MOUNTAIN IRON CITY COUNCIL MEETING COMMUNITY CENTER MOUNTAIN IRON ROOM MONDAY, JULY 16, 2007 - 6:30 P.M. A G E N D A

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- II. Consent Agenda
 - A. Minutes of the July 2, 2007, Regular Meeting (#1-15)
 - B. Communications
 - C. Receipts
 - D. Bills and Payroll
- III. Public Forum
 - A. Public Hearing CDBG Grant (#16-22)
 - B. Nancy Larson CGMC (7:15)
- IV. Committee and Staff Reports
 - A. Mayor's Report
 - 1. Demolition Program (#23)
 - 2. Tree Line at South Grove Ballfield (#24)
 - B. City Administrator's Report
 - 1. Schedule Special Meeting (#25)
 - C. Director of Public Works Report
 - 1. Vehicle Sale Bids (#26)
 - D. Sheriff's Department Report (#27)
 - E. City Attorney's Report
 - F. City Engineer's Report
 - 1. Pay Request Number 1 (#28-30)
 - G. Liaison Reports
- V. Unfinished Business
- VI. New Business
 - A. Resolution 35-07 Awarding Bid (#31-33)
 - B. Resolution 36-07 Grant Application (#34-35)
 - C. IRRRB Public Works Funding (#36)
 - D. Local Purchases (#37)
 - E. Downtown Park Pavilion (#38)
 - F. Downtown Park Porch-Type Swings (#39)
 - G. Street and Alley Committee By-Passing (#40)
 - H. Communications
- VII. Open Discussion
- VIII. Announcements
- IX. Adjourn

Denotes page number in packet

MINUTES MOUNTAIN IRON CITY COUNCIL JULY 2, 2007

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Forseen, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Rod Flannigan, City Engineer; and Rick Feiro, Sergeant.

It was moved by Skalko and seconded by Zupancich that the consent agenda be approved as follows:

- 1. Add the following items to the agenda:
 - V. A. Salary Pay and Benefits
 - VI. H. Public Safety Committee Recommendation
 - I. Sign on Oriole/Deaf Child
 - J. Raise Procedure
 - K. West II Cancellations/Reservations
 - L. Flow of Information
 - M. Trash Problem at the Reservoir
- 2. Approve the minutes of the May 23, 2007, Committee-of-the-Whole meeting as submitted.
- 3. Approve the minutes of the June 18, 2007, City Council meeting as submitted.
- 4. Approve the minutes of the June 18, 2007, Committee-of-the-Whole meeting as submitted.
- 5. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
- 6. To acknowledge the receipts for the period June 16-30, 2007, totaling \$186,623.18, (a list is attached and made a part of these minutes).
- 7. To authorize the payments of the bills and payroll for the period June 16-30, 2007, totaling \$376,368.61, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

During the Mayor's report, the Mayor updated the Council on the following:

➤ Park Ridge Development. He advised the Council that the EDA closed on the project the previous week. He thanked numerous people for the work completed on the Project. The City Administrator advised the Council that the developer has 24 months to develop the site to have \$7.5 million in taxable property.

Minutes – City Council July 2, 2007 Page 2

- Mountain Manor. The Mayor commended Russell Dall, Caretaker at the Mountain Manor, for responding to the fire at the Manor and working to contain it to the one apartment and to Deputy Jill Yarick for getting the residents out of the building. The Mayor also thanked the Fire Department for their work.
- ➤ Unity Second Addition. The Mayor advised the Council that the projected costs of the addition are \$1.2 million for the 35 lots or \$34,300 per lot.

It was moved by Zupancich and seconded by Stanaway to schedule a public hearing for the July 16th regular City Council meeting to consider the Community Development Block Grant application for the proposed Mountain Manor remodeling. The motion carried.

The City Administrator updated the Council on the following:

- > Street Overlay Projects. The bids were scheduled to be opened on July 12th for the street overlays.
- Unity Second Addition. The bids were scheduled to be opened on July 19th for Unity Second Addition, due to a mistake by the Construction Bulletin, so a Special Meeting should be called for July 23rd.

It was moved by Prebeg and seconded by Stanaway to authorize the request of the Minnesota Border to Border Triathlon to allow them to set up two tents in the Park in West Virginia for Wednesday, July 25, 2007. The motion carried.

It was moved by Zupancich and seconded by Prebeg to authorize City Staff to call for bids for the Electrical Upgrade at the West Two Rivers Campground. The motion carried.

It was moved by Stanaway and seconded by Prebeg to authorize payment request number two for the 2006 Street Improvement Projects for the work completed on Unity Drive in the amount of \$130,531.47 to Ulland Brothers Incorporated. The motion carried on the following roll call vote: Zupancich, yes; Stanaway, yes; Roskoski, no; Prebeg, yes; and Skalko, yes.

It was moved by Prebeg and seconded by Zupancich to approve the barricading of the City Streets as needed for the Merritt Day's Celebration on August 10th and 11th, 2007, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Skalko and seconded by Stanaway to authorize City Staff to seek quotes on carpeting for the Library. The motion carried.

During the Liaison Reports, the Council discussed the following:

- > Downtown Park. The Park and Recreation Board to consider replacing the pavilion in the Park depending on the amount of use.
- > Summer Up North publication in the Mesabi Daily News. Schedule of Summer activities. Advised residents to go to the Mesabi Daily News office to request additional copies.

Minutes – City Council July 2, 2007 Page 3

Councilor Prebeg updated the Council regarding the employment agreements with the City Administrator and the Director of Public Works. He said that the Personnel Committee had developed the proposed agreements.

It was moved by Zupancich and seconded by Prebeg to adopt Ordinance Number 03-07, Establishing Special Zoning District Number Two within the City of Mountain Iron, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Skalko and seconded by Stanaway to adopt Resolution Number 32-07, in support of a 2007 special legislative session to consider the omnibus tax bill, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and seconded by Zupancich to adopt Resolution Number 33-07, approving an amendment to the development agreement for Mountain Timber Properties, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Zupancich and seconded by Stanaway to adopt Resolution Number 34-07, accepting the bid on the 16th Avenue Reconstruction Project, (a copy is attached and made a part of these minutes). The motion carried on the following roll call vote: Stanaway, yes; Roskoski, abstain; Prebeg, yes; Zupancich, yes; and Skalko, yes.

