

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, AUGUST 3, 2009 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
- II. Consent Agenda
  - A. Minutes of the July 20, 2009, Regular Meeting (#1-6)
  - B. Receipts
  - C. Bills and Payroll
  - D. Communications (#40)
- III. Public Forum
- IV. Committee and Staff Reports
  - A. Mayor's Report
  - B. City Administrator's Report
    - 1. Accepting Bid (#7)
  - C. Director of Public Works Report
    - 1. Sub Station Upgrade (#8-9)
    - 2. Parks and Recreation Truck (#10-11)
    - 3. Underground Wire Quotes (#12)
  - D. Special Events Coordinator
    - 1. Request for Street Closures (#13)
  - E. City Engineer's Report
    - 1. Change Order Number 2 – 2007 Street Improvements (#14-15)
    - 2. Pay Request Number 5 – 2007 Street Improvements (#16-17)
    - 3. Pay Request Number 1 – 2009 Street Improvements (#18-20)
    - 4. Pay Request Number 1 – Forest Drive Improvements (#21-23)
  - F. Planning and Zoning Commission
    - 1. Variance – Flannigan (#24-26)
    - 2. Conditional Use Permit – Foucault (#27-29)
  - G. Liaison Reports
- V. Unfinished Business
  - A. Volunteer Procedures (#30)
- VI. New Business
  - A. Resolution Number 31-09 Accepting Work (#31-33)
  - B. Resolution Number 32-09 Community Business Partnership (#34-36)
  - C. Request to Serve Alcohol (#37)
  - D. Calvary Cemetery Request (#38)
  - E. Closed Meeting – Consider Strategies for Labor Negotiations (#39)
- VII. Communications (#40)
- VIII. Announcements
- IX. Adjourn

# Denotes page number in packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
JULY 20, 2009

Mayor Skalko called the City Council meeting to order at 6:32 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Sam Aluni, City Attorney; Rod Flannigan, City Engineer; and John Backman, Sergeant.

It was moved by Skalko and seconded by Prebeg that the consent agenda be approved as follows:

- A. Approve the minutes of the July 6, 2009, regular meeting as submitted.
- B. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
- D. To acknowledge the receipts for the period July 1-15, 2009, totaling \$745,042.53, (a list is attached and made a part of these minutes).

The motion carried.

It was moved by Prebeg and seconded by Zupancich that the following consent agenda item be approved:

- C. To authorize the payments of the bills and payroll for the period July 1-15, 2009, totaling \$400,692.40, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

No one spoke during the public forum.

The Mayor updated the Council on the following:

- Downtown Streetscape Project. The bids for the project will be open on July 27, 2009, and the project is processed through Saint Louis County.
- County Road 7 Overlay Project. The project is a 2009-2010 Project, so Saint Louis County is hoping to complete this project this Fall, depending on State funding received by the County.
- Schlotec Property Sale. The Mayor read a letter from Tom Scholetec regarding the discussion concerning his property; he stated that his property had not been sold.

The City Administrator updated the Council on the following:

- Community Development Block Grant Request. The request for grant funding for the Downtown Alleys had been denied because this project would be considered a maintenance project and they do not fund maintenance projects.
- Birchem Logging Meeting. He requested members of the City Council to attend a meeting at Birchem Logging on Tuesday, July 21, 2009, at 2:00 p.m. to meet with a possible investor in the Biomass Project.

It was moved by Prebeg and seconded by Stanaway to authorize Benchmark Engineering to assemble the Water Supply Model, perform the system analysis and produce the feasibility

study for their quoted price of \$11,200.00. It was moved by Roskoski to amend the motion to include the Westgate Storm Sewer District Study be attached to this Project and become part of this study, but when the numbers are tabulated, that two separate studies be submitted. The **amendment to the motion failed** for lack of a second. It was moved by Prebeg and seconded Stanaway to amend the motion to include that the funding for the project be paid for by the General Fund, the Water Fund, and the Economic Development Authority (EDA), equally, contingent on the approval of the EDA. The amended motion carried with Roskoski voting no.

It was moved by Zupancich and seconded by Prebeg to authorize City Staff to seek quotes for a pickup truck for the Recreation Department. The motion carried.

It was moved by Stanaway and seconded Roskoski to authorize the purchase of three (3) electrical regulators from Minnesota Power for \$13,000 plus the installation, at an estimated cost of \$8,000, with the funds being expended from the Electric Fund Capital Outlay. The motion carried unanimously on a roll call vote.

The Council reviewed the June 2009 Sheriffs Department report of activity.

It was moved by Zupancich and seconded by Stanaway to authorize Change Order Number One, in the amount of \$3,213.20, and Payment Request Number Two, in the amount of \$7,325.20, to Mesabi Bituminous for the Agate Street Storm Sewer Improvements. The motion carried on the following roll call vote: Stanaway, yes; Roskoski, no; Prebeg, yes; Zupancich, yes; and Skalko, yes.

It was moved by Roskoski and seconded by Skalko to accept the low bid for the Wildland Firefighting Truck from Lundgren Motors for \$33,396.17 and Forstner Fire Apparatus for \$67,295.00, contingent on the City Administrator checking on the State bid prices. The motion carried unanimously on a roll call vote.

It was moved by Roskoski and seconded by Prebeg to accept the recommendation of the Planning and Zoning Commission and authorize the Variance from the building setback requirements of the Zoning Ordinance, for Gary Friedlieb, 8418 Centennial Drive, Mountain Iron, to construct a single family dwelling on parcels 175-0061-00060 and 175-0062-00110. The motion carried unanimously.

It was moved by Zupancich and seconded by Skalko to accept the recommendation of the Planning and Zoning Commission and authorize a Conditional Use Permit to Roger Scinto, 5421 Mineral Avenue, Mountain Iron, to construct a 26 foot by 50 foot accessory building on parcel 175-0070-01579. The motion carried unanimously.

It was moved by Stanaway and seconded by Prebeg to authorize City Staff to authorize striping of Park Ridge Drive, Rock Ridge Drive, and miscellaneous streets, as needed, as an added quantity to the Old Highway 169 overlay project. The motion carried with Councilor Roskoski voting no.

The following were discussed during the Liaison Reports:

- Library Board. Councilor Stanaway had a thank you to Jackie Jenko, Millie Babbini,

Shirley Congdon, Carolyn Olsen, Mayor Skalko, Sally Peterangelo, and Laura Nieters for participating in the strategic planning meetings for the Mountain Iron Library.

It was moved by Prebeg and seconded by Zupancich to authorize the Boondocks Bar to serve alcohol at the August 1, 2009, wedding reception at the Mountain Iron Community Center. The motion carried.

The City Attorney said that he would contact the League of Minnesota Cities regarding a policy for Volunteers.

At 7:40 p.m., it was moved by Zupancich and seconded by Roskoski to recess the regular meeting and enter in to a closed session to discuss contract negotiation strategies with AFSCME Local Union #453. The motion carried.

At 7:41 p.m., the Mayor called for a brief recess.

At 7:55 p.m., the Mayor called the closed session to order with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Don Kleinschmidt, Director of Public Works; and Louis Russo, Consultant.

At 8:40 p.m., it was moved by Zupancich and seconded by Prebeg that the closed session be adjourned and reconvene the regular meeting. The motion carried.

It was moved by Skalko and seconded by Stanaway to allow the Personnel Committee and Consultant Louis Russo to move forward with the contract proposals to AFSCME Local Union #453 as presented to the City Council in the closed meeting. The motion carried with Councilor Roskoski voting no.

At 8:44 p.m., it was moved by Zupancich and seconded by Prebeg that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Anderson, CMC/MMCA  
Municipal Services Secretary

[www.mtniron.com](http://www.mtniron.com)

## COMMUNICATIONS

1. 2009 SWOP, a thank you letter.

