

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, JUNE 1, 2015 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Consent Agenda
 - A. Minutes of the May 18, 2015, meeting (#1-14)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications (#25-34)
- III. Public Forum
- IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Director of Public Works Report
 - 1. Seasonal Temporary Employees (#15)
 - D. Library Director/Special Events Coordinator's Report
 - E. Sheriff's Department Report
 - F. City Engineer's Report
 - G. Utility Advisory Board
 - 1. Contractor Deposits (#16)
 - H. Buildings and Grounds Committee
 - 1. Painting Quotes (#17-20)
 - I. Liaison Reports
- V. Unfinished Business
- VI. New Business
 - A. Resolution Number 10-15 Accepting Work (#21-22)
 - B. Resolution Number 11-15 Accepting Work (#23-24)
- VII. Communications (#25-34)
- VIII. Announcements
- IX. Adjourn

Page Number in Packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
MAY 18, 2015

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Susan Tuomela, Tony Zupancich, Alan Stanaway, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Clark, Municipal Services Secretary; Alan Johnson, City Engineer; Sally Yuccas, Librarian Director/Special Events Director; John Backman, Sergeant; Bryan Lindsay, City Attorney; Patrick Orent, Principal Appraiser for Saint Louis County; Tom Carlson, Principal Appraiser for Saint Louis County; Ben Thomas, Principal Appraiser for Saint Louis County; and Brian Grahek, Real Estate Appraiser for Saint Louis County.

It was moved by Skalko and seconded by Tuomela that the consent agenda be approved as follows:

1. Approve the minutes of the April 30, 2015, Board of Appeal & Equalization meeting, as submitted.
2. Approve the minutes of the May 4, 2015, regular meeting, as submitted.
3. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period May 1-15, 2015, totaling \$159,159.15, (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period May 1-15, 2015, totaling \$357,758.11, (a list is attached and made a part of these minutes).

The motion unanimously on a roll call vote.

At 6:32 p.m., it was moved by Zupancich and seconded by Prebeg to recess the regular meeting and reconvene the Board of Appeal and Equalization meeting. The motion carried.

It was moved by Zupancich and seconded by Stanaway to accept the recommendation of the Saint Louis County Appraiser and make no changes to the valuation on the property of Larry Tviet at 5494 Carnation Avenue, Mountain Iron, Parcel Code 175-0013-00020. The motion carried.

It was moved by Prebeg and seconded by Tuomela to accept the recommendation of the Saint Louis County Appraiser and make an adjustment to the improvements to the property of Clayton Kujala, 8798 Fairview Lane, Mountain Iron, Parcel Code of 175-0055-00550 and reduce the improvement value by \$5,300, making the improvement total \$78,800. The motion carried.

It was moved by Prebeg and seconded by Tuomela to accept the recommendation of the Saint Louis County Appraiser and make an adjustment to the improvements to the property of Ron Abrahamson, 5601 Falcon Avenue, Mountain Iron, Parcel Code of 175-0051-00635 and reduce the improvement value by \$4,000, making the improvement total \$78,100. The motion carried.

It was moved by Prebeg and seconded by Tuomela to accept the recommendation of the Saint Louis County Appraiser and make an adjustment to the improvements to the property of Darren Kramer, 5490 Diamond Lane, Mountain Iron, Parcel Code of 175-0063-00090 and reduce the improvement value by \$7,800, making the improvement total \$273,700. The motion carried.

It was moved by Prebeg and seconded by Stanaway to accept the recommendation of the Saint Louis County Appraiser and make an adjustment to the improvements to the property of Willie Spelts, 5492 Diamond Lane, Mountain Iron, Parcel Code of 175-0063-00080 and reduce the improvement value by \$3,700, making the improvement total \$282,100. The motion carried.

It was moved by Prebeg and seconded by Zupancich to accept the recommendation of the Saint Louis County Appraiser and make an adjustment to the improvements to the property of Glen Avikainen, 8750 Fairview Lane, Mountain Iron, Parcel Code of 175-0055-00300 and reduce the improvement value by \$200, making the improvement total \$68,400. The motion carried.

It was moved by Zupancich and seconded by Stanaway to accept the recommendation of the Saint Louis County Appraiser and make no changes to the valuation on the property of Robert Rojas at 5472 Carnation Avenue, Mountain Iron, Parcel Code 175-0013-00080. The motion carried.

It was moved by Prebeg and seconded by Tuomela to accept the recommendation of the Saint Louis County Appraiser and make no changes to the valuation on the property of Matt Kishel at 5483 Bluebell Avenue, Mountain Iron, Parcel Code 175-0013-00170. The motion carried.

It was moved by Zupancich and seconded by Tuomela to accept the recommendation of the Saint Louis County Appraiser and make no changes to the valuation on the property of Chris Fink at 5498 Diamond Lane, Mountain Iron, Parcel Code 175-0063-00050. The motion carried.

It was moved by Prebeg and seconded by Tuomela to accept the recommendation of the Saint Louis County Appraiser and make an adjustment to the improvements to the property of Brandon Tapio, 4929 Voss Road, Mountain Iron, Parcel Code of 175-0071-04036 and reduce the improvement value by \$400, making the improvement total \$226,100. The motion carried.

It was moved by Zupancich and seconded by Prebeg to accept the recommendation of the Saint Louis County Appraiser and make no changes to the valuation on the property of Ed Zeidler at 8450 Mud Lake Road, Mountain Iron, Parcel Code 175-0071-01282. The motion carried.

It was moved by Zupancich and seconded by Tuomela to accept the recommendation of the Saint Louis County Appraiser and make an adjustment to the improvements to the property of Keny Adams, aka Country Kitchen, at 5470 Mountain Iron Drive, Mountain Iron, Parcel Code of 175-0071-01218 and reduce the improvement value by \$54,000, making the improvement total \$135,700; Parcel Code of 175-0071-01219, reduce the land value by \$2,300, making the land value of \$9,800; and Parcel Code of 175-0071-01214, reduce the land value by \$4,000, making the land value of \$17,300. The motion carried.

It was moved by Prebeg and seconded by Tuomela to accept the recommendation of the Saint Louis County Appraiser and make no changes to the valuation on the property of Jesse Richter at 5458 Diamond Lane, Mountain Iron, Parcel Code 175-0130-00260. The motion carried.

It was moved by Zupancich and seconded by Tuomela to accept the recommendation of the Saint Louis County Appraiser and make no changes to the valuation on the property of Jim Medure at 5465 Bluebell Avenue, Mountain Iron, Parcel Code 175-0013-00205. The motion carried.

It was moved by Prebeg and seconded by Tuomela to accept the recommendation of the Saint Louis County Appraiser and make an adjustment to the improvements to the property of Joanne McGregor, 4860 Butler Road, Mountain Iron, Parcel Code of 175-0071-05023 and reduce the improvement value by \$2,000, making the improvement total \$183,600. The motion carried.

