

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, JULY 21, 2008 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
  - II. Consent Agenda
    - A. Minutes of the July 7, 2008, Regular Meeting (#1-9)
    - B. Communications (#53-63)
    - C. Receipts
    - D. Bills and Payroll
  - III. Public Forum
    - A. Public Hearing – CDBG Grant Application (#10-15)
    - B. Joan Weyandt – Wetlands Rules Review (#16)
  - IV. Committee and Staff Reports
    - A. Mayor’s Report
    - B. City Administrator’s Report
      - 1. City Park Usage (#17)
      - 2. Campground Usage (#18)
      - 3. Election Judges (#19)
    - C. Director of Public Works Report
      - 1. Wire Quotes (#20)
    - D. Sheriff’s Department Report (#21)
    - E. City Engineer’s Report
      - 1. Pay Request – 2007 Street Improvements (#22-24)
      - 2. Pay Request – Unity Second Addition (#25-27)
      - 3. Pay Request – South Grove Tennis Courts (#28-30)
      - 4. Pay Request – 2008 Street improvements (#31-33)
    - F. Liaison Reports
  - V. Unfinished Business
    - A. Mesabi Bituminous Request (#34)
    - B. Mesabi Trail Signage (#35-44)
  - VI. New Business
    - A. Resolution Number 32-08 Grant Application (#45-46)
    - B. Street Closing Request (#47-49)
    - C. Liquor License Request (#50)
    - D. Water line Breaks (#51)
    - E. Enterprise Drive North (#52)
    - F. Communications (#53-63)
  - VII. Open Discussion on City Business
  - VIII. Announcements
  - IX. Adjourn
- # Denotes page number in packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
JULY 7, 2008

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Rod Flannigan, City Engineer; John Backman, Sergeant; Tom Cvar, Fire Chief; and Steve Norvitch, Assistant Fire Chief.

It was moved by Skalko and seconded by Zupancich that the consent agenda be approved as follows:

1. Add the following item to the agenda:  
IV. H. 1. Park Ridge Development Agreement Amendment  
  
Delete the following item from the agenda  
IV. F. 1. Variance-Grahek  
  
Move the following item on the agenda:  
IV. D. 1. to III. C. Off Road Vehicle Usage  
VI. F. to IV. A. 3. Downtown Park Toilet
2. Approve the minutes of the June 16, 2008, City Council meeting as submitted.
3. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period June 15-30, 2008, totaling \$134,445.70, (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period June 15-30, 2008, totaling \$ 309,822.00, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

During the public forum, Matt Fericks, a Minnesota Department of Natural Resources Representative, outlined the off road vehicle rules for the Council. The Council requested that Mr. Fericks leave information booklets with ATV and boating requirements at the City Hall.

Jim Currie, President of the Laurentian Chamber of Commerce, was present and made a presentation and requested a funding contribution for the "Mineview in the Sky" Visitor's Center.

It was moved by Skalko and seconded by Stanaway to contribute \$2,500 to the Laurentian Chamber of Commerce for the "Mineview in the Sky" Visitor's Center. The motion carried on the following roll call vote: Zupancich, abstain; Stanaway, yes; Roskoski, yes; Prebeg, yes; and Skalko, yes.

During the public forum, Jerry Nemanich, Owner of Mesabi Bituminous, requested Council consideration for the bituminous price increase for the Unity Second Addition Project.

It was the consensus of the Council to get the City Attorney's opinion with regard to the request made by Mr. Nemanich and considered the request at the next regular City Council meeting.

During the public forum, Matthew Kishel, 5483 Bluebell Avenue, Mountain Iron, was present and asked the Council Members if P & H MinePro leaves the City because of the harassment caused by Councilor Roskoski would the City be liable.

It was moved by Stanaway and seconded by Zupancich to ask the City Attorney if the City could be held liable for the actions of Councilor Roskoski with regard to P & H MinePro. The motion carried with Roskoski abstaining.

The Fire Chief informed the Council Members that there has been a turbo charger failure on the 2004 Fire Truck. The Assistant Fire Chief said that hopefully the repairs would be covered under warranty because of the low miles.

The Mayor updated the Council on the following:

- Lake Country Power. On June 24<sup>th</sup> there was a groundbreaking ceremony held for the Lake Country Power facility. He said that the facility would be 36,000 square foot and they hope to be in the building by the end of 2008.
- Park Ridge Development. The Mayor asked Council Zupancich to update the Council regarding the project. He said that there were some issues regarding the the location of the retention ponds and those have been resolved so both the Lake Country Power Project and the Park Ridge Development Project are able to proceed with their projects.
- Northern Community Credit Union. There will be a groundbreaking ceremony at their property on 16<sup>th</sup> Avenue on Monday, July 14, 2008 at 9:00 a.m. and the City Council and Economic Development Authority Members were invited to attend.
- Unity Second Addition. The Mayor complimented the City Engineer and his Staff for the nice layout of Unity Second Addition.
- Fourth of July Celebration. Thanked the Librarian, City Staff, the VFW Representatives, and Volunteers for all of their help on the Celebration.
- Sergeant Stewart. He expressed condolences to the family of Joseph Stewart.

It was moved by Skalko and supported by Zupancich to direct City Staff to prepare a certificate of recognition for newlyweds that use the Community Center for their wedding reception wishing them "the very best" and a "long and happy marriage" and have the Mayor and City Administrator sign the certificate. After further discussion, the motion was amended to include all Council members signing the certificate and have all employees and citizens of Mountain Iron congratulating them. The amended motion carried.

It was moved by Skalko and seconded by Zupancich to set a Labor Management meeting for Thursday, July 17<sup>th</sup> at 2:00 p.m. with Councilor Stanaway and Mayor Skalko representing the

Council. The motion carried.

It was moved by Zupancich and seconded by Prebeg to place a portable toilet at the Downtown Park location. The motion carried on the following roll call vote: Stanaway, no; Roskoski, yes; Prebeg, yes; Zupancich, yes; and Skalko, yes.

The City Administrator updated the Council on the following:

- Culture and Tourism Grant. He advised the Council that the City could not apply for a grant for the canopy over locomotive, but that the application would need to come from a non-profit organization.

It was moved by Roskoski and seconded by Zupancich to authorize that all necessary information on this Culture and Tourism Grant Program be gathered together and forwarded to the Mountain Iron Civic Association, if they wish, and the Civic Association will work with Benchmark Engineering, if necessary, and City Staff, if necessary, to put together a grant application for a canopy over Locomotive 806. After further discussion, Roskoski **withdrew his motion** and Zupancich withdrew his support.

It was moved by Roskoski to forward the Culture and Tourism Grant information for the canopy over Locomotive 806 to the Civic Association for their review. After further discussion, Roskoski **withdrew** the motion.

The City Administrator updated the Council on the following:

- Unity Drive Railroad Crossing. He advised the Council that the Canadian Northern Railroad would be upgrading the Unity Drive crossing this year.
- Laurentian Energy Authority (LEA). He forwarded the information received from LEA regarding household brush processing.
- CDBG. He said that the grant on Agate Street was due on August 1, 2008.
- Mountain Manor. He said that he is currently working with CDBG on the project.
- Mountain Timber Wood Projects. He said that they currently have hearings scheduled in St. Paul on July 22<sup>nd</sup> for their air permit. Once the air permit is issued, the project should be progressing.

It was moved by Zupancich and seconded by Prebeg to accept the recommendation of the Utility Advisory Board and approve the Minnesota Power Wholesale Electric Contract. The motion carried.

It was moved by Prebeg and seconded by Stanaway to accept the recommendation of the Utility Advisory Board and approve the Street Lighting Rate Structures, (a copy is attached and made a part of these minutes). After further discussion, Prebeg amended his motion to include that this would be effective with the next billing cycle. Stanaway supported the amendment. The amended motion carried with Roskoski voting no.

Councilor Roskoski said that at the Special Meeting on June 30, 2008, the Mountain Iron-Buhl School Officials were questioning whether the football practice field was built the same

size as the old one. The City Engineer said that they duplicated what was mowed and maintain by the school, but he did not have the exact dimensions.

It was moved by Zupancich and seconded by Stanaway to authorize payment request number one to Mesabi Bituminous for the Locomotive Park Fence Construction Project in the amount of \$25,184.50. The motion carried unanimously on a roll call vote.

At 8:20 p.m. Councilor Roskoski left the meeting.

At 8:22 p.m., Councilor Roskoski returned to the meeting.

It was moved by Zupancich and seconded by Roskoski to allow the Fire Department to seek specifications and quotes for a new four wheel drive brush rig. The motion carried.

It was moved by Zupancich and seconded by Stanaway to authorize the Mountain Iron Sheriff's Department to purchase a 2009 Ford Crown Victoria Police Interceptor at the State Bid Price of \$21,462.32. The motion carried unanimously on a roll call vote.

It was moved by Stanaway and seconded by Prebeg to adopt the City-wide Smoking Ordinance using the Golden Valley Ordinance as a guideline. The **motion failed** with all voting no.

It was moved by Prebeg and seconded by Skalko to refer the Smoking Ordinance back to the Public Safety and Health Commission to further address the Council's concerns with the proposed Ordinance and make a new recommendation. The motion carried.

During the Liaison Reports the following report was made:

- Library Board. Councilor Stanaway gave a report to the Council regarding the Library circulation in June, Wacky Wednesday Activities and the 4<sup>th</sup> of July Celebration.

It was moved by Roskoski and seconded by Zupancich to adopt Resolution Number 31-08, to make a grant application to the Iron Range Resources Commercial Community Redevelopment Grant Program for the demolition of the former Wayne Motors building, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Zupancich and seconded by Stanaway to accept the recommendation of the City Attorney and approve the settlement concerning the Library roof as presented in the June 18, 2008 correspondence from Great American Insurance Company. The motion carried.

It was moved by Stanaway and seconded by Prebeg to award the Library Roof Repair Contract to Nelson Roofing in the amount of \$14,950.00. The motion carried unanimously on a roll call vote.

It was moved by Skalko and seconded by Zupancich to appoint Gary Skalko and Ed Roskoski to serve on the Saint Louis County Water Management Plan Task Force. The motion carried.

It was moved by Prebeg and seconded by Skalko to waive the building rental fee for the Mountain Iron-Buhl Quarterback Club to hold a Spaghetti Fundraiser at the Senior Center on August 13 and 14, 2008. The motion carried.

The Council discussed the proposal from Minnesota Energy Resources for the gas line extension contract in the amount of \$16,261 to complete the gas line extension for Unity Second Addition. The Council took no action on the matter.

The Council discussed the Mesabi Trail Signage. The Council requested that Councilor Roskoski prepare a list of signs that he is proposing for the Mesabi Trail to the Council for further consideration.

During the open discussion, Councilor Roskoski made a presentation regarding the historic aspect of the City of Mountain Iron. The Mayor said the Council has to address the maintenance and upkeep expenses for the equipment located in Locomotive Park. Councilor Prebeg said that the Park and Recreation Board would be reviewing and discussing the issues and developing a plan to present to the Council.

At 9:17 p.m., it was moved by Zupancich and seconded by Skalko to recess the regular meeting and open the closed meeting. The motion carried.

At 9:17 p.m., the Mayor recessed the meeting.


At 9:40 p.m., the Council went into a closed meeting with all Council Members present and Louis Russo, Negotiating Consultant.

The Council discussed the annual evaluations of three management employees: Craig J. Wainio, City Administrator; Donald Kleinschmidt, Director of Public Works; and Sally Peterangelo, Librarian.