Summary By Category And Distribution

Category	Distribution	Amount
PERMITS	BUILDING	461.32
UTILITY	UTILITY	76,697.84
CAMPGROUND RECEIPTS	FEES	3,340.00
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	553.06
PERMITS	VARIANCE	150.00
MISCELLANEOUS	GRANTS RECEIVABLE	30,000.00
METER DEPOSITS	ELECTRIC	1,200.00
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	1,100.00
BUILDING RENTALS	COMMUNITY CENTER	900.00
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	358.49
BUILDING RENTALS	NICHOLS HALL	70.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	33,426.34
CD INTEREST	CD INTEREST 301	739.73
CD INTEREST	CD INTEREST 378	513.21
CD INTEREST	CD INTEREST 602	122.56
CD INTEREST	CD INTEREST 603	130.26
LICENSES	LIQUOR	100.75
FINES	CRIMINAL	1,115.79
MISCELLANEOUS	SPEC. EVENT-FUNDS NOT USED-CR	404.00
TAXES	TAX LEVY	365,741.36
TAXES	TAXES RECEIVABLE-DELINQUENT	9,754.66
TAXES	MISCELLANEOUS TAXES	7,473.36
TAXES	PENALTIES & INTEREST	601.82
TAXES	PENALTIES & INTEREST-378 FUND	122.89
TAXES	SPECIAL ASSESSMENTS-CURRENT	845.97
TAXES	SPEC. ASSMTS-378 FUND-CURRENT	23,072.48
TAXES	SPEC ASSESS-FUND 378-DELINQUEN	271.23
TAXES	TIF #1-INCREMENT COLLECTED	22,637.87
TAXES	TIF #2-INCREMENT COLLECTED	7,456.77
TAXES	TIF #11-INCREMENT COLLECTED	4,913.99
TAXES	TIF #13 INCREMENT COLLECTED	1,338.53
TAXES	SPECIAL ASSESSMENT-DELINQUENT	153.57
TAXES	BOND LEVY	144,819.28
CHARGE FOR SERVICES	WATER-CHARGE FOR SERVICES	173.16
CHARGE FOR SERVICES	SEWER-CHARGE FOR SERVICES	120.89
INTERGOVERNMENTAL REVENUE	IRRRRA-APPLICATION GRANT	3,500.00
BUILDING RENTALS	SENIOR CENTER	50.00
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	60.60
COPIES	COPIES	.75
MISCELLANEOUS	REIMBURSEMENTS	310.00
MISCELLANEOUS	CHECK RETURN FEE	40.00
PERMITS	VENDOR	50.00
PERMITS	CONDITIONAL USE	150.00
Summary Totals:		<u>745,042.53</u>

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
07/09	07/16/2009	138214	130011	MOUNTAIN IRON POSTMASTER	602-20200	330.99
07/09	07/21/2009	138215	10056	A T & T MOBILITY	604-20200	1,107.78
07/09	07/21/2009	138216	10008	AIRGAS NORTH CENTRAL	101-20200	120.77
07/09	07/21/2009	138217	130017	AMERICAN BANK	101-20200	143.09
07/09	07/21/2009	138218	10061	APPLIANCE RECYCLING CENTERS OF	604-20200	460.50
07/09	07/21/2009	138219	10001	ARROWHEAD ECONOMIC OPPORTUNI	604-20200	37.34
07/09	07/21/2009	138220	10020	ASPEN EQUIPMENT COMPANY	604-20200	225.06
07/09	07/21/2009	138221	7057	BARB WEISINGER	604-20200	114.38
07/09	07/21/2009	138222	20043	BOBCAT OF DULUTH, INC.	101-20200	154.89
07/09	07/21/2009	138223	20014	BORDER STATES ELECTRIC SUPPLY	604-20200	3,284.75
07/09	07/21/2009	138224	20049	BOUND TREE MEDICAL	101-20200	456.77
07/09	07/21/2009	138225	30068	CHAD, GREG	101-20200	100.00
07/09	07/21/2009	138226	30004	CITY OF MOUNTAIN IRON	101-20200	10.50
07/09	07/21/2009	138227	220003	CITY OF VIRGINIA	101-20200	3,675.00
07/09	07/21/2009	138228	30028	CUSTOM FIRE APPARATUS INC	101-20200	440.00
07/09	07/21/2009	138229	40031	DAHL'S SUNRISE DAIRY	101-20200	71.92
07/09	07/21/2009	138230	500012	ERA LABORATORIES INC	602-20200	645.85
07/09	07/21/2009	138231	60026	FASTENAL COMPANY	604-20200	46.65
07/09	07/21/2009	138232	60002	FENA ADVERTISING	604-20200	295.13
07/09	07/21/2009	138233	60036	FILTRATION SYSTEMS INC	101-20200	41.17
07/09	07/21/2009	138234	60006	FISHER PRINTING	101-20200	596.40
07/09	07/21/2009	138235	60038	FLEET SERVICES	101-20200	5,380.03
07/09	07/21/2009	138236	60042	FLUID-TECH	101-20200	1,170.07
07/09	07/21/2009	138237	70035	G & K SERVICES	101-20200	43.54
07/09	07/21/2009	138238	70016	GOPHER STATE ONE CALL INC	604-20200	75.40
07/09	07/21/2009	138239	70004	GRANDE ACE HARDWARE	101-20200	43.91
07/09	07/21/2009	138240	70009	GULBRANSON EXCAVATING CO	604-20200	11,429.60
07/09	07/21/2009	138241	80022	HAWKINS INC	601-20200	721.04
07/09	07/21/2009	138242	80004	HEISEL BROS PLUMBING	101-20200	869.70
07/09	07/21/2009	138243	80001	HILLYARD/HUTCHINSON	101-20200	1,756.04
07/09	07/21/2009	138244	60018	JILL M ANDERSON	101-20200	699.36
07/09	07/21/2009	138245	7062	JOE BISSONETTE	101-20200	80.00
07/09	07/21/2009	138246	7058	JOSEPH TAWYEA	604-20200	90.65
07/09	07/21/2009	138247	110016	KAMAN INDUSTRIAL TECHNOLOGIES	602-20200	202.63
07/09	07/21/2009	138248	7059	KELLY MOORE	604-20200	238.52
07/09	07/21/2009	138249	120013	L & L RENTALS INC	101-20200	456.24
07/09	07/21/2009	138250		Information Only Check	101-20200	.00 V
07/09	07/21/2009	138251	120006	L & M SUPPLY	101-20200	2,214.48
07/09	07/21/2009	138252	120048	L'ALLIER, TABITHA	101-20200	90.00
07/09	07/21/2009	138253	7061	LAWRENCE LINDGREN	604-20200	95.70
07/09	07/21/2009	138254	120002	LAWSON PRODUCTS INC	604-20200	694.42
07/09	07/21/2009	138255	7056	MARK KOVACICH	101-20200	200.00
07/09	07/21/2009	138256	130136	MATTILA, ALAN	101-20200	150.00
07/09	07/21/2009	138257	130106	MEDIACOM - MIDWEST	104-20200	22,998.97
07/09	07/21/2009	138258	130041	MESABI BITUMINOUS	301-20200	7,325.20
07/09	07/21/2009	138259	130006	MESABI HUMANE SOCIETY	101-20200	1,500.00
07/09	07/21/2009	138260	130109	METRO FIRE	101-20200	236.67
07/09	07/21/2009	138261	130040	MIDWEST SPORTSWEAR	101-20200	1,676.40
07/09	07/21/2009	138262	140026	MINNESOTA ENERGY RESOURCES	101-20200	520.12
07/09	07/21/2009	138263	130008	MINNESOTA MUNICIPAL UTILITIES	604-20200	64.50
07/09	07/21/2009	138264	130009	MINNESOTA POWER	604-20200	46,985.50
07/09	07/21/2009	138265	130010	MINNESOTA UC FUND	101-20200	67.52
07/09	07/21/2009	138266	130024	MN POLLUTION CONTROL AGENCY	101-20200	1,275.00
07/09	07/21/2009	138267	130031	MOUNTAIN IRON ECONOMIC DEV	101-20200	107,539.71
07/09	07/21/2009	138268	130015	MOUNTAIN IRON PUBLIC UTILITIES	602-20200	11,787.96
07/09	07/21/2009	138269	140063	NORLAB INC	602-20200	271.95
07/09	07/21/2009	138270	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	150.00