It was moved by Prebeg and seconded by Roskoski to accept the request of Steve Giorgi and authorize B.G.'s Bar and Grill to serve alcohol at the Giorgi's wedding reception on August 4, 2007, at the Mountain Iron Community Center. The motion carried.

It was moved by Roskoski and seconded by Skalko to refer the request of extending the summer sewer rate policy from May through September to the Utility Advisory Board for review and possible implementation before the end of the year. The motion carried.

The Council reviewed the list of communications.

It was moved by Stanaway and seconded by Skalko to refer the Public Safety and Health Board's recommendation to the Utility Advisory Board with regard to new construction in the City to have 10 inch water mains installed and having new hydrants compatible with the fire department's equipment. The motion carried.

The Council discussed the request for a "Deaf Child" sign on Oriole Avenue and referred the request to the Street and Alley Committee for a recommendation.

It was moved by Roskoski to have the Personnel Committee review the salary adjustment information, complete a fact finding of their own, consult with Russo Consulting, and converse, as necessary, with the Trenti Law Firm or Minton Law Firm attorneys. If this is completed in time, bring the information to a closed session during the July 16, 2007, City Council meeting. The **motion died** for lack of a second.

Mayor Skalko announced that he would be running for Mayor in 2008.

Minutes - City Council July 2, 2007 Page 4

It was moved by Roskoski and seconded by Zupancich to have the West Two Rivers Campground reservation and cancellation policies and procedures be forwarded to the Park and Recreation Board to review and make a recommendation to the Council. The motion carried.

It was moved by Roskoski that because of trash, graffiti, upkeep and vandalism problems occurring at Mountain Iron Overlooks, Parks, Playgrounds, Ball Field, and Recreation Areas that our City should make every effort to keep these places repaired, safe, clean, and inviting. Staff will review the policy on checking all areas for problems, at least one or twice per week. Law Enforcement will develop an appropriate schedule to patrol the sights mentioned at least once per day. Staff will look into the availability of fire proof, non-spill trash receptacles for all of the areas mentioned. Prices and installation costs will be prepared. This request will also be forwarded to the Parks and Recreation Board and the Public Safety and Health Board for review and additional suggestions. The **motion died** for lack of a second.

It was moved by Prebeg and seconded by Skalko to direct Staff to prepare a letter of accommodation to Deputy Jill Yarick and Russell Dall for their actions during the apartment fire at Mountain Manor. The motion carried.

It was moved by Roskoski that all street and alley issues, projects, and requests, other than small routine repairs, be forwarded for review by the Street and Alley Committee before implementation. The Mayor would not allow the motion because it was not on the agenda at the beginning of the meeting.

At 8:03 p.m., it was moved by Skalko and supported by Stanaway that the meeting be adjourned. The motion carried.

Submitted by:

Jill M. Forseen, CMC/MMCA Municipal Services Secretary

Quin. Forsen

www.mtniron.com

COMMUNICATIONS

- 1. City of Kinney, an invitation to the 30th Anniversary Celebration of the Kinney Secession from July 13th to the 15th.
- 2. Saint Louis County, a letter regarding the request for the County to accept control over Old Highway 169.

Receipt Register By Date
Receipt Date(s): 06/16/2007 - 06/30/2007

Page: 19 Jul 02, 2007 11:55am

Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	134,729.49
PERMITS	BUILDING	777.85
BUILDING RENTALS	NICHOLS HALL	120.00
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	1,050.00
CAMPGROUND RECEIPTS	FEES	5,815.00
METER DEPOSITS	ELECTRIC	2,150.00
MISCELLANEOUS	ASSESSMENT SEARCHES	20.00
SPECIAL ASSESSMENTS	SPECIAL ASSESSBOND MONEY	9,981.49
SPECIAL ASSESSMENTS	INTEREST-SP.ASSESSBONDS ISSU	371.89
MISCELLANEOUS	REIMBURSEMENTS	362.55
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	930.54
MISCELLANEOUS	BASEBALL/SOFTBALL FEES	15.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	29,804.37
BUILDING RENTALS	COMMUNITY CENTER	425,00
PERMITS	SPECIAL EVENTS	25.00
MISCELLANEOUS	CHECK RETURN FEE	20.00
BUILDING RENTALS	SENIOR CENTER	25.00
METER DEPOSITS	WATER	•
Summary Totals:		186,623.18

Check Register - Summary Report GL Posting Period(s): 06/07 - 07/07 Check Issue Date(s): 06/23/2007 - 07/06/2007

