

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, APRIL 7, 2008 - 6:30 P.M.
A G E N D A**

- I. Roll Call
 - II. Consent Agenda
 - A. Minutes of the March 17, 2008, Regular Meeting (#1-9)
 - B. Communications (#51)
 - C. Receipts
 - D. Bills and Payroll
 - III. Public Forum
 - IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - 1. Conference Attendance (#10)
 - C. Director of Public Works Report
 - 1. Safety Incentive Program (#11-13)
 - 2. Large Trash Pickup (#14-15)
 - 3. Electrical Rates (#16-18)
 - D. Sheriff's Department Report
 - E. City Engineer's Report
 - F. Public Health and Safety Board
 - 1. First Responder Selection Policy (#19-22)
 - 2. First Responder Officer Policy (#23-24)
 - 3. First Responder Position Analysis (#25-27)
 - G. Liaison Reports
 - V. Unfinished Business
 - A. Board and Commission Meetings (#28)
 - B. Spruce and Aspen Intersection (#29)
 - VI. New Business
 - A. Resolution 15-08 Accepting Petition (#30-32)
 - B. Resolution 16-08 Charitable Gambling (#33-39)
 - C. Temporary Liquor License (#40-41)
 - D. Calvary Cemetery Request (#42-44)
 - E. Community Center Usage (#45-46)
 - F. Sump Pump Non-Compliance (#47)
 - G. Wind Turbine Farm (#48-50)
 - H. Communications (#51)
 - VII. Open Discussion on City Business
 - VIII. Announcements
 - IX. Adjourn
- # Denotes page number in packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
MARCH 17, 2008

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Alan Stanaway, Tony Zupancich, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Sam Aluni, City Attorney; and John Backman, Sergeant.

It was moved by Skalko and seconded by Stanaway that the consent agenda be approved as follows:

1. Approve the minutes of the March 3, 2008, City Council meeting as submitted.
2. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period March 1-15, 2008, totaling \$146,040.67, (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period March 1-15, 2008, totaling \$272,029.65, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

At 6:32 p.m., it was moved by Zupancich and seconded by Prebeg to recess the regular meeting and open the public hearing for the Old Highway 169 Improvement Project. The motion carried.

William Buria, 9138 Streetcar Road, Mountain Iron, spoke and asked the Council where the project would begin and end. The City Administrator stated that the project would begin in the Costin area where the last project left off and proceeds west approximately one mile and would be completed in the next three years.

The Mayor said that Carolyn Olsen initially brought the condition of Old Highway 169 to the Council's attention. The Mayor said that the special assessments would be funded by a ten per cent assessment to the property owners and the balance of 90 per cent to the City.

Bob Brown, 5474 Brown's Road, Mountain Iron, would like to see the road completed past Giorgi's Road, not just one mile. The City Administrator advised Mr. Brown that the City Council only budgeted \$125,000 for the project. The Mayor said that the project could go further down Old Highway 169 depending on how the bids come in for the project.

There were no communications received and no other public input.

At 6:36 p.m., it was moved by Zupancich to adjourn the public hearing and reconvene the regular meeting. The motion carried.

During the public hearing, Councilor Roskoski asked Bob Brown, Commercial Building

Inspector, a question regarding some issues that were raised at the last Planning and Zoning Commission meeting. He asked where the condemned property was that they were referring to and what the process is to get the property taken care of. Mr. Brown said that the property was the Wayne Motor and Oil property at 8904 Main Street and the issue is between the State of Minnesota and the property owner because of the condition of the property.

The Mayor updated Councilor Zupancich about the Summer Work Outreach Program (SWOP) Board because he missed the last meeting. The Mayor said that the next meeting would be the first Tuesday of the month at the Buhl Public Library at 5:30 p.m. and the Council agreed to sit on the Board on a rotating basis. The Mayor said that he had attended the first meeting held on March 3rd. He said that the next meeting would be held on April 1st. Councilor Zupancich said that he could attend the April 1st meeting. The Mayor advised the Council Members that they should be thinking about who would be available to attend the May 6th meeting.

The City Administrator updated the Council on the following:

- Mountain Iron Library. He said that the Expense Report for the Library was in the Council packet. Councilor Roskoski questioned the Administrator regarding some of the figures in the report. Councilor Stanaway thanked the City Administrator for preparing the report.
- Mountain Manor. He advised the Council that the contracts for the grant for the Mountain Manor apartment conversions have been executed. The grant amount is \$30,000 with a City match of \$30,000. He said that at the next City Council meeting the City will need to get an Architect involved in the project to keep it progressing.
- Sump Pump Ordinance. A list of those residents not in compliance with the ordinance was distributed at the request of Councilor Roskoski.
- Comprehensive Plan Public Hearing. The hearing is set for Monday, March 24, 2008, during the Planning and Zoning Commission meeting.
- Joint Meeting. There is a Special Joint Meeting scheduled for Monday, March 31, 2008 at 6:30 p.m. with the Mountain Iron City Council, the Buhl City Council, the Kinney City Council, Great Scott Township, and the Mountain Iron-Buhl School Board.

The Director of Public Works reported on the following:

- Bougalis Construction. Councilor Roskoski asked whether the televising of the sewer lines was for the storm sewer or the sanitary sewer. The Director of Public Works said that both the sanitary and the storm sewer were completed. He said that the sanitary sewer was completed along the Parkville Industrial Park road to identify the sanitary sewer services along the road. And, the storm sewer that was completed in the Downtown Mountain Iron area along Agate Street from the Senior Center, across the Old City Garage parking lot, and to Agate Street. The Director of Public Works said that they found some deteriorated lines and they located the sewer lines that they were looking to locate.

- West Two Rivers Campground. He informed the Council that the Caretakers that worked at the Campground for the past few years would not be returning to work this year. He advised the Council Members that they would be advertising for applicants for the caretaker position at the West Two Rivers Campground soon.

It was moved by Skalko and seconded by Zupancich to direct City Staff to send a letter of appreciation to Wilbur and Violette Ball for their years of service as the Caretakers at the West Two Rivers Campground. The motion carried.

It was moved by Roskoski and seconded by Prebeg to direct City Staff to place advertisements for the Caretaker position at the West Two Rivers Campground. The motion carried.

The City Attorney updated the Council regarding the “Friends of Mountain Iron Foundation”. He said that Councilor Roskoski had initially requested that this information be prepared. He said that if there was an interested group of people would like to form a “Friends of Mountain Iron Foundation”, or organization to support the City, that it be done in the form of a non-profit corporation, possibly with tax exempt status. The Attorney said that there is a statute stating that the City can not form such a Corporation, so the formation of the Corporation would have to be done by an independent group and would have to be financially separate from the City. Councilor Roskoski said that he would have to contact the people interested in the group and see if they are still interested in starting it.

The Sergeant reported to the public in general, that there are several fraud cases going on right now with regard to internet fraud and mail fraud with regard to hiring Secret Shoppers. He said that these cases are very difficult to prosecute. He advised the public that if something sounds too good to be true, it probably is.

Roskoski questioned the Sergeant and the City Attorney regarding the sale of forfeited vehicles being sold and the funds being turned over to the City. The Sergeant said that he had looked into the situation when he started to work in Mountain Iron and all of the forfeitures go into a County Fund for the Saint Louis County Sheriff’s Department and not to the individual City’s. He said that there are approximately six to eight vehicles per year, with one or two of those being an ATV or a snowmobile in Mountain Iron. He would like to keep one ATV and one snowmobile to use in the Mountain Iron Law Enforcement office. He informed the Council that the County usually sells the forfeited items through the internet. The sale of the items can not reduce the amount of the sheriff’s contract, but could be used to purchase equipment. The Sergeant said that he would look into how the City of Mountain Iron could change this policy to benefit the City.

It was moved by Roskoski and seconded by Stanaway to direct the Sheriff’s Department Sergeant and the City Attorney to work together on a policy change for the forfeiture of property and bring the information back to the City Council for further consideration. The motion carried.

During the Liaison Reports, the following items were discussed:

- Library Board. Councilor Stanaway advised the Council that the window treatments have been installed at the Library and look good. Councilor Stanaway questioned the Director of Public Works regarding when the framed artwork would be hung in the Library. The Director of Public Works said that because of the size and the weight of the picture and the lathe and plaster walls, he contacted Architectural Resources to have them evaluate a hanging system for the picture. He said that he has not heard anything further from them at this point.
- Planning and Zoning Commission. Councilor Roskoski asked Councilor Zupancich regarding Mr. Klimek using the Wayne Motor and Oil site for his roll-off containers regarding securing the site. Councilor Zupancich stated that there were some issues with Mr. Klimek regarding the debris being spread around. Councilor Zupancich said that there was consideration of rezoning the area, installing fencing, or erecting a pole building and Mr. Klimek did not want to expend funds to upgrade the area. The Planning and Zoning advised Mr. Klimek to work with the City Administrator to look for a more suitable site for his business.
- Personnel Committee. Councilor Prebeg informed the Council that Mr. Mike Downs had been offered the Foreman Position and they are currently working out the details of the employment agreement with the Personnel Committee. They intend on having the City Attorney review the contract prior to the Council reviewing the employment agreement.

It was moved by Zupancich and seconded by Stanaway to adopt Resolution Number 13-08, ordering improvement and preparation of the plans for the proposed overlay of Old Highway 169, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Stanaway and seconded by Zupancich to adopt Resolution Number 14-08, calling for bids for the reconstruction of the tennis courts in South Grove, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Zupancich and seconded by Skalko to adopt the Safety Incentive Program Policy as presented. It was moved by Roskoski and seconded by Zupancich to amend the motion to have the City Attorney research the applicable statutes, check with the Attorney General's office, and report back to the City Council, in writing, if this proposed Incentive Program is legal or not. The amendment to the motion carried. The amended motion carried unanimously.

