

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, APRIL 6, 2009 - 6:30 P.M.
A G E N D A**

- I. Roll Call
 - II. Consent Agenda
 - A. Minutes of the March 16, 2009, Regular Meeting (#1-10)
 - B. Minutes of the March 19, 2009 Special Meeting(#11)
 - C. Communications (#52)
 - D. Receipts
 - E. Bills and Payroll
 - III. Public Forum
 - A. Public Hearing – Old Highway 169 Overlay (#12-14)
 - IV. Committee and Staff Reports
 - A. Mayor’s Report
 - 1. Utility Advisory Board Appointment(#15)
 - 2. Library Board Appointment(#15)
 - 3. Labor Management Meeting(#16)
 - 4. April 29th as Care Partners Day Proclamation(#17-19)
 - B. City Administrator’s Report
 - 1. William Otto Retirement (#20)
 - C. Director of Public Works Report
 - D. Sheriff’s Department Report
 - E. City Engineer’s Report
 - 1. Change Order Number 1 – Water Treatment Plant(#21-22)
 - 2. Pay Request Number 2 – Water treatment Plant(#21, #23-24)
 - F. Street Committee
 - 1. Informational Meeting Regarding Westgate Drainage(#25)
 - G. Liaison Reports
 - V. Unfinished Business
 - VI. New Business
 - A. Ordinance Number 02-09 Amending Zoning Map (#26-28)
 - B. Ordinance Number 03-09 Amending Chapters 151 and 154 (#29-33)
 - C. Resolution Number 13-09 Ordering Plans (#34-35)
 - D. Resolution Number 14-09 Ordering Report (#36-38)
 - E. Pay Request Number 3 – Mountain Manor (#39-41)
 - F. Community Center Liquor Sales(#42)
 - G. SWOP Request (#43)
 - H. Request to Waive Fees – Mesabi Academy School (#44)
 - I. Request to Waive Fees – Youth Mission Trip (#45)
 - J. Request to Waive Fees – Strong Kids Auction (#46-47)
 - K. Request to Waive Fees – Iron Range Earth Fest (#48-49)
 - L. Request to Waive Fees – Care Partners (#50)
 - M. Communications (#52)
 - N. Closed Meeting – Consider Strategies for Labor Negotiations(#51)
 - VII. Announcements
 - VIII. Adjourn
- # Denotes page number in packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
MARCH 16, 2009

Mayor Skalko called the City Council meeting to order at 6:31 p.m. with the following members present: Joe Prebeg, Jr., Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Absent member includes: Tony Zupancich. Also present were: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Rod Flannigan, City Engineer; and Paul Cerkvenik, City Attorney (entering at 7:20 p.m.).

It was moved by Skalko and seconded by Prebeg that the consent agenda be approved as follows:

1. Add the following item to the agenda:
 - III. A. Liquor Licenses – Country Kitchen
2. Approve the minutes of the March 16, 2009, regular meeting as submitted.
3. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period March 1-15, 2009, totaling \$156,474.52, (a list is attached and made a part of these minutes).

The motion carried with Zupancich absent.

It was moved by Prebeg and seconded by Stanaway to approve the following consent agenda item:

5. To authorize the payments of the bills and payroll for the period March 1-15, 2009, totaling \$358,650.42, (a list is attached and made a part of these minutes).

The motion carried on the following roll call vote: Prebeg, yes; Zupancich, absent; Stanaway, yes; Roskoski, yes; and Skalko, yes.

It was moved by Skalko and seconded by Prebeg that the liquor license applications for the period March 16, 2009 through December 31, 2009, be approved and issued to the following individual and business establishment pursuant to the approval, where necessary, of the Liquor Control Commission and pursuant to the payment of all outstanding license fees and utility charges:

Keny J. Adams
May December Endeavors Inc.
DBA: Country Kitchen
5470 Mountain Iron Drive
Virginia (Mountain Iron), MN 55792

Off-Sale Intoxicating Liquor
On-Sale Intoxicating Liquor
Sunday On-Sale Intoxicating Liquor

The motion carried with Zupancich absent.

The Mayor updated the Council on the following:

- Eagle Scouts. He advised the Council that there will be a ceremony to honor the Eagle Scouts, Sam Paakkonen and Dustin Leff, on Sunday, March 22, 2009 at 2:30 p.m. at the Messiah Lutheran Church.
- Benefit. The Mayor said that there was a good turnout on Saturday, March 14, 2009, for the Ditzler Family who lost their home in South Grove to a fire.

It was moved by Prebeg and seconded by Roskoski to set the Board of Review meeting for Tuesday, April 21, 2009, from 6:30-7:30 p.m. at the Mountain Iron Community Center. The motion carried with Zupancich absent.

The City Administrator updated the Council on the following:

- Community Development Block Grants (CDBG). Grant funding for the Agate Street and Mountain Manor are currently in place and the projects are being completed. He requested that the Council recommend project ideas for the 2010 grant cycle.
- Windmills. He addressed a question regarding taxes on the windmills. He said he had contacted the County Assessor and they advised him that they are taxed through the State. He had not heard anything further from the State regarding the tax calculations.
- Light bulbs. He said that the fluorescent light bulbs were still available and that residents should stop in and pick up their light bulbs.

It was moved by Prebeg and seconded by Stanaway to award the bid for one (1) new current model Heil Refuse Compactor from MacQueen Equipment Incorporated at their bid price of \$106,688.00 less \$10,000 for the trade-in of the 2000 International Garbage Compactor for a final cost of \$96,688.00. The motion carried on the following roll call vote: Stanaway, yes; Roskoski, no; Prebeg, yes; Zupancich, absent; and Skalko, yes.

The Council reviewed the Sheriffs Department activity report for the month of February 2009.

It was moved by Prebeg and seconded by Skalko to further clarify the following motions made at the January 21, 2009 City Council meeting with regard to the two motions for the Regal Properties LLC property on 16th Avenue. In the first motion it should clarify the distance between the signs from 300 feet to 124 feet. And, the second motion to allow for the setback, from the present ordinance, of 30 feet to a setback of 16 feet from the west side of 16th Avenue. The motion carried with Zupancich absent.

Motions from January 21, 2009:

It was moved by Zupancich and seconded by Stanaway to approve the variance request from Regal Properties, LLC from the setback requirement and the distance between signs requirement of the ordinance for the placement of a sign on parcels 175-0065-01590 and 175-0065-01600. The motion carried.

It was moved by Zupancich and seconded by Prebeg to approve the variance request from Regal Properties, LLC from the setback requirement along the east boundary of 16th Avenue for the property described as follows:

Lots 13 and 14, Block 8, and the South ½ of the adjacent vacated alley; and
Lots 9, 10, 11, and 12, Block 5, and the South ½ of the vacated adjacent Third Street and the North ½ of the vacated adjacent alley; and
Lots 9, 10, 11, 12, and the North ½ of the vacated adjacent alley, Block 4; and
Lots 13, 16, 17, and the East ½ of Lot 14 and the North ½ of the vacated adjacent Third Street, and the South ½ of the vacated adjacent alley, Block 4; and
Lots 18, except highway right-of-way, including part of vacated Third Street adjacent, and the South ½ of the vacated adjacent alley, Block 4; and
West ½ of Lot 14, Lot 15, and the South ½ of the adjacent vacated alley and the north ½ of the adjacent vacated Third Street, Block 4; and
Lots 13, 14, and 15, Block 5, and the south ½ of the adjacent vacated alley and the north ½ of the adjacent vacated Fourth Street; and
Lots 11 and 12, Block 8, and the South ½ of the adjacent vacated Fourth Street and the north ½ of the adjacent vacated alley; and
Lots 6, 7, 8, Block 4, and the North ½ of the vacated adjacent alley; and
All of the vacated alley adjacent to Lots 11, 12, 13, and 14, Block 8.
West Virginia Addition to Mountain Iron

The motion carried.