It was moved by Prebeg and seconded by Tuomela to accept the recommendation of the Saint Louis County Appraiser and make an adjustment to the improvements to the property of Brandon Tapio, 4929 Voss Road, Mountain Iron, Parcel Code of 175-0071-04036 and reduce the improvement value by \$400, making the improvement total \$226,100. The motion carried.

It was moved by Prebeg and seconded by Tuomela to accept the recommendation of the Saint Louis County Appraiser and make an adjustment to the improvements to the property of Bob and Beth Skalko, 5441 Diamond Lane, Mountain Iron, Parcel Code of 175-0130-00010 and reduce the improvement value by \$34,200, making the improvement total \$429,800. The motion carried with Skalko abstaining.

It was moved by Zupancich and seconded by Stanaway to accept the recommendation of the Saint Louis County Appraiser and make an adjustment to the improvements to the property of Jeff and Joni Eichorn, aka Eichorn Mini Storage, Mountain Iron, Parcel Code of 175-0064-00070 and reduce the improvement value by \$34,700, making the improvement total \$150,300; and Parcel Code of 175-0064-00050, reduce the improvement value by \$3,600, making the improvement total \$236,500. The motion carried.

It was moved by Prebeg and seconded by Tuomela to accept the recommendation of the Saint Louis County Appraiser and make an adjustment to the improvements to the property of Kevin Petz, 5488 Diamond Lane, Mountain Iron, Parcel Code of 175-0063-00100 and reduce the improvement value by \$26,900, making the improvement total \$288,700. The motion carried.

It was moved by Zupancich and seconded by Tuomela to accept the recommendation of the Saint Louis County Appraiser and make an adjustment to the improvements to the property of Elsa Johnson, 4701 Elbow Lake Road, Mountain Iron, Parcel Code of 175-0071-05002 and reduce the improvement value by \$63,500, making the improvement total \$6,400. The motion carried.

At 6:54 p.m., it was moved by Zupancich and seconded by Tuomela that the Board of Appeal and Equalization meeting be adjourned and the regular meeting be reconvened. The motion carried.

No one spoke during the public forum.

The Mayor reported on the following:

- County Road 102/Parkville Road. Saint Louis County Officials have informed him that the portion of County Road 102 from Parkville Road to Highway 53 will remain open.
- County Road 103. Saint Louis County Officials have informed him that Country Road 103, Mud Lake Road, would be scheduled to be overlaid in 2016.
- Birthdays. Gladys Johnson, turned 96 and Lillian Angelo turned 93.
- Congratulations. To Matt Niskanen for the great NHL season that he had.
- Condolences. To the families of Tyler Erickson, Geoff Sutich, Mary Dimberio, and Barbara Muck.
- Thank you. To Greg Jarvela and Curtis Schramm, City Employees, for assisting the Saint Louis County Sheriff's by reporting two suspicious people coming out of a vacant home in the Parkville Area. The Sergeant said that they were committing a burglary.

It was moved by Stanaway and seconded by Tuomela to hire the following as summer temporary employees:

Public Works/Public Utilities:

Elyssa McCulloch
Hailey Erchul
Peter Anderson

Dakotah Winans
Alexander Krummi

Logan Hultgren
Marydith Poitra

Parks & Recreation:

Jordan Bissonette

Bryce Negen

Library:

Allie Knuti

Coaches:

Laura Petersen
Ethan Kangas
Jennifer Tiedeman

Taryn Grahek
Hailey Erchul
Jordan Bissonette

Jesse White
Casey Kintner
Arin Marks

The motion carried.

It was moved by Prebeg and seconded by Tuomela to authorize the agreement for the West Two Rivers Campground Caretaker position, (a copy is attached and made a part of these minutes). The motion carried unanimously on a roll call vote.

The City Administrator reported on the following:

- Legislative Update. He was informed that the legislative funding to abandon the Nichols Township ponds was approved. He thanked Senator Tomassoni for all his assistance to obtain this funding.

The Library Director/Special Events Director reported on the following:

- Library Report for April. The Council reviewed the April report.
- Summer Reading Program. Starts June 1st and continues through July 22nd.
- Merritt Days and the City's 125th Celebration. Committees continue to meet and she is hoping to have a schedule of events by June 1st.

It was moved by Skalko and seconded by Stanaway to accept the recommendation of the Street and Alley Committee and install stop signs in all directions at the following intersections:

- Diamond Lane and Unity Drive (Unity Second Addition)
- Jasmine Street and Aster Avenue

The motion carried.

It was moved by Zupancich and seconded by Tuomela to adopt Ordinance Number 05-15, amending the official zoning map in and for the City of Mountain Iron, (a copy is attached and made a part of these minutes). The motion carried unanimously.

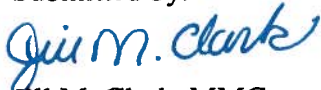
It was moved by Stanaway and seconded by Prebeg to adopt Resolution Number 08-15, accepting bids, (a copy is attached and made a part of these minutes). The motion carried unanimously on a roll call vote.

It was moved by Zupancich and seconded by Tuomela to adopt Resolution Number 09-15, approving plans and specifications and ordering advertisement for bids, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and seconded by Tuomela to authorize a contribution of \$250 to the Range Mental Health Center, Dustin Damm Memorial Fund, with the contribution being paid from the Charitable Gambling Fund. The motion carried unanimously on a roll call vote.

At 7:15 p.m., it was moved by Skalko and seconded by Zupancich that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Clark, MMC
Municipal Services Secretary

COMMUNICATIONS

1. MediaCom, announcing the launch of Xstream and forwarding the rate schedule.
2. The Salvation Army, a thank you for the use of the Community Center.
3. Mountain Iron-Buhl Public Schools, a letter informing the City that the Ranger Gym would be available on August 1st for a Pickle Ball Tournament.
4. Range Mental Health Center, forwarding information on the 7th Annual “Dustin Damm Memorial Walk” and requesting a contribution.

