

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, JUNE 6, 2011 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
- II. Consent Agenda
  - A. Minutes of the May 16, 2011, Regular Meeting (#1-5)
  - B. Receipts
  - C. Bills and Payroll
  - D. Communications (#31-34)
- III. Public Forum
- IV. Committee and Staff Reports
  - A. Mayor's Report
    - 1. Labor Management Meeting (#6)
  - B. City Administrator's Report
    - 1. HRA Meeting (#7)
    - 2. Community Business Partnership Program Accounting Report (#8-10)
  - C. Director of Public Work's Report
    - 1. Seasonal Summer Workers (#11-12)
  - D. Sheriff's Department Report
  - E. Building and Grounds Committee
    - 1. Library Yard (#13)
  - F. Liaison Reports
- V. Unfinished Business
- VI. New Business
  - A. Resolution Number 09-11 Ordering Improvement (#14-15)
  - B. Resolution Number 10-11 Accepting Work (#16-17)
  - C. Resolution Number 11-11 Ordering Bids (#18-19)
  - D. Resolution Number 12-11 Authorizing Grant Application (#20-21)
  - E. Authorization to Serve Liquor (#22-24)
  - F. Change Order Number 2 – City Garage (#25-30)
- VII. Communications (#31-34)
- VIII. Announcements
- IX. Adjourn

# Page Number in Packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
MAY 16, 2011

Mayor Skalko called the City Council meeting to order at 6:33 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Susan Tuomela, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Sam Aluni, City Attorney; John Backman, Sergeant; and Rod Flannigan, City Engineer.

Mayor Skalko stated that the Council received a letter from Jill Anderson and he referred the letter to the Personnel Committee.

It was moved by Skalko and seconded by Tuomela that the consent agenda be approved as follows:

1. Approve the minutes of the April 26, 2011, board of review meeting as submitted.
2. Approve the minutes of the May 2, 2011, regular meeting as submitted.
3. Approve the minutes of the May 5, 2011, reconvened board of review meeting as submitted.
4. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
5. To acknowledge the receipts for the period May 1-15, 2011, totaling \$174,317.35, (a list is attached and made a part of these minutes).
6. To authorize the payments of the bills and payroll for the period May 1-15, 2011, totaling \$238,284.52, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

No one spoke during the public forum.

The Mayor commented on the following item:

- Mountain Iron-Buhl Honor Graduates. He acknowledged the following students: Ryan Buria, Nick Daronco, Tyler Devich, Marshall Klaus, Kelly Jones, Baily Knuti, Michelle Marks, Alec Ostman, and Doug Schultz.

The City Administrator commented on the following item:

- Department of Employment and Economic Development (DEED). He was informed that DEED is recommending that the grant application for \$250,000 for the City of Mountain Iron for the paving of the road at the Energy Park be approved; the grant contract just needs the Commissioner's approval. He also said that there would be no grant money for the purchase of equipment; this would be handled through a loan.
- Silicon Energy. The official opening for the plant will be delayed until August 2011.

It was moved by Zupancich and seconded by Tuomela to award the quote for crack sealing to North West Asphalt Maintenance for their low quote of \$1.07/unity per pound installed. It was moved by Roskoski and seconded by Prebeg that the motion be amended by adding that when payment is due for the 2011 crack sealing program that the funds be taken out of the 2011 street budget and not out of the 2011 capital improvement fund. **The amendment to the motion failed** with Roskoski voting yes and Skalko, Prebeg, Zupancich, and Tuomela voting no. The motion carried unanimously.

It was moved by Prebeg and seconded by Zupancich to authorize payment request number seven to Lenci Enterprises for the Mountain Iron City Garage Addition in the amount of \$12,319.00. The motion carried on the following roll call vote: Zupancich, yes; Tuomela, yes; Roskoski, no; Prebeg, yes; and Skalko, yes.

Councilor Roskoski asked the Director of Public Works where the National Register plaque and stand was located for Locomotive Park. The Director of Public Works stated that the plaque was being redone and would be put up in approximately two weeks.

The Council reviewed the April 2011 Sheriff's Department statistics.

Councilor Roskoski questioned the legal ramification for the City signing waivers for not providing adequate water protection. The City Attorney stated that he did not have all of the facts regarding this issue, but could contact the City Administrator about the waivers, if that was what the Council desired.

It was moved by Prebeg and seconded by Zupancich to authorize payment request number two to Magney Construction for the Wastewater Treatment Facility Aeration System Improvements in the amount of \$51,129.00. The motion carried on the following roll call vote: Tuomela, yes; Roskoski, no; Prebeg, yes; Zupancich, yes; and Skalko, yes.

