

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, JULY 20, 2009 - 6:30 P.M.
A G E N D A**

- I. Roll Call
 - II. Consent Agenda
 - A. Minutes of the July 6, 2009, Regular Meeting (#1-8)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications (#32)
 - III. Public Forum
 - IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Director of Public Works Report
 - 1. Water Study Model (#9-11)
 - 2. Pick-up Truck Quotes (#12)
 - 3. Regulators (#13)
 - D. Sheriff's Department Report
 - 1. Monthly Statistics (#14)
 - E. City Attorney's Report
 - F. City Engineer's Report
 - 1. Final Pay Request – Agate Street (#15-18)
 - G. Fire Department
 - 1. Wildland Fire Attack Apparatus (#19)
 - H. Planning and Zoning Commission
 - 1. Variance – Friedlieb (#20-24)
 - 2. Conditional Use Permit – Scinto (#25-27)
 - I. Street Committee
 - 1. Striping Rock Ridge Drive and Park Ridge Drive (#28)
 - J. Liaison Reports
 - V. Unfinished Business
 - VI. New Business
 - A. Request to Serve Alcohol (#29)
 - B. Volunteer Procedures (#30)
 - C. Communications
 - D. Closed Meeting – Consider Strategies for Labor Negotiations (#31)
 - VII. Communications (#32)
 - VIII. Announcements
 - IX. Adjourn
- # Denotes page number in packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
JULY 6, 2009

Mayor Skalko called the City Council meeting to order at 6:32 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Rod Flannigan, City Engineer; and John Backman, Sergeant.

It was moved by Skalko and seconded by Prebeg that the consent agenda be approved as follows:

- A. Approve the minutes of the June 15, 2009, regular meeting as submitted.
- B. To acknowledge the receipts for the period June 15-30, 2009, totaling \$184,862.23, (a list is attached and made a part of these minutes).
- C. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.

The motion carried.

It was moved by Zupancich and seconded by Prebeg that the following consent agenda item be approved as follows:

- C. To authorize the payments of the bills and payroll for the period June 15-30, 2009, totaling \$325,709.28, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

No one spoke during the public forum.

The Mayor updated the Council on the following:

- Councilor Stanaway. He said that it was his birthday today!
- County Road 7. He said that he had met with Commissioner Nelson and was informed that the County Road 7 project will be completed this Summer or Fall.
- Downtown Streetscape. The Project would be re-bid through Saint Louis County with a bid opening on July 27, 2009.
- Forest Grove Housing Development. He said that the project work has begun and the contractors are clearing and beginning the installation of the infrastructure. This project should be completed by Fall 2009. He said that 70% of the project will be paid for through an IRRRA grant.
- Local Government Aid Reductions. He said that the final reductions would be \$62,000 for 2009 and \$155,000 for 2010, which is less than anticipated.
- Economic Development. The City has been increasing their tax base by \$12 million dollars with the development of the Holiday Inn Express, the Northern Communities Credit Union, and the Saint Lukes Clinic. He also mentioned that all of these businesses came to the City, there was not any recruiting. There were also no incentives given to these businesses, but the City did welcome them in our City.

- State Allotment. The Mayor commented that he felt that the Governor had too much power to cut aid to Cities, Counties, Public Schools, and to Public Healthcare, he felt that a compromise should have been worked out.

It was moved by Skalko and seconded by Zupancich to direct City Staff to work with all parties to complete a feasibility study on the proposed City owned Sports Complex. This study would compare similar type facilities through out the nation; concentrating on those in smaller population (non-metro) regions. It would not only include such information as revenues generated by the facility to the region's economy, but additional costs incurred by the City for utilities, maintenance, and personnel adjustments. This study will be completed no later than January 1, 2010. The motion carried with Prebeg voting no.

It was moved by Prebeg and seconded by Stanaway that the liquor license applications for the period July 6, 2009 through December 31, 2009, be approved and issued to the following individual and business establishment pursuant to the approval, where necessary, of the Liquor Control Commission and pursuant to the payment of all outstanding license fees and utility charges:

WJ Holdings, Inc.	3.2 Beer License
DBA: AmericInn Lodge & Suites	Wine License
5480 Mountain Iron Drive	
Virginia, MN 55792	

The motion carried.

The City Administrator updated the Council on the following:

- A & L Properties. They will be starting site work on the new clinic shortly. The final construction plans have been submitted to the Building Inspector.
- ARDC. Received notification that the City received an In-kind Transportation Planning Grant to look at a long term plan for the trail systems in the City.
- Mill Avenue and Old Highway 169 Project. Construction should be starting soon.
- Forest Grove Housing. Construction has started.
- Twitter. You can now follow us on twitter.com @cityofmtiron

It was moved by Stanaway and seconded by Prebeg to authorize the purchase of six 25 KVA Transformers and six 10 KVA transformers from Border States Electric with their low quote of \$16,020.00 with the funds being expended from the Electric Fund. The motion carried unanimously on a roll call vote.

It was moved by Zupancich and seconded by Stanaway to authorize Change Order number one for the South Grove Tennis Court Reconstruction increasing the amount of the contract by \$2,792.50. The motion carried.

It was moved by Zupancich and seconded by Skalko to authorize payment request number four, the final payment to Mesabi Bituminous in the amount of \$5,075.50. The motion carried unanimously on a roll call vote.

It was moved by Prebeg and seconded by Stanaway to accept the recommendation of the Parks and Recreation Board and adopt the Long Range Plan for Locomotive Park as presented. The motion carried with Roskoski voting no.

The following were discussed during the Liaison Reports:

- Public Health and Safety Board. Councilor Stanaway reported that he had attended the meeting held in Virginia regarding the area ambulance service. He said that the meeting was not very well attended and they are scheduling another meeting.
- Personnel Committee. Councilor Prebeg said that there would not be a closed meeting at the end of the Council meeting.
- Library Board. Councilor Stanaway updated the Council on the Library statistics.
- Economic Development Authority. Councilor Zupancich reported that the YMCA had signed the right of first refusal on the Clinic property and transferred 60 feet of the property. He said that the remaining property would be sold to A & L Development for the construction of a clinic.
- Special Events. Councilor Stanaway updated the Council on the July 4th Celebration.

It was moved by Zupancich and seconded by Prebeg to adopt Resolution Number 30-09, accepting bid for the installation of water and wastewater mains for the Energy Park, (a copy is attached and made a part of these minutes). The motion carried.

