

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, MAY 21, 2012 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Consent Agenda
 - A. Minutes of the May 7, 2012, Regular Meeting (#1-19)
 - B. Minutes of the May 7, 2012, Committee of the Whole Meeting (#20-21)
 - C. Receipts
 - D. Bills and Payroll
 - E. Communication (#35-38)
- III. Public Forum
- IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Interim Public Works Director's Report
 - 1. Hire Summer Employees (#22)
 - 2. Transformer Quotes (#23)
 - D. City Attorney's Report
 - E. Sheriff's Department Report
 - F. City Engineer's Report
 - G. Streets and Alleys Committee
 - 1. Rock Ridge Drive Repair Proposal (#24-26)
 - H. Liaison Reports
- V. Unfinished Business
- VI. New Business
 - A. Authorization to Seek Bids – WWTP Roof and Windows (#27)
 - B. Authorization to Purchase Street Light Standards (#28-31)
 - C. Yard Waste Site Policy Update (#32-34)
 - D. Letter of Support for Mesabi Family YMCA Capital Campaign (#36)
- VII. Communications (#35-38)
- VIII. Announcements
 - A. Notice of Filing for Election – May 22, 2012 through June 5, 2012
- IX. Adjourn

MINUTES
MOUNTAIN IRON CITY COUNCIL
MAY 7, 2012

Mayor Skalko called the City Council meeting to order at 6:31 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Susan Tuomela, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; Rod Flannigan, City Engineer; Michael Downs, Interim Public Works Director; John Backman, Sergeant; Sally Peterangelo, Librarian; Mike Harvey, Real Estate Appraiser II for Saint Louis County (left the meeting at 6:36 p.m.).

It was moved by Skalko and seconded by Tuomela that the consent agenda be approved as follows:

1. Approve the minutes of the April 16, 2012, regular meeting as submitted.
2. Approve the minutes of the April 24, 2012, Board of Appeal and Equalization meeting as submitted.
3. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period April 16-30, 2012, totaling \$195,824.27, (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period April 16-30, 2012, totaling \$245,686.63, (a list is attached and made a part of these minutes).

The motion carried on the following roll call vote: Prebeg, yes; Zupancich, yes; Tuomela, yes; Roskoski, abstain; and Skalko, yes.

At 6:33 p.m., it was moved by Zupancich and seconded by Tuomela to recess the regular meeting and reconvene the April 24, 2012, Board of Appeals and Equalization meeting. The motion carried.

It was moved by Zupancich and seconded by Tuomela to accept the recommendation of the Saint Louis County Real Estate Appraiser and not change the valuation of Duncan McGregor's property at 5266 Spirit Lake Road, Parcel 175-0071-02492; and to reduce building valuation of Joan McGregor's property at 4860 Butler Road, Parcel 175-0071-05023 by \$2,900 for a total valuation of \$164,200. The motion carried.

At 6:36 p.m., it was moved by Zupancich and seconded by Prebeg that the Board of Appeals and Equalization meeting be adjourned and reconvene the regular meeting. The motion carried.

No one spoke during the public forum.

The Mayor reported on the following:

- Acknowledgements. The Mayor congratulated Paul Fischer on his 92nd birthday celebrated on April 26th, and Gladys Johnson on her 93rd birthday on May 5th.

It was moved by Prebeg and seconded by Tuomela to authorize the contract with Parson Technologies to terminate the fiber optic cable at the Community Center, City Garage, and Library at a total expense of \$6,044.00 (a copy is attached and made a part of these minutes). The motion carried unanimously on a roll call vote.

The City Administrator reported on the following:

- Summer Workers. He said that the deadline for applicants had closed, but the City would still accept applications for coaches for the Minors and T-ball Programs. If there is anyone interested, please apply at the City Hall or download the application on the City's web site.
- Summer Programs. He said that the participation rate was low for the Majors and Babe Ruth programs. If anyone would like to participate, please sign up at the City Hall as soon as possible.

The Library Director reported on the following:

- Library Statistics. Distributed a written report for the month of April, 2012.
- Photography for Everyone. Sponsored by the Minnesota Art and Cultural Heritage Fund, this is class on tips and tricks on photography of people and nature being held on May 9, 2012, at 6:30 p.m. at the Library.
- Mixi, Makesi, Musica! Also sponsored by the Minnesota Art and Cultural Heritage Fund, this is a free music program for the kids being held on May 16, 2012, at 6:00 p.m. at the Library.
- Merritt Days Committee. A rigatoni dinner fundraiser will be held from 3-7 p.m. on May 16, 2012, for \$7.00 at the Mountain Iron Community Center.

It was moved by Zupancich and seconded by Prebeg to award the City Hall and Senior Center Sidewalk, Curb, and Step Improvement Project to C & C Winger in the amount of \$16,662.50. After further discussion, Zupancich amended the motion to also include the award contingent upon receiving a current insurance certificate and a signed project labor agreement from C & C Winger. The amended motion carried on the following roll call vote: Tuomela, yes; Roskoski, no; Prebeg, yes; Zupancich, yes; and Skalko, yes.

It was moved by Prebeg and seconded by Tuomela to accept the recommendation of the Utility Advisory Board and adopt the Three Year Voltage Modification Plan, (a copy is attached and made a part of these minutes), for Central Mountain Iron as presented and authorize City Staff to begin the implementation of the 2012 portion of the plan by seeking quotes for the identified transformers. The motion carried with Roskoski voting no.

It was moved by Tuomela and seconded by Zupancich to accept the recommendation of the Library Board and the Building and Grounds Committee and adopt the Library Yard Plan and Priority List, (a copy is attached and made a part of these minutes), and to authorize the request of City Staff to dispose of the remaining library fence that is not being utilized as part of the plan. The motion carried with Roskoski voting no.

It was moved by Skalko and seconded by Roskoski to formally request that Saint Louis County overlay County Road 103 from Mineral Avenue to Highway 169. The motion carried.

It was move by Zupancich and seconded by Tuomela to accept the recommendation of the Street and Alley Committee and authorize City Staff to solicit quotes for up to \$20,000 worth of crack sealing to be placed on the streets during 2012. The motion carried.

The following reports were given during the liaison reports:

- Street and Alley Committee. Councilor Roskoski updated the Council on the following from the May 2, 2012 meeting:
 - Calendar Parking on Main Street
 - Overflow Parking at the Senior Center parking lot
 - Handicapped parking at the Library and the Post Office
 - Mountain Iron Drive road conditions
 - Traffic flow issue traveling behind Adventure's Restaurant
 - Garden Drive-to add signage
 - Wooden light poles to possibly upgrade to metal poles
 - Street lights in South Forest Grove
 - Unity Drive – 8522 Unity Drive – to possibly add a metal light pole
 - Rock Ridge Drive-Benchmark Engineering to review road conditions
 - Sidewalk by Cinema 6 to the Fairview Clinic-apply for grant funding
 - Diamond Lane – add signage
 - Call for quotes on crack sealing

It was moved by Zupancich and seconded by Tuomela to adopt Resolution Number 11-12, to approve the plans and specifications and authorization to seek bids for the installation of the proposed water main along the west side of County Road 7, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and seconded by Tuomela to adopt Resolution Number 12-12, authorizing the City of Mountain Iron to participate in the Minnesota Greenstep Cities Program, (a copy is attached and made a part of these minutes). The motion carried.

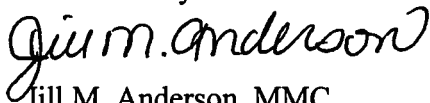
It was moved by Prebeg and seconded by Tuomela to authorize a contribution of \$100 to the Mountain Iron-Buhl Softball Association with the contribution being expended from the Charitable Gambling Fund. The motion carried unanimously on a roll call vote.

It was moved by Zupancich and seconded by Tuomela to authorize a contribution of \$1,000 to the Iron Range Youth in Action with the contribution being expended from the Charitable Gambling Fund. The motion carried unanimously on a roll call vote.

The Mayor announced that filings for City office will open on May 22, 2012, for the offices of Mayor and two positions on the Council, and the filings would close on June 5, 2012.