During the open discussion, Councilor Stanaway questioned the Council regarding seeking an appraisal of the value of the artwork and seeking insurance for the artwork at the Library. It was the consensus of the Council to have the City Administrator and the Librarian look into an appraisal and insurance coverage on the artwork.

Also during the open discussion, Mayor Skalko said that there should be an informal meeting every other month with the City Administrator, the Fire Chief, the Chairman of the Safety and Health Board, and the Director for the Emergency Medical Technicians, to discuss health and safety issues.

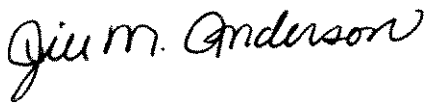
At 7:28 p.m., it was moved by Zupancich and seconded by Skalko to recess the regular meeting and open the closed session to discuss contract negotiations with the Management Personnel. The motion carried.

At 7:29 p.m., the Mayor recessed the meeting.

At 7:45 p.m., the Mayor called the closed meeting to order to discuss contract negotiations for Management Personnel.

At 8:08 p.m., it was moved by Skalko and seconded by Zupancich that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Anderson, CMC/MMCA
Municipal Services Secretary

www.mtniron.com

COMMUNICATIONS

1. Ann Scholler Assistant Auditor, Highway 53 Long Range Task Force, a letter of thanks for the contribution towards the lobbyist service contract for 2008.

Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	126,035.96
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	128.74
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	1,200.00
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	288.12
CD INTEREST	CD INTEREST 101	1,331.06
CD INTEREST	CD INTEREST 301	704.00
BUILDING RENTALS	SENIOR CENTER	140.00
BUILDING RENTALS	COMMUNITY CENTER	1,325.00
CD INTEREST	CD INTEREST 378	412.31
CD INTEREST	CD INTEREST 602	101.26
CD INTEREST	CD INTEREST 603	122.97
CD INTEREST	CD INTEREST 604	7.28
METER DEPOSITS	ELECTRIC	1,000.00
LICENSES	ANIMAL	25.00
BUILDING RENTALS	NICHOLS HALL	50.00
MISCELLANEOUS	REIMBURSEMENTS	7,145.43
MISCELLANEOUS	ASSESSMENT SEARCHES	30.00
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	4,910.54
PERMITS	BUILDING	43.00
INTERGOVERNMENTAL REVENUE	MISCELLANEOUS STATE AID	1,000.00
METER DEPOSITS	WATER	40.00
Summary Totals:		<u>146,040.67</u>

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
03/08	03/20/2008	135289	8055	VOID - SUSAN OBWAYA	604-20200	50.69 -M
03/08	03/14/2008	136160	130011	MOUNTAIN IRON POSTMASTER	604-20200	334.99
03/08	03/19/2008	136161	10008	AIRGAS NORTH CENTRAL	101-20200	205.39
03/08	03/19/2008	136162	30061	CELLULARONE	101-20200	580.32
03/08	03/19/2008	136163	220003	CITY OF VIRGINIA	101-20200	346.28
03/08	03/19/2008	136164	30026	COMO LUBE & SUPPLIES INC	101-20200	99.05
03/08	03/19/2008	136165	30053	CONSOLIDATED TRADING COMPANY	602-20200	1,297.08
03/08	03/19/2008	136166	110005	DON KLEINSCHMIDT	601-20200	298.06
03/08	03/19/2008	136167	40030	DULUTH CLINIC	101-20200	105.00
03/08	03/19/2008	136168	40010	DULUTH WNNIPEG AND PACIFIC RR	601-20200	250.00
03/08	03/19/2008	136169	500012	ERA LABORATORIES INC	602-20200	387.60
03/08	03/19/2008	136170	3048	ERVIN WORDEN	604-20200	.95
03/08	03/19/2008	136171	60026	FASTENAL COMPANY	602-20200	442.96
03/08	03/19/2008	136172	60029	FERGUSON ENTERPRISES INC	101-20200	549.46
03/08	03/19/2008	136173	60038	FLEET SERVICES	101-20200	9,054.99
03/08	03/19/2008	136174	3009	GIRL SCOUTS LAND OF LAKES	101-20200	200.00
03/08	03/19/2008	136175	70028	GREATER MINNESOTA AGENCY INC	101-20200	192.00
03/08	03/19/2008	136176	80022	HAWKINS INC	601-20200	632.56
03/08	03/19/2008	136177	80001	HILLYARD/HUTCHINSON	101-20200	1,595.06
03/08	03/19/2008	136178	3046	JAMES RAVNIKAR	101-20200	200.00
03/08	03/19/2008	136179	60018	JILL M ANDERSON	101-20200	663.77
03/08	03/19/2008	136180	3045	JOSEPH LONG	101-20200	200.00
03/08	03/19/2008	136181	120006	L & M SUPPLY	101-20200	1,294.22
03/08	03/19/2008	136182	120002	LAWSON PRODUCTS INC	101-20200	475.17
03/08	03/19/2008	136183	3039	MARGARET SOYRING	101-20200	100.00
03/08	03/19/2008	136184	130047	MED COMPASS	101-20200	450.00
03/08	03/19/2008	136185	130004	MESABI DAILY NEWS	101-20200	1,440.84
03/08	03/19/2008	136186	130135	MINNCOR INDUSTRIES	301-20200	240.26
03/08	03/19/2008	136187	130039	MINNESOTA DEPT OF COMMERCE	604-20200	212.67
03/08	03/19/2008	136188	140026	MINNESOTA ENERGY RESOURCES	602-20200	9,213.15
03/08	03/19/2008	136189	130009	MINNESOTA POWER	604-20200	31,712.40
03/08	03/19/2008	136190	130015	MOUNTAIN IRON PUBLIC UTILITIES	101-20200	15,048.88
03/08	03/19/2008	136191	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	42,153.95
03/08	03/19/2008	136192	140055	NORTHERN VISUAL SERVICES	101-20200	30.00
03/08	03/19/2008	136193	150014	ONE CALL CONCEPTS INC	604-20200	1.45
03/08	03/19/2008	136194	170001	QWEST	101-20200	350.29
03/08	03/19/2008	136195	3047	ROBERT VOSS	101-20200	200.00
03/08	03/19/2008	136196	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	35,833.00
03/08	03/19/2008	136197	1244	ST LOUIS COUNTY SOCIAL SRV	604-20200	278.94
03/08	03/19/2008	136198	5003	STEVE NORVITCH	101-20200	23.45
03/08	03/19/2008	136199	200020	THE TRENTI LAW FIRM	101-20200	5,631.66
03/08	03/19/2008	136200	3049	THEODORE STALL	604-20200	155.63
03/08	03/19/2008	136201	210001	UNITED ELECTRIC COMPANY	602-20200	804.52
03/08	03/19/2008	136202	3050	USDA	101-20200	200.00
03/08	03/19/2008	136203	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	36,927.06
03/08	03/19/2008	136204	220020	VISA OR AMERICAN BANK CC PMT	101-20200	7,073.60

Totals:

207,435.97

Payroll-PP Ending 3/7/08

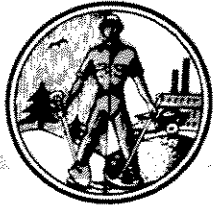
54,182.96

Sales Tax-Electronic Transfer

10,410.72

TOTAL EXPENDITURES

\$272,029.65



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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RESOLUTION NUMBER 13-08

ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, a Resolution of the City Council adopted the 20th day of February, 2008, fixed a date for a council hearing on Improvement Number MI08-06, the proposed improvement of Old Highway 169 from the Costin Plat to approximately one mile west of the Costin Plat by overlayment, and

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 17th day of March, 2008, at which all persons desiring to be heard were given an opportunity to be heard thereon.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted 20th day of February, 2008.
3. Such improvement has no relationship to the comprehensive municipal plan.
4. Benchmark Engineering is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

DULY ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF MARCH, 2008.

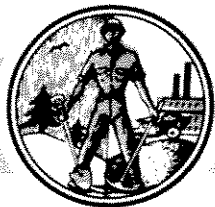
ATTEST:



City Administrator



Mayor Gary Skalko



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 14-08

APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS

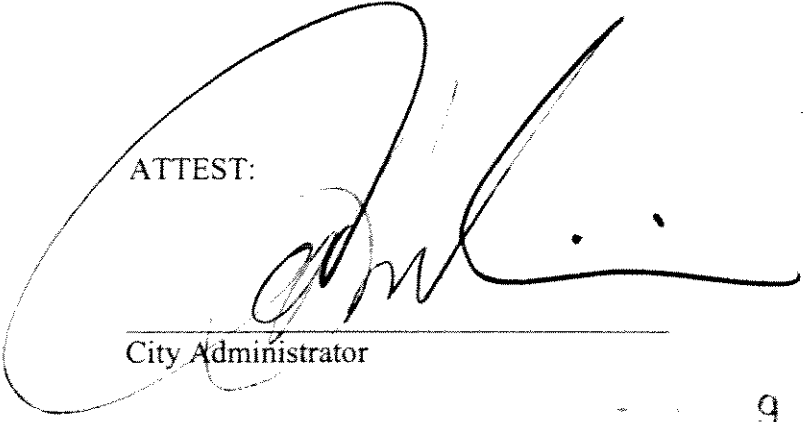
WHEREAS, pursuant to a motion passed by the City Council on January 7, 2008, for the improvement of the South Grove Tennis by reconstruction and has presented such plans and specifications to the City Council for approval.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Administrator shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for two days, shall specify the work to be done, shall state that bids will be received by the City Administrator until 10:00 a.m. on April 15, 2008, at which time they will be publicly opened in the Mountain Iron Room of the Community Center by the City Administrator and Engineer, will then be tabulated, and will be considered by the City Council at 6:30 p.m. on April 21, 2008, in the Mountain Iron Room. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the City Council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Administrator and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City of Mountain Iron for ten (10%) percent of the amount of such bid.

