

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, MAY 3, 2004 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
- II. Consent Agenda
  - A. Minutes of the April 19, 2004, Regular Meeting (#1-25)
  - B. Minutes of the April 20, 2004, Board of Review(#26-27)
  - C. Bills and Payroll
  - D. Receipts
  - E. Communications (#69-78)
- III. Public Forum
  - A. Reconvene Board of Review(#28)
  - B. Public Hearing – Unity Drive Assessments(#29-31)
- IV. Committee and Staff Reports
  - A. Mayor's Report
  - B. City Administrator's Report
  - C. Director of Public Work's Report
    - 1. Credit Card Payment System(#32)
    - 2. Yard Waste Site (#33)
  - D. Director of Parks and Recreation's Report
  - E. City Engineer's Report
    - 1. ATV Trail Update (#34-54)
    - 2. Noise Abatement at WWTP(#36-37)
    - 3. Locomotive Park Water and Sewer(#38-40)
  - F. Fire Department
    - 1. Hire Firefighters(#41)
- V. Unfinished Business
  - A. Tammaro Variance(#42-44)
  - B. CDBG Priorities (#45-46)
  - C. Bon-Air Request (#47-48)
  - D. EDA Appointment Process(#49)
  - E. Additional Wacootah Overlook Work(#50)
- VI. New Business
  - A. Resolution 20-04 Accepting Bid (#51-53)
  - B. Resolution 21-04 Street Vacation(#54-55)
  - C. Resolution 22-04 Adopting Assessments(#56-57)
  - D. Resolution 23-04 ATV Trail Grant Application(#58-59)
  - E. Additional Library Improvements(#60-63)
  - F. City/Benchmark I/I Inspections(#64)
  - G. Summer Temporary Laborers(#65)
  - H. Land Purchased from Regional Railroad Authority(#66)
  - I. Directional Signs(#67)
  - J. All Night Grad Party Request(#68)
  - K. Communications (#69-78)
- VII. Open Discussion
- VIII. Announcements
- IX. Adjourn

# Denotes page number in packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
APRIL 19, 2004

Mayor Skalko called the City Council meeting to order at 6:31 p.m. with the following members present: Joe Prebeg, Jr., Allen Nelson, Dale Irish, and Mayor Gary Skalko. Absent member included: Ed Roskoski. Also present were: Craig J. Wainio, City Administrator; Jill M. Forseen, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Rod Flannigan, City Engineer; and Joe Stewart, Sheriff's Sergeant.

It was moved by Nelson and supported by Prebeg that the consent agenda be approved as follows:

1. Add the following items to the agenda:
  - IV. A. 2. Preliminary Audit Report
  3. Donation letter from the Downtown Committee
  - VI. H. Jasmine Street Concern
  - I. Heather Avenue Area-Public Hearing
  - V. D. ATV Trail System Update
2. Approve the minutes of the April 5, 2004, City Council meeting as submitted.
3. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period April 1-15, 2004, totaling \$120,432.02, (a list is attached and made a part of these minutes).
5. To authorize the payment of the bills and payroll for the period April 1-15, 2004, totaling \$342,478.03, (a list is attached and made a part of these minutes).

The motion carried with Councilor Roskoski absent.

At 6:34 p.m., Councilor Roskoski entered the meeting.

At 6:34 p.m., it was moved by Nelson and supported by Prebeg to recess the City Council meeting and open the public hearing for the Economic Development Authority. The motion carried.

Steve Giorgi asked the Council if there was a final draft of the Economic Development Authority information. The Mayor advised him that the final resolution was on page 67 of the City Council packet.

The City Attorney stated that the resolution dissolving the existing Mountain Iron Housing and Redevelopment Authority, Section 3.02 should have the effective date of the resolution should be December 31, 2004. This would give the Housing and Redevelopment Authority sufficient time to close out business.

Steve Giorgi spoke as the Chairman of the Planning and Zoning Commission and said that the consensus of the Commission was that the P & Z would like to see a representative from the Planning and Zoning Commission to serve on the Economic Development Authority.

At 6:40 p.m., it was moved by Nelson and supported by Prebeg to close the public hearing and reconvene the City Council meeting. The motion carried.

During the public forum, Deb Sherman, Representative from D. W. Jones Management Company, the management company has managed the Mountain Manor since January 1, 2004, updated the City Council on the Mountain Manor. The Mayor stated that the Council has had concerns regarding the vacancies, the age limit, and having more two bedroom units. Ms. Sherman stated that there are currently four apartments that have water damage. Ms. Sherman said that since January there have been three new residents that have moved into Mountain Manor and they are currently working with three more and they have only had one move out for assisted living. Ms. Sherman stated that Shirley and Don Nuutinen are the managers at the Manor.

At 6:43 p.m., Larry Nanti, Director of Parks and Recreation, entered the meeting.

Councilor Roskoski questioned whether the Mountain Manor would qualify for a Community Development Block Grant. The City Administrator said that the HRA or EDA would have to apply because they own the building.

The following spoke during the public forum:

Wilbert Johnson, 5621 Nichols Avenue, advised the City Council that his neighbor, David Nordlund, has three unlicensed vehicles on his property. Mr. Johnson also stated that Mr. Nordlund has four dogs on his property. The Blight Officer said that Mr. Nordlund's deadline for cleaning up his property was 4:00 p.m. on April 20, 2004.

Dave Nordlund, 5619 Nichols Avenue, also spoke regarding the blight issues. He stated that the issues with Mr. Johnson have been going back and forth over the last three years.

Mike Easty, 5460 Bluebell Avenue, expressed concern over the Jasmine Street overlay that was recently completed. He said that the street is beginning to break up. The Mayor stated that Jasmine Street is on the agenda and will be discussed later in the meeting.

Tom Schlotec stated that the property that he currently has his display model homes on, adjacent to the Sawmill, which is owned by Murphy Oil Company, is currently for sale and he is not interested in purchasing the property. He said that they are looking to relocate his business on the property at the southwest corner of Highway 169 and Mud Lake Road. Mr. Schlotec also stated that he has been approached to construct upper scale duplexes in Mountain Iron. He stated that he is looking for land to purchase to complete this development. The Council stated that these items would be placed on the next Planning and Zoning Commission agenda.

It was moved by Irish and supported by Prebeg to send the Thomas Tammaro variance application for parcel 175-0065-00820 back to the Planning and Zoning Commission for a new recommendation due to the Pettinelli/Tammaro land exchange not taking place. The motion carried on the following roll call vote: Nelson, no; Irish, yes; Roskoski, yes; Prebeg, yes; and Skalko, no.

The Council discussed the Jasmine Street concerns. The Mayor stated that he had received several phone calls regarding safety concerns on Jasmine Street in front of the Meadowbrook Apartments with P & H MinePro traveling on the street with heavy equipment with a lot of children in the area. The Director of Public Works stated that the street was overlayed three years ago and is a nine ton road.

It was moved by Roskoski and supported by Irish to direct Management Staff to contact P & H MinePro Management Staff regarding safety concerns with the children in the area and the damage to the road by hauling of heavy equipment on Jasmine Street. And further, if something can be worked out with the railroad to use the service road parallel to the railroad tracks for hauling heavy equipment off of Southern Drive. The motion carried.

The Council reviewed the preliminary 2003 audit figures. The Mayor stated that there was \$874,997 in unreserved funds in the Capital Improvement Fund. The Mayor also stated that the City has approximately \$1.3 million available in bonding funds for various projects that are not budgeted for such as the land exchange with the school, Heather Avenue project, street lighting in Ann's Acres, Library improvements, and Mountain Manor.

It was moved by Skalko and supported by Irish to allow the letter to request a donation for park equipment for the Downtown Playground to be printed on city letterhead for the Downtown Committee to distribute. The motion carried.

Erik Wedge stated that the following bids were received for the Mountain Iron Library re-roofing project:

Bidder	Base Bid	Alt. Bid 1 Roof Tile	Alt. Bid 2 Fiber Cmt Roofing	Alt. Bid 3 Skylight	Alt. Bid 4 Gyp.Bd. Encl.
E. H. Lawrence Company Chisholm, Minnesota	\$63,986	\$138,279	\$136,068	\$13,546	\$8,135
Com-Con, Inc. Hibbing, Minnesota	\$38,673	\$ 14,622	\$ 38,375	\$18,488	\$3,868
Oxford Construction Aurora, Minnesota	\$69,400	\$ 23,800	no bid	\$ 5,300	\$3,000

It was moved by Skalko and supported by Roskoski to accept the low bid of \$57,163 from Com-Con, Inc. for the base bid plus alternative bid #1 for the old fashion tile, and alternate bid #4 for the artificial sky light. The motion carried on the following roll call vote: Irish, yes; Roskoski, yes; Prebeg, yes; Nelson, no; and Skalko, yes.

It was moved by Skalko and supported by Irish to approve the following R. F. P.'s for the Mountain Iron Library ADA Renovations Phase II Project:

R. F. P. No. 9	Sub-bid from electrical	\$ 480.00
R. F. P. No. 10	Credit on Labor	(\$ 320.00)
R. F. P. No. 12	Kitchen modifications	\$19,188.00

The motion carried on the following roll call vote: Roskoski, yes; Prebeg, yes; Nelson, no; Irish, yes; and Skalko, yes.

It was moved by Prebeg and supported by Nelson to set a hearing for June 7, 2004 for JOBZ tax free zones regarding the business subsidy criteria. The motion carried.

At 8:09 p.m., Councilor Roskoski left the meeting.

At 8:11 p.m., Councilor Roskoski returned to the meeting.

The Council discussed the Anderson Conditional Use Permit. Mrs. Peterson was present and questioned what the hours of business were. The Zoning Administrator stated that the hours of business are 2:00 p.m. to 8:00 p.m. Monday through Friday.

It was moved by Nelson and supported by Irish to accept the recommendation of the Planning and Zoning Commission and approve the Conditional Use Permit for Keith Ojanen to construct an off-site sign on parcel 175-0071-00965. The motion carried.

The Council reviewed the Community Development Block Grant pre-application. It was the consensus of the Council to have this item on the May 3<sup>rd</sup> City Council agenda.

It was moved by Nelson and supported by Prebeg to adopt Resolution Number 17-04, authorizing submission of an application to the Department of Employment and Economic Development's contamination clean-up program, (a copy is attached and made a part of these minutes).

At 8:27 p.m., Mayor Skalko left the meeting.

At 8:29 p.m., Mayor Skalko returned to the meeting.

The motion carried with Councilor Irish voting no.

Councilor Roskoski asked the City Administrator if Minnesota Power had a street lighting program. The City Administrator said they do not have a street lighting program.

The Council discussed the negotiations regarding the land exchange with the Mountain Iron-Buhl School District. The City Administrator said that he contacted Mr. Techar to set up a meeting. Councilor Prebeg said that the Council needs to obtain cost estimates for the proposed improvements prior to the meeting being set.

It was moved by Skalko and supported by Roskoski to direct City Staff to set a public hearing for the Heather Avenue drainage area for Wednesday, May 19<sup>th</sup> at 6:30 p.m., sending information and costs estimates to the residents in the affected area before the public hearing. The motion carried.

It was moved by Prebeg and supported by Nelson to authorize the purchase of 10 transformers from WESCO, Inc. at their low quoted price of \$4,776.00. The motion carried unanimously on a roll call vote.

Councilor Roskoski ask the Director of Public Works and the Parks and Recreation Director if there was a policy for hiring Summer Labor positions. Staff stated that there was no official policy, just a review of the applications and choosing the best applicants. The Recreation Director stated that his department conducts interviews also.

It was moved by Roskoski and supported by Irish to authorize the purchase of the heavy weight fencing system for the Wacootah Overlook from Iron Oak Fencing at a cost of \$4,697.00. The motion carried unanimously on a roll call vote.

It was moved by Nelson and supported by Prebeg to authorize the West Two Rivers Caretaker agreement with Wilbur and Violette Ball, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Roskoski and supported by Skalko to adopt the Plan of Action, Clean-up Schedule policy as drafted by City Staff regarding the parks, playgrounds, and public spaces as printed effective June 1<sup>st</sup> through Labor of each year and be in effect until rescinded by specific council motion, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Roskoski and supported by Irish to direct the Street and Alley Committee to meet with the Administrative Staff to develop a City wide grass cutting policy and make a recommendation to the City Council. The motion carried with Councilor Prebeg and Nelson voting no.

At 9:07 p.m., Councilor Prebeg left the meeting.

Councilor Irish said that contacted Dave Owens regarding the bench to be installed by Nichols Town Hall. He also said that he contacted Sullivan Supply and the Card Club has 16 members and they need four tables and sixteen chairs to be purchased for the Nichols Town Hall from the Community Club remaining funds. Councilor Irish asked the City Council if the City would pay the balance if they go over the funds allotted on the Nichols Town Hall items. Councilor Irish said he would bring the request back to the Council if the items do go over the allotted amount.

At 9:09 p.m., Councilor Prebeg returned to the meeting.

The City Engineer reviewed the Spring Park Road Sanitary Sewer Extension Project with the City Council.

Councilor Roskoski asked the City Engineer if they were reviewing the intersection of Spruce Drive and Aspen Lane. The City Engineer said they were working on it.

Councilor Roskoski asked the City Engineer when the Summer Street Improvement Projects will be started. The City Engineer stated that the projects will begin approximately in mid June.

The City Council reviewed the March 2004 Sheriff's Department activity report.

It was moved by Roskoski and supported by Skalko to adopt Resolution Number 18-04, creating an Economic Development Authority in the City of Mountain Iron along with all of the provisions stated on pages 67 through 71 of the April 19, 2004, City Council packet, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Skalko and supported by Nelson to adopt Resolution Number 19-04, dissolving the Mountain Iron Housing and Redevelopment Authority with an effective date of December 31, 2004, (a copy is attached and made a part of these minutes). The motion carried.

The Mayor said that he would have Economic Development Authority positions on the next regular City Council agenda. The Mayor requested that the City Administrator advise the current Housing and Redevelopment Authority to apply for the Economic Development Authority positions.

The Council discussed the proposed street vacations in the Costin area. It was the consensus of the Council to have the City Administrator prepare a draft resolution to vacate the two smaller roads in the Costin area.

It was moved by Irish and supported by Skalko to allow the City Engineer, at the next regular meeting, to present the costs and plans for the ATV trail before the pre-application of the grant is due. The motion carried.

It was moved by Nelson and supported by Prebeg to adopt Resolution 15-04, accepting report and calling a hearing related to the petition the City received regarding the installation of water and sewer along Spring Park Road, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Roskoski and supported by Skalko to adopt Resolution Number 16-04, to submit an updated application for the Mountain Iron Public Library accessibility grant, (a copy is attached and made a part of these minutes). The motion carried with Councilor Nelson voting no.

It was moved by Nelson and supported by Prebeg to approve the additional 2003 actual expenditures for the Saint Louis County Sheriffs in the amount of \$42,850.31 to be paid to the Saint Louis County Auditor. The motion carried unanimously on a roll call vote.

It was moved by Skalko and supported by Irish to have the 20 banners that the City purchased, erected on the appropriate light poles in the Downtown area. Secondly, that the City purchase petunias and geraniums so that the City Crew can plant these flowers in the pots purchased last Summer and also in the flower box located in front of the Senior Center. These pots should then be distributed in the Downtown Area. The above work must be completed no later than June 7, 2004. Also, for the months of June, July and August, members of the Summer Work Crew will water these flowers every Monday and Thursday unless it is raining on these days. The motion carried on the following roll call vote: Roskoski, yes; Prebeg, yes; Nelson, no; Irish, yes; and Skalko, yes.