Page: 1 Jul 11, 2007 08:46am

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
07/07	07/02/2007	135084	7004	ADAM GIORGI	101-20200	100.00
07/07	07/02/2007	135085	10052	AFFORDABLE CLEANERS	101-20200	26.63
07/07	07/02/2007	135086	10030	AMERICAN PUBLIC POWER ASSN	604-20200	645.54
07/07	07/02/2007	135087	10009	ARCHITECTURAL RESOURCES	301-20200	1,030.80
07/07	07/02/2007	135088	10010	ARROW AUTO	604-20200	47.3 6
07/07	07/02/2007	135089	10021	ARROWHEAD LIBRARY SYSTEM	101-20200	411.41
07/07	07/02/2007	135090	5007	ASSURANT EMPLOYEE BENEFITS	601-20200	655.82
07/07	07/02/2007	135091	20014	BORDER STATES ELECTRIC SUPPLY	604-20200	493.32
07/07	07/02/2007	135092	30017	CARQUEST (MOUNTAIN IRON)	101-20200	155.16
07/07	07/02/2007	135093	30069	CHARLIE'S BLACK DIRT SERVICE	601-20200	213.00
07/07	07/02/2007	135094	30005	CLERK OF CONCILIATION COURT	604-20200	225.00
07/07	07/02/2007	135095	30026	COMO LUBE & SUPPLIES INC	101-20200	96.40
07/07	07/02/2007	135096	230021	CRAIG J WAINIO	101-20200	134.33
07/07	07/02/2007	135097	40009	DEPARTMENT OF COMMERCE	604-20200	178.59
07/07	07/02/2007	135098	400012	DIAMOND MOWERS INC	101-20200	426.50
07/07	07/02/2007	135099	40015	DULUTH NEWS TRIBUNE	101-20200	241.28
07/07	07/02/2007	135100	50009	EARL F ANDERSEN INC	301-20200	2,051.19
07/07	07/02/2007	135101	60006	FISHER PRINTING	601-20200	1,611.35
07/07	07/02/2007	135102	60003	FIVE SEASONS SPORTS CENTER	101-20200	6.74
07/07	07/02/2007	135103	70033	GLOBAL RENTAL CO INC	604-20200	2,396.25
07/07	07/02/2007	135104	70004	GRANDE ACE HARDWARE	602-20200	48.24
07/07	07/02/2007	135105	140013	HD WATERWORKS SUPPLY	601-20200	379.19
07/07	07/02/2007	135106	90005	ITALIAN BAKERY INC	101-20200	48.00
07/07	07/02/2007	135107	7022	JOYCE TUOMALA	101-20200	75.00
07/07	07/02/2007	135108	7019	KELLY RUBOW	101-20200	100.00
07/07	07/02/2007	135109	120013	L&LRENTALSINC	101-20200	666.64
07/07	07/02/2007	135110	120032	LAKE COUNTRY POWER	101-20200	162.00
07/07	07/02/2007	135111	120002	LAWSON PRODUCTS INC	101-20200	885.69
07/07	07/02/2007	135112	120003	LEAGUE OF MINNESOTA CITIES	101-20200	47.39
07/07	07/02/2007	135113	120039	LEEF SERVICES	604-20200	21.30
07/07	07/02/2007	135114	7020	LISA WILSON	101-20200	50.00
07/07	07/02/2007	135115	7003	LORA PALOKANGAS	101-20200	100,00
07/07	07/02/2007	135116	7021	LORI DETHLOFF OR JOSHUA	604-20200	90.27
07/07	07/02/2007	135117	120014	LUNDGREN MOTORS	101-20200	5,515.37
07/07	07/02/2007	135118	130006	MESABI HUMANE SOCIETY	101-20200	1,000.00
07/07	07/02/2007	135119	7005	MICHELE ROLANDSON	101-20200	50.00
07/07	07/02/2007	135120	130040	MIDWEST SPORTSWEAR	101-20200	149.78
07/07	07/02/2007	135121	130132	MINNESOTA CONSERVATION CORPS	101-20200	1,581.00
07/07	07/02/2007	135122	130008	MINNESOTA MUNICIPAL UTILITIES	101-20200	2,125.00
07/07	07/02/2007	135123	130009	MINNESOTA POWER	101-20200	45,607.51
07/07	07/02/2007	135124	130049	MINNESOTA STATE TREASURER	101-20200	1,414.40
07/07	07/02/2007	135125	140043	NORTHERN 2-WAY SERVICE LLC	101-20200	240.00
07/07	07/02/2007	135126	40032	OFFICE OF ENTERPRISE TECHNOLOG	101-20200	422.90
07/07	07/02/2007	135127	160031	PEPSI COLA COMPANY	101-20200	27.16
07/07	07/02/2007	135128	160002	PETTY CASH FUND	603-20200	83.75
07/07	07/02/2007	135129	170001	QWEST	101-20200	113.12
07/07	07/02/2007	135130	180001	RANGE PAPER	602-20200	204,68
07/07	07/02/2007	135131	180058	REAL SIMPLE	101-20200	42.96
07/07	07/02/2007	135132	180052	REED BUSINESS INFORMATION	101-20200	169.48
07/07	07/02/2007	135133	180045	RESERVE ACCOUNT	601-20200	500.00
07/ 07	07/02/2007	135134	180059 I	ROBERT MAKI	101-20200	1,250.00
07/07	07/02/2007	135135	190003 3	SARANEN AUTO	101-20200	3.25
07/07	07/02/2007	135136	190001 8	SEARS COMMERCIAL CREDIT	101-20200	181.04
07/07	07/02/2007	135137	190045	SERVICE SOLUTIONS	101-20200	347.24
07/07	07/02/2007	135138	190014	SHERWIN WILLIAMS	101-20200	1,384.13
07/07	07/02/2007	135139	190004 5	SKUBIC BROS INC	101-20200	145.76
07/07	07/02/2007	135140	190024 5	ST LOUIS CO SHERIFF LITMAN	101-20200	35,000.00

Check Register - Summary Report GL Posting Period(s): 06/07 - 07/07 Check Issue Date(s): 06/23/2007 - 07/06/2007

