

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, JULY 7, 2003 - 6:30 P.M.
A G E N D A**

- I. Roll Call
 - II. Consent Agenda
 - A. Minutes of the June 16, 2003, Regular Meeting (#1-12)
 - B. Bills and Payroll
 - C. Receipts
 - D. Communications (#91-94)
 - III. Public Forum
 - A. Leone A. Graf (#13)
 - IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - 1. Temporary Liquor License (#14)
 - C. Director of Public Work's Report
 - 1. No Parking Letters (#15-16)
 - 2. Underground Wire Quotes (#17-22)
 - D. Director Parks and Recreation Report
 - 1. Bon-Air Clean-up Pay Request (#23-27)
 - 2. Block Streets as Needed (#28-29)
 - 3. Funding Request (#30-31)
 - E. City Engineer
 - 1. Pay Request Number 1(#34-35)
 - F. Planning and Zoning Commission
 - 1. Variance Application (#36-38)
 - V. Unfinished Business
 - A. Assessing Services (#39-46)
 - B. Northland Annexation (#47)
 - C. ATV Off-Highway Trail (#48)
 - D. Giorgi-Brown Road Loop (#49)
 - E. Summary of Job Evaluation of City Administrator (#50)
 - F. Locomotive Park General Spruce-up (#51)
 - G. Parkville Utility Value Update (#52-53)
 - VI. New Business
 - A. Resolution 22-03 Accepting Quotes (#54-56)
 - B. Resolution 23-03 Receiving Report and Calling a Hearing (#57-63)
 - C. Public Hearing on CDBG Grant Application (#64)
 - D. MPCA Response (#65-77)
 - E. Pop Machine for Sr. Center (#78)
 - F. Revised Blight Ordinance (#79)
 - G. Wacootah Overlook Grant (#80)
 - H. 2002 Street Department Deficit(#81)
 - I. Downtown Playground Equipment (#82)
 - J. City Mowing Policy (#83)
 - K. Council Meeting Taping Policy (#84)
 - L. New Council Members Update Packet (#85-87)
 - M. Intersection Crosswalk Painting/Marking (#88)
 - N. Enterprise Funds (#89-90)
 - O. Communications (#91-94)
 - VII. Open Discussion
 - VIII. Announcements
 - IX. Adjourn
- # Denotes page number in packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
JUNE 16, 2003

Mayor Skalko called the City Council meeting to order at 6:31 p.m. with the following members present: Joe Prebeg, Jr., Allen Nelson, Dale Irish, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Forseen, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Larry Nanti, Director of Parks and Recreation; Rod Flannigan, City Engineer; Sam Aluni, City Attorney; and Joe Stewart, Sergeant.

It was moved by Prebeg and supported by Irish that the consent agenda be approved as follows:

1. Add the following items to the agenda:
 - VI. C. 4. Change in Water Tank Lettering
 6. Progress Payment #2 for the Water Tank
 - V. G. Site Survey Request
 - H. Closed Meeting-Evaluation of Job Performance
 - I. Northland Annexation
2. Approve the minutes of the June 2, 2003, City Council meeting as submitted.
3. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period June 1-15 2003, totaling \$116,527.88, (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period June 1-15, 2003, totaling \$271,239.06, (a list is attached and made a part of these minutes).

The motion carried on a roll call vote with Councilor Roskoski voting no.

During the public forum, Wilbert Johnson, stated that he was upset regarding the blight violation with his neighbor at 5619 Nichols Avenue. The Recreation Director explained that the City has to follow procedures for this process. The City Attorney said that a criminal complaint will be made and his neighbor would have to appear before the court. Mr. Johnson asked if he could also be notified as to what actions would be taken. The Mayor said that the Planning and Zoning Commission would be meeting on June 23, 2003 and they would be discussing the issue with regard to a Home Business being conducted at 5619 Nichols Avenue.

Also during the public forum, Rick Vidmar appeared before the Council and said that he had an amendment to his previous proposal for completing assessing services for the City of Mountain Iron. He said that there is a new state law that indicates one fifth of the City must be assessed every year. He said that because of this new law he would reduce his proposed fee 20% making it \$14,800.

It was moved by Roskoski and supported by Irish to put Rick Vidmar's proposal for assessing services and contract on the City Council agenda for the July 7, 2003 meeting. And further, to add the cost comparisons from the County and Mr. Vidmar. The motion carried.

Also during the public forum, Joe Buria, Mountain Iron First Responders, was present and informed the City Council that the Mountain Iron First Responders would be losing Nick Johnson because he has accepted a job in Ashland. Mr. Buria stated that the First Responders would like the Council to authorize Justin Kochar to replace Nick Johnson. He said that this would be at no cost to the City because he would obtain Nick Johnson's equipment.

It was moved by Prebeg and supported by Nelson to authorize Justin Kochar to serve as a Mountain Iron First Responder in the City of Mountain Iron. The motion carried unanimously.

Robert Voss, 8397 Tamarack Drive, had questions regarding who is responsible for a survey when someone is putting up a fence. The City Administrator said that the applicant for the building permit certifies that the information is correct and no survey is required.

During the Mayor's report, the Mayor informed the Council that he received a letter from Lanyk Electric with regard to advertising that they are located in Mountain Iron. The Mayor also advised the Council that he received a letter from the Minnesota Pollution Control Agency (MPCA) with regard to violations at the holding ponds. The Director of Public Works said that this was a letter regarding the sump pump ordinance with the extension being December 2004. The Director of Public Works said that the MPCA would be making a visit to the City of Mountain Iron.

Gary Giroux, City Auditor, was present and reviewed the 2002 City audit with the City Council.

Councilor Roskoski questioned the City Administrator with regard to an article that he read in the last Business North Newspaper with regard to tax increment financing (TIF) funds. He asked the City Administrator if the City would be in financial trouble with regard to the TIF funds. The City Administrator said that there shouldn't be any problems with our TIF funds with the recent bond refinancing.

At 8:08 p.m., Councilor Prebeg left the meeting.

At 8:10 p.m., Councilor Prebeg returned to the meeting.

Councilor Roskoski questioned whether White Pine Builders would be building in South Grove. The City Administrator said that a Committee was appointed to deal with this issue and that Committee had not met yet.

Councilor Roskoski asked what amount the Mountain Iron Housing and Redevelopment Authority contributed to his wages. The City Administrator said that amount was \$5,000.

It was moved by Prebeg and supported by Irish to accept the recommendation of City Staff and award the asphalt crack sealing quote to Northwest Asphalt Maintenance, Incorporated based on their low quote of \$0.527 per pound installed with the total amount expended not to exceed \$20,000. The motion carried unanimously on a roll call vote.

Councilor Roskoski said that some of the streets that were completed last year have cracks in them. The Director of Public Works said that the overlay projects have not been finalized. He said they would review the streets for cracks, request the contractor to put signs back up, and check to see if the landscaping has been completed. The Director of Public Works said that the cracks are not a warrantable item and would be sealed by the City with the crack sealing projects.

It was moved by Prebeg and supported by Nelson to authorize Benchmark Engineering to prepare plans and specifications for a backwash storage reservoir. The motion carried.

It was moved by Nelson and supported by Prebeg to accept the recommendation of City Staff and award the Westgate Lift Station Upgrade to Quality Flow System based on their low quote of \$24,346.00. The motion carried unanimously on a roll call vote.

The Director of Public Works requested that the City Council authorize a change order to the LeadCon contract to paint the water treatment plant at a cost of \$1,500 with the City supplying the paint for the project.

It was moved by Skalko to approve a change order to paint the water treatment plant building and change the lettering on the water tower from Mtn. to Mt. The **motion died** for lack of support.

It was moved by Nelson and supported by Prebeg to authorize the transmission rebuild on the sanitation truck at an estimated cost of \$7,150.00. The motion carried unanimously on a roll call vote.

It was moved Roskoski and supported by Irish to authorize payment request number two to LeadCon, Inc. in the amount of \$95,760.00 for work completed on the water tower. The motion carried unanimously on a roll call vote.

It was moved by Skalko and supported by Prebeg to authorize the Director of Parks and Recreation to purchase safety glass for the shelves and doors of the trophy case. The motion carried on the following roll call vote: Nelson, no; Irish, yes; Roskoski, yes; Prebeg, yes; and Skalko, yes.

Councilor Roskoski requested that the framed afghan hanging in the Council Chambers be raised to not hang over the wood. The Recreation Director said that he would take care of the matter.

During the Sheriff's Department Report, Sergeant Stewart said that this year's Bicycle Rodeo was a success.

The Council reviewed the Sheriff's Department Activity report for the month of May 2003.

It was moved by Roskoski and supported by Irish to have the City Administrator contact Nancy Larson at Saint Louis County and apply for a Community Development Block Grant in the amount of \$50,000, with the City to match the grant, and get an update on the State of Minnesota grant through Jim Weikum at the Arrowhead Library System. The motion carried with Councilor Nelson voting no.

The Council discussed the request from the Mesabi Family YMCA to use the City's aerator for their soccer field. The Director of Public Works said that the City does have a equipment rental policy and the aerator is not on the policy. It was the consensus of the Council to not allow the YMCA to use the aerator. The Recreation Director said that he would contact the YMCA and advise them.

It was moved by Roskoski and supported by Irish to have the City start the assessment process, as per state statutes, on all current streets being constructed in the Park Ridge Development. It was moved by Roskoski and supported by Irish to amend the motion to also include all city utilities. The amendment to the motion carried with Councilor Prebeg and Nelson voting no. The motion, as amended, carried with Councilor Prebeg and Nelson voting no.

It was moved by Roskoski and supported by Irish to charge all developers the standard utilities connection charges as per City policy. The motion carried with Councilor Prebeg voting no.

It was moved by Prebeg and supported by Nelson to direct City Staff to send a letter to the Mountain Iron-Buhl School District and the Mesabi Family YMCA regarding parking for special events and advise them that there is no parking on Emerald Avenue and Unity Drive. The motion carried.

It was moved by Skalko and supported by Prebeg to direct Benchmark Engineering to prepare a site survey of the Mountain Iron Library for the Damberg, Scott, Gerzina, Wagner Architects, Incorporated. The motion carried with Councilor Nelson voting no.

It was moved by Skalko and supported by Irish to set a closed meeting for Thursday, June 26, 2003 at 5:30 p.m., with independent counsel, for the express purpose to evaluate the performance of the City Administrator. Said meeting will be closed pursuant to Minnesota Statutes, unless there is a request by the City Administrator to open said meeting. The motion carried with Nelson voting no.

Councilor Prebeg request that the northland annexation be placed on the July 7, 2003 City Council agenda.

It was moved by Nelson and supported by Prebeg to adopt Resolution Number 20-03, Ordering Preparation of Report on Improvements, (a copy is attached and made a part of these minutes). The motion carried with Councilor Roskoski voting no.

It was moved by Prebeg and supported by Nelson to adopt Resolution Number 21-03, Approving Plans and Specifications, (a copy is attached and made a part of these minutes). The motion carried on the following roll call vote: Irish, yes; Roskoski, no; Prebeg, yes; Nelson, yes; and Skalko, yes.

It was moved by Prebeg and supported by Skalko to hire Jerry D. Kujala as the Mountain Iron Zoning Administrator at what he was previously paid, which is a retainer of \$275.00. The motion carried unanimously on a roll call vote.

It was moved by Nelson and supported by Prebeg to direct the City Council that if you do not get your information submitted when the agenda is printed, the item must wait until the next regular meeting, unless it is an emergency. The **motion failed** with Mayor Skalko, Councilor Irish and Councilor Roskoski voting no.

It was moved by Roskoski and supported by Irish to direct City Staff to have all city licensed vehicles and all large pieces of equipment to have the City of Mountain Iron logo displayed on the vehicles and that all vehicles be issued a number. The motion carried with Councilors Nelson and Prebeg voting no.

Councilor Roskoski requested that Locomotive Park be swept. The Director of Public Works said that he would take care of the matter.

It was moved by Irish and supported by Roskoski to direct City Staff that when the regular street sweeping is done in the City that the Mountain Manor parking lot also be swept. The motion carried with Councilors Prebeg and Nelson voting no.

The following items were discussed during the open discussion:

Councilor Roskoski said that residents of Park Place Apartments and Raintree West Apartment complexes contacted him and they were disturbed that the buffer trees were taken down for the commercial development. The Director of Public Works said that the owners of the complexes removed all the buffer trees on their property.

Councilor Roskoski asked that when the City is mowing by the old Ann's Acres Water Company building that they not blow all of the grass out on the street. The Director of Public Works said that he would take care of the matter.

Councilor Irish had some questions regarding the union contract with regard to the employment agreement for the Foreman. The City Administrator said that he would research the matter further.

Councilor Prebeg said that there is a blight problem on 5681 Mineral Avenue. The Recreation Director said that he would look into the matter.

Councilor Prebeg asked if the bumps on Mountain Iron Drive by the AmericInn were being taken care of. The Director of Public Works said that the matter was being taken care of.

It was moved by Prebeg and supported by Nelson to direct City Staff to send a letter to Chester Lewandowski, 8454 Mud Lake Road advising him that, according to the City Ordinance, his hedge is obstructing the view of the drivers on the road. The motion carried with Councilor Roskoski voting no.

Mayor Skalko asked if Giorgi's Road had been graded and chloride put down. The Director of Public Works said that the road had not had chloride yet, but he would take care of the matter.

At 10:24 p.m., it was moved by Nelson and supported by Prebeg that the meeting be adjourned. The motion carried.

Respectfully submitted:

Jill M. Forseen, CMC/MMCA
Municipal Services Secretary

Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	105,308.39
CAMPGROUND RECEIPTS	ICE	37.00
CAMPGROUND RECEIPTS	FEES	2,735.00
PERMITS	BUILDING	408.25
MISCELLANEOUS	ASSESSMENT SEARCHES	90.00
MISCELLANEOUS	REFUNDS/ REIMBURSEMENTS	132.25
MISCELLANEOUS	BASEBALL/SOFTBALL FEES	335.00
CD INTEREST	CD INTEREST 103	1,613.71
BUILDING RENTALS	COMMUNITY CENTER	450.00
LICENSES	ANIMAL	25.00
MISCELLANEOUS	REIMBURSEMENTS	222.50
PERMITS	VARIANCE	150.00
MISCELLANEOUS	FAX CHARGES	-
COPIES	COPIES	.75
BUILDING RENTALS	NICHOLS HALL	10.00
METER DEPOSITS	ELECTRIC	700.00
MISCELLANEOUS	BAD DEBT PYMT-GARBAGE	546.53
MISCELLANEOUS	BAD DEBT-ELECTRIC	1,470.01
MISCELLANEOUS	BAD DEBT-SEWER	634.63
MISCELLANEOUS	BAD DEBT - WATER	679.48
MISCELLANEOUS	MOSES RESTITUTION	100.00
FINES	CRIMINAL	879.38
Summary Totals:		116,527.88

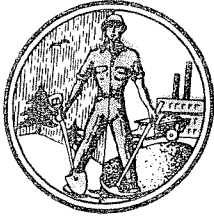
Check Issue Date(s): 06/04/2003 - 06/19/2003

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
06/03	06/19/2003	28548	130011	MOUNTAIN IRON POSTMASTER	002-20200	289.35
Totals:						<u>212,523.07</u>
Payroll-PP Ending 6/6/03						50,530.43
Sales Tax-Electronic Transfer						<u>8,185.56</u>
TOTAL EXPENDITURES						<u>\$271,239.06</u>

