

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, JUNE 6, 2005 - 6:30 P.M.
A G E N D A**

- I. Roll Call
 - II. Consent Agenda
 - A. Minutes of the May 16, 2005 Regular Meeting (#1-13)
 - B. Bills and Payroll
 - C. Receipts
 - D. Communications (#59-62)
 - III. Public Forum
 - A. Quad Cities Tennis for All Presentation
 - IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Director of Public Works Report
 - 1. 16th Avenue (#18-19)
 - 2. Mountain Iron Drive Drainage (#20-25)
 - 3. Summer Staff (#26)
 - 4. UAB – Ann's Acres Street Lighting (#27-30)
 - 5. UAB – Ann's Acres Water Company Building (#31)
 - 6. Street Committee – Cost Estimates (#32-37)
 - D. Director of Parks and Recreations Report
 - 1. July 4th Advertisement (#38)
 - 2. Mesabi Trail Advertisement (#39-42)
 - 3. Summer Staff (#43)
 - E. City Engineers Report
 - 1. Heather Avenue Quotes (#46)
 - F. Liaison Reports
 - V. Unfinished Business
 - A. Assistant Librarian Position (#47-48)
 - B. USX Round House (#49)
 - C. Downtown Skating Shack (#50)
 - D. Wainio/Kleinschmidt Report (#51)
 - VI. New Business
 - A. Assessment Policy (#52)
 - B. Blighted Areas (#53)
 - C. Discovery Sight Marker (#54)
 - D. Entrance Monument (#55)
 - E. Winter Sump Pump Charges (#56)
 - F. Development Policies (#57)
 - G. New Development (#58)
 - H. Communications (#59-62)
 - VII. Open Discussion
 - VIII. Announcements
 - IX. Adjourn
- # Denotes page number in packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
MAY 16, 2005

Mayor Skalko called the City Council meeting to order at 6:32 p.m. with the following members present: Joe Prebeg, Jr., Allen Nelson, Dale Irish, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Forseen, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Sam Aluni, City Attorney; Rod Flannigan, City Engineer; Larry Nanti, Recreation Director; and Karen Luoma, Librarian.

It was moved by Prebeg and supported by Irish that the consent agenda be approved as follows:

1. Add the following items to the agenda:
 - IV. A. 2. Accept Rural Development Loan
 3. Seek Bids on the Library Project
 - V. D. Costin Creek
 - E. Personnel Committee
 - F. Economic Development Authority Director
 - G. City Maps
 - H. ATV Trail Routing
2. Approve the minutes of the May 16, 2005, City Council meeting with the following addition:

Page 4, Paragraph 3, add: *“Councilor Roskoski said that he felt that some of the discussion items that he asks City Staff at the Council meeting should be heard by all of the Council members.”*
3. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period May 1-15 2005, totaling \$121,052.26, (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period May 1-15, 2005, totaling \$170,896.65, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

During the public forum, Joe Buria, Mountain Iron Volunteer Fireman, updated the Council regarding the FEMA grant. He reported that the Fire Department had received 20 SCBA breathing apparatus and they are now in service. He said that there is \$7633.00 remaining in the FEMA grant and the fireman felt that the money should be expended on an upgrade to the cascade trailer. He said that he spoke with the FEMA Director and they have approved of the expenditure for the cascade trailer. He said that the cost for the new trailer would be \$2,750 for the new 6 foot by 10 foot trailer.

It was moved by Irish and supported by Skalko to authorize the Mountain Iron Fire Department to expend the remaining FEMA grant funds to be used toward the purchase of a new cascade trailer. The motion carried unanimously on a roll call vote.

During the Mayor's report, the Mayor spoke on a tragic accident involving a 22 month old girl in Mountain Iron. He thanked the personnel that assisted in the recovery of the girl. He also said that his thoughts and prayers are with the girl and her family as she is recovering.

The Mayor advised the Council that he spoke with Maureen Sauter, U. S. Steel Corporation, regarding the Minntac Tours in Mountain Iron. Ms. Sauter advised him that the tours will begin the 3rd or 4th Friday in June and continue through August having two tours per day on Fridays.

The Mayor also updated the Council regarding Locomotive Park. He said that the fountain had been ordered and two old fashioned lights had also been ordered.

The Mayor also said that he had some inquiries regarding developing Townhomes in Mountain Iron. He said that he would like to see the Economic Development Authority and the City Council work together using the 20 acres south of South Grove for a possible development.

It was moved by Skalko and supported by Prebeg that the City contribute \$200.00 towards the Presidential Freedom Scholarship to the Mountain Iron-Buhl High School using Charitable Gambling Funds. The motion carried unanimously on a roll call vote.

It was moved by Skalko and supported by Roskoski to adopt Resolution Number 10-05, authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending its public library facility to serve an area lawfully within its jurisdiction to serve, (a copy is attached and made a part of these minutes). After further discussion, Mayor Skalko amended the motion to have it contingent on the City Attorney's review and approval of the resolution. Councilor Roskoski supported the amendment. The amended motion carried with Councilor Nelson voting no.

It was moved by Skalko and supported by Irish to adopt Resolution Number 11-05, approving plans and specifications and ordering advertisement for bids, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Irish and supported by Prebeg to award the Mountain Manor door openers quote to Northern Door and Hardware for their quoted price of \$6,100.00 plus tax. After further discussion Councilor Irish amended to add using the Community Development Block Grant funds for the project. Councilor Prebeg supported the amendment. The amended motion carried.

It was moved by Skalko and supported by Prebeg to accept the recommendation of the Parks and Recreation Board and approve the following 2005 temporary summer employees:

Summer Staff

Andy Prebeg
Samantha Lakosky
Matthew Mosenthin
Jennifer Golobich

Summer Staff

Gage Rautio
Brendon Salo
Jim Bialczak

Maintenance

Jonathan Benz

With the 2005 temporary summer employees being paid \$6.00 per hour. And further, to authorize a contract with Dave Taus to work as the Summer Girls Softball Coach for a total expense of \$1,000 for the 2005 summer. The motion carried on the following roll call vote: Roskoski, no; Prebeg, yes; Nelson, yes; Irish, no; and Skalko, yes.

It was moved by Skalko and supported by Prebeg to appropriate up to \$1,000 for City Staff to purchase picnic tables. The motion carried unanimously on a roll call vote.

The City Engineer reported that the Heather Avenue quotes were set to be opened on May 23, 2005.

It was moved by Prebeg and supported by Skalko to accept the recommendation of the City Engineer and accept the two proposed turn around designs for the roads in the Mashkenode Lake area with the work to be completed by Taylor Investments. The motion carried.

Councilor Roskoski questioned the City Engineer regarding the Enterprise Drive North and Unity Drive street improvement projects. The City Engineer said he was waiting for the Street and Alley Committee to meet to discuss the projects further.

It was moved by Roskoski and supported by Irish to authorize the Library Staff to dispose of the discarded library books appropriately. The motion carried.

It was moved by Irish and supported by Skalko to adopt Resolution Number 09-05, authorizing the sale of certain property, (a copy is attached and made a part of these minutes). The motion carried.

The Council discussed the Mountain Iron Drive curb improvements. The City Administrator said that at this time there is a development proposed for the area and they are now waiting to see how the proposed development progresses before the City proceeds with any improvements.

Councilor Roskoski said that he put the blight ordinance review board back on the agenda for possible consideration of the City Council by holding a Committee of the Whole meeting to further discuss the issue.

The Recreation Director advised the Council that the Blight Ordinance Committee will be meeting on June 20, 2005 at 4:00 p.m.

Councilor Irish said that some of the residents in town had contact him regarding the water level in the Costin Creek and the effects of the water quality in the West Two Rivers Reservoir. City Staff would review the situation.

Councilor Irish questioned the set up for the members of the Personnel Committee. He said that with three of the five members being City Staff members, he felt that this was a conflict of interest. The City Attorney said that the make up of the Committee is similar to other Cities. Councilor Irish felt that there should be an open seat on the Personnel Committee for a Department Head.

Councilor Irish questioned if the Economic Development Authority (EDA) have appointed an Executive Director yet for purposes of calling meetings. The City Attorney said that the Chairman or any two EDA members can call a meeting.

It was moved by Roskoski and supported by Skalko that the Economic Development Authority (EDA) Chairperson or any two EDA members be allowed to contact the City Administrator and request Office Staff, or anyone else's help that is necessary, to assist in setting up agendas for EDA meetings in the interim until an official Executive Director is hired. The motion carried.

It was moved by Skalko and supported by Irish to authorize the City Administrator to serve as the Executive Director of the Economic Development Authority. The motion carried.

Councilor Irish reviewed the quotation for the printing of a new City map with the City Council. Councilor Irish said that he would review the map printing matter further.

It was moved by Irish and supported by Roskoski to secure the City land required for the proposed ATV Trail that has been presented to the Minnesota Department of Natural Resources grant in aid program along with various other grants. The motion carried with Councilors Prebeg and Nelson voting no.

It was moved by Skalko and supported by Nelson that a requirement for the job description for the Assistant Librarian position include holding a two year post secondary education AA degree, or equivalent, or that the applicant must be certified through the Minnesota Voluntary Library Certification program. The motion carried on the following roll call vote: Nelson, yes; Irish, no; Roskoski, no; Prebeg, yes; and Skalko, yes.

The Librarian questioned the Council regarding the hiring procedure and the Minnesota Statutes pertaining to the Library Board hiring the employees rather than the Personnel Committee. The City Attorney said he would review the statute regarding if the City Council or the Library Board have the authority to change the job description. The City Administrator said that the City would have to repost the Assistant Librarian position internally because of the job description change.

It was moved by Skalko and supported by Irish to allow the MIB Ace Club, which supports the volleyball team, use of the Senior Center kitchen, at no cost, for a fund raiser on September 11, 2005, and to direct them to contact the Senior Citizen's Club for use of the bingo equipment. The motion carried.

It was moved by Skalko and supported by Roskoski to allow John Morin, ShoreRyders Hydrobike Rental and Services, to obtain a vendor license to operate an equipment rental service at the West Two Rivers Campground. The motion carried.

Councilor Roskoski advised the City Council that with school closing shortly, the City will have to have the skating building moved from the Virginia High School to the Downtown Mountain Iron area. It was the consensus of the Council to have the Recreation Director seek quotes to have the building moved.

It was moved by Roskoski and supported by Skalko to direct City Staff to contact Architectural Resources to review the crack in the wall in the City Hall/Community Center building for further study and a recommendation. The motion carried.

Councilor Roskoski questioned the Council regarding possible use of the Downtown U. S. Steel Corporation round house in the Downtown Mountain Iron area. The City Administrator said that U. S. Steel Corporation is planning on tearing the building down.

The City Council reviewed the list of communications.

During the announcements, Councilor Irish advised the City Council that Brittany Aultman, a student at Mountain Iron-Buhl High School, had placed first in the Twin Ports Idol contest.

During the open discussion, Councilor Roskoski questioned whether the Economic Development Authority (EDA) had a potential developer that would be purchasing the tailing pond and 40 acres of land by the Brunt Dump. He said that it appears to be a business that would create a lot of activity utilizing 18-wheeler trucks, wood chippers, planers, and other activities. He said that he had a list of concerns that he would like to express to the EDA regarding how utilities would be brought to this sight, Planning and Zoning Commission issues, and possible wetland issues.

At 9:03 p.m., it was moved by Nelson and supported by Prebeg that the meeting be adjourned. The motion carried.

