

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, AUGUST 4, 2003 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
  - II. Consent Agenda
    - A. Minutes of the July 21, 2003, Regular Meeting (#1-10)
    - B. Bills and Payroll
    - C. Receipts
    - D. Communications (#44-49)
  - III. Public Forum
  - IV. Committee and Staff Reports
    - A. Mayor's Report
    - B. City Administrator's Report
      - 1. USX Lease – Insurance Provisions (#11-12)
      - 2. Building Extension (#13)
    - C. Director of Public Work's Report
    - D. Director Parks and Recreation Report
      - 1. Tire Stand
    - E. City Engineer
      - 1. Pay Request Number 1-R (#16-19)
      - 2. Pay Request Number 2 (#20-21)
      - 3. Pay Request Number 2-R (#22-25)
      - 4. Pay Request Number 3 (#26-29)
    - F. Fire Relief Association
      - 1. Schedules I and II (#30-36)
  - V. Unfinished Business
  - VI. New Business
    - A. Quad Cities EDA Information (#37-40)
    - B. Phase I and Phase II – Mountain Iron Library (#41-43) \*
    - C. Communications (#44-49)
  - VII. Open Discussion
  - VIII. Announcements
  - IX. Adjourn
- # Denotes page number in packet  
\* Inserted in packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
JULY 21, 2003

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Allen Nelson, Dale Irish, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Forseen, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Larry Nanti, Director of Parks and Recreation; Joe Stewart, Sergeant; and Rod Flannigan, City Engineer.

It was moved by Prebeg and supported by Nelson that the consent agenda be approved as follows:

1. Add the following item to the agenda:
  - A. Wacootah Overlook, Tourism
2. Approve the minutes of the July 7, 2003, City Council meeting as submitted.
3. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period July 1-15 2003, totaling \$728,735.13, (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period July 1-15, 2003, totaling \$222,152.68, (a list is attached and made a part of these minutes).

The motion carried on the following roll call vote: Prebeg, yes; Nelson, yes; Irish, yes; Roskoski, no; and Skalko, yes.

At 6:35 p.m., it was moved by Roskoski and supported by Nelson to recess the regular meeting and open the public hearing on the Community Development Block Grant application. The motion carried.

The City Administrator stated that the public hearing is for a grant application for the ADA compliance at the Mountain Iron Library in the amount of \$50,000 from the Community Development Block Grant Program through Saint Louis County.

The Mayor stated that he would like to have the grant application changed to have the grant use listed for the elevator only.

During the public hearing, Alan Stanaway, Library Board Member, spoke and asked if the Council has a problem with communicating with the Library Board. He asked why

the Board was not informed of what the Council is doing with the renovations to the Library. The Mayor stated that he would contact Danielle Baudhuin, Chairperson of the Library Board, or the Librarian to keep the Library Board updated.

At 6:47 p.m., it was moved by Roskoski and supported by Irish to close the public hearing and reconvene the regular meeting. The motion carried.

No one spoke during the public forum.

During the Mayor's report, the Mayor presented the Council with an unofficial 2003 total budget savings.

It was moved by Roskoski to have the Mayor's unofficial 2003 total budget savings report made a part of the minutes. The **motion failed** for lack of support.

It was moved by Roskoski and supported by Irish to accept the recommendation of the Mayor and appoint Jennifer Overbye to the Parks and Recreation Board to fill the remaining term of Allen Nelson with the term expiring on December 31, 2004. The motion carried.

It was moved by Irish and supported by Prebeg to accept the recommendation of the Mayor and appoint John Filander to the Mountain Iron Housing and Redevelopment Authority to fill the remaining term of Allen Nelson with the term expiring on December 31, 2004. The motion carried.

The Council discussed the funding for the Quad Cities Economic Development Authority (QCEDA). Councilor Prebeg said that Jeff Lackner would be attending one of the Council meetings in August to answer any questions that the Council may have concerning the QCEDA.

It was moved by Prebeg and supported by Irish to approve Special Event Permit for the Mesabi Family YMCA for the Black Cat Run set for October 25, 2003. The motion carried.

It was moved by Roskoski and supported by Prebeg to designate Councilor Irish to be the contact person seeking information on ATV/Snowmobile Project that the City Council is pursuing in Mountain Iron. The motion carried.

The Mayor asked the City Administrator if there was any additional information from the Mountain Iron Housing and Redevelopment Authority meeting regarding the Park Ridge Development. The Administrator said that there was no formal action taken at the meeting.

Councilor Roskoski questioned whether Butler Road was going to be overlaid this year. The Director of Public Works said that he would call Saint Louis County to see what the status of Butler Road was.

Councilor Irish asked the Director of Public Works why the gate for the Class 5 pile has been open for over the past two months. The Director of Public Works said that the gate should be locked all of the time and he would check on the matter.

Councilor Roskoski questioned why the contractors were digging by the water storage tank. The Director of Public Works said that a subcontractor is installing a maintenance hydrant.

Councilor Irish said that he has received many complaints regarding the maintenance of Mineral Avenue. He suggested giving some of the City's mining effect tax to the County to help repair the roads.

It was moved by Irish and supported by Roskoski to have the Director of Public Works send a letter to Saint Louis County and request that they repave Old Highway 169 between Virginia and Downtown Mountain Iron and Mineral Avenue (County Road 102). The motion carried.

It was moved by Skalko and supported by Prebeg to accept the recommendation of City Staff and accept the quote from McBroom Construction to surface the tennis courts and to add center straps and new winches at a total cost of \$7,729.00. The motion carried unanimously on a roll call vote.

It was moved by Skalko and supported by Prebeg to authorize up to \$500 in funding for Merritt Days to have a children's parade during the celebration with the funding to come from the Charitable Gambling Fund. The motion carried on the following roll call vote: Irish, yes; Roskoski, yes; Prebeg, yes; Nelson, no; and Skalko, yes.

It was moved by Nelson and supported by Prebeg to approve change order number one to LeadCon, Inc. in the amount of \$4,100.20 for the Water Tank Rehabilitation Project to add antenna brackets; and further, approve change order number two to LeadCon, Inc. in the amount of \$2,035.90 for the Water Tank Rehabilitation Project for additional work for the pitting repairs. The motion carried unanimously on a roll call vote.

The City Attorney advised the Council that the status of the litigation for the Bon Air cleanup costs are being pursued as a civil judgment as well as an assessment on the property. The City Attorney also advised the Council that the Nordlund blight matter is now in litigation and a court date is pending.

The Council reviewed the Sheriff's Department report for the month of June. The Sergeant advised the Council that he had received a letter from the Administrator of the Courts indicating that the State passed a new law stating that they are going to levy \$3 on every parking ticket violation that is sent through the court systems. The Council requested that the City Attorney provide a list of options for the Council to deal with the new administrative fees.

At 7:50 p.m., Councilor Prebeg left the meeting.

At 7:51 p.m., Councilor Prebeg returned to the meeting.

It was moved by Irish and supported by Prebeg to accept the recommendation of the Planning and Zoning Commission and approve the variance application for Jeff Eichorn on parcel 175-0064-00050 allowing a storage facility to be construction closer to the lot line than allowed by the Zoning Ordinance. The motion carried.

It was moved by Nelson and supported by Roskoski to accept the recommendation of the Planning and Zoning Commission and approve the conditional use permit application for Michael and Kristin Holmes on parcel 175-0051-00510 to construction a garage that is 1,008 square feet. The motion carried.

It was moved by Irish and supported by Roskoski to withdraw the City's proposal for annexation in the Matter of Petition for Municipal Boundary Adjustments of Mountain Iron and the Unorganized Territory identified as A-6741 and referred to by the Office of Administrative Hearing a Docket #6-2900-15192-2. The **motion failed** on the following roll call vote: Prebeg, no; Nelson, no; Irish, yes; Roskoski, yes; and Skalko, no.

The Council discussed the Wacootah Overlook Grant. It was the consensus of the Council have the Parks and Recreation Board have this item placed on their next meeting agenda to discuss.

The Council discussed the crosswalk marking and painting. It was the consensus of the Council to have the Street and Alley Committee review the list prepared by Councilor Roskoski.

It was moved by Roskoski and supported by Nelson to add the following parcels on to the grant application for the State Tax Free Zones/JOBZ area by Merritt Industrial Park, land by Erickson Truax on Slate Street, and the Old Roundhouse area in Downtown Mountain Iron (across from Wayne Motors). The motion carried.

It was moved by Irish and supported by Roskoski to adopt Resolution 24-03, Community Development Block Grant application, revising the application to indicated all of the funding use of \$50,000 for the elevator, (a copy is attached and made a part of these minutes). The motion carried with Councilor Nelson voting no.

It was moved by Roskoski and supported by Skalko to table the request from U. S. Steel to call for a hearing for the vacation of streets and direct the City Administrator to set up a meeting with U. S. Steel to discuss areas of mutual concerns. And further, that the City Administrator, Councilor Prebeg and Councilor Roskoski be on the Committee to meet with U. S. Steel and to designate the Mayor as the alternate Committee member. The motion carried.

The Council discussed Ordinance 02-03, amending city code. No formal action was taken.

It was moved by Roskoski and supported by Nelson to direct the City Administrator to contact two appraisal firms to determine a value for the 20 acres of land south of South Grove for the proposed Town House Development. The motion carried unanimously on a roll call vote.

It was moved by Skalko and supported by Roskoski to direct the City Attorney to look into the State Statutes for setting up a Housing and Redevelopment Authority/Economic Development Authority and report back to the City Council. The motion carried.

It was moved by Prebeg and supported by Nelson to submit the Nordlund home business matter in Parkville to the Zoning Administrator and request that he make a recommendation to the City Council. The motion carried.

During the open discussion, Councilor Irish asked if the City could have movies in the park like the neighboring communities have been doing. The Recreation Director said that he look into having the movies for next year, he said the cost is \$200 for the movie and \$200 for the screen.

Also during the open discussion, Councilor Roskoski pointed out to the Council that the Locomotive Park is listed in several books as a historic site.

Also during the open discussion, the Mayor requested that a rack for holding plans be put in the Council Chambers. The City Administrator said that he would take care of the matter.

At 9:19 p.m., it was moved by Roskoski and supported by Nelson that the meeting be adjourned. The motion carried.

Respectfully submitted:



Jill M. Forseen, CMC/MMCA  
Municipal Services Secretary

[www.mtniron.com](http://www.mtniron.com)

COMMUNICATIONS  
JULY 21, 2003

1. The Salvation Army, a letter requesting volunteer help.
2. Virginia Regional Medical Center, announcing a Child Passenger Safety Program.
3. Craig J. Wainio, City Administrator, an e-mail outlining the City's use of Mining Effects funds.
4. Range Association of Municipalities and Schools, forwarding the 2003 update.
5. Saint Louis County Auditor, forwarding the state-ordered changes to equalize the level of assessment in Mountain Iron.
6. St. Louis County Sheriff's Volunteer Rescue Squad, requesting a donation.

## Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	80,599.00
METER DEPOSITS	ELECTRIC	592.00
MISCELLANEOUS	BASEBALL/SOFTBALL FEES	225.00
MISCELLANEOUS	REIMBURSEMENTS	452.71
MISCELLANEOUS	ASSESSMENT SEARCHES	50.00
CAMPGROUND RECEIPTS	FEES	3,592.00
LEASES	LEASES	20.00
MISCELLANEOUS	REFUNDS/ REIMBURSEMENTS	720.00
CD INTEREST	CD INTEREST 101	483.83
CD INTEREST	CD INTEREST 103	1,916.46
CD INTEREST	CD INTEREST 104	1,677.26
CD INTEREST	CD INTEREST 301	64.52
CD INTEREST	CD INTEREST601	129.02
CD INTEREST	CD INTEREST 603	516.08
MISCELLANEOUS	SPEC. EVENT-FUNDS NOT USED-CR	644.00
CAMPGROUND RECEIPTS	PEPSI COLA	88.00
CAMPGROUND RECEIPTS	ICE	136.00
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	359.47
LICENSES	ANIMAL	5.00
BUILDING RENTALS	COMMUNITY CENTER	200.00
TAXES	TAX LEVY	449,572.91
TAXES	TAXES RECEIVABLE-DELINQUENT	2,635.24
TAXES	MISCELLANEOUS TAXES	17,349.47
TAXES	BOND LEVY	53,885.62
TAXES	SPECIAL ASSESSMENT-INT/PEN	181.35
TAXES	PENALTIES & INTEREST-378 FUND	23.45
TAXES	SPECIAL ASSESSMENTS-CURRENT	2,833.66
TAXES	SPEC. ASSMTS-378 FUND-CURRENT	21,918.35
TAXES	SPECIAL ASSESSMENT-DELINQUENT	851.49
TAXES	SPEC ASSESS-FUND 378-DELINQUEN	2,373.07
TAXES	TIF #1-INCREMENT COLLECTED	35,823.65
TAXES	TIF #2-INCREMENT COLLECTED	7,897.68
TAXES	TIF #3-INCREMENT COLLECTED	2,079.39
TAXES	TIF #6-INCREMENT COLLECTED	2,399.60
TAXES	TIF #7-INCREMENT COLLECTED	14,658.17
TAXES	TIF #8-INCREMENT COLLECTED	8,396.06
TAXES	TIF #9-INCREMENT COLLECTED	3,933.33
TAXES	TIF #10-INCREMENT COLLECTED	133.16
TAXES	TIF #11-INCREMENT COLLECTED	7,062.69
TAXES	TIF #12-INCREMENT COLLECTED	74.07
MISCELLANEOUS	SEPTIC APPLICATIONS	550.00
MISCELLANEOUS	REFUND-ADMIN OFFICE SUPPLIES	121.13
MISCELLANEOUS	CLAESSON COBRA PAYMENT	288.00
PERMITS	VARIANCE	150.00
PERMITS	BUILDING	5.00
PERMITS	SPECIAL EVENTS	25.00
SPECIAL ASSESSMENTS	SPECIAL ASSESS.-BOND MONEY	943.24
MISCELLANEOUS	MOSES RESTITUTION	100.00
Summary Totals:		<u>728,735.13</u>



Check Issue Date(s): 07/10/2003 - 07/29/2003

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
07/03	07/21/2003	28590	130034	VOID - MN POLLUTION CONTROL AGEI	002-20200	300.00 -M
07/03	07/17/2003	28629	130011	MOUNTAIN IRON POSTMASTER	002-20200	288.06
07/03	07/18/2003	28630	130049	MINNESOTA STATE TREASURER	002-20200	176.53
07/03	07/23/2003	28631	10013	A T & T INFORMATION SYSTEMS	002-20200	53.40
07/03	07/23/2003	28632	501	ACCESS COMPUTERS	002-20200	48.99
07/03	07/23/2003	28633	10022	ADVANCED AUTIO	002-20200	133.13
07/03	07/23/2003	28634	735	ANDREW ERICKSON	002-20200	58.66
07/03	07/23/2003	28635	10021	ARROWHEAD LIBRARY SYSTEM	002-20200	302.89
07/03	07/23/2003	28636	730	B HUBERT & K BODI	002-20200	21.28
07/03	07/23/2003	28637	722	BARBARAN RAMME	002-20200	5.01
07/03	07/23/2003	28638	20022	BENCHMARK ENGINEERING INC	002-20200	43,779.50
07/03	07/23/2003	28639	20007	BP	002-20200	2,376.46
07/03	07/23/2003	28640	300011	CALVIN JOHNSON DAIRY	002-20200	96.00
07/03	07/23/2003	28641	30061	CELLULARONE	002-20200	419.86
07/03	07/23/2003	28642	220003	CITY OF VIRGINIA	002-20200	74.42
07/03	07/23/2003	28643	30053	CONSOLIDATED TRADING COMPANY	002-20200	777.00
07/03	07/23/2003	28644	40032	DEPARTMENT OF ADMINISTRATION	002-20200	279.62
07/03	07/23/2003	28645	40030	DULUTH CLINIC	002-20200	80.00
07/03	07/23/2003	28646	40015	DULUTH NEWS TRIBUNE	002-20200	175.24
07/03	07/23/2003	28647	60006	FISHER PRINTING	002-20200	758.28
07/03	07/23/2003	28648	721	GILBERT LITTLE LEAGUE	002-20200	125.00
07/03	07/23/2003	28649	738	GREG STISH	002-20200	89.95
07/03	07/23/2003	28650	70029	GUARDIAN PEST CONTROL INC	002-20200	54.10
07/03	07/23/2003	28651	80002	HILLYARD	002-20200	209.80
07/03	07/23/2003	28652	80010	HOMETOWN ELECTRIC	002-20200	186.00
07/03	07/23/2003	28653	90002	INGRAM BOOK COMPANY	002-20200	234.34
07/03	07/23/2003	28654	723	IRENE MARCONETT	002-20200	186.94
07/03	07/23/2003	28655	90005	ITALIAN BAKERY INC	002-20200	18.00
07/03	07/23/2003	28656	737	JEREMY HUTCHINSON	002-20200	87.12
07/03	07/23/2003	28657	727	JESSE CHAMBERS	002-20200	90.68
07/03	07/23/2003	28658	732	JESSICA LEOINE	002-20200	88.17
07/03	07/23/2003	28659	729	JESSICA O'CONNOR	002-20200	92.80
07/03	07/23/2003	28660		Information Only Check	002-20200	.00 V
07/03	07/23/2003	28661	120006	L & M SUPPLY	002-20200	3,183.75
07/03	07/23/2003	28662	120016	LANYK ELECTRIC	002-20200	373.35
07/03	07/23/2003	28663	731	LENA TELLERICO	002-20200	91.64
07/03	07/23/2003	28664	120012	LIBRARY STORE	002-20200	48.72
07/03	07/23/2003	28665	720	LISA CASILLO	002-20200	22.30
07/03	07/23/2003	28666	734	LISBETH YAPEL	002-20200	128.90
07/03	07/23/2003	28667	724	MARK BRINKMAN	002-20200	126.62
07/03	07/23/2003	28668	728	MARY HOVDE	002-20200	72.98
07/03	07/23/2003	28669	130106	MEDIACOM - MIDWEST	002-20200	117.20
07/03	07/23/2003	28670	130041	MESABI BITUMINOUS	002-20200	1,192.80
07/03	07/23/2003	28671	130096	MICROMARKETING ASSOCIATES	002-20200	13.99
07/03	07/23/2003	28672	130024	MN POLLUTION CONTROL AGENCY	002-20200	270.00
07/03	07/23/2003	28673	130070	MORGAN-TACONITE OIL COMPANY	002-20200	191.75
07/03	07/23/2003	28674	130015	MT IRON WATER AND LIGHT DEPT	002-20200	12,023.02
07/03	07/23/2003	28675	140013	NATIONAL WATERWORKS	002-20200	6,825.84
07/03	07/23/2003	28676	140007	NICKLASSON ATHLETIC COMPANY	002-20200	557.87
07/03	07/23/2003	28677	140016	NORTHLAND SECURITIES	002-20200	1,250.00
07/03	07/23/2003	28678	150014	ONE CALL CONCEPTS INC	002-20200	68.20
07/03	07/23/2003	28679	180006	P & H MINEPRO SERVICES	002-20200	249.21
07/03	07/23/2003	28680	160003	PERPICH TV & MUSIC INC	002-20200	21.07
07/03	07/23/2003	28681	170001	QWEST	002-20200	501.39
07/03	07/23/2003	28682	180023	RAINTREE WEST APARTMENTS	002-20200	77.34
07/03	07/23/2003	28683	180001	RANGE PAPER	002-20200	117.08
07/03	07/23/2003	28684	180032	RANGE PORTABLES	002-20200	883.96

M = Manual Check, V = Void Check

7/31/2003

8

CITY COUNCIL

Check Issue Date(s): 07/10/2003 - 07/29/2003

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
07/03	07/23/2003	28685	733	SANDERIA AJASA AND DUANE	002-20200	64.98
07/03	07/23/2003	28686	736	SHELLY WITANEN	002-20200	96.73
07/03	07/23/2003	28687	190024	ST LOUIS CO SHERIFF LITMAN	002-20200	32,083.00
07/03	07/23/2003	28688	190033	STAR TRIBUNE	002-20200	89.70
07/03	07/23/2003	28689	190066	SUN TURF INC.	002-20200	255.60
07/03	07/23/2003	28690	200003	TACONITE TIRE SERVICE	002-20200	377.00
07/03	07/23/2003	28691	726	TERRY MARTINSON JR	002-20200	55.98
07/03	07/23/2003	28692	200020	THE TRENTI LAW FIRM	002-20200	2,412.55
07/03	07/23/2003	28693	725	TINA ADAMS	002-20200	35.73
07/03	07/23/2003	28694	200028	TRI CITIES BIOSOLIDS DISPOSAL	002-20200	4,840.00
07/03	07/23/2003	28695	200027	TRUE VALUE HOME CENTER	002-20200	40.31
07/03	07/23/2003	28696	210028	U S BANK CORPORATE TRUST	002-20200	5,437.50
07/03	07/23/2003	28697	210001	UNITED ELECTRIC COMPANY	002-20200	1,658.22
07/03	07/23/2003	28698	220009	VERNS GREENHOUSE	002-20200	196.09
07/03	07/23/2003	28699	220004	VIRGINIA DEPARTMENT OF PUBLIC	002-20200	22,088.07
07/03	07/23/2003	28700	230027	WELLS FARGO BANK	002-20200	62.50
07/03	07/23/2003	28701	240001	XEROX CORPORATION	002-20200	1,616.48
07/03	07/23/2003	28702	260003	ZEE SERVICE COMPANY	002-20200	40.95
07/03	07/23/2003	28703	230010	WILBUR BALL	002-20200	1,000.00
07/03	07/28/2003	28704	739	GERALD GOLOBICH	002-20200	65.00

