

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, MAY 5, 2014 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
- II. Consent Agenda
  - A. April 21, 2014, Regular Meeting (#1-7)
  - B. April 22, 2014, Board of Appeal and Equalization (#8)
  - C. Receipts
  - D. Bills and Payroll
  - E. Communications (#26-29)
- III. Public Forum
- IV. Committee and Staff Reports
  - A. Mayor's Report
  - B. City Administrator's Report
  - C. Public Works Director's Report
  - D. Sheriff's Department Report
  - E. City Engineer's Report
  - F. Liaison Reports
- V. Unfinished Business
- VI. New Business
  - A. Resolution 11-14 Approving Plans and Authorizing Bids (#9-11)
  - B. Authorize Land Sale (#12-18)
  - C. Authorization to Seek Quotes (#19-20)
  - D. Memorandum of Understanding (#21-24)
  - E. Authorization to Serve Alcohol (#25)
- VII. Communications (#26-29)
- VIII. Announcement
  - A. Filings for Mayor and Councilor Open – May 20, 2014 - June 3, 2014
- IX. Adjourn

# Page Number in Packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
APRIL 21, 2014

Mayor Skalko called the City Council meeting to order at 6:31 p.m. with the following members present: Joe Prebeg, Jr., Susan Tuomela, Tony Zupancich, Alan Stanaway, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Clark, Municipal Services Secretary; Michael Downs, Director of Public Works; Rod Flannigan, City Engineer; John Backman, Sergeant; and Brian Lindsay, City Attorney.

It was moved by Skalko and seconded by Tuomela that the consent agenda be approved as follows:

1. Approve the minutes of the April 7, 2014, regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period April 1-15, 2014 totaling \$255,984.00, (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period April 1-15, 2014, totaling \$471,250.25, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

No one spoke during the public forum. The Mountain Iron-Buhl Archery Team was not present.

The Mayor reported on the following:

- Condolences. Lorraine Nelson, longtime Parkville Resident, passed away at the age of 92. He offered condolences to the family.

It was moved by Zupancich and seconded by Prebeg that the liquor license application for the period April 21, 2014 through December 31, 2014 be approved and issued to the following individual and business establishment pursuant to the approval, where necessary, of the Liquor Control Commission and pursuant to the payment of all outstanding license fee and utility charges:

Scott A. Uttley, Director of Operations  
Home on the Range, LLC  
dba: Holiday Inn Express Suites Mountain Iron  
8570 Rock Ridge Drive  
Mountain Iron MN 55768

3.2 Malt Liquor, Off-Sale

The motion carried.

The Public Works Director informed the Council that residents should continue to trickle their water for at least another week, as the frost is still seven to eight feet down in areas.

The City Engineer updated the Council on the County Road 102 project and the South Grove overlay project.

It was moved by Prebeg and seconded by Stanaway to adopt Resolution Number 09-14, authorizing the City of Mountain Iron to make application to and accept funds from the IRRRB Comprehensive Plan Grant Program, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Zupancich and seconded by Tuomela to adopt Resolution Number 10-14, opposing the Minnesota Department of Transportation Plan to development of an intersection of State Trunk Highway 53 and 135 that would provide a lesser level of service than the existing interchange, (a copy is attached and made a part of these minutes). The motion carried with Prebeg voting no.

It was moved by Zupancich and seconded by Tuomela to authorize City Staff to proceed to purchase an Emergency Vehicle Pre Emption System for the intersection of Rock Ridge Drive and Highway 169 at a cost of \$9,505.90. The motion carried unanimously on a roll call vote.

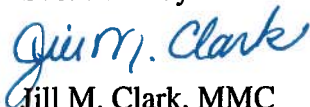
The Council reviewed the communications.

The Mayor announced the following items:

- Local Board of Appeal & Equalization Meeting – April 22, 2014 from 6:30-7:30 p.m.
- Filings for Mayor and Council open May 20, 2014 through June 3, 2014

At 6:54 p.m. it was moved by Skalko and seconded by Prebeg that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Clark, MMC  
Municipal Services Secretary

[www.mtniron.com](http://www.mtniron.com)

## COMMUNICATIONS

1. Saint Louis County, announcing household hazardous waste collections in the area.

## Summary By Category And Distribution

Category	Distribution	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	300.00
BUILDING RENTALS	SENIOR CENTER	35.00
METER DEPOSITS	WATER	40.00
CAMPGROUND RECEIPTS	FEES	790.00
INTERGOVERNMENTAL REVENUE	IRRRB GRANT-HOUSING DEV-1999	30,952.00
UTILITY	UTILITY	164,990.32
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	34,174.08
FINES	PARKING VIOLATIONS	90.00
METER DEPOSITS	ELECTRIC	1,000.00
SALE OF PROPERTY	SALE OF PROPERTY-GENERAL FUND	20,000.00
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	65.13
PERMITS	VARIANCE	150.00
MISCELLANEOUS	MISC. - GENERAL	233.12
MISCELLANEOUS	REIMBURSEMENTS	120.00
BUILDING RENTALS	NICHOLS HALL	25.00
BUILDING RENTALS	COMMUNITY CENTER	50.00
MISCELLANEOUS	ASSESSMENT SEARCHES	20.00
MISCELLANEOUS	BASEBALL/SOFTBALL FEES	210.00
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	1,458.52
FINES	CRIMINAL	1,272.83
MISCELLANEOUS	FAX CHARGES	3.00
LICENSES	ANIMAL	5.00
Summary Totals:		<u>255,984.00</u>