Respectfully submitted:



Jill M. Forseen, CMC/MMCA
Municipal Services Secretary

www.mtniron.com

COMMUNICATIONS

1. Coalition of Greater Minnesota Cities, forwarding the May 5, 2005 brief.
2. League of Minnesota Cities, forwarding the May 6, 2005 Friday fax.

Summary By Category And Distribution

| Category | Distribution | Amount |
|---------------------|--------------------------------|-------------------|
| UTILITY | UTILITY | 102,841.81 |
| MISCELLANEOUS | SEPTIC APPLICATIONS | 275.00 |
| METER DEPOSITS | ELECTRIC | 1,250.00 |
| MISCELLANEOUS | WATER TAP IN FEE | 700.00 |
| MISCELLANEOUS | SEWAGE SLUDGE DISPOSAL | 200.00 |
| BUILDING RENTALS | BUILDING RENTAL DEPOSITS | 650.00 |
| BUILDING RENTALS | COMMUNITY CENTER | 185.00 |
| CAMPGROUND RECEIPTS | FEES | 12.00 |
| MISCELLANEOUS | COCA-COLA RECEIPTS-CITY HALL | 88.07 |
| CHARGE FOR SERVICES | REFUSE REMOVAL-CHG FOR SERVICE | 280.00 |
| MISCELLANEOUS | REIMBURSEMENTS | 420.28 |
| BUILDING RENTALS | NICHOLS HALL | 35.00 |
| CHARGE FOR SERVICES | WATER-CHARGE FOR SERVICES | 1.00 |
| MISCELLANEOUS | BASEBALL/SOFTBALL FEES | 895.00 |
| FINES | ADMINISTRATIVE OFFENSE | 50.00 |
| CD INTEREST | CD INTEREST 101 | 1,360.26 |
| CD INTEREST | CD INTEREST 103 | 1,327.41 |
| CD INTEREST | CD INTEREST 301 | 1,996.13 |
| CD INTEREST | CD INTEREST 378 | 921.29 |
| CD INTEREST | CD INTEREST 602 | 307.09 |
| CD INTEREST | CD INTEREST 603 | 767.78 |
| MISCELLANEOUS | ASSESSMENT SEARCHES | 50.00 |
| MISCELLANEOUS | CABLE TV FRANCHISE FEE | 5,444.58 |
| PERMITS | BUILDING | 520.52 |
| MISCELLANEOUS | SALE OF P & Z BOOKS | 30.00 |
| MISCELLANEOUS | CHARITABLE GAMBLING PROCEEDS | 439.04 |
| LICENSES | ANIMAL | 5.00 |
| Summary Totals: | | <u>121,052.26</u> |

Check Issue Date(s): 05/07/2005 - 05/21/2005

| Per | Date | Check No | Vendor No | Payee | Check GL Acct | Amount |
|-------|------------|----------|-----------|--------------------------------|---------------|-----------|
| 05/05 | 05/11/2005 | 31589 | 190016 | ST LOUIS COUNTY AUDITOR | 002-20200 | 23.60 |
| 05/05 | 05/11/2005 | 31590 | 190039 | ST LOUIS COUNTY RECORDERS OFFC | 002-20200 | 34.50 |
| 05/05 | 05/17/2005 | 31591 | 10013 | A T & T INFORMATION SYSTEMS | 002-20200 | 100.60 |
| 05/05 | 05/17/2005 | 31592 | 10008 | AIRGAS NORTH CENTRAL | 002-20200 | 126.16 |
| 05/05 | 05/17/2005 | 31593 | 7033 | ARROWHEAD SOFTBALL LEAGUE | 002-20200 | 250.00 |
| 05/05 | 05/17/2005 | 31594 | 20014 | BORDER STATES ELECTRIC SUPPLY | 002-20200 | 655.88 |
| 05/05 | 05/17/2005 | 31595 | 20007 | BP | 002-20200 | 2,675.00 |
| 05/05 | 05/17/2005 | 31596 | 5021 | CARLA LEIKA'S | 002-20200 | 100.00 |
| 05/05 | 05/17/2005 | 31597 | 5022 | CAROL MORELAND | 002-20200 | 100.00 |
| 05/05 | 05/17/2005 | 31598 | 30061 | CELLULARONE | 002-20200 | 463.45 |
| 05/05 | 05/17/2005 | 31599 | 30053 | CONSOLIDATED TRADING COMPANY | 002-20200 | 972.94 |
| 05/05 | 05/17/2005 | 31600 | 5014 | CONSTRUCTION SUPPLY INC | 002-20200 | 92.66 |
| 05/05 | 05/17/2005 | 31601 | 30059 | CVAR, THOMAS | 002-20200 | 45.00 |
| 05/05 | 05/17/2005 | 31602 | 5018 | DENISE MORGAN | 002-20200 | 100.00 |
| 05/05 | 05/17/2005 | 31603 | 110005 | DON KLEINSCHMIDT | 002-20200 | 83.00 |
| 05/05 | 05/17/2005 | 31604 | 60026 | FASTENAL COMPANY | 002-20200 | 594.38 |
| 05/05 | 05/17/2005 | 31605 | 672 | GRAND RAPIDS BASEBALL | 002-20200 | 200.00 |
| 05/05 | 05/17/2005 | 31606 | 70028 | GREATER MINNESOTA AGENCY INC | 002-20200 | 186.00 |
| 05/05 | 05/17/2005 | 31607 | 5013 | GREG CHAD | 002-20200 | 29.61 |
| 05/05 | 05/17/2005 | 31608 | 5016 | HELEN AUBOL | 002-20200 | 100.00 |
| 05/05 | 05/17/2005 | 31609 | 90002 | INGRAM BOOK COMPANY | 002-20200 | 65.34 |
| 05/05 | 05/17/2005 | 31610 | 190025 | JUDY SEURER | 002-20200 | 53.06 |
| 05/05 | 05/17/2005 | 31611 | 5024 | KEVIN SQUILLACE | 002-20200 | 50.00 |
| 05/05 | 05/17/2005 | 31612 | 110001 | KNOWBUDDY RESOURCES | 002-20200 | 37.90 |
| 05/05 | 05/17/2005 | 31613 | 120006 | L & M SUPPLY | 002-20200 | 350.67 |
| 05/05 | 05/17/2005 | 31614 | 120003 | LEAGUE OF MINNESOTA CITIES | 002-20200 | 60.00 |
| 05/05 | 05/17/2005 | 31615 | 120012 | LIBRARY STORE | 002-20200 | 79.99 |
| 05/05 | 05/17/2005 | 31616 | 5017 | LISA CASILLO | 002-20200 | 50.00 |
| 05/05 | 05/17/2005 | 31617 | 120004 | LITERARY GUILD | 002-20200 | 19.49 |
| 05/05 | 05/17/2005 | 31618 | 5015 | LYLE B HORNER SR | 002-20200 | 122.00 |
| 05/05 | 05/17/2005 | 31619 | 130041 | MESABI BITUMINOUS | 002-20200 | 456.25 |
| 05/05 | 05/17/2005 | 31620 | 130004 | MESABI DAILY NEWS | 002-20200 | 1,669.37 |
| 05/05 | 05/17/2005 | 31621 | 130006 | MESABI HUMANE SOCIETY | 002-20200 | 854.87 |
| 05/05 | 05/17/2005 | 31622 | 130096 | MICROMARKETING ASSOCIATES | 002-20200 | 45.55 |
| 05/05 | 05/17/2005 | 31623 | 130040 | MIDWEST SPORTSWEAR | 002-20200 | 109.55 |
| 05/05 | 05/17/2005 | 31624 | 130067 | MINNESOTA REVENUE | 002-20200 | 420.00 |
| 05/05 | 05/17/2005 | 31625 | 130024 | MN POLLUTION CONTROL AGENCY | 002-20200 | 23.00 |
| 05/05 | 05/17/2005 | 31626 | 140012 | NATIONAL GEOGRAPHIC SOCIETY | 002-20200 | 15.90 |
| 05/05 | 05/17/2005 | 31627 | 140052 | NORTHEAST SERVICE COOPERATIVE | 002-20200 | 36,678.66 |
| 05/05 | 05/17/2005 | 31628 | 150014 | ONE CALL CONCEPTS INC | 002-20200 | 49.95 |
| 05/05 | 05/17/2005 | 31629 | 170005 | QUALITY FLOW SYSTEMS INC | 002-20200 | 7,030.00 |
| 05/05 | 05/17/2005 | 31630 | 170001 | QWEST | 002-20200 | 368.65 |
| 05/05 | 05/17/2005 | 31631 | 180024 | RANDOM HOUSE | 002-20200 | 24.90 |
| 05/05 | 05/17/2005 | 31632 | 180032 | RANGE PORTABLES | 002-20200 | 106.50 |
| 05/05 | 05/17/2005 | 31633 | 180045 | RESERVE ACCOUNT | 002-20200 | 500.00 |
| 05/05 | 05/17/2005 | 31634 | 190023 | SAINT LOUIS COUNTY | 002-20200 | 497.00 |
| 05/05 | 05/17/2005 | 31635 | 5019 | SHANNON GUNDERSON | 002-20200 | 50.00 |
| 05/05 | 05/17/2005 | 31636 | 5023 | SHANNON KANGAS | 002-20200 | 50.00 |
| 05/05 | 05/17/2005 | 31637 | 190024 | ST LOUIS CO SHERIFF LITMAN | 002-20200 | 34,166.66 |
| 05/05 | 05/17/2005 | 31638 | 190002 | ST LOUIS COUNTY AUDITOR | 002-20200 | 17,347.22 |
| 05/05 | 05/17/2005 | 31639 | 190039 | ST LOUIS COUNTY RECORDERS OFFC | 002-20200 | 64.00 |
| 05/05 | 05/17/2005 | 31640 | 5020 | STEPHEN SKOGMAN | 002-20200 | 100.00 |
| 05/05 | 05/17/2005 | 31641 | 190061 | SULLIVAN CANDY & SUPPLY | 002-20200 | 32.59 |
| 05/05 | 05/17/2005 | 31642 | 200008 | TURFWERKS LLC | 002-20200 | 1,653.95 |
| 05/05 | 05/17/2005 | 31643 | 210001 | UNITED ELECTRIC COMPANY | 002-20200 | 3,079.19 |
| 05/05 | 05/17/2005 | 31644 | 220018 | VIKING OFFICE PRODUCTS | 002-20200 | 110.17 |
| 05/05 | 05/17/2005 | 31645 | 220020 | VISA | 002-20200 | 6,205.15 |

Check Issue Date(s): 05/07/2005 - 05/21/2005

| Per | Date | Check No | Vendor No | Payee | Check GL Acct | Amount |
|--------------------------|------------|----------|-----------|--------------------------------|---------------|---------------------|
| 05/05 | 05/17/2005 | 31646 | 230010 | WILBUR & VIOLET BALL | 002-20200 | 1,575.00 |
| 05/05 | 05/19/2005 | 31647 | 130011 | MOUNTAIN IRON POSTMASTER | 002-20200 | 283.91 |
| 05/05 | 05/20/2005 | 31648 | 130038 | MOUNTAIN IRON-BUHL HIGH SCHOOL | 002-20200 | 200.00 |
| 05/05 | 05/20/2005 | 31649 | 230021 | CRAIG J WAINIO | 002-20200 | 133.41 |
| Totals: | | | | | | <u>121,722.63</u> |
| Payroll-PP Ending 5/6/05 | | | | | | <u>49,174.02</u> |
| TOTAL EXPENDITURES | | | | | | <u>\$170,896.65</u> |



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 09-05

AUTHORIZING THE SALE OF CERTAIN PROPERTY

WHEREAS, the City Council has heretofore determined that it is beneficial to the City of Mountain Iron to convey certain property to Spring Creek Outfitters, Inc., a Minnesota corporation.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that the Mayor and City Administrator execute the deed to convey for consideration to Spring Creek Outfitters, Inc., a Minnesota corporation, real property in St. Louis County, Minnesota, described as follows:

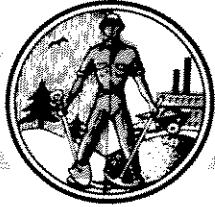
Lots One (1) and Two (2), EXCEPT the Westerly 60 feet (W'yly 60') thereof,
Block Eighteen (18), TOWN OF GRANT, Mountain Iron, Saint Louis County,
Minnesota. Parcel Code 175-0010-01850

DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF MAY, 2005.