Summary By Category And Distribution

Category	Distribution	Amount
MISCELLANEOUS	BASEBALL/SOFTBALL FEES	1,305.00
UTILITY	UTILITY	143,349.69
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	315.82
METER DEPOSITS	ELECTRIC	1,800.00
CHARGE FOR SERVICES	WATER-CHARGE FOR SERVICES	46.33
MISCELLANEOUS	CHECK RETURN FEE	20.00
CAMPGROUND RECEIPTS	FEES	1,555.00
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	350.00
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	41.40
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	109.48
PERMITS	BUILDING	240.00
MISCELLANEOUS	LIBRARY-COPIES, FINES, MISC.	1,323.00
MISCELLANEOUS	ASSESSMENT SEARCHES	70.00
LEASES	LEASES	20.00
MISCELLANEOUS	REIMBURSEMENTS	2,867.52
CAMPGROUND RECEIPTS	CREDIT CARD FEES	15.22
BUILDING RENTALS	COMMUNITY CENTER	1,070.00
MISCELLANEOUS	FAX CHARGES	3.00
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	1,600.00
FINES	PARKING VIOLATIONS	15.00
LICENSES	ANIMAL	35.00
CHARGE FOR SERVICES	SEWER-CHARGE FOR SERVICES	310.33
PERMITS	VARIANCE	150.00
MISCELLANEOUS	ELECTRIC RECONNECT FEE	35.00
FINES	CRIMINAL	579.33
BUILDING RENTALS	NICHOLS HALL	65.00
SPECIAL ASSESSMENTS	SPECIAL ASSESS.-BOND MONEY	1,575.17
MISCELLANEOUS	REIMB PHONE EXPENSE-ELEC	203.58
COPIES	COPIES	82.75
CHARGE FOR SERVICES	SERVICES, FEES, MISC.	6.53
Summary Totals:		<u>159,159.15</u>

Check Issue Date(s): 05/09/2015 - 05/19/2015

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
05/15	05/18/2015	146839	515	VOID - LEE & BRENDA GAMS	101-20200	1,810.15 -M
05/15	05/15/2015	146873	130011	UNITED STATES POSTAL SERVICE	603-20200	395.22
05/15	05/19/2015	146874	10056	A T & T MOBILITY	604-20200	1,377.42
05/15	05/19/2015	146875	20022	BENCHMARK ENGINEERING INC	301-20200	37,188.33
05/15	05/19/2015	146876	518	CANDACE WRIGHT	101-20200	100.00
05/15	05/19/2015	146877	521	CANDANCE BRYCE	604-20200	240.03
05/15	05/19/2015	146878	30084	CARDMEMBER SERVICE	603-20200	6,648.00
05/15	05/19/2015	146879	170001	CENTURY LINK	101-20200	252.12
05/15	05/19/2015	146880	526	CHRISTINE STRUKEL	604-20200	127.58
05/15	05/19/2015	146881	30082	CITY OF EVELETH	101-20200	73.20
05/15	05/19/2015	146882	30004	CITY OF MOUNTAIN IRON	604-20200	17.90
05/15	05/19/2015	146883	220003	CITY OF VIRGINIA	101-20200	61.37
05/15	05/19/2015	146884	130068	CLUB MESABI INC	101-20200	100.00
05/15	05/19/2015	146885	528	COLE J. YOUNGREN	101-20200	150.00
05/15	05/19/2015	146886	40027	DULUTH/SUPERIOR COMMUNICATION:	101-20200	1,692.50
05/15	05/19/2015	146887	40054	DUSTIN DAMM MEMORIAL FUND (DBA	230-20200	250.00
05/15	05/19/2015	146888	50049	ESSENTIA HEALTH	101-20200	75.00
05/15	05/19/2015	146889	70028	GREATER MINNESOTA AGENCY INC	101-20200	204.00
05/15	05/19/2015	146890	70048	GTS PLUMBING INCORPORATED	101-20200	1,045.47
05/15	05/19/2015	146891	80022	HAWKINS INC	601-20200	561.07
05/15	05/19/2015	146892	80037	HOMETOWN MEDIA PARTNERS	604-20200	923.00
05/15	05/19/2015	146893	516	IRON COUNTRY REALTY	604-20200	124.79
05/15	05/19/2015	146894	60018	JILL M CLARK	101-20200	613.26
05/15	05/19/2015	146895	524	KNEAKA WARREN	604-20200	275.56
05/15	05/19/2015	146896	525	KRYSTAL ADAIR	604-20200	4.60
05/15	05/19/2015	146897		Information Only Check	101-20200	.00 V
05/15	05/19/2015	146898	120006	L & M SUPPLY	101-20200	3,355.73
05/15	05/19/2015	146899	515	LEE & BRENDA GAMS	101-20200	860.15
05/15	05/19/2015	146900	522	MARK S. NIEMI	604-20200	60.19
05/15	05/19/2015	146901	506	MCFOA	101-20200	15.00
05/15	05/19/2015	146902	130045	MCFOA TREASURER M RHUDE	101-20200	35.00
05/15	05/19/2015	146903	130004	MESABI DAILY NEWS	101-20200	1,110.25
05/15	05/19/2015	146904	130006	MESABI HUMANE SOCIETY	101-20200	1,500.00
05/15	05/19/2015	146905	519	MESABI NUGGET	101-20200	200.00
05/15	05/19/2015	146906	507	MESABI RANGE YOUTH FOR CHRIST	101-20200	200.00
05/15	05/19/2015	146907	523	MICHAEL OLSON	604-20200	121.36
05/15	05/19/2015	146908	130040	MIDWEST SPORTSWEAR	101-20200	2,445.94
05/15	05/19/2015	146909	140026	MINNESOTA ENERGY RESOURCES	101-20200	372.33
05/15	05/19/2015	146910	130009	MINNESOTA POWER (ALLETE INC)	604-20200	61,650.85
05/15	05/19/2015	146911	130180	MINNESOTA TELECOMMUNICATIONS	301-20200	113.40
05/15	05/19/2015	146912	130079	MN ASSOCIATION OF SMALL CITIES	101-20200	1,491.05
05/15	05/19/2015	146913	130015	MOUNTAIN IRON PUBLIC UTILITIES	603-20200	15,018.48
05/15	05/19/2015	146914	130128	MTI DISTRIBUTING	101-20200	913.15
05/15	05/19/2015	146915	130182	MYBINDING.COM	101-20200	61.98
05/15	05/19/2015	146916	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	52,376.53
05/15	05/19/2015	146917	140004	NORTHERN ENGINE & SUPPLY INC	602-20200	31.15
05/15	05/19/2015	146918	140055	NORTHERN VISUAL SERVICES LLP	101-20200	32.00
05/15	05/19/2015	146919	520	PAUL MUNTER	101-20200	200.00
05/15	05/19/2015	146920	160004	PITNEY BOWES INC	101-20200	244.76
05/15	05/19/2015	146921	170007	QUILL CORPORATION	101-20200	264.57
05/15	05/19/2015	146922	527	REBECCA CHICK	604-20200	48.70
05/15	05/19/2015	146923	517	RHONDA ALLEN	101-20200	100.00
05/15	05/19/2015	146924	180079	RIVERLAND COMMUNITY COLLEGE	101-20200	120.00
05/15	05/19/2015	146925	190045	SERVICE SOLUTIONS	101-20200	23.00
05/15	05/19/2015	146926	5016	SONS OF NORWAY	101-20200	200.00
05/15	05/19/2015	146927	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	42,500.00
05/15	05/19/2015	146928	190002	ST LOUIS COUNTY AUDITOR	603-20200	18,825.00