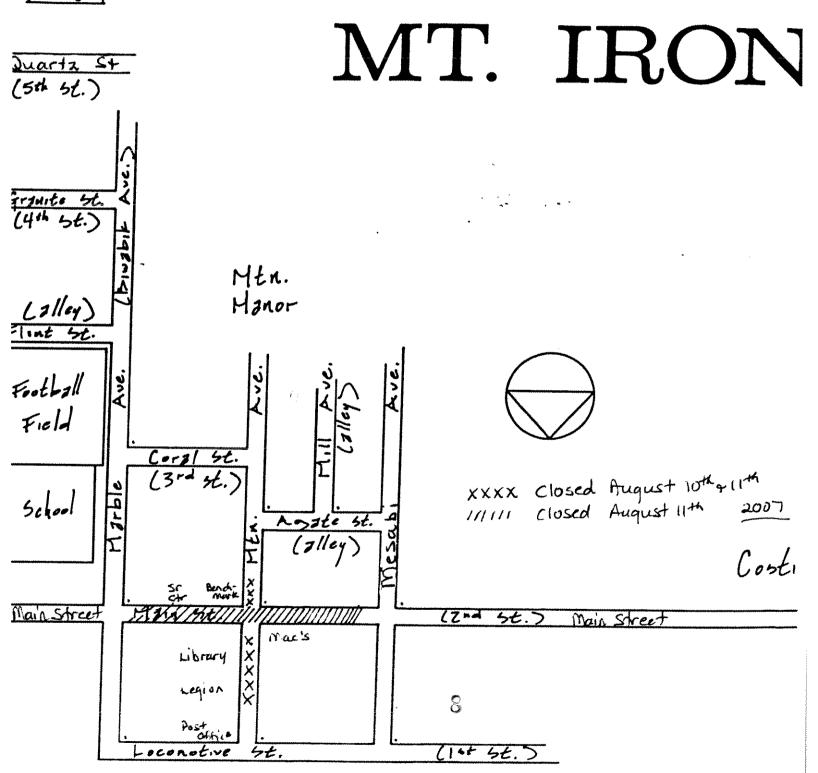
Page: 2 Jul 11, 2007 08:46am

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
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07/07	07/02/2007	135142	3002	STEVE SKOGMAN	101-20200	50.00
07/07	07/02/2007	135143	7014	STEVEN PITKANEN	101-20200	50.00
07/07	07/02/2007	135144	9009	TERESA KOCHAR	101-20200	50.00
07/07	07/02/2007	135145	200021	TRENCHERS PLUS INC	604-20200	50.06
07/07	07/02/2007	135146	200028	TRI CITIES BIOSOLIDS DISPOSAL	602-20200	7,135.00
07/07	07/02/2007	135147	200006	TRIMARK INDUSTRIAL	602-20200	45.63
07/07	07/02/2007	135148	210030	U S BANK TRUST SERVICES	376-20200	25,008.75
07/07	07/02/2007	135149	210010	ULLAND BROTHERS INC	103-20200	130,531.47
07/07	07/02/2007	135150	220025	VERIZON WIRELESS	602-20200	22.34
07/07	07/02/2007	135151	220009	VERNS GREENHOUSE	101-20200	927.34
07/07	07/02/2007	135152	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	32,277.03
07/07	07/02/2007	135153	7002	WANDA MCGILLIVRAY	101-20200	100.00
07/07	07/02/2007	135154	230010	WILBUR & VIOLET BALL	101-20200	1,150.00
07/07	07/02/2007	135155	240001	XEROX CORPORATION	101-20200	642.01
07/07	07/02/2007	135156	260002	Z/TECH	602-20200	93.55
07/07	07/02/2007	135157	260005	ZEP MANUFACTURING COMPANY	101-20200	286.12
07/07	07/02/2007	135158	260004	ZIM SOD	601-20200	239.63
T	otals:					310,129.85
				Payroll-PP Ending 6/30/07	66	,238.76
				TOTAL EXPENDITURES	\$376	,368.61

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Firehall & City Garage

School Garage





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ORDINANCE NUMBER 03-07

ESTABLISHING SPECIAL ZONING DISTRICT NUMBER TWO WITHIN THE CITY OF MOUNTAIN IRON

THE CITY OF MOUNTAIN IRON ORDAINS:

<u>Section 1. Creation.</u> A special Zoning District is hereby created and described as the Northeast Quarter of the Northwest Quarter of Section 14, Township 58N, Range 18 West of the 4th Principal Meridian.

<u>Section 2. Other Provisions.</u> All other applicable provisions of Chapter 154 of the Mountain Iron City Code must be complied with in Special Zoning District Number 2.

<u>Section 3. Special Provisions.</u> The following special provisions must be complied within Special Zoning District Number 2:

- a) new construction with earth tone natural or muted colors.
- b) minimum 1400 square feet living space (not garage) foot print.
- c) up to 3 stall garage.
- d) accessory buildings of same style and appearance as house, no larger than a total of 300 square feet.
- e) fencing must be wood and left natural or stained earth tones.
- f) no double lots.
- g) 30 months from purchase of lot to substantial completion of structure.
- h) no commercial or home businesses.
- i) poured (asphalt, concrete, brick paved) driveways.

<u>Section 4. Incorporation.</u> Section 154.033 of the Mountain Iron City Code is hereby titled Special Zoning District Number Two. This ordinance shall be incorporated into the Mountain Iron City Code as Section 154.033, Special Zoning District 2.

<u>Section 5. Effective Date.</u> This ordinance shall become effective 30 days after publication in the City's official newspaper.

DULY ADOPTED BY THE CITY/COUNCIL THIS 2nd DAY OF JULY, 2007.

Mayor Gary Skalke

ity Administrator

ATTEST



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RESOLUTION NUMBER 32-07

IN SUPPORT OF A 2007 SPECIAL LEGISLATIVE SESSION TO CONSIDER THE OMNIBUS TAX BILL

WHEREAS, the Minnesota Legislature, in its 2007 regular session, passed the 2007 Omnibus Tax Bill (House File No. 2268); and,

WHEREAS, the Omnibus Tax Bill contained provisions, including:

- homestead property tax refunds
- increases in local government aid, which would benefit cities, counties and townships
- veterans' benefits
- higher education tuition deductions
- incentives for farm and business expansion; and,

WHEREAS, the regular legislative session of the 2007 Legislature has now ended; and,

WHEREAS, the Omnibus Tax Bill was vetoed by Minnesota Governor Tim Pawlenty on May 30, 2007; and,

WHEREAS, enactment of the Omnibus Tax Bill would be a great benefit for the taxpayers of Minnesota, especially property taxpayers; and,

WHEREAS, a special session should only be convened if there is a pre-agreed agenda that includes provisions similar to the tax bill passed at the end of the Legislative session, including \$70 million in the Local Government Aid program and no levy limits; and

WHEREAS, a special session would permit the enactment of the Omnibus Tax Bill,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA THAT this Council requests that the Governor of the State of Minnesota, Tim Pawlenty, convene a special legislative session without delay to enact the 2007 Omnibus Tax Bill.

AND BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON THAT this Council urges the Governor and State Legislature to reach an agreement on a tax bill that includes at least \$70 million in the Local Government Aid program and does not constrict the ability of municipalities to generate revenue for municipal services.

DULY ADOPTED BY THE CITY COUNCIL THIS 2nd DAY OF JULY, 2007.

ity Administrator



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RESOLUTION NUMBER 33-07

APPROVING AMENDMENT TO DEVELOPMENT AGREEMENT

BE IT RESOLVED by the City Council of the City of Mt. Iron as follows:

- 1. That the Amendment to Development Agreement, the form of which is attached hereto as Exhibit "A" is hereby approved and shall be executed by the Mayor and City Administrator of the City in substantially the form attached but with all such changes therein as may be approved by the officers executing the same, which approval shall be conclusively evidenced by the execution thereof
- 2. The City Administrator may take such other action as may be necessary or expedient to facilitate the execution and effectuation of the Amendment to Development Agreement.

Mayor Gary Skalko

DULY ADOPTED BY THE CITY COUNCIL THIS 2nd DAY OF JULY, 2007.