ATTEST:

City Administrator

Mayor Gary Skalko



CITY OF MOUNTAIN IRON

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8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 10-05

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS PUBLIC LIBRARY FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE

WHEREAS, it is necessary for the City of Mountain Iron (herein after called City) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of \$300,000 pursuant to the provisions of Minnesota State Statutes, Section 465.73; and

WHEREAS, the City intends to obtain assistance from the Rural Housing Service, Rural Business - Cooperative Service, Rural Utilities Service, or their successor Agencies with the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the City:

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the City is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983 (c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the City. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to

making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the City (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the City, and default under any such instrument may be construed by the Government to constitute default hereunder.

6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contract or agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by the Government. No free service or use of the facility will be permitted.
11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the City is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
14. That if the Government requires that a reserve account be established and maintained, disbursements from that account may be used when necessary for payments due on the bond if sufficient funds are not otherwise available. With the prior written approval of the Government, funds may be withdrawn for:

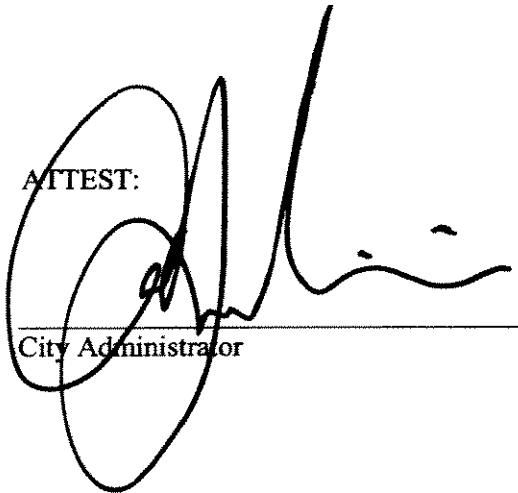
- (a) Paying the cost of repairing or replacing any damage to the facility caused by catastrophe.
- (b) Repairing or replacing short lived assets.
- (c) Making extensions or improvements to the facility.

Any time funds are disbursed from the reserve account, additional deposits will be required until the reserve account has reached the required funded level.

- 15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain the Government's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the City or public body.
- 16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
- 17. To accept a grant in an amount not to exceed \$0 under the terms offered by the Government; that the Mayor and City Council of the City are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the City as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the City and the Government or assignee

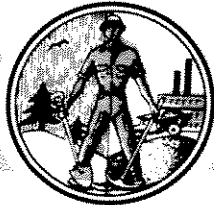
DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF MAY, 2005.

ATTEST:


City Administrator



Mayor Gary Skalko



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 11-05

APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS

WHEREAS, pursuant to a Resolution Number 01-05 passed by the City Council on January 3, 2005, for the improvement of the Mountain Iron Public Library through the installation of an elevator and other accessibility features and has presented such plans and specifications to the City Council for approval.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
MOUNTAIN IRON, MINNESOTA:**

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Administrator shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for two days, shall specify the work to be done, shall state that bids will be received by the City Administrator until 10:00 a.m. on June 14, 2005, at which time they will be publicly opened in the Mountain Iron Room of the Community Center by the City Administrator and Architect, will then be tabulated, and will be considered by the City Council at 6:30 p.m. on June 20, 2004, in the Mountain Iron Room. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the City Council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Administrator and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City of Mountain Iron for ten (10%) percent of the amount of such bid.

DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF MAY, 2005.

ATTEST:

City Administrator



Mayor Gary Skalko



State of Minnesota
Department of Finance

400 Centennial Building
658 Cedar Street
St. Paul, Minnesota 55155
Voice: (651) 296-5900
Fax: (651) 296-8685
TTY: 1-800-627-3529

May 12, 2005

To: Officials of Local Governments and Political Subdivisions
Re: 2006 Capital Budget Requests

Minnesota Statute 16A.86 prescribes the process by which local governments and political subdivisions may request state capital appropriations. The Governor and Legislature will consider these funding requests in the 2006 session.

Applicants are invited to submit preliminary capital budget requests to the Department of Finance (DOF) by June 15, 2005.

By statute, final requests must be submitted to DOF by November 1, 2005. However, if at all possible, it is advisable to submit final requests by September 30, 2005, to allow the Governor additional time to consider requests.

To apply for a state capital appropriation, local governments should answer all of the attached questions. Responses should be provided to Tom Harren in DOF in a letter or memorandum. As an alternative to mailing the response, applicants may choose to email the memo or letter to tom.harren@state.mn.us if the document is prepared in Word 97 or a more recent version of Word.

All requests received by the deadline dates will be evaluated by DOF based on the criteria contained in statute. Requests and evaluations will be forwarded to the Governor and Legislature for their consideration.

Please note that if your request is related to an on-going state grant program (such as current state grant programs for local bridge repair, school construction, ice arenas, amateur athletic facilities, transitional housing, flood mitigation, water/wastewater treatment systems, economic redevelopment, or historic preservation grants), the request should *not* be submitted to DOF, but instead should be submitted directly to the state agency that administers the grant program.

In addition, please note that requests for state general obligation bonds must comply with the Minnesota Constitution, which limits grants from state bond proceeds to projects that are publicly owned and provide a public purpose. As such, private individuals, businesses and non-profit organizations are not eligible to receive state general obligation bonds. Applications for state bonding will *not* be accepted from private or non-profit organizations – applications must come from a governmental unit.

Finally, please note the requirements in law that state funding be limited to no more than 50% of total capital costs, and the project not require new or additional state operating subsidies. Local self-reliance should be the primary method of funding local projects. Projects that are considered for state funding will be prioritized according to regional or statewide significance, and should come with substantial local government financial commitments.

In accordance with state statutes, Governor Pawlenty is scheduled to present his 2006 Capital Budget to the Legislature by January 15, 2006. Because competition for limited state resources will be very strong, local governments are encouraged to be highly selective in their requests by only proposing projects of the utmost importance. Governor Pawlenty has made no commitment as to whether he will recommend any local projects in his 2006 capital budget.

I hope this letter clarifies the process by which local governments and political subdivisions may submit capital requests for consideration in the 2006 legislative session.

Please call the department if you have any questions regarding these instructions.

Sincerely,

Jim Schowalter
State Budget Director
Minnesota Department of Finance

**LOCAL GOVERNMENTS SHOULD PROVIDE A LETTER OR MEMORANDUM
TO THE MINNESOTA DEPARTMENT OF FINANCE THAT ANSWERS
ALL OF THE FOLLOWING QUESTIONS (FOR EACH REQUEST)**

- 1) Name of the local government or political subdivision that is submitting the request
- 2) Project title
- 3) Project priority number (if the applicant is submitting multiple requests)
- 4) Project location
- 5) Total project cost (all funding sources – all years – for all capital costs)
- 6) Request for state funds in 2006
- 7) Additional state funds to be requested for subsequent project costs/phases in 2008
- 8) Additional state funds to be requested for subsequent project costs/phases in 2010
- 9) Non-state funds available or to be contributed to the project (list the dollar amount and sources – federal, city, private, or other)
- 10) Project description and rationale (limit to one page maximum). The very first sentence of this narrative should identify what is being requested. Example: "This request is for \$x in state funding to acquire land, predesign, design, construct, furnish and equip a new such-and-such facility for such-and-such purposes to be located where". Explain whether the project has local, regional or statewide significance - and why.
- 11) Identify who will own the facility. Identify who will operate the facility.
- 12) Identify total project costs for each of the following categories: land acquisition, predesign, design, construction, furniture/fixtures/equipment, and relocation costs.
- 13) For new construction projects: identify the new square footage requested. For remodeling, renovation or expansion projects: identify the total square footage of current facilities and new square footage requested.
- 14) Project schedule. Identify the date (month/year) when construction crews are expected to first arrive on site, and the date (month/year) when construction will be completed with a certificate of occupancy.
- 15) Identify any new or additional state operating dollars that will be requested for this project (cite the amount and year, if applicable).
- 16) Attach a resolution of support from the governing body of the applicant (with the project priority number if submitting multiple requests).
- 17) Project contact person, title, address, phone, fax, and email (a project spokesperson who is knowledgeable on the project and can answer detailed questions).

PROJECT EVALUATION CRITERIA
(As contained in Minnesota Statute 16A.86)

The commissioner of Finance shall evaluate all requests from political subdivisions for state assistance based on the following criteria:

1. The political subdivision has provided for local, private, and user financing for the project to the maximum extent possible
2. The project helps fulfill an important state mission
3. The project is of regional or statewide significance
4. The project will not require new or any additional state operating subsidies
5. The project will not expand the state's role in a new policy area
6. State funding for the project will not create significant inequities among local jurisdictions
7. The project will not compete with other facilities in such a manner that they lose a significant number of users to the new project
8. The governing bodies of those political subdivisions primarily benefiting from the project have passed resolutions in support of the project and have prioritized their requests when submitting multiple requests
9. The project has submitted a project predesign to the commissioner of Administration
10. The state's share of project costs must be no more than 50% of total capital costs (except for local school projects or disaster recovery projects).

COUNCIL LETTER 060605-IVC1

PUBLIC WORKS

16TH AVENUE

DATE: June 1, 2005

FROM: Don Kleinschmidt
Director of Public Works

Craig J. Wainio
City Administrator

Staff is requesting City Council authorization to prepare plans and specifications for reconstructing options on 16th Avenue.

This item has been discussed at the last Street Committee Meeting on May 24, 2005.

Moved by Lindberg and supported to allow the City Engineer of Mt. Iron to prepare the design engineering to upgrade 16th Avenue, with the cost for this work to be split 55% - City of Virginia and 45% - City of Mt. Iron. Motion carried.

MAY 10TH

Councillor Lind reported on the Liquor Committee meeting held on May 5, 2005.

Moved by Lind and supported to approve an Off-Sale Liquor License for 115 Corporation, d/b/a Kap N Kork Liquor Store, 115 Chestnut, contingent upon the sale of the business. Motion carried.

Moved by Lind and supported to approve a street dance during the Land of the Loon Festival on June 18, 2005, from 7:30 P.M. to 11:30 P.M., with two bands allowed, and authorize the Public Safety Director to send a letter to the bar owners on Chestnut Street asking for their input on the following items: 1) How to curtail underage drinking and behavior problems during the street dance; 2) Provide input on holding next year's street dance at City Center Park in a controlled, fenced-in environment. Bar owners will also be encouraged to ask their patrons to conduct themselves in an orderly and lawful manner during this year's street dance. Motion carried, with Councillor Peterson abstaining from voting.

City Operations Director Tourville stated he met with United Taconite regarding long-term mining plans, which could impact Highway 53.