DULY ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF MARCH, 2008.

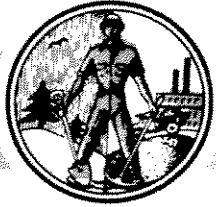
ATTEST:



City Administrator



Mayor Gary Skalko



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MEMO

TO: City Council
City Administrator

FROM: Jill M. Anderson, Municipal Services Secretary *JMA*

DATE: March 31, 2008

RE: International Institute of Municipal Clerks (IIMC) Conference

At the last Minnesota Clerks and Finance Officers Association Conference, I was elected President of the Association. When you serve as the President, the Association requests that you represent the State of Minnesota at the International Conference. The Conference will be held May 18-24, 2008, in Atlanta, Georgia. The Association will be paying for all of my expenses and I would like to request City Council authorization to allow me to attend on City time. Along with attending the International Conference, the President is requested to attend the Iowa and Wisconsin State Conference (3 days each) and six regional meetings (1 day each). Right now, I have scheduled vacation days for these conferences and meetings. The conferences and meetings are beneficial to my job with the extent that they cover a majority of my duties with the City.

I am seeking Council approval to represent the City of Mountain Iron at the International Conference, on City time, and any consideration on attending any of the Conferences and meetings on City time would be greatly appreciated. There are approximately 20-30 City Clerks and Finance Officers from Minnesota that attend this annual event, mostly from larger cities. The International Conference attendance is approximately 1000-1200, with Clerks and Finance Officers from around the world.

THE TRENTI LAW FIRM

ATTORNEYS

Sam A. Aluni
Paul D. Cerkvenik
Joseph Lyons-Leoni*+
Scott C. Neff ++
Tracy R. Podpeskar
J. Carver Richards
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RETIRED

Vernon D. Saxhaug
John A. Trenti

LEGAL ASSISTANTS

Barbara Shosten
Donna M. Leritz
Kristen M. Hennis
Sharon K. Fredrickson

MEMORANDUM

TO: City Council, City of Mountain Iron

FROM: Sam A. Aluni, City Attorney

RE: Proposed Safety Incentive Program
Our File No. 55,337-11

DATE: March 31, 2008

Per the council's request we have researched the legality of the proposed safety incentive program. In this research we have contacted the League of Minnesota Cities and we enclose with this memorandum certain information provided by the league. The legal conclusion is that the proposed safety incentive program falls within the legislature's granting to cities the authority for wellness programs. The incentives provided in the safety incentive program will not be seen as a bonus and only general compensation in the form of an incentive. Please review the information regarding the wellness programs that the city may adopt. Please note that non-health related incentives such as gift cards are taxable and subject to withholding regardless of the amount.

Finally, for your information, there is an upcoming Safety & Loss Control Workshop to be held at Giant's Ridge on April 24, 2008 which will highlight these wellness programs and other safety issues. The League of Minnesota Cities Human Resource and Benefits Manager, Erin Rian, will be at the workshop and a source of further information for the council.

We trust this opinion will be of assistance to you.

Very truly yours,



SAM A. ALUNI
City Attorney, City of Mountain Iron

SAA:skf
Attachments

11

INTEROFFICE MEMORANDUM

TO: SAM
FROM: TRACY *TRP*
SUBJECT: CITY OF MT. IRON
SAFETY INCENTIVE PROGRAM
DATE: 3/28/2008
CC:

I spoke with a research attorney at the League of Minnesota Cities (Scott Kelly). I read him the language in the 2nd paragraph of the proposed policy. He indicated that the proposed safety incentive program most likely would fall under the legislature's granting to Cities the authority for wellness programs. He felt that safety would go along with the purpose of the wellness programs. He also said that the incentive can't be seen as a bonus and only general compensation in the form of an incentive.

Mr. Kelly emailed information relative to the Wellness programs that City's may impose. I have attached that information for your review. You should note that non-health related incentives (such as gift cards) are taxable and subject to withholding regardless of the amount per the tax code.

He also gave me information relative to an upcoming Safety & Loss Control Workshop that will be held at Giant's Ridge on April 24th and will highlight these wellness programs and other safety issues. The League's HR and Benefit's Manager, Erin Rian, will be at the workshop and a source of information. I have enclosed the information relative to this workshop.

Finally, Mr. Kelly said that their files indicated that your City Administrator received some information on this in the recent past.

Also attached is a recent article from *Minnesota Cities* about safety committees that Paul gave me.

**CITY OF MOUNTAIN IRON
SAFETY INCENTIVE PROGRAM
POLICY**

In an effort to provide a safer and more productive working environment, the City of Mountain Iron hereby establishes the following Safety Incentive Program:

A monthly safety incentive raffle for all permanent City employees will be held during each month that no lost-time accidents occur. The raffle will be held in the City Administrator's office on the first day of each month for the previous month that qualifies. The prize will be a \$25.00 gift certificate from vendors to be established by the Committee.

After the completion of six months with no lost-time accidents on an individual basis, each permanent employee of the City will receive a safety prize to be determined by the Safety Committee and approved of by the City Administrator.

After the completion of six months with no lost-time accidents on a group basis-city wide, each permanent employee of the City will receive a safety prize to be determined by the Safety Committee and approved of by the City Administrator.

The time period to be completed accident-free is determined to be six month intervals, beginning on June 1, 2008. If a lost-time accident occurs during the six month period, the program will restart on the first full day the injured employee is back to work after the lost-time accident and continue for six months from that date.

The Safety Committee will review each lost time accident to determine if it was preventable or unpreventable. Unpreventable accidents will not count toward the incentive program.

The Safety Committee will update and make necessary changes to the incentive policy periodically.

Approved at

Voting Aye:

Voting Nay:

Abstaining:

Mayor

City Administrator

COUNCIL LETTER 040708-IVC1

UTILITY ADVISORY BOARD

LARGE TRASH PICKUP

DATE: April 02, 2008

FROM: Utility Advisory Board

Don Kleinschmidt
Director of Public Works

Craig J. Wainio
City Administrator

The Utility Advisory Board is recommending to the City Council approve a large trash pickup during June of 2008. (See attached form.)

DRAFT

CITY OF MOUNTAIN IRON

DRAFT

8586 ENTERPRISE DRIVE SOUTH
MOUNTAIN IRON MN 55768
www.mtniron.com

CITY HALL 748-7570 PUBLIC UTILITIES EMERGENCY NUMBER 1-888-223-9883
OFFICE HOURS: 7:30 A.M. - 4:00 P.M. MONDAY - FRIDAY

MOUNTAIN IRON RESIDENTIAL GARBAGE CUSTOMERS

The City of Mountain Iron will be offering a large trash pickup starting Tuesday, June 3rd, 2008 through Friday, June 13th, 2008. **DUE TO AN INCREASE IN LANDFILL FEES, THE CITY WILL CHARGE A \$10.00 FEE PER CUSTOMER. THIS FEE IS TO BE PAID WHEN RETURNING THE ENCLOSED COMPLETED FORM. THERE WILL BE NO PICKUP OF ITEMS UNLESS THE FEE IS PAID PRIOR TO MAY 30TH, 2008.** This service is intended for Mountain Iron residents only. **DO NOT ALLOW LARGE TRASH FROM OUTSIDE THE MOUNTAIN IRON AREA ONTO YOUR PROPERTY.** NO domestic garbage is allowed.

To receive the large trash pickup, the form below **must be signed and returned along with the fee** to the City Hall or placed in a drop box located at Corner Spur, Short Stop, Senior Center or in front of the City Hall by **FRIDAY, MAY 30th, 2008.** Customers **must** be current on their utility bill to be eligible for the large trash pickup. **ONE FORM PER CUSTOMER. EACH CUSTOMER WILL BE PICKED UP ONE TIME ONLY.** No Refund of Application Fee.

The following is the schedule, which will be used for each area:

TUESDAY, JUNE 3rd, THROUGH FRIDAY, JUNE 6th
DOWN TOWN AREA/SOUTH GROVE/MUD LAKE ROAD
UNITY DRIVE/WOLF AREA/COUNTY ROAD 7
HIGHWAY 101/RURAL AREAS/KINROSS/SPIRIT LAKE AREA

TUESDAY, JUNE 10th, THROUGH FRIDAY, JUNE 13th
PARKVILLE AREA /STONEY BROOK/LAMBERT ADDITION
WEST VIRGINIA/WESTGATE/ANN'S ACRES/SOUTHERN DRIVE AREA

The large trash pickup will be limited to the following items:

- Auto/truck highway tires up to 24.5"(no tractor tires, limited to 4/household), clothing, appliances, (refrigerators/freezers **must** have doors removed), scrap metals, household goods, furniture, old bikes, etc.
- Any motors such as lawn mowers, weed eaters, etc. must be drained of oil and gas.**

These items **must** be curbside and separated into individual **neat** piles and ready for pickup by **7:00 a.m.** on the **first day** listed for each area.

The following materials **will not** be picked up: **No Flammable containers including Propane Tanks. No Box Springs or Mattresses. No TV sets or Computers or Computer parts. No Demolition Material (old buildings, boards, cement blocks, etc.)**

Yard Waste - must be brought to the site on Mineral Avenue between the City Garage and South Grove. You must use the Access Key Card.
Hazardous Waste Material (filled paint cans, etc.) - Call the St. Louis County Solid Waste Dept. 749-9703

Name & Address (if different than label on reverse side): _____

I understand that any remaining trash is the homeowner's responsibility to promptly remove and dispose of properly.
I understand that **NO** flammable containers, household garbage or recyclable materials will be accepted in this trash pickup.
I HAVE NOT ALLOWED large trash from outside the Mountain Iron garbage service area to be deposited on my property for pickup.