At 11:25 p.m., it was moved by Zupancich and seconded by Prebeg to adjourn the closed session and reconvene the regular meeting. The motion carried.

At 11:26 p.m., it was moved by Skalko and seconded by Stanaway that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Anderson, CMC/MMCA  
Municipal Services Secretary

[www.mtniron.com](http://www.mtniron.com)

#### COMMUNICATIONS

1. Messiah Lutheran Church, an invitation to the Day of Remembering the fire that destroyed Messiah's building on July 14, 1998.

Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	123,907.86
CAMPGROUND RECEIPTS	FEES	3,580.00
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	1,500.00
BUILDING RENTALS	COMMUNITY CENTER	230.00
PERMITS	BUILDING	325.62
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	477.75
MISCELLANEOUS	LIBRARY-COPIES, FINES, MISC.	1,346.58
MISCELLANEOUS	BASEBALL/SOFTBALL FEES	130.00
MISCELLANEOUS	ASSESSMENT SEARCHES	90.00
BUILDING RENTALS	NICHOLS HALL	50.00
MISCELLANEOUS	REIMB TELEVISION SPORTS	900.00
COPIES	COPIES	2.00
METER DEPOSITS	ELECTRIC	1,200.00
FINES	CRIMINAL	1,005.01
LICENSES	ANIMAL	20.00
MISCELLANEOUS	REIMBURSEMENTS	2,127.80
PERMITS	CONDITIONAL USE	150.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	96.24
Summary Totals:		<u>134,445.70</u>

Check Issue Date(s): 06/21/2008 - 07/11/2008

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
07/08	07/08/2008	136623	7008	ALICIA AHOLA	101-20200	100.00
07/08	07/08/2008	136624	260006	ANTHONY ZUPANCICH	101-20200	250.00
07/08	07/08/2008	136625	7015	ARVID ROXBERG	101-20200	115.00
07/08	07/08/2008	136626	5007	ASSURANT EMPLOYEE BENEFITS	601-20200	621.93
07/08	07/08/2008	136627	20022	BENCHMARK ENGINEERING INC	101-20200	36,225.50
07/08	07/08/2008	136628	7017	CHAD JOHNSON	101-20200	80.00
07/08	07/08/2008	136629	7009	CHERYL PAINE	101-20200	100.00
07/08	07/08/2008	136630	30054	CIVIC SYSTEMS LLC	101-20200	4,050.00
07/08	07/08/2008	136631	30032	COURT ADMIN.-CONCILIATION	601-20200	20.00
07/08	07/08/2008	136632	30072	CW TECHNOLOGY	301-20200	937.50
07/08	07/08/2008	136633	70028	GREATER MINNESOTA AGENCY INC	101-20200	192.00
07/08	07/08/2008	136634	70029	GUARDIAN PEST CONTROL INC	101-20200	70.45
07/08	07/08/2008	136635	1031	KEVIN JALONEN	101-20200	100.00
07/08	07/08/2008	136636	120032	LAKE COUNTRY POWER	101-20200	197.03
07/08	07/08/2008	136637	120047	LAURENTIAN CHAMBER OF COMMERC	101-20200	2,500.00
07/08	07/08/2008	136638	7006	LINDA STOKS	101-20200	100.00
07/08	07/08/2008	136639	7007	LORI TRENHOLM	101-20200	200.00
07/08	07/08/2008	136640	7013	MARY LOU SHERMAN	101-20200	100.00
07/08	07/08/2008	136641	130041	MESABI BITUMINOUS	301-20200	25,184.50
07/08	07/08/2008	136642	130006	MESABI HUMANE SOCIETY	101-20200	1,000.00
07/08	07/08/2008	136643	130093	MESABI RANGE COLLEGE	101-20200	495.00
07/08	07/08/2008	136644	140026	MINNESOTA ENERGY RESOURCES	101-20200	2,086.75
07/08	07/08/2008	136645	130008	MINNESOTA MUNICIPAL UTILITIES	603-20200	2,225.00
07/08	07/08/2008	136646	130009	MINNESOTA POWER	101-20200	1,180.66
07/08	07/08/2008	136647	130049	MINNESOTA STATE TREASURER	101-20200	591.08
07/08	07/08/2008	136648	130075	MN DEPT OF LABOR AND INDUSTRY	101-20200	100.00
07/08	07/08/2008	136649	130056	MN DEPT OF NATURAL RESOURCES	101-20200	38.45
07/08	07/08/2008	136650	130024	MN POLLUTION CONTROL AGENCY	101-20200	75.00
07/08	07/08/2008	136651	7010	MOUNTAIN IRON VFW	101-20200	100.00
07/08	07/08/2008	136652	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	41,139.50
07/08	07/08/2008	136653	40032	OFFICE OF ENTERPRISE TECHNOLOG	101-20200	419.77
07/08	07/08/2008	136654	150014	ONE CALL CONCEPTS INC	604-20200	149.35
07/08	07/08/2008	136655	180059	PETERSON CANDY AND SUPPLY	101-20200	190.48
07/08	07/08/2008	136656	180045	RESERVE ACCOUNT	602-20200	750.00
07/08	07/08/2008	136657	7016	RICHARD A HAGEN	101-20200	20.00
07/08	07/08/2008	136658	203	ROXANNE MCMILLEN	101-20200	100.00
07/08	07/08/2008	136659	190045	SERVICE SOLUTIONS	101-20200	335.58
07/08	07/08/2008	136660	7012	SHERRI MONSON	101-20200	100.00
07/08	07/08/2008	136661	190043	SPIRIT LAKE 4-H CLUB	101-20200	34.00
07/08	07/08/2008	136662	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	35,833.00
07/08	07/08/2008	136663	190080	ST LOUIS COUNTY RECORDER	101-20200	100.00
07/08	07/08/2008	136664	190039	ST LOUIS COUNTY RECORDERS OFFC	101-20200	92.00
07/08	07/08/2008	136665	7011	TAMMY ZOLLAR	101-20200	100.00
07/08	07/08/2008	136666	200020	THE TRENTI LAW FIRM	101-20200	7,757.95
07/08	07/08/2008	136667	200028	TRI CITIES BIOSOLIDS DISPOSAL	602-20200	5,435.00
07/08	07/08/2008	136668	220025	VERIZON WIRELESS	101-20200	26.75
07/08	07/08/2008	136669	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	36,343.62

Totals:

207,962.85

Payroll-PP ending 6/27/08

101,859.15

TOTAL EXPENDITURES

\$309,822.00



CITY OF MOUNTAIN IRON ELECTRIC UTILITIES  
ELECTRIC RATE STRUCTURE FOR  
STREET & HIGHWAY LIGHTING SERVICE

APPLICATION:

Street, highway or security lighting requirements.

RATE:

Rate per lamp, per month.

LAMP TYPE AND SIZE:

Mercury Vapor Lamps, closed to new installations

7,000 Lumens	175 watts	\$12.00
10,000 Lumens	250 watts	\$14.50
20,000 Lumens	400 watts	\$16.50
55,000 Lumens	1000 watts	\$31.00

Sodium Vapor Lamps

8,500 Lumens	100 watts	\$ 9.00
14,000 Lumens	150 watts	\$11.00
23,000 Lumens	250 watts	\$15.00
45,000 Lumens	400 watts	\$19.00

Metal Halide Lamps

17,000 Lumens	250 watts	\$14.00
28,800 Lumens	400 watts	\$17.50
88,000 Lumens	1,000 watts	\$28.00

Pole Charge

Each pole used for solely lighting service will be billed a one time fee for the cost of the pole depending on the type of pole construction. This price will vary depending on market conditions.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

CITY OF MOUNTAIN IRON, MINNESOTA

RESOLUTION NUMBER 31-08

STATE OF MINNESOTA        )  
COUNTY OF SAINT LOUIS    )  
CITY OF MOUNTAIN IRON     )

**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO MAKE APPLICATION TO THE IRON RANGE RESOURCES COMMERCIAL COMMUNITY REDEVELOPMENT GRANT PROGRAM FOR THE DEMOLITION OF THE FORMER WAYNE MOTORS BUILDING**

**WHEREAS** the City Council approves of the above application because it supports community and economic development.

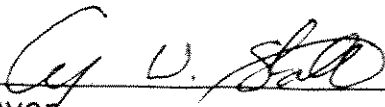
**NOW THEREFORE BE IT RESOLVED** that the City Council of Mountain Iron, Minnesota does hereby adopt this resolution.

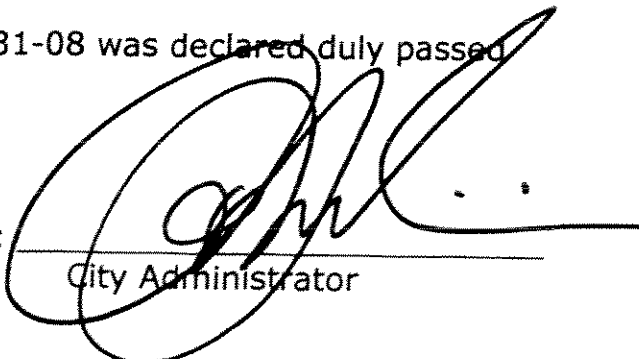
Upon vote taken thereon, the following voted:

For:           Prebeg, Zupancich, Stanaway, Roskoski, and Skalko

Against:   None

Whereupon said Resolution Number 31-08 was declared duly passed and adopted this 7<sup>th</sup> day of July 2008.

  
\_\_\_\_\_  
Mayor

Attest:   
\_\_\_\_\_  
City Administrator

**COUNCIL LETTER 072107-III A**

**ADMINISTRATION**

**PUBLIC HEARING**

**DATE:** July 16, 2007

**FROM:** Craig J. Wainio  
City Administrator

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In connection with the City's Community Development Block Grant application for Mountain Manor improvements, the City must hold a public hearing to receive public comment on the proposed application.



St. Louis County

# COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING PROPOSAL

Planning & Development Department

Please complete the following application. An application guide is available with directions on completing the application, submission details, and contact information for additional questions.

Guide #

## Background

**Project Title** Agate Street Storm Sewer Replacement

**Applicant Organization** City of Mountain Iron

**Type of Organization**  Government  Non-Profit Federal ID # 41-6005398

**Contact Person** Craig J. Wainio

**Address** 8586 Enterprise Drive South

**City** Mountain Iron **State** MN **Zip** 55768

**Phone** 218-748-7570 **Email** cwainio@city.mountain-iron.mn.us

742  
9931

1

## Federal Objective

**Federal objective of project** (Check one)

Benefiting low/moderate income persons with 49.1% percentage low/moderate participation  
 Addressing slum and blight

*Nauschelder & Benefit*

128-4

2

## Project Type

**Type of Project** (Check one)

Housing  Economic Development  
 Physical Improvement  Public Service

3

## Project Activities

**Activities for use of CDBG funds** (Check all that apply; \* indicates special restrictions)

Acquisition  Historic Preservation  Special Economic Development\*  
 Clearance  Housing Rehabilitation  New Housing Development\*  
 Infrastructure  Commercial Rehabilitation  Removal of Architectural Barriers  
 Public Facilities  Public Services\*  
 Other (please specify) \_\_\_\_\_

4

## Funding Request

Amount (\$) of CDBG Request \$ 50000  
Amount (\$) of Community or Agency's Resources \$ 50000  
Amount (\$) from Other Sources \$ 0  
**Total Project Costs (\$)** \$ 100000

5

## Signature

Authorized Applicant Signature

Title City Administrator

Date May 12, 2008

6

RECEIVED  
MAY 13 2008

Rev. 4-2008  
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CDBG- Pre-Application



WORKING TOGETHER FOR GREAT COMMUNITIES

St. Louis County Planning & Development Community Development Division

**PRE-APPLICATION NARRATIVE**

Guide #

**Statement of need.**

7

In order to protect property in the old town section of Mountain Iron, the City must replace a vital link in our storm sewer system. A failure of this system would cause property damage through flooding that would place an undo burden on the citizens of that area. Attached, please find a explanation of how this need was determined.