City Clerk/Finance Director Lackner gave an update on the City audit and VEEDA audit. He also stated builders risk insurance is in place on the Health Care Project.

COUNCIL LETTER 060605-IVC2

PUBLIC WORKS

MOUNTAIN IRON DRIVE

DATE: June 1, 2005

FROM: Don Kleinschmidt
Director of Public Works

Craig J. Wainio
City Administrator

Staff is requesting City Council authorization to prepare plans and specifications for the drainage options on the south end of Mountain Iron Drive.

This item has been discussed at the last Street Committee meeting on May 24, 2005.

Councillor Lindberg reported on the Street/Alley Committee meeting held on May 5, 2005.

Moved by Lindberg and supported to not deviate from the Assessment Policy and to require that a petition be brought forth for the reconstruction of the alley in the 1100 block between 12th and 13th Street South. Motion carried.

Moved by Lindberg and supported to allow the Engineering Department to work with Ulland Bros. Inc., to supply Northern Ornamental Concrete, 1012 2nd Avenue South, with enough materials for three rows of a retaining wall, in lieu of landscaping, in conjunction with the 2nd Avenue Turnback project. Motion carried.

Moved by Lindberg and supported to allow the Engineering Department to work with the contractors on the immediate replacement of the 10 minute parking signs in front of 1012 2nd Avenue South. Motion carried.

MAY 10TH

Moved by Lindberg and supported to allow the Engineering Department to study the water capacity of the storm sewer at 16th Avenue West and 17th Street South. If the Engineering Department deems the storm sewer is capable of handling the extra storm water, the City of Mt. Iron will be allowed access to the storm sewer, as long as any work done is at no cost to the City of Virginia. Motion carried.

Moved by Lindberg and supported to accept the quote from the Department of Public Utilities, in the amount of \$1,480.83, for the placement of electrical outlets along 9th Avenue, from 9th Street North to approximately 18th Street North. Motion carried.

Moved by Lindberg and supported to allow the Mayor and City Clerk/Finance Director to enter into a contract with St. Louis County for the striping of various roads in the City of Virginia. Motion carried.

Moved by Lindberg and supported to refer the request to place signage on the Mesabi Trail to the Regional Rail Authority. Motion carried.

**MINUTES
STREET AND ALLEY COMMITTEE
May 5, 2005 – 9:00 a.m.
Mayor’s Conference Room, City Hall**

PRESENT: Councillors Peterson, Lind and Lindberg - 3

ABSENT: None

ALSO PRESENT: Mayor Luoma Gentilini; Councillors Politano & Baranzelli; John Tourville, City Operations Director; Bill Hennis, Engineering Department; Mike Biondich, Public Works Department; Don Rindfuss, Department of Public Utilities; Len Gentilini, Residents of Block 2 Sunset Addition

The meeting of the Street and Alley Committee was called to order by Chairperson Lindberg at 9:15 a.m.

Chairperson Lindberg stated that a request was brought forward by Cheryl Weappa for the reconstruction of the alley in the 1100 block between 12th and 13th Street South.

Chairperson Lindberg stated that a letter was received from three (3) residents in favor of the reconstruction.

Bill Hennis stated that the City of Virginia Assessment Policy states that for alley reconstruction and/or overlaying, a petition showing support for the project must be signed by 50% of the property owners.

Once the petition is received, the property owners are responsible for 75% of the cost of the project, which will then be treated as special assessments.

This alley is particularly expensive as if any work were to be done, the alley must be realigned and storm sewer would need to be placed in the alley to allow for drainage.

Costs were obtained in 2001 for this alley reconstruction. Costs to date will be approximately 20% more now.

Discussion ensued regarding the condition of the alley. The current alley is not paved.

A. Moved by Peterson and supported by Lind to not deviate from the Assessment Policy, and to require that a petition be brought forth for the reconstruction of the alley in the 1100 block between 12th and 13th Street South. Motion carried.

A communication from St. Louis County Commissioner Keith Nelson regarding the handicapped spaces on 1st Street South was received.

Moved by Lind and supported by Peterson to receive and file the communication. Motion carried.

Councillor Politano brought forward a request for residents to be allowed to bring household items to the Public Works garage for a fee, similar to what Mt. Iron has in place. Discussion ensued on this topic.

Len Gentilini addressed the committee with his request for assistance in placing a retaining wall on his property at 1012 2nd Avenue South. He stated that due to the 2nd Avenue road construction, he is now having problems with dirt and erosion washing onto the sidewalk. He would like to put a retaining wall to retain his yard.

Mr. Gentilini feels that a retaining wall with 5 rows would solve the problem he is having and that he is looking for the City to replace 3 of these rows in lieu of landscaping his property. He stated that he is willing to do the labor himself, including the placement of the pea rock, if the City would supply the blocks and necessary leveling.

Bill Hennis stated that the City's contractors will be replacing all the landscaping along 2nd Avenue that was taken out due to the road construction project. Work is to begin on 2nd Avenue on Friday, May 6, 2005.

b. Moved by Lind and supported by Peterson to allow the Engineering Department to work with Ulland Bros. Inc., to supply Mr. Gentilini, 1012 2nd Avenue South, with enough materials for three (3) rows of a retaining wall, in lieu of landscaping, in conjunction with the 2nd Avenue Turnback project. Motion carried.

Mr. Gentilini also stated that his 10 minute parking signs have not been set into the sidewalk yet and that he is having a problem with people parking in the spots in front of the store for long periods of time.

Bill Hennis stated that the work in front of the store is not done yet, and will be done this summer.

Mayor Luoma Gentilini stated that the City will do everything that we can to help the business owners along 2nd Avenue as the construction project had such an impact on them.

c. Moved by Peterson and supported by Lind to allow the Engineering Department to work with the contractors on the immediate replacement of the 10 minute parking signs in front of 1012 2nd Avenue South. Motion carried.

Communication was received from the City of Mountain Iron regarding access to the storm sewer on at the intersection of 16th Avenue West and 17th Street South. This storm sewer lies in the boundary line between Virginia and Mt. Iron.

D. Moved by Peterson and supported by Lind to allow the Engineering Department to study the water capacity of the storm sewer at 16th Avenue West and 17th Street South. If the Engineering Department deems the storm sewer is capable of handling the extra storm water, allow Mt. Iron access to the storm sewer, as long as any work done is at no cost to the City of Virginia. Motion carried.

Moved by Lind and supported by Peterson to receive and file the communication from Dave Gianlorenzi, owner of the property at 501 2nd Avenue North, regarding parallel parking. Motion carried.

Bill Hennis presented the committee with an estimate received from Don Rindfuss, Department of Public Utilities, for the placement of electrical outlets along 9th Avenue from 9th Street North to approximately 18th Street North.

If the outlets are approved, the Public Works employees will then compile a quote for Christmas lighting for this section of 9th Avenue. This quote will then be brought to the proper committee for their approval.

E. Moved by Peterson and supported by Lind to accept the quote from the Department of Public Utilities for the placement of electrical outlets along 9th Avenue from 9th Street North to approximately 18th Street North and to allow the work be done. Motion carried.

Bill Hennis stated Due to the lack of manpower and equipment in the City, it was suggested that the City contract with St. Louis County for striping of roads for major projects (ie. 2nd Avenue Turnback). The striping contract has been brought to the Finance Department and was referred to the Street and Alley Committee.

Moved by Lind and supported by Peterson to allow the Mayor and City Clerk/Finance Director to enter into a contract with St. Louis County for the striping of various roads in the City of Virginia. Motion carried.

Communication was received from Councillor Raplinger regarding placement of signage on the Mesabi Trail for two organized bicycling tours in to be held in Virginia this summer.

F. Moved by Lind and supported by Peterson to refer the request of placing signage on the Mesabi Trail to Bob Manzoline, Regional Rail Authority and/or a civic organization. Motion carried.

Bill Hennis reported that he, along with Mayor Luoma Gentilini and John Tourville, have met with Don Kleinschmidt and Craig Wainio of the City of Mt. Iron regarding upgrading 16th Avenue West. He is now looking for approval to allow the City Engineer of Mt. Iron to do the design engineering for the project.

6. Moved by Peterson and supported by Lind to allow the City Engineer of Mt. Iron to prepare the design engineering for the 16th Avenue Project, with the cost for this work to be split 55% - City of Virginia, 45% -City of Mt. Iron. Motion carried.

Councillor Peterson suggested that the Engineering Department look at a new policy regarding reconstruction of alleys in Virginia.

Mike Biondich stated that he will bring to the next meeting quotes received for fencing around the Waste Water Treatment Facility.

Meeting adjourned at 10:21 a.m.

COUNCIL LETTER 060605-IVC3

PUBLIC WORKS

SUMMER STAFF

DATE: June 1, 2005
FROM: Don Kleinschmidt
Director of Public Works

Craig J. Wainio
City Administrator

The following is a list of summer staff that will be working for Public Works during the summer of 2005:

| <u>Name</u> | <u>Wage for each:</u> |
|----------------------|-----------------------|
| 1. Christina Wallner | \$6.00 per hour |
| 2. Sean Haraden | |
| 3. Todd Etter | |

COUNCIL LETTER 060605-IVC4

UTILITY ADVISORY BOARD

ANN'S ACRES STREET LIGHTING

DATE: June 1, 2005

FROM: Don Kleinschmidt
Director of Public Works

Craig J. Wainio
City Administrator

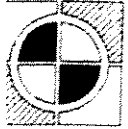
Discussion occurred on the Street Lighting Plan for the City of Mountain Iron and specifically for the Ann's Acres Area. A cost estimate, in the amount of \$45,629.36, for the installation of the council requested lights was prepared by Benchmark Engineering and presented for Board review. Also presented was a quote from Minnesota Power, in the amount of \$ 3,299.00, which was the cost to install the three lights on Aspen lane. This cost includes the boring of two driveways, the installation of underground wire, labor and three wood poles and lights.

It was moved by Bergman and seconded by Tuomela to recommend to the City Council that they accept the quote from Minnesota Power and install the three street lights on Aspen lane at the intersections of Spruce, Balsam and Tamarack. Ayes: All. Chairperson Renzaglia declared the motion approved.

It was moved by Bergaman and seconded by Matanich that City Staff contact Minnesota Power and identify the costs associated with street light installation mid-block on Spruce and Balsam Drive and further identify the residents in the area of the light location and poll them to see if they are in favor of the light installation. Ayes: All. Chairperson Renzaglia declared the motion approved

Councilor Roskoski also requested that this item be placed on the agenda with the following background information:

Minnesota Power should be contacted about the City's desire to proceed with the installation of 3 metal pole street lights with underground service (like Unity Addition or County #7) with an option for 2 more, money permitting.