Check Issue Date(s) 05/09/2015 - 05/19/2015

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
05/15	05/19/2015	146929	190030	STRATEGIC INSIGHTS INC	301-20200	499.50
05/15	05/19/2015	146930	502	TANYA PETERSON	101-20200	200.00
05/15	05/19/2015	146931	200020	THE TRENTI LAW FIRM	101-20200	5,163.62
05/15	05/19/2015	146932	210035	UNITED INDUSTRIES INC	101-20200	1,095.54
05/15	05/19/2015	146933	210002	UNITED TRUCK BODY COMPANY INC	101-20200	87.88
05/15	05/19/2015	146934	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	69,743.14
05/15	05/19/2015	146935	220020	VISA OR AMERICAN BANK CC PMT	101-20200	5,326.33
05/15	05/19/2015	146936	60038	WRIGHT EXPRESS FINAN SERV CORP	101-20200	4,057.60
05/15	05/19/2015	146937	240001	XEROX CORPORATION	101-20200	615.76

Totals:

341,970.21

Electronic Trans.-Sales Tax 5/20/15 15,787.90TOTAL EXPENDITURES \$357,758.11

**CITY OF MOUNTAIN IRON
WEST TWO RIVERS CARETAKER AGREEMENT**

WHEREAS, the City of Mountain Iron, St. Louis County, Minnesota, is the owner of the West Two Rivers Campground facility; and

WHEREAS, Stacy L. Johnson and Ward Johnson wish to contract with the City of Mountain Iron to operate the said campground;

NOW, THEREFORE, be it agreed, by and between the parties hereto as follows:

1. Stacey L. Johnson and Ward Johnson agree to manage said West Two Rivers Campground for the period of Wednesday, May 6th, 2015 through Tuesday, September 22nd, 2015.
2. The City of Mountain Iron agrees to pay Stacey L. Johnson and Ward Johnson the sum of \$650.00 per week for operation of said facility for said 20 week period. Said compensation shall be paid bi-weekly. The managers agree to staff the campground and/or office daily, seven days per week and respond to requests for information or service from campground users at other times of the day. If necessary, the managers must inform the City Administrator or designee of any changes in the schedule. If the managers are to be absent at any time, they must post this information on the Caretaker's Board outside of the office building stating their departure and arrival.
3. Stacey L. Johnson and Ward Johnson agree to act as managers of the campground facility and to collect the fees for the campground and to transmit the same to the City of Mountain Iron on an as-needed basis, during city office hours.
4. Stacey L. Johnson and Ward Johnson consents and agrees that the contractual duties of supervising the West Two Rivers Campground facility include, but are not limited to, those indicated on Exhibit "A" attached hereto and made a part of hereof.
5. Stacey L. Johnson and Ward Johnson consent and agree that services and duties of supervising the West Two Rivers Campground facility indicated on Exhibit "A" attached and other duties are required to be performed by them individually. Stacey L. Johnson and Ward Johnson are prohibited from subcontracting and/or hiring out any of their responsibilities to any other individual or organization, without the express written consent of the City of Mountain Iron.
6. The City of Mountain Iron can terminate this contract at any time.

DATED this _____ day of May, 2015

Stacey L. Johnson - Signature & Date

Craig J. Wainio, City Administrator

Ward Johnson - Signature & Date

EXHIBIT "A"

WEST TWO RIVERS CAMPGROUND MAINTENANCE GUIDE & DUTIES

DAILY:

1. Take reservations for campsites, maintain camping and pavilion rental records as required.
2. Collect fees as needed and turn-in fees and receipts daily to the Mountain Iron City Hall Office.
3. Check for phone messages and return phone calls as soon as possible.
4. Perform daily inspections of all campsites each evening to ensure that payments have been made on all occupied sites and make appropriate arrangements for collection of unpaid fees.
5. Enforce campground rules and regulations, contact law enforcement when necessary.
6. Provide all campers with a copy of the campground rules and explain rules as necessary.
7. Managers' residence and grounds must be kept clean and in order at all times. NO smoking is allowed in any City buildings.
8. Check all bathrooms, shower stalls and change house for cleanliness before 8:00 a.m. and check again before 6:00 p.m. and clean, if needed.
9. Clean all bathrooms, shower stalls, sink fixtures, and also sweep and mop the office building before 8:00 a.m. and check again before 6:00 p.m. and clean them again, if needed.
10. Wipe off picnic tables at campsites and clean pavilions. Make sure faucets are clean and operating.
11. Pick-up litter in the beach area, at boat landings and all fishing docks.
12. Cleaning supplies will be furnished by Owner. Notify them when you need any supplies.
13. Maintain public information material as provided by the City at the campground office, answer questions and inquiries concerning the information and available services around Mountain Iron.
14. Inspect campground for safety-maintenance conditions and necessary repairs, and inform City personnel, promptly, if any repairs or other corrections are needed.

WEEKLY:

1. Cut the grass and do weed trimming of the campground, as needed.
2. Rake/pick up all sticks, branches, etc.
3. Wash windows and screens on all buildings as needed.
4. Pick up litter along County Road 761 (Campground Road) twice a week.
5. Clean/wash shower curtains. Notify the office if you need to replace them.
6. Scrub out and sanitize shower stalls. This includes walls and floors of shower stalls and also bathroom commodes.

AS NEEDED:

1. Clear branches from campground area.
2. Clean and inventory storage area in upper restroom building.
3. Empty all garbage cans into black trash containers. Call City Hall if extra dumps are needed.
4. Perform duties as assigned by the Public Works Director as to the operation of the campground.
5. Notify portable toilet contractor of problems or additional servicing when required.



CITY OF MOUNTAIN IRON

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ORDINANCE NUMBER 05-15

AMENDING THE OFFICIAL ZONING MAP IN AND FOR THE CITY OF MOUNTAIN IRON

THE CITY COUNCIL OF MOUNTAIN IRON ORDAINS:

Section 1. Amending the Official Zoning Map. The Official Zoning Map for City of Mountain Iron is hereby amended as follows:

The Zoning District of the following parcels is hereby changed from Urban Residential – Sewered (UR-S) to Mineral Mining (MM):

Lots A, B, C, & D in Parkville Addition

All of Parkville First Addition, SW ¼ of the SW ¼ of Section 1, T58N, R18W

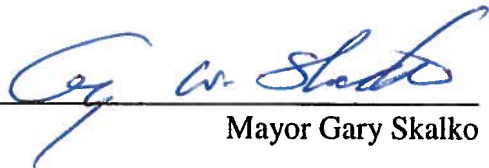
Section 2. Repeal of Inconsistent Ordinance. All Ordinances inconsistent herewith are hereby repealed and replaced with the provisions of this Ordinance.

Section 3. Effective Date. This Ordinance shall be effective according to State Statute.

DULY ADOPTED BY THE CITY COUNCIL THIS 18th DAY OF MAY, 2015.

Attested.