At 7:36 p.m., it was moved by Skalko and seconded by Tuomela that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Anderson, MMC
Municipal Services Secretary

www.mtniron.com

COMMUNICATIONS

1. Bush Memorial Fundraiser, a letter informing the City that they raised \$50,627.82 on February 18, 2012, and a thank you for contributing.
2. MediaCom, a letter advising that they will be relocating WGN channel from 15 to 17.
3. Marlene Kauppinen, a thank you for the contribution.

Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	159,287.77
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	1,500.00
CAMPGROUND RECEIPTS	FEES	1,550.00
MISCELLANEOUS	BASEBALL/SOFTBALL FEES	1,205.00
PERMITS	BUILDING	839.30
MISCELLANEOUS	REIMBURSEMENTS	13,162.56
METER DEPOSITS	ELECTRIC	800.00
METER DEPOSITS	WATER	80.00
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	6,536.60
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	88.04
FINES	PARKING VIOLATIONS	15.00
BUILDING RENTALS	COMMUNITY CENTER	1,675.00
MISCELLANEOUS	ASSESSMENT SEARCHES	70.00
CD INTEREST	CD INTEREST 378	255.36
CD INTEREST	CD INTEREST 602	48.67
CD INTEREST	CD INTEREST 603	105.42
CD INTEREST	CD INTEREST 101	44.17
CD INTEREST	CD INTEREST 604	115.93
CHARGE FOR SERVICES	WATER-CHARGE FOR SERVICES	81.45
LICENSES	ANIMAL	15.00
BUILDING RENTALS	NICHOLS HALL	50.00
BUILDING RENTALS	SENIOR CENTER	200.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	1,931.96
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	30.00
MISCELLANEOUS	CABLE TV FRANCHISE FEE	6,137.04
Summary Totals:		<u>195,824.27</u>

Check Issue Date(s): 04/21/2012 - 05/09/2012

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
04/12	04/23/2012	41474		Void Check	603-20200	.00 V
04/12	04/23/2012	142286	130011	UNITED STATES POSTAL SERVICE	603-20200	416.37
04/12	04/25/2012	142287	130011	UNITED STATES POSTAL SERVICE	604-20200	482.51
05/12	05/08/2012	142288	5007	ASSURANT EMPLOYEE BENEFITS	604-20200	686.51
05/12	05/08/2012	142289	20022	BENCHMARK ENGINEERING INC	101-20200	15,144.42
05/12	05/08/2012	142290	20014	BORDER STATES ELECTRIC SUPPLY	604-20200	2,212.95
05/12	05/08/2012	142291	30017	CARQUEST (MOUNTAIN IRON)	101-20200	157.71
05/12	05/08/2012	142292	5024	CHERI NELIMARK	101-20200	100.00
05/12	05/08/2012	142293	220003	CITY OF VIRGINIA	101-20200	52.23
05/12	05/08/2012	142294	30026	COMO LUBE & SUPPLIES INC	101-20200	112.22
05/12	05/08/2012	142295	30072	COMPUTER WORLD	101-20200	1,043.70
05/12	05/08/2012	142296	40051	DUANE'S MARINE INC	101-20200	111.33
05/12	05/08/2012	142297	40030	DULUTH CLINIC	101-20200	100.00
05/12	05/08/2012	142298	500012	ERA LABORATORIES INC	601-20200	413.80
05/12	05/08/2012	142299	60006	FISHER PRINTING COMPANY	603-20200	115.43
05/12	05/08/2012	142300	60003	FIVE SEASONS SPORTS CENTER	101-20200	74.06
05/12	05/08/2012	142301	70035	G & K SERVICES	101-20200	64.53
05/12	05/08/2012	142302	70016	GOPHER STATE ONE CALL INC	604-20200	34.80
05/12	05/08/2012	142303	70004	GRANDE ACE HARDWARE	601-20200	62.96
05/12	05/08/2012	142304	70029	GUARDIAN PEST CONTROL INC	101-20200	77.91
05/12	05/08/2012	142305	140013	HD WATERWORKS SUPPLY	601-20200	443.26
05/12	05/08/2012	142306	80017	HENRY'S WATERWORKS INC	601-20200	101.47
05/12	05/08/2012	142307	80001	HILLYARD/HUTCHINSON	101-20200	2,365.13
05/12	05/08/2012	142308	5097	HOLY SPIRIT CATHOLIC CHURCH	101-20200	200.00
05/12	05/08/2012	142309	80010	HOMETOWN ELECTRIC	602-20200	2,945.97
05/12	05/08/2012	142310	80037	HOMETOWN FOCUS	101-20200	63.00
05/12	05/08/2012	142311	5077	IRON RANGE EARTH FEST	101-20200	200.00
05/12	05/08/2012	142312	90022	IRON RANGE YOUTH IN ACTION	230-20200	1,000.00
05/12	05/08/2012	142313	5027	JACK SKALA	101-20200	44.00
05/12	05/08/2012	142314	5025	KAY MOE	101-20200	500.00
05/12	05/08/2012	142315	120013	L & L RENTALS INC	101-20200	585.85
05/12	05/08/2012	142316	120032	LAKE COUNTRY POWER	101-20200	211.34
05/12	05/08/2012	142317	5026	LARRY WILLIAMS	603-20200	46.60
05/12	05/08/2012	142318	120002	LAWSON PRODUCTS INC	101-20200	447.10
05/12	05/08/2012	142319	130030	MACQUEEN EQUIPMENT	603-20200	2,028.54
05/12	05/08/2012	142320	130004	MESABI DAILY NEWS	101-20200	65.09
05/12	05/08/2012	142321	130006	MESABI HUMANE SOCIETY	101-20200	1,580.00
05/12	05/08/2012	142322	130093	MESABI RANGE COMMUNITY	101-20200	130.00
05/12	05/08/2012	142323	4011	MESABI RANGE YOUTH FOR CHRIST	101-20200	200.00
05/12	05/08/2012	142324	130061	MIB SOFTBALL ASSOCIATION	230-20200	100.00
05/12	05/08/2012	142325	140026	MINNESOTA ENERGY RESOURCES	101-20200	176.22
05/12	05/08/2012	142326	130008	MINNESOTA MUNICIPAL UTILITIES	604-20200	824.59
05/12	05/08/2012	142327	130009	MINNESOTA POWER (ALLETE INC)	101-20200	1,099.67
05/12	05/08/2012	142328	4052	MINNESOTA VIRTUAL ACADEMY	101-20200	200.00
05/12	05/08/2012	142329	130079	MN ASSOCIATION OF SMALL CITIES	101-20200	1,491.05
05/12	05/08/2012	142330	130128	MTI DISTRIBUTING	101-20200	1,253.95
05/12	05/08/2012	142331	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	48,896.60
05/12	05/08/2012	142332	140056	NORTHLAND TRUST SERVICES INC	601-20200	10,225.00
05/12	05/08/2012	142333	40032	OFFICE OF ENTERPRISE TECHNOLOG	101-20200	414.47
05/12	05/08/2012	142334	160023	POHAKI LUMBER	101-20200	42.54
05/12	05/08/2012	142335	170007	QUILL CORPORATION	101-20200	94.46
05/12	05/08/2012	142336	180008	RADKO IRON & SUPPLY INC	602-20200	59.28
05/12	05/08/2012	142337	180071	RANGE REPAIR	602-20200	1,115.12
05/12	05/08/2012	142338	180017	RELIABLE OFFICE SUPPLIES	604-20200	146.34
05/12	05/08/2012	142339	180072	RIVERLAND COMMUNITY COLLEGE	101-20200	60.00
05/12	05/08/2012	142340	190014	SHERWIN WILLIAMS	601-20200	222.45
05/12	05/08/2012	142341	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	40,833.00

Check Issue Date(s): 04/21/2012 - 05/09/2012

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
05/12	05/08/2012	142342	200003	TACONITE TIRE SERVICE	101-20200	1,455.19
05/12	05/08/2012	142343	200020	THE TRENTI LAW FIRM	101-20200	4,549.25
05/12	05/08/2012	142344	200048	TOTAL TOOL	604-20200	75.24
05/12	05/08/2012	142345	200036	TRITEC OF MINNESOTA INC	101-20200	106.88
05/12	05/08/2012	142346	5023	TWELFTH STEP HOUSE	101-20200	200.00
05/12	05/08/2012	142347	210001	UNITED ELECTRIC COMPANY	602-20200	588.66
05/12	05/08/2012	142348	210002	UNITED TRUCK BODY COMPANY INC	604-20200	162.00
05/12	05/08/2012	142349	5083	UNITED WAY OF NE MN	101-20200	200.00
05/12	05/08/2012	142350	210009	USA BLUE BOOK	602-20200	168.59
05/12	05/08/2012	142351	220025	VERIZON WIRELESS	101-20200	295.74
05/12	05/08/2012	142352	230005	WESCO DISTRIBUTION INC	604-20200	97.52
05/12	05/08/2012	142353	230028	WISCONSIN ENERGY CONSERVATION	604-20200	358.75
05/12	05/08/2012	142354	240001	XEROX CORPORATION	101-20200	489.19
05/12	05/08/2012	142355	260002	Z/TECH	101-20200	30.99
05/12	05/08/2012	142356	260005	ZEP MANUFACTURING COMPANY	603-20200	205.80
Totals:						150,859.33
Payroll-PP Ending 4/27/12						94,827.30
TOTAL EXPENDITURES						<u>\$245,686.63</u>



TECHNOLOGIES INFRASTRUCTURE

City of Mountain Iron
Fiber Terminations

Parsons Technologies will provide all labor and materials required to perform the project as described in the Scope of Work.

