/24/2008	136743	180031	RRHS UMCM MESABA CLINICS	602-20200	671.30
07/08	07/24/2008	136744	7040	SCOTT ORTLER	101-20200	200.00
07/08	07/24/2008	136745	190010	SEPPI BROTHERS	301-20200	385.88
07/08	07/24/2008	136746	7026	SHANA HOLMES	604-20200	108.58
07/08	07/24/2008	136747	190014	SHERWIN WILLIAMS	101-20200	1,271.83
07/08	07/24/2008	136748	190004	SKUBIC BROS INC	604-20200	284.99
07/08	07/24/2008	136749	1244	ST LOUIS COUNTY SOCIAL SRV	604-20200	861.92
07/08	07/24/2008	136750	190061	SULLIVAN CANDY & SUPPLY	101-20200	29.70
07/08	07/24/2008	136751	200003	TACONITE TIRE SERVICE	604-20200	3,042.32
07/08	07/24/2008	136752	7037	TAMI KEITH	604-20200	117.33
07/08	07/24/2008	136753	7034	TIM SHEEHY	604-20200	311.46
07/08	07/24/2008	136754	200006	TRIMARK INDUSTRIAL	101-20200	21.60
07/08	07/24/2008	136755	210010	ULLAND BROTHERS INC	104-20200	191,936.23
07/08	07/24/2008	136756	210001	UNITED ELECTRIC COMPANY	604-20200	658.24
07/08	07/24/2008	136757	210009	USA BLUE BOOK	602-20200	42.17
07/08	07/24/2008	136758	210006	UTILITY SYSTEMS OF AMERICA INC	104-20200	14,806.66
07/08	07/24/2008	136759	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	36,437.92
07/08	07/24/2008	136760	220026	VIRGINIA HOME CENTER	101-20200	1,303.90
07/08	07/24/2008	136761	220020	VISA OR AMERICAN BANK CC PMT	604-20200	7,391.78
07/08	07/24/2008	136762	230005	WESCO DISTRIBUTION INC	604-20200	3,156.02
07/08	07/24/2008	136763	230028	WISCONSIN ENERGY CONSERVATION	604-20200	186.00
07/08	07/24/2008	136764	240001	XEROX CORPORATION	601-20200	678.49
07/08	07/24/2008	136765	260005	ZEP MANUFACTURING COMPANY	101-20200	389.45

Totals:

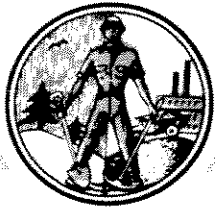
514,644.65

Payroll-PP Ending 7/11/08
Electronic Trans-Sales Tax

67,236.92
1,989.03

TOTAL EXPENDITURES

\$583,870.60



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 32-08

AUTHORIZING SUBMISSION OF CDBG APPLICATION

WHEREAS, St. Louis County is preparing a Consolidated Plan/Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs, and

WHEREAS, St. Louis County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan, and

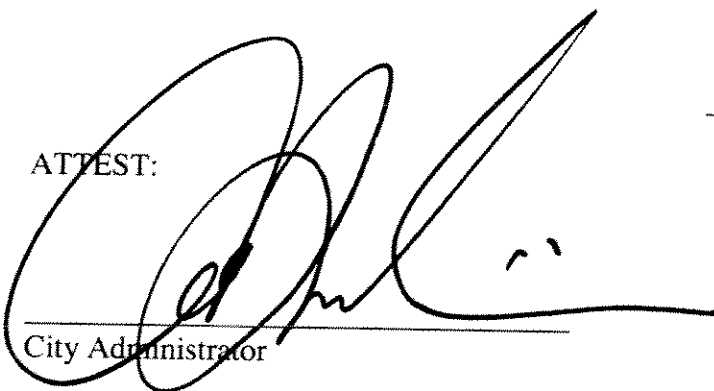
WHEREAS, the City of Mountain Iron has conducted public hearing on July 21, 2008, in regard to the Agate Street Storm Sewer Project and Mountain Iron's CDBG application for the project, and

WHEREAS, it is found that the project meets the benefitting low/moderate income persons federal objective of the CDBG program and is prioritized by the community as a high priority need.


NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that the City of Mountain Iron's CDBG application related to the Agate Street Storm Sewer Replacement project is hereby authorized to be submitted to St. Louis County for inclusion in St. Louis County's Consolidated Plan/Action Plan to the U.S. Department of Housing and Urban Development, and that the City Administrator is hereby authorized to execute all documents, agreements, or contracts which result from this application to St. Louis County.

DULY ADOPTED BY THE CITY COUNCIL THIS 21st DAY OF JULY, 2008.

ATTEST:



City Administrator



Mayor Gary Skalko

COUNCIL LETTER 080408-IVC1

ELECTRIC DEPARTMENT

TRANSFORMER QUOTES

DATE: July 30, 2008
FROM: Don Kleinschmidt
Director of Public Works

Craig J. Wainio
City Administrator

The following are the quotes received for electric transformers for underground electric service installations.

QUOTE TABULATIONS

	<u>VENDOR</u>	<u>TRANSFORMERS</u>
1)	WESCO	\$ 10,724.00
2)	RESCO	\$ 7,296.00
3)	BORDER STATES	\$ 8,832.24

Staff recommends purchase of the electric transformers for underground electric service to RESCO at their low quote of \$7,296.00.

This purchase will be funded from the Electric Enterprise Fund.