Check Issue Date(s): 04/11/2014 - 04/25/2014

## Report Criteria:

Check Check No = 145181-145271

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
04/14	04/15/2014	145181	130011	UNITED STATES POSTAL SERVICE	603-20200	400.99
04/14	04/22/2014	145182	10064	A B E ENVIRONMENTAL SYSTEMS	101-20200	2,709.50
04/14	04/22/2014	145183	10056	A T & T MOBILITY	101-20200	1,074.42
04/14	04/22/2014	145184	10068	ADVANCED OPTICAL	101-20200	498.78
04/14	04/22/2014	145185	10066	AQUA POWER	601-20200	5,636.31
04/14	04/22/2014	145186	10023	ARROWHEAD REGIONAL DEVELOPME	101-20200	2,500.00
04/14	04/22/2014	145187	10020	ASPEN EQUIPMENT COMPANY	604-20200	188.46
04/14	04/22/2014	145188	5007	ASSURANT EMPLOYEE BENEFITS	601-20200	845.90
04/14	04/22/2014	145189	10031	AYERS DISTRIBUTING	101-20200	816.00
04/14	04/22/2014	145190	20055	BARNES & NOBLE BOOKSELLERS	101-20200	267.76
04/14	04/22/2014	145191	20022	BENCHMARK ENGINEERING INC	101-20200	12,565.75
04/14	04/22/2014	145192	20014	BORDER STATES ELECTRIC SUPPLY	604-20200	1,820.77
04/14	04/22/2014	145193	417	BRETT FRYDENLUND	604-20200	304.82
04/14	04/22/2014	145194	20004	BURGHER OFFICE EQUIPMENT	604-20200	3,041.43
04/14	04/22/2014	145195	30084	CARDMEMBER SERVICE	603-20200	4,479.78
04/14	04/22/2014	145196	30017	CARQUEST (MOUNTAIN IRON)	101-20200	250.06
04/14	04/22/2014	145197	170001	CENTURY LINK	101-20200	357.77
04/14	04/22/2014	145198	220003	CITY OF VIRGINIA	101-20200	2,549.29
04/14	04/22/2014	145199	30072	COMPUTER WORLD	101-20200	5,046.50
04/14	04/22/2014	145200	40057	DLE	602-20200	722.50
04/14	04/22/2014	145201	500012	ERA LABORATORIES INC	602-20200	719.95
04/14	04/22/2014	145202	50049	ESSENTIA HEALTH	101-20200	25.00
04/14	04/22/2014	145203	60008	FAIRVIEW CLINIC-MOUNTAIN IRON	101-20200	133.00
04/14	04/22/2014	145204	60026	FASTENAL COMPANY	101-20200	28.03
04/14	04/22/2014	145205	60029	FERGUSON ENTERPRISES INC	101-20200	278.64
04/14	04/22/2014	145206	413	FERN SUTICH	101-20200	200.00
04/14	04/22/2014	145207	60006	FISHER PRINTING COMPANY	101-20200	1,295.00
04/14	04/22/2014	145208	60009	FRED FAUST	101-20200	39.00
04/14	04/22/2014	145209	70035	G & K SERVICES INC	101-20200	72.68
04/14	04/22/2014	145210	70016	GOPHER STATE ONE CALL INC	604-20200	22.05
04/14	04/22/2014	145211	70004	GRANDE ACE HARDWARE	101-20200	32.99
04/14	04/22/2014	145212	70028	GREATER MINNESOTA AGENCY INC	101-20200	204.00
04/14	04/22/2014	145213	80032	HARTIKKA, TERRY	101-20200	1,100.00
04/14	04/22/2014	145214	80022	HAWKINS INC	601-20200	757.25
04/14	04/22/2014	145215	80017	HENRY'S WATERWORKS INC	601-20200	565.43
04/14	04/22/2014	145216	80001	HILLYARD/HUTCHINSON	101-20200	884.88
04/14	04/22/2014	145217	410	HOLIDAY INN HOTEL & SUITES	101-20200	276.27
04/14	04/22/2014	145218	90026	INDUSTRIAL LUBRICANT COMPANY	101-20200	617.68
04/14	04/22/2014	145219	415	INSIGHT SCHOOL OF MINNESOTA	101-20200	200.00
04/14	04/22/2014	145220	90010	INTERNATIONAL INSTITUTE OF	101-20200	145.00
04/14	04/22/2014	145221	412	JACKIE JENKO	101-20200	100.00
04/14	04/22/2014	145222	100019	JOLA & SOPP EXCAVATING INC	101-20200	10,965.00
04/14	04/22/2014	145223	411	KAREN MILLER	101-20200	200.00
04/14	04/22/2014	145224	120006	L & M SUPPLY	101-20200	1,997.70
04/14	04/22/2014	145225	120032	LAKE COUNTRY POWER	101-20200	202.00
04/14	04/22/2014	145226	414	LAURA KANIAN	101-20200	200.00
04/14	04/22/2014	145227	120002	LAWSON PRODUCTS INC	101-20200	231.32
04/14	04/22/2014	145228	120003	LEAGUE OF MINNESOTA CITIES	602-20200	40.00
04/14	04/22/2014	145229	418	LISA OLSON	604-20200	132.31
04/14	04/22/2014	145230	420	MELISSA KESANEN	604-20200	133.54
04/14	04/22/2014	145231	130004	MESABI DAILY NEWS	101-20200	15.00
04/14	04/22/2014	145232	130023	MINNESOTA CHAPTER IAAI	101-20200	250.00
04/14	04/22/2014	145233	140026	MINNESOTA ENERGY RESOURCES	601-20200	8,027.51
04/14	04/22/2014	145234	130008	MINNESOTA MUNICIPAL UTILITIES	602-20200	4,312.50