LABOR AND MATERIALS QUOTE

Material	\$2,846.00
Labor	\$3,198.00
Total	\$6,044.00

SCOPE OF WORK- CITY HALL

- Provide 2- LC-LC single mode fiber patch cables.
- Provide and install 1 rack mount fiber enclosure and 1-LC coupler panel.
- Provide and install 12-LC single mode fiber connectors.
- Parsons will terminate, test and label each strand.

SCOPE OF WORK- GARAGE/FIRE STATION

- Provide 2-LC-LC single mode fiber patch cables
- Provide and install 1 rack mount fiber enclosure and 1-LC coupler panel.
- Provide and install 1 wall mount fiber enclosure and 1-LC coupler panel.
- Provide and install 1-12 strand single mode fiber cable from the entrance point and fuse the fiber to the existing 12 strand and extend to the 2nd floor rack.
- Provide and install 12-LC single mode fiber connectors.
- Parsons will terminate, test and label each strand.

SCOPE OF WORK- LIBRARY

- Provide 2 LC-LC single mode fiber patch cables
- Provide and install 1 wall mount fiber enclosure and 1-LC coupler panel.
- Provide and install 12-LC single mode fiber connectors.
- Parsons will terminate, test and label each strand.

Bill of Materials:

Fiber Box Rack MT 1U	DP03U-STD	2.00
Fiber Box Wall Mount	CPC24-STD	1.00
Coupler Fiber LC SINGLE mode	APLW6-SDS	3.00
Coyote Fiber Splice Enclosure	8006671	1.00
24 Count Splice tray Conversion Kit	8003757	1.00
Coyote Gromets	8003392	1.00
Fiber Cable IN/OUT Plen 12 Strand SM		300.00
12 Strd Sigle Mode Pigtail		3.00
Fusion Splice Sleeves	FP-03	48.00
Cable Clamp	DMCMP-UNV	3.00
KEY LOCK	DPLOK-KIT	3.00
GROUND KIT	DPGRD-KIT	3.00
12 Strd Splice Tray Heat Shrink	T4LHS-P06	3.00
Breakout Buffer tubes		3.00
LC-LC SM 2M Patch Cables		6.00
Shop		1.00

EXCLUSIONS


- The above price does not include the following (if applicable): pathway, conduits, permits, plumbing, electrical other than noted, premium time, freight, sales tax or any and all items not specifically identified in the Scope of Work outlined above.

Please do not hesitate to notify us if you require additional information. Again, thank you for providing us with this opportunity.

Sincerely,

PARSONS TECHNOLOGIES

Jason Eich
Service Account Manager



City of Mountain Iron

VOLTAGE MODIFICATION PLAN FOR CENTRAL MOUNTAIN IRON



The voltage modification plan for the central portions of the Mountain Iron electrical service territory includes Unity I and II and the Rock Ridge Development along with the Merritt Elementary School, the Community Center, Northeast Service Cooperative and Arrowhead Library Services. Under this plan the voltage for the affected area would be switched from 4160/2400 to 13800/7970. The new voltage provides for greater capacity and reliability.



Currently, the affected area is serviced off the southern transformer located in the City's Substation located on the west side of Mineral Avenue adjacent to the recycling drop off area. South Grove and the Mud Lake area are also serviced from this transformer identified by the solid green line on the attached map. Due to the increased development being served, this transformer is reaching its capacity and may limit future

development activities. Northeast Service Cooperative, through the Middle Mile Fiber Optics Network, provided the most pressing need for the increase in capacity at 1000 amperes. Through the elimination of the affected area from the current transformer would provide for added capacity and reliability in the South Gove and Mud Lake Road areas.

This plan proposes that the voltage modifications in the affected area takes place over a three year period starting in 2012. The first phase of the plan identified by the blue dashed line on the attached map covers the area south of Highway 169 and includes the purchase and installation of the voltage transformers identified in the following table.

3	300 KVA	\$31,674
1	500 KVA	\$10,598
1	75 KVA	\$3,940
12	25 KVA	\$17,988
	TOTAL	\$64,200

The purchase of these transformers would be paid through the capital improvement line item of the Electrical Fund Budget which is \$100,000. Installation of the transformers would be performed by City crews.

In 2013 Phase II will be undertaken would include the purchase and installation of dual voltage transformers on the north side of Highway 169 is identified by the dashed yellow line in the attached drawing. An anticipated number and type of transformers as well as an estimated cost are presented to the right. These items would be budgeted for tin the 2013 electrical fund budget and installed by City crews.

1	10 KVA	\$1,500
1	45 KVA	\$3,000
2	75 KVA	\$8,000
1	150 KVA	\$6,500
5	225 KVA	\$55,000
4	300 KVA	\$44,000
2	500 KVA	\$22,000
	TOTAL	\$140,000

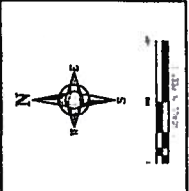
Financially, the major expenses in the plan take place during phase III in 2014 with the installation of a new 5000 KVA substation with reclosures. The proposed substation is identified by the dashed orange line on the attached map. The proposed substation will be served from Minnesota Power’s relocated feeder line. Minnesota Power needs to relocate their existing feeder line due to the relocation of County Road 102 it is their plan to place with within the new County Road 102 corridor. Installation of the substation will be contracted out and will cost an estimated \$300,000 which will be budgeted for in 2014. Upon the installation of the Substation all customers within the affected area will be transferred to the new voltage.

This plan provides the best option for the short and long term for the City and it residents. Under this plan the City will have the needed capacity to reliably serve future developments both large and small as well as continue to provide the excellent service that our residents have come to expect.



8875 Maple Street
 3rd Floor
 Northbrook, IL 60062
 Phone: 847-331-8811
 Fax: 847-331-8822
 E-Mail: info@benchmark-eng.com
 Website: www.benchmark-eng.com