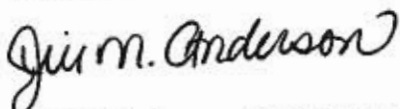
It was moved by Zupancich and seconded by Stanaway to authorize City Staff to advertisement for bids for the concrete inspection for the Mountain Iron Waste Treatment Digester Building. The motion carried with Roskoski voting no.

It was moved by Stanaway and seconded by Roskoski to waive the building rental fees for the rental of the Nichols Town Hall on July 17, 2009, for a fund raiser for the Sand Lake Shuffle. The motion carried.

The Council set a meeting for July 15, 2009, at 10:00 a.m. for the Street and Alley Committee to meet.

At 7:48 p.m., it was moved by Skalko and seconded by Roskoski that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Anderson, CMC/MMCA
Municipal Services Secretary

www.mtniron.com

COMMUNICATIONS

1. St. Lukes, a letter of thanks for supporting their new clinic.
2. Range Association of Municipalities and Schools, a memo concerning the Governor's unallotment.

Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	119,932.47
CAMPGROUND RECEIPTS	FEES	2,535.00
METER DEPOSITS	ELECTRIC	450.00
CHARGE FOR SERVICES	SEWER-CHARGE FOR SERVICES	33.67
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	2,200.00
BUILDING RENTALS	COMMUNITY CENTER	775.00
PERMITS	BUILDING	195.29
CD INTEREST	CD INTEREST 378	3,553.44
CD INTEREST	CD INTEREST 602	848.58
CD INTEREST	CD INTEREST 603	901.64
BUILDING RENTALS	NICHOLS HALL	50.00
MISCELLANEOUS	SEPTIC APPLICATIONS	300.00
MISCELLANEOUS	ASSESSMENT SEARCHES	20.00
MISCELLANEOUS	EDA REIMBURSEMENT	7,705.42
TAXES	TRANSFERS FROM MI HRA	40,362.49
MISCELLANEOUS	REIMBURSEMENTS	225.00
MISCELLANEOUS	BASEBALL/SOFTBALL FEES	465.00
BUILDING RENTALS	SENIOR CENTER	50.00
MISCELLANEOUS	GRANTS RECEIVABLE	3,500.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	290.59
MISCELLANEOUS	CHECK RETURN FEE	20.00
COPIES	COPIES	2.75
CD INTEREST	CD INTEREST 301	445.89
Summary Totals:		<u>184,862.23</u>

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
07/09	07/09/2009	138148	7049	AMANDA LAKOSKY	101-20200	100.00
07/09	07/09/2009	138149	10030	AMERICAN PUBLIC POWER ASSN	604-20200	781.10
07/09	07/09/2009	138150	7051	ANNETTE BABICH	101-20200	100.00
07/09	07/09/2009	138151	10023	ARROWHEAD REGIONAL DEVELOPME	101-20200	250.00
07/09	07/09/2009	138152	5007	ASSURANT EMPLOYEE BENEFITS	604-20200	626.78
07/09	07/09/2009	138153	20048	BARNES DISTRIBUTION	101-20200	91.13
07/09	07/09/2009	138154	20022	BENCHMARK ENGINEERING INC	104-20200	41,511.59
07/09	07/09/2009	138155	20010	BISS LOCK INC	101-20200	18.64
07/09	07/09/2009	138156	7043	BRIAN PALOKANGAS	101-20200	200.00
07/09	07/09/2009	138157	20047	BROCKWHITE CONSTRUCTION MAT.	602-20200	545.81
07/09	07/09/2009	138158	30017	CARQUEST (MOUNTAIN IRON)	604-20200	717.66
07/09	07/09/2009	138159	7047	CHAN PAINE	101-20200	200.00
07/09	07/09/2009	138160	220003	CITY OF VIRGINIA	101-20200	44.66
07/09	07/09/2009	138161	30054	CIVIC SYSTEMS LLC	603-20200	4,154.00
07/09	07/09/2009	138162	30072	CW TECHNOLOGY	301-20200	5,880.30
07/09	07/09/2009	138163	7053	DALE WITZMAN	101-20200	100.00
07/09	07/09/2009	138164	7046	DARLENE TESKA OR TAUNYA TESKA	101-20200	100.00
07/09	07/09/2009	138165	40028	DITCH WITCH OF MINNESOTA INC	604-20200	29.32
07/09	07/09/2009	138166	7045	ELLEN OSTMAN	101-20200	100.00
07/09	07/09/2009	138167	60029	FERGUSON ENTERPRISES INC	101-20200	37.78
07/09	07/09/2009	138168	70028	GREATER MINNESOTA AGENCY INC	101-20200	192.00
07/09	07/09/2009	138169	70029	GUARDIAN PEST CONTROL INC	101-20200	70.45
07/09	07/09/2009	138170	90005	ITALIAN BAKERY INC	101-20200	66.00
07/09	07/09/2009	138171	100020	JOHN WINTER	101-20200	700.00
07/09	07/09/2009	138172	7044	JUDI LEHMAN OR LISA RICHARDS	101-20200	200.00
07/09	07/09/2009	138173	7055	KURT WUOLLET	101-20200	40.00
07/09	07/09/2009	138174	120032	LAKE COUNTRY POWER	101-20200	197.03
07/09	07/09/2009	138175	7042	LARRY LINDHOLM	101-20200	100.00
07/09	07/09/2009	138176	7050	LISA CASILLO	101-20200	100.00
07/09	07/09/2009	138177	130030	MACQUEEN EQUIPMENT	603-20200	110.81
07/09	07/09/2009	138178	130145	MAZZEO, DAVID	101-20200	667.65
07/09	07/09/2009	138179	130041	MESABI BITUMINOUS	301-20200	5,075.50
07/09	07/09/2009	138180		Information Only Check	604-20200	.00 V
07/09	07/09/2009	138181	130004	MESABI DAILY NEWS	101-20200	4,025.91
07/09	07/09/2009	138182	130093	MESABI RANGE COLLEGE	101-20200	900.00
07/09	07/09/2009	138183	130028	MESABI SIGN COMPANY	101-20200	950.00
07/09	07/09/2009	138184	130116	MINNESOTA CITY/CO MGMT ASSOC.	101-20200	80.00
07/09	07/09/2009	138185	130008	MINNESOTA MUNICIPAL UTILITIES	604-20200	2,822.00
07/09	07/09/2009	138186	130009	MINNESOTA POWER	101-20200	1,389.46
07/09	07/09/2009	138187	130049	MINNESOTA STATE TREASURER	101-20200	581.45
07/09	07/09/2009	138188	7048	MN DEPT OF HEALTH	101-20200	200.00
07/09	07/09/2009	138189	130075	MN DEPT OF LABOR AND INDUSTRY	101-20200	100.00
07/09	07/09/2009	138190	120007	MOTION INDUSTRIES INC	101-20200	201.02
07/09	07/09/2009	138191	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	46,688.53
07/09	07/09/2009	138192	140004	NORTHERN ENGINE & SUPPLY INC	101-20200	304.61
07/09	07/09/2009	138193	140055	NORTHERN VISUAL SERVICES	101-20200	30.00
07/09	07/09/2009	138194	140056	NORTHLAND TRUST SERVICES INC	376-20200	56,025.00
07/09	07/09/2009	138195	40032	OFFICE OF ENTERPRISE TECHNOLOG	801-20200	429.51
07/09	07/09/2009	138196	160032	PORTABLE JOHN	101-20200	754.80
07/09	07/09/2009	138197	170005	QUALITY FLOW SYSTEMS INC	602-20200	1,369.56
07/09	07/09/2009	138198	170007	QUILL CORPORATION	101-20200	229.48
07/09	07/09/2009	138199	180052	REED BUSINESS INFORMATION	301-20200	369.00
07/09	07/09/2009	138200	180005	ROAD MACHINERY AND SUPPLY	604-20200	76.78
07/09	07/09/2009	138201	7054	SAINT LOUIS COUNTY	101-20200	200.00
07/09	07/09/2009	138202	190045	SERVICE SOLUTIONS	101-20200	22.34
07/09	07/09/2009	138203	7052	ST LOUIS COUNTY	101-20200	200.00
07/09	07/09/2009	138204	190016	ST LOUIS COUNTY AUDITOR	101-20200	330.00