SIGNATURE _____

BRIEF DESCRIPTION OF ITEMS TO BE PICKED UP:

CITY USE ONLY : DRIVER'S INITIALS

DATE PICKUP COMPLETE _____

REASON TRASH WAS LEFT _____

\$10.00 FEE PAID _____

COUNCIL LETTER 040708-IVC2

UTILITY ADVISORY BOARD

ELECTRIC RATE INCREASE

DATE: April 02, 2008

FROM: Utility Advisory Board

Don Kleinschmidt
Director of Public Works

Craig J. Wainio
City Administrator

The Utility Advisory Board is recommending to the City Council that they adopt the following electric rate increase effective the next billing cycle.

This rate increase is needed to cover the costs of electricity as a result of the wholesale electric increase from Minnesota Power.

PROPOSED ELECTRIC RATE 4/1/08

Residential Service Rate

First 1000 kwh	\$.074 per kwh	Minimum: \$10.00/month
Over 1000 kwh	\$.058 per kwh	

General Service Rate

First 1000 kwh	\$.090 per kwh	Minimum: \$10.00/month
Over 1000 kwh	\$.060 per kwh	

Power Service Rate

Energy Charge	\$.041 per kwh
Demand Charge	\$12.87 per KW

Municipal Service Rate

No Demand Meter:
Energy Charge \$.075 per kwh

With Demand Meter:
Energy Charge \$.042 per kwh
Demand Charge \$5.00 per KW

Off-Peak Water Heating

Energy Charge \$.04 per kwh
(no longer available)

ELECTRIC RATES – As Of October 1, 2004

Residential Service Rate

First 200 kwh	\$.078 per kwh
Next 800 kwh	\$.064 per kwh
Over 1000 kwh	\$.052 per kwh

Minimums: City - \$4.49/mo.
Rural - \$6.74/mo.
Elec. Heat - \$13.48/mo.

Vacant Apartments in Apt. Complexes –
\$6.74/mo.

General Service Rate

First 100 kwh	\$.105 per kwh
Next 900 kwh	\$.078 per kwh
Over 1000 kwh	\$.053 per kwh

Minimums: \$5.62/mo.
or
\$1.12per hp of installed
3 phase capacity for the first
10 hp plus \$.85 per hp for
each additional hp

Power Service Rate

Energy Charge	\$.037 per kwh
Demand Charge	\$12.36 per KW

Municipal Service Rate

Energy Charge	\$.069 per kwh
Demand Charge	None

Security Lighting Rate

175 Watt Mercury Vapor	\$5.57/month
250 Watt Mercury Vapor	\$7.95/month
400 Watt Mercury Vapor	\$9.28/month

COUNCIL LETTER 0040708-IVF
PUBLIC HEALTH AND SAFETY
FIRST RESPONDERS

DATE: April 02, 2008
FROM: Public Health and Safety Board
Personnel Committee
Craig J. Wainio
City Administrator

The enclosed First Responder Selection Policy, Policy for Appointment of First Responder Officers and position analysis are being recommended for approval by the Personnel Committee and the Public Health and Safety Board.

FIRST RESPONDER SELECTION POLICY

Policy Number 2008-03

Adopted March , 2008

PURPOSE

The purpose of these policies is to establish a uniform and equitable system for the selection of First Responders for the City of Mountain Iron. First Responders are held to a high standard by society and the City desires that its residents and visitors have the utmost confidence in the integrity competence and reliability of its First Responders. These policies are designed to ensure that a fair and effective process if followed in the selection of First Responders.

NON-DISCRIMINATION

It is the policy of the City of Mountain Iron to provide equal opportunity to all persons without regard to race, color, creed, national origin, religion, gender, sexual orientation, marital status, status with regard to public assistance, age or disability. No person shall be discriminated against with regard to the selection of First Responders. It is the responsibility of all City officials and First Responder supervisors/officers to insure the implementation of this policy.

SELECTION/APPOINTMENT RESPONSIBILITIES

Subject to the discretion of the City Council or its Designee, the First Responders have primary responsibility for performing such selection components as application review, reference/background checks, oral interviews and physical agility testing. The First Responders are also responsible for recommending candidates for final selection by the City Council or City Council Designee. The City Council or the City Council's Designee is considered the final appointing authority.

APPLICATION SUBMISSION

All individuals interested in being considered for a First Responder position must complete an application form provided by the City. Applicants must submit a complete application form by the application deadline in order in be considered for the position.

APPLICATION REVIEW

1) Preliminary Screening

The Director of the First Responders or his/her Designee(s) will review the initial applications for completeness and compliance with minimum requirements established for the First Responder position. If the application is incomplete on its face or discloses that the applicant does not meet the minimum requirements, the application shall be rejected.

2) Application Evaluation and Veterans Preference

In accordance with Minnesota Statutes 43A.11 (Minnesota Veterans Preference Act) the training and education of each applicant will be rated based upon the application materials submitted. The training and education rating will be done on a 100-point scale with 5 points out of the 100 given to qualified veterans and 10 points out of the 100 given to qualified disabled veterans (only a qualified disabled veteran would be eligible to achieve all 100 points).

ORAL INTERVIEW

An oral interview committee created by the First Responders will interview all applicants who meet the minimum application point totals as determined by the Director or his/her Designee(s). The interview committee may consist of the Director, First Responder Officers and Supervisors, the City Administrator, City Council Members, and/or Directors and Officers from other Departments. The interview committee will be provided with a list of predetermined interview questions to be asked of all applicants. Following completion of all interviews, the interview committee will meet and by consensus agree on the successful applicants based on an evaluation of the applicants' responses to the interview questions and overall qualifications. The names of the successful candidates will be forwarded to the Director who will present the names to the City Council or the City Council designee for approval.

CONDITIONAL OFFERS

Approved candidates will be made conditional offers that are contingent on a candidate's successful completion of a background/reference check and medical examination.

BACKGROUND/REFERENCE CHECK

The Director or his/her Designee will advise the approved candidates that the First Responders will conduct a background/reference check pursuant to Minn. Stat. Section 299F.036. The candidate will provide appropriate releases to the First Responders. The Director or his/her Designee(s) will request information subject to the releases of all employers of the candidate for whom the candidate worked during the preceding ten years.

MEDICAL EXAMINATION

Candidates approved by the City Council will be notified of the requirement to pass a medical examination of the First Responders selected physician. The medical examination will be position related and consistent with business necessity. The First Responders will provide the physician with a copy of the position description for First Responder and the standard medical examination criteria. The physician may request copies of the candidate's medical records, if the physician determines that additional tests may be necessary, the physician may conduct such further tests, provided that the First Responders first authorizes any additional expense.

RESCINDING A CONDITIONAL OFFER OF EMPLOYMENT

If the results of the background/reference check or the medical examination indicate that the candidate should not be hired for the position the Director is to notify the City Council or the City Council Designee. The City Council or the City Council Designee will be responsible for making the decision to rescind the conditional offer of employment. In the case of rescission based on results of a medical examination, the City must notify the affected candidate within 10 days of its final decision to rescind the job offer.

ORIENTATION MEETING

Candidates who have successfully completed the background/reference check and medical examination will meet with the Director or his/her Designee for a First Responder orientation meeting to further describe position duties, performance expectations, training requirements and the First Responders policies and standard operating procedures.

POLICY FOR APPOINTMENT OF FIRST RESPONDER OFFICERS

Policy Number 2008-04

Adopted March , 2008

PURPOSE

The purpose of these policies is to establish a uniform and equitable system for the appointment to officer positions in the City of Mountain Iron First Responders. The Officers shall be comprised of the following positions: Director and Assistant Director.

NON-DISCRIMINATION

It is the policy of the City of Mountain Iron to provide equal opportunity to all persons without regard to race, color, creed, national origin, religion, gender, sexual orientation, marital status, status with regard to public assistance, age or disability. No person shall be discriminated against with regard to the appointment of officer positions. It is the responsibility of all City officials, and First Responder supervisors/officers to insure the implementation of this policy.

APPOINTMENT RESPONSIBILITIES

Subject to the discretion of the City Council or its Designee, all appointments to officer positions are to be approved by the Director. In the case of the Director position, the appointment is to be made by the City Council or its Designee.

APPOINTMENT TERMS

All officer position terms will expire on the date indicated below, and thereafter even' three years.

Director	February 28, 2009
Assistant Director	February 28, 2010

FILING FOR POSITION

Filing for officer positions shall take place January 1st to January 15th prior to the end of each term. A position posting labeled "Internal Posting" shall be placed in the fire station listing the most current requirements of the open officer position. To file for any officer position, an applicant must meet the minimum requirements for years of service and education/experience as outlined in the First Responders position analysis. The Director or his/her Designee will verify each applicant's qualifications. In the case of the Director position, the City Council or its Designee will verify each applicant's qualifications. Each filing member for office shall submit an application and/or resume outlining activities or functions the applicant has or is participating in including: education, call response, meeting attendance, etc.

ORAL INTERVIEW

A panel of no less than three individuals shall conduct oral interviews for the selection of officers. The interview panel may consist of the Director, First Responder officers/supervisors, First Responders selected by the Director or his/her designee, the City Administrator or his/her designee, City Council Members, Directors and officers from other First Responders and/or qualified staff from other cities. In the case of the Director position, the interview will be conducted by the City Council or its Designee(s). Interviews will be offered to all applicants meeting the minimum requirements for the position. The interview panel will be provided with a list of pre-determined interview questions to be asked of all applicants. The questions will include questions and/or situations that pertain to leadership, teamwork, communications and management-style qualities desired for the level of management required for the position. The interview panel will make their selection from the top candidates and forward their selections to the Director for approval. In the case of the Director position, the interview panel will forward their top candidate to the City Council or its Designee for approval.

