

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, APRIL 19, 2004 - 6:30 P.M.
A G E N D A**

- I. Roll Call
 - II. Consent Agenda
 - A. Minutes of the April 5, 2004, Regular Meeting (#1-17)
 - B. Bills and Payroll
 - C. Receipts
 - D. Communications (#101-111)
 - III. Public Forum
 - A. Public Hearing – EDA Resolution (#18)
 - B. D.W. Jones Management (#19)
 - IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - 1. Business Subsidy Hearing (#20)
 - 2. CDBG Pre-application (#21-30)
 - C. Director of Public Work's Report
 - 1. Heather Avenue Graveling Report (#31)
 - 2. Transformer Quotes (#32)
 - D. Director of Parks and Recreation's Report
 - 1. Wacootah Fencing Quote (#33-37)
 - 2. West Two Rivers Caretaker Contract (#38-40)
 - 3. Mowing and Litter Pickup Guidelines (#41-42)
 - E. City Engineer's Report
 - 1. Spring Park Road Report (#43-54)
 - F. City Attorney's Report
 - 1. Anderson Conditional Use Permit (#55-56)
 - G. Sheriff's Department
 - 1. Monthly Report (#57)
 - H. Planning and Zoning Commission (#58-59)
 - 1. Conditional Use Permit (#60-63)
 - 2. Variance (#65-66)
 - V. Unfinished Business
 - A. Resolution Creating an EDA (#67-71)
 - B. Resolution Dissolving HRA (#72-74)
 - C. Costin Street Vacations (#75-82)
 - VI. New Business
 - A. Resolution 15-04 Accepting Report and Calling a Hearing (#83-84)
 - B. Resolution 16-04 Grant Application (#85-86)
 - C. Award Contract – Library Roof Repairs
 - D. RFP's 9 through 12 (#87-97)
 - E. Saint Louis County Request (#98-99)
 - F. Hanging of Banners and Upkeep of Flower Pots (#100)
 - G. Communications (#101-111)
 - VII. Open Discussion
 - VIII. Announcements
 - A. Board of Review – April 20, 2004 – 6:30-7:30 p.m.
 - IX. Adjourn
- # Denotes page number in packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
APRIL 5, 2004

Mayor Skalko called the City Council meeting to order at 6:32 p.m. with the following members present: Joe Prebeg, Jr., Allen Nelson, Dale Irish, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Forseen, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; and Larry Nanti, Director of Parks and Recreation.

It was moved by Nelson and supported by Prebeg that the consent agenda be approved as follows:

1. Add the following items to the agenda:
IV. C. 3. Heather Avenue
2. Approve the minutes of the March 15, 2004, City Council meeting as submitted.
3. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period March 16-31, 2004, totaling \$109,347.49, (a list is attached and made a part of these minutes).
5. To authorize the payment of the bills and payroll for the period March 16-31, 2004, totaling \$229,703.29, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

During the public forum, Wilbert Johnson was present and addressed the Council regarding a blight issue at 5619 Nichols Avenue in Parkville. He submitted a number of complaints against the same property from the following property owners: Wilbert Johnson, Don Kleinschmidt, Annette Johnson, Daniel Hendrickson, Richard Paul, Lowell Jensen, Kevin Nelson, and Terry Johnson.

It was moved by Roskoski and supported by Skalko to direct the Blight Officer to contact the City Attorney and present him with the latest information regarding the blight issue at 5619 Nichols Avenue in Parkville and get advice if it is legal for the City to have a private hauler remove the illegal property. And further, to direct City Staff to proceed with the removal if it is legal to do it. The motion carried.

During the Mayor's report, the Mayor reported that he and Councilor Prebeg met with some School Board Members to discuss the land exchange by Merritt Elementary School. Councilor Prebeg said that they advised the School Board Members that the City had two appraisals completed on the land. He said that both parties are going to speak to their Board/Council and a proposal would be worked on to submit to the Board/Council.

Councilor Irish asked if the City Administrator had resubmitted the Community Development Block Grant application for the library. The City Administrator said that it has not been resubmitted; he said that the deadline for the grant application is in August.

It was moved by Prebeg and supported by Irish to accept the recommendation of the Utility Advisory Board and approve a large trash collection for the first two weeks in June, 2004. The motion carried.

It was moved by Nelson and supported by Prebeg to authorize City Staff to purchase an electrical transformer from Resco, Inc. at their low quoted price of \$4,094.00. The motion carried unanimously on a roll call vote.

Councilor Roskoski asked the Director of Public Works if there would be some ditching work completed on Heather Avenue this Summer. The Director of Public Works stated that last Fall they reviewed the situation and the City would be completing some ditching work that the City Crew is capable of completing on Heather Avenue.

It was moved by Roskoski and supported by Irish to request the Director of Public Works to calculate how much 3/8 mill feed or other material it would take to cover Heather Avenue to a depth of 2, 3, or 4 inches. And further, to calculate the cost per yard, cost for the City to haul the fill, or to have a private contractor haul and spread it. The motion carried.

Councilor Roskoski asked the Director of Public Works if he had gotten any further information for moving the brush pile by the City Garage. The Director of Public Works stated that he was obtaining quotes on a new scan/read gate to be located at the old dump site off of Mineral Avenue and he would be forwarding that information to the Utility Advisory Board.

Councilor Roskoski asked the Director of Public Works if the City has a policy regarding damage to resident's yards caused by the snow plow. The Director of Public Works stated that the City has a list of damage done by the snow plow that is in the City's right-of-way and the City Crew would be repairing the damages this Spring when the ground thaws.

It was moved by Prebeg and supported by Nelson to authorize one lineman to attend the Minnesota Power sponsored lineman training on April 13-14, 2004 with the City reimbursing for meals and mileage. The motion carried on the following roll call vote: Irish, no; Roskoski, yes; Prebeg, yes; Nelson, yes; and Skalko, yes.

It was moved by Nelson and supported by Prebeg to adopt the Administrative Offense Ticket as presented, (a copy is attached and made a part of these minutes). The motion carried with Councilor Roskoski voting no.

The City Council reviewed the sump pump inspection proposal presented by Benchmark Engineering, Inc. No further action was taken.

It was moved by Roskoski and supported by Irish to direct the City Administrator to contact Minnesota Power to see if they have any street lighting programs for within their service territories and supply this information to the City Council at the April 19, 2004 meeting. The motion carried.

It was moved by Nelson and supported by Prebeg to accept the recommendation of the Planning and Zoning Commission and approve the Conditional Use Permit for Stephen Skogman to construct a 32'x 48' accessory building on Parcels 175-0020-00830 & 00820. The motion carried.

The Council discussed the Tim Anderson Conditional Use Permit. The Council requested that this item be placed on the April 19, 2004, City Council agenda when the City Attorney would be present.

It was moved by Prebeg and supported by Irish to direct City Staff to obtain some rough quotes on the installation quad gates or traffic barriers for the railroad crossings on Unity Drive and Old Highway 169. It was moved by Prebeg and supported by Irish to amend the motion to include checking with the railroad on the 110 decibel maximum horn sound level. The amended motion carried.

It was moved by Skalko and supported by Irish to accept the recommendation of the Parks and Recreation Board and authorize City Staff to purchase park equipment for the Downtown Park, not to exceed \$30,000, with the equipment being installed by Merritt Days of 2004 (June 25, 2004). The motion carried on the following roll call vote: Roskoski, yes; Prebeg, yes; Nelson, no; Irish, yes; and Skalko, yes.

It was moved by Prebeg and supported by Nelson to direct City Staff to submit a grant application to the Minnesota Department of Trade and Economic Development (DTED) for the land excavation for the former City of Mountain Iron and U. S. Steel dump site at an estimated cost of \$318,800. The motion carried with Irish voting no.

The Council discussed the Costin Street vacations from the public hearing held on August 18, 2003. The Council requested the Recreation Director to contact U. S. Steel Corporation regarding the placement of the tire stand that they fabricated for the City.

It was moved by Nelson and supported by Irish to adopt Ordinance 03-04, Amending Chapter 22 of the Mountain Iron City Code, Zoning Ordinance, by amending the official zoning map in and for the City of Mountain Iron, (a copy is attached and made a part of these minutes). The motion carried.

The Council discussed the ambulance sharing proposal from the City of Virginia.

At 8:25 p.m., Councilor Prebeg left the meeting.

At 8:27 p.m., Councilor Prebeg returned to the meeting.

It was moved by Roskoski and supported by Skalko to have the Director of Public Works and City Engineer prepare a plan and cost estimates to locate water, sewer, and electricity

to the west end of Locomotive Park near the entrance of the Mesabi Trail Head and have the estimates prepared for the April 19, 2004 City Council meeting. The motion carried.

At 8:32 p.m., Councilor Roskoski left the meeting

It was moved by Nelson and supported by Prebeg to adopt Resolution 13-04, calling a hearing for proposed assessments for May 3, 2004, (a copy is attached and made a part of these minutes). The motion carried with Roskoski absent.

At 8:34 p.m., Councilor Roskoski returned to the meeting.

It was moved by Prebeg and supported by Nelson to adopt Resolution 14-04, adopting the GASB 34 Implementation Plan, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Nelson and supported by Prebeg to approve of the application for Board, Committee, and Commission members, (a copy is attached and made a part of these minutes). The motion carried on the following roll call vote: Prebeg, yes; Nelson, yes; Irish, yes; Roskoski, no; and Skalko, yes.

It was moved by Prebeg and supported by Skalko to authorize an advertisement to be placed in the Mesabi Daily News for the recognition of our law enforcement officers at a cost of \$37.00. The motion carried unanimously on a roll call vote.

It was moved by Skalko and supported by Prebeg to authorize payment of the 2004 allocation to the Calvary Cemetery Association in the amount of \$2500. The motion carried unanimously on a roll call vote.

The Council discussed the City of Mountain Iron snow plowing services completed at the cemetery in Virginia. The Council requested that the Director of Public Works contact the City of Virginia to see if a schedule for services could be developed for next year so the City of Mountain Iron is not completing the plowing services the majority of the time.

It was moved by Nelson and supported by Prebeg to authorize the Municipal Services Secretary to attend the International Institute of Municipal Clerks Conference from May 22-28, 2004, in Whistler, British Columbia, Canada, on City time, with the Minnesota Municipal Clerks and Finance Officers Association paying for her travel expenses. The motion carried.

It was moved by Roskoski and supported by Irish to direct City Staff to get the Locomotive 806 plaque stored in the basement of the Library, cleaned it and hang it up in the Community Center, preferably in the Mountain Iron Room, with a deadline of July 1, 2004. The motion carried.

It was moved by Roskoski and supported by Irish to direct the City Engineer and the Director of Public Works, when the frost leaves the ground, to look at various alternatives to getting a crown back on the Spruce and Aspen intersection in Ann's Acres so the water

flows properly with the deadline for this project being before any of the 2004 street improvement projects begins. The motion carried.

It was moved by Roskoski and supported by Irish to direct City Staff to develop a City Mowing Policy, for City Council review, to include what areas the City is responsible for mowing and what areas the residents are responsible for mowing, with a deadline of May 3, 2004. The motion carried with Councilor Prebeg and Nelson voting no.

The Council discussed the Mountain Iron Drive dips. The Director of Public Works stated that the problem should be fixed when the frost comes out of the road. He said that the City will eventually have to improve the storm sewer to prevent the dips.

During the open discussion, Councilor Irish ask if the City Administrator would be attending the Community Development Block Grant meeting on April 7, 2004 at the Community Center to apply for a disability grant for the Mountain Iron library. The City Administrator said that he would be attending the meeting.

Also during the open discussion, Councilor Prebeg asked if the Council should be attending the Library meeting on April 6, 2004. The Mayor stated that he would be attending the meeting, but it is not a requirement of the City Council to attend.

It was moved by Prebeg and supported by Nelson to authorize City Staff to order a floral arrangement for City Attorney Sam Aluni's father's funeral at a cost not to exceed \$50.00 and have the arrangement sent to the funeral home. The motion carried unanimously on a roll call vote.

At 9:10 p.m., it was moved by Roskoski and supported by Irish that the meeting be adjourned. The motion carried.

Respectfully submitted:



Jill M. Forseen, CMC/MMCA
Municipal Services Secretary

www.mtniron.com

COMMUNICATIONS

1. Range Association of Municipalities and Schools, a memo regarding the computation of LGA and Taconite Aids.
2. League of Minnesota Cities, the March 26, 2004, Friday Fax.

Summary By Category And Distribution

Category	Distribution	Amount
METER DEPOSITS	ELECTRIC	550.00
UTILITY	UTILITY	98,497.84
MISCELLANEOUS	REFUNDS/ REIMBURSEMENTS	895.49
MISCELLANEOUS	ASSESSMENT SEARCHES	50.00
BUILDING RENTALS	SENIOR CENTER	75.00
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	750.00
MISCELLANEOUS	BAD DEBT PYMT-GARBAGE	6.00
CD INTEREST	CD INTEREST 101	2,610.26
CD INTEREST	CD INTEREST 301	2,228.28
CD INTEREST	CD INTEREST 378	572.99
CD INTEREST	CD INTEREST 602	445.66
CD INTEREST	CD INTEREST 603	509.32
BUILDING RENTALS	COMMUNITY CENTER	150.00
PERMITS	CONDITIONAL USE	150.00
FINES	CRIMINAL	1,024.65
LICENSES	ANIMAL	50.00
MISCELLANEOUS	MOSES RESTITUTION	100.00
METER DEPOSITS	WATER	15.00
PERMITS	BUILDING	382.00
MISCELLANEOUS	SEPTIC APPLICATIONS	275.00
BUILDING RENTALS	NICHOLS HALL	10.00
Summary Totals:		<u>109,347.49</u>

Check Issue Date(s): 03/20/2004 - 04/09/2004

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
03/04	03/25/2004	29684	190002	ST LOUIS COUNTY AUDITOR	002-20200	487.00
04/04	04/06/2004	29685	10013	A T & T INFORMATION SYSTEMS	002-20200	75.75
04/04	04/06/2004	29686	140026	AQUILA	002-20200	5,302.59
04/04	04/06/2004	29687	10021	ARROWHEAD LIBRARY SYSTEM	002-20200	260.00
04/04	04/06/2004	29688	4011	BETTY SODERBERG	002-20200	100.00
04/04	04/06/2004	29689	20039	BIOSOLIDS DISPOSAL SITE	002-20200	5,010.10
04/04	04/06/2004	29690	30014	CALVARY CEMETERY ASSOCIATION	002-20200	2,500.00
04/04	04/06/2004	29691	30017	CARQUEST (MOUNTAIN IRON)	002-20200	330.38
04/04	04/06/2004	29692	30004	CITY OF MOUNTAIN IRON	002-20200	576.00
04/04	04/06/2004	29693	220003	CITY OF VIRGINIA	002-20200	78.08
04/04	04/06/2004	29694	30005	CLERK OF CONCILIATION COURT	002-20200	65.00
04/04	04/06/2004	29695	30022	COLOSIMO PATCHIN KEARNEY	002-20200	255.00
04/04	04/06/2004	29696	30052	COLUMBIA HOUSE-CUSTOMER SERVC	002-20200	45.38
04/04	04/06/2004	29697	30026	COMO LUBE & SUPPLIES INC	002-20200	41.54
04/04	04/06/2004	29698	30059	CVAR, THOMAS	002-20200	265.05
04/04	04/06/2004	29699	40034	DAMBERG SCOTT GERZINA WAGNER	002-20200	736.16
04/04	04/06/2004	29700	4018	DARREL MOGEN	002-20200	50.00
04/04	04/06/2004	29701	40032	DEPARTMENT OF ADMINISTRATION	002-20200	384.90
04/04	04/06/2004	29702	40005	DULUTH MISSABE & IRON RANGE RR	002-20200	261.45
04/04	04/06/2004	29703	60026	FASTENAL COMPANY	002-20200	4.89
04/04	04/06/2004	29704	60029	FERGUSON ENTERPRISES INC	002-20200	220.28
04/04	04/06/2004	29705	60032	FLEXIBLE PIPE TOOL COMPANY	002-20200	205.98
04/04	04/06/2004	29706	5007	FORTIS BENEFITS	002-20200	510.40
04/04	04/06/2004	29707	4013	GARY SKALKO	002-20200	100.00
04/04	04/06/2004	29708	70013	GENERAL ELECTRIC	002-20200	186.00
04/04	04/06/2004	29709	70028	GREATER MINNESOTA AGENCY INC	002-20200	186.00
04/04	04/06/2004	29710	80002	HILLYARD	002-20200	755.10
04/04	04/06/2004	29711	80006	HOCKENBERGS DELUCA	002-20200	80.00
04/04	04/06/2004	29712	90014	IKON OFFICE SOLUTIONS	002-20200	198.94
04/04	04/06/2004	29713	90007	INDUSTRIAL LUBRICANT COMPANY	002-20200	519.61
04/04	04/06/2004	29714	4009	JEROME TOLLEFSON	002-20200	10.48
04/04	04/06/2004	29715	60018	JILL M FORSEEN	002-20200	206.25
04/04	04/06/2004	29716	4012	JOE ROULEAU	002-20200	100.00
04/04	04/06/2004	29717	4008	JOHN MILLER	002-20200	53.35
04/04	04/06/2004	29718	120032	LAKE COUNTRY POWER	002-20200	134.31
04/04	04/06/2004	29719	4016	LAURENTIAN PONY CLUB	002-20200	75.00
04/04	04/06/2004	29720	120002	LAWSON PRODUCTS INC	002-20200	596.26
04/04	04/06/2004	29721	120003	LEAGUE OF MINNESOTA CITIES	002-20200	82.01
04/04	04/06/2004	29722	120014	LUNDGREN MOTORS	002-20200	630.55
04/04	04/06/2004	29723	4017	MARILYN OBERFOELL	002-20200	50.00
04/04	04/06/2004	29724	4014	MARY NISKA	002-20200	50.00
04/04	04/06/2004	29725	130106	MEDIACOM - MIDWEST	002-20200	55.95
04/04	04/06/2004	29726	130041	MESABI BITUMINOUS	002-20200	104.37
04/04	04/06/2004	29727	130006	MESABI HUMANE SOCIETY	002-20200	854.87
04/04	04/06/2004	29728	4020	MESSIAH LUTHERAN CHURCH SWOP	002-20200	100.00
04/04	04/06/2004	29729	130008	MINNESOTA MUNICIPAL UTILITIES	002-20200	3,448.64
04/04	04/06/2004	29730	130051	MINNESOTA PLANNING	002-20200	41.77
04/04	04/06/2004	29731	130009	MINNESOTA POWER	002-20200	1,000.48
04/04	04/06/2004	29732	130059	MINNESOTA POWER	002-20200	56,375.73
04/04	04/06/2004	29733	130021	MINNESOTA STATE TREASURER	002-20200	69.00
04/04	04/06/2004	29734	130024	MN POLLUTION CONTROL AGENCY	002-20200	60.00
04/04	04/06/2004	29735	130034	MN POLLUTION CONTROL AGENCY	002-20200	1,450.00
04/04	04/06/2004	29736	130037	M-R SIGN	002-20200	174.54
04/04	04/06/2004	29737	4021	MSFCA EXECUTIVE DIRECTOR	002-20200	85.00
04/04	04/06/2004	29738		Information Only Check	002-20200	.00 V
04/04	04/06/2004	29739	130015	MT IRON WATER AND LIGHT DEPT	002-20200	13,503.95
04/04	04/06/2004	29740	140012	NATIONAL GEOGRAPHIC SOCIETY	002-20200	31.80

M = Manual Check, V = Void Check

4 / 15 / 2004

7

CITY COUNCIL

Check Issue Date(s): 03/20/2004 - 04/09/2004

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
04/04	04/06/2004	29741	140013	NATIONAL WATERWORKS	002-20200	1,486.14
04/04	04/06/2004	29742	140011	NORTHEAST TECHNICAL SERVICE	002-20200	348.20
04/04	04/06/2004	29743	160038	PITNEY BOWES	002-20200	272.47
04/04	04/06/2004	29744	160030	PRECISION MACHINE	002-20200	45.00
04/04	04/06/2004	29745	170001	QWEST	002-20200	98.77
04/04	04/06/2004	29746	170002	QWEST/POLE RENTAL	002-20200	22.00
04/04	04/06/2004	29747	180004	RANGE COOPERATIVES	002-20200	76.20
04/04	04/06/2004	29748	180001	RANGE PAPER	002-20200	157.67
04/04	04/06/2004	29749	180015	RANGE REPAIR	002-20200	136.85
04/04	04/06/2004	29750	4015	RENEE BREED	002-20200	50.00
04/04	04/06/2004	29751	180045	RESERVE ACCOUNT	002-20200	500.00
04/04	04/06/2004	29752	190003	SARANEN AUTO	002-20200	161.42
04/04	04/06/2004	29753	190010	SEPPI BROTHERS	002-20200	81.47
04/04	04/06/2004	29754	190045	SERVICE SOLUTIONS	002-20200	211.94
04/04	04/06/2004	29755	190004	SKUBIC BROS INC	002-20200	1,834.57
04/04	04/06/2004	29756	190013	ST LOUIS COUNTY	002-20200	3,970.57
04/04	04/06/2004	29757	190039	ST LOUIS COUNTY RECORDERS OFFC	002-20200	93.35
04/04	04/06/2004	29758	190029	STAR BEAM	002-20200	322.50
04/04	04/06/2004	29759	190061	SULLIVAN CANDY & SUPPLY	002-20200	401.17
04/04	04/06/2004	29760	200003	TACONITE TIRE SERVICE	002-20200	708.81
04/04	04/06/2004	29761	200020	THE TRENTI LAW FIRM	002-20200	310.00
04/04	04/06/2004	29762	200028	TRI CITIES BIOSOLIDS DISPOSAL	002-20200	4,745.00
04/04	04/06/2004	29763	200006	TRIMARK INDUSTRIAL	002-20200	101.77
04/04	04/06/2004	29764	200027	TRUE VALUE HOME CENTER	002-20200	9.62
04/04	04/06/2004	29765	210028	U S BANK CORP TRUST SERVICES	002-20200	201.25
04/04	04/06/2004	29766	210002	UNITED TRUCK BODY COMPANY INC	002-20200	422.79
04/04	04/06/2004	29767	220025	VERIZON WIRELESS, BELLEVUE	002-20200	13.13
04/04	04/06/2004	29768	220004	VIRGINIA DEPARTMENT OF PUBLIC	002-20200	30,252.01
04/04	04/06/2004	29769	4010	VIRGINIA HOOP CLUB	002-20200	100.00
04/04	04/06/2004	29770	220008	VIRGINIA REGIONAL MEDICAL CTR	002-20200	1,500.00
04/04	04/06/2004	29771	220007	VISIONARY SYSTEMS LTD	002-20200	595.00
04/04	04/06/2004	29772	230022	WELLS FARGO REMITTANCE CENTER	002-20200	2,011.78
04/04	04/06/2004	29773	4019	WENDI CLARK	002-20200	100.00
04/04	04/06/2004	29774	240001	XEROX CORPORATION	002-20200	1,032.80
04/04	04/06/2004	29775	260005	ZEP MANUFACTURING COMPANY	002-20200	308.07
04/04	04/06/2004	29776	260001	ZIEGLER INC	002-20200	24.47

Totals:

151,842.68

Payroll - PP Ending 3/26/04

77,860.61

TOTAL EXPENDITURES

\$229,703.29

Administrative Offense
(Non-criminal code violation)
State of Minnesota
City of Mountain Iron

The undersigned states:

Date: _____ Time: _____ Number: _____
Name: _____
Address: _____
City, State, Zip Code: _____
Phone Number(s): _____
Location of Offense: _____

Located in the City of Mountain Iron, State of Minnesota did commit the following offense(s):

- | | |
|--|---|
| <p><input type="checkbox"/> BLIGHT - \$50.00</p> <ul style="list-style-type: none"><input type="checkbox"/> Nuisance on Land – Chapter 28<input type="checkbox"/> Public Nuisances affecting Health – Section 52.05<input type="checkbox"/> Public Nuisance affecting Peace and Safety – Section 52.07<ul style="list-style-type: none"><input type="checkbox"/> Blight Factors – Section 52.03 Exterior/Vacant<input type="checkbox"/> Exterior Maintenance<input type="checkbox"/> Grass/Vermin<input type="checkbox"/> Exterior Structures<input type="checkbox"/> Junk Automobiles<input type="checkbox"/> Interior Structures<input type="checkbox"/> Other (Snowmobiles, appliances, trailers, _____) <p><input type="checkbox"/> LAND USE REGULATIONS - \$50.00</p> <ul style="list-style-type: none"><input type="checkbox"/> Permit not paid 22.21<input type="checkbox"/> Signs without a permit 22.22<input type="checkbox"/> Fill without a permit 22.23<input type="checkbox"/> Violation of Conditional Use 22.24<input type="checkbox"/> Structure of fence with permit 22.21 | <p><input type="checkbox"/> GARBAGE - \$50.00</p> <ul style="list-style-type: none"><input type="checkbox"/> Deposit of Refuse Restricted – Section 52.07<input type="checkbox"/> Storage of Garbage, other refuse & recyclables – Section 57.03<input type="checkbox"/> Collection of Garbage, other refuse & recyclables – Section 57.04<input type="checkbox"/> Disposal of Garbage and other refuse – Section 57.05<input type="checkbox"/> Garbage Charges – Section 57.06 <p><input type="checkbox"/> TOBACCO – SEE SCHEDULE BELOW</p> <ul style="list-style-type: none"><input type="checkbox"/> License 12.03<input type="checkbox"/> Prohibited Sale 12.06<input type="checkbox"/> Vending Machines 12.07<input type="checkbox"/> Self Serve Sales 12.08<input type="checkbox"/> Compliance Checks 12.12<input type="checkbox"/> Illegal Acts 12.13 |
|--|---|

FEE SCHEDULE:

Licensee: First Offense: \$100.00

Second Offense: \$200.00 (within 24 months of 1st offense)

Third Offense: \$300.00 & suspension (within 24 months of 1st offense)

Fourth Offense: Suspension to revocation (within 24 months of 1st ofns)

Other Individuals: \$50.00 per offense

Minors: First Offense: \$25.00 fine or 5 hours Community Service

Second Offense: 10 hours of Community Service

Third Offense: Additional Community Service or transfer to Criminal Court System

Failure to contact the City of Mountain Iron will result in the transfer of Violation to the Criminal Court System.