It was moved by Zupancich and seconded by Roskoski to authorize payment request number two to Mesabi Bituminous Incorporated for the Gravel Access Road Improvement Project in the amount of \$46,159.55; this amount is paid for by grant funds received through Saint Louis County. The motion carried unanimously on a roll call vote.

It was moved by Prebeg and seconded by Roskoski to accept the recommendation of the Planning and Zoning Commission and adopt the following ordinance revision:

**CHAPTER 154: ZONING CODE**  
**SPECIAL ZONING DISTRICT NUMBER THREE**

Section 3. Special Provisions.

- c) up to 3 stall attached garage ~~not exceeding 900 square feet.~~

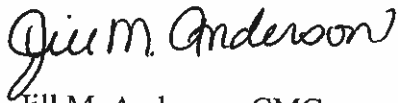
The motion carried unanimously.

During the Liaison Reports, Councilor Roskoski updated the Council on the 2011 Merritt Days activities. He said that “The Gear Daddies” have been retained to perform on Saturday, August 13, 2011, Street Dance; “Sofa King Chubby” have been retained to perform at the Friday, August 12, 2011, Street Dance; and the Committee Members, Mac’s Bar, and the Short Stop Gas Station are currently selling 500 raffle tickets at a cost of \$100 per ticket for the chance to win a General Motors Company Sports Utility Vehicle and other cash prizes.

Councilor Roskoski questioned the Director of Public Works about the Minnesota Department of Health public water supply inventory report regarding the water quality. The Director of Public Works said that everything is up to date.

At 6:53 p.m., it was moved by Skalko and seconded by Tuomela that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Anderson, CMC  
Municipal Services Secretary

[www.mtniron.com](http://www.mtniron.com)

## COMMUNICATIONS

1. Minnesota Department of Health, a letter conveying a report covering a routine inspection of the community water supply.

## Summary By Category And Distribution

Category	Distribution	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	800.00
BUILDING RENTALS	COMMUNITY CENTER	500.00
UTILITY	UTILITY	163,481.15
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	570.00
CHARGE FOR SERVICES	WATER-CHARGE FOR SERVICES	71.89
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	304.89
MISCELLANEOUS	BASEBALL/SOFTBALL FEES	535.00
BUILDING RENTALS	SENIOR CENTER	75.00
MISCELLANEOUS	REIMBURSEMENTS	14.92
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	1,100.57
CAMPGROUND RECEIPTS	FEES	1,520.00
CD INTEREST	CD INTEREST 101	1,186.79
PERMITS	BUILDING	103.00
LICENSES	ANIMAL	35.00
METER DEPOSITS	ELECTRIC	1,500.00
MISCELLANEOUS	ASSESSMENT SEARCHES	10.00
MISCELLANEOUS	ELECTRIC RECONNECT FEE	35.00
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	476.28
CD INTEREST	CD INTEREST 378	1,498.40
CD INTEREST	CD INTEREST 603	499.46
Summary Totals:		<u>174,317.35</u>