City A Priningerous

TTEST:

STATE OF MINNESOTA) ss COUNTY OF ST. LOUIS)

The foregoing instrument was acknowledged before me this 2nd day of July, 2007, by Gary Skalko and Craig Wainio, the Mayor and City Administrator of City of Mountain Iron, a statutory city and municipal corporation under the laws of the State of Minnesota, on behalf of the City of Mountain Iron.

Notarial Stamp or Seal

JILL M. FORSEEN

Notary Public-Minnesota

My Commission Expires Jan 31, 2010

Notary Public

Mountain Iron Economic Development Authority



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RESOLUTION NUMBER 05-07

APPROVING AMENDMENT TO DEVELOPMENT AGREEMENT

BE IT RESOLVED by the Commissioners of the Mountain Iron Economic Development Authority as follows:

- 1. That the Amendment to Development Agreement, the form of which is attached hereto as Exhibit "A" is hereby approved and shall be executed by the President and Secretary of the Authority in substantially the form attached but with all such changes therein as may be approved by the officers executing the same, which approval shall be conclusively evidenced by the execution thereof.
- 2. The Executive Director and the officers of the Authority may take such other action as may be necessary or expedient to facilitate the execution and effectuation of the Amendment to Development Agreement.

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PASSED AND DULY ADOPTED by the Commissioners of the Mountain Iron Economic Development Authority, this 20th day of June, 2007.

TTEST:

Executive Director

STATE OF MINNESOTA)
) ss
COUNTY OF ST. LOUIS)

The foregoing instrument was acknowledged before me this 25^{15} day of June, 2007, by Anthony Zupancich and Craig J. Wainio, the **President** and **Executive Director** of **Mountain Iron Economic Development Authority**, on behalf of the **Authority**.

MARY JO GLAVAN-SALO
Notary Public-Minnesota
My Commission Expires Jan 31, 2010

May Jo Llavan-Salo Notary Public Res 405.07



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RESOLUTION NUMBER 34-07

ACCEPTING BID

WHEREAS, pursuant to an advertisement for bids for the improvement of all of 16th Avenue by reconstruction, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

Bidder	Base Bid	Add/Alt #2
Hammerlund Construction	\$567,000.00	\$17,600.00
Jola and Sopp Excavating	\$576,146.75	No Bid
Ulland Brothers	\$622,900.00	\$20,800.00
Bougalis Construction	\$623,661.95	\$22,000.00
Casper Construction	\$629,395.99	\$18,200.00
Louis Leustek and Sons	\$637,812.60	\$16,600.00
Utility Systems of America	\$654,784.75	\$19,000.00
Hoover Construction	\$658,280.65	\$23,800.00
Mesabi Bituminous	\$748,381.15	\$14,500.00
C&C Winger	\$759,716.50	No Bid

AND WHEREAS, it appears that Hammerlund Construction of Grand Rapids, Minnesota is the lowest responsible bidder.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

- 1. The Mayor and City Administrator are hereby authorized and directed to enter into the attached contract with Hammerlund Construction of Grand Rapids, Minnesota in the name of the City of Mountain Iron for the improvement of all of 16th Avenue by reconstruction according to the plans and specifications therefore approved by the City Council and on file in the Office of the City Administrator.
- The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits
 made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall
 be retained until a contract has been signed.

DULY ADOPTED BY THE CITY COUNCIL THIS 2nd DAY OF JULY, 2007.

City Administrator

COUNCIL LETTER 071607-IIIA

ADMINISTRATION

PUBLIC HEARING

DATE: July 11, 2007

FROM: Craig J. Wainio

City Administrator

In connection with the City's Community Development Block Grant application for Mountain Manor improvements, the City must hold a public hearing to receive public comment on the proposed application.

Saint Louis County

COMMUNITY DEVELOPMENT BLOCK GRANT



2 • 0 • 0 • 8

PRE-APPLICATION

DUE DATE -

4:30 PM - Tuesday, May 15, 2007

FY 2008

FUNDING PROPOSAL

Project Title: Mountain Manor Improvements

Applicant Organization: City of Mountain Iron

Type of Organization: X_Government Nonprofit

Fed ID # 41-6005398

Contact Person: Craig J. Wainio

Address: 8586 Enterprise Drive South

City and Zip: Mountain Iron 55768

Phone: 218-748-7570

e-mail: cwainio@ci.mountain-iron.mn.us

Final application can be obtained online (Word and PDF) at

http://www.co.st-

louis.mn.us/slcportal/SiteMap/HomePage/Departments/Planning/CommunityDevelopment/CommunityDevelopmentBlockGrants

/tabid/313/Default.aspx

Federal Objective: (Check one) _X Benefiting Low/M Addressing Slums	oderate Income Persons with _presumed_ Percentage Low/Moderate or Blight
Project Type: (Check one) X_ Housing Physical Improveme Activities for Use of CDBG Funds	Economic Development nt Public Service (Note: More than one may be checked; * indicates special restrictions
apply) Acquisition Clearance Infrastructure Public Facilities Removal of Architec Historic Preservation	WWW.min.min.min.min.min.min.min.min.min.min
\$30,000 Amo	ount of CDBG Request ount from Other Sources Il Project Cost
Title:	Date:

2. Statement of Need:

The upgrades to the Mountain Manor apartment complex are needed in order to provide quality housing to low and moderate income housing. Mountain Manor was built in 1981 with the assistance of what is now the Rural Development Administration and was intended to provide low and moderate income housing. In order to keep the complex up to date with what current renters desire, the City of Mountain Iron would like to convert three one bedroom apartments into two, two bedroom apartments. This project is a joint effort between the City of Mountain Iron and the Mountain Iron Housing and Redevelopment Authority which currently owns the facility. The City of Mountain Iron and the Mountain Iron Housing and Redevelopment Authority does not have the financial resources to undertake the entire project without assistance from other sources.

Mountain Manor is a 40 unit apartment complex made up of four two bedroom apartments and the remainder one bedroom apartments. Mountain Iron understands the current market and beleives that two bedroom apartments are more desirable. Throught he conversion, Mountain Iron will be able to raise the occupancy rate of the complex to a self sustaining level.