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Mt. Iron, MN 55768-0261
tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

July 23, 2008

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Re: City of Mountain Iron
Industrial Park Road Extension
Project No. MI07-2

Dear Mr. Wainio:

Enclosed please find Pay Request No. 4 – Final for the City of Mountain Iron's Industrial Park Road Extension project in the amount of **\$12,295.54**. This amount includes payment of all retainage for the project. Please refer to the enclosed pay request breakdown for a final summary of items completed.

The project was completed prior to the contract final completion date of November 1, 2007. Our field representative Charles Rudstrom and I have performed a walk-through of the project and have found that all items have been satisfactorily completed.

Included with Pay Request No. 4 - Final is Change Order #1 for the project in the amount of -\$4,735.31. This change order is to adjust the final contract quantity due to decreases in final construction quantities. Please have the change orders signed and returned to our office for signatures from the contractor.

Please include Pay Request No. 4 – Final on the Council agenda for the next scheduled meeting.

Also included are the Contractor's Withholding Affidavits from the Minnesota Department of Revenue. Keep these copies with your project contract documents for review by your auditors if needed at a future date.

If you have any questions or concerns, please feel free to contact our office.

Sincerely,
Benchmark Engineering, Inc.



Paul R. Tokarczyk, P.E.

Enclosures

Cc: Mr. Aaran Leustek, Louis Leustek & Sons, Inc.

CHANGE ORDER

Order No. 1

Date: 7/23/08

NAME OF PROJECT/PROJECT NO: Industrial Park Road Extension / MI07-2
OWNER: City of Mountain Iron
CONTRACTOR: Louis Leustek & Sons, Inc.
1715 E. Sheridan St., Ely, MN 55731
ENGINEER: Benchmark Engineering, Inc.

Reason for Change Order:

Final contract quantities are lower than the estimated project quantities and project adjustments were needed once items were exposed during construction.

The following changes are hereby made to the CONTRACT DOCUMENTS:

A total of **\$4,735.31** is subtracted from the contract amount.

Change to CONTRACT PRICE:

Original CONTRACT PRICE	\$ <u>219,095.80</u>
Current CONTRACT PRICE adjusted by previous CHANGE ORDERS	\$ <u>219,095.80</u>
The CONTRACT PRICE due to this CHANGE ORDER will be <u>decreased</u> by:	\$ <u>4,735.31</u>
The new CONTRACT PRICE including this CHANGE ORDER will be:	\$ <u>214,360.49</u>

Recommended by: *Paul D. Thompson* 7/23/2008
Engineer (Authorized Signature) Date:

Approved by: _____
Owner (Authorized Signature) Date:

Accepted by: _____
Contractor (Authorized Signature) Date:

RECOMMENDATION OF PAYMENT

No. 4-FINAL

Owner's Project No.: _____

Engineer's Project No.: MI07-2

Project: Industrial Park Road Extension

CONTRACTOR: Louis Leustek & Sons, Inc., 1715 E. Sheridan St., Ely, MN 55731

For Period Ending: July 23, 2008

To **City of Mountain Iron**
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated July 23, 2008

By *Paul R. Thompson*

STATEMENT OF WORK

Original Contract Price	\$ <u>219,095.80</u>	Work & Materials to Date	\$ <u>214,360.49</u>
Net Change Orders	\$ <u>-4,735.31</u>	Amount Retained (5%)	\$ <u>0.00</u>
Current Contract Price	\$ <u>214,360.49</u>	Subtotal	\$ <u>214,360.49</u>
		Previous Payments	\$ <u>202,064.95</u>
		Amount Due this Payment	\$ <u>12,295.54</u>



PAY REQUEST NO. 4 - FINAL
 INDUSTRIAL PARK ROAD EXTENSION
 MOUNTAIN IRON, MINNESOTA
 PROJECT NO: MI07-2

CONTRACTOR: LOUIS LEUSTEK & SONS, INC.