Check Issue Date(s): 06/04/2003 - 06/19/2003

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
06/03	06/16/2003	28491	6001	NIKOLANCI TRUST	002-20200	5,100.00
06/03	06/17/2003	28492	10013	A T & T INFORMATION SYSTEMS	002-20200	93.43
06/03	06/17/2003	28493	130017	AMERICAN BANK	002-20200	1,406.78
06/03	06/17/2003	28494	140026	AQUILA	002-20200	1,921.41
06/03	06/17/2003	28495	10001	ARROWHEAD ECONOMIC OPPORTUNI	002-20200	100.00
06/03	06/17/2003	28496	10041	ARROWHEAD EMS ASSOCIATION	002-20200	460.00
06/03	06/17/2003	28497	20009	BARBER GRAPHICS	002-20200	210.85
06/03	06/17/2003	28498	20022	BENCHMARK ENGINEERING INC	002-20200	3,238.64
06/03	06/17/2003	28499	20014	BORDER STATES ELECTRIC SUPPLY	002-20200	610.41
06/03	06/17/2003	28500	20007	BP	002-20200	1,472.94
06/03	06/17/2003	28501	30061	CELLULARONE	002-20200	582.09
06/03	06/17/2003	28502	220003	CITY OF VIRGINIA	002-20200	77.35
06/03	06/17/2003	28503	30054	CIVIC SYSTEMS LLC	002-20200	4,000.00
06/03	06/17/2003	28504	30053	CONSOLIDATED TRADING COMPANY	002-20200	693.28
06/03	06/17/2003	28505	30019	CREDIT BUREAU INC	002-20200	23.00
06/03	06/17/2003	28506	40032	DEPARTMENT OF ADMINISTRATION	002-20200	286.90
06/03	06/17/2003	28507	40030	DULUTH CLINIC	002-20200	286.00
06/03	06/17/2003	28508	60029	FERGUSON ENTERPRISES INC	002-20200	162.01
06/03	06/17/2003	28509	70028	GREATER MINNESOTA AGENCY INC	002-20200	186.00
06/03	06/17/2003	28510	70029	GUARDIAN PEST CONTROL INC	002-20200	56.65
06/03	06/17/2003	28511	90010	INTERNATIONAL INSTITUTE OF	002-20200	85.00
06/03	06/17/2003	28512	90005	ITALIAN BAKERY INC	002-20200	18.00
06/03	06/17/2003	28513	120044	LEADCON INC.	002-20200	95,760.00
06/03	06/17/2003	28514	120026	LES HARKONEN BAND	002-20200	300.00
06/03	06/17/2003	28515	120031	LIBRARY ONE DIRECT	002-20200	58.61
06/03	06/17/2003	28516	130045	MCFOA TREASURER	002-20200	35.00
06/03	06/17/2003	28517	130004	MESABI DAILY NEWS	002-20200	829.65
06/03	06/17/2003	28518	130040	MIDWEST SPORTSWEAR	002-20200	926.66
06/03	06/17/2003	28519	130037	M-R SIGN	002-20200	187.98
06/03	06/17/2003	28520	140013	NATIONAL WATERWORKS	002-20200	1,020.52
06/03	06/17/2003	28521	140011	NORTHEAST TECHNICAL SERVICE	002-20200	363.65
06/03	06/17/2003	28522	150014	ONE CALL CONCEPTS INC	002-20200	106.95
06/03	06/17/2003	28523	160034	PARADE FLOAT	002-20200	25.00
06/03	06/17/2003	28524	160035	PARADE FLOAT	002-20200	15.00
06/03	06/17/2003	28525	160033	PARADE FLOATS	002-20200	50.00
06/03	06/17/2003	28526	160003	PERPICH TV & MUSIC INC	002-20200	245.54
06/03	06/17/2003	28527	160037	PRAXAIR	002-20200	24.25
06/03	06/17/2003	28528	170007	QUILL CORPORATION	002-20200	538.52
06/03	06/17/2003	28529	170001	QWEST	002-20200	439.24
06/03	06/17/2003	28530	190065	SIMON & SCHUSTER INC	002-20200	128.15
06/03	06/17/2003	28531	190004	SKUBIC BROS INC	002-20200	1,107.79
06/03	06/17/2003	28532	190043	SPIRIT LAKE 4-H CLUB	002-20200	33.00
06/03	06/17/2003	28533	190024	ST LOUIS CO SHERIFF LITMAN	002-20200	32,083.00
06/03	06/17/2003	28534	190002	ST LOUIS COUNTY AUDITOR	002-20200	17,127.40
06/03	06/17/2003	28535	190016	ST LOUIS COUNTY AUDITOR	002-20200	9.52
06/03	06/17/2003	28536	190039	ST LOUIS COUNTY RECORDERS OFFC	002-20200	50.00
06/03	06/17/2003	28537	200017	TALL PINES ICE COMPANY	002-20200	82.50
06/03	06/17/2003	28538	200013	TARGET STORES	002-20200	29.85
06/03	06/17/2003	28539	200020	THE TRENTI LAW FIRM	002-20200	7,133.99
06/03	06/17/2003	28540	200027	TRUE VALUE HOME CENTER	002-20200	443.15
06/03	06/17/2003	28541	210010	ULLAND BROTHERS INC	002-20200	559.13
06/03	06/17/2003	28542	210001	UNITED ELECTRIC COMPANY	002-20200	372.96
06/03	06/17/2003	28543	230001	WALKER GIROUX AND HAHNE LTD	002-20200	15,000.00
06/03	06/17/2003	28544	230004	WENCK ASSOCIATES INC	002-20200	14,915.30
06/03	06/17/2003	28545	230005	WESCO	002-20200	48.39
06/03	06/17/2003	28546	230010	WILBUR BALL	002-20200	1,000.00
06/03	06/17/2003	28547	230007	WORLD MEDIA EXPRESS	002-20200	112.28

M = Manual Check, V = Void Check



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

RESOLUTION NUMBER 20-03

ORDERING PREPARATION OF REPORT ON IMPROVEMENT

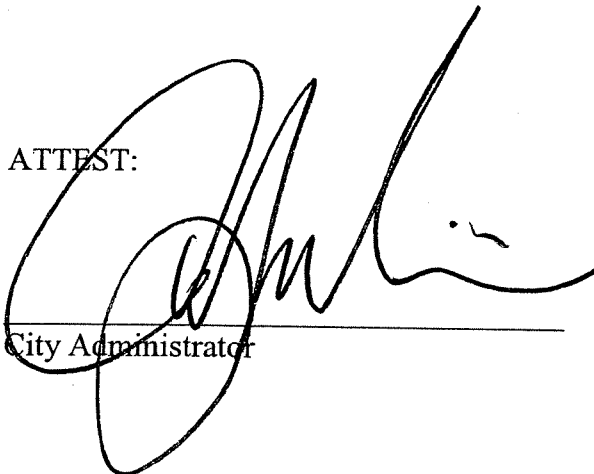
WHEREAS, it is proposed to improve those Street identified in Exhibit A by reconstruction and/or overlay and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

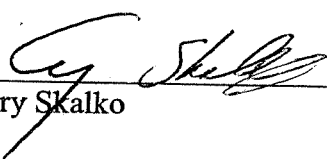
That the proposed improvement be referred to Benchmark Engineering for study and that they are instructed to report to the City Council with all convenient speed advising the City Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF JUNE, 2003.

ATTEST:



City Administrator



Mayor Gary Skalko

EXHIBIT A

Locomotive Street from Mountain Avenue to Marble Avenue
Park Drive from Garden Drive to Fairview Lane
Arbor Lane from Mineral Avenue to Greenwood Lane
Parkville Road from Nichols Avenue to Old Highway 169
Spring Park Road from Nichols Avenue to end of current bituminous portion
Oriole Avenue from Spring Park Road to Cardinal Avenue
Cardinal Avenue from Oriole Avenue to Nichols Avenue
Eagle Avenue from Parkville Road to end of current bituminous portion
Grant Street from Mineral Avenue to end of current bituminous portion
North Court from Tamarack Drive to radius of cul-de-sac
South Court from Balsam Drive to radius of cul-de-sac
Heather Avenue from Unity Drive to end of Road
Marion Drive from Unity Drive to radius of cul-de-sac
Brown's Road from Old Highway 169 to Street Car Road
Streetcar Road from Brown's Road to Giorgi's Road
Giorgi's Road from Street Car Road to Old Highway 169



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

RESOLUTION NUMBER 21-03

APPROVING PLANS AND SPECIFICATIONS

WHEREAS, pursuant to a Resolution passed by the City Council on May 19, 2003, the City Engineer has prepared plans and specifications for the improvement of Unity Drive between the center line of Park Drive and approximately 1400 feet east of the centerline of Park Drive by the construction of a gravel surfaced road, and has presented such plans and specifications to the City Council for approval:

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Administrator shall prepare and cause to be inserted in the official paper an advertisement for quotes upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for two days, shall specify the work to be done, shall state that quotes will be received by the City Administrator until 10:00 a.m. on July 1, 2003, at which time they will be publicly opened in the Mountain Iron Room of the Community Center by the City Administrator, will then be tabulated, and will be considered by the City Council at 6:30 p.m. on July 7, 2003, in the Mountain Iron Room. Any quoter whose responsibility is questioned during consideration of the quote will be given an opportunity to address the City Council on the issue of responsibility.

DULY ADOPTED BY THE CITY COUNCIL THIS 16TH DAY OF JUNE, 2003.

ATTEST:



City Administrator



Mayor Gary Skalko

LEONE A. GRAF
3518 HWY 169
ELY, MN 55731
218/343-3744
CAMPLAKE@EARTHLINK.NET

LEONE HAS BEEN INVOLVED IN BUILDINGS FOR MOST OF HER 25-YEAR WORKING CAREER. AFTER RECEIVING HER BACHELOR'S DEGREE IN CONSTRUCTION TECHNOLOGY FROM PERDUE UNIVERSITY, AND WORKING IN THE CORPORATE CONSULTING WORLD SPECIALIZING IN TAX CREDITS FOR BUILDINGS AND THEIR IMPROVEMENTS, SHE MOVED TO A REMOTE LAKE OUTSIDE OF ELY. WORKING IN THE TOURIST INDUSTRY FOR A FEW YEARS, LEONE EVENTUALLY FOUND HER WAY BACK TO THE BUILT ENVIRONMENT. WORKING AS A SMALL ONE-PERSON CONTRACTOR, SHE BECAME FAMILIAR WITH MUCH OF THE BUILT ENVIRONMENT IN THE ELY AREA. OLD BUILDING TECHNIQUES AND DESIGNS BECAME A PASSION AND LED TO SAVANNAH, GEORGIA AND A MASTER'S DEGREE IN HISTORIC PRESERVATION AT THE SAVANNAH COLLEGE OF ART AND DESIGN.

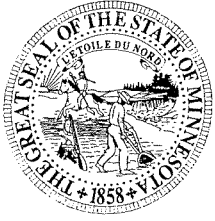
WHILE IN SAVANNAH, SHE BEGAN WORKING FOR THE COASTAL HERITAGE SOCIETY. AS BUILDING CURATOR, HER RESPONSIBILITIES INCLUDED:

- EVALUATING THE 16 NATIONAL LANDMARK STRUCTURES THAT THEY OPERATE FOR REHABILITATION AND RESTORATION.
- DEVELOPING A REHABILITATION PLAN FOR THE 6.5-ACRE SITE.
- CONTRIBUTING TO THE MASTER PLAN FOR BATTLEFIELD PARK IN DOWNTOWN SAVANNAH, A \$35 MILLION PLAN.
- PROJECT MANAGER OF THE REHABILITATION OF THE DISPATCH OFFICE.
- PROJECT MANAGER FOR THE 2002 RESTORATION OF THE COPING AND MOAT RETAINING WALLS AT OLD FORT JACKSON, A NATION LANDMARK 1808 MASONRY FORT.
- THE INVESTIGATION OF THE ISSUES INVOLVED IN ENVIRONMENTAL CONTROL OF THE SAVANNAH HISTORY MUSEUM IN THE OLD CENTRAL OF GEORGIA TRAIN SHED.
- SET UP THE RESTORATION OF THE WOOD BLOCK FLOOR IN THE 1926 ROUNDHOUSE AT THE CENTRAL OF GEORGIA REPAIR SHOPS.
- PREPARING GRANT APPLICATIONS.
- RESEARCHING AND DOCUMENTING THE WORKING CLASS COMMUNITY JUST OUTSIDE THE GATE TO THE REPAIR SHOPS FOR A RECREATION OF "WORKERS VILLAGE."

SINCE RETURNING TO THE ELY AREA SHE HAS WORKED AS A PRESERVATION CONSULTANT AND RESEARCHED ALTERNATIVE LIGHTWEIGHT SLATE ROOFING, WRITTEN POSITION PAPERS ON ROOFING AND THE REHABILITATION OF A CONTRIBUTING BUILDING TO A NATIONAL LANDMARK DISTRICT, WRITTEN BID DOCUMENTS, AND PERFORMED DESIGN MANAGEMENT FOR A TEA21 PROJECT. RECENT PROJECTS INCLUDE WORKING ON CEMETERY MONUMENT REPAIRS IN SARASOTA, FL. WITH DAVID VIA AND ASSOCIATES.

AREAS OF SPECIAL INTEREST INCLUDE: VERNACULAR ARCHITECTURE, WOOD STRUCTURES, MOISTURE PROBLEMS, MUSEUM ENVIRONMENTS IN HISTORIC STRUCTURES, HISTORIC MASONRY AND THE USE OF LIME, HISTORIC ROOF REPLACEMENT.

MEMBER OF: NATIONAL TRUST FOR HISTORIC PRESERVATION, VERNACULAR ARCHITECTURE FORUM, ASSOCIATION OF PRESERVATION TECHNOLOGY, MINNESOTA HISTORICAL SOCIETY, PRESERVATION ALLIANCE OF MINNESOTA, ELY-WINTON HISTORICAL SOCIETY, GEORGIA HISTORICAL SOCIETY.



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 444 Cedar St. - Suite 133
 St. Paul, MN 55101-5133



(651) 215-6209 TTY (651) 282-6555

APPLICATION AND PERMIT FOR A TEMPORARY ON-SALE LIQUOR LICENSE

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION <i>American Legion</i>	DATE ORGANIZED <i>1954</i>	TAX EXEMPT NUMBER <i>41-0642884</i>	
STREET ADDRESS <i>Moutian Ave</i>	CITY <i>Mt Iron</i>	STATE <i>Mn</i>	ZIP CODE <i>55768</i>
NAME OF PERSON MAKING APPLICATION <i>Carole Halk</i>	BUSINESS PHONE <i>218 735 8514</i>	HOME PHONE ()	
DATES LIQUOR WILL BE SOLD <i>August 2, 2003</i>	TYPE OF ORGANIZATION <input checked="" type="checkbox"/> CLUB <input type="checkbox"/> CHARITABLE <input type="checkbox"/> RELIGIOUS <input type="checkbox"/> OTHER NONPROFIT		
ORGANIZATION OFFICER'S NAME <i>Benny Rosel</i>	ADDRESS <i>Moutian Ave</i>		
ORGANIZATION OFFICER'S NAME <i>Victor Buffetta</i>	ADDRESS <i>Marble Ave</i>		
ORGANIZATION OFFICER'S NAME <i>Larry Shaff</i>	ADDRESS <i>Leisey Mn</i>		

Location where license will be used. If an outdoor area, describe:

Mt Iron Community Center

Will the applicant contract for intoxicating liquor services? If so, give the name and address of the liquor licensee providing the service.

No

Will the applicant carry liquor liability insurance? If so, the carrier's name and amount of coverage.

(NOTE: Insurance is not mandatory.) *Yes Second*

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL & GAMBLING ENFORCEMENT

CITY/COUNTY _____
 CITY FEE AMOUNT _____
 DATE FEE PAID _____

DATE APPROVED _____
 LICENSE DATES _____

 SIGNATURE CITY CLERK OR COUNTY OFFICIAL

 APPROVED Alcohol & Gambling Enforcement Director

Note: Do not separate these two parts, send both parts to the address above and the original signed by this division will be returned as the license. Submit to the City or County at least 30 days before the event.

June 19, 2003

Mr. James Techar
MIB Superintendent
P O Box 537
Mountain Iron MN 55768

Dear Mr. Techar:

It has come to the attention of the Mountain Iron City Council that parking has occurred, during special events, along Emerald Avenue to the east of the Merritt Elementary School. This entire area is posted "NO PARKING".

Would you please advertise this "No Parking" area in the Ranger News prior to a special event to prevent the traffic hazard that is created during these events. It should be noted that the area is posted and citations will be issued.

Thank you for your cooperation.

Sincerely,

Don Kleinschmidt
Director of Public Works

DVK/mjg-s
Pc: Sheriff's Office
File

June 19, 2003

Mesabi Family YMCA
8367 Unity Drive
Mountain Iron MN 55792

To Whom It May Concern:

It has come to the attention of the Mountain Iron City Council that parking along Unity Drive occurs during special events at the YMCA. Parking along Unity Drive is not allowed.

Please inform your participants that parking is not allowed anytime, even during these events, along Unity Drive. Citations will be issued to any violator. Your cooperation in this matter is greatly appreciated.

Sincerely,

Don Kleinschmidt
Director of Public Works

DVK/mjg-s
Pc Sheriffs Office
File



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

3 pages



PRICE QUOTE

June 11, 2003

Please quote a price on the following:

Underground Distribution Primary Cable: Jacked Cable (.50),
1/0 Solid, 220 Mil., TR-XLP 16 - #14 copper neutral.

2,750 feet, N. R. reels, total of 11,000 feet, extruded red strip
sequential marking.

Price quotes are due by 10:00 a.m. on Thursday, July 3, 2003.

Price Quote: .923/FT

Factory Stock, Subject to prior sale
Lead time is 3-4 weeks

Acceptance date 7-15-03

Submitted by:

Patricia E. Otto

Patricia E. Otto
Resco - Moorhead, MN
800-346-3330

Post-it® Fax Note	7671	Date	# of pages ▶
To	RESCO	From	GER CLAESSEN
Co./Dept.	"QUOTE"	Co.	
Phone #		Phone #	
Fax #	1-218-233-0695	Fax #	1-218-735-1138



CITY OF MOUNTAIN IRON

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PRICE QUOTE

June 11, 2003

Please quote a price on the following:

Underground Distribution Primary Cable: Jacked Cable (.50),
1/0 Solid, 220 Mil., TR-XLP 16 - #14 copper neutral.