ENGINEER'S ESTIMATE OF QUANTITIES AND OPINION OF COST
PROPOSED STREET LIGHTING - ANN'S ACRES
MOUNTAIN IRON, MINNESOTA
PROJECT NO:MI04-4

| SPEC. NO. | ITEM | UNITS | ITEM COST | ESTIMATED QUANTITIES | AMOUNT |
|-----------|----------------------------------|----------|-------------|----------------------|-------------|
| 2104.501 | REMOVE CURB AND GUTTER | LIN. FT. | \$5.00 | 0.0 | \$0.00 |
| 2104.503 | REMOVE CONCRETE SIDEWALK | SQ. FT. | \$1.00 | 0.0 | \$0.00 |
| 2104.505 | REMOVE PAVEMENT | SQ. YD. | \$5.00 | 36.0 | \$180.00 |
| 2104.511 | SAW PAVEMENT - FULL DEPTH | LIN. FT. | \$4.00 | 216.0 | \$864.00 |
| 2104.523 | SALVAGE LIGHT POLE AND LUMINAIRE | EACH | \$100.00 | 0.0 | \$0.00 |
| 2211.503 | AGG. BASE CL. 5 (CV) | CU. YD. | \$13.00 | 20.0 | \$260.00 |
| 2331.521 | IRREGULAR WIDTH PAVING | SQ. YD. | \$60.00 | 0.0 | \$0.00 |
| 2531.507 | CONCRETE DRIVEWAY PAVEMENT | SQ. YD. | \$40.00 | 36.0 | \$1,440.00 |
| 2545.501 | ELECTRICAL LIGHTING SYSTEM | LUMP SUM | \$35,000.00 | 1.0 | \$35,000.00 |
| 2575.505 | SODDING TYPE LAWN | SQ. YD. | \$3.00 | 200.0 | \$600.00 |

CONSTRUCTION COST: \$38,344.00
ENGINEERING - DESIGN/CONSTRUCTION: \$7,285.36
TOTAL PROJECT COST: \$45,629.36

BENCHMARK ENGINEERING, INC.

Donald V. Kleinschmidt

From: Dale Sundin (MP) [dsundin@mnpower.com]
Sent: Tuesday, May 17, 2005 11:49 AM
To: Donald V. Kleinschmidt
Subject: FW: Ann's Acres Street Lighting

Don , did this go thru on the second? Hopefully this is what you needed. Let me know!
Thanks
Dale

Dale R Sundin
Minnesota Power
Regional Account Manager
218-590-8672
dsundin@mnpower.com

From: Dale Sundin (MP)
Sent: Monday, May 02, 2005 9:09 AM
To: Don Kleinschmidt (publicworks@mtiron.com)
Subject: Ann's Acres Street Lighting

Don:
As per your request, The cost to install the Three lights located on Aspen Lane is Estimated at \$3,299.
This cost includes the boring of two driveways, the installation of underground, wire and labor. Not included is the procurement of easements to install a portion of the wire on private property. Please contact me should any questions arise .
Thanks'
Dale

Dale R Sundin
Minnesota Power
Regional Account Manager
218-590-8672
dsundin@mnpower.com

Benchmark
ENGINEERING, INC.
10000 Highway 77, Suite 200
Minnetonka, MN 55345
Phone: 952/891-2200
Fax: 952/891-2201
www.benchmarkeng.com

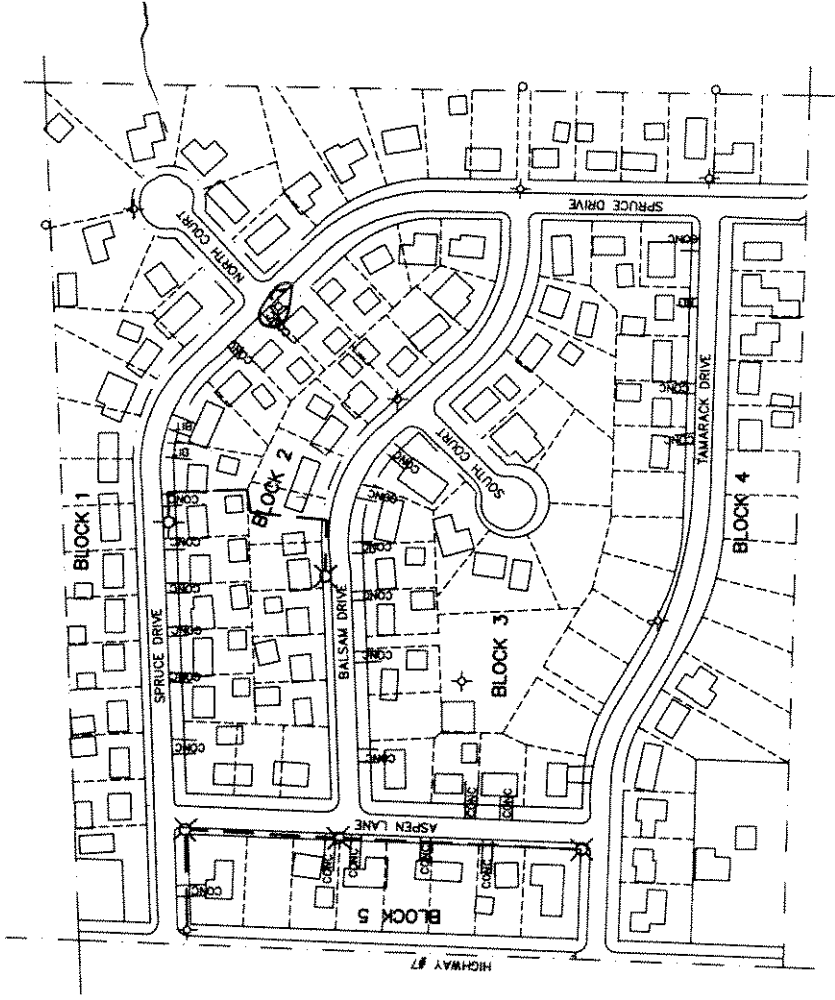
DATE: _____
PROJECT NAME: _____
LIC. NO.: _____
I hereby certify that this plan, specification or report was prepared by me or under my supervision and that I am a duly licensed PROFESSIONAL ENGINEER under the laws of the State of MINNESOTA.

| DATE | REVISIONS DESCRIPTION |
|------|-----------------------|
| | |
| | |
| | |
| | |

PROPOSED STREET LIGHTING
ANN'S ACRES ADDITION
CITY OF MOUNTAIN IRON, MINNESOTA
LIGHTING LAYOUT PLAN

SHEET NO. 1 OF 1

**ANN'S ACRES ADDITION
CITY OF MOUNTAIN IRON, MINNESOTA**



- EXISTING LIGHT AND POLE
- PROPOSED LIGHT INCL. BASE, STANDARD AND LUMINAIRE
- PROPOSED CONDUIT

MINNETONKA, MN 55345
952/891-2200
www.benchmarkeng.com

COUNCIL LETTER 060605-IVC5

UTILITY ADVISORY BOARD

ANN'S ACRES WATER COMPANY BUILDING

DATE: June 1, 2005

FROM: Don Kleinschmidt
Director of Public Works

Craig J. Wainio
City Administrator

Discussion occurred as to the disposition of the old Ann's Acres Water Company Building. This has been discussed at previous board meetings and at the City Council level.

It was moved by Matanich and seconded by Schechinger to recommend, to the City Council, that plans and specifications for demolition of the building, water storage tank removal and the abandonment the two wells be prepared and presented to the UAB for review. The cost of the demolition would be funded from City of Mountain Iron funds. Ayes: All. Chairperson Renzaglia declared the motion approved.

Councilor Roskoski also requested that this item be placed on the agenda with the following background information:

The City should put together specifications to seek quotes for demolition and removal of this facility. As per past practice, the land should be offered for sale to the adjacent property owner.

COUNCIL LETTER 060605-IVC6

STREET COMMITTEE

STREET COST ESTIMATES

DATE: June 1, 2005

FROM: Don Kleinschmidt
Director of Public Works

Craig J. Wainio
City Administrator

The attached sheets are the City Engineer's preliminary opinion of cost on the following streets:

Unity Drive – Mud Lake Road to Diamond Lane
Unity Drive – County Road 7 west to the railroad crossing
North Enterprise Drive

The Street Bond proceeds left for the street overlay project is approximately \$300,000.00. The retainage left to be paid on the 2004 street overlay project owed to Hardrives is approximately \$9,672.29.



**ENGINEER'S PRELIMINARY OPINION OF COST
 UNITY DRIVE (MUD LAKE ROAD TO DIAMOND LANE)
 MOUNTAIN IRON, MINNESOTA**

OPINION OF COST SUMMARY

| CONSTRUCTION OPTIONS | NO SIDEWALK | SIDEWALK OPTION 1 | SIDEWALK OPTION 2 |
|-----------------------------|--------------------|--------------------------|--------------------------|
| OVERLAY | \$65,753.73 | \$101,638.53 | \$165,005.19 |
| MILL & OVERLAY | \$120,582.00 | \$156,466.80 | \$219,833.46 |
| RECONSTRUCT | \$213,503.85 | \$249,388.65 | \$312,755.31 |

Notes:

Prices include 10% contingency and design & construction engineering.

BENCHMARK ENGINEERING, INC.



**ENGINEER'S PRELIMINARY OPINION OF COST
 UNITY DRIVE (MUD LAKE ROAD TO DIAMOND LANE)
 MOUNTAIN IRON, MINNESOTA**

OPTION 1 - BITUMINOUS OVERLAY

| ITEM NO. | ITEM | UNITS | ITEM COST | PROJECT QUANTITIES | TOTAL AMOUNT |
|----------|--------------------------------------|----------|------------|--------------------|--------------|
| 2211.503 | AGGREGATE SHOULDERING (CV) CL. 1 | CU. YD. | \$14.00 | 105.0 | \$1,470.00 |
| 2350.501 | TYPE LV4 WEARING COURSE MIXTURE (B) | TON | \$38.00 | 863.0 | \$32,794.00 |
| 2350.502 | TYPE LV3 LEVELING COURSE MIXTURE (B) | TON | \$37.00 | 432.0 | \$15,984.00 |
| 2357.502 | BIT. MATERIAL FOR TACK COAT | GALLON | \$2.50 | 375.0 | \$937.50 |
| 2563.601 | TRAFFIC CONTROL | LUMP SUM | \$1,000.00 | 1.0 | \$1,000.00 |
| 2564.603 | 4" DOUBLE SOLID LINE YELLOW - EPOXY | LIN. FT. | \$1.00 | 2,860.0 | \$2,860.00 |

SUBTOTAL : \$52,185.50
CONTINGENCY: \$5,218.55
DESIGN & CONSTRUCTION ENGINEERING: \$8,349.68
ESTIMATED TOTAL: \$65,753.73

Notes:
 Assumes a 26 foot wide road section with 2" overlay.
 Leveling course required.

OPTION 2 - BITUMINOUS RECLAMATION AND OVERLAY

| ITEM NO. | ITEM | UNITS | ITEM COST | PROJECT QUANTITIES | TOTAL AMOUNT |
|----------|---|----------|------------|--------------------|--------------|
| 2211.503 | AGGREGATE BASE (CV) CL. 5 | CU. YD. | \$14.00 | 230.0 | \$3,220.00 |
| 2211.503 | AGGREGATE SHOULDERING (CV) CL. 1 | CU. YD. | \$14.00 | 175.0 | \$2,450.00 |
| 2331.604 | BITUMINOUS PAVEMENT RECLAMATION | SQ. YD. | \$3.00 | 7,495.0 | \$22,485.00 |
| 2350.501 | TYPE LV4 WEARING COURSE MIXTURE (B) | TON | \$38.00 | 715.0 | \$27,170.00 |
| 2350.502 | TYPE LV3 NON-WEARING COURSE MIXTURE (B) | TON | \$37.00 | 1,135.0 | \$41,995.00 |
| 2357.502 | BIT. MATERIAL FOR TACK COAT | GALLON | \$2.50 | 240.0 | \$600.00 |
| 2563.601 | TRAFFIC CONTROL | LUMP SUM | \$1,000.00 | 1.0 | \$1,000.00 |
| 2564.603 | 4" DOUBLE SOLID LINE YELLOW - EPOXY | LIN. FT. | \$1.00 | 2,860.0 | \$2,860.00 |

SUBTOTAL : \$95,700.00
CONTINGENCY: \$9,570.00
DESIGN & CONSTRUCTION ENGINEERING: \$15,312.00
ESTIMATED TOTAL: \$120,582.00

Notes:
 Assumes a full depth reclaimed 26 foot wide road section with 2 lifts of bituminous (4").