**PRE-APPLICATION NARRATIVE**

Guide #

**Project description**

8

This project involves the replacement of approximately 600 feet of storm sewer interceptor located along Agate Street in Mountain Iron. The project would begin in the Spring of 2009 and be completed in the fall of 2009.

*Leased property. ?  
Mt Iron  
Ray W*



**PRE-APPLICATION NARRATIVE**

Guide #

**Budget narrative**

9

We are requesting \$50,000 from CDBG and the remaining \$50,000 will be funded through the City of Mountain Iron's Capital Improvement program.

PRE-APPLICATION NARRATIVE

Estimated source and use of funds

Line Item	Use of Funds Line Item Activities	Source of Funds (Please be specific)						Total
		Requested CDBG Funds	Applicant Funds	Other Funds	Other Funds	Other Funds	Other Funds	
1	Storm Sewer Replacement	\$50,000	\$40,000					\$90,000
2	Engineering		\$10,000					\$10,000
3								\$0
4								\$0
5								\$0
6								\$0
7								\$0
8								\$0
9								\$0
10								\$0
<b>Total</b>		<b>\$50,000</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>



**COUNCIL LETTER 072108-IIIB**

**ED ROSKOSKI**

**WETLANDS RULES REVIEW**

**DATE:** July 16, 2008

**FROM:** Ed Roskoski  
City Councilor

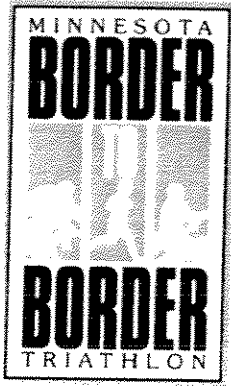
Craig J. Wainio  
City Administrator

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Councilor Roskoski requested this item be placed on the agenda with this background information:

Joan Weyandt, a Board Water & Soil Resource Wetlands Specialist will make a presentation to the Council and Staff about wetland types, related rules and regulations in regard to Mountain Iron.

There's nothing else like it. Period.



July 5, 2008

Larry Nanti  
Director of Parks and Recreation  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Dear Larry,

The Minnesota Border to Border Triathlon is racing again this year from Luverne to Crane Lake, Minnesota the week of July 22nd thru July 26<sup>th</sup>.

We would like to use the city park in Mountain Iron again this year across the street from YMCA for our day 2 finish line on July 23<sup>rd</sup>. We would set up our finish line on Carnation Street at the southeast corner of the park, and the cyclists would stop before they reached Unity. We would set up in the late morning and be finished with the park by 6:30 p.m.-7:00 p.m.

Thank you so much for your consideration. Please feel free to call me at 612-735-4724 or Phil Timmons, Race Director, at 952-292-7439 with any questions or concerns you may have.

Sincerely yours,

Sue Leiendecker  
Secretary, Minnesota Border to Border Triathlon, Inc.  
7331 Trotters Circle  
Chanhassen, Minnesota, 55317  
Phone: 952-470-4153  
Email-Tpleien1@aol.com



July 10, 2008

Mr. Craig Wainio  
City Administrator  
City Hall  
Mt. Iron, MN. 55768

Re: West Two Rivers Campground

Dear Mr. Wainio:

As you may or may not be aware, this September, the Minnesota Iron Range Retriever Club will be hosting the Master National Hunt Test. It is anticipated that this event will draw in excess of 300 dogs along with their handlers and other interested individuals. We expect that many Hunt Test participants may desire to camp rather than stay in hotels or resorts. This may even be more true this year as a way of off-setting the high cost of fuel.

We have learned that the City of Mt. Iron generally closes the West Two Rivers campground following the Labor Day weekend. The MIRRC is requesting that the City consider keeping the campground open from September 12th thru the 29th to accommodate participants who may wish to camp. West Two Rivers is ideally suited for this purpose by virtue of its location which is in close proximity to the test grounds.

Please favor us with a prompt reply to this request so we may advise participants accordingly.

Thank you.

Very truly yours,

A handwritten signature in black ink, appearing to read "Gordon P. Coldagelli". The signature is fluid and cursive, written over a white background.

Gordon P. Coldagelli  
Minnesota Iron Range Retriever Club

## MEMO

**TO:** City Administrator  
**FROM:** Municipal Services Secretary *jma*  
**DATE:** July 16, 2008  
**RE:** Primary & General Elections

The following motion should be adopted at the next regular City Council meeting.

It was moved by Councilor \_\_\_\_\_ and supported by Councilor \_\_\_\_\_ that the Council appoint the following to serve as election judges for the September, 2008, Primary Election and the November 4, 2008, General Election:

Precinct #1-City Hall, Wacootah Room

Caroline Kujala, Head Judge  
Sheri Johnson  
June Ross  
Delanie Giorgi\*

Precinct #2-City Hall, Iroquois Room

Marilyn Perpich, Head Judge  
Margaret Florip  
Linda Strukel  
Barb Fivecoate

\* Denotes new judge, never having served before.

And further, authorize them to be paid \$8.50 per hour for training and election hours and provide one hot meal to the election judges on election days.

**COUNCIL LETTER 072108-IVC1**  
**ELECTRIC DEPARTMENT**  
**UNDERGROUND WIRE QUOTES**

**DATE:** July 16, 2008  
**FROM:** Don Kleinschmidt  
Director of Public Works  
  
Craig J. Wainio  
City Administrator

---

The following quotes were received for 7500 feet of 15 KVA I/O underground wire.

Resco	\$16,237.50
Border States	\$17,625.00
Wesct	\$19,200.00

Staff recommends approval of the wire quote to Resco at their low quote of \$16,237.50.

This wire is used in the electrical underground projects including the Park Ridge and Lake Country Power developments.



# Saint Louis County

Office of the Sheriff - 100 North 5th Avenue West, Room 103 • Duluth, Minnesota 55802  
Phone: (218) 726-2337 - Fax: (218) 726-2171

**Ross Litman**  
**Sheriff**

**To:** Mountain Iron Mayor and City Council  
**From:** Sgt. John Backman  
**Re:** June 2008 Statistics  
**Date:** July 13, 2008

The Mountain Iron Office of the St. Louis County Sheriff reports the below listed activity for the month of June 2008:

- 24 Disturbances (arguments, threats, unwanted persons, trespass, 911 hangup)
- 9 Public assists (car unlocks, roadside assistance, vehicle checks, patrol requests)
- 13 Suspicious persons/vehicles/circumstance
- 4 Motor vehicle crashes
- 6 Welfare checks, suicide threats, neglect/abandon children, runaway/lost/missing
- 3 Fire & medical
- 2 Drug related calls
- 5 Alarms
- 1 Assaults
- 1 Damage to property
- 8 Thefts
- 2 Burglary/attempted burglary
- 0 Parking Citations
- 26 Other calls (civil disputes, child custody, animal complaints, traffic complaints, warrant service, miscellaneous)
- 79 Traffic stops
- 13 Traffic related citations
- 3 DUI
- 27 Assists: 16 Sheriff's 6 Virginia PD 3 Other PDs 1 MSP 2 Probation  
4 inside Mountain Iron

This activity resulted in 8 custodial arrests.



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
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8878 Main Street • P.O. Box 261  
Mt. Iron, MN 55768-0261  
tel: 218-735-8914 • fax: 218-735-8923  
email: info@bm-eng.com

July 15, 2008

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN  
2007 Street Improvements  
Project No. MI07-6

Dear Mr. Wainio

Enclosed please find Pay Request No. 3 for the City of Mountain Iron 2007 Street Improvements project in the amount of **\$172,748.38**, for approval at your next scheduled City Council meeting. This amount includes withholding a 5% retainage on work completed to date.

Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
**Benchmark Engineering, Inc.**

  
Eric E. Fallstrom, P.E.

Enclosure

Pc: Mr. Dan Klun, Ulland Brothers, Inc.

RECOMMENDATION OF PAYMENT

No. 3

Owner's Project No.: \_\_\_\_\_

Engineer's Project No.: MI07-6

Project: 2007 Street Improvements

CONTRACTOR: Ulland Brothers, Inc., P.O. Box 340, Cloquet, MN 55720

For Period Ending: July 11, 2008

To City of Mountain Iron  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated July 15, 2008

By 

STATEMENT OF WORK

Original Contract Price	\$ <u>399,469.35</u>	Work & Materials to Date	\$ <u>401,305.15</u>
Net Change Orders	\$ _____	Amount Retained (5%)	\$ <u>20,065.26</u>
Current Contract Price	\$ <u>399,469.35</u>	Subtotal	\$ <u>381,239.89</u>
		Previous Payments	\$ <u>208,491.51</u>
		<b>Amount Due this Payment</b>	<b>\$ <u>172,748.38</u></b>





PAY REQUEST NO. 3  
2007 STREET IMPROVEMENTS

CONTRACTOR: ULLAND BROTHERS, INC.