Check Issue Date(s) 04/11/2014 - 04/25/2014

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
04/14	04/22/2014	145235	130009	MINNESOTA POWER (ALLETE INC)	604-20200	90,426.70
04/14	04/22/2014	145236	130010	MINNESOTA UC FUND	101-20200	3,662.00
04/14	04/22/2014	145237	130177	MN DEPT OF TRANSPORTATION	101-20200	922.00
04/14	04/22/2014	145238	130123	MORTON SALT	101-20200	1,920.81
04/14	04/22/2014	145239	130031	MOUNTAIN IRON ECONOMIC DEV	101-20200	19,468.95
04/14	04/22/2014	145240	130015	MOUNTAIN IRON PUBLIC UTILITIES	101-20200	16,365.47
04/14	04/22/2014	145241	140047	NARDINI FIRE EQUIPMENT CO INC	101-20200	469.80
04/14	04/22/2014	145242	140048	NORTH COUNTRY HEATING	101-20200	100.00
04/14	04/22/2014	145243	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	51,176.95
04/14	04/22/2014	145244	140004	NORTHERN ENGINE & SUPPLY INC	603-20200	245.43
04/14	04/22/2014	145245	140056	NORTHLAND TRUST SERVICES INC	601-20200	9,395.00
04/14	04/22/2014	145246	40032	OFFICE OF MN.IT SERVICES	101-20200	430.17
04/14	04/22/2014	145247	160007	PETERSEN DRILLING INC	601-20200	247.50
04/14	04/22/2014	145248	160060	PIT & QUARRY SUPPLIES INC	101-20200	1,300.00
04/14	04/22/2014	145249	160030	PRECISION MACHINE	101-20200	110.00
04/14	04/22/2014	145250	180076	RADOTICH ENTERPRISES, LLC	101-20200	5,646.00
04/14	04/22/2014	145251	180004	RANGE COOPERATIVES	101-20200	21.38
04/14	04/22/2014	145252	180073	RED ROCK RADIO	101-20200	200.00
04/14	04/22/2014	145253	190010	SEPPI BROTHERS	601-20200	150.00
04/14	04/22/2014	145254	190045	SERVICE SOLUTIONS	101-20200	23.00
04/14	04/22/2014	145255	416	SEXUAL ASSAULT PROGRAM	101-20200	200.00
04/14	04/22/2014	145256	190004	SKUBIC BROS INC	101-20200	207.40
04/14	04/22/2014	145257	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	42,500.00
04/14	04/22/2014	145258	200003	TACONITE TIRE SERVICE	101-20200	183.24
04/14	04/22/2014	145259	200020	THE TRENTI LAW FIRM	101-20200	5,929.87
04/14	04/22/2014	145260	419	TINA BENNETT	604-20200	111.73
04/14	04/22/2014	145261	210002	UNITED TRUCK BODY COMPANY INC	101-20200	1,325.50
04/14	04/22/2014	145262	210009	USA BLUE BOOK	602-20200	178.76
04/14	04/22/2014	145263	220025	VERIZON WIRELESS	101-20200	16.95
04/14	04/22/2014	145264	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	53,760.89
04/14	04/22/2014	145265	220020	VISA OR AMERICAN BANK CC PMT	101-20200	1,362.88
04/14	04/22/2014	145266	230030	WATER CANNON INC	101-20200	160.39
04/14	04/22/2014	145267	230005	WESCO DISTRIBUTION INC	604-20200	2,821.50
04/14	04/22/2014	145268	230028	WISCONSIN ENERGY CONSERVATION	604-20200	348.70
04/14	04/22/2014	145269	60038	WRIGHT EXPRESS FINAN SERV CORP	101-20200	10,027.31
04/14	04/22/2014	145270	240001	XEROX CORPORATION	101-20200	655.10
04/14	04/23/2014	145271	130011	UNITED STATES POSTAL SERVICE	603-20200	457.84

Totals:

403,009.74

Payroll-PP Ending 4/11/14	55,246.85
Electronic Trans.-Sales Tax	12,993.65
<b>TOTAL EXPENDITURES</b>	<b><u>\$471,250.25</u></b>



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 09-14

### **AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB COMPREHENSIVE PLAN GRANT PROGRAM**

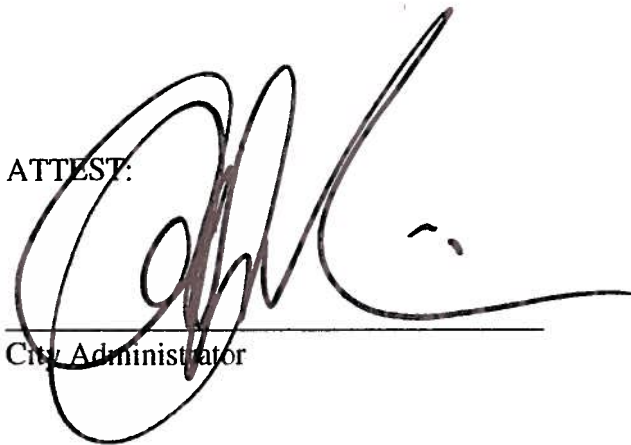
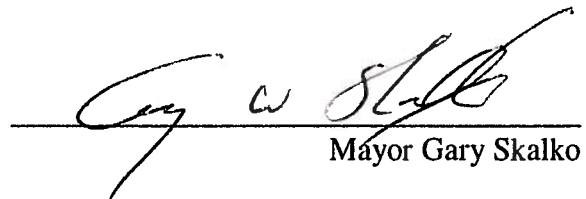
**WHEREAS**, the authorizing authority approves of the attached application for the Mountain Iron Comprehensive Plan project: and

**WHEREAS**, the authorizing authority hereby agrees to accept funding for the underlying project if approved by the IRRRB.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that it does hereby adopt this Resolution.