City Administrator



Mayor Gary Skalko



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 08-15

ACCEPTING BID

WHEREAS, pursuant to an advertisement for bids for Improvement Number 13-55, the proposed improvement of the Mud Lake Road force main by extension, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

	Base Bid
Utility Systems of America	\$238,175.00
EBI Drilling	\$272,150.00

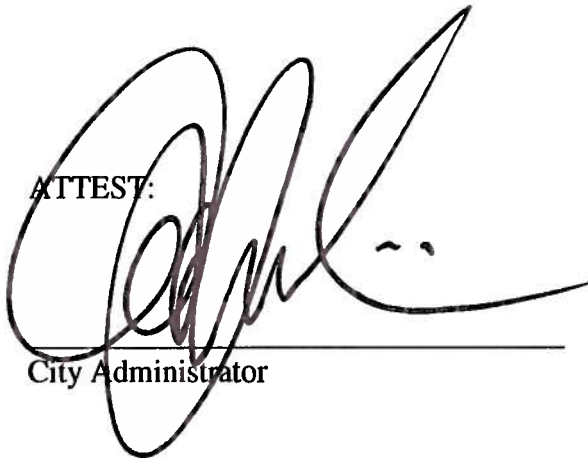
AND WHEREAS, it appears that Utility Systems of America of Eveleth, Minnesota is the lowest responsible bidder,

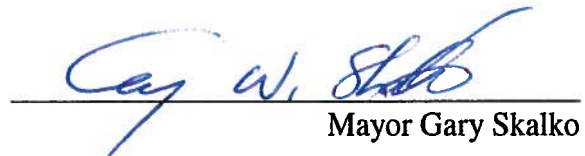
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

1. The Mayor and City Administrator are hereby authorized and directed to enter into the attached contract with Utility Systems of America of Eveleth, Minnesota in the name of the City of Mountain Iron for the improvements of the Mud Lake Road force main by extension, according to the plans and specifications therefore approved by the City Council and on file in the Office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

DULY ADOPTED BY THE CITY COUNCIL THIS 18th DAY OF MAY, 2015.

ATTEST:



City Administrator

Mayor Gary Skalko



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 09-15

APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS

WHEREAS, pursuant to the City Council, the City Engineer has prepared plans and specifications for the proposed improvement of the storm sewer between Main Street and Agate Street by reconstruction and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Administrator shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received by the clerk until 10:00 a.m. on June 11, 2015, at which time they will be publicly opened in the Mountain Iron Room of the Community Center by the City Administrator and engineer, will then be tabulated, and will be considered by the City Council at 6:30 p.m. on June 15, 2015, in the Mountain Iron Room of the Community Center. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City Administrator for ten percent of the amount of such bid.

DULY ADOPTED BY THE CITY COUNCIL THIS 18th DAY OF MAY, 2015.

ATTEST:

City Administrator

Mayor Gary Skalko

COUNCIL LETTER 060115-IVCA

**PUBLIC WORKS/
PARKS & RECREATION**

ADDITIONAL SUMMER HIREES

DATE: May 28, 2015

FROM: Mike Downs
Director of Public Works

Craig J. Wainio
City Administrator

Staff has added the following names for summer workers:

Dan Niska
Kyle Maki
Archie Winans

COUNCIL LETTER 060115-IVG1

UTILITY ADVISORY BOARD

CONTRACTOR DEPOSIT

DATE: May 28, 2015

FROM: Utility Advisory Board

Mike Downs
Director of Public Works

Craig J. Wainio
City Administrator

The Utility Advisory Board is recommending the following:

The Board discussed the use of the City's water from fire hydrants by independent contractors. The Public Works Director requested that a fee or deposit be established for this service in order to compensate the City should there be damages to the hydrant or meter and to encourage proper payment for the use of the water. It was moved by Hellyer and supported by Matanich to recommend to the City Council to charge a \$500 deposit over and above any connection fees for each contractor that wishes to use the City's water from fire hydrants. The motion carried.

COUNCIL LETTER 060115-IVH1

BUILDINGS AND GROUNDS

PAINTING QUOTES

DATE: May 28, 2015

FROM: Buildings and Grounds Committee

Craig J. Wainio
City Administrator

The Buildings and Grounds Committee is recommending that the quote for painting the Community Center and the Sr. Center be awarded to Swanson and Youngdale at a low quote of \$23,930.00.



Commercial & Industrial Painting Contractors

Swanson & Youngdale, Inc.

3805 Prosperity Road
Duluth, Minnesota 55811

Phone: 218.727.6682
Fax: 218.727.6693

Attn Mr. Craig Wainio
City of Mountain Iron
8586 S. Enterprise Drive
Mountain Iron, MN 55768

April 1, 2015

We propose to furnish labor, materials, and equipment to perform painting and related work as listed below:

Project: Mountain Iron City Center and Mountain Iron Senior Center
Mountain Iron, Minnesota

Sections Include: Painting

Addenda:

Base Bid: \$10,750.00 – interior painting City Center

This proposal **does not include:** office area

Base Bid: \$13,180.00 – Interior painting Senior Center

**This Proposal subject to terms and conditions listed on reverse side.
If this proposal is not used as the Contract Form – This proposal is submitted
based upon using the AGC of Minnesota Standard Subcontract Agreement Form B-50, 1996 Ed.**

Accepted By:

Swanson & Youngdale, Inc.

Authorized Representative Date

Mike Keenan



3-26-2015

Craig J. Wainio
Mountain Iron City Hall

RE: painting project.

Craig,

Thank you for the opportunity to provide our painting services to Mountain Iron.

Scope of work: Convention center, common areas, hallways, vestibules, porch and repair drywall as needed, prime repair, one finish coat.

Price includes all, labor material equipment rental

\$19,630.00

Add wallcovering below reception window \$300.00

Thank-you,

Bill Huberty
Northland Painting of Duluth, Inc.
5506 Thompson Hill Rd.
Duluth, MN 55810
218-628-2438
fax: 218-628-0268
mobile: 218-348-1327
Email: bill@northlandpainting.com
<http://www.northlandpainting.com/>



4-8-2015

Craig J. Wainio
Mountain Iron City Hall

RE: Senior Center painting project.

Craig,

Thank you for the opportunity to provide our painting services to Mountain Iron.

Scope of work: Patch & paint all interior rooms, community room, halls, storage, entry, bathrooms and kitchen. Includes painting walls, ceilings, doors, door frames and exposed duct work. Spot prime as needed, one finish coat.

Price includes all labor, materials and equipment rental.

\$16,075.00

Thank-you,

Bill Huberty
Northland Painting of Duluth, Inc.
5506 Thompson Hill Rd.
Duluth, MN 55810
218-628-2438
fax: 218-628-0268
mobile: 218-348-1327
email: bill@northlandpainting.com
<http://www.northlandpainting.com/>

COUNCIL LETTER 060115-VIA

STREETS

RESOLUTION NUMBER 10-15

DATE: May 28, 2015

FROM: Craig J. Wainio
City Administrator

Resolution Number 10-15 closes out the Unity Drive extension project which was completed in 2013. At an upcoming meeting a Resolution Declaring the Costs and Ordering the Preparation of an Assessment Role will be presented. This is a part of the Special Assessment process. It is recommended that the Resolution be adopted as presented.