**ENGINEER'S PRELIMINARY OPINION OF COST
UNITY DRIVE SIDEWALK OPTIONS
MOUNTAIN IRON, MINNESOTA**

OPTION 1 - ADD SIDEWALK ON SOUTH SIDE OF UNITY DRIVE TO CAMEO LANE

| ITEM NO. | ITEM | UNITS | ITEM COST | PROJECT QUANTITIES | TOTAL AMOUNT |
|----------|---|----------|------------|--------------------|--------------|
| 2104.501 | REMOVE GUARD RAIL | LIN. FT. | \$6.00 | 126.0 | \$756.00 |
| 2105.522 | SELECT GRANULAR BORROW (CV) | CU. YD. | \$6.00 | 725.0 | \$4,350.00 |
| 2105.525 | TOPSOIL BORROW (CV) | CU. YD. | \$15.00 | 220.0 | \$3,300.00 |
| 2211.503 | AGG. BASE CL. 5 (CV) | CU. YD. | \$12.00 | 71.0 | \$852.00 |
| 2211.503 | AGGREGATE SHOULDERING (CV) CL. 1 | CU. YD. | \$14.00 | 15.0 | \$210.00 |
| 2501.511 | 24" CS PIPE CULVERT | LIN. FT. | \$50.00 | 8.0 | \$400.00 |
| 2501.515 | 24" CS PIPE APRON | EACH | \$300.00 | 1.0 | \$300.00 |
| 2521.501 | 4" CONCRETE WALK | SQ. FT. | \$3.00 | 5,750.0 | \$17,250.00 |
| 2531.507 | 7" CONCRETE DRIVEWAY PAVEMENT | SQ. YD. | \$40.00 | 20.0 | \$800.00 |
| 2554.501 | STEEL PLATE BEAM GUARDRAIL, DESIGN A8307 | LIN. FT. | \$20.00 | 126.0 | \$2,520.00 |
| 2554.523 | GUARDRAIL END TREATMENT, DESIGN 8329G | EACH | \$3,000.00 | 2.0 | \$6,000.00 |
| 2563.601 | TRAFFIC CONTROL | LUMP SUM | \$1,000.00 | 1.0 | \$1,000.00 |
| 2573.502 | SILT FENCE, PREASSEMBLED, INCL. MAINTENANCE | LIN. FT. | \$2.00 | 250.0 | \$500.00 |
| 2575.555 | TURF ESTABLISHMENT | LUMP SUM | \$3,000.00 | 1.0 | \$3,000.00 |

SUBTOTAL : \$28,480.00
CONTINGENCY: \$2,848.00
DESIGN & CONSTRUCTION ENGINEERING: \$4,556.80
ESTIMATED TOTAL: \$35,884.80

Notes:

Assumes a 5 foot wide concrete walk, on 4" of Class V, to be constructed on south side of existing Unity Drive

OPTION 2 - ADD SIDEWALK ON SOUTH SIDE OF UNITY DRIVE TO MUD LAKE ROAD

| ITEM NO. | ITEM | UNITS | ITEM COST | PROJECT QUANTITIES | TOTAL AMOUNT |
|----------|---|----------|------------|--------------------|--------------|
| 2104.501 | REMOVE GUARD RAIL | LIN. FT. | \$6.00 | 126.0 | \$756.00 |
| 2105.522 | SELECT GRANULAR BORROW (CV) | CU. YD. | \$6.00 | 2,125.0 | \$12,750.00 |
| 2105.525 | TOPSOIL BORROW (CV) | CU. YD. | \$15.00 | 240.0 | \$3,600.00 |
| 2211.503 | AGG. BASE CL. 5 (CV) | CU. YD. | \$12.00 | 175.0 | \$2,100.00 |
| 2211.503 | AGGREGATE SHOULDERING (CV) CL. 1 | CU. YD. | \$14.00 | 40.0 | \$560.00 |
| 2501.511 | 24" CS PIPE CULVERT | LIN. FT. | \$50.00 | 8.0 | \$400.00 |
| 2501.515 | 24" CS PIPE APRON | EACH | \$300.00 | 1.0 | \$300.00 |
| 2521.501 | 4" CONCRETE WALK | SQ. FT. | \$3.00 | 14,155.0 | \$42,465.00 |
| 2531.507 | 7" CONCRETE DRIVEWAY PAVEMENT | SQ. YD. | \$40.00 | 28.0 | \$1,120.00 |
| 2554.501 | STEEL PLATE BEAM GUARDRAIL, DESIGN A8307 | LIN. FT. | \$20.00 | 126.0 | \$2,520.00 |
| 2554.523 | GUARDRAIL END TREATMENT, DESIGN 8329G | EACH | \$3,000.00 | 2.0 | \$6,000.00 |
| 2563.601 | TRAFFIC CONTROL | LUMP SUM | \$1,000.00 | 1.0 | \$1,000.00 |
| 2573.502 | SILT FENCE, PREASSEMBLED, INCL. MAINTENANCE | LIN. FT. | \$2.00 | 600.0 | \$1,200.00 |
| 2575.555 | TURF ESTABLISHMENT | LUMP SUM | \$4,000.00 | 1.0 | \$4,000.00 |

SUBTOTAL : \$78,771.00
CONTINGENCY: \$7,877.10
DESIGN & CONSTRUCTION ENGINEERING: \$12,603.36
ESTIMATED TOTAL: \$99,251.46

Notes:

Assumes a 5 foot concrete walk, on 4" of Class V, to be constructed on the south side of existing Unity Drive.



**ENGINEER'S PRELIMINARY OPINION OF COST
NORTH ENTERPRISE DRIVE OVERLAY & SPOT REPAIRS
MOUNTAIN IRON, MINNESOTA**

| ITEM NO. | ITEM | UNITS | ITEM COST | NICHOLS to | HWY 7 to | TOTAL AMOUNT |
|---|--------------------------------------|----------|------------|--------------------|--------------------|--------------------|
| | | | | HWY 7 | MONSON | |
| | | | | PROJECT QUANTITIES | PROJECT QUANTITIES | |
| 2104.505 | REMOVE BITUMINOUS PAVEMENT | SQ. YD. | \$2.00 | 495.0 | | \$990.00 |
| 2104.513 | SAW PAVEMENT - FULL DEPTH | LIN. FT. | \$3.00 | 285.0 | | \$855.00 |
| 2105.501 | COMMON EXCAVATION | CU. YD. | \$8.00 | 165.0 | | \$1,320.00 |
| 2211.503 | AGG. BASE CL. 5 (CV) | CU. YD. | \$15.00 | 165.0 | | \$2,475.00 |
| 2211.503 | AGGREGATE SHOULDERING (CV) CL. 1 | CU. YD. | \$15.00 | 157.0 | 38.0 | \$2,925.00 |
| 2350.501 | WEARING COURSE MIXTURE | TON | \$38.00 | 1,040.0 | 330.0 | \$52,060.00 |
| 2350.502 | NON WEARING COURSE MIXTURE | TON | \$40.00 | 75.0 | | \$3,000.00 |
| 2357.502 | BIT. MATERIAL FOR TACK COAT | GAL. | \$2.50 | 525.0 | 170.0 | \$1,737.50 |
| 2504.602 | ADJUST VALVE BOX - WATER | EACH | \$250.00 | 2.0 | 1.0 | \$750.00 |
| 2506.522 | ADJUST FRAME & RING CASTING | EACH | \$350.00 | 8.0 | 3.0 | \$3,850.00 |
| 2531.501 | CONCRETE CURB & GUTTER - DESIGN S518 | LIN. FT. | \$25.00 | 100.0 | | \$2,500.00 |
| 2563.601 | TRAFFIC CONTROL | LUMP SUM | \$1,000.00 | 1.0 | | \$1,000.00 |
| 2564.603 | 4" DOUBLE YELLOW LINE - EPOXY | LIN. FT. | \$0.75 | 3,000.0 | 1,000.0 | \$3,000.00 |
| | | | | NICHOLS to | HWY 7 to | |
| | | | | HWY 7 | MONSON | |
| ESTIMATED CONSTRUCTION COST : | | | | \$60,877.50 | \$15,585.00 | \$76,462.50 |
| CONTINGENCY (10%): | | | | \$6,087.75 | \$1,558.50 | \$7,646.25 |
| ENGINEERING - DESIGN & CONSTRUCTION PHASE: | | | | \$9,740.40 | \$2,493.60 | \$12,234.00 |
| ESTIMATED PROJECT COST: | | | | \$76,705.65 | \$19,637.10 | \$96,342.75 |

Notes:

1. Assumes removal and replacement of existing pavement in patching sections and 1' subcut.
2. Nichols Avenue intersection would include 1' subcut and replacement of Class V and bituminous.
3. All bituminous replacement assumes 2.5" of nonwearing course and 1.5" of wearing course.
4. A 1.5" bituminous overlay would be placed after all repair work.

BENCHMARK ENGINEERING, INC.



ENGINEER'S ESTIMATE OF QUANTITIES AND OPINION OF PROBABLE COST
2005 UNITY DRIVE (HWY. 7 TO 18TH AVE. W.)
CITY OF MOUNTAIN IRON, MINNESOTA

PROJECT NO: MI04-29

| SPEC. NO. | ITEM | UNITS | ITEM COST | QUANTITY | PROJECT TOTAL |
|-----------|--|----------|------------|----------|---------------|
| 2104.501 | REMOVE CONC. CURB & GUTTER | LIN. FT. | \$6.00 | 20 | \$120.00 |
| 2104.505 | REMOVE BITUMINOUS PAVEMENT | SQ. YD. | \$2.00 | 420 | \$840.00 |
| 2104.513 | SAWING BITUMINOUS PAVEMENT | LIN. FT. | \$3.00 | 310 | \$930.00 |
| 2105.501 | COMMON EXCAVATION | CU. YD. | \$8.00 | 140 | \$1,120.00 |
| 2211.503 | AGG. BASE CLASS 5 (CV) | CU. YD. | \$15.00 | 140 | \$2,100.00 |
| 2350.501 | TYPE MV 4 WEARING COURSE MIXTURE (B) | TON | \$38.00 | 850 | \$32,300.00 |
| 2350.502 | TYPE MV 3 NON-WEARING COURSE MIXTURE (B) | TON | \$40.00 | 95 | \$3,800.00 |
| 2357.502 | BIT. MATERIAL FOR TACK COAT | GAL. | \$1.50 | 280 | \$420.00 |
| 2504.602 | ADJUST VALVE BOX - WATER | EACH | \$250.00 | 5 | \$1,250.00 |
| 2506.522 | ADJUST FRAME AND RING CASTINGS | EACH | \$350.00 | 5 | \$1,750.00 |
| 2531.501 | CONCRETE CURB & GUTTER - DES. B618 | LIN. FT. | \$25.00 | 20 | \$500.00 |
| 2564.602 | PAVEMENT MESSAGE (LEFT ARROW) | EACH | \$150.00 | 7 | \$1,050.00 |
| 2564.602 | PAVEMENT MESSAGE (RIGHT ARROW) | EACH | \$150.00 | 1 | \$150.00 |
| 2564.602 | PAVEMENT MESSAGE (STRAIGHT ARROW) | EACH | \$150.00 | 1 | \$150.00 |
| 2564.603 | 4" SOLID LINE WHITE - EPOXY | LIN. FT. | \$0.60 | 65 | \$39.00 |
| 2564.603 | 4" BROKEN LINE YELLOW - EPOXY | LIN. FT. | \$0.15 | 3404 | \$510.60 |
| 2564.603 | 4" SOLID LINE YELLOW - EPOXY | LIN. FT. | \$0.60 | 3718 | \$2,230.80 |
| 2564.603 | 24" SOLID LINE WHITE - EPOXY | LIN. FT. | \$5.00 | 516 | \$2,580.00 |
| 2564.603 | 24" SOLID LINE YELLOW - EPOXY | LIN. FT. | \$6.00 | 66 | \$396.00 |
| 2563.601 | TRAFFIC CONTROL | LUMP SUM | \$1,500.00 | 1 | \$1,500.00 |

ESTIMATED CONSTRUCTION COST: \$53,736.40
CONTINGENCY (10%): \$5,373.64
ENGINEERING -DESIGN & CONSTRUCTION PHASE: \$8,597.82

ESTIMATED PROJECT COST: \$67,707.86

COUNCIL LETTER 060605-IVD1

PARKS & RECREATION

4th of JULY ADVERTISING

DATE: June 1, 2005

FROM: Larry Nanti
Director of Parks & Recreation

Craig J. Wainio
City Administrator

Staff is requesting approval to advertise in the usual ways for the 4th of July activities. We usually use the Mesabi Daily News, Manney's Shopper and in the Mesabi Daily Summer Special Edition. Estimated cost is \$500.00.