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
07/09	07/09/2009	138205	200003	TACONITE TIRE SERVICE	101-20200	252.14
07/09	07/09/2009	138206	200020	THE TRENTI LAW FIRM	101-20200	4,194.11
07/09	07/09/2009	138207	8024	THOMAS PETERSON	101-20200	200.00
07/09	07/09/2009	138208	200028	TRI CITIES BIOSOLIDS DISPOSAL	602-20200	6,493.00
07/09	07/09/2009	138209	220025	VERIZON WIRELESS	101-20200	15.46
07/09	07/09/2009	138210	220009	VERNS GREENHOUSE	101-20200	239.22
07/09	07/09/2009	138211	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	30,450.95
07/09	07/09/2009	138212	220026	VIRGINIA HOME CENTER	101-20200	174.53
07/09	07/09/2009	138213	7002	WANDA MCGILLIVRAY	101-20200	200.00

Totals:

	<u>223,607.07</u>
Payroll-PP Ending 6/26/09	<u>102,102.21</u>
TOTAL EXPENDITURES	<u>\$325,709.28</u>



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 30-09

ACCEPTING BID

WHEREAS, pursuant to an advertisement for bids for the improvement of the area between Mineral Avenue and the DM&IR RR ROW along the general area of the RR Spur located in the Southwest Quarter of Section 10, Township 58 North, Range 18 West by the installation of water and wastewater mains, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

Utility Systems of America	\$303,623.50
Hammerlund Construction	\$305,000.00
Bougalis Construction	\$319,642.50
Jola & Sopp Excavating	\$321,210.50
Casper Construction	\$331,772.50
Wagner Construction	\$348,697.00
Hibbing Excavating	\$350,799.00
Northdale Construction	\$360,376.12
Kuechle Underground	\$386,677.50
Arcon Construction	\$395,091.88
Ulland Brothers	\$395,875.00
KTM Paving	\$407,088.36

AND WHEREAS, it appears that Utility Systems of America of Eveleth, Minnesota is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

1. The Mayor and City Administrator are hereby authorized and directed to enter into the attached contract with Utility Systems of America of Eveleth, Minnesota in the name of the City of Mountain Iron for the improvement of the area between Mineral Avenue and the DM&IR RR ROW along the general area of the RR Spur located in the Southwest Quarter of Section 10, Township 58 North, Range 18 West by the installation of water and wastewater mains according to the plans and specifications therefore approved by the City Council and on file in the Office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

DULY ADOPTED BY THE CITY COUNCIL THIS 6th DAY OF JULY, 2009.

ATTEST:

City Administrator

Mayor Gary Skalko

COUNCIL LETTER 072009-IVC1

UTILITY ADVISORY BOARD

DATE: July 15, 2009

FROM: Don Kleinschmidt
Director of Public Works

Staff is recommending the City Council authorize Benchmark Engineering to assemble the water supply model, perform the system analysis and produce the feasibility study for a lump sum price of \$11,200.00.



8878 Main Street • P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

May 26, 2009

Craig Wainio
City Administrator
City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

RE: City Water System Study Proposal

Dear Mr. Wainio:

Due to recent improvements and development in the City of Mountain Iron, Benchmark Engineering, Inc. believes that consideration should be given to developing a model of the city water system. With development of new business and commercial districts, the water flow and pressure in these areas are of particular interest. These particular developments will be increasing the demand on the water system, as well as having requirements for fire suppression systems.

This computer model would allow the City to review the water system for areas that should be considered for repairs or additions. Benchmark Engineering, Inc. would develop the model in Haested Methods WaterCad software and perform the analysis of the system. A feasibility study would be compiled along with recommendations and cost estimates for improvements. The feasibility study and estimates could then be used to seek grant sources for any improvements.

The following is a breakdown of the time anticipated to compile and analyze the water system model and complete the feasibility study:

- Compile Water System Information
Engineering Technician – 32 hours
- Compute, Calibrate and Analyze Water System Model
Professional Engineer – 60 hours
- Evaluate Recommendations, Compile Estimates, and Prepare Feasibility Study
Professional Engineer – 20 hours

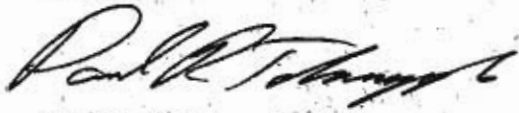
Benchmark Engineering, Inc. proposes to assemble the water system model, perform the system analysis, and produce the feasibility study for a Lump Sum Price of \$11,200.

