

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
TUESDAY, JULY 6, 2010 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
- II. Consent Agenda
  - A. Minutes of the June 21, 2010, Regular Meeting (#1-7)
  - B. Receipts
  - C. Bills and Payroll
- III. Public Forum
- IV. Committee and Staff Reports
  - A. Mayor's Report
  - B. City Administrator's Report
  - C. Director of Public Works Report
  - D. Sheriff's Department Report
  - E. City Engineer's Report
    - 1. Pay Request #2 for the Baseball Fields Reconstruction project (#8-10)
    - 2. Pay Request #1 for the Energy Park Phase 2 project (#11-13)
    - 3. Pay Request #1 for the Locomotive Park Landscape Improvement Project (#14-16)
  - F. Liaison Reports
- V. Unfinished Business
- VI. New Business
  - A. Bid Award for City Garage Expansion (#17-18)
  - B. Authorization to Serve Liquor at Community Center (#19-20)
- VII. Announcements
- VIII. Adjourn

# Denotes page number in packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
JUNE 21, 2010

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Ed Roskoski, and Mayor Gary Skalko. Alan Stanaway was absent. Also present were: Craig J. Wainio, City Administrator; Don Kleinschmidt, Director of Public Works; Sam Aluni, City Attorney, Rod Flannigan, City Engineer; and John Backman, Sergeant.

It was moved by Skalko and seconded by Zupancich that the consent agenda be approved as follows:

1. Remove the minutes of the June 7, 2010 meeting and the Receipts from the consent agenda.
2. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To authorize the payments of the bills and payroll for the period June 1-15, 2010, totaling \$126,375.51, (a list is attached and made a part of these minutes).

The motion carried on the following roll call vote: Prebeg, yes, Zupancich, yes, Roskoski, yes, Skalko, yes.

It was moved by Zupancich and supported by Prebeg to approve the minutes of the June 7, 2010 meeting as submitted. Discussion took place on charging the public for information requests, such as assessment searches. The motion carried with Roskoski voting no.

It was moved by Zupancich and supported by Prebeg to acknowledge the receipts for the period June 1-15, 2010, totaling \$661,396.65, (a list is attached and made a part of these minutes). The motion carried with Roskoski voting no.

No one spoke during the public forum

The Mayor updated the Council on the following:

>Economic Development Authority. He wanted to recognize the EDA members as follows:

Anthony Zupancich, President	Barb Fivecoate, VP/Treasurer
Robert Voss	Allen Nelson
Alan Stanaway	Andrea Wilson
Mary Jacobsen, Secretary	Craig Wainio, Executive Director

- >Corrected information on the City of Roseau:  
They have 25 Employees. Their population is 2756. Roseau covers 2.4 square miles.
- >The City prevailed in the lawsuit filed by Councilor Roskoski over a street assessment on 16<sup>th</sup> Avenue.
- >The City Administrator will provide an update on the solar panel factory.
- >Council Recognition. Councilor Zupancich chose to recognize the Merritt Days Committee. The Committee is made up of volunteers from the City and Events Coordinator, Sally Peterangelo. The group does a tremendous job each year on an event that people look forward to each year.

The City Administrator updated the Council on the Community Business Partnership Grant Program Report. None of the funds have been expended as of this date.

It was moved by Roskoski and supported by Zupancich to adopt the Community Business Partnership Grant Program report through the Iron Range Resources to help businesses in the community and to have the City run some advertising in the Mesabi Daily News and the Hometown Focus informing businesses located in Mountain Iron that there is this program available to help with local economic development projects. The motion carried unanimously.

The City Administrator updated the Council on the solar panel plant. The project was approved by the Iron Range Resources at their meeting on June 17, 2010. The EDA will be receiving a loan from the IRR for \$3.6 million to construct a building to house Silicon Energy Minnesota for manufacturing solar panels to be sold primarily in the Excel Energy service territory. They hope to be operational by March, 2011 with 15-20 jobs created.

Councilor Roskoski questioned the City Attorney on the legality of refunding zoning permit fees charged to building permit recipients for projects costing less than \$2000. Discussion took place on whether the fees should be charged and the matter was referred to Planning and Zoning.

It was moved by Prebeg and supported by Zupancich to authorize payment request number 6 to Magney Construction, Inc. in the amount of \$4,306.50 for the Wastewater Treatment Plant project. The motion carried unanimously on a roll call vote.

It was moved by Prebeg and supported by Zupancich to approve the variance application for Mr. Don Salin as recommended by the Planning and Zoning Commission. The motion carried with Roskoski voting no.

Minutes – City Council  
June 21, 2010  
Page 3

Councilor Zupancich questioned when the Planning and Zoning Commission Ordinance updates for their manuals would be received. The City Administrator said they will be done as time permits.