OFFICER POSITIONS VACATED DUE TO RESIGNATION, DEMOTION, PROMOTION OR DISCHARGE

A vacated position shall be posted and a 30-day period shall be established for filing, using the same application, interview and selection process outlined in the above procedures. If several positions are open, the higher ranking positions will be filled first. The positions shall be filled as soon as practical.

CITY OF MOUNTAIN IRON POSITION ANALYSIS

POSITION TITLE: First Responder Director

SUPERVISOR: City Administrator

PRIMARY OBJECTIVE OF POSITION:

Administration and coordination of all First Responder activities including directing the operation and coordination of all First Responder activities.

RESPONSIBILITIES:

- ◆ Supervises all the First Responders including maintenance and repair of equipment.
- ◆ Assists in the development and implementation of policies and procedures for the First Responders and advises the members of these policies and procedures.
- ◆ Plans, organizes, assigns, and directs First Responder operations with respect to equipment, apparatus, and personnel; provides for the training of personnel.
- ◆ Maintains records and reports for efficient operations.
- ◆ Maintains a supply inventory and informs the City Administrator of needed supplies and equipment.
- ◆ Performs the duties of a First Responder member.
- ◆ Other duties as apparent or as delegated.

KNOWLEDGE, SKILLS AND ABILITIES:

- ◆ Knowledge of the principles, practices and techniques of First Responder administration.
- ◆ Knowledge of the uses and limitations of the various types of apparatus and equipment used by the First Responders and of their operational and maintenance requirements.
- ◆ Ability to plan, install, and implement programs for operations and activities, personnel training and rescue operations.
- ◆ Ability to react quickly and calmly in emergencies and to direct the work of first responder members in emergency situations.
- ◆ Ability to prepare accurate and thorough reports.
- ◆ Ability to communicate effectively both orally and in writing.

TRAINING AND EXPERIENCE:

- ◆ High school diploma or GED equivalent.
- ◆ Must possess a valid Minnesota Drivers License.
- ◆ Must have completed EMT Certification
- ◆ Must have a current CPR Certification
- ◆ Basic computer skills and software knowledge.
- ◆ Two (2) years prior work experience as a First Responder

CITY OF MOUNTAIN IRON POSITION ANALYSIS

POSITION TITLE: First Responder Assistant Director

SUPERVISOR: First Responder Director

PRIMARY OBJECTIVE OF POSITION:

The primary objective of this position is to protect life and property by performing emergency aid.

RESPONSIBILITIES:

- ◆ Responds to emergency calls.
- ◆ Communicates with the dispatcher providing information to assist in medical response.
- ◆ Performs duties at emergency scene wearing personal protective equipment as directed by First Responder Chief.
- ◆ Participates in continuing education and training programs.
- ◆ Ensures after each call that all supplies and equipment are clean and ready for use.
- ◆ Properly collects and disposes of infectious waste generated at emergency scenes.
- ◆ Assists in procuring and maintaining emergency medical supplies and equipment.
- ◆ Performs the duties of the Director when the Director is not present.
- ◆ Other duties as apparent or as delegated.

KNOWLEDGE, SKILLS AND ABILITIES:

- ◆ Ability to give and receive verbal and written directions and instruction.
- ◆ Ability to analyze situations and determine appropriate action.
- ◆ Ability to respond quickly and appropriately to crisis and emergency situations.
- ◆ Extensive knowledge of first aid.
- ◆ Knowledge of basic life support in emergency operations.
- ◆ Ability to operate emergency medical equipment.
- ◆ Ability to apply standard emergency aid, basic and advanced life support procedures

TRAINING AND EXPERIENCE:

- ◆ High school diploma or GED equivalent.
- ◆ Must have completed EMT Certification
- ◆ Current CPR Certification
- ◆ A valid Minnesota drivers license
- ◆ One (1) year prior work experience as a First Responder

CITY OF MOUNTAIN IRON POSITION ANALYSIS

POSITION TITLE: First Responder

SUPERVISOR: First Responder Director

PRIMARY OBJECTIVE OF POSITION:

The primary objective of this position is to protect life and property by performing emergency aid.

RESPONSIBILITIES:

- ◆ Responds to emergency calls.
- ◆ Communicates with the dispatcher providing information to assist in medical response.
- ◆ Performs duties at emergency scene wearing personal protective equipment as directed by First Responder Chief.
- ◆ Participates in continuing education and training programs.
- ◆ Ensures after each call that all supplies and equipment are clean and ready for use.
- ◆ Properly collects and disposes of infectious waste generated at emergency scenes.
- ◆ Assists in procuring and maintaining emergency medical supplies and equipment.
- ◆ Other duties as apparent or as delegated.

KNOWLEDGE, SKILLS AND ABILITIES:

- ◆ Ability to give and receive verbal and written directions and instruction.
- ◆ Ability to analyze situations and determine appropriate action.
- ◆ Ability to respond quickly and appropriately to crisis and emergency situations.
- ◆ Extensive knowledge of first aid.
- ◆ Knowledge of basic life support in emergency operations.
- ◆ Ability to operate emergency medical equipment.
- ◆ Ability to apply standard emergency aid, basic and advanced life support procedures

TRAINING AND EXPERIENCE:

- ◆ High school diploma or GED equivalent.
- ◆ Certification as a First Responder or EMT.
- ◆ Current CPR Certification
- ◆ A valid Minnesota drivers license.

COUNCIL LETTER 040708-VA

ED ROSKOSKI

BOARD AND COMMISSION MEETINGS

DATE: April 02, 2008

FROM: Ed Roskoski
City Councilor

Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be placed on the agenda with this background information:

A while back the Council passed a motion to eliminate board and commission meetings being held at the same day and time. Its still happening --- Jan. 23rd EDA 5:30 p.m., Parks & Rec 5:30 p.m. --- April 2nd 08 EDA 5:30 p.m., Parks & Rec 5:30 p.m.. This situation should be straightened out.

Staff Note: The City Council did not pass a motion as indicated by Councilor Roskoski. On September 17, 2007, the City Council discussed the matter and "The City Administrator said that Staff would do the best they can to stagger the meetings so they do not overlap." With the schedules of staff and the members of the board it is all but impossible to not overlap 100% of the time. (CJW)

COUNCIL LETTER 040708-VB

ED ROSKOSKI

SPRUCE AND ASPEN INTERSECTION

DATE: April 02, 2008
FROM: Ed Roskoski
City Councilor

Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be placed on the agenda with this background information:

As in years past, this intersection has snow melt drainage problems because of the lack of a street crown on the west end of north Spruce Drive. This intersection is the only one in town which has this problem or this severe. Our engineering firm should analyze the situation and come up with a solution to this problem.

COUNCIL LETTER 040708-IVA

ADMINISTRATION

RESOLUTION NUMBER 15-08

DATE: April 02, 2008
FROM: Craig J. Wainio
City Administrator

Resolution Number 15-08 Accepting Petition and Ordering Report is for the further extension of Unity Drive for certain property owned by Mr. Len Roskoski. The road would be further extended to the west from South Grove approximately 250 feet to service a proposed ingle family dwelling. Once the report is complete it will be presented to the City Council for acceptance and to order plans and specifications.

It is recommended that the City Council adopt Resolution Number 15-08 Accepting Petition.



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 15-08

DECLARING ADEQUACY OF PETITION AND ORDERING PREPARATION OF REPORT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

1. A certain petition requesting the improvement of Unity Drive between the Northwest corner of Section 14 to approximately 250 feet east of the Northwest corner of Section 14, T58M, R18W by construction, filed with the City Council March 27, 2008, is hereby declared to be signed by the required percentage of owners of property affected thereby. This declaration is made in conformity to Minn. Stat. § 429.035.
2. The petition for the proposed improvement is hereby referred to Benchmark Engineering and they are instructed to report to the City Council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF APRIL, 2008.

Mayor Gary Skalko

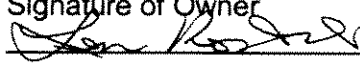
ATTEST:

City Administrator

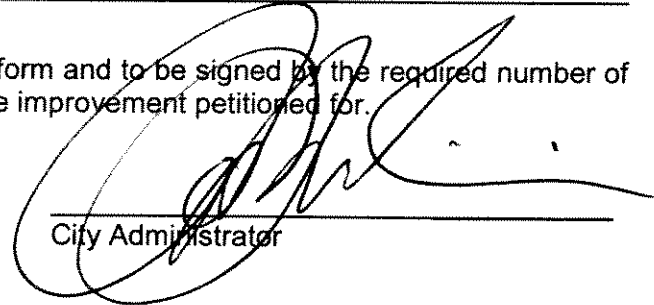
Mountain Iron, Minnesota March 27, 2008

To the City Council of Mountain Iron, Minnesota:

We, all owners of real property abutting on Unity Drive, between the Northwest corner of the of Section 14 to approximately 250 feet east of the NW corner of Section 14, T58N, R18W, hereby petition that such street be improved by construction pursuant to Minnesota Statutes, Chapter 429, and that the city assess ten percent of the cost of the improvement against our property described below and hereby agree to pay ten percent of the cost as apportioned by the city.

	Signature of Owner	Description of Property
1.		PART OF NW 1/4 - NW 1/4
2.		SECTION 14 T58N, R18W
3.		
4.		

Examined, checked, and found to be in proper form and to be signed by the required number of owners of property affected by the making of the improvement petitioned for.



City Administrator

COUNCIL LETTER 040708-VIB

ADMINISTRATION

RESOLUTION 16-08

DATE: April 02, 2008
FROM: Craig J. Wainio
City Administrator

Resolution Number 16-08 is approving a Premise Permit for C.C. Riders Snowmobile Club at the BG's Bar and Grill. The City Council is required to approve all permits which are then sent to the State of Minnesota for final approval.

It is recommended that the City Council approve Resolution Number 16-08 Charitable Gambling.