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RESOLUTION NUMBER 10-15

ACCEPTING WORK

WHEREAS, pursuant to a written contract signed with the City on July 16, 2013, Hibbing Excavating of Hibbing, Minnesota has satisfactorily completed Improvement Number 13-07, the proposed improvement of Unity Drive between the centerline of Diamond Lane and the centerline of Park Drive by construction in accordance with such contract,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA, that the work completed under said contract is hereby accepted and approved, and,

BE IT FURTHER RESOLVED, that the City Administrator and Mayor are hereby directed to issue a proper order for the final payment on such contract, in exchange for the contractor's receipt evidencing payment in full.

DULY ADOPTED BY THE CITY COUNCIL THIS 1st DAY OF JUNE, 2015.

Mayor Gary Skalko

ATTEST:

City Administrator

COUNCIL LETTER 060115-VIB

STREETS

RESOLUTION NUMBER 11-15

DATE: May 28, 2015
FROM: Craig J. Wainio
City Administrator

Resolution Number 11-15 closes out the Fairview Lane, Rock Ridge Drive and Silicon Way projects which were completed in 2014. At an upcoming meeting a Resolution Declaring the Costs and Ordering the Preparation of an Assessment Role will be presented. This is a part of the Special Assessment process. It is recommended that the Resolution be adopted as presented.



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 11-15

ACCEPTING WORK

WHEREAS, pursuant to a written contract signed with the City on June 6, 2014, Mesabi Bituminous of Gilbert, Minnesota has satisfactorily completed Improvement Number 14-02, the proposed improvement of Silicon Drive between the centerline of the proposed County Road 102 to the end of Silicon Drive by paving, the improvement of Rock Ridge Drive between Park Ridge Drive and Highway 169 by reconstruction and the improvement of Fairview Lane between Mineral Avenue and Greenwood Lane by overlay in accordance with such contract.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA, that the work completed under said contract is hereby accepted and approved, and,

BE IT FURTHER RESOLVED, that the City Administrator and Mayor are hereby directed to issue a proper order for the final payment on such contract, in exchange for the contractor's receipt evidencing payment in full.

DULY ADOPTED BY THE CITY COUNCIL THIS 1ST DAY OF JUNE, 2015.

Mayor Gary Skalko

ATTEST:

City Administrator

COMMUNICATIONS
JUNE 1, 2015

1. Dustin Damm Memorial, a thank you for the contribution.
2. Mountain Iron-Buhl Choir Festival, a thank you for the contribution.
3. Club Mesabi, Inc., a thank you for purchasing an advertisement for the West Two Rivers Campground.
4. Saint Louis County, Environmental Services Department, forwarding information regarding the hazardous waste disposal.
5. League of Minnesota Cities, forwarding information regarding a possible dues increase.

Anna Howard

Victoria Mwakka
Thank you, so much
-Vette

Claudia
Stawno

Miss Jeff

James A. Ak

Thank you!
Rick Goldman

Thank you for your contribution to support
the Wellstone Center at the 7th Annual
Dustin Damm Memorial. It was greatly
appreciated!

Thank You City of Mt. Iron, for your
Donation to our choir festival:)

I hope some of you got to enjoy
our concert. We used your money for
food to feed 80+ people :) & other
festival expenses

9/11

Thank You So Much

Morgan
Dineen

MIB choir

~~Christina
Brookwood
Leather Helstrom~~

Angela Tuominen Jackson R

Rebecca Quirk

Faith Parks

Mrs. Lindmeier

Caitlyn Cerro Loney

Andrea H Maria Cummes

Emily Kinney

Kate Hunter T.D.O.

~~Alysha~~

Avery White

Alisha
Ault

May 22, 2015

Club Mesabi, Inc.
PO Box 139
Virginia, MN 55792
218-749-4331



Craig Wainio
City of Mt Iron
8586 Enterprise Drive So
Mountain Iron, MN 55768

Dear Craig,

Thank you so much for your continuing support of the Mesabi Trail through the renewal of the sponsorship ad listing for the campground! Your \$100 Enhanced Listing has been renewed until June 9, 2016.

Revenues from sponsorships are used to directly support the Trail as we continue to physically expand, and work to tell our riders about all our amazing Mesabi Trail businesses and the fantastic opportunities to spend time in our region.

Lots of exciting things are happening on the Trail:

- Construction will begin on the section between McKinley and Biwabik sometime this year. When this portion of the Trail is complete there will be over 120 miles of paved trail, with uninterrupted trail from Grand Rapids to Hwy 135 past Giants Ridge Golf & Ski Resort.
- Progress has been made in extending the Trail towards Ely. A chunk of about 3.5 miles has been completed through the new Lake Vermilion State Park near Tower/Soudan. This season another 1.5 miles will be built connecting this new section to Soudan.
- We have some newly resurfaced Trail between Grand Rapids & Coleraine - trail users will enjoy the new smooth ride.
- We are expecting 700-800 rider to join us for the 11th annual Great River Energy Mesabi Trail Tour on Saturday, August 1, 2015. The most fun you can have on two wheels! Routes available for all levels of cyclists ranging from 11, 25, 53 to 72 miles. The tour will run from Coleraine, Nashwauk, Buhl and Virginia to the big finish at Mesabi Station in Eveleth.

Thanks again for your support! If you have any questions, please feel free to contact me at any time.

Yours truly,

A handwritten signature in black ink that reads "Ardy Nurmi-Wilberg". The signature is fluid and cursive, with the first name "Ardy" being particularly prominent.

Ardy Nurmi-Wilberg, Club Mesabi Executive Director



Mesabi Trail Sponsor Ad Listing Contract

Club Mesabi Inc. • P.O. Box 139 • Virginia, MN 55792 • 218-749-4331 • email: tourinfo@mesabitrail.com • mesabitrail.com

Sponsor: City of Mountain Iron
Contact: Craig Wainio
Address: 8586 Enterprise Drive So
City: Mountain Iron **State:** MN **Zip:** 55768
Email Address: cwainio@mountainiron.mn.us
Phone: 218-748-7570

Listing Rates
Basic \$50.00\$
Enhanced \$100.00\$100.00
Premium \$250.00\$

Contract Period
Contract period extends for one year from date of launch/renewal.
Renewal: 6/9/15 **Expiration:** 6/9/16

Basic/Enhanced/Premium Listing Information
The following information will appear on the Mesabi Trail website and kiosk posters. Only enhanced and premium listings include website links and description.