It was moved by Zupancich and supported by Prebeg to approve Resolution Number 05-10, authorizing City Absentee Ballot Board. The motion carried unanimously.

It was moved by Prebeg and supported by Zupancich to reschedule the July 5, 2010 meeting to July 6, 2010 at 6:30 p.m.. The motion carried unanimously.

It was moved by Prebeg and supported by Zupancich to recess the regular City Council meeting and open the closed meeting. The regular meeting will be adjourned when the closed meeting is adjourned. The motion carried unanimously.

Submitted by:



Judy Seurer  
Accounting Technician

[www.mtniron.com](http://www.mtniron.com)

#### COMMUNICATIONS

1. Thank you note from Perkins owners through the EDA.

Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	115,030.97
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	1,221.32
PERMITS	BUILDING	419.35
CHARGE FOR SERVICES	SEWER-CHARGE FOR SERVICES	81.58
CAMPGROUND RECEIPTS	FEES	3,865.00
METER DEPOSITS	ELECTRIC	1,300.00
MISCELLANEOUS	FILING FEES	2.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	34,168.42
CD INTEREST	CD INTEREST 101	265.41
CD INTEREST	CD INTEREST 301	749.07
TAXES	MISCELLANEOUS TAXES	-
INTERGOVERNMENTAL REVENUE	IRRRB-PARK RIDGE DR UPGRADE	250,031.00
INTERGOVERNMENTAL REVENUE	GRANTS RECEIVABLE	250,031.00
MISCELLANEOUS	BASEBALL/SOFTBALL FEES	390.00
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	300.00
BUILDING RENTALS	NICHOLS HALL	25.00
CHARGE FOR SERVICES	WATER-CHARGE FOR SERVICES	-
MISCELLANEOUS	REC DEPT-ARCHERY FEES	80.00
BUILDING RENTALS	COMMUNITY CENTER	50.00
MISCELLANEOUS	REIMBURSEMENTS	1,357.00
CD INTEREST	CD INTEREST 378	474.94
CD INTEREST	CD INTEREST 603	158.31
FINES	ADMINISTRATIVE OFFENSE	100.00
MISCELLANEOUS	ASSESSMENT SEARCHES	50.00
SALE OF PROPERTY	SALE OF PROPERTY	85.14
FINES	CRIMINAL	1,111.14
BUILDING RENTALS	SENIOR CENTER	40.00
LICENSES	ANIMAL	10.00
MISCELLANEOUS	SALE OF P & Z BOOKS	-
Summary Totals:		<u>661,396.65</u>