- CIVIL ENGINEERING
- ENVIRONMENTAL ENGINEERING
- LAND SURVEYING
- PLANNING
- DESIGN
- LAND DATA BASE MAPPING



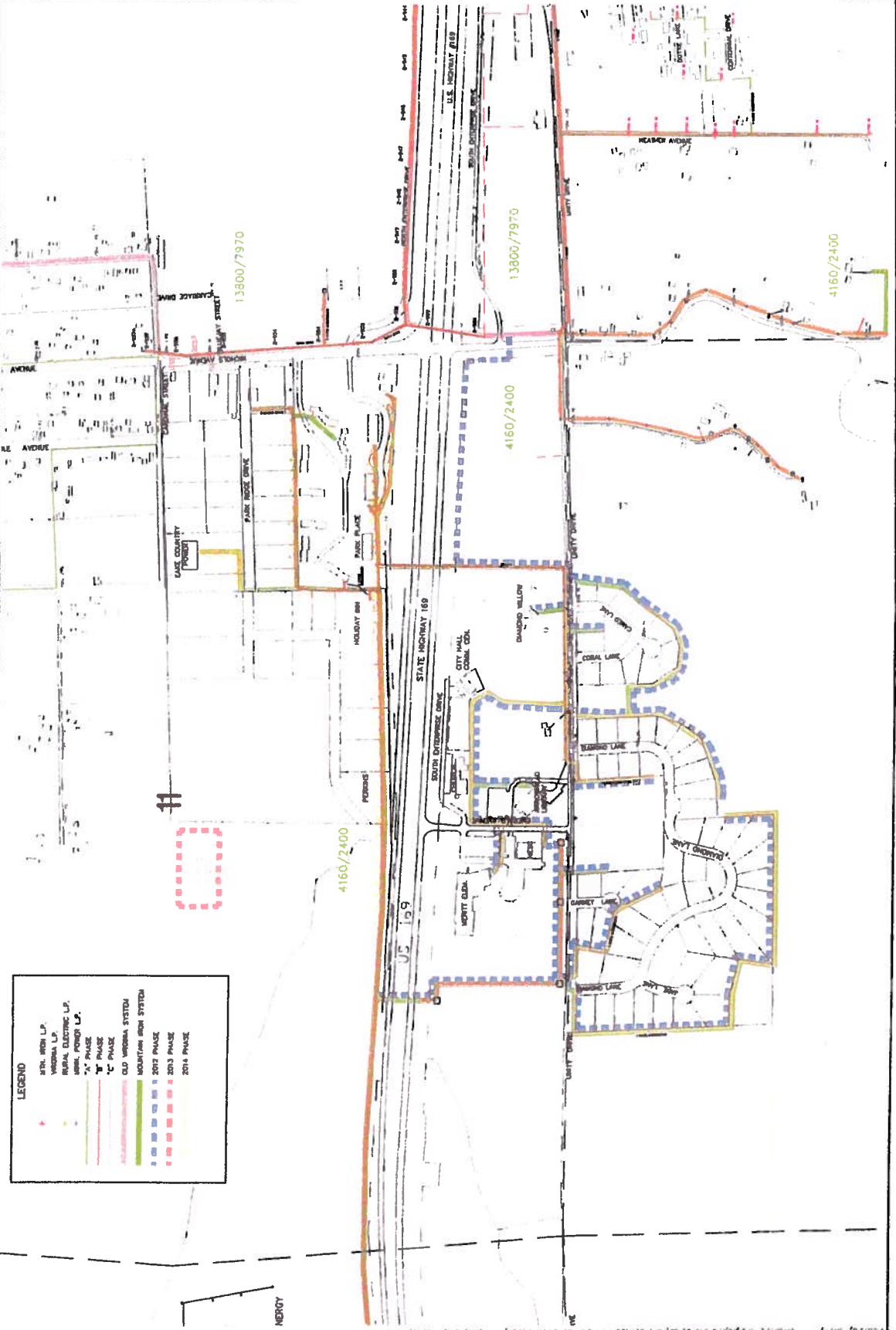
PROJECT NO. 101-073
 DATE: APRIL 2012
 DRAWN BY: JBA
 CHECKED BY: J
 DATE REVISIONS: 2/20/12

**CITY ELECTRICAL
 DISTRIBUTION MAP**

MTN. IRON, MINNESOTA

**ELECTRICAL
 PHASING MAP**

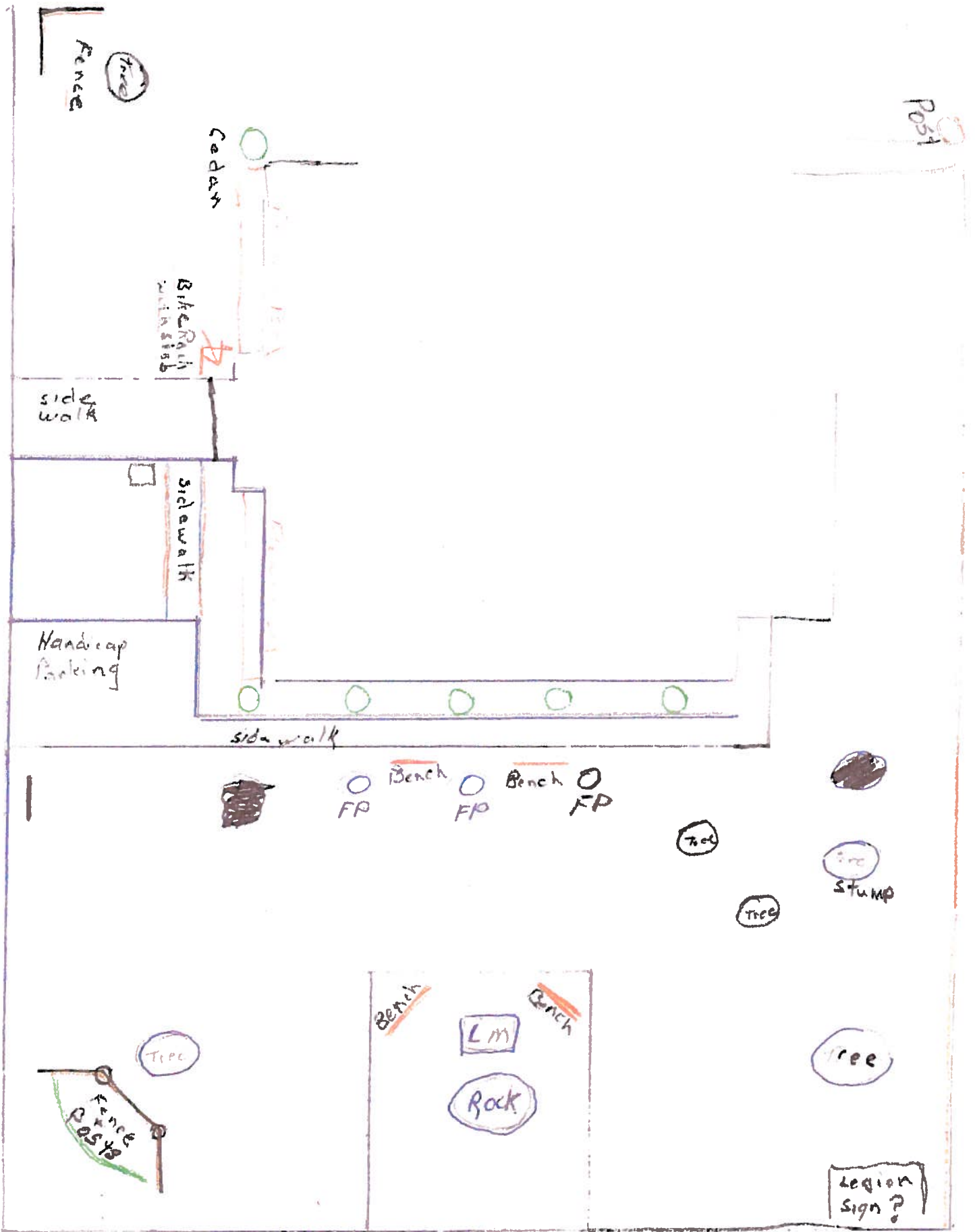
SHEET NO. **1** OF **1**



LEGEND

- MTN. IRON L.P.
- VERONA L.P.
- RURAL ELECTRIC L.P.
- IRON L.P.
- A PHASE
- B PHASE
- C PHASE
- OLD VERONA SYSTEM
- MOUNTAIN VIEW SYSTEM
- 2012 PHASE
- 2013 PHASE
- 2014 PHASE

5/2/12 cc approved. Jma



YARD RECOMMENDATIONS

PRIORITY

* Use corner posts

1. Fencing both corners
2. Sidewalk from handicap cement under bike rake
3. Benches – 6 foot? Style to be decided
 - A. Flag pole
 - B. Merritt Statue
4. Shrub cedar – left front/northwest corner
5. Border – left side stairs – matching retaining block
6. Fill/level yard, improve yard surface
7. Paint alley-way fence
8. Paint handle rail into library
9. Flooring



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 11-12

APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS

WHEREAS, pursuant to a Resolution passed by the City Council April 16, 2012, the City Engineer has prepared plans and specifications for Improvement Number 12-05, the proposed to improvements to the Mountain Iron Water System along County Road 7 between Spruce Drive and Southern Drive by installing a water main and has presented such plans and specifications to the City Council for approval;

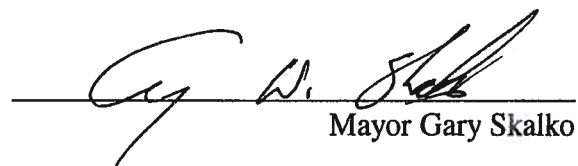
**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
MOUNTAIN IRON, MINNESOTA:**

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Administrator shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received by the Administrator until 10:00 a.m. on May 31, 2012, at which time they will be publicly opened in the Mountain Iron Room of the Community Center by the City Administrator and engineer, will then be tabulated, and will be considered by the City Council at 6:30 p.m. on June 4, 2012, in the Mountain Iron Room of the Community Center. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City Administrator for ten percent of the amount of such bid.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF MAY, 2012.