It was moved by Stanaway and seconded by Prebeg to adopt Resolution Number 10-09, receiving feasibility report and ordering improvement and preparation of plans for the energy park infrastructure, (a copy is attached and made a part of these minutes). It was moved by Roskoski to amend the motion to direct City Staff to contact Jon Nisja, State Fire Safety Supervisor, and Jerry Rosendahl, State Fire Marshal, for their input on water supply issues for the industrial park. The amendment for the motion failed for lack of a second. The motion carried with Zupancich absent.

It was moved by Prebeg and seconded by Skalko to adopt Resolution Number 11-09, approving plans and specifications and ordering advertisement for bids for the Agate Street storm sewer, (a copy is attached and made a part of these minutes). The motion carried with Roskoski voting no and Zupancich absent.

It was moved by Stanaway and seconded by Prebeg to adopt Resolution Number 12-09, approving facility plan for the Wastewater Treatment Plant, (a copy is attached and made a part of these minutes). The motion carried with Zupancich absent.

It was moved by Skalko and seconded by Prebeg to waive the building rental fees for the SWOP dinner on April 2, 2009, in the Mountain Iron Community Center. The motion carried with Zupancich absent.

It was moved by Roskoski and seconded by Skalko to have City Staff contact Minnesota Power for the latest particulars for their various grant programs that are available. The motion carried with Zupancich absent.

At 7:29 p.m., it was moved by Prebeg and seconded by Skalko to recess the regular meeting and open the closed session for management negotiations. The motion carried with Zupancich absent.

At 7:40 p.m., to call the closed session to order with the following members present: Joe Prebeg, Jr., Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Absent member includes: Tony Zupancich.

The Council discussed strategies for management negotiations with regard to the Parks and Recreation Director position.

At 8:01 p.m., it was moved by Prebeg and seconded by Stanaway to adjourn the closed portion of the meeting and reconvene the regular meeting. The motion carried with Zupancich absent.

It was moved by Prebeg and seconded by Stanaway to accept the recommendation of the Personnel Committee and compensate Don Kleinschmidt, Director of Public Works, a separate \$800 stipend per month for completing Recreation Director duties that are separate from his normal wages and contract effective September 19, 2008, when the new organization chart was approved. The motion carried on the following roll call vote: Prebeg, yes; Roskoski, no; Stanaway, yes; Skalko, yes; and Zupancich absent.

At 8:13 p.m., it was moved by Skalko and seconded by Stanaway that the meeting be adjourned. The motion carried with Zupancich absent.

Submitted by:



Jill M. Anderson, CMC/MMCA
Municipal Services Secretary

www.mtniron.com

COMMUNICATIONS

1. Quad Cities Coalition, forwarding information regarding community readiness survey results and zap grant presentation on Thursday, March 19, 2009 in Virginia.

Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	140,892.80
CAMPGROUND RECEIPTS	FEES	1,700.00
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	164.89
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	142.27
MISCELLANEOUS	ASSESSMENT SEARCHES	30.00
CD INTEREST	CD INTEREST 101	732.56
MISCELLANEOUS	FAX CHARGES	3.00
CD INTEREST	CD INTEREST 301	1,136.30
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	1,400.00
BUILDING RENTALS	COMMUNITY CENTER	400.00
MISCELLANEOUS	REIMBURSEMENTS	7,890.42
BUILDING RENTALS	NICHOLS HALL	50.00
CD INTEREST	CD INTEREST 378	1,023.58
CD INTEREST	CD INTEREST 602	348.44
CD INTEREST	CD INTEREST 603	370.26
METER DEPOSITS	ELECTRIC	150.00
BUILDING RENTALS	SENIOR CENTER	40.00
Summary Totals:		<u>156,474.52</u>

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
03/09	03/13/2009	137703	130011	MOUNTAIN IRON POSTMASTER	603-20200	294.26
03/09	03/17/2009	137704	10056	A T & T MOBILITY	101-20200	1,012.87
03/09	03/17/2009	137705	10008	AIRGAS NORTH CENTRAL	101-20200	123.54
03/09	03/17/2009	137706	3006	ALICIA HARRON	604-20200	63.28
03/09	03/17/2009	137707	10019	ARMORY SHELL	101-20200	79.90
03/09	03/17/2009	137708	10001	ARROWHEAD ECONOMIC OPPORTUNI	604-20200	181.92
03/09	03/17/2009	137709	10021	ARROWHEAD LIBRARY SYSTEM	101-20200	732.44
03/09	03/17/2009	137710	20053	BANC OF AMERICA PUB CAPTL CORP	301-20200	51,495.55
03/09	03/17/2009	137711	20014	BORDER STATES ELECTRIC SUPPLY	604-20200	996.13
03/09	03/17/2009	137712	30017	CARQUEST (MOUNTAIN IRON)	101-20200	900.37
03/09	03/17/2009	137713	30072	CW TECHNOLOGY	301-20200	980.30
03/09	03/17/2009	137714	3002	DARLENE ANDERSON	101-20200	200.00
03/09	03/17/2009	137715	40005	DM&IR - CN - ACCOUNTS PAYABLE	602-20200	519.55
03/09	03/17/2009	137716	110005	DON KLEINSCHMIDT	601-20200	304.50
03/09	03/17/2009	137717	40030	DULUTH CLINIC	101-20200	50.00
03/09	03/17/2009	137718	40027	DULUTH/SUPERIOR COMMUNICATION:	101-20200	1,155.00
03/09	03/17/2009	137719	500012	ERA LABORATORIES INC	602-20200	861.00
03/09	03/17/2009	137720	80006	FISHER PRINTING	602-20200	796.62
03/09	03/17/2009	137721	60038	FLEET SERVICES	101-20200	3,789.88
03/09	03/17/2009	137722	70016	GOPHER STATE ONE CALL INC	604-20200	17.55
03/09	03/17/2009	137723	70004	GRANDE ACE HARDWARE	101-20200	7.98
03/09	03/17/2009	137724	70028	GREATER MINNESOTA AGENCY INC	101-20200	192.00
03/09	03/17/2009	137725	80022	HAWKINS INC	601-20200	1,144.24
03/09	03/17/2009	137726	80001	HILLYARD/HUTCHINSON	101-20200	1,102.44
03/09	03/17/2009	137727	20006	JOSEPH BURIA	101-20200	130.00
03/09	03/17/2009	137728	3004	JULIE M JONES	604-20200	16.66
03/09	03/17/2009	137729	3007	KAYLA SCHAEFER	604-20200	196.64
03/09	03/17/2009	137730	120006	L & M SUPPLY	604-20200	1,301.72
03/09	03/17/2009	137731	120003	LEAGUE OF MINNESOTA CITIES	101-20200	80.00
03/09	03/17/2009	137732	3003	LOUISE CUSTER	604-20200	135.81
03/09	03/17/2009	137733	130030	MACQUEEN EQUIPMENT	101-20200	150.00
03/09	03/17/2009	137734	130032	MANNEYS SHOPPER INC	604-20200	66.80
03/09	03/17/2009	137735	3039	MARGARET SOYRING	101-20200	100.00
03/09	03/17/2009	137736	130047	MED COMPASS	101-20200	450.00
03/09	03/17/2009	137737	130004	MESABI DAILY NEWS	603-20200	1,816.75
03/09	03/17/2009	137738	130006	MESABI HUMANE SOCIETY	101-20200	1,500.00
03/09	03/17/2009	137739	130039	MINNESOTA DEPT OF COMMERCE	604-20200	346.20
03/09	03/17/2009	137740	140026	MINNESOTA ENERGY RESOURCES	101-20200	5,868.94
03/09	03/17/2009	137741	130009	MINNESOTA POWER	604-20200	83,725.81
03/09	03/17/2009	137742	130059	MINNESOTA POWER	604-20200	2,850.00
03/09	03/17/2009	137743	130013	MOUNTAIN IRON FIREMEN'S RELIEF	101-20200	2,000.00
03/09	03/17/2009	137744	130015	MOUNTAIN IRON PUBLIC UTILITIES	101-20200	12,680.51
03/09	03/17/2009	137745	140047	NARDINI FIRE EQUIPMENT CO INC	101-20200	565.60
03/09	03/17/2009	137746	140062	NORTHERN MINNESOTA SERVICES	601-20200	250.00
03/09	03/17/2009	137747	140055	NORTHERN VISUAL SERVICES	101-20200	90.00
03/09	03/17/2009	137748	160038	PITNEY BOWES GLOBAL FINANCIAL	101-20200	355.78
03/09	03/17/2009	137749	160037	PRAXAIR	101-20200	22.03
03/09	03/17/2009	137750	170001	QWEST	101-20200	347.51
03/09	03/17/2009	137751	180004	RANGE COOPERATIVES	101-20200	272.91
03/09	03/17/2009	137752	180046	RETROFIT RECYCLING INC	603-20200	202.31
03/09	03/17/2009	137753	3008	RICHARD OR LISA KRIEFELS	604-20200	92.86
03/09	03/17/2009	137754	20015	ROBERT BROWN	101-20200	62.15
03/09	03/17/2009	137755	3001	ROSE STECKER	101-20200	200.00
03/09	03/17/2009	137756	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	39,837.24
03/09	03/17/2009	137757	1244	ST LOUIS COUNTY SOCIAL SRV	604-20200	223.70
03/09	03/17/2009	137758	190063	SWANSON & YOUNGDALE	301-20200	14,870.00
03/09	03/17/2009	137759	200020	THE TRENTI LAW FIRM	101-20200	4,600.93