**DULY ADOPTED BY THE CITY COUNCIL THIS 21<sup>st</sup> DAY OF APRIL, 2014.**

ATTEST:

  
\_\_\_\_\_  
City Administrator  
\_\_\_\_\_  
Mayor Gary Skalko



# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 10-14

### **OPPOSING THE MINNESOTA DEPARTMENT OF TRANSPORTATION PLAN TO DEVELOPMENT OF AN INTERSECTION OF STATE TRUNK HIGHWAY 53 AND 135 THAT WOULD PROVIDE A LESSER LEVEL OF SERVICE THAN THE EXISTING INTERCHANGE.**

**WHEREAS**, since 2010, the Minnesota Department of Transportation has been working on the Highway 53 relocation, developing alternatives for an Environmental Impact Statement for reconstruction of State Trunk Highway 53; and

**WHEREAS**, a major realignment of Highway 53 is to allow for expansion of United Taconite's mine in the Eveleth and Midway area of Virginia; and

**WHEREAS**, a recent proposed relocation would result in reconstruction of the existing intersection of State Highway 53 and 135 in the Midway area; and


**WHEREAS**, the recent proposed alternative plan would create an at-grade intersection of the two highways, making it unsafe and undesirable for daily traffic operations in this important mining region:

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that the City of Mountain Iron is hereby in opposition to the recent Minnesota Department of Transportation plan to development of an intersection of State Trunk Highway 53 and 135 that would provide a lesser level of service than the existing interchange.

**DULY ADOPTED BY THE CITY COUNCIL THIS 21<sup>st</sup> DAY OF APRIL, 2014.**

ATTEST.

\_\_\_\_\_  
City Administrator

  
\_\_\_\_\_  
Mayor Gary Skalko



MINUTES  
MOUNTAIN IRON CITY COUNCIL  
BOARD OF APPEAL AND EQUALIZATION  
APRIL 22, 2014

Mayor Skalko called the meeting to order at 6:33 p.m. with the following members present: Joseph Prebeg, Susan Tuomela, Tony Zupancich, Alan Stanaway, and Mayor Gary Skalko. Also present were: Jill M. Clark, Municipal Services Secretary; Brian Grahek, Real Estate Appraiser for Saint Louis County; and Ben Thomas, Principal Appraiser for Saint Louis County.

Mr. Grahek gave an overview of the activities in Mountain Iron completed by the Saint Louis County Assessor's office. He said that the following additions have received a two percent valuation increase:

- South Grove Addition
- Canadian Northern Additions
- Unity Additions
- Stony Brook Additions
- Carriage Homes Addition
- Ann's Acres Addition
- Lambert Addition

Ed Roskoski, 5409 North Court, Mountain Iron, Parcel Code 175-0012-00150, appeared before the Board and requested that his improvement valuation be lower by \$2,200 because of the blight in the Industrial Park adjacent to his property.

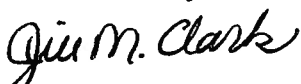
At 6:46 p.m., Mayor Skalko left the meeting.

At 6:49 p.m., Mayor Skalko returned to the meeting.

It was moved by Zupancich and seconded by Tuomela to accept the recommendation of the County Assessor and make no change to the property of Ed Roskoski, 5409 North Court, Parcel Code 175-0012-00150. The motion carried.

At 7:31 p.m., it was moved by Skalko and seconded by Prebeg to adjourn the Board of Appeal and Equalization meeting. The motion carried.

Submitted by:



Jill M. Clark, MMC  
Municipal Services Secretary

**COUNCIL LETTER 050514-VIA**

**STREET COMMITTEE**

**RESOLUTION NUMBER 11-14**

**DATE:** May 1, 2014

**FROM:** Street and Alley Committee

Craig J. Wainio  
City Administrator

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The Street and Alley Committee recommends adoption of Resolution Number 11-14 seeking bids for the improvement of Fairview Lane, Rock Ridge Drive and Silicon Way. Bid will be accepted until the end of May and will be presented to the City Council at the first meeting in June.



# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 11-14

### APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS

WHEREAS, pursuant to a motion passed by the City Council, the City Engineer has prepared plans and specifications for Improvement Number 13-05, the proposed improvement of Silicon Drive between the centerline of the proposed County Road 102 to the end of Silicon Drive by paving and Improvement Number 13-15, the proposed improvement of Rock Ridge Drive between Park Ridge Drive and Highway 169 by reconstruction and Fairview Lane between Mineral Avenue and Greenwood Lane by overlay and has presented such plans and specifications to the council for approval;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
MOUNTAIN IRON, MINNESOTA:**

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Administrator shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received by the clerk until 10:00 a.m. on May 29, 2014, at which time they will be publicly opened in the Mountain Iron Room of the Community Center by the City Administrator and engineer, will then be tabulated, and will be considered by the City Council at 6:30 p.m. on June 2, 2014, in the Mountain Iron Room of the Community Center. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City Administrator for ten percent of the amount of such bid.

**DULY ADOPTED BY THE CITY COUNCIL THIS 5<sup>th</sup> DAY OF MAY, 2014.**

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Mayor Gary Skalko

ATTEST:

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City Administrator



# BENCHMARK ENGINEERING, INC.

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261  
Mt. Iron, MN 55768-0261  
tel: 218-735-8914 • fax: 218-735-8923  
email: info@bm-eng.com

May 1, 2014

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 South Enterprise Drive  
Mountain Iron, MN 55768

Re: 2014 Street Improvements Project  
City of Mountain Iron  
Project No.: MI14-02

Dear Mr. Wainio;

Benchmark Engineering, Inc. is nearing the completion of the construction plans and specifications for the 2014 Street Improvements, which includes pavement rehabilitation to Rock Ridge Drive, two segments of Fairview Lane, and paving of Silicon Way.

At this time, Benchmark Engineering, Inc. is requesting City Council action to approve the plans and call bids for the above-referenced project. The bids will be due on Thursday, May 29, 2014 at 10:00 A.M. at the Mountain Iron City Hall. The award of bid could then be considered by the City Council at the first meeting in June.

An engineer's estimate & cover sheet of the project areas indicating the segments to be improved have been included for your reference.

If you have any questions or need additional information please do not hesitate to contact our office.