ATTEST:



City Administrator

Mayor Gary Skalko



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 12-12

AUTHORIZING THE CITY OF MOUNTAIN IRON TO PARTICIPATE IN THE MINNESOTA GREENSTEP CITIES PROGRAM

WHEREAS, local governments have the unique opportunity to achieve both energy use and climate change gas reductions through building and facilities management; land use and transportation planning; environmental management; and through economic and community development; and

WHEREAS, efforts to address energy and climate issues provide an opportunity to move toward energy self-reliance and greater community resiliency; provide environmentally healthy and cheaper-to-operate public buildings; encourage new economic development and local jobs; and support local food and renewable energy production; and

WHEREAS, Minnesota Session Laws 2008, Chapter 356, Section 13 directed the Minnesota Pollution Control Agency ("MPCA") and Office of Energy Security in the Department of Commerce ("Office of Energy Security"), in collaboration with Clean Energy Resource Teams ("CERTs"), to recommend municipal actions and policies that work toward meeting the State's greenhouse gas emissions reduction goals; and

WHEREAS, a broad coalition of public and private stakeholders including the League of Minnesota Cities, the MPCA, Office of Energy Security and CERTs responded to the 2008 legislation by establishing the Minnesota GreenStep Cities program to provide a series of sustainable development best practices focusing on local government opportunities to reduce energy use and greenhouse gases; and

WHEREAS, the Minnesota GreenStep Cities program assists in facilitating technical assistance for the implementation of these sustainable development best practices; and

WHEREAS, the Minnesota GreenStep Cities program provides cost-effective sustainable development best practices in the following five categories: (1) Buildings and Facilities; (2) Transportation; (3) Land Use; (4) Environmental Management; and (5) Economic and Community Development.

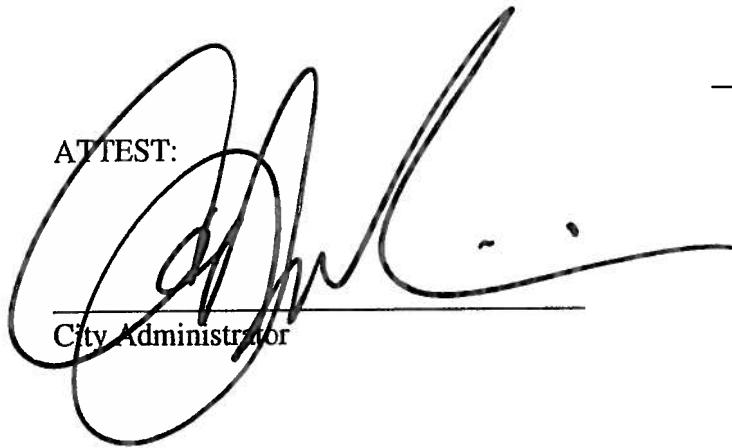
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA does hereby authorize the City of Mountain Iron (the "City") to participate in the Minnesota GreenStep Cities program.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA that the City will take the following steps to become recognized as a Minnesota Green Step City:

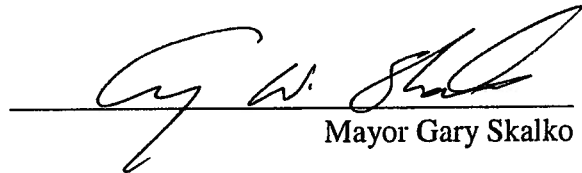
1. Appoint a Minnesota GreenStep Cities Coordinator to facilitate the City's GreenStep program development and implementation; and
2. Prepare and maintain an energy use inventory on all public buildings using the Minnesota Public Building Benchmarking database; and
3. Involve community members, civic and educational organizations and businesses in the planning, promoting and implementing of Green Step Cities sustainable development best practices; and
4. Identify which GreenStep best practices a city has implemented and which best practices will initially be considered for implementation; and
5. Implement a minimum number of required and optional GreenStep best practices that will result in energy use reduction, economic savings and reduction in the community's greenhouse gas footprint.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF MAY, 2012.

ATTEST:



City Administrator



Mayor Gary Skalko

MINUTES
MOUNTAIN IRON CITY COUNCIL
COMMITTEE OF THE WHOLE MEETING
MAY 7, 2012

Mayor Skalko called the City Council meeting to order at 5:32 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Susan Tuomela, Ed Roskoski, and Mayor Gary Skalko. Also present was: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; Michael Downs, Interim Public Works Director; Eric Fallstrom, Benchmark Engineering; and Rod Flannigan, City Engineer (entering at 5:33 p.m.).

The Mayor explained that the purpose of the meeting was to review the details of the design of the proposed new County Road 102.

The City Administrator said that he wanted to update the Council regarding the discussions with U. S. Steel Corporation for the new plant entrance and relocation of County Road 102. He said that there would probably be additional negotiations with U. S. Steel Corporation because some of the property would be in the right-of-way that is currently owned by the City and the Economic Development Authority.

Eric Fallstrom addressed the Council regarding the ultimate closure of the present County Road 102 and the proposed reconstruction of County Road 102 to accommodate U. S. Steel Corporation. He presented the project on a scroll plot showing how it would tie into the areas by Silicon Energy and Downtown Mountain Iron. He broke the project down into segments. The first segment would go from the existing County Road 102 to just east of the Mountain Iron Energy Park entrance, with this being a four lane design, and 40 mile per hour design speed. The second segment, east of the Energy Park would be necking down to a two lane design concept all the way to the Rock Ridge Development, with a 40 mile per hour design speed, matching up to the existing road.

Mr. Fallstrom said that he had also met with Bob Manzoline, Regional Rail Authority, regarding the relocation of the existing trail, but these negotiations were between the Rail Authority and U.S. Steel Corporation.

There were some discussion regarding possible ATV trails in the area. Mr. Fallstrom said that there were currently no discussions to incorporate a trail into the plan. Councilor Prebeg said that the Recreation Department had been working on developing a plan for a trail for snowmobiles and ATV's.

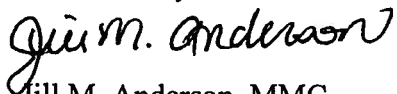
Mr. Fallstrom also stated that U. S. Steel Corporation would like to begin the project by the Fall of 2012 or sooner depending on how long the environmental permitting process takes to be completed. He also said that the original County Road 102 would be open until the new road was completed.

At 6:07 p.m., Mayor Skalko left the meeting.

At 6:08 p.m., Mayor Skalko returned to the meeting.

At 6:19 p.m., it was moved by Skalko and seconded by Zupancich that the meeting be adjourned.
The motion carried.

Submitted by:



Jill M. Anderson, MMC
Municipal Services Secretary

www.mtniron.com

COUNCIL LETTER 052112-IVC1

PUBLIC WORKS

SUMMER EMPLOYMENT

DATE: May 17, 2012

FROM: Mike Downs
Interim Public Works Director

Craig J. Wainio
City Administrator

Staff is seeking City Council approval to hire those individuals presented below for the Summer of 2012.

PUBLIC WORKS DEPARTMENT:

Benjamin Curry	Guy Squillace
Cody Jones	Jessica Yernatich
Baily Knuti	Dustin Leff
Allan Bekkala	

PUBLIC LIBRARY:

Nancy Pickett	Ashley Christy
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PARKS & RECREATION:

Steven Niska	Daniel Miller
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ADULT COACHES:

Brian Wilson – Coordinator
Eric Drake
Russell Carlson
David Chesser
Clayton Gwash
Michael Erickson
Jason Gellerstedt
Jeffrey Tiedeman
Marcia Gellerstedt
Jeremy Shackman

COUNCIL LETTER 052112-IVC2

PUBLIC UTILITIES

ELECTRIC TRANSFORMER QUOTES

DATE: May 17, 2012

FROM: Mike Downs
Acting Public Works Director

Craig J. Wainio
City Administrator

The City is receiving quotes for transformers for the 2012 phase of the Central Mountain Iron Voltage Modification plan. Quotes are being received until Friday the 17th of May and will be available for consideration at the prior to the City Council Meeting.