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
03/09	03/17/2009	137760	210033	UNICEL	101-20200	778.18
03/09	03/17/2009	137761	210001	UNITED ELECTRIC COMPANY	604-20200	1,114.43
03/09	03/17/2009	137762	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	43,285.87
03/09	03/17/2009	137763	220020	VISA OR AMERICAN BANK CC PMT	101-20200	12,615.93
03/09	03/17/2009	137764	230028	WISCONSIN ENERGY CONSERVATION	604-20200	256.55
03/09	03/17/2009	137765	240001	XEROX CORPORATION	604-20200	731.65

Totals:

301,192.79

Payroll-PP Ending 3/6/09

57,457.63

TOTAL EXPENDITURES

\$358,650.42



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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RESOLUTION NUMBER 10-09

RECEIVING FEASIBILITY REPORT AND ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, pursuant to Resolution of the City Council adopted September 2, 2008, a report has been prepared by Benchmark Engineering with reference to proposed Improvement No. MI08-38, the improvement of the area between Mineral Avenue and the DM&IR RR ROW along the general area of the RR Spur located in the Southwest Quarter of Section 10, Township 58 North, Range 18 West by the installation of water and wastewater mains, and this report was received by the City Council on March 16, 2009, and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; and the estimated cost of the improvement as recommended.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTIAN IRON, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the City Council Resolution adopted 2nd day of September 2008.
3. Benchmark Engineering is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF MARCH, 2009.

ATTEST:

City Administrator



Mayor Gary Skalko



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 11-09

APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS

WHEREAS, pursuant to a Resolution Number 04-09 passed by the City Council February 2, 2009, the city engineer has prepared plans and specifications the improvement of the entire length of Agate Street by replacement of storm sewer and has presented such plans and specifications to the City Council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Administrator shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for two days, shall specify the work to be done, shall state that bids will be received by the City Administrator until 10:00 a.m. on April 14, 2009, at which time they will be publicly opened in the City Council chambers of the City Hall by the City Administrator and engineer, will then be tabulated, and will be considered by the City Council at 6:30 p.m. on April 20, 2009, in the City Council chambers of the City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the City Council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Administrator and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City of Mountain Iron for ten (10%) percent of the amount of such bid.

DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF MARCH, 2009.

ATTEST:

City Administrator

Mayor Gary Skalko



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 12-09

APPROVING FACILITY PLAN

WHEREAS, a facility plan concerning the Mountain Iron Wastewater Treatment Plant has been prepared and presented to the City of Mountain Iron; and,

WHEREAS, the purpose of the plan is to establish a direction for future actions concerning the Wastewater Treatment Plant.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Mountain Iron, Minnesota, that said facility plan dated March 11, 2009, is hereby approved and submission of the said plan to the Minnesota Pollution Control Agency is hereby authorized.

DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF MARCH, 2009.

ATTEST:



City Administrator



Mayor Gary Skalko

MINUTES
SPECIAL MEETING
MOUNTAIN IRON CITY COUNCIL
MARCH 19, 2009

Mayor Skalko called the City Council meeting to order at 11:35 a.m. with the following members present: Joe Prebeg, Jr., Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Absent member includes: Tony Zupancich. Also present were: Craig J. Wainio, City Administrator and Don Kleinschmidt, Director of Public Works.

The special meeting was called to discuss calling for bids on the Wastewater Treatment Plant Equipment and Construction Project.

It was moved by Prebeg and supported by Stanaway to call for bids on the Wastewater Treatment Plant Equipment and Construction Project. The motion carried on a roll call vote as follows: Prebeg, yes; Stanaway, yes; Skalko, yes; Roskoski, no.

It was moved by Skalko and supported by Prebeg to adjourn the meeting at 11:55 a.m.. The motion carried unanimously.

Respectfully submitted,

Don Kleinschmidt
Director of Public Works

Notice is hereby given that the City Council of Mountain Iron will meet in the Mountain Iron Room of the Community Center at 6:30 p.m. on April 6, 2009, to consider the making of Improvement Number MI09-06, an improvement of Old Highway 169 approximately one mile west of the Costin Plat to the western city limits by overlayment, pursuant to Minn. Stat. §§ 429.011 to 429.111. The area proposed to be assessed for such improvement is abutting property owners. The estimated cost of the improvement is \$400,000. A reasonable estimate of the impact of the assessment will be available at the hearing. Such persons as desire to be heard with reference to the proposed improvement will be heard at this meeting.