2,750 feet, N. R. reels, total of 11,000 feet, extruded red strip
sequential marking.

Price quotes are due by 10:00 a.m. on Thursday, July 3, 2003.

Price Quote: .96/FT

Resco stock, subject to prior sale
Putups are 2500ft +/- 10%
Lead time is 2-3 days

Submitted by:

Patricia E. Otto

Patricia E. Otto
Resco - Moorhead, MN
800-346-3330

Post-it® Fax Note	7671	Date	# of pages ▶
To	RESCO	From	GER CLAUSSON
Co./Dept.	"QUOTE"	Co.	
Phone #		Phone #	
Fax #	1-218-233-0695	Fax #	1-218-735-1138

LISTENING. RESPONDING. DELIVERING.

Resco
ELECTRIC UTILITY SUPPLY

General Information/Terms and Conditions

Price Policy

- A.
1. All prices and terms are subject to change without notice.
 2. All prices are subject to correction of clerical errors.
 3. Prices in proposals are for acceptance in 30 days unless otherwise stated.
 4. Prices are for shipments of standard package quantities, unless otherwise stated.
- B. All direct shipments from a manufacturer directly to the purchaser are subject to the following conditions:
1. The terms and conditions of sale in effect by the manufacturer are in effect for quotation and/or orders where shipment is to be made or is made directly to the Purchaser.
 2. If the Purchaser requires a delay in shipment to facilitate site preparation, transportation, unloading or any other reason, through no fault of the Manufacturer or Resco, any extra costs incurred by Resco are to be billed to the Purchaser.

INITIAL ORDER

New customers, unless satisfactorily rated by the commercial agencies, should supply credit references. This will avoid unnecessary delay in shipment. All new customers shall furnish a completed and signed credit application and also furnish a sales tax exemption certificate.

C.O.D. SHIPMENTS

To avoid delay in processing initial orders, customers may specify shipment C.O.D. via freight truck, UPS or Parcel Post.

CATALOG ACCURACY

While every effort has been made to assure the accuracy of the Resco catalog, we do not guarantee its accuracy and will not be liable or responsible for damage, loss or liability as a result of damage to any property or injury or death of any person arising out of the use of the catalog. Standard package quantities, shipping weights and any other information contained in the catalog, supersede all previous listings, are not guaranteed, and are subject to change without notice.

TRANSPORTATION

- A. Shipments from Stock.
Delivery is F.O.B. shipping point (Resco warehouse) with freight by the most economical means prepaid and allowed. Direct shipments from a manufacturer to the Purchaser.
- B. Whenever shipments made directly to the Purchaser from our material supplier include charges for freight, handling, small order, broken package, etc., these charges will be passed on to the Purchaser. The Purchaser's invoice will include the above charge or charges as a separate charge.

DELIVERY

Delivery dates are our best estimates from sources available to us on the approximate delivery, and are not a guarantee of a specified date or dates. When approval of drawings or other factors contribute to a delay, the date of shipment shall be extended for a like period of time. All orders are subject to the acceptance of our general office.

CLAIMS

All packing is done with great care and we cannot be held responsible for loss or damage to material in transit. Claims for loss or damage should be made to the transportation company immediately upon receipt of the shipment. If we are promptly notified, we will lend all possible assistance in securing satisfactory adjustment. Claims for discrepancies, unless made within five days after receipt of material, will not be considered.

TERMS

Terms are net thirty days from the invoice date to established customers. Cash discounts will be allowed in accordance with the amounts and conditions shown on each invoice. It is our policy to invoice for each shipment, not as buyers' orders are completed, and all orders are accepted on this condition. Resco reserves the right to charge an annual 18% interest rate on amounts more than 10 days past due.

RETURN MATERIAL

Credit will not be allowed on merchandise returned without our consent. If permission is granted to return merchandise that was correctly shipped as ordered, it should be understood that it is to be returned in original cartons, in good order, that the freight is prepaid to our warehouse and that a restocking charge may be necessary. Our own mistakes will be corrected most willingly and promptly.

CANCELLATION

Items for shipment from our stock may be cancelled providing no work has been performed to fill the order. If work on shipment has been performed, a cancellation charge of ten percent (10%) will be made to recover handling costs plus applicable transportation costs.

TAXES

The amount of any tax, which the seller shall be required to pay for the Purchaser, shall be added to the invoice and paid by the Purchaser.

LIMITED WARRANTY

Merchandise offered for sale by us is warranted only to the actual extent of the original manufacturer's warranty. We make no express or implied warranties, whether of merchantability or fitness or for any particular use, or otherwise (except as to title) other than those expressly set forth above, and in no event do we assume, nor shall we be liable for consequential or special damages, or for installation adjustment or modification expenses whether direct or indirect. No waiver alteration or modification of the foregoing conditions shall be valid unless made in writing and signed by an executive officer of Resco.

DISCLAIMER

Application information is to be used as a reference guide only, not necessarily recommended by manufacturer or Resco. Applications may vary with utilities particular application and operation practices.

ADDITIONAL TERMS

The agreement by Resco to provide materials is expressly limited to the Purchaser's acceptance of the terms stated herein. Any additional terms proposed by the Purchaser shall not become part of a buy/sell agreement unless accepted in writing by Resco.

Revised 4/1/03



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

PRICE QUOTE

June 11, 2003

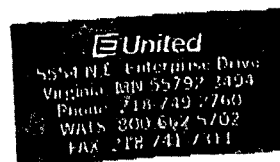
Please quote a price on the following:

Underground Distribution Primary Cable: Jacked Cable (.50),
1/0 Solid, 220 Mil., TR-XLP 16 - #14 copper neutral.

2,750 feet, N. R. reels, total of 11,000 feet, extruded red strip
sequential marking.

Price quotes are due by 10:00 a.m. on Thursday, July 3, 2003.

Price Quote: \$ 961.00 / m



FROM	Post #	Fax Note	7671	TO	Date	# of pages
		UNITED ELECTRIC		Ger. Claesson		
		Co./Dept. "QUOTE"		Co.		
		Phone #		Phone #		
		Fax # 741-7311		Fax # 218-735-1138		

*Thanks
mark*

WESCO Distribution, Inc.

1299 Abell Street
 St. Paul, MN. 55117
 651-487-7881
 800-328-9557
 FAX 651-487-7854
 cmacynski@wescodist.com

QUOTATION

This quotation constitutes an offer to sell which offer expressly limits acceptance to the terms of this offer on the back of this quotation. This offer shall be firm for a period of fifteen days (15) from the date of this offer. Subject to Buyer's creditworthiness, the return of this form with a Purchase Order number or any other reasonable manner of acceptance will be sufficient to form an agreement on the terms and conditions on the back of this quotation.

To: City of Mountain Iron

Date: Wednesday, July 02, 2003

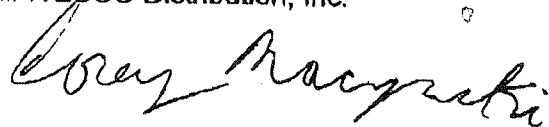
Attn: Ger

Project Name
 or Number:
 Date of Your
 Inquiry:

Item	Quantity	Catalog Number and Description	Unit Price	U/M	Total Price	Shipping Time (Weeks)
1	11,000'	1/0 SOLID ALUM, 15KV, 220MIL, TRXLP, 16 X #14 3 RED STRIPES, REEL SIZE APPROX 2750' (+,- 10%)	997.00	MFT		STOCK
SUBJECT TO PRIOR SALE						
NET 30 DAYS FREIGHT PAID WESCO TERMS AND CONDITIONS APPLY						

F.O.B. Point of Shipment. The prices stated in this offer shall, unless renewed, automatically expire fifteen days (15) from the date of this offer.

Per: WESCO Distribution, Inc.





Border States Electric - PLY
Phone: 763-425-5500

Quote

Page: 1 of 1

BSE Quote: 20770912
Sold-to Acct #: 5047
Valid From: 06/16/2003 To: 06/27/2003
PO No: CABLE

Created By: Aaron Vining
Tel No: (701) 239-2322
Fax No: (701) 232-7673

Mountain Iron Lgt & Water Dept
8586 Enterprise Dr South
Mountain Iron MN 55768-8260

Inco Terms:
PPA ORIGIN - Pra Paid and Allow Freight

Payment Terms:
Net 25th prox

Taxes are not included

Cust Item	BSE Item	Material MFG - Description	Quantity	Price	Per UoM	Value
	000010	- 1/0 SOLID 220 TRXLP 16x14 JKT 1/C: 1/0 AWG (1W) SOLID ALUMINUM 0.220 TRXLPE, 15KV, 133% INSUL. LEVEL 16X14 AWG PLAIN COPPER NEUTRAL 0.050 LLEP JACKET 3-RED EXTRUDED RED STRIPES ON 2500' NRW 50.32.21D +/- 10% FACTORY STOCK PRICE IS ADJUSTABLE BASED ON METALS OF: ALUMINUM: \$0.6693 COPPER: \$0.7655	10,000 FT	972.00 / 1,000	FT	9,720.00

Total Value

9,720.00

Terms and Conditions of Sale

- Acceptance of the merchandise, materials, or goods delivered pursuant to this order and invoice constitutes an acceptance of the Terms and Conditions of Sale which follow.
1. The customer agrees that in the event legal action is necessary to effect collection of the account balance, the customer will pay all costs of suit, including attorney's fees.
 2. The customer agrees that it has selected each item of merchandise based upon its own judgment and disclaims any reliance upon statements or representations made by Border States Electric Supply. Border States Electric Supply makes no warranty with respect to the merchandise, express or implied, and Border States Electric Supply specifically disclaims any warranty of merchantability or of fitness for a particular purpose and any liability for consequential damages arising out of the use of or inability to use the merchandise. Moreover, the customer agrees to look only to the persons other than Border States Electric Supply, such as the manufacturer, should any item of merchandise for any reason be defective. As such, this provision does not affect any warranties covering the merchandise which may be provided by the manufacturer.
 3. The customer agrees that Border States Electric Supply will not be liable for any incidental or consequential damages arising from any cause whatsoever associated with the merchandise, materials, or goods purchased by the customer from Border States Electric Supply.
 4. All claims with regard to errors or defects in shipment must be made within five days of delivery or such claim will be barred.
 5. No merchandise, materials, or goods may be returned by the customer without prior permission.
 6. A monthly finance charge will be added to all invoices past due at the rate indicated on the invoice.
 7. The customer agrees that the sale evidenced by this invoice shall also be governed by the terms and conditions of sale as set forth in the credit application, if any, previously delivered by the customer to Border States Electric Supply.
- TERMS FOR RETURN OF MERCHANDISE** - The invoice number must be furnished for all materials returned to ensure proper credit.
NON-STOCK & SPECIAL - Subject to manufacturer's Terms and Conditions.
SEASONAL - These items may be subject to a higher restocking charge.

COUNCIL LETTER 070703-IVD1

PARKS & RECREATION

**BON AIR DEMOLITION REQUEST
FOR PAYMENT**

DATE: July 7, 2003

FROM: Larry Nanti
Director of Parks & Recreation

Craig J. Wainio
City Administrator

Mesabi Bituminous is requesting additional monies for the removal of demolition material for the Bon Air cleanup. Per attached letter and the original contract, the difference is \$1,855.00.

Staff recommends paying the amount of \$11,830.00, which includes the additional charges.

MESABI BITUMINOUS, INC.

P. O. BOX 728

GILBERT, MN 55741

218-741-8291

June 24, 2003

City of Mt. Iron
Attn: Larry Nanti
Director of Parks & Recreation
City Hall Offices
8586 Enterprise Drive S.
Mt. Iron, MN 55768

Re: Demolition of the Bon Air Bar

Dear Larry:

This letter is a follow up to our meeting on Tuesday, June 24th, regarding the additional demo material we hauled over and above our contract amount.

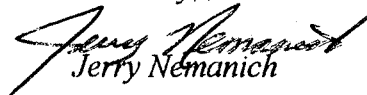
As we discussed, I included \$2,500.00 in demo fees in my bid to cover the ten truck loads that the contract required. However, we ended up hauling twenty six loads. Fourteen loads were hauled to Veit Demolition Landfill at a cost of \$1,343.00 and twelve loads were hauled to the St. Louis County Landfill at a cost of \$1,892.27 for a total cost of \$3,235.27. In addition, I allowed \$70.00 per load for the trucks. After subtracting the 10 loads covered under the contract, that leaves 16 extra loads at \$70.00.

There is no charge for the extra backhoe time for loading the extra materials. However, we are requesting additional charges for trucking and additional disposal fees.

Trucking	16 loads @ \$70/lb.	1,120.00
Add'l disposal fees	\$3,235.00 less \$2,500.00	<u>735.00</u>
SUBTOTAL - ADDITIONAL CHARGES		1,855.00
Original contract amount		<u>9,975.00</u>
TOTAL WE ARE BILLING FOR		11,830.00

If you need more information, please contact me.

Sincerely,


Jerry Nemanich

JN/lp

MESABI BITUMINOUS

BOX 728
GILBERT, MN 55741

INVOICE

DATE

6-24-03

NUMBER

060603

City of Mt. Iron

City Hall Offices

8586 Enterprise Drive S.

Mt. Iron, MN 55768

TERMS: DEMOLITION OF BON AIR BAR

11,830.00

PLEASE DETACH AND RETURN WITH YOUR REMITTANCE

DATE	CHARGES AND CREDITS	BALANCE
	BALANCE FORWARD	
	Add'l trucking cost 16 lds. @ \$70/ld.	1,120
	Add'l disposal fees	735
	Original contract amount	9,975
	TOTAL AMOUNT DUE	11,830

INTEREST RATE OF 1 1/2% PER MONTH CHARGED ON ACCOUNTS OVER 30 DAYS.

Thank You

PAY LAST / IN THIS CI



CITY OF MOUNTAIN IRON

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8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

CITY OF MOUNTAIN IRON CALL FOR QUOTES

DEMOLITION OF THE BON AIR BAR

The City of Mountain Iron is calling for quotes on the demolition, hauling, disposal, and backfilling of a fire destroyed structure known as the Bon Air Bar or Harry's Bon Air located at 8890 Main Street in the City of Mountain Iron.

Please review the following "scope of work", "conditions of quote" and "price list".

SCOPE OF WORK

1. Perform site inspection required by MPCA.
2. Apply for demolition permit from MPCA.
3. Call locates in to Gopher State One.
4. Load out demolition and haul to landfill.
5. Disconnect water and sewer hookup and cap off as per city requirements.
6. Bust up basement slab for proper drainage and remove walls one foot below surface.
7. Backfill site to grade.
8. Final restoration * optional.

CONDITIONS OF QUOTE

1. Building inspection and samples must be performed and processed prior to the start of any demolition. If inspection is not performed, all material must be handled as asbestos contaminated. This would require special handling and an asbestos supervisor to be on site at all times.
2. This material (burned ash) must be taken to the St. Louis County Landfill in Virginia. If some material that does not contain burned ash can be separated, it may be hauled to a demolition landfill. Contractor will separate materials if it proves to be cost effective.
3. The City will not be responsible for any damage to recoverable material. All other items will become the property of the contractor. No salvage will be allowed during the demolition of the structure without contractor approval.
4. The basement foundation and footings will remain at the site unless otherwise specified by the owner. If the basement floor, walls and footings are to be removed, this will be handled as an extra. The walls will be removed to the depth of one foot from grade level within the scope of this project.
5. If asbestos removal is required, a change order would be drafted to address the specific areas to be cleaned. All asbestos work would be would require additional charges to cover the specific handling.
6. The basement floor would be broken prior to backfilling to allow for proper drainage.
7. Final site restoration will be responsible of the owner.

8. Water and sewer lines will be capped and closed as per the City of Mountain Iron requirements.
9. The backfill material will be either pit run or tailings. The contractor will determine the specific fill based upon availability and price.
10. This proposal allows for up to 10 loads of demo to be removed.
11. This proposal allows for up to 500 cubic yards of backfill. } TRUCK MEASURE
12. Asbestos inspection fee allows for inspection and up to five samples.
13. If any hazardous materials are discovered, all handling and disposal would require a change order.
14. The contractor is responsible for proper disposal of all materials.
15. Payment is due in full upon completion of the work.

The City of Mountain Iron requires Sub Contractor Insurance Requirements as attached prior to starting the project. The City of Mountain Iron may reject any or all quotes.

TOTAL (LUMP SUM) QUOTED PRICE

\$ 9,975.⁰⁰

Estimated Starting Date: Upon Award

Estimated Ending Date: 3 Working Days

Jerry Remmel Pres
Mesabi Bituminous INC
Box 728
E. Hibert, MN. 55741

ALL QUOTES MUST BE RECEIVED IN THE MOUNTAIN IRON CITY HALL BY 10:00 A.M. ON WEDNESDAY, JANUARY 15, 2003. The quotes may be hand delivered, mailed, faxed or emailed.

City of Mountain Iron
 8586 Enterprise Drive South
 Mountain Iron, MN 55768
 218-748-7573 (fax)
 parks@mtniron.com (email)

Any questions may be directed to Larry Nanti at (218) 748-7570 or parks@mtniron.com.