COUNCIL LETTER 052112-IVG1
STREET AND ALLEY COMMITTEE
ROCK RIDGE DRIVE

DATE: May 17, 2012
FROM: Street and Alley Committee
Craig J. Wainio
City Administrator

The Street and Alley Committee asked Benchmark to evaluate the Rock Ridge Drive road failures and provide options for its repair. Benchmark is recommending the attached repairs to Rock Ridge Drive and that these repairs are done in conjunction with the unit prices for Daffodil and Blue Bell. Based upon those process the estimated totals for the repair would be \$10,997.50.



MEMO

To: Craig Wainio, City of Mountain Iron

Cc:

From: Alan Johnson, P.E.
Benchmark Engineering, Inc

RE: 2011 Street Improvement Project
Project No: MI11-06

Date: May 8, 2012

Craig,

The Street & Alley Committee recommended patching Rock Ridge Drive. Mesabi Bituminous provided unit costs to complete this work. Also, Mike Downs reviewed the areas with me.

The costs are estimated, it is difficult to determine exact areas and thickness that will be needed to actually make nice patches. We feel that we are comfortable with the numbers shown on the attached spreadsheet. If you are ok with these costs we can add it to the 2011 Street Improvement project as a Change Order. Total approximate cost is \$10,997.50.

Please contact our office at 218.735.8914 with any questions

Thanks,

A handwritten signature in black ink that reads 'Alan J. Johnson'.

Alan Johnson, PE
Project Engineer



ENGINEER'S OPINION OF COST
 2011 STREET IMPROVEMENTS PROJECT
 MOUNTAIN IRON, MINNESOTA
 PROJECT NO.: M111-06

ITEM NO.	ITEM	UNITS	DAFFODIL AVENUE	BLUEBELL AVENUE	PROJECT QUANTITIES	ENGINEER'S ESTIMATE		TOTAL AMOUNT	ITEM COST	TOTAL AMOUNT
						ITEM COST	TOTAL AMOUNT			
2104.501	REMOVE PIPE CULVERTS	LIN. FT.	29.0	137.0	166.0	\$5.00	\$830.00	\$8.00	\$1,328.00	
2104.505	REMOVE PAVEMENT	SQ. YD.	152.0	191.0	343.0	\$5.00	\$1,715.00	\$2.00	\$686.00	
2104.509	REMOVE VALVE BOX	EACH	4.0		5.0	\$100.00	\$500.00	\$150.00	\$750.00	
2104.511	SAWING PAVEMENT (FULL DEPTH)	LIN. FT.	268.0	246.0	514.0	\$4.00	\$2,056.00	\$4.00	\$2,056.00	
2105.501	COMMON EXCAVATION (PV)	CU. YD.	22.0	82.0	104.0	\$5.00	\$520.00	\$8.00	\$832.00	
2105.522	SELECT GRANULAR BORROW (CV)	CU. YD.	13.0	51.0	64.0	\$15.00	\$960.00	\$11.00	\$704.00	
2105.525	TOPSOIL BORROW (CV)	CU. YD.	4.0	8.0	12.0	\$20.00	\$240.00	\$25.00	\$300.00	
2211.503	AGGREGATE BASE (CV), CLASS 5	CU. YD.	34.0	43.0	77.0	\$18.00	\$1,386.00	\$18.00	\$1,386.00	
2232.501	MILL BITUMINOUS PAVEMENT (2")	SQ. YD.	3083.0	2825.0	5908.0	\$2.00	\$11,816.00	\$2.25	\$13,293.00	
2301.501	CONCRETE PAVEMENT	SQ. YD.	44.0	98.0	142.0	\$32.00	\$4,544.00	\$33.50	\$4,757.00	
2301.511	STRUCTURAL CONCRETE	SQ. YD.	8.0	17.0	25.0	\$150.00	\$3,750.00	\$130.00	\$3,250.00	
2301.529	REINFORCEMENT BARS (EPOXY COATED)	POUND	317.0	683.0	1000.0	\$3.00	\$3,000.00	\$1.65	\$1,650.00	
2350.501	TYPE LV5 WEARING COURSE MIXTURE (B)	TON	306.0	287.0	593.0	\$75.00	\$44,475.00	\$71.00	\$42,103.00	
2350.502	TYPE LV4 NON-WEARING COURSE MIXTURE (B)	TON	320.0	299.0	619.0	\$75.00	\$46,425.00	\$65.00	\$40,235.00	
2501.511	12" CP PIPE CULVERT	LIN. FT.	29.0	65.0	94.0	\$45.00	\$4,230.00	\$27.00	\$2,538.00	
2501.515	12" GS PIPE APRON	EACH	2.0	4.0	6.0	\$300.00	\$1,800.00	\$175.00	\$1,050.00	
2501.602	GS TRASH GUARD FOR 12" PIPE APRON	EACH	2.0	4.0	6.0	\$120.00	\$720.00	\$125.00	\$750.00	
2504.602	VALVE BOX	EACH	4.0	1.0	5.0	\$250.00	\$1,250.00	\$400.00	\$2,000.00	
2506.522	ADJUST FRAME AND RING CASTING	EACH	3.0	4.0	7.0	\$300.00	\$2,100.00	\$200.00	\$1,400.00	
2563.601	TRAFFIC CONTROL	LUMP SUM	0.5		1.0	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00	
2575.505	SODDING TYPE LAWN	SQ. YD.	50.0	100.0	150.0	\$4.00	\$600.00	\$8.00	\$1,200.00	
2575.555	TURF ESTABLISHMENT	LUMP SUM	0.5		1.0	\$1,500.00	\$1,500.00	\$200.00	\$200.00	
						BID TOTAL	\$136,417.00		\$123,968.00	

ITEM NO.	ITEM	UNITS	Approximate		TOTAL AMOUNT	
			PROJECT QUANTITIES	ITEM COST		
2232.501	MILL BITUMINOUS PAVEMENT (2")	SQ. YD.	135.0	\$12.50	\$1,687.50	
2350.501	TYPE LV5 WEARING COURSE MIXTURE (B)	TON	100.0	\$80.00	\$8,000.00	
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$500.00	\$500.00	
	STRIPING - EPOXY SOLID	LIN. FT.	330.0	\$1.00	\$330.00	
	STRIPING - EPOXY DASHED	LIN. FT.	330.0	\$1.00	\$330.00	
	STRIPING - EPOXY DOUBLE YELLOW	LIN. FT.	75.0	\$2.00	\$150.00	
					ESTIMATED CHANGE ORDER TOTAL	\$10,997.50

COUNCIL LETTER 0510712-VIA

WWTP

SEEK BIDS

DATE: May 3, 2012
FROM: Craig J. Wainio
City Administrator

Staff is seeking authorization to advertise for bids for the roof, window and door replacement project at the Wastewater Treatment Plant. Plans and Specifications will be available at the meeting. Once bids are received, they will be presented to the City Council for final award. This project is budgeted for in the 2012 Capital Improvement Budget.

COUNCIL LETTER 0510712-VIB

STREETS

PURCHASE STREET LIGHTS

DATE: May 3, 2012
FROM: Craig J. Wainio
City Administrator

Staff is seeking authorization to purchase up to 25 Stainless Steel Light Standards to be used for the lighting of Enterprise Drive North and for replacement of the lighting on Enterprise Drive South with a not to exceed price of \$30,000. The pole will be purchased off the State of Minnesota's Cooperative Purchasing Venture. This project is contained within the City's 2012 Capital Improvement Budget.

Admin Minnesota

Materials Management Division

Room 112 Administration Bldg., 50 Sherburne Ave., St. Paul, MN 55155; Phone: 651.296.2600, Fax: 651.297.3996
Persons with a hearing or speech disability may contact us through the Minnesota Relay Service by dialing 711 or 1.800.627.3529.