City Administrator

Old Highway 169

NAME	SEC./ BLOCK	DESC./ LOT	FRONT FOOTAGE	PARCEL CODE	PROJECT		ASSESSMENT RATE	ASSESSMENT AMOUNT	COST PER FOOT
					COST \$ 400,000.00	ASSESSMENT RATE			
USX	8	NE/SE	681	175-0070-00710	\$ 11,158.45	10.00%	\$ 1,115.84	\$ 1.64	
USX	8	SE/SE	2966	175-0070-00770	\$ 48,599.05	10.00%	\$ 4,859.90	\$ 1.64	
USX	8	SW/SE	1077	175-0070-00770	\$ 17,647.06	10.00%	\$ 1,764.71	\$ 1.64	
USX	17	NW/NE	2451	175-0070-01880	\$ 40,160.58	10.00%	\$ 4,016.06	\$ 1.64	
USX	17	NE/NW	814	175-0071-01860	\$ 13,337.70	10.00%	\$ 1,333.77	\$ 1.64	
Beverly Ann Forstrom	17	NE/NW	149	175-0071-01850	\$ 2,441.42	10.00%	\$ 244.14	\$ 1.64	
Maureen Pirjevec	17	NE/NW	757	175-0071-01870	\$ 12,403.74	10.00%	\$ 1,240.37	\$ 1.64	
USX	17	SE/NW	415	175-0071-02010	\$ 6,799.93	10.00%	\$ 679.99	\$ 1.64	
Glenn Pearson	17	SE/NW	334	175-0071-02055	\$ 5,472.72	10.00%	\$ 547.27	\$ 1.64	
Betty P. Holmes	17	SE/NW	179	175-0071-02060	\$ 2,932.98	10.00%	\$ 293.30	\$ 1.64	
Benjamin Ervin	17	SE/NW	100	175-0071-02056	\$ 1,638.54	10.00%	\$ 163.85	\$ 1.64	
USX	17	SE/NW	404	175-0071-02010	\$ 6,619.70	10.00%	\$ 661.97	\$ 1.64	
USX	17	SW/NW	770		\$ 12,616.75	10.00%	\$ 1,261.67	\$ 1.64	
Jason Bergman	17	SW/NW	401	175-0071-01995	\$ 6,570.54	10.00%	\$ 657.05	\$ 1.64	
Jason Bergman	17	SW/NW	396	175-0071-01996	\$ 6,488.61	10.00%	\$ 648.86	\$ 1.64	
Raymond Kutsi	17	SW/NW	81	175-0071-01980	\$ 1,327.22	10.00%	\$ 132.72	\$ 1.64	
Ron Kutsi	17	SW/NW	159	175-0071-01985	\$ 2,605.28	10.00%	\$ 260.53	\$ 1.64	
Arnold Suihkonen	17	SW/NW	172	175-0071-01990	\$ 2,818.29	10.00%	\$ 281.83	\$ 1.64	
Patrica Moore	17	SW/NW	399	175-0071-01940	\$ 6,537.77	10.00%	\$ 653.78	\$ 1.64	
Patrica Moore	17	SW/NW	45	175-0071-01950	\$ 737.34	10.00%	\$ 73.73	\$ 1.64	
Joe Bissonette	17	SW/NW	156	175-0071-02000	\$ 2,556.12	10.00%	\$ 255.61	\$ 1.64	
Unknown	17	SW/NW	294		\$ 4,817.30	10.00%	\$ 481.73	\$ 1.64	
Orlee Nelson	17	NW/SW	276	175-0071-02085	\$ 4,522.37	10.00%	\$ 452.24	\$ 1.64	
Phyllis Gentilini	18	NE/SE	95	175-0071-02372	\$ 1,556.61	10.00%	\$ 155.66	\$ 1.64	
Phyllis Gentilini	18	NE/SE	165	175-0071-02380	\$ 2,703.59	10.00%	\$ 270.36	\$ 1.64	
Ricky Burgau	18	NE/SE	93	175-0071-02354	\$ 1,523.84	10.00%	\$ 152.38	\$ 1.64	
Paul Munter	18	NE/SE	467	175-0071-02330	\$ 7,651.97	10.00%	\$ 765.20	\$ 1.64	
Mark Redmond	18	NE/SE	343	175-0071-02335	\$ 5,620.19	10.00%	\$ 562.02	\$ 1.64	

John Rimolde	18	NE/SE	660	175-0071-02340	\$ 10,814.35	10.00%	\$	1,081.44	\$ 1.64
Peter Haman	18	NE/SE	235	175-0071-02373	\$ 3,850.57	10.00%	\$	385.06	\$ 1.64
Peter Haman	18	NE/SE	68	175-0071-02374	\$ 1,114.21	10.00%	\$	111.42	\$ 1.64
Jeff Marks	18	NE/SE	232	175-0071-02370	\$ 3,801.41	10.00%	\$	380.14	\$ 1.64
Robert Johnson	18	NE/SE	465	175-0071-02350	\$ 7,619.20	10.00%	\$	761.92	\$ 1.64
Ricky Burgau	18	NE/SE	250	175-0071-02354	\$ 4,096.35	10.00%	\$	409.63	\$ 1.64
Daniel Waisa	18	NW/SE	489	175-0071-02412	\$ 8,012.45	10.00%	\$	801.25	\$ 1.64
State	18	NW/SE	905	175-0071-02410	\$ 14,828.77	10.00%	\$	1,482.88	\$ 1.64
State	18	SW/SE	1624	175-0071-02420	\$ 26,609.86	10.00%	\$	2,660.99	\$ 1.64
State	18	SE/SW	2417	175-0071-02320	\$ 39,603.47	10.00%	\$	3,960.35	\$ 1.64
State	18	GOV 4	2428		\$ 39,783.71	10.00%	\$	3,978.37	\$ 1.64
			24412		\$ 400,000.00		\$	40,000.00	

531 \$ 870.06

COUNCIL LETTER 040609-IVA

MAYOR SKALKO

APPOINTMENTS

DATE: February 11 2009
FROM: Mayor Gary Skalko
Craig J. Wainio
City Administrator

-
1. Appoint Mr. Kevin Squillace to the Utility Advisory Board, for a term to expire on December 31, 2009.
 2. Appoint Mrs. Carolyn Olsen to the Library Board, for a term to expire on December 31, 2010.

All applications were included with your packets for your review.

COUNCIL LETTER 040609-IVC

MAYOR SKALKO

LABOR/MANAGEMENT MEETING

DATE: April 1, 2009

FROM: Gary Skalko
Mayor

Craig J. Wainio
City Administrator

Mayor Skalko requested this item be placed on the agenda with this background information:

Set up for the week of April 13th.



Care Partners

PO Box 217 Eveleth, MN 55734-0217

Phone 218/404-1411

"The human spirit is stronger than anything that can happen to it." – George C. Scott

March 10, 2009

Dear Honorable Mayor & Council Members:

Our organization, Care Partners, is hoping to have **April 29, 2009 declared "Care Partners Day"** in your community & across the Iron Range. On this day, we are teaming-up with the Virginia Servicemen's Club for a fundraiser that directly benefits individuals & families facing cancer or a life-limiting illness in your community. Our Board of Directors is also asking all Mayors & Council members to help sell tickets for the event & volunteer their time at the event.

Care Partners: Caring For Our Communities

Swedish Meatball Dinner

(Servicemen's Club preparing the dinner at the Mt. Iron Community Center)

Mt. Iron Community Center

Wed, April 29th, 2009

3:30 – 6:30 pm

Tickets: \$6.00

Take-Out Available

All proceeds provide financial assistance to local individuals and families facing cancer or a life-limiting illness

It is important for you to know how we help our friends and neighbors. Care Partners is a local non-profit volunteer organization committed to assisting individuals and families facing cancer or a life-limiting illness on the Iron Range.

Our mission is to:

Coordinate services and collaborate with providers of services to patients and their families living with cancer and other life-limiting illnesses.

Assist individuals and families financially who are dealing with cancer or a life-limiting illness.

Refer individuals and families to other helpful programs.

Educate communities and organizations on the issues of support services, grief, and dying.

Although we assist individuals and families in many ways – our primary avenue of support is through financial assistance. Care Partners helps pay for expenses not covered by Medicare, health insurance, or other sources.

Care Partners was founded in 1999 by a very devoted and dedicated group of volunteers. This group was driven by one sole purpose: To help individuals and families facing cancer or a life-

limiting illness. Ten years later, this is still the mission of Care Partners, and we are still touching people's lives across the entire Iron Range. Since 1999, Care Partners has gone thru many changes all of which center around one issue – the growing number of individuals and families needing assistance.

Up until 2005, Care Partners was strictly driven and run by volunteers. The daily operations of Care Partners were all handled out of the volunteers homes. In 2005, Care Partners hired a coordinator. The coordinator is Care Partners only employee and works between 16-24 hrs./week from her home office. The agency is guided by a 13 member Board of Directors. Each member of the Board, including the Coordinator, has a very personal reason for their dedication to this grassroots organization. Care Partners wants to help take some stress out of our friends and neighbors lives. No one should be faced with the decision of having to purchase fuel oil instead of trying a new oral chemotherapy that may help save their life.

The fact is, cancer and life-limiting illnesses can strike anyone at anytime. They are someone's mother, friend, or neighbor. We all know of someone facing, or who has faced, cancer or a life-limiting illness. It touches everyone. When this happens, when someone becomes seriously ill, the bills and stress start piling up. Care Partners is there for them.

Everyday Care Partners is working to seek additional funding to continue helping our friends and neighbors. In a perfect world, Care Partners would be very excited not to be forced to seek additional funding for these individuals and families. But it is not this way. To realize these growing needs in our communities all you need to do is look in the local newspaper and see all the fund-raising benefits being held to help individuals and families dealing with cancer or a life-limiting illness. It is truly overwhelming.

Last year, Care Partners helped 103 individuals and families in our communities by providing over \$30,000 in financial assistance. This fiscal year we already helping over 100 individuals and families and have provided more than \$28,000 in financial assistance. This clearly shows the rate of growth Care Partners is experiencing. It is also important to know that our financial assistance is not based on an individual's income. Our goal is to help alleviate some of the stress associated with mounting bills.