Description of the Offense:

TOTAL FINE AMOUNT \$ _____

Signature of Officer _____

Ordinance # 03-03. Subd. 4. Payments. Once such notice is given, the alleged violator may, within seven (7) days of the time of issuance of the notice, pay the amount set forth on the schedule of penalties for the violation, or may request a hearing in writing, as is provided for hereafter. The payment shall be deemed to be an admission of the violation.

4 / 15 / 2004

9

CITY COUNCIL

READ CAREFULLY

You have the right to an administrative hearing if you wish to contest the ticket. Please contact the Mountain Iron City Hall office at 218-748-7570 within 7 days of the violation to schedule a hearing. If you wish to admit to the administrative offense on the reverse of this notice, you must within 7 days of its issuance, mail or bring the penalty set forth below, together with this notice, to the Mountain Iron City Hall.

FAILURE TO PAY: Failure to pay the penalty imposed may result in the issuance of a complaint as authorized by law and the violation shall be processed by the St. Louis County District Court as provided for in Minnesota Statutes.

I understand that I have the right to an administrative hearing and that by paying this penalty, I am admitting to an Administrative Offense and am waiving that right.

Signature

Address

Date

MAKE CHECK PAYABLE TO: CITY OF MOUNTAIN IRON (a charge of up to \$25.00 will be assessed for all returned checks). Send check or money order only. DO NOT mail cash.

DELIVER IN PERSON: MOUNTAIN IRON CITY HALL, 8586 Enterprise Drive South, Mountain Iron MN 55768 PHONE 218-748-7570



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

ORDINANCE NUMBER 03-04

AMENDING CHAPTER 22 OF THE MOUNTAIN IRON CITY CODE, ZONING ORDINANCE, BY AMENDING THE OFFICIAL ZONING MAP IN AND FOR THE CITY OF MOUNTAIN IRON

THE CITY COUNCIL OF MOUNTAIN IRON ORDAINS:

SECTION 1. AMENDING THE OFFICIAL ZONING MAP. The Official Zoning Map for City of Mountain Iron is hereby amended as follows:

The Zoning District of the following parcels is hereby designated as Mineral Mining (MM):

Sections 4 through 9, Township 59 North, Range 18 West
Sections 13 through 18, Township 59 North, Range 18 West
West ½ of Section 10, Township 59 North, Range 18 West
Southwest ¼ of the Southeast ¼ of Section 10, Township 59 North, Range 18 West
Southwest ¼ of Section 3, Township 59 North, Range 18 West

The Zoning District of the following parcels is hereby designated as Rural Residential (RR):

Sections 1 and 2, Township 59 North, Range 18 West
Sections 11 and 12, Township 59 North, Range 18 West
East ½, except the Southwest ¼ of the Southeast ¼, of Section 10, Township 59 North, Range 18 West
Section 3, except the Southwest ¼, Township 59 North, Range 18 West

SECTION 2. REPEAL OF INCONSISTENT ORDINANCE. All Ordinances inconsistent herewith are hereby repealed and replaced with the provisions of this Ordinance.

SECTION 3. EFFECTIVE DATE. This Ordinance shall be effective according to State Statute.

DULY ADOPTED BY THE CITY COUNCIL THIS 5th DAY OF APRIL, 2004.

Attested:

City Administrator

Mayor Gary Skalko

4 / 15 / 2004

11

CITY COUNCIL



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 13-04

HEARING ON PROPOSED ASSESSMENT

WHEREAS, by a Resolution passed by the City Council on March 15, 2004, the City Administrator was directed to prepare a proposed assessment of the cost of the improvement of Unity Drive between the center line of Park Drive and approximately 1400 feet east of the centerline of Park Drive by the construction of a gravel surfaced road; and,

WHEREAS, the City Administrator has notified the City Council that such proposed assessment has been completed and filed in his office for public inspection.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. A hearing shall be held on the 3rd day of May, 2004 in the Community Center at 6:30 p.m. to pass upon such proposed assessment and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearings.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City of Mountain Iron, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. He may at any time thereafter, pay to the City of Mountain Iron the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

DULY ADOPTED BY THE CITY COUNCIL THIS 5th DAY OF APRIL, 2004.

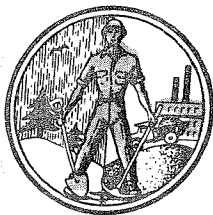
ATTEST:

City Administrator

Mayor Gary Skalko

ASSESSMENT ROLL

NAME	LEGAL DESCRIPTION	ASSESSMENT
MESABI LAND CO 3621 LAKESIDE DRIVE EVELETH MN 55734	175-0070-01480 Section: 15 Township: 58.0N Range: 18W Northeast Quarter of the Northeast Quarter except the Northerly 660 feet of the Westerly 330 feet.	\$568.00
NIKOLANCI THOMAS R 5482 PARK DRIVE MTN IRON MN 55768	175-0070-01315 Section: 10 Township: 58.0N Range: 18W Part of the Southwest Quarter of the Southeast Quarter lying South of the Highway Right-of-Way.	\$59.00
NIKOLANCI THOMAS R 5482 PARK DRIVE MTN IRON MN 55768	175-0070-01325 Section: 10 Township: 58.0N Range: 18W Part of the Southeast Quarter of the Southeast Quarter lying South of the Highway Right-of-Way.	\$761.00
NIKOLANCI RUDOLPH R C/O JEANNE SCHECHINGER BOX 154 MTN IRON MN 55768	175-0070-01483 Section: 15 Township: 58.0N Range: 18W The Northerly 660 feet of the Westerly 330 feet of the Northeast Quarter of the Northeast Quarter.	\$194.00
GOEHRING JASON ANTON 5472 PARK DR MTN IRON MN 55768	175-0055-02682 Beginning at the Northeast Corner of Outlot A in the Plat of South Grove Addition and assuming the East line of said Outlot A to bear North 03 Degrees 37 Minutes 32 Seconds West; thence North 03 Degrees 37 Minutes 32 Seconds West 158.98 feet; thence South 85 Degrees 57 Minutes 38 Seconds West parallel to the North line of said plat 111.23 feet; thence Southwesterly 31.55 feet along a tangential curve concave to the Southeast, a radius of 20.00 feet and a central angle of 90 Degrees 23 Minutes 10 Seconds; thence South 04 Degrees 25 Minutes 32 Seconds East tangent to said curve 149.71 feet to the Northwest corner of said Outlot A; thence North 55 Degrees 34 Minutes 28 Seconds East along the North line of said Outlot A 129.00 feet to the point of beginning.	\$59.00



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 14-04

ADOPTING GASB 34 IMPLEMENTATION PLAN

WHEREAS, the City of Mountain Iron will be required to implement Governmental Accounting Standards Board (GASB) Statement No. 34 (Basic Financial statements and Management's Discussion and Analysis for State and Local Governments) by the end of fiscal-year December 31, 2004, and;

WHEREAS, Statement No. 34 establishes new financial reporting requirements for state and local governments thorough out the United States, and;

WHEREAS, when implemented, it will create new information and will restructure much of the information that the City of Mountain Iron has presented in its annual reports in the past, and;

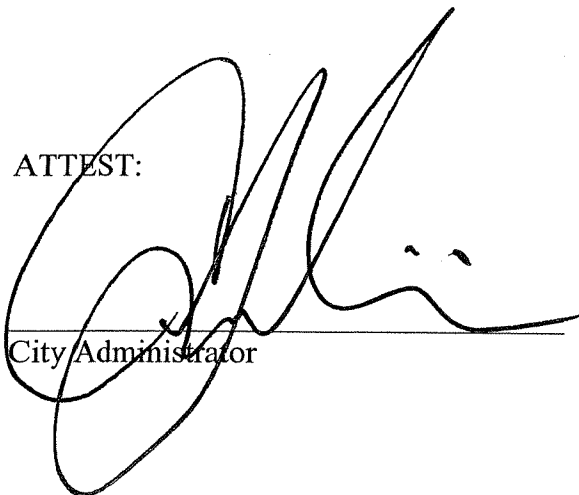
WHEREAS, the intent of these new requirements is to make annual reports more comprehensive and easier to understand and use, and;

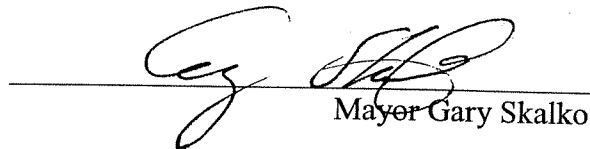
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that the City adopts the GASB 34 Implementation Plan as attached hereto in its entirety.

BE IT FURTHER RESOLVED BY THE MOUNTAIN IRON CITY COUNCIL, that the City Administrator is the designated official to implement the attached GASB 34 Implementation Plan and all tasked outlines in the said plan are to be assigned or performed by the City Administrator as appropriate.

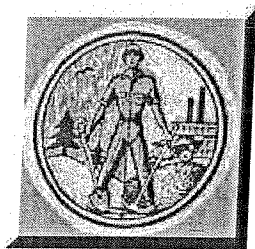
DULY ADOPTED BY THE CITY COUNCIL THIS 5th DAY OF APRIL, 2004.

ATTEST:



City Administrator

Mayor Gary Skalko



Please return application to:
Mayor Gary Skalko
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768
218-748-7570 – Phone
218-748-7573 – Fax
www.mtniron.com

BOARDS, COMMITTEES, & COMMISSIONS APPLICATION

Please indicate by order which of the following you are interested in (1,2,3, etc.):

- _____ Housing and Redevelopment Authority
- _____ Library Board
- _____ Park Board
- _____ Planning and Zoning Commission
- _____ Utility Advisory Board
- _____ Other: _____

We welcome you as an applicant for one of the City's boards, commissions, or committees. Residents of Mountain Iron are eligible for nomination to any of the City's boards, commissions, or committees as established by the City Council. Please complete the following information, attach extra sheets if necessary, and return. Accommodations will be provided, upon request, to allow individuals with disabilities to participate in the application process.

DATA PRACTICES ADVISORY

We are required to provide the following information to you. Under Minnesota law, your name and home address are public information, which must be provided to anyone who requests it. If appointed to a board, commission or committee, the following information will also be public: education and training background, previous work experience, work location, a work telephone number, and any expense reimbursement. The other information requested below is classified as private. This information will be used by the City Council in determining whether you should be appointed to a board, commission, or committee. Therefore, all of the information will be provided to the City Council in a public forum and will be reviewed in public. Failure to provide the requested information may result in your not being considered for an appointment.

PERSONAL INFORMATION

Name _____

Address _____

Phone (H) _____ (B) _____ (FAX) _____

E-mail _____

How long have you been a resident of Mountain Iron? _____

Are you or any of your family members presently employed by the City of Mountain Iron or serving on any of the City's boards, commissions, or committees?

Yes ____ No ____ If yes, explain: _____

EXPERIENCE AND EDUCATION

Name of Employer: _____

Occupation: _____

Education: _____

Community Service/Activities: _____

Please list major responsibilities that you have had or currently have in a community project or organization or in your occupation:

Civic/Professional Organization Memberships:

ADDITIONAL INFORMATION

Please indicate why you are interested in being appointed to an advisory board, and why you feel you are qualified to serve on the advisory board(s) previously indicated.

What do you believe you could contribute if appointed to an advisory board?

How do you believe you would benefit if appointed to a Board or Commission?

I am NOT available for meetings on the following evenings (circle):

Monday Tuesday Wednesday Thursday Friday

CONFLICT OF INTEREST

Conflict of interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain, or other personal interest. A conflict of interest may also occur if you hold a private or other public position in addition to your City board, commission, or committee which may interfere with your discharge of your City responsibilities. In accordance with these definitions, do you have any legal or equitable interest in any business, however organized, which in the course of your participation in a City board, commission, or committee, could give rise to a conflict of interest?

Yes ____ No ____ If yes, please provide details on a separate sheet of paper.

Do you own any real property located in Mountain Iron, other than your residence, in which you have a legal or equitable interest which, in the course of your participation in a City board, commission, or committee, could give rise to a conflict of interest?

Yes ____ No ____ If yes, please provide details on a separate sheet of paper.

As a Board, Commission or Committee member, what issue(s) might cause conflict between civic responsibility and personal/professional interests?

You may attach a resume if you desire. The selection process will vary according to the number of applicants and vacancies, and may not include interviews with all candidates.

Thank you for your interest in serving on a board, commission, or committee for the City of Mountain Iron.

Date: _____

Signature

COUNCIL LETTER 041904-III A

CITY COUNCIL

PUBLIC HEARING EDA

DATE: April 14, 2004

FROM: City Council

Craig J. Wainio
City Administrator

This is the public hearing for the consideration of the Resolution creating an Economic Development Authority. This item related to VA on the addenda.

COUNCIL LETTER 041904-IIIB

MOUNTAIN MANOR

DW JONES MANAGEMENT

DATE: April 14, 2004

FROM: Craig J. Wainio
City Administrator

Deb Sherman from DW Jones Management will be attending the meeting. DW Jones Management is the management firm that the HRA hired to manage the Mountain Manor apartment complex.

COUNCIL LETTER 041904-IVB1

ADMINISTRATION

BUSINESS SUBSIDY HEARING

DATE: April 14, 2004

FROM: Craig J. Wainio
City Administrator

As part of the implementation of the JOBZ tax free zones, the City needs to adopt business subsidy criteria. As part of this adoption, a public hearing needs to be held. Staff is recommending that the City Council set a public hearing concerning the business subsidy criteria for June 7, 2004. In the meantime, staff will put together in the information required for the hearing.

COUNCIL LETTER 041904-IVB2

ADMINISTRATION

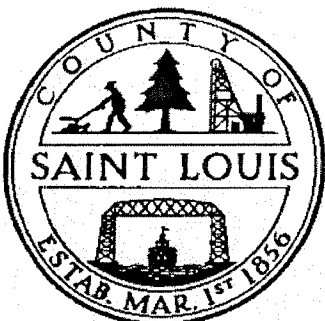
CDBG PRE-APPLICATION

DATE: April 14, 2004

FROM: Craig J. Wainio
City Administrator

Pre-applications for the Community Development Block Grant program need to be submitted prior to 4:30PM on May 14th. Enclosed, please find the application which outlines the criteria that projects must meet in order to qualify for funding. Staff is requesting that the City Council determine a short list of project that they may want to submit for funding.

Saint Louis County COMMUNITY DEVELOPMENT BLOCK GRANT



2 • 0 • 0 • 5

PRE-APPLICATION PACKET

All proposals for Fiscal Year 2005 Community Development Block Grant funding should be submitted on the attached Pre-Application form.

General Instructions:

- Be sure to leave 1.5 inch margin on the left side of each page.
- The cover sheet information is essential for project review. The cover sheet must be completed in full.
- The *Statement of Need*, *Project Description*, and *Project Budget* sections should be addressed to the greatest extent possible. However, please keep answers specific, direct, concise and limited to one page per question.
- Submit three copies of the six-page pre-application to the Community Development office.

If applicable, indicate word processing software you will be using and your hardware capabilities if you wish to receive the Final Application form on disk.

The PRE-APPLICATION PACKET is divided into several parts:

- A. Instruction Guide for Pre-Application
- B. Pre-Application Form - FY 2005 Funding Proposal

1. Cover Sheet
2. Statement of Need
3. Project Description
4. Project Budget
5. Estimated Sources and Uses of Funds Form
6. Map of Project Area

Please complete the forms and return to:

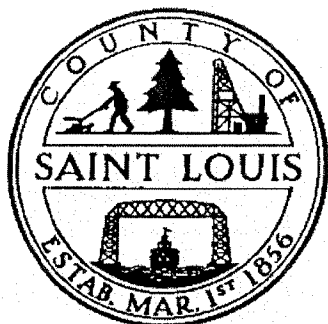
St. Louis County
Community Development Division
Suite 117 Northland Center
307 First Street South
Virginia, MN 55792
749-9741

DUE DATE:

Friday - May 14, 2004

4:30 PM

**Saint Louis County
COMMUNITY
DEVELOPMENT
BLOCK GRANT**



2 • 0 • 0 • 5

**Fiscal Year 2005
INSTRUCTION GUIDE**

COVER SHEET INSTRUCTION GUIDE

Please fill out the cover sheet completely. Include the Project Title, Applicant Organization, Type of Organization, the Federal ID number of the Organization, the Contact Person, Address, and Phone number. Be sure the cover sheet is dated and signed by the authorized representative.

For nonprofit organizations who have not been previously funded through St. Louis County programs, please submit a copy of your Articles of Incorporation and your IRS Letter of Tax Exemption.

FEDERAL OBJECTIVE:

The proposed project must meet one of two indicated federal objectives. Check the one which applies to your project. Briefly explain, in the *Statement of Need* narrative, how your project meets the federal objective you have checked. You will be required to submit proof of meeting a federal objective with the Final Application.

The information which follows describes several ways by which a project might meet the federal objective requirement:

Benefit to Low and Moderate Income People:

- ! ***Jurisdiction-Wide Benefit*** - At least 47.5% of the jurisdiction's residents or the residents of a defined geographic area must be of low or moderate income (i.e., meet HUD Section 8 income guidelines.) Applicants may use the most recent census data or use results from an approved community survey to document LMI benefit.
- ! ***Income or Household Direct Benefit*** - Proposed project must demonstrate direct benefit to low- and moderate-income individuals or households. Funded projects must establish and maintain on file the policies and procedures used in determining income eligibility. Income verification intake forms that include income and family size of program beneficiaries must also be maintained.

Prevention or Elimination of Slums and Blight:

- ! Activities undertaken in support of this objective (e.g., acquisition, demolition, commercial rehabilitation, historic preservation) must be directly related to improving conditions within a specified geographic area and meet the definition of slum, blighted, deteriorated or deteriorating area under state or local law. Documentation must identify how each parcel or structure meets established criteria for slum or blight. The work to be undertaken must address the conditions which contributed to the deterioration of the area, or the correction of existing code violations.

**Fiscal Year 2005
INSTRUCTION GUIDE**

PROJECT TYPE

Check the one that most closely matches your proposal.

ACTIVITIES FOR USE OF CDBG FUNDS

Check one or more of the activities for which you propose to use Community Development Block Grant funds:

The following activities are generally ineligible under HUD regulations:

- ! Buildings for the general conduct of government
- ! Political activity
- ! Income payments for housing
- ! General government expense
- ! Operating and maintenance expense

Please Note: The Final Application **must include** a formal resolution authorizing the applicant to apply for and receive CDBG funds from St. Louis County. The Pre-Application **does not** require a formal resolution.

PRE-APPLICATION NARRATIVE

Please provide a brief explanation to the following statements. Use the forms provided and please limit your explanation to not more than one page each.

1. Statement of Need:

In formulating the narrative for your *Statement of Need* please keep the following questions in mind: What community needs will the project meet and how will the project address those needs? What impact will this project have in your community? How did you determine the priority of identified needs? A description of community need in this section should justify the request for funding. Include any information to describe the financial and economic condition of the community that affect the listed needs. Describe the potential cost savings to the public, or the community.

2. Project Description:

Provide a concise description of your project. Include information on the work to be performed, the activities to be undertaken or the services to be provided with CDBG funds. Clearly explain what your project is, and be sure to include an estimated time table or implementation schedule for the project.

Fiscal Year 2005
INSTRUCTION GUIDE

3. Project Budget

Show your proposed Project Budget on the *Estimated Sources and Uses of Funds* form. This will allow you to provide us with a detailed breakdown on how you propose to use funds. Use the Project Budget narrative page to explain your budget. How do you intend to leverage additional funding? What is the status of project funding from other sources? After listing additional funding sources, please include contact name(s) and phone number(s) for these sources. Provide dates indicating when applications were made, dates the applications were approved or what date you expect to receive approval, what special requirements are attached to other funding sources, and any other similar information that explains the commitment you have from other funding sources.

SOURCES AND USES OF FUNDS FORM

Please use the attached budget form to outline the budget sources and uses of funds as described in paragraph No. 3 above.

ST. LOUIS COUNTY • 2005 CDBG • FUNDING TIME LINE

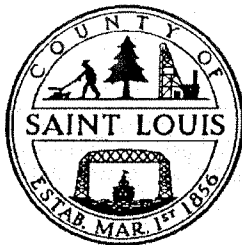
Jan 1 to July 30	Communities to hold public hearings on community needs and priorities
April 6 & 7	CDBG FY 2005 Kick-Off and public hearing on program accomplishments <ul style="list-style-type: none">• Tuesday, April 6 - Solway Town Hall - 1:00 PM - 3:00 PM• Wednesday, April 7 - Mt. Iron Community Center - 1:00 PM - 3:00 PM
May 14	FY 2005 CDBG Pre-Application due in Virginia office by 4:30 PM
August 2	FY 2005 CDBG Final Application due in Virginia office by 4:30 PM
August 31	CDBG Advisory Committee meeting <ul style="list-style-type: none">• Applicant presentations at the Eveleth Days Inn - 9:00 AM to Noon
Sept 14 & 15	CDBG Advisory Committee subcommittee interviews at the Eveleth Inn. Applicant interviews to be scheduled individually. <ul style="list-style-type: none">• September 14 - Public Service Subcommittee - starting at 9:00 AM• September 14 - Housing Subcommittee - starting at 1:00 PM• September 14 - Economic Development Subcommittee - starting at 3:00 PM• September 15 - Physical Improvement Subcommittee - starting at 9:00 AM
September 17	Advisory Committee receives subcommittees' reports and develops its <i>Initial FY 2004 Funding Recommendations</i> . Virginia City Hall Club Room - Lower Level - 9:00 AM
September 22	CDBG Advisory Committee public hearing on <i>Initial Recommendation</i> and setting of <i>Final FY 2005 Funding Recommendation</i> to be sent to the County Board of Commissioners. Eveleth Days Inn - 11:00 AM.
November 2	St. Louis County Board public hearing on FY 2005 Action Plan funding. County Board to set final funding levels for FY 2005 funds. Duluth Courthouse - 9:35 AM
November 15	Submit FY 2005 Action Plan covering use of CDBG, HOME, and ESG funds to the U.S. Dept. of Housing and Urban Development (HUD)

Saint Louis County

FY 2005

FUNDING PROPOSAL

COMMUNITY DEVELOPMENT BLOCK GRANT



2 • 0 • 0 • 5

PRE-APPLICATION

DUE DATE

4:30 PM - Friday, May 14, 2004

Project Title:

Applicant Organization:

Type of Organization: _____ Government _____ Nonprofit

Fed ID #

Contact Person:

Address:

City and Zip:

Phone:

e-mail:

Do you wish to receive final application on disk?

WordPerfect or Microsoft Word

Federal Objective: (Check one)

_____ Benefiting Low/Moderate Income Persons with _____ Percentage Low/Moderate
_____ Addressing Slums or Blight

Project Type: (Check one)

_____ Housing _____ Economic Development
_____ Physical Improvement _____ Public Service

Activities for Use of CDBG Funds: (Note: More than one may be checked; * indicates special restrictions apply)

_____ Acquisition	_____ Housing Rehabilitation
_____ Clearance	_____ New Housing Construction*
_____ Infrastructure	_____ Public Services*
_____ Public Facilities	_____ Commercial Rehabilitation
_____ Removal of Architectural Barriers	_____ Special Economic Development*
_____ Historic Preservation	_____ Other (specify)

CDBG Funds Requested:

\$ _____ Amount of CDBG Request
\$ _____ Amount from Other Sources
\$ _____ Total Project Cost

Authorized Applicant Signature

Title:

Date:

PRE-APPLICATION NARRATIVE

2. Statement of Need:

4/15/2004

26

CITY COUNCIL

PRE-APPLICATION NARRATIVE

3. Project Description:

PRE-APPLICATION NARRATIVE

4. Project Budget:

ESTIMATED SOURCES AND USES OF FUNDS

[illegible]

PRE-APPLICATION NARRATIVE

6. Map of Project Area:

COUNCIL LETTER 041904-IVC1

STREET DEPARTMENT

HEATHER AVENUE GRAVELING

DATE: April 14, 2004

FROM: Donald V. Kleinschmidt
Director of Public Works

Craig J. Wainio
City Administrator

The upgrade of Heather Avenue could be accomplished by applying a base consisting of 5 inches of 3/8 minus (mill feed) and topping it with 3 inches of Class 5. This would require 500 yards of 3/8 minus and 400 yards of Class 5. The material cost would be approximately \$5,000.00.