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
06/10	06/21/2010	139592	10056	A T & T MOBILITY	101-20200	1,173.41
06/10	06/21/2010	139593	10008	AIRGAS NORTH CENTRAL	101-20200	536.73
06/10	06/21/2010	139594	10057	AMERICAN BANK	101-20200	1,700.00
06/10	06/21/2010	139595	6086	ANDRESEN, CARRIE	604-20200	152.67
06/10	06/21/2010	139596	20014	BORDER STATES ELECTRIC SUPPL'	604-20200	5,832.11
06/10	06/21/2010	139597	20056	BULLER, AARON	101-20200	40.00
06/10	06/21/2010	139598	6081	BURIA, JULIE	101-20200	100.00
06/10	06/21/2010	139599	6080	BUSSEY, NANCY	101-20200	100.00
06/10	06/21/2010	139600	30070	CHAD, GREG	101-20200	60.00
06/10	06/21/2010	139601	30080	COLDAGELLI, PETER	604-20200	160.00
06/10	06/21/2010	139602	6087	DIN, MAIRAJ	604-20200	135.45
06/10	06/21/2010	139603	40028	DITCH WITCH OF MINNESOTA INC	101-20200	222.06
06/10	06/21/2010	139604	40005	DMIR RAILROAD COMPANY	604-20200	118.74
06/10	06/21/2010	139605	40013	DR MATTHEW A GAHN	101-20200	286.00
06/10	06/21/2010	139606	50013	EYE CLINIC NORTH	604-20200	128.50
06/10	06/21/2010	139607	60026	FASTENAL COMPANY	101-20200	84.90
06/10	06/21/2010	139608	60029	FERGUSON ENTERPRISES INC	101-20200	1,212.64
06/10	06/21/2010	139609	60009	FRED FAUST	101-20200	170.85
06/10	06/21/2010	139610	6085	GARRISON, MAGIN	604-20200	350.00
06/10	06/21/2010	139611	6084	HAGGE, MICHAEL	604-20200	120.47
06/10	06/21/2010	139612	140013	HD WATERWORKS SUPPLY	601-20200	1,370.27
06/10	06/21/2010	139613	80001	HILLYARD/HUTCHINSON	101-20200	1,333.86
06/10	06/21/2010	139614	80010	HOMETOWN ELECTRIC	101-20200	1,157.27
06/10	06/21/2010	139615	100019	JOLA & SOPP EXCAVATING INC	101-20200	675.00
06/10	06/21/2010	139616	190025	JUDY SEURER	604-20200	64.90
06/10	06/21/2010	139617	6082	KENYON, TRACY	101-20200	100.00
06/10	06/21/2010	139618		Information Only Check	101-20200	.00 V
06/10	06/21/2010	139619	120006	L & M SUPPLY	101-20200	4,378.39
06/10	06/21/2010	139620	120049	L'ALLIER, DAN	101-20200	100.00
06/10	06/21/2010	139621	120048	L'ALLIER, TABITHA	101-20200	120.00
06/10	06/21/2010	139622	120002	LAWSON PRODUCTS INC	101-20200	341.59
06/10	06/21/2010	139623	130144	MAGNEY CONSTRUCTION INC	602-20200	4,306.50
06/10	06/21/2010	139624	6083	MAICKELSON, ASHLEY	604-20200	157.10
06/10	06/21/2010	139625	6077	MARKS, JERRY	101-20200	200.00
06/10	06/21/2010	139626	130004	MESABI DAILY NEWS	101-20200	2,164.88
06/10	06/21/2010	139627	130006	MESABI HUMANE SOCIETY	101-20200	1,500.00
06/10	06/21/2010	139628	130133	MIDWEST PLAYSCAPES INC	101-20200	2,229.68
06/10	06/21/2010	139629	130040	MIDWEST SPORTSWEAR	101-20200	1,487.49
06/10	06/21/2010	139630	140026	MINNESOTA ENERGY RESOURCES	602-20200	993.46
06/10	06/21/2010	139631	140048	NORTH COUNTRY HEATING	101-20200	293.49
06/10	06/21/2010	139632	140004	NORTHERN ENGINE & SUPPLY INC	101-20200	68.29
06/10	06/21/2010	139633	140008	NORTRAX EQUIPMENT/POWERPLA	101-20200	404.53
06/10	06/21/2010	139634	140065	NYMAN, KEITH	101-20200	170.00
06/10	06/21/2010	139635	180006	P & H MINEPRO SERVICES	604-20200	61.90
06/10	06/21/2010	139636	160034	PARADE FLOAT	101-20200	50.00
06/10	06/21/2010	139637	160035	PARADE FLOAT	101-20200	25.00
06/10	06/21/2010	139638	160033	PARADE FLOATS	101-20200	75.00
06/10	06/21/2010	139639	160057	PHIL'S GARAGE DOOR SERVICE	101-20200	237.55
06/10	06/21/2010	139640	170001	QWEST	101-20200	467.90
06/10	06/21/2010	139641	180008	RADKO IRON & SUPPLY INC	101-20200	145.21
06/10	06/21/2010	139642	190004	SKUBIC BROS INC	101-20200	1,781.72
06/10	06/21/2010	139643	190087	SORENSEN, RICK	101-20200	495.00
06/10	06/21/2010	139644	1152	ST LOUIS COUNTY PHHS	604-20200	142.63
06/10	06/21/2010	139645	6079	ST. LOUIS COUNTY	101-20200	200.00
06/10	06/21/2010	139646	6078	STEFANICH JR., JEROME PAUL	101-20200	200.00
06/10	06/21/2010	139647	200003	TACONITE TIRE SERVICE	101-20200	30.24
06/10	06/21/2010	139648	200042	TERRY KNUTI/DJ SERVICES	101-20200	300.00

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
06/10	06/21/2010	139649	220009	VERNS GREENHOUSE	101-20200	869.37
06/10	06/21/2010	139650	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	45,259.70
06/10	06/21/2010	139651	220026	VIRGINIA HOME CENTER	603-20200	847.95
06/10	06/21/2010	139652	220020	VISA OR AMERICAN BANK CC PMT	604-20200	8,241.82
06/10	06/21/2010	139653	230001	WALKER GIROUX AND HAHNE LTD	603-20200	29,800.00
06/10	06/21/2010	139654	240001	XEROX CORPORATION	101-20200	813.29
06/10	06/21/2010	139655	250005	YELEY, TONY	101-20200	30.00
Totals:						<u>126,375.51</u>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

## RESOLUTION NUMBER 05-10

### AUTHORIZING A CITY ABSENTEE BALLOT BOARD

**WHEREAS**, the City of Mountain Iron is permitted by Minnesota Statute 203B.13, Subd. 1 to authorize a City Absentee Ballot Board effective June 17, 2010; and

**WHEREAS**, this authorization will bring uniformity in the processing of accepting or rejecting returned absentee ballots to the City of Mountain Iron that would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22; and

**WHEREAS**, this will eliminate the need for election judges to perform this technical and time consuming task on election day wherein the county absentee ballot board can begin the process 30 days prior to an election; and

**WHEREAS**, this will speed the processing of accepted absentee ballots delivered to the precincts to be incorporated into the vote counts on election day; giving election judges more available time for the voters at the polls.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA**, that it hereby authorizes Mountain Iron City Administrator to implement a City Absentee Ballot Board that would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 to perform the task.