Sincerely,  
**Benchmark Engineering, Inc.**

Eric E. Fallstrom, P.E.  
Vice President

Enclosure

**COUNCIL LETTER 050514-VIB**

**BUILDINGS AND GROUNDS**

**LAND SALE**

**DATE:** May 1, 2014

**FROM:** Buildings and Grounds Committee

Craig J. Wainio  
City Administrator

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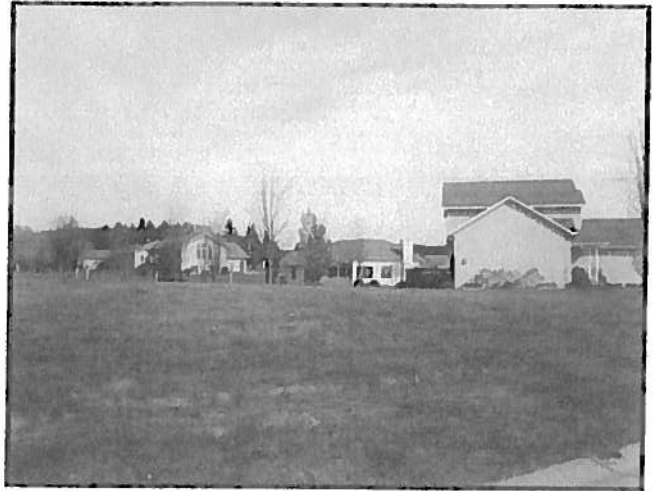
The Buildings and Grounds Committee met with Mr. and Mrs. Stefanich regarding the possibility of purchasing additional property for the construction of a garage. This property would be to the west of their lot at 5493 Diamond Lane. The property is in the name of the MIB School District with the stipulation that if the school district no longer uses the property that it be reverted to the City, the school district has agree to deed the subject property to the City. It is recommended by the Buildings and Grounds Committee that the City authorizes the deeding of that property to Mr. and Mrs. Stefanich. Mr. and Mrs. Stefanich will be paying for all surveying, legal and recording costs, here will be no cost to the City. Furthermore, the same covenants that apply to Unity Addition will also apply to this parcel.

# Photograph Addendum

Client	Jerome Paul Stefanich, Jr.						
Property Address	TBD Diamond Lane						
City	Mt. Iron	County	St. Louis	State	MN	Zip Code	55768
Appraiser	Dawn M. Cole						



View of Site



View of Site



View of Site



View of Street



View of Street

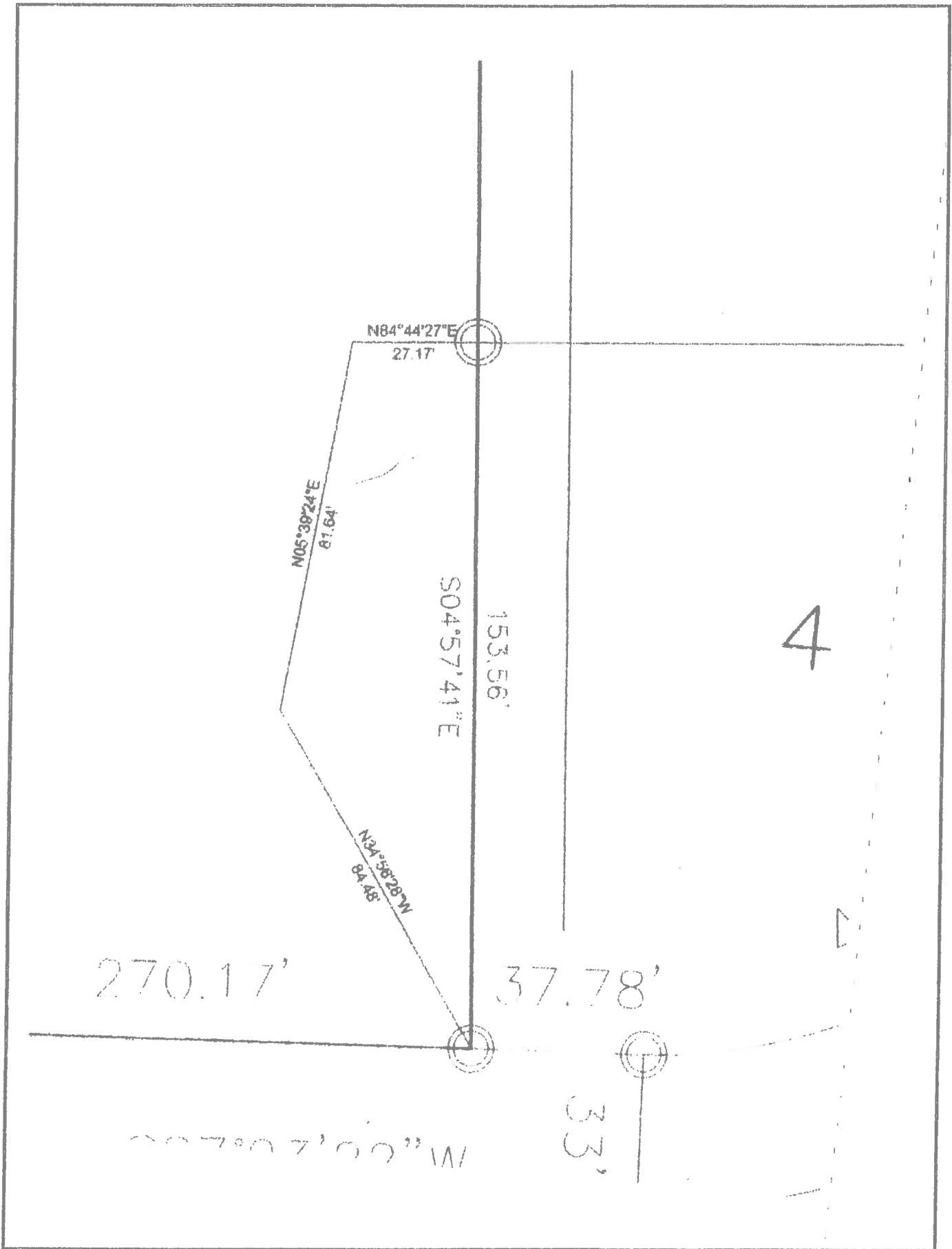
## Proposed Legal Description

### Proposed Parcel from ISD #712 to Paul Stephanich

A parcel of land located in the West 270 feet of the North 600 feet of the Northwest 1/4 of the Northeast 1/4 of Section 14, Township 58 North, Range 18 West of the Fourth Principal Meridian further described as follows:

Beginning at the southeast corner of said West 270 feet of the North 600 feet; thence North 04 degrees 57 minutes 41 seconds West, assigned bearing, along the east line of said West 270 feet of the North 600 feet a distance of 153.56 feet; thence South 84 degrees 44 minutes 27 seconds West a distance of 27.17 feet; thence South 05 degrees 39 minutes 24 seconds West a distance of 81.64 feet; thence South 34 degrees 56 minutes 28 seconds East a distance of 84.48 feet to the point of beginning. Containing 0.10± acres.

Proposed Site from Parcel Split





Site Map As-Is



# County Land Explorer

St. Louis County, Minnesota



bing



County Land Explorer Map - St. Louis County MN



St. Louis County County Land Explorer  
www.stlouiscountymn.gov Minnesota

**Disclaimer**

This is a compilation of records as they appear in the St. Louis County Office affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein.

Map created using County Explorer | [gis.stlouiscountymn.gov/CountyExplorer](http://gis.stlouiscountymn.gov/CountyExplorer)

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Site Map with Proposed Parcel Split



# County Land Explorer

St. Louis County, Minnesota



bing

County Land Explorer Map - St. Louis County MN



St. Louis County County Land Explorer www.stlouiscountymn.gov Minnesota

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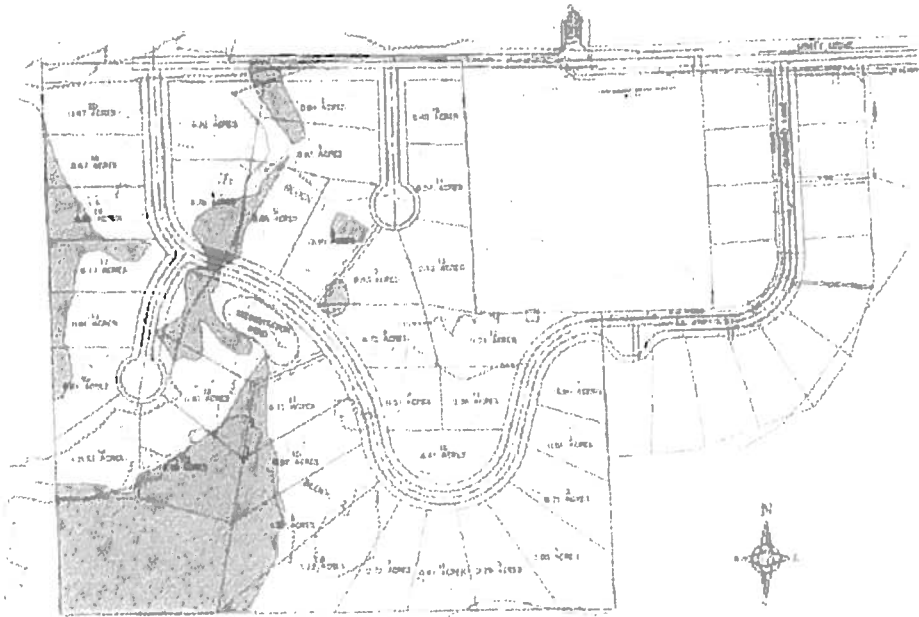


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# Unity Addition Map

## FINAL LAYOUT UNITY SECOND ADDITION MOUNTAIN IRON, MN.



**Benchmark**  
SURVEYING & ENGINEERING, INC.  
1000 W. 10TH ST.  
MOUNTAIN IRON, MN 55120  
TEL: 612-438-1111  
FAX: 612-438-1112  
WWW.BENCHMARKSURVEYING.COM

UNITY SECOND ADDITION  
MOUNTAIN IRON, MN  
DATE: 11/10/11

**COUNCIL LETTER 050514-VIC**

**STREET COMMITTEE**

**SEEK QUOTES**

**DATE:** May 1, 2014

**FROM:** Street and Alley Committee

Craig J. Wainio  
City Administrator

---

The Street and Alley Committee recommends that Benchmark Engineering be authorized to seek quotes for the replacement of the sidewalk located on the east side of Mountain Avenue between Main Street and Locomotive Street. The quote will then be forwarded to the City Council for final approval.



ENGINEER'S ESTIMATE OF QUANTITIES AND OPINION OF PROBABLE COST  
 2014 SIDEWALK IMPROVEMENTS  
 CITY OF MOUNTAIN IRON, MINNESOTA  
 PROJECT NO: M114-CE