CONTRACT RELEASE: L-344(5)

DATE: MAY 16, 2012

PRODUCT/SERVICE: LIGHT POLES: MILLERBERND (NEW)

CONTRACT PERIOD: JULY 1, 2008, THROUGH JUNE 30, 2012

EXTENSION OPTIONS: UP TO 12 MONTHS

ACQUISITION MANAGEMENT SPECIALIST: JACKIE FINGER

PHONE: 651.201.2436 **E-MAIL:** jackie.finger@state.mn.us **WEB SITE:** www.mmd.admin.state.mn.us

<u>CONTRACT VENDOR</u>	<u>CONTRACT NO.</u>	<u>TERMS</u>	<u>DELIVERY</u>
MILLERBERND MFG. CO. 622 6 th Street South PO Box 98 Winsted, MN 55395	439620 (MAPS) 0000000000000000000018491 (SWIFT)	NET 30	100 DAYS

VENDOR NO.: 016328001-00 (MAPS) **CONTACT:** Steve Klobe **PHONE:** 320.485.2111
0000194926 (SWIFT) **E-MAIL:** sklobe@millerberndmfg.com **FAX:** 320.485.4420

CONTRACT USERS. This Contract is available to the Department of Transportation, other State agencies and to members of the State's Cooperative Purchasing Venture (CPV) program at the same prices, terms, and conditions.

STATE AGENCY CONTRACT USE. This Contract must be used by State agencies unless a specific exception is granted by the Acquisition Management Specialist listed above.

AGENCY ORDERING INSTRUCTIONS. Orders are to be placed directly with the Contract Vendor. State agencies should use a Contract release order (CRO) or a blanket purchase order (BPC). The person ordering should include his or her name and phone number. Orders may be submitted via fax.

SPECIAL TERMS AND CONDITIONS

SCOPE. To provide Millerbernd Light Poles (new) to the Department of Transportation, other State agencies and members of the Cooperative Purchasing Venture (CPV) program.

PRICES. At no time should the ordering entity pay more than the Contract price. Agencies must contact the AMS immediately and fill out a Vendor Performance Report if there is a discrepancy between the price on the invoice and the Contract price.

SWIFT UNUSPC CODE - 39110000

ENVIRONMENTAL CODE: LT (Less Toxic)

Contract Release: L-344(5)

EXCEPTIONS. This Contract does not include any items found under Contract Release S-671: Straighten Light Poles and Install New Bases (Millerbernd).

REVISIONS.

05/16/12 Contract reassigned to Jackie Finger.

04/28/10 The Contract has been extended through June 30, 2011, at the same prices, terms and conditions.

PRICE SCHEDULE - L-344(5)

Item No.	Mn/DOT P/N	MMC P/N	MMC DWG #	DESCRIPTION	Unit Price
STAINLESS STEEL LIGHT POLES					
1		40A469-A312-H	40A469	Stainless steel 2-light adapter for 2" pipe tenon.	\$193.55
2	VM-40	16-ST4-400-1S-LB	40B145-1	Stainless steel style roadway light standard. 2" pipe tenon top at 40 ft. mounting height, break-away "H" base with access door, LESS ANCHOR BOLTS. (Design E: 1" abs on 15" B.C. 10-5/8" centers)	\$1,094.23
3	VMD-40	16ST4-400-2LB	40B145-3	Stainless steel style roadway light standard. 2" pipe tenon top with two light bullhorn bracket at 40 ft. mounting height. Break-away "H" base with access door. LESS ANCHOR BOLTS. (Design E: 1" abs on 15" B.C. 10-5/8" centers)	\$1,287.77
4	40-6	18SDB4-6-400-LB	40B49-1	Stainless steel "DAVIT" style roadway light standard. Single 6 ft. DAVIT style arm at 40 ft. mounting height, break-away "H" base access door 180 degrees to mast arm, two inch pipe slip-fitter, LESS ANCHOR BOLTS. (Design E: 1" abs on 15" B.C. 10-5/8" centers)	\$1,158.74
5	40-9	16-SDB4-9-400-LB	40B49-3	Stainless steel "DAVIT" style roadway light standard. Single 9 ft. DAVIT style arm at 40 ft. mounting height, break-away "H" base access door 180 degrees to mast arm, two inch pipe slip-fitter, LESS ANCHOR BOLTS. (Design E: 1" abs on 15" B.C. 10-5/8" centers)	\$1,185.31
6	40-12	16-SDB4-12-400-LB	40B81-1	Stainless steel "DAVIT" style roadway light standard. Single 12 ft. DAVIT style arm at 40 ft. mounting height, break-away "H" base access door 180 degrees to mast arm, two inch pipe slip-fitter, LESS ANCHOR BOLTS. (Design E: 1" abs on 15" B.C. 10-5/8" centers)	\$1,211.87
7	VM-45	16-STB46-450-1S26-LB	40B467-2	Stainless steel style roadway light standard. Two inch pipe tenon top at 45 ft. mounting height, break-away "H" base with access door, LESS ANCHOR BOLTS. (Design H: 1-1/4" abs on 17" B.C. 12" centers)	\$1,387.71
8	VMD-45	16-STB46-466-1S-2-LB	40B468-1	Stainless steel style roadway light standard. Tenon top with two light bullhorn bracket at 45' mounting height, break-away "H" base, two inch pipe slip-fitters. LESS ANCHOR BOLTS. (Design H: 1-1/4" abs on 17" B.C. 12" centers).	\$1,581.25
9	VM-50	16-STB6-500-1S26-LB	40B468-1	Stainless steel ststyle roadway light standard. Tenon top at 50' mounting height, break-away "H" base, 2" pipe slip-fitter. LESS ANCHOR BOLTS. (Design H: 1-1/4" abs on 17" B.C. 12" centers)	\$1,666.01
10	50-6	16SDB6-6-500-LB	40C63-1	Stainless steel "DAVIT" style roadway standard. Single 6' DAVIT style arm at 50' mounting height, break-away "H" base with access door 180 degrees to mast arm, two inch pipe slip-fitter, LESS ANCHOR BOLTS. (Design H: 1-1/4" abs on 17" B.C. 12" centers)	\$1,429.45
11	50-9	16-SDB6-9-500-LB	40B449-3	Stainless steel "DAVIT" style roadway standard. Single 9' DAVIT style arm at 50' mounting height, break-away "H" base with access door 180 degrees to mast arm, two inch pipe slip-fitter, LESS ANCHOR BOLTS. (Design H: 1-1/4" abs on 17" B.C. 12" centers)	\$1,442.10
12	50-12	16-SDB6-12-500-LB	40C53-1	Stainless steel "DAVIT" style roadway standard. Single 12' DAVIT style arm at 50' mounting height, break-away "H" base with access door 180 degrees to mast arm, two inch pipe slip-fitter, LESS ANCHOR BOLTS. (Design H: 1-1/4" abs on 17" B.C. 12" centers)	\$1,480.05
MEDIAN BARRIER LIGHT POLES					
13	VMB-40	MX-1S-374-GV-LB		Median Barrier Light Standard: Single tenon top for 40' mounting height. 21-3/8" long 6 hold bridge with two access ports, hop dip galvanized finish, LESS ANCHOR BOLTS	\$2,024.00
14	40B-6	EMX6-374-GV-LB	10B407-6	Median Barrier Light Standard: Single 6' ELITE style mast arm for 40 ft. mounting height. 21-3/8" long 6 hole bridge base with two access ports, hot dip galvanized finish. LESS ANCHOR BOLTS	\$2,074.60
15	40B-9	EMX9-374-GV-LB	10B407-9	Median Barrier Light Standard: Single 9' ELITE style mast arm for 40 ft. mounting height. 21-3/8" long 6 hole bridge base with two access ports, hot dip galvanized finish. LESS ANCHOR BOLTS	\$2,087.25
16	40BD-6	EMX6-374-2GV-LB	10B407-6	Median Barrier Light Standard: Twin 6' ELITE style mast arm for 40 ft. mounting height. 21-3/8" long 6 hole bridge base with two access ports, hot dip galvanized finish. LESS ANCHOR BOLTS	\$2,390.85
17	50B-6	EMX6-474-GV-LB	10B408-6	Median Barrier Light Standard: Single 6' ELITE style mast arm for 50 ft. mounting height. 21-3/8" long 6 hole bridge base with two access ports, hot dip galvanized finish. LESS ANCHOR BOLTS	\$2,327.60
18	50B-9	EMX9-474-GV-LB	10B408-9	Median Barrier Light Standard: Single 9' ELITE style mast arm for 50 ft. mounting height. 21-3/8" long 6 hole bridge base with two access ports, hot dip galvanized finish. LESS ANCHOR BOLTS	\$2,340.25
19	50BD-6	EMX6-474-2GV-LB	10B408-6	Median Barrier Light Standard: Twin 6' ELITE style mast arm for 50 ft. mounting height. 21-3/8" long 6 hole bridge base with two access ports, hot dip galvanized finish. LESS ANCHOR BOLTS	\$2,643.85

COUNCIL LETTER 0510712-VIC

REFUSE AND RECYCLING

POLICY UPDATE

DATE: May 3, 2012

FROM: Craig J. Wainio
City Administrator

Staff is recommending that the City Council adopt the updated Yard Waste Site Policy for the City. Enclosed, please find a copy of the current policy as well as the updated policy for comparison.