SPEC. NO.	ITEM	UNITS	PROJECT QUANTITY	ITEM COST	QUANTITY THIS PAYMENT	TOTAL THIS PAYMENT	QUANTITY TO DATE	TOTAL AMOUNT
2101.511	CLEARING AND GRUBBING	LUMP	1.0	\$150.00		\$0.00	1.0	\$150.00
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	22.0	\$5.00		\$0.00	0.0	\$0.00
2104.513	SAW PAVEMENT - FULL DEPTH	LN. FT.	73.0	\$6.50		\$0.00	0.0	\$0.00
2104.523	SALVAGE HYDRANT	EACH	1.0	\$850.00		\$0.00	1.0	\$850.00
2105.501	COMMON EXCAVATION	CU. YD.	1793.0	\$4.50		\$0.00	1,793.0	\$8,068.50
2105.522	SELECT GRANULAR BORROW (CV)	CU. YD.	1580.0	\$14.50		\$0.00	1,580.0	\$22,910.00
2105.523	COMMON BORROW (CV)	CU. YD.	4253.0	\$2.00		\$0.00	4,253.0	\$8,506.00
2105.525	TOPSOIL BORROW (LV)	CU. YD.	400.0	\$11.00		\$0.00	400.0	\$4,400.00
2105.609	GEOTEXTILE FABRIC, TYPE V	SQ. YD.	6257.0	\$1.50		\$0.00	6,257.0	\$9,385.50
2118.502	AGGREGATE SURFACING, CLASS 5	CU. YD.	80.0	\$20.00		\$0.00	80.0	\$1,600.00
2211.503	AGGREGATE BASE (CV), CL. 5	CU. YD.	1878.0	\$14.00		\$0.00	1,878.0	\$26,292.00
2350.501	TYPE MV4 WEARING COURSE MIXTURE (B)	TON	512.0	\$54.00		\$0.00	434.1	\$23,441.40
2350.502	TYPE MV3 NON-WEARING COURSE MIXTURE (B)	TON	1142.0	\$52.00		\$0.00	1,129.7	\$58,744.40
2501.511	BIT. MATERIAL FOR TACK COAT	GAL.	297.0	\$1.50		\$0.00	0.0	\$0.00
2501.515	12" RC PIPE APRON	LN. FT.	14.0	\$79.50		\$0.00	16.0	\$1,272.00
2503.541	12" RC PIPE SEWER - CL. III	EACH	1.0	\$391.00		\$0.00	1.0	\$391.00
2503.602	CONNECT TO EXISTING CULVERT	LN. FT.	64.0	\$46.20		\$0.00	57.0	\$2,633.40
2504.602	ADJUST VALVE BOX	EACH	1.0	\$750.00		\$0.00	1.0	\$750.00
2504.602	INSTALL HYDRANT	EACH	2.0	\$275.00		\$0.00	1.0	\$275.00
2504.602	ADJUST HYDRANT AND VALVE	EACH	1.0	\$1,500.00		\$0.00	1.0	\$1,500.00
2504.603	6" D.I. WATERMAIN, CL. 52	LN. FT.	40.0	\$58.00		\$0.00	2.0	\$1,500.00
2505.516	CASTING ASSEMBLY	EACH	2.0	\$550.00		\$0.00	40.0	\$2,320.00
2506.501	CONSTRUCTION DRAINAGE STRUCTURE DES. F	LN. FT.	11.1	\$275.00		\$0.00	2.0	\$1,100.00
2506.522	ADJUST FRAME & RING CASTING	EACH	2.0	\$275.00		\$0.00	11.1	\$3,052.50
2511.501	RANDOM RIP RAP, CLASS 3	CU. YD.	4.0	\$45.00		\$0.00	2.0	\$50.00
2531.501	CONCRETE CURB & GUTTER, DES. D418	LN. FT.	2894.0	\$8.75		\$0.00	4.0	\$180.00
2563.601	TRAFFIC CONTROL	LUMP	1.0	\$500.00		\$0.00	2,883.0	\$25,226.25
2573.502	SILT FENCE TYPE PREASSEMBLED, INCL.	LN. FT.	2112.0	\$3.00		\$0.00	1.0	\$500.00
2573.601	INLET PROTECTION	EACH	2.0	\$100.00		\$0.00	1,934.0	\$5,802.00
2575.555	TURF ESTABLISHMENT	LUMP	1.0	\$1,300.00		\$0.00	0.0	\$0.00
CO #1	ADJUST CULVERT APRON	LUMP		\$366.00	1.0	\$366.00	1.0	\$366.00
CO #1	INSTALL NEW VALVE BOXES	LUMP		\$1,116.00	1.0	\$1,116.00	1.0	\$1,116.00
CO #1	ADJUST VALVE BOX - MODIFIED	LUMP		\$178.54	1.0	\$178.54	1.0	\$178.54
\$219,095.80								

COMPLETED THIS PAYMENT: \$1,660.54 TO DATE: \$214,360.49

Paul R. Thompson
 BENCHMARK ENGINEERING, INC.



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email: info@bm-eng.com

July 29, 2008

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN
Unity Drive Gravel Road Extension
Project No. MI08-20

Dear Mr. Wainio,

Enclosed please find Pay Request No. 1 for the Unity Drive Gravel Road Extension project in the amount of **\$4,441.25**, for approval at your next scheduled City Council meeting. This amount includes withholding retainage on work completed to date.

Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.


Eric E. Fallstrom, P.E.

Enclosure

Pc: Mr. Jerry Nemanich, Mesabi Bituminous

RECOMMENDATION OF PAYMENT

No. 1

Owner's Project No.: _____

Engineer's Project No.: MI08-20

Project: Unity Drive Gravel Road Extension

CONTRACTOR: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

For Period Ending: July 29, 2008

To: City of Mountain Iron
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated July 29, 2008

By 

STATEMENT OF WORK

Original Contract Price	\$ <u>4,875.00</u>	Work & Materials to Date	\$ <u>4,675.00</u>
Net Change Orders	\$ <u>0.00</u>	Amount Retained	\$ <u>233.75</u>
Current Contract Price	\$ <u>4,875.00</u>	Subtotal	\$ <u>4,441.25</u>
		Previous Payments	\$ <u>0.00</u>
		Amount Due this Payment	\$ <u>4,441.25</u>



July 29, 2008

PAY REQUEST NO. 1
UNITY DRIVE GRAVEL ROAD EXTENSION
PROJECT NO.: MI08-20
CITY OF MOUNTAIN IRON, MINNESOTA

CONTRACTOR: MESABI BITUMINOUS, INC.