Totals:

151,992.60

Payroll-PP Ending 7/18/03

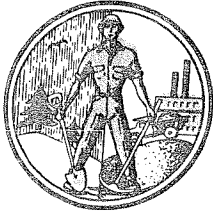
61,716.77

Sales Tax-Electronic Trans. 7/21

8,443.31

TOTAL EXPENDITURES

\$222,152.68



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 24-03

### ADA COMPLIANCE APPLICATION

**WHEREAS**, St. Louis County is preparing a Consolidated Plan/Action Plan to meet application for the Community Development Block Grant (CDBG) program, and other community planning and development programs, and

**WHEREAS**, St. Louis County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan, and

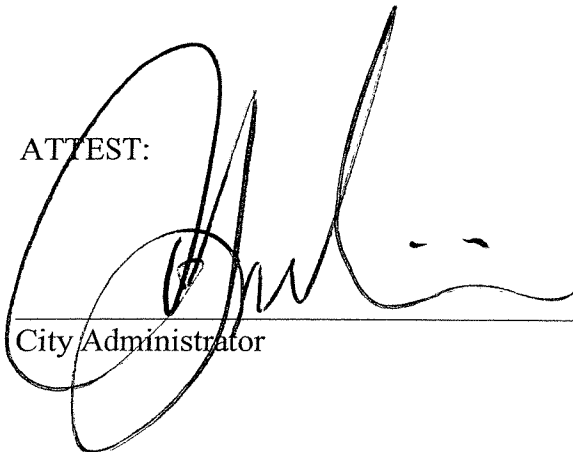
**WHEREAS**, the City of Mountain Iron has conducted a public hearing on July 21, 2003, in regard to ADA Compliance Assistance Application and the City of Mountain Iron's CDBG application for the project, and

**WHEREAS**, it is found that the project meets the federal objective of benefiting low and moderate income people of the CDBG program and is prioritized by the community as a high priority need.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY MOUNTAIN IRON, MINNESOTA**, that the City of Mountain Iron's CDBG application related to the ADA Compliance Assistance Application is hereby authorized to be submitted to St. Louis County for inclusion in St. Louis County's Consolidated Plan/Action Plan to the U.S. Department of Housing and Urban Development, and that the Mayor and City Administrator are hereby authorized to execute all contracts, documents or agreements which result from this application to St. Louis County.

**DULY ADOPTED BY THE MOUNTAIN IRON CITY COUNCIL THIS 21<sup>ST</sup> DAY OF JULY, 2003.**

ATTEST:

  
\_\_\_\_\_  
City Administrator  
\_\_\_\_\_  
Mayor Gary Skalko

(B) If the Licensee shall fail to keep or perform any of the terms, conditions, covenants or obligations of this License to be kept and performed by it, and if such failure shall continue for thirty (30) days after the Licensor shall give to the Licensee written notice specifying the failure complained of, then, and in any such event, this License and all of the privileges hereby granted to the Licensee shall forthwith cease and terminate, without any further notice or other action on the part of the Licensor.

**Section 6 -- Indemnification.**

(A) In the exercise of its rights hereunder, *Licensee agrees to indemnify, defend and hold harmless Licensor, including its subsidiaries, facilities, employees, successors and assigns* from and against any and all claims, costs, demands, damages, liabilities, judgments, or expenses, including attorney fees, court costs, consultant fees and other legal costs, for any personal injury, death, or property damage or any other damages of whatever kind or nature whatsoever arising out of or resulting from, or in any way associated with the activities described herein of Licensee, its employees, agents, invitees, successors, and assigns or the activities of any other party or entity whatsoever, directly or indirectly, against Licensor. Licensee agrees that the indemnity provided by this paragraph is unlimited and Licensee waives any and all statutory tort limitations provided for in Minnesota Statutes as such limits pertain to Licensor. Licensee retains the statutory tort limitations as such limits apply to Licensee's liability as it relates to other third parties.

(B) *Licensee further agrees to indemnify, defend and hold harmless, Licensor, including its subsidiaries, facilities, employees, successors, and assigns* from and against any and all claims, suits, expenses and costs, including court costs, attorneys' fees and other legal costs, from any environmental liability or damages arising or resulting from or caused by the activities herein described. Licensee agrees that the indemnity provided by this paragraph is unlimited and Licensee waives any and all statutory tort limitations provided for in Minnesota Statutes as such limits pertain to Licensor. Licensee retains the statutory tort limitations as such limits apply to Licensee's liability as it relates to other third parties.

(C) If Licensee bears witness to or receives information from any third party of personal injury, property damage, or environmental release occurring at or adjoining the Premises, Licensee shall provide Licensor with immediate notice of any such event.

(D) The obligations set forth in this Section shall continue after the termination of this License as to any matters that occurred during or resulted from the term of this License.

**Section 7-- Insurance.**

In lieu of insurance, Licensee affirms its ability to provide the unlimited indemnification specified in Section 6 of this Agreement through both its status as a self-insured political subdivision

No. 3257 P. 3  
of the State of Minnesota and given the full faith and credit of St. Louis County with its authority and duty to levy to satisfy all contractual obligations.

**Section 8 -- Compliance with Laws.**

(A) In conducting its activities hereunder, Licensee will, at its sole expense and effort, comply with all past, present, and future laws, ordinances, permits, rules and regulations, enacted by any federal, state, county, or municipal governmental agency having jurisdiction or control over any activity, including reclamation and/or pollution, environmental or otherwise, occurring upon the Premises. Licensee further agrees, if necessary, to obtain all permits for its activities hereunder at its sole expense and to comply with all such permits. Licensee shall provide Licensor with copies of said permit(s) and any and all associated documents, maps, and plans.

(B) Licensee will immediately notify Licensor of any violation, notice, warning, and/or visit received from any environmental governmental agency which may be received for any reason whatsoever.

(C) Licensor retains the right to make periodic inspections of the Premises to ensure Licensee's compliance with the terms and conditions of this Agreement

**Section 9 -- Operations.**

(A) Licensee agrees to conduct its activities hereunder in a good and workmanlike manner with the appropriate, standard equipment as applicable.

(B) During its activities hereunder, Licensee shall at all times keep the Premises and all improvements thereon or appurtenant thereto in good repair and in a safe, neat, and orderly condition and so maintain, use, and occupy the same as to protect life and property and so as not to create any public or private nuisance or damage or injury to any adjacent premises or to any persons or property thereon.

**Section 10 -- Liens.**

(A) Licensee agrees to protect Licensor and the lands of Licensor from and against all liens in any way arising out of any act or default upon Licensee's part.

July 22, 2003

City of Mt. Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Attention: Craig Wainio

My husband and I have recently purchased a lot in Unity Addition (Block 2, Lot 3) from Gerard Kiwus. His two-year building time is coming to an end on December 7, 2003. I would like to request an extension for the building time. Our plans are to start this fall, but in the event of any unforeseen events we would like to know an extension was approved.

Please review this matter and let us know as soon as possible.

Thank you,



Ann Williams  
Roger Klemm  
701 12<sup>th</sup> Street N #8  
Virginia, MN 55792  
(218) 749-8009

# MINNESOTA · REVENUE

July 17, 2003

MOUNTAIN IRON CITY OF  
CITY ADMINISTRATOR  
CITY HALL  
8586 ENTERPRISE DR S  
MOUNTAIN IRON, MN 55768

**TO: ALL CITY CLERKS/ADMINISTRATORS**

**RE: CERTIFICATION OF CY 2003 LGA AND MARKET VALUE CREDIT  
REDUCTIONS**

Following is the amount of local government aid (LGA) your city was scheduled to receive in CY 2003, the amount of the CY 2003 LGA reduction (per 1<sup>st</sup> Special Session Laws 2003, Chapter 21, Article 5, Section 12), and the net amount of LGA payable in CY 2003.

1. CY 2003 LGA:	\$	542,198
2. CY 2003 LGA REDUCTION:	\$	111,614
3. CY 2003 NET LGA (1-2):	\$	430,584

Following is the amount of market value credit your city is scheduled to receive in CY 2003, the amount of the market value credit reduction (per 1<sup>st</sup> Special Session Laws 2003, Chapter 21, Article 5, Section 12), and the net amount of market value credit payable in CY 2003 (half of which will be paid in October 2003 and half in December 2003). NOTE: the amount of market value credit includes real and personal residential and ag property only. It does not include manufactured home market value credit.

4. CY 2003 MARKET VALUE CREDIT:	\$	98,029
5. CY 2003 MARKET VALUE CREDIT REDUCTION:	\$	0
6. CY 2003 NET MARKET VALUE CREDIT (4-5):	\$	98,029

Further information regarding 2003 LGA and market value credit reductions may be found at the Department of Revenue website: [www.taxes.state.mn.us](http://www.taxes.state.mn.us). If you have any further questions regarding 2003 aid and credit reductions, please contact Shawn Wink at (651) 296-3394.

Property Tax Division  
Mail Station 3345  
St. Paul, MN 55146-3345

Tel: 651-296-3394  
Fax: 651-297-2166  
TTY: Call 711 for Minnesota Relay  
An equal opportunity employer

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CITY COUNCIL



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ■ FAX: 218-748-7573 ■ www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH ■ MOUNTAIN IRON, MN ■ 55768-8260

## MEMO

TO: Honorable Mayor & City Councilors  
Mountain Iron

FROM: Jerry D. Kujala, Zoning Administrator

DATE: July 30, 2003

RE: Nordlund, 5619 Nichols Avenue

Craig asked me to put in writing the specific violations of the Home Occupation Ordinance that are occurring at the above residence. While I believe that a business is being run from this site, I have no proof that a business is conducted on the site other than maybe via the telephone. There are some building supplies, trailers, and mowers kept there. However, merely having those items on your property is not a violation in my opinion. If they were personal property, there would be no violation. There are similar situations around the City – some eyesores and some more orderly.

It there is a basis for pursuing a home occupation violation and it is successful, the property will in all likelihood still be blight and probably be in violation of the junkyard provision.

I am will to appear at a Council meeting to discuss this issue. However, I will be out of town on August 4<sup>th</sup>.