COUNCIL LETTER 041904-IVC2

PUBLIC UTILITIES

ELECTRIC TRANSFORMER QUOTES

DATE: April 14, 2004

FROM: Donald V. Kleinschmidt
Director of Public Works

Craig J. Wainio
City Administrator

Staff has received quotes for electrical transformers. The following are the tabulations of quotes received. These are needed for inventory purposes in the Electric Department for the areas of Downtown, South Grove, Parkville and West Virginia.

QUOTE TABULATIONS FOR ELECTRICAL TRANSFORMERS

POLE MOUNTS

Four (4) New 10 KVA Single Phase Transformers
Four (4) New 15 KVA Single Phase Transformers
Two (2) New 25 KVA Single Phase Transformers

	<u>VENDOR</u>	<u>TOTAL PRICE</u>
1)	WESCO/ABB	\$4,776.00
2)	RESCO/ERMCO	\$4,898.00
4)	BORDER STATES	\$4,938.00
5)	UNITED ELECTRIC	\$6,412.00

Staff recommends purchase of the electrical transformer to WESCO, Inc. at their low quoted price of \$4,776.00. This purchase will be funded from the electrical budget.

COUNCIL LETTER 041904-IVD1

PARKS AND RECREATION

**WACOOTAH OVERLOOK
PROJECT FENCE QUOTES**

DATE: April 14, 2004

FROM: Larry D. Nanti
Director of Parks and Recreation

Craig J. Wainio
City Administrator

Staff has requested quotes for 500 feet of 4 foot high chain link fencing with top and bottom rail including installation.

Quotes received:	1. Oberg Fencing	\$8,500.00
	2. Keller Fencing	\$5,775.00
	3. Iron Oak Fencing	\$4,313.00 for Light Weight System
		\$4,697.00 for Heavy Weight System



OBERG FENCE CO.

23251 County Hwy 12 West

P.O. Box 118

Deerwood, MN 56444

Sales@obergfence.com

www.obergfence.com

218-534-3118

218-534-3119 fax

Date: April 5, 2004

Name: City of Mt. Iron

Attn: Larry Nanti

Address: 8586 Enterprise Drive South

Mountain Iron, MN 55768

Phone Number: 218-748-7570

Fax Number:

Description: Furnish and install 500' of 48" high (9 gauge) chain link fence w/ 1 5/8 "cq top and bottom rail.

Note: Lines will be 2" sch40 and terminals will be 2 1/2" sch40.

All brushing & removal of brush must be done prior to installation by owner.

Certificate of insurance is available upon request. All site preparation including grading, clearing, brushing, mowing, debris removal or disposal shall be by others. Signature on proposal indicates agreement with Oberg terms and conditions provided. Signed proposal and P.O. or 1/3 down are necessary to begin the scheduling process, balance is due upon completion. We will furnish material and labor in accordance with the above description for the sum of:

\$ 8,500.00

Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. Owner to carry fire, tornado, and all other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Salesman Signature:


John Brabbit

This proposal may be withdrawn if not accepted in 3 days.

Acceptance of Proposal:

Signature: _____

Date: _____

You are authorized to do the work as specified. Payment will be made as outlined above.

This proposal may be withdrawn if not accepted within 30 days. Changes to above description must be executed with a written change order, and will become an extra charge over the above price. We are fully insured; also bonding is available if required at an additional cost.



P.O. Box 781 • Grand Rapids, MN 55744-0781
(218) 328-5504 • 1-800-241-2309 • Fax: (218) 328-5509

PROPOSAL

To: City of Mountain Iron
Parks & Recreation Department
8586 Enterprise Drive South
Mountain Iron, MN 55768

Date: April 1, 2004
PROPOSAL# 0404011
F.O.B. Job Site
Terms: Payment due upon
completion.

Regarding: Fence @ Wacootah Overlook, Mountain Iron

Keller Fence Company-North proposes to furnish and install the following:

500' of 4' 9 gauge chain link fence using 2 1/2" X 8' SS20 terminals, 2" X 7' SS20 line posts and 1 5/8" .065 top and bottom rails. All posts air driven.

FOR THE SUM OF..... \$ 5,775.00

*****Please note: Due to fluxuating steel prices, our prices have increased to match industry trends; As well, this quote is valid only for 10 days from above date and may be subject to change or withdrawal thereafter.*****

The above quotation is good for a period of ten (10) days from the date of this proposal. Keller Fence Company -North appreciates the opportunity to quote on this project and hope it merits your favorable review. If you have any questions or need additional information do not hesitate to call us at the above number.

PROPOSAL ACCEPTED BY

Date: _____

Sincerely,

Steve Hoopman
Keller Fence Company - North, Inc.

Iron Oakes Fencing

7908 U.S. Highway 169 218-247-7219 Phone
Bovey, MN 55709 218-247-7219 FAX

JOB ESTIMATE

April 1, 2004

City of Mountain Iron
ATT Larry Nanti
8586 Enterprise Drive South
Mountain Iron, MN 55768-8260
Phone 748-7570
FAX 748-7573

Date of Original Quote:

Iron Oakes Fencing
State of Minnesota
Contract #424275

JOB DESCRIPTION

Approximately 500' of 4' high chain link fence to be installed at the Wacootah Overlook In Mountain Iron.

ITEMIZED ESTIMATE: TIME AND MATERIALS

AMOUNT

SS20 system:

Line posts 1 7/8" OD x SS20 x 6' galv steel; Terminal posts 2 3/8" OD x SS20 x 7' galv steel;
Top and bottom rail 1 5/8" OD x SS20 galv steel; Fabric 2" x 4' x 9 ga x KK galv chain link.
System to include four (4) terminal posts and no gates.

All posts driven 24", 10' 0" or less on center; Terminal posts driven 36".

All materials and labor: \$4,313.00

Fullweight system (sch 40):

Line posts 2 3/8" OD x fwt x 6' galv steel; Terminal posts 2 7/8" OD x fwt x 7' galv steel; Top and bottom rail 1 5/8" OD x fwt galv steel; Fabric 2" x 4' x 9 ga x kk galv chain link. Same configuration as above.

All posts driven 24", 10' 0" or less on center; Terminal posts driven 36".

All materials and labor: \$4,697.00

If additional equipment is necessary to set posts due to rock formation or other unforeseen obstacles, the cost of that equipment and the added labor costs involved will be assumed by the owner.

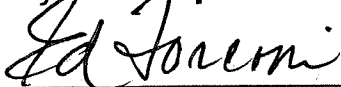
Larry: Thank you for giving us the opportunity to bid the above job at the Wacootah Overlook. Please call if you have any questions or changes. Hopefully we will be working with you again this year.

TOTAL ESTIMATED JOB COST

\$0.00

This is an estimate only, not a contract. This estimate is for completing the job described above, based on our evaluation. It does not include unforeseen price increases or additional labor and materials which may be required should problems arise.

Payment Requirements: One half down, balance upon completion.



PREPARED BY


DATE

CUSTOMER SIGNATURE(S) _____

DATE _____

4/15/2004

36

CITY COUNCIL

Iron Oakes Fencing

7908 U.S. Highway 169 218-247-7219 Phone
Bovey, MN 55709 218-247-7219 FAX

JOB ESTIMATE

April 1, 2004

City of Mountain Iron
ATT Larry Nanti
8586 Enterprise Drive South
Mountain Iron, MN 55768-8260
Phone 748-7570
FAX 748-7573

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All materials and labor: \$4,313.00

Fullweight system (sch 40):

Line posts 2 3/8" OD x fwt x 6' galv steel; Terminal posts 2 7/8" OD x fwt x 7' galv steel; Top and
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uration as above.

All posts driven 24", 10' 0" or less on center; Terminal posts driven 36".

All materials and labor: \$4,697.00

If additional equipment is necessary to set posts due to rock formation or other unforeseen
obstacles, the cost of that equipment and the added labor costs involved will be assumed
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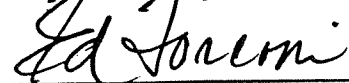
Larry: Thank you for giving us the opportunity to bid the above job at the Wacootah Overlook. Pleas
call if you have any questions or changes. Hopefully we will be working with you again this year.

TOTAL ESTIMATED JOB COST

\$0.00

This is an estimate only, not a contract. This estimate is for completing the job described above, based on our evaluation. It
does not include unforeseen price increases or additional labor and materials which may be required should problems arise.

Payment Requirements: One half down, balance upon completion.



PREPARED BY


DATE

CUSTOMER SIGNATURE(S) _____

DATE _____

4 / 15 / 2004

37

CITY COUNCIL

COUNCIL LETTER 041904-IVD2

WEST TWO RIVERS

CARETAKER'S CONTRACT RENEWAL

DATE: April 14, 2004

FROM: Larry D. Nanti
Director of Parks and Recreation

Craig J. Wainio
City Administrator

Wilbur and Violet Ball have agreed to return as caretakers for the 2004 season under the same contract conditions as last year.

The Mountain Iron Parks & Recreation Board recommends the contract with Wilbur and Violet Ball be renewed for 2004.

AGREEMENT

WHEREAS, the City of Mountain Iron, St. Louis County, Minnesota, is the owner of the West Two Rivers Campground facility; and

WHEREAS, Wilbur & Violet Ball is/are independent contractor(s) who wishes to contract with the City of Mountain Iron to operate the said campground;

NOW, THEREFORE, be it agreed, by and between the parties hereto as follows:

1. Wilbur & Violet Ball represents himself/herself to be an independent contractor(s) and he/she agrees to carry such Workmen's Compensation Insurance and Unemployment Compensation Insurance of his/her employees as is required by applicable Minnesota law and to furnish appropriate evidence, i.e., a certificate of insurance thereof. The independent contractor agrees that his/her failure to provide worker's compensation insurance for himself/herself, spouse, parents or children constitutes a rejection of worker's compensation benefits for those individuals.
2. Wilbur & Violet Ball agrees to manage said West Two Rivers Campground for the period of May 5th to September 8th, 2004.
3. The City of Mountain Iron agrees to pay Wilbur & Violet Ball, together, the sum of \$500.00 per week for operation of said facility for said 17-week period. Said compensation shall be paid bi-monthly on the first and third Monday of each month thereafter. The manager(s) is recommended to be on-site and available from 6:00 a.m. to 10:00 a.m. and 3:00 p.m. to 7:00 p.m., seven days per week.
4. Wilbur & Violet Ball agrees to act as manager(s) of the park facility and to collect the fees for the campground and to transmit the same to the City of Mountain Iron on a daily basis, Monday through Friday. The manager(s) is to reside at the campground and must provide his/her own furnishings for the provided manager's quarters. The City of Mountain Iron will provide electrical service to this site.
5. Wilbur & Violet Ball consents and agrees that the contractual duties of supervising the West Two Rivers Campground facility include, but are not limited to, those indicated on Exhibit "A" attached hereto and made a part of hereof.
6. Wilbur & Violet Ball consents and agrees that services and duties of supervising the West Two Rivers Campground facility indicated on Exhibit "A" and other duties are required to be performed by him/her individually. Independent contractor is prohibited from subcontracting and/or hiring out any of the responsibilities of independent contractor to any other individual or organization, without the express written consent of the City of Mountain Iron.
7. The City of Mountain Iron can terminate this contract at any time.

Dated this _____ day of _____, 2004

Campground Caretaker/Manager

City Administrator

Campground Caretaker/Manager

EXHIBIT "A"
WEST TWO RIVERS CAMPGROUD RECOMMEND MAINTENANCE

DAILY:

1. Clean bathrooms and fixtures, sweep and mop the control building.
2. Clean up camping areas and all other grounds.
3. Wipe off picnic tabletops at campsites and pavilions.
4. Pick-up litter on bench area, boat landings and fishing dock.
5. Collect fees daily at 6 a.m. and 7 p.m. and turn in fees and receipts daily at the Mountain Iron City Hall.
6. Managers' residence and grounds must be kept clean and in order at all times.
7. Check bathrooms and shower stalls.

WEEKLY:

1. Cut the grass and do trimming of the campground.
2. Clean area around woodshed – rake all sticks, etc.
3. Wash windows and screens on all buildings.
4. Pick up litter along County Road 761 (Campground Road) twice a week.
5. Clean/wash shower curtains.
6. Scrub out shower stalls. This includes walls and floors of shower stalls and bathrooms.

AS NEEDED:

1. Clear dead trees and branches from campground area.
2. Clean and inventory storage area in control building.
3. Clean and wash garbage cans.
4. Clean cabin after being used.
5. Perform duties as assigned by the Public Works or Parks and Recreation Director as to the operation of the campground.
6. Attend all Mountain Iron Parks & Recreation meetings as directed by the Board.

COUNCIL LETTER 041904-IVD3

PARKS & RECREATION

CITY CLEAN UP

DATE: April 14, 2004

FROM: Larry D. Nanti
Director of Parks and Recreation

Donald V. Kleinschmidt
Director of Public Works

Craig J. Wainio
City Administrator

Staff has set guideline for both litter clean up and mowing for the 2004 season for your review.

The following is a draft, please review and edit the changes you would like and we can discuss this at the first meeting in May.

CITY OF MOUNTIAN IRON GUIDELINE FOR ROADSIDE MOWING.

The City of Mountain Iron will mow roadside ditches within the Right-of-Way, City parks and recreation areas and other various owned or leased property throughout the City's corporate boundaries. The mowing requirements, frequency and boundaries will be determined by the Director of Public Works or the Parks & Recreation Director on an as needed and priority based schedule. Designated mowing areas will be limited to the available personnel and equipment throughout the mowing season.

CITY OF MOUNTAIN IRON
PLACE OF ACTION
CLEAN-UP SCHEDULE
Summer of 2004

Mott Pitt, Wacootah Overlook and Locomotive Park will be checked on a daily basis. Usually, work to be performed in the mornings by the Parks & Recreation Staff or the City Staff.

West Two Rivers Recreational Area will be on a daily basis. Inspection and clean up of the park and camping area will be done by the caretakers. The beach area will be on a daily basis done by the lifeguards during the swimming season.

City Hall/Community Center area will be checked and picked up daily by the Custodial Staff.

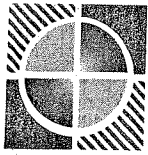
Nichols Town Hall will be checked daily when the custodial duties are required and done by the Custodial Staff.

Library Yard to be cleaned up daily, when the Library is open and work to be completed by the Library Staff.

Lift Stations to be cleaned upon daily inspection conducted by the Wastewater Staff.

All City employees will be reminded that when garbage is spotted, they will be required to pick it up and dispose of it properly.

All neighborhood parks and ball fields will be checked twice weekly. Those areas that are maintained on a daily basis such as ball fields will be checked daily by the Parks & Recreation Staff.



BENCHMARK ENGINEERING, INC.

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

April 2, 2004

Mr. Craig Wainio, City Administrator
City of Mountain Iron
City Hall
8586 Enterprise Drive South
Mountain Iron, MN 55768

Re: Spring Park Road Sanitary Sewer Extension
Project. No. MI04-9

Dear Mr. Wainio:

Enclosed please find the Feasibility Study for the above referenced project.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering

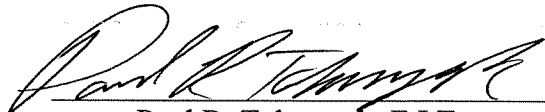
Eric E. Fallstrom, P.E.

EEF: js


Enclosure

**Feasibility Report
Spring Park Road Sanitary Sewer Extension
Mountain Iron, Minnesota
April 2, 2004
Job No: MI04-9**

Prepared by:


Paul R. Tokarczyk, E.I.T.

Reviewed by:


Eric E. Fallstrom, P.E., Reg. #40351



Background

This study was done to determine the cost and feasibility of a sanitary sewer extension for the residents of Spring Park Road in Mountain Iron, Minnesota. The extension would include approximately 10 residential services. This report includes construction estimates for four routes and a description of each.

Option A

Gravity sanitary sewer would run westerly along Spring Park Road to a lift station. A force main would run southerly and connect to the gravity sanitary sewer system for Park Ridge Development. The connection would be made to the manhole located at the north end of Market Avenue.

This option includes approximately 2,000 feet of gravity sewer, 1,000 feet of force main, 1 lift station, and 6 manholes. Estimated construction costs for this option are approximately \$132,000.

While this option is the least expensive of the four presented in this report, it does have some limitations. First, acquisition of an easement between Spring Park Road and Market Avenue would be necessary for this option. Secondly, completion of the sanitary sewer for Park Ridge Development would be required. Finally, a small portion of Spring Park Road, west of Oriole Avenue, is left without access to the sanitary sewer. However, a separate gravity sewer could be constructed to service this section in the future if development occurs.

Option B

A combination of gravity sanitary sewer and force main would service the entire portion of Spring Park Road. A portion of gravity sewer would run from the high point of Spring Park Road westerly to a lift station. A force main would run easterly along the road and connect to a gravity sanitary sewer at the high point in the road. Gravity sanitary sewer would then run along the remainder of the road to the manhole located south of the intersection of Spring Park Road and Oriole Avenue.

This option includes approximately 3,175 feet of gravity sanitary sewer, 1,350 feet of force main, 1 lift station, and 12 manholes. The estimated construction cost is \$208,000.

Option C

Gravity sanitary sewer would run from the high point of Spring Park Road westerly to a lift station. A force main would run easterly along the road to the high point where it would connect to gravity sewer. This gravity sewer would service the remaining residences and would run south and east along the right of way in the plat of Spring Park and connect into an existing manhole located at the intersection of Cardinal Street and Oriole Avenue.

This option would include approximately 3,640 feet of gravity sewer, 1,350 feet of force main, 1 lift station, and 13 manholes. Estimated construction costs for this option are \$192,000.

This option also leaves the same portion of Spring Park Road, mentioned in Option A, without access to the sewer system if future development occurs.

Option D

Similar to Options B and C, this option would have a gravity feed sewer from the high point in Spring Park Road westerly to a lift station. A force main would run easterly to the high point where it would connect to a gravity sewer. This would run easterly along the existing power easement and tie into the sanitary sewer system in Oriole Avenue.

The construction of this option would include 2,975 feet of gravity sewer, 1,350 feet of force main, 1 lift station, and 11 manholes. Construction costs would be approximately \$171,000.

Summary

All four options presented in this report are practical methods for providing sanitary sewer service to the residents of Spring Park Road. Based on estimates, Option A presents the lowest cost to extend sanitary sewer to Spring Park Road residents, however this would be contingent on the completion of future sanitary sewer mains.

Options B, C, & D all offer different alternatives for construction that is not contingent on other projects, with Option D being the cheapest. Each option presents different considerations in routing and costs as each offers different options for future expansion and use of the sanitary sewer system. It would be our recommendation to explore Options A & D as the most feasible alternatives at this time.

ENGINEER'S ESTIMATE OF QUANTITIES AND OPINION OF COST
SPRING PARK ROAD SANITARY SEWER EXTENSION
MOUNTAIN IRON, MINNESOTA
PROJECT NO: MI04-9

OPTION A: GRAVITY SANITARY SEWER WEST & LIFT
STATION TIE INTO FUTURE PARK RIDGE
DEVELOPMENT SEWER MAIN

SPEC. NO.	ITEM	UNITS	ITEM COST	PROJECT QUANTITIES	TOTAL AMOUNT
2101.511	CLEARING AND GRUBBING	ACRES	\$2,000.00	0.2	\$400.00
2105.503	ROCK EXCAVATION	CU. YD.	\$40.00	10.0	\$400.00
2105.525	TOPSOIL BORROW (CV)	CU. YD.	\$12.00	10.0	\$120.00
2211.503	AGG. BASE CL. 5 (CV)	CU. YD.	\$11.00	1,500.0	\$16,500.00
2503.511	4" PVC PIPE SEWER - SDR 35	LIN. FT.	\$18.00	400.0	\$7,200.00
2503.511	8" PVC PIPE SEWER - SDR 35	LIN. FT.	\$22.00	2,000.0	\$44,000.00
2503.602	SANITARY SEWER SERVICE - 8" X 4" WYE	EACH	\$125.00	10.0	\$1,250.00
2503.603	2" FORCE MAIN	LIN. FT.	\$16.00	1,000.0	\$16,000.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 4007	LIN. FT.	\$200.00	60.0	\$12,000.00
2506.502	CONNECT TO EXISTING SANITARY MANHOLE	EACH	\$750.00	1.0	\$750.00
2506.516	CASTING ASSEMBLY	EACH	\$250.00	6.0	\$1,500.00
2506.601	CONSTRUCT LIFT STATION	LUMP SUM	\$20,000.00	1.0	\$20,000.00
2563.601	TRAFFIC CONTROL	LUMP SUM	\$500.00	1.0	\$500.00

SUBTOTAL: \$120,220.00
CONTINGENCIES: \$12,022.00
ESTIMATED CONSTRUCTION COST: \$132,242.00

NOTES:

1. Requires acquisition of an easement or right of way between Spring Park Road and Park Ridge Development
2. Requires completion of the Park Ridge Development sanitary sewer system.
3. Assumes pipe and manhole depth of 10 feet.
4. Gravel road section includes 12" of Class V.
5. Design and construction engineering costs are not included.

BENCHMARK ENGINEERING, INC.



OPTION A



April 1, 2004

ENGINEER'S ESTIMATE OF QUANTITIES AND OPINION OF COST
SPRING PARK ROAD SANITARY SEWER EXTENSION
MOUNTAIN IRON, MINNESOTA
PROJECT NO: MI04-9

OPTION B: GRAVITY SEWER WEST & FORCE MAIN
 EAST TO HIGH POINT IN SPRING PARK
 ROAD. TIE INTO MANHOLE AT ORIOLE AVE.

SPEC. NO.	ITEM	UNITS	ITEM COST	PROJECT QUANTITIES	TOTAL AMOUNT
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	\$2.00	1,050.0	\$2,100.00
2105.503	ROCK EXCAVATION	CU. YD.	\$40.00	10.0	\$400.00
2105.525	TOPSOIL BORROW (CV)	CU. YD.	\$12.00	10.0	\$120.00
2211.503	AGG. BASE CL. 5 (CV)	CU. YD.	\$11.00	2,600.0	\$28,600.00
2350.501	WEARING COURSE MIXTURE	TON	\$36.00	133.0	\$4,788.00
2350.502	NON WEARING COURSE MIXTURE	TON	\$36.00	127.0	\$4,572.00
2357.502	BIT. MATERIAL FOR TACK COAT	GAL.	\$1.50	58.0	\$87.00
2503.511	4" PVC PIPE SEWER - SDR 35	LIN. FT.	\$18.00	400.0	\$7,200.00
2503.511	8" PVC PIPE SEWER - SDR 35	LIN. FT.	\$22.00	3,175.0	\$69,850.00
2503.602	SANITARY SEWER SERVICE - 8" X 4" WYE	EACH	\$125.00	10.0	\$1,250.00
2503.603	2" FORCE MAIN	LIN. FT.	\$16.00	1,350.0	\$21,600.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 4007	LIN. FT.	\$200.00	120.0	\$24,000.00
2506.502	CONNECT TO EXISTING SANITARY MANHOLE	EACH	\$750.00	1.0	\$750.00
2506.516	CASTING ASSEMBLY	EACH	\$250.00	12.0	\$3,000.00
2506.601	CONSTRUCT LIFT STATION	LUMP SUM	\$20,000.00	1.0	\$20,000.00
2563.601	TRAFFIC CONTROL	LUMP SUM	\$500.00	1.0	\$500.00

SUBTOTAL: \$188,817.00
CONTINGENCIES: \$18,881.70
ESTIMATED CONSTRUCTION COST: \$207,698.70

NOTES:

1. Assumes pipe and manhole depth of 10 feet.
2. Gravel road section includes 12" of Class V.
3. Bituminous road section includes 8" of Class V and 4" of bituminous.
4. Design and construction engineering costs are not included.

BENCHMARK ENGINEERING, INC.

OPTION B





April 1, 2004

ENGINEER'S ESTIMATE OF QUANTITIES AND OPINION OF COST
 SPRING PARK ROAD SANITARY SEWER EXTENSION
 MOUNTAIN IRON, MINNESOTA
 PROJECT NO: MI04-9

OPTION C: GRAVITY SEWER WEST & FORCE MAIN
 EAST & GRAVITY SEWER EAST AND SOUTH
 TO TIE INTO EXISTING MANHOLE AT

SPEC. NO.	ITEM	UNITS	ITEM COST	PROJECT QUANTITIES	TOTAL AMOUNT
2101.511	CLEARING & GRUBBING	ACRE	\$2,000.00	0.9	\$1,800.00
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	\$2.00	5.0	\$10.00
2105.503	ROCK EXCAVATION	CU. YD.	\$40.00	10.0	\$400.00
2105.525	TOPSOIL BORROW (CV)	CU. YD.	\$12.00	10.0	\$120.00
2211.503	AGG. BASE CL. 5 (CV)	CU. YD.	\$11.00	1,050.0	\$11,550.00
2350.501	WEARING COURSE MIXTURE	TON	\$32.00	5.0	\$160.00
2350.502	NON WEARING COURSE MIXTURE	TON	\$31.00	5.0	\$155.00
2357.502	BIT. MATERIAL FOR TACK COAT	GAL.	\$1.50	5.0	\$7.50
2503.511	4" PVC PIPE SEWER - SDR 35	LIN. FT.	\$18.00	400.0	\$7,200.00
2503.511	8" PVC PIPE SEWER - SDR 35	LIN. FT.	\$22.00	3,640.0	\$80,080.00
2503.602	SANITARY SEWER SERVICE - 8" X 4" WYE	EACH	\$125.00	10.0	\$1,250.00
2503.603	2" FORCE MAIN	LIN. FT.	\$16.00	1,350.0	\$21,600.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 4007	LIN. FT.	\$200.00	130.0	\$26,000.00
2506.502	CONNECT TO EXISTING SANITARY MANHOLE	EACH	\$750.00	1.0	\$750.00
2506.516	CASTING ASSEMBLY	EACH	\$250.00	13.0	\$3,250.00
2506.601	CONSTRUCT LIFT STATION	LUMP SUM	\$20,000.00	1.0	\$20,000.00
2563.601	TRAFFIC CONTROL	LUMP SUM	\$500.00	1.0	\$500.00

SUBTOTAL: \$174,832.50
 CONTINGENCIES: \$17,483.25
 ESTIMATED CONSTRUCTION COST: \$192,315.75

NOTES:

1. Assumes pipe and manhole depth of 10 feet.
2. Gravel road section includes 12" of Class V.
3. Bituminous road section includes 8" of Class V and 4" of bituminous.
4. Minimal bituminous construction needed in the Oriole Avenue/Cardinal Street intersection.
5. Design and construction engineering costs are not included.