SPEC NO.	ITEM DESCRIPTION	UNIT	PROJECT QUANTITY	UNIT COST	QUANTITY TO DATE	TOTAL AMOUNT
2101.502	CLEARING & GRUBBING	LUMP SUM	1.0	\$500.00	1.0	\$500.00
2104.501	REMOVE WIRE FENCE	LIN. FT.	136.0	\$1.00	136.0	\$136.00
2105.501	COMMON EXCAVATION (PV)	CU. YD.	121.0	\$11.00	121.0	\$1,331.00
2105.604	GEOTEXTILE FABRIC TYPE V	SQ. YD.	556.0	\$1.50	556.0	\$834.00
2211.503	AGGREGATE BASE (CV), CLASS 5	CU. YD.	93.0	\$18.00	93.0	\$1,674.00
2506.602	ADJUST FRAME & RING CASTING	EACH	1.0	\$200.00	0.0	\$0.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$200.00	1.0	\$200.00

\$4,875.00


BENCHMARK ENGINEERING, INC.

COMPLETED TO DATE: \$4,675.00
LESS RETAINAGE: (\$233.75)
SUBTOTAL PAY REQUEST #1: \$4,441.25
LESS PREVIOUS PAYMENTS: \$0.00

TOTAL PAY REQUEST #1: \$4,441.25

COUNCIL LETTER 080408-IVF1

FIRE DEPARTMENT

BRUSH RIG

DATE: July 30, 2008

FROM: Fire Department

Craig J. Wainio
City Administrator

Enclosed in your packet is the basic design concept we are looking for in a new grass rig for the Fire Department. Approximate cost that we can determine is around \$128 - \$130,000. We are requesting Council approval to write bid specs and put this out for bid hoping to purchase a 2008 chassis with an early 2009 completion. This we feel will also save City money that would otherwise have to be spent towards upcoming regulations that will not benefit use of this truck.

The enclosed truck was equipped as follows:

- Ford F550, diesel, auto, AC
- 250water +20foam poly tank
- Hale HPX-200-B18 pump, 60 GPM @ 150 PSI, 150GPM @ 100 PSI, and 245 GPM @ 25 PSI.
- One (1) hosereel over tank
- Body compartments with roll up doors, two (2) driver side and two (2) passenger side, fully enclosed horizontal compartments. The compartments shall each be: 52" inside length, by 40" inside height, by 20" inside depth.
- Whelen LED light package

CITY OF MOUNTAIN IRON
CONDITIONAL USE PERMIT APPLICATION *

Name of Applicant R. Michael Grahek Signature of Applicant R. Michael Grahek Date of Applications 7/2/08
5418 Garden Dr So, Mountain Iron

Legal Description:
 Sec/Lot N 40 Ft. Twp/Block Lot 25 Rge/Subd S55 Ft. of Lot 26 Parcel Code # 175-0055-01295

Description of Proposed Use
Garage

Statement as to why proposed use will not cause injury to value of adjoining property.
Proposed garage request is only 200 sq. Ft. above the 900 sq. Ft. maximum. The re-design eliminates the height concerns of my neighbors.

Statement as to how proposed use is to be designed, arranged and operated in order to permit development and use of neighboring property.
This garage will be sided w/ same house replacement siding (vmtly) + will blend in nicely w/ my existing home. The garage will be used for storage since my house is a split entry w/ virtually no room for hunting + fishing supplies. The current attached garage isn't big enough for 2 vehicles plus 2 canoes etc.

* Applicant is required to submit documentation required in Section 22.24, Subd 4 of the Zoning Ordinance along with this application for a Conditional Use Permit. Applicant is also required to submit a Vicinity Map, drawn to scale, showing applicant's and adjoining property including existing and proposed buildings or uses. Use reverse side of this form.

pd. 150.00 7-3-08 rec. 1-030985

OFFICE USE ONLY

ITEM	ACTION	DATE	INITIAL
Zoning Administrator Review	<u>Sent to JJK 10:30am</u>	<u>7-7-08</u>	<u>Gma</u>
Public Hearing Set	<u>Set for 7/8/08 7:05pm</u>	<u>7-8-08</u>	<u>Gma</u>
Hearing Notice Published	<u>Missabi Daily News</u>	<u>7-17-08</u>	<u>Gma</u>
Planning & Zoning Recommendation	<u>P+2 rec. Approval</u>	<u>7-28-08</u>	<u>Gma</u>
Council Action			
Filed with County Recorder			

Conditions Attached _____

VICINITY MAP TO SCALE - SHOW DIMENSIONS OF LOT AND ALL EXISTING AND PROPOSED STRUCTURES OR USE DISTANCES FROM FRONT, SIDE AND REAR LOT LINE SETBACKS TO ALL EXISTING AND PROPOSED STRUCTURES. SHOW ALLEY AND STREET NAMES ABUTTING LOT.

I/We certify that the proposed construction will conform to the dimensions and uses shown and that no changes will be made without first obtaining approval.