RECOMMENDATION OF PAYMENT

No. 1-R

Owner's Project No. MI02-4

KLM Project No. MN1154

Project: WATER STORAGE RESERVOIR REHABILITATION/MAINTENANCE

CONTRACTOR: LeadCon Inc., P.O. Box 907, Hudson WI 54016,

For Period Ending: June 26, 2003

To City of Mountain Iron, Minnesota  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated July 3, 2003

By *Monty Halverson*

STATEMENT OF WORK

Original Contract Price	\$ <u>245,000.00</u>	Work & Materials to Date	\$ <u>111,750.00</u>
Net Change Orders	\$ <u>0.00</u>	Amount Retained (5 %)	\$ <u>5,587.50</u>
Current Contract Price	\$ <u>245,000.00</u>	Subtotal	\$ <u>106,162.50</u>
		Previous Payments	\$ <u>0.00</u>
		<b>Amount Due this Payment</b>	<b>\$ <u>106,162.50</u></b>



# KLM ENGINEERING, INC.

P.O. Box 897 • 3394 Lake Elmo Ave. N. • Lake Elmo, MN 55042  
(651) 773-5111 • Fax (651) 773-5222

Jun 26, 2003

Mr. Marty Halverson  
Benchmark Engineering, Inc.  
PO Box 261  
Mountain Iron, MN 55768

**RE: Progress Payment No. 1, Rehabilitation of 1,000,000 – Gallon  
Ground Storage Reservoir, in Mountain Iron, Minnesota  
KLM Project No. MN1154**

Dear Mr. Halverson:

Enclosed is LeadCon, Inc. request for Payment Application  
No. 1. We recommend you approve this pay application for \$106,162.50.

Please call me with any questions you may have pertaining to this matter.

Sincerely,

**KLM Engineering, Inc.**

Kelly C. Mulhern  
Project Supervisor

KCM/ls

Enclosure

Cc; Sara Sommerfeld  
Office File MN1154/Payments

C:\ls\payment applications 2003\MN1154 No 1\doc

# APPLICATION & CERTIFICATE FOR PAYMENT

**TO OWNER:** City of Mountain Iron  
8586 Enterprise Drive  
Mountain Iron, MN 55768

**PROJECT:** 1,000,000 Ground Storage

**AIA DOCUMENT G702**

PAGE 1 OF 2 PAGES

**APPLICATION NO:** 1 Distribution to:

**FROM (CONTRACTOR):**  
LeadCon, Inc.  
P.O. Box 907  
Hudson, WI 54016

**PERIOD TO:** 30-Jun-03 ENGINEER

**OWNER**  **CONTRACTOR**

**VIA (ENGINEER):**  
KLM Engineering  
P.O. Box 897  
3394 Lake Elmo Ave N.  
Lake Elmo, MN 55042

**LENDER**   
**TITLE CO.**

26-Jun-03

**CONTRACT FOR: Construction**

**CONTRACT DATE: 2-Aug-02**

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.

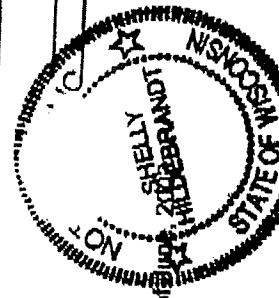
CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner			
TOTAL			
Approved this month	Date Approved		
1		\$0.00	\$0.00
<b>TOTALS</b>		<b>\$0.00</b>	<b>\$0.00</b>
Net Change by Change Orders		\$0.00	\$0.00

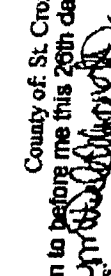
1. ORIGINAL CONTRACT SUM
2. Net change by Change Orders \$245,000.00
3. CONTRACT SUM TO DATE (Line 1 + 2) \$0.00
4. TOTAL COMPLETED & STORED TO DATE \$245,000.00  
\$111,750.00
5. RETAINAGE:
  - a. 5.00% of Completed Work (Column D + E on G703) \$5,587.50
  - b. of Stored Materials (Column F on G703) \$0.00
  - Total Retainage (Line 5a + 5b) \$5,587.50
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total) \$106,162.50
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$0.00
8. CURRENT PAYMENT DUE \$106,162.50
9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6) \$138,837.50

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:**  Date: 26 June 2003

**ENGINEER'S CERTIFICATE FOR PAYMENT**  
In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.



State of Wisconsin  
County of St. Croix  
Subscribed and sworn to before me this 26th day of June 2003.  
Notary Public:   
My Commission Expires: 11-12-2006

**AMOUNT CERTIFIED**  
(Attach explanation if amount certified differs from the amount applicable)  
\$106,162.50

By: \_\_\_\_\_ Date: \_\_\_\_\_  
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION & CERTIFICATE FOR PAYMENT, explaining Contractor's signed Certification, is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 1  
 APPLICATION DATE: 26-Jun-03  
 PERIOD FROM: 1-Jun-03  
 TO: 30-Jun-03  
 ENGINEER'S PROJECT NUMBER: 1154

ITEM NO.	DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED			E This Application	F Stored Materials (not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D-E-F)	H BALANCE TO FINISH (C-G)	I RETAINAGE	
			Previous Applications	Work in Place	This Application						G/C %
1	Structural Modifications	30,000.00	0.00	25,500.00			25,500.00	4,500.00	1,275.00		
2	Surface Repairs	4,000.00	0.00	3,000.00			3,000.00	1,000.00	150.00		
3	Interior Wet Abrasive Blast & Coating	100,000.00	0.00	5,000.00			5,000.00	95,000.00	250.00		
4	Interior Dry Spot Repair & Coating	5,000.00	0.00	0.00			0.00	5,000.00	0.00		
5	Exterior Abrasive Blast & Coating & Containment	101,000.00	0.00	75,750.00			75,750.00	25,250.00	3,787.50		
6	Mobilization	5,000.00	0.00	2,500.00			2,500.00	2,500.00	125.00		
		245,000.00	0.00	111,750.00		0.00	111,750.00	133,250.00	5,587.50		

RECOMMENDATION OF PAYMENT

No. 2

Owner's project No. \_\_\_\_\_

Engineer's Project No. MI02-27

Project: Mountain Iron Commercial Forty

CONTRACTOR: Rajala Construction Co., Inc., P.O. Box 277, Cohasset, MN 55721

For Period Ending: July 24, 2003

To: City of Mountain Iron  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated July 29, 2003

By 

STATEMENT OF WORK

Original Contract Price	<u>\$685,679.15</u>	Work & Materials to Date	\$ <u>283,097.00</u>
Net Change Orders	<u>\$(85,684.26)</u>	Amount Retained (5%)	\$ <u>14,154.85</u>
Current Contract Price	<u>\$599,994.89</u>	Subtotal	\$ <u>268,942.15</u>
		Previous Payments	\$ <u>110,177.20</u>
		<b>Amount Due this Payment</b>	<b>\$ <u>158,764.95</u></b>



**PAY REQUEST NO. 2**  
**City of Mountain Iron**  
**Commercial Forty Development**  
**Project No. MI02-27**

**CONTRACTOR: RAJALA CONSTRUCTION CO., INC.**

SPEC. NO.	ITEM	UNITS	PROJECT QUANTITIES	ITEM COST	QUANTITY TO DATE	TOTAL AMOUNT
2101.511	CLEARING & GRUBBING	LUMP SUM	1.0	\$ 72,000.00	1.0	\$72,000.00
2105.501	COMMON EXCAVATION	CU. YD.	121,400.0	\$ 1.40	119,400.0	\$167,160.00
2105.522	SELECT GRANULAR BORROW (CV)	CU. YD.	1,840.0	\$ 6.00	0.0	\$0.00
2105.535	SALVAGED TOPSOIL (CV)	CU. YD.	18,850.0	\$ 2.00	10,000.0	\$20,000.00
2105.604	GEOTEXTILE FABRIC TYPE V	SQ. YD.	5,061.0	\$ 1.25	0.0	\$0.00
2211.503	AGGREGATE BASE (CV), CLASS 5	CU. YD.	1,403.0	\$ 9.25	0.0	\$0.00
2350.501	TYPE LV4 WEARING COURSE MIXTURE	TON	385.0	\$ 36.00	0.0	\$0.00
2350.502	TYPE LV3 NON-WEARING COURSE MIXTURE	TON	857.0	\$ 32.00	0.0	\$0.00
2357.502	BIT MATERIAL FOR TACK COAT	GAL.	192.0	\$ 2.00	0.0	\$0.00
2501.515	21" RC PIPE APRON	EACH	1.0	\$ 400.00	0.0	\$0.00
2501.515	36" RC PIPE APRON	EACH	1.0	\$ 800.00	1.0	\$800.00
2502.541	4" PERF PE PIPE DRAIN W/GEOTEXTILE SOCK	LIN.FT.	1,891.0	\$ 2.25	0.0	\$0.00
2502.511	4" PVC CONDUIT PIPE - SCHEDULE 80	LIN.FT.	220.0	\$ 9.00	0.0	\$0.00
2503.511	6" PVC SEWER PIPE - SDR 35	LIN.FT.	34.0	\$ 14.00	0.0	\$0.00
2503.511	8" PVC SEWER PIPE - SDR 35	LIN.FT.	1,035.0	\$ 18.00	0.0	\$0.00
2503.541	12" RC PIPE SEWER DES. 3006	LIN.FT.	37.0	\$ 27.00	0.0	\$0.00
2503.541	15" RC PIPE SEWER DES. 3006	LIN. FT.	22.0	\$ 29.00	0.0	\$0.00
2503.541	18" RC PIPE SEWER DES. 3006	LIN. FT.	156.0	\$ 32.00	0.0	\$0.00
2503.541	21" RC PIPE SEWER DES. 3006	LIN. FT.	657.0	\$ 33.00	0.0	\$0.00
2503.541	24" RC PIPE SEWER DES. 3006	LIN. FT.	339.0	\$ 35.00	0.0	\$0.00
2503.541	30" RC PIPE SEWER DES. 3006	LIN.FT.	92.0	\$ 47.00	75.0	\$3,525.00
2503.541	36" RC PIPE SEWER, DES. 3006	LIN.FT.	200.0	\$ 62.00	200.0	\$12,400.00
2503.602	8" X 6" PVC WYE	EACH	1.0	\$ 100.00	0.0	\$0.00
2503.602	CONNECT TO EXISTING SANITARY MANHOLE	EACH	1.0	\$ 750.00	0.0	\$0.00
2503.603	4" PVC FORCEMAIN - SDR 21	LIN.FT.	310.0	\$ 12.00	0.0	\$0.00
2503.602	6" GATE VALVE AND BOX	EACH	1.0	\$ 575.00	0.0	\$0.00
2503.602	10" GATE VALVE AND BOX	EACH	2.0	\$ 1,000.00	0.0	\$0.00
2504.602	HYDRANT	EACH	1.0	\$ 2,800.00	0.0	\$0.00
2504.602	CONNECT TO EXISTING WATERMAIN	EACH	1.0	\$ 500.00	0.0	\$0.00
2504.603	6" WATERMAIN D.I. CLASS 52	LIN.FT.	8.0	\$ 25.00	0.0	\$0.00
2504.603	10" WATERMAIN D.I. CLASS 52	LIN.FT.	1,375.0	\$ 30.00	0.0	\$0.00
2504.620	WATERMAIN FITTINGS	POUNDS	1,040.0	\$ 2.20	0.0	\$0.00
2506.501	CONST. DRAINAGE STRUCTURE DES. F	LIN.FT.	44.2	\$ 195.00	0.0	\$0.00
2506.501	CONST. DRAINAGE STRUCTURE DES. G	LIN.FT.	24.2	\$ 195.00	0.0	\$0.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 60-4020	LIN.FT.	28.5	\$ 280.00	13.7	\$3,836.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 4007	LIN.FT.	38.3	\$ 175.00	0.0	\$0.00
2506.516	CASTING ASSEMBLY	EACH	18.0	\$ 300.00	0.0	\$0.00
2506.601	CONSTRUCT LIFT STATION	LUMP SUM	1.0	\$ 56,500.00	0.0	\$0.00
2511.501	RANDOM RIP RAP CLASS III	CU.YD.	20.0	\$ 25.00	0.0	\$0.00
2531.501	CONCRETE CURB & GUTTER - DESIGN B618 (MOD.)	LIN.FT.	1,891.0	\$ 8.04	0.0	\$0.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$ 1,500.00	0.0	\$0.00
2573.502	SILT FENCE	LIN.FT.	2,110.0	\$ 1.60	2,110.0	\$3,376.00
2573.502	STRAW BALE BARRIER	EACH	2.0	\$ 100.00	0.0	\$0.00
2575.501	SEEDING	ACRE	0.0	\$ 599.00	0.0	\$0.00