During the open discussion, Councilor Roskoski questioned whether Law Enforcement, Administrative Staff, or City Employees could complete a follow-up check on the sump pump installation. The City Attorney stated that the City could complete an additional inspection by giving the homeowner reasonable notice by setting out a range of dates to inspect the sump pump in their house.

Also during the open discussion, Councilor Roskoski questioned the liability for the City for City Employees traveling to workshops. The City Attorney said that if they are in the scope of their employment while at training, the City would be liable for the employee during regular working hours.

At 9:43 p.m., it was moved by Nelson and supported by Prebeg that the meeting be adjourned. The motion carried.

Respectfully submitted:



Jill M. Forseen, CMC/MMCA  
Municipal Services Secretary

[www.mtniron.com](http://www.mtniron.com)



### COMMUNICATIONS

1. Minnesota Association of Small Cities, forwarding information and a sample resolution regarding local government aid issues.
2. League of Minnesota Cities, a memo seeking interested city officials to serve on the LMC policy committee.
3. League of Minnesota Cities, forwarding the April 9, 2004 Friday Fax.
4. Coalition of Greater Minnesota Cities, forwarding the CGMC Economic Development Committee Update.

## Summary By Category And Distribution

Category	Distribution	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	450.00
UTILITY	UTILITY	85,155.06
LICENSES	ANIMAL	25.00
BUILDING RENTALS	COMMUNITY CENTER	350.00
METER DEPOSITS	ELECTRIC	1,250.00
MISCELLANEOUS	REIMBURSEMENTS	431.45
CD INTEREST	CD INTEREST 101	692.94
CD INTEREST	CD INTEREST 301	426.33
CD INTEREST	CD INTEREST 378	109.62
CD INTEREST	CD INTEREST 602	85.26
CD INTEREST	CD INTEREST 603	2,097.36
BUILDING RENTALS	NICHOLS HALL	95.00
PERMITS	BUILDING	929.41
MISCELLANEOUS	ASSESSMENT SEARCHES	30.00
CD INTEREST	CD INTEREST 102	126.21
CD INTEREST	CD INTEREST 103	1,899.57
CD INTEREST	CD INTEREST601	580.58
CD INTEREST	CD INTEREST 102	35.06
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	131.87
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	25,157.55
TAXES	TRANSFERS FROM MI HRA	373.75
Summary Totals:		<u>120,432.02</u>

Check Issue Date(s): 04/10/2004 - 04/23/2004

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
04/04	04/14/2004	29777	40006	DRIVER & VEHICLE SERVICE DIV	002-20200	275.50
04/04	04/16/2004	29778	130011	MOUNTAIN IRON POSTMASTER	002-20200	286.03
04/04	04/20/2004	29779	130011	MOUNTAIN IRON POSTMASTER	002-20200	404.61
04/04	04/21/2004	29780	10013	A T & T INFORMATION SYSTEMS	002-20200	81.49
04/04	04/21/2004	29781	10032	ACCRA INDUSTRIES INC	002-20200	283.76
04/04	04/21/2004	29782	10008	AIRGAS NORTH CENTRAL	002-20200	96.33
04/04	04/21/2004	29783	4028	AMANDA DAMM & AARON BROWNING	002-20200	61.18
04/04	04/21/2004	29784	10021	ARROWHEAD LIBRARY SYSTEM	002-20200	500.00
04/04	04/21/2004	29785	20022	BENCHMARK ENGINEERING INC	002-20200	2,482.50
04/04	04/21/2004	29786	4025	BONNIE MELLAK	002-20200	900.00
04/04	04/21/2004	29787	20007	BP	002-20200	1,774.07
04/04	04/21/2004	29788	30061	CELLULARONE	002-20200	672.65
04/04	04/21/2004	29789	30009	CITY OF GILBERT	002-20200	1,078.48
04/04	04/21/2004	29790	30053	CONSOLIDATED TRADING COMPANY	002-20200	903.95
04/04	04/21/2004	29791	30028	CUSTOM FIRE APPARATUS INC	002-20200	83,626.00
04/04	04/21/2004	29792	4033	DARREL MOGEN	002-20200	100.00
04/04	04/21/2004	29793	40019	DCR COMMUNICATIONS INC	002-20200	130.00
04/04	04/21/2004	29794	40012	DWP RAILWAY COMPANY	002-20200	250.00
04/04	04/21/2004	29795	50027	EAST RANGE FIRE DEPT COALITION	002-20200	50.00
04/04	04/21/2004	29796	4024	ELLEN COGGER	002-20200	400.00
04/04	04/21/2004	29797	70029	GUARDIAN PEST CONTROL INC	002-20200	54.10
04/04	04/21/2004	29798	80022	HAWKINS INC	002-20200	293.29
04/04	04/21/2004	29799	4027	HILDA MILLER	002-20200	143.25
04/04	04/21/2004	29800	80023	HOUSE OF WHITE BIRCHES	002-20200	28.92
04/04	04/21/2004	29801	90010	INTERNATIONAL INSTITUTE OF	002-20200	90.00
04/04	04/21/2004	29802	100011	JANWAY COMPANY USA INC	002-20200	103.70
04/04	04/21/2004	29803	4036	KAREN GARDINIER	002-20200	100.00
04/04	04/21/2004	29804	4035	KATHY FRIDGEN	002-20200	100.00
04/04	04/21/2004	29805	4029	KEITH ARCHAMBEAU	002-20200	23.31
04/04	04/21/2004	29806	4031	KIM ANDERSON	002-20200	301.72
04/04	04/21/2004	29807	120006	L & M SUPPLY	002-20200	626.02
04/04	04/21/2004	29808	120039	LEEF SERVICES	002-20200	61.57
04/04	04/21/2004	29809	120004	LITERARY GUILD	002-20200	136.92
04/04	04/21/2004	29810	130030	MACQUEEN EQUIPMENT	002-20200	6,257.26
04/04	04/21/2004	29811	130106	MEDIACOM - MIDWEST	002-20200	55.95
04/04	04/21/2004	29812	130004	MESABI DAILY NEWS	002-20200	664.79
04/04	04/21/2004	29813	4032	VOID - MESSIAH LUTHERAN CHURCH	002-20200	100.00
04/04	04/21/2004	29814	40016	MICHAEL DOWNS	002-20200	175.50
04/04	04/21/2004	29815	130096	MICROMARKETING ASSOCIATES	002-20200	183.10
04/04	04/21/2004	29816	130086	MN RURAL WATER ASSOCIATION	002-20200	122.26
04/04	04/21/2004	29817		Information Only Check	002-20200	.00 V
04/04	04/21/2004	29818	130015	MT IRON WATER AND LIGHT DEPT	002-20200	15,803.47
04/04	04/21/2004	29819	140012	NATIONAL GEOGRAPHIC SOCIETY	002-20200	15.90
04/04	04/21/2004	29820	4022	NICK SUTICH	002-20200	362.50
04/04	04/21/2004	29821	140052	NORTHEAST SERVICE COOPERATIVE	002-20200	30,881.91
04/04	04/21/2004	29822	140004	NORTHERN ENGINE & SUPPLY INC	002-20200	124.87
04/04	04/21/2004	29823	150011	OLD DOMINION BRUSH	002-20200	420.25
04/04	04/21/2004	29824	150014	ONE CALL CONCEPTS INC	002-20200	5.75
04/04	04/21/2004	29825	180006	P & H MINEPRO SERVICES	002-20200	543.68
04/04	04/21/2004	29826	170001	QWEST	002-20200	472.06
04/04	04/21/2004	29827	180008	RADKO IRON & SUPPLY INC	002-20200	39.41
04/04	04/21/2004	29828	180052	REED BUSINESS INFORMATION	002-20200	112.69
04/04	04/21/2004	29829	180017	RELIABLE OFFICE SUPPLIES	002-20200	72.92
04/04	04/21/2004	29830	180045	RESERVE ACCOUNT	002-20200	500.00
04/04	04/21/2004	29831	4026	VOID - REUBEN EK	002-20200	120.83
04/04	04/21/2004	29832	190014	SHERWIN WILLIAMS	002-20200	80.13
04/04	04/21/2004	29833	190008	SILVER LAKE FLORAL	002-20200	49.52

M = Manual Check, V = Void Check

4/28/2004

10

CITY COUNCIL

Check Issue Date(s): 04/10/2004 - 04/23/2004

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
04/04	04/21/2004	29834	190019	ST LOUIS & LAKE COUNTIES	002-20200	150.00
04/04	04/21/2004	29835	190024	ST LOUIS CO SHERIFF LITMAN	002-20200	76,184.31
04/04	04/21/2004	29836	4034	ST LOUIS COUNTY	002-20200	100.00
04/04	04/21/2004	29837	190002	ST LOUIS COUNTY AUDITOR	002-20200	4,939.90
04/04	04/21/2004	29838	190039	ST LOUIS COUNTY RECORDERS OFFC	002-20200	50.00
04/04	04/21/2004	29839	190033	STAR TRIBUNE	002-20200	179.40
04/04	04/21/2004	29840	200020	THE TRENTI LAW FIRM	002-20200	4,056.10
04/04	04/21/2004	29841	210001	UNITED ELECTRIC COMPANY	002-20200	291.79
04/04	04/21/2004	29842	4030	VIENNA MAKI	002-20200	95.70
04/04	04/21/2004	29843	220018	VIKING OFFICE PRODUCTS	002-20200	101.75
04/04	04/21/2004	29844	220004	VIRGINIA DEPARTMENT OF PUBLIC	002-20200	35,505.67
04/04	04/21/2004	29845	4037	VIRGINIA LEGION BASEBALL	002-20200	150.00
04/04	04/21/2004	29846	230004	WENCK ASSOCIATES INC	002-20200	3,606.10
04/04	04/21/2004	29847	4023	WILLIAM RICCIO	002-20200	362.50

Totals:

279,357.32

Payroll-PP Ending 4/9/04

53,830.20

Sales Tax-Electronic Trans.-4/9/04

9,290.51

TOTAL EXPENDITURES

\$342,478.03



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 15-04

### RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT

**WHEREAS**, pursuant to Resolution Number 11-04 of the City Council adopted March 15, 2004, a report has been prepared by Benchmark Engineering with reference to the improvement of Spring Park Road between the West end of the road to ½ mile east of the west end of the road by the installation of water and sewer and this report was received by the City Council on April 19, 2004, and

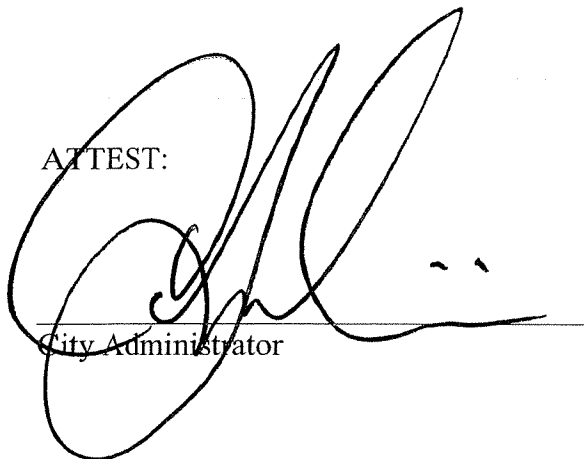
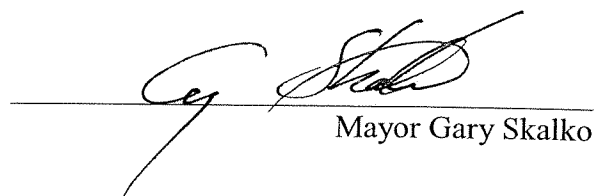
**WHEREAS**, the report provides information regarding whether the proposed project is necessary, cost effective, and feasible.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:**

1. The City Council will consider the improvement of such streets in accordance with the report and the assessment of abutting property for all or a portion of the costs of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$225,000.
2. A public hearing shall be held on such proposed improvement on the 17th day of May, 2004, in the Mountain Iron Room of the Mountain Iron Community Center at 6:30 p.m., or shortly thereafter, and the City Administrator shall give mailed and published notice of such hearing and improvement as required by law.

**DULY ADOPTED BY THE CITY COUNCIL THIS 19<sup>TH</sup> DAY OF APRIL, 2004.**

ATTEST:

  
\_\_\_\_\_  
City Administrator  
\_\_\_\_\_  
Mayor Gary Skalko



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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## RESOLUTION NUMBER 16-04

### AUTHORIZING GRANT APPLICATION

**WHEREAS**, the Mountain Iron Public Library building and public library services should be accessible to all residents; and,

**WHEREAS**, the City of Mountain Iron has title to the site and building where the Mountain Iron Public Library is located; and,

**WHEREAS**, the City of Mountain Iron has determined that various modifications are necessary within the Mountain Iron Public Library building to meet current Americans with Disabilities Act and Minnesota State Building Code Accessibility Standards; and,

**WHEREAS**, the City of Mountain Iron has determined that such modifications will cost approximately \$209,000; and,

**WHEREAS**, the City of Mountain Iron has determined that it will need a matching grant from the Department of Education to pay for such modifications; and,

**WHEREAS**, the City of Mountain Iron shall provide matching funds for expenditures relating to the public library accessibility project in an amount equal to the amount of the grant from non-state sources and that such match shall be dollar-for-dollar and not matched by in-kind contributions; and,

**WHEREAS**, the source of the matching funds will be Capital Improvement Funds; and,

**WHEREAS**, the City of Mountain Iron understands and agrees to adhere to the list of assurances as stated in the grant application.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that it authorizes the Mayor and City Administrator to submit a grant application totaling \$102,000 to make accessibility related modifications at the Mountain Iron Public Library building.

**BE IT FURTHER RESOLVED BY THE MOUNTAIN IRON CITY COUNCIL**, that the Mayor and City Administrator are authorized independently to sign and submit all applicable contracts, documents and agreements associated with the application or grant agreement on behalf of the City of Mountain Iron.

**DULY ADOPTED BY THE CITY COUNCIL THIS 19th DAY OF APRIL, 2004.**

ATTEST:

City Administrator

Mayor Gary Skalko



# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 17-04

### **AUTHORIZING SUBMISSION OF APPLICATION TO THE DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT'S CONTAMINATION CLEAN-UP PROGRAM**

**WHEREAS**, Old Town industrial Park development is located at the intersection of Highway 169 and County Road 102 in the City of Mountain Iron; and,

**WHEREAS**, the City the site is located within the one of the City of Mountain Iron's JOB sub-zones; and,

**WHEREAS**, this site is a large underutilized tract of land in the City that has remained vacant due to the conditions affecting the site; and,

**WHEREAS**, a Phase I Environmental Site Assessment, Phase II Environmental survey and RAP, have been completed on this property; and,

**WHEREAS**, the Mountain Iron Comprehensive Plan which was approved by the City Council indicates this site to be developed for industrial use due to its location major highways and direct access to rail road service; and,

**WHEREAS**, the City of Mountain Iron is eligible to make application for funds under the DEED Contamination Investigation and RAP Development Grant Program; and,

**WHEREAS**, the City has received various proposals for the development of the area as a manufacturing and industrial development; and,

**WHEREAS**, the City of Mountain Iron is in need of financial assistance from DEED to undertake the cleanup of this site in order to move the development forward; and,

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA**, that it hereby supports and approves the submission application for funding to cleanup the old town industrial park in accordance with the RAP and that the City Administrator of the City of Mountain Iron is hereby authorized to apply to the Department of Employment and Economic Development for funding of this project.

**BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA**, that City of Mountain Iron has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate project administration.

**BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA,** that the sources and amounts of the local match identified in the application are committed to the project identified.

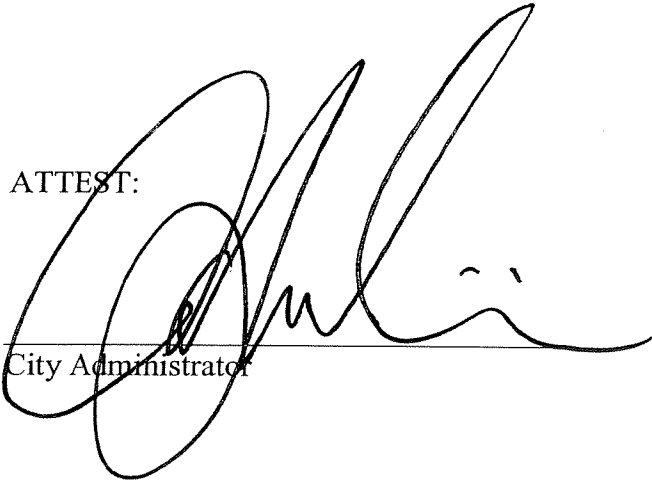
**BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA,** that City of Mountain Iron has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

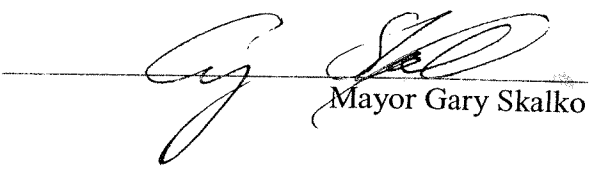
**BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA,** that upon approval of its application by the state, City Mountain Iron, Minnesota may enter into an agreement with the State of Minnesota for the above-referenced project, and that the City of Mountain Iron, Minnesota certified that it will comply with all applicable laws and regulation as stated in all contract agreements.

**BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA,** that the Mayor and City Administrator of the City of Mountain Iron are hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

**DULY ADOPTED BY THE CITY COUNCIL THIS 19<sup>TH</sup> DAY OF APRIL, 2004.**

ATTEST:

  
City Administrator

  
Mayor Gary Skalko





# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 18-04

### ENABLING THE CREATION OF AN ECONOMIC DEVELOPMENT AUTHORITY IN THE CITY OF MOUNTAIN IRON

BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON,  
MINNESOTA, as follows:

#### Section 1. Findings.

- 1.01 The City of Mountain Iron (the "City") is authorized generally by Minnesota Statutes Chapter 469 ("the Act") and specifically by Minnesota Statutes §469.091 to establish an Economic Development Authority pursuant to the provisions of Minnesota Statutes §469.090 to §469.108.
- 1.02 The City desires to encourage, attract, promote and develop economically sound industry and commerce within the City for the prevention and reduction of unemployment of its citizens.
- 1.03 The encouragement and financial support of economic development and redevelopment within the City is vital to the orderly development and financial health of the city, and is in the best interests of the health, safety, prosperity and welfare of the citizens of the city.
- 1.04 The City Council finds the accomplishment of the foregoing purposes and ends which are in the best interests of and vital to the citizens of the City can be best accomplished by the creation of an Economic Development Authority ("EDA") pursuant to the Act.
- 1.05 The City Council has, in accordance with Minn. Stat. §469.093, provided public notice and conducted a public hearing on April 19, 2004 concerning the establishment of and EDA for the City, at which hearing all persons wishing to express their views were given an opportunity to be heard on the proposal to establish an EDA.

#### Section 2. Enabling Resolution.

- 2.01 Creation. The Economic Development Authority of the City of Mt. Iron ("the Authority") is hereby created and established, and hereafter it shall be known as the "Mt. Iron Economic Development Authority."

2.02 Members; Appointment; Terms. The Authority shall consist of seven (7) members who shall be appointed by the Mayor with the approval of the City Council. Those persons initially appointed shall be appointed for terms of one, two, three, four, and five years, respectively, and two members shall be appointed for six years. Thereafter, all members shall be appointed for six-year terms. At all times, two members of the Authority shall be members of the City Council. It is recommended, but not required, that one of the members of the Authority also be a member of the City Planning and Zoning Board. The term of any member of the Authority who is a City Councilor shall not extend beyond that member's term of office as a member of the City Council, and a vacancy in the membership of the Authority shall automatically arise and exist when the elected term of office of a City Council member of the Authority ends, or when such person dies, resigns, or is removed from the office of City Councilor.

2.03 Powers and Duties of the Authority. Except as specifically limited by this Resolution, the Authority shall have all of the powers, authority, responsibilities, and duties set forth in the Act, as it may be amended from time to time, and all other applicable laws, including but not limited to the following powers, authority, responsibilities, and duties:

- (a) The powers and duties of a Housing and Redevelopment Authority pursuant to §469.001 to §469.047 of the Act;
- (b) The powers and duties of a City Council under §469.124 to §469.134, subject to the limitation set forth in Section 1.04(g);
- (c) The authority may contract for services of consultants, agents, public accountants, and other persons needed to perform its duties and exercise its powers.
- (d) The Authority may use the services of the City Attorney for its legal needs.
- (e) The Authority may purchase the supplies and materials it needs to carry out its duties.
- (f) The Authority may create and define the boundaries of economic development districts as authorized by the Act.
- (g) The Authority may be a limited partner in a partnership whose purpose is consistent with the Authority's purpose.
- (h) The Authority may issue general obligation bonds and revenue bonds when authorized by the City Council and pledge as security for the bonds the full faith, credit, and resources of the City or such revenues as may be generated by projects undertaken by the Authority.

- (i) The Authority may cooperate with or act as agent for the federal or state government or a state public body, or an agency or instrumentality of a government or other public body to carry out the powers granted it by the Act of any other related federal, state or local law in the area of economic development district improvement.
- (j) The Authority may study and analyze community development needs in the City and ways to meet those needs.
- (k) The Authority may join an official, industrial, commercial, or trade association, or other organization concerned with such purposes, hold receptions of officials who may contribute to advancing the City and its community development, and carry out other appropriate public relations activities to promote the City and its community development.
- (l) The Authority may carry out the law on economic development districts to develop and improve the lands in an economic development district to make it suitable and available for community development uses and purposes. In general, with respect to an economic development district, the Authority may use all of the powers given an economic development authority by law. (By means of example and not to limit the powers given to the Authority by law, see those powers listed at MSA 469.101).

2.04 Limitations of Power. The power and actions of the Authority shall be limited as follows:

- (a) Except when previously pledged by the Authority, the city council may by resolution require the authority to transfer any portion of the reserves generated by activities of the Authority that the city council determines is not necessary for the successful operation of the Authority to the debt service fund of the city, to be used solely to reduce tax levies for bonded indebtedness of the city;
- (b) The sale of all bonds or obligations issued by the Authority must be approved by the city council before issuance;
- (c) The authority must follow the budget process for city departments as provided by the city and as implemented by the city council and mayor;
- (d) All official actions of the authority must be consistent with the adopted comprehensive plan of the city, and any official controls implementing the comprehensive plan;
- (e) The Authority must submit all planned activities for influencing the action of any other governmental agency, subdivision, or body to the city council for approval;

- (f) The authority must submit its administrative structure and management practices to the city council for approval;
- (g) The Authority may not exercise any specific powers contained in §469.124 to §469.134 without the prior express approval of the City Council;
- (h) The Authority must submit its land sale and utility installation policy to the City Council for approval;
- (i) The Authority must develop annual goals and plans for development and redevelopment within the City and shall submit those plans to the City Council for its review and approval, and any substantial additions or variations from the annual development plans approved by the Council must be timely submitted to the Council for review and approval;
- (j) The Authority shall propose and adopt bylaws to govern its procedures, which bylaws and any amendments thereto which might be adopted from time to time by the Authority, must be approved by the City Council before they shall be effective; and,
- (k) Except as expressly otherwise approved by the City Council, the City's administrative, managerial, and personnel practices, rules, and policies shall apply to the Authority and its employees.

2.05 No Impairment of Existing Obligations. As provided for in §469.092, nothing herein nor any activities of the Authority shall be construed to impair the existing obligations of the City or its Housing and Redevelopment Authority under any of their contracts or to affect in any detrimental manner the rights and privileges of a holder of a bond or other obligation heretofore issued by the City or its Housing and Redevelopment Authority.

2.06 Obligations. The Authority must fulfill all of the obligations set forth at §469.100 of the Act.

### **Section 3. Implementation.**

3.01 Officers Authorized to Act. The Mayor, City Council, City Administrator, and other appropriate City officials are authorized and directed to take the actions and execute and deliver the documents necessary to give full effect to this resolution.

3.02 Reservation of Authority to Amend. The City Council reserves the authority to adopt such ordinances and further resolutions as are required or may permitted by the Act to give full effect to this resolution, and to modify this resolution (and the authority granted and limitations set forth herein) as it may from time to time deem appropriate or necessary. Nothing herein is intended or shall be construed to prevent the City Council from modifying this enabling resolution to impose new or different

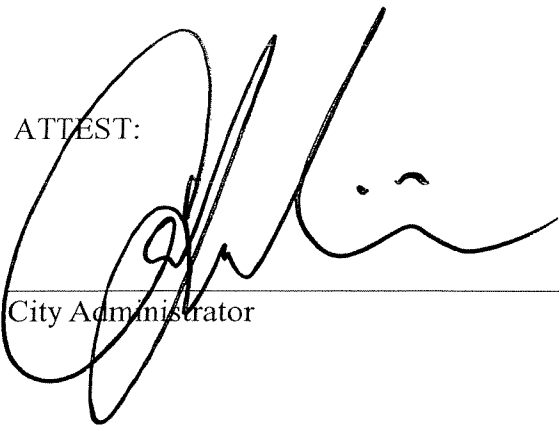
limitations upon the Authority as authorized by the Act or to grant additional powers to the Authority as authorized by the Act.

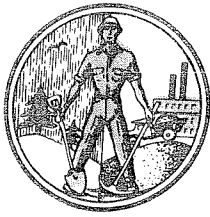
3.03 Severability. If any section, subsection, or part of this Resolution shall be held unconstitutional or void, the remaining provisions shall nonetheless remain in full force and effect.

3.04 Effective Date. This Resolution shall take effect immediately upon its adoption.

**DULY ADOPTED BY THE CITY COUNCIL THIS 19<sup>th</sup> DAY OF APRIL, 2004.**

ATTEST:

  
\_\_\_\_\_  
City Administrator  
\_\_\_\_\_  
Mayor Gary Skalko



# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 19-04

### DISSOLVING THE MOUNTAIN IRON HOUSING AND REDEVELOPMENT AUTHORITY

BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA,  
as follows:

#### Section 1. Findings.

- 1.01 The City of Mountain Iron (the "City") is authorized generally by Minnesota Statutes Chapter 469 (the Act) and specifically by Minnesota Statutes §469.091 to establish an Economic Development Authority pursuant to the provisions of Minnesota Statutes §469.090 to §469.108.
- 1.02 The powers and authority of an Economic Development Authority under the Act may include all of the powers and authority of Housing and Redevelopment Agency
- 1.03 The City finds that economic development and redevelopment within the City can be best promoted by a single unified development authority that has all of the powers and authority of an Economic Development Authority.
- 1.04 The City Council did, on the 19<sup>th</sup> day of April, 2004, establish the Mountain Iron Economic Development Authority pursuant to the Act, and did grant the Mountain Iron Economic Development Authority all of the powers, authority, and duties of a Housing and Redevelopment Authority.
- 1.05 The City Council finds that with the establishment of the Mountain Iron Economic Development Authority, the purpose and need for a separate Housing and Redevelopment Authority of the City of Mountain Iron (the "Mountain Iron HRA") no longer exists.
- 1.06 The City Council has, in accordance with Minnesota Statutes §469.093, provide public notice and conducted a public hearing on April 19, 2004 concerning the establishment of and Economic Development Authority for the City, at which hearing all persons wishing to express their views were given an opportunity to be heard on the proposal to establish an Economic Development Authority, and on this proposed Resolution to dissolve the Housing and Redevelopment Authority of Mountain Iron,

#### Section 2. Transfer and Dissolution.

- 2.01 Transfer of Authority. Pursuant to §469.094 of the Act, City does hereby transfer to the Mountain Iron Economic Development Authority all activities, programs, operations, and authority of the Mountain Iron HRA, including the transfer of control, authority, and operation of any project or development of the Mountain Iron HRA within the City, the

Mountain Iron Economic Development Authority shall accept the control, authority, and operation of all projects, programs, or activities of the Mountain Iron HRA.

2.02 Transfer of Assets and Employees. All property, records, assets, cash or other funds held or used by the Mountain Iron HRA shall be transferred to and become the property of the Mountain Iron Economic Development Authority all employees of the Mountain Iron ERA shall be transferred to the authority, supervision, and control of the Mountain Iron Economic Development Authority.

2.03 Transfer of Rights Obligations and Debt. All rights of the Mountain Iron HRA, whether contractual or of any other kind or character, against any person, firm, or corporation shall accrue to and be enforced by the Mountain Iron Economic Development Authority upon dissolution, any and all obligations, debts, or liabilities of the Mountain Iron HRA shall be the obligation, debt, or liability of the Mountain Iron Economic Development Authority.

2.04 Covenants of Mountain Iron Economic Development Authority. The Mountain Iron Economic Development Authority shall and does hereby covenant and pledge to perform the terms, conditions, and covenants of any bond indentures or other agreements executed for the security of bonds issues by the Mountain Iron HRA notwithstanding any other provision of this Resolution or any other Resolution or Ordinance of the City, the Mountain Iron Economic Development Authority exercise all of the powers necessary to perform the terms, conditions, and covenants of any indenture or other agreement executed for the security of bonds and shall become obligated on any such bonds by reason of the transfers provided in Section 2.01 of this Resolution.

2.05 Dissolution. Pursuant to the authority granted to the City in §469.03, subd 7, the Mountain Iron Housing and Redevelopment Authority is hereby dissolved.

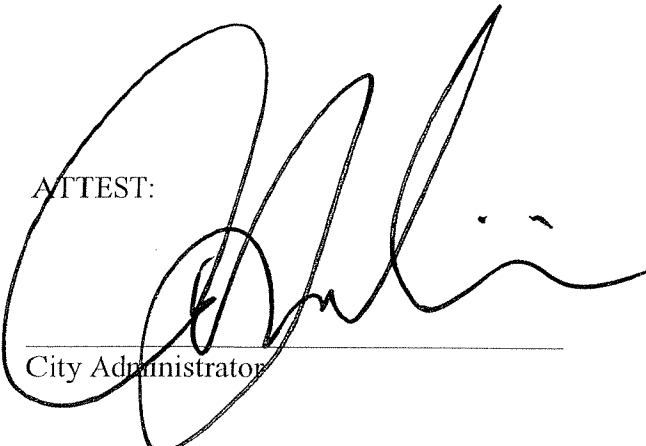
### **Section 3. Implementation.**

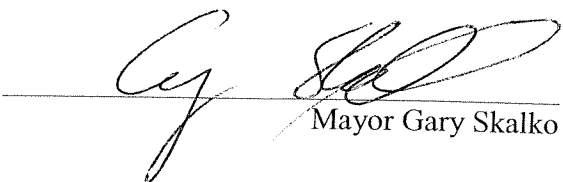
3.01 Officers Authorized to Act. The Mayor, City Council, City Administrator, and other appropriate City officials are authorized and directed to take the actions and execute and deliver the documents necessary to give full effect to this Resolution.