Check Issue Date(s): 05/07/2011 - 05/20/2011

## Report Criteria:

Check Check No = 140933-140979

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
05/11	05/13/2011	140933	130011	MOUNTAIN IRON POSTMASTER	602-20200	361.14
05/11	05/18/2011	140934	10056	A T & T MOBILITY	604-20200	1,329.43
05/11	05/18/2011	140935	10008	AIRGAS NORTH CENTRAL	101-20200	166.89
05/11	05/18/2011	140936	130017	AMERICAN BANK	101-20200	200.02
05/11	05/18/2011	140937	10021	ARROWHEAD LIBRARY SYSTEM	101-20200	1.25
05/11	05/18/2011	140938	20001	BAKER FIRE EQUIPMENT	101-20200	17.00
05/11	05/18/2011	140939	20055	BARNES & NOBLE BOOKSELLERS	101-20200	921.13
05/11	05/18/2011	140940	20022	BENCHMARK ENGINEERING INC	301-20200	15,146.25
05/11	05/18/2011	140941	5019	CHARISSA & RUSS DAHL	101-20200	25.00
05/11	05/18/2011	140942	30072	CW TECHNOLOGY	301-20200	385.25
05/11	05/18/2011	140943	5010	DEANNA BROKER	604-20200	215.53
05/11	05/18/2011	140944	40030	DULUTH CLINIC	604-20200	25.00
05/11	05/18/2011	140945	60038	FLEET SERVICES	101-20200	6,003.47
05/11	05/18/2011	140946	70016	GOPHER STATE ONE CALL INC	604-20200	17.40
05/11	05/18/2011	140947	5013	GREATER MN HOUSING FUND	101-20200	200.00
05/11	05/18/2011	140948	80022	HAWKINS INC	601-20200	6,409.15
05/11	05/18/2011	140949	5097	HOLY SPIRIT CATHOLIC CHURCH	101-20200	200.00
05/11	05/18/2011	140950	80037	HOMETOWN FOCUS	101-20200	110.25
05/11	05/18/2011	140951	5012	IVAN MOUW	604-20200	134.72
05/11	05/18/2011	140952	5020	JACQUIE LANARI AKSTULEWICZ	101-20200	20.00
05/11	05/18/2011	140953	5011	JAMES SMOKEY	604-20200	73.64
05/11	05/18/2011	140954	5022	JOE & JANE HEJNY	101-20200	25.00
05/11	05/18/2011	140955	5015	JOEY NEMEC	101-20200	200.00
05/11	05/18/2011	140956	100012	JUNIOR LIBRARY GUILD	101-20200	119.00
05/11	05/18/2011	140957	5008	KENDRA CADEAU-ALLEN	604-20200	233.81
05/11	05/18/2011	140958	120006	L & M SUPPLY	604-20200	1,554.56
05/11	05/18/2011	140959	120035	LENCI ENTERPRISES INC	301-20200	12,319.00
05/11	05/18/2011	140960	130144	MAGNEY CONSTRUCTION INC	601-20200	51,129.00
05/11	05/18/2011	140961	5017	MELVIN R ANDERSON	101-20200	200.00
05/11	05/18/2011	140962	130062	MERRITT ELEMENTARY PTA	101-20200	34.80
05/11	05/18/2011	140963	130041	MESABI BITUMINOUS	301-20200	46,159.55
05/11	05/18/2011	140964	4011	MESABI RANGE YOUTH FOR CHRIST	101-20200	200.00
05/11	05/18/2011	140965	140026	MINNESOTA ENERGY RESOURCES	101-20200	2,987.37
05/11	05/18/2011	140966	130008	MINNESOTA MUNICIPAL UTILITIES	604-20200	410.38
05/11	05/18/2011	140967	130024	MINNESOTA POLLUTION CONTROL AG	101-20200	125.00
05/11	05/18/2011	140968	130079	MN ASSOCIATION OF SMALL CITIES	101-20200	1,479.35
05/11	05/18/2011	140969	130015	MOUNTAIN IRON PUBLIC UTILITIES	101-20200	18,159.32
05/11	05/18/2011	140970	160037	PRAXAIR	101-20200	28.23
05/11	05/18/2011	140971	170001	QWEST	101-20200	546.83
05/11	05/18/2011	140972	20015	ROBERT BROWN	101-20200	67.23
05/11	05/18/2011	140973	5018	SHELLEY VALENTINI	101-20200	150.00
05/11	05/18/2011	140974	5021	SHERRY & RYAN GIBSON	101-20200	25.00
05/11	05/18/2011	140975	5016	SONS OF NORWAY	101-20200	200.00
05/11	05/18/2011	140976	5009	TAMMY TRAST	604-20200	117.32
05/11	05/18/2011	140977	200020	THE TRENTI LAW FIRM	101-20200	4,944.23
05/11	05/18/2011	140978	220020	VISA OR AMERICAN BANK CC PMT	604-20200	7,644.35
05/11	05/18/2011	140979	5014	VY NEWBERG	101-20200	200.00
Totals:						<u>181,221.85</u>

**COUNCIL LETTER 060611-IVA1**

**MAYOR GARY SKALKO**

**LABOR/MANAGEMENT MEETING**

**DATE:** June 02, 2011

**FROM:** Mayor Gary Skalko

Craig J. Wainio  
City Administrator

---

Mayor Skalko requested this item be placed on the Agenda with the following background information:

Second meeting of the year will be on Thursday, June 16, 2011 at 2:00 p.m.

**COUNCIL LETTER 060611-IVB1**

**ADMINISTRATION**

**HRA MEETING**

**DATE:** June 02, 2011

**FROM:** Craig J. Wainio  
City Administrator

---

When the Arrowhead Library Services headquarters was built, the Mountain Iron Housing and Redevelopment Authority acted as a conduit in the financing of the building. The Arrowhead Library Service desires to retire the debt on the building and have the ownership transferred from the HRA to the Arrowhead Library Service. In order to retire the debt and transfer ownership, the HRA must approve. Currently, the HRA Board has the same membership as the City Council.

Based upon the information presented, Staff is requesting a short meeting of the HRA Board on June 20<sup>th</sup> at 5:30 or 6:00, which would be prior to the next City Council meeting.



**COUNCIL LETTER 060611-IVB2**

**ADMINISTRATION**

**ACCOUNTING REPORT**

**DATE:** June 02, 2011

**FROM:** Craig J. Wainio  
City Administrator

---

Enclosed, please find the Annual Accounting Report for the IRRRB's Community Business Partnership Grant Program. This report is required to be approved by the City Council prior to its submission to the IRRRB.