COUNCIL LETTER 060605-IVD2

PARKS & RECREATION

ADVERTISING

DATE: June 1, 2005

FROM: Larry Nanti
Director of Parks & Recreation

Craig J. Wainio
City Administrator

Staff has received a request for advertising on the Mesabi Trail website (see attached). Please let me know if this is something the City would like to do.

May 20, 2005

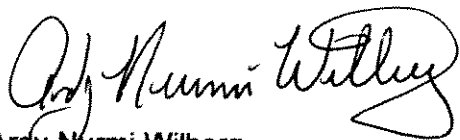
Larry Nanti
City of Mt Iron
8586 Enterprise Dr So
Mt Iron, MN 55768

Dear Larry,

The Mesabi Trail has recently launched an advertising program with opportunities to list on our website and on kiosks out on the trail. This would be a great opportunity to share information about Mt Iron Campground with folks planning their vacations on the Iron Range and focusing on using the Mesabi Trail.

I have attached some information about the ads, the cost is minimal ranging from \$50 to \$250 for a year. I would be delighted stop by and share more detailed information at your convenience.

Yours truly,



Ardy Nurmi-Wilberg
Mesabi Trail Advertising Representative

Mesabi Trail Advertising
Ardy Nurmi-Wilberg
1322 12th St So
Virginia, MN 55792
218-749-4331 (home office)
ardyandwayne@2z.net



Facts About the Mesabi Trailsm



- A premier paved bike trail located in northern Minnesota running between Grand Rapids and Ely.
- When completed it will traverse 132 miles connecting more than 25 communities, one of the longest paved trails in the United States.
- In 2005, 97 miles of the trail will be completed. The longest continuous paved section connects Nashwauk and McKinley, approximately 50 miles.
- A 10-14 foot wide bituminous surface (asphalt paving) ideal for biking, inline skating or walking in the summer, and skiing, snowshoeing, and hiking in the winter.

Advertising Opportunities

- **The Mesabi Trailsm had around 55,000 users last year**, it has become a vacation destination for people from all over the region, the state of Minnesota, and the United States. In 2005 there will be two big biking events attracting over 1,500 riders to northern Minnesota, the Great River Energy – Mesabi Trail Tour on August 13, and the MS Tram tour July 24-29.
- **Help support the Mesabi Trailsm and increase your business at the same time** by purchasing an on line advertisement.
- **Mesabi Trailsm advertising service listings are designed to give trail users useful information on where to go for lodging, dining, shopping, entertainment, and needed services.**
- On line ads are accessible from the Mesabi Trailsm web site – www.mesabitrail.com, with approximately **1000 user visits a month, 1500 in the summer months.**
- In addition to your on line ad, **your listing will also appear in printed form on the trail in the Kiosks found near the trail entry points.**
- Advertising listings are priced at:
 - Basic Listing / \$50 per year:** Your business name, address, and phone number listed under the community and up to three business categories you choose.
 - Enhanced Listing / \$100 per year:** Your business name in bold, red letters, a description of up to 255 characters of text, your address, a link to your website (bold, red letters), and your phone number also in bold, red letters.
 - Premium Listing / \$250 per year:** Same as Enhanced Listing plus an image, a photo or your logo, all on a colored background.
- For more details contact:
 - Ardy Nurmi-Wilberg**
 - Sales Representative**
 - 218-749-4331**
 - ardyandwayne@2z.net**

Help support the Mesabi TrailSM and increase your business at the same time by advertising online and on the Trail with the Mesabi TrailSM.

- **Exposure to over 2,000 web site visitors per month***
- **Printed listings posted on Mesabi TrailSM Kiosks located near trail entry points****

Get your business listed on the Mesabi TrailSM website (www.mesabitrail.com) by purchasing a Community Services Listing right online. Our Community Services Listings are designed to give trail users useful information on where to go for lodging, dining and shopping while visiting the trail. They have the added benefit of helping local businesses sell their goods and services to trail users. Once you have purchased your ad, you can come back to the website and make changes at any time!

Basic Listings: \$50.00 per year.

Basic listings consist of your business name, address and phone number listed under the community and business categories you choose.

Enhanced Listings: \$100.00 per year.

Enhanced listings consist of your business name in bold, red letters, a description of up to 255 characters of text, your address, a link to your website (bold, red letters) and your phone number also in bold, red letters.

Premium Listings: \$250.00 per year.

Premium listings give you all the same features as the Enhanced Listings plus an image and a colored background.

Mesabi TrailSM Kiosks

In addition to the online ad, your listing will also appear in printed form on the trail in the Kiosks found near the trail entry points. Giants Ridge, Gilbert, Eveleth, Buhl, Hibbing, Keewatin and Taconite currently have Trail Kiosks.

In 2005 Trail Kiosks will be installed in Grand Rapids and Mt. Iron and possibly Virginia, Biwabik and Nashauk.

Support the Mesabi TrailSM

Aside from promoting your business, your Mesabi TrailSM ad purchase will also help support the future development, maintenance and promotion of the Mesabi TrailSM.

If you have questions regarding advertising with the Mesabi TrailSM, please contact:

Birdie Oddo
Mesabi TrailSM
801 SW Hwy 169, Suite #4
Chisholm, MN 55719-0627
Trail Central: 1-877-637-2241
Phone: 218-254-0086
E-mail: birdie.oddo@ironworld.com

➔ **Basic \$50.00 per year**

The Harbor 20184 US Hwy 169 S Grand Rapids, MN 218-326-1756

➔ **Enhanced \$100.00 per year**

The Harbor

On beautiful Pokegama Lake. Come and enjoy casual fine dining inside or outside on our decks or patio. Known for decades for great food! Bring your appetite, we serve large portions and offer daily and weekly specials. Catering for parties available.

20184 US Hwy 169 S, Grand Rapids, MN 55744
<http://www.theharbor.com>

218-326-1756

➔ **Premium \$250.00 per year**

The Harbor



On beautiful Pokegama Lake. Come and enjoy casual fine dining inside or outside on our decks or patio. Known for decades for great food! Bring your appetite, we serve large portions and offer daily and weekly specials. Catering for parties available.

20184 US Hwy 169 S, Grand Rapids, MN 55744
<http://www.theharbor.com>

218-326-1756

* During peak summer months. ** Available only in those communities listed above.

COUNCIL LETTER 060605-IVD3

PARKS & RECREATION

SUMMER STAFF & WAGES

DATE: June 1, 2005

FROM: Larry Nanti
Director of Parks & Recreation

Craig J. Wainio
City Administrator

The Parks & Recreation Board additional staff recommendations for 2005 summer workers are as follows:

Lifeguards: Kelly Kamnikar, James Haugen, Jon Braski, Katie Anderson, Mike Thompson, and Jada Strumbell --- All at \$8.00 per hour. Lead life guard will be \$10.00 per hour but is not assigned yet.

Additional Coaching Staff: Zach Rowe, Josh Rowe and Charlie Overbye at \$6.00 per hour.

League Softball Assistant: Chelsey Taus at \$500.00 (for the 2005 season).



LEAGUE OF MINNESOTA CITIES INSURANCE TRUST

Loss Control Services Administration

c/o Berkley Risk Administrators Company, LLC

222 South 9th Street, Suite 1300, Minneapolis, Minnesota 55402-3332

Phone: (612) 766-3000 Fax: (612) 766-3199

Web Site: www.lmnc.org

05/24/05

Mr. Larry Nanti
Park & Recreation Director
City of Mountain Iron
Box 505
Mountain Iron, MN 55768-0505

Dear Larry:

Last fall I reviewed some mining equipment that was on display in town. At that time I sent a letter with recommendations. Please inform me of the actions that the city has taken to improve safety relative to these equipment displays.

I include the recommendation here for your review:

1-9/04 I reviewed the mining equipment that is on display in the city parks. There is a potential for injury to children climbing and playing on this equipment that should be addressed. You should decide whether to remove the equipment, fence off access to the equipment or make the equipment safer by reducing the potential hazards. The playground safety handbook is a good reference to use for making the equipment safer. Key areas to review are: energy absorbing materials for falls, head entrapment prevention, protrusions that can cause injuries. Handholds that allow children to climb too high should be eliminated.

The following are some of the concerns that should be addressed:

- a) The cables on the shovels (playground and mine pit) have broken strands that could cut hands. The cables also provide handholds for climbing the booms.
- b) The larger shovel at the mine pit observation area has many metal handholds that make it easy for children to climb too high.
- c) Children who climb on the equipment could fall and injure themselves when they hit the iron components of the machines (tracks, frame, etc.) or the ground. The rocks along the tracks are particularly dangerous for children climbing on the train.
- d) The large mining bucket has some heavy moving parts that could smash fingers. Protruding steel makes the bucket more climbable.

It is important to address these issues. The notification of safety concerns by residents increases the city's potential for liability if the city does not take action to reduce the potential hazards.

The long-term benefits and successes that can be enjoyed by a cooperative, self-insurance organization depend upon serious and careful consideration of loss control recommendations. In that context, we ask that you keep us informed of the steps you take to address these loss control recommendations. Therefore, *please respond within 60 days* of your receipt of this letter regarding the status of how you intend to respond to these loss control recommendations.

I appreciate the time and courtesy extended to me at the time of my loss control visit. If I can be of any assistance before my next visit, please do not hesitate to contact me.

Sincerely,



Dave Strock
Senior Loss Control Consultant
Berkley Risk Administrators Company, LLC

c: Craig Wainio, City Administrator
Todd McGillvray Wells Fargo Ins., 401 Chestnut, P.O. BOX 1108, Virginia, MN 55792

Recommendations and comments are provided for loss control and risk exposure improvement purposes only in conjunction with the insurance program referenced above. They are not made for the purpose of complying with the requirements of any law, rule or regulation. We do not infer or imply in the making of these recommendations and comments that all sites were reviewed or that all possible hazards were noted. The final responsibility for conducting loss control and risk management programs must rest with the insured.