**DULY ADOPTED BY THE CITY COUNCIL THIS 21<sup>st</sup> DAY OF JUNE, 2010.**

ATTEST:

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
Mayor Gary Skalko





**BENCHMARK  
ENGINEERING, INC.**

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261  
Mt. Iron, MN 55768-0261  
tel: 218-735-8914 • fax: 218-735-8923  
email: info@bm-eng.com

June 30, 2010

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN  
Mountain Iron Baseball Fields Reconstruction  
Project No. MIPR09-01 & MIPR09-02

Dear Mr. Wainio;

Enclosed please find Pay Request No. 2 for the Baseball Fields Reconstruction project in the amount of **\$34,146.23**, for approval at your next scheduled City Council meeting. This amount includes withholding retainage on work completed to date.

Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
**Benchmark Engineering, Inc.**

Eric E. Fallstrom, P.E.

Enclosure

Pc: Mr. Jerry Nemanich, Mesabi Bituminous

RECOMMENDATION OF PAYMENT

No. 2

Owner's Project No.: \_\_\_\_\_

Engineer's Project No.: MIPR09-01 & MIPR09-02

Project: Mountain Iron Baseball Fields Reconstruction

CONTRACTOR: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

For Period Ending: June 29, 2010

To: City of Mountain Iron  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated June 30, 2010

By 

STATEMENT OF WORK

Original Contract Price	\$ <u>126,526.50</u>	Work & Materials to Date	\$ <u>80,838.90</u>
Net Change Orders	\$ <u>0.00</u>	Amount Retained	\$ <u>4,041.95</u>
Current Contract Price	\$ <u>126,526.50</u>	Subtotal	\$ <u>76,796.95</u>
		Previous Payments	\$ <u>42,650.72</u>
		<b>Amount Due this Payment</b>	<b>\$ <u>34,146.23</u></b>



PAY REQUEST NO. 2  
 MOUNTAIN IRON BASEBALL FIELDS RECONSTRUCTION  
 CITY OF MOUNTAIN IRON, MINNESOTA

CONTRACTOR: MESABI BITUMINOUS, INC.

PROJECT NO: MIPR09-01 & MIPR09-02

ITEM NO.	ITEM	UNITS	PLAN QUANTITY	ITEM COST	WEST VIRGINIA	WOLF	COMBINED	TOTAL AMOUNT
					TOTAL QUANTITY	TOTAL QUANTITY	OVERALL QUANTITY	
2101.511	CLEARING AND GRUBBING	LUMP SUM	1.0	\$5,200.00	1.0		1.0	\$5,200.00
2104.503	REMOVE CONCRETE SLAB	SQ. FT.	240.0	\$1.00	240.0		240.0	\$240.00
2104.503	REMOVE CONCRETE SIDEWALK	SQ. FT.	1031.0	\$0.50	2,273.0		2,273.0	\$1,136.50
2104.509	REMOVE MISCELLANEOUS STRUCTURES	LUMP SUM	1.0	\$250.00			0.0	\$0.00
2105.501	COMMON EXCAVATION (PV)	CU. YD.	1492.0	\$6.00	690.0	802.0	1,492.0	\$8,952.00
2105.522	SELECT GRANULAR BORROW (CV)	CU. YD.	1024.0	\$9.00	54.0	1,406.0	1,460.0	\$13,140.00
2105.525	TOPSOIL BORROW (LV)	CU. YD.	1000.0	\$10.80	324.0	814.0	1,138.0	\$12,290.40
2105.535	SALVAGED TOPSOIL (PV)	CU. YD.	628.0	\$5.00	198.0	430.0	628.0	\$3,140.00
2105.602	GRAVEL ENTRANCE RESTORATION	EACH	1.0	\$500.00			0.0	\$0.00
2211.604	AGGREGATE BASE SPECIAL (CV)	CU. YD.	380.0	\$82.00	130.0	203.0	333.0	\$27,306.00
2502.501	4" PRECAST HEADWALL	EACH	1.0	\$50.00		1.0	1.0	\$50.00
2502.541	4" PERFORATED TP PIPE DRAIN W/ GEOTEXTILE SOCK	LIN. FT.	585.0	\$8.00	145.0	440.0	585.0	\$4,680.00
2502.541	4" PVC - SDR 35	LIN. FT.	123.0	\$6.00	50.0	73.0	123.0	\$738.00
2503.602	CONNECT TO EXISTING CATCH BASIN	EACH	1.0	\$250.00	1.0		1.0	\$250.00
2521.501	4" CONCRETE SIDEWALK	SQ. FT.	80.0	\$8.00	80.0		80.0	\$640.00
2540.602	BASES, PLATES, & ANCHORS	LUMP SUM	2.0	\$2,500.00			0.0	\$0.00
2557.501	WIRE FENCE DESIGN 72-9322	LIN. FT.	1580.0	\$16.05			0.0	\$0.00
2557.501	WIRE FENCE DESIGN SPECIAL	LIN. FT.	135.0	\$95.00			0.0	\$0.00
2557.517	VEHICULAR GATE - DOUBLE	EACH	1.0	\$725.00			0.0	\$0.00
2573.502	SILT FENCE, TYPE PREASSEMBLED	LIN. FT.	1423.0	\$2.00	488.0	900.0	1,388.0	\$2,776.00
2573.512	TEMPORARY DITCH CHECK TYPE 3	LIN. FT.	20.0	\$10.00			0.0	\$0.00
2573.602	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	2.0	\$300.00		1.0	1.0	\$300.00
2575.505	SODDING LAWN TYPE	SQ. YD.	360.0	\$4.00			0.0	\$0.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$1,200.00			0.0	\$0.00