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
07/09	07/21/2009	138271	160047	PONTINEN, RYAN		
07/09	07/21/2009	138272	160052	PONTINEN, STACEY	101-20200	10.00
07/09	07/21/2009	138273	160032	PORTABLE JOHN	101-20200	10.00
07/09	07/21/2009	138274	160037	PRAXAIR	101-20200	719.39
07/09	07/21/2009	138275	170001	QWEST	101-20200	305.68
07/09	07/21/2009	138276	180008	RADKO IRON & SUPPLY INC	101-20200	262.93
07/09	07/21/2009	138277	180004	RANGE COOPERATIVES	101-20200	1,603.07
07/09	07/21/2009	138278	180051	RANGE CORNICE HEATING & SHEET	101-20200	26.10
07/09	07/21/2009	138279	180003	RANGE OFFICE SUPPLY	101-20200	996.70
07/09	07/21/2009	138280	20015	ROBERT BROWN	101-20200	21.72
07/09	07/21/2009	138281	7060	RYAN BUSH	101-20200	53.90
07/09	07/21/2009	138282	190001	SEARS COMMERCIAL CREDIT	602-20200	158.85
07/09	07/21/2009	138283	190010	SEPPI BROTHERS	604-20200	283.24
07/09	07/21/2009	138284	190014	SHERWIN WILLIAMS	101-20200	1,174.34
07/09	07/21/2009	138285	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	1,882.65
07/09	07/21/2009	138286	200006	TRIMARK INDUSTRIAL	101-20200	35,833.00
07/09	07/21/2009	138287	210001	UNITED ELECTRIC COMPANY	101-20200	40.75
07/09	07/21/2009	138288	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	5,827.89
07/09	07/21/2009	138289	220020	VISA OR AMERICAN BANK CC PMT	604-20200	33,785.12
07/09	07/21/2009	138290	230005	WESCO DISTRIBUTION INC	603-20200	8,383.63
07/09	07/21/2009	138291	230008	WILDES ENGINEERING SALES INC	604-20200	1,959.04
07/09	07/21/2009	138292	240001	XEROX CORPORATION	602-20200	3,886.19
07/09	07/21/2009	138293	260001	ZIEGLER INC	101-20200	696.71
					101-20200	182.63

Totals:

	339,563.30
Payroll-PP Ending 7/10/09	59,808.18
Sales Tax-Electronic Trans. 7/20/09	<u>1,320.92</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$400,692.40</u></b>

**Craig J. Wainio**

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**From:** Chris Morris [morrisc2@co.st-louis.mn.us]  
**Sent:** Monday, July 27, 2009 2:32 PM  
**To:** Craig J. Wainio  
**Subject:** SP 69-596-003 letting

Craig,

The low bidder was Lanyk at \$205,882.54. So it turned out to be a huge benefit to rebid. The Estimate was at about \$214,000, so we need you to accept the low bid on behalf of the city of Mountain Iron.

If you have any questions about the bid before accepting it please let me know. Otherwise just reply back to this email stating that Mt. Iron accepts Lanyk's bid and we will then initiate the processing of the contract.

Thanks,

Chris Morris  
Geotechnical Engineer  
St. Louis County  
218-625-3869

Downtown Streetscape Project



**COUNCIL LETTER 080309-IVC1**

**UTILITY ADVISORY BOARD**

**SUBSTATION UPGRADE**

**DATE:** July 29, 2009  
**FROM:** Utility Advisory Board  
Don Kleinschmidt  
Director of Public Works

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The Utility Advisory Board is recommending to the City Council to award the quote of \$32,568.45 to Minnesota Power for the installation and materials to install reclosers at the Electric Utility Substation.

The purchase was budgeted in the 2009 Electric Department Budget.

Minnesota Power  
 30 West Superior Street  
 Duluth, MN 55802

Date: 7/13/2009  
 RE: WO 1469102  
 Description: Install regulators and reclosers for Mt Iron substation

Labor		Hours	
Cust. Serv. Rep		0	
Engineer		8	
Design Drafter		0	
Foresters/Asst Eng		0	
Meter Reader/Collector		0	
LP Meter Spec.		0	
Meter Specialist		0	
Lineworker		40	
Lineworker	x 1.5	0	
Lineworker	x 2	0	
Lead Lineworker		20	
Lead Lineworker	x 1.5	0	
Lead Lineworker	x 2	0	
LG Crew Leader		0	
LG Crew Leader	x 1.5	0	
LG Crew Leader	x 2	0	
Troubleman		0	
Troubleman	x 1.5	0	
Troubleman	x 2	0	
<b>Total Labor</b>		<u>68</u>	<b>\$5,440.00</b>

Vehicle	Hours	Rate	Amount	
Class 1	0	7.50	0.00	
Class 3	0	7.50	0.00	
Class 4	20	9.50	190.00	
Class 5	0	28.50	0.00	
Class 6	40	37.50	1,500.00	
Class 7	0	45.00	0.00	
<b>Total Vehicle</b>	<u>60</u>		<u>1,690.00</u>	<b>\$1,690.00</b>

Other  
 Lunch Per Diems(40 @ \$8.00/ea.)

**Total Other** 0.00 **\$320.00**

<b>Material</b>		
NOVA reclosers		19000.00
Recloser bypass switch		2197.00
<b>Total Material</b>	<u>21197.00</u>	<b>\$21,197.00</b>

**Stores Expense 18.5%** **3,921.45**

**Total** \$32,568.45

**COUNCIL LETTER 080309-IVC2**  
**PARKS & RECREATION DEPARTMENT**  
**PICK-UP TRUCK PURCHASE**

**DATE:** July 29, 2009  
**FROM:** Don Kleinschmidt  
Director of Public Works

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Staff is recommending the award of quote for a 2010 pick-up truck to Elk River Ford, State Bid Contract #440139-3J, for \$22,851.04.

This truck was included in the 2009 Capital Outlay Budget for the Recreation Department.

This truck will replace a 1997 Chevrolet ¾ ton 4 X 4 pickup truck put into service on 10/2/1996. The expected mileage will be 120,000 miles. Currently, this truck has 115,000 miles on it.



Fleet & Government Sales  
 17219 Hwy 10 NW  
 Elk River, MN 55330  
 Toll Free 800-441-2301  
 Fax # (763) 274-3338

Date: 7/21/09

**\*\*\* This price only applies if order is in before Nov. 27, 2009 \*\*\***

Wade Turner  
 (763) 274-3319  
 wturner@erfdj.com

Nikki Greer  
 (763) 274-3326  
 ngreer@erfdj.com

Fax to: \_\_\_\_\_

Fax #: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

City, ST, Zip \_\_\_\_\_

Fleet ID #: \_\_\_\_\_

(You must have a fleet ID# to receive gov't pricing)

<b>Contract # 440139-3J-2010 Ford F250 Crew 4x4 SRW XL 6 1/2' box -W2B</b>	
<b>Includes:</b>	
5.4L V8 engine, 300HP	Auto transmission
Block heater	Vinyl split bench seat - Front
Air conditioning	AM/FM Radio
LT245/75R17E AS tires	Daytime Running Lamps
Trailer Tow Mirrors	Trailer Tow Package
Dual Front Airbags	Cruise Control
4 Wheel ABS Brakes	Tilt Steering Wheel
Full Size Spare Tire	Vinyl Flooring
Rear Step Bumper	9400# GVWR
3.73 Limited Slip Differential	Vinyl Bench Seat - Rear
Skid Plates	Front Tow Hooks
Electronic Shift on the Fly Transfer Case	
<b>Additional Options Available:</b>	<b>Price:</b>
XL Décor Group	\$192.
6.4L Diesel V8 Engine Upgrade	\$6,268.
Platform Cab Steps	\$296.
Power Locks/Windows/Mirrors	\$848.
Electric Brake Controller	\$184.
V10 Gas Engine	\$556.
Snow Plow Prep Package	\$68.
Upfitter Switches	\$100.

Codes	Exterior Color	Price
DX	Dark Blue Pearl	Incl.
F1	Vermillion Red	Incl.
UJ	Sterling Gray	Incl.
UD	Black	Incl.
UX	Ingot Silver	Incl.
Z1	Oxford White	Incl.
GG	Forest Green	Incl.
<b>Interior Color</b>		
S	Medium Stone	
C	Caramel	
<b>Seating</b>		
3	Cloth Split Bench Upgrade	\$252.
T	Vinyl Split Bench	Incl.
J	Vinyl Buckets upgrade	( \$36 )
G	Cloth Buckets upgrade	\$172.

**Pricing:**

Price (does not include tax & lic.) \$ 22,499.04

Additional Options total \$ 352.00

Subtotal for each vehicle \$ 22,851.04

Extended Warranty (optional) \_\_\_\_\_

Service Documents (optional) \_\_\_\_\_

Number of Units 1

**Warranty Options & Pricing:**

**Please ask for quotes & terms on warranties.  
 We have options that are affordable and  
 coverage that is desirable.**

Service Documents (Optional) CD \$230 Paper Copy \$390

Elk River Ford/Dodge/Jeep \_\_\_\_\_ Customer Signature \_\_\_\_\_ Date \_\_\_\_\_ Grand Total for all units \$ 22,851.04  
 (does not include tax & license)

Please call with any questions. Payment is due upon delivery of each vehicle.  
 1.5% monthly interest rate will be assessed on accounts not received within  
 30 days of delivery date or any part thereof.