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RESOLUTION NUMBER 16-08

CHARITABLE GAMBLING

WHEREAS, C.C. Riders Snowmobile Club, has applied for a Charitable Gambling Operation Permit to conduct Charitable Gaming at B.G.'s Bar & Grill located at 5494 Highway 7, Mountain Iron, MN 55792, and;

WHEREAS, C.C. Riders Snowmobile Club, is requesting that a Charitable Gambling Permit be issued.

NOW, THEREFORE, BE IT RESOLVED BY THE MOUNTAIN IRON CITY COUNCIL, that the Mountain Iron City Council hereby approves said premise permit.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF APRIL, 2008.

ATTEST:

Mayor Gary Skalko

City Administrator

**C.C. RIDERS SNOWMOBILE CLUB
P.O. BOX 4
CANYON, MN 55717**

City of Mountain Iron
8586 South Enterprise Drive
Mt. Iron, MN 55768

March 29, 2008

Dear Sir or Madam:

The C.C. Riders Snowmobile Club would like to ask for a resolution from the City for permission to sell pull-tabs at an establishment in your city. The business is:

B.G.'s Bar & Grill
5494 Highway 7
Mt. Iron, MN 55792

Enclosed please find the Premise Permit (LG214) and the Lease (LG215) copies for your files. Also enclosed is a self-addressed, stamped envelope to send the resolution to us. Please feel free to contact me if there are any questions. My phone number is 1-218-390-7154

Thank you in advance for your attention to this matter.

Respectfully,



Kimberly Larson
Gambling Manager
C.C. Riders Snowmobile Club

**Minnesota Lawful Gambling
LG214 Premises Permit Application**

Annual Fee \$150

FOR BOARD USE ONLY

Check # _____

\$

Organization Information

Organization name CC Riders License number 05531
 Chief executive officer (CEO) Todd A. Larson Daytime phone 218-390-7154

Gambling Premises Information

Name of establishment where gambling will be conducted B.G.'s Bar + Grill
 Street address where premises is located 5494 Highway 7
 (Do not use a P.O. box number or mailing address)

City <u>Mt. Iron</u>	OR	Township	County <u>St. Louis</u>	Zip code <u>55792</u>
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Does your organization own the building where the gambling will be conducted?

Yes No If no, attach LG215 Lease for Lawful Gambling Activity

Gambling Bank Account Information (must be in Minnesota)

Bank name Republic Bank Bank account number 858050
 Bank street address 306 W. Superior St. City Duluth State/Zip code MN 55802

All Temporary and Permanent Off-site Storage Spaces

(for gambling equipment and records related to this site - must be stored in Minnesota)

Address (Do not use a P.O. box number) 7483 Harris Rd City Canyon State/Zip code MN 55717

Bingo Occasions (including bar bingo)

Enter day and beginning/ending hours of bingo occasions (indicate A.M. or P.M.). An occasion may not exceed 8 hours.

Day	Beginning/Ending Hours	Day	Beginning/Ending Hours
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____

LG214 Premises Permit Application

Data Privacy

The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota, and to assist the Board in conducting a background investigation of you. You have the right to refuse to supply the information requested; however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you a premises permit. If you supply the information requested, the Board will be able to process your application.

Your name and address will be public information when received by the Board. All other information you provide will be private data until the Board issues your premises permit.

When the Board issues your premises permit, all permit information provided will become public. If the Board does not issue you a premises permit, all the information provided remains private, with the exception of your name and address that will remain public.

Private data about you are available to: Board members; Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Finance, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your consent.

Acknowledgment and Oath

1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter the premises to inspect it and enforce the law.
2. The Board and its agents, and the commissioners of revenue and public safety and their agents are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.
3. I have read this application and all information submitted to the Board is true, accurate, and complete.
4. All required information has been fully disclosed.
5. I am the chief executive officer of the organization.
6. I assume full responsibility for the fair and lawful operation of all activities to be conducted.
7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them.
8. Any changes in application information will be submitted to the Board no later than 10 days after the change has taken effect.
9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.

Signature of Chief Executive Officer (designee may not sign)

3-27-08

Date

Print name Todd Larson

Application and Required Attachments

1. LG214 Premises Permit Application
2. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**.
3. Attach a **resolution** from the local unit of government that shows approval of your application:
 - if the premises is within a **city**, attach city approval, or
 - if the premises is within a township, attach **county** approval.
4. \$150 annual premises permit fee, for each permit. Make check payable to "State of Minnesota."

Mail to:

Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Monthly Regulatory Fee

If you receive a premises permit for this site, there is a monthly regulatory fee of 0.1% (.001) of gross receipts from lawful gambling conducted at the site. The fee is reported on the G1 Lawful Gambling Monthly Summary and Tax Return and paid with the monthly tax report.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

LG215 Lease for Lawful Gambling Activity

Check applicable item:

- 1. **Lease for new application.** Submit with new premises permit application.
- 2. **Renewed lease.** Submit with premises permit renewal.
- 3. **New owner.** Effective date ___/___/___ Submit new or amended lease **within 10 days** after new lessor assumes ownership.
- 4. **Amended lease**
 - Check the change(s) in the lease: Rent ___ Premises name ___ Booth/bar ___ Activity change ___ Other ___
 - Date that changes will be effective ___/___/___
 - Both parties must initial and date all changes.
 - Submit changes at least 10 days before the effective date of the change.

Organization name CC Riders		License number 05531		Daytime phone 218-390-7154	
Name of leased premises B.G? 5 Barnhill	Street address 5494 Hwy 7	City Mt. Iron	State MN	Zip 55792	Daytime phone 218-741-0512
Name of legal owner of premises Greg Peterson	Business/street address P.O. Box 74	City Virginia	State MN	Zip 55792	Daytime phone 218-741-0512
Name of lessor (if same as legal owner, write in "SAME") same	Business/street address	City	State	Zip	Daytime phone

Check (✓) all activities that will be conducted

- Pull-tabs Pull-tabs with dispensing device Tipboards Paddlewheel Paddlewheel with table Bingo Bar bingo

Pull-tab, Tipboard, and Paddlewheel Rent (No lease required for raffles.)

Booth operation - sales of gambling equipment by an employee (or volunteer) of a licensed organization within a separate enclosure that is distinct from areas where food and beverages are sold.

Bar operation - sales of gambling equipment within a leased premises by an employee of the lessor from a common area where food and beverages are also sold.

Does your organization OR any other organization conduct gambling from a booth operation at this location? Yes No

If you answered **yes** to the question above, rent limits are based on the following combinations of operation:

- Booth operation
- Booth operation and pull-tab dispensing device
- Booth operation and bar operation
- Booth operation, bar operation, and pull-tab dispensing device

The maximum rent allowed may not exceed \$1,750 in total per month for all organizations at this premises.

- COMPLETE ONE OPTION:**
- Option A:** 0 to 10% of the gross profits per month. Percentage to be paid _____%
- Option B:** When gross profits are \$4,000 or less per month, \$0 to \$400 per month may be paid. Amount to be paid \$_____.
- Option C:** \$0 to \$400 per month on the first \$4,000 of gross profit. Amount to be paid \$ 400.00. Plus, 0% to 10% of the gross profits may be paid per month on gross profits over \$4,000. Percentage to be paid 10 %

If you answered **no** to the question above, rent limits are based on the following combinations of operation:

- Bar operation
- Bar operation with pull-tab dispensing device
- Pull-tab dispensing device only

The maximum rent allowed may not exceed \$2,500 in total per month for all organizations at this premises.

- COMPLETE ONE OPTION:**
- Option A:** 0 to 20% of the gross profits per month. Percentage to be paid _____%
- Option B:** When gross profits are \$1,000 or less per month, \$0 to \$200 per month may be paid. Amount to be paid \$_____.
- Option C:** \$0 to \$200 per month on the first \$1,000 of gross profits. Amount to be paid \$_____. Plus, 0% to 20% of the gross profits may be paid per month on gross profits over \$1,000. Percentage to be paid _____%

Bingo Rent

- Option D:** 0 to 10% of the gross profits per month from all lawful gambling activities held during bingo occasions, excluding bar bingo. Percentage to be paid _____%
- Option E:** A rate based on a cost per square foot, not to exceed 110% of a comparable cost per square foot for leased space, as approved by the director of the Gambling Control Board. No rent may be paid for bar bingo. Rate to be paid \$_____ per square foot. The lessor must attach documentation, verified by the organization, to confirm the comparable rate and all applicable costs to be paid by the organization to the lessor.

Bar Bingo Rent

Option F: No rent may be paid for bingo conducted in a bar.

New Bingo Activity

For any new bingo activity not previously included in a Premises Permit Application, attach a separate sheet of paper listing the days and hours that bingo will be conducted.

LG215 Lease for Lawful Gambling Activity

Lease Term

The term of this lease agreement will be concurrent with the premises permit issued by the Gambling Control Board (Board).

Management of Gambling Prohibited

The owner of the premises or the lessor will not manage the conduct of gambling at the premises.

Participation as Players Prohibited

The lessor, the lessor's immediate family, and any agents or gambling employees of the lessor will not participate as players in the conduct of lawful gambling on the premises.

Illegal Gambling

- The lessor is aware of the prohibition against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7865.0220, Subpart 3.

In addition, the Board may authorize the organization to withhold rent for a period of up to 90 days if the Board determines that illegal gambling occurred on the premises and that the lessor or its employees participated in the illegal gambling or knew of the gambling and did not take prompt action to stop the gambling. Continued tenancy of the organization is authorized without payment of rent during the time period determined by the Board for violations of this provision, as authorized by Minnesota Statutes 349.18, Subdivision 1(a).