PER PROJECT COST TO DATE: \$29,677.70 \$51,161.20

COMPLETED TO DATE: \$80,838.90  
 LESS RETAINAGE: (\$4,041.95)  
 SUBTOTAL PAY REQUEST #2: \$76,796.95  
 LESS PREVIOUS PAYMENTS: (\$42,650.72)

TOTAL PAY REQUEST #2: **\$34,146.23**

  
 BENCHMARK ENGINEERING, INC.



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
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email: info@bm-eng.com

June 30, 2010

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN  
Energy Park Phase 2 – Utility Extension & Mass Grading  
Project No. MI09-22

Dear Mr. Wainio;

Enclosed please find Pay Request No. 1 for the Energy Park Phase 2 project in the amount of **\$268,549.83**, for approval at your next scheduled City Council meeting. This amount includes withholding retainage on work completed to date.

Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
**Benchmark Engineering, Inc.**



Eric E. Fallstrom, P.E.

Enclosure

Pc: Mr. Andy Wagner, Ulland Brothers, Inc.

RECOMMENDATION OF PAYMENT

No. 1

Owner's Project No.: \_\_\_\_\_

Engineer's Project No.: MI09-22

Project: Energy Park Phase 2 – Utility Extensions & Mass Grading

CONTRACTOR: Ulland Brothers, Inc., 505 West 37<sup>th</sup> Street, Hibbing, MN 55746

For Period Ending: June 29, 2010


To: City of Mountain Iron  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated June 30, 2010

By  \_\_\_\_\_

STATEMENT OF WORK

Original Contract Price	\$ <u>546,793.03</u>	Work & Materials to Date	\$ <u>282,684.03</u>
Net Change Orders	\$ <u>0.00</u>	Amount Retained	\$ <u>14,134.20</u>
Current Contract Price	\$ <u>546,793.03</u>	Subtotal	\$ <u>268,549.83</u>
		Previous Payments	\$ <u>0.00</u>
		<b>Amount Due this Payment</b>	<b>\$ <u>268,549.83</u></b>



# BENCHMARK ENGINEERING, INC.

PAY REQUEST NO. 1  
ENERGY PARK PHASE 2 - UTILITY EXTENSIONS & MASS GRADING  
CITY OF MOUNTAIN IRON, MINNESOTA  
PROJECT NO: MI09-22

CONTRACTOR: ULLAND BROTHERS, INC.