QUOTE FORM

PROJECT IDENTIFICATION:

Location: **City of Mountain Iron, Minnesota**
Project No: **MI05-12**
Description: **Heather Avenue Class-6 Overlay**

PROJECT QUANTITIES:

The following quote shall be based upon the work outlined as follows:

- Grade existing road surface to 2% crown
- Roll and compact graded surface
- Place 2" of Class-6 MnDOT specification – 250 Cu. Yd. C.V.
- Roll and compact Class-6

TOTAL QUOTE AMOUNT:

FIVE THOUSAND SEVEN HUNDRED FIFTY DOLLARS
(use words) AND ZERO CENTS

\$ 5750.00
(use figures)

Please return quotes to Rodney Flannigan at Benchmark Engineering by: 12:00pm Tuesday, May 31, 2005.

Questions shall be directed to:

Rodney Flannigan, PLS
Benchmark Engineering, Inc.
8878 Main Street, P.O. Box 261
Mountain Iron, MN
Phone: (218) 735-8914
Fax: (218) 735-8914

MESABI BITUMINOUS
P.O. Box 728
GILBERT, MN 55741



COUNCIL LETTER 051605-VA

ADMINISTRATION

ASSISTANT LIBRARIAN

DATE: June 1, 2005

FROM: Craig J. Wainio
City Administrator

The internal posting time for the Assistant Librarian position expires on Monday, June 6th at 10:00am. Provided that no applications are received, the position should be posted and advertised externally. Enclosed, please find a copy of the proposed advertisement.

It is recommended that the City Council authorize the external posting and advertisement of the Assistant Librarian position as presented.

**CLASSIFIED ADVERTISEMENT
IN THE MESABI DAILY NEWS**

THE CITY OF MOUNTAIN IRON HAS AN OPENING FOR ONE (1) PART-TIME ASSISTANT LIBRARIAN POSITION IN THE LIBRARY DEPARTMENT. THIS POSITION REPORTS TO THE LIBRARY DIRECTOR. MINIMUM QUALIFICATIONS INCLUDE TWO (2) YEARS OF POST SECONDARY EDUCATION, TWO (2) YEAR LIBRARY EXPERIENCE, COMPUTER SKILLS AND A VALID DRIVERS LICENSE. STARTING SALARY IS \$17.16 PER HOUR. APPLICATIONS WILL BE ACCEPTED UNTIL 4:00 P.M., FRIDAY, JULY 8, 2005. SEND APPLICATIONS, RESUME AND OTHER COMPLETED MATERIALS TO CRAIG J. WAINIO, CITY ADMINISTRATOR, CITY OF MOUNTAIN IRON, 8586 ENTERPRISE DRIVE SOUTH, MOUNTAIN IRON, MN 55768.

PLEASE PUBLISH IN THE MESABI DAILY NEWS CLASSIFIED ADS ON _____, 2005.

COUNCIL LETTER 060605-VB

COUNCILOR ROSKOSKI

USX ROUND HOUSE

DATE: June 1, 2005

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Councilor Roskoski requested that this item be placed on the agenda with the following background information:

The Council or EDA should visit this issue again. The City could use the facility for storage or the EDA could use it as a potential industrial incubator or sell it outright. The former lumber yard/livery stable is a past example. There may be grants available for rehabilitation because of its historical nature. Fellow councilors – go take a look at it.

COUNCIL LETTER 060605-VC

COUNCILOR ROSKOSKI

DOWNTOWN SKATING SHACK

DATE: June 1, 2005

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Councilor Roskoski requested that this item be placed on the agenda with the following background information:

The Recreation Director should be given the authority to work with the Recreation Board and the Downtown Committee to put together specifications and seek quotes for electrical wiring-heating-insulation and interior completion.

COUNCIL LETTER 060605-VD

COUNCILOR ROSKOSKI

WAINIO/KLEINSCHMIDT REPORT

DATE: June 1, 2005

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Councilor Roskoski requested that this item be placed on the agenda with the following background information:

A report should be given on the result of our Staff meeting with Virginia's Street & Alley Committee.

Staff Note: Mr. Wainio and Mr. Kleinschmidt have never met with the Virginia Street and Alley Committee with the exception of the two meetings held jointly with the Mountain Iron Street Committee. This item should be adequately addressed with item IVC1.

COUNCIL LETTER 060605-VIA

COUNCILOR ROSKOSKI

ASSESSMENT POLICY

DATE: June 1, 2005

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Councilor Roskoski requested that this item be placed on the agenda with the following background information:

The Street & Alley Committee should meet to formulate an assessment category for frontage roads. (The City does not have one for this type of street.)

The Street & Alley Committee should review the present policy on sidewalk assessments. It presently states adjacent property owners pay 100% and the City retains ownership. Does this seem fair since anyone/everyone can use them?

COUNCIL LETTER 060605-VIB

COUNCILOR ROSKOSKI

BLIGHTED AREAS

DATE: June 1, 2005

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Councilor Roskoski requested that this item be placed on the agenda with the following background information:

The numerous City lift station facilities are a hodge-podge of items and colors. All items should be painted with earth-tone colors and/or fenced in.

COUNCIL LETTER 060605-VIC

COUNCILOR ROSKOSKI

DISCOVERY SIGHT MARKER

DATE: June 1, 2005

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Councilor Roskoski requested that this item be placed on the agenda with the following background information:

Minntac should be contacted about painting the historical site marker on the north side of the Mountain Iron Mine white. It presently is very hard to notice.

COUNCIL LETTER 060605-VID

COUNCILOR ROSKOSKI

ENTRANCE MONUMENT

DATE: June 1, 2005

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Councilor Roskoski requested that this item be placed on the agenda with the following background information:

The taconite rock sign at the intersection of Highways 102/53 & 169 fell over and the wood sign is hard to read. Some new ideas should be brought forward for this site – or let it all go back to nature.

COUNCIL LETTER 060605-VIE

COUNCILOR ROSKOSKI

WINTER SUMP PUMP CHARGES

DATE: June 1, 2005

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Councilor Roskoski requested that this item be placed on the agenda with the following background information:

Our ordinance on winter sump pump rates should be changes from \$25.00 per month to something more closely related to the actual amount of water being pumped into our sanitary sewers from sumps. \$5.00/\$10.00 per month would be more realistic. Many people experience freezing problems.

COUNCIL LETTER 060605-VIF

COUNCILOR ROSKOSKI

DEVELOPMENT POLICIES

DATE: June 1, 2005

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Councilor Roskoski requested that this item be placed on the agenda with the following background information:

For years, the City/HRA-now the EDA has had problems with insufficient/the wrong/misunderstood information in regards to many economic development projects. Maybe this procedure would work better?

From Developers: 1st – Economic Development Concept
From Developers: 2nd – Economic Development Plan
3rd - Economic Development Agreement

COUNCIL LETTER 060605-VIG

COUNCILOR ROSKOSKI

NEW DEVELOPMENT

DATE: June 1, 2005

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Councilor Roskoski requested that this item be placed on the agenda with the following background information:

The proposed project for the tailing pond – Brunt Dump area – has raised my questions/concerns which should be addressed.

1. Lands needed from USX and the State.
2. Truck haulage through residential areas.
3. Lean-ore usage for road and storage area surfaces.
4. Machine noise.
5. Utilities requested up to proposed structures. (Present policy reads “up to owners property line”)
6. Bio-mass storage – fire – safety – blight looking issues.
7. Various potential phases.

COMMUNICATIONS
JUNE 6, 2005

1. Minnesota Clerks and Finance Officers Association, a letter encouraging participation in training through the Association.
2. MediaCom, a letter advising the City of channel changes and additions.
3. Minnesota Department of Transportation, a letter advising the City that the grant application for funding through the Local Improvement Program was not funded.



May 17, 2005

BOARD MEMBERS

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Lisa Wieland, CMC
City of New Ulm

Director at Large

Theresa A. Goble, CMC
City of Brainerd

Dear Mayors/City Administrators:

As you work on your 2006 budget, I would request that you allocate funds for your City Clerk to be involved with the Minnesota Clerks and Finance Officers Association. There are many opportunities for your clerk to receive quality training and education as it pertains to their profession.

First, there is the Municipal Clerks Institute, which is a course of study consisting of one week per year for three years, that is conducted in July. The curriculum for this study consists of job duties that your City Clerk needs to address on a daily basis. Completion of this course leads to State and National certification and an on-going commitment by your employee to achieve the highest standard of education and ethics to their job and your community.

Second, our association hosts a State-wide conference held in March. Next year's conference will be held in St. Cloud on March 14-17, 2006. The content of the sessions are outstanding and extremely pertinent to our Minnesota government professions. Some of the topics include current regulations and issues, legislative changes, customer service, land-use planning, finance and human resources regulations, technology, and licensing. In addition, the Secretary of States Office would be providing mandatory election training during the conference.

Third, the association hosts regional meetings and training throughout the year, as well as the Advanced Institute in July for certified clerks.

As you can see, allowing your City Clerk to be involved with the Minnesota Clerks and Finance Officers Association is a benefit not only for your employee, but your City as well. It's extremely important to offer pertinent training for your employees so they can perform their best with their job responsibilities. Therefore, I am requesting that you consider budgeting funds for 2006 for your City Clerk to receive training through our association. If you have any questions regarding the costs of our programs, please feel free to contact me at (763) 509-5080. Thank you for your consideration.

Warmest regards,

Sandra R. Paulson, CMC/MMCA
President, MCFOA



Theresa Sunde
Community Relations Coordinator

May 25, 2005

Dear Mountain Iron Community Leaders:

Mediacom will be moving and adding channels in your community on or about June 24, 2005. Customers will be notified of the following changes:

ESPN News – add to channel 210 on Digital Plus
G4 moves to channel 209
ESPN 2 HD – add to channel 831 on HD Tier (where available)

Questions regarding this letter can be directed to my email at tsunde@mediacomcc.com or by calling 507-835-2356, ext. 260.

Cordially,

A handwritten signature in cursive script that reads "Theresa Sunde".

Theresa Sunde

Mediacom Communications Corporation
1504 2nd Street SE • Waseca, MN 56093 • 507-835-2356 • Fax 507-835-4567



Minnesota Department of Transportation

State Aid for Local Transportation

Mail Stop 500, 4th Floor
395 John Ireland Boulevard
St. Paul, MN 55155-1899

Phone 651 296-3011
Fax: 651 282-2727

May 23, 2005

Mr. Craig J. Wainio, City Administrator
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

RE: Local Road Improvement Program
2005 Project Solicitation

Dear Mr. Wainio:

Thank you for submitting an application for the solicitation of projects in the Roads of Regional Significance Account and/or the Rural Road Safety Account of the Local Road Improvement Program. This is the first time the legislature funded this program since it was established in 2002. The session law identified \$5 million in each of the two accounts identified above for a total of \$10 million in the Local Road Improvement Program. Our office received over 110 applications requesting over \$50 million in funding.

Unfortunately, your project for an overlay of about three miles Old Highway 169, was not selected for funding. The list of all the projects submitted is posted on the State Aid for Local Transportation web site, www.dot.state.mn.us/stateaid. Click on the State Aid Program Salt Shaker then on the Local Road Improvement Salt Shaker and on Local Road Improvement 2005 Projects. This list will be used to demonstrate need for continued funding of this program in the future.

Sincerely,

A handwritten signature in cursive script that reads "Patti Simmons".

Patti Simmons, P.E.
State Aid Programs Engineer