3.02 Effective Date. The transfers provided for herein and the dissolution of the Mountain Iron HRA are effective the 31<sup>st</sup> day of December, 2004.

**DULY ADOPTED BY THE CITY COUNCIL THIS 19<sup>th</sup> DAY OF APRIL, 2004.**

ATTEST:

  
\_\_\_\_\_  
City Administrator

  
\_\_\_\_\_  
Mayor Gary Skalko

## AGREEMENT

WHEREAS, the City of Mountain Iron, St. Louis County, Minnesota, is the owner of the West Two Rivers Campground facility; and

WHEREAS, Wilbur & Violet Ball is/are independent contractor(s) who wishes to contract with the City of Mountain Iron to operate the said campground;

NOW, THEREFORE, be it agreed, by and between the parties hereto as follows:

1. Wilbur & Violet Ball represents himself/herself to be an independent contractor(s) and he/she agrees to carry such Workmen's Compensation Insurance and Unemployment Compensation Insurance of his/her employees as is required by applicable Minnesota law and to furnish appropriate evidence, i.e., a certificate of insurance thereof. The independent contractor agrees that his/her failure to provide worker's compensation insurance for himself/herself, spouse, parents or children constitutes a rejection of worker's compensation benefits for those individuals.
2. Wilbur & Violet Ball agrees to manage said West Two Rivers Campground for the period of May 5<sup>th</sup> to September 8<sup>th</sup>, 2004.
3. The City of Mountain Iron agrees to pay Wilbur & Violet Ball, together, the sum of \$500.00 per week for operation of said facility for said 17-week period. Said compensation shall be paid bi-monthly on the first and third Monday of each month thereafter. The manager(s) is recommended to be on-site and available from 6:00 a.m. to 10:00 a.m. and 3:00 p.m. to 7:00 p.m., seven days per week.
4. Wilbur & Violet Ball agrees to act as manager(s) of the park facility and to collect the fees for the campground and to transmit the same to the City of Mountain Iron on a daily basis, Monday through Friday. The manager(s) is to reside at the campground and must provide his/her own furnishings for the provided manager's quarters. The City of Mountain Iron will provide electrical service to this site.
5. Wilbur & Violet Ball consents and agrees that the contractual duties of supervising the West Two Rivers Campground facility include, but are not limited to, those indicated on Exhibit "A" attached hereto and made a part of hereof.
6. Wilbur & Violet Ball consents and agrees that services and duties of supervising the West Two Rivers Campground facility indicated on Exhibit "A" and other duties are required to be performed by him/her individually. Independent contractor is prohibited from subcontracting and/or hiring out any of the responsibilities of independent contractor to any other individual or organization, without the express written consent of the City of Mountain Iron.
7. The City of Mountain Iron can terminate this contract at any time.

Dated this 22 day of April, 2004

  
City Administrator

  
Campground Caretaker/Manager

  
Campground Caretaker/Manager



**EXHIBIT "A"**  
**WEST TWO RIVERS CAMPGROUD RECOMMEND MAINTENANCE**

**DAILY:**

1. Clean bathrooms and fixtures, sweep and mop the control building.
2. Clean up camping areas and all other grounds.
3. Wipe off picnic tabletops at campsites and pavilions.
4. Pick-up litter on bench area, boat landings and fishing dock.
5. Collect fees daily at 6 a.m. and 7 p.m. and turn in fees and receipts daily at the Mountain Iron City Hall.
6. Managers' residence and grounds must be kept clean and in order at all times.
7. Check bathrooms and shower stalls.

**WEEKLY:**

1. Cut the grass and do trimming of the campground.
2. Clean area around woodshed – rake all sticks, etc.
3. Wash windows and screens on all buildings.
4. Pick up litter along County Road 761 (Campground Road) twice a week.
5. Clean/wash shower curtains.
6. Scrub out shower stalls. This includes walls and floors of shower stalls and bathrooms.

**AS NEEDED:**

1. Clear dead trees and branches from campground area.
2. Clean and inventory storage area in control building.
3. Clean and wash garbage cans.
4. Clean cabin after being used.
5. Perform duties as assigned by the Public Works or Parks and Recreation Director as to the operation of the campground.
6. Attend all Mountain Iron Parks & Recreation meetings as directed by the Board.

CITY OF MOUNTAIN IRON  
PLAN OF ACTION  
CLEAN-UP SCHEDULE  
Summer of 2004

Mott Pitt, Wacootah Overlook and Locomotive Park will be checked on a daily basis. Usually, work to be performed in the mornings by the Parks & Recreation Staff or the City Staff.

West Two Rivers Recreational Area will be on a daily basis. Inspection and clean up of the park and camping area will be done by the caretakers. The beach area will be on a daily basis done by the lifeguards during the swimming season.

City Hall/Community Center area will be checked and picked up daily by the Custodial Staff.

Nichols Town Hall will be checked daily when the custodial duties are required and done by the Custodial Staff.

Library Yard to be cleaned up daily, when the Library is open and work to be completed by the Library Staff.

Lift Stations to be cleaned upon daily inspection conducted by the Wastewater Staff.

All City employees will be reminded that when garbage is spotted, they will be required to pick it up and dispose of it properly.

All neighborhood parks and ball fields will be checked twice weekly. Those areas that are maintained on a daily basis such as ball fields will be checked daily by the Parks & Recreation Staff.

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
BOARD OF REVIEW  
APRIL 20, 2004

Mayor Skalko called the meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Allen Nelson, Dale Irish, Ed Roskoski and Mayor Gary Skalko. Also present were: Jill Forseen, Municipal Services Secretary, Cindy Okstad, Commercial Real Estate Appraiser for Saint Louis County and John Jokinen, Residential Appraiser for Saint Louis County.

The Mayor outlined the format that would be followed for the meeting. He also stated that the meeting would be recessed tonight and reconvened on Monday, May 3, 2004.

**James Jenko, 5729 Marble Avenue, Mountain Iron, Parcel code 175-0010-02310**, said that his valuation increased from \$58,600 in 2003 to \$67,400 in 2004. He said his house was built in 1933 and located in the Oberstar Addition of Costin and was moved to the present location in 1938. Mr. Jenko said that the Giru property, 8870 Granite Street, is similar in size to his property and a nicer home and it was valued at \$67,800.

It was moved by Roskoski and supported by Irish to have parcel 175-0010-02310 re-evaluated by the County Assessor, with a recommendation brought to the Board. The motion carried.

**Frank Buffetta, 8783 Fairview Lane, Mountain Iron, Parcel Code 175-0055-00920**, thinks the valuation is too high because he has made no new improvements.

It was moved by Skalko and supported by Prebeg to have parcel 175-0055-00920 re-evaluated by the County Assessor, with a recommendation brought to the Board. The motion carried.

The following appealed in writing:

**James Manion, MMC Properties Virginia, LLC, (Monson Trucking), 8371 Enterprise Drive North, Mountain Iron, Parcel Code 175-0032-00220 and 00210**, appealed the market valuation for the parcels.

It was moved by Prebeg and supported by Skalko to direct the County Assessor to speak with Mr. Manion, Monson Trucking, and explain the valuation on parcels 175-0032-00210 and 00220. The motion carried with Councilor Nelson voting no.

**Diane Lasky, 5605 Falcon Avenue, Mountain Iron, Parcel Code 175-0051-00640,** requested that her property be re-evaluated.

It was moved by Prebeg and supported by Irish to have parcel 175-0051-00640 re-evaluated by the County Assessor, with a recommendation brought to the Board. The motion carried.

At 7:30 p.m., it was moved by Prebeg and supported by Roskoski to recess the meeting until 6:30 p.m. on Monday, May 3, 2004. The motion carried.

Respectfully submitted:



Jill M. Forseen, CMC/MMCA  
Municipal Services Secretary

# City of Mt. Iron Board of Appeal and Equalization Recommendations

## Parcel

175-0051-00640 No change-issue is taxes more than value, her husband passed away and  
Diane Lasky income is greatly reduced

175-0055-00920 No change  
Frank Buffetta

175-0012-0231  
James Jenko Change of -\$3100 in building value, basement finishing is economy rather than average. In comparison to the Giru property, Jenko's residence is 290 square feet larger for each floor, Giru's is average quality and effectively a 1960's era house. Jenko's property although much older is below average quality and with updating is effectively a 1950's era house.

Current value			recommended value			
Land	imp	total	land	imp	total	change
\$7400	\$60700	\$68100	\$7400	\$57600	\$65000	-\$3100

175-0032-00220

175-0032-00210

MMC Properties No change-James Mainion of MMC was contacted regarding the increase in market value. He requested comparisons with other properties in Mt. Iron, a spread sheet is being provided listing the values of other comparable properties.

John R. Jokinen



Cindy Okstad



**COUNCIL LETTER 050304-IIIA**

**ADMINISTRATION**

**PUBLIC HEARING**

**DATE:** April 27, 2004  
**FROM:** Craig J. Wainio  
City Administrator

---

This public hearing is part of the assessment process for the Unity Drive graveling project near South Grove. The affected property owners have been notified of the public hearing. The property owners along Unity Drive are proposed to be assessed for 10% of the project costs.

Upon completion of the public hearing it is recommended that the City Council approve Resolution Number 22-04 Adopting Assessment.

# NOTICE OF HEARING ON PROPOSED ASSESSMENT

Mountain Iron, Minnesota April 5, 2004.

## TO WHOM IT MAY CONCERN:

Notice is hereby given that the City Council will meet at 6:30p.m. on May 3, 2004 at the Mountain Iron Community Center to consider, and possibly adopt, the proposed assessment for the improvement of Unity Drive between the center line of Park Drive and approximately 1400 feet east of the centerline of Park Drive by the construction of a gravel surfaced road. Adoption by the City Council of the proposed assessment against abutting property may occur at the hearing.

Such assessment is proposed to be payable in equal annual installments extending over a period of ten years, the first of the installments to be payable on or before the first Monday in January 2005, and will bear interest at the rate of eight percent per annum from the date of the adoption of the assessment Resolution. To the first installment shall be added interest on the entire assessment from the date of the assessment Resolution until December 31, 2004. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

You may at any time prior to certification of the assessment to the county auditor, pay the entire assessment on such property, with interest accrued to the date of payment, to the City of Mountain Iron. No interest shall be charged if the entire assessment is paid within 30 days from the adoption of this assessment. You may at any time thereafter, pay to the City of Mountain Iron the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year. If you decide not to prepay the assessment before the date given above the rate of interest that will apply is eight percent per year. The proposed assessment roll is on file for public inspection at the City Administrator's office. The total amount of the proposed assessment is \$16,386. Written or oral objections will be considered at the meeting. No appeal may be taken as to the amount of an assessment unless a written objection signed by the affected property owner is filed with the City Administrator prior to the assessment hearing or presented to the presiding officer at the hearing. The City Council may upon such notice consider any objection to the amount of a proposed individual assessment at an adjourned meeting upon such further notice to the affected property owners as it deems advisable.

If an assessment is contested or there is an adjourned hearing, the following procedure will be followed:

1. The City will present its case first by calling witnesses who may testify by narrative or by examination, and by the introduction of exhibits. After each witness has testified, the contesting party will be allowed to ask questions. This procedure will be repeated with each witness until neither side has further questions.

2. After the City has presented all its evidence, the objector may call witnesses or present such testimony as the objector desires. The same procedure for questioning of the City's witnesses will be followed with the objector's witnesses.
3. The objector may be represented by counsel.
4. Minnesota rules of evidence will not be strictly applied; however, they may be considered and argued to the Council as to the weight of items of evidence or testimony presented to the council.
5. The entire proceedings will be tape-recorded.
6. At the close of presentation of evidence, the objector may make a final presentation to the Council based on the evidence and the law. No new evidence may be presented at this point.
7. The Council may adopt the proposed assessment at the hearing.

An owner may appeal an assessment to district court pursuant to Minn. Stat. § 429.081 by serving notice of the appeal upon the Mayor or City Administrator of the City within 30 days after the adoption of the assessment and filing such notice with the district court within ten days after service upon the Mayor or City Administrator.

/s/ Craig J. Wainio  
City Administrator



**COUNCIL LETTER 050304-IVC1**

**UTILITY ADVISORY BOARD**

**CREDIT CARD PAYMENT**

**DATE:** April 28, 2004

**FROM:** Utility Advisory Board

Donald V. Kleinschmidt  
Director of Public Work

Craig J. Wainio  
City Administrator

---

The Utility Advisory Board is recommending, to the Mountain Iron City Council, approval allowing staff to set up a credit card payment system for payment of Solid Waste Tipping Fees. Saint Louis County Solid Waste Department has implemented a credit card system for payment of solid waste tipping fees effective July 1, 2004.

**COUNCIL LETTER 050304-IVC2**

**UTILITY ADVISORY BOARD**

**YARD WASTE SITE**

**DATE:** April 28, 2004

**FROM:** Utility Advisory Board

Donald V. Kleinschmidt  
Director of Public Work

Craig J. Wainio  
City Administrator

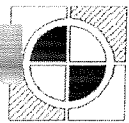
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The Utility Advisory Board is recommending to the Mountain Iron City Council approval of a quote from Iron Oakes Fencing in the amount of \$ 8,904.00. This is for a cantilever gate and installation. The gate will be installed at the gravel storage area access road. It is the intent of the UAB to develop this area as the new yard waste site and recycling area.

Iron Oakes Fencing has the State of Minnesota Bid Contract #424276 which would not require further quotes.