If current water flow and pressure data is unavailable and data collection is required, a two person crew will need to collect data in the field. One person monitors the system water pressure while the second

person measures the water flow during the field measurements. This work can be performed at an hourly cost of \$110 per hour.

Thank you and please contact me at (218) 735-8914 with any questions or comments that you may have.

Sincerely,
Benchmark Engineering, Inc

A handwritten signature in black ink, appearing to read "Paul R. Tokarczyk". The signature is fluid and cursive, with a prominent loop at the end.

Paul R. Tokarczyk, PE

COUNCIL LETTER 072009-IVC2
PARKS & RECREATION DEPARTMENT
PICK UP TRUCK

DATE: July 15, 2009
FROM: Don Kleinschmidt
Director of Public Works

Staff is requesting the City Council authorization to seek quotes for a pickup truck for the recreation department. This truck was budgeted for in the 2009 capital outlay budget.

COUNCIL LETTER 072009-IVC3

ELECTRIC DEPARTMENT

REGULATORS

DATE: July 15, 2009
FROM: Don Kleinschmidt
Director of Public Works

Staff is requesting the City Council's authorization to purchase three (3) electrical regulators from Minnesota Power for \$13,000.00 plus installation. These will be used in the electrical distribution system. These items were budgeted for in the 2009 capital outlay electrical department budget.



Saint Louis County

Office of the Sheriff 8586 Enterprise Dr. S., Mt. Iron 55768
(218) 748-7578

Ross Litman
Sheriff

To: Mountain Iron Mayor and City Council
From: Sgt. John Backman *JB*
Re: June 2009 Statistics
Date: July 14, 2009

The Mountain Iron Office of the St. Louis County Sheriff reports the below listed activity for the month of June 2009:

- 11 Disturbances (arguments, threats, unwanted persons, trespass, 911 hangup)
- 7 Public assists (car unlocks, roadside assistance, /vehicle checks, patrol requests)
- 6 Suspicious persons/vehicles/circumstance
- 4 Motor vehicle crashes
- 5 Welfare checks, suicide threats, neglect/abandon children, runaway/lost/missing
- 3 Fire & medical
- 0 Drug related calls
- 0 Alarms
- 1 Assaults
- 3 Damage to property
- 10 Thefts
- 1 Burglary/attempted burglary
- 0 Parking Citations
- 29 Other calls (civil disputes, child custody, animal complaints, traffic complaints, warrant service, miscellaneous)
- 108 Traffic stops
- 31 Traffic related citations
- 2 DUI
- 14 Assists: 5 Sheriff's 5 Virginia PD 1 Other PDs 2 MSP 1 Probation
3 inside Mountain Iron

This activity resulted in 11 custodial arrests.



BENCHMARK ENGINEERING, INC.

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

July 15, 2009

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN
Agate Street Storm Sewer Improvements
Project No. MI09-05

Dear Mr. Wainio;

Enclosed please find final Pay Request No. 2 for the City of Mountain Iron Agate Street Storm Sewer Improvements project in the amount of **\$7,325.20**, for approval at your next scheduled City Council meeting. All work has been completed in accordance with the contract documents.

Also enclosed for approval is final compensating change order #1 that increases the final project cost by \$3,213.20. The change order is due to minor final contract quantity adjustments. Once approved, please sign and date the change order and return two (2) copies to our office. Our office will forward a fully executed copy of the final change order to the Contractor.

In addition, enclosed are the project IC-134 forms for your files. It is recommended that the City Council first approve the final change order and then the final pay request for the above referenced project.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.

Eric E. Fallstrom, P.E.

Enclosures

Pc: Mr. Jerry Nemanich, Mesabi Bituminous, Inc.

CHANGE ORDER

Order No. 1 - FINAL

Date: 7/7/09

NAME OF PROJECT/PROJECT NO: Agate Street Storm Sewer Improvements / MI09-05

OWNER: City of Mountain Iron

CONTRACTOR: Mesabi Bituminous, Inc.
P.O. Box 728, Gilbert, MN 55741

ENGINEER: Benchmark Engineering, Inc.

Reason for Change Order:

This final compensating change order is required to set the contract amount equal to the actual project cost. The increase in cost is due to the removal and disposal of additional concrete, placement of boulder rocks, the placement of a larger diameter storm sewer manhole and other minor final contract quantity adjustments.

The following changes are hereby made to the CONTRACT DOCUMENTS:

The contract amount is increased by **\$3,213.20**.


Change to CONTRACT PRICE:

Original CONTRACT PRICE \$ 54,937.00

Current CONTRACT PRICE adjusted by previous CHANGE ORDERS \$ 54,937.00

The CONTRACT PRICE due to this CHANGE ORDER will be increased by: \$ 3,213.20

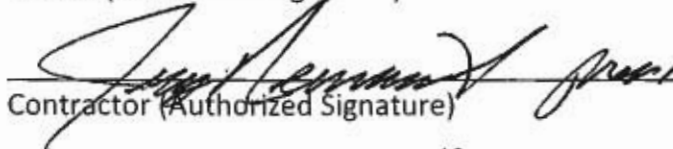
The new CONTRACT PRICE including this CHANGE ORDER will be: \$ 58,150.20

Recommended by: 
Engineer (Authorized Signature)

7-7-09
Date:

Approved by: _____
Owner (Authorized Signature)

Date:

Accepted by: 
Contractor (Authorized Signature)

7-8-09
Date:

RECOMMENDATION OF PAYMENT

No. 2-FINAL

Owner's Project No.: _____

Engineer's Project No.: MI09-05

Project: Agate Street Storm Sewer Improvements

CONTRACTOR: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

For Period Ending: July 7, 2009

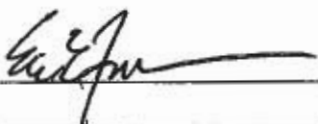
To: **City of Mountain Iron**
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated July 7, 2009

By  _____

STATEMENT OF WORK

Original Contract Price	\$ <u>54,937.00</u>	Work & Materials to Date	\$ <u>58,150.20</u>
Net Change Orders	\$ <u>3,213.20</u>	Amount Retained	\$ <u>0.00</u>
Current Contract Price	\$ <u>58,150.20</u>	Subtotal	\$ <u>58,150.20</u>
		Previous Payments	\$ <u>50,825.00</u>
		Amount Due this Payment	\$ <u>7,325.20</u>



July 7, 2009

PAY REQUEST NO. 2 - FINAL
 AGATE STREET STORM SEWER IMPROVEMENTS
 PROJECT NO.: MI09-05
 CITY OF MOUNTAIN IRON, MINNESOTA


CONTRACTOR: MESABI BITUMINOUS, INC.