**COUNCIL LETTER 080309-IVC3**

**ELECTRIC DEPARTMENT**

**UNDERGROUND WIRE**

**DATE:** July 29, 2009  
**FROM:** Don Kleinschmidt  
Director of Public Works

---

The following quotes were received for approximately 7500 feet of 15 KVA I/O underground wire.

Resco	\$1.64 per foot
Border States	\$1.73 per foot
Wesco	\$1.81 per foot

Staff recommends approval of the wire quote to Resco at their low quote of \$1.64 per foot for approximate 7500 feet.

**COUNCIL LETTER 08039-IVD1**

**MERRITT DAYS**

**STREET CLOSURES**

**DATE:** July 29, 2009  
**FROM:** Sally Peterangelo  
Special Events Coordinator  
  
Craig J. Wainio  
City Administrator

---

I would like to request permission to block off streets for Merritt Day events on August 14 and August 15. This would be blocking off the top portion of Mountain Avenue and one block south of Mountain Avenue and Main Street. Thank you for your consideration.



# BENCHMARK ENGINEERING, INC.

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261  
Mt. Iron, MN 55768-0261  
tel: 218-735-8914 • fax: 218-735-8923  
email: info@bm-eng.com

July 27, 2009

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN  
2007 Street Improvements  
Project No. MI07-6

Dear Mr. Wainio;

Enclosed please find final Pay Request No. 5 for the City of Mountain Iron 2007 Street Improvements project in the amount of **\$23,855.81**, for approval at your next scheduled City Council meeting. All work has been completed in accordance with the contract documents.

Also enclosed for approval is final compensating change order #2 that increases the final project cost by \$9,696.15. The change order is due to minor final contract quantity adjustments. Once approved, please sign and date the change order and return two (2) copies to our office. Our office will forward a fully executed copy of the final change order to the Contractor.

In addition, enclosed are the projects IC-134 forms for your files. It is recommended that the City Council first approve the final change order and then the final pay request for the above referenced project.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
Benchmark Engineering, Inc.

  
Eric E. Fallstrom, P.E.

Enclosures

Pc: Mr. Dan Klun, Ulland Brothers, Inc.

# CHANGE ORDER

Order No. 2 - FINAL

Date: 6/19/09

NAME OF PROJECT/PROJECT NO: 2007 Street Improvements / MI07-6

OWNER: City of Mountain Iron

CONTRACTOR: Ulland Brothers, Inc.  
P.O. Box 340, Cloquet, MN 55720

ENGINEER: Benchmark Engineering, Inc.

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### Reason for Change Order:

This final compensating change order is required to set the contract amount equal to the actual project cost. The increase in cost is due to minor final contract quantity adjustments (bituminous non-wearing course) and contract additions requested by the City. The contract additions included curb & gutter and sidewalk removal and replacement along Unity Drive.

### The following changes are hereby made to the CONTRACT DOCUMENTS:

The contract amount is increased by **\$9,696.15**.

---

### Change to CONTRACT PRICE:

Original CONTRACT PRICE	\$ <u>399,469.35</u>
Current CONTRACT PRICE adjusted by previous CHANGE ORDERS	\$ <u>429,230.08</u>
The CONTRACT PRICE due to this CHANGE ORDER will be <u>increased</u> by:	\$ <u>9,696.15</u>
The new CONTRACT PRICE including this CHANGE ORDER will be:	\$ <u>438,926.23</u>

---

Recommended by:

  
Engineer (Authorized Signature)

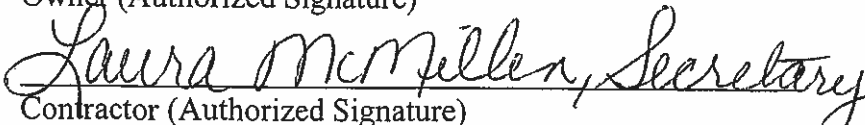
6-19-2009  
Date:

Approved by:

Owner (Authorized Signature)

Date:

Accepted by:

  
Contractor (Authorized Signature)

7/23/09  
Date:



RECOMMENDATION OF PAYMENT

No. 5-FINAL

Owner's Project No.: \_\_\_\_\_

Engineer's Project No.: MI07-6

Project: 2007 Street Improvements

CONTRACTOR: Ulland Brothers, Inc., P.O. Box 340, Cloquet, MN 55720

For Period Ending: June 19, 2009

To City of Mountain Iron  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated June 19, 2009

By 

STATEMENT OF WORK

Original Contract Price	\$ <u>399,469.35</u>	Work & Materials to Date	\$ <u>438,926.23</u>
Net Change Orders	\$ <u>39,456.88</u>	Amount Retained	\$ <u>0.00</u>
Current Contract Price	\$ <u>438,926.23</u>	Subtotal	\$ <u>438,926.23</u>
		Previous Payments	\$ <u>415,070.42</u>
		<b>Amount Due this Payment</b>	<b>\$ <u>23,855.81</u></b>



PAY REQUEST NO. 5 - FINAL  
2007 STREET IMPROVEMENTS

CONTRACTOR: ULLAND BROTHERS, INC.

PROJECT NO.: MI07-6  
CITY OF MOUNTAIN IRON, MINNESOTA

ITEM NO.	ITEM DESCRIPTION	UNIT	PROJECT QUANTITY	UNIT COST	QUANTITY TO DATE	TOTAL AMOUNT
2104.501	REMOVE CONC. CURB & GUTTER	LIN. FT.	256.0	\$5.75	306.0	\$1,759.50
2104.503	REMOVE CONCRETE SIDEWALK	SQ. FT.	480.0	\$1.55	540.0	\$837.00
2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	17.0	\$17.00	17.0	\$289.00
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	2,886.0	\$4.50	2,886.0	\$12,987.00
2104.511	SAW CONC. PAVEMENT - FULL DEPTH	LIN. FT.	170.0	\$3.25	170.0	\$552.50
2104.513	SAW BIT. PAVEMENT - FULL DEPTH	LIN. FT.	1,356.0	\$1.10	1,356.0	\$1,491.60
2105.501	COMMON EXCAVATION	CU. YD.	978.0	\$18.00	978.0	\$17,604.00
2105.604	GEOTEXTILE FABRIC TYPE V	SQ. YD.	2,826.0	\$3.25	2,826.0	\$9,184.50
2211.503	AGG. BASE CL. 5 (CV)	CU. YD.	1,245.0	\$24.50	1,245.0	\$30,502.50
2211.503	AGGREGATE SHOULDERING (CV) CL. 1	CU. YD.	388.0	\$30.00	455.0	\$13,650.00
2232.501	MILL BITUMINOUS SURFACE	SQ. YD.	2,429.0	\$5.00	2,429.0	\$12,145.00
2350.501	TYPE LV5 WEARING COURSE MIXTURE B	TON	3,421.0	\$55.50	3,312.7	\$183,854.85
2350.502	TYPE LV3 NON WEARING COURSE MIXTURE B	TON	1,296.0	\$48.50	1,548.5	\$75,102.25
2357.502	BIT. MATERIAL FOR TACK COAT	GAL.	2,025.0	\$2.00	2,175.0	\$4,350.00
2451.603	TRENCH EXCAVATION & COMPACTION	LIN. FT.	930.0	\$10.25	930.0	\$9,532.50
2501.511	12" CP PIPE SEWER	LIN. FT.	72.0	\$75.00	72.0	\$5,400.00
2501.515	12' METAL PIPE APRON W/ TRASH GUARD	EACH	4.0	\$575.00	4.0	\$2,300.00
2504.602	ADJUST VALVE BOX	EACH	4.0	\$500.00	4.0	\$2,000.00
2506.522	ADJUST FRAME & RING CASTING	EACH	23.0	\$250.00	23.0	\$5,750.00
2521.501	4" CONCRETE WALK	SQ. FT.	480.0	\$4.00	600.0	\$2,400.00
2531.501	CONC. CURB & GUTTER - DESIGN B618	LIN. FT.	256.0	\$22.00	306.0	\$6,732.00
2531.501	CONC. CURB & GUTTER - DESIGN D424	LIN. FT.	90.0	\$25.00	90.0	\$2,250.00
2531.507	7" CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	17.0	\$45.00	17.0	\$765.00
2531.618	TRUNCATED DOMES	SQ. FT.	8.0	\$35.00	8.0	\$280.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$2,000.00	1.0	\$2,000.00
2575.505	SODDING LAWN TYPE	SQ. YD.	70.0	\$6.00	0.0	\$0.00
2582.501	PAVEMENT MESSAGE LEFT ARROW - EPOXY	EACH	9.0	\$95.00	9.0	\$855.00
2582.501	PAVEMENT MESSAGE RIGHT ARROW - EPOXY	EACH	1.0	\$95.00	1.0	\$95.00
2582.501	PAVEMENT MESSAGE THRU ARROW - EPOXY	EACH	1.0	\$105.00	1.0	\$105.00
2582.502	4" SOLID YELLOW LINE - EPOXY	LIN. FT.	9,325.0	\$0.35	9,465.0	\$3,312.75
2582.502	4" SOLID WHITE LINE - EPOXY	LIN. FT.	130.0	\$2.20	126.0	\$277.20
2582.502	4" BROKEN YELLOW LINE - EPOXY	LIN. FT.	690.0	\$0.35	660.0	\$231.00
2582.502	24" SOLID LINE YELLOW - EPOXY	LIN. FT.	66.0	\$15.00	38.0	\$570.00
CO #1	ENTERPRISE DRIVE NORTH SHOULDER REPAIR	LUMP SUM	1.0	\$29,761.08	1.0	\$29,761.08