The following letter is just one of the many examples of how Care Partners makes a lasting impact in our communities and in individuals' lives.

To: Care Partners,

On November 1, 2007 my beautiful blonde 6 year old little girl was diagnosed with Cancer, and from that point on our whole world has changed. Literally, within hours of her diagnosis, we were talking with a pediatric oncologist. They developed a plan to combat Jolee's cancer which includes at least weekly visits to Duluth. At some point she will have 25 days of straight radiation M-F. We are a family of five, myself, my wife Trena, Jolee, and twin four year old boys, Thomas and Tegan. My wife is a stay at home mom and I work as a custodian. I can honestly say without the support of Care Partners, I don't know what would have happened to Jolee or our family. I thank God everyday for people and organizations like Care Partners. It is with tears in my eyes, and all of my heart that I thank you. God Bless you for giving me the means to help my precious little girl.

*Thank you!
The Howell's*

Care Partners helped pay for the gas needed for the many trips this family made to and from Jolee's radiation treatments in Duluth. At the time, gas prices were skyrocketing and this family was traveling 5 days/week for 25 treatments of radiation. Care Partners has countless stories of inspiration – these stories are the reason Care Partners exists. This agency does not have a budget for advertising and publicity – virtually all dollars raised go directly to an individual or family for

financial assistance. It is also important for you to know that these dollars are spent locally (there raised locally – and spent locally).

It is our hope you can be a part of this event that focuses on helping your community. In today's economy, it is more important than ever to come together and support each other.

Thank you for your time and consideration. If you need more information or have questions please don't hesitate to call Tasia Hoag, Care Partners Coordinator (cell 218-404-1411). If you know of someone who is facing cancer or a life-limiting illness – Please let them know Care Partners can help them. We look forward to hearing back from you.

kindest regards

Care Partners Board of Directors

Susan Tuomela – Chair

Julie Garver – Vice Chair

Patty Maturi – Treasurer

Barb Horvat – Secretary

Polly Callister

Vicky Salmela

Linda Jarmer

Bobby Jo Mineheine

Julie Staver

Louise Condit

Nancy Martinetto

Sheri Plesha

Tasia Hoag, Coordinator

March 26, 2009

City Council
City of Mountain Iron

Dear Council Members:

This is to notify you of my intention to retire, due to disability, from my position as equipment operator as of April 1, 2009.

Sincerely,

A handwritten signature in cursive script that reads "William Otto".

William L. Otto



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tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

March 13, 2009

Mr. Craig Wainio, City Administrator
Mr. Don Kleinschmidt, Public Works Director
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Re: Replacement of Support Gravel and Media
Project No. MI08-39

Dear Mr. Wainio and Mr. Kleinschmidt:

Enclosed please find Pay Request No. 2 for the Replacement of Support Gravel and Media project in the amount of **\$2,415.00**, for approval at the next scheduled City Council meeting. Pay Request No. 2 is to release the retainage on this project. Keep this copy for your records.


Also enclosed for approval is final compensating Change Order No. 1 that decreases the final project cost by \$16,000.00. The change order due to final contract quantity adjustments. Once approved, please sign and date the change order and return all two copies to our office, keep one copy for your records. Our office will return a fully executed copy of the final change order to the Contractor.

The City Council should first approve Change Order No. 1, and then approve Pay Request No. 2.

In addition, also enclosed is a copy of the Contractors IC-134 forms for the project. Keep this copy for your records.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.


Alan Johnson, E.I.T.
Engineer in Training

Enclosures
Pc: Mr. Mark Magney, Magney Construction, Inc.

CHANGE ORDER

Order No. 1

Date: 3/5/09

NAME OF PROJECT/PROJECT NO: Replacement of Support Gravel & Filtration Media / MI08-39

OWNER: City of Mountain Iron

CONTRACTOR: Magney Construction, Inc.
1401 Park Road Chanhassen, MN 55317

ENGINEER: Benchmark Engineering, Inc.

Reason for Change Order:

This change order is required to finalize the Contract amount to reflect the actual construction services performed. Change Order No. 1 removes the Repair of Underdrains from the Contract documents.

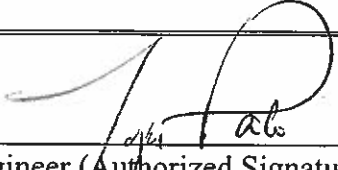
The following changes are hereby made to the CONTRACT DOCUMENTS:

A total of **\$16,000.00** is subtracted from final contract amount. Please refer to the attached summary for a detailed breakdown of approximate additional quantities.

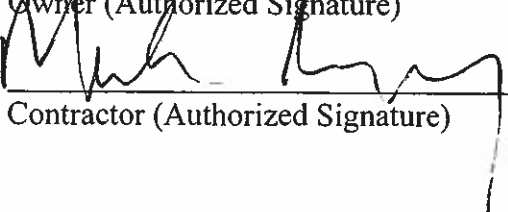
Change to CONTRACT PRICE:

Original CONTRACT PRICE	\$ <u>64,300.00</u>
Current CONTRACT PRICE adjusted by previous CHANGE ORDERS	\$ <u>64,300.00</u>
The CONTRACT PRICE due to this CHANGE ORDER will be <u>decreased</u> by:	\$ <u>16,000.00</u>
The new CONTRACT PRICE including this CHANGE ORDER will be:	\$ <u>48,300.00</u>

Final Contract Completion Date: February 4, 2009

Recommended by:  3-5-09
Engineer (Authorized Signature) Date:

Approved by: _____
Owner (Authorized Signature) Date:

Accepted by:  3-9-09
Contractor (Authorized Signature) Date:

RECOMMENDATION OF PAYMENT

No. 2

Owner's project No. _____

Engineer's Project No. MI08-39

Project: Replacement of Support Gravel and Filtration Media

CONTRACTOR: Magney Construction, Inc.

For Period Ending: March 5, 2009

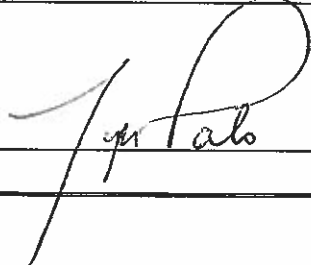
To: **City of Mountain Iron**
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated March 5, 2009

By  _____

STATEMENT OF WORK

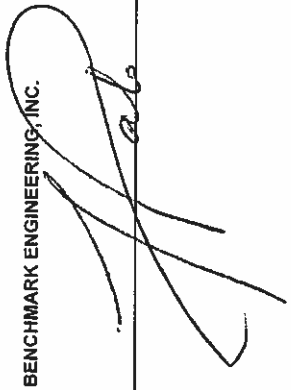
Original Contract Price	\$ <u>64,300.00</u>	Work & Materials to Date	\$ <u>48,300.00</u>
Net Change Orders	\$ <u>(16000.00)</u>	Amount Retained (5%)	\$ <u>0.00</u>
Current Contract Price	\$ <u>48,300.00</u>	Subtotal	\$ <u>48,300.00</u>
		Previous Payments	\$ <u>45,885.00</u>
		Amount Due this Payment	\$ <u>2,415.00</u>



REPLACEMENT OF SUPPORT GRAVEL AND FILTRATION MEDIA
 MOUNTAIN IRON, MN
 Project No. : M108-39
 PAY REQUEST No. 2

ITEM NO	ITEM	UNITS	BASE BID PROJECT QUANTITIES	BASE BID UNIT AMOUNT	TOTAL AMOUNT	BASE BID QUANTITIES THIS PAYMENT	BASE BID TOTAL THIS PAYMENT	BASE BID QUANTITIES TO DATE	BASE BID TOTAL TO DATE
1	REPLACEMENT OF SUPPORT GRAVEL AND FILTRATION MEDIA	LUMP SUM	1 0	\$48,300.00	\$48,300.00	1	\$48,300.00	1	\$48,300.00
2	REPAIR OF UNDERDRAIN PIPING ALLOWANCE	EACH	4 0	\$4,000.00	\$16,000.00		\$0.00		\$0.00
BASE BID CONTRACT AMOUNT						THIS PAYMENT		TO DATE	
						\$64,300.00		\$48,300.00	

BASE BID CONTRACT AMOUNT \$64,300.00
 TOTAL WORK COMPLETE TO DATE \$48,300.00
 CHANGE ORDERS (\$16,000.00)
 MATERIALS ON HAND \$0.00
 LESS MATERIAL USED TO DATE \$0.00
 TOTAL PREVIOUS PAYMENTS \$45,885.00
 SUBTOTAL \$2,415.00
 LESS 5% RETAINAGE \$0.00
 TOTAL DUE THIS PAYMENT \$2,415.00

BENCHMARK ENGINEERING, INC.