OPTION C



April 1, 2004

ENGINEER'S ESTIMATE OF QUANTITIES AND OPINION OF COST
SPRING PARK ROAD SANITARY SEWER EXTENSION
MOUNTAIN IRON, MINNESOTA
PROJECT NO: MI04-9

OPTION D: GRAVITY SEWER WEST & FORCE MAIN
EAST & GRAVITY SEWER EAST TO TIE INTO
EXISTING MANHOLE AT ORIOLE AVENUE.

SPEC. NO.	ITEM	UNITS	ITEM COST	PROJECT QUANTITIES	TOTAL AMOUNT
2101.511	CLEARING & GRUBBING	ACRE	\$2,000.00	0.9	\$1,800.00
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	\$2.00	5.0	\$10.00
2105.503	ROCK EXCAVATION	CU. YD.	\$40.00	10.0	\$400.00
2105.525	TOPSOIL BORROW (CV)	CU. YD.	\$12.00	10.0	\$120.00
2211.503	AGG. BASE CL. 5 (CV)	CU. YD.	\$11.00	1,050.0	\$11,550.00
2350.501	WEARING COURSE MIXTURE	TON	\$32.00	5.0	\$160.00
2350.502	NON WEARING COURSE MIXTURE	TON	\$31.00	5.0	\$155.00
2357.502	BIT. MATERIAL FOR TACK COAT	GAL.	\$1.50	5.0	\$7.50
2503.511	4" PVC PIPE SEWER - SDR 35	LIN. FT.	\$18.00	400.0	\$7,200.00
2503.511	8" PVC PIPE SEWER - SDR 35	LIN. FT.	\$22.00	2,975.0	\$65,450.00
2503.602	SANITARY SEWER SERVICE - 8" X 4" WYE	EACH	\$125.00	10.0	\$1,250.00
2503.603	2" FORCE MAIN	LIN. FT.	\$16.00	1,350.0	\$21,600.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 4007	LIN. FT.	\$200.00	110.0	\$22,000.00
2506.502	CONNECT TO EXISTING SANITARY MANHOLE	EACH	\$750.00	1.0	\$750.00
2506.516	CASTING ASSEMBLY	EACH	\$250.00	11.0	\$2,750.00
2506.601	CONSTRUCT LIFT STATION	LUMP SUM	\$20,000.00	1.0	\$20,000.00
2563.601	TRAFFIC CONTROL	LUMP SUM	\$500.00	1.0	\$500.00

SUBTOTAL: \$155,702.50
CONTINGENCIES: \$15,570.25
ESTIMATED CONSTRUCTION COST: \$171,272.75

NOTES:

1. Assumes pipe and manhole depth of 10 feet.
2. Gravel road section includes 12" of Class V.
3. Bituminous road section includes 8" of Class V and 4" of bituminous.
4. Minimal bituminous construction needed in the Oriole Avenue tie-in.
5. Design and construction engineering costs are not included.



OPTION D

COUNCIL LETTER 041904-IVF1

CITY ATTORNEY

ANDERSON CUP

DATE: April 14, 2004

FROM: City Council

Craig J. Wainio
City Administrator

As per request by the City Council at the last meeting, this item is being place on the agenda.

THE TRENTI LAW FIRM

ATTORNEYS

Sam A. Aluni
Paul D. Cerkenik
Joseph Lyons-Leoni**
Scott C. Neff ++
J. Carver Richards
Patrick J. Roche*
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RETIRED

Vernon D. Saxhaug
John A. Trenti

LEGAL ASSISTANTS

Helen Marsh
Barbara Shosten
Donna M. Leritz
Kristen M. Hennis
Sharon K. Fredrickson

MEMORANDUM

TO: Mountain Iron City Council

FROM: Sam A. Aluni, City Attorney *SAA*

RE: Tim Anderson: Conditional Use Permit
Our File No. 55,337-2

DATE: March 18, 2004

I reviewed certain information provided by the City of Mountain Iron and my notes from the council meeting of March 15, 2004. We would note that the October 16, 1989 city council minutes indicate that the Anderson conditional use permit was approved "to allow a part-time automotive business that is conducted entirely by family members with the following conditions:

1. That no outside employees be allowed to work in the automotive shop.
2. That the Conditional Use permit regarding the Automotive Shop terminates with the sale or lease of the property."

It appears that the current use of the property is in violation of the specific conditions and the intent of the restrictions contained in the conditional use permit.

In order for the current use to be sustained Anderson should follow through with the proper procedures to obtain clarification and/or a modification of the conditional use permit consistent with the existing use or, in the alternative, the property should come into compliance with the original conditions and restrictions contained in the existing conditional use permit.



Saint Louis County

Office of the Sheriff - 100 North 5th Avenue West, Room 103 • Duluth, Minnesota 55802

Phone: (218) 726-2337 - Fax: (218) 726-2171

Ross Litman
Sheriff

TO: City of Mountain Iron City Council & Mayor

FROM: Sgt. Joseph Stewart

RE: March 2004 Activity Report

DATE: April 08, 2004

The St Louis County Sheriffs Office in Mountain Iron received 120 calls for service during March 2004. They made 24 traffic stops and issued 10 citations. The calls are listed below:

- 9-Suspicious Vehicles
- 9-Assists to Virginia Sheriffs Office
- 8-Traffic Accidents
- 7- Disturbance Calls
- 6-Attempts to locate persons or vehicles
- 6- Warrant Arrests
- 5-Juvenile Runaways
- 5-Assists to Fire Department
- 5- DUI Arrests
- 4-Checks on Welfare calls
- 4-Assists to Medical
- 4-Unlock Car door
- 3- Domestic Assault complaints
- 3-Motorist Assists
- 3-Theft Complaints
- 39-other calls for service

Reply to:

☐ **Administrative Offices**

100 N 5th Ave. W, Rm 103
P.O. Box 16187 Duluth, MN 55816
Phone: (218) 726-2341
Fax: (218) 726-2171

☐ **County Jail**

4334 Haines Road
Duluth, MN 55811
Phone: (218) 726-2345
Fax: (218) 725-6134

☐ **Emergency Management**

5735 Old Miller Trunk Hwy
Duluth, MN 55811
Phone: (218)
Fax: (218)

☐ **Sheriff's Office**

300 South 5th Avenue
Virginia, MN 55792
Phone: (218) 749-7134
Fax: (218) 749-7192

☐ **Sheriff's Office**

1810 12th Ave. E
Hibbing, MN 55746
Phone: (218) 262-0132
Fax: (218) 262-6334

4 / 15 / 2004

An Equal Opportunity Employer

57

CITY COUNCIL

PLANNING & ZONING COMMISSION MINUTES
Mountain Iron, Minnesota
April 12th, 2004

The regular meeting of the Mountain Iron Planning & Zoning Commission was called to order by Chairman Steve Giorgi at 7:00 p.m. Members present were Steve Giorgi, Barb Fivecoate, Ray Saari, Steve Skogman, Jim Giorgi, Dave Skalbeck & Margaret Soyring. Also present were Council Liaison Dale Irish & Zoning Administrator Jerry Kujala.

1. Minutes from the March 22nd, 2004 meeting, tat Steve Skogman had taken, were discussed & the minutes were approved with the motion by Saari & support from J. Giorgi to amend item #3 to read that the reference on the Tim Anderson property passed on a 3-2 vote. Motion passed unanimously & minutes were approved.
2. PUBLIC HEARINGS:
At 7:04 p.m. a motion was made by Saari with support from J. Giorgi to close the regular meeting & open the Public Hearing for the Thomas Tammaro Variance to construct an accessory building on his property, Parcel Code 175-0065-0820. No one spoke for or against it. Tom spoke & explained that it would be a 4/12 pitch steel building with 12" overhang to be used for a personal workshop & garage.
In correspondence, a petition was received with 37 signatures objecting to the variance for this property because the lot is zoned commercial & is too undersized for the set back requirement, would set precedence for future applications & would create a cluttered & unsightly look on the property & would reduce the resale value of their property.
A motion was made by Skogman with support from Saari to close this hearing at 7:12p.m. Motion passed unanimously.
3. A motion was made by Skogman with support from J. Giorgi at 7:13 p.m. to consider the request by Keith Ojanen for a Conditional Use Permit for an off-site sign for Inter City Oil. Motion passed unanimously. No one spoke for/against the sign. Discussion was held on the sign placement & no problems were seen by Kujala. No correspondence was received, either. A motion by Saari with support from Skalbeck to close the Public Hearing at 7:18 p.m. & reconvene the regular meeting & passed unanimously.
4. OLD BUSINESS:
Correspondence was received from Sam Aluni/ City Attorney on the determination of the Conditional Use Permit issued Tim Anderson on October 16, 1989 & was in dispute by his neighbor Tammy Peterson.
5. NEW BUSINESS:
A motion by J. Giorgi with support from Skalbeck to approve the Tammaro variance. Discussion was held on the property & adjoining properties & Kujala said ideally another lot would be more suitable. Present property meets requirements front & back, but the variance is for the smaller footage on each side. Reni Pettinelli owns the properties all around this property & spoke & said that he & Tom had talked that afternoon about a land exchange, toward the street. Motion was rescinded. Discussion was held to support the

request contingent on a land exchange between property owners. That being exchange of (Tommaro) the West 1/2 of Lot 14 & All of Lot 15 to be exchanged for (Pettinelli) the East 1/2 of 14 & All of Lot 13. Kujala said it becomes a legal issue. A motion by Skogman with support from Saari was made for the Zoning Administrator Kujala to get a legal interpretation from the City Attorney of the motion. It passed unanimously. Meeting consensus was that the Tammaro & Pettinelli parties would continue talks to reach a resolution.

6. A motion was made by J. Giorgi with support from Skalbeck to approve the request for Conditional Use Permit to erect a sign by Inter City Oil, with the stipulation that they get a building permit to put it up. It passed unanimously.
7. Irish gave an update on the HRA/EDA proposal. It mandates two city council members be on the new committee, but not a member from Planning & Zoning unless appointed. Further recommendations & a Public Hearing has to be held before the council can act on it.
8. ZONING ADMINISTRATOR REPORT:
Nothing further to report or discuss.
9. A motion was made by Saari with support from Fivecoate to adjourn the meeting at 8:05 p.m. It passed unanimously.

Respectfully Submitted:

Barb Fivecoate
Secretary

FROM :

FAX NO. : 2186665785

Mar. 19 2004 08:50PM P1

3-18-04;15:23 : City of Mtn Iron

 748+7573
 10X 020 1-1-0
 home 666-5455

**CITY OF MOUNTAIN IRON
CONDITIONAL USE PERMIT APPLICATION ***

Name of Applicant Keith Ojane Signature of Applicant Keith Ojane Date of Applications 3/18/04

Legal Description:

Sec/Lot 12 Twp/Block 58 Rge/Subd 12 Parcel Code # 175 007100965

Part of NE 1/4 of NE 1/4

Description of
Proposed Use

Construct outdoor BILL Board

Statement as to why
proposed use will not
cause injury to value
of adjoining property.

The property is Vacant

Statement as to how
proposed use is to be
designed, arranged and
operated in order to
permit development and
use of neighboring
property.

The sign will be two sided made of treated poles with steel faces made just for bill boards. I will advertise my golf course on one side I.C.O. will have the other side. I highly doubt the land next door will be developed.

* Applicant is required to submit documentation required in Section 22.24, Subd 4 of the Zoning Ordinance along with this application for a Conditional Use Permit. Applicant is also required to submit a Vicinity Map, drawn to scale, showing applicant's and adjoining property including existing and proposed buildings or uses. Use reverse side of this form.

OFFICE USE ONLY

ITEM	ACTION	DATE	INITIAL
Zoning Administrator Review	Sent to JAK	3/19/04	Gmt
Public Hearing Set	Set for 4-12-04 7:05pm	3/23/04	Gmt
Hearing Notice Published			
Planning & Zoning Recommendation			
Council Action			
Filed with County Recorder			

Conditions Attached

VICINITY MAP TO SCALE - SHOW DIMENSIONS OF LOT AND ALL EXISTING AND PROPOSED STRUCTURES OR UTILITIES. SHOW DISTANCES FROM FRONT, SIDE AND REAR LOT LINE SETBACKS TO ALL EXISTING AND PROPOSED STRUCTURES. SHOW ALLEY AND STREET NAMES ABUTTING LOT.

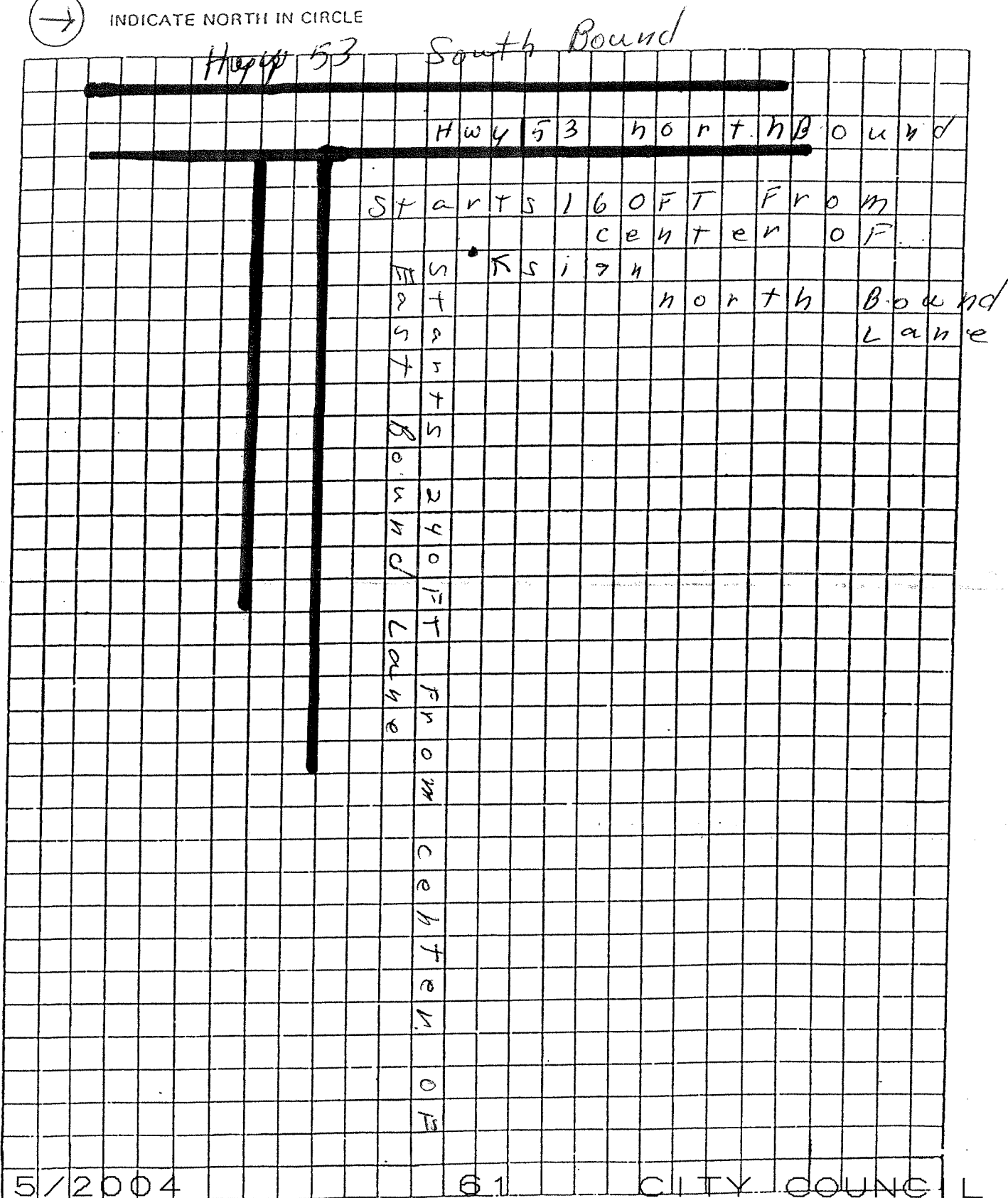
I/We certify that the proposed construction will conform to the dimensions and uses shown and that no changes will be made without first obtaining approval.

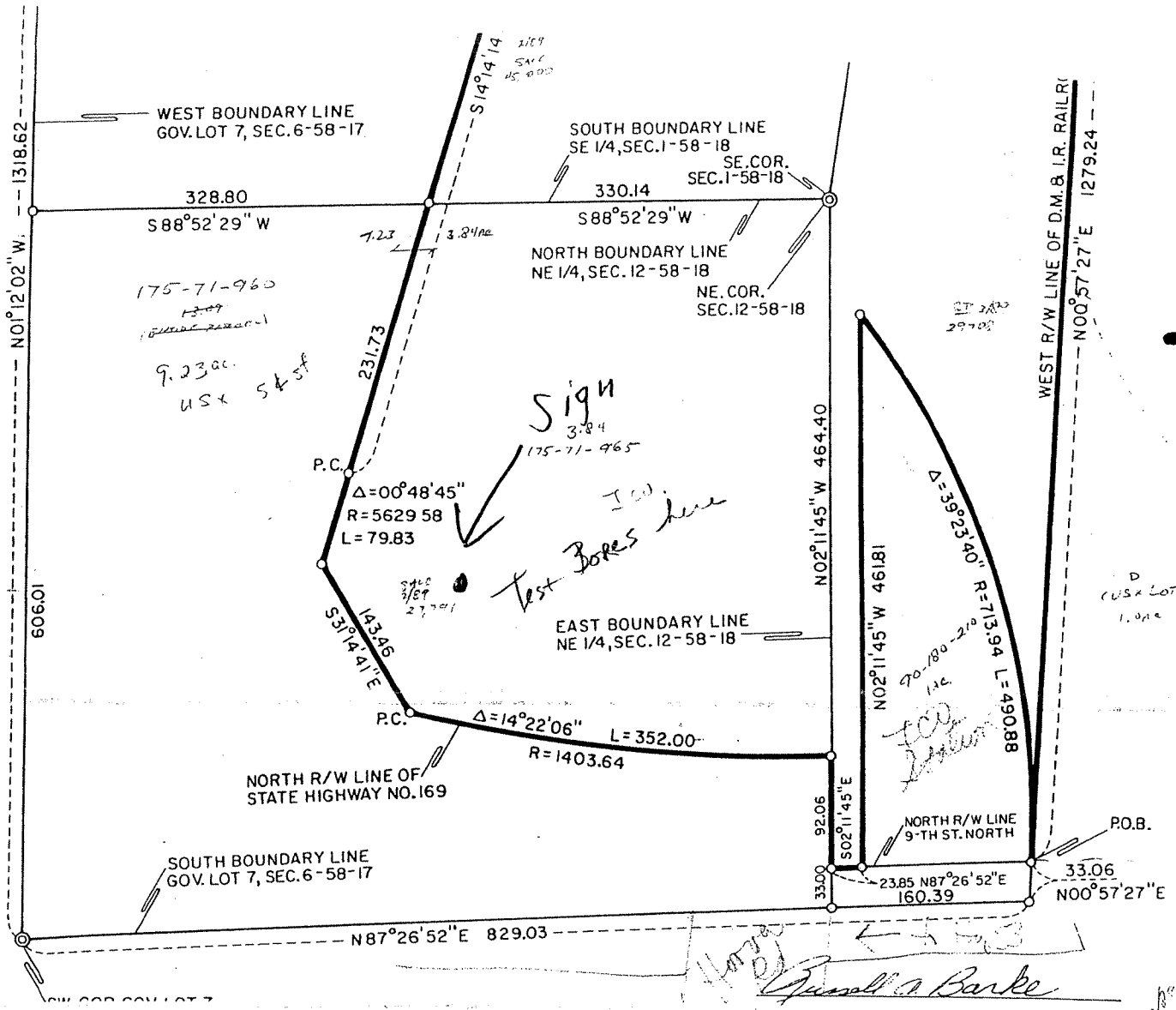
Signature Keith Jensen

Date 3/18/04



INDICATE NORTH IN CIRCLE





Parcel number/Tax year: 175-0071-00965 2005 Last change: 1/02/75 00000000

By . . . :

Sect/Town/Range/Dir . : 12 58.0 12

Plat/Lot/Block . . . :

Man. home court number:

Deed acr/undiv int pct: 3.84 100.00%

Legal description . . :

PART OF NE1/4 OF NE1/4 BEG AT NE COR
THENCE S88DEG52'29"W 330.14 FT THENCE
S14DEG14'14"W 231.73 FT TO PT OF CURVE
TO THE E THENCE SLY ALONG ARC FOR 79.83
FT RADIUS 5629.58 FT AND CENTRAL ANGLE
BEING 00DEG48'45" THENCE S31DEG14'41"E
143.46 FT THENCE ALONG ARC FOR 352 FT
AND CENTRAL ANGLE BEING 14DEG22'06" AND
RADIUS 1403.64 FT TO E BOUNDARY LINE
THENCE N02DEG11'45"W 464.40 FT TO PT OF
BEG

More...

Sign is on this parcel

PD \$150.00 3/11/04
Rep # 2,042,594

CITY OF MOUNTAIN IRON
VARIANCE APPLICATION *

Name of Applicant Thomas Tammaro Signature of Applicant [Signature] Date 3-18-04
608 S 10th St Virginia 749-1155
Legal Description: Sec/Lot 0000 Twp/Block 004 Rge Subd West Va. Add. Parcel Code # '75-0065-
W 1/2 Lot 14 & All of Lot 15 inc. part of vac. 3rd St adj. 00820
Area for which Variance Requested: West Virginia, MT. Iron
W 1/2 Lot 14 and all of Lot 15 inc. part
of vac 3rd St Adj

Statements addressing
condition of "undue
hardship" for which
variance is requested.

With the size of
this lot it is useless with-
out a variance, with out it
I can't do any thing with it.

Thank you

* Applicant is required to submit a vicinity map, drawn to scale, showing applicant's and adjoining property including all existing or proposed buildings or uses. Use reverse side of this form.

OFFICE USE ONLY

ITEM	ACTION	DATE	INITIAL
Zoning Administrator Review	<u>Sent to JDK</u>	<u>3-11-04</u>	<u>Jmt</u>
Public Hearing Set	<u>Hearing - 4/12/04 7:05 PM</u>	<u>3-15-04</u>	<u>Jmt</u>
Hearing Notice Published	<u>E-mailed to MONLS</u>	<u>3-15-04</u>	<u>Jmt</u>
Board of Adjustment and Appeals Recommendation			
Council Action			
Filed with County Recorder			

Conditions Attached _____

VICINITY MAP TO SCALE - SHOW DIMENSIONS OF LOT AND ALL EXISTING AND PROPOSED STRUCTURES, DISTANCES FROM FRONT, SIDE AND REAR LOT LINE SETBACKS TO ALL EXISTING AND PROPOSED STRUCTURES. SHOW ALLEY AND STREET NAMES ABUTTING LOT.