3. Project Description:

The proposed project involves the conversion of three one bedroom apartments into two two bedroom apartments in order to more accurately reflect the current market. During the project two common walls would be removed and one common wall would be constructed. One additional bedroom would be constructed in each unit. The design would be simple and eliminate the need for alot of additional plumbing work to save costs of the project.

Project design would take place in May of 2008 with construction from June to August of 2008.

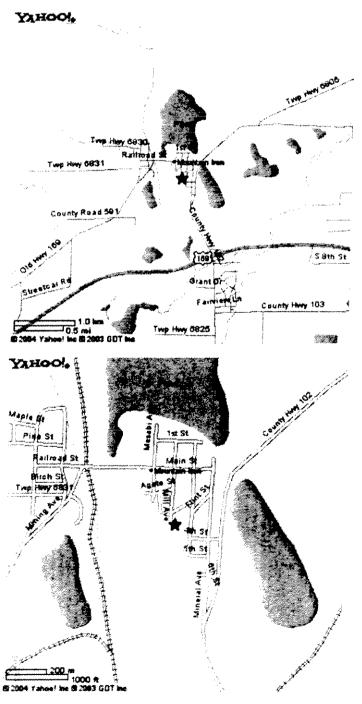
4. Project Budget:

Of the \$60,000 total project costs, \$50,000 will be for construction and \$10,000 for desing and inspection. \$30,000 will be funded through CDBG and \$30,000 will be funded through the City's Capital Improvement Fund.

ESTIMATED SOURCES AND USES OF FUNDS

USES of FUNDS		SOUR	CES of RIND	SOURCES of FINDS (Please he energical	aciffe)	
Line Item Activities	Applicant Services	Requested CDBG Funds	Other Punde Source:	Requested Other Funds Other Funds Other Funds CDBG Funds Source: Source:	Other Funds Source:	To the state of th
Remodeling Costs	\$20,000	\$30,000				\$50,000
Design Costs	\$10,000	0\$				\$10,000
21						
						to -
	\$30,000	\$30,000				000'09\$

6. Project Location:



COUNCIL LETTER 071607-IVA1 MAYOR GARY SKALKO

IRR DEMOLITION RESOLUTION REQUEST

DATE: July 11, 2007

FROM: Mayor Skalko

Craig J. Wainio City Administrator

The IRRA is considering reviving its building demolition program. This resolution would support reviving this proposed program as I feel it would have a very positive impact on our City.

COUNCIL LETTER 071607-IVA2 MAYOR GARY SKALKO

TREE LINE AT SOUTH GROVE BALLFIELD

DATE:

July 11, 2007

FROM:

Mayor Skalko

Craig J. Wainio City Administrator

Mr. Mike Lambert has requested (more than once) that he would like a tree line, preferably cedar, placed in the South Grove ballfield near his property. When Mr. Lambert purchased this property back in the early 1990's, this area was unoccupied fields. Although the fields are extremely well done, a rather large cement-block baseball dugout faces his property. Also, when in use, (especially during adult softball games), individuals and some garbage finds its way onto his property. A tree line would help correct both of the above mentioned situations. The minimal cost of this property would come from our capital outlay budget. If you do have any concerns, etc., I strongly suggest you go and look at this area before our meeting.

COUNCIL LETTER 071607-IVB1

ADMINISTRATION

SPECIAL MEETING

DATE: July 11, 2007

FROM: Craig J. Wainio

City Administrator

Staff is requesting that the City Council call a special meeting for Monday, July 23rd to consider the bids for the construction of Unity Second Addition and establish pricing for the lots. Bids are scheduled to be opened on July 19th.

COUNCIL LETTER 071607-IVC1

PUBLIC WORKS

SURPLUS EQUIPMENT DISPOSAL

DATE:

July 11, 2007

FROM:

Donald V. Kleinschmidt

Director of Public Works

Craig J. Wainio City Administrator

Bids were opened on the sale of the following surplus equipment.

MAKE

1. 1990 Ford Van

\$1,600.00 Dennis Riccio

\$357.00 Steve Buria

2. 1997 Chev PK GM4

No Bids Received

3. 1998 Ford 4W EPT

No Bids Received

4. 1997 Chev

No Bids Received

Staff recommends the sale of the 1990 Ford van to Dennis Riccio and further recommend that the remaining vehicles be submitted to the County action for sale.



Saint Louis County

Office of the Sheriff - 100 North 5th Avenue West, Room 103 • Duluth, Minnesota 55802 Phone: (218) 726-2337 - Fax: (218) 726-2171

> Ross Litman Sheriff

TO: Mountain Iron Mayor and City Council

FROM: Sgt. Rick Feiro

RE: June 2007 Statistics/Acitivity of Mountain Iron sheriff's Office

DATE: July 09, 2007

The St. Louis County Sheriff's Office in Mt. Iron responded to the following calls for service during the month of June.

Deputies also performed 110 traffic stops, issuing 58 citations for traffic and criminal offenses and 114 traffic warnings.

CALLS FOR SERVICE:

- 11-Fire Calls
- 4-Drug Related Calls
- 41-On Views (Officer initiated contacts, checking on persons, vehicles, properties)
- 7-Public Assists (Hotrodders, Loud Music, Car Unlocks)
- 13-Custodial Arrests
- 16-Disturbances (Verbal Arguments/Domestics/Threats)
- 30-Suspicious Persons/Vehicles/Unwanted Persons/Warrant Attempts
- 12-Theft
- 10-Assists to Sheriff's Office (Vir/Hib/Buhl)-(7 of these were in Mt. Iron's Area)
- 17-Assists to VIPD/EVPD(6 of these were in MT. Iron's area)
- 12-Welfare Checks upon Persons or Suicide Threats
- 8-Medical Assists
- 8-Motor Vehicle Crashes
- 9-Alarm Calls
- 2-Assault
- 6-Damage to Property
- 1-Burglary
- 6-Animal Complaints
- 3-Search Warrants
- 34-Other Misc Calls(ie: Harassment, Civil Disputes, ATLs, Assist State Patrol)
- 2-Runaway Reports

Reply to:

Administrative Offices

100 N 5th Ave. W, Rm 103 P.O. Box 16187 Duluth, MN 55816 Phone: (218) 726-2341 Fax: (218) 726-2171

County Jail

4334 Haines Road Duluth, MN 55811 Phone: (218) 726-2345 Fax: (218) 725-6134

27

Emergency Management 5735 Old Miller Trunk Hwy Duluth, MN 55811

Phone: (218) Fax: (218)