Proposed Mt. Iron ATV Recreation Trails  
Cost breakdown for Segments of Trail

Parkville – Nichols Avenue to proposed Virginia ATV Park	\$105,000
Parkville – Nichols Avenue to South Grove (Including Mineview overlook Spur Trail)	\$ 60,000
South Grove to West Two Rivers Campground	<u>\$ 67,000</u>
Total	\$232,000



**Benchmark**  
ENGINEERING, INC.

March 29, 2004

ENGINEER'S ESTIMATE OF QUANTITIES AND OPINION OF COST  
ATV RECREATION TRAILS  
MOUNTAIN IRON, MINNESOTA  
MI04-7

SPEC. NO.	ITEM	UNITS	ITEM COST	PROJECT QUANTITIES	TOTAL AMOUNT
2021.501	MOBILIZATION	LUMP SUM	\$20,000.00	1.0	\$20,000.00
2101.511	CLEARING AND GRUBBING	LUMP SUM	\$15,000.00	1.0	\$15,000.00
2104.501	REMOVE PIPE CULVERTS	LIN. FT.	\$2.00	0.0	\$0.00
2104.507	REMOVE SURFACE BOULDERS	CU. YD.	\$30.00	200.0	\$6,000.00
2104.513	SAW PAVEMENT - FULL DEPTH	LIN. FT.	\$3.50	0.0	\$0.00
2105.501	COMMON EXCAVATION	CU. YD.	\$4.00	10,000.0	\$40,000.00
2105.503	ROCK EXCAVATION	CU. YD.	\$40.00	400.0	\$16,000.00
2105.521	GRANULAR BORROW (CV)	CU. YD.	\$5.00	8,000.0	\$40,000.00
2105.525	TOPSOIL BORROW (CV)	CU. YD.	\$15.00	600.0	\$9,000.00
2105.535	SALVAGED TOPSOIL (CV)	CU. YD.	\$6.00	200.0	\$1,200.00
2211.503	AGG. BASE PLACED CL. 5 (CV)	CU. YD.	\$12.00	400.0	\$4,800.00
2221.503	AGGREGATE SHOULDERING (CV) CL. 5	CU. YD.	\$12.00	0.0	\$0.00
2331.521	IRREGULAR WIDTH PAVEMENT	SQ. YD.	\$16.00	0.0	\$0.00
2357.502	BIT. MATERIAL FOR TACK COAT	GAL.	\$1.50	0.0	\$0.00
2105.541	STABILIZING AGGREGATE	CU. YD.	\$10.00	500.0	\$5,000.00
2501.511	12" CM PIPE CULVERT	LIN. FT.	\$24.00	100.0	\$2,400.00
2501.511	18" CM PIPE CULVERT	LIN. FT.	\$32.00	100.0	\$3,200.00
2501.511	24" CM PIPE CULVERT	LIN. FT.	\$40.00	100.0	\$4,000.00
2501.515	60" CM PIPE CULVERT	LIN. FT.	\$65.00	70.0	\$4,550.00
2501.515	12" CM PIPE APRON	EACH	\$150.00	10.0	\$1,500.00
2501.515	18" CM PIPE APRON	EACH	\$200.00	10.0	\$2,000.00
2501.515	24" CM PIPE APRON	EACH	\$225.00	10.0	\$2,250.00
2501.515	60" CM PIPE APRON	EACH	\$400.00	4.0	\$1,600.00
2511.501	RANDOM RIPRAP CL. III	CU. YD.	\$30.00	200.0	\$6,000.00
2563.601	TRAFFIC CONTROL	LUMP SUM	\$2,000.00	1.0	\$2,000.00
2564.609	PERMANENT TRAFFIC CONTROL	LUMP SUM	\$5,000.00	1.0	\$5,000.00
2573.501	BALE CHECK	EACH	\$8.00	100.0	\$800.00
2573.502	SILT FENCE, PREASSEMBLED, INCL. MAINTENANCE	LIN. FT.	\$2.00	6,000.0	\$12,000.00
2575.501	SEEDING	ACRE	\$1,200.00	8.0	\$9,600.00

CONSTRUCTION COST: \$213,900.00  
ENGINEERING - CONSTRUCTION PHASE: \$17,112.00  
TOTAL PROJECT COST: \$231,012.00

BENCHMARK ENGINEERING, INC.

**Eric Fallstrom**

**From:** "Tim Colliton" <tcolliton@wenck.com>  
**To:** <eric@bm-eng.com>  
**Cc:** <jpalo@wenck.com>  
**Sent:** Wednesday, March 03, 2004 10:46 AM  
**Subject:** Noise Measurement Proposal

Eric,

I have prepared a proposed scope and estimated costs for the Noise Measurement project we discussed. At this time, the measurement schedule is flexible; however, I suggest waiting until the snow cover has gone.

### **Project Scope**

- Measure the community noise at two to three nearby residences. The measurements would be made using a sound level meter and following the procedures approved by the Minnesota Pollution Control Agency. The measurements would be made for a one hour period at each location during the daytime (0700 - 2200) hours.
- Sound level measurements would also be made at the WWTP blower installation for evaluation and subsequent noise control recommendations. Dimensional measurements may also be made as appropriate.
- For the measurements, it is requested that two or all three blowers be operated to represent a "worst case" mode.
- After completion of the noise measurements, the odor sources will be investigated. The purpose of this effort is to understand the nature of the sources and develop general recommendations for odor control.
- The results of the noise measurements will be compared to daytime and nighttime limits in the Minnesota Noise Rules. Although the measurement will be made during daytime hours, it is assumed that the nighttime levels will be similar because of continuous operation of the blowers.
- The findings, conclusions and any recommendations will be summarized in a brief report. The noise reduction to be gained from implementation of the recommendations will also be discussed.

### **Estimated Costs**

**Labor - 30 hrs @ \$113/hr = \$3,390**

Preparation - 6 hrs

Travel & site visit - 16 hrs

Calculations and reporting - 8 hrs

**Sound Level Meter Rental - \$100**

**Travel Expenses - \$300**

Mileage - \$200

Lodging - \$100

**Grand Total = \$3,390 + \$100 + \$300 = \$3,790**

Thank you for the opportunity to provide this information. Call or write with any questions/comments or to schedule this interesting project.

Tim Colliton, PE, CIH  
Wenck Associates, Inc.  
(763) 479-4236 (Office)  
(612) 701-9649 (Cell)

**COUNCIL LETTER 050304-IVE3**

**CITY ENGINEER**

**LOCOMOTIVE PARK UTILITIES**

**DATE:** April 28, 2004

**FROM:** City Engineer

Craig J. Wainio  
City Administrator

---

As requested by the City Council, the plans and costs for utilities at Locomotive Park are being presented for your review. This information relates to the development of the park as Mountain Iron's trail head for the Mesabi Trail.

The following comments were provided by Councilor Roskoski who also requested this item be placed on the agenda:

This request was due for the April 19<sup>th</sup> council meeting. Routes and cost estimates for sewer, water, and electricity to the west end area of the park.



# BENCHMARK ENGINEERING, INC.

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261  
Mt. Iron, MN 55768-0261  
tel: 218-735-8914 • fax: 218-735-8923  
email: info@bm-eng.com

Don Kleinschmidt  
City Hall  
8586 Enterprise Dr. South  
Mt. Iron, MN 55768-8260

We are pleased to offer our opinion of probable cost to provide sewer and water to  
Locomotive Park.

ITEM	UNIT	QUANT.	UNIT PRICE	TOTAL
REMOVE BIT. OVER CONC. PVT	SQ.YD	40	\$ 4.50	\$ 180.00
REMOVE CURB AND GUTTER	LIN.FT.	40	\$ 3.00	\$ 120.00
REMOVE CONC. ALLEY	SQ.YD.	16	\$ 4.50	\$ 72.00
REMOVE CONC. WALK	SQ.FT.	100	\$ 1.00	\$ 100.00
CONNECT TO EXISTING SEWER LUMP SUM		1	\$ 250.00	\$ 250.00
PIPE SEWER 4" PVC SCH40	LIN.FT.	140	\$ 18.00	\$ 2,520.00
ELL 4" PVC SCH40	EACH	2	\$ 25.00	\$ 50.00
CAP 4" PVC SCH40	EACH	1	\$ 15.00	\$ 15.00
CORPORATION STOP 0.75"	EACH	1	\$ 150.00	\$ 150.00
CURB STOP 0.75" & 1.5" BOX	EACH	1	\$ 250.00	\$ 250.00
PIPE COPPER 0.75" TYPE K	LIN.FT.	70	\$ 16.00	\$ 1,120.00
POST IRON FENCE MARKER	EACH	2	\$ 10.00	\$ 20.00
CURB & GUTTER TYPE B618	LIN.FT.	40	\$ 14.00	\$ 560.00
BITUMINOUS PATCHING	TON	10	\$ 80.00	\$ 800.00
TURF ESTABLISHMENT	LUMP SUM	1	\$ 500.00	\$ 500.00

CONSTRUCTION \$ 6,707.00

DESIGN ENGINEERING \$ 700.00

CONST. ENGINEERING \$ 1,440.00

PROJECT TOTAL \$ 8,847.00

Sincerely,  
Benchmark Engineering, Inc.

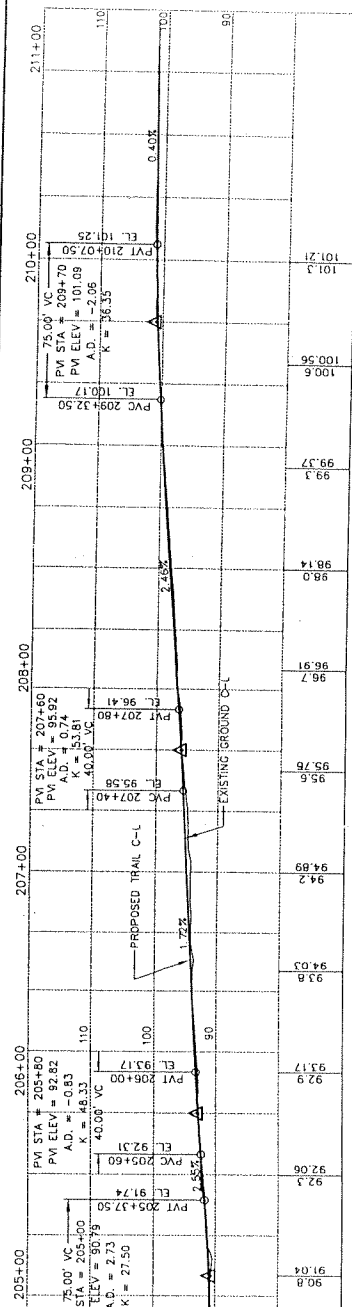
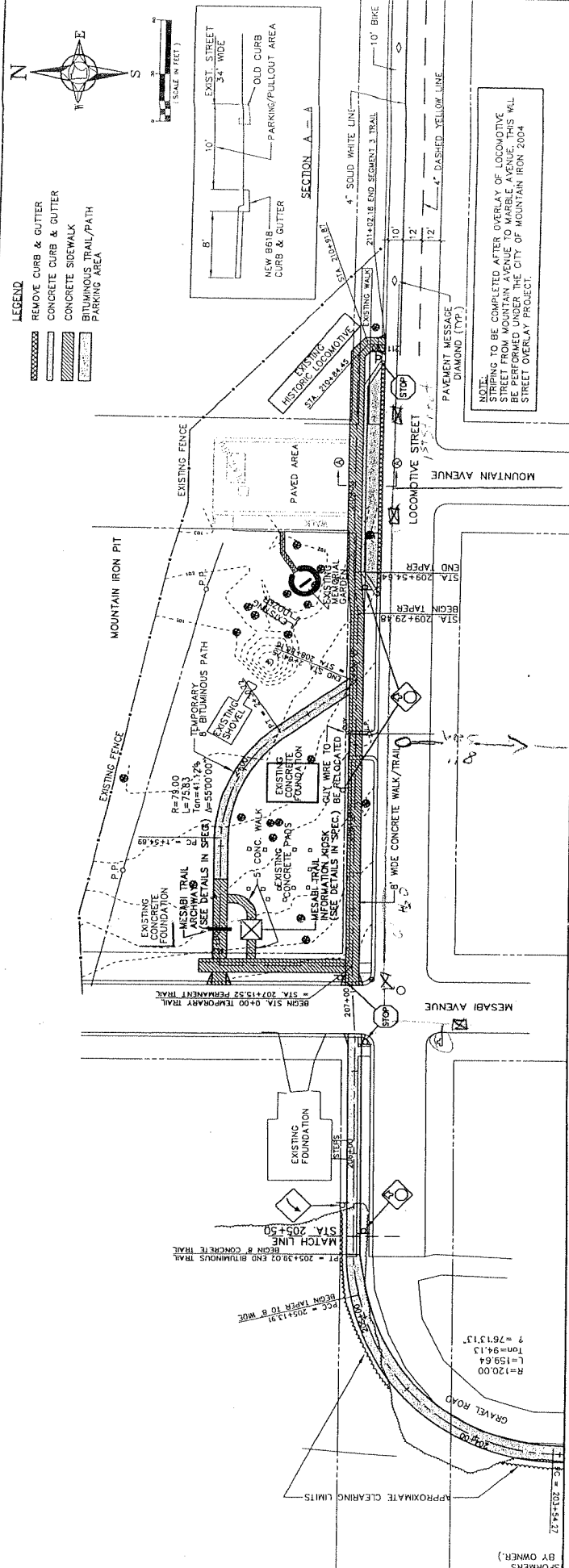
*Charles O. Rudstrom* 4/12/04

4/28/2004

39

CITY COUNCIL





**COUNCIL LETTER 050304-IVF1**

**FIRE DEPARTMENT**

**HIRE FIREFIGHTERS**

**DATE:** April 27, 2004

**FROM:** Fire Department

Craig J. Wainio  
City Administrator

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The Fire Department is requesting that the City Council hire the following two firefighters:

Gerry Holkko  
Joel Martinson

PD \$150.00 3/11/04  
 Rep. # 2.042594

CITY OF MOUNTAIN IRON  
 VARIANCE APPLICATION \*

Name of Applicant Thomas Tammaro Signature of Applicant [Signature] Date 3-18-04  
608 S 10th St Virginia 799-1155

Legal Description: Sec/Lot 0000 Twp/Block 004 Rge/Subd West Va. Add. Parcel Code # '75-0065-  
W 1/2 Lot 14 & All of Lot 15 inc. part of vac. 3rd St adj. 00820  
 Area for which Variance Requested: West Virginia, MT. Iron  
W 1/2 Lot 14 and all of Lot 15 inc. part of vac 3rd St Adj

Statements addressing condition of "undue hardship" for which variance is requested.

R/O with the size of this lot it is useless without a variance, without it I can't do any thing with it.  
 Thank you

\* Applicant is required to submit a vicinity map, drawn to scale, showing applicant's and adjoining property including all existing or proposed buildings or uses. Use reverse side of this form.

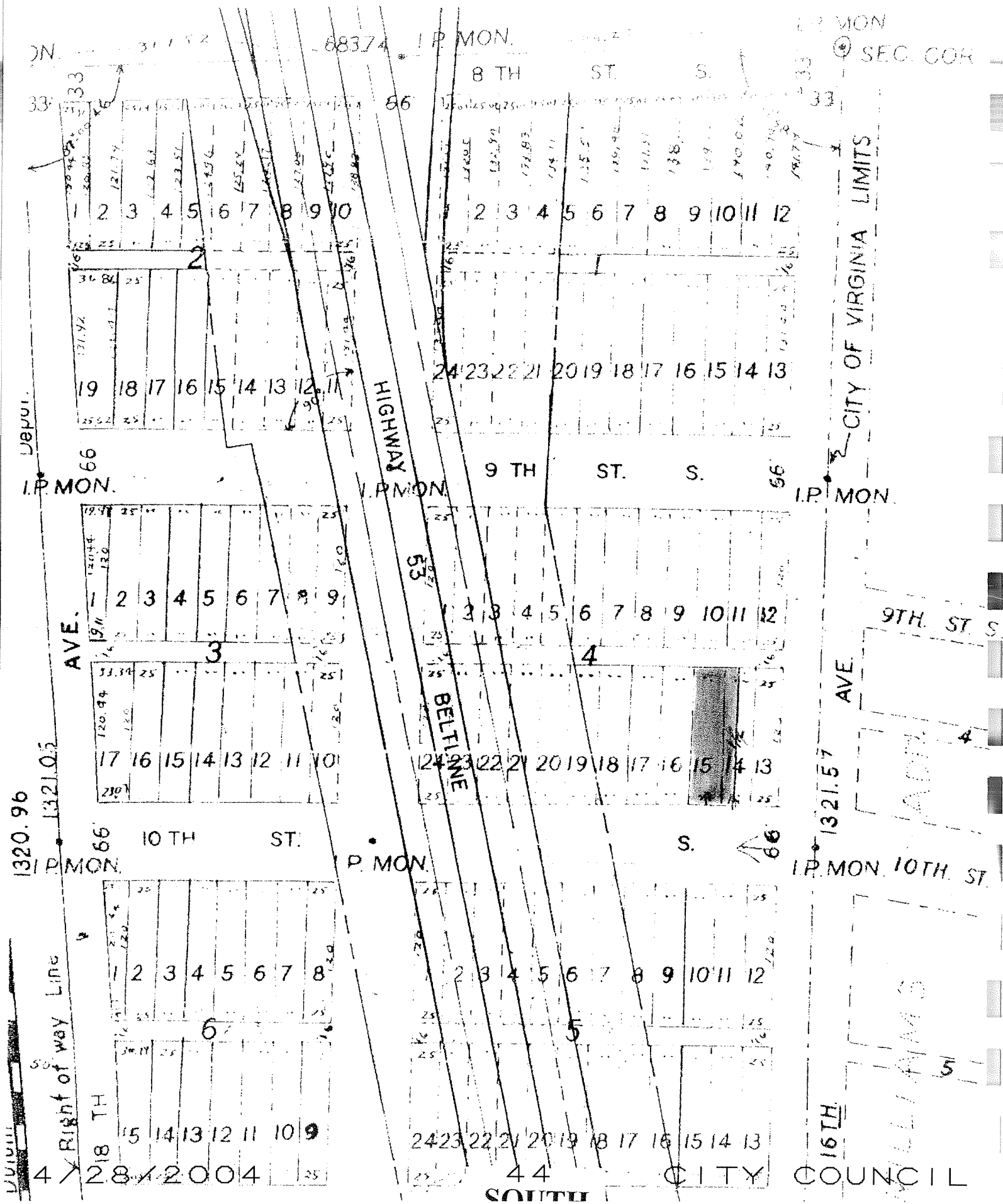
OFFICE USE ONLY

ITEM	ACTION	DATE	INITIAL
Zoning Administrator Review	Sent to JOK	3-11-04	Jm7
Public Hearing Set	Hearing - 4/12/04 7:05 PM	3-15-04	Jm7
Hearing Notice Published	E-mailed to MARKS	3-15-04	Jm7
Board of Adjustment and Appeals Recommendation			
Council Action			
Filed with County Recorder			

Conditions Attached \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



# NORTH



**COUNCIL LETTER 050304-VB**

**ADMINISTRATION**

**CDBG PRE-APPLICATION**

**DATE:** April 27, 2004  
**FROM:** Craig J. Wainio  
City Administrator

---

As request by the City Council, this item is again being placed upon the Agenda.