SPEC NO.	ITEM DESCRIPTION	UNIT	PROJECT QUANTITY	UNIT COST	QUANTITY TO DATE	TOTAL AMOUNT
2101.511	CLEARING & GRUBBING	LUMP SUM	1.0	\$1,700.00	1.0	\$1,700.00
2104.501	REMOVE PIPE SEWER	LIN. FT.	868.0	\$3.00	768.0	\$2,304.00
2104.503	REMOVE CONCRETE SIDEWALK	SQ. FT.	50.0	\$1.00	61.0	\$61.00
2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	85.0	\$6.00	92.0	\$552.00
2104.509	REMOVE MANHOLE OR CATCH BASIN	EACH	3.0	\$125.00	4.0	\$500.00
2104.513	SAWING CONCRETE - FULL DEPTH	LIN. FT.	25.0	\$5.00	30.0	\$150.00
2104.601	REMOVE MISCELLANEOUS DEBRIS	LUMP SUM	1.0	\$100.00	1.0	\$100.00
2105.501	COMMON EXCAVATION (PV)	CU. YD.	3,100.0	\$3.50	3,100.0	\$10,850.00
2105.525	TOPSOIL BORROW (CV)	CU. YD.	60.0	\$12.00	60.0	\$720.00
2211.501	AGGREGATE BASE - CLASS V (CV)	CU. YD.	20.0	\$20.00	20.0	\$400.00
2501.515	36" CS PIPE APRON	EACH	1.0	\$1,050.00	1.0	\$1,050.00
2503.511	12" CP PIPE SEWER	LIN. FT.	16.0	\$25.00	8.0	\$200.00
2503.511	36" CP PIPE SEWER	LIN. FT.	384.0	\$49.00	384.0	\$18,816.00
2503.602	CONNECT TO EXISTING STORM SEWER	EACH	3.0	\$250.00	3.0	\$750.00
2503.602	CONNECT TO EXISTING MANHOLE	EACH	1.0	\$400.00	1.0	\$400.00
2503.602	36"X36"X12" CP TEE	EACH	1.0	\$600.00	1.0	\$600.00
2506.501	CONSTRUCT DRAINAGE STRUCTURE DES. 60-4020	LIN. FT.	9.2	\$390.00	4.5	\$1,755.00
2506.516	CASTING ASSEMBLY	EACH	2.0	\$400.00	2.0	\$800.00
2511.501	RIPRAP CLASS III	CU. YD.	15.0	\$35.00	15.0	\$525.00
2521.501	4" CONCRETE WALK	SQ. FT.	50.0	\$10.00	61.0	\$610.00
2531.507	7" CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	85.0	\$54.00	95.0	\$5,130.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$500.00	1.0	\$500.00
2573.603	INLET PROTECTION	EACH	1.0	\$110.00	0.0	\$0.00
2575.523	EROSION CONTROL BLANKET CATEGORY 3	SQ. YD.	1,050.0	\$1.38	1,040.0	\$1,435.20
2575.505	SODDING, LAWN TYPE	SQ. YD.	750.0	\$3.50	672.0	\$2,352.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$800.00	1.0	\$800.00
	CONSTRUCT DRAINAGE STRUCTURE DES. 72-4020	LIN. FT.	5.0	\$550.00	5.0	\$2,750.00
	CONCRETE REMOVAL, DISPOSAL, AND ROCK PLACEMENT	LUMP SUM	1.0	\$2,040.00	1.0	\$2,040.00
	REPLACEMENT OF TREES	LUMP SUM	1.0	\$300.00	1.0	\$300.00

\$54,937.00

COMPLETED TO DATE: \$58,150.20
 LESS RETAINAGE: \$0.00
 SUBTOTAL PAY REQUEST #2: \$58,150.20
 LESS PREVIOUS PAYMENTS: (\$50,825.00)

TOTAL PAY REQUEST #2: \$7,325.20


 BENCHMARK ENGINEERING, INC.

We are recommending the following for purchase from bids received on Wildland Firefighting Truck.

Lundgren Motors of Eveleth MN
2010 Ford F550 Crew Cab and 4X4 Chassis as specified in their proposal
for the amount of \$33,396.17

Forstner Fire Apparatus of Madelia MN
Custom built Quick Attack fire fighting unit as specified in their proposal
For the amount of \$109,101.00 minus Cab and Chassis amount \$41,806.00
This would result in a Forstner price of \$67,295.00

Total cost for this project \$100,691.17 \$4308.83 under budget.

OTHER BIDDERS

Polyraft Equipmet Co. of Alexandria MN \$109,717.00

CET Fire Pumps MFG / Fire Safety USA of Rochester MN \$111,417.00

Customfire of Osceola WI \$126,963.00

North Central Ambulance of Lester Prairie MN \$149750.00

Vehicle coming in under budget will allow us funds to adequately equip this unit with various needed tools used in Wildland Fire Suppression.

PLANNING AND ZONING COMMISSION
MOUNTAIN IRON, MINNESOTA
JUNE 22, 2009

ROLL CALL

Chairman Steve Skogman called the meeting to order at 6:00 p.m. Present were: Ray Saari, Jim Giorgi, Steve Skogman, Barb Fivecoate & Margaret Soyryng. Absent was: Joe Piersig and Council Liaison Tony (TJ) Zupancich. Late arrival was: Vicky Juntunen. Also present was Zoning Administrator Jerry Kujala.

CONSENT AGENDA

A motion was made by Giorgi with support from Soyryng to accept the minutes of the May 25th, 2009 meeting and passed unanimously.