SPEC. NO.	ITEM	UNITS	UNIT COST	MOUNTAIN AVENUE SIDEWALK (LEAVE RAMP BY LIBRARY)		MOUNTAIN AVENUE SIDEWALK (REPLACE RAMP BY LIBRARY)		EST. QUANTS	AMOUNT
				EST. QUANTS	AMOUNT	EST. QUANTS	AMOUNT		
2104.503	REMOVE CONCRETE SIDEWALK	SQ. FT.	\$3.00	3,510.0	\$10,530.00				
2104.513	SAWING CONCRETE PAVEMENT	LIN. FT.	\$5.00	120.0	\$600.00	3,690.0	\$11,070.00		
2105.501	COMMON EXCAVATION	CU. YD.	\$20.00	45.0	\$900.00				
2105.525	TOPSOIL BORROW (LV)	CU. YD.	\$25.00	10.0	\$250.00	50.0	\$1,000.00		
2211.503	AGGREGATE BASE (CV), CLASS 5	CU. YD.	\$25.00	45.0	\$1,125.00	10.0	\$250.00		
2521.501	4" CONCRETE WALK	SQ. FT.	\$4.50	3,285.0	\$14,782.50	50.0	\$1,250.00		
2531.501	CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	\$60.00	25.0	\$1,500.00	3,285.0	\$14,782.50		
2575.505	SODDING TYPE LAWN	SQ. YD.	\$15.00	65.0	\$975.00	45.0	\$2,700.00		
						65.0	\$975.00		

ESTIMATED CONSTRUCTION COST: \$30,662.50      BUDGET \$20,000.00

ESTIMATED COST PER FOOT: \$78.62      \$79.34

9' WIDE --> 250'  
 6' WIDE --> 400'  
 5' WIDE --> 450'

**COUNCIL LETTER 050514-VIA**

**ADMINISTRATION**

**MEMORANDUM OF UNDERSTANDING**

**DATE:** May 1, 2014  
**FROM:** Craig J. Wainio  
City Administrator

---

AFSCME brought forward a concern over Appendix D Sections C and D concerning unused sick leave upon retirement. The sections of the agreement state that any unused sick leave shall be placed in a fund to be used to pay for future medical insurance costs. This section was not previously enforced due to the employee not contributing to the cost of medical insurance, this is no longer the case. Now that these sections are enforce, a memorandum of understanding was developed to clarify how the sick leave is calculated and contributed and establishing what the fund.

MEMORANDUM OF UNDERSTANDING

Between

AFSCME LOCAL #453

And

THE CITY OF MOUNTAIN IRON

Whereas, the parties are subject to a Collective Bargaining Agreement which provides for the value of accumulated sick leave to be credited to a special fund for insurance coverage after retirement, for clarification purposes the parties agree to amend the current language contained in Appendix D as follows:


Section C: All employees who have accumulated sick leave days to their credit at the time of retirement or death, or at such time that they become totally permanently disabled, shall be credited with an amount of sick leave equivalent to the current value of their unused sick leave accumulation less the amount paid as provided for in Article VI, Sick Leave, Section K.

Section D: The monetary amount shall be placed in a post-retirement health care savings account established by the Minnesota State Retirement System for the purpose of reimbursement of costs related to medical expenses.

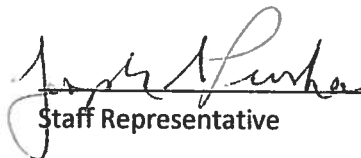
FOR THE CITY:

FOR THE UNION:

\_\_\_\_\_  
Mayor Date

  
\_\_\_\_\_  
President Date

\_\_\_\_\_  
City Administrator Date

  
\_\_\_\_\_  
Staff Representative Date

APPENDIX D  
RETIRING EMPLOYEES INSURANCE PROGRAM AND SICK LEAVE FUND

Section A.

All employees who have twenty-five (25) years of continuous employment with the City of Mt. Iron and who have reached a retirement age acceptable to the MN. Public Employees Retirement Association, Federal Social Security, and/or a retirement age limit set up by the City of Mt. Iron shall, upon retirement from active duty with the City, continue to be insured under the then existing hospitalization and medical program covering active employees of the City and their dependents.

Employees who retire after July 1, 2006, shall be required to enroll in Medicare/Medicaid upon age eligibility as stated in the Federal Medicare/Medicaid requirements. The Employer shall then furnish a supplemental policy which maintains the level of benefits in effect at the time of retirement of the employee. The retiree shall be required to pay for said hospital/medical premium and/or supplemental policy premium under the same percentage split as the active employees (cap contribution and 75/25 percentage split on the amount above the cap with the employee paying 25%).

Employees hired after the ratification date of the 2006 contract shall not be eligible for Employer paid retiree health/dental care benefits. Employees hired after the ratification date shall be enrolled in Minnesota State Retirement System Post Retirement Health Care Savings Accounts, and after one (1) year of service with the Employer shall begin to contribute 2% of their monthly salary into said account, and the Employer shall contribute 1% of the employee's monthly salary into the individual account.

For purposes of clarity and legal interpretation, the phrase "reached a retirement age acceptable to the MN Public Employees Retirement Association" shall be defined as any single one of the following minimum requirements as found in PERA regulations:

- a) You are at least age 55
- b) You have thirty (30) or more years of service, regardless of age (if hired prior to July 1, 1989)
- c) Your age plus years of public service total at least 90 (Rule of 90), if you were hired prior to July 1, 1989

Section B.

Effective May 1, 2000, all employees who have twenty (20) years of continuous employment with the City of Mt. Iron who become permanently disabled shall continue to be insured under the then existing hospitalization and medical program covering active employees of the City and their dependents. Employees with less than twenty (20) years continuous employment shall be covered by Appendix E, Long Term Disability, of this Agreement.

Section C.

All employees who have accumulated sick leave days to their credit at the time of retirement or death, or at such time that they become totally permanently disabled, shall be credited with an amount of sick leave equivalent to the current value of their unused sick leave accumulation.



Section D.

The monetary amount shall be placed in a separate and special fund for each such affected employee for the sole purpose of providing continuation of the retiree's, disabled employee's, or deceased employee's and their dependents' hospitalization and medical insurance coverage until each such employee's separate fund is exhausted.

Section E.

The monetary value of such accumulated sick leave days shall be determined by multiplying the number of days of unused sick leave by the wage or salary rate per day being paid the employee at the time of his retirement or at the time of total permanent disability.

Section F.