COMPLETED TO DATE: \$438,926.23  
LESS RETAINAGE: \$0.00

SUBTOTAL PAY REQUEST #5: \$438,926.23  
LESS PREVIOUS PAYMENTS: (\$415,070.42)

TOTAL PAY REQUEST #5: **\$23,855.81**

BENCHMARK ENGINEERING, INC.



**BENCHMARK  
ENGINEERING, INC.**

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
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email: info@bm-eng.com

July 29, 2009

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN  
2009 Street Improvements  
Project No. MI09-07 & MI09-14

Dear Mr. Wainio;

Enclosed please find Pay Request No. 1 for the 2009 Street Improvements project in the amount of **\$103,674.92**, for approval at your next scheduled City Council meeting. This amount includes withholding retainage on work completed to date.

Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
**Benchmark Engineering, Inc.**

  
Eric E. Wallstrom, P.E.

Enclosure

Pc: Mr. Jerry Nemanich, Mesabi Bituminous

RECOMMENDATION OF PAYMENT

No. 1

Owner's Project No.: \_\_\_\_\_

Engineer's Project No.: MI09-07 & MI09-14

Project: 2009 Street Improvements

CONTRACTOR: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

For Period Ending: July 27, 2009

To: City of Mountain Iron  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC

Dated July 29, 2009

By 

STATEMENT OF WORK

Original Contract Price	\$ <u>289,556.50</u>	Work & Materials to Date	\$ <u>109,131.50</u>
Net Change Orders	\$ <u>0.00</u>	Amount Retained	\$ <u>5,456.58</u>
Current Contract Price	\$ <u>289,556.50</u>	Subtotal	\$ <u>103,674.92</u>
		Previous Payments	\$ <u>0.00</u>
		<b>Amount Due this Payment</b>	<b>\$ <u>103,674.92</u></b>



PAY REQUEST NO. 1  
 2009 STREET IMPROVEMENTS  
 MOUNTAIN IRON, MINNESOTA  
 PROJECT NO.: MI09-07 & MI09-14

CONTRACTOR: MESABI BITUMINOUS

ITEM NO.	ITEM	UNITS	PROJECT QUANTITY	ITEM COST	OLD HWY 169 QUANTITY	MILL AVENUE QUANTITY	TOTAL QUANTITY	TOTAL AMOUNT
2104.503	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	600.0	\$3.00	578.0		578.0	\$1,734.00
2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEP	LIN. FT.	96.0	\$3.00	50.0		50.0	\$150.00
2105.501	COMMON EXCAVATION (PV)	CU. YD.	50.0	\$8.00		50.0	50.0	\$400.00
2105.507	SUBGRADE EXCAVATION (PV)	CU. YD.	1,100.0	\$6.00	1,100.0		1,100.0	\$6,600.00
2105.521	SELECT GRANULAR BORROW (CV)	CU. YD.	870.0	\$9.50	665.0		665.0	\$6,317.50
2105.525	TOPSOIL BORROW (CV)	CU. YD.	15.0	\$10.00			0.0	\$0.00
2105.601	GRADING & COMPACTION	LUMP SUM	1.0	\$1,500.00		1.0	1.0	\$1,500.00
2105.604	GEOTEXTILE FABRIC TYPE V	SQ. YD.	1,050.0	\$1.00	1,050.0		1,050.0	\$1,050.00
2211.503	AGGREGATE BASE (CV), CLASS 5	CU. YD.	250.0	\$16.00	230.0		230.0	\$3,680.00
2221.503	AGGREGATE SHOULDERING (CV), CLASS 1	CU. YD.	665.0	\$22.00			0.0	\$0.00
2350.501	TYPE LV5 WEARING COURSE MIXTURE (B)	TON	2,325.0	\$66.00		85.0	85.0	\$5,610.00
2350.502	TYPE LV5 NON-WEARING COURSE MIXTURE (	TON	780.0	\$70.00	840.0		840.0	\$58,800.00
2350.502	TYPE LV3 NON-WEARING COURSE MIXTURE (	TON	236.0	\$65.00	160.1	80.9	241.0	\$15,665.00
2506.522	ADJUST FRAME & RING CASTING	EACH	1.0	\$125.00		1.0	1.0	\$125.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$15,000.00	0.4	0.1	0.5	\$7,500.00
2575.505	SODDING LAWN TYPE	SQ. YD.	170.0	\$5.00			0.0	\$0.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$800.00			0.0	\$0.00
2582.502	4" DOUBLE SOLID LINE YELLOW - PAINT	LIN. FT.	8,850.0	\$0.30			0.0	\$0.00
2582.502	4" DOUBLE SOLID LINE YELLOW - EPOXY	LIN. FT.	8,850.0	\$0.45			0.0	\$0.00
2582.502	4" SOLID LINE WHITE - EPOXY	LIN. FT.	17,700.0	\$0.23			0.0	\$0.00

PER PROJECT COST TO DATE: \$94,738.00 \$14,393.50

COMPLETED TO DATE: \$109,131.50  
 LESS RETAINAGE: (\$5,456.58)  
 SUBTOTAL PAY REQUEST #1: \$103,674.92  
 LESS PREVIOUS PAYMENTS: \$0.00

TOTAL PAY REQUEST #1: **\$103,674.92**

BENCHMARK ENGINEERING, INC.



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
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July 29, 2009

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

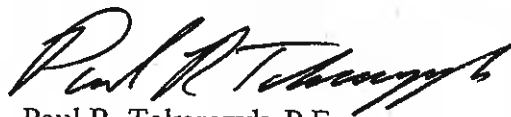
Re: City of Mountain Iron, MN  
Forest Drive  
Project No. MI09-16

Dear Mr. Wainio:

Enclosed please find Pay Request No. 1 for the City of Mountain Iron Forest Drive project in the amount of **\$98,539.70**, for approval at your next scheduled City Council meeting. This amount includes withholding a 5% retainage. Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
**Benchmark Engineering, Inc.**

  
Paul R. Tokarczyk, P.E.

Enclosure

pc: Mr. Matt Jamnick, Mesabi Bituminous, Inc.