PUBLIC FORUM

A) Friedlieb-Variance

At 6:05 p.m., a motion was made by Soyryng with support from Fivecoate to close the regular meeting and open the public hearing for a Variance for Gary and Linda Friedlieb and it passed unanimously. Skogman read the legal description of the property in question and Variance request and asked if there was anyone to speak for or against it. Mr. Friedlieb, site address 8418 Centennial Drive, Mountain Iron, Minnesota spoke and explained that he had met with Mr. Kujala at the property and since had additional site drawings made and brought the originals for the Commission to look at and said that he preferred site drawing #2 after consulting with Mr. Kujala and Benchmark Engineering. Mr. Kujala recommended that Friedlieb move the building to setback to the left and rotating the building so the variance is in the front of the new home instead of behind the home, which would avoid any dealing with the DNR. The home would be 9'8" into setback & line up on the lot in site #2. Discussion was held on the different plans and options. No one else spoke for or against the variance and no correspondence was received for or against it, as well. At 6:15 p.m. a motion was made by Giorgi with support from Saari to close the Friedlieb hearing and it passed unanimously.

At 6:10 p.m. Juntunen enters the meeting.

B) Scinto-Conditional Use Permit

At 6:16 p.m., a motion was made by Giorgi with support from Juntunen to open the hearing for a Conditional Use Permit for Roger Scinto, 5421 Mineral Avenue, Mountain Iron, Minnesota to construct an accessory building in excess of the 900 square feet as allowed by the Zoning Ordinance and it passed unanimously. Skogman read the legal description of the property in question and asked if there was anyone present to speak for or against it. Fivecoate asked what type of structure it was going to be and Mr. Scinto said it would be a stick built garage with vinyl siding and be 26 feet by 50 feet. Mr. Ed Roskoski interjected that next year Mr. Scinto plans to build a new home on the same property. Saari said he use to own the piece of property Mr. Scinto is going to build on and the setbacks were different. They were 300 feet by 650 feet and now they are different. Soyryng said that it was corrected and straightened out several years ago. There was no one to speak for or against the property and no correspondence was received for or against the project. At 6:28 p.m., a motion was made by Saari with support from Fivecoate to close the public Forum and reconvene the regular meeting and it passed unanimously.

NEW BUSINESS

A) Variance-Gary & Linda Friedlieb

A motion was made by Soyryng with support from Fivecoate to approve the Site #2 drawing for Friedlieb's and send it on to the City Council to approve the Variance request and it passed unanimously.

B) Conditional Use--Roger Scinto

A motion was made by Giorgi with support from Juntunen to forward on the Conditional Use Permit for Roger Scinto to the City Council for approval. Kujala advised Mr. Scinto that a site plan showing the corners marked needs to be submitted to the City Council, also, and Scinto agreed. It passed unanimously.

C) Wendy Flannigan 5338 Mineral Ave. Mountain Iron, Minnesota addressed the Commission to discuss a proposal for a Variance to build a new garage on her property. She passed out an exhibit of her proposed plans and explained that to meet setbacks the garage would have to be on top of their sewer drain field, which would not work. Discussion was held on different options. She could move it five feet back, not two feet and it would be the same setback. The overall consensus of the Commission was to have her apply for a Variance. Kujala explained to her if she did so immediately, a public hearing could be scheduled for the July 13, 2009, Planning and Zoning Commission meeting and sent on to the City Council on July 20th, 2009 for final approval/denial.

REPORTS

A) Zoning Administrator

1) Kujala reported that he sent a ticket to the dumpster people that are in violation on the Schlotec Homes property, on Hwy 169.

2) Kujala also, sent a second letter to Leon Thornton telling him to remove the trailer from the property between Country Kitchen and Highway 53 or he would be ticketed. Thornton, also, was advised that he can not sell any cars on the property that are not titled to him.

UNFINISHED BUSINESS

Variance Inquiry-Bakk

Kujala reported that variances were not possible for the Bakk property and referred to the letter from City Attorney Sam Aluni. Skogman recommended that a letter from the City with the determination from Attorney Aluni be sent to Mr. Bakk explaining his request.

OPEN DISCUSSION

Kujala reported that there are four new houses under construction in the city and so far 40 building permits of various kinds have been issued this year.

Fivecoate asked Kujala to check on the Mobile Home (with slide out sides) that has been parked next to Floor to Ceiling on the East side for many months. It appears that someone is living in it.

Discussion was held on the Old Parkville School and its use. People are living there....can they live there? Skogman said the Health and Safety Board needs to address the situation. It was noted that there were children and dogs there, but the rooster is gone!!!

ADJOURN

At 6:53 p.m., a motion was made by Saari with support from Soyring to adjourn the meeting and it passed unanimously.

Submitted by:

Barb Fivecoate
Secretary



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

NOTICE OF PUBLIC HEARING

The Planning and Zoning Commission of the City of Mountain Iron will hold a public hearing on Monday, June 22, 2009 at 6:05 p.m. in the Mountain Iron Room of the Mountain Iron Community Center.

The purpose of the public hearing is to consider a request made by Gary Friedlieb, 8418 Centennial Drive, Mountain Iron for a variance from the building setback requirements of the Zoning Ordinance. The property is legally described as follows:

Lot 6, Block 1, Stony Brook Park Addition to Mountain Iron
Lot 6, Block 2, Rearrangement of Stony Brook Park Addition to Mountain Iron

Parcel Codes: 175-0061-00060
175-0062-00110

The public can present its opinions at the public hearing or by letter addressed to the Zoning Administrator, City of Mountain Iron, City Hall, 8586 Enterprise Drive South, Mountain Iron, Minnesota 55768-8260.

By Order of the Planning and Zoning Commission
Jerry D. Kujala
Zoning Administrator

www.mtniron.com

CITY OF MOUNTAIN IRON
VARIANCE APPLICATION *

Name of Applicant Gary Friedlieb Signature of Applicant [Signature] Date 5-28-09
8418 Centennial Drive, Mountain Iron

Legal Description: Sec 6 Lot 6 Twp 2 Block 1 Rge Sub Stony Brook Parcel Code 175-0061-1
175-0062-1
Rearrangement of Stony Brook Park Addition

Area for which Variance Requested: Lot 6, Block 1 Stony Brook Park Mt. Iron, mn
Lot 6, Block 2 Rearrangement of Stony Brook Park

Statements addressing condition of "undue hardship" for which variance is requested. purchased the lots (sold as one parcel) in 1989 with intention to build home on them. Have paid property taxes on lots 1989 through 2009. Survey done in May 2009 by Bench Mark Engineering indicates block 2 to have approx. 14' of buildable space due to setback requirements of 50' from creek shoreline and 25' front yard. We seek a variance of a measurement large enough to allow us to build structures that fit within city ordinance size requirements - preferably 25' from the shoreline setback across block 1 + 2 in order to situate proposed buildings utilizing the the lots as maximally as possible - or a. minimally as indicated on the current drawing - although that is b limit