PROJECT NO.: MI07-6  
CITY OF MOUNTAIN IRON, MINNESOTA

ITEM NO.	ITEM DESCRIPTION	UNIT	PROJECT QUANTITY	UNIT COST	QUANTITY TO DATE	TOTAL AMOUNT
2104.501	REMOVE CONC. CURB & GUTTER	LIN. FT.	256.0	\$5.75	306.0	\$1,759.50
2104.503	REMOVE CONCRETE SIDEWALK	SQ. FT.	480.0	\$1.55	540.0	\$837.00
2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	17.0	\$17.00	17.0	\$289.00
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	2,886.0	\$4.50	2,886.0	\$12,987.00
2104.511	SAW CONC. PAVEMENT - FULL DEPTH	LIN. FT.	170.0	\$3.25	170.0	\$552.50
2104.513	SAW BIT. PAVEMENT - FULL DEPTH	LIN. FT.	1,356.0	\$1.10	1,356.0	\$1,491.60
2105.501	COMMON EXCAVATION	CU. YD.	978.0	\$18.00	978.0	\$17,604.00
2105.604	GEOTEXTILE FABRIC TYPE V	SQ. YD.	2,826.0	\$3.25	2,826.0	\$9,184.50
2211.503	AGG. BASE CL. 5 (CV)	CU. YD.	1,245.0	\$24.50	1,245.0	\$30,502.50
2211.503	AGGREGATE SHOULDERING (CV) CL. 1	CU. YD.	388.0	\$30.00	193.0	\$5,790.00
2232.501	MILL BITUMINOUS SURFACE	SQ. YD.	2,429.0	\$5.00	2,429.0	\$12,145.00
2350.501	TYPE LV5 WEARING COURSE MIXTURE B	TON	3,421.0	\$55.50	3,312.7	\$183,854.85
2350.502	TYPE LV3 NON WEARING COURSE MIXTURE B	TON	1,296.0	\$48.50	1,548.5	\$75,102.25
2357.502	BIT. MATERIAL FOR TACK COAT	GAL.	2,025.0	\$2.00	2,175.0	\$4,350.00
2451.603	TRENCH EXCAVATION & COMPACTION	LIN. FT.	930.0	\$10.25	930.0	\$9,532.50
2501.511	12" CP PIPE SEWER	LIN. FT.	72.0	\$75.00	72.0	\$5,400.00
2501.515	12" METAL PIPE APRON W/ TRASH GUARD	EACH	4.0	\$575.00	4.0	\$2,300.00
2504.602	ADJUST VALVE BOX	EACH	4.0	\$500.00	4.0	\$2,000.00
2506.522	ADJUST FRAME & RING CASTING	EACH	23.0	\$250.00	23.0	\$5,750.00
2521.501	4" CONCRETE WALK	SQ. FT.	480.0	\$4.00	600.0	\$2,400.00
2531.501	CONC. CURB & GUTTER - DESIGN B618	LIN. FT.	256.0	\$22.00	306.0	\$6,732.00
2531.501	CONC. CURB & GUTTER - DESIGN D424	LIN. FT.	90.0	\$25.00	90.0	\$2,250.00
2531.507	7" CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	17.0	\$45.00	17.0	\$765.00
2531.618	TRUNCATED DOMES	SQ. FT.	8.0	\$35.00	8.0	\$280.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$2,000.00	1.0	\$2,000.00
2575.505	SODDING LAWN TYPE	SQ. YD.	70.0	\$6.00	0.0	\$0.00
2582.501	PAVEMENT MESSAGE LEFT ARROW - EPOXY	EACH	9.0	\$95.00	9.0	\$855.00
2582.501	PAVEMENT MESSAGE RIGHT ARROW - EPOXY	EACH	1.0	\$95.00	1.0	\$95.00
2582.501	PAVEMENT MESSAGE THRU ARROW - EPOXY	EACH	1.0	\$105.00	1.0	\$105.00
2582.502	4" SOLID YELLOW LINE - EPOXY	LIN. FT.	9,325.0	\$0.35	9,465.0	\$3,312.75
2582.502	4" SOLID WHITE LINE - EPOXY	LIN. FT.	130.0	\$2.20	126.0	\$277.20
2582.502	4" BROKEN YELLOW LINE - EPOXY	LIN. FT.	690.0	\$0.35	660.0	\$231.00
2582.502	24" SOLID LINE YELLOW - EPOXY	LIN. FT.	66.0	\$15.00	38.0	\$570.00

COMPLETED TO DATE: \$401,305.15  
LESS RETAINAGE (5%): (\$20,065.26)

SUBTOTAL PAY REQUEST #3: \$381,239.89  
LESS PREVIOUS PAYMENTS: (\$208,491.51)

TOTAL PAY REQUEST #3: **\$172,748.38**

BENCHMARK ENGINEERING, INC.



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
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email: info@bm-eng.com

July 15, 2008

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN  
Unity Addition Phase II Residential Development  
Project No. MI07-1

Dear Mr. Wainio

Enclosed please find Pay Request No. 7 for the City of Mountain Iron Unity Addition Phase II Residential Development project in the amount of **\$14,806.66**, for approval at your next scheduled City Council meeting. This amount includes withholding retainage on work completed to date.

Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
**Benchmark Engineering, Inc.**

Eric E. Fallstrom, P.E.

Enclosure

Pc: Mr. Jim Pucel, Utility Systems of America

RECOMMENDATION OF PAYMENT

No. 7

Owner's Project No.: \_\_\_\_\_

Engineer's Project No.: MI07-1

Project: Unity Addition Phase II Residential Development

CONTRACTOR: Utility Systems of America, Inc., P.O. Box 706, Eveleth, MN 55734

For Period Ending: July 11, 2008

To: City of Mountain Iron  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated July 15, 2008

By  \_\_\_\_\_

STATEMENT OF WORK

Original Contract Price	\$ <u>924,077.60</u>	Work & Materials to Date	\$ <u>700,892.49</u>
Net Change Orders	\$ <u>14,870.00</u>	Amount Retained	\$ <u>17,522.31</u>
Current Contract Price	\$ <u>938,947.60</u>	Subtotal	\$ <u>683,370.18</u>
		Previous Payments	\$ <u>668,563.52</u>
		<b>Amount Due this Payment</b>	\$ <u><b>14,806.66</b></u>



PAY REQUEST NO. 7  
 UNITY ADDITION PHASE II RESIDENTIAL DEVELOPMENT  
 (INCLUDES EXTENSION OF UNITY DRIVE WEST OF EMERALD AVENUE)  
 PROJECT NO.: M107-1  
 CITY OF MOUNTAIN IRON, MINNESOTA

CONTRACTOR: UTILITY SYSTEMS OF AMERICA

SPEC NO.	ITEM DESCRIPTION	UNIT	PROJECT QUANTITY	UNIT COST	UNITY DRIVE QUANTITY	RES. DEV. QUANTITY	QUANTITY TO DATE	TOTAL AMOUNT
2101.502	CLEARING AND GRUBBING	LUMP SUM	1.0	\$12,000.00	0.15	0.85	1.0	\$12,000.00
2104.501	REMOVE CURB & GUTTER	LIN. FT.	75.0	\$3.00	37.0	75.0	112.0	\$336.00
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	75.0	\$3.00		20.0	20.0	\$60.00
2104.513	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LIN. FT.	93.0	\$2.00	60.0	182.0	242.0	\$484.00
2104.523	SALVAGE GATE VALVE & BOX	EACH	1.0	\$200.00		1.0	1.0	\$200.00
2105.501	COMMON EXCAVATION (PV)	CU. YD.	9,481.0	\$3.25	1,837.0	8,144.0	9,981.0	\$32,438.25
2105.503	ROCK EXCAVATION	CU. YD.	150.0	\$15.00		4.0	4.0	\$60.00
2105.522	SELECT GRANULAR BORROW (CV)	CU. YD.	5,860.0	\$6.75	1,500.0	4,360.0	5,860.0	\$39,555.00
2105.535	SALVAGED TOPSOIL (CV)	CU. YD.	841.0	\$3.00	147.0	274.0	421.0	\$1,263.00
2105.604	GEOTEXTILE FABRIC TYPE V	SQ. YD.	15,140.0	\$1.25	3,860.0	11,280.0	15,140.0	\$18,925.00
2211.503	AGGREGATE BASE (CV) CL. 5	CU. YD.	3,525.0	\$15.00	850.0	2,500.0	3,350.0	\$50,250.00
2350.501	TYPE LV 5 WEARING COURSE MIXTURE B	TON	1,220.0	\$55.50			0.0	\$0.00
2350.502	TYPE LV 3 NON-WEARING COURSE MIXTURE B	TON	2,715.0	\$52.50			0.0	\$0.00
2357.502	BIT. MATERIAL FOR TACK COAT	GAL.	1,410.0	\$1.80			0.0	\$0.00
2451.511	COARSE FILTER AGGREGATE (LV)	CU. YD.	200.0	\$20.00			0.0	\$0.00
2501.515	12" RC PIPE APRON	EACH	4.0	\$450.00	3.0	2.0	5.0	\$2,250.00
2501.515	24" RC PIPE APRON	EACH	1.0	\$550.00		1.0	1.0	\$550.00
2502.521	4" FORCE MAIN (SDR 21)	LIN. FT.	440.0	\$12.00		440.0	440.0	\$5,280.00
2502.541	4" PERFORATED P.E. PIPE DRAIN	LIN. FT.	6,734.0	\$4.25	1,863.0	4,671.0	6,734.0	\$28,619.50
2503.511	4" PVC PIPE SEWER	LIN. FT.	1,415.0	\$14.00		1,291.0	1,291.0	\$18,074.00
2503.511	8" PVC PIPE SEWER	LIN. FT.	2,265.0	\$21.00		2,265.0	2,265.0	\$47,565.00
2503.541	12" RC PIPE SEWER	LIN. FT.	961.0	\$29.00	316.5	688.0	1,004.5	\$29,130.50
2503.541	15" RC PIPE SEWER	LIN. FT.	789.0	\$30.50		789.0	789.0	\$24,064.50
2503.541	18" RC PIPE SEWER	LIN. FT.	53.0	\$34.00		53.0	53.0	\$1,802.00
2503.541	24" RC PIPE SEWER	LIN. FT.	53.0	\$50.00		53.0	53.0	\$3,250.00
2503.602	8" x 4" PVC WYE	EACH	35.0	\$85.00		36.0	36.0	\$3,060.00
2503.602	CONNECT TO EXISTING SANITARY SEWER MANHOLE	EACH	1.0	\$750.00		1.0	1.0	\$750.00
2503.603	TRACER WIRE ACCESS BOX	EACH	35.0	\$60.00		36.0	36.0	\$2,160.00
2504.602	HYDRANT	EACH	7.0	\$3,100.00		7.0	7.0	\$21,700.00
2504.602	6" GATE VALVE AND BOX	EACH	2.0	\$750.00	1.0	2.0	3.0	\$2,250.00
2504.602	8" GATE VALVE AND BOX	EACH	4.0	\$1,000.00		4.0	4.0	\$4,000.00
2504.602	3/4" CORP. STOP	EACH	35.0	\$75.00		36.0	36.0	\$2,700.00
2504.602	3/4" CURB STOP & 1.5" BOX	EACH	35.0	\$140.00		36.0	36.0	\$5,040.00
2504.602	CONNECT TO EXISTING WATERMAIN	EACH	3.0	\$850.00	1.0	3.0	4.0	\$3,400.00
2504.603	3/4" TYPE K COPPER PIPE	LIN. FT.	1,450.0	\$16.00		1,648.5	1,648.5	\$26,376.00
2504.603	6" D.I. WATERMAIN CL. 52	LIN. FT.	615.0	\$23.50	100.0	615.0	715.0	\$16,802.50
2504.603	8" D.I. WATERMAIN CL. 52	LIN. FT.	2,020.0	\$27.00		2,020.0	2,020.0	\$54,540.00
2504.608	WATERMAIN FITTINGS	POUND	1,325.0	\$3.00		1,325.0	1,325.0	\$3,975.00
2506.501	CONST. DRAINAGE STRUCTURE DES. G	LIN. FT.	47.4	\$240.00	18.8	28.6	47.4	\$11,376.00
2506.501	CONST. DRAINAGE STRUCTURE DES. F	LIN. FT.	30.2	\$240.00		30.2	30.2	\$7,248.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 60-4020	LIN. FT.	4.5	\$350.00		4.5	4.5	\$1,575.00
2506.501	CONST. DRAINAGE STRUCTURE 4007	LIN. FT.	191.8	\$135.00		191.8	191.8	\$25,893.00
2506.516	CASTING ASSEMBLY	EACH	30.0	\$375.00	2.0	13.0	15.0	\$5,625.00
2506.522	ADJUST FRAME AND RING CASTINGS	EACH	4.0	\$200.00			0.0	\$0.00
2506.601	CONSTRUCT LIFT STATION	LUMP SUM	1.0	\$70,000.00		0.8	0.8	\$56,000.00
2506.601	CONSTRUCT CONTROL STRUCTURE	LUMP SUM	1.0	\$1,500.00		1.0	1.0	\$1,500.00
2511.501	RANDOM RIPRAP CLASS III	CU. YD.	50.0	\$35.00	10.0	40.0	50.0	\$1,750.00
2521.501	4" CONCRETE SIDEWALK	SQ. FT.	9,687.0	\$2.75	10,057.0		10,057.0	\$27,656.75
2531.501	CONCRETE CURB & GUTTER DES. D418 (MOD.)	LIN. FT.	5,412.0	\$9.80		5,425.0	5,425.0	\$53,165.00
2531.501	CONCRETE CURB & GUTTER DES. B618 (MOD.)	LIN. FT.	1,900.0	\$9.65	2,077.0		2,077.0	\$20,043.05
2531.604	7" CONCRETE VALLEY GUTTER AND RADIUS CURB	SQ. YD.	100.0	\$48.00		42.0	42.0	\$2,016.00
2531.618	TRUNCATED DOMES	SQ. YD.	48.0	\$32.00	48.0		48.0	\$1,536.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$1,000.00	0.25	0.25	0.5	\$500.00
2573.502	SILT FENCE, PREASSEMBLED	LIN. FT.	3,250.0	\$2.25	100.0	600.0	700.0	\$1,575.00
2573.530	INLET PROTECTION	EACH	13.0	\$50.00	4.0	9.0	13.0	\$650.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$3,100.00	0.2	0.8	1.0	\$3,100.00
	INSTALL CITY SUPPLIED VALVE & HYDRANT FOR FIELD	LUMP SUM		\$2,050.00	1.0		1.0	\$2,050.00
	L.S. VALVE MANHOLE MODS. DUE TO WATER TABLE	LUMP SUM		\$1,690.69		1.0	1.0	\$1,690.69
	INSTALL 4 ELECTRICAL CONDUIT CROSSINGS	LUMP SUM		\$1,135.75		1.0	1.0	\$1,135.75
X06-194	CONSTRUCT FOOTBALL PRACTICE FIELD	LUMP SUM		\$5,570.00		1.0	1.0	\$5,570.00
CO#1	REMOVE CURB & GUTTER	LIN. FT.	160.0	\$5.00		165.0	165.0	\$825.00
CO#1	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	35.0	\$10.00		29.5	29.5	\$295.00
CO#1	AGGREGATE BASE (CV), CLASS 5	CU. YD.	30.0	\$20.00		30.0	30.0	\$600.00
CO#1	TYPE LV4 WEARING COURSE MIXTURE (B)	TON	125.0	\$70.00			0.0	\$0.00
CO#1	BIT. MATERIAL FOR TACK COAT	GAL.	64.0	\$2.50			0.0	\$0.00
CO#1	CONCRETE CURB & GUTTER DES. D418	LIN. FT.	160.0	\$12.00		165.0	165.0	\$1,980.00
CO#1	7" CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	35.0	\$50.00		29.5	29.5	\$1,475.00
CO#1	SODDING LAWN TYPE	SQ. YD.	90.0	\$6.00		192.0	192.0	\$1,152.00