COUNCIL LETTER 070703-IVD2

PARKS & RECREATION

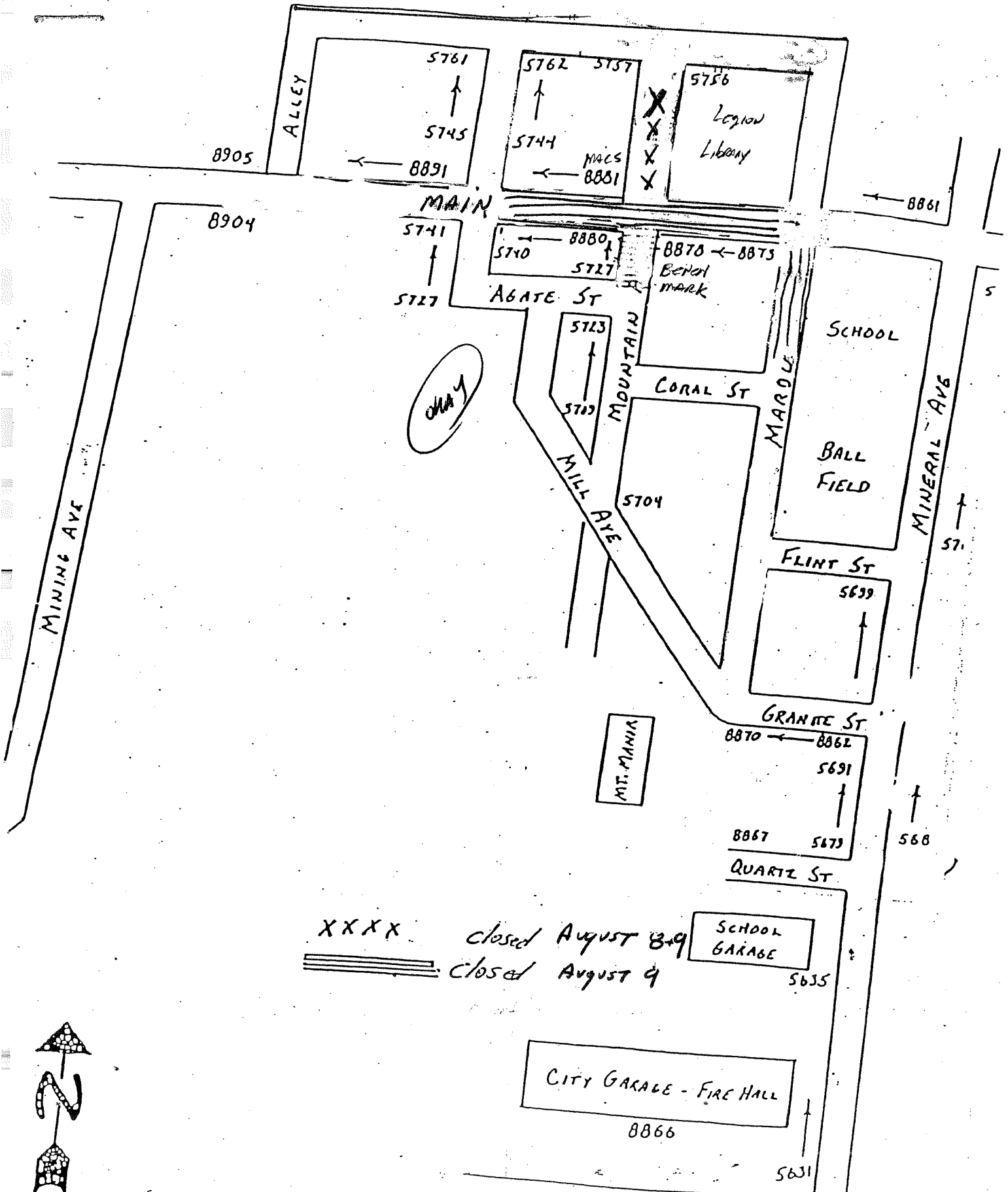
STREET BLOCKING

DATE: July 7, 2003

FROM: Larry Nanti
Director of Parks & Recreation

Craig J. Wainio
City Administrator

Staff is requesting City Council approval for the street blocking plan as attached. This is being requested due to the activities scheduled for Merritt Days. The street blocking will be on Friday, August 8th and Saturday, August 9th from 7:00 a.m. to 1:00 a.m. per attached map.



XXXX closed August 8-9
 closed August 9



COUNCIL LETTER 070703-IVD3

PARKS & RECREATION

MERRITT DAYS COMMITTEE REQUEST

DATE: July 7, 2003

FROM: Larry Nanti
Director of Parks & Recreation

Craig J. Wainio
City Administrator

The Merritt Days Committee is requesting the payment of \$3,000 for expenses. The Council allocated \$4,000 for this event. The estimated cost of clean up will be \$1,000. This will allow the other \$3,000 to be used for the event.

Merritt Days 2003 Schedule of Events

Monday, August 4

Treasure Hunt Clues Start

Friday, August 8

6 p.m. Bingo at the American Legion

3-7PM Kiddie Carnival YMCA

Saturday, August 9

9-11 a.m. Funny Farm Petting Zoo

10 a.m.-? Three on Three Basketball Starts

12:30 p.m. Scavenger Hunt

Noon to 3 p.m. Climbing Wall

1 p.m.-? Bingo at the American Legion

1 p.m. Entertainment at the Library

Kevin Saline

3-6 p.m. Sketch Artist -

10:00 a.m.-? Pool Tournament Legion and Mac's Bar

11 a.m. Bean Bag Tournery at the Legion

8-Midnight Street Dance Sofa King Chubby

All events to be held in Downtown Mountain Iron

Music and Concessions All Day

Bring your Lawn Chair

• No Coolers

For more information call
 Jason 741-8350 • Marcy 735-8720
 City Hall 748-7570



LEAGUE OF MINNESOTA CITIES INSURANCE TRUST

Loss Control Services Administration

c/o Berkley Risk Administrators Company, LLC

222 South 9th Street, Suite 1300, Minneapolis, Minnesota 55402-3332

Phone: (612) 766-3000 Fax: (612) 766-3199

Web Site: www.lmnc.org

6/25/03

Mr. Larry Nanti
Park & Recreation Director
City of Mountain Iron
Box 505
Mountain Iron, MN 55768-0505

Dear Larry:

A routine loss control survey was recently conducted concerning certain premises and operations of the city at your request. This was in conjunction with the city's participation in the League of Minnesota Cities Insurance Trust insurance program. The purpose of my visit was to assist the city in the reduction of potential loss through loss control and risk management activities.

As a result of this loss control survey, I have developed the following changes to consider. We have found that compliance with loss control recommendations can assist in minimizing the potential for loss.

1. The surface under the park equipment at the downtown park should be improved to absorb energy as per the US Consumer Products Safety Commission (CPSC) Handbook for Public Playground Safety. I have sent a copy to Craig via email.
2. Regular safety inspections of the playgrounds and park facilities should be conducted and documented.
3. The surface under the locomotive should be changed to an energy absorbing surface, such as pea gravel, and conform to the depth listed in the CPSC handbook.
4. The large tire should be permanently installed so that children cannot get trapped inside the cavity.
5. The lifeguard signage at the West Two Rivers Park should be improved. The Off Duty sign is faded and is hard to read. Also, other Off Duty signs should be posted where they can be seen by parents who might drop off children.
6. The park and campground rules should be more permanently displayed.

I was very impressed with the West Two Rivers Campground. This facility is very well designed and operated. I look forward to visiting it again.

City of Mountain Iron
June 26, 2003
Page 2 of 2

The long-term benefits and successes that can be enjoyed by a cooperative, self-insurance organization depend upon serious and careful consideration of loss control recommendations. In that context, we ask that you keep us informed of the steps you take to address these loss control recommendations. Therefore, *please respond within 60 days* of your receipt of this letter regarding the status of how you intend to respond to these loss control recommendations.

I appreciate the time and courtesy extended to me at the time of my loss control visit. If I can be of any assistance before my next visit, please do not hesitate to contact me.

Sincerely,



Dave Strock
Senior Loss Control Consultant
Berkley Risk Administrators Company, LLC

c: Craig Wainio, City Administrator
Todd McGillvray, Wells Fargo Ins., 401 Chestnut, P.O. BOX 1108, Virginia, MN 55792

Recommendations and comments are provided for loss control and risk exposure improvement purposes only in conjunction with the insurance program referenced above. They are not made for the purpose of complying with the requirements of any law, rule or regulation. We do not infer or imply in the making of these recommendations and comments that all sites were reviewed or that all possible hazards were noted. The final responsibility for conducting loss control and risk management programs must rest with the insured.

RECOMMENDATION OF PAYMENT

No. 1

Owner's project No. _____

Engineer's Project No. MI02-27

Project: Mountain Iron Commercial Forty

CONTRACTOR: Rajala Construction Co., Inc., P.O. Box 277, Cohasset, MN 55721

For Period Ending: June 27, 2003

To: City of Mountain Iron
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated June 30, 2003

By 

STATEMENT OF WORK

Original Contract Price	<u>\$685,679.15</u>	Work & Materials to Date	\$ <u>115,976.00</u>
Net Change Orders	<u>\$(85,684.26)</u>	Amount Retained (5%)	\$ <u>5,798.80</u>
Current Contract Price	<u>\$599,994.89</u>	Subtotal	\$ <u>110,177.20</u>
		Previous Payments	\$ <u>0.00</u>
		Amount Due this Payment	\$ <u>110,177.20</u>



PAY REQUEST NO. 1
City of Mountain Iron
Commercial Forty Development
Project No. MI02-27

CONTRACTOR: RAJALA CONSTRUCTION CO., INC.

SPEC. NO.	ITEM	UNITS	PROJECT QUANTITIES	ITEM COST	QUANTITY TO DATE	TOTAL AMOUNT
2101.511	CLEARING & GRUBBING	LUMP SUM	1.0	\$ 72,000.00	1.0	\$72,000.00
2105.501	COMMON EXCAVATION	CU. YD.	121,400.0	\$ 1.40	29,000.0	\$40,600.00
2105.522	SELECT GRANULAR BORROW (CV)	CU.YD.	1,840.0	\$ 6.00	0.0	\$0.00
2105.535	SALVAGED TOPSOIL (CV)	CU.YD.	18,850.0	\$ 2.00	0.0	\$0.00
2105.604	GEOTEXTILE FABRIC TYPE V	SQ.YD.	5,061.0	\$ 1.25	0.0	\$0.00
2211.503	AGGREGATE BASE (CV), CLASS 5	CU. YD.	1,403.0	\$ 9.25	0.0	\$0.00
2350.501	TYPE LV4 WEARING COURSE MIXTURE	TON	385.0	\$ 36.00	0.0	\$0.00
2350.502	TYPE LV3 NON-WEARING COURSE MIXTURE	TON	857.0	\$ 32.00	0.0	\$0.00
2357.502	BIT MATERIAL FOR TACK COAT	GAL.	192.0	\$ 2.00	0.0	\$0.00
2501.515	21" RC PIPE APRON	EACH	1.0	\$ 400.00	0.0	\$0.00
2501.515	36" RC PIPE APRON	EACH	1.0	\$ 800.00	0.0	\$0.00
2502.541	4" PERF PE PIPE DRAIN W/GEOTEXTILE SOCK	LIN.FT.	1,891.0	\$ 2.25	0.0	\$0.00
2502.511	4" PVC CONDUIT PIPE - SCHEDULE 80	LIN.FT.	220.0	\$ 9.00	0.0	\$0.00
2503.511	6" PVC SEWER PIPE - SDR 35	LIN.FT.	34.0	\$ 14.00	0.0	\$0.00
2503.511	8" PVC SEWER PIPE - SDR 35	LIN.FT.	1,035.0	\$ 18.00	0.0	\$0.00
2503.541	12" RC PIPE SEWER DES. 3006	LIN.FT.	37.0	\$ 27.00	0.0	\$0.00
2503.541	15" RC PIPE SEWER DES. 3006	LIN. FT.	22.0	\$ 29.00	0.0	\$0.00
2503.541	18" RC PIPE SEWER DES. 3006	LIN. FT.	156.0	\$ 32.00	0.0	\$0.00
2503.541	21" RC PIPE SEWER DES. 3006	LIN. FT.	657.0	\$ 33.00	0.0	\$0.00
2503.541	24" RC PIPE SEWER DES. 3006	LIN. FT.	339.0	\$ 35.00	0.0	\$0.00
2503.541	30" RC PIPE SEWER DES. 3006	LIN.FT.	92.0	\$ 47.00	0.0	\$0.00
2503.541	36" RC PIPE SEWER, DES. 3006	LIN.FT.	200.0	\$ 62.00	0.0	\$0.00
2503.602	8" X 6" PVC WYE	EACH	1.0	\$ 100.00	0.0	\$0.00
2503.602	CONNECT TO EXISTING SANITARY MANHOLE	EACH	1.0	\$ 750.00	0.0	\$0.00
2503.603	4" PVC FORCEMAIN - SDR 21	LIN.FT.	310.0	\$ 12.00	0.0	\$0.00
2503.602	6" GATE VALVE AND BOX	EACH	1.0	\$ 575.00	0.0	\$0.00
2503.602	10" GATE VALVE AND BOX	EACH	2.0	\$ 1,000.00	0.0	\$0.00
2504.602	HYDRANT	EACH	1.0	\$ 2,800.00	0.0	\$0.00
2504.602	CONNECT TO EXISTING WATERMAIN	EACH	1.0	\$ 500.00	0.0	\$0.00
2504.603	6" WATERMAIN D.I. CLASS 52	LIN.FT.	8.0	\$ 25.00	0.0	\$0.00
2504.603	10" WATERMAIN D.I. CLASS 52	LIN.FT.	1,375.0	\$ 30.00	0.0	\$0.00
2504.620	WATERMAIN FITTINGS	POUNDS	1,040.0	\$ 2.20	0.0	\$0.00
2506.501	CONST. DRAINAGE STRUCTURE DES. F	LIN.FT.	44.2	\$ 195.00	0.0	\$0.00
2506.501	CONST. DRAINAGE STRUCTURE DES. G	LIN.FT.	24.2	\$ 195.00	0.0	\$0.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 60-4020	LIN.FT.	28.5	\$ 280.00	0.0	\$0.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 4007	LIN.FT.	38.3	\$ 175.00	0.0	\$0.00
2506.516	CASTING ASSEMBLY	EACH	18.0	\$ 300.00	0.0	\$0.00
2506.601	CONSTRUCT LIFT STATION	LUMP SUM	1.0	\$ 56,500.00	0.0	\$0.00
2511.501	RANDOM RIP RAP CLASS III	CU.YD.	20.0	\$ 25.00	0.0	\$0.00
2531.501	CONCRETE CURB & GUTTER - DESIGN B618 (MOD.)	LIN.FT.	1,891.0	\$ 8.04	0.0	\$0.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$ 1,500.00	0.0	\$0.00
2573.502	SILT FENCE	LIN.FT.	2,110.0	\$ 1.60	2,110.0	\$3,376.00
2573.502	STRAW BALE BARRIER	EACH	2.0	\$ 100.00	0.0	\$0.00
2575.501	SEEDING	ACRE	0.0	\$ 599.00	0.0	\$0.00

VALUE OF WORK COMPLETED: \$115,976.00

E. E. Fuller
 BENCHMARK ENGINEERING, INC.

CITY OF MOUNTAIN IRON
VARIANCE APPLICATION *

Name of Applicant Greg Peterson
Bbs Bar + Grill Signature of Applicant [Signature] Date 5/29/03

Legal Description: 5L463ft OF LOT 2 AND ALL OF LOT 3
Sec/Lot _____ Twp/Block _____ Rge/Subd _____ Parcel Code # 1750014000
CANADIAN NO 2ND ADD TO MTN IRON
Area for which Variance Requested: North + Northeast from existing building.

Statements addressing condition of "undue hardship" for which variance is requested. Due to position of building on property, the expansion planned will be, I believe, not up to today's code as far as commercial buildings + the lot line is.
VARIANCE FROM LOT LINE SETBACKS FOR Bldg Addition.

* Applicant is required to submit a vicinity map, drawn to scale, showing applicant's and adjoining property including all existing or proposed buildings or uses. Use reverse side of this form.