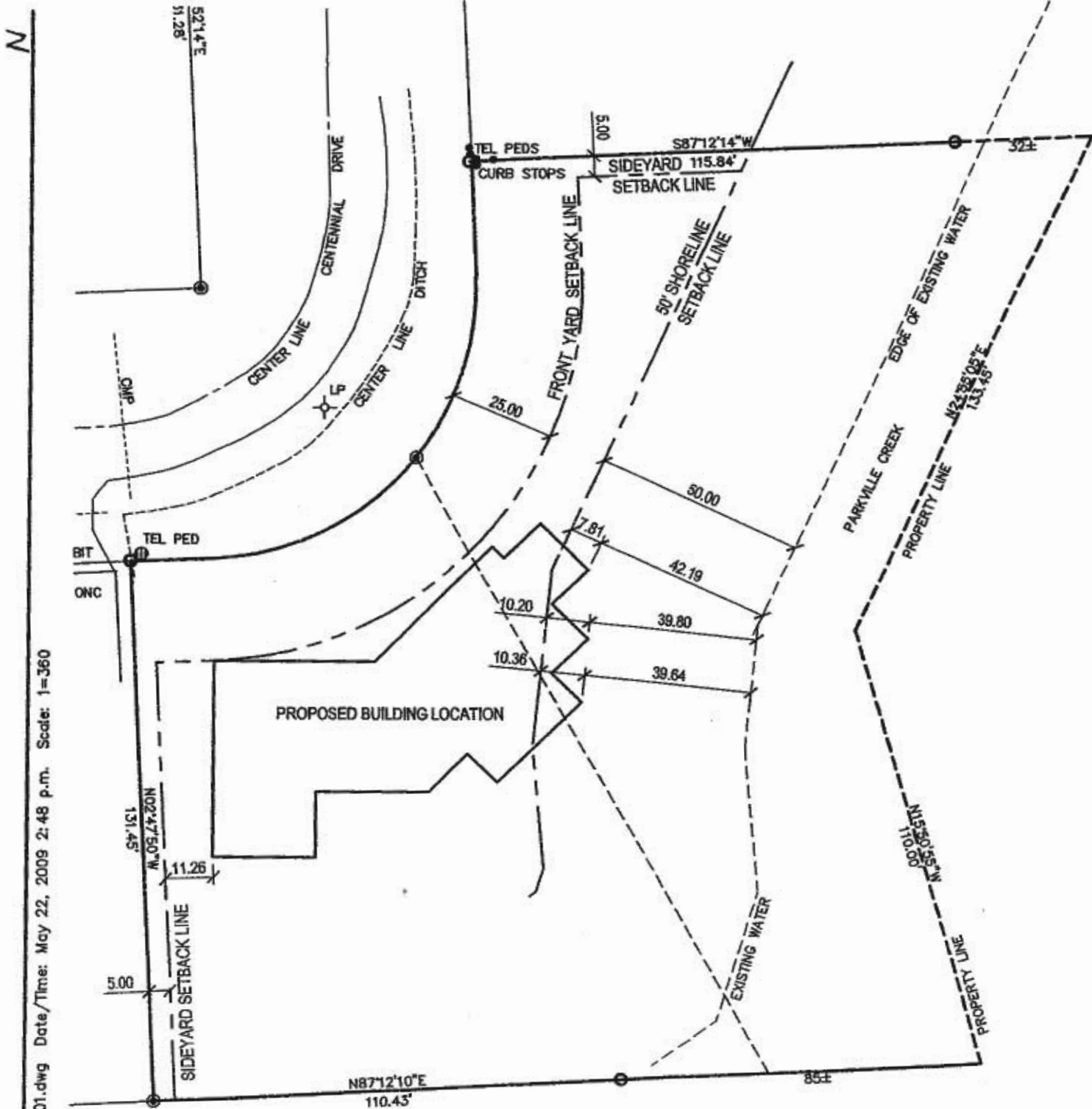
* Applicant is required to submit a vicinity map, drawn to scale, showing applicant's and adjoining property including all existing or proposed buildings or uses. Use reverse side of this form.

pd \$150.00 5/28/09
 Rec. 1.0340YD

OFFICE USE ONLY

ITEM	ACTION	DATE	INITIAL
Zoning Administrator Review	Sent to JJK	5-29-09	Gma
Public Hearing Set	Hearing set for 6/2@6:05	6-2-09	Gma
Hearing Notice Published	Mesabi Daily News	6-10-09	Gma
Board of Adjustment and Appeals Recommendation			
Council Action			
Filed with County Recorder			

Conditions Attached _____



SITE PLAN

1"=400'

File: 29006-01.dwg Date/Time: May 22, 2009 2:48 p.m. Scale: 1=360



CADline Design, Inc.
Pb: 218-827-8166

Professional
Drafting
Service

www.cadlinedesign.net
email: info@cadlinedesign.net

PROJECT # 29006

DRG. BY: T.Ruehle

DWG. FILE - 29006-01.dwg

ISSUE DATE - 05/22/2009

REV.

Project Title:

**Friedlieb
Residence**

Owner:

Gary & Linda Friedlieb
Mt. Iron, MN

SK1



CITY OF MOUNTAIN IRON

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8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

NOTICE OF PUBLIC HEARING

The Planning and Zoning Commission of the City of Mountain Iron will hold a public hearing on Monday, June 22, 2009 at 6:10 p.m. in the Mountain Iron Room of the Mountain Iron Community Center.

The purpose of the public hearing is to consider a request made by Roger Scinto, 5421 Mineral Avenue, Mountain Iron for a Conditional Use Permit as required by the Zoning Ordinance to construct an accessory building that would exceed the 900 square feet as allowed by the Zoning Ordinance. The property is legally described as follows:

Easterly 133 feet of Northerly 200 feet of the Southeast Quarter (SE ¼) of the Northwest Quarter (NE ¼)
Section 15, Township 58 North, Range 18 West

Parcel Code: 175-0070-01579

The public can present its opinions at the public hearing or by letter addressed to the Zoning Administrator, City of Mountain Iron, City Hall, 8586 Enterprise Drive South, Mountain Iron, Minnesota 55768-8260.