300 South 5th Avenue Virginia, MN 55792 Phone: (218) 749-7134 Fax: (218) 749-7192

Sheriff's Office

1810 12th Ave. E Hibbing, MN 55746 Phone: (218) 262-0132 Fax: (218) 262-6334

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261 Mt. Iron, MN 55768-0261 tel: 218-735-8914 • fax: 218-735-8923 email: info@bm-eng.com

July 11, 2007

Mr. Craig Wainio, City Administrator City of Mountain Iron 8586 Enterprise Drive South Mountain Iron, MN 55768

Re:

City of Mountain Iron, MN Industrial Park Road Extension Project No. MI07-2

Dear Mr. Wainio:

Enclosed please find Pay Request No. 1 for the City of Mountain Iron Industrial Park Road Extension project in the amount of \$57,536.18, for approval at your next scheduled City Council meeting. This amount includes withholding a 5% retainage. Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,

Benchmark Engineering, Inc.

Paul R. Tokarczyk, P.E.

Enclosure

pc: Mr. Aaran Leustek, Louis Leustek & Sons, Inc.

RECOMMENDATION OF PAYMENT

No. _1

Owner's Project No.:	Engineer's Project No.: MI07-2
Project: Industrial Park Road Extension	
CONTRACTOR: Louis Leustek & Sons, Inc., 1715 E. Sheridan St., Ely,	MN 55731
For Period Ending: July 11, 2007	

To City of Mountain Iron

Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated July 11, 2007

By Palk Tolongy

STATEMENT OF WORK

		Amount Due this Payment	\$57,536.18
		Previous Payments	\$0.00
Current Contract Price	\$ _219,095.80	Subtotal	\$57,536.18
Net Change Orders	\$	Amount Retained (5%)	\$3,028.22
Original Contract Price	\$ _219,095.80	Work & Materials to Date	\$ _60,564.40



PAY REQUEST NO. 1 INDUSTRIAL PARK ROAD EXTENSION MOUNTAIN IRON, MINNESOTA PROJECT NO: MI07-2

CONTRACTOR: LOUIS LEUSTEK & SONS, INC.

SPEC. NO.	ITEM	UNITS	PROJECT QUANTITY	ITEM COST	QUANTITY TO DATE	TOTAL AMOUNT
			QUALITATE:	COSI	100/412	AMOUNT
2101.5	CLEARING AND GRUBBING	SUM	1.0	\$150.00	1.0	\$150.00
2104.5	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	22.0	\$5.00		\$0.00
2104.5	SAW PAVEMENT - FULL DEPTH	LIN. FT.	73.0	\$6.50		\$0.00
2104.5	SALVAGE HYDRANT	EACH	1.0	\$850.00	1.0	\$850.00
2105.5	COMMON EXCAVATION	CU. YD.	1793.0	\$4.50	1,793.0	\$8,068.50
2105.5	SELELCT GRANUAR BORROW (CV)	CU. YD.	1580.0	\$ 14.50	750.0	\$10,875.00
2105.5	COMMON BORROW (CV)	CU. YD.	4253.0	\$2.00	3,000.0	\$6,000.00
2105.5	TOPSOIL BORROW (LV)	CU. YD.	400.0	\$11.00		\$0.00
2105.6	GEOTEXTILE FABRIC, TYPE V	SQ. YD.	6257.0	\$1.50	3,200.0	\$4,800.00
2118.5	AGGREGATE SURFACING, CLASS 5	CU. YD.	80.0	\$20.00		\$0.00
2211.5	AGGREGATE BASE (CV), CL. 5	CU. YD.	1878.0	\$14.00	700.0	\$9,800.00
2350.5	TYPE MV4 WEARING COURSE MIXTURE (B)	TON	512.0	\$54.00		\$0.00
2350.5	TYPE MV3 NON-WEARING COURSE MIXTURE (B)	TON	1142.0	\$52.00		\$0.00
2357.5	BIT. MATERIAL FOR TACK COAT	GAL.	297.0	\$ 1.50		\$0.00
2501.5	24" RC PIPE CULVERT	LIN. FT.	14.0	\$79.50	16.0	\$1,272.00
2501.5	12" RC PIPE APRON	EACH	1.0	\$391.00	1.0	\$391.00
2503.5	12" RC PIPE SEWER – CL. III	LIN. FT.	64.0	\$46.20	57.0	\$2,633.40
2503.6	CONNECT TO EXISTING CULVERT	EACH	1.0	\$750.00	1.0	\$750.00
2504.6	ADJUST VALVE BOX	EACH	2.0	\$275.00	1.0	\$275.00
	INSTALL HYDRANT	EACH	1.0	\$1,500.00	1.0	\$1,500.00
2504.6	ADJUST HYDRANT AND VALVE	EACH	1.0	\$750.00	2.0	\$1,500.00
	6" D.I. WATERMAIN, CL. 52	LIN. FT.	40.0	\$58.00	40.0	\$2,320.00
2505.5	CASTING ASSEMBLY	EACH	2.0	\$550.00		\$0.00
2506.5	CONSTRUCTION DRAINAGE STRUCTURE DES. F	LIN. FT.	11.1	\$275.00	11.1	\$3,052.50
2506.5	ADJUST FRAME & RING CASTING	EACH	2.0	\$275.00	1.0	\$275.00
	RANDOM RIP RAP, CLASS 3	CU. YD.	4.0	\$45.00		\$0.00
1	CONCRETE CURB & GUTTER, DES. D418	LIN. FT.	2894.0	\$8.75		\$0.00
l l	TRAFFIC CONTROL	SUM	1.0	\$500.00	0.5	\$250.00
2573.5	MAINTENANCE	LIN. FT.	2112.0	\$3.00	1,934.0	\$5,802.00
	NLET PROTECTION	EACH	2.0	\$100.00		\$0.00
2575.6	TURF ESTABLISHMENT	SUM	1.0	\$1,300.00		\$0.00

\$219,095.80

COMPLETED TO DATE: \$60,564.40

BENCHMARK ENGINEERING, INC.