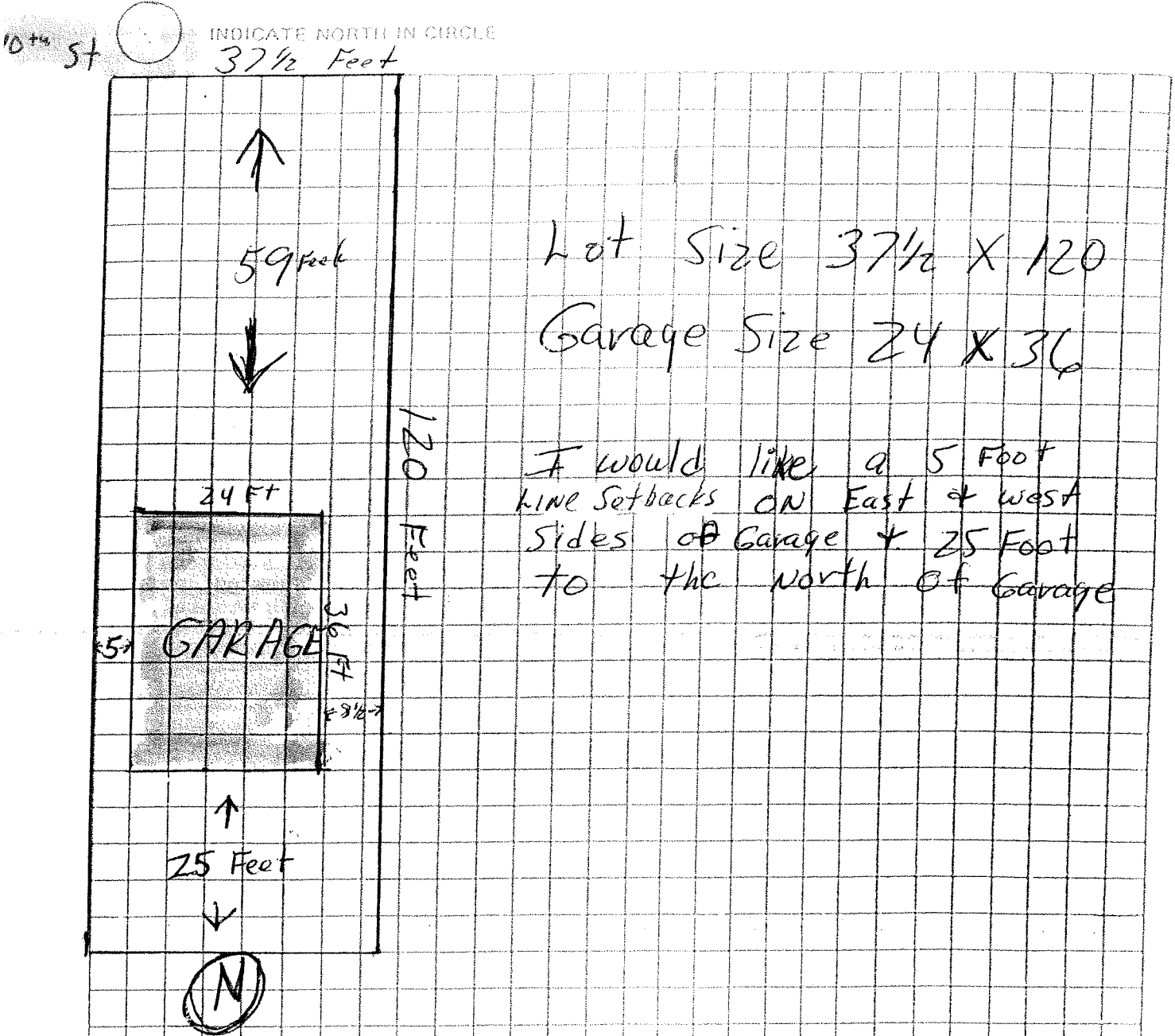
I/We certify that the proposed construction will conform to the dimensions and uses shown and that no changes will be made without first obtaining approval.

Signature

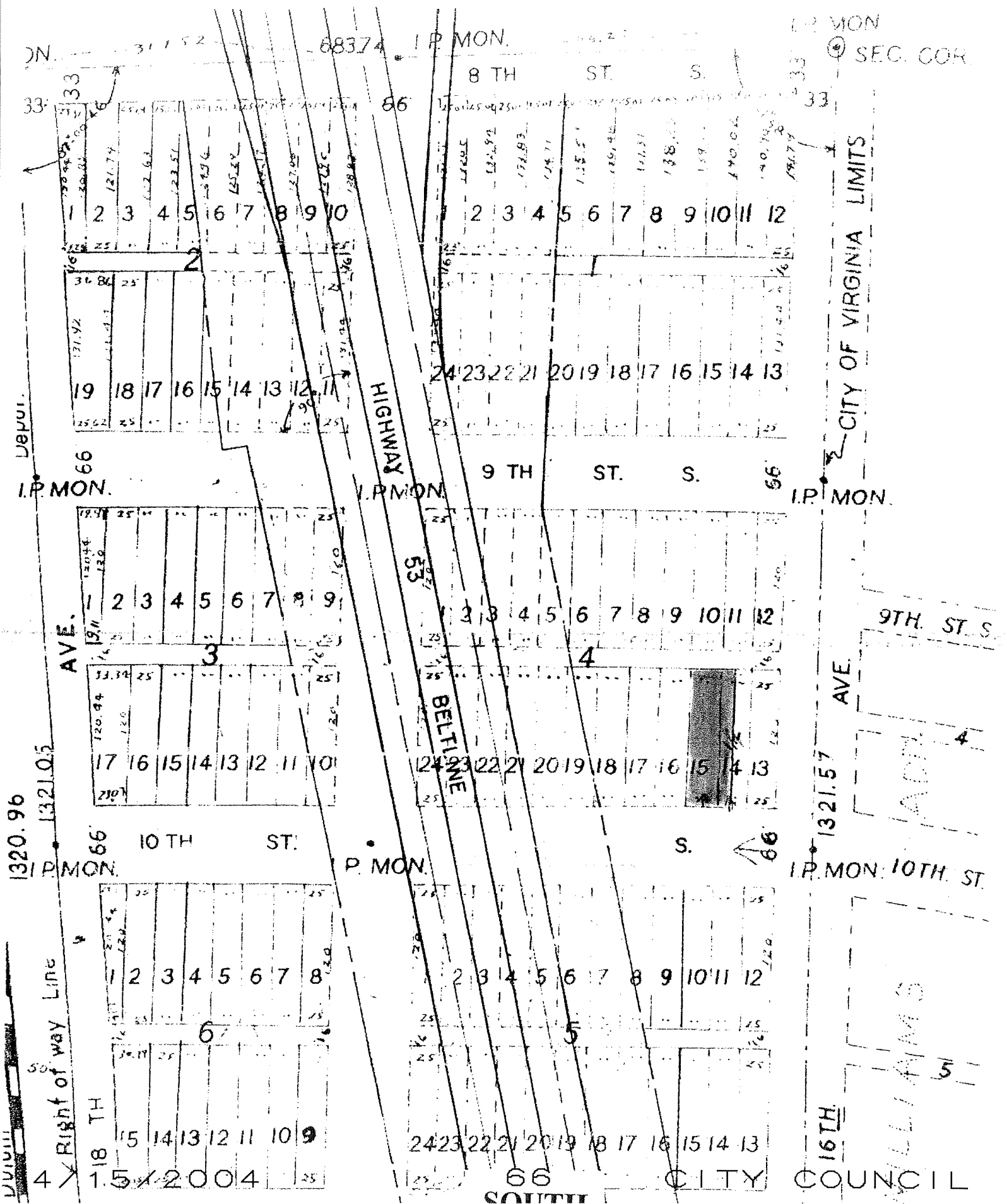
Thomas Tammara

DATE 3-10-04

INDICATE NORTH IN CIRCLE
37 1/2 Feet



NORTH



CITY OF MOUNTAIN IRON
ST. LOUIS COUNTY, MINNESOTA

RESOLUTION ENABLING THE CREATION OF
AN ECONOMIC DEVELOPMENT AUTHORITY
IN THE CITY OF MOUNTAIN IRON

RESOLUTION NO. _____

BE IT RESOLVED by the City Council of the City of Mountain Iron, Minnesota as follows:

Section 1. Findings.

1.01 The City of Mountain Iron (the "City") is authorized generally by Minnesota Statutes Chapter 469 ("the Act") and specifically by Minnesota Statutes §469.091 to establish an Economic Development Authority pursuant to the provisions of Minnesota Statutes §469.090 to §469.108.

1.02 The City desires to encourage, attract, promote and develop economically sound industry and commerce within the City for the prevention and reduction of unemployment of its citizens.

1.03 The encouragement and financial support of economic development and redevelopment within the City is vital to the orderly development and financial health of the city, and is in the best interests of the health, safety, prosperity and welfare of the citizens of the city.

1.04 The City Council finds the accomplishment of the foregoing purposes and ends which are in the best interests of and vital to the citizens of the City can be best accomplished by the creation of an Economic Development Authority ("EDA") pursuant to the Act.

1.05 The City Council has, in accordance with Minn. Stat. §469.093, provided public notice and conducted a public hearing on _____, 2004 concerning the establishment of EDA for the City, at which hearing all persons wishing to express their views were given an opportunity to be heard on the proposal to establish an EDA.

Section 2. Enabling Resolution.

2.01 Creation. The Economic Development Authority of the City of Mt. Iron ("the Authority") is hereby created and established, and hereafter it shall be known as the "Mt. Iron Economic Development Authority."

2.02 Members; Appointment; Terms. The Authority shall consist of seven (7) members who shall be appointed by the Mayor with the approval of the City Council. Those persons initially appointed shall be appointed for terms of one, two, three, four, and five years, respectively, and two members shall be appointed for six years. Thereafter, all members shall be appointed for six-year terms. At all times, two members of the Authority shall be members of the City Council. It is recommended, but not required, that one of the members of the Authority also be a member of the City Planning and Zoning Board. The term of any member of the Authority who is a City Councilor shall not extend beyond that member's term of office as a member of the City Council, and a vacancy in the membership of the Authority shall automatically arise and exist when the elected term of office of a City Council member of the Authority ends, or when such person dies, resigns, or is removed from the office of City Councilor.

2.03 Powers and Duties of the Authority. Except as specifically limited by this Resolution, the Authority shall have all of the powers, authority, responsibilities, and duties set forth in the Act, as it may be amended from time to time, and all other applicable laws, including but not limited to the following powers, authority, responsibilities, and duties:

- (a) The powers and duties of a Housing and Redevelopment Authority pursuant to §469.001 to §469.047 of the Act;
- (b) The powers and duties of a City Council under §469.124 to §469.134, subject to the limitation set forth in Section 1.04(g);
- (c) The authority may contract for services of consultants, agents, public accountants, and other persons needed to perform its duties and exercise its powers.
- (d) The Authority may use the services of the City Attorney for its legal needs.
- (e) The Authority may purchase the supplies and materials it needs to carry out its duties.
- (f) The Authority may create and define the boundaries of economic development districts as authorized by the Act.
- (g) The Authority may be a limited partner in a partnership whose purpose is consistent with the Authority's purpose.
- (h) The Authority may issue general obligation bonds and revenue bonds when authorized by the City Council and pledge as security for the bonds the full faith, credit, and resources of the City or such revenues as may be generated by projects undertaken by the Authority.
- (i) The Authority may cooperate with or act as agent for the federal or state government or a state public body, or an agency or instrumentality of a

government or other public body to carry out the powers granted it by the Act of any other related federal, state or local law in the area of economic development district improvement.

- (j) The Authority may study and analyze community development needs in the City and ways to meet those needs.
- (k) The Authority may join an official, industrial, commercial, or trade association, or other organization concerned with such purposes, hold receptions of officials who may contribute to advancing the City and its community development, and carry out other appropriate public relations activities to promote the City and its community development.
- (l) The Authority may carry out the law on economic development districts to develop and improve the lands in an economic development district to make it suitable and available for community development uses and purposes. In general, with respect to an economic development district, the Authority may use all of the powers given an economic development authority by law. (By means of example and not to limit the powers given to the Authority by law, see those powers listed at MSA 469.101).

2.04 Limitations of Power. The power and actions of the Authority shall be limited as follows:

- (a) Except when previously pledged by the Authority, the city council may by resolution require the authority to transfer any portion of the reserves generated by activities of the Authority that the city council determines is not necessary for the successful operation of the Authority to the debt service fund of the city, to be used solely to reduce tax levies for bonded indebtedness of the city;
- (b) The sale of all bonds or obligations issued by the Authority must be approved by the city council before issuance;
- (c) The authority must follow the budget process for city departments as provided by the city and as implemented by the city council and mayor;
- (d) All official actions of the authority must be consistent with the adopted comprehensive plan of the city, and any official controls implementing the comprehensive plan;
- (e) The Authority must submit all planned activities for influencing the action of any other governmental agency, subdivision, or body to the city council for approval;
- (f) The authority must submit its administrative structure and management practices to the city council for approval;

- (g) The Authority may not exercise any specific powers contained in §469.124 to §469.134 without the prior express approval of the City Council;
 - (h) The Authority must submit its land sale and utility installation policy to the City Council for approval;
 - (i) The Authority must develop annual goals and plans for development and redevelopment within the City and shall submit those plans to the City Council for its review and approval, and any substantial additions or variations from the annual development plans approved by the Council must be timely submitted to the Council for review and approval;
 - (j) The Authority shall propose and adopt bylaws to govern its procedures, which bylaws and any amendments thereto which might be adopted from time to time by the Authority, must be approved by the City Council before they shall be effective; and,
 - (k) Except as expressly otherwise approved by the City Council, the City's administrative, managerial, and personnel practices, rules, and policies shall apply to the Authority and its employees.
- 2.05 No Impairment of Existing Obligations. As provided for in §469.092, nothing herein nor any activities of the Authority shall be construed to impair the existing obligations of the City or its Housing and Redevelopment Authority under any of their contracts or to affect in any detrimental manner the rights and privileges of a holder of a bond or other obligation heretofore issued by the City or its Housing and Redevelopment Authority.
- 2.06 Obligations. The Authority must fulfill all of the obligations set forth at §469.100 of the Act.

Section 3. Implementation.

- 3.01 Officers Authorized to Act. The Mayor, City Council, City Administrator, and other appropriate City officials are authorized and directed to take the actions and execute and deliver the documents necessary to give full effect to this resolution.
- 3.02 Reservation of Authority to Amend. The City Council reserves the authority to adopt such ordinances and further resolutions as are required or may permitted by the Act to give full effect to this resolution, and to modify this resolution (and the authority granted and limitations set forth herein) as it may from time to time deem appropriate or necessary. Nothing herein is intended or shall be construed to prevent the City Council from modifying this enabling resolution to impose new or different limitations upon the Authority as authorized by the Act or to grant additional powers to the Authority as authorized by the Act.

3.03 Severability. If any section, subsection, or part of this Resolution shall be held unconstitutional or void, the remaining provisions shall nonetheless remain in full force and effect.

3.04 Effective Date. This Resolution shall take effect immediately upon its adoption.

PASSED AND DULY ADOPTED by the City Council of the City of Mt. Iron, Minnesota, this _____ day of _____, 2004.

CITY OF MT. IRON

Gary Skalko, Mayor

ATTEST:

By: _____
City Clerk/City Administrator

CITY OF MOUNTAIN IRON
ST. LOUIS COUNTY, MINNESOTA

COPY

RESOLUTION DISSOLVING THE MT. IRON
HOUSING AND REDEVELOPMENT AUTHORITY

RESOLUTION NO. _____

BE IT RESOLVED by the City Council of the City of Mountain Iron, Minnesota
as follows:

Section 1. Findings.

1.01 The City of Mountain Iron (the "City") is authorized generally by Minnesota Statutes Chapter 469 ("the Act") and specifically by Minnesota Statutes §469.091 to establish an Economic Development Authority pursuant to the provisions of Minnesota Statutes §469.090 to §469.108.

1.02 The powers and authority of an Economic Development Authority under the Act may include all of the powers and authority of Housing and Redevelopment Agency.

1.03 The City finds that economic development and redevelopment within the City can be best promoted by a single unified development authority that has all of the powers and authority of an Economic Development Authority.

1.04 The City Council did, on the _____ day of _____, 2004, establish the Mt. Iron Economic Development Authority pursuant to the Act, and did grant the Mt. Iron Economic Development Authority all of the powers, authority, and duties of a Housing and Redevelopment Authority.

1.05 The City Council finds that with the establishment of the Mt. Iron Economic Development Authority, the purpose and need for a separate Housing and Redevelopment Authority of the city of Mt. Iron (the "Mt. Iron HRA") no longer exists.

1.06 The City Council has, in accordance with Minn. Stat. §469.093, provide public notice and conducted a public hearing on _____, 2004 concerning the establishment of and Economic Development Authority for the City, at which hearing all persons wishing to express their views were given an opportunity to be heard on the proposal to establish an Economic Development Authority, and on this proposed resolution to dissolve the Housing and Redevelopment Authority of Mt. Iron.

Section 2. Transfer and Dissolution.

2.01 Transfer of Authority. Pursuant to §469.094 of the Act, City does hereby transfer to the Mt. Iron Economic Development Authority all activities, programs, operations, and authority of the Mt. Iron HRA, including the transfer of control, authority, and operation of any project or development of the Mt. Iron HRA within the City. The Mt. Iron Economic Development Authority shall accept the control, authority, and operation of all projects, programs, or activities of the Mt. Iron HRA.

2.02 Transfer of Assets and Employees. All property, records, assets, cash or other funds held or used by the Mt. Iron HRA shall be transferred to and become the property of the Mt. Iron Economic Development Authority. All employees of the Mt. Iron HRA shall be transferred to the authority, supervision, and control of the Mt. Iron Economic Development Authority.

2.03 Transfer of Rights, Obligations and Debts. All rights of the Mt. Iron HRA, whether contractual or of any other kind or character, against any person, firm, or corporation shall accrue to and be enforced by the Mt. Iron Economic Development Authority. Upon dissolution, any and all obligations, debts, or liabilities of the Mt. Iron HRA shall be the obligation, debt, or liability of the Mt. Iron Economic Development Authority.

2.04 Covenant of Mt. Iron Economic Development Authority. The Mt. Iron Economic Development Authority shall and does hereby covenant and pledge to perform the terms, conditions, and covenants of any bond indentures or other agreements executed for the security of bonds issues by the Mt. Iron HRA. Notwithstanding any other provision of this resolution or any other resolution or ordinance of the City, the Mt. Iron Economic Development Authority exercise all of the powers necessary to perform the terms, conditions, and covenants of any indenture or other agreement executed for the security of bonds and shall become obligated on any such bonds by reason of the transfers provided in Section 2.01 of this resolution.

2.05 Dissolution. Pursuant to the authority granted to the city in §469.03, subd. 7, the Mt. Iron Housing and Redevelopment Authority is hereby dissolved.

Section 3. Implementation.

- 3.01 Officers Authorized to Act. The Mayor, City Council, City Administrator, and other appropriate City officials are authorized and directed to take the actions and execute and deliver the documents necessary to give full effect to this resolution.
- 3.02 Effective Date. The transfers provided for herein and the dissolution of the Mt. Iron HRA are effective the ____ day of _____, 2004.

PASSED AND DULY ADOPTED by the City Council of the City of Mt. Iron, Minnesota, this ____ day of _____, 2004.

CITY OF MT. IRON

Gary Skalko, Mayor

ATTEST:

By: _____
City Clerk/City Administrator

COUNCIL LETTER 041904-VC

CITY COUNCIL

COSTIN STREET VACATIONS

DATE: April 15, 2004

FROM: Craig J. Wainio
City Administrator

Staff received in inquiry from Minntac regarding the proposed street vacations in the Costin area. Based upon a petition from USX, a public hearing considering the requested vacations was held on August 18, 2003. Upon completion of the hearing no further actions was taken. Officials at Minntac are requesting a status report on this matter.

If the City Council desires to complete the vacation process, staff will prepare a Resolution for adoption at the next regular meeting.

COUNCIL LETTER 111703-III A

ADMINISTRATION

PUBLIC HEARING

DATE: November 12, 2003

FROM: Craig J. Wainio
City Administrator

This public hearing is part of the vacation process for the roads petitioned for vacation in the Costin area by United State Steel. Upon completion of the hearing, the City Council needs to determine whether or not they wish to vacate the roads as petitioned. If so, Staff will prepare the appropriate Resolution for adoption at the next regular meeting.

THE TRENTI LAW FIRM

PO BOX 958
1000 LINCOLN BUILDING
VIRGINIA, MN 55792

Verification - 218-749-1962
FAX NO. - 218-749-4308
E-MAIL - trenti@trentilaw.com

FAX TRANSMISSION

THIS MESSAGE IS INTENDED ONLY FOR THE USE OF THE INDIVIDUAL OR ENTITY TO WHICH IT IS ADDRESSED, AND MAY CONTAIN INFORMATION THAT IS PRIVILEGED, CONFIDENTIAL AND EXEMPT FROM DISCLOSURE UNDER APPLICABLE LAW. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone and return the original message to us at the above address via the U.S. Postage Service. Thank you.

Dated: September 30, 2003

Fax No.: 748-7573

DELIVER TO: Mountain Iron City Council
Craig Wainio, City Administrator

Re: Ownership of a Portion of Mining Avenue
Our File No.: 55,337-1

FROM: Sam A. Aluni, City Attorney

No. of pages: 6 (including this page)

Original to follow: Yes _____ No XX

MESSAGE: The council has asked me to review the ownership of a portion of Mining Avenue. The administrator has provided me with a map and a Petition for Vacation of City Street which are attached to this memorandum. As indicated, USX owns the N1/2 of the NE1/4, Section 9, Township 58 North, Range 18 West, and the State of Minnesota owns the SE1/4 of the SE1/4, Section 4, Township 58 North, Range 18 West. If the roadway across those parcels is vacated, USX and the State of Minnesota, respectively, will become the owners of the roadway, unencumbered by the easement for the road. If the council wishes any further information regarding this matter, please advise.

Attachments

PETITION FOR VACATION OF CITY STREET

To the Council of the City of Mountain Iron, in St. Louis County, Minnesota:

WHEREAS, public city streets presently exist in the plat captioned Town of Costin covering land in the City of Mountain Iron, St. Louis County, Minnesota, in the West half of the Southeast quarter (W $\frac{1}{2}$ of SE $\frac{1}{4}$), Section Four (4), Township Fifty-eight (58) North, Range Eighteen (18) West as recorded in the Office of the Register of Deeds, St. Louis County, Minnesota in Book J of Plats, page 2; and

WHEREAS, a road presently exists in the Southeast quarter of Southeast quarter (SE $\frac{1}{4}$ of SE $\frac{1}{4}$), Section Four (4) and the North half of Northeast quarter (N $\frac{1}{2}$ of NE $\frac{1}{4}$), Section Nine (9), all in Township Fifty-eight (58) North, Range Eighteen (18) West, St. Louis County, Minnesota; and

WHEREAS, United States Steel Corporation, a Delaware corporation, owns the minerals in all of Blocks 1 and 2 of the Town of Costin together with the mining rights and owns the fee (surface) land in Blocks 1 and 2 of the Town of Costin; and

WHEREAS, the State of Minnesota owns the minerals and surface in the Southeast quarter of Southeast quarter (SE $\frac{1}{4}$ of SE $\frac{1}{4}$), Section Four (4), Township Fifty-eight (58) North, Range Eighteen (18) West, St. Louis County, Minnesota; and

WHEREAS, United States Steel Corporation, a Delaware corporation, owns the minerals and surface in the North half of Northeast quarter (N $\frac{1}{2}$ of NE $\frac{1}{4}$), Section Nine (9), Township Fifty-eight (58) North, Range Eighteen (18) West, St. Louis County, Minnesota; and

WHEREAS, United States Steel Corporation does seek the vacation of First Avenue from the south line of Railroad Street south to the south end of the Town of Costin plat. The alley in Block 1 of the Town of Costin. The road south of Railroad Street in the Southeast quarter of Southeast quarter (SE $\frac{1}{4}$ of SE $\frac{1}{4}$), Section Four (4) and the North half of Northeast quarter (N $\frac{1}{2}$ of NE $\frac{1}{4}$), Section Nine (9), all in Township Fifty-eight (58) North, Range Eighteen (18) West, St. Louis County, Minnesota; and

WHEREAS, none of the avenues, alleys and roads which United States Steel Corporation seeks to vacate is a through street. All of the avenues, alleys and roads which United States Steel Corporation seeks to vacate serve only the lands abutting thereon or other parts of the Town of Costin whose avenues, alleys United States Steel Corporation is seeking to vacate; and

WHEREAS, no one resides near or is served by any of the avenues, alleys and roads which United States Steel Corporation seeks to vacate; and

WHEREAS, United States Steel Corporation desires to use the aforesaid lands for a purpose and in manner inconsistent with the continuance of the aforesaid public avenue, alley and road thereon; and

NOW, THEREFORE, United States Steel Corporation, being the owner of Blocks 1 and 2 of the Town of Costin and the North half of Northeast quarter (N $\frac{1}{2}$ of NE $\frac{1}{4}$), Section Nine (9), Township Fifty-eight (58) North, Range Eighteen (18) West and Lessee of the Southeast quarter of Southeast quarter (SE $\frac{1}{4}$ of SE $\frac{1}{4}$), Section Four (4), Township Fifty-eight (58) North, Range Eighteen (18) West, hereby petitions your Honorable Council to vacate the following avenue, alley and road in said Town of Costin and the Southeast quarter of Southeast quarter (SE $\frac{1}{4}$ of SE $\frac{1}{4}$), Section Four (4) and the North half of Northeast

quarter (N½ of NE¼), Section Nine (9), all in Township Fifty-eight (58) North, Range Eighteen (18) West, St Louis County, Minnesota:

- (1) all of First Avenue from the south line of Railroad Street south to the south end of the Town of Costin plat. The alley in Block 1 of the Town of Costin;
- (2) the road south of Railroad Street in the Southeast quarter of Southeast quarter (SE¼ of SE¼), Section Four (4) and the North half of Northeast quarter (N½ of NE¼), Section Nine (9), all in Township Fifty-eight (58) North, Range Eighteen (18) West, St Louis County, Minnesota.

Dated: 7 - 2 - 63

United States Steel Corporation

By: 

James D. McConnell

Attest: 



STATE OF MINNESOTA

COUNTY OF ST. LOUIS

:
: SS:
:

ON THIS, the 2nd day of July, 2003, before me, a notary public for said County and State, personally appeared James D. McConnell, who acknowledged himself to be General Manager of Minnesota Ore Operations, a division of United States Steel Corporation, and, as such, he is authorized to execute the foregoing instrument for the uses and purposes therein contained by signing the name of the corporation by himself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Victoria A. Mehle

(SEAL)
Notary Public

My Commission Expires: Jan 31, 2005





Minnesota Department of Natural Resources

Division of Forestry
1208 E. Howard St.
Hibbing, MN 55746

(218) 262-6760

June 9, 2003

United States Steel Corporation
USS Real Estate
Northern Lands and Minerals
Attn. Dennis F Orehek
PO Box 417
Mt. Iron, MN 55768

Re: Lease #144-012-0054
Vars. T58 R18

Dear Mr. Orehek;

Your request to block existing road access in the area leased by your company in SESE Sec 4 Twp 58N Rng 18W is granted. Future land management activities may require restoration of access, which could be again blocked upon completion of such activities.