TOTAL SPLIT TO DATE: UNITY DRIVE \$118,731.30 RES. DEV. \$584,161.19

COMPLETED TO DATE: \$700,892.49  
 LESS RETAINAGE: (\$17,522.31)  
 SUBTOTAL PAY REQUEST #7: \$683,370.18  
 LESS PREVIOUS PAYMENTS: (\$668,563.52)

*Signature*  
 BENCHMARK ENGINEERING, INC.

TOTAL PAY REQUEST #7: \$14,806.66



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

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email: info@bm-eng.com

July 15, 2008

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN  
South Grove Tennis Court Reconstruction  
Project No. MI08-1

Dear Mr. Wainio

Enclosed please find Pay Request No. 1 for the South Grove Tennis Court Reconstruction project in the amount of **\$41,161.12**, for approval at your next scheduled City Council meeting. This amount includes withholding retainage on work completed to date.

Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
**Benchmark Engineering, Inc.**



Eric E. Fallstrom, P.E.

Enclosure

Pc: Mr. Jerry Nemanich, Mesabi Bituminous

RECOMMENDATION OF PAYMENT

No. 1

Owner's Project No.: \_\_\_\_\_

Engineer's Project No.: MI08-1

Project: South Grove Tennis Court Reconstruction

CONTRACTOR: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

For Period Ending: July 14, 2008

To: City of Mountain Iron \*  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated July 15, 2008

By 

STATEMENT OF WORK

Original Contract Price	\$ <u>98,717.50</u>	Work & Materials to Date	\$ <u>43,327.50</u>
Net Change Orders	\$ <u>0.00</u>	Amount Retained	\$ <u>2,166.38</u>
Current Contract Price	\$ <u>98,717.50</u>	Subtotal	\$ <u>41,161.12</u>
		Previous Payments	\$ <u>0.00</u>
		<b>Amount Due this Payment</b>	<b>\$ <u>41,161.12</u></b>





CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261  
Mt. Iron, MN 55768-0261  
tel: 218-735-8914 • fax: 218-735-8923  
email: info@bm-eng.com

July 15, 2008

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN  
2008 Bituminous Overlay  
Project No. MI08-9

Dear Mr. Wainio

Enclosed please find Pay Request No. 2 for the City of Mountain Iron 2008 Bituminous Overlay project in the amount of **\$19,187.85**, for approval at your next scheduled City Council meeting. This amount includes withholding a 5% retainage on work completed to date.

Please refer to the enclosed pay request breakdown for a summary of items completed. As of this date, all contract items have been completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
**Benchmark Engineering, Inc.**

  
Eric E. Fallstrom, P.E.

Enclosure

Pc: Mr. Dan Klun, Ulland Brothers, Inc.



RECOMMENDATION OF PAYMENT

No. 2

Owner's Project No.: \_\_\_\_\_

Engineer's Project No.: MI08-9

Project: 2008 Bituminous Overlay

CONTRACTOR: Ulland Brothers, Inc., P.O. Box 340, Cloquet, MN 55720

For Period Ending: July 14, 2008


To City of Mountain Iron  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated July 15, 2008

By  \_\_\_\_\_

STATEMENT OF WORK

Original Contract Price	\$ <u>112,734.65</u>	Work & Materials to Date	\$ <u>107,257.63</u>
Net Change Orders	\$ _____	Amount Retained (5%)	\$ <u>5,362.88</u>
Current Contract Price	\$ <u>112,734.65</u>	Subtotal	\$ <u>101,894.75</u>
		Previous Payments	\$ <u>82,706.90</u>
		<b>Amount Due this Payment</b>	\$ <u><b>19,187.85</b></u>



July 15, 2008

PAY REQUEST NO. 2  
2008 BITUMINOUS OVERLAY

PROJECT NO.: MI08-9  
CITY OF MOUNTAIN IRON, MINNESOTA

CONTRACTOR: ULLAND BROTHERS, INC.

SPEC. NO.	ITEM DESCRIPTION	UNIT	PROJECT QUANTITIES	UNIT COST	QUANTITY TO DATE	TOTAL AMOUNT
2221.503	AGGREGATE SHOULDERING (CV), CLASS 1	CU. YD.	500.0	\$26.50	550.0	\$14,575.00
2350.501	TYPE LV5 WEARING COURSE MIXTURE (B)	TON	1,285.0	\$53.75	1,032.0	\$55,470.00
2350.502	TYPE LV4 NON-WEARING COURSE MIXTURE (B)	TON	430.0	\$51.00	551.0	\$28,101.00
2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	1,490.0	\$1.65	800.0	\$1,320.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$325.00	1.0	\$325.00
2582.502	4" DOUBLE SOLID LINE YELLOW - EPOXY	LIN. FT.	5,280.0	\$0.70	5,095.0	\$3,566.50
2582.502	4" SOLID LINE WHITE - EPOXY	LIN. FT.	10,560.0	\$0.19	9,967.0	\$1,893.73
2582.502	4" DOUBLE SOLID LINE YELLOW - TEMPORARY	LIN. FT.		\$0.38	5,280.0	\$2,006.40

COMPLETED TO DATE: \$107,257.63  
LESS RETAINAGE (5%): (\$5,362.88)

SUBTOTAL PAY REQUEST #2: \$101,894.75  
LESS PREVIOUS PAYMENTS: (\$82,706.90)

TOTAL PAY REQUEST #2: \$19,187.85

\_\_\_\_\_  
BENCHMARK ENGINEERING, INC.

**COUNCIL LETTER 072108-VA**

**ADMINISTRATION**

**UNITY SECOND PAVING**

**DATE:** July 16, 2008  
**FROM:** Craig J. Wainio  
City Administrator

---

Staff has reviewed the situation concerning the request from Mesabi Bituminous regarding the paving costs of Unity Second Addition. Based upon that review, we believe there are three factor at work here, first is the increase in oil prices which is uncontrollable and a part of doing business, second is Mesabi Bituminous's lack of foresight in purchasing oil at the time the contract was awarded and lastly, the City's request to delay the paying to allow the road bed to settle over the winter.

Therefore, based upon this analysis the City is, at the most one third responsible for the increase in prices and should only consider paying up to one third of the request made by Mesabi bituminous. While we do feel for Mesabi Bituminous, we believe the City Council should only consider and additional payment in the amount not to exceed \$16,984.

As far as setting a precedent for other project, specifically the 2007 street improvements, the delay of the 2007 street overlays was entirely the contractor request and no the City's therefore they would have no basis to request any additional funding. All other projects being currently underway were bid in 2008 and therefore would reflect current pricing. Secondly, this is such a unique circumstance with the price of oil climbing so dramatically that staff believes that any action concerning the Mesabi Bituminous request would not set a precedent for other contractors to following.

**COUNCIL LETTER 072108-VB**

**ED ROSKOSKI**

**MESABI TRAIL SIGNAGE**

**DATE:** July 16, 2008

**FROM:** Ed Roskoski  
City Councilor

Craig J. Wainio  
City Administrator

---

Councilor Roskoski requested this item be placed on the agenda with this background information:

Enclosed, please find copies of the additional sign titles and text. For information and location of the present Mesabi Trail signs, travel the trail at your convenience between the CN tracks on the east and the Spirit Lake Road area on the west. The majority, not all, of the present signs are between the Wacootah Mine original entrance area and Locomotive Park.

2008

To: Doug Schmitz

Fax 218-254-7972

From: Ed Roskoski

218-749-4204

RE: Additional Mesabi Trail signage  
through Mountain Iron.

Doug--- The City of Mountain Iron has monies budgeted for additional signage on the Mesabi Trail.

If any sign story/script has to be shortened because of space limitations have the staff at Bark Design call me at 749-4204 and I will work with them to shorten where possible.

For: Mesabi Trail Work Group

2008

## Additional Mesabi Trail Route Signs Through Mountain Iron --- East to West.

---

### ① Original Highway *New One*

This east-west segment of Parkville Road was the original route of what is now called U.S. # 169. It was used as such from 1893 to 1908. County # 102, just to the north of here, was U.S. # 169 from 1909 until 1971. In 1971, the present U.S. # 169 4 lane route to the south of here was completed and put into service

---

### ② Brunt Location *New One*

One of many mining locations across the Range. It was occupied by employees who worked at the Brunt combination open pit and underground iron ore mine situated north of this area. The location was served by the Mesabi Street Car Co. trolley line via a spur off of the main line which was  $\frac{5}{8}$  of a mile west of here. If one carefully explores the field area to the north of this sign, the trolley spur road bed, the concrete piers of the location water tower and the basement of the street car depot can be found.

### ③ Iroquois Mine New One

Operated as an open pit and underground iron ore mine by the Rogers-Brown Iron Co. from 1903 to 1914. Then operated as an open pit mine by the Pacific Isle Mining Co. from 1957 to 1964. The original access shaft was on the west edge of the mine. Some concrete foundations are still present. The small Iroquois location was situated to the north of the shaft.