Signature R. Michael GrabeK

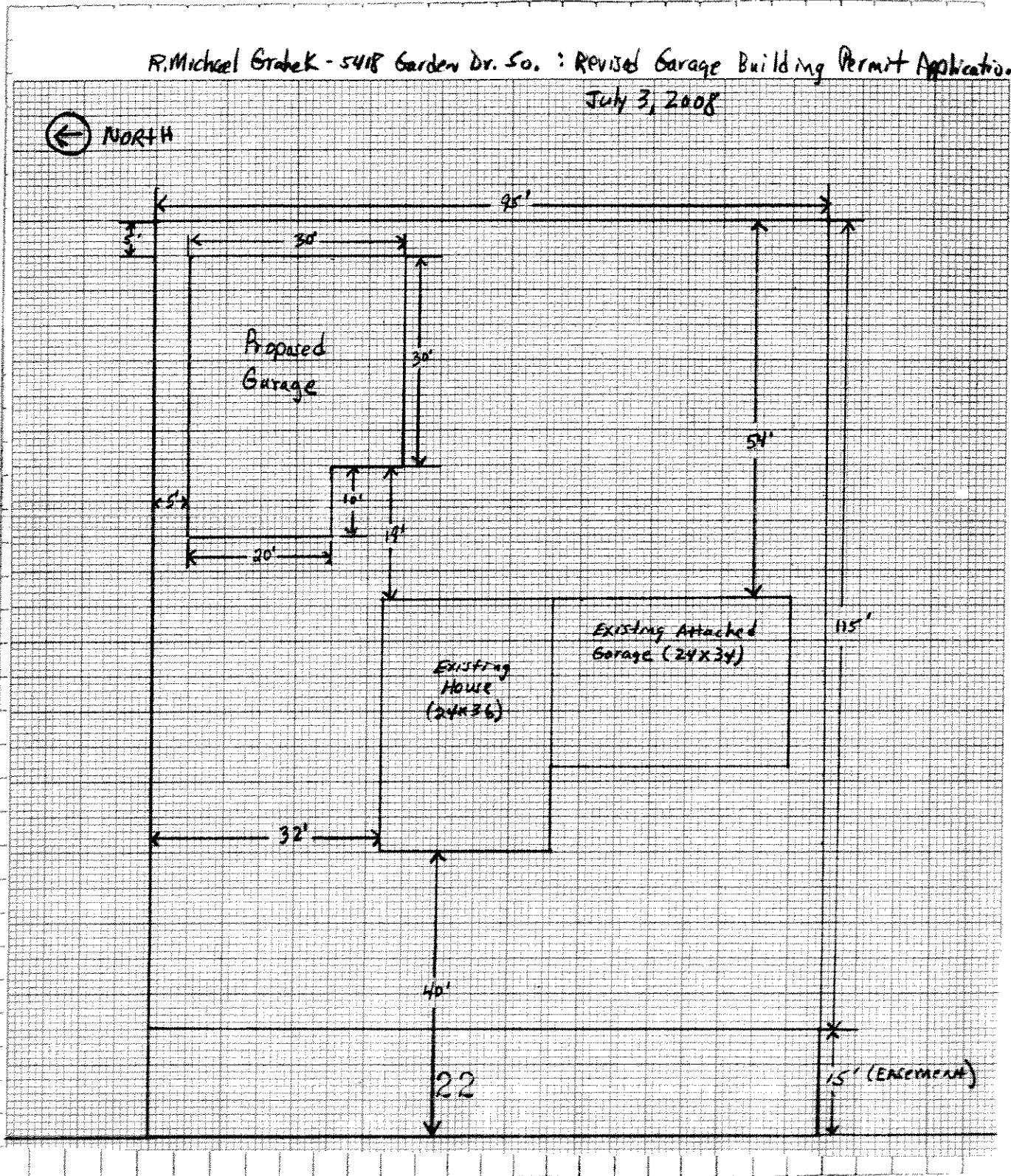
Date 7/2/08

← INDICATE NORTH IN CIRCLE

R. Michael GrabeK - 5418 Garden Dr. So. : Revised Garage Building Permit Application

July 3, 2008

← NORTH



**CITY OF MOUNTAIN IRON
CONDITIONAL USE PERMIT APPLICATION ***

Name of Applicant: Justin Kocher Signature of Applicant: Justin Kocher Date of Applications: 6-27-08
 Address: 5476 Heather Avenue Mt. Iron E-mail: teresajustin@mchsi.com

Legal Description:
 Sec/Lot _____ Twp/Block _____ Rge/Subd _____ Parcel Code # 175-0071-01246

Description of Proposed Use: STICK BUILT OVERSIZED GARAGE 30'x50'
FOR USE TO PARK CARS/TRUCKS OTHER VEHICLES FOUR-WHEELER BOAT.

Statement as to why proposed use will not cause injury to value of adjoining property: THE SIZE OF THE LOT WILL ALLOW FOR THE GARAGE 2.3 ACRE SO THE BUILDING WILL NOT LOOK OUT OF PLACE. THE GARAGE WILL MATCH THE HOUSE AND HAVE TREES AROUND IT.

Statement as to how proposed use is to be designed, arranged and operated in order to permit development and use of neighboring property: IT IS DESIGNED LIKE ANY OTHER GARAGE WILL MATCH THE HOUSE IN SIDING/ROOFING NEIGHBORING PROPERTY IS ACROSS THE STREET SO IT WILL NOT AFFECT THEIR PROPERTY AND THE PROPERTY BEHIND IT HAS ALREADY DEVELOPED APPROX DISTANCE TO PROPERTY LINE BEHIND GARAGE IS 200 FT

* Applicant is required to submit documentation required in Section 22.24, Subd 4 of the Zoning Ordinance along with this application for a Conditional Use Permit. Applicant is also required to submit a Vicinity Map, drawn to scale, showing applicant's and adjoining property including existing and proposed buildings or uses. Use reverse side of this form.

pd \$150.00 6/27/08
 Recept # 2-0921a7 MA

OFFICE USE ONLY

ITEM	ACTION	DATE	INITIAL
Zoning Administrator Review	Sent to JJK	6-30-08	Judy S.
Public Hearing Set	Set for 7/8/08 7:00am	7-8-08	Gma
Hearing Notice Published	Merabi Daily News	7-17-08	Gma
Planning & Zoning Recommendation	P+2 rec appam	7-28-08	Gma
Council Action			
Filed with County Recorder			

Conditions Attached _____

VICINITY MAP TO SCALE - SHOW DIMENSIONS OF LOT AND ALL EXISTING AND PROPOSED STRUCTURES OR US DISTANCES FROM FRONT, SIDE AND REAR LOT LINE SETBACKS TO ALL EXISTING AND PROPOSED STRUCTURES SHOW ALLEY AND STREET NAMES ABUTTING LOT.