VALUE OF WORK COMPLETED: \$283,097.00  
 LESS PREVIOUS PAY REQUEST: \$115,976.00

VALUE OF WORK (PAY REQUEST 2): \$167,121.00

BENCHMARK ENGINEERING, INC.

RECOMMENDATION OF PAYMENT

No. 2-R

Owner's Project No. MI02-4

KLM Project No. MN1154

Project: WATER STORAGE RESERVOIR REHABILITATION/MAINTENANCE

CONTRACTOR: LeadCon Inc., P.O. Box 907, Hudson WI 54016,

For Period Ending: July 25, 2003

To City of Mountain Iron, Minnesota  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated July 30, 2003

By Martin G. Helvenor

STATEMENT OF WORK

Original Contract Price	\$ <u>245,000.00</u>	Work & Materials to Date	\$ <u>245,000.00</u>
Net Change Orders	\$ <u>0.00</u>	Amount Retained (5 %)	\$ <u>12,250.00</u>
Current Contract Price	\$ <u>245,000.00</u>	Subtotal	\$ <u>232,750.00</u>
		Previous Payments	\$ <u>106,162.50</u>
		<b>Amount Due this Payment</b>	\$ <b><u>126,587.50</u></b>



***KLM ENGINEERING, INC.***

P.O. Box 897 • 3394 Lake Elmo Ave. N. • Lake Elmo, MN 55042  
(651) 773-5111 • Fax (651) 773-5222

July 28, 2003

Mr. Marty Halverson  
Benchmark Engineering, Inc.  
PO Box 261  
Mountain Iron, MN 55768

**RE: Progress Payment No. 2, Rehabilitation of 1,000,000 – Gallon Ground  
Storage Reservoir, in Mountain Iron, Minnesota  
KLM Project No. MN1154**

Dear Mr. Halverson:

Enclosed is LeadCon, Inc. request for Payment Application  
No. 2. We recommend you approve this pay application for \$126,587.50

Please call me with any questions you may have pertaining to this matter.

Sincerely,

**KLM Engineering, Inc.**

Kelly C. Mulhern  
Project Supervisor

KCM/ls

Enclosure

Cc; Sara Sommerfeld  
Office File MN1154/Payments

C:\s\s\payment applications 2003\MN1154 No 2\doc



**APPLICATION & CERTIFICATE FOR PAYMENT**

AIA DOCUMENT G702 PAGE 1 OF 2 PAGES

TO (OWNER): City of Mountain Iron  
8586 Enterprise Drive  
Mountain Iron, MN 55768

PROJECT: 1,000,000 Ground Storage

APPLICATION NO: 2 Distribution to:  
OWNER  ENGINEER

PERIOD TO: 25-Jul-03 ENGINEER  CONTRACTOR  22-Jul-03

FROM (CONTRACTOR):  
LeadCon, Inc.  
P.O. Box 907  
Hudson, WI 54016

VIA (ENGINEER):  
KLM Engineering  
P.O. Box 897  
3394 Lake Elmo Ave N.  
Lake Elmo, MN 55042

ENGINEER'S PROJECT NO: 1154 TITLE CO.

CONTRACT FOR: Construction

CONTRACT DATE: 2-Aug-02

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for Payment, as shown below, in connection with the Contract.

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner			
TOTAL			
Approved this month	Date Approved		
Number			
TOTALS		\$0.00	\$0.00
Net change by Change Orders		\$0.00	\$0.00

1. ORIGINAL CONTRACT SUM \$245,000.00
2. Net change by Change Orders \$0.00
3. CONTRACT SUM TO DATE (Line 1 + 2) \$245,000.00
4. TOTAL COMPLETED & STORED TO DATE \$245,000.00

5. RETAINAGE:
  - a. 5.00% of Completed Work (Column D + E on G703) \$12,250.00
  - b. of Stored Materials (Column F on G703) \$0.00
 Total Retainage (Line 5a + 5b) \$12,250.00

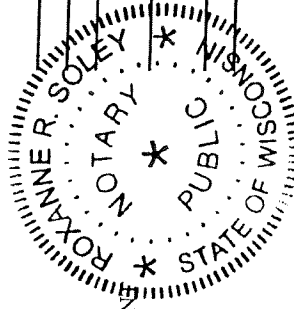
6. TOTAL EARNED LESS RETAINAGE \$12,250.00

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 4 less Line 5 Total) \$232,750.00

8. CURRENT PAYMENT DUE (Line 6 from prior Certificate) \$106,162.50

9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6) \$126,587.50

AMOUNT CERTIFIED \$126,587.50



State of Wisconsin County of: St. Croix  
Subscribed and sworn to before me this 22nd day of July, 2003  
Notary Public: Roxanne R. Soley  
My Commission expires: 8-28-05

CONTRACTOR: [Signature] Date: 22 July 2003

**ENGINEER'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

By: [Signature] Date: 25 July 2003  
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

AIA Document G702, APPLICATION & CERTIFICATE FOR PAYMENT,

APPLICATION NUMBER: 2

containing Contractor's signed Certification, is attached.

APPLICATION DATE: 22-Jul-03

In tabulations below, amounts are stated to the nearest dollar.

PERIOD FROM: 30-Jun-03

Use Column I on Contracts where variable retainage for line items may apply.

TO: 25-Jul-03

ENGINEER'S PROJECT NUMBER: 1154

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E Work in Place	F Stored Materials (not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D-E-F)	H BALANCE TO FINISH (C-G)	I RETAINAGE
			Previous Applications	This Application					
1	Structural Modifications	30,000.00	25,500.00		4,500.00		30,000.00	0.00	1,500.00
2	Surface Repairs	4,000.00	3,000.00		1,000.00		4,000.00	0.00	200.00
3	Interior Wet Abrasive Blast & Coating	100,000.00	5,000.00		95,000.00		100,000.00	0.00	5,000.00
4	Interior Dry Spot Repair & Coating	5,000.00	0.00		5,000.00		5,000.00	0.00	250.00
5	Exterior Abrasive Blast & Coating & Containment	101,000.00	75,750.00		25,250.00		101,000.00	0.00	5,050.00
6	Mobilization	5,000.00	2,500.00		2,500.00		5,000.00	0.00	250.00
		245,000.00	111,750.00		133,250.00	0.00	245,000.00	0.00	12,250.00

RECOMMENDATION OF PAYMENT

No. 3

Owner's Project No. MI02-4

KLM Project No. MN1153

Project: WATER TANK REHABILITATION/MAINTENANCE

CONTRACTOR: LeadCon Inc., P.O. Box 907, Hudson WI 54016,

For Period Ending: July 25, 2003

To City of Mountain Iron, Minnesota  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated July 30, 2003

By *Monty G. Halverson*

STATEMENT OF WORK

Original Contract Price	\$ <u>300,000.00</u>	Work & Materials to Date	\$ <u>300,000.00</u>
Net Change Orders	\$ <u>0.00</u>	Amount Retained (5 %)	\$ <u>15,000.00</u>
Current Contract Price	\$ <u>300,000.00</u>	Subtotal	\$ <u>285,000.00</u>
		Previous Payments	\$ <u>163,827.50</u>
		<b>Amount Due this Payment</b>	\$ <b><u>25,412.50</u></b>



# ***KLM ENGINEERING, INC.***

P.O. Box 897 • 3394 Lake Elmo Ave. N. • Lake Elmo, MN 55042  
(651) 773-5111 • Fax (651) 773-5222

July 28, 2003

Mr. Marty Halverson  
Benchmark Engineering, Inc.  
PO Box 261  
Mountain Iron, MN 55768

**RE: Progress Payment No.3, Rehabilitation of 400,000 – Gallon  
Hydropillar, in Mountain Iron, Minnesota  
KLM Project No. MN1153**

Dear Mr. Halverson:

Enclosed is LeadCon, Inc. request for Payment Application  
No. 3. We recommend you approve this pay application for \$25,412.50.

Please call me with any questions you may have pertaining to this matter.

Sincerely,

**KLM Engineering, Inc.**

Kelly C. Mulhern  
Project Supervisor

KCM/ls

Enclosure: 3 Copies of Payment Request  
Letter from LeadCon Dated July 22, 2003

Cc; Sara Sommerfeld  
Office File MN1153/Payments

C:\s\s\payment applications 2003\MN1153 No 3\doc

# APPLICATION & CERTIFICATE FOR PAYMENT

TO (OWNER): City of Mountain Iron  
 8586 Enterprise Drive  
 Mountain Iron, MN 55768

AIA DOCUMENT G702

APPLICATION

PROJECT:  
 400,000 Gallon EWT

3 Distribution to:  
 OWNER  
 ENGINEER  
 CONTRACTOR  
 LENDER  
 TITLE CO.

PERIOD TO: 25-Jul-03  
 ENGINEER'S CONTRACTOR  
 PROJECT NO: 1153  
 TITLE CO.

22-Jul-03

FROM (CONTRACTOR):  
 LeadCon, Inc.  
 P.O. Box 907  
 Hudson, WI 54016

CONTRACT FOR: Construction  
 Lake Elmo, MN 55042

## CONTRACTOR'S APPLICATION FOR PAYMENT

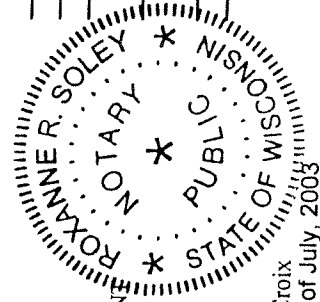
CONTRACT DA 2-Aug-02

Application is made for Payment, as shown below, in connection with the Contract.