OFFICE USE ONLY

ITEM	ACTION	DATE	INITIAL
<u>gave copy to JK on 6/5/03</u>			
Zoning Administrator Review			
Public Hearing Set	<u>by Zoning Admin. on 6/5/03</u>	<u>6-23-03</u>	
Hearing Notice Published	<u>Mesabi Daily News</u>	<u>6-11-03</u>	<u>gmf</u>
Board of Adjustment and Appeals Recommendation	<u>P-2 recommended Approval</u>	<u>6-23-03</u>	<u>gmf</u>
Council Action			
Filed with County Recorder			

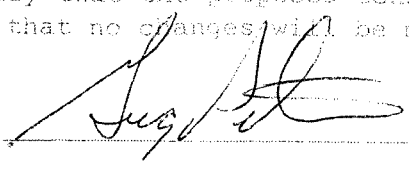
Conditions Attached _____

fd # 15002
Rec. # 2034070
6/5/03
[Signature]

VICINITY MAP TO SCALE - SHOW DIMENSIONS OF LOT AND ALL EXISTING AND PROPOSED STRUCTURES, DISTANCES FROM FRONT, SIDE AND REAR LOT LINE SETBACKS TO ALL EXISTING AND PROPOSED STRUCTURES. SHOW ALLEY AND STREET NAMES ABUTTING LOT.

I/We certify that the proposed construction will conform to the dimensions and uses shown and that no changes will be made without first obtaining approval.

Signature

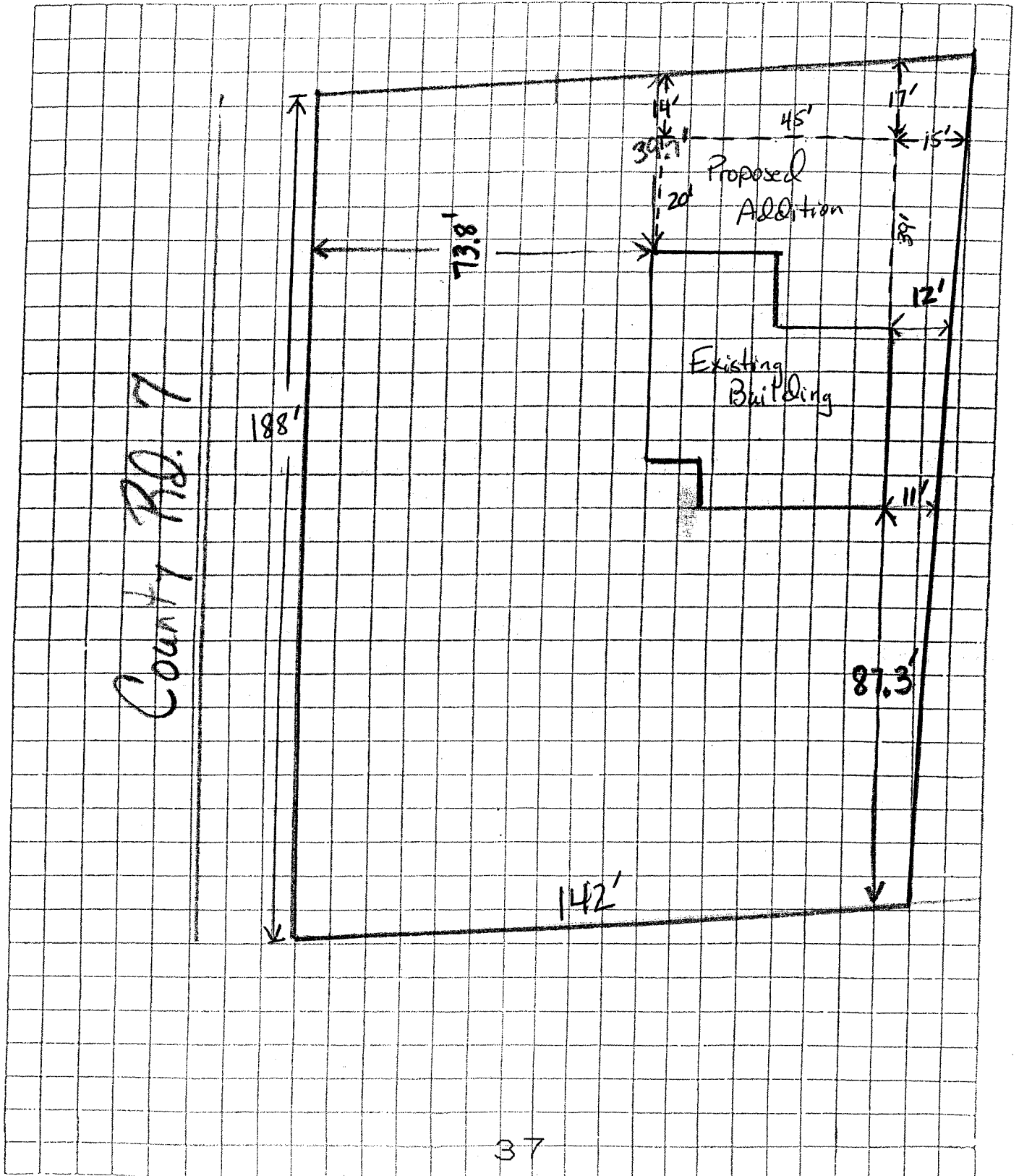


Date

5/29/03



INDICATE NORTH IN CIRCLE



PLANNING & ZONING COMMISSION MINUTES
Mountain Iron, Minnesota
June 23, 2003

The regular meeting of the Mountain Iron Planning & Zoning Commission was called to order by Acting-Chairman Jim Giorgi at 7:00 p.m. Members present were Ray Saari, Jim Giorgi, Barb Fivecoate & Margaret Soyring. Absent were Steve Giorgi, Dave Skalbeck & Ozzie Rudlong. Council liason Dale Irish was present & Zoning Administrator Jerry Kujala was absent.

1. Minutes of the April 28th, 2003 meeting were accepted with a motion from Soyring & supported by Saari & passed unanimously.
2. At 7:02 p.m. the regular meeting was closed & a motion to open the public hearing was made by J. Giorgi with support from Saari & passed unanimously. Discussion was held on the B.G.'s Bar & Grill variance. It is requesting to add an addition onto the present structure. Lot line setbacks were the discussion & Mrs. Sylvia Chad was there to question what was going to be done, as the property is behind her home. B.G.'s owner, Greg Peterson, was present to answer & explain the proposed plan & Mrs. Chad stated she was "just curious" & did not indicate either "pro" or "con" on the project. No letters were received & at 7:08 p.m. the Public Hearing was closed on a motion by Soyring with support by Saari & passed unanimously.
3. Regular meeting resumed at 7:09 p.m. with no "Old Business".
4. New Business--Motion was made by Soyring to grant the variance to B.G.'s Bar & Grill for their building project. It was supported by Fivecoate & passed unanimously. Acting-Chairman Jim Giorgi did explain that the final OK for the variance would be at the July 7, 2003 City Council meeting.
5. "Nordlund Home Business" was listed on the agenda, but with Zoning Administrator Kujala absent & no further information available, Fivecoate made a motion to table it until the next meeting. It was supported by Saari & passed unanimously. Attending was Nordlund's neighbor, Wilbert Johnson, who stated that he would like to have something done about this matter soon. He has been trying for months to get the mess cleaned up & wants to know when it will be?
6. Discussion was held by the P&Z Committee on why we do not receive more information for the meetings. No one, from the committee, knew a thing about the Nordlund Home Business. Since Jerry Kujala was gone, some information should have been provided the committee or someone from the City Of Mt. Iron should be at the meeting with the information needed.
7. A motion to adjourn the meeting was made by J. Giorgi at 7:34 p.m., supported by Saari & passed unanimously.

Respectfully Submitted,
Barb Fivecoate
Secretary

Barb Fivecoate

COUNCIL LETTER 070703-VA

CITY COUNCIL

ASSESSING SERVICES

DATE: July 7, 2003

FROM: City Council

Craig J. Wainio
City Administrator

As requested by the City Council at the previous meeting, this item is being placed upon the agenda.



Saint Louis County

Administration Department • 100 N. 5th Ave. W., Room 202 • Duluth, MN 55802-1287
Phone: (218) 726-2448 • Fax: (218) 726-2469 • Email: twad@co.st-louis.mn.us

David Twa
County Administrator

January 30, 2003

CRAIG WAINIO, CITY ADMINISTRATOR
CITY OF MOUNTAIN IRON (175)
8586 ENTERPRISE DR S
MOUNTAIN IRON MN 55768

Dear MR. WAINIO,

As part of the annual fee setting process, the St. Louis County Board adopted a new fee schedule for County services. Included in these fee adjustments are the fees charged to local units of government for County Assessor services. The fee increase will not take effect until the 2004 Assessment (with billing at the end of the year) because the County Board recognized that the Town Boards and City Councils would need some time to adjust the collections in order to meet these new fees.

Accordingly, please be advised that the following fees will be charged to Townships and Cities for County Assessor services, effective for the calendar year starting January 1, 2004:

Homestead Activity \$ 0.90 per parcel with homestead activity
Evening Meeting \$ 70.00 for evening Board of Appeal starting after 4:00 PM

The Homestead Activity fee is charged to all jurisdictions based on their homestead activity. Fees for evening meetings are charged only to those jurisdictions who choose to schedule an evening meeting for the Local Board of Appeal and Equalization.

The following fees for assessment services are charged to jurisdictions who choose to have the County Assessor's Department perform their assessment services:

Parcel Rate in Jurisdictions less than 30 Minutes / Miles

Residential / Seasonal / Agricultural / Mobile Homes	\$ 15.55
Commercial / Industrial / Apartment / Resort	\$ 30.75
Vacant Land	\$ 6.10

Parcel Rate in Jurisdictions between 30 Minutes / Miles - 60 Minutes / Miles

Residential / Seasonal / Agricultural / Mobile Homes	\$ 21.00
Commercial / Industrial / Apartment / Resort	\$ 44.00
Vacant Land	\$ 6.40

Parcel Rate in Jurisdictions more than 60 Minutes / Miles

Residential / Seasonal / Agricultural / Mobile Homes	\$ 25.80
Commercial / Industrial / Apartment / Resort	\$ 49.80
Vacant Land	\$ 7.35

Based on the new fee schedule and the current parcel counts for your jurisdiction, the following would be the fee for your jurisdiction if you use the services of the County Assessor. If you have your own Local Assessor, your fee would include only the Homestead Activity and Evening Meeting Fee (if applicable).

Parcel Counts:

Homestead Activity Count	968
Residential Parcels	1,088
Commercial Parcels	85
Vacant Land Parcels	1,049

<u>Fee Structure</u>	<u>Existing Fee</u>	<u>2004 Fee</u>
Homestead Activity	\$ 629	\$ 871
Evening Meeting	\$ 50	\$ 70
Assessment Services	\$ 18,627	\$ 25,302
Total Fee	\$ 19,306	\$ 26,243

Yours very truly,

David J. Twa, County Administrator

cc: Board of Commissioners
County Assessor

AGREEMENT REGARDING ASSESSMENT SERVICES

RICHARD J. VIDMAR, doing business as VIDMAR APPRAISALS, herein known as "Vidmar", located at 328 East 43rd Street, Hibbing, MN 55746, and the City of Mountain Iron enter into this Agreement as follows:

Services

Vidmar agrees to provide the following services:

Assess one quarter of all taxable real and personal property within the limits of the City of Mountain Iron in the name of the person by whom it is owned, at its full and true value (fair market value) as of January 2nd of the assessment year, according to Minnesota Statutes.

Project Tasks:

- A. The assessor shall perform an on site exterior visit to one quarter of the parcels to update any and all improvements to the property on the property tax card, along with taking a new photograph of the parcel.
- B. The assessor shall provide assessments on a new assessment card along with a photograph for any new construction during that assessment year.
- C. The assessor shall appraise the possessor (or leasehold) interest in one quarter of the properties any exempt entity leases to others.
- D. The assessor shall deliver to the City of Mountain Iron a completed assessment roll of all taxable property before March 1st or other date as established by the County Assessor.
- E. The assessor shall communicate openly and in a timely fashion with the proper City of Mountain Iron personnel and the public in the handling of all appeals to ensure the Board of Appeal and Equalization has all available information to render its decisions. The assessor is expected to present a positive professional image in both dress and conduct while interfacing with the City of Mountain Iron staff and the public, especially during the appeals process.
- F. The assessor shall allow sufficient time to properly hear an appellant's appeal with an on-site personal interview and to communicate with all due respect to the appellant and in layman's terms. The assessor shall, if reasonably possible, meet with the appellant at

least one week prior to the Board of Appeal and Equalization.

- G. The assessor shall justify appraisals and represent the City of Mountain Iron at all meetings of the Board of Appeal and Equalization.
- H. The assessor shall conduct a sales ratio analysis (ratio between assessed values and sales prices) to ensure that current appraisals are within the legal level.
- I. The assessor is to keep the City of Mountain Iron informed of sales ratio analyses or other information which may cause the assessor to make changes to local assessments that would raise or lower assessments.
- J. The assessor is encouraged to interface with the business community and media to provide greater clarity of the assessor's role in the property taxation process and communicate assessment scheduling.
- K. The assessor must be accessible to the City of Mountain Iron staff throughout the tax year to assist with correcting problems that may arise out of the assessment work.
- L. The assessor shall update market values as changes are made (i.e. construction, etc.) on City of Mountain Iron owned land and public buildings. Information obtained shall be used for insurance purposes. Reappraisal of same will be performed each 6 years as mandated in the statutes.
- M. The assessor shall keep the the City of Mountain Iron Administration informed of their intent for all appeals that are settled prior to the Board of Appeal and Equalization.

Term

This Agreement shall be effective on July 1, 2003 and shall terminate on June 30, 2004, or sooner by agreement of the parties hereto. Either party may terminate this Agreement at any time without cause by providing to the other Sixty (60) days written notice.

Compensation

Vidmar shall be paid the sum of \$18,500.00 for the term of this Agreement. If the Agreement is terminated for any reason prior to completion of its full term, Vidmar shall receive a prorata share of

the payment due based upon the number of months the Agreement term was in effect prior to the termination effective date.

Payment to Vidmar shall be made quarterly during the contract term with the first payment due three (3) months following the effective date of the Agreement. Interest at the rate of Six percent (6%) per annum shall accrue on all payments due and not paid when due.

Work Product

Work product of Vidmar generated for the City of Mountain Iron belongs to the City of Mountain Iron.

Independent Contractor Status

Vidmar is not an employee of the City of Mountain Iron. Vidmar is an independent contractor.

Cooperation of the City of Mountain Iron

The City of Mountain Iron shall, in every reasonable manner, assist Vidmar in the services he is providing. This includes providing:

- A. Complete and up-to-date existing tax rolls
- B. Legal descriptions
- C. Maps
- D. Plats
- E. Ownership records with addresses
- F. Existing assessment cards

Governing Law

The laws of the State of Minnesota shall govern the enforcement of this Agreement.

Notice

Any notice to be provided by one party to another shall be as follows:

If to Vidmar:

RICHARD J. VIDMAR
VIDMAR APPRAISALS
328 EAST 43rd STREET
HIBBING, MN 55746

If to City of Mountain Iron:

Date _____

Richard J. Vidmar

For City of Mountain Iron

Date _____

By _____

Its _____

CITY OF VIRGINIA

327 FIRST STREET SOUTH • VIRGINIA, MINNESOTA 55792-2623

City Department Director's Office
(218) 748-7500

June 24, 2003

The Honorable Gary Skalko
Mayor, City of Mt. Iron
8586 Enterprise Drive South
Mt. Iron, MN. 55768

The Honorable Mike Skenzich
Mayor, City of Gilbert
16 Broadway Street South
Gilbert, MN. 55741

The Honorable Cal Cossalter
Mayor, City of Eveleth
P. O. Box 401
Eveleth, MN. 55741

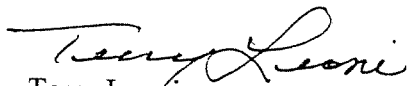
Dear Mayors:

The Virginia City Council, through Mayor Carolyn Luoma Gentilini, has learned of your interest in pursuing a conversation of sharing a common assessor.

The City of Virginia, as you are probably aware, currently employs two full time employees in its Assessor's Office (an Assessor and a Deputy Assessor). We would be very happy to sit down with representatives from your Cities to discuss how we could develop such a relationship. I would suggest a meeting in the near future so that we may begin this discussion.

Please contact me with possible dates some time in mid-July which would work for you and/or your designated representatives. Should you have any questions or concerns please do not hesitate to contact me.

Sincerely,



Terry Leoni
City Department Director

TL:sg

cc: Craig Wainio, Mt. Iron City Administrator
Ray Eck, Eveleth City Clerk
Mayor and City Council

Gary Mackley, Gilbert City Clerk
Rod Otterness, Buhl City Administrator

COUNCIL LETTER 070703-VB

CITY COUNCIL

NORTHLAND ANNEXATION

DATE: July 7, 2003

FROM: City Council

Craig J. Wainio
City Administrator

As requested by the City Council at the previous meeting, this item is being placed upon the agenda.

COUNCIL LETTER 070703-VC

MAYOR SKALKO

ATV OFF-HIGHWAY TRAIL

DATE: July 7, 2003

FROM: Mayor Skalko

Craig J. Wainio
City Administrator

Background: Do we actively pursue this idea? Contact person is Ron Potter.

COUNCIL LETTER 070703-VD

MAYOR SKALKO

GIORGI & BROWN ROAD LOOP

DATE: July 7, 2003

FROM: Mayor Skalko

Craig J. Wainio
City Administrator

Background: Contact individuals in writing to ask them if they would ever want “loop” paved and also stating how much this would be assessed, etc.