---

### ④ Community Gardens New One

To the west of the row of pine trees, located east along this trail area, was where the Mountain Iron community gardens were located. The gardens were planted by local residents from the early 1940's to about 1952. Later the area was used as a hay field by a local dairy farmer by the name of Jack Saari. After that, some of the space was used as a football practice field.

## ⑤ Wacootah Location New One

This section of the Mesabi Trail route is now on what was the main road to the Wacootah Location in the most part occupied by miners who worked at the Wacootah open pit iron ore mine. In later years the location was referred to as the "Grivich Ranch". The majority of the location homes were gone by 1954. The last home in this location, which was located across from the entrance into Minntac and always owned by the Marincel family, was removed in 2007.

## ⑥ Trolley Depot Site New One

A Mesabi Street Car Co. trolley line depot was situated at this spot. It was a 12' x 24' one story structure. The trolley rail line and passenger platform were behind the depot. If one looks real close, the east end of this street and sidewalk are at an angle to allow wagons and trucks to get close to the trolley car freight door.



2008

⑦ Down town Mountain Iron

A Redo

Original townsite - founded in 1890. The first community on the entire Mesabi Iron Range. Many buildings and homes are original plus many were moved in from area mining locations. The paved parking lot was the location of the original Mountain Iron High School which was built in 1911. Later it became an elementary school. That building was torn down in 1985. The structure still standing is the present Mountain Iron High School. Originally an elementary school, it was erected in 1918 and enlarged in 1955.

---

⑧ Mountain Iron Granite Quarry

A Redo

In 1934, the Mesaba Granite Company, in later years owned and operated by David Soderstrom, opened a quarry about 2 miles north of here in T59N, R18W at the SW corner of Sec 28. The specific site is near the west end of Minntacs taconite concentrator. Most of the granite was shipped to St. Cloud by rail. It became inactive in the late 1950's. The rail car granite loading derrick was on a Great Northern rail spur across County 102, East of Mountain Iron's present municipal water treatment plant.

⑪

Early Immigrants New One

When new arriving immigrants left the train depot, the first thing they saw were Costin's homes covered with heavy black tar paper which was held in place with shiny tin-plated 2 inch steel discs with a nail driven through the center. They stood in awe that people who came to America became so wealthy that they held their homes together with coins.

⑫

Costin Location New One

Originally a townsite separate from Mountain Iron. Founded in 1897 by John Costin. Locally referred to as "up the hill", it was annexed by Mountain Iron in 1911. The location was infamous for its "saloon row" and other questionable businesses. Minntacs West Pit taconite mine expansion in the late 1960's started the demise of Costin. The place was completely abandoned by the end of the 1990's.

### ⑬ Town Zoo New One

The Mountain Iron Zoo, part of a large park area was located one block west of here. A lion and buffalo, exotic animals for the time along with area wild life were kept on display. The animals were gone by the 1920's. Circus troupes would come to town from time-to-time and set up here. Stories would circulate about on who was cheated at various games of chance. The place was used as a recreation complex until the late 1980's.

---

### ⑭ Golf Course New One

Mountain Iron had a 9 hole golf course in this vicinity from the early 1920's until the late 1930's. Many local youngsters earned spending money caddying for the golfers. During the depression times, the area was used for animal grazing at the same time people played their rounds of golf. This made for some interesting situations. The course club house, in later years called the Mid-Iron Tavern, was torn down in 1969.

15 Mott Mine New One

2008

Situated behind this reclaimed overburden dump, the mine was operated from 1949 to 1951. It was named after an area mining company official. After mining ceased, the equipment repair shop (a large metal quonset hut) was moved to the Virginia Municipal Golf Course where it is <sup>still</sup> being utilized as a storage facility. The Mott Mine can be accessed via the Mott Road to a public landing maintained by the Minnesota Department of Natural Resources. The mine waters are stocked with eating-size trout.

---

16 Kinross New One

This part of Mountain Iron has two platted areas, Home Acres on the east end and Kinross in the central area. The platted areas were designed by early land speculators to be small communities. The Kinross name possibly came from a same-named small community in Michigan's Upper Peninsula. Homes throughout this vicinity, either built in place or moved in, were placed in most part without any regard to the platted lots.

①7 Spirit Lake New One

About  $1\frac{1}{4}$  miles south of here is Spirit Lake also known as Doherty Lake or Deadmans Lake. These names are used because allegedly, a man possibly named Doherty, either fell through winters ice or took a summer nights swim and never surfaced. His body supposedly was never found.

The End

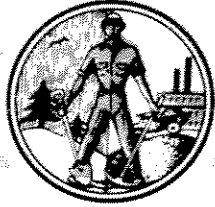
**COUNCIL LETTER 072108-VIA  
ADMINISTRATION  
RESOLUTION NUMBER 32-08**

**DATE:** July 16, 2008  
**FROM:** Craig J. Wainio  
City Administrator

---

Resolution Number 32-08 authorizes the application for grant funding from the Community Development Block Grant program through St. Louis County. The grant application will be for the replacement of a Storm Sewer interceptor along Agate Street.

It is recommended that the City Council adopt Resolution Number 32-08 Authorizing Submission of CDBG Application.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 32-08

### AUTHORIZING SUBMISSION OF CDBG APPLICATION

**WHEREAS**, St. Louis County is preparing a Consolidated Plan/Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs, and

**WHEREAS**, St. Louis County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan, and

**WHEREAS**, the City of Mountain Iron has conducted public hearing on July 21, 2008, in regard to the Agate Street Storm Sewer Project and Mountain Iron's CDBG application for the project, and

**WHEREAS**, it is found that the project meets the benefitting low/moderate income persons federal objective of the CDBG program and is prioritized by the community as a high priority need.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that the City of Mountain Iron's CDBG application related to the Agate Street Storm Sewer Replacement project is hereby authorized to be submitted to St. Louis County for inclusion in St. Louis County's Consolidated Plan/Action Plan to the U.S. Department of Housing and Urban Development, and that the City Administrator is hereby authorized to execute all documents, agreements, or contracts which result from this application to St. Louis County.

**DULY ADOPTED BY THE CITY COUNCIL THIS 21<sup>st</sup> DAY OF JULY, 2008.**

---

Mayor Gary Skalko

ATTEST:

---

City Administrator

**COUNCIL LETTER 072108-VIB**

**MERRITT DAYS**

**STREET CLOSURES**

**DATE:** July 16, 2008

**FROM:** Sally Peterangelo  
Library Director

Craig J. Wainio  
City Administrator

---

Staff is requesting approval of barricading City streets as needed for the Merritt Day's Celebration on August 14, 15 and 16, 2008.



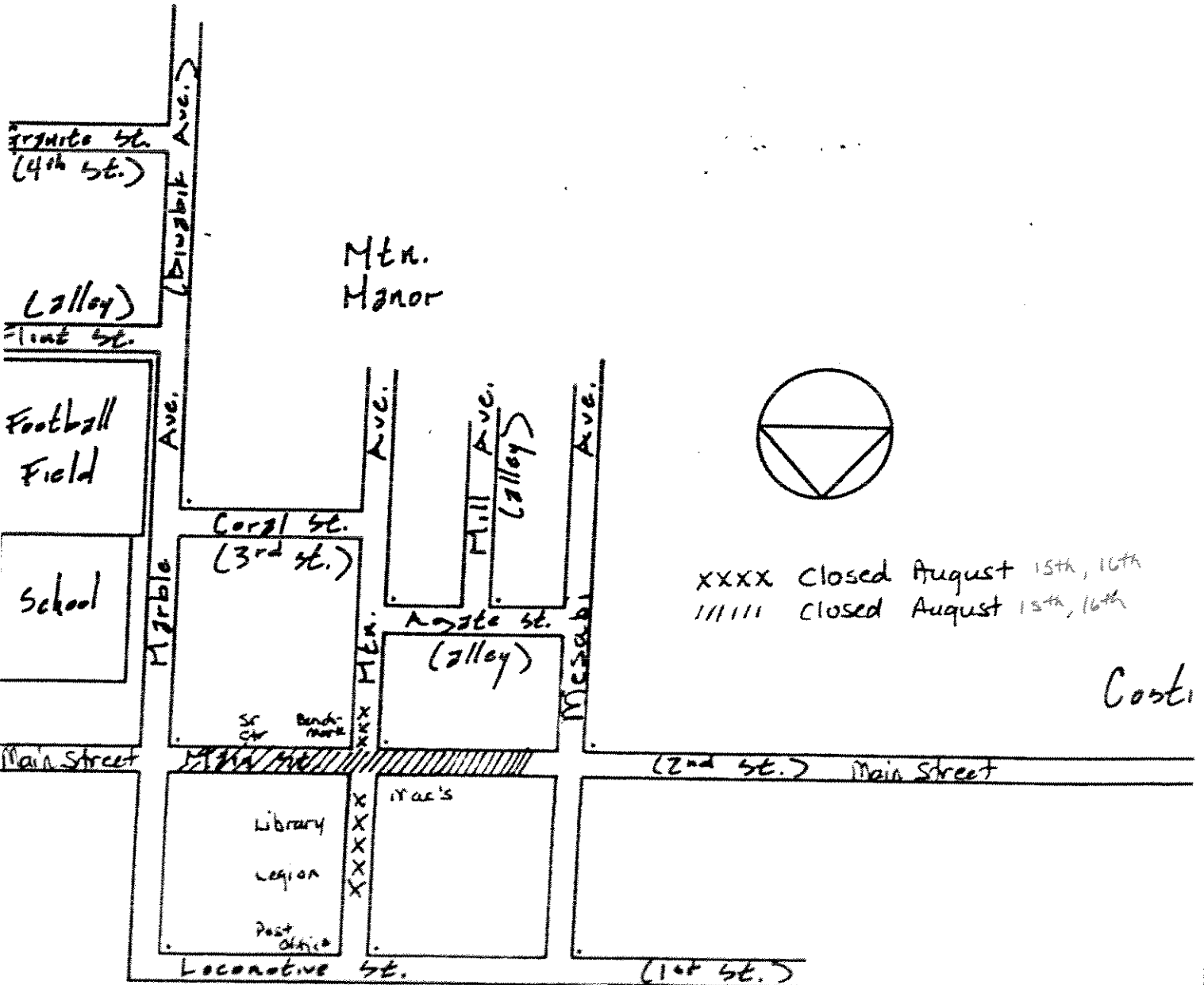
H<sub>2</sub>O

Firehall & City Garage

School Garage

Quartz St  
(5th St.)

# MT. IRON



XXXX Closed August 15th, 16th  
///// Closed August 15th, 16th

Costs

# MOUNTAIN IRON • MINNESOTA

# MERRITT DAYS 2008 SCHEDULE

## MONDAY, AUGUST 11-15

**Merritt Days Treasure Hunt Begins!** Clues will be published in the Mesabi Daily News and posted daily at the Mt. Iron Library and City Hall. The "treasures" are pieces of metal clearly marked. Treasure Hunt closes at NOON on Friday, August 15. Bring treasure piece to City Hall to claim your prize. Good luck to all!

## THURSDAY, AUGUST 14

**Mt. Iron Quarterback Club** will be sponsoring a **Spaghetti Fundraiser** at the Mt. Iron Senior Center. \$7 per person. 6-10 p.m. Enjoy music by **COWBOY ANGEL BLUE** at Mac's Bar on the patio. "Kick Off" Merritt Days and support the MIB Football Team and enjoy some fine pasta and music to follow!