It is recommended that the City Council approve the Annual Accounting Report as presented.

## COMMUNITY BUSINESS PARTNERSHIP GRANT PROGRAM

**Annual Accounting Report Due: June 1, 2011**

**Grantee:**

CITY OF MOUNTAIN IRON

Business Name	Total Project Cost	Amount Loaned	Term	Interest Rate	Monthly Payment	Current Yes/No	First Payment Date
NONE							

### CERTIFICATION

I hereby certify that the above is a true copy of a semi-annual Community Business Partnership Grant accounting report, adopted and approved by the City Council of said City of Mountain Iron (city) on June 6, 2011.  
 (Date)

Subscribed and sworn to  
 before me this \_\_\_\_\_  
 day of June, 2011.

\_\_\_\_\_  
 Notary Public  
 (Certification Must Be Notarized)

\_\_\_\_\_  
 (City Clerk or Officials of Organization)  
 City Administrator

COMMUNITY BUSINESS PARTNERSHIP GRANT PROGRAM  
Annual Report Due: June 1, 2011

Grantee: City of MOUNTAIN IRON

\$37,811.63

Account Balance as of June 1, 2010

-

-0-

Loaned Out Amount: June 1, 2010 to Present

=

\$37,811.63

Unliquidated Amount After Above Loan Disbursals

+

-0-

Total Loan Payments Received from Applicants

=

\$37,500.00

Amount Before Bank Interest Earnings

+

\$514.61

Bank Interest Received: Through ~~June 1, 2011~~ April 30, 2011

-

-0-

Bank Fees

+/-

-0-

Other Miscellaneous Disbursals/Expenses  
(If Applicable)

=

\$38,014.61

Ending Balance: June 1, 2011

**COUNCIL LETTER 0060611-IVC1**

**PUBLIC UTILITIES &  
PARKS & RECREATION**

**SEASONAL SUMMER WORKERS**

**DATE:** June 02, 2011  
**FROM:** Don Kleinschmidt  
Director of Public Works

---

The attached is a list of seasonal summer employees hired by the Public Works, Library and Parks and Recreation Departments.

2011 Public Works/Public Utilities Seasonal Workers

5018	Melanie Buria	\$8.25/Hr.
5001	Ryan Buria	\$8.00/Hr.
5019	Anna Jordan	\$8.50/Hr.
5005	Cody Jones	\$8.00/Hr.
5002	Baily Knuti	\$8.00/Hr.
5022	Guy Squillace	\$8.25/Hr.
5007	Dustyn Leff	\$8.25/Hr.
5014	Mark Witzman	\$8.25/Hr.

2011 Recreation Dept. Workers

5009	Steven Niska	\$8.00/Hr.	labor
5020	Daniel Miller	\$8.25/Hr.	labor
5023	Austin Petersen	\$8.00/Hr.	Assistant Ponies Coach
5003	Jordan Bissonnette	\$8.00/Hr.	Asst. Majors Coach & Asst. Minors Coach as needed
5008	Jeff Tiedeman	\$500/Season	Adult T-Ball Coach
5010	Jeremy Jesch	\$500/Season	Adult T-Ball Coach
5019	Anna Jordan	\$1000/Season	Adult Ponies Coach
5011	Russell Carlson	\$1000/Season	Adult Minors Coach
5013	Joe Bissonnette	\$1000/Season	Adult Majors Coach
5030	Michael Erickson	\$333.33/Season	Adult Babe Ruth Coach
5029	Brian Wilson	\$333.33/Season	Adult Babe Ruth Coach
5016	Jason Gellerstedt	\$333.33/Season	Adult Babe Ruth Coach
5038	Steve Golobich	\$30/Game	Umpire

2011 Library Workers

5006	Karly Kostich	\$8.00/Hr.	Library Aide
5017	Nancy Pickett	\$8.00/Hr.	Library Aide

2010 West II Rivers Campground Caretaker

5015	William Haapala	\$600.00/Week
------	-----------------	---------------

**COUNCIL LETTER 0060611-IVE1**  
**BUILDINGS & GROUNDS COMMITTEE**  
**LIBRARY YARD**

**DATE:** June 02, 2011  
**FROM:** Buildings & Grounds Committee  
Don Kleinschmidt  
Director of Public Works

---

The Buildings & Grounds Committee is recommending City Council approval to remove the hedge in the Library yard and evaluate the condition of the fence for repair or removal.

**COUNCIL LETTER 060611-VA**

**ADMINISTRATION**

**RESOLUTION NUMBER 09-11**

**DATE:** June 02, 2011

**FROM:** Craig J. Wainio  
City Administrator

---

Resolution Number 09-11 Ordering Plans and Specifications is based upon the project being proposed at the Public Hearing occurring at 5:00 on June 6<sup>th</sup>. This project involves Bluebell and Daffodil Avenues between Unity Drive and Jasmine Street.