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner			
TOTAL			
Approved this month	Date Approved		
Number			
TOTALS		\$0.00	\$0.00
Net change by Change Orders		\$0.00	\$0.00

1. ORIGINAL CONTRACT SUM
2. Net change by Change Orders
3. CONTRACT SUM TO DATE (Line 1 + 2)
4. TOTAL COMPLETED & STORED TO DATE
5. RETAINAGE:
  - a. 5.00% of Completed Work (Column D + E on G703) \$15,000.00
  - b. \_\_\_\_\_ of Stored Materials (Column F on G703) \$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.



CONTRACTOR: *[Signature]* Date: 22 July 2003

State of Wisconsin  
 County of: St. Croix  
 Subscribed and sworn to before me this 22nd day of July, 2003  
 Notary Public: *[Signature]*  
 My Commission expires: 8-28-05

### ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED  
 (Attach explanation if amount certified differs from the amount applied for.)  
 ENGINEER: *[Signature]* Date: 25 July 2003

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION & CERTIFICATE FOR PAYMENT,

containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 3

APPLICATION DATE: 22-Jul-03

PERIOD FROM: 13-Jun-03

TO: 25-Jul-03

ENGINEER'S PROJECT NUMBER: 1153

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E Work in Place	F Stored Materials (not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D-E-F)	H BALANCE TO FINISH (C-G)	I RETAINAGE
			Previous Applications	This Application					
1	Structural Modifications	40,000.00	40,000.00		0.00	40,000.00	100	2,000.00	
2	Surface Repairs	7,500.00	7,500.00		0.00	7,500.00	100	375.00	
3	Interior Wet Abrasive Blast & Coating	90,000.00	81,000.00		9,000.00	90,000.00	100	4,500.00	
4	Interior Dry Spot Repair & Coating	40,000.00	36,000.00		4,000.00	40,000.00	100	2,000.00	
5	Exterior Abrasive Blast & Coating & Containment	112,500.00	101,250.00		11,250.00	112,500.00	100	5,625.00	
6	Mobilization	10,000.00	7,500.00		2,500.00	10,000.00	100	500.00	
		300,000.00	273,250.00		26,750.00	300,000.00		0.00	
								15,000.00	

Craig Wainio  
7/25/03

Craig:

I will be out of town next week and thought I would get you the Relief Association's Schedules I & II today for your review. I have also prepared a 6 year projection which shows the reduction of our current deficit. The state allows us 10 years to eliminate any Deficit. I would estimate 7 or 8 years for us. This assumes conservative increases in State Aid (2%/yr), no increase in City Contribution of \$10,800 / yr, approximate 6 % return on investments, and the scheduled retirements.

The complete signed copies for your records should be to you by Tuesday following the Monday night meeting at which time signatures will be obtained from Relief office ~~25~~.

Steve Jarvi

## SCHEDULES I & II FOR LUMP SUM PENSION PLANS REPORTING YEAR 2003

### DETERMINATION OF PLAN LIABILITIES & REQUIRED MUNICIPAL CONTRIBUTION IN 2004

Relief Association MOUNTAIN IRON

County ST LOUIS

### SCHEDULE I

Schedule I estimates the pension liabilities of the relief association Special Fund for all of its members based on their years of active service with the fire department at the benefit level of \$ 1550 per year of service.

1	2	3	4	5		6		7		8		9								
						2003		2004		2004										
						To End of This Year		To End of Next Year		To End of Next Year										
Name												Date of Birth	Age on 12/31/03	Fire Dept. Date of Entry mm-dd-yy	Leaves of Absence thru 12/31/03		Years of Service	Accrued Liability	Years of Service	Accrued Liability
Last, First, Middle Initial												mm-dd-yy	12/31/03	mm-dd-yy	Yrs	Mos	Service	Liability	Service	Liability
1.	Skogman, Steve	12-23-52	51	09-25-78			25	38,750	26	40,300										
2.	Cvar, Tom	02-16-53	50	07-27-81			22	34,100	23	35,650										
3.	King, Rory	07-29-55	48	10-01-83			20	31,000	21	32,550										
4.	Autio, Tom	11-08-52	51	03-01-84			20	31,000	21	32,550										
5.	Johnson, James	07-15-51	52	03-01-84			20	31,000	21	32,550										
6.	Scott, Roger	06-25-49	54	05-30-84			20	31,000	21	32,550										
7.	Kujala, Clayton	09-22-50	53	03-25-85			19	28,582	20	31,000										
8.	Jarvi, Steve	10-24-57	46	11-30-85			18	26,319	19	28,582										
9.	Forseen, Brad	10-10-56	47	12-16-85			18	26,319	19	28,582										
10.	Stanaway, Alan	07-06-58	45	04-01-86			18	26,319	19	28,582										
11.	Chad, Greg	02-07-53	50	06-01-86			18	26,319	19	28,582										
12.	Norvitch, Steve	07-14-60	43	11-01-87			16	22,134	17	24,180										
13.	Prebeg, Dan	11-16-55	48	04-01-88			16	22,134	17	24,180										
14.	Mattila, Alan	06-13-64	39	10-01-89			14	18,352	15	20,212										
15.	Buria, Joe	10-22-67	36	05-24-93			11	13,299	12	14,911										
16.	Vucich, Matt	08-14-73	30	04-27-98			6	6,355	7	7,626										
17.	Pontinen, Ryan	11-09-72	31	06-22-98			6	6,355	7	7,626										
18.	Johnson, Nick	11-09-79	24	09-27-99		6	4	4,030	5	5,177										
19.	Kochar, Justin	11-29-76	27	10-23-00			3	2,945	4	4,030										
20.	Schackman, Jeremy	03-04-76	27	04-01-03			1	930	2	1,922										
21.																				
22.																				
23.																				
24.																				
25.																				
<b>Subtotal of Regular Pension Liability</b>								427,242		461,342										

Fractional years of service must be calculated to nearest full year.

Do not enter data here for any person to receive their pension during this year. Enter instead on Schedule II, Sec. 1, Line g.

A copy of these schedules must be presented to the City Council before August 1 of each year.

7/31/2003

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CITY COUNCIL



INACTIVE MEMBER & TOTAL PENSION LIABILITIES

1 Name  Last, First, MI	2 Date of Birth mm-dd-yy	3 Entry Date	4 Separation Date	5 Early Vesting or Retirement Rule		6 Vesting Sched	7 Service Credit	8 Interest Rate	9 Leaves of Absence Cumulative		10 Net Total Service Credit		11 Benefit Level at Separation	12 Vested Percent <small>Reload = BF + Row #</small>	13 Est Liability 12/31/03 <small>Reload formula = BG + Row#</small>	14 Est Liability 12/31/04
				Yrs	Mos				Yrs	Mos	Yrs	Mos				
<b>Deferred - Fully Vested</b>																
														100%		
														100%		
														100%		
														100%		
														100%		
														100%		
<b>Unpaid Installments</b>																
<b>Deferred - Fully Vested</b>																
<b>Unpaid Installments</b>																
<b>Deferred - Partially Vested</b>																
	05-30-54	03-01-84	11-01-97	10	S	YR	0%				13	0		72%	12,168	12,168
<b>Unpaid Installments</b>																
<b>Deferred - Partially Vested</b>																
	<b>Total of Regular Pension Liabilities from Pages 1 and 2a</b>															
	<b>Deferred (Fully &amp; Partially Vested) Pension Liabilities for records where Col. 8 = 0% or 5%. (this page and 2c if needed)</b>															
	<b>Deferred (Fully &amp; Partially Vested) Pension Liabilities for records where Col. 8 = F. (this page and 2c if needed)</b>															
	<b>A. Accrued Liability Through Next Year</b>															
	<b>B. Accrued Liability Through This Year</b>															
	<b>C. Subtract Line B from Line A (Normal Cost)</b>															
	<b>2003</b>															<b>2004</b>
	427,242															461,342
	12,168															12,168
																473,510
	439,410															34,100

7/31/2003 NORTON CITY COUNCIL

## Schedule II

**Section 1**

*Projection of net assets for the year ending December 31, 2003*

<b>Special Fund Assets at December 31, 2002</b>		1 \$ <u>405,164</u>
(See Ending Assets on 2002 Reporting Form)		
<b>Projected Income to December 31, 2003:</b>		
a. Minnesota State Fire Aid .....	9,444	
(Use 2002 amount, excluding Supplemental Benefit Reimbursements)		
b. Municipal / Independent Fire Dept. Contributions .....	10,800	
c. Donations (List _____) .....	_____	
d. Interest and Dividends .....	12,500	
e. Net Appreciation (Depreciation) in Fair Market Value of Investments .....	12,000	
f. Other Income (Include Supplemental) .....	200	
<b>Total</b>		2 \$ <u>44,944</u>
Projected Assets plus Income at December 31, 2003	= Line 1 plus Line 2	3 \$ <u>450,108</u>
<b>Projected Disbursements through End of Year:</b>		
g. Pensions (If listed here, don't include on Schedule I) .....	37,200	
h. Other Benefits .....	_____	
i. Administrative .....	1,150	
<b>Total</b>		4 \$ <u>38,350</u>
Projected Assets at End of Year	= Line 3 minus Line 4	5 \$ <u>411,758</u>

**Section 2**

*Projection of Surplus (Deficit) as of December 31, 2003*

Projected Assets	= Line 5	6 \$ <u>411,758</u>
2003 Accrued Liability	= Schedule I, Page 2b, Line B	7 \$ <u>439,410</u>
<b>Surplus or (Deficit)</b>	= Line 6 minus Line 7	8 \$ <u>(27,652)</u>

*Deficit Projected for 2003. Table on sheet labeled Entries 2 must be completed.*

**Section 3**

*Determination of Municipal Contribution (if Surplus)*

Normal Cost	= Schedule I, Page 2b, Line C	9 \$ _____
Calculated Administrative Expense = (RF-02 Admin. Exp. \$ _____ x 1.035 ) =		10 \$ _____
<b>Less:</b>		
j. Minnesota State Fire Aid .....	_____	
k. 5% of Line 5 .....	_____	
l. 10% of Surplus .....	_____	
<b>Total Subtractions</b>		11 \$ _____
<b>Municipal Contribution</b>	= Line 9, plus Line 10 minus Line 11	12 \$ _____

*You must certify to the municipality before August 1, 2003, even if no contribution is due.*

**Section 4**

**Determination of Municipal Contribution (if Deficit)**

*Amortization of Deficits*

Year Incurred	Column 1 Original Amount	Column 2 Amt Retired 12/31/2003	Column 3 Left to Retire 1/1/2004
1994			
1995			
1996			
1997			
1998			
1999			
2000			
2001			
2002	14,683	1,468	13,215
			<b>Subtotal</b>
New add'l Deficit 2003	14,437		14,437
<b>Totals</b>	<b>29,120</b>	<b>1,468</b>	<b>27,652</b>

m. 27,652 (Sec. 2, line 8)  
n. 13,215 (Col. 3 Subtotal)  
o. 14,437 (m. minus n.)