If you have questions or concerns please feel free to call.

Sincerely,

A handwritten signature in black ink, appearing to read "Ben A. Anderson".

Ben A. Anderson
Program Forester

CC: Regional Realty Coordinator - Region 2
Larry Olson
Eveleth Field Station

DNR Information: 651-296-6157 • 1-888-646-6367 • TTY: 651-296-5484 • 1-800-657-3929

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82

CITY COUNCIL

COUNCIL LETTER 041904-VIA

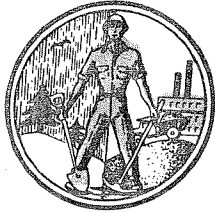
ADMINISTRATION

RESOLUTION 15-04

DATE: April 14, 2004

FROM: Craig J. Wainio
City Administrator

Resolution Number 15-04 Accepting Report and Calling a Hearing related to the petition the City received regarding the installation of water and sewer along Spring Park Road. This Resolution received the report further presented under the City Engineer's portion of the Agenda and calls for a public hearing on May 17, 1004. All adjoining property owners would be notified of the public hearing. Upon completion of the hearing, the City Council would then determine whether or not to move ahead with the project.



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 15-04

RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT

WHEREAS, pursuant to Resolution Number 11-04 of the City Council adopted March 15, 2004, a report has been prepared by Benchmark Engineering with reference to the improvement of Spring Park Road between the West end of the road to ½ mile east of the west end of the road by the installation of water and sewer and this report was received by the City Council on April 19, 2004, and

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost effective, and feasible.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

1. The City Council will consider the improvement of such streets in accordance with the report and the assessment of abutting property for all or a portion of the costs of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$225,000.
2. A public hearing shall be held on such proposed improvement on the 17th day of May, 2004, in the Mountain Iron Room of the Mountain Iron Community Center at 6:30 p.m., or shortly thereafter, and the City Administrator shall give mailed and published notice of such hearing and improvement as required by law.

DULY ADOPTED BY THE CITY COUNCIL THIS 19TH DAY OF APRIL, 2004.

ATTEST:

Mayor Gary Skalko

City Administrator

COUNCIL LETTER 041904-VIB

ADMINISTRATION

RESOLUTION 16-04

DATE: April 14, 2004

FROM: Craig J. Wainio
City Administrator

This Resolution authorizes Staff to submit an updated application for a public library accessibility grant. Staff was directed to prepare an application for this program by the City Council meeting. As part of the application process a Resolution by the City Council is required. The grant is being submitted for an updated total of \$209,000. Of which the City is proposing to pay \$102,000 with the State matching the same amount.

It is recommended that the City Council adopt Resolution Number 16-04 Authorizing the Application for funding under the public library accessibility grant program.



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RESOLUTION NUMBER 16-04

AUTHORIZING GRANT APPLICATION

WHEREAS, the Mountain Iron Public Library building and public library services should be accessible to all residents; and,

WHEREAS, the City of Mountain Iron has title to the site and building where the Mountain Iron Public Library is located; and,

WHEREAS, the City of Mountain Iron has determined that various modifications are necessary within the Mountain Iron Public Library building to meet current Americans with Disabilities Act and Minnesota State Building Code Accessibility Standards; and,

WHEREAS, the City of Mountain Iron has determined that such modifications will cost approximately \$209,000; and,

WHEREAS, the City of Mountain Iron has determined that it will need a matching grant from the Department of Education to pay for such modifications; and,

WHEREAS, the City of Mountain Iron shall provide matching funds for expenditures relating to the public library accessibility project in an amount equal to the amount of the grant from non-state sources and that such match shall be dollar-for-dollar and not matched by in-kind contributions; and,

WHEREAS, the source of the matching funds will be Capital Improvement Funds; and,

WHEREAS, the City of Mountain Iron understands and agrees to adhere to the list of assurances as stated in the grant application.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that it authorizes the Mayor and City Administrator to submit a grant application totaling \$102,000 to make accessibility related modifications at the Mountain Iron Public Library building.

BE IT FURTHER RESOLVED BY THE MOUNTAIN IRON CITY COUNCIL, that the Mayor and City Administrator are authorized independently to sign and submit all applicable contracts, documents and agreements associated with the application or grant agreement on behalf of the City of Mountain Iron.

DULY ADOPTED BY THE CITY COUNCIL THIS 19th DAY OF APRIL, 2004.

ATTEST:

Mayor Gary Skalko

City Administrator

COUNCIL LETTER 041904-VID

ARCHITECT

RFP'S 9 THROUGH 12

DATE: April 14, 2004

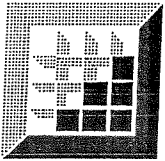
FROM: Erik Wedge
DSGW

Craig J. Wainio
City Administrator

RFP's 9 and 10 relate to changes to the current contract for the Library restroom renovations. RFP number 9 as an addition of \$480 for repairs to a damaged wire and conduit. RFP number 10 deletes the work to the Library service desk and will provide a credit to the project.

The City Council needs to determine if it would like to proceed with the general work outline for the case work, sinks and other installation for the "kitchen". If the Council decides to proceed with these modifications, you then need to determine which scenario you would like to proceed with the one presented in RFP 11 or the one in RFP 12.

As part of the Library Assistance grant application for ADA, the state coordinator pointed out that if this area is open to the public then all aspects of this area need to be in compliance with the ADA. In the grant application it is indicated that this area will be only available to Staff and not to the general public.



PROPOSAL REQUEST

RFP

Project: Mnt. Iron Library ADA Renovations Phase II
Architect: Damberg, Scott, Gerzina, Wagner Architects
Owner: City of Mountain Iron
Contractor: Lenci Enterprises
Contract For: All Construction

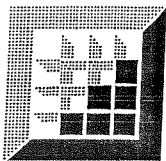
Arch. Project #: 03058

Please submit an itemized proposal for changes in the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. Submit proposal within ten days, or notify the Architect in writing of the date on which you anticipate submitting your proposal.

THIS IS NOT A CHANGE ORDER, CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

R.F.P. NO:	ITEM:	R.F.P. ISSUE DATE								
9	Damaged Conduit Run in Concealed Space	2/14/2004								
DESCRIPTION OF ITEM: While drilling General Heating and Mechanical hit a concealed conduit run damaging an electrical wire.		REVISIONS: 1 2 3 4								
ATTACHMENTS: N/A										
RFP INITIATED BY: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR		<table border="1"><thead><tr><th>C.O. ISSUE DATE</th><th>STATUS</th><th>PRICE</th><th>APPV'D PRICE</th></tr></thead><tbody><tr><td></td><td>1</td><td>\$480</td><td></td></tr></tbody></table> Status Key 1. RFP Issued- DO NOT PROCEED 2. PROCEED-C.O. to Follow 3. C.O. ISSUED 4. Proposal NOT ACCEPTED	C.O. ISSUE DATE	STATUS	PRICE	APPV'D PRICE		1	\$480	
C.O. ISSUE DATE	STATUS	PRICE	APPV'D PRICE							
	1	\$480								
		C.O. NO. 								

REQUESTED BY: Erik C. Wedge
Damberg, Scott, Gerzina, Wagner Architects Inc.
417 2nd St., P.O. Box 1065
Virginia, MN 55792
(218) 741-7962
FAX (218) 741-7967



PROPOSAL REQUEST

RFP

Project: Mnt. Iron Library ADA Renovations Phase II
Architect: Damberg, Scott, Gerzina, Wagner Architects
Owner: City of Mountain Iron
Contractor: Lenci Enterprises
Contract For: All Construction

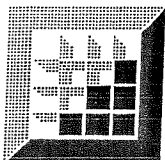
Arch. Project #: 03058

Please submit an itemized proposal for changes in the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. Submit proposal within ten days, or notify the Architect in writing of the date on which you anticipate submitting your proposal.

THIS IS NOT A CHANGE ORDER, CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

R.F.P. NO:	ITEM:	R.F.P. ISSUE DATE											
10	Remove detail 5/A2.1	3/31/2004											
DESCRIPTION OF ITEM: Because of the existing condition of the Librarian Desk please delete detail 5/A2.1 the addition of ADA slide shelf. Provide Credit for Labor & Material.		REVISIONS: <table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="width: 5%; text-align: center;">1</td><td></td></tr><tr><td style="text-align: center;">2</td><td></td></tr><tr><td style="text-align: center;">3</td><td></td></tr><tr><td style="text-align: center;">4</td><td></td></tr></table>	1		2		3		4				
1													
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3													
4													
ATTACHMENTS: N/A													
RFP INITIATED BY: <table border="1" style="width: 100%; border-collapse: collapse;"><tr><td><input type="checkbox"/> OWNER</td></tr><tr><td><input type="checkbox"/> ARCHITECT</td></tr><tr><td><input type="checkbox"/> CONTRACTOR</td></tr></table>		<input type="checkbox"/> OWNER	<input type="checkbox"/> ARCHITECT	<input type="checkbox"/> CONTRACTOR	<table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th style="width: 20%;">C.O. ISSUE DATE</th><th style="width: 20%;">STATUS</th><th style="width: 20%;">PRICE</th><th style="width: 40%;">APPV'D PRICE</th></tr></thead><tbody><tr><td style="height: 20px;"></td><td style="text-align: center;">1</td><td></td><td></td></tr></tbody></table> <div style="border: 1px solid black; padding: 5px; margin-top: 5px;">Status Key 1. RFP Issued- DO NOT PROCEED 2. PROCEED-C.O. to Follow 3. C.O. ISSUED 4. Proposal NOT ACCEPTED</div> <div style="border: 1px solid black; padding: 5px; margin-top: 5px; text-align: center;">C.O. NO. </div>	C.O. ISSUE DATE	STATUS	PRICE	APPV'D PRICE		1		
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<input type="checkbox"/> ARCHITECT													
<input type="checkbox"/> CONTRACTOR													
C.O. ISSUE DATE	STATUS	PRICE	APPV'D PRICE										
	1												

REQUESTED BY: Erik C. Wedge
Damberg, Scott, Gerzina, Wagner Architects Inc.
417 2nd St., P.O. Box 1065
Virginia, MN 55792
(218) 741-7962
FAX (218) 741-7967



PROPOSAL REQUEST

RFP

Project: Mnt. Iron Library ADA Renovations Phase II
Architect: Damberg, Scott, Gerzina, Wagner Architects
Owner: City of Mountain Iron
Contractor: Lenci Enterprises
Contract For: All Construction

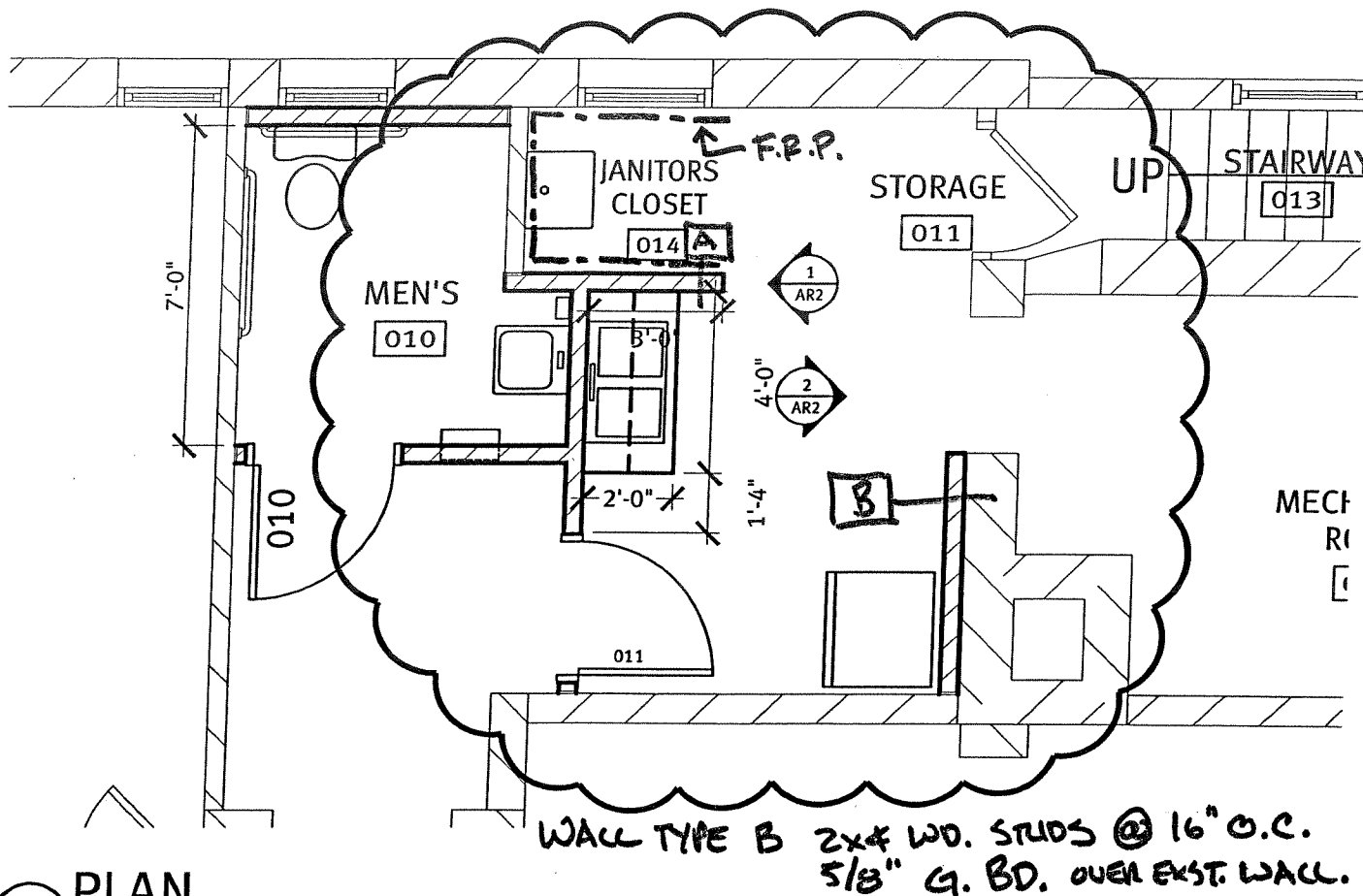
Arch. Project #: 03058

Please submit an itemized proposal for changes in the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. Submit proposal within ten days, or notify the Architect in writing of the date on which you anticipate submitting your proposal.

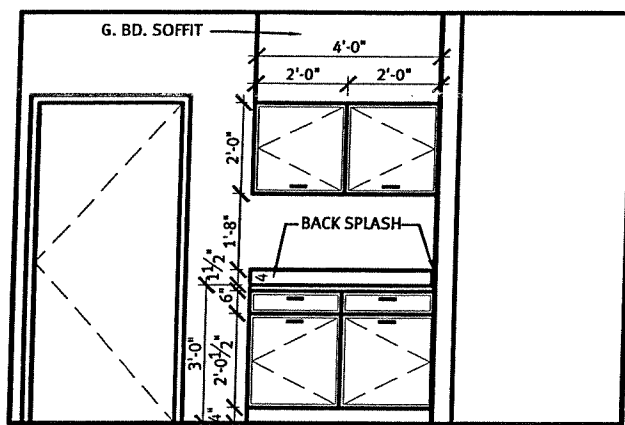
THIS IS NOT A CHANGE ORDER, CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

R.F.P. NO:	ITEM:	R.F.P. ISSUE DATE								
11	Provide & Install Casework, Wall, and Sinks in storage room 011	3/31/2004								
DESCRIPTION OF ITEM:		REVISIONS:								
<p>Add: Casework as shown on 2/AR1. Add: Full height wall typ A as shown on 1/AR1 Add: Electrical as shown on 1/RE relocate any existing electrical as required. Add: Sinks as called out for on 3/RM. Add: FRP Panel to N, S, and W walls of Janitors sink area.</p> <p>Paint all walls, floors and ceilings in Storage Room 011.</p>		<table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="width: 5%; text-align: center;">1</td><td></td></tr><tr><td style="text-align: center;">2</td><td></td></tr><tr><td style="text-align: center;">3</td><td></td></tr><tr><td style="text-align: center;">4</td><td></td></tr></table>	1		2		3		4	
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4										
ATTACHMENTS:										
<div style="border: 1px solid black; padding: 5px; min-height: 100px;">AR11 3/RM 1/RE</div>		<table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th style="width: 20%;">C.O. ISSUE DATE</th><th style="width: 10%;">STATUS</th><th style="width: 20%;">PRICE</th><th style="width: 50%;">APPV'D PRICE</th></tr></thead><tbody><tr><td style="height: 20px;"></td><td style="text-align: center;">1</td><td style="height: 20px;"></td><td style="height: 20px;"></td></tr></tbody></table>	C.O. ISSUE DATE	STATUS	PRICE	APPV'D PRICE		1		
C.O. ISSUE DATE	STATUS	PRICE	APPV'D PRICE							
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RFP INITIATED BY: <div style="border: 1px solid black; padding: 5px;"><input checked="" type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR</div>		<div style="border: 1px solid black; padding: 5px;">Status Key 1. RFP Issued- DO NOT PROCEED 2. PROCEED-C.O. to Follow 3. C.O. ISSUED 4. Proposal NOT ACCEPTED</div> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;">C.O. NO. <div style="height: 20px;"></div></div>								

REQUESTED BY: Erik C. Wedge
Damberg, Scott, Gerzina, Wagner Architects Inc.
417 2nd St., P.O. Box 1065
Virginia, MN 55792
(218) 741-7962
FAX (218) 741-7967



1 PLAN
1/4" = 1'-0"



2 ELEVATION
1/4" = 1'-0"



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MNT. IRON
ADA RENOVATIONS
BID PHASE II

MNT. IRON, MN

project # 03058

date APRIL 8, 2004

dwg file 03058-RFP 11 & 12

sheet 1 of 1

revision/issue

RFP #11

sheet number

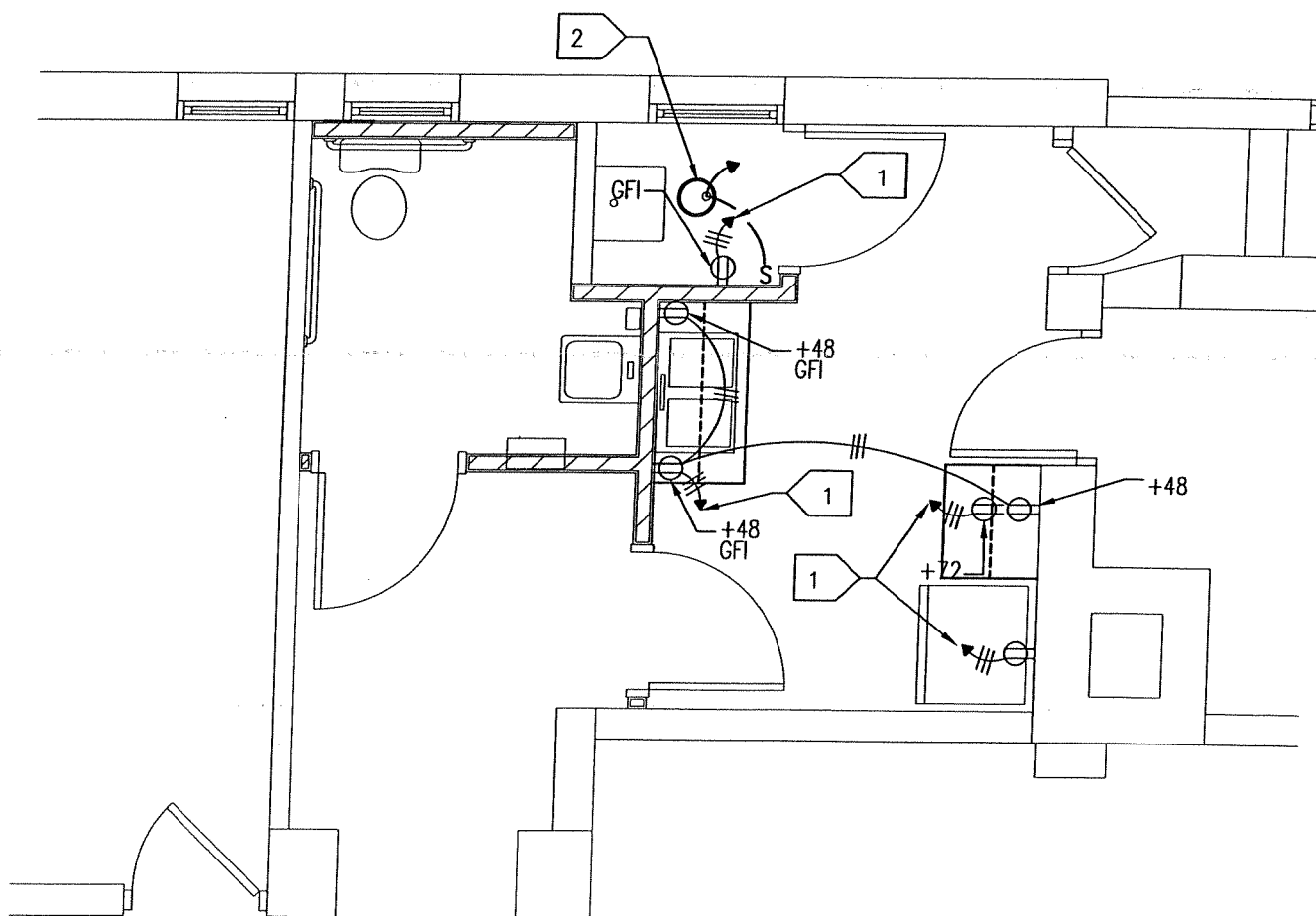
AR1



PROJECT NO. 044-03
DRAWN BY SM
CHECKED BY OWM
DATE 01 APR 04
DRAWING NO. RE1

NUMBERED NOTES:

- 1 CONNECT RECEPTACLES TO NEW 200A PANEL. EXISTING SPARES MAY BE USED. PROVIDE AND INSTALL 20A-1P CIRCUIT BREAKERS AS NECESSARY.
- 2 PROVIDE AND INSTALL ONE PORCELAIN KEYLESS FIXTURE - SWITCHED. PROVIDE AND INSTALL ONE 100W LAMP. CONNECT TO LIGHTING CIRCUIT.



NORTH TOILET ELECTRICAL

SCALE: 1/4" = 1'-0"

1
RE

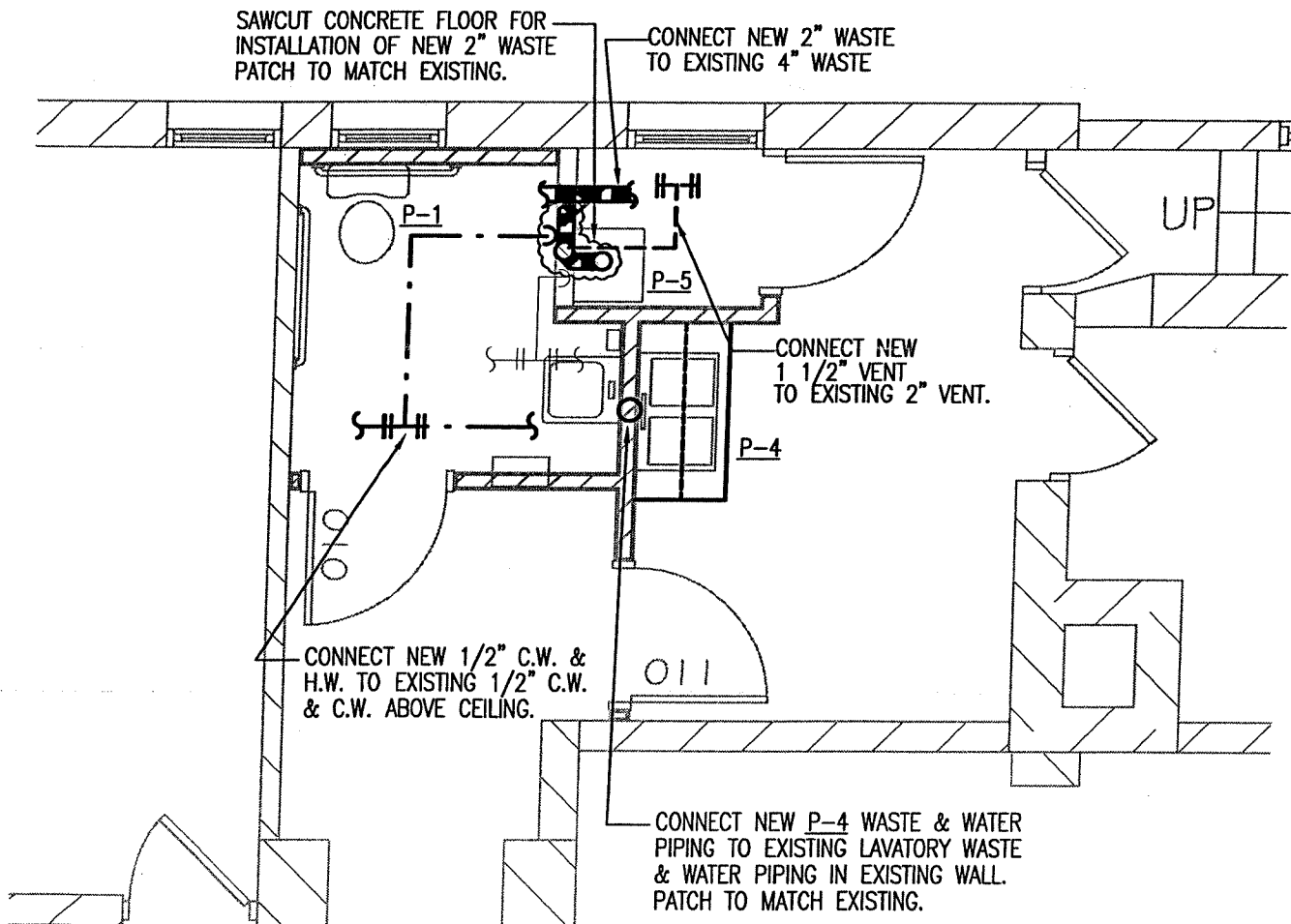


PROJECT NO. 044-03
DRAWN BY KDP
CHECKED BY OWM
DATE 09 MAR 04
DRAWING NO. RM3

P-4 COUNTER SINK:

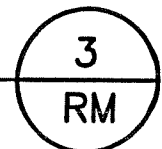
DOUBLE COMPARTMENT, OVERALL: 29" X 22", 7-1/2" DEEP BOWLS.
ELKAY LUSTERSTONE, 18-GA STAINLESS STEEL, SELF-RIM, #LR2922 WITH
ELKAY #LK2433 SWING GOOSENECK FAUCET WITH SPRAY; #LK-35 BASKET
STRAINERS. INSTALL STOPS & TRAPS. 1 1/2" ADJUSTABLE "P" TRAP WITH
CLEANOUT AND WASTE TO WALL.