## FRIDAY, AUGUST 15 (Activities held downtown Mountain Iron)

6 p.m. **BINGO** under the tents at the American Legion.  
 5:30-6 p.m. Registration begins for **Moonlight Bean Bag Games** at the American Legion. Registration fee: \$20 per 64 teams. All fees collected will be paid as cash prizes. Call Kevin at 735-8798 for information. There will be random door prizes throughout the night.  
 6 p.m. **Moonlight Bean Bag Tournament** begins at the American Legion.  
 8-12 a.m. **STREET DANCE. SOEA KING CHUBBY**, sponsored by Mac's Bar

## SATURDAY, AUGUST 16

8 a.m. **BG's "Wooden Bat" Softball Tournament** begins and will continue until Sunday, August 17. Games will be played at the South Grove fields in Mountain Iron. Call BG's Bar and Grill for information and registration: 741-0512  
 8:30 a.m. **"2 on 2 Basketball Tournament"**, ages 7 thru adult. \$20 entry fee. Call Jeff Buffetta at (218) 290-1354 for information. Location: MIB High School  
 9-11 a.m. **Pancake Breakfast** at the Senior Center sponsored by the Lion's Club. \$5 per person. Menu: Pancakes, sausage, juice and coffee  
 10 a.m. **"First Annual 5K Plus Walk/Run"** in memory of Larry Nanti. \$10 entry fee. Line up will begin at the Mt. Iron Library. Call Sally at 735-8625 to register.  
 10-2 p.m. **Mt. Iron Public Library Open House**. Coffee an' will be served.  
 12 p.m. **Merritt Days Pool Tournament** at Mac's Bar and American Legion. \$15 registration fee. Call 735-8402 for information/registration.  
 12 p.m. **Classic Car Show**  
 12-2 p.m. **Old Time Slovenian Polka music** by George Rosandich and Peggy. Bring your lawn chairs and get ready to hear some classic Polka Music on Mt. Iron's Main Street.  
 1 p.m. **CASH BINGO UNDER THE TENT**. Sponsored by the American Legion Auxiliary.  
 1 p.m. **KIDS TRACTOR PULL**. First time in this area! Ages 4-11 welcome to enter the Tractor Pull. Kids will peddle tractors with weights. Call Sally 735-8625 for more info. Free!  
 2-4 p.m. **Ron E. Cash to perform!** Enjoy old time 50s and 60s country classics by Ron Ebnet  
 3 p.m. **Junior Bean Bag Tournament** for kids. Call 735-8798 to register  
 4-6 p.m. **Cowboy Angel Blue** performing on Main Street  
 6-8 p.m. **The Phillips Brothers Band** performing on Main Street  
 6:30 p.m. **Parade Line Up begins**. Call 735-8798 for Parade information  
 7:15 p.m. **Merritt Days Annual Parade begins**. (Band will stop during parade performance)  
 8-12 **STREET DANCE. Chariz Newman Band**. Come & enjoy this well known award winning Metro based band.

*Vendors: Authentic Greek Gyros, Kettle Korn, Tacos in a Bag, Brats, Polish, Hotdogs, Pizza, Beef Sandwiches, Corn on the Cob, Pulled Pork, Oriental Food, Fried Bread and more!*

Bring your lawn chairs and enjoy "12 hours of non-stop entertainment" beginning at noon on Saturday, August 16. Listen to Polka, Classic Country, Easy Listening and Rock'n Roll ...

It all awaits you in beautiful, historical Downtown Mountain Iron. No coolers please.

**First Annual 5K Walk/Run Larry Nanti Memorial**

**SAT!!! 12 Hours Non-Stop Entertainment Noon - Midnight**

**Fri. and Sat. Street Dances**

**Parade**

**Bean Bags**

**Bingo**

**Kids Tractor Pull**



For more information, call 748-7570 or visit our website at [www.mtniron.com](http://www.mtniron.com)

July 9, 2008

FROM: THE DELUXE CAFÉ / HAROLDS BAR 744-4960  
225 Grant Ave.  
Eveleth, MN. 55734 FAX 744-3909

---

TO: MAYOR AND CITY COUNCIL  
CITY OF MOUNTAIN IRON

Dear Mayor & City Council,

We have been contracted by Bob Fox to cater his wedding at the Mt. Iron Community Center on Saturday Aug. 16<sup>th</sup>. Bob and Amy have already rented the facility. They would also like us to serve the liquor on that night. We are requesting that the City Council approve this. We have catered food at your facility many times in the past years but have not served liquor. If there is anything else we must do to be approved, please let us know.

Thank You

Harold & Carol Ebnet  
Deluxe Café / Harold's Bar

**COUNCIL LETTER 072108-VID**

**ED ROSKOSKI**

**WATER LINE BREAKS**

**DATE:** July 16, 2008

**FROM:** Ed Roskoski  
City Councilor

Craig J. Wainio  
City Administrator

---

Councilor Roskoski requested this item be placed on the agenda with this background information:

The often water main breaks near the Star Homes area leads one to believe there is a major problem present. This situation should be forwarded to the UAB for study and recommendation.

**COUNCIL LETTER 072108-VIE**

**ED ROSKOSKI**

**ENTERPRISE DRIVE NORTH PROBLEM**

**DATE:** July 16, 2008

**FROM:** Ed Roskoski  
City Councilor

Craig J. Wainio  
City Administrator

---

Councilor Roskoski requested this item be placed on the agenda with this background information:

West end "S" curve. It looks like the best solution to prevent the shoulder material from being scattered onto the driving surface is additional low-style curb-gutter along both sides of the "S" curve distance. This situation should be forwarded to the Streets & Alley Committee for study and recommendation.

COMMUNICATIONS  
JULY 21, 2008

1. Marion Giru, a thank you for the assistance in obtaining the grant to demolish the Wayne Motor building.
2. National Multiple Sclerosis Society, advising the City that the annual "The Ride Across Minnesota (TRAM)" will be passing through Mountain Iron on July 23<sup>rd</sup>.
3. League of Minnesota Cities, forwarding a follow up to the April 30, 2008, Loss Control Survey conducted on April 23, 2008.
4. Planning and Zoning Commission, a notice of a public hearing on July 28, 2008, for a Conditional Use Permit for R. Michael Grahek.
5. Planning and Zoning Commission, a notice of a public hearing on July 28, 2008, for a Conditional Use Permit for Justin Kochar.

Dear Craig + Gary:

I want to thank you for all the time and hard work you did for me in obtaining the grant to demolish the Hayne Motor building. I know you have spent many hours to accomplish this! I am deeply grateful and I can't thank you enough. Thanks Craig for all the paper work and help you gave me.

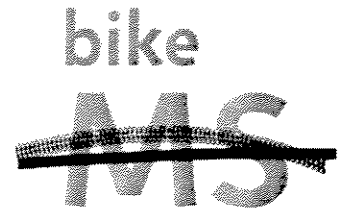
Thanks Gary for keeping me informed as to what was going on, what a great place to live where people care about one another.

Thank you again and you both have a nice summer.

Marion Gire



National  
Multiple Sclerosis  
Society  
Minnesota  
Chapter



StarTribune

TRAM 2008

*The Ride Across Minnesota*

Dear City of Mountain Iron,

Greetings from the National MS Society, MN Chapter! Once a year our organization sponsors a five-day cycling and fundraising event known as The Ride Across Minnesota (TRAM). The bicycling trip covers nearly 275 miles and this year we are happy to say that on July 23 we will be passing through Mountain Iron!

The result of these events have raised hundreds of thousands of dollars each year working towards finding a cure for multiple sclerosis; with the Minnesota Chapter providing help and hope to an estimated 9,000 people with MS in Minnesota and western Wisconsin. TRAM has five host cities: Grand Rapids, Chisholm, Biwabik, Two Harbors, and Duluth. It is our pleasure to be including Mountain Iron in our route and want to assure you all of our participants will be provided with the proper accommodations in order to ensure a safe and fluid ride through each city.

The city of Mountain Iron has no obligation to provide any services of any kind; this is merely an informational letter to let you know we're coming through. However, if you would like you and/or your city to be more involved or if you have any questions or concerns, please contact me. We look forward to the trek through your beautiful city.

Sincerely,

Aaron Briner  
TRAM Coordinator  
612-335-7906  
abriner@mssociety.org





CONNECTING & INNOVATING  
SINCE 1913

**Follow Up to Loss Control Recommendation Letter**

07-03-08

Hello,

A League of Minnesota Cities Insurance Trust (LMCIT) loss control consultant recently sent a letter containing recommendations to your attention. I have attached a copy of that letter for your reference. The LMCIT believes completion of recommendations can ultimately reduce property, liability or workers' compensation losses as the case may be. The decision to complete the recommendations, either in part or in full or the decision not to complete recommendations lies entirely with the insured.

According to our records, we have not received a response. Please advise us of the steps you are taking to address the recommendation(s). Feel free to write your comments directly on the enclosed letter and return it to us. If you would prefer to fax your response, our fax number is **(612) 766-3199**. Alternatively, you could respond directly to your Loss Control Consultant via telephone or email if that is more convenient for you.

Thank you for your assistance. We look forward to hearing from you.

Loss Control Services  
(612) 766-3172



CONNECTING & INNOVATING  
SINCE 1913

April 30, 2008

Craig Wainio  
City Administrator  
**City of Mountain Iron**  
8586 Enterprise Dr. South  
Mountain Iron, MN 55768

**Regarding: Loss Control Survey Conducted on April 23, 2008**

Dear Mr. Wainio:

On the above date I met with you and Don Kleinschmidt, Director of Public Works, to perform a loss control survey for the City of Mountain Iron. This service is provided in conjunction with Mountain Iron's participation in the **League of Minnesota Cities Insurance Trust** workers' compensation and property casualty insurance program.

**Specific Purpose of Visit:**

- To introduce myself as the new Loss Control Representative for the City of Mountain Iron
- To discuss the workers' compensation claims loss analysis
- To review the city's current safety programs and training activities
- To identify areas where improvement is needed to benefit the city's loss control program

**Loss Analysis Summary:**

- WC claims from January 1, 2003 to April 21, 2008
- Total claims in this period: 44
- Leading *cause of injury*: Strain or injury by (57%)
- Leading *body part injured*: Backs and Upper Extremity (61%)
- Leading *nature of injury*: Sprains/Strains (64%)
- Current *experience mod*: 1.46
- Repeater Trends: 1 employee with 5 claims (\$11,074), and 1 with 6 claims (\$64,323)

**Discussion:**

We first discussed the city's workers' compensation claims for the past five years. The majority of the claims are coming from your Public Works Department. There were 7 claims in excess of \$10,000, including two that were described as "overuse" of one extremity due to a previous claim on the opposite extremity. I explained your experience mod to you, as it directly relates to the frequency and severity of past injuries. We talked about how the city's workers' compensation claims had decreased significantly during the past policy period.

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You indicated that you just got Council to approve a safety incentive program. The city had a similar program a few years ago and decided to do away with it. During those years you were without a program, the injury frequency and costs were much greater.

During our visit, we discussed city operations and the role of the city's safety committee. The safety committee is meeting monthly. Safety training is being provided through MMUA and MN Power on a monthly basis. You also mentioned that the city just purchased a Biggs Easy Lift for removing manhole covers.

Finally, we discussed previous recommendations made by Loss Control Consultant, Dave Strock. Both recommendations (1-7/07 and 2-7/07) made in July 2007 have been completed by the city. However, the recommendation related to playground safety has not been completed. I've included the past recommendations (involving a small crane that was donated) in the following appendix for your consideration. After leaving City Hall, I went to the park area near the school where the crane is located and took some photos (see appendix for details).