Step # 1 If line o is positive, enter line o in columns 1 and 3 of New additional Deficit (2003) line.  
(This is your New additional Deficit for 2003.)

Step # 2 If line o is negative, reduce columns 2 and 3 according to Deficit Reduction in the instructions.

Amortization of Deficit (Total from Column 1) .....	29120	x 0.10	13	\$	2,912
Total from Schedule I, Page 2b, Line C (Normal Cost)			14	\$	34,100
Calculated Administrative Expense (2002 Reporting Form Admin Exp) .....	1103	x 1.035	15	\$	1,142
<b>Subtotal Lines 13 plus 14 plus 15</b>			16	\$	38,154
<b>Less:</b>					
p. Minnesota State Fire Aid .....	9444				
q. 5% of Line 5 .....	20588				
<b>Total Subtractions (Subtotal of Lines p and q)</b>			17	\$	30,032
<b>Municipal Contribution (line 16 minus line 17)</b>			18	\$	8,122

*You must certify to the municipality before August 1, 2003, even if no contribution is due.*

**Section 5**

**Test for Maximum Benefit Allowed**

*Calculation of average Special Fund income per member*

Enter data in blue-shaded cells. Use whole dollar amounts. Reference prior year forms.

				A	B	C		D	(A + B + C) ÷ D =	E
				State Fire Aid *	Municipal Support	10% of Surplus		Active Members		Per Year Average
Last year	2002	>	RF-02	9,444	10,800	SC-02		20	20,244 / 20 =	1,012
2 years ago	2001	>	RF-01	8,412	9,600	SC-01	18	20	18,030 / 20 =	902
3 years ago	2000	>	RF-00	9,374	9,600	SC-00	141	19	19,115 / 19 =	1,006

\* Received or Receivable

F. Average available financing per active member for the most recent 3-year period (Sum of Col. E ÷ 3)	2920	/ 3 =	\$	973
G. Maximum benefit level per statutory schedule effective through 12/30/03 .....			\$	1,800
H. Maximum benefit level per statutory schedule effective 12/31/03 .....			\$	1,800

Lines G and H reflect your maximum benefit level for the periods cited. You may not establish a higher benefit level. These figures will be identical in all cases except where average available financing yields a maximum at the statutory cap.

**OFFICER CERTIFICATION**

*(Form must be provided to municipal clerk on or before August 1, 2003)*

We, the officers of the MOUNTAIN IRON Relief Association, certify that the accompanying schedules have been prepared in accordance with the provisions of Minn. Stat. § 69.772. Further, benefit levels have been established in accordance with the average amount of available financing and do not exceed the maximum benefit level calculated in Section 5, as required by Minnesota law.

We certify that based on the financial requirements of the Relief Association's Special Fund for the 2003 calendar year, the required 2004 municipal contribution is \$8,122. If the bylaws of the Association have changed in the most recent year, we have attached a copy of the amendment. If municipal approval of this amendment is required under Minn. Stat. § 69.772, subd. 6, we have also enclosed a copy of the municipal ratification.

\_\_\_\_\_  
Signature of President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Treasurer

\_\_\_\_\_  
Date

**MUNICIPAL CLERK CERTIFICATION**

*( For Municipal Fire Departments Only )*

I am the municipal clerk of \_\_\_\_\_ . I received on \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ , the completed Office of the State Auditor Schedules I & II from the MOUNTAIN IRON Relief Association. I have reviewed Sec. 2 line 8, Sec. 3 line 12, and Sec. 4 line 18 of Schedule II. If line 12 or line 18 reflect a required municipal contribution, I certify that I will advise the governing municipal body at its next regularly scheduled meeting.

\_\_\_\_\_  
Signature of Clerk

\_\_\_\_\_  
Date

( ) \_\_\_\_\_  
Business Telephone

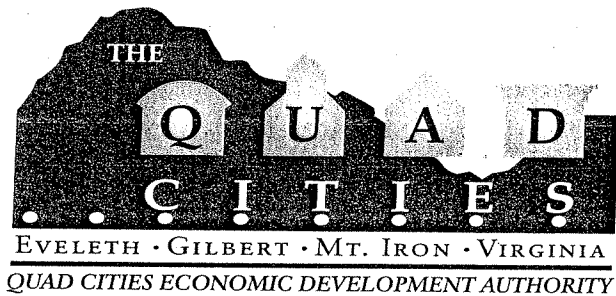
*WARNING: This document must be fully completed, certified by the relief association officers, forwarded to the municipal clerk, and filed with the Office of the State Auditor as required by Minnesota Law. Failure to file this document, whether or not a municipal contribution is due, will result in ineligibility for state fire aid, as required by Minnesota state law.*

**Office of the State Auditor  
Pension Division  
525 Park Street, Suite 400  
St. Paul, MN 55103  
Fax number: (651) 282-2391**

**Please retain a copy of this form for your records.**

MT. IRON FIREMENS RELIEF  
2003 - 2006

	2003	2004	2005	2006	2007	2008
SPECIAL FUND ASSETS 1/1	405164	411758	269312	237968	206489	203606
MN STATE AID	9444	9600	9800	10000	10200	10400
CITY CONTRIBUTION	10800	10800	10800	10800	10800	10800
EXPENSES	-950	-1000	-1050	-1100	-1150	-1200
INTEREST/DIVIDENDS (6%)	24500	19272	14206	12372	11366	10263
RETIREMENT PAYOUTS	37200	181118	65100	63550	34100	65100
SPECIAL FUND ASSETS 12/31	411758	269312	237968	206489	203606	168769
PENSION LIABILITY	439410	293415	260245	225029	219914	180358
SURPLUS / (DEFICIT)	-27652	-24103	-22277	-18540	-16308	-11589
RETIREMENT BENEFIT	1550	1550	1550	1550	1550	1550
AVERAGE FUNDING / MEMBER	1012	1020	1030	1040	1050	1060
3 YEAR AVERAGE	975	1015	1021	1030	1040	1050
MAXIMUM	1800	1800	1800	1900	1900	1900



City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

July 22, 2003

Dear Mayor and Council:

Last night at the special meeting of the Quad Cities Economic Development Authority, the five Board members voted unanimously to adopt a 2004 Budget of \$85,000.00. This is a significant reduction from the 2003 budget of \$130,000.00. The Quad Cities Economic Development Authority Board understands the difficult financial times that each of the member cities faces in 2004 and therefore the Quad Cities Economic Development Authority Board will not ask for any member city to make a financial contribution in 2004.

On behalf of the Quad Cities Economic Development Authority Board, we respectfully submit the 2004 budget.

The City of Mountain Iron's 2004 funding contribution will be \$0.00.

If you have any questions, please call me at (218) 748-7579.

Sincerely,

Jeff Lackner  
QCEDA, Director

8586 Enterprise Drive South, Mt. Iron, Minnesota 55768

7 / 3 1 / 2 0 0 3 Phone: (218) 748-7570 Fax: (218) 748-7573 Email: qceda@mtiron.com COUNCIL

**QUAD CITIES ECONOMIC DEVELOPMENT AUTHORITY  
2004 BUDGET**

**Personnel Staffing** <sup>(1)</sup>

Payroll & Benefits	\$66,000.00	
Total Personnel Staffing		\$ 66,000.00

**Operating Expenses** <sup>(2)</sup>

Office & Support	\$ 4,500.00	
Marketing	4,000.00	
Professional <sup>(2)</sup>	2,000.00	
Insurance	2,000.00	
Travel	3,500.00	
Misc.	3,000.00	
Total Operating Expenses		<u>\$ 19,000.00</u>
	<b>TOTAL BUDGET</b>	<b>\$ 85,000.00</b>

- (1) Includes salary, taxes, and fringe benefits  
(2) Professional includes audit, legal, and other

**FUNDING PROPOSAL  
BASED ON \$85,000 BUDGET**

**\*The Quad Cities of Eveleth, Gilbert, Mountain Iron and Virginia 2004 funding contribution will be \$0.00.**

Calvin Cossalter  
Mayor

Raymond J. Eck  
City Clerk



COUNCILORS  
Thomas L. Kallevig  
Jim Pollack  
Matt J. Filipovich  
Lyle J. Hendrickson

July 18, 2003

Mr. Rocci Lucarelli, Chairman  
Quad Cities Economic Development Authority  
8586 Enterprise Drive South  
Mt. Iron, MN 55768

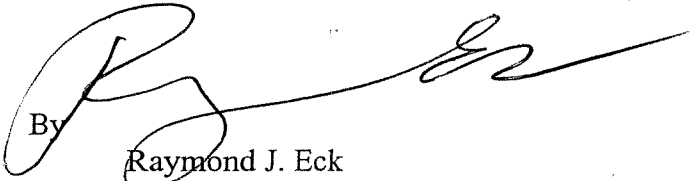
Dear Mr. Lucarelli:

Enclosed please find the Resolution, which was recently passed by the Eveleth City Council withdrawing from the Quad Cities E.D.A. and requesting that the Quad Cities E.D.A. be dissolved and that the assets be distributed.

Yours truly,

MAYOR AND CITY COUNCIL

By

  
Raymond J. Eck  
City Clerk

RJE:ss

Enc.

c: Michael Skenzich, Mayor, City of Gilbert  
Carolyn Luoma Gentilini, Mayor, City of Virginia  
Gary Skalko, Mayor, City of Mt. Iron  
Craig J. Wainio, Administrator, City of Mt. Iron  
Ron Lackner, City Clerk-Finance Director, City of Virginia  
Gary Mackley, Clerk, City of Gilbert





RESOLUTION NO. 3602

RESOLUTION WITHDRAWING FROM THE QUAD CITIES E.D.A.

BE IT RESOLVED by the City Council of the City of Eveleth:

WHEREAS, the Eveleth City Council has determined that they will no longer support the Quad Cities E.D.A.; and

WHEREAS, Article IX of Section 1 of the Joint Powers requires a resolution for the City of Eveleth to withdraw.

NOW, THEREFORE, BE IT RESOLVED that the City of Eveleth is withdrawing from the Quad Cities E.D.A. effective December 31, 2003; and

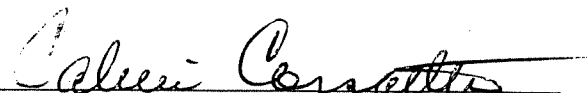
BE IT FURTHER RESOLVED that the City of Eveleth requests that the Quad Cities E.D.A. be dissolved and that the assets be distributed in accordance with Article X, Section 3.

The foregoing resolution was offered by Councilor Pollack and on his motion supported by Councilor Kallevig was declared carried on the following vote:

Ayes: Councilors Pollack, Kallevig, Hendrickson, Filipovich, and Mayor Cossalter.