PAY REQUEST #1  
 FOREST DRIVE  
 PROJECT NO.: M109-16  
 CITY OF MOUNTAIN IRON, MINNESOTA

SPEC. NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	QUANTITY THIS PAYMENT	TOTAL THIS PAYMENT	QUANTITY TO DATE	TOTAL TO DATE
2101.502	CLEARING AND GRUBBING	LUMP SUM	1.0	\$5,000.00	1.00	\$5,000.00	1.00	\$5,000.00
2105.501	COMMON EXCAVATION (CV)	CU. YD.	2,685.0	\$6.50	2400.00	\$15,600.00	2400.00	\$15,600.00
2105.503	ROCK EXCAVATION	CU. YD.	10.0	\$10.00		\$0.00	0.00	\$0.00
2105.522	SELECT GRANULAR BORROW (CV)	CU. YD.	1,775.0	\$9.50		\$0.00	0.00	\$0.00
2105.525	TOPSOIL BORROW (CV)	CU. YD.	95.0	\$8.00		\$0.00	0.00	\$0.00
2105.604	GEOTEXTILE FABRIC TYPE V, WOVEN	SQ. YD.	4,445.0	\$1.00		\$0.00	0.00	\$0.00
2211.503	AGGREGATE BASE (CV) CL. 5	CU. YD.	1,240.0	\$13.00		\$0.00	0.00	\$0.00
2350.503	TYPE LV 5 WEARING COURSE MIXTURE B, 1.5" THICK	SQ. YD.	3,825.0	\$6.30		\$0.00	0.00	\$0.00
2350.503	TYPE LV 3 NON-WEARING COURSE MIXTURE B, 1.5" THICK	SQ. YD.	3,825.0	\$5.85		\$0.00	0.00	\$0.00
2350.503	TYPE LV 3 NON-WEARING COURSE MIXTURE B, 2" THICK	SQ. YD.	3,825.0	\$7.80		\$0.00	0.00	\$0.00
2357.502	BIT. MATERIAL FOR TACK COAT	GAL.	439.0	\$3.00		\$0.00	0.00	\$0.00
2501.511	24" PE PIPE CULVERT	LIN. FT.	16.0	\$30.00		\$0.00	0.00	\$0.00
2501.511	24" RC PIPE CULVERT	LIN. FT.	120.0	\$40.00		\$0.00	0.00	\$0.00
2501.515	24" CS PIPE APRON	EACH	2.0	\$450.00		\$0.00	0.00	\$0.00
2501.515	24" RC PIPE APRON	EACH	4.0	\$450.00		\$0.00	0.00	\$0.00
2502.541	4" PERF. P.E. PIPE DRAIN	LIN. FT.	2,208.0	\$5.00		\$0.00	0.00	\$0.00
2503.511	6" PVC PIPE SEWER - SCHEDULE 40 (LOT SERVICE)	LIN. FT.	997.0	\$20.00		\$0.00	0.00	\$0.00
2503.511	8" PVC PIPE SEWER - SDR 35	LIN. FT.	1,088.0	\$20.00	1088.00	\$21,760.00	1088.00	\$21,760.00
2503.541	15" RC PIPE SEWER DES. 3006 CL. III	LIN. FT.	56.0	\$37.00		\$0.00	0.00	\$0.00
2503.541	18" RC PIPE SEWER DES. 3006 CL. III	LIN. FT.	115.0	\$37.00		\$0.00	0.00	\$0.00
2503.602	8" x 6" PVC WYE	EACH	19.0	\$100.00	19.00	\$1,900.00	19.00	\$1,900.00
2503.602	CONNECT TO EXISTING SANITARY MANHOLE	EACH	1.0	\$550.00		\$0.00	0.00	\$0.00
2503.603	TRACER WIRE ACCESS BOX	EACH	19.0	\$50.00		\$0.00	0.00	\$0.00
2503.603	2" STEEL CASING PIPE	LIN. FT.	90.0	\$20.00		\$0.00	0.00	\$0.00
2503.603	6" STEEL CASING PIPE	LIN. FT.	25.0	\$20.00		\$0.00	0.00	\$0.00
2503.603	8" STEEL CASING PIPE	LIN. FT.	90.0	\$40.00		\$0.00	0.00	\$0.00
2503.603	10" STEEL CASING PIPE	LIN. FT.	25.0	\$40.00	25.00	\$1,000.00	25.00	\$1,000.00
2503.603	4" HDPE FORCEMAIN, DR11	LIN. FT.	420.0	\$16.00		\$0.00	0.00	\$0.00
2504.602	HYDRANT ASSEMBLY	EACH	3.0	\$3,350.00	1.00	\$3,350.00	1.00	\$3,350.00
2504.602	6" GATE VALVE AND BOX	EACH	1.0	\$1,000.00	1.00	\$1,000.00	1.00	\$1,000.00
2504.602	3/4" CORPORATION STOP	EACH	19.0	\$150.00		\$0.00	0.00	\$0.00
2504.602	3/4" CURB STOP & 1.5" BOX	EACH	19.0	\$150.00		\$0.00	0.00	\$0.00
2504.602	CONNECT TO EXISTING WATERMAIN	EACH	1.0	\$1,000.00	1.00	\$1,000.00	1.00	\$1,000.00
2504.603	8" D.I. WATERMAIN CL. 52	LIN. FT.	1,100.0	\$30.00	200.00	\$6,000.00	200.00	\$6,000.00
2504.603	3/4" TYPE K COPPER PIPE	LIN. FT.	960.0	\$20.00		\$0.00	0.00	\$0.00
2504.604	2" INSULATION	SQ. YD.	240.0	\$10.00		\$0.00	0.00	\$0.00
2504.608	DUCTILE IRON FITTINGS	POUND	160.0	\$3.00		\$0.00	0.00	\$0.00
2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	LIN. FT.	63.8	\$220.00	63.80	\$14,036.00	63.80	\$14,036.00
2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	LIN. FT.	18.8	\$220.00		\$0.00	0.00	\$0.00
2506.601	CONSTRUCT CONTROL STRUCTURE A	LUMP SUM	1.0	\$4,000.00		\$0.00	0.00	\$0.00
2506.601	CONSTRUCT CONTROL STRUCTURE B	LUMP SUM	1.0	\$5,000.00		\$0.00	0.00	\$0.00
2506.516	CASTING ASSEMBLY	EACH	10.0	\$500.00		\$0.00	0.00	\$0.00
2506.601	CONSTRUCT LIFT STATION	LUMP SUM	1.0	\$57,000.00	0.40	\$22,800.00	0.40	\$22,800.00
2511.501	RANDOM RIPRAP CLASS III	CU. YD.	50.0	\$35.00		\$0.00	0.00	\$0.00
2531.501	CONCRETE CURB & GUTTER, DES. D418 MOD.	LIN. FT.	2,204.0	\$10.35		\$0.00	0.00	\$0.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$18,000.00	0.50	\$9,000.00	0.50	\$9,000.00
2564.602	F&I SIGN PANEL (STOP SIGN) AND STEEL POST	EACH	1.0	\$500.00		\$0.00	0.00	\$0.00
2573.502	SILT FENCE, PREASSEMBLED	LIN. FT.	530.0	\$3.00	260.00	\$780.00	260.00	\$780.00
2573.530	STORM DRAIN INLET PROTECTION	EACH	4.0	\$100.00		\$0.00	0.00	\$0.00
2573.540	BIOROLL DITCH CHECK	LIN. FT.	50.0	\$10.00	50.00	\$500.00	50.00	\$500.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$1,900.00		\$0.00	0.00	\$0.00

CONTRACT AMOUNT **\$431,886.16** THIS PAYMENT TO DATE **\$103,726.00**

LESS RETAINAGE (5%): \$5,186.30  
 SUBTOTAL PAY REQUEST #1: \$98,539.70  
 LESS PREVIOUS PAYMENTS: \$0.00  
**TOTAL PAY REQUEST #1: \$98,539.70**

Benchmark Engineering, Inc.

RECOMMENDATION OF PAYMENT

No. 1

Owner's Project No.: \_\_\_\_\_

Engineer's Project No.: MI09-16

Project: Forest Drive

CONTRACTOR: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

For Period Ending: July 29, 2009

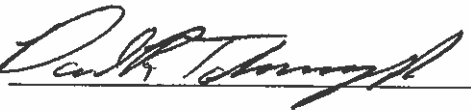
To City of Mountain Iron  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC

Dated July 29, 2009

By 

STATEMENT OF WORK

Original Contract Price	\$ <u>431,886.15</u>	Work & Materials to Date	\$ <u>103,726.40</u>
Net Change Orders	\$ _____	Amount Retained (5%)	\$ <u>5,186.30</u>
Current Contract Price	\$ <u>431,886.15</u>	Subtotal	\$ <u>98,539.70</u>
		Previous Payments	\$ <u>0.00</u>
		<b>Amount Due this Payment</b>	<b>\$ <u>98,539.70</u></b>



CITY OF MOUNTAIN IRON  
 VARIANCE APPLICATION \*

fee \$150.00 7/1/09  
 Rep # 2.104361

Name of Applicant Wendy Flannigan Signature of Applicant Wendy Flannigan Date 6-23-09  
5333 Mineral Avenue, Mountain Iron

Legal Description: Sec/Lot 15 Twp/Block 58.0 Rge/Subd 18 Parcel Code # 175-0070  
Part of SW 1/4 of SE 1/4 beg at NW cor thence S 208 75/100 ft thence E 208 75/100 ft thence N 208 75/100 ft

Area for which Variance Requested: North property line  
thence W 208 75/100 ft to point of beg.

Statements addressing condition of "undue hardship" for which variance is requested. Need to put in a garage on North side as south side is all swamp. Requesting to be able to reduce set back on N. side to 5' as the 25' set back required would put the garage on top of our septic mound. And requesting to put little garage from front & slide it back in North east corner as it is sitting on County Right of Way right now.