SPEC. NO.	ITEM	UNITS	PLAN QUANTITY	ITEM COST	QUANTITY TO DATE	TOTAL AMOUNT
2101.501	CLEARING	ACRE	18.0	\$650.00	18.0	\$11,700.00
2101.506	GRUBBING	ACRE	18.0	\$1,800.00	18.0	\$32,400.00
2104.507	REMOVE CONCRETE STRUCTURE	CU. YD.	20.0	\$40.00	0.0	\$0.00
2105.501	COMMON EXCAVATION (PV)	CU. YD.	143,000.0	\$1.10	57,000.0	\$62,700.00
2105.503	ROCK EXCAVATION	CU. YD.	200.0	\$10.00	50.0	\$500.00
2105.535	SALVAGED TOPSOIL (PV)	CU. YD.	2,000.0	\$3.00	0.0	\$0.00
2211.503	AGGREGATE BASE (CV) CLASS V	CU. YD.	910.0	\$14.00	0.0	\$0.00
2476.601	WASTE COLLECTION & DISPOSAL	LUMP SUM	1.0	\$2,000.00	1.0	\$2,000.00
2503.511	8" PVC PIPE SEWER	LIN. FT.	1,987.0	\$25.00	1,322.0	\$33,050.00
2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	2.0	\$500.00	2.0	\$1,000.00
2504.602	CONNECT TO EXISTING WATERMAIN	EACH	1.0	\$1,500.00	1.0	\$1,500.00
2504.602	HYDRANT	EACH	2.0	\$3,800.00	1.0	\$3,800.00
2504.602	12" GATE VALVE & BOX	EACH	2.0	\$2,300.00	1.0	\$2,300.00
2504.603	12" WATERMAIN DI CL 52	LIN. FT.	2,000.0	\$54.00	1,314.0	\$70,956.00
2504.608	DUCTILE IRON FITTINGS	POUND	667.0	\$6.00	367.0	\$2,202.00
2506.501	CONST DRAINAGE STRUCTURE DES 4007	LIN. FT.	70.5	\$230.00	50.5	\$11,615.00
2506.516	CASTING ASSEMBLY	EACH	7.0	\$500.00	0.0	\$0.00
2573.502	SILT FENCE, TYPE PREASSEMBLED	LIN. FT.	4,600.0	\$1.30	4,600.0	\$5,980.00
2573.602	STABILIZED CONSTRUCTION ENTRANCE	EACH	1.0	\$561.03	1.0	\$561.03
2575.523	EROSION CONTROL BLANKET, CATEGORY 4	SQ. YD.	12,500.0	\$1.20	0.0	\$0.00
2575.555	TURF ESTABLISHMENT - BASE BID	LUMP SUM	1.0	\$13,200.00	0.0	\$0.00
<b>ADD ALTERNATE BID</b>						
2101.501	CLEARING	ACRE	6.0	\$650.00	6.0	\$3,900.00
2101.506	GRUBBING	ACRE	6.0	\$1,800.00	6.0	\$10,800.00
2104.507	REMOVE CONCRETE STRUCTURE	CU. YD.	100.0	\$40.00	0.0	\$0.00
2105.501	COMMON EXCAVATION (PV)	CU. YD.	40,200.0	\$1.30	18,000.0	\$23,400.00
2105.503	ROCK EXCAVATION	CU. YD.	100.0	\$10.00	50.0	\$500.00
2105.535	SALVAGED TOPSOIL (PV)	CU. YD.	800.0	\$3.00	0.0	\$0.00
2573.502	SILT FENCE, TYPE PREASSEMBLED	LIN. FT.	1,400.0	\$1.30	1,400.0	\$1,820.00
2575.523	EROSION CONTROL BLANKET, CATEGORY 4	SQ. YD.	8,700.0	\$1.20	0.0	\$0.00
2575.555	TURF ESTABLISHMENT - ADD ALTERNATE	LUMP SUM	1.0	\$4,400.00	0.0	\$0.00

COMPLETED TO DATE: \$282,684.03  
 LESS RETAINAGE: (\$14,134.20)  
 SUBTOTAL PAY REQUEST #1: \$268,549.83  
 LESS PREVIOUS PAYMENTS: \$0.00

TOTAL PAY REQUEST #1: \$268,549.83

BENCHMARK ENGINEERING, INC.



# BENCHMARK ENGINEERING, INC.

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261  
Mt. Iron, MN 55768-0261  
tel: 218-735-8914 • fax: 218-735-8923  
email: info@bm-eng.com

June 30, 2010

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN  
Locomotive Park Landscape  
Project No. MI10-05

Dear Mr. Wainio;

Enclosed please find Pay Request No. 1 for the Locomotive Park Landscape Improvements project in the amount of **\$38,144.00**, for approval at your next scheduled City Council meeting. This amount includes withholding retainage on work completed to date.

Please refer to the enclosed payment application for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
**Benchmark Engineering, Inc.**

Eric E. Fallstrom, P.E.

Enclosure

Pc: Mr. Allen Schramm, C&C Winger, Inc.

# PAYMENT APPLICATION

APPLICATION NO: 1

FOR PERIOD ENDING: Jun 30, 2010

FROM: C & C WINGER, INC  
 6872 HWY 135 N  
 EMBARRASS, MN 55732

PROJECT: LOCOMOTIVE PARK LANDSCAPE  
 NO:  
 OWNERS PROJECT NO:

TO: CITY OF MOUNTAIN IRON  
 8586 ENTERPRISE DRIVE SOUTH  
 MOUNTAIN IRON, MN 55768

PREPARED BY: JENNIE JOHNSON  
 PHONE: 218 984-2078

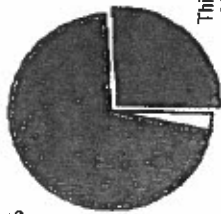
WORK CATEGORY:  
 CATEGORY NO:

ATTN: DONALD KLEINSCHMIDT

## CONTRACT SUMMARY

CONTRACT AMOUNT	ORIGINAL:	141,606
	CHANGES:	4,268
	TOTAL:	145,874
COMPLETED TO DATE:		42,382
RETAINAGE TO DATE:		4,238
COMPLETED LESS RETAINAGE:		38,144
PREVIOUS APPLICATION:		-
CURRENT PAYMENT DUE:		38,144
BALANCE TO FINISH INCLUDING RETAINAGE:		107,730

Remaining  
103,492  
71%



## CHANGE ORDER SUMMARY



APPROVED CHANGES	ADDITIONS			DELETIONS			NET AMOUNT
	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	
PREV. APP. PERIODS:	-	-	-	-	-	-	-
THIS APP. PERIODS:	3	4,268	-	-	-	-	4,268
TOTAL:	3	4,268	-	-	-	-	4,268

## CONTRACTOR'S CERTIFICATION

I hereby certify that the work for which this application is being submitted has been performed or is scheduled to be performed on or before the period ending Date. I further certify that this work is in accordance with contract documents.

JENNIE JOHNSON *Jennie Johnson* 6/30/10 Date

## ARCHITECT'S CERTIFICATION

I hereby confirm that to the best of my knowledge, this payment application accurately reflects the progression of work and that this work meets contract requirements sufficient enough to justify payment in the amount of (check one):

This App: 38,144  Other: \_\_\_\_\_ (Explain in Notes)

*Jennie Johnson* Signature  
 6/30/10 Date  
*Bentley & Engineering, Inc.*



# PAYMENT APPLICATION DETAIL

APPLICATION NO: 1

FOR PERIOD ENDING: Jun 30, 2010

FROM: C & C WINGER, INC  
WORK:

PROJECT: LOCOMOTIVE PARK LANDSCAPE  
NO:

WORK CATEGORY	Item No.	Description	Scheduled Value	Prev. App. Value	COMPLETED WORK		BALANCE TO FINISH	Value (10.0%)	COMMENTS
					This App. Value	%			
<b>▶ BASE CONTRACT SECTION</b>									
	1	REMOVALS	8,960	-	7,160	80%	1,800	716	
	2	CONCRETE, HANDRAILS, FLAGPOLE, FOOTINGS	17,700	-	-	0%	17,700	-	
	3	LANDSCAPING, SOD, TOPSOIL	9,300	-	-	0%	9,300	-	
	4	BLOCK WALLS & BRICK PAVERS	37,492	-	-	0%	37,492	-	
	5	LIGHTING & ELECTRIC	24,200	-	-	0%	24,200	-	
	6	SHELTERS	13,000	-	-	0%	13,000	-	
<b>▶ EXTRA WORK SECTION 1</b>									
	1	CONCRETE REMOVAL	2,940	-	2,940	100%	-	294	
	1	SHOVEL PAD	688	-	688	100%	-	69	
	1	CLASS 5	640	-	640	100%	-	64	
<b>▶ MATERIAL ON HAND</b>									
	4	BLOCK AND PAVERS	30,954	-	30,954	100%	-	3,095	
<b>Total Base Contract Work:</b>			141,606	-	38,114	27%	103,492	3,811	
<b>Total Extra Work</b>			4,268	-	4,268	100%	-	427	
<b>GRAND TOTAL:</b>			145,874	-	42,382	29%	103,492	4,238	

Created using Payment 3 for Excel. Downloaded for file at: www.paymax.com



A R C H I T E C T U R A L  
R E S O U R C E S • I N C .

June 30, 2010

Mr. Don Kleinschmidt  
Director of Public Works  
City of Mt. Iron  
8586 South Enterprise Drive  
Mt. Iron, MN 55768

**MT. IRON CITY GARAGE ADDITION  
RECOMMENDATION OF BID AWARD**  
ARI Project # 10-017

Don:

Three bids were received at 2:00pm, June 29, 2010, for the Garage Addition project.

The apparent low bidder was Lenci Enterprises, Inc., with a lump sum base bid of \$309,060.00. ARI contacted Lenci Enterprises for a final review of their bid and to ask, "If Lenci was awarded a contract in that amount, would they sign the contract and proceed with the project?" Lenci answered with an affirmative.

ARI recommends that the project be awarded to Lenci Enterprises, Inc., on the basis of low bid.

Attached is the bid tabulation sheet for your use. You will also note a number of unit prices that have been bid in case unforeseen soils conditions would require a change to the project as drawn.

Please contact our office if you have any questions.

Respectfully submitted,

ARCHITECTURAL RESOURCES, INC.