COUNCIL LETTER 071607-VIA ADMINISTRATION

RESOLUTION NUMBER 35-07

DATE: July 11, 2007

FROM: Craig J. Wainio

City Administrator

Resolution Number 35-07 Accepting Bids is for the 2007 Street Improvement Program. The bids are scheduled to be opened at 10:15am on Thursday, July 12, 2007 and will be presented to the City Council at the meeting.



"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 * FAX: 218-748-7573 * www.mtniron.com 8586 ENTERPRISE DRIVE SOUTH * MOUNTAIN IRON, MN * 55768-8260

RESOLUTION NUMBER 35-07

ACCEPTING BID

WHEREAS, pursuant to an advertisement for bids for the improvement of those Street identified in Exhibit A by construction, reconstruction and/or overlay, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

Minn	AND WHEREAS, it appears thatof sesota is the lowest responsible bidder,
	NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE OF MOUNTAIN IRON, MINNESOTA:
1.	The Mayor and City Administrator are hereby authorized and directed to enter into the attached contract with of, Minnesota in the name of the City of Mountain Iron for the improvement of those Street identified in Exhibit A by construction, reconstruction and/or overlay according to the plans and specifications therefore approved by the City Council and on file in the Office of the City Administrator.
2.	The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.
DULY	ADOPTED BY THE CITY COUNCIL THIS 16 th DAY OF JULY, 2007.
ATTES	Mayor Gary Skalko
City Ac	Iministrator

EXHIBIT A

Heather Avenue from Centennial Drive to South End of Road
Heather Avenue from Centennial Drive to Unity Drive
Coral Street from Marble Avenue to Mountain Avenue
Enterprise Drive North from Nichols Avenue to County Highway 7
Granite Street from Mineral Avenue to Marble Avenue
West End Centennial Street to approximately 400 feet east of Heather Avenue
Tamarack Street from County Road 7 to approximately 600 feet east of County Road 7
Locomotive Street from Mountain Avenue to west edge of Town of Grant plat
Unity Drive from County Road 7 to Mountain Iron Drive

COUNCIL LETTER 071607-VIB

ADMINISTRATION

RESOLUTION NUMBER 36-07

DATE:

July 11, 2007

FROM:

Craig J. Wainio

City Administrator

Resolution Number 36-06 authorizes the application for grant funding from the Community Development Block Grant program through St. Louis County. The grant application will be for the development of new two bed room units at Mountain Manor.

It is recommended that the City Council adopt Resolution Number 36-06 Authorizing Submission of CDBG Application.



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RESOLUTION NUMBER 36-07

AUTHORIZING SUBMISSION OF CDBG APPLICATION

WHEREAS, St. Louis County is preparing a Consolidated Plan/Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs, and

WHEREAS, St. Louis County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan, and

WHEREAS, the City of Mountain Iron has conducted public hearing on July 16, 2007, in regard to the Mountain Manor Upgrades and Mountain Iron's CDBG application for the project, and

WHEREAS, it is found that the project meets the Direct Benefit: Limited Clientele federal objective of the CDBG program and is prioritized by the community as a high priority need.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that the City of Mountain Iron's CDBG application related to the Mountain Manor Upgrade project is hereby authorized to be submitted to St. Louis County for inclusion in St. Louis County's Consolidated Plan/Action Plan to the U.S. Department of Housing and Urban Development, and that the City Administrator is hereby authorized to execute all documents, agreements, or contracts which result from this application to St. Louis County.

DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF JULY, 2007.

ATTECT.	Mayor Gary Skalko
ATTEST:	
City Administrator	

COUNCIL LETTER 071607-VIC COUNCILOR ROSKOSKI IRRRB PUBLIC WORKS FUNDING

DATE:

July 11, 2007

FROM:

Councilor Roskoski

Craig J. Wainio City Administrator

Councilor Roskoski requested this item be placed on the agenda with this background information:

An article in the 7-7-07 Mesabi Daily News outlined that the IRRRB will be meeting on July 19th to discuss a 10 million dollar public works budget. The Council should wait and see how this shakes out before it bonds for money for the Unity 2 expansion

COUNCIL LETTER 071607-VID

COUNCILOR ROSKOSKI

LOCAL PURCHASES

DATE:

July 11, 2007

FROM:

Councilor Roskoski

Craig J. Wainio City Administrator

Councilor Roskoski requested this item be placed on the agenda with this background

information:

Mountain Iron has the following duplicated businesses within its city limits –

- 2 gas stations
- 2 auto parts stores
- 4 auto repair facilities
 - many others

Plus numerous out of town businesses owned by local people –

JM Automotive

Plaza Hardware

Jenia's

Norvitch Sinclair

plus others

Every opportunity should be given so these businesses be given a chance at providing goods and services to the City of Mountain Iron

COUNCIL LETTER 071607-VIE COUNCILOR ROSKOSKI DOWNTOWN PARK PAVILION

DATE:

July 11, 2007

FROM:

Councilor Roskoski

Craig J. Wainio City Administrator

Councilor Roskoski requested this item be placed on the agenda with this background information:

Being this pavilion was used by so many it should be replaced as soon as possible. Local people could be hired to build another one.

Staff Recommendation: This item should be referred to the Parks and Recreation Board.

COUNCIL LETTER 071607-VIF

COUNCILOR ROSKOSKI

DOWNTOWN PARK PORCH-TYPE SWINGS

DATE: July 11, 2007

FROM: Councilor Roskoski

Craig J. Wainio City Administrator

Councilor Roskoski requested this item be placed on the agenda with this background information:

The two-rider porch-type swings that used to be located to the east and west of Centennial Rock should be repaired and hung back up. There is an identical one presently in use at the Wolf Park.

Staff Recommendation: This item should be referred to the Parks and Recreation Board.

COUNCIL LETTER 071607-VIG

COUNCILOR ROSKOSKI

STREET & ALLEY COMMITTEE BY-PASSING

DATE: July 11, 2007

FROM: Councilor Roskoski

Craig J. Wainio City Administrator

Councilor Roskoski requested this item be placed on the agenda with this background information:

There have been several street projects that never were given final review by the Street & Alley Committee, i.e. East access to Park Ridge 40, Mt. Iron side of 16th Ave South, etc.

Staff Note: The Street and Alley Committee has not typically reviewed the final plans for street projects in the past.