Staff Note: If the City Council approves Resolution Number 23-03 calling for a hearing, all individuals owning property along the streets identified in Exhibit A would receive notice of the hearing and be able to present their views at that time. An approximation of the assessment amounts would be available at the public hearing.

COUNCIL LETTER 070703-VE

MAYOR SKALKO

**SUMMARY OF JOB EVALUATION OF
CITY ADMINISTRATOR**

DATE: July 7, 2003

FROM: Mayor Skalko

Craig J. Wainio
City Administrator

Background: Being sent to us by independent counsel Larry Minton; Summary was passed by entire council at the closed session held on June 26, 2003.

COUNCIL LETTER 070703-VF

COUNCILOR ROSKOSKI

LOCOMOTIVE PARK GENERAL SPRUCE UP

DATE: July 7, 2003

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Background: It has been a month since this was discussed and very little has been done.

COUNCIL LETTER 070703-VG

COUNCILOR ROSKOSKI

ENGINEER

DATE: July 7, 2003

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Background: Parkville utility value progress update.

THE TRENTI LAW FIRM

ATTORNEYS

Sam A. Aluni
Paul D. Cerkvenik
Joseph Lyons-Leoni*+
Scott C. Neff ++
J. Carver Richards
Patrick J. Roche*
Robert H. Stephenson

225 First Street North

Suite 1000

P.O. Box 958

Virginia, MN 55792

(218) 749-1962

FAX (218) 749-4308

E-mail trenti@trentilaw.com

RETIRED

Vernon D. Saxhaug
John A. Trenti

LEGAL ASSISTANTS

Helen Marsh
Barbara Shosten
Donna M. Leritz
Kristen M. Hennis
Sharon K. Fredrickson

MEMORANDUM

TO: Mountain Iron City Council
Craig Wainio, City Administrator

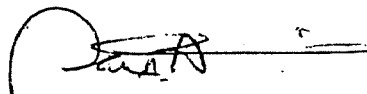
FROM: Sam A. Aluni, City Attorney

RE: City Infrastructure Located Within Vacated Roadway
Right-of-Ways
Our File No. 55,337-1

DATE: July 2, 2003

The city council has requested an opinion as to whether there is any authority for the City of Mountain Iron to attempt to force the purchase of city infrastructure located under and within the right-of-way of vacated roadways within the City of Mountain Iron. We have reviewed the applicable statutes (Minn. Stat. §505.14 dealing with vacated streets, alleys and public grounds within platted areas, and Minn. Stat. §161.16) and the case law annotations with respect to these statutes. We can find no authority for the proposition that the City of Mountain Iron may charge adjacent property owners for infrastructure located within and under vacated roadways.

Very truly yours,


SAM A. ALUNI

SAA:skf

+Civil Trial Specialist Certified by the National Board Trial Advocacy

++Real Property Law Specialist Certified by Minnesota State Bar Association

*Civil Trial Specialist Certified by the Minnesota State Bar Association

**COUNCIL LETTER 070703-VIA
ADMINISTRATION
RESOLUTION NUMBER 22-03**

DATE: July 7, 2003
FROM: Craig J. Wainio
City Administrator

Resolution Number 22-03 accepts the quotes for the gravel surface extension of Unity Drive. This project was initiated by a petition from Mr. Tom Schlotec of Mesabi Land Company and requests that a gravel surfaced road be constructed within the Unity Drive right-of-way. It appears that Hibbing Excavating had the low quote of \$10,500.

It is recommended that the City Council adopt Resolution Number 22-03 Accepting Quotes.

RESOLUTION NUMBER 22-03

ACCEPTING QUOTE

WHEREAS, pursuant to an advertisement for quotes for the improvement of Unity Drive between the center line of Park Drive and approximately 1400 feet east of the centerline of Park Drive by the construction of a gravel surfaced road, quotes were received, opened and tabulated according to law, and the following quotes were received complying with the advertisement:

Mesabi Bituminous	\$11,731
Hibbing Excavating	\$10,500

AND WHEREAS, it appears that Hibbing Excavating Inc of Hibbing, Minnesota is the lowest responsible quoter.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. The Mayor and Administrator are hereby authorized and directed to enter into a contract with Hibbing Excavating, Inc of Hibbing, Minnesota in the name of the City of Mountain Iron for the improvement of Unity Drive between the center line of Park Drive and approximately 1400 feet east of the centerline of Park Drive by the construction of a gravel surfaced road according to the plans and specifications therefore approved by the City Council and on file in the Office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all quoters the deposits made with their quotes, except that the deposits of the successful quoter and the next lowest quoter shall be retained until a contract has been signed.

DULY ADOPTED BY THE CITY COUNCIL THIS 7TH DAY OF JULY, 2003.

Mayor Gary Skalko

ATTEST:

City Administrator

June 2, 2003



BENCHMARK
ENGINEERING, INC.

ENGINEER'S ESTIMATE OF QUANTITIES AND OPINION OF COST
UNITY DRIVE GRAVEL ROAD EXTENSION
MOUNTAIN IRON, MINNESOTA
PROJECT NO: MI03-7

ITEM NO.	ITEM	UNITS	ITEM COST	PROJECT QUANTITIES	TOTAL AMOUNT
2101.502	CLEARING & GRUBBING	LUMP SUM	\$1,000.00	1.0	\$1,000.00
2104.501	REMOVE PIPE CULVERT	LIN. FT.	\$5.00	20.0	\$100.00
2105.501	COMMON EXCAVATION	CU. YD.	\$6.00	635.0	\$3,810.00
2218.502	AGG. SURFACING (CV) CL. 5	CU. YD.	\$12.00	460.0	\$5,520.00
2501.511	12" C.S. PIPE CULVERT	LIN. FT.	\$20.00	32.0	\$640.00
2506.522	ADJUST FRAME AND RING CASTINGS	EACH	\$200.00	4.0	\$800.00
2575.501	SEEDING	ACRE	\$1,500.00	1.0	\$1,500.00
				SUBTOTAL :	\$13,370.00

BENCHMARK ENGINEERING, INC.

COUNCIL LETTER 070703-VIB

ADMINISTRATION

RESOLUTION NUMBER 23-03

DATE: July 7, 2003

FROM: Craig J. Wainio
City Administrator

Resolution Number 23-03 sets a public hearing for those street identified in exhibit A of the Resolution. This resolution also accepts the report as presented by the City Engineer. The City Council needs to determine if the list presented in exhibit A is the correct list of streets that potentially could be overlaid and or reconstructed.

It is recommended that the City Council adopt Resolution Number 23-03 Accepting Report and Setting a Public Hearing.

RESOLUTION NUMBER 23-03

**RECEIVING REPORT AND CALLING HEARING ON
IMPROVEMENT**

WHEREAS, pursuant to Resolution of the City Council adopted June 17, 2003, a report has been prepared by Benchmark Engineering with reference to the improvement of those Street identified in Exhibit A by reconstruction and/or overlay, and this report was received by the City Council on July 7, 2003, and

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost effective, and feasible,

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
MOUNTAIN IRON, MINNESOTA:**

1. The City Council will consider the improvement of such streets in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$350,000.
2. A public hearing shall be held on such proposed improvement on the 4th day of August, 2003, in the Mountain Iron Room of the Community Center at 6:30 p.m. and the City Administrator shall give mailed and published notice of such hearing and improvement as required by law.

DULY ADOPTED BY THE CITY COUNCIL THIS 7TH DAY OF JULY, 2003.

ATTEST:

Mayor Gary Skalko

City Administrator

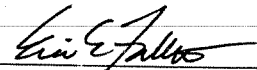
EXHIBIT A

Locomotive Street from Mountain Avenue to Marble Avenue
Park Drive from Garden Drive to Fairview Lane
Arbor Lane from Mineral Avenue to Greenwood Lane
Parkville Road from Nichols Avenue to Old Highway 169
Spring Park Road from Nichols Avenue to end of current bituminous portion
Oriole Avenue from Spring Park Road to Cardinal Avenue
Cardinal Avenue from Oriole Avenue to Nichols Avenue
Eagle Avenue from Parkville Road to end of current bituminous portion
Grant Street from Mineral Avenue to end of current bituminous portion
North Court from Tamarack Drive to radius of cul-de-sac
South Court from Balsam Drive to radius of cul-de-sac
Heather Avenue from Unity Drive to end of Road
Marion Drive from Unity Drive to radius of cul-de-sac
Brown's Road from Old Highway 169 to Street Car Road
Streetcar Road from Brown's Road to Giorgi's Road
Giorgi's Road from Street Car Road to Old Highway 169

July 2, 2003

**Feasibility Report
2003 Street Improvement Project
City of Mountain Iron, MN**

I hereby certify that this plan, specification or report was prepared by me or under my supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.



Eric E. Fallstrom, P.E.
Registration No. 40351

2003 Street Improvement Project City of Mountain Iron, MN

Improvement

The purpose of this report is to consider proposed street improvements to the below mentioned City streets to repair the existing street bituminous pavement and upgrade some existing gravel roadways to bituminous surfaced roadways.

Location

The improvement areas will be as follows:

- Locomotive Street from Mountain Avenue to Marble Avenue
- Park Drive from Garden Drive to Fairview Lane
- Arbor Lane from Mineral Avenue to Greenwood Lane
- Parkville Road from Nichols Avenue to Old Highway 169
- Spring Park Road from Nichols Avenue to end of current bituminous portion
- Oriole Avenue from Spring Park Road to Cardinal Street
- Cardinal Street from Oriole Avenue to Nichols Avenue
- Eagle Avenue from Parkville Road to end of current bituminous portion
- Grant Street from Mineral Avenue to end of current bituminous portion
- North Court - radius of cul-de-sac only
- South Court from Balsam Drive to radius of cul-de-sac
- Heather Avenue from Unity Drive to end of the road
- Marion Lane from Unity Drive to radius of cul-de-sac
- Brown's Road from Old Highway 169 to Streetcar Road
- Streetcar Road from Brown's Road to Giorgi's Road
- Giorgi's Road from Streetcar Road to Old Highway 169

Initiation

The City of Mountain Iron, through a street inventory study performed by the City of Mountain Iron Street Committee, initiated this improvement project.

Existing Conditions

Twelve of the streets selected to be improved are existing bituminous paved rural street sections with gravel shouldering or urban street sections streets with curb and gutter. Heather Avenue, Brown's Road, Streetcar Road, and Giorgi's Road are existing gravel roadways with gravel shouldering.

Proposed Improvements

All of the streets selected from 2003 improvements are to be overlaid with 1½ inches of bituminous pavement to the lip of gutter or shall have the shoulders filled to match the new overlay section on the rural road segments.

The four streets that are currently gravel will be paved with approximately 3" of bituminous pavement and shall have the shoulders filled to match the new bituminous surface section.

Permits

No permits are required for the City of Mountain Iron to overlay streets inside of the City Right-of-Way.

Estimated Improvement Costs

See attached Engineers Estimate of Quantities and Opinion of Costs sheets for the estimated costs for the proposed improvements. Design and Construction Engineering costs are not included in the estimated costs.

Method of Financing

It is Benchmark Engineering, Inc.'s understanding that the City of Mountain Iron will finance this project through the City's street improvement bonds.

Feasibility

The proposed improvements are feasible from an engineering standpoint. The economic feasibility will need to be determined by the City of Mountain Iron.



ENGINEER'S ESTIMATE OF QUANTITIES AND OPINION OF PROBABLE COST
 2003 STREET IMPROVEMENT PROJECT
 CITY OF MOUNTAIN IRON, MINNESOTA
 PROJECT NO. M103-10

SPEC. NO.	ITEM	EXISTING CONDITION	STREET		PARK DRIVE (URBAN)		ARBOR LAKE (URBAN)		PARKVILLE ROAD (RURAL/URBAN)		SPRING PARK ROAD (RURAL)		ORIOLE AVENUE (RURAL)		CARDINAL STREET (RURAL)		EAGLE AVENUE (RURAL)		
			UNITS	UNIT COST	EST. QUANTS	AMOUNT	EST. QUANTS	AMOUNT	EST. QUANTS	AMOUNT	EST. QUANTS	AMOUNT	EST. QUANTS	AMOUNT	EST. QUANTS	AMOUNT	EST. QUANTS	AMOUNT	
2221.503	AGGREGATE SHOULDERING (CV) CLASS 1	CU. YD.	\$20.00																
2350.501	TYPE LV 4 WEARING COURSE MIXTURE (B)	TON	\$34.00		120.0	\$4,080.00	351.0	\$11,934.00	99.0	\$1,980.00	23.0	\$900.00	32.0	\$640.00	12.0	\$432.00	24.0	\$816.00	
2350.502	TYPE LV 5 LEVELING COURSE MIXTURE (B)	TON	\$40.00						1,067.0	\$42,680.00	278.0	\$11,116.00	344.0	\$13,760.00	177.0	\$7,080.00	214.0	\$8,560.00	
2357.502	BIT. MATERIAL FOR TACK COAT	GAL.	\$2.00		56.0	\$112.00	177.0	\$354.00	645.0	\$1,290.00	140.0	\$280.00	76.0	\$152.00	64.0	\$128.00	108.0	\$216.00	
2506.522	ADJUST FRAME AND RING CASTINGS	EACH	\$300.00		2.0	\$600.00	5.0	\$1,500.00	2	\$600.00			6.0	\$1,800.00	1.0	\$300.00	2.0	\$600.00	
2563.601	TRAFFIC CONTROL	LUMP SUM	\$10,000.00		0.0625	\$625.00	0.0625	\$625.00	0.0625	\$625.00	0.0625	\$625.00	0.0625	\$625.00	0.0625	\$625.00	0.0625	\$625.00	
2564.603	4" DOUBLE SOLID LINE YELLOW - EPOXY	LIN. FT.	\$0.80						4,300.0	\$3,440.00									
2564.602	4" SOLID LINE WHITE - EPOXY	LIN. FT.	\$0.80						3,000.0	\$2,400.00									
TOTAL:					\$5,417.00		\$18,017.00		\$14,413.00		\$71,721.00		\$10,857.00		\$18,263.00		\$5,371.00		\$9,237.00

SPEC. NO.	ITEM	EXISTING CONDITION	STREET		NORTH COURT (URBAN)		SOUTH COURT (URBAN)		HEATHER AVENUE (GRAVEL)		MARION LANE (RURAL)		BROWN'S ROAD (GRAVEL)		STREETCAR ROAD (GRAVEL)		GIORGIO'S ROAD (GRAVEL)		
			UNITS	UNIT COST	EST. QUANTS	AMOUNT	EST. QUANTS	AMOUNT	EST. QUANTS	AMOUNT	EST. QUANTS	AMOUNT	EST. QUANTS	AMOUNT	EST. QUANTS	AMOUNT	EST. QUANTS	AMOUNT	
2221.503	AGGREGATE BASE (CV) CLASS 5	CU. YD.	\$16.00																
2221.503	AGGREGATE SHOULDERING (CV) CLASS 1	CU. YD.	\$20.00																
2231.601	BITUMINOUS SURFACE RECLAIMATION (C)	SO. YD.	\$3.00		7.0	\$21.00	60.0	\$180.00	56.0	\$168.00	60.0	\$180.00	90.0	\$270.00	134.0	\$402.00	54.0	\$162.00	
2350.501	TYPE LV 4 WEARING COURSE MIXTURE (B)	TON	\$34.00		109.0	\$3,706.00	123.0	\$4,182.00	400.0	\$13,600.00	2,590.0	\$87,760.00	2,570.0	\$87,380.00	501.0	\$17,034.00	200.0	\$6,800.00	
2357.502	BIT. MATERIAL FOR TACK COAT	GAL.	\$2.00		55.0	\$110.00	62.0	\$124.00	383.0	\$766.00	246.0	\$492.00	246.0	\$492.00	479.0	\$958.00	192.0	\$384.00	
2506.522	ADJUST FRAME AND RING CASTINGS	EACH	\$300.00		2.0	\$600.00	2.0	\$600.00	211.0	\$633.00	130.0	\$390.00	293.0	\$879.00	264.0	\$792.00	106.0	\$318.00	
2563.601	TRAFFIC CONTROL	LUMP SUM	\$10,000.00		0.0625	\$625.00	0.0625	\$625.00	0.0625	\$625.00	0.0625	\$625.00	0.0625	\$625.00	0.0625	\$625.00	0.0625	\$625.00	
TOTAL:					\$5,181.00		\$3,165.00		\$5,531.00		\$30,526.00		\$29,431.00		\$39,505.00		\$36,674.00		\$15,053.00

ESTIMATED CONSTRUCTION COST: \$328,362.00

URBAN DENOTES CURB & GUTTER
 RURAL DENOTES GRAVEL SHOULDERS

Eric E. Johnson
 BENCHMARK ENGINEERING, INC.