#### **Conclusions:**

Based upon my review of the city's safety programs, there are a few areas I have identified that need some attention.

- A repeater counseling program is advised for employees having multiple WC injuries
- A WAIR Program and other safety programs need review and updating as required annually
- A Hot Work Program should be developed for welding, cutting, brazing and use of torches
- Written programs for Fleet Safety and Contractor Safety
- Past playground recommendation, including the issue of the crane at the playground

Please see the attached recommendations for details.

#### **60 Day Response Request:**

I have submitted recommendations for your consideration as a tool to help guide your risk management efforts. The decision to complete the recommendations, either in part or in full or the decision not to complete recommendations lies entirely with the insured. The League of Minnesota Cities Insurance Trust believes completion of recommendations can ultimately reduce property, liability or workers' compensation losses as the case may be.

I am available to offer additional assistance if needed. Please contact me by mail, fax, telephone or e-mail within the next 60 days to let me know what, if any progress you are making on each recommendation. I look forward to hearing from you. My telephone number is 612-766-3170.

#### **Service Plan**

At my next visit, I would like to meet with you to review the recommendations made in this letter, and update the loss control survey information. I would also like to discuss how to perform self-inspections, and provide a tool for doing so. I will contact you in the upcoming months to setup the next appointment.

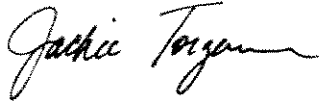
City of Mountain Iron

4-30-08

Page 3 of 5

Thank you for your assistance during my visit. If you or any of your staff have safety related questions, please contact me.

Sincerely,



Jackie L. Torgerson

Loss Control Representative

Phone: 612-766-3170

Email: [jtorgerson@berkleyrisk.com](mailto:jtorgerson@berkleyrisk.com)

c: Wells Fargo Insurance  
401 Chestnut St.  
PO Box 1108  
Virginia, MN 55792

**Information/Resources (emailed on 4/29/08):**

Repeater Counseling Program, Sample Welding Programs, Hot Work Permits, ANSI Motor Vehicle Operations, Sample Contractor Safety Program, Vehicle Self Audit, Auto Accident Kit, Back Injury Prevention, Ergonomics – Shop Memo, Ergonomic Vendor Catalog

## APPENDIX

### New Recommendations:

#### **1-04/08 Implement a Repeater Counseling Program**

There were 4 employees who had four or more injuries during the five year WC loss run data period. Of those injuries, 1 employee had 5 claims and 1 employee had 6 claims. Those two individuals have contributed to \$75,397 of your total claims costs. You should consider developing a strategy to counsel accident repeaters to determine root cause and make appropriate interventions. A sample programs was emailed to you.

#### **2-04/08 Review and update the city's AWAIR Program and all other written safety programs**

A written AWAIR (A Workplace Accident and Injury Reduction) Program will act as a foundation for all other written safety and health programs. AWAIR Programs also present employees with the expectations you have as the employer, and provides for safe behavior accountability. Also, consider reviewing all other written safety programs. As a general rule, safety programs should be reviewed and updated annually. The revision date should be documented somewhere at the beginning of the program.

#### **3-04/08 Develop a written Hot Work Program**

A written program should be developed for any hot work that is performed. This includes welding, cutting and use of torches. With this type of work there are fire and health risks. Since the person performing the hot work is not the only person exposed to the hazards, appropriate controls are needed to protect the surrounding area as well. I have emailed you some resources to help in the development of this program.

#### **4-04/08 Develop a Contractor Safety Program**

This policy should reflect how the city only retains qualified contractors with a demonstrated record of employee safety and health and regulatory compliance. Contractors should be required to observe (or exceed) the city's safety and health policies, procedures and practices before and during work operations. A sample Contractor Safety Program and a Contractor Safety Program Verification form are included with this letter, for your reference. In addition, Chris Smith, LMCIT Loss Control Risk Management Attorney, could help to answer any legal questions you may have, and to review any contracts for the appropriate safety and health language. He can be reached at 651-281-1269.

#### **5-04/08 Develop a Fleet Safety Program**

A written fleet safety program should be developed that clearly identifies city policies and procedures pertaining to safety. The written program should include, but not be limited to, the following elements:

- Management policy statement clearly defining appropriate vehicle usage.
- A list identifying all company vehicles and authorized individuals covered by the fleet program.
- Driver training program, developed for new and existing employees covering topics such as safe driving practices, accident reporting, maintenance, pre/post trip inspection requirements, handling of hazardous materials, hazard communication issues, what to do in case of accident, general safe material handling methods, introduction to city safety policies and procedures, and employee exposures.
- Accident reporting and investigation procedures.
- Vehicle maintenance and inspection procedures.

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- Fleet safety committee with purpose and scope clearly defined.
- Incentive and disciplinary policies aimed at enhancing safe driving behaviors and disciplining drivers with adverse driving records.
- Personal use policy.
- Driver selection and qualification policy and procedures.
- Procedures to acquire and review Motor Vehicle Records (MVR's).

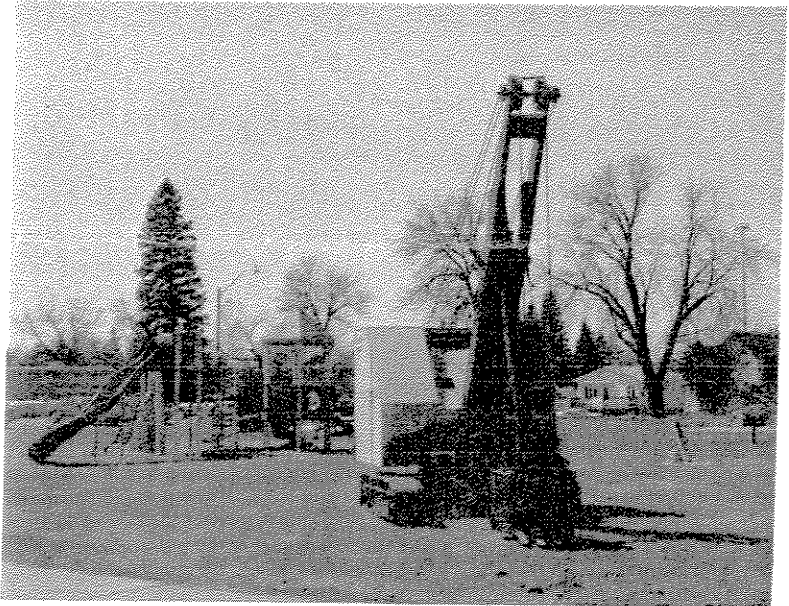
Driver files to include: motor vehicle records (MVR's), road test scores, certification of the road test, copy of the employee's employment application, drivers license, and drug and alcohol testing records, driver's medical records, and certification of violations and driving records review. Resources to aid in the production of this program have been emailed to you.

**Past Recommendation (made by Dave Stroock):**

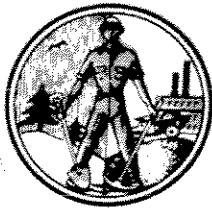
1-9/04 I reviewed the mining equipment that is on display in the city parks. There is a potential for injury to children climbing and playing on this equipment that should be addressed. You should decide whether to remove the equipment, fence off access to the equipment or make the equipment safer by reducing the potential hazards. The playground safety handbook is a good reference to use for making the equipment safer. Key areas to review are: energy absorbing materials for falls, head entrapment prevention, protrusions that can cause injuries. Handholds that allow children to climb too high should be eliminated.

The following are some of the concerns that should be addressed:

- a) The cables on the shovels (playground and mine pit) have broken strands that could cut hands. The cables also provide handholds for climbing the booms.
- b) The larger shovel at the mine pit observation area has many metal handholds that make it easy for children to climb too high.
- c) Children who climb on the equipment could fall and injure themselves when they hit the iron components of the machines (tracks, frame, etc.) or the ground. The rocks along the tracks are particularly dangerous for children climbing on the train.
- d) The large mining bucket has some heavy moving parts that could smash fingers. Protruding steel makes the bucket more climbable.



It is important to address these issues. The notification of safety concerns by residents increases the city's potential for liability if the city does not take action to reduce the potential hazards.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"  
PHONE: 218-748-7570 • FAX: 218-748-7573 • [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## NOTICE OF PUBLIC HEARING

The Planning and Zoning Commission of the City of Mountain Iron will hold a public hearing on Monday, July 28, 2008 at 7:05 p.m. in the Mountain Iron Room of the Mountain Iron Community Center.

The purpose of the public hearing is to consider a request made by R. Michael Grahek, 5418 Garden Drive South, Mountain Iron for a Conditional Use Permit as required by the Zoning Ordinance to construct an accessory building that would be in excess of 900 square feet. The property is legally described as follows:

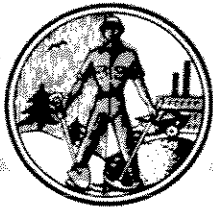
North 40 feet of Lot 25 and the South 55 feet of Lot 26, Block 6  
South Grove Addition to Mountain Iron

Parcel Code: 175-0055-01295

The public can present its opinions at the public hearing or by letter addressed to the Zoning Administrator, City of Mountain Iron, City Hall, 8586 Enterprise Drive South, Mountain Iron, Minnesota 55768-8260.

By Order of the Planning and Zoning Commission  
Jerry D. Kujala  
Zoning Administrator

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## NOTICE OF PUBLIC HEARING

The Planning and Zoning Commission of the City of Mountain Iron will hold a public hearing on Monday, July 28, 2008 at 7:10 p.m. in the Mountain Iron Room of the Mountain Iron Community Center.

The purpose of the public hearing is to consider a request made by Justin Kochar, 5476 Heather Avenue, Mountain Iron for a Conditional Use Permit as required by the Zoning Ordinance to construct an accessory building that would be in excess of 900 square feet. The property is legally described as follows:

A parcel of land lying in the S  $\frac{1}{2}$  of the NE  $\frac{1}{4}$  of the NW  $\frac{1}{4}$ , Section 13, Township 58 North, Range 18 West of the Fourth Principal Meridian according to the United States Government Survey, thereof, and being in the County of Saint Louis and the State of Minnesota and more particularly described as follows:

Assuming the South boundary line of said NE  $\frac{1}{4}$  of the NW  $\frac{1}{4}$  to have a bearing of N 85 deg 23 min 05 sec E and starting at a point on said South boundary line 33.06 feet easterly of the Southwest corner of said NE  $\frac{1}{4}$  of the NW  $\frac{1}{4}$ ; thence, N 1 deg 02 min 06 sec W for a distance of 330.60 feet to the point of beginning; thence, continue N 1 deg 02 min 06 sec W for a distance of 330.50 feet to a point; thence, N 85 deg 29 min 28 sec E for a distance of 293.80 feet to a point; thence, S 4 deg 36 min 55 sec E for a distance of 329.30 feet to a point; thence, S 85 deg 23 min 05 sec W for a distance of 314.43 feet to the point of beginning and containing 2.3 acres, more or less, and subject to any existing Rights-of-Way or Easements.

Parcel Code: 175-0071-01246

The public can present its opinions at the public hearing or by letter addressed to the Zoning Administrator, City of Mountain Iron, City Hall, 8586 Enterprise Drive South, Mountain Iron, Minnesota 55768-8260.

By Order of the Planning and Zoning Commission  
Jerry D. Kujala  
Zoning Administrator

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