Pre-applications for the Community Development Block Grant program need to be submitted prior to 4:30PM on May 14<sup>th</sup>. Enclosed, please find the application which outlines the criteria that projects must meet in order to qualify for funding. Staff is requesting that the City Council determine a short list of project that they may want to submit for funding.

**Saint Louis County  
COMMUNITY  
DEVELOPMENT  
BLOCK GRANT**



2 • 0 • 0 • 5

**Fiscal Year 2005  
INSTRUCTION GUIDE**

**COVER SHEET INSTRUCTION GUIDE**

Please fill out the cover sheet completely. Include the Project Title, Applicant Organization, Type of Organization, the Federal ID number of the Organization, the Contact Person, Address, and Phone number. Be sure the cover sheet is dated and signed by the authorized representative.

For nonprofit organizations who have not been previously funded through St. Louis County programs, please submit a copy of your Articles of Incorporation and your IRS Letter of Tax Exemption.

**FEDERAL OBJECTIVE:**

The proposed project must meet one of two indicated federal objectives. Check the one which applies to your project. Briefly explain, in the *Statement of Need* narrative, how your project meets the federal objective you have checked. You will be required to submit proof of meeting a federal objective with the Final Application.

The information which follows describes several ways by which a project might meet the federal objective requirement:

***Benefit to Low and Moderate Income People:***

- ! ***Jurisdiction-Wide Benefit*** - At least 47.5% of the jurisdiction's residents or the residents of a defined geographic area must be of low or moderate income (i.e., meet HUD Section 8 income guidelines.) Applicants may use the most recent census data or use results from an approved community survey to document LMI benefit.
- ! ***Income or Household Direct Benefit*** - Proposed project must demonstrate direct benefit to low- and moderate-income individuals or households. Funded projects must establish and maintain on file the policies and procedures used in determining income eligibility. Income verification intake forms that include income and family size of program beneficiaries must also be maintained.

***Prevention or Elimination of Slums and Blight:***

- ! Activities undertaken in support of this objective (e.g., acquisition, demolition, commercial rehabilitation, historic preservation) must be directly related to improving conditions within a specified geographic area and meet the definition of slum, blighted, deteriorated or deteriorating area under state or local law. Documentation must identify how each parcel or structure meets established criteria for slum or blight. The work to be undertaken must address the conditions which contributed to the deterioration of the area, or the correction of existing code violations.

# COPE & PETERSON, LTD.

Attorneys and Counselors  
415 South First Street  
Virginia, Minnesota 55792

H. JEFFREY PETERSON †  
JOHN F. COPE ‡  
JAMES R. COPE •  
ALICIA L. COPE  
ANDREW R. PETERSON

Telephone (218) 749-4470

Facsimile (218) 749-4783

Email jim@copepeterson.com

April 6, 2004

Sam A. Aluni  
The Trenti Law Firm  
225 First Street North  
Suite 1000  
P.O. Box 958  
Virginia, MN 55792

Re: City of Mountain Iron v. Harry's Bon Air, Inc. and Beverly Nadolske Allis  
Our File No. 22653

Dear Mr. Aluni:

As you can see by the enclosed property tax statement, it appears that the county has assessed the clean-up costs on the Bon Air's property taxes in 2004. Obviously, my client is concerned that in addition to the amounts owed pursuant to the Confession of Judgment, she could also end up responsible for back taxes on the property. She also reminded me that as part of his negotiated plea agreement, her son was ordered to pay restitution in connection with the damage to the Bon Air. My client was inquiring whether in return for her deeding the property to the City of Mt. Iron the city would be willing to dismiss their claim. Please advise.

Sincerely,



JAMES R. COPE

JRC/cks  
enc.

cc: Beverly Allis

Dictated but not read

† Certified by the Minnesota State Bar Association and the National Board of Trial Advocacy as a Civil Trial Specialist  
‡ Certified by the Minnesota State Bar Association as a Real Property Law Specialist  
• Certified by the Minnesota State Bar Association as a Civil Trial Specialist



Real Estate Taxes Payable In 2004

CITY OF MT IRON  
SEC: TWP: GR: LOT:0000 BLK:018 ACRES:  
GRANT TOWN OF MOUNTAIN IRON  
LOTS 1 AND 2 EX WLY 60 FT

Owner #: 525815  
Owner: HARRY'S BON-AIR INC

TAXPAYER # 757994  
HARRY'S BON-AIR INC  
532 4TH ST S  
VIRGINIA MN 55792

Property Class:

New Improvements:  
Estimated Market Value:

Taxable Market Value:

PARCEL CODE: 175-0010-01850	
2003	2004
RES. NON-HSTD COMM. - PRF	COMM. - PRF
3,420.82	96.14
1,883.00	
1,537.82	96.14
608.85	34.89
496.61	28.55
344.65	24.35
24.78	1.94
15.75	.93
6.32	3.24
40.86	2.24
1,537.82	96.14
57.30	54.64
	12,717.26
1,595.12	12,868.04

Make Checks Payable To:  
St Louis County Auditor  
Mail To:  
Maureen Langguth  
Acting County Auditor  
Tax Division  
100 N 5th Ave W  
Duluth MN 55802-1293  
For Tax Information Call:  
218/726-2383  
All Tax Receipts Subject To  
Cancellation By County  
Auditor For  
Dishonor Of Negotiable  
Paper Offered In Payment.

1. Use this amount on Form M-1PR to see if you're eligible for a property tax refund. File by August 15. If box is checked, you owe delinquent taxes and are not eligible.
2. Use this amount for the special property tax refund on schedule 1 of Form M-1PR.
3. YOUR PROPERTY TAX AND HOW IT IS REDUCED BY THE STATE
4. Your property tax before reduction by state-paid aids and credits
5. Aid paid by the state of Minnesota to reduce your property tax
6. Credits paid by the state of Minnesota to reduce your property tax:
  - A. Homestead and agricultural credit
  - B. Taconite credit
  - C. Other credits
7. Your property tax after reduction by state-paid aids and credits
8. WHERE YOUR PROPERTY TAX DOLLARS GO
9. County
10. City or town
11. State general tax
12. School District: A. Voter approved levies
13. 712 B. Other local levies
14. 11A. Special taxing district
15. B. Tax increment
16. C. Fiscal disparity
17. 12. Non-school voter approved referenda levies
18. 13. Total property tax before special assessments
19. 14. Special assessments and taxes added to this property tax bill:
  - A. SPEC ASMT
  - B. SPECIAL ASSESSMENT
  - C.
20. 15. Your property tax and special assessments

PLEASE READ BACK OF FORM FOR PENALTY AND PAYMENT INFORMATION

Pay this amount no later than May 15th, 2004: 6,434.02  
Pay this amount no later than October 15th, 2004: 6,434.02

2ND HALF Real Estate St. Louis County  
PAY STUB Pay on or before October 15th to avoid penalty

2004



TAXPAYER # 757994  
HARRY'S BON-AIR INC  
532 4TH ST S  
VIRGINIA MN 55792

CASH  
CHECK  
COUNTER  
MAIL

COMM. - PRF STMT# 106846

Parcel Code	175-0010-01850
Full Tax for Year	12,868.04
Balance Due	6,434.02
Penalty	
Total Paid	

Check if address change on back

If box is checked you owe delinquent taxes

Your cancelled check will be your receipt. \$30.00 service charge for all returned checks.  
Detach this stub and include it with your second half payment.

ISSUED: 03/24/2004

1ST HALF Real Estate St. Louis County  
PAY STUB Pay on or before May 15th to avoid penalty

2004



TAXPAYER # 757994  
HARRY'S BON-AIR INC  
532 4TH ST S  
VIRGINIA MN 55792

CASH  
CHECK  
COUNTER  
MAIL

COMM. - PRF STMT# 106846

Parcel Code	175-0010-01850
Full Tax for Year	12,868.04
Balance Due	6,434.02
Penalty	
Total Paid	

Check if address change on back

If box is checked you owe delinquent taxes

Your cancelled check will be your receipt. \$30.00 service charge for all returned checks.  
Detach this stub and include it with your first half or full payment.

ISSUED: 03/24/2004

Statement of Property Taxes Payable in 2004, St. Louis County, MN.  
STATE COPY FILE WITH FORM M-1PR

Owner: HARRY'S BON-AIR INC

Name of Taxpayer:  
HARRY'S BON-AIR INC  
532 4TH ST S  
VIRGINIA MN 55792

FOR STATE USE ONLY

Parcel Code: 175-0010-01850

New Improvements:

2003

Property Class: RES. NON-HSTD  
COMM. - PRF

Estimated Market Value: 50,000  
Taxable Market Value: 50,000

Line 2  
Line 6 1,537.82

2004

Property Class: COMM. - PRF

Estimated Market Value: 3,000  
Taxable Market Value: 3,000

Line 1  
Line 6 96.14

If box is checked, you owe delinquent taxes.

You may be eligible for one or even two refunds to reduce your property tax. Read the back of this statement to find out how to apply.

**COUNCIL LETTER 050304-VD**

**MAYOR SKALKO**

**APPOINTMENT PROCESS FOR EDA**

**DATE:** April 28, 2004

**FROM:** Mayor Gary Skalko

Craig J. Wainio  
City Administrator

---

Mayor Skalko requested this item be placed on the Agenda with the following background information:

Background: Seek applicants for new EDA. All applications must be turned in by Friday, May 30, 2004.

**COUNCIL LETTER 050304-VE**

**COUNCILOR ROSKOSKI**

**ADDITIONAL WACOOTAH OVERLOOK WORK**

**DATE:** April 28, 2004

**FROM:** Councilor Roskoski

Craig J. Wainio  
City Administrator

---

Councilor Roskoski requested this item be placed on the Agenda with the following background information:

Authorize the Recreation Department an additional \$400 for paint and labor to do the following: Paint entrance gate yellow, view stand blue and yellow, sample box green, and replace view stand signs.

**COUNCIL LETTER 050304-VIA**

**ADMINISTRATION**

**RESOLUTION NUMBER 20-04  
AWARDING BID**

**DATE:** April 28, 2004  
**FROM:** Craig J. Wainio  
City Administrator

---

Resolution Number 20-04 awards the bid for the 2004 street overlay program. Two bids were received and opened on April 27<sup>th</sup>. The bids are as follows:

Mesabi Bituminous	\$214,006.00
Harddrives	\$190,169.72

It is recommended that the City Council approve Resolution Number 20-04 awarding the bid to Harddrives.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 20-04

### ACCEPTING BID

**WHEREAS**, pursuant to an advertisement for bids for the improvement of those streets identified in Exhibit A by overlayment or reconstruction, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

Mesabi Bituminous	\$214,006.00
Harddrives	\$190,169.72

**AND WHEREAS**, it appears that Harddrives, Inc. of Rogers, Minnesota is the lowest responsible bidder,

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:**

1. The Mayor and City Administrator are hereby authorized and directed to enter into the attached contract with Harddrives, Inc. of Rogers, Minnesota in the name of the City of Mountain Iron for the improvement of those streets identified in Exhibit A by overlayment or reconstruction according to the plans and specifications therefore approved by the City Council and on file in the Office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

**DULY ADOPTED BY THE CITY COUNCIL THIS 3<sup>rd</sup> DAY OF MAY, 2004.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator

## **EXHIBIT A**

Locomotive Street from Mountain Avenue to Marble Avenue  
Park Drive from South of Garden Drive to Mud Lake Road  
Arbor Lane from Mineral Avenue to Greenwood Lane  
Parkville Street from Nichols Avenue to Old Highway 169  
Spring Park Road from Nichols Avenue to end of current bituminous portion  
Oriole Avenue from Spring Park Road to Cardinal Street  
Cardinal Street from Oriole Avenue to Nichols Avenue  
Eagle Avenue from Parkville Street to end of current bituminous portion  
Grant Street from Mineral Avenue to end of current bituminous portion  
Only the Cul-de-sac of North Court  
All of Marion Lane

**COUNCIL LETTER 050304-VIB**

**ADMINISTRATION**

**RESOLUTION 21-04**

**DATE:** April 28, 2004  
**FROM:** Craig J. Wainio  
City Administrator

---

This Resolution relates to the vacation of a street and an alley in the Costin Addition. Minntac had originally requested this street, alley and Mining Avenue be vacated. Based upon the recommendation of the City Council at the last meeting, this Resolution has been prepared and is being presented for approval.

It is recommended that the City Council adopt Resolution Number 21-04 Vacating Certain streets in the Costin Addition to Mountain Iron.

The following comments were provided by Councilor Roskoski who also requested this item be placed on the agenda:

Trade with Minntac for upper short street and alley, not Mining Avenue. Tire stand for Locomotive Park – shovel dipper tooth welded on a 5' 3" pipe – blast hole drill bit welded on a 5' 3" pipe all delivered to the city garage. Any size shovel bucket placed up on the Wacootah Overlook and call this a completed trade/deal.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 21-04

### VACATING STREETS IN COSTIN ADDITION

**WHEREAS**, the majority of the owners abutting on an alley between lots 7 through 10 and Lot 11, Block 1, Costin and that part of First Avenue adjacent to and East of Lot 21, Block 1 and Lots 21 and 22, Block 2, all in the Town of Costin in the City of Mountain Iron, Minnesota, have requested the City Council in a petition dated July 2, 2003, to vacate such alley and street according to law; and,

**WHEREAS**, a public hearing was held on November 17, 2003, before the City Council in the Community Center on such petition after due published and posted notice has been given, as well as personal notice to affected property owners by the City Administrator on October 24, 2003, and all persons interested were given an opportunity to be heard; and,

**WHEREAS**, any person, corporation or City owning or controlling easements contained upon the property vacated, reserves the right to continue maintaining the same or to enter upon such way or portion thereof vacated to maintain, repair, replace, remove or otherwise attend thereto; and,

**WHEREAS**, it appears that it will be in the best interest of the City to approve such petition.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that a portion of such petition is hereby granted and the alley and street described as follows are hereby vacated:

The alley between lots 7 through 10 and Lot 11, Block 1, Costin and that part of First Avenue adjacent to and East of Lot 21, Block 1 and Lots 21 and 22, Block 2, all in the Town of Costin in the City of Mountain Iron, Minnesota.

**DULY ADOPTED BY THE CITY COUNCIL THIS 3<sup>rd</sup> DAY OF MAY, 2004.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator





# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 22-04

### ADOPTING ASSESSMENT

**WHEREAS**, pursuant to proper notice duly given as required by law, the City Council has met and heard and passed upon all objections to the proposed assessment for the improvement of Unity Drive between the center line of Park Drive and approximately 1400 feet east of the centerline of Park Drive by the construction of a gravel surfaced road.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:**

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of ten years, the first of the installments to be payable on or before the first Monday in January 2005, and shall bear interest at the rate of eight percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2004. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Administrator, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this Resolution; and he may, at any time thereafter, pay to the City Administrator the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.
4. The City Administrator shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

**DULY ADOPTED BY THE CITY COUNCIL THIS 3<sup>rd</sup> DAY OF MAY, 2004.**

\_\_\_\_\_  
Mayor Gary Skalko

ATTEST:

\_\_\_\_\_  
City Administrator

# ASSESSMENT ROLL

NAME	LEGAL DESCRIPTION	ASSESSMENT
MESABI LAND CO 3621 LAKESIDE DRIVE EVELETH MN 55734	175-0070-01480 Section: 15 Township: 58.0N Range: 18W Northeast Quarter of the Northeast Quarter except the Northerly 660 feet of the Westerly 330 feet.	\$568.00
NIKOLANCI THOMAS R 5482 PARK DRIVE MTN IRON MN 55768	175-0070-01315 Section: 10 Township: 58.0N Range: 18W Part of the Southwest Quarter of the Southeast Quarter lying South of the Highway Right-of-Way.	\$59.00
NIKOLANCI THOMAS R 5482 PARK DRIVE MTN IRON MN 55768	175-0070-01325 Section: 10 Township: 58.0N Range: 18W Part of the Southeast Quarter of the Southeast Quarter lying South of the Highway Right-of-Way.	\$761.00
NIKOLANCI RUDOLPH R C/O JEANNE SCHECHINGER BOX 154 MTN IRON MN 55768	175-0070-01483 Section: 15 Township: 58.0N Range: 18W The Northerly 660 feet of the Westerly 330 feet of the Northeast Quarter of the Northeast Quarter.	\$194.00
GOEHRING JASON ANTON 5472 PARK DR MTN IRON MN 55768	175-0055-02682 Beginning at the Northeast Corner of Outlot A in the Plat of South Grove Addition and assuming the East line of said Outlot A to bear North 03 Degrees 37 Minutes 32 Seconds West; thence North 03 Degrees 37 Minutes 32 Seconds West 158.98 feet; thence South 85 Degrees 57 Minutes 38 Seconds West parallel to the North line of said plat 111.23 feet; thence Southwesterly 31.55 feet along a tangential curve concave to the Southeast, a radius of 20.00 feet and a central angle of 90 Degrees 23 Minutes 10 Seconds; thence South 04 Degrees 25 Minutes 32 Seconds East tangent to said curve 149.71 feet to the Northwest corner of said Outlot A; thence North 55 Degrees 34 Minutes 28 Seconds East along the North line of said Outlot A 129.00 feet to the point of beginning.	\$59.00

**COUNCIL LETTER 050304-VID**

**COUNCILOR IRISH**

**RESOLUTION 23-04**

**DATE:** April 28, 2004

**FROM:** Dale Irish  
City Council

Craig J. Wainio  
City Administrator

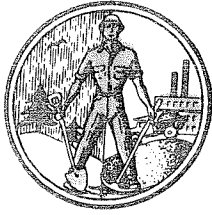
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Councilor Irish requested this item be placed on the Agenda with the following background information:

I am requesting that Resolution 23-04 "Sponsoring the Mountain Iron ATV-OHM Trail" be placed on the agenda following Benchmark Engineering plans and specs presentation.

Re: The Minnesota Trails Assistance Program and the application for the Grant-In-Aid.

Due to the various identities being involved with the proposed ATV/OHM trail system, I am requesting that I officially be appointed as the "Trail coordinator/consultant" by the Council.



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## RESOLUTION NUMBER 23-04

### SPONSORING THE MOUNTAIN IRON ATV-OHM TRAIL

**WHEREAS**, the City of Mountain Iron supports the sponsorship of a year-round multi-use motorized recreational vehicle trail that is part of the State of Minnesota Grant-in-Aid Trail system; and

**WHEREAS**, the City of Mountain Iron desires to establish, construct and maintain a public All-Terrain Vehicle / Off-Highway Motorcycle trail; and

**WHEREAS**, the Mountain Iron ATV-OHM Trail will provide for the enjoyment of trail users and for the social and economic benefit of the City of Mountain Iron; and

**WHEREAS**, the Mountain Iron ATV-OHM Trail will be operated as a year-round motorized trail facility for the benefit of all its users; and

**WHEREAS**, the construction and maintenance of these trails are funded through Minnesota Trail Assistance Program Grants issued with the approval of the Minnesota Department of Natural Resources; and

**WHEREAS**, Minnesota Trail Assistance Program Applications will be prepared for the approval of the City of Mountain Iron as sponsor of the All-Terrain Vehicle / Off-Highway Motorcycle Trail; and

**WHEREAS**, the Minnesota Trail Assistance Program Applications require approval of a local government sponsor.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA** that the City of Mountain Iron agrees to sponsor the Mountain Iron ATV-OHM Trail.

**DULY ADOPTED BY THE CITY COUNCIL THIS 3<sup>rd</sup> DAY OF MAY, 2004.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator

**COUNCIL LETTER 050304-VIE**

**LIBRARY**

**ADDITIONAL LIBRARY IMPROVEMENTS**

**DATE:** April 28, 2004

**FROM:** Craig J. Wainio  
City Administrator

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Mayor Skalko requested that further library improvements through a loan with the Rural Development Administration be added to the Agenda. Background information is included in the packet.

The following comments were provided by Councilor Roskoski who also requested this item be placed on the agenda:

Architect Wedge should be authorized to put together costs and specifications for the following: Complete structure tuck point, air conditioning options, SW storage room upgrade, wall repairs upstairs and downstairs.



United States  
Department of  
Agriculture

Rural  
Development

512 NE C Street  
Brainerd, MN 56401  
Phone 218-829-5965 Ext 4  
Fax 218-829-8764

December 16, 2003

RE: USDA/Rural Development Community Programs

Dear Mayor/City Clerk/Administrator:

We would like to make you aware that USDA/Rural Development has a number of programs available that may benefit your city. Information that will give you a description of each program is included on the following pages.

Among the programs that may be of special interest are the following:

- Community Facility Direct Loans and Grants: current interest rates are from 4.5% to 5.0%
- Community Facility Guaranteed Loans
- Water and Waste Disposal Loans and Grants: current interest rates are from 4.5% to 5.0%

Community Facility loans and grants can be used for "essential facilities." Some examples of essential facilities are as follows: assisted living projects, fire and rescue equipment, fire halls, day care facilities, libraries, clinics/hospitals and street improvements. Examples of projects funded in FY 2003 include a building for the Bois Forte Band of Ojibwe (Nett Lake) and fire department equipment for the City of Northome. A guaranteed loan example is the Rural Development guaranteed loan for the Cloquet Community Memorial Hospital to make major improvements to its hospital and nursing home facility.

Water and Waste loans and grants can be used for water and wastewater improvements including wells, distribution, wastewater collection, and treatment. Some examples of projects funded in FY 2003 include water and wastewater improvements for the City of Cook, wastewater collection improvements for the City of Big Falls, and water and wastewater improvements for the City of Grand Marais.

~~\_\_\_\_\_~~  
If we can answer your questions or if you would like to set up a meeting, please give our office a call and talk with Roger Clapp at 218-829-5965 extension 4, or e-mail Roger at roger.clapp@mn.usda.gov. You may also contact Pat Croatt of our Duluth office at 218-720-5330 extension 4, or e-mail him at patrick.croatt@mn.usda.gov. For more information on these and other programs, please visit our web site at www.rurdev.usda.gov. To access Minnesota specifically, click on State Offices at the top of the page and then click on the State of Minnesota.

If you have any questions, please call.

Sincerely,

//S//

Michael A. Monson  
Area Director

RIGHTS, POWERS AND DUTIES; MUNICIPALITIES  
POLITICAL SUBDIVISIONS, GENERAL PROVISIONS

Chapter 465

RIGHTS, POWERS AND DUTIES; MUNICIPALITIES

Section	Section
465.01. Right of eminent domain.	SERVICE SHARING AND COMBINATION INCENTIVES
465.27. Ordinance; survey and map.	465.801 to 465.803. Repealed.
465.32. Notice of meeting.	465.83. Repealed.
465.73. Loan funded, secured by U.S. agriculture department program.	465.87, 465.88. Repealed.
BOARD OF GOVERNMENT INNOVATION AND COOPERATION	
465.795 to 465.799. Repealed.	

**465.01. Right of eminent domain**

All cities may exercise the right of eminent domain for the purpose of acquiring private property within or without the corporate limits thereof for any purpose for which it is authorized by law to take or hold the same by purchase or gift and may exercise the right of eminent domain for the purpose of acquiring a right-of-way for sewerage or drainage purposes and an outlet for sewerage or drainage within or without the corporate limit thereof. The procedure in the event of condemnation shall be that prescribed by chapter 11 or that prescribed by the charter of such city.

**465.27. Ordinance; survey and map**

The city council shall by ordinance first adopt and file with the city clerk a survey and map showing the point at which it is proposed to divert the stream, the route of the new channel, the sites of dams and other controlling works, the lands proposed to be taken for right-of-way and for flowage purposes, the levels to which it is proposed to raise and between which it is proposed to maintain the waters of any lake, a profile of the route and of the water surface, the cross-section of the proposed new channel, the enlargement, if any, of any existing channel, the bridges, tunnels, culverts to be built, and in general, the entire extent and scope of the improvement as nearly as may be.

**465.32. Notice of meeting**

The appraisers shall give notice of their meeting in a manner appropriate to inform the public, which notice shall name the stream to be diverted, the point of diversion, the general course of the new channel and the height to which it is proposed to raise or maintain any lake, the location of proposed bridges, culverts, or tunnels, the estimated cost of construction, and contain a description of the lands designated by the city council to be taken for right-of-way and for flowage purposes, and give notice that a plan of the improvement has been filed in the office of the city clerk, and that the appraisers will meet at a place and time designated in the notice, and thence proceed to view the premises and appraise the damages for property to be taken, or which may be damaged by the diversion of water or otherwise by such improvement, and to assess benefits in the manner hereinafter specified. If any portion of such stream or of the lands to be taken is outside of the county containing such city, then the notice shall also be given in the outside county.

**465.73. Loan funded, secured by U.S. agriculture department program**

For purposes of constructing, repairing, or acquiring city halls, town halls, fire halls or fire or rescue equipment, or libraries or child care facilities if otherwise authorized by law, a city, county, or town may borrow not to exceed \$450,000 from (i) funds granted to a rural electric cooperative organized under chapter 308A by the United States Department of Agriculture Rural Business-Cooperative Service or (ii) directly from or in the form of funds guaranteed by the Rural Housing Service or other agency of the United States Department of Agriculture.

**ARTICLES, POWERS AND DUTIES; MUNICIPALITIES**

§ 465.83  
Repealed

by a note secured by a mortgage or other security agreement on the property purchased with the borrowed funds. The city, county, or town may pledge its full faith and credit and may or pledge the revenues, if any, from the facilities or equipment so financed together with any other properly available funds to secure the loan. The obligation of the note is not to be included when computing the net debt of the city, county, or town, nor is the approval of the officers required for the issuance of the note.

Repealed by Laws 2002, c. 390, § 5, eff. May 23, 2002.

**Historical and Statutory Notes**

**Legislation**

Laws 2002, c. 390, § 5, rewrote the section, which formerly read:

"For the purposes of constructing, repairing, or acquiring town halls, fire halls or fire or rescue equipment any city, county, or town may borrow up to \$250,000 from funds granted to a rural electric cooperative organized under chapter 308A or directly from or guaranteed by the Farmers Home Administration or other agency of the United States Department of Agriculture on a note secured by a mortgage on the property purchased with the borrowed funds. The city, county, or

town may assign or pledge revenues from the town halls, fire or rescue department, or fire hall or any other available funds, including taxes levied pursuant to section 475.61 to the Farmers Home Administration or other agency of the United States Department of Agriculture or its guaranteed lender or a rural electric cooperative organized under chapter 308A as its grantee to repay the loan. The amount of the obligation shall not be included when computing the net debt of the city, county, or town. An election shall not be required to authorize the note and mortgage or assignment of revenues."

**BOARD OF GOVERNMENT INNOVATION AND COOPERATION**

§ 465.795 to 465.799. Repealed by Laws 2002, c. 220, art. 10, § 40, eff. July 1, 2002

**Historical and Statutory Notes**

The repealed sections, which related to board of government innovation and cooperation, were derived from:

Laws 2001, c. 41, § 1.  
Laws 2000, c. 260, § 60.  
Laws 1999, c. 41, § 1.  
Laws 1998, c. 398, art. 5, § 55.  
Laws 1998, c. 397, art. 11, § 3.

Laws 1997, c. 42, § 1.  
Laws 1996, c. 394, § 5.  
Laws 1995, c. 264, art. 8, §§ 1 to 5.  
Laws 1995, c. 248, art. 16, § 1, eff. June 2, 1995.  
Laws 1994, c. 587, art. 8, §§ 1 to 9.  
Laws 1993, c. 375, art. 15, §§ 1 to 5.

**SERVICE SHARING AND COMBINATION INCENTIVES**

§ 465.801 to 465.803. Repealed by Laws 2002, c. 220, art. 10, § 40, eff. July 1, 2002

**Historical and Statutory Notes**

The repealed sections, which related to service sharing grants, scoring system and repayment of debts, were derived from:

Laws 1997, c. 202, art. 2, § 49.

Laws 1995, c. 264, art. 8, § 6.  
Laws 1994, c. 587, art. 8, §§ 10, 11.

§ 465.83. Repealed by Laws 2002, c. 220, art. 10, § 40, eff. July 1, 2002

**Historical and Statutory Notes**

The repealed section, which related to state agency approval, was derived from Laws 1993, c.

375, art. 15, § 12 and Laws 1991, c. 291, art. 14, § 4.



**COUNCIL LETTER 050304-VIF**

**COUNCILOR ROSKOSKI**

**CITY VS. BENCHMARK INSPECTIONS**

**DATE:** April 28, 2004

**FROM:** Councilor Roskoski

Craig J. Wainio  
City Administrator

---

Councilor Roskoski requested this item be placed on the Agenda with the following background information:

Citizens should have an option on who will inspect their installations.

**COUNCIL LETTER 050304-VIG**

**COUNCILOR IRISH**

**SUMMER TEMPORARY LABORERS**

**DATE:** April 28, 2004

**FROM:** Dale Irish  
City Council

Craig J. Wainio  
City Administrator

---

Councilor Irish requested this item be placed on the Agenda with the following background information:

A policy for the hiring of City summer temporary labors should include the following practices:

1. Priority shall be given to those applicants who have not previously been employed by the City as summer temporary labors.
2. Applicants must be eighteen years of age and able to operate motorized equipment.

**COUNCIL LETTER 050304-VIH**

**COUNCILOR IRISH**

**LAND PURCHASED FROM RRA**

**DATE:** April 28, 2004

**FROM:** Dale Irish  
City Council

Craig J. Wainio  
City Administrator

---

Councilor Irish requested this item be placed on the Agenda with the following background information:

After the purchase of railroad corridor from the Regional Railroad Authority for the cost of \$5000 plus associated legal and recording fees the said land should now be divided by our City Engineer among the adjoining land owners with the City obtaining a minimum 25 foot easement and right-of-way on each side of the center grade. All cost associated with the purchase, transfer, and sale of the land shall be included with the sale to adjacent land owners.

**COUNCIL LETTER 050304-VII**

**COUNCILOR IRISH**

**DIRECTIONAL SIGNAGE**

**DATE:** April 28, 2004

**FROM:** Dale Irish  
City Council

Craig J. Wainio  
City Administrator

---

Councilor Irish requested this item be placed on the Agenda with the following background information:

The City needs to have additional directional signs as a follow-up with the installation of MNDoT signs.

April 26, 2004



Dear Businessperson / Area Organization:

Just a reminder that there still is time to make a donation to...

**The 17<sup>th</sup> Annual Mt. Iron-Buhl  
All-Night Chemical Free Graduation Party**

The great success, which we have achieved in the past, has been possible by your contributions. Don't miss the opportunity this year to participate in this rewarding project that provides our graduates with an alternative choice of celebration: **a chemical free graduation party.**

If you wish to make a tax deductible donation in the form of merchandise, gift certificate, or cash, please contact one of the members of the donation committee listed below. Cash donations are used to purchase decorations, games, musical entertainment, and prizes. Checks can be made out to the "MIB All Night Grad Party".

**The MIB Class of 2004 appreciates your support!**

Sincerely,

Parents of the MIB Class of 2004

Beth Grahek  
5418 Garden Drive South  
Mt. Iron, MN 55768  
218-735-8456

Char Prebeg  
5418 Bluebell Avenue  
Virginia, MN 55792  
218-749-4775

## COMMUNICATIONS

MAY 3, 2004

1. ARDC, information on the Regional Transportation Advisory Committee Transportation Planning In-Kind Grant Program.
2. Gary Kuyava, St. Louis County Agricultural Inspector, information regarding the control of Noxious Weeds.



## Regional Transportation Advisory Committee Transportation Planning In-Kind Grant Program

### *Grant Application Background and Instructions*

Welcome to the 2004 (Fiscal Year 2005) Regional Transportation Advisory Committee (RTAC) Transportation Planning Grant Program. This program could provide your community with staff time worth \$5,000 to \$10,000 from the Arrowhead Regional Development Commission (ARDC) to perform transportation planning. If you see a need for such a service in your community, please read the background information and application instructions, and then complete the attached application. If you have any questions, please contact Andy Hubley at 1-800-232-0707 or [ahubley@ardc.org](mailto:ahubley@ardc.org).

Applications are due by **May 7, 2004** to:

Andy Hubley  
ARDC  
221 West First Street  
Duluth, MN 55802

Electronic versions of the application can be emailed to you at your request.

ARDC would like to thank you for your interest and looks forward to your application!

#### **Background**

##### **Regional Transportation Advisory Committee**

The Arrowhead Regional Transportation Advisory Committee (RTAC) is a sub-committee of the Arrowhead Regional Development Commission (ARDC) that advises ARDC staff regarding transportation planning processes. The committee has members representing each county in the Arrowhead Region, Mn/DOT, transit systems, airports, regional rail authorities, reservations, chambers of commerce, and others. The committee meets quarterly in January, April, June, and October. Funding for the group comes from a regional transportation grant that ARDC receives from Mn/DOT each fiscal year (July 1 to June 30).

In 1997, the RTAC conducted a strategic planning process to help them better define their mission and purpose. The resulting mission statement of the RTAC is:

*ARDC's Transportation Advisory Committee provides a forum for comprehensive and cooperative planning and leadership in the improvement of transportation in Northeastern Minnesota.*

### **In-Kind Planning Grant Background**

In October 2002, ARDC and the RTAC developed several strategies to better assist the communities of Northeast Minnesota. The most significant strategy is one that dramatically changes the way ARDC spends its \$58,824 annual regional transportation grant budget. This budget is the combination of a \$50,000 Mn/DOT grant and a required 15 percent local match from the ARDC levy.

ARDC will take about \$20,000 of that money and offer it in the form of in-kind transportation planning grants. The grant program will offer ARDC services to local entities or state agencies. Each year, the Regional Transportation Advisory Committee will solicit the planning project ideas and award the grants to the entities.

The RTAC will award the in-kind planning grant(s) in July, which is when the regional transportation grant is renewed. The committee would monitor the planning processes during the fiscal year, and begin the program again the next June.

This grant offers *planning services only*, not money. If you are awarded a grant, it means you will receive staff time from ARDC in order for transportation planners to work with you to complete your planning process. An entity awarded a grant is required to provide 15 percent or more of the project cost.

### **What is a planning process?**

Planning processes have many roles within communities, including assessing needs, determining basic goals, and changing policies. In the case of this grant, we will be awarding staff time to complete transportation planning. In addition to the above items, transportation planning is the procedure that communities can use to implement a significant investment in infrastructure.

\*Entities within the coverage area of the Metropolitan Interstate Committee (MIC) should contact Ron Chicka at 529-7506 for planning assistance.

#### **Eligible Entities**

All state and local agencies and governments within the seven-county Arrowhead Region are eligible to apply\*. Entity eligibility will mirror the Area Transportation Partnership Enhancement guidelines.

#### **Eligible Projects**

The RTAC in-kind grant program will be available for transportation planning. "Transportation" will be defined similar to the federal eligibility guidelines.

#### **Examples include:**

- ➔ Parking capacity studies
- ➔ Highway or railroad corridor safety studies
- ➔ Access management planning
- ➔ Bike trail or bike route planning
- ➔ Pedestrian safety studies
- ➔ Enhancement project preparation
- ➔ Local road plans
- ➔ Transportation/land use interaction plans



While each planning process is different based on goals and budget, a typical transportation process that ARDC uses is below:

1. Process development  
ARDC works with the grantee to determine what the goals of the planning process are, what steps will be used, and what the process schedule will be.
2. Needs assessment  
ARDC will inventory the community to determine the need for the proposed infrastructure or policy change. Public input is part of this step.
3. Recommendation development  
ARDC will work with the community to develop ideas regarding what transportation investment or policy change is needed. ARDC will ensure the recommendations are feasible.
4. Funding identification  
ARDC will work with the community to identify what sources of funding could be used to implement the recommendations.
5. Plan publication  
ARDC will publish the plan document for the community. Plan documents typically include process review, recommendations, graphics, and maps. Public review of the draft document is part of this step.
6. Implementation  
ARDC will assist the community with plan implementation or give them the necessary tools to work towards that goal themselves.

A planning process is the first step towards the completion of an infrastructure improvement. *ARDC will not be able to assist with the final steps of project design and construction.*

#### **Grant Schedule and Process**

□ *April:* Solicitation and Start-up

The RTAC will approve the grant process at their April meeting and will authorize ARDC staff to solicit applications. Staff will mail invitations to local and state agencies and governments. Interested applicants will be asked to fill out the initial application and send it to ARDC by May 7, 2004. ARDC will then help the applicants develop their ideas and to determine the project budgets. The resulting scope of work will be sent to the RTAC for final review.

□ *June:* Application Review

Scopes of work will be due in mid-June. The RTAC will review the scopes of work at their fiscal year-end meeting in late June. The committee will determine grant recipients at that time via a vote. ARDC staff will inform the applicants of the result, and will begin working with the successful groups to complete their plans.

- *July 1, 2004 to June 30, 2005: Project Completion*  
ARDC will work with successful applicants to complete their projects.

### **Project Review Guidelines**

The RTAC will review project proposals and budgets each year. The committee will determine how the available \$20,000 is spent. It could be split into as many as four projects or as few as a single project. Awarding the grants will be based on the following criteria:

- Regional impact-Does the project involve multiple entities?
- Local impact-how does the planning process affect the community?
- Multi-modalism-does the planning process include more than a single mode of transportation?
- Safety-does the planning process involve improving the safety of transportation in a community?
- Economic impact-does the planning process improve the economy of the community and the region?
- Budget-how does the budget fit with other projects into the \$21,000 total in-kind award?

### **Application Instructions**

Please fill out the attached application as thoroughly as you can. Upon completion, send it to the address below by **May 7, 2004**. ARDC staff will contact you to finalize details regarding your planning project idea. You may request an electronic version of the application by emailing Andy Hubley at [ahubley@ardc.org](mailto:ahubley@ardc.org).

Andy Hubley  
ARDC  
221 West 1<sup>st</sup> Street  
Duluth, MN 55807



Regional Transportation Advisory Committee  
In-kind Transportation Planning Grant Program

*2004 Grant Application*

Please fill out the following application as best you can. ARDC will contact you upon receiving your application and will work with you to prepare a final application and budget for RTAC review. Remember at least 15 percent of your project cost will need to come from another source (local, state, federal, or private). You may request an electronic version of the application by emailing Andy Hubley at [ahubley@ardc.org](mailto:ahubley@ardc.org).

**Section A: Basic Information**

1. Plan Name: \_\_\_\_\_

2. Jurisdiction Applying: \_\_\_\_\_ \*

3. Contact Information

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

\_\_\_\_\_

\*

Entities within the coverage area of the Metropolitan Interstate Committee (MIC) should contact Ron Chicka at 529-7506 for planning assistance.

## Section B: Project Idea

1. Briefly describe your planning project idea. Include project need, desired results, and desired timeline.

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2. How does your project take a regional approach (multi-jurisdictional)?

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3. What transportation modes does your planning idea involve?

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4. What safety issues will your plan address?

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5. What impact might your planning idea have on economic issues?

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Thank you!

Please mail this application to Andy Hubley by **May 7, 2004**.

Andy Hubley  
ARDC  
221 West First Street  
Duluth, MN 55802

Applications can be faxed at 218-529-7592.

If you have any questions call Andy at 1-800-232-0707.

ARDC staff will review your application. They will work with you to develop a final application and budget for the RTAC to review. The final review will take place on June 24, 2004. Planning projects that are awarded in-kind grants could begin as soon as July 1, 2004.

From Gary C. Kuyava  
St. Louis Co. Agricultural Inspector  
560 West Wabasha Road  
Duluth, Mn. 55803-1956  
218-728- 4895  
[Gkuyava@aol.com](mailto:Gkuyava@aol.com)  
[Nuthatch@uslink.net](mailto:Nuthatch@uslink.net)

April 18, 2004

To Town Boards and City Mayors 2

This is my second year as the St. Louis Co. Inspector. Last year was both successful and frustrating. By far the most difficult problem was that of the budgets of the various political jurisdictions within the County.

We did have some successful projects. One of the largest was eliminating the thistle infestations on Highway 169 from the Itasca Co. line to just west of Virginia. Canada Thistle was very abundant on this stretch of road. Thanks go to MNDOT and Tom Jacobson for their hard work.

MNDOT, however, failed to eliminate a 40 miles stretch of Perennial Sow Thistle along High 53 from Pike Lake north to just south of Eveleth. We need to make sure that this does not happen again. . Simply mowing would prevent the dispersal of seeds. However, as this weed is a perennial, a more aggressive approach such as treating with an appropriate herbicide is the only answer.

I was able to work with several townships.. We found several species of noxious weeds including Leafy Spurge and Purple Loosestrife. Those townships were to contact the property owners/managers to get those weeds controlled. Much of this was on County ROW. ROW is Rights of Way. For those of you with Noxious Weeds on County ROW contact Tom Tri at the new tool house at Pike Lake. Review all those sites and call him at 218-725- 5013 ASAP.

A new noxious weed was found in the County last summer. Plumeless Thistle was growing on Highway 1 SE of Cook by the new bridge crossing the Littlefork River. This bi-annual is a very large plant growing to 8 feet tall with many branches, flowers and vicious spines. A USFS employee found this infestation and MNDOT controlled it by removing the blossoms and spraying the plants. This site will be watched for several years to eliminate any new growth as a seed bank appears to have been established.

The winter of 2002-3 was so tough on the environment that few introduced Leafy Spurge beetles survived. Thus for another year this valuable tool was not introduced to the 40 – 60 acre spurge infestation in Stoney Brook Township. We are first on the list for this year however. We have to credit Tom Tri of the St. Louis Co. Highway Dept for alerting us to this site 5 or 6 years ago.

There is another weed problem that is up and coming in St. Louis County. Spotted Knapweed is the most widespread of these. It is on the Secondary Noxious Weed list which means that it can be adopted by a vote of the County's townships or the County Board. A simple majority is all that is

required This problem weed is rapidly infesting road sides and adjacent hay and pasture fields. The seeds are spread by people riding snowmobiles and ATV's in infested road side ditches. The seeds stick to clothing and machinery thus spreading every where people go. It even spreads by folks using portages in the BWCAW. These seeds, sticking to clothes and gear, simply are dragged where those people go.

Purple Loosestrife continues to be a major problem in this County. Fortunately we have an insect which eats the leaves of this plant weakening it to the point of killing it. This insect has been introduced to most of the hot spots. Lyon Springs south of Eveleth on Hwy 53 is almost cleaned up. Other sites in Duluth, Rice Lake Tsp, Hibbing ~~no other~~ need additional work. We have lots of organizations contributing to this control effort. MNDNR, Mn. Dept of Agriculture, St. Louis Co. Hwy Dept, Sea Grant, 4H, Boy Scouts and others all have helped for several years.

You must realize that the control of Noxious Weeds is mandatory. It is not a matter of choice. You must, in your jurisdiction, search out and control them where ever they grow. Control is to be funded/done by who ever owns or manages the property they are found on. This includes, government, private, and industrial properties.

Remember that the presence of Noxious Weeds lowers the value of any property they are found on. This includes all agricultural, forests, industrial, recreational and residential categories.

It is important to know that all of these invasive, exotic plants can be found on the internet. Be careful of herbicides recommended though. They may not be legal or recommended in Minnesota.

Other sources of information are many books on the subject. Two of these are :

A Field Guide to Wildflowers found in many book stores .

Noxious Weeds of Minnesota produced by the Leech Lake Band of Ojibwe. Contact Carol Estes Mortenson of the Leech Lake Division of Resource Management, 6530 HWY 2 NW. Cass Lake, Mn. 56633. [11fish@paulbunyan.net](mailto:11fish@paulbunyan.net)

If you need any help identifying weeds, dealing with the public, landowners, or government agencies please feel free to contact me at any time. If I am not at home I will return your call at the earliest opportunity.

Sincerely



Gary C. Kuyava.