COUNCIL LETTER 040609-IVF1

STREET COMMITTEE

INFORMATIONAL MEETING

DATE: April 1, 2009

FROM: Street Committee

Craig J. Wainio
City Administrator

At their meeting on April 1, 2009 the Street Committee recommended that the City Council hold an informational meeting for the residents of the Westgate Neighborhood discuss drainage issues. The City Council would hold the Committee of the Whole meeting on Tuesday, April 28th at 6:30PM and the residents of that neighborhood would be notified.

COUNCIL LETTER 040609-VA

PLANNING AND ZONING

ORDINANCE NUMBER 02-09

DATE: April 1, 2009
FROM: Planning and Zoning Commission
Craig J. Wainio
City Administrator

Ordinance Number 02-09 amending zoning map, amends the City zoning map to change the area of the proposed renewable and sustainable energy park from a commercial zoning classification to an industrial zoning classification. The Planning and Zoning Commission held a public hearing on the proposed change at their March 23, 2009 regular meeting.

Planning and Zoning recommends that the City Council approve Ordinance Number 02-09 Amending the Official Zoning Map in and for the City of Mountain Iron as presented.



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ORDINANCE NUMBER 02-09

AMENDING THE OFFICIAL ZONING MAP IN AND FOR THE CITY OF MOUNTAIN IRON

THE CITY COUNCIL OF MOUNTAIN IRON ORDAINS:

Section 1. Amending the Official Zoning Map. The Official Zoning Map for City of Mountain Iron is hereby amended as follows:

The Zoning District of the following parcels is hereby changed from Commercial (C) to Industrial (I):

That part of the SE1/4 of the SE1/4 of Section 10, T58N, R18W lying north of Highway 169

All of the NE ¼ of the SE1/4 of Section 10, T58N, R18W

All of the NW ¼ of the SE1/4 of Section 10, T58N, R18W

That part of the NE1/4 of the SW1/4 of Section 10, T58N, R18W lying east of County Road 102 and excepting the southerly 380 feet

Section 2. Repeal of Inconsistent Ordinance. All Ordinances inconsistent herewith are hereby repealed and replaced with the provisions of this Ordinance.

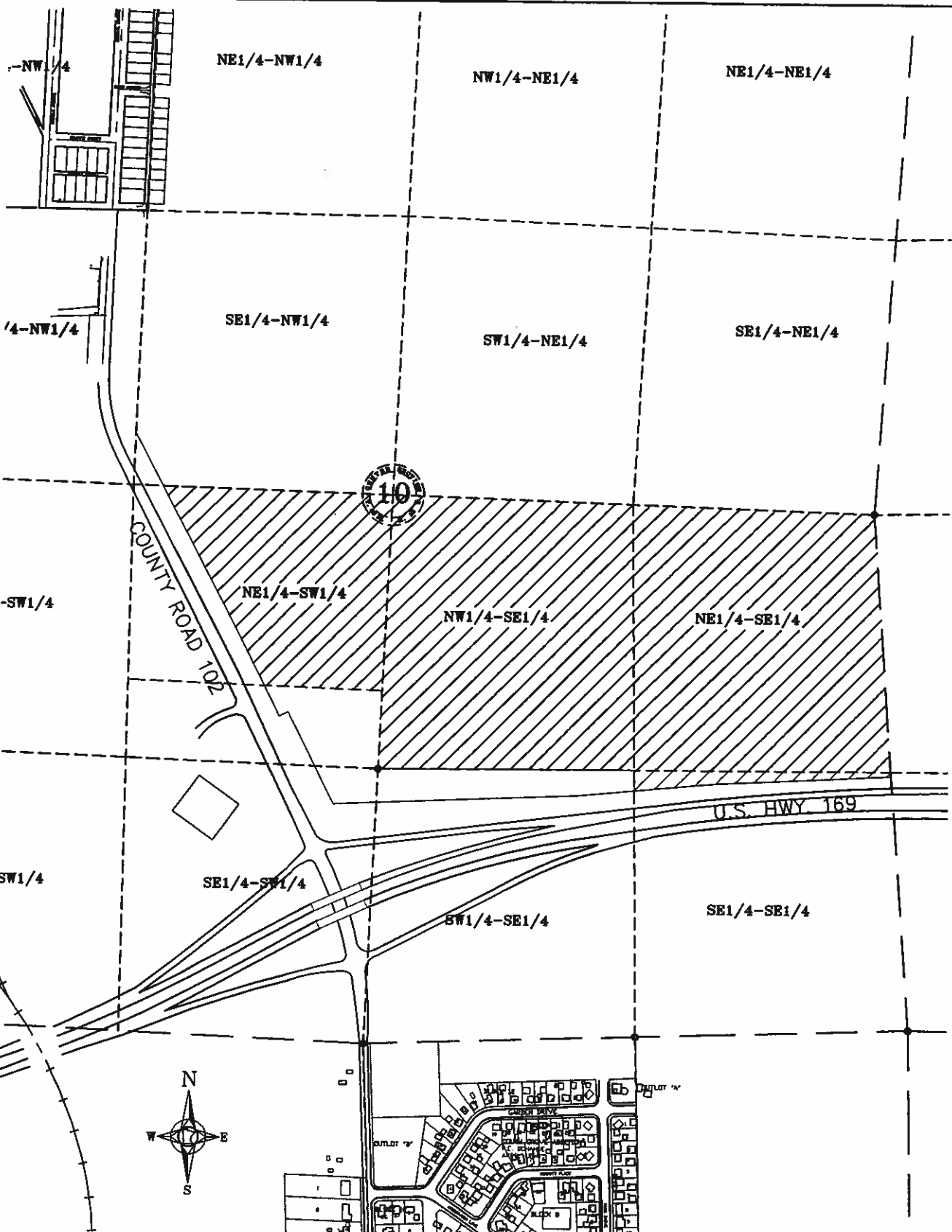
Section 3. Effective Date. This Ordinance shall be effective according to State Statute.

DULY ADOPTED BY THE CITY COUNCIL THIS 6th DAY OF APRIL, 2009.

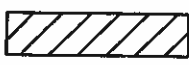
Attested:

Mayor Gary Skalko

City Administrator

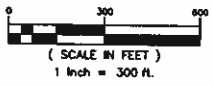


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AREA TO BE ZONED
INDUSTRIAL (I)

ZONING MAP AMENDMENT EXHIBIT
CITY OF MOUNTAIN IRON, MINNESOTA





Benchmark
ENGINEERING, INC.

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Phone 218/735-8914
<http://www.bm-eng.com>

COUNCIL LETTER 040609-VB

PLANNING AND ZONING

ORDINANCE NUMBER 03-09

DATE: April 1, 2009

FROM: Planning and Zoning Commission

Craig J. Wainio
City Administrator

Ordinance Number 03-09 amends chapters 151 and 154 of the Mountain Iron City code to clarify certain portions of the code concerning surveys and permit requirements. The Planning and Zoning Commission held a public hearing on the proposed change at their March 23, 2009 regular meeting.

Planning and Zoning recommends that the City Council approve Ordinance Number 03-09 Amending Chapters 151 and 154 of the Mountain Iron City Code as presented.