I/We certify that the proposed construction will conform to the dimensions and uses shown and that no changes will be made without first obtaining approval.

Signature Justin Koch

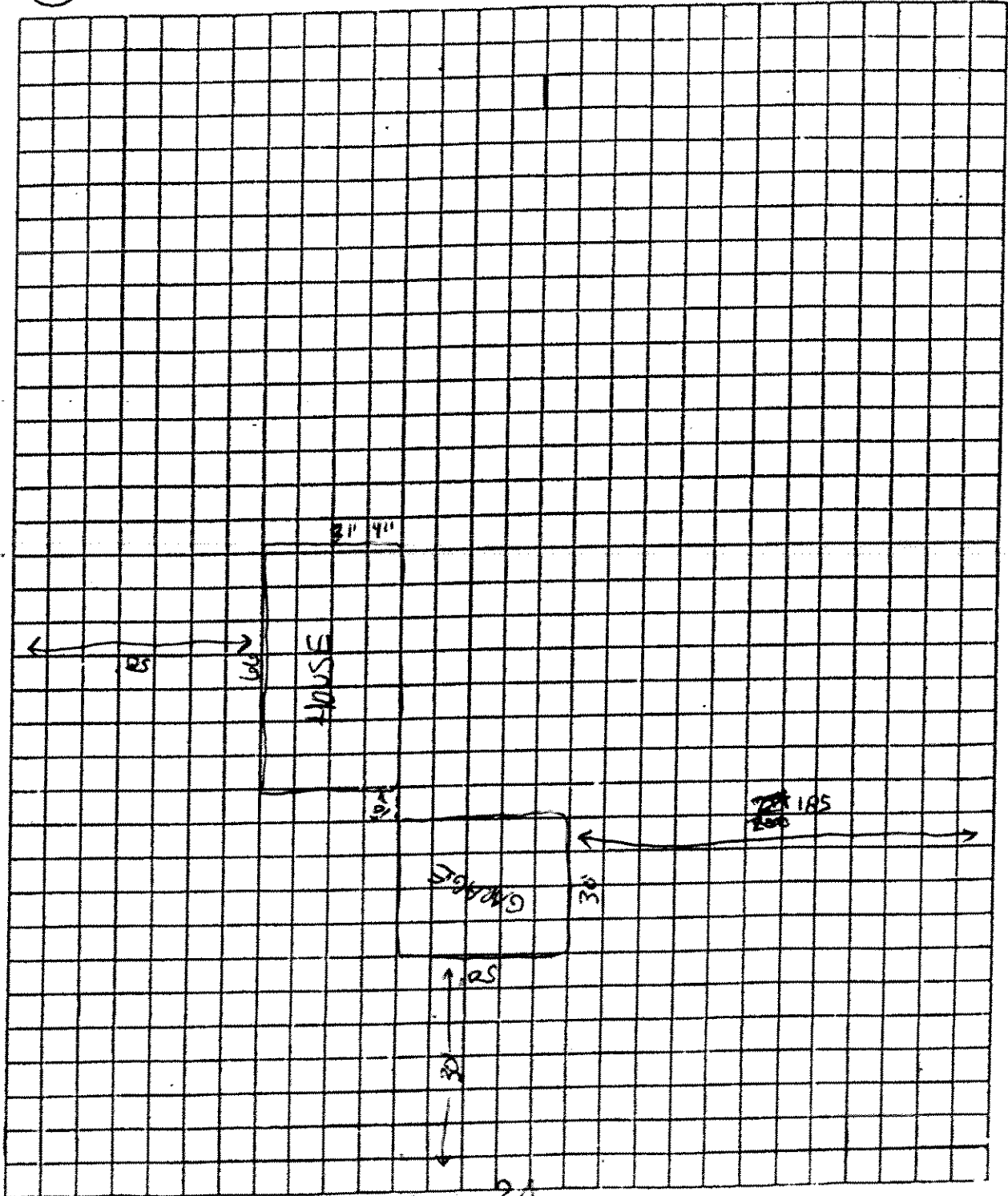
Date 6-27-08

↑ INDICATE NORTH IN CIRCLE

293

HEATHER AVE

297



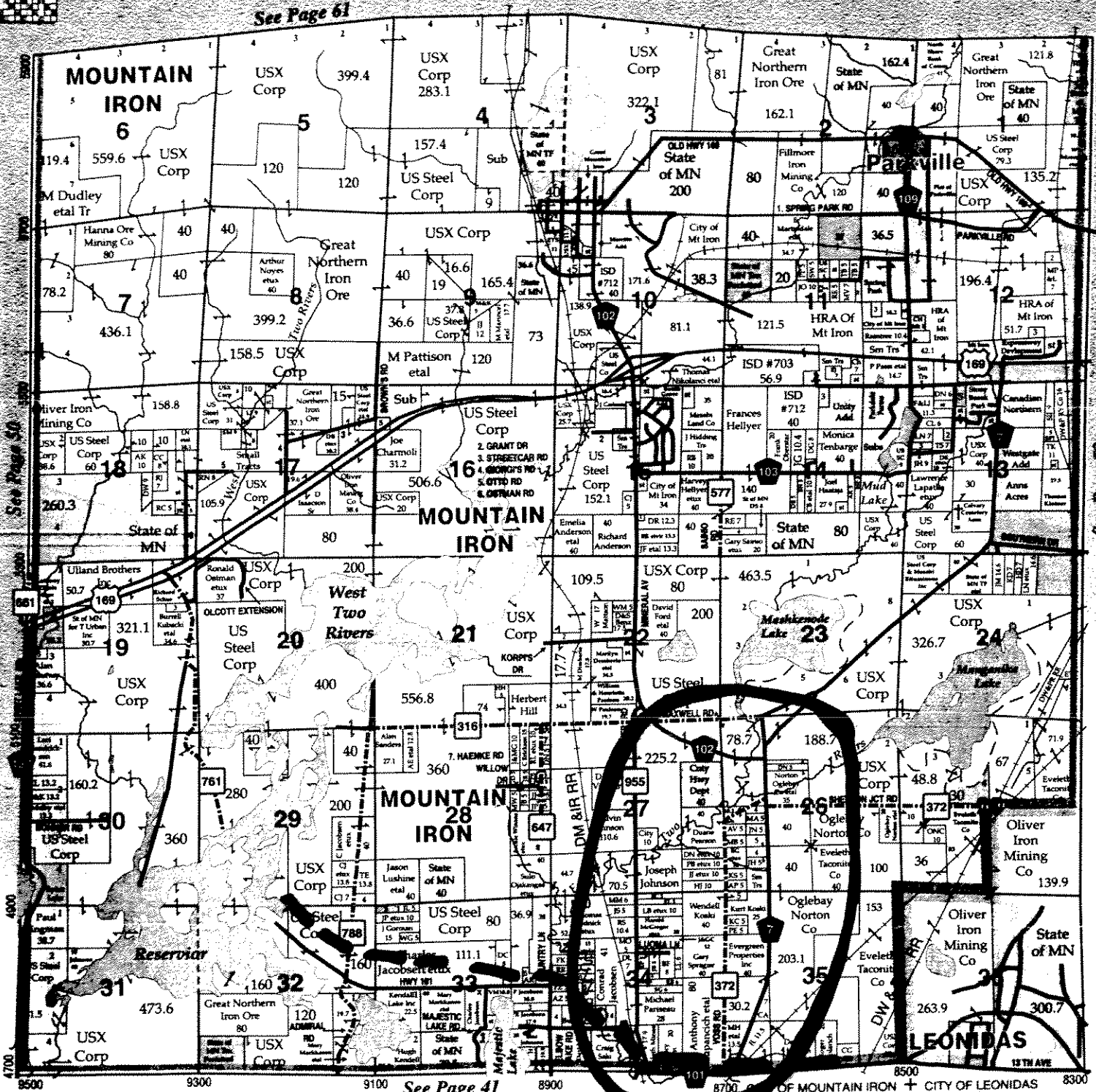
327

314 24

CENTENNIAL ST

©2002 cloud cartographics, inc. 22. cloud, mn 56391

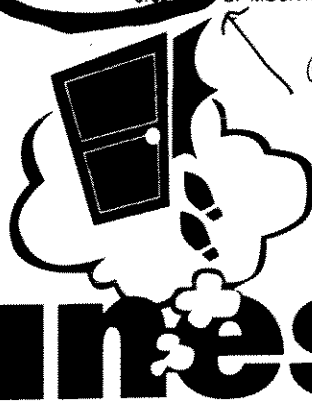
See Page 61



See Page 41

OF MOUNTAIN IRON + CITY OF LEONIDAS

25
Minnesota
We're into
BUSINESS



Although the yellow indicates fiber cable, we are only serving one customer here.

st. louis, mn

COUNCIL LETTER 080408-IVH1
CABLE COMMISSION
EQUIPMENT QUOTES

DATE: July 30, 2008
FROM: Cable Commission
Craig J. Wainio
City Administrator

The Cable Commission is requesting authority to seek quotes for the equipment necessary to get the Mountain Iron Public Access Channel up and running.

CITY OF MOUNTAIN IRON
CABLE COMMISSION MEETING
JUNE 17, 2008 9:08 AM

CJW
FYI

ROLL CALL:

Meeting called to order by Chairman Skogman. Members present: Steve Skogman, Tom Cvar, Pete Skogman and Mayor Gary Skalko. Absent: Allen Nelson.

CONSENT AGENDA:

Minutes of the April 3rd, 2008 meeting were read and approved. Motion by Skalko, second by Pete Skogman to approve the minutes. Motion approved.

Communications: Discussion on cable service to the Wolf area. Wolf residents can get service if residents contact Mediacom. A motion by Steve Skogman with support from Skalko for the city to contact residents in this area and tell them to contact Mediacom if they are interested in receiving Cable TV. Motion passed.

PUBLIC FORUM:

None.

COMMITTEE AND STAFF REPORTS:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Equipment Quotes. Discussion and questions on quote. Administrator Wainio will do research of the Magic Box. Chisholm and Hibbing use this equipment. It's easy to learn and cheaper.