**CITY OF MOUNTAIN IRON RULES AND REGULATIONS
FOR USE OF THE YARD WASTE SITE**

1. Only City of Mountain Iron residents are allowed to use the yard waste site.
2. Residents must obtain a gate remote at the City Hall.
3. Residents must sign an acknowledgement on the list of rules and regulations to receive a gate remote.
4. **The gate remote must be returned within 24 hours from the time it is signed out. Friday sign-out must be in the box at the yard waste site by 7:00 a.m. on the following Monday. If the gate remote is not returned on time, a \$25.00 fee will be charged to the resident.**
5. The gate will open once the remote is activated, proceed to drive through. The gate will close. You need to activate the remote to open the gate from inside. There is a two minute delay from open to close.
6. The gate remote may be deposited in the box by the yard waste site or returned to the city hall within the allotted time limit. Office hours are 7:30 to 4:00 on week days.
7. Residents must be current on their utility bill in order to use this service.
8. Brush/tree limbs must be six (6) feet or less in size and put in the designated area.
9. **Leaves and grass clipping ONLY must be removed from bags and dumped in the designated area. Bags must be deposited in the appropriate containers provided at the site. Feces from animals, garbage or other materials are not allowed in this area.**
10. Only yard waste such as grass clipping, branches, brush and small tree limbs may be dropped off at this site. **NO** large pieces of wood, lumber, logs, stumps, tree forts, playhouses or wood siding are allowed at this site.
11. This area is monitored and violators will be prosecuted according to the City Ordinance.

I have read and understand the conditions required to use this gate remote.

Signature of resident	Date of issuance	Time of issuance
------------------------------	-------------------------	-------------------------

Address of resident	Phone #	Gate Remote #
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Date and Time Remote is to be Returned**

**** Note: If the office is closed, you must put the gate remote in the box at the yard waste site, which will be picked up at 7:00 a.m. the following day and will not be considered late.**

Office Use:

Utility Account Number	Date/Time Returned	Late Penalty Assessed
		<small>Updated 04/25/2012</small>

CITY OF MOUNTAIN IRON RULES AND REGULATIONS
FOR USE OF THE YARD WASTE SITE

1. Only City of Mountain Iron residents are allowed to use the yard waste site.
2. Residents must obtain a gate remote at the City Hall.
3. Residents must sign an acknowledgement on the list of rules and regulations to receive a gate remote.
4. The gate remote **must be returned within 24 hours** from the time it is signed out. Friday sign-out **must be returned by 8:00 a.m.** on the following Monday. **If the gate remote is not returned on time, a \$25.00 fee will be charged to the resident.**
5. The gate will open once the remote is activated, proceed to drive through. The gate will close. You need to activate the remote to open the gate from inside. There is a two minute delay from open to close.
6. The gate remote may be deposited in the box by the yard waste site or returned to the city hall within the allotted time limit. Office hours are 7:30 to 4:00 on week days.
7. Residents must be current on their utility bill in order to use this service.
8. Brush/tree limbs must be six (6) feet or less in size and put in the designated area.
9. Leaves and grass clipping ONLY must be removed from bags and dumped in the designated area. Bags must be deposited in the appropriate containers provided at the site. **Feces from animals, garbage or other materials are not allowed in this area.**
10. Only yard waste such as grass clipping, branches, brush and small tree limbs may be dropped off at this site. **NO large pieces** of wood, lumber, logs, or stumps are allowed.
11. This area is monitored and violators will be prosecuted according to the City Ordinance.

I have read and understand the conditions required to use this gate remote.

Signature of resident	Date of issuance	Time of issuance
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Address of resident	Phone #	Gate Remote #
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Date and Time Remote is to be Returned*

* Note: If the office is closed, you must put the gate remote in the box by the yard waste site, which will be picked up at 7:00 a.m. the following day and will not be considered late.

Office Use:

Utility Account Number	Date/Time Returned	Late Penalty Assessed
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Updated 06/15/2011

COMMUNICATIONS

MAY 21, 2012

1. Mesabi Family YMCA, forwarding a sample letter for the City to support the Capital Campaign at the Y.
2. Range Community Coalition, an invitation to attend a town hall meeting on Wednesday, May 23, 2012, at the Mountain Iron Community Center.
3. Earth Fest, a thank you to the City for their support of the 4th Annual Iron Range Earth Fest.

TEMPLATE

May 8, 2012

Shawn Herhusky, President
Mesabi Family YMCA
8367 Unity Drive
Virginia, MN 55792



Sample Letter is

Dear Shawn, Board, and Staff:

I would like you to add my name to the list of supporters on behalf of your upcoming capital campaign to upgrade the services and amenities offered to the community.

The Quad Cities and surrounding communities are seeing improvement in the economy. Employment opportunities are expanding. More and more parents are facing the increasing pressures to maintain a family and quality family time, which they are able to accomplish at the YMCA. Services provided by the YMCA are important to many families looking for wholesome activities for their children.

The emphasis on wellness, organized youth activities, as well as adult exercise opportunities are all things that are important in contributing to a healthy, well balanced community.

I wish you and your team the best of luck and offer great optimism as you reach out to the community and develop your plan to improve and expand the YMCA, its facilities and services, which are an asset to our area.

Sincerely,

Name
Title/Company or Organization or Affiliation



Invites you to attend a TOWN HALL MEETING
supporting efforts to keep youth in our communities safe.

- Promote Social Hosting Ordinances
- Responsible Beverage Training
- Prevention Education

Wednesday, May 23, 2012

11:30 AM to 1:00 PM

Mountain Iron Community Center
8586 Enterprise Drive South, Mountain Iron

Free lunch will be provided.

RSVP by May 21st to Margaret A. Ratai, PHN

St. Louis County Public Health and Human Services, Virginia

Phone: 218-749-0609 or e-Mail: rataim@stlouiscountymn.gov

Event supported by Substance Abuse and Mental Health Administration (SAMSHA)

and the Range Community Coalition to Prevent Underage Drinking.



Iron Range Partnership for Sustainability
1322 12th Street South
Virginia, MN 55792

May 10, 2012

Mayor Gary Skalko
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Cross, put under communication for May 21 Mealy

Dear Gary,

A huge THANK YOU goes out to you and the City of Mountain Iron for your support of the 4th annual Iron Range Earth Fest and for so graciously allowing us to use your facility! It was a fantastic day for our celebration of sustainability (in spite of an all day snow storm) with great food, great information, great entertainment and a great crowd. We continue to receive high reviews from our guests, exhibitors and speakers, as they repeatedly tell us about how much they learn and how they are inspired to make sustainability a bigger part of their own lives. Here's what just a few of the over 1,200 attendees had to say about Earth Fest 2012...

"Great venue to meet neighbors, buy local wares and learn about earth-based green initiatives!"

"This is a great example of home grown sustainability imitative."

"It's always great to talk to the flood of people who come through."

"People love the diversity of both vendors and promotional exhibits. Wonderful, wonderful event!"

"The most important thing is the chance to be together to share conversation."

"Very interesting. I remembered all the things we did long ago."

Your city staff is wonderful to work with, we are so appreciative of their efficiency and professional responses to any requests made of them.

Thanks again from the Board of Directors of the Iron Range Partnership for Sustainability (IRPS) and the volunteers of Iron Range Earth Fest, for helping make this fantastic event possible!

Yours truly,

Ardy Nurmi-Wilberg
IRPS, Executive Director