Once the City Council has determined to scope of the project, it is recommended that the City Council approve Resolution Number 09-11 Ordering Plans and Specifications.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

## RESOLUTION NUMBER 09-11

### ORDERING IMPROVEMENT AND PREPARATION OF PLANS

**WHEREAS**, a Resolution of the City Council adopted the 2<sup>nd</sup> day of May, 2011, fixed a date for a Council hearing on Improvement Number 11-05, the proposed improvement of Bluebell Avenue and Daffodil Avenue between the centerline of Unity Drive and the centerline of Jasmine Street by reconstruction or overlayment, and

**WHEREAS**, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 6<sup>th</sup> day of June, 2011, at which all persons desiring to be heard were given an opportunity to be heard thereon,

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:**

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted 2<sup>nd</sup> day of May, 2011.
3. Such improvement has no relationship to the comprehensive municipal plan.
4. Benchmark Engineering is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

**DULY ADOPTED BY THE CITY COUNCIL THIS 6<sup>th</sup> DAY OF JUNE, 2011.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator



**COUNCIL LETTER 060611-VB**

**ADMINISTRATION**

**RESOLUTION NUMBER 10-11**

**DATE:** June 02, 2011

**FROM:** Craig J. Wainio  
City Administrator

---

Resolution Number 10-11 Accepting Work is for two projects completed in 2009, the overlay of Old Highway 169 and the paving of Mill Avenue. Once Resolution Number 10-11 is adopted, Staff will calculate the costs and of the projects and develop an assessment role for abutting property owners. Upon completion of the proposed role, a public hearing will need to be scheduled.

It is recommended that the City Council approve Resolution Number 10-11 Accepting Work as presented.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 10-11

### ACCEPTING WORK

**WHEREAS**, pursuant to a written contract signed with the City on June 16, 2009, Mesabi Bituminous of Gilbert, Minnesota has satisfactorily completed Improvement Number MI09-07 and MI09-14, the improvement Old Highway 169 approximately from one mile west of the Costin Plat to the western city limits by overlayment and the improvement of Mill Avenue between the centerline of Agate Street and the centerline of Mountain Avenue by overlayment in accordance with such contract,

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA, that** the work completed under said contract is hereby accepted and approved, and,

**BE IT FURTHER RESOLVED**, that the City Administrator and Mayor are hereby directed to issue a proper order for the final payment on such contract, in exchange for the contractor's receipt evidencing payment in full.

**DULY ADOPTED BY THE CITY COUNCIL THIS 6<sup>th</sup> DAY OF JUNE, 2011.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator

**COUNCIL LETTER 060611-VC**

**ADMINISTRATION**

**RESOLUTION NUMBER 11-11**

**DATE:** June 02, 2011

**FROM:** Buildings and Ground Committee

Craig J. Wainio  
City Administrator

---

Resolution Number 11-11 Approving Plans and Specifications and Ordering Advertisement for Bids is in relation to the remodeling of the Fire Hall to accommodate a second rest room and locker room. Plans and specifications should be available at the meeting. The 2011 Capital Improvement Budget appropriates \$50,000 for Fire Hall Improvements.

It is recommended that the City Council approve Resolution Number 11-11 Approving Plans and Specifications and Ordering Advertisement for Bids as presented.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 11-11

### APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS

**WHEREAS**, pursuant to a motion passed by the Council, Architectural Resources has prepared plans and specifications for the improvement of the Mountain Iron Fire Hall remodeling and has presented such plans and specifications to the Council for approval;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:**

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Administrator shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 2 days, shall specify the work to be done, shall state that bids will be received by the Administrator until 10:00 a.m. on June 29, 2011, at which time they will be publicly opened in the Mountain Iron Room of the Community Center by the City Administrator, will then be tabulated, and will be considered by the City Council at 6:30 p.m. on July 5, 2011, in the Mountain Iron Room of the Community Center. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the City Council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Administrator.

**DULY ADOPTED BY THE CITY COUNCIL THIS 6<sup>th</sup> DAY OF JUNE, 2011.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator

**COUNCIL LETTER 060611-VD**

**ADMINISTRATION**

**RESOLUTION NUMBER 12-11**

**DATE:** June 02, 2011

**FROM:** Craig J. Wainio  
City Administrator

---

Resolution Number 12-11 Authorizing Grant Application is for an application be submitted to MNDOT Safe Routes to School program to cover any matching requirement for the South Grove to Unity Addition trail. This trail is recommended in the Mountain Iron Trail Plan and was the subject of a previous grant application approved by the City Council and submitted to the DNR.