Nays: None

Passed July 15, 2003.

  
\_\_\_\_\_  
Mayor

Attest:

  
\_\_\_\_\_  
City Clerk

Published: July 24, 2003.



July 30, 2003

Gary Skalko, Mayor  
City Of Mountain Iron  
PO Box 505  
Mt. Iron, MN 55768-0505

**RE: Bidding Alternates & Schedule  
Mountain Iron Public Library Accessibility Project**

Good Morning:

DSCW did receive the site survey and can now complete the construction documents. As per your direction we are removing the elevator from the project, 2 ADA parking stalls, and 2 staff parking stalls. By removing the elevator from the project the library will still be deficient in meeting the current state building code standards. It is our understanding that the city will revise Mountain Avenue to have diagonal parking west of the Library. DSGW will incorporate a new curb cut pedestrian ramp on Mountain Avenue in front of the library. The rerouting of all mechanical and electrical piping for the future elevator shaft will remain part of the project including electrical service updates. Added to the project as per our site walk through is the demolition and replacement of the front stairs. The bidding documents will be packaged into two projects.

Phase-I Project: ADA curb cut and side walk to future elevator vestibule.

Phase-II Project: ADA toilet renovations, new front stairway, mechanical, and electrical upgrades.

DSGW will complete construction documents for the August 4, 2003 counsel meeting. Upon approval of the counsel DSGW will need one week for printing of the documents before releasing them for bidding. Drawings will need to be on the street for three weeks before we can accept bids. Attached is a preliminary schedule of events.

August 4, 2003 Counsel approval

August 11, 2003 Release drawings for bidding

September 4, 2003 Receive bids

September 15, 2003 Counsel approval of bids

September 16, 2003 Start construction.

Please do not hesitate call if you have any questions.

Very truly yours,

DSGW Architects, Inc.



Erik C. Wedge, Associate A.I.A.

cc: Craig J. Wainio, City Administrator  
John Gerzina, DSGW Virginia  
File-DSGW Virginia



*enriching  
communities  
through  
architecture*

**PROJECT:** Mountain Iron Public Library ADA Project Phase I & II  
**PROJECT #:** 3058  
**DATE:** July 28, 2003  
**SUBJECT:** **Cost Summary updated**  
**FROM:** Erik C. Wedge, Associate AIA DSGW Virginia  
**TO:** Gary Skalko, Mayor Mt. Iron  
**CC:** Craig Wainio, City Administrator Mt. Iron

Item#	Item	Remarks	Quantity	Unit Cost	Cost
<b>Phase One</b>					
	Exterior Access	Lump Sum			\$7,000
	Total Option One Construction				\$7,000
	Fees, Testing, Code, etc	10%			\$700
	Contingency	5%			\$350
	Total Option One				<b>\$8,050</b>
<b>Phase Two</b>					
	Demolition	Cost/ Square Foot	300	\$10	\$3,000
	Toilet Room Renovation	Cost/ Room	2	\$29,700	\$59,400
	General Construction	Cost/ Square Foot	300	\$68	\$20,400
	Total Option One Construction				\$82,800
	Fees, Testing, Code, etc	10%			\$8,280
	Contingency	5%			\$4,140
	Total Option One				<b>\$95,220</b>

COMMUNICATIONS  
AUGUST 4, 2003

1. Planning and Zoning Commission:
  - A. Notice of Public Hearing – Variance
  - B. Notice of Public Hearing – Conditional Use Permit
2. City of Virginia, notice of a meeting set for Thursday, August 7, 2003 to discuss shared services.
3. American Red Cross, a request to use the Community Center to be available for a large-scale disaster.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

## NOTICE OF PUBLIC HEARING

The Planning and Zoning Commission of the City of Mountain Iron will hold a public hearing on Monday, August 11, 2003 at 7:00 p.m. in the Mountain Iron Room of the Mountain Iron Community Center.

The purpose of the public hearing is to consider a request made by Cleone Phillips, 4826 Butler Road, Mountain Iron, Minnesota, from the setback requirements of the Zoning Ordinance. To construct an accessory building on property legally described as follows:

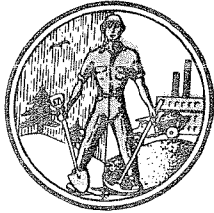
Section 34, Township 58 North, Range 18 West  
Northerly 605 ft of the Southerly 924 ft of the Westerly 360 ft of the Southwest  
Quarter (SE ¼) of the Northeast Quarter (NE ¼)

Parcel Code 175-0071-05038.

The public can present its opinions at the public hearing or by letter addressed to the Zoning Administrator, City of Mountain Iron, City Hall, 8586 Enterprise Drive South, Mountain Iron, Minnesota 55768-8260.

By Order of the Planning and Zoning Commission  
Jerry D. Kujala  
Zoning Administrator

[www.mtniron.com](http://www.mtniron.com)



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8586 ENTERPRISE DRIVE SOUTH ■ MOUNTAIN IRON, MN ■ 55768-8260

## NOTICE OF PUBLIC HEARING

The Planning and Zoning Commission of the City of Mountain Iron will hold a public hearing on Monday, August 11, 2003 at 7:05 p.m. in the Mountain Iron Room of the Mountain Iron Community Center.

The purpose of the public hearing is to consider a request made by Dale Petersen for a Conditional Use Permit as required by the Zoning Ordinance, to construct a garage in excess of 900 square feet. The property is legally described as follows:

Section 13, Township 58, Range 18 West  
West 5 acres of North one half (1/2) of Northeast Quarter (NE ¼) of  
Northwest Quarter (NW ¼)  
Parcel Code 175-0071-01235.

The public can present its opinions at the public hearing or by letter addressed to the Zoning Administrator, City of Mountain Iron, City Hall, 8586 Enterprise Drive South, Mountain Iron, Minnesota 55768-8260.

By Order of the Planning and Zoning Commission  
Jerry D. Kujala  
Zoning Administrator

[www.mtniron.com](http://www.mtniron.com)

# CITY OF VIRGINIA

327 FIRST STREET SOUTH • VIRGINIA, MINNESOTA 55792-2623

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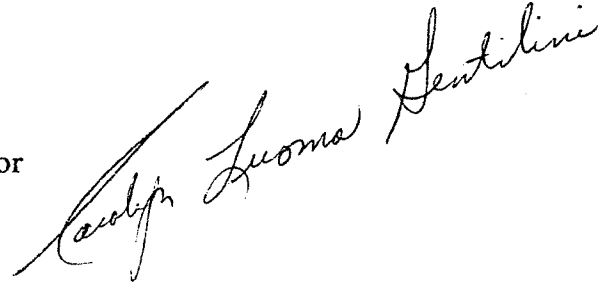
**Mayor's Office**  
**(218) 748-7500**

## MEETING NOTICE

**TO:** Mt. Iron Mayor Gary Skalko  
Craig Wainio, City Administrator  
Gilbert Mayor Mike Skenzich  
Gary Mackley, City Clerk  
Eveleth Mayor Cal Cossalter  
Ray Eck, City Clerk  
Rick Puhek, Virginia City Assessor  
Ron Lackner, Virginia City Clerk/Finance Director

**DATE:** July 25, 2003

**FROM:** Virginia Mayor Carolyn Luoma Gentilini



I am writing you once again to gather in the Mayor's Conference Room at the Virginia City Hall on Thursday, August 7, 2003, at 5:30 P.M. We will continue our discussion of a shared assessor and any other ideas how we might partner or share services.

I look forward to seeing you on Thursday, August 7<sup>th</sup>!

cc: Terry Leoni, City Department Director  
Tom Butorac, City Attorney





**American  
Red Cross**

Northland Chapter  
American Red Cross  
600 East Superior Street  
Duluth, MN 55802

July 22, 2003

City of Mt. Iron  
8878 Main St.  
Mt. Iron, MN

To Whom It May Concern:,

We are interested in the City of Mt. Iron becoming a supporter of the American Red Cross by allowing your facility to be available to us in the event of a large-scale disaster in your area. Enclosed is information for you to bring to the members of the board. If you have any questions, you can contact the Duluth Red Cross at 218-722-0071.

The American Red Cross Disaster Services mission is to ensure nationwide disaster planning, preparedness, community disaster education, mitigation, and response that will provide the American people with quality services in a uniform, consistent, and a responsive manner.

The American Red Cross responds to disasters such as hurricanes, floods, earthquakes, and fires, or other situations that cause human suffering or create human needs that those affected cannot alleviate without assistance. It is an independent, humanitarian, voluntary organization, not a government agency.

On the local and national level, the Red Cross works together with government, business, labor unions, religious and community organizations as well as other voluntary agencies identifying resources and roles, sharing information, and finding ways to ensure a coordinated and efficient response to any disaster that strikes.

Long before a disaster strikes, the Red Cross plans what it will do. A disaster response plan identifies what it will take to respond to various disasters, what resources are needed, and how they will be coordinated and used. As part of the planning process, Red Cross chapters also practice by participating in drills and exercises. Such planning enables chapters to respond efficiently and effectively.

Every Red Cross chapter works continuously to be ready to respond by coordinating and collaborating with its disaster partners. As part of this process chapters identify places to set up shelters and service centers, make arrangements with vendors for needed supplies, and work with local merchants.

The ability to respond also depends on having people who are trained and ready. Each year the Red Cross trains thousands of people who can then provide consistent, quality service to people affected by disasters.

*Together, we can save a life*



## **American Red Cross**

The Red Cross works in partnership with people affected by disasters to help them return to living independently as quickly as possible. This is where your facility would be of great significance, as a shelter and feeding facility for those evacuated or displaced by a disaster.

If you designate your facility as a shelter, a determination would be made to the number of people that could be sheltered there. We set this standard at 40 to 50 sq. ft. per person. If this is not suitable to you, maybe your facility could be available to the Red Cross as a service center. A service center is only used during day hours to interview people affected by a disaster to determine what their immediate needs are. The average time a shelter/service center is operated depends on the disaster. The average use for a shelter is two to three weeks. If you have a kitchen in your facility, we may want to use it for a feeding site as well.

We are also aware of your obligation to your residents. We would do everything we can to prevent disruption to your obligations and operations.

In the event of a disaster and should your facility be needed we would contact the designated person(s) from the shelter survey and get their permission to access the facility. We then, with a designated person from your organization, do an inspection of the facility before utilizing it. When we open the facility as a shelter we immediately start making plans on shutting it down. We work hard at getting the sheltered people relocated or back into their homes. After that is taken care of, we do another facility inspection and if there should be any damage caused, or materials used owned by the facility we will accept responsibility and make the appropriate arrangements to have any damage repaired or items replaced.

Should you become a supporter of the American Red Cross by allowing your facility to be available to us in the event of a disaster, it would be greatly appreciated. Thank You.

Sincerely,

Ahna Ganley  
Disaster Services Volunteer

*Together, we can save a life*