Mark Wirtanen, AIA, Vice President

MW/pw

enc

ARCHITECTURE • ENGINEERING • LANDSCAPE ARCHITECTURE • INTERIOR DESIGN

701 LAST HOWARD STREET • HIBBING, MN 55746  
TEL. 218-263-6868 • FAX 218-722-6803  
email: [archres@arimn.com](mailto:archres@arimn.com) • web site: [www.arimn.com](http://www.arimn.com)



ARCHITECTURAL  
RESOURCES, INC.

ARCHITECTURE • ENGINEERING • LANDSCAPE ARCHITECTURE • INTERIOR DESIGN

• BID TABULATION •  
MT. IRON CITY GARAGE ADDITION  
ARI Project # 10-017

Bid Date & Time: Tuesday, June 29, 2010, @ 10:00 a.m. local time

Contractor	Comp Time	Add Ack	Base Bid	Unit Prices							Bid Sec
				1 Reck Exc	2 Mass Exc	3 Hand Exc	4 Gran Fill	5 Reinf Steel	6 Conc Form	7 Gran Fill	
Lencel Enterprises, Inc. 1021 South 2nd Avenue, P.O. Box 6 Virginia, MN 55793 218 741-3483 • (218) 741-3483 (fax)	210 days	1	\$309,000.00	\$80.00	\$12.00	\$120.00	\$18.00	\$1.75	\$10.00	\$18.00	5%
H. G. Harvey Constructors, Inc. 800 Park Avenue, P.O. Box 558 Eveleth, MN 55734 218 744-3344 (218) 744-4824 (fax)	175 days	1	\$319,400.00*	\$100.00	\$12.00	\$100.00	Fig. Conc. +\$190.00 -\$120.00	-\$1.50 -\$0.75	+\$6.50 -\$4.50	(T.V.) \$18.00	5%
Max Gray Construction, Inc. 2501 West 5th Avenue, P.O. Box 689 Hibbing, MN 55746 218 262-6522 (218) 262-2109 (fax)	120 days	1	\$319,750.00	\$220.00	\$12.00	\$75.00	\$16.00	\$1.20	\$9.50	\$16.00	5%

734 EAST HOWARD STREET • HIBBING, MN 55742  
TEL 218-262-6248 • FAX 218-262-6203  
email: harsw@comcast.net • web: www.ari.net

\* See attached Bid Clarification Letter

June 24, 2010

Mountain Iron City Council  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

To: Mountain Iron City Council

Re: Authorization for one day liquor license

The Magic Bar of Virginia Minnesota would like to request that a one day liquor license be granted for use at the Mountain Iron Community Center. We have been asked to service the Neimi/Congdon wedding to be held at the Community Center on August 28, 2010. Enclosed please find a copy of my Minnesota Liquor License and my insurance information. I appreciate your time and attention to this matter and look forward to hearing from you. If you have any questions please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Pat Meinzer".

Pat Meinzer  
Owner, Magic Bar

\$ 1500

No. 7

State of Minnesota  
County of St. Louis

Municipality of Virginia

# Liquor License - "On Sale"

PURSUANT TO APPLICATION THEREFOR, payment of a fee of \$1500 and upon investigation and satisfactory evidence of the qualification of the licensee...herein named to receive the same and that the place of sale hereinafter described is a proper and legal place thereof,

## LICENSE IS HEREBY GRANTED TO

STAT Inc. d/b/a Magic Bar

For the term of ONE YEAR from the 1st day of January 2010, TO SELL INTOXICATING LIQUORS as defined by law AT RETAIL ONLY FOR CONSUMPTION "ON THE PREMISES" described as Magic Bar located at 116 Chestnut St, IN THE MUNICIPALITY OF VIRGINIA in said County and State, at which Premises said licensee...controls...and operates...a RESTAURANT as defined by law; subject, however, to the laws of the United States, the laws of the State of Minnesota, the regulations of the LIQUOR CONTROL COMMISSIONER, relating to the sale and distribution of intoxicating liquors, hereby made a part hereof, and subject to revocation according to law for violation thereof.

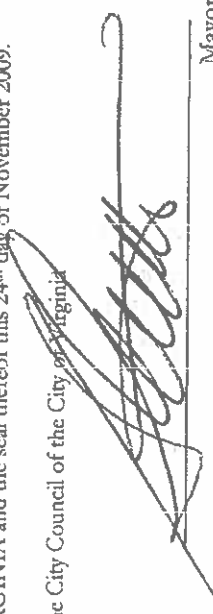
This license is non-transferable except by consent of the authority issuing the same.

WITNESS THE GOVERNING BODY OF THE MUNICIPALITY OF VIRGINIA and the seal thereof this 24th day of November 2009.

ATTEST:

The City Council of the City of Virginia

  
Chris Puckowski  
City Clerk

  
Mayor

DEC 22 2009  
Date

Alcohol & Gambling Enforcement Director