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ORDINANCE NUMBER 03-09

AMENDING CHAPTERS 151 AND 154 OF THE MOUNTAIN IRON CITY CODE

THE CITY COUNCIL OF MOUNTAIN IRON ORDAINS:

Section 1. Amending Section 151.35. Section 151.35 of the City Code for City of Mountain Iron is hereby repealed in its entirety and replaced with the following:

151.35 ADMINISTRATION.

(A) *Permit required.*

1. A Zoning Permit issued by the City of Mountain Iron shall be secured prior to the construction, addition, or alteration of any building or structure that changes its footprint on the land or its heights; prior to the erection of a fence or sign; prior to the use or change of use of a building, structure, or land; prior to the change or extension of a nonconforming use; and prior to excavation or the placement of an obstruction within the flood plain.
2. A Building Permit issued by the City of Mountain Iron shall be secured prior to the construction, addition, or alteration of any building or structure except when such construction, addition, or alteration is not subject to the provisions of the State Building Code and when the total value of materials and labor does not exceed \$2,000.
3. Prior to the occupation of a dwelling or addition, a Certificate of Occupancy must be issued by the City of Mountain Iron.

(B) *State and federal permits.* Prior to granting a permit or processing an application for a variance, the Mountain Iron Planning and Zoning Commission shall determine that the applicant has obtained all necessary state and federal permits.

(C) *Certificate Survey.* For any structure to be constructed on a permanent foundation, the applicant shall submit a certificate of survey of the subject property prepared by a registered land surveyor. The original markers identified on the survey must be located and marked on the site. If the original markers cannot be located, the survey must be updated by a registered land surveyor. Properties located within the boundaries of the mineral mining classification are exempt from this requirement.

- (D) *Certification of lowest floor elevations.* The applicant shall be required to submit certification by a registered professional engineer, registered architect or registered land surveyor that the finished fill and building elevations were accomplished in compliance with the provisions of this chapter. The Mountain Iron Planning and Zoning Commission shall maintain a record of the elevation of the lowest floor (including basement) for all new structures and alterations or additions to existing structures in the Flood Plain District.

Section 2. Amending Section 154.180. Section 151.180(A) and (B) of the City Code for City of Mountain Iron is hereby repealed in its entirety and replaced with the following:

154.180 PERMITS AND FEES.

- (A) A Zoning Permit issued by the City of Mountain Iron shall be secured prior to the construction, addition, or alteration of any building or structure that changes its footprint on the land or its heights; prior to the erection of a fence or sign; prior to the use or change of use of a building, structure, or land; prior to the change or extension of a nonconforming use; and prior to any excavation.
- (B) A Building Permit issued by the City of Mountain Iron shall be secured prior to the construction, addition, or alteration of any building or structure except when such construction, addition, or alteration is not subject to the provisions of the State Building Code and when the total value of materials and labor does not exceed \$2,000.

Section 3. Amending Section 154.180. Section 151.180(G) and (H) are hereby made a part of the City Code of the City of Mountain Iron and shall be as follows:

154.180 PERMITS AND FEES.

- (G) *State and federal permits.* Prior to granting a permit or processing an application for a variance, the Mountain Iron Planning and Zoning Commission shall determine that the applicant has obtained all necessary state and federal permits.
- (H) *Certificate Survey.* For any structure to be constructed on a permanent foundation, the applicant shall submit a certificate of survey of the subject property prepared by a registered land surveyor. The original markers identified on the survey must be located and marked on the site. If the original markers cannot be located, the survey must be updated by a registered land surveyor. Properties located within the boundaries of the mineral mining classification are exempt from this requirement.

Section 4. Repeal of Inconsistent Ordinance. All Ordinances inconsistent herewith are hereby repealed and replaced with the provisions of this Ordinance.

Section 5. Effective Date. This Ordinance shall be effective according to State Statute.

DULY ADOPTED BY THE CITY COUNCIL THIS 6th DAY OF APRIL, 2009.

Attested:

Mayor Gary Skalko

City Administrator

Zoned Rural Residential which requires five acres for an accessory building, so a Variance would be needed.

UNFINISHED BUSINESS

- A. A motion was made by Giorgi with support from Piersig to recommend that the City Council accept the ordinance amendments to the zoning map. It is Ordinance Number 02-09, amending the Zoning Map and it passed unanimously.
- B. A motion was made by Fivecoate with support from Juntunen to recommend that the City Council accept the ordinance amendments to the City Code. It is Ordinance Number 03-09, amending the Zoning Ordinance and it passed unanimously.

Zupancich will put the items on the City Council agenda for April 6th and Kujala will get the changes to City Administrator Craig Wainio.

OPEN DISCUSSION

- 1) Ed Roskoski suggested if a variance is needed for a bigger building (over 900 sq. feet), should people have to get a Conditional Use Permit as well? Kujala said we could probably combine them for a Public Hearing to save costs. Kujala will look at it to make a policy change for a Conditional Use and Variance fee can be combined for SOME projects. Kujala will bring back an answer after he references it.
- 2) Zupancich announced that he may be able to move into his new house by the end of the week!!!

ADJOURN

At 6:40 p.m. motion was made by Giorgi with support from Piersig to adjourn the meeting and it passed unanimously.

Submitted by:

Barb Fivecoate
Secretary

www.mtniron.com

COUNCIL LETTER 040609-VC

ADMINISTRATION

RESOLUTION NUMBER 13-09

DATE: April 1, 2009
FROM: Craig J. Wainio
City Administrator

Resolution Number 13-09 order plans and specifications for the completion of the overlay of Old Highway 169. This resolution needs to be adopted upon completion of the public hearing. Once the plans and specifications are completed they will be presented to the City Council for approvals and authorization to seek bids.

It is recommended that the City Council adopt Resolution Number 13-09 Ordering Improvement and Preparation of Plans.



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RESOLUTION NUMBER 13-09

ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, a Resolution of the City Council adopted the 2nd day of March, 2009, fixed a date for a City Council hearing on Improvement No. MI09-07, the proposed improvement of Old Highway 169 approximately one mile west of the Costin Plat to the western city limits by overlayment, and

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 6th day of April, 2009, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the City Council Resolution adopted 2nd day of March, 2009.
3. Such improvement has no relationship to the comprehensive municipal plan.
4. Benchmark Engineering is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

DULY ADOPTED BY THE CITY COUNCIL THIS 6th DAY OF APRIL, 2009.

ATTEST:

Mayor Gary Skalko

City Administrator

COUNCIL LETTER 040609-VD

STREET COMMITTEE

RESOLUTION NUMBER 14-09

DATE: April 1, 2009

FROM: Street Committee

Craig J. Wainio
City Administrator

Based upon the enclosed correspondence the Street Committee is recommending that the City Council proceed with the evaluation of the overlay of Mill Avenue. Resolution Number 14-09 orders a feasibility report on the overlay which will identify costs. Once this report is completed it will be presented to the City Council for approval and at that point the City Council would schedule a public hearing on the project.

It is recommended that the City Council adopt Resolution Number 14-09 Ordering Preparation of Report on Improvement.



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

RESOLUTION NUMBER 14-09

ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to improve Mill Avenue between the centerline of Agate Street and the centerline of Mountain Avenue by overlayment and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

That the proposed improvement be referred to Benchmark Engineering for study and that that person is instructed to report to the City Council with all convenient speed advising the City Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

DULY ADOPTED BY THE CITY COUNCIL THIS 6th DAY OF APRIL, 2009.

ATTEST:

Mayor Gary Skalko

City Administrator

To Whom it May Concern:

I am writing to you in regards of over layments on city streets and avenues.

The Ave. I'm speaking of is Mill Ave.

What I'd like to know is if there are any funds in which the Street/Ave that we live on would be covered under those funds.

The distance is from the intersections of Grant Street and Mill Ave south to Mountain Manor.

This is a street and not an alley. Our street has quite a bit of traffic. In the summer we are unable to have our windows open due to all the dust.

I would appreciate it if the street and alley committee

would look into this further.