It is recommended that the City Council approve Resolution Number 12-11 Authorizing Grant Application as presented.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

## RESOLUTION NUMBER 12-11

### **AUTHORIZING THE SUBMITTAL OF A SAFE ROUTES TO SCHOOL INFRASTRUCTURE APPLICATION TO THE MINNESOTA DEPARTMENT OF TRANSPORTATION**

**WHEREAS;** the Minnesota Department of Transportation annually solicits applications for Safe Routes to School funding; and

**WHEREAS;** the City of Mountain Iron collaborated with the Mountain Iron-Buhl School District to complete the 2010 Mountain Iron Bicycle and Pedestrian Plan which included a local non-motorized trails plan and Safe Routes to School plan; and

**WHEREAS,** the City of Mountain Iron is committed to a community-effort to improve walking and bicycling conditions; and

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA,** that the City of Mountain Iron approves the submittal of a Safe Routes to School Infrastructure Grant for Fiscal Year 2011 to help implement the Mountain Iron Bicycle and Pedestrian Plan;

**DULY ADOPTED BY THE CITY COUNCIL THIS 6<sup>th</sup> DAY OF JUNE, 2011.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator

Dear Council Members,

I would like to request your audience at the next council meeting. I will be asking your approval of our event plans for the Nasers/Wilhelm wedding reception which is coming up on June 25. We will present to you the required licenses and answer any questions regarding the event.

Thank you for your time

Sincerely,

Doug Poschi

*Doug Poschi QCS, Inc*

POST  
CONSPICUOUSLY

MINNESOTA DEPARTMENT of HEALTH  
625 Robert Street North, P.O. Box 64975  
Environmental Health Division  
St. Paul, Minnesota 55164-0975  
(651) 201-4505

NOT TRANSFERABLE  
AS TO PERSON  
OR PLACE

LICENSE NO. FBL-21937-27449 FOR THE OPERATION OF:  
License Categories: Alcohol Bar Service, Base Fee, Hospitality Fee, Medium  
Establishment

Fee Paid: \$722.50  
208

LICENSE PERIOD: January 1, 2011 THRU December 31, 2011

ISSUED TO:

QCSP, Inc.  
523 Chestnut Street  
Virginia, Minnesota 55792

ESTABLISHMENT NAME:

Queen City Sports Palace  
523 Chestnut Street  
Virginia, Minnesota 55792

County: St. Louis

License Types: Restaurant/Place of Refreshment



\$ 1500

No. 16

State of Minnesota  
County of St. Louis

Municipality of Virginia

# Liquor License - "On Sale"

PURSUANT TO APPLICATION THEREFOR, payment of a fee of \$1500 and upon investigation and satisfactory evidence of the qualification of the licensee...herein named to receive the same and that the place of sale hereinafter described is a proper and legal place thereof,

## LICENSE IS HEREBY GRANTED TO

QCSP Inc. d/b/a Queen City Sports Palace

For the term of ONE YEAR from the 1st day of January 2011, TO SELL INTOXICATING LIQUORS, as defined by law AT RETAIL ONLY FOR CONSUMPTION "ON THE PREMISES" described as Queen City Sports Palace located at 523 Chestnut Street, IN THE MUNICIPALITY OF VIRGINIA in said County and State, at which Premises said licensee controls and operates a RESTAURANT as defined by law; subject, however, to the laws of the United States, the laws of the State of Minnesota, the regulations of the LIQUOR CONTROL COMMISSIONER, relating to the sale and distribution of intoxicating liquors, hereby made a part hereof, and subject to revocation according to law for violation thereof.

This license is non-transferable except by consent of the authority issuing the same.

WITNESS THE GOVERNING BODY OF THE MUNICIPALITY OF VIRGINIA and the seal thereof this 23<sup>rd</sup> day of November 2010.

ATTEST:

  
\_\_\_\_\_  
City Clerk

The City Council of the City of Virginia

  
\_\_\_\_\_  
Mayor

DEC 14 2010

Date

Alcohol & Gambling Enforcement Director



**A R C H I T E C T U R A L  
R E S O U R C E S • I N C .**

May 31, 2011

Mr. Craig Wainio, Administrator  
City of Mt. Iron  
8586 Enterprise Drive South  
Mt. Iron, MN 55768

**MT. IRON CITY GARAGE ADDITION  
ARI Project # 10-017**

Dear Craig:

Enclosed are three copies of Change Order #2 as a deduction to the contract of Lenci Enterprises, Inc., for the above referenced project. Please have all copies signed, retain one copy for your files and return the others to this office. Thank you.

Sincerely,

ARCHITECTURAL RESOURCES, INC.