\* Applicant is required to submit a vicinity map, drawn to scale, showing applicant's and adjoining property including all existing or proposed buildings or uses. Use reverse side of this form.

pd \$150.00 7/1/09  
 Rec. 2.104361

OFFICE USE ONLY

ITEM	ACTION	DATE	INITIAL
Zoning Administrator Review	Sent to JAK	7-1-09	Gma
Public Hearing Set	Set for 7/27/09 6:05pm	7-7-09	Gma
Hearing Notice Published	Sent to MANS	7-8-09	Gma
Board of Adjustment and Appeals Recommendation			
Council Action			
Filed with County Recorder			

Conditions Attached \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Centerline Co. Rd. 102

208.75'

4.7'

R/W

SW 1/4 - SE 1/4  
SEC 15, T58N, R18W

N89°34'19"E

69.64'

139.11'

208.75'

75'

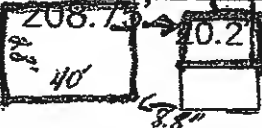
East R/W  
Co. Rd. 102

WEST LINE OF SW 1/4 OF SE 1/4

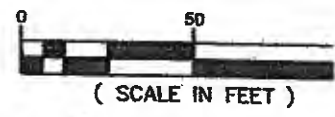
Small Existing garage

garage  
7.2' From N Line  
10.4' From W Line

N 89°34'19" E



N01°41'05"W



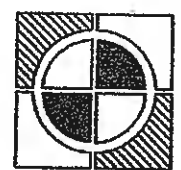
( SCALE IN FEET )

- DENOTES FOUND MONUMENT
- DENOTES MONUMENT SET CAPPED RLS#43816 NCS

I hereby certify that this plan, specification or report was prepared by me or under supervision and that I am a duly registered LAND SURVEYOR under the laws of the State of MINNESOTA

*[Signature]*

Date: 6-03-09 Reg. No. 9381



**Benchmark**  
ENGINEERING, INC.

8878 Main Street Post Office Box 261  
Mountain Iron, Minnesota 55768  
Phone 218/735-8914



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ■ FAX: 218-748-7573 ■ [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH ■ MOUNTAIN IRON, MN ■ 55768-8260

## NOTICE OF PUBLIC HEARING

The Planning and Zoning Commission of the City of Mountain Iron will hold a public hearing on Monday, July 27, 2009 at 6:05 p.m. in the Mountain Iron Room of the Mountain Iron Community Center.

The purpose of the public hearing is to consider a request made by Wendy Flannigan, 5421 Mineral Avenue, Mountain Iron for a Variance, as required by the Zoning Ordinance, to construct an accessory building closer to the lot line than allowed by the Zoning Ordinance and to move a garage further back out of the County right-of-way on property legally described as follows:

Part of Southwest Quarter (SW ¼) of Southeast Quarter (SE ¼) beginning at the Norwest Corner thence South 208 75/100 feet thence East 208 75/100 feet thence North 208 75/100 feet thence West 208 75/100 feet to point of beginning.  
Section 15, Township 58 North, Range 18 West

Parcel Code: 175-0070-01655

The public can present its opinions at the public hearing or by letter addressed to the Zoning Administrator, City of Mountain Iron, City Hall, 8586 Enterprise Drive South, Mountain Iron, Minnesota 55768-8260.

By Order of the Planning and Zoning Commission  
Jerry D. Kujala  
Zoning Administrator

[www.mtniron.com](http://www.mtniron.com)

CITY OF MOUNTAIN IRON  
CONDITIONAL USE PERMIT APPLICATION \*

Name of Applicant Kevin S. Foucault Signature of Applicant Kevin S. Foucault Date of Applications 7/15/09  
5428 Park Drive, Mountain Iron 735-8501 Cell 290-8312

Legal Description:  
 Sec/Lot 15/25 Twp/Block 58N/7 Rge/Subd 18W Parcel Code # 175-0055-0  
South Grove Addition

Description of Proposed Use car garage + storage

Statement as to why proposed use will not cause injury to value of adjoining property. because it will look better then the two structures it will be replacing

Statement as to how proposed use is to be designed, arranged and operated in order to permit development and use of neighboring property. WILL MEET ALL SETBACKS AND USES FOR GAR

\* Applicant is required to submit documentation required in Section 22.24, Subd 4 of the Zoning Ordinance along with this application for a Conditional Use Permit. Applicant is also required to submit a Vicinity Map, drawn to scale, showing applicant's and adjoining property including existing and proposed buildings or uses. Use reverse side of this form.

Pd \$ 150.00 7/15/09  
Re. 1.034984

OFFICE USE ONLY

ITEM	ACTION	DATE	INITIAL
Zoning Administrator Review	<u>sent to JOK</u>	<u>7-15-09</u>	<u>JMA</u>
Public Hearing Set	<u>set for 7/27/09 @ 6:10 pm</u>	<u>7-15-09</u>	<u>JMA</u>
Hearing Notice Published	<u>Mesabi Daily News</u>	<u>7-16-09</u>	<u>JMA</u>
Planning & Zoning Recommendation			
Council Action			
Filed with County Recorder			

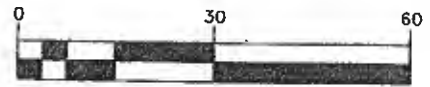
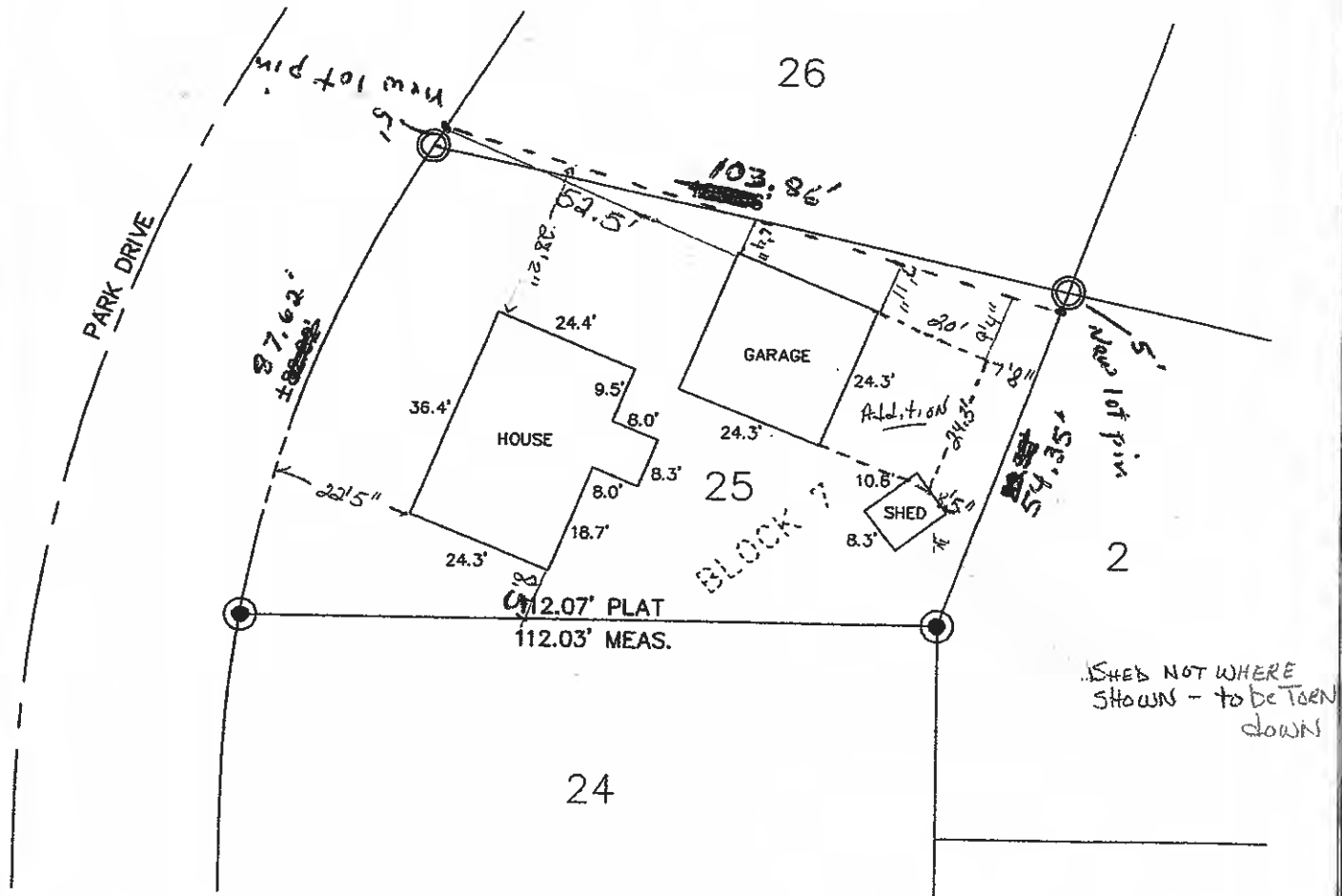
Conditions Attached \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