- To the best of the lessor's knowledge, the lessor affirms that any and all games or devices located on the premises are not being used, and are not capable of being used, in a manner that violates the prohibitions against illegal gambling in Minnesota Statutes 609.75.
- Notwithstanding Minnesota Rules 7865.0220, Subpart 3, an organization must continue making rent payments under the terms of this lease, if the organization or its agents are found to be solely responsible for any illegal gambling, conducted at this site, that is prohibited by Minnesota Rules 7861.0260, Subpart 1, item H or Minnesota Statutes 609.75, unless the organization's agents responsible for the illegal gambling activity are also agents or employees of the lessor.
- The lessor must not modify or terminate the lease in whole or in part because the organization reported, to a state or local law enforcement authority or the Board, the conduct of illegal gambling activity at this site in which the organization did not participate.

Other Prohibitions

- The lessor will not impose restrictions on the organization with respect to providers (distributors) of gambling-related equipment and services or in the use of net profits for lawful purposes.
- The lessor, any person residing in the same household as the lessor, the lessor's immediate family, and any agents or employees of the lessor will not require the organization to perform any action that would violate statute or rule. The lessor must not modify or terminate this lease in whole or in part due to the lessor's violation of this provision. If there is a dispute as to whether a violation occurred, the lease will remain in effect pending a final determination by the Compliance Review Group (CRG) of the Gambling Control Board. The lessor agrees to arbitration when a violation of this provision is alleged. The arbitrator shall be the CRG.

Access to permitted premises

The Board and its agents, the commissioners of revenue and public safety and their agents, and law enforcement personnel have access to the permitted premises at any reasonable time during the business hours of the lessor. The organization has access to the permitted premises during any time reasonable and when necessary for the conduct of lawful gambling on the premises.

Lessor records

The lessor must maintain a record of all money received from the organization, and make the record available to the Board and its agents, and the commissioners of revenue and public safety and their agents upon demand. The record must be maintained for 3-1/2 years.

Rent all-inclusive

Amounts paid as rent by the organization to the lessor are all-inclusive. No other services or expenses provided or contracted by the lessor may be paid by the organization, including but not limited to trash removal, janitorial and cleaning services, snow removal, lawn services, electricity, heat, security, security monitoring, storage, other utilities or services, and in the case of bar operations, cash shortages.

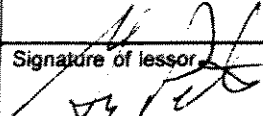

Any other expenditures made by an organization that is related to a leased premises must be approved by the director of the Gambling Control Board. Rent payments may not be made to an individual.

Changes in lease

If the lease is amended with no change in ownership, the organization will submit the amended lease to the Board at least 10 days before the effective date of the change. If a change in ownership occurs, the organization will submit an amended lease to the Board within 10 days after the new lessor has assumed ownership.

Acknowledgment of Lease Terms I affirm that this lease is the total and only agreement between the lessor and the organization, and that all obligations and agreements are contained in or attached to this lease and are *subject to the approval of the director of the Gambling Control Board.*

Other terms _____

Signature of lessor 	Date 3/24/08	Signature of organization official (lessee) 	Date 3-27-08
Print name and title of lessor Gregory J. Peterson owner		Print name and title of lessee Todd Larson President	
	39	Lessee's business address P.O. Box 4 Gayton Ma 55717	

Questions? Contact the Licensing Section, Gambling Control Board, at 651-639-4000. This publication will be made available in alternative format (i.e. large print, Braille) upon request. The information requested on this form will become public information when received by the Board, and used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

BG'S Bar & Grill
P.O. Box 74
Virginia, MN 55792

Mayor and City Council Members,

BG'S Bar & Grill respectfully request your permission to set up a bar at the Mt. Iron community center for the purpose of serving refreshments. For a benefit dinner and dance April 26, 2008 for Larry Wiitala..

Any alcoholic beverages served will require identification of legal age.

Sincerely,

Greg Peterson

5721 Marble Avenue, P.O. Box 44
Mountain Iron, MN 55768
March 19, 2008

Mayor and City Council Members
Mountain Iron City Hall
8586 Enterprise Drive South
Mountain Iron, MN 55768

Dear Mayor and City Council Members,

First of all, we would like to thank you for waiving the rental fee for the community center for the Larry Wiitala benefit. The savings will go to help with medical expenses for Larry.

Secondly, we respectfully request your permission to allow B.G.'s owner Greg Peterson, under his license, to set up a bar at the community center for refreshments on April 26, 2008 for the benefit.

We again appreciate your kind consideration, and hope to see you all at the benefit dinner and dance.

Sincerely,

A handwritten signature in cursive script that reads "Allison & Bryan Wiitala". The signature is written in black ink and is positioned above the printed names.

Bryan and Allison Wiitala

CALVARY CEMETERY ASSOCIATION

**William J. Buria, Secretary
P. O. Box 188
Virginia, Minnesota 55792**

March 12, 2008
Mtn. Iron City Council
Box 105
Mtn. Iron, MN. 55768

Councilors;

We would like to take this opportunity to thank you for your cooperation and past grants that you have given us. At this time we are requesting a grant of \$3000.00 for the maintenance and upkeep costs of Mtn. Iron lot owners in the Calvary Cemetery in Virginia.

The rotation system with the City of Virginia in plowing and sanding the Cemetery Roads has been a godsend for the public and the Cemetery Board would like to thank the City workers for the professional job they are doing.

Sincerely,

Calvary Cemetery Board
William J. Buria
William J. Buria, Secretary/Treasure

Pres. Renny Renzaglia	Vice Pres. Frank Barboni
Sec'y/Treas William J. Buria	Director Daniel Chad
Director Barbara Politano	Director

The Financial Statement for the year 2007 is enclosed.

CALVARY CEMETERY ASSOCIATION

WILLIAM J. BURIA, SECRETARY

P.O. BOX 188

VIRGINIA, MINNESOTA 55768

January 1, 2007 to December 31, 2007

INCOME

Lots Sold	(14)	6650.00
Burials	(33)	15375.00
Cremain Burials	(23)	3750.00
Markers	(52)	2040.00
Foundations	(10)	965.00
Misc. Income		18940.00
Reinternment	(0)	

Total Receipts	47720.00
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Grant-City of Virginia	6000.00
Grant-City of Mtn. Iron	3000.00

Total Grants	9000.00
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Interest-Certificate	1191.49
Interest-Savings Account	439.00
Interest-Perm Care Fund	537.91

Total Interest	1733.79
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Total Income	58453.79
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DISBURSEMENTS

Salaries & Wages	26042.75
Officer Wages	2400.00
Heat, Water & Electricity	2363.37
Gas & Oil	1839.39
Material & Supplies	46.71
Backhoe & Mower Expense	1179.34
Bldg. & Grounds Expense	2189.32
Office Expense	187.87
Truck Expense	98.12
Telephone	580.54
Insurance	2984.00
Hosp. Insurance	0
Misc. Expense	55.15
New Addition	0
Work Therapy Program	572.45

(WTPC) Labor

Total Expenses	40539.01
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Medicare Taxes	412.47
F.I.C.A.	1763.46
Federal U.C. Fund	122.25
Minnesota U.C. Fund	147.48
Mtn. Iron Land Tax	256.12
Sales Tax	273.36

Total Tax	2701.78
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Total Disbursements	43240.79
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CALVARY CEMETERY ASSOCIATION

WILLIAM J. BURIA, SECRETARY

P.O. BOX 188

VIRGINIA, MINNESOTA 55768

ASSETS AS OF DECEMBER 31, 2007

RESTRICTED

Permanent Care Fund

Savings Certificate	#0328-7275	10004.87
Savings Account	#0910	3626.48
<hr/>		
Total Fund		13631.35
<hr/>		

UNRESTRICTED

Building and Grds. Fund	#-2292	10000.00
Operating Fund	#3610780 Amer.	477.21
Equipment Fund	#257052-7267	5000.00
Memorial Fund	#000399 Amer.	1379.24
Vuk CD	#2297	15000.00
Savings Account	#4220-06	3934.18
American CD	#2809	10400.79

<hr/>		
Total Invested Assets		46191.42
Checking Account		969.38
<hr/>		
Total Unrestricted Assets		47160.80
<hr/>		
Total Cash Assets		60792.15

Mtn. Iron, Cemetery Land (30 Acres)		19900.00
Mkt Value	30000.00	

2006 Cash Assets		46609.20
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2007 Cash Assets		60792.15
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		14182.95



Mesabi Family YMCA

"We build strong kids, strong families, strong communities"

March 24, 2008

Mt. Iron City Council
City of Mt. Iron
8586 Enterprise Drive South
Mt. Iron, MN 55768

Dear Council,

The Mesabi Family YMCA is preparing its annual Strong Kids' Auction to be held at the Mt. Iron Community Center on April 25th. Contributions received from the auction support the membership and program assistance effort, youth programs, and new program initiatives. Please see attached fundraising description.

Through our membership and program assistance at the YMCA, no one is turned away due to an inability to pay. It's only through the generous support of individuals and businesses that the YMCA is able to offer financial assistance. Recipients of assistance offer their thanks for the opportunity provided by the Strong Kids Campaign:

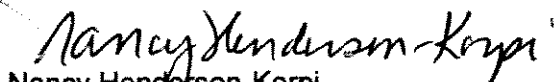
"Thank you for the opportunity to apply for the Assistance Program. My three children have been able to learn to swim because of it. It has been such a blessing to my family!"

"Thank you for helping me with my membership fees. With your help I can come to the YMCA and use the swimming pool and the gym to play basketball so that I can practice for Special Olympics."

"Thanks a "million" and bless all who help!"

Our event will take place at the Mt. Iron Community Center. We ask that you will consider waiving the user fee for our event fundraiser.

Thank you for your consideration.