Patty Winchester  
Administrative Assistant

pw

enc

**ARCHITECTURE • ENGINEERING • LANDSCAPE ARCHITECTURE • INTERIOR DESIGN**

704 EAST HOWARD STREET • HIBBING, MN 55746  
TEL 218-263-6868 • FAX 218-722-6803  
email:archres@arimn.com • web site:www.arimn.com

Form RD 1924-7  
(Rev. 2-97)

UNITED STATES DEPARTMENT OF AGRICULTURE  
RURAL DEVELOPMENT AND  
FARM SERVICE AGENCY

**CONTRACT CHANGE ORDER**

ORDER NO. Two (2)
DATE 5/27/11
STATE Minnesota
COUNTY St. Louis

CONTRACT FOR Mt. Iron City Garage Addition

OWNER City of Mt. Iron

To Lenci Enterprises, Inc.  
*(Contractor)*

You are hereby requested to comply with the following changes from the contract plans and specifications:

Description of Changes (Supplemental Plans and Specifications Attached)	DECREASE in Contract Price	INCREASE in Contract Price
1. Omit placement of retaining wall rock on north side of building	\$ 800.00	\$
2. Extend conduit and wire to fire dept. connection on SE corner of building (not NE corner)		568.00
TOTALS	\$ 800.00	568.00
NET CHANGE IN CONTRACT PRICE	\$ 232.00	

JUSTIFICATION:

Backup information for the above listed changes is attached to this Contract Change Order #2.

The amount of the Contract will be (Decreased) (~~Increased~~) By The Sum Of: \_\_\_\_\_  
two hundred thirty-two and 00/100ths \_\_\_\_\_ Dollars (\$ 232.00 ).

The Contract Total Including this and previous Change Orders Will Be: \_\_\_\_\_  
three hundred thirty-one thousand eight hundred eighty-seven and 00/100ths \_\_\_\_\_ Dollars (\$ 331,887.00 ).

The Contract Period Provided for Completion Will Be (~~Increased~~) (~~Decreased~~) (Unchanged): 0 Days.

This document will become a supplement to the contract and all provisions will apply hereto.

Requested _____ <i>(Owner)</i>	_____ <i>(Date)</i>
Recommended <u>[Signature]</u> <i>(Owner's Architect/Engineer)</i>	<u>31 MAY 11</u> <i>(Date)</i>
Accepted <u>[Signature]</u> <i>(Contractor)</i>	<u>5/27/11</u> <i>(Date)</i>
Approved by Agency _____ <i>(Name and Title)</i>	_____ <i>(Date)</i>

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to U.S. Department of Agriculture, Clearance Officer, STOP 7602, 1400 Independence Avenue, S.W., Washington, D.C. 20250-7602. Please DO NOT RETURN this form to this address. Forward to the local USDA office only. You are not required to respond to this collection of information unless it displays a currently valid OMB control number.

# AIA Document G709™ - 2001

## Work Changes Proposal Request

**PROJECT (Name and address):**  
Mt. Iron City Garage Addition

**PROPOSAL REQUEST NUMBER:** 002

**OWNER:**

**DATE OF ISSUANCE:** October 28, 2010

**ARCHITECT:**

**OWNER (Name and address):**  
City of Mt. Iron  
8586 Enterprise Drive South  
Mt. Iron, MN 55768

**CONTRACT FOR:** Complete Construction

**CONSULTANT:**

**CONTRACT DATE:** July 13, 2010

**CONTRACTOR:**

**FIELD:**

**OTHER:**

**FROM ARCHITECT (Name and address):**

**ARCHITECT'S PROJECT NUMBER:** 10-017

Architectural Resources, Inc.  
704 East Howard Street  
Hibbing, MN 55746

**TO CONTRACTOR (Name and address):**

Lenci Enterprises, Inc.  
P.O. Box 6  
Virginia, MN 55792

Please submit an itemized proposal for changes in the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. Within ( ) days, the Contractor must submit this proposal or notify the Architect, in writing, of the date on which proposal submission is anticipated.

**THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.**

**DESCRIPTION (Insert a written description of the Work):**

Provide a proposal to omit the ~~placement~~ placement of sitework retaining wall rock on the north side of the building. Embankment to be left in its natural state upon completion of excavation.

**ATTACHMENTS (List attached documents that support description):**

PROPOSAL - December 21, 2010

**REQUESTED BY THE ARCHITECT:**

Sub-bid (copy encl.) ( \$ 800. )

(Signature)

LENCI ENTERPRISES, INC.