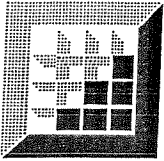
P-5 SERVICE BASIN: POWERS-FIAT #MSG, MOLDED STONE 24" X 24". WHITE DRIFT #231,
AMERICAN STANDARD #8344.111 FAUCET WITH VACUUM BREAKER, HOSE THREAD, INTEGRAL
STOPS, PAIL HOOK AND BRACE. TYPE "S" STRAINER WITH SEDIMENT BASKET. PROVIDE AND
INSTALL LEAD PAN. PROVIDE AND INSTALL THE FOLLOWING ACCESSORIES: BUMPER
GUARD (EXPOSED SIDES), MOP HANGER #889-CC, HOSE AND HOSE BRACKET #832-AA.
INSTALLATION SHALL INCLUDE SILICONE SEALANT AT WALLS AND STAINLESS STEEL WALL
GUARD. OTHER MANUFACTURERS: STERN-WILLIAMS #MTB, STANDARD-ELSMERE #612 (10"
HIGH), SWAN.



NORTH TOILET PLUMBING

SCALE: 1/4" = 1'-0"





PROPOSAL REQUEST

RFP

Project: Mnt. Iron Library ADA Renovations Phase II
Architect: Damberg, Scott, Gerzina, Wagner Architects
Owner: City of Mountain Iron
Contractor: Lenci Enterprises
Contract For: All Construction

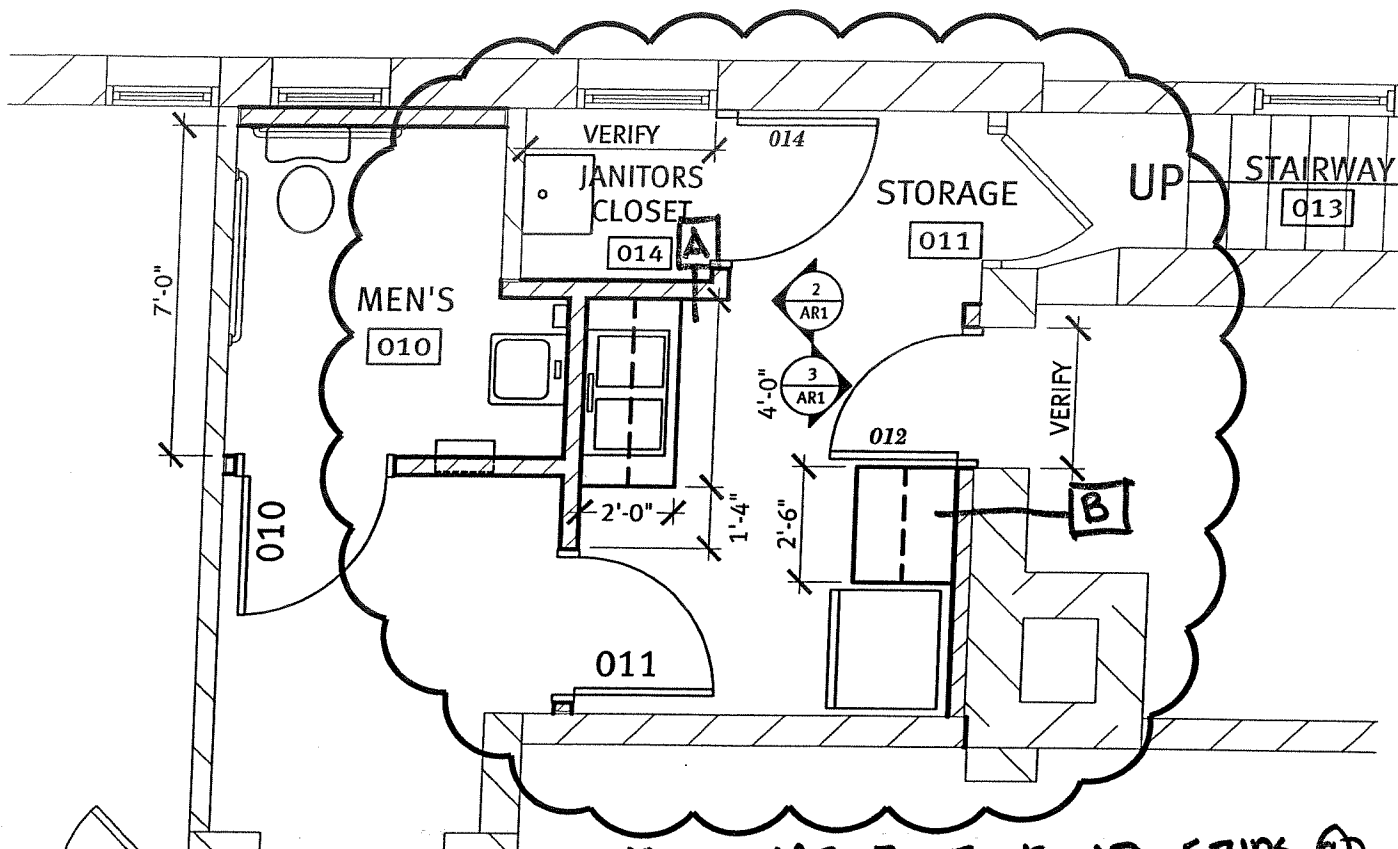
Arch. Project #: 03058

Please submit an itemized proposal for changes in the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. Submit proposal within ten days, or notify the Architect in writing of the date on which you anticipate submitting your proposal.

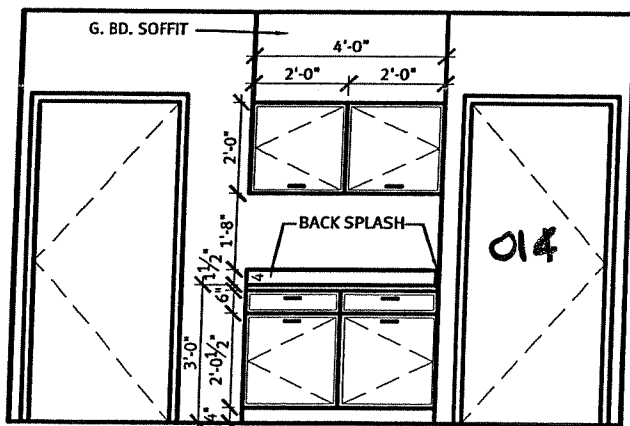
THIS IS NOT A CHANGE ORDER, CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

R.F.P. NO:	ITEM:	R.F.P. ISSUE DATE								
12	Provide & Install Casework, Wall, Sinks, and doors in storage room 011.	3/31/2004								
DESCRIPTION OF ITEM:		REVISIONS:								
<div>Add: Casework as shown on 2/AR1 and 3/AR1 Add: Full height wall typ A as shown on 1/AR1 Add: Electrical as shown on 1/RE relocate any existing electrical as required Add: sinks as called out for on 3/RM. Add: DR014 3'-0" x 7'-0" WD Door in HM Frame Add: DR012 Match existing width and height of opening. Install door in wall built in front of existing wall. Add: Door Hardware hinges, latchset, and wall stop 60 minute rated door assemblies 012 & 014. Add: P.T. flooring and base 011 Delete: Rubber Base 011 Add: FRP Panel to all walls in 014. Add: Paint ceiling to 014. Paint all walls and ceilings in Storage Room 011 and 014.</div>		<table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="width: 20px; text-align: center;">1</td><td></td></tr><tr><td style="text-align: center;">2</td><td></td></tr><tr><td style="text-align: center;">3</td><td></td></tr><tr><td style="text-align: center;">4</td><td></td></tr></table>	1		2		3		4	
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ATTACHMENTS:										
<div>AR12 3/RM 1/RE</div>		<table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th style="width: 20%;">C.O. ISSUE DATE</th><th style="width: 20%;">STATUS</th><th style="width: 20%;">PRICE</th><th style="width: 40%;">APPV'D PRICE</th></tr></thead><tbody><tr><td style="height: 20px;"></td><td style="text-align: center;">1</td><td style="height: 20px;"></td><td style="height: 20px;"></td></tr></tbody></table>	C.O. ISSUE DATE	STATUS	PRICE	APPV'D PRICE		1		
C.O. ISSUE DATE	STATUS	PRICE	APPV'D PRICE							
	1									
RFP INITIATED BY: <input checked="" type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR		<div>Status Key 1. RFP Issued- DO NOT PROCEED 2. PROCEED-C.O. to Follow 3. C.O. ISSUED 4. Proposal NOT ACCEPTED</div> <div style="float: right; text-align: center;">C.O. NO. <div style="border: 1px solid black; width: 50px; height: 30px; margin: 0 auto;"></div></div>								

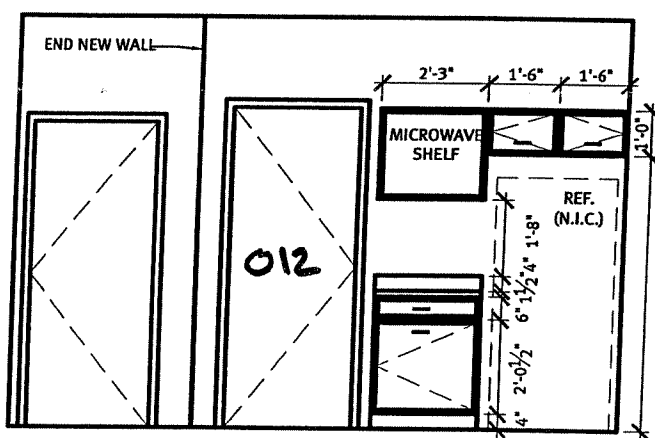
REQUESTED BY: Erik C. Wedge
Damberg, Scott, Gerzina, Wagner Architects Inc.
417 2nd St., P.O. Box 1065
Virginia, MN 55792
(218) 741-7962
FAX (218) 741-7967



1 PLAN
1/4" = 1'-0"



2 ELEVATION
1/4" = 1'-0"



3 ELEVATION
1/4" = 1'-0"



enriching
communities
through
architecture

MNT. IRON
ADA RENOVATIONS
BID PHASE II

MNT. IRON, MN

project # 03058

date APRIL 8, 2004

dwg file 03058-RFP 11 & 12

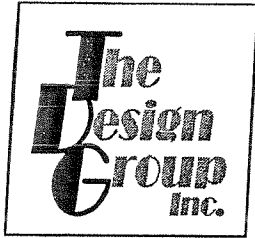
sheet 1 of 1

revision/issue

RFP #12

sheet number

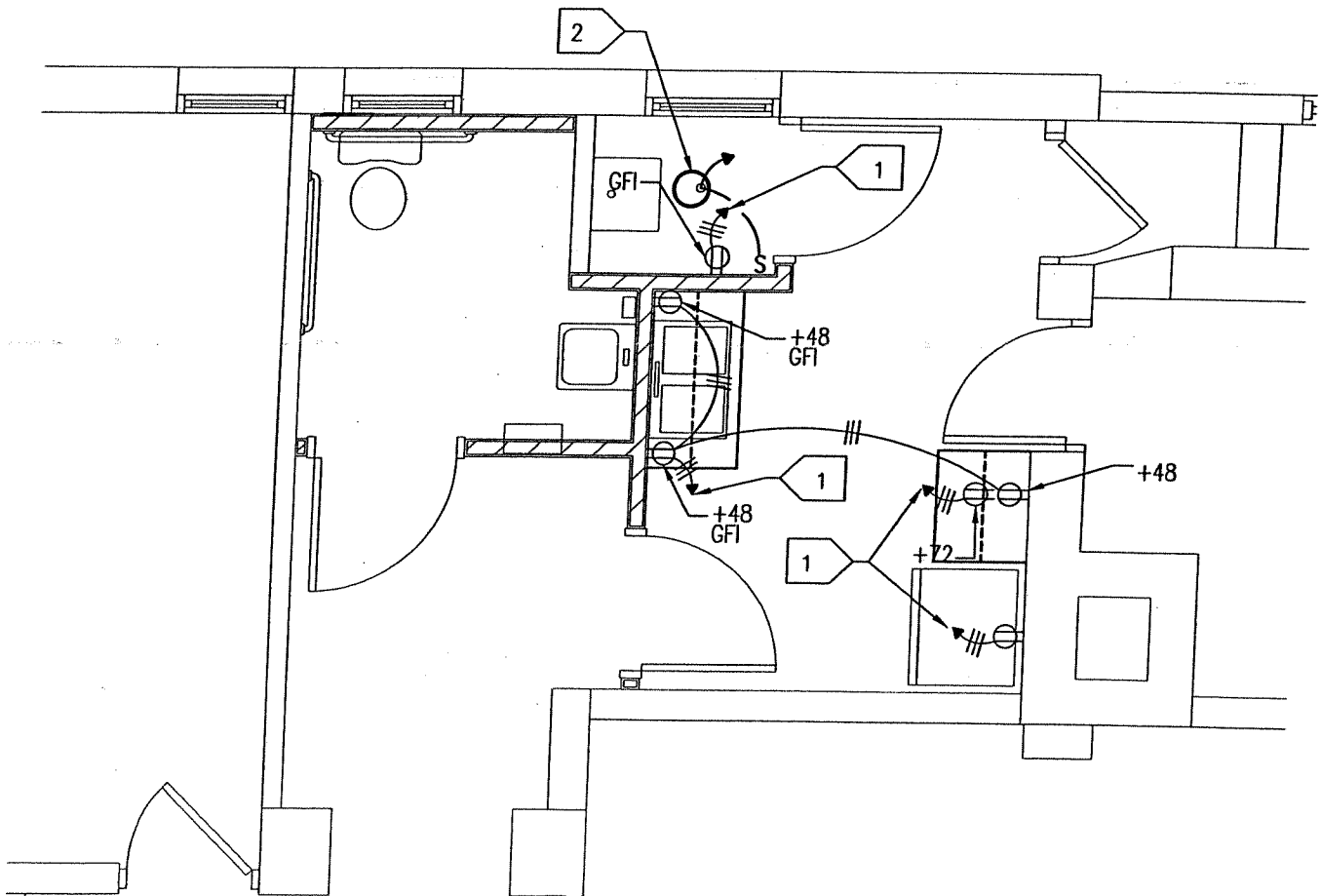
AR1



PROJECT NO. 044-03
DRAWN BY SM
CHECKED BY OWM
DATE 01 APR 04
DRAWING NO. RE1

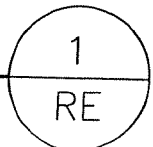
NUMBERED NOTES:

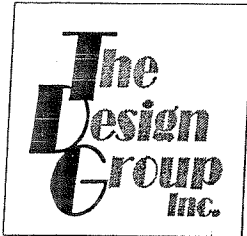
- 1 CONNECT RECEPTACLES TO NEW 200A PANEL. EXISTING SPARES MAY BE USED. PROVIDE AND INSTALL 20A-1P CIRCUIT BREAKERS AS NECESSARY.
- 2 PROVIDE AND INSTALL ONE PORCELAIN KEYLESS FIXTURE - SWITCHED. PROVIDE AND INSTALL ONE 100W LAMP. CONNECT TO LIGHTING CIRCUIT.



NORTH TOILET ELECTRICAL

SCALE: 1/4" = 1'-0"



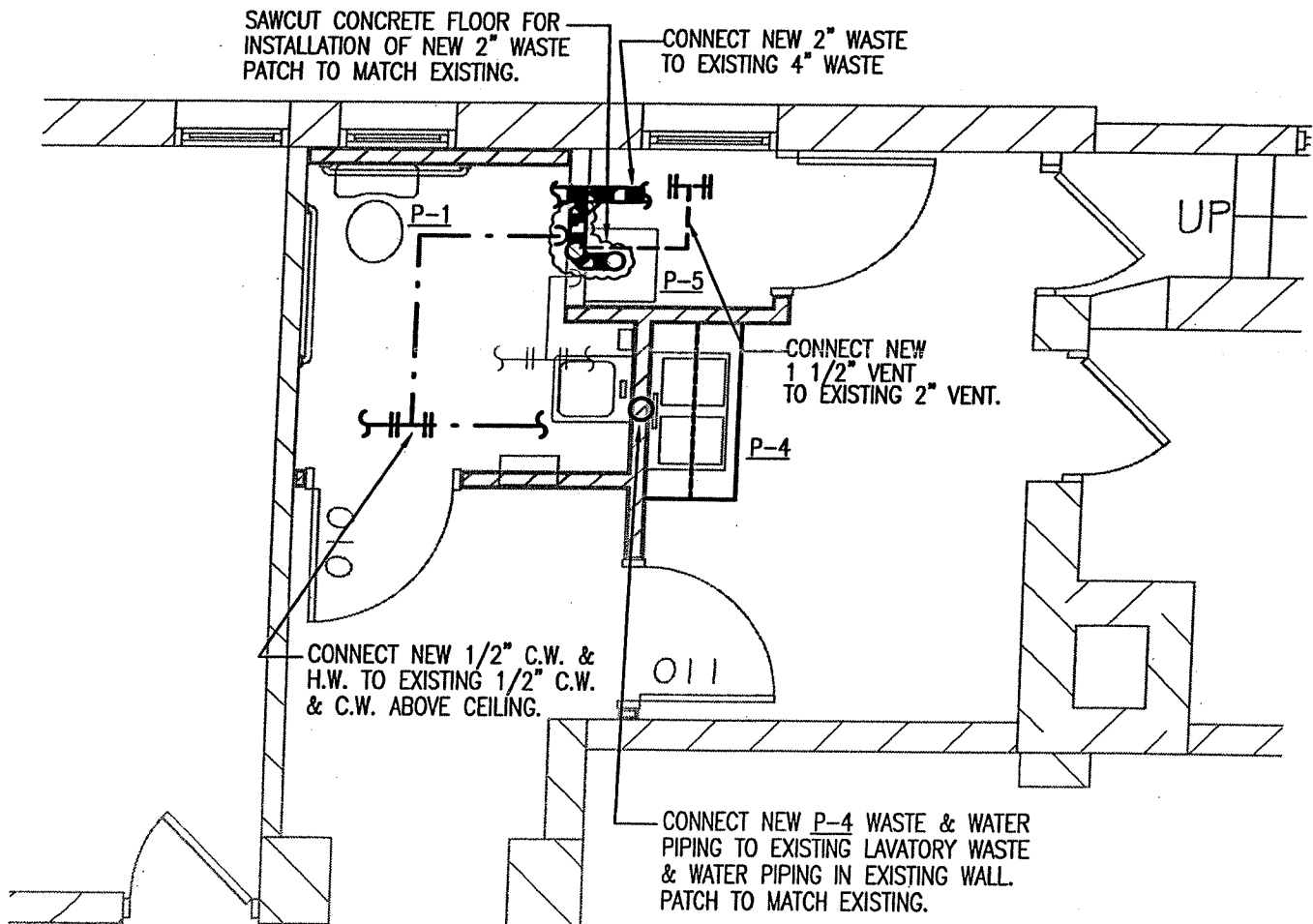


PROJECT NO. 044-03
 DRAWN BY KDP
 CHECKED BY OWM
 DATE 09 MAR 04
 DRAWING NO. RM3

P-4 COUNTER SINK:

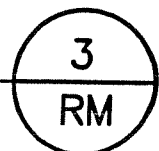
DOUBLE COMPARTMENT, OVERALL: 29" X 22", 7-1/2" DEEP BOWLS. ELKAY LUSTERSTONE, 18-GA STAINLESS STEEL, SELF-RIM, #LR2922 WITH ELKAY #LK2433 SWING GOOSENECK FAUCET WITH SPRAY; #LK-35 BASKET STRAINERS. INSTALL STOPS & TRAPS. 1 1/2" ADJUSTABLE "P" TRAP WITH CLEANOUT AND WASTE TO WALL.

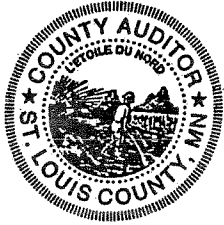
P-5 SERVICE BASIN: POWERS-FIAT #MSG, MOLDED STONE 24" X 24". WHITE DRIFT #231, AMERICAN STANDARD #8344.111 FAUCET WITH VACUUM BREAKER, HOSE THREAD, INTEGRAL STOPS, PAIL HOOK AND BRACE. TYPE "S" STRAINER WITH SEDIMENT BASKET. PROVIDE AND INSTALL LEAD PAN. PROVIDE AND INSTALL THE FOLLOWING ACCESSORIES: BUMPER GUARD (EXPOSED SIDES), MOP HANGER #889-CC, HOSE AND HOSE BRACKET #832-AA. INSTALLATION SHALL INCLUDE SILICONE SEALANT AT WALLS AND STAINLESS STEEL WALL GUARD. OTHER MANUFACTURERS: STERN-WILLIAMS #MTB, STANDARD-ELSMERE #612 (10" HIGH), SWAN.



NORTH TOILET PLUMBING

SCALE: 1/4" = 1'-0"





Saint Louis County

County Auditor – 100 North 5th Avenue West, Room 214 - Duluth, MN 55802-1293
Phone: (218) 726-2380 Phone – Virginia: (218) 749-7104 Fax: (218) 725-5060

Maureen Langguth

Acting St. Louis County Auditor

March 2, 2004

City of Mt. Iron
Treasurer
8586 Enterprise Dr. So.
Mt. Iron, MN 55768

Dear Sir or Madam:

The payments you sent us in support of your 2003 budget totaled \$385,000.00 while your expenditures were \$427,850.31. Please send the County Auditor's office the balance due of \$42,850.31.

Enclosed is a list of the expenditure objects that we paid on your behalf. Please give me a call if you have any questions.

Sincerely,

MAUREEN LANGGUTH, ACTING COUNTY AUDITOR

BY *Charles Hardtke*
Charles Hardtke
Director of Accounting

CH:pp

Encl.