Nancy Henderson-Korpi
Executive Director
Mesabi Family YMCA



Mesabi Family YMCA - 2008 Strong Kids Auction

Project Description:

The purpose of the 2008 Strong Kids Campaign is to provide the Mesabi Family YMCA with the resources to fulfill our mission-based promise to provide financial assistance to those individuals who want to participate but cannot afford program or membership fees, and to provide financial support to keep our mission-based programs strong, growing, and affordable. The goal of the Strong Kids Auction in April to raise in \$15,000, and Strong Kids Sustaining Campaign in February is to raise \$35,000 – these two combined efforts will bring in \$50,000.

During the spring of 2008 – 50 volunteers will be approaching over 250 prospective donors for item donations to the Strong Kids Auction, and 300-400 prospects seeking cash contributions to the Strong Kids Sustaining Campaign.

Expected Outcomes:

By the end of April we will raise \$15,000 with the Strong Kids Sustaining Auction, we are confident we will reach our goal based on past successful campaigns:

2005 – The auction raised \$15,177

2006 – The auction raised \$14,411

2007 – The auction raised \$17,845

Population Served:

No one is ever turned away from the YMCA; anyone in financial need is eligible to apply for financial assistance. In 2007 – 420 individuals and families were assisted with membership and program scholarships valued at \$54,110. This was \$3500 over what was awarded in 2006. The need continues to grow each year.

Sponsoring Organization:

The Mesabi Family YMCA is a mission-based organization which has been in existence for 24 years and is located in Virginia, MN. We serve the quad-cities area of Virginia, Mt Iron, Gilbert and Eveleth with outreach programs extending out in a 60 mile radius from our facility to Cotton, Tower, Ely, Cook, Aurora and Hoyt Lakes. In 2007 we offered 62 different programs serving residents from 24 different communities, providing a wide variety of health & fitness opportunities to individuals of all ages from infants to seniors.

We are a 501c3 non-profit organization, chartered by the National YMCA. Our facility has a pool, whirlpool, sauna, gym, and fitness center. We offer childcare in our facility and off site serving pre-school and school age children.

The mission of the YMCA is to "Put Christian principles into practice through programs that build healthy spirit, mind, and body for all". In an effort to fulfill our mission we continually strive to build strong kids, strong families, and strong communities by emphasizing the four core values of caring, honesty, respect and responsibility.

Everyone who is touched by the YMCA is impacted by the four core values. Often for a child who has a challenging home life, the YMCA may be one of the only places where they are treated with respect and helped to feel that they truly have worth and value. Often for a family, senior citizen, or an individual with disabilities who is facing financial challenges the opportunity to come to the YMCA to exercise and socialize can enhance their self worth both physically and mentally and help them feel more a part of their community. The YMCA truly touches everyone we serve, and through the ability to offer financial assistance we can especially serve those in the greatest need.

COUNCIL LETTER 040708-VIF

ED ROSKOSKI

**THOSE OUT OF COMPLIANCE WITH
CITY SUMP PUMP ORDINANCE**

DATE: April 02, 2008

FROM: Ed Roskoski
City Councilor

Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be placed on the agenda with this background information:

We all received the list of 57 businesses and residences not in compliance with the Cities sump pump ordinance. Those not in compliance are being charged (fined) an extra \$25 per month (\$300 per year) on their utility bills. A recent situation brought to light that the City knows about those on the list, but it's not necessarily known by those on the list that they are on said list. Plus those on the list have not been reminded about anything for several years, but the City keeps taking their money. This City is not consumer friendly! The City should put together a program to personally work with those on the list to get everyone into compliance one way or another and off the fine list. The Cities goal should be everyone in compliance not the collection of fine money.

Staff Note: With a compliance rate of around 95%, the numerous consultations with residents on this matter and the previous assistance program for low and moderate income households, the City has been very consumer friendly and any claim to the contrary is completely ridiculous. The City has made every effort to gain full compliance on this matter and any future "hand holding" on this matter is completely unnecessary.

COUNCIL LETTER 040708-VIG

ED ROSKOSKI

WIND TURBINE FARM

DATE: April 02, 2008
FROM: Ed Roskoski
City Councilor

Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be placed on the agenda with this background information:

There are 10 wind turbines each 266' tall at the site----

1. What type of fire suppression system (if any) is built into the turbines? What about a water supply up to the site? Hydrants?
2. How much taxes will the City collect from this project?

Research should be made to obtain answers to these questions.

Staff Note: In response to question Number 1 all these matters are governed by State code and are located on Minntac property and would be overseen by the Minntac Fire Department and served by Minntac's water supply. Staff believes these items need not be further addressed by the City.

In response to question number 2, enclosed is the stature pertaining to electrical generation of this sort. Right now it is impossible to determine the tax amount due to the fact that there are no other comparables in the County and no market value has been determined. (CJW)

DATE: 08/00
SECTION: 1310
PAGE: 11

These exemptions are subject to the filing requirement when required and to any limits imposed by other subdivisions.

21. **Property Used to Provide Computing Resources to University of Minnesota.** Real and personal property, including leasehold or other property interests, owned and operated by a corporation if 50 percent of the total voting power of the stock of the corporation is owned collectively by:

- (1) the board of regents of the University of Minnesota,
- (2) the University of Minnesota Foundation, an organization exempt from federal income taxation under section 505(c) (3) of the Internal Revenue Code and
- (3) a corporation organized under chapter 317A, which by its articles of incorporation is prohibited from providing pecuniary gain to any person or entity other than the regents of the University of Minnesota; which property is used primarily to manage or provide goods, services, or facilities utilizing or relating to large-scale advanced scientific computing resources to the regents of the University of Minnesota and others.

- X 22. **Wind Energy Conversion Systems.** (a) Small scale wind energy conversion systems, installed after January 1, 1991, and used as an electric power source are exempt.

"Small scale wind energy conversion systems" are wind energy conversion systems, defined as any device, such as a wind charger, windmill, or wind turbine, which converts wind energy to a form of usable energy, (M.S. 261C.06, subd. 12), including the foundation or support pad, which are:

- (1) used as an electric power source;
- (2) located within one county and owned by the same owner; and
- (3) produces two megawatts or less of electricity as measured by nameplate ratings.

- (b) Medium scale wind energy conversion systems, installed after January 1, 1991, are treated as follows:

- (1) the foundation and support pad are taxable;
- (2) the associated supporting and protective structures are exempt for the first five assessment years after they have been constructed, and thereafter, 30 percent of the market value of the associated supporting and protective structures are taxable; and
- (3) the turbines, blades, transformers, and its related equipment, are exempt.

DATE: 08/00
SECTION: 1310
PAGE: 12

"Medium scale wind energy conversion systems" are wind energy conversion systems defined as any device, such as a wind charger, windmill, or wind turbine, which converts wind energy to a form of usable energy, (M.S. 261C.06, subd. 12), including the foundation or support pad, which are:

- (i) used as an electric power source;
- (ii) located within one county and owned by the same owner; and
- (iii) produce more than two but equal to or less than 12 megawatts of energy as measured by nameplate ratings.

(c) Large scale wind energy conversion systems installed after January 1, 1991, are treated as follows: 25 percent of the market value of all property is taxable, including

- (i) the foundation and support pad;
- (ii) the associated supporting and protective structures; and
- (iii) the turbines, blades, transformers, and its related equipment.

"Large scale wind energy conversion systems" are wind energy conversion systems defined as any device, such as a wind charger, windmill, or wind turbine, which converts wind energy to a form of usable energy, (M.S. 261C.06, subd. 12), including the foundation or support pad, which are:

- (i) used as an electric power source; and
- (ii) produce more than 12 megawatts of energy as measured by nameplate ratings.

23. **Agricultural Containment Facilities.** Containment tanks, cache basins and that portion of the structure needed for the containment facility used to confine agricultural chemicals as defined in section 18D.01, subdivision 3, as required by the Commissioner of Agriculture under Chapter 18B or 18C.

24. **Electric Power Photovoltaic Devices.** Photovoltaic devices installed after January 1, 1992, and used to produce or store electric power. "Photovoltaic device" is defined as a system of components that generates electricity from incident sunlight by means of the photovoltaic effect, whether or not the device is able to store the energy produced for later use.

25. **Ice Arenas.** Real and personal property owned and operated by a private, non-profit corporation exempt from federal income taxation pursuant to United States Code, title 26, section 501 (c)(3), primarily used for an ice arena or ice rink, and used primarily for youth and high school programs.

February 25, 2008

Name
Title
Address
City, State Zip

Dear Mr./Ms. Last Name:

Iron Range Resources recently completed its FY 2008 Public Works Infrastructure grant round. A total of \$6 million dollars was granted for 31 projects valued at over \$70 million dollars. In order to assist applicants with future planning, I am pleased to announce a pre-application for a FY 09 Public Works Infrastructure grant cycle.

Pre-applications for the FY09 cycle are due **on or before April 30, 2008**. Full applications will be due at the end of June 2008 and the agency anticipates making grant awards after completion of the FY09 budget process this summer. To determine the amount of funding available for the upcoming grants cycle, the agency will consider pre-application data including the quality of projects and the overall demand.

Attached please find a copy of the FY09 Public Works Infrastructure Guidelines and Pre-Application Manual. The manual is also available on the web at www.ironrangeresources.org. The grant evaluation criteria are essentially the same as last year and eligible applicants include cities and townships in the region statutorily defined as the Taconite Assistance Area. A nonprofit organization, utility department, board or other non-public entity may apply through the city or township in which it is located.

This pre-application process will provide the agency with important community information to assess upcoming infrastructure needs, to encourage preparation for major development efforts in the region and to stimulate construction during the upcoming season.

Please review the application materials thoroughly before beginning your projects and pre-application forms. Feel free to call Dick Walsh if you have any questions at (218) 744-7435.

Thank you.

Sincerely,



Mathew E. Sjoberg
Director of Development Strategies

Enclosure