Dale J. Hansen



Sheet 1 of 2

MESABI BITUMINOUS INC.  
P.O. BOX 728  
GILBERT, MN 55741  
PHONE (218) 741-3483  
FAX (218) 741-0715

DATE: 12/21/2010

QUOTE

PROJECT: Mt. Iron City Garage Addition

TO: Lenci Enterprises

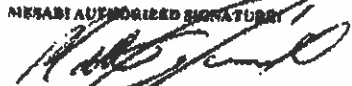
Description	Qty	Units	Unit Price	Extension Price
Credit for placing city supplied rocks as retaining wall	1	LS	-\$800.00	-\$800.00

WE PROPOSE HEREBY TO FURNISH MATERIAL AND LABOR - COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS FOR THE SUM OF:

PAYMENT TO BE MADE AS FOLLOWS

10 days after receiving pay request. Balance beyond 30 days will be subject to finance charges

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK TO BE COMPLETED IN A WORKMANLIKE MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL ACCIDENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL OWNER TO CARRY FIRE, TORNADO AND OTHER NECESSARY INSURANCE. OUR WORKERS ARE FULLY COVERED BY WORKMENS COMPENSATION INSURANCE

MESABI AUTHORIZED SIGNATURE  


NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 days

ACCEPTANCE OF PROPOSAL - THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SIGNATURE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE OF ACCEPTANCE: \_\_\_\_\_

Sheet 2 of 2

LE  
P. O.  
PHONE 218/741-3482; FAX 218/741-3483

## CHANGE ORDER REQUEST

Change Request Date: February 10, 2011

PROJECT NAME: City Garage Addition  
Mt. Iron, MN

Reason for change:

Extending conduit and wire to actual location of fire dept. connection (which is on S.E. corner of bldg.) Plans had indicated this to be on N.E. corner.

Detailed pricing for change:

Proposal from Nelson-Collie Electric (copy encl.)	\$ 509.
(10%) Markup	51.
Bond	8.
TOTAL	\$ 568.

LENCI ENTERPRISES, INC.

By: Dale Hansen

FAXED  
2/10/11

*Nelson Collie Electric, Inc.*

621 9<sup>TH</sup> ST. NORTH VIRGINIA, MN 55792  
PHONE: (218) 741-8542 FAX: (218) 741-8544

February 10, 2011

Lenci Enterprises  
PO Box 6  
Virginia, MN 55792

Attn: Dale Hanson/Mike Ralston

RE: Mountain Iron City Garage Addition

Dear Sir,

The following are the costs associated with extending conduit and wire from the location of the tamper/flow switches to the location of the sprinkler pipe fire department connection.


The plans indicate that the fire department connection to be located on the northeast corner of the building but the actual location of the fire department connection is on the southeast corner of the building. We are requesting compensation to extend the conduit and wire accordingly.

The cost breakdown is as follows:

Material	\$38.00
Labor	\$425.00
10% Overhead & Profit	<u>\$46.00</u>
Total	\$509.00

If you have any questions please feel free to call.

Respectfully,

  
Jeff Collie  
Nelson-Collie Electric  
JC: tk

## COMMUNICATIONS

JUNE 6, 2011

1. Iron Range Veterans Memorial, a thank you for the contribution.
2. Mountain Iron-Buhl Softball Program, a request for a donation.



Iron Range Veterans Memorial, Inc.  
P O Box 35  
Virginia, Mn 55792

Federal ID No. 41-1923951  
501C3 tax-exempt corporation

Date: 5-13-2011

Contributor: CITY OF MT. IRON  
8586 ENTERPRISE DRIVE SOUTH  
MT. IRON MN, 55768

Amount of Contribution: \$100.00

Thank you for your contribution. It will help  
make our dream of an Iron Range Veterans  
Memorial to honor our Veterans a reality.

Again, thank you for your contribution.  
IRVM COMMITTEE.



the Iron Range Veterans Memorial  
Committee is very appreciative of your  
generous donation of \$1,000 on behalf  
of our local veterans and their families.  
The Quad City Rotary has been extremely  
helpful in helping us to reach these  
final financial goals and the city  
of Mt. Iron has played a role in that  
success. Hope to see you at the dedication.  
Thank you for your support, FROM  
Committee

5-20-2011

To Whom It May Concern:

The MOUNTAIN IRON-BUHL SOFTBALL team would like to invite you to be an integral part of our program. We are asking you, our City and Business Enterprises, to assist in helping us strengthen our program by your Donation. We wish to Thank all that reply with your generous gift and plan to publicly acknowledge your business.

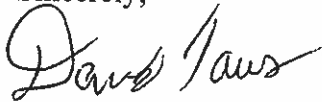
ALL CHECKS should be written out and sent to the following address:

MIB GIRLS SOFTBALL ASSOC  
% Dave Taus  
8353 Spruce Drive  
Mountain Iron, MN 55768

We have had a very successful tradition of excellence in our sport and we will continue to represent our community with pride and sportsmanship to the best of our ability.

On behalf of our players and coaches, I would like to thank you again for your continued support of our local student/athletes.

Sincerely,

A handwritten signature in cursive script that reads "David Taus".

David Taus  
Softball Coach  
218-780-5109  
TIN Number 20-1221213