The records of the City Administrator shall make such determination for employees as to the number of accumulated sick leave days an employee has at the time of retirement or total permanent disability. In all cases, the records of the City Administrator shall be final in such determination.

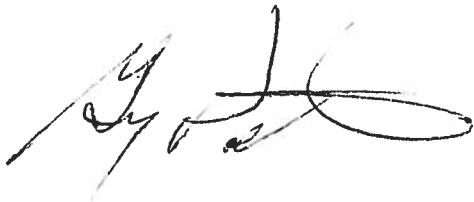
BG'S BAR & GRILL  
P.O. BOX 265  
VIRGINIA, MN 55792

To Whom It May Concern,

In behalf of the Ashly Nissen May 9, 2014, at the Mt. Iron Community Center, BG'S Bar & Grill respectfully request permission to have a bar, at which to serve alcoholic beverages.

All laws apply for the sale of alcohol to minors and will be enforced.

Thank You

A handwritten signature in black ink, appearing to read "Greg Peterson". The signature is stylized with a large, sweeping loop at the end.

Greg Peterson

COMMUNICATIONS  
MAY 5, 2013

1. Mountain Iron Library, forwarding the April 2014 report.
2. Mountain Iron-Buhl Archery, a request for a contribution for funds to attend the national archery tournament in Louisville, Kentucky.
3. Mountain Iron-Buhl Public Schools, a request to submit community sites that meet applicable City and State guidelines for the proposed new school.

## Mt. Iron Public Library

### April 2014 Report

#### Circulation:

Checked out: 4,196 items Checked In: 4,048 **Total: 8,244** items were handled in April, 2014.

Attendance: Adults: 1,312 Youth: 701 **Total: 2013 patrons** used the library in April, 2014.

#### April Events at the Library:

April 1, 2014: Spring Fling Concert The Mt. Iron/Buhl Choir performed a concert at the library. Despite a bad snowstorm, it was well attended and much appreciated. Thank you again to the MIB Choir program for sharing your talents.

April 5, 2014: Jenko Bridal Shower held in the Library basement

April 2, 9 and 16: Wee Ones Wednesday Storytimes were held from 11-12. Special thanks again to Dani Baudhuin (reader), Pam Marana (reader) and the Friends of the Library for sponsoring this popular program . We had a great final program complete with an Easter Egg hunt and many other surprises. This program will resume in the fall.

April 17: Held a Kids Easter Coloring contest

April 24: Merritt Day Meeting held at the library

April 29: Peterangelo attended an all day workshop at the library headquarters. Topics covered were customer service, mending books, collection development, weeding, selection, etc.

April 1,8,15,22, 29: Tops Group met at the Library and Tea on Tuesday continues as well.

**Mt. Iron – Buhl Archery  
Mt. Iron – Buhl High School and Merritt Elementary  
Mt. Iron, Minnesota 55768**

**April 7, 2014**

**Dear Council Members:**

**The MI-B High School and Middle School archery teams qualified to compete in the national archery tournament. This tournament will be held May 8<sup>th</sup>, 2014 through May 10<sup>th</sup>, 2014 in Louisville, Kentucky.**

**Approximately 60 archers and 5 coaches will be making the trip to Kentucky. The cost of this tournament trip is approximately \$16,000.00. As members of the archery team, we have been fund raising – pasty sales, candy bar sales and multiple other activities – for the past two years.**

**Any help that the City of Mt. Iron can contribute to our efforts in funding this trip will be greatly appreciated.**

**Thank you for your consideration.**

**Mt. Iron – Buhl Archers**

INDEPENDENT SCHOOL DISTRICT NO. 712  
**MOUNTAIN IRON-BUHL PUBLIC SCHOOLS**

P.O. BOX 537, MOUNTAIN IRON, MN 55768-0537

(218) 735-8271 OFFICE | (218) 735-8244 FAX | WWW.MIB.K12.MN.US

Superintendent **John A. Klarich**

Principal  
Merritt Elementary  
**John A. Klarich**

Principal  
High School  
**Angie Williams**

Principal  
Mesabi Academy  
**Derek J. Gabardi**

April 22, 2014

Mayor Skalko  
City of Mt. Iron  
8586 Enterprise Drive  
Mt. Iron, MN 55768

Dear Mayor Skalko:

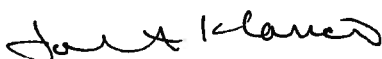
School Board Members from the Eveleth-Gilbert, Mt. Iron-Buhl, and Virginia school districts are working collaboratively to study the possible construction of a new shared campus for students in Grades 7-12. We believe the successful completion of this project will provide our students with increased academic opportunities that will allow them to be competitive in their post-secondary and career choices.

As part of the study, the Collaborative Committee will consider and review potential sites that meet both City and State guidelines for site selection and construction of the type of school campus being proposed. At the April 15, 2014 collaborative meeting, the Committee voted to formally request site options and acquisition costs from all interested cities and communities within the three school districts. The Committee further decided these options and costs should be presented for consideration during the next regularly scheduled Committee meeting on Tuesday, May 6, 2014. This meeting will be held at the Northeast Service Cooperative on Highway 169 in Mt. Iron beginning at 4:30 p.m.

Please consider this a formal invitation for you to present your community's sites that meet applicable City and State guidelines, and the associated acquisition costs. As proposed, the new school will need to accommodate approximately 1,500 students in a space we estimate will be no smaller than 325,000 square feet.

Please let me know of your intent to participate in this process and I will add your presentation to our meeting agenda. If you have further questions regarding this request, please contact me at 218-735-8271 ext. 2101.

Respectfully,



John A. Klarich, Superintendent of Schools  
Mountain Iron-Buhl School District Number 712

JAK/sp

**SCHOOL BOARD**

Charles Bainter | Larry Sokoloski | R. Michael Grahek | Steve Giorgi | Troy Martinson | Jeff Holmes | Betsy Olivanti