COUNCIL LETTER 070703-VIB

ADMINISTRATION

CDBG GRANT HEARING

DATE: July 7, 2003
FROM: Craig J. Wainio
City Administrator

Based upon City Council direction, a grant application for library renovations is being made. This grant is available from the St. Louis County CDBG Program. The application amount will be for \$50,000. Staff will prepare the application between now and the public hearing.

In order to apply for the grant, the City needs to set a public hearing to consider the grant application. Staff suggests setting the public hearing for July 14th City Council meeting at 6:30pm or shortly thereafter.

COUNCIL LETTER 070703-VC

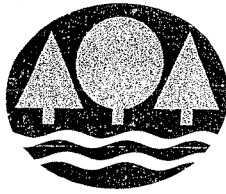
ADMINISTRATION

MPCA RESPONSE

DATE: July 7, 2003

FROM: Craig J. Wainio
City Administrator

Based upon the letters the City has received from the MPCA, it is necessary for the City Council to develop a response to the issues raised.



Minnesota Pollution Control Agency

June 6, 2003

CERTIFIED MAIL NO. 7003 1010 0004 1789 2526
RETURN RECEIPT REQUESTED

The Honorable Gary Skalko
Mayor, City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, Minnesota 55768

RE: Ten Day Letter – NPDES/SDS Permit No. MN0040835

Dear Mayor Skalko:

On April 24, 2003, Minnesota Pollution Control Agency (MPCA) staff conducted an inspection and subsequent file review of the wastewater treatment system at Mountain Iron (City) which is authorized under the above indicated National Pollutant Discharge Elimination System (NPDES)/State Disposal System (SDS) permit. As a result of the inspection and file review alleged violations of the NPDES/SDS permit were identified. Please review for accuracy the following description of the alleged violations.

1. Minn. Stat. § 115.061 Duty to notify and avoid water pollution.

(a) Except as provided in paragraph (b), it is the duty of every person to notify the agency immediately of the discharge, accidental or otherwise, of any substance or material under its control which, if not recovered, may cause pollution of waters of the state, and the responsible person shall recover as rapidly and as thoroughly as possible such substance or material and take immediately such other action as may be reasonably possible to minimize or abate pollution of waters of the state caused thereby.

During the inspection it was noted that effluent from the holding ponds was discharging to the unnamed stream that is tributary to Mashkenode Lake. Although the holding ponds are an authorized bypass point in the permit, they were authorized with the understanding that the ponds did not have a surface water discharge. During previous inspections, the operator had informed MPCA staff that the ponds do not discharge to surface waters. Previous inspection reports indicated that because the ponds did not have surface water discharges, reporting the bypasses to the State Duty Officer was not required. The City did not report the discharge from these ponds to the State Duty Officer and had not taken actions necessary to prevent further discharge.

2. Minn. R. 7050.0210 Subp. 1. Untreated sewage.

No untreated sewage shall be discharged into any waters of the state. Effective disinfection of any discharges, including combined flows of sewage and storm water, will be required where necessary to protect the specified uses of the waters of the state.

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Given the flow-through and uncontrolled operation of the ponds the effluent from the ponds does not receive adequate disinfection.

3. Minn. Stat. 115.07 Subdivision 1. states in part:

It shall be unlawful for any person to construct, install or operate a disposal system, or any part thereof, until plans therefore shall have been submitted to the agency unless the agency shall have waived the submission thereof to it and a written permit therefore shall have been granted by the agency.

Minn. R. 7001.1030 Subpart 1. Permit required.

Except as provided in subpart 2, no person may discharge a pollutant from a point source into the waters of the state without obtaining a National Pollutant Discharge Elimination System permit from the agency.

Surface discharge station SD001 in NPDES/SDS permit MN0040835 does not authorize discharge of untreated effluent to surface waters. The discharge from the holding ponds to surface waters is not authorized by the permit.

4. Minn. Stat. 115.075 Information and monitoring. Paragraph (1)

A person may not: (1) make a false material statement, representation, or certification in; omit material information from; or alter, conceal, or fail to file or maintain a notice, application, record, report, plan, manifest, or other document required under section 103F.701 or this chapter or chapter 114C, 115A, or 116;

The NPDES/SDS permit application received on July 10, 2001 did not indicate that the holding ponds discharged to surface waters. This is considered an omission of material information.

5. NPDES/SDS Permit MN0040835 Chapter 6, Part 11.2 states:

The Permittee is responsible for insuring system reliability and shall install adequate backup or auxiliary facilities to achieve compliance with the conditions of the permit and prevent the discharge of untreated or inadequately treated water.

NPDES/SDS Permit MN0040835 Chapter 6, Part 11.1 states:

The Permittee shall properly operate and maintain the systems used to achieve permit compliance. Proper operation and maintenance includes effective performance, adequate funding, adequate staffing and training, and adequate process and laboratory controls, including appropriate quality assurance procedures.

During an MPCA inspection on April 24, 2003 it was noted the flow proportioning chlorine dosing system no longer functions, which likely contributed to the TRC violations indicated in (4) below. In addition the chlorine gas detector and alarm no longer functions. This is critical for operator safety, especially since operators are required to access the chlorine tank every day.

In addition, a review of bypassing to the holding ponds during 2001-2002 indicates the dates and volumes in million gallons (mg) that bypasses occurred:

June 13, 2002	0.360 mg
June 22, 2002	1.080 mg
July 8, 2002	0.270 mg
August 1, 2002	0.405 mg
October 4, 2002	0.540 mg
April 4, 2001	0.630 mg
April 7, 2001	1.620 mg
April 22, 2001	0.900 mg
May, 2001	1.236 mg (two bypasses – 5/21 and 5/25)
August 1, 2001	0.180 mg

These bypasses to the holding ponds were discharges of inadequately treated wastewater to surface waters.

6. **NPDES/SDS Permit No. MN0040835, Page 7** indicates the following limit for total residual chlorine: 0.038 mg/l as a daily maximum sampled once per day.

The MPCA policy on Total Residual Chlorine (TRC) monitoring indicates that operators must use methods with detection limits of at least 0.1 mg/l. The facility operator calculated his method detection limit at 0.05 mg/l. Given this detection limit, in order to comply with the permit limit, the concentrations at the facility for TRC must average < 0.05 mg/l (below the method detection limit). The following TRC daily maximum concentrations exceeded the detection method for the facility and are in violation of the permit limit:

0.12 mg/l	April, 2000
0.15 mg/l	May, 2001
0.060 mg/l	July, 2001
0.042 mg/l*	August, 2001
0.108 mg/l	April, 2002
0.280 mg/l	May, 2002
0.062 mg/l	August, 2002

*The operator reported this as the detection level so it is assumed the method detection limit for that month was < 0.042 mg/l.

The previous Compliance Monitoring Survey inspection report cited the above TRC violations that occurred in 2000 and 2001. The Permittees response to the corrective action requirements in that report was that a different analytical method would be used for TRC determination and that chlorine would be dosed on a flow proportional basis. During the 4/24/03 inspection, the operator indicated that the chlorine dosing flow proportioning equipment no longer functioned properly.

The Honorable Gary Skalko

Page 4

June 6, 2003

The above alleged violations have been recorded and documented by the MPCA. If you believe that any of the information presented above is incorrect, please respond in writing within ten days of the date of receipt of this letter. Your response should contain a detailed explanation in support of your version of the events in question as well as your intended response to the corrective action requirement. If you believe that those events do not constitute a violation, you can also discuss that in your response.

This letter and your response do not preclude the MPCA from taking further action with respect to the above alleged violations. The MPCA reserves the right to pursue any and all remedies available under Minn. Stat. §§ 115.071, 116.072, 116.073, and 609.671, and all applicable rules or permits for any violation cited in this letter.

It is important that you give this matter your full attention. The MPCA will consider your response in determining whether and what level of enforcement action is appropriate. Please note that such enforcement action may require payment of a monetary penalty.

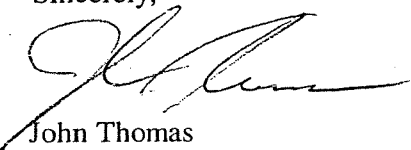
If you do not dispute the above allegations, the MPCA encourages you to begin to develop a plan that will:

1. eliminate bypasses at SD001, and/or
2. manage the holding ponds as stabilization ponds that will have a surface discharge that is authorized under a modified NPDES/SDS permit.
3. address the TRC violations.

Possible subsequent enforcement action may require such planning to be done within a limited time period. By starting to plan now, you will be under less of a time constraint at when responding to MPCA requirements at a later date.

If you have any questions, please contact me at (218) 723-4928.

Sincerely,



John Thomas
Regular Facilities
North District

JT:pb

Enclosure

cc: Rick Cool, Assistant Attorney General
Loren Voigt, MPCA



CITY OF MOUNTAIN IRON

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DUK
COAC

June 10, 2003

Minnesota Pollution Control Agency
Mr. John Thomas
Duluth Water Quality Specialist
525 Lake Avenue South Suite 400
Duluth MN. 55802

Dear Mr. Thomas:

Please find the following in response to your compliance and monitoring survey conducted on April 24, 2003.

1. The total residual chlorine (TRC) has been reported in mg/L based on a single grab sample taken during a 24-hour period. The test results were reported accurately on the grab sample even though they may have been outside the limits. The City was not aware that multiple tests could be conducted to adjust the TRC to within the permit limits. The City will now use the Minnesota Pollution Control Agency fact sheet on chlorine effluent limit outlining multiple sample daily testing.
2. Due to a limited budget, the City of Mountain Iron cannot maintain a security access system that would totally secure the facility. The operators have been instructed to secure the buildings and site whenever feasible and address the unauthorized access issues. The outlet structure manhole cover, from the secondary pond system, has been replaced. This was done as soon as it was reported. City policy does not allow a known dangerous or hazardous condition to exist.
3. An effluent discharge from the secondary holding pond was not observed. Inspection for a discharge has occurred weekly if not daily since the report, without a discharge noted.
4. The City of Mountain Iron has adopted a sump pump ordinance and mass mailed the residents informing them of the changes forthcoming. A copy of the letter is attached.
5. The City of Mountain Iron is currently working with the Department of Health on the design of a backwash storage detention reservoir to allow the backwash water to enter the sanitary sewer system. This would eliminate the need for a discharge permit. It should be noted that the City of Mountain Iron was under the impression that a discharge permit was issued for the current system, but as it turns out that the fee for the permit was invoiced and paid, since 1991, without the MPCA issuing a permit.

6. Sampling of the influent and effluent flow at the treatment facility was changed to a time proportional rather than a flow proportional to allow for adequate sample volume. Based on sampling procedures conducted using both techniques it is my opinion that each represents the quality of treated effluent.
7. The treatment operators have been instructed to calibrate the dissolved oxygen, ph and TRC instrumentation on a weekly basis and to document the calibration.
8. Bypasses to the holding basin will be reported to the State Duty Officer until advised otherwise.
9. A thermometer has been installed in the sample collection refrigerator and the operators have been instructed to transport samples in an iced cooler.

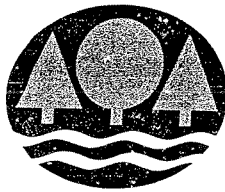
If you have any further questions or desire further information please do no hesitate to contact me at 218-748-7570 or e-mail publicworks@mtniron.com.

Sincerely,



Don Kleinschmidt
Director of Public Works

Pc file



Minnesota Pollution Control Agency

May 8, 2003

The Honorable Mitchell Brunfelt
Mayor, City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, Minnesota 55768

RE: Mountain Iron Wastewater Treatment Facility, NPDES Permit No. MN0040835
Compliance Monitoring Survey

Dear Mayor Brunfelt:

Enclosed is a copy of the Compliance Monitoring Survey (CMS) report that resulted from an inspection of the Mountain Iron Wastewater Treatment Facility on April 24, 2003 by John Thomas of the Minnesota Pollution Control Agency (MPCA) Duluth Regional Office.

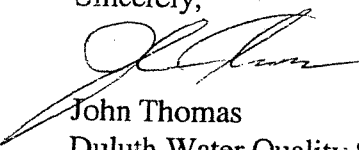
The CMS consisted of a visual inspection of the facility and a review of the monthly Discharge Monitoring Reports. The following concerns are noted in the CMS report:

1. excessive flows in the collection system due to Inflow and Infiltration which result in bypasses to holding ponds which in turn discharge to state waters;
2. multiple violations of the total residual chlorine limit.

Please refer to the enclosed report for a detailed discussion of these issues. Both of these issues will require enforcement action by the MPCA which in-turn will require responses from the City of Mountain Iron.

If you have any questions concerning this letter or the enclosed report, please feel free to contact me at (218) 723-4928.

Sincerely,


John Thomas
Duluth Water Quality Specialist

cc: Mr. Don Kleinschmidt, Director of Public Works
Mr. Dave Takanen and Tom Schur, Operators

Enclosure

**MINNESOTA POLLUTION CONTROL AGENCY
COMPLIANCE MONITORING SURVEY**

Facility:	Mountain Iron Municipal Wastewater Treatment Facility	Permit Number	0040835	Class: B
		Expiration:	3/31/07	
Address:	City Hall, P.O. Box 505 Mountain Iron, Minnesota 55768	Phone:	(218) 735-8559	
Responsible Official:	Mr. Mitchell Brunfelt	Title:	Mayor	
Operator(s):	Mr. Don Kleinschmidt Mr. Tom Schur Mr. Dave Takanen	Certifications/Expiration:	Don - Class A, 7/1/05; Type IV, 7/1/02 Tom - Class B, 11/1/03 Dave - Class B, 7/1/03	

Transaction Code:	N	NPDES/SDS#:	MN0040835	Inspection Date:	4/24/03
Inspection Type:	S	Inspector Code:	S	Facility Type:	1
Inspector(s):	John Thomas				

AREAS EVALUATED DURING INSPECTION

Collection System	<input type="checkbox"/>	Process Control	<input checked="" type="checkbox"/>	Records	<input checked="" type="checkbox"/>
Lift Stations	<input checked="" type="checkbox"/>	Laboratory	<input checked="" type="checkbox"/>	Reporting	<input checked="" type="checkbox"/>
Flow Measurement/ Instrumentation	<input checked="" type="checkbox"/>	Maintenance Program	<input checked="" type="checkbox"/>	Discharge Monitoring Reports	<input checked="" type="checkbox"/>
Treatment System	<input checked="" type="checkbox"/>	Sampling	<input checked="" type="checkbox"/>	Effluent Data	<input checked="" type="checkbox"/>
Disinfection	<input checked="" type="checkbox"/>	Pretreatment	<input checked="" type="checkbox"/>	Compliance Schedule	<input type="checkbox"/>
Dechlorination	<input checked="" type="checkbox"/>	Solids Handling	<input checked="" type="checkbox"/>	Other <u>holding basins</u>	<input checked="" type="checkbox"/>

INSPECTION SUMMARY

A Compliance Monitoring Survey was conducted on April 24, 2003 by John Thomas of the Minnesota Pollution Control Agency (MPCA) Duluth Office to determine the facility's compliance status with the terms and conditions of its NPDES/SDS Permit. The following is a summary of the findings and comments resulting from that inspection.

FACILITY DESCRIPTION

The Mountain Iron Wastewater Treatment Facility is a class B facility designed for an average flow of up to 550,000 gallons per day. The treatment facility consists of a manual bar screen, grit chambers, one comminuter, a wet well, alum addition, activated sludge aeration tank, aerobic digester, two clarifiers, chlorine contact basin, and dechlorination. At this time, the operator meets vector attraction reduction for biosolids by achieving either a > 38% solids reduction in the digested biosolids or, when that is not possible, by liming the biosolids in a large mixing tank.

COMMENTS

1. A review of the facility's Discharge Monitoring Reports (DMRs) for 2002 indicates the following averages:

		2002	Effluent Limit
CBOD5	CalMoAvg	5.4 mg/l	25 mg/l
	MxCalWkAvg	9.2 mg/l	40 mg/l
TSS	CalMoAvg	5.2 mg/l	30 mg/l
	MxCalWkAvg	9.2 mg/l	45 mg/l
Phosphorus Inflow	CalMoAvg	0.63 mg/l	1.0 mg/l
	CalMoAvg	0.285 mgd	

These concentrations are below the permitted effluent limits. The average flows to the plant are below the average wet weather design flow of 550,000 gallons/day.

2. DMRs were submitted on-time. The following violations of permit limits occurred during 2002 through February, 2003:

CBOD	MxCalWkAvg - 63 mg/l	February, 2003
TSS	MxCalWkAvg - 63 mg/l	February, 2003
Total Phosphorus	CalMoAvg - 1.02 mg/l	February, 2003
Total Chlorine Residual	Daily Max - 0.108 mg/l	April, 2002
Total Chlorine Residual	Daily Max - 0.280 mg/l	May, 2002
Total Chlorine Residual	Daily Max - 0.062 mg/l	August, 2002

Please refer to the Deficiencies/Corrective Actions section (below) regarding a response to TRC violations. The other violations did not occur repeatedly - a response from the operator is not required to address the non-TRC violations at this time.