# PROPERTY EXHIBIT

FOR

*KEVIN FOUCAULT*

PART OF BLOCK 7 SOUTH GROVE ADDITION, CITY OF MOUNTAIN IRON  
 IN TOWNSHIP 58 NORTH, RANGE 18 WEST  
 ST. LOUIS COUNTY, MINNESOTA



( SCALE IN FEET )



**Benchmark**  
 ENGINEERING, INC.

5678 Main Street Post Office Box 261  
 Mountain Iron, Minnesota 55708  
 Phone 218/735-8914  
 Http://www.bm-eng.com

- ⊙ DENOTES FOUND MONUMENT
- ⊕ DENOTES MONUMENT SET  
 CAPPED RLS#43816 NCS

I hereby certify that this plan, specification or report was prepared by me or under my supervision and that I am a duly licensed LAND SURVEYOR under the laws of the State of MINNESOTA.

*Nick C. Stewart*  
 Printed name: NICK C. STEWART  
 Date: 5-28-09 Lic. No. 43816



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ■ FAX: 218-748-7573 ■ [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH ■ MOUNTAIN IRON, MN ■ 55768-8260

## NOTICE OF PUBLIC HEARING

The Planning and Zoning Commission of the City of Mountain Iron will hold a public hearing on Monday, July 27, 2009 at 6:10 p.m. in the Mountain Iron Room of the Mountain Iron Community Center.

The purpose of the public hearing is to consider a request made by Kevin Foucault, 5428 Park Drive, Mountain Iron for a Conditional Use Permit as required by the Zoning Ordinance to construct an addition to an accessory building that would exceed the 900 square feet as allowed by the Zoning Ordinance. The property is legally described as follows:

Lot 25, Block 7  
South Grove Addition  
Parcel Code: 175-0055-01640

The public can present its opinions at the public hearing or by letter addressed to the Zoning Administrator, City of Mountain Iron, City Hall, 8586 Enterprise Drive South, Mountain Iron, Minnesota 55768-8260.

By Order of the Planning and Zoning Commission  
Jerry D. Kujala  
Zoning Administrator

[www.mtniron.com](http://www.mtniron.com)

**COUNCIL LETTER 080309-VA**

**CITY ATTORNEY**

**VOLUNTEER POLICY**

**DATE:** July 29, 2009

**FROM:** Sam Aluni  
City Attorney

Craig J. Wainio  
City Administrator

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As requested at the July 20<sup>th</sup> City Council Meeting, the City Attorney has provided some information concerning volunteers doing work for the City. The two sample policies have been enclosed along with this packet.

**COUNCIL LETTER 08039-VIA**

**ADMINISTRATION**

**RESOLUTION 32-09**

**DATE:** July 29, 2009  
**FROM:** Craig J. Wainio  
City Administrator

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Resolution Number 32-09 Accepting Work is to accept the work and closeout the 2007 Street Improvements as identified in Exhibit A of the Resolution. It is recommended that the City Council adopt Resolution Number 31-09 as presented.





# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

## RESOLUTION NUMBER 32-09

### COMMUNITY BUSINESS PARTNERSHIP GRANT PROGRAM

**NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MOUNTAIN IRON, MINNESOTA,** that the City of Mountain Iron hereby attests that \$12,500 has been allocated for the Iron Range Resources Community Business Partnership Grant Program and has been deposited in the American Bank of the North, located at 8401 Unity Drive, Mountain Iron, MN 55768, in account number 4110007.

**DULY ADOPTED BY THE CITY COUNCIL THIS 3<sup>rd</sup> DAY OF AUGUST, 2009.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator

City of Mountain Iron  
Craig Wainio  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Dear Grantee:

**RE: CONTRACT FOR SIGNATURE - GRANT # B43-2322**

Congratulations! You have been awarded a Community Business Partnership Grant.

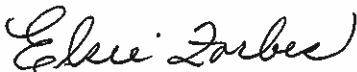
Enclosed are four (4) originals of an Agreement between the State of Minnesota, acting by and through the Office of the Commissioner of Iron Range Resources, and the City of Mountain Iron.

If the terms of the Agreement meet your approval, please sign all four (4) originals and **return all originals to:** IRON RANGE RESOURCES  
Attention: Elsie Forbes  
PO Box 441  
Eveleth MN 55734-0441

**If you have not already do so, please forward a copy of your Letter of Certification (enclosed) indicating your match has been deposited into a separate account along with a Grantee Payment Request Letter (enclosed) and the signed Grant Agreement originals.** Your grant cannot be processed without a Letter of Certification. Also, note that the signatures on the grant agreement must correspond with the name/names of the individual authorized to sign, as stated in your Resolution.

The Agreement will then be processed by the State with one fully executed copy returned for your records.

Thank you.



Elsie Forbes  
Grants/Development Strategies

Enclosures



An Equal Opportunity Employer

Iron Range Resources  
P.O. Box 441  
4261 Highway 53 South  
Eveleth, MN 55734-0441  
(218) 735-3000

IronRangeResources.org

**Iron Range Resources  
Grantee Payment Request Letter**

Grantees should use this letter format when requesting grant funds. Re-type this letter on your letterhead, following the general format. Where it says "insert", type in the appropriate information.

Date

Commissioner  
Iron Range Resources  
4261 Hwy 53 S  
P.O. Box 441  
Eveleth, MN 55734-0441

Dear Commissioner:

In accordance with the Agreement, identified by (insert Document RQ from Grant Agreement), between (insert City, Township or Nonprofit) of (insert name) and the Office of the Commissioner of Iron Range Resources, enclosed you will find a Letter of Certification indicating our match for the Community Business Partnership Grant Program.

The (insert City, Township, or Nonprofit) of (insert name) hereby requests payment from Iron Range Resources according to the above Agreement in the amount of (insert amount).

Sincerely,

By:

Title:

(Clerk, Mayor, Supervisor, Administrator, Executive Director)

July 28<sup>th</sup> 2009

To Members of Mountain Iron City Council,

We are writing this letter to ask for your permission to serve alcohol at our wedding which will take place at the Mountain Iron Community Center on Saturday, August 22<sup>nd</sup> 2009. We were hoping to have a cash bar which will only serve beer and wine. Our caterer, who also holds a liquor license, is Cory Carlson from Northgate Catering in Virginia, MN.

Thank you!

Sincerely,

Donnie Dahl and Amber Lepisto

# CALVARY CEMETERY ASSOCIATION

P O BOX 188  
1120 9<sup>th</sup> Street North  
Virginia, Mn 55792

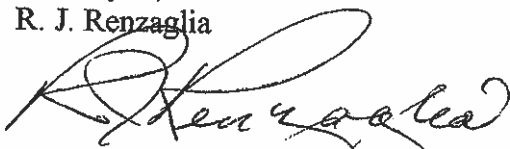
July 23, 2009

Once again the Board of Directors for the Calvary Cemetery Association would like to thank the City of Mountain Iron for the past contribution/grant to our annual operating budget. As in the past, we are requesting a continuance of \$3000 for the operating year 2009.

As has been the case for most businesses and municipalities, we have incurred increased annual expenses for maintenance and labor. Be aware that for future years we will be asking for an increase to \$4500 annually. We would greatly appreciate it if you could include this increase in future budget discussions.

Due to Board personnel changes, we are late in preparing our 2009 operating financial statement. We will forward a copy to you as soon as it is available.

Thank you,  
R. J. Renzaglia



President, Board of Directors  
Calvary Cemetery Association

**COUNCIL LETTER 080309-0000**

**NEGOTIATIONS COMMITTEE**

**CLOSED MEETING**

**DATE:** July 29, 2009  
**FROM:** Negotiations Committee  
Craig J. Wainio  
City Administrator

---

The City Council may enter into a Closed Meeting to discuss contract negotiations strategies with AFSCME Local Union #453.

COMMUNICATIONS

Thank you so much  
for the very generous  
donation in the  
search for Dan.

City of Mt. Iron,

Your kind expression of  
sympathy and friendship  
will always remain  
in our memories

Thank you for  
your thoughtfulness

The family of Daniel Zenden