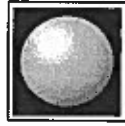
Also I was wondering if there could be slow signs posted on each end of the street due to the speed in which the traffic is traveling at.

Thank You

Sincerely

Rocky + Bertie Scinto

P.S. Just an over layment would be good. No need for curbs or gutters.



**A R C H I T E C T U R A L
R E S O U R C E S • I N C .**

March 20, 2009

Mr. Craig Wainio, Administrator
City of Mt. Iron
8586 Enterprise Drive South
Mt. Iron, MN 55768

**MOUNTAIN MANOR APARTMENT REMODEL
ARI Project # 08-068**

Dear Craig:

Enclosed is Application for Payment #3 from H. G. Harvey Constructors, Inc., in the amount of \$24,035.00 for work done on the above referenced project.

This application is hereby approved for payment by this office.

Sincerely,

ARCHITECTURAL RESOURCES, INC.

Patty Winchester
Administrative Assistant

pw

enc

cc: H. G. Harvey Constructors, Inc.

ARCHITECTURE • ENGINEERING • LANDSCAPE ARCHITECTURE • INTERIOR DESIGN

704 EAST HOWARD STREET • HIBBING, MN 55746
TEL 218-263-6868 • FAX 218-722-6803
email:archres@arimn.com • web site:www.arimn.com

Application and Certificate For Payment

To Owner: City of Mountain Iron 8586 Enterprise Drive South Mt. Iron, Minnesota 55768	Project: Mountain Manor Apartment Remodel 5700 Mountain Avenue Mt. Iron, Minnesota 55768	Application No: 3 Date: 03/09/09	Period To: 03/09/09 Architect's Project No.: ARI #08-068 Contract Date: 11/13/08
From (Contractor): H. G. Harvey Constructors, Inc. P. O. Box 558 800 Park Avenue Eveleth, Minnesota 55734	Contractor Job Number: Via (Architect): Architectural Resources, Inc.		
Phone: (218) 744-3344		Contract For: GENERAL CONSTRUCTION	

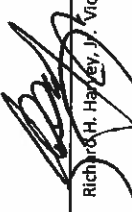
Contractor's Application For Payment

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Change orders approved in previous month	4,610.00	-1,500.00
Total changes approved this month		
Totals	4,610.00	-1,500.00
NET CHANGES by Change Order		3,110.00

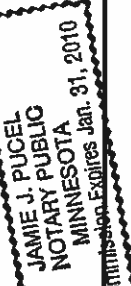
1. Original contract sum 86,900.00
2. Net change by change orders 3,110.00
3. Contract sum to date (Line 1 + Line 2) 90,010.00
4. Total completed and stored to date 49,100.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for which previous Certificates for Payment were issued and payment received from the owner, and that current payment shown herein is now due.

Contractor: **H. G. HARVEY CONSTRUCTORS, INC.**

By:  Date: 03/09/09
 Richard H. Harvey, Jr. Vice President
 State of: MINNESOTA County of: ST. LOUIS

Subscribed and sworn before me this 9th day of MARCH



2009 (year). Notary Public: Jamie J. Pucel

Architect's Certificate for Payment

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application the Architect certifies to the owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contract is entitled to payment of the Amount Certified.

Architect:

By:  Date: 3-19-09

5. Total retainage 2,455.00
6. Total earned less retainage (Line 4 less Line 5 Total) 46,645.00
7. Less previous certificate of payment 22,610.00
8. Current payment due 24,035.00
9. Balance to finish, including retainage (Line 3 less Line 6) 43,365.00

Amount Certified: \$24,035.00

Application and Certificate For Payment Continuation Sheet

To Owner: City of Mountain Iron **Application No:** 3 **Date:** 03/09/09
From (Contractor): H. G. Harvey Constructors, Inc. **Contractor's Job Number:** **Period To:** 03/09/09
Project: Mountain Manor Apartment Remodel **Architect's Project Number:** ARI #08-068

Item No.	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored	Total Completed & Stored to Date	%	Balance to Finish	Retainage
			Previous Application	This Period					
1	General Conditions	9,000.00	5,400.00	2,000.00		7,400.00	82%	1,600.00	
2	Demolition	8,400.00	8,000.00	400.00		8,400.00	100%	0.00	
3	Carpentry	4,700.00	4,400.00	300.00		4,700.00	100%	0.00	
4	HN, Wd Dr. Bi-fold, Hdwe	6,600.00		3,900.00		3,900.00	59%	2,700.00	
5	Gypsum Drywall	10,300.00		10,300.00		10,300.00	100%	0.00	
6	C. Tile, Resilient, Carpet	6,800.00				0.00	0%	6,800.00	
7	Painting	2,100.00		1,900.00		1,900.00	90%	200.00	
8	Shelving	700.00				0.00	0%	700.00	
9	Residential Casework	5,300.00				0.00	0%	5,300.00	
10	Mechanical	20,000.00				0.00	0%	20,000.00	
11	Electrical	13,000.00	4,400.00	6,500.00		10,900.00	84%	2,100.00	
12	C. O. #1 (Omit Bldg. Permit)	-1,500.00	-1,500.00			-1,500.00	100%	0.00	
13	C. O. #2 (Subfloor/Mech/Dr. Hdw.)	4,610.00	3,100.00			3,100.00	67%	1,510.00	
Totals		90,010.00	23,800.00	25,300.00	0.00	49,100.00	55%	40,910.00	

March 11, 2009

(218)735-8469
5464 Garden Drive North
Mountain Iron, MN 55768

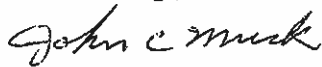
Mayor and Council
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Dear Mt. Iron Mayor and Council,

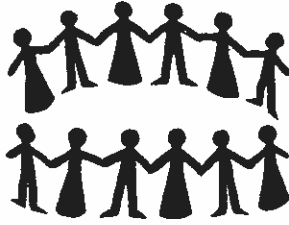
I am requesting your permission to allow BG's Bar (Mt. Iron) to utilize their on-sale liquor license for my son's wedding reception on May 2nd 2009 at the Mountain Iron Community Center.

Your approval will be much appreciated. Thank you for your consideration.

Sincerely,



John C. Muck



SUMMER WORK OUTREACH PROJECT
BOX 237 MT. IRON, MN 55768
A MINNESOTA NON-PROFIT ORGANIZATION
SWOP Community Partnership 2009
Partner Agreement

City of Mtn. Iron

As a Partner of SWOP, we invest in SWOP at the level of \$500 or more for the year. We thereby demonstrate leadership as we join other businesses, organizations, and cities who believe in SWOP's mission of serving kids as they serve their communities. We have full voting representation on the Board at all meetings, and are named in all publicity and reports as Partners. We are invited to attend the summer program awards banquet as honored guests of the SWOP youth. We provide one and no more than three representatives to attend all scheduled meetings of the Board, including the Annual Meeting on Tuesday, February 10. Partners who invest at the level of \$1,000 or more are recognized as **Distinguished Partners**.

Partnership commitment level \$ 500⁰⁰

Board representatives City Council members
City of Mtn. Iron

Fiscal year: January, 2009 – December, 2009

Address 8586 Enterprise Dr. S. Mtn. Iron, MN 55168
Phone (218) 948-7570

President/manager Craig J. Wainio
City Admin.

Signature Mary Jo Miettinen
Position in organization Co-Chair

Partnership checks are payable to SWOP at:
Post Office Box 237, Mt. Iron, MN 55768

Please keep this receipt for your records

Serving Kids, Serving Communities in Buhl-Kinney, Chisholm, Mt. Iron, and Virginia

Thanks so much
for supporting our
youth!!

Mesabi Academy School
Mountain Iron-Buhl Schools, ISD #712
PO Box 686
200 Wanless Street
Buhl, Minnesota 55713

Tel: 218.258.2388
Fax: 218.258.3268

Peter E. Haapala
Principal

March 11, 2009

Mr. Gary Skalko, Mayor of Mt. Iron
Mt