By Order of the Planning and Zoning Commission
Jerry D. Kujala
Zoning Administrator

www.mtniron.com

CITY OF MOUNTAIN IRON
CONDITIONAL USE PERMIT APPLICATION *

Name of Applicant Roger Scinta Signature of Applicant Roger Scinta Date of Applications 6-1-09
5421 Mineral Avenue

Legal Description:
 Sec Lot 15 Twp/Block 58.0 Rge Subd 18 Parcel Code # 175-0070-015
 Ely 133 ft. of N1/4 200 ft. of SE1/4 of NW1/4 Acres: 0.61

Description of Proposed Use 20X50 GARAGE

Statement as to why proposed use will not cause injury to value of adjoining property. KEEP THE AREA CLEAN + STORD

Statement as to how proposed use is to be designed, arranged and operated in order to permit development and use of neighboring property. GARAGE PACKAGE, PERSONAL USE

* Applicant is required to submit documentation required in Section 22.24, Subd 4 of the Zoning Ordinance along with this application for a Conditional Use Permit. Applicant is also required to submit a Vicinity Map, drawn to scale, showing applicant's and adjoining property including existing and proposed buildings or uses. Use reverse side of this form.

Pd \$150.00 6-1-09
 Rec. 5.008406

OFFICE USE ONLY

ITEM	ACTION	DATE	INITIAL
Zoning Administrator Review	Sent to JOK	6-2-09	Jma
Public Hearing Set	Hearing set for 6/22 @ 6:10	6-2-09	Jma
Hearing Notice Published	Mesabi Daily News	6-10-09	Jma
Planning & Zoning Recommendation			
Council Action			
Filed with County Recorder			

Conditions Attached _____

DESCRIPTION EXHIBIT

LOT 5

ADDICTION
00773499

UNPLATTED

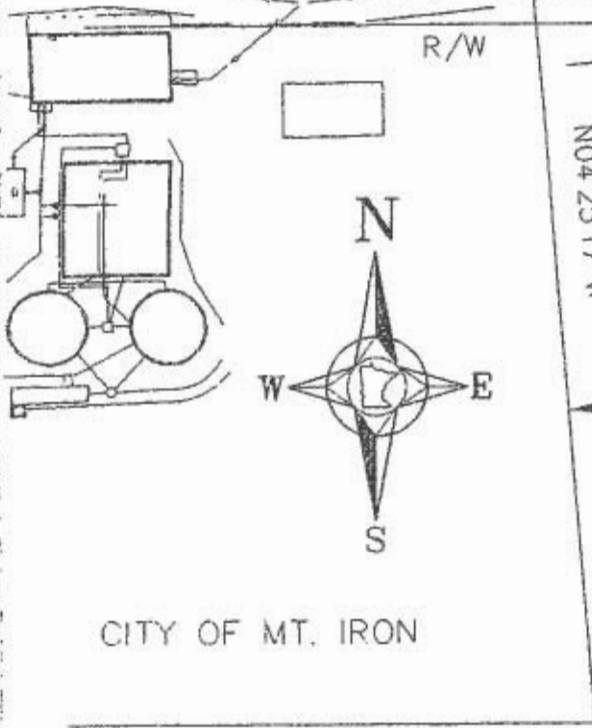
VIDMAR
LOT 6

33' ROAD EASEMENT

S 89°57'11" W
300.88'

MINERAL AVENUE

ENORGY HILL



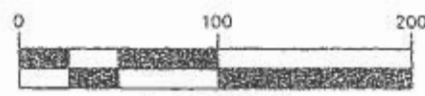
CITY OF MT. IRON

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly registered LAND SURVEYOR under the laws of the State of MINNESOTA.

Rodney Flannigan

Date: 9-6-99 Reg. No. 19792

N 04°25'17" W
672.95' TO NORTH LINE OF SE 1/4 NW 1/4
±650' DESCRIBED DISTANCE TO NORTH LINE



(IN FEET)
1 Inch = 100 ft.

RODNEY FLANNIGAN LAND SURVEYING INC.
7499 South Point Lane
Britt, Minnesota 55710
Phone 218/741-5825
Phone 218/254-5793

TRENT199.DWG UPDATED 5-28-98



COUNCIL LETTER 072009-IV11

STREET COMMITTEE

STRIPING

DATE: July 15, 2009
FROM: Street Committee
Craig J. Wainio
City Administrator

At their meeting on July 15th, the Street Committee recommended that the City Council authorize the striping of Park Ridge Drive and Rock Ridge Drive and miscellaneous striping on City streets. The striping will be an additional quantity added to the Old Highway 169 overlay project.

July 14, 2009

RE: August 1st, Kozumplik Wedding

Dear Mt. Iron Council Members:

I am requesting permission to transfer my liquor license for a couple hours on the night of August 1, 2009 for the wedding taking place there. I will be catering food and liquor for the dance/reception, but they would also like alcoholic beverage served during the dinner hours prior to the dance. I have my insurance information and all necessary licenses on file there already. My insurance has a special binder that states "covers all catered events at any location" so the liability is completely my responsibility. Thank you for your consideration in this manner. Please do not hesitate to contact me if you have further questions at 744-4959 (w) or on my cell at (218) 591-4454.

Sincerely,



Heather Kowarsch
Owner -- Boondocks

COUNCIL LETTER 072009-VIB

ED ROSKOSKI

VOLUNTEER PROCEDURE

DATE: July 15, 2009
FROM: Councilor Ed Roskoski
Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be placed on the agenda with this background information:

From time to time, we have had volunteers do projects in our community. We should have our City Attorney review what is out there in regards to various rules and regulations governing such.

COUNCIL LETTER 072009-VID
NEGOTIATIONS COMMITTEE
CLOSED MEETING

DATE: July 15, 2009
FROM: Negotiations Committee
Craig J. Wainio
City Administrator

The City Council may enter into a Closed Meeting to discuss contract negotiations strategies with AFSCME Local Union #453.



The 2009 SWOP Youth and the SWOP Board of Directors want to thank you for your part in a wonderful summer of learning life skills and serving our communities.

We invite you to be our guest at the SWOP Awards and Appreciation Banquet on Thursday, July 23, 6:00p.m. at the Buhl-Kinney Senior Center

RSVP to Cheryl Smilanich at 258-2221

E-mail: smilefam@mchsi.com

Or Barb Dobson at 254-2039

The Summer Work Outreach Project is a 501(C)(3) Organization currently serving the