Business: Mountain Iron West Two Rivers Campground
Address: 4988 Campground Road
City: Mountain Iron **State:** MN **Zip:** 55768
Phone: 218-735-8831 or 218-748-7570

Website Address: <http://www.ironrange.org/places-to-stay/campgrounds/west-two-rivers-campground>

Mesabi Trail Listing: <http://www.mesabitrail.com/trail-amenities/list/campgrounds>

Service Categories (Maximum of two)	
<input type="checkbox"/> Attractions/Entertainment	<input type="checkbox"/> Health/Wellness
<input type="checkbox"/> Bicycle Services	<input type="checkbox"/> Lodging
<input checked="" type="checkbox"/> Campgrounds	<input type="checkbox"/> Shopping/Merchandise
<input type="checkbox"/> Convenience Stores/Gas Station	<input checked="" type="checkbox"/> Sport/Recreation
<input type="checkbox"/> Food/Restaurant	<input type="checkbox"/> Wheel Pass Vendor

Agreement - This is an agreement between Club Mesabi Inc. (PUBLISHER) and the SPONSOR. The SPONSOR understands & agrees to all the terms included within this agreement. Terms fees must be paid in full by the SPONSOR within 30 days of launch of ad listing.

Refunds and Returns - Although sponsors of Mesabi Trail ad listings are free to alter the content of their web listings. All payments are final and non-refundable.

Payments - All payments should be made payable to Club Mesabi and sent to same at P.O. Box 139 Virginia, MN 55792.

Copy Acceptance - Club Mesabi reserves the right to reject any listings for any reason.

Advertising Responsibility - All listings are accepted and published by the publisher on the basis that the SPONSOR will indemnify and hold the PUBLISHER, the Mesabi Trail, St. Louis and Lake Counties Regional Railroad Authority, their Boards, employees and agents harmless from any loss or expenses from claims or suits arising out of this web site listing. The entire agreement of Club Mesabi and Sponsor is set forth in writing in this agreement. This agreement supersedes all oral agreements, negotiations and representations between the parties in any way relating to any obligations of Club Mesabi. Any alterations, deletions or waivers of the terms of this agreement shall be valid only when expressed in writing and duly signed by authorized representatives of the parties.

Mountain Iron West Two Rivers Campground

Located on West Two Rivers Reservoir 4 miles west of Virginia, 12 miles east of MN Discovery Center, and 1 mile south of the Mesabi Trail. Amenities: 50 sites, showers, flush toilets, picnic pavilion, beach, fishing pier, boat access, volleyball.

Campgrounds
4988 Campground Rd
Mt Iron, MN 55768
Phone: 218-735-8831 or 218-748-7570
[Website](#)

I have read, understand and agree to the terms of this sponsor contract.

Sponsor Authorization: Craig Wainio via email **Date:** 4/8/15

Club Mesabi Advertising Manager: _____ **Date:** 4/8/15

Invoice No. & Date: #1511 / 5-11-15

Payment Received on: 5-22-15 **Amount:** \$100 **Payment Method:** CK # 146884

*PAID
Thank You!*

Confirmed / Correct:
<input checked="" type="checkbox"/> Poster
<input checked="" type="checkbox"/> Website (2 spots?)
<input type="checkbox"/> Map
MAY 22 2015 Thank You



Saint Louis County

Environmental Services Department • 307 First St. So., Suite 115 • Virginia, MN 55792
Phone: (218) 749-9703 or 1-800-450-9278 • Fax: (218) 749-0650 • www.stlouiscountymn.gov

Mark St. Lawrence
Director

Date: May 7, 2015
To: St. Louis County Area Businesses
From: Chip Lewis, Hazardous Waste/Industrial Waste Specialist
Re: Hazardous Waste disposal information for Very Small Quantity Generator (VSQG) businesses for newsletters.

2015 Area Clean Shop Collection Dates:

Ely:

June 17, 2015
11:00 a.m. – 3:00 p.m.
Ely Joint Public Works Facility
2210 East Sheridan Street
Ely, MN 55731

Hibbing:

July 15, 2015
10:00 a.m. – 3:00 p.m.
Hibbing Transfer Station
HHW Building
3994 Landfill Road
Hibbing, MN 55746

Virginia:

August 19, 2015
9:00 a.m. – 3:00 p.m.
Regional Landfill
HHW Building
5341 Regional Landfill Road
Virginia, MN 55792

The St. Louis County Environmental Services Department is again contracting with the Clean Shop Program to provide hazardous waste disposal opportunities on the Range for Very Small Quantity Generator (VSQG) businesses. VSQG generators are businesses, schools, non-profits and commercial farms which monthly generate less than 220 pounds of hazardous waste materials. If you fall into this classification you are encouraged to take advantage of these waste management opportunities.

This program benefits your business in the following ways:

- The County pays for the mobilization charge bringing Clean Shop staff to collection sites on the Range to help make proper hazardous waste disposal economical to area businesses.
- A hazardous waste disposal drop-off can weigh up to 2,600 pounds.
- You can properly dispose of many wastes including paint and solvents, pesticides, wood preservatives, inks, photographic chemicals, mercury-bearing wastes, dry cleaning chemicals, acids and bases, aerosol products, glues and adhesives, waste fuels and other hazardous waste products. (Explosives, gas cylinders, medical wastes, asbestos, motor oil or oil filters are not accepted as part of this program.)
- When you bring your hazardous waste materials to the Clean Shop collection you will be provided with EPA approved documentation that you followed disposal regulations.
- Your cost for this program is a registration fee plus disposal charges. Disposal charges will vary based on the type and quantity of your waste. For example, disposal of a gallon of solvent would cost \$1.40.
- You can bring in pesticides for free disposal thanks to a cooperative program with the Minnesota Department of Agriculture.

Businesses may also bring their wastes into the Clean Shop facility in Duluth if the dates on the Range aren't convenient. If your business falls into the VSQG classification and you choose not to participate in the Clean Shop program, or if you generate greater volumes, you must dispose of your hazardous waste through a permitted treatment, storage and disposal facility or a licensed hazardous waste transporter.

Appointments for the Clean Shop collections should be made no later than one week in advance to participate. Fax your business information and an inventory of the waste to the Clean Shop program at **(218) 726-1602**. You will be contacted by Clean Shop staff to schedule a delivery time and assist you with additional information, including how to safely package and transport your waste to the collection site.

In addition to the Clean Shop program the St. Louis County Environmental Services Department will also accept fluorescent tubes and HID lights from businesses at the Clean Shop collections as well as at our local Household Hazardous Waste (HHW) Community Collections and at our HHW facilities. Fees for the tubes and lights range in price from \$0.75 to \$1.50 each depending on the size and shape. Tube and light disposal fees must be paid by check to the St. Louis County Auditor at the time of disposal. If you have large quantities of fluorescent tubes (100 or more) you should contact us ahead of time at 218-741-8831.