Production studio could be in library basement. First, we should get the room ready, then purchase the equipment needed. Have Mediacom give us an idea on what needs to be done. Wainio will look into this.

Discussion on why the Council meeting was aired on Sunday. No one knew why. Mediacom did not notify anyone.

ANNOUNCEMENTS:

None.

ADJOURN:

Motion by Steve Skogman with support from Skalko to adjourn the meeting at 9:35 a.m. Motion passed.

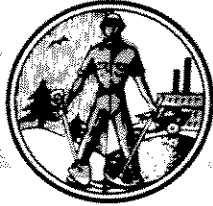
Submitted by:

Tom Cvar
Cable Commission Secretary

**COUNCIL LETTER 080408-VIA
ADMINISTRATION
RESOLUTION NUMBER 33-08**

DATE: July 30, 2008
FROM: Craig J. Wainio
City Administrator

Based upon recent correspondence with the Minnesota Board of Water and Soil Resources, staff is recommending the adoption on Resolution Number 33-08 Regarding Administration of the Wetlands Act of 1991. Staff believes that the City previously accepted the administration of the wetlands act of 1991; however, we are unable to locate the appropriate documentation. Mountain Iron has been performing the functions as outlined in the Resolution for a number of years.



CITY OF MOUNTAIN IRON

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8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 33-08

REGARDING THE ADMINISTRATION OF THE WETLAND ACT OF 1991

WHEREAS, the Minnesota Wetland Conservation Act of 1991 (WCA) requires local governmental units (LGUs) to implement this law by adopting the rules and regulations promulgated by the Board of Water and Soil Resources (BWSR) pertaining to wetland draining, filling and excavation; and

WHEREAS, the BWSR is requesting notification of an LGU's decision adopting or excepting administrative responsibility for another LGU in accordance with Minn. Rules part 8420.0260, item A; which requires each local government unit of the State to acknowledge in writing to the board that it is assuming its responsibilities under the Wetland Conservation Act; and

WHEREAS, the LGU is responsible for following the WCA rules as stated in 8420.0200, Determining Local Government Unit Duties;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA, that City of Mountain Iron hereby accepts the administrative responsibility as the LGU for the WCA within its legal boundaries as of August 4, 2008 within the guidelines as set forth by the WCA rules.

DULY ADOPTED BY THE CITY COUNCIL THIS 21st DAY OF JULY, 2008.

ATTEST:

Mayor Gary Skalko

City Administrator

COUNCIL LETTER 080408-VIB

MOUNTAIN MANOR

AUTHORIZATION TO SEEK BIDS

DATE: July 30, 2008

FROM: Craig J. Wainio
City Administrator

Staff is requesting authorization to seek bids for the remodeling of Mountain Manor by converting three one bedroom apartments to two two bedroom apartments. The architect is 95% done with the plans and is ready go out for bids. This project is partially funded through a Community Development Block Grant.

COUNCIL LETTER 080408-VIC

WATER DEPARTMENT

WATER CROSSING

DATE: July 30, 2008

FROM: Don V. Kleinschmidt
Director of Public Works

Craig J. Wainio
City Administrator

As part of the plan to eliminate the problem of water line leaks in the area along Highway 169 between City Hall and Mud Lake Road, the City is seeking quotes for a tie-in across Mud Lake Road. The quotes will be opened Monday morning and be available for the City Council at the meeting.

COUNCIL LETTER 080408-VID

COUNCILOR ZUPANCICH

PUBLIC HEARING NOTICE

DATE: July 30, 2008
FROM: Anthony Zupancich
City Councilor

Craig J. Wainio
City Administrator

Councilor Zupancich requested this item be placed on the agenda with this background information:

I would like to make the recommendation that we change our policy in regards to how we notify affected property owners when a Variance or CUP is being requested. Specifically, in the Grahek case the adjoining property owners claim they never received the Public Hearing notice in regards to Grahek's first CUP request. We verified that indeed a notice was mailed to each of them. There was some concern from P&Z as to maybe this could have been done deliberately.

I propose that in the future all adjoining property owners of the individual requesting a Variance or CUP have their notice of the Public Hearing sent to them via Certified mail requesting a signature.

Staff Note: Every so often when the City holds a public hearing for zoning, assessments, etc. there are some residents who claim that they did not receive the notice, our experience is that once investigated that the vast majority of these claims are false and the notice was misplaced or tossed out. If P&Z was concerned that this was done deliberately, that is as serious accusation of mail tampering and should be directed to the post master. Staff believes that they City currently goes above and beyond what is required by State Statute and to require certified letters to all public hearing recipients would be an inefficient use of Staff time and City resources.

COUNCIL LETTER 080408-VIE

ED ROSKOSKI

**MTN. IRON-BUHL FOOTBALL
PRACTICE FIELD**

DATE: July 30, 2008

FROM: Ed Roskoski
City Councilor

Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be placed on the agenda with this background information:

The City and ISD #712 have an agreement that the City will provide ISD #712 with a 150' X 300' ready-to-use football practice field by Unity 2 Addition. Some utilities would also be provided. Something went wrong – the practice field is too small.

Staff Note: Staffs understanding of the agreement was that the City would replace what was existing which has been accomplished, there was never any mention to Staff about a 150' X 300' field. Also the only mention to staff on any utilities was that the City would stub out the utilities at the time of Unity 2 construction with the school district paying the materials cost, which also has been accomplished. Staff believes that the City has gone above and beyond what we believe the agreement was and NO further action by the City is required.