3. Bypassing to the holding basins occurred during June, July, August, and October, 2002.

4. The facility appeared to need maintenance – in general there was a significant amount of rusting equipment, railings and grates; the comminuter barely functions, and there was not alarm system in the chlorine tank room for assuring operator safety and the flow proportioning equipment for chlorine addition was not working (see Deficiency/Corrective Actions section below).
5. Currently there are no pretreatment agreements with dischargers to the sanitary system.

DEFICIENCIES/CORRECTIVE ACTIONS:

1. Deficiency: Page 7 of the Permit indicates the following limit for total residual chlorine: 0.038 mg/l as a daily maximum sampled once per day. The MPCA policy (enclosed) on TRC indicates that operators must use methods with detection limits of at least 0.1 mg/l. The facility operator calculated his method detection limit at 0.05 mg/l. Given this detection limit, in order to comply with the permit limit, the concentrations at the facility for TRC must average < 0.05 mg/l (below the method detection limit). The following concentrations exceeded the detection method for the facility and are in violation of the permit limit:

Total Residual Chlorine	Daily Max - 0.12 mg/l	April, 2000
Total Residual Chlorine	Daily Max - 0.15 mg/l	May, 2001
Total Residual Chlorine	Daily Max - 0.060 mg/l	July, 2001
Total Residual Chlorine	Daily Max - 0.042 mg/l*	August, 2001
Total Chlorine Residual	Daily Max - 0.108 mg/l	April, 2002
Total Chlorine Residual	Daily Max - 0.280 mg/l	May, 2002
Total Chlorine Residual	Daily Max - 0.062 mg/l	August, 2002

*The operator reported this as the detection level so it is assumed the method detection limit for that month was < 0.042 mg/l.

The previous Compliance Monitoring Survey inspection report cited the above TRC violations that occurred in 2000 and 2001. The Permittees response to the corrective action requirements in that report was that a different analytical method would be used for TRC determination and that chlorine would be dosed on a flow proportional basis. During the 4/24/03 inspection, the operator indicated that the chlorine dosing flow proportioning equipment no longer functioned properly.

Corrective Action: Since this is a repeat violation of effluent limits and violations continued to occur even after the Permittee had responded indicating how the violation would be addressed, this violation will be included in an enforcement action between the MPCA and the City. The type of enforcement action has not yet been determined but it will require a corrective action response.

2. Deficiency: Facility security is inadequate. Prior to the inspection the gate to the facility was open and all buildings and tanks were unlocked - and no operators were at the facility. At the conclusion of the inspection the operators left the facility without locking the gate – leaving all structures accessible to unauthorized

individuals. The outlet structure from the secondary bypass holding basins is missing half of the metal cover – presenting a hazard to anyone walking in the area.

Corrective Action: Within 30-days of receiving this report please respond in writing indicating how facility access to unauthorized personnel will be prevented as well as how the outlet structure cover will be secured.

3. Deficiency: The permit describes a bypass to a holding pond (SD001) which receives untreated wastewater from the collection system during periods of high flows due to Inflow and Infiltration. The holding ponds are described as receiving wastewater which is then infiltrated/evaporated with no surface discharges. During previous inspections MPCA staff had been told by facility operators that the ponds do not discharge to surface waters. During the inspection the secondary holding pond was observed discharging to the nearby river.

Corrective Action: discharge of inadequately treated wastewater is a violation of Mn. Rules. This violation will be included in an enforcement action between the MPCA and the City. The type of enforcement action has not yet been determined but it will require a corrective action response.

4. Deficiency: The permit authorizes discharge of untreated wastewater, under specific circumstances, at two bypass locations (SD001 to the holding ponds and SD002 at the main line overflow). The frequency of the bypasses at SD001 is excessive and the cause of the bypassing is not unavoidable (excessive flows in the collection system).

Corrective Action: This violation will be included in an enforcement action between the MPCA and the City. The type of enforcement action has not yet been determined but it will require a corrective action response.

5. Deficiency: The Water Treatment Facility currently discharges approximately 20,000 -40,000 gallons of untreated filter backwash to a storm sewer each week. This discharge is not authorized under an NPDES/SDS permit (no permit has been issued, although a permit application was received in 1991).

Corrective Action: Within 30-days of receipt of this report please respond indicating either a schedule for connection of the backwash discharge to the sanitary sewer or a re-submitted permit application that includes a description of how TSS limits will be met.

6. Deficiency: Influent and effluent samples collected at the facility are time-composited rather than flow-composited samples. Chapter 6, paragraph 2.1 indicates that samples and measurements required by this permit shall be representative of the monitored activity. Time composited samples do not adequately represent the quality of the treated effluent.

Corrective Action: within 30-days of receipt of this report, please respond in writing indicating a schedule, for MPCA review and approval, for obtaining flow-composited samples.

7. Deficiency: Calibration of monitoring equipment must be completed more frequently. Chapter 6, paragraph 2.3 indicates that all monitoring and analytical instruments used to monitor as required by this permit shall be calibrated and maintained at a frequency necessary to ensure accuracy. Currently the pH and D.O. meter are calibrated on a monthly basis. TRC instrumentation is calibrated annually.


Corrective Action: within 30-days of receipt of this report please respond in writing indicating the calibration frequency for D.O., pH, and TRC instrumentation, for MPCA review and approval.

8. Deficiency: bypasses to the holding basins must be reported to the Duty Officer. Chapter 6, Part 9 of the permit requires that the State Duty Officer be notified immediately of the discharge of any substance under its control which, if not recovered, may cause pollution of waters of the state. Within the past year, bypasses to the holding basins have occurred in June, July, August, and October, 2002. Based on the inspection findings, discharge from the holding basins likely occurred during the period when bypassing occurred.

Corrective Action: the previous March 15, 1999 CMS inspection report indicated that the operator did not have to contact the State Duty Officer when bypassing to the holding basins occurred. That determination was based on the understanding that the holding basins do not discharge to surface waters. All bypasses to the holding basins must be reported to the State Duty Officer.

9. Deficiency: the sample collection refrigerator did not have a thermometer and the samples collected on the day of inspection were not transported in an iced cooler.

Corrective Action: within 30-days of receipt of this report please respond in writing indicating how compliance with sample preservation requirements will be met.

Signature of Inspector 	Date 5/8/03
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Comments and questions should be addressed to:

John Thomas, Pollution Control Specialist
MPCA
525 South Lake Avenue, Suite 400
Duluth, Minnesota 55802 phone: (218) 723-4928

COUNCIL LETTER 070703-VIE

MAYOR SKALKO

POP MACHINE FOR SENIOR CENTER

DATE: July 7, 2003

FROM: Mayor Skalko

Craig J. Wainio
City Administrator

Background: If Coke agrees, they will install a pop machine at the Senior Center free of charge. Needed for tourists on the Minntac bus tours. Talked to Elizabeth Schur, President of the Senior Club and she had no problems with it. Plans would be to allow seniors to have profits from pop sales.

COUNCIL LETTER 070703-VIF

MAYOR SKALKO

REVISED BLIGHT ORDINANCE

DATE: July 7, 2003

FROM: Mayor Skalko

Craig J. Wainio
City Administrator

Background: To make a simpler and quicker blight ordinance. I had a talk with Larry Nanti, Joe Stewart, and Jerry Kujala and all agreed that this is needed.

COUNCIL LETTER 070703-VIG
COUNCILOR ROSKOSKI
WACOOTAH OVERLOOK GRANT

DATE: July 7, 2003
FROM: Councilor Roskoski
Craig J. Wainio
City Administrator

Background: A committee should be formed to plan on what should be repaired in the area.

COUNCIL LETTER 070703-VIH

COUNCILOR ROSKOSKI

2002 \$40,000 STREET DEPT. DEFICIT

DATE: July 7, 2003

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Background: We had near record mild winters – where did the monies go?

COUNCIL LETTER 070703-VII

COUNCILOR ROSKOSKI

DOWNTOWN PLAYGROUND EQUIPMENT

DATE: July 7, 2003

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Background: As per request, there should be a fort/climber or something similar erected.

COUNCIL LETTER 070703-VIJ

COUNCILOR ROSKOSKI

CITY MOWING POLICY

DATE: July 7, 2003

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Background: The City has some responsibility for shoulder mowing but abutting property owners should do some also. We have to be consistent!

COUNCIL LETTER 070703-VIK
COUNCILOR ROSKOSKI
CITY COUNCIL TAPING POLICY

DATE: July 7, 2003
FROM: Councilor Roskoski
Craig J. Wainio
City Administrator

Background: From closed Council meetings discussion.

COUNCIL LETTER 070703-VIL

COUNCILOR ROSKOSKI

NEW COUNCIL MEMBER UPDATE PACKET

DATE: July 7, 2003

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Background: From closed council meeting discussion.

TO: Honorable Mayor Brunfelt, Councilor Steve Skogman
Councilor Joe Matanich, Councilor Elect Joe Prebeg,
Councilor Elect Ed Roskoski

FROM: Craig J. Wainio, City Administrator

DATE: December 18, 2000

SUBJECT: Various Information

Enclosed, please find various information provided by the League of Minnesota Cities.

The following information is contained for your review:

- 1) Conference for newly elected officials.
- 2) Leadership conference for experienced officials
- 3) Public comment at Council meetings.
- 4) A practical guide to managing a public meeting.
- 5) Maintaining civility at Council meetings.
- 6) Building consensus in Public Hearings.
- 7) How to be an effective Council member.
- 8) Rules of Procedure and Decorum for City Council meetings.
- 9) A pamphlet from Brooklyn Center.

This information is being presented to Councilor's Elect to provide a broad framework for the duties of a Council member and a refresher to current Council members.

If you have any further questions or comments regarding this matter, please do not hesitate to contact me at 748-7570 or email cityadmin@mtniron.com.

Enclosures

TO: Honorable Mayor and City Council Elect
FROM: Craig J. Wainio, City Administrator
DATE: November 14, 2002
SUBJECT: Background Information

Congratulations on your election to the Mountain Iron City Council! Staff has taken the liberty of putting together various pieces information for your review as you enter your new office. Enclosed, you will find the following:

- ⇒ Certificate of Election
- ⇒ Newly Elected Officials Questionnaire
- ⇒ Vision Statement for Mountain Iron
- ⇒ Core Values for Mountain Iron
- ⇒ Strategic Plan
- ⇒ Comprehensive Plan
- ⇒ Old Town Plan
- ⇒ Business Cards for Various Staff Members

The following information is from the League of Minnesota Cities and maybe helpful as you get into the duties of a City Council:

- ⇒ Public Comment at Council Meetings
- ⇒ A Practical Guide to Managing a Public Meeting
- ⇒ Maintaining Civility at Council Meetings
- ⇒ Building Consensus in Public Hearings
- ⇒ How to be an Effective Council Member
- ⇒ Rules of Procedure and Decorum for City Council Meetings
- ⇒ A pamphlet from the City of Brooklyn Center

At your convenience Staff would like to encourage a meeting between yourself and various Staff members to provide further background information and answer any questions you may have in regard to the operations of the City.

If you would like to set up a meeting or have any further questions or comments, please do not hesitate to contact me at 748-7570 or email cityadm@mtniron.com.

COUNCIL LETTER 070703-VIM

COUNCILOR ROSKOSKI

**INTERSECTION CROSSWALK
PAINTING/MARKING**

DATE: July 7, 2003

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Background: All Norman crossing areas (directions) should be painted/marked at all intersections. In the past our City, in some situations, paints only some but not all of the normal crossing areas with white marking paint.

COUNCIL LETTER 070703-VIN

COUNCILOR ROSKOSKI

ALL ENTERPRISE FUNDS

DATE: July 7, 2003

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Background: There should be a combination of cuts, efficiencies, and rate increase implemented.

COUNCIL LETTER 070703-VIN

COUNCILOR IRISH

2002 ENTERPRISE FUNDS

DATE: July 7, 2003

FROM: Councilor Irish

Craig J. Wainio
City Administrator

I proposed that in accordance with the financial statement provided to the City Council from the CPA, those figures from the Enterprise Funds on pages 55 & 56 involving the operating revenues and losses be forwarded to the Utility Advisory Board. Also to be included is the following table reflecting the revised depreciation amounts along with the amounts to be compensated for by either cuts in operating cost or percent of rate increases needed to offset any losses. I would request the Council recommend to the UAB that they stay near to the needed percent increase to minimize financial hardships to our customers and keep each department increase separate.

2002 Enterprise Funds

	ELECTRIC	WATER	SEWER	REFUSE
Revenues	-975,163	150,284	182,628	338,797
Revised Depreciation	- 26,943	71,962	109,914	19,119
Loss	- 55,536	-58,397	-116,215	23,814
% fee increase needed	(.057) 6%	(.388) 39%	(.636) 64%	(-.07) -7%

Staff Note: The revised depreciation schedule does not take into account items since the schedule was developed, such as Virginia utility acquisition, substations upgrades, water plant upgrades, etc.

COMMUNICATIONS

1. Bill Jensen, Director of Operations, Mediacom, a letter informing the City of a rate increase effective August 1, 2003
2. Coalition of Greater Minnesota Cities, a memorandum concerning the budget and assessments for 2004.



Bill Jensen
Director of Operations

June 25, 2003

City of Mountain Iron
Adm Craig Wainio
8586 Enterprise Drive S
Mt Iron MN 55768-8260

Dear Mr. Wainio ,

Mediacom will implement a rate increase of \$15.50 to \$16.50 on Broadcast Basic cable service in your community effective August 1, 2003. A message will be included in all customer bill statements to notify them of the new Broadcast Basic pricing.

The price of Family Cable service will remain at the current level. Only those customers who do not subscribe to Family Cable service will be affected by the new Broadcast Basic rate.

Please contact me directly at (507) 835-2356 if you would like to discuss the rate adjustments or if I may be of any assistance in responding to customer inquires.

Sincerely,

A handwritten signature in black ink, appearing to read "Bill Jensen".

Bill Jensen

Mediacom Communications Corporation
1504 2nd Street SE • Waseca, MN 56093 • 507-835-2356 • Fax 507-835-4567



Dedicated to a Strong Greater Minnesota

MEMORANDUM

To: CGMC Members

From: Mayor Larry Buboltz, Detroit Lakes, President, CGMC
(218)846-7400, lbuboltz@wfc.des.state.mn.us

Mayor Bonnie Reitz, Austin, Vice President, CGMC
(507) 437-9965, brietz@ci.austin.mn.us

Mayor John Ellenbecker, St. Cloud, Vice President, CGMC
(320) 255-7201, jellenbecker@ci.stcloud.mn.us

Date: June 23, 2003

Re: Budget and Assessments for 2004

CGMC budget and assessments will be considered and voted on July 25 in Fergus Falls at our annual meeting. We would appreciate it if you could give some thought to the attached Proposed budget & Assessments for 2004 before the meeting. We are particularly interested in knowing whether your city will be willing to participate in any of the voluntary assessment programs. We are recommending that we drop the transportation voluntary assessment and cut the environment voluntary assessment in half. We know it is a difficult budget year for all of us, but believe it is critical that we keep a strong advocacy program to prevent further losses in LGA funding and to maintain the significant progress we have made since 1990 on annexation and environment policy.

CGMC members that joined in 2003 will pay only ½ of their general assessment dues in 2004 and are not asked to contribute to the voluntary assessments.

Please give any one of us a call or drop us an e-mail if you have any suggestions or objections to the proposed budget and assessments for 2004.

We look forward to seeing everyone in Fergus Falls.

Enclosure



Dedicated to a Strong Greater Minnesota

Proposed CGMC Budgets and Assessments for 2004

Property Tax, LGA and General:

The same budget and assessment as 2003 (\$720,000; \$1 per capita plus \$1,000, not to exceed \$77,500). We expect another state budget deficit in 2004 and the potential for losing LGA is at least as great as in 2003.

Annexation:

A \$100,000 budget and the same voluntary assessment as 2003 (22¢ per capita with \$750 minimum/\$10,000 maximum). This voluntary assessment raised about \$85,000 in 2003, and we will have about \$25,000 that was not spent and will be carried over to 2004. The townships are expected to make a major effort to pass anti-annexation legislation in 2004.

Environment:

One-half the budget and assessment as 2003 (15¢ per capita with \$375 minimum/\$5,000 maximum). The potential TMDL lawsuit was settled by negotiating with the MPCA to pass legislation in 2003, leaving about \$20,000 to carryover to 2004. The 2004 program will be defensive to stop bad legislation from passing (e.g., 1 ml per liter phosphorus limit statewide).

Economic Development:

A \$50,000 budget and the same voluntary assessment as 2003. This assessment raised about \$76,000 and Flaherty & Hood will write off the amount of services in excess of \$76,000. The 2004 program would be minimal, probably focusing on obtaining state bonding money for greater Minnesota redevelopment and economic development matching grants.

Transportation

A \$12,000 budget and no voluntary assessment. The \$12,000 will be carried over from the 2003 assessment and be used for monitoring and trying to encourage a 50% metro/50% greater Minnesota split of the new \$400 million state highway bonding money approved in 2003.