For more information on this and other solid waste management issues, please call the St. Louis County Environmental Services Department at (218) 749-9703 or 1-800-450-9278 or go to our web site at www.stlouiscounty.org/recycle.



Saint Louis County

Environmental Services Department • 307 First St. So., Suite 115 • Virginia, MN 55792
 Phone: (218) 749-9703 or 1-800-450-9278 • Fax: (218) 749-0650 • www.stlouiscountymn.gov

Mark St. Lawrence
 Director

St. Louis County Household Hazardous Waste (HHW) Facilities

<p>Virginia HHW Facility <i>at the Regional Landfill</i> 5345 Regional Landfill Road Virginia, MN 55792 (218) 741-8831 Hours of Operation: Tuesdays & Saturdays 8:00 a.m. - 1:00 p.m.</p>	<p>Hibbing HHW Facility <i>at the Hibbing Transfer Station</i> 3994 Landfill Road Hibbing, MN 55746 (218) 362-5922 Hours of Operation: Saturdays 8:00 a.m. - 1:00 p.m.</p>
--	---

2015 Household Hazardous Waste (HHW) Community Collection Schedule

<u>Date</u>	<u>Day</u>	<u>Site</u>	<u>Time</u>
May 7	Thur	Brookston Transfer Station	10:00 a.m. - 1:00 p.m.
May 14	Thur	Aurora Transfer Station	10:00 a.m. - 1:00 p.m.
May 21	Thur	Floodwood Services and Training*	10:30 a.m. - 1:00 p.m.
June 10	Wed	Soudan Canister Site	10:00 a.m. - 1:00 p.m.
June 18	Thur	Ely Joint Public Works Facility	10:00 a.m. - 2:00 p.m.
July 8	Wed	Balkan Township Canister Site	10:00 a.m. - 1:00 p.m.
July 16	Thur	Meadowlands Canister Site*	10:00 a.m. - 1:00 p.m.
Aug. 5	Wed	French Canister Site (Side Lake)*	10:00 a.m. - 1:00 p.m.
Aug. 12	Wed	Lavell Canister Site	10:00 a.m. - 1:00 p.m.
Aug. 20	Thur	Cook Transfer Station	10:00 a.m. - 2:00 p.m.
Aug. 27	Thur	Northwoods Transfer Station	10:00 a.m. - 2:00 p.m.
Sept. 4	Fri	Cotton Canister Site	10:00 a.m. - 1:00 p.m.

*Video Display Devices only accepted from HOUSEHOLDS with payment by check or Solid Waste Coupon - maximum of 2 devices per visit.

Very Small Quantity Generator (VSQG) Business Hazardous Waste (HW) Collection (>100 pounds HW annually generated)

Call Clean Shop at least one week in advance for an appointment at (218) 726-1602

June 17	Wed	Ely	Ely Joint Public Works Facility	11:00 a.m. - 3:00 p.m.
July 15	Wed	Hibbing	HHW Building, Hibbing Transfer Station	10:00 a.m. - 3:00 p.m.
Aug. 19	Wed	Virginia	HHW Building, Regional Landfill	9:00 a.m. - 3:00 p.m.

St. Louis County M-Clean Business Hazardous Waste Collection (<100 pounds HW annually generated)

Call the St. Louis County Hazardous Waste Program at (218) 741-8831 for more information

Businesses within the St. Louis County Environmental Services Management Area that generate less than 100 pounds of hazardous waste annually would be classified as Minimal Quantity (MQ) generators. MQ generators are able to dispose of their hazardous waste through the St. Louis County Hazardous Waste M-Clean Program. There is a \$15.00 administrative fee to those businesses wishing to dispose of hazardous waste through this program. Pre-approval with a submitted waste inventory is required. Businesses wishing to dispose of hazardous waste must obtain an Environmental Protection Agency (EPA) Waste Identification number, established by the Minnesota Pollution Control Agency (MPCA). Examples of MQ businesses may include: hotels, motels, restaurants, churches, and other service businesses. The nature of this program is to help keep the paperwork to a minimum while providing an approved disposal option. **Please call (218) 741-8831 for more information. Businesses that bring hazardous waste to the Hazardous Waste facility without pre-approval may be turned away.**

**St. Louis County
Environmental Services Department**

**Business Hazardous
Waste Collection**

**Very Small Quantity Generator
(VSQG)**

**Virginia Regional Landfill
(HHW Building)**

**August 19, 2015
9:00 a.m. to 3:00 p.m.**

**For an appointment call Clean Shop
at least one week in advance
1-218-726-1602**

In the event of an emergency or bad weather, local HHW collections will be delayed or canceled.

For more information, call the St. Louis County Environmental Services Department at 1-800-450-9278 or visit stlouiscountymn.gov/hw. We are also on Facebook!





May 14, 2015

Dear Mayors and Administrators,

Each spring, the League Board of Directors sets a maximum dues schedule increase for its next fiscal year. Similar to how your city sets its preliminary levy increase, the final dues schedule can decrease, but it can't be higher than the maximum that is set.

At its April meeting, the League Board voted to set a maximum dues schedule increase of 5 percent for the League's 2016 fiscal year beginning Sept. 1, 2015. While dues increases have averaged 3.16 percent to cover routine increases in operation expenses the past few years, the 5 percent maximum dues schedule increase for next year includes a 3.25 percent increase for general operations and an additional 1.75 percent for technology projects. The actual amount will be determined at the Board's July 16th meeting when it will approve the budget for the upcoming fiscal year.

As you well know, the use of technology is becoming increasingly important in serving your residents, and the same goes for the League in serving your needs. To ensure we're keeping pace with technology, we commissioned a study to determine what type of technology enhancements will help us do just that. The proposed additional 1.75 percent increase for technology upgrades would provide resources to begin implementation of the study's recommendations, and demonstrates the Board's commitment to ensuring that League systems are able to meet your needs in a rapidly changing technical service environment.

Here are examples of a 5 percent dues schedule increase for cities of various sizes:

Population	2015 Dues	2016 Dues	Increase
1,000	\$1,095	\$1,149	\$ 54
5,000	\$4,961	\$5,209	\$248
10,000	\$8,912	\$9,357	\$445

Per the League constitution, dues are calculated based on the population as established by either the U.S. census or by estimates from the Metropolitan Council and state demographer, whichever has the latest stated date.

On behalf of the entire Board of Directors, we want you to know that we take our responsibility to prudently manage the League's assets very seriously, and we thank you for your continued support of the work of the League. The League is *your* organization, and we sincerely welcome your feedback and your ideas for how we can better serve your needs. Feel free to contact Jim Miller, Executive Director, at (651) 281-1205 or jmiller@lmc.org with any questions or comments.

Dave Osberg
League of Minnesota Cities President,
City Administrator, City of Eagan

Jim Miller
Executive Director,
League of Minnesota Cities

This preliminary action was taken to comply with the League's constitutional requirement that members receive at least 60 days' notice of intended dues increases.