FD	DEP	ORGN	OBJ	DESC	BUDGET	EXPENDITURES
					-----	-----
01	097	IRON	101	SALARIES - REGULAR	262,245	230,295.56
			103	SALARIES - OVERTIME	30,000	56,135.01
			149	SALARIES/-SICK LEAVE PAYOFF	891	890.75
			151	INSURANCE - MEDICAL	45,854	41,225.44
			152	INSURANCE - GROUP LIFE	686	515.15
			153	INSURANCE - DENTAL	1,458	1,474.04
			163	PERA - POLICE AND FIRE	26,851	26,581.21
			164	RETIRED EMPLOYEES HEALTH INS	3,746	3,746.28
			171	FICA	3,404	3,137.53
			172	UNEMPLOYMENT COMPENSATION	55	-9.50
			173	WORKERS COMPENSATION	371	370.99
			201	TELEPHONE / FAX	900	1,013.77
			202	POSTAGE	0	13.65
			212	COUNTY TELECOMM CHARGES	162	162.00
			221	COUNTY DATACOMM CHARGES	910	910.00
			229	OTH.COMMUNICATION/TRANS	2,160	0.00
			233	PHOTOGRAPHY	100	0.00
			243	REGISTRATION FEES (SCHOOLS)	750	0.00
			264	MEDICAL	100	16.75
			290	CLERICAL SERVICES	16,285	15,726.24
			299	OTHER PROFESSIONAL	8,500	8,622.46
			301	OFFICE EQUIPMENT REPAIRS	400	247.00
			306	VEHICLE REPAIRS	3,000	5,192.43
			329	OTHER REPAIRS	200	0.00
			331	EMPLOYEE AUTOMOBILE ALLOWANCE	100	0.00
			333	EMPLOYEE LODGING	425	0.00
			334	EMPLOYEE MEALS-OVERNIGHT TRIP	350	0.00
			336	EMPLOYEE MOTOR POOL USAGE	300	0.00
			348	SOFTWARE MAINTENANCE/LEASES	500	129.93
			359	EMPLOYEE LICENSING	270	270.00
			402	FORMS/STATIONARY SUPPLIES	150	0.00
			403	SMALL OFFICE EQUIP & FURN	2,000	0.00
			404	PERSONAL COMPUTERS/PRINTERS	1,400	4,364.37
			406	DUPLICATING SUPPLIES	0	28.74
			408	BOOKS AND PAMPHLETS	750	0.00
			409	OTHER OFFICE SUPPLIES	200	77.60
			413	CLOTHING /UNIFORM/SAFETY SHOES	3,600	3,000.00
			415	CREDIT CARD PURCHASES US BANK	0	738.00
			426	SMALL NON-OFFICE EQUIP/MACH	4,500	4,787.84
			427	LAW ENFORCEMENT SUPPLIES	200	2,192.37
			428	PHOTO/AUDIO VISUAL SUPPLIES	200	0.00
			429	OTHER GEN OPERATING SUPPLIES	200	4,685.85
			561	GAS - REGULAR, UNLEADED	8,000	10,098.55
			563	LUBRICATING OIL	100	0.00
			565	MOTOR VEHICLE PARTS	500	1,210.30
			578	TIRES AND TUBES	100	0.00
					-----	-----
	IRON		MOUNTAIN IRON POLICE		432,873	427,850.31
					-----	-----

COUNCIL LETTER 041904-VIF

MAYOR SKALKO

BANNERS AND PLANTERS

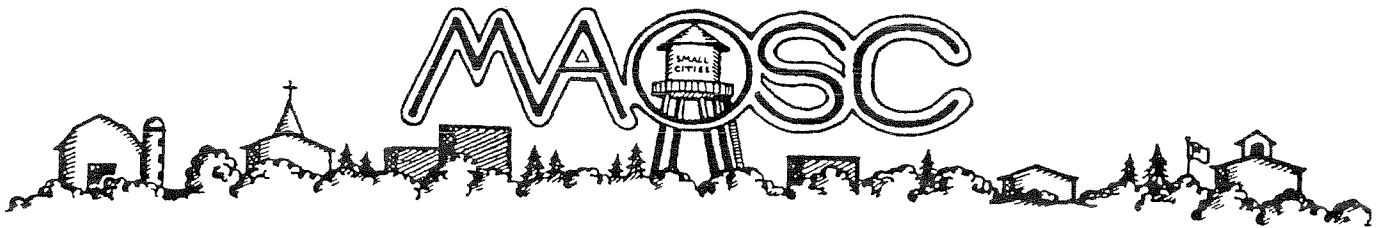
DATE: April 14, 2004
FROM: Mayor Skalko
Craig J. Wainio
City Administrator

Mayor Skalko requested this item be placed on the agenda, no further background information was provided.

COMMUNICATIONS

APRIL 19, 2004

1. Minnesota Association of Small Cities, forwarding information and a sample resolution regarding local government aid issues.
2. League of Minnesota Cities, a memo seeking interested city officials to serve on the LMC policy committee.
3. League of Minnesota Cities, forwarding the April 9, 2004 Friday Fax.
4. Coalition of Greater Minnesota Cities, forwarding the CGMC Economic Development Committee Update.



Minnesota Association of Small Cities
Nancy Larson, Executive Director
21950 CSAH #4
Dassel, Minnesota 55325

320-275-3130 (phone)
320-275-3130 (fax)
612-961-5408 (cell)
nanlars@ll.net

April 9, 2004

Dear City Official,

As you know, the Minnesota Association of Small Cities (MAOSC) believes that the 2003 Local Government Aid (LGA) cuts were excessive, unbalanced and unfair. Huge cuts were made in the needs-based LGA property tax relief program, while only temporary cuts were made in the Market Value Credit program and no cuts were made in the new transit property tax relief program, leaving property-wealthy cities relatively unscathed. However, MAOSC believes that all cities, not just cities receiving LGA, should contribute to the state's budget deficit.

For that reason, MAOSC has supported two bills that could restore some equity in the property tax relief system. Sen. Tom Bakk, DFL-Cook and Rep. Dan Dorman, R-Albert Lea, authored SF 2100/HF 2332. The second bill, SF 2887/SF2873, was authored by Rep. Paul Marquart, DFL-Dilworth and Sen. Keith Langseth, DFL-Glyndon. Both bills restore some of the LGA cuts using a portion of funding from the city market value credit and transit property tax relief programs. Please refer to the attached list of bill authors to see the wide range of supporters on both bills.

Despite the fact that these bills restore balance to the property tax relief system by requiring all cities to share the pain, the League of Minnesota Cities (LMC) Board of Directors met on March 18 and voted to oppose these bills, or at least the key funding provisions of the bills. While MAOSC and the League both support restoration of some of the 2003 LGA cuts, the League supports restoration of the cuts only with a "statewide revenue source." This means high property-value cities, which will have their MVC restored in 2005, would recover quickly, particularly if levy-limits are removed, while low property-value cities would continue to struggle because of the loss in local aid.

While it is uncomfortable for MAOSC to be at odds with League policy, the board feels a responsibility to continue supporting bills that help our cities. We met on March 24 by telephone conference and agreed to send a letter to the League indicating MAOSC's opposition to the League Board's decision to oppose the Bakk/Dorman and Langseth/Marquart bills. We also requested the League Board to reconsider their policy position and remain neutral on the bills.

MAOSC also owes something to the authors of the LGA bills and their many co-authors from both the Republican and Democratic parties. We encouraged them to find a "state tax neutral" way to lessen the

(CITY)'S
**Resolution in Support of Restoring Unfair Reductions of Local
Government Aid (LGA)**

WHEREAS, LGA is city property tax relief so that cities can afford to provide services at an affordable tax rate; and

WHEREAS, city tax rate disparities between greater Minnesota cities and suburban cities and greater Minnesota towns are growing; and

WHEREAS, city LGA was cut 25% in the current biennium to help solve the state's budget crisis, even though the state budget deficit was only 14% of the general fund; and

WHEREAS, the city Market Value Credit (MVC) cuts, which primarily effected high-value suburban cities, were temporary and are restored in 2005, and the LGA cuts, which primarily effected Minneapolis, St. Paul, lower-value suburban cities and Greater Minnesota cities, were made permanent; and

WHEREAS, the state now pays for approximately 60% of the twin cities metro transit system, a much higher percentage than other states provide their metro transit systems; and

WHEREAS, over 90% of transit property tax relief goes to the twin cities metro area and it was not used to help solve the state's budget crisis;

Now, therefore be it

RESOLVED, that the city of (CITY) hereby supports HF 2332 (Rep. Dorman, R-Albert Lea) and SF 2100 (Senator Bakk, DFL-Cook), which increases LGA by \$60 million statewide by making the MVC cuts permanent, using \$20 million from the Federal Flexible Funds sent to Minnesota last May, and by transferring \$20 million of transit property tax relief to LGA; and therefore be it

FURTHER RESOLVED, the city of (CITY) hereby supports the HF 2887 (Rep. Marquart, DFL-Dilworth) and SF 2873 (Senator Langseth, DFL-Glyndon), which increases LGA by \$45 million statewide by delaying the restoration of the Market Value Credit cuts and by using transit property tax relief if a city over 1,500 with no LGA in 2005 has not already contributed an amount equal to at least four percent of its tax base; now, therefore be it

FINALLY RESOLVED, that this resolution be sent to Governor Pawlenty, House Speaker Sviggum, House Minority Leader Entenza, Senate Majority Leader Johnson, and Senate Minority Leader Day to show the city's support to these two bills.

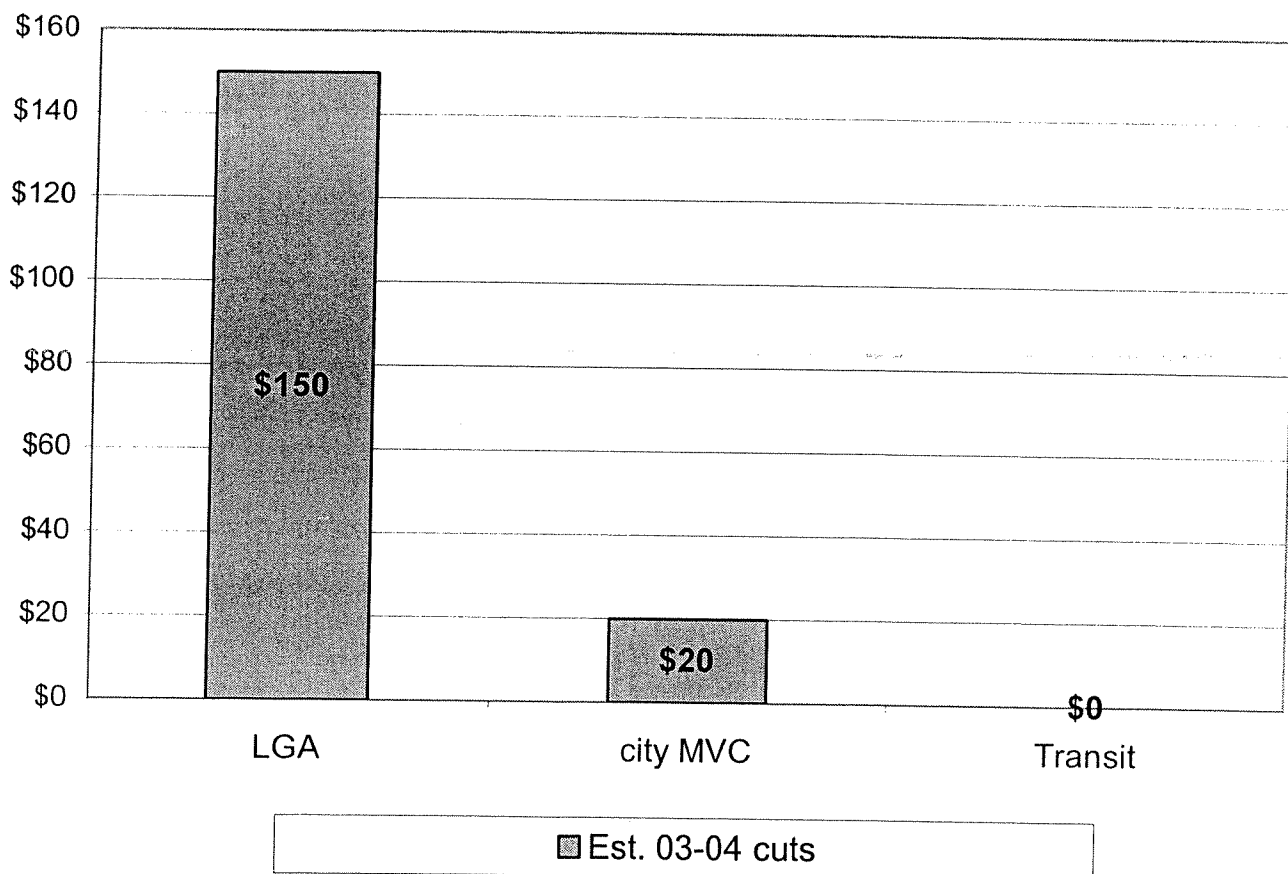
Adopted this _____ day of _____, 2004, by _____

CGMC Believes Cuts in City Property Tax Relief Unfair

* 2004 aid cuts were targeted to LGA, the only tax relief based on need and tax base

* Transit Aid, a property tax relief program where over 90% of the funding goes to the metro area, was not cut

* City Market Value Credit funding is restored in 2005, LGA is not



If the cuts were based on the previous law 2004 amounts, the LGA cut would be approximately \$170 million and the MVC cut approximately \$20 million. Transit aid was not cut.

*Prepared by Flaherty & Hood, P.A. for the Coalition of Greater Minnesota Cities.
October 6, 2003*



League of Minnesota Cities

145 University Avenue West, St. Paul, MN 55103-2044

(651) 281-1200 • (800) 925-1122

Fax: (651) 281-1299 • TDD: (651) 281-1290

www.lmnc.org

April 7, 2004

TO: Members of the League of Minnesota Cities
(Please distribute to interested city officials)

FROM: James Miller, Executive Director

RE: LMC POLICY COMMITTEE MEMBERSHIP

It is time to begin preparing for the 2005-2006 legislative biennium. The LMC's policy development process begins with the formation of the LMC's four policy committees. Now is your opportunity to help the LMC establish its legislative policies and direct its legislative program for the coming two-year period.

Last year, the LMC Board of Directors approved the following changes to the League's process for developing legislative policies. These changes will be implemented with the policy meetings for the 2005-2006 legislative sessions.

- Policy committees will meet three times the first year of the state's biennium and only one time the second year of the biennium. During the first year:
 - Policy committees will meet for the first time in late June. At the rescheduled July/August Regional Meetings, members will have the opportunity to review and get comments on the issues being worked on by the committees.
 - In August, policy committees will meet for a second time and will review feed back from members. League staff will update the Board on the direction and progress of the policy committees at the August board meeting.
 - At the September board meeting, after policy committees meet for a third time, the Board preliminarily will approve policies pending member input. During the mid-October Annual Conference members will be able to comment on draft policies.
 - The Board will approve policies on behalf of the membership in at the November meeting.
 - During the legislative session, the chairs and vice chairs of the policy committees will now work with the LMC Board to develop interim policies as needed.

- In the second year of the biennium, policy committees each will meet only once, in late August or early September. Since policy committees will accomplish their work in a single meeting, Regional Meetings will not include a review of policy issues and the Board will not hear a committee update in August. With those exceptions, the second year of the biennium includes the same changes as for the first year.

The four intergovernmental relations policy committees, which will deal with both state and federal issues, are:

Improving Local Economies

- Growth Management and Land Use
- Boundary Adjustment
- Housing
- Transportation
- Economic Development and Redevelopment
- Telecommunications and Information Systems

Improving City Service Delivery

- Environmental Mandates
- Elections
- Ethics
- Open Meetings
- Governmental Innovation and Cooperation
- Public Safety

Improving the Fiscal Futures of Cities

- Financial management of Cities
- Property Tax
- State Air Programs

Personnel Services

Personnel
Pensions
Labor Relations
Data Practices

If you would like to be involved in the League's policy development process, please contact Lynn Peterson, LMC, at 651.281.1254 or by email at lpeterson@lmnc.org. Complete the form below and send by fax to 651.281.4115 or mail to 145 University Avenue West, St. Paul, MN 55103

Serve on an LMC policy committee

Get involved in the League's policy development process!

Contact Lynn Peterson, LMC, at (651) 281-1254. Or complete the form below and fax to: (651) 215-4115

Schedule for 2004 policy committee meetings

Service Delivery	Local Economies	Fiscal Futures	Personnel Services
Tuesday, June 22 9:30 – Noon	Wednesday, June 23 9:30 – Noon	Friday, June 25 9:30 – Noon	Wednesday, June 23 1- 3:30
Tuesday, August 10 9:30 – Noon	Wednesday, August 11 9:30 - Noon	Friday, August 13 9:30 - Noon	Wednesday, July 14 1 – 3:30
Tuesday, August 31 9:30 – Noon	Wednesday, September 1 9:30 - Noon	Thursday, September 2 9:30 - Noon	Wednesday, August 25 1 – 3:30

Sign up now to serve on an LMC policy committee

I would like to serve a two-year term on the following committee(s):

Improving Local Economies

()

Improving City Service Delivery

()

Improving the Fiscal Future of Cities ()

Personnel Services ()

Note: more than one official from each city may serve on a committee, however, on voting matters, each city has only one vote.

Name _____

Title _____

City _____

Address _____

Home Phone _____

City/Zip _____

Work Phone _____

Work Fax _____

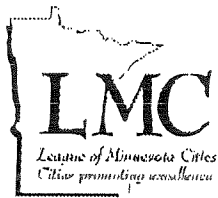
E-mail _____

Home Phone: _____

Please return this form as soon as possible to:

Lynn Peterson, Intergovernmental Relations Department, League of Minnesota Cities, 145 University Avenue West, St. Paul, MN 55103

Fax to: (651) 215-4115



-FridayFax-

A weekly legislative update from the League of Minnesota Cities

April 9, 2004

Page 1

Tell legislators TELs/TABOR are bad public policy for Minnesota

Many lawmakers will be returning home this Friday for an extended weekend. Now is a great time to connect with your state senators and representatives to remind them of the issues important to your city. It's also an opportunity to ask your elected leaders to oppose Constitutional amendments, including Tax and Expenditure Limitations (TEs) such as the Taxpayers Bill of Rights (TABOR).

The ability of city officials to deliver mandated and discretionary services will be negatively impacted if proponents of a campaign succeed in amending the state Constitution to place caps on state, and potentially local, spending and revenues.

Tax and Expenditure Limits (TEs) would make it more difficult – and sometimes impossible – for states to raise needed revenue, address unexpected crises and to meet shifting or growing public needs.

Currently in Colorado, lawmakers on both sides of the aisle are introducing many different amendments to address the varied and onerous pressures created by TABOR, which the state adopted during 1992. One proposal would create a "timeout" to suspend TABOR for two years; another would allow the state to establish a budget reserve; one would address competing Constitutional amendments; and still another would require that future constitutional amendments be approved by two-thirds majorities instead of the current simple majority.

The Taxpayers League of Minnesota will attempt to reinvigorate its efforts to garner support for TABOR, and will hold a Day at the Capitol on April 15 to promote TABOR.

Please take action today to tell your lawmakers that TELs/TABOR are unnecessary. Last year

lawmakers proved their ability to balance the sixth largest deficit in the nation without measures such as TABOR, and to make the tough decisions for which they are elected. Now is not the time to surrender representative democracy, which provides real opportunities to debate, weigh and balance public policies for the benefit of Minnesota as a whole.

To reinforce your message that TELs/TABOR are bad public policy for Minnesota, please consider adopting a city council resolution opposing TELs/TABOR at your next council meeting. (A sample resolution is posted in the Advocacy section of the League's web site at www.lmnc.org).

The making of a tax bill

On Thursday morning the Senate Tax committee informally released thirteen draft articles for the 2004 omnibus tax bill. Chairman Senator Pogemiller (DFL-Minneapolis) stressed that these were draft articles, there were very likely mistakes in the bill, and that neither staff nor members had had much of a chance to proof the bill. He also indicated that in many instances, language was included in the draft in order to have a placeholder for later discussion of the topic. The goal of the bill is to net zero, meaning if they spend money in one area, the bill would have to find revenue for that expenditure in another area. The bill does not yet have a number, and neither a spreadsheet or official summary were distributed with the draft articles.

Items of interest for cities that are included in the bill draft so far:

- Local option sales tax bills, requested by individual cities
- LGA cut restoration (SF 2873 Langseth)
- Aggregate resource preservation property tax law (SF 2958 Hottinger)
- Regional investment income tax credit for local economic development (SF 1879 Sams)



-FridayFax-

A weekly legislative update from the League of Minnesota Cities

April 9, 2004

Page 2

- Reinstates class 4d for low-income rental housing
- Study of metro fiscal disparities program (SF 2633 Belanger)
- Business subsidy law changes (SF 2674 Hottinger)
- Allowing that special service districts may be managed by a non-profit corporation (SF 2304 Pogemiller)
- Adding former school buildings to definition of structurally substandard for purposes of redevelopment TIF (SF 3008 Rest)
- Job training TIF (SF 1826 Rest)
- Local TIF projects, legislative approval, requested by individual cities
- Expenditure limits on JOBZ
- State Auditor audits of JOBZ zones and business subsidies agreements
- Bio-tech/health sciences industry grants

Rumors still abound that the House may not even have a tax bill; a rumor Capitol insiders hear virtually every year.

The Senate is scheduled for a 5 p.m. Monday floor session, the House a 3 p.m. floor session, and committee meetings are not expected for Monday. According to Senate Tax staff, the earliest day for a meeting of the tax committee would be Tuesday. The committee will then begin to fine-tune language in the bill and take any testimony on amendments and the other provisions of the bill.

For questions or concerns, please contact Jenn O'Rourke at 651.281.1261 or jorourke@lmnc.org.

House and Senate vote on omnibus budget bills

This week, the House and Senate spent much of the week on the floor debating various omnibus budget bills to address the \$160 million budget deficit projected for the current biennium and provide additional funding for certain projects and programs.

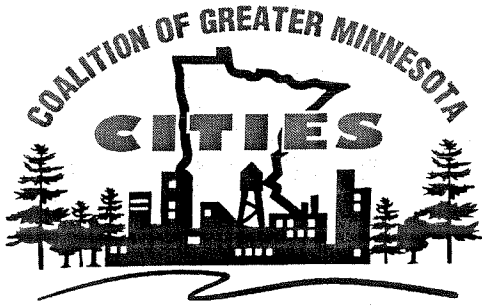
The House has passed several omnibus supplemental budget bills over the last two weeks, including:

- HF 2755 (Harder) – Omnibus agriculture bill
- HF 1793 (Seagren) – Omnibus education bill (includes both K-12 and higher education)
- HF 1867 (Ozment) – Omnibus environment bill
- HF 1681 (Bradley) – Omnibus health and human services bill
- HF 2028 (Smith) – Omnibus judiciary bill
- HF 3090 (Gunther) – Omnibus jobs and economic development bill
- HF 2684 (Haas) – Omnibus state government bill
- HF 3141 (Kuisle) – Omnibus transportation bill

In a marathon session that extended into Thursday morning, the Senate passed a single supplemental budget bill, HF 2028 (Cohen), and adopted a separate bill, HF 956 (Cohen), containing budget reduction provisions.

The House and Senate both solve the 2004-05 budget deficit without raising taxes or tapping the state's rainy day fund. The bills also contain some common revenue raising elements, such as requiring up-front payment of sales taxes on car leases which generates \$36 million in new revenue and applying the cigarette sales tax at the wholesale level which will bring an additional \$11 million into the state's coffers. However, many differences in the bills will need to be ironed out in conference committees over the next six weeks.

A more detailed analysis of these bills will be published in next week's Bulletin.



Dedicated to a Strong Greater Minnesota

MEMORANDUM

To: CGMC Economic Development Committee Members

From: Sarah Kleppe

Date: April 13, 2004

Re: **CGMC Economic Development Committee Update**

The following update covers the CGMC's economic development legislative activities:

- [**Bonding requests:** \$25 million bonding appropriation for Greater Minnesota Business Development Infrastructure Grant Program. \$10 million bonding appropriation for Greater Minnesota Redevelopment Program.

H.F. 2468 (Sertich, DFL-Chisholm)/S.F. 1885 (Sams, DFL-Staples)

As members may know, the Greater Minnesota Business Development Infrastructure grants are to be used to build public infrastructure grants that support qualified businesses (grant money cannot be used to develop office or retail space). In the 2003 bonding bill, \$7.5 million was provided for the program.

In addition, the Legislature created a new redevelopment program for Greater Minnesota in 2002 that was intended to provide grants to assist local governments in recycling of obsolete, abandoned, or underutilized properties. During the 2004 session, however, there is a movement to change from the current Greater Minnesota-specific focus to a *statewide* program. The governor has proposed making the Greater Minnesota Redevelopment program a statewide program, and policy committees in both houses have adopted that approach. The committees, however, have also required that the redevelopment money be split equally between metro and Greater Minnesota communities.

New Ulm Mayor Joel Albrecht testified in support of H.F. 2468 in the House Jobs and Economic Development Finance Committee in the beginning of March. The proposal received a "high priority" recommendation from the committee.

The business infrastructure grant bill still faces an uncertain future in the House, however. The House is expected to pass a smaller bonding bill than the Senate, and the governor's bonding proposal does not include money for the business infrastructure grants.

On the Senate side, S.F. 1885 was considered along with the governor's bill, S.F. 2269 (Kelley, DFL-Hopkins)/H.F. 2343 (Osterman, R-New Hope). The governor's proposal would split \$10 million between economic development and redevelopment and \$15 million for eligible projects within the biotechnology and health science zone. Committee members adopted an amendment to provide that the \$10 million be earmarked for redevelopment. Austin Mayor Bonnie Rietz joined Tim Flaherty to testify to get portions of the account earmarked for Greater Minnesota.

Sen. John Hottinger, DFL-St. Peter, offered an amendment to increase the amount from \$10 million to \$20 million for redevelopment and to require the funds to be split equally between the Metropolitan Area and Greater Minnesota. The amendment was adopted. The bill, as amended, was approved and re-referred to the Finance Committee.

It looks like the Senate bonding chair, Sen. Keith Langseth, DFL-Glyndon, will include money for the infrastructure program and the redevelopment program in his omnibus bonding bill.

On a public relations note, St. Cloud Mayor John Ellenbecker and Minnesota Association of Small Cities Executive Director Nancy Larson presented our bonding requests on the March 24 edition of the Minute Man segment of *Almanac: At the Capitol*. To view the 60-second segment, please link to the *Almanac: At the Capitol* website: <http://www.tpt.org/almanac/capitol/>. The segment is about 7 ½ minutes into the program.

- [**Regional Angel Investment Network (RAIN) Tax Credit:** A 25 percent tax credit is provided for investments in private venture capital funds in Greater Minnesota. The legislation limits each credit to no more than \$1 million.

H.F. 2380 (Rep. Dan Dorman, R-Albert Lea)/S.F. 1879 (Sams)

Steve Mercil, Minnesota Investment Network Corporation, joined Tim Flaherty on Tuesday, March 23, to testify in support of S.F. 1879. Sen. Tom Bakk, DFL-Cook, won approval of an amendment that raises the credit to 50 percent.

The bill, as amended, was placed on the "C" list of the Senate Taxes Committee. The "C" list basically means that the committee likes the program, but will wait to see what funding is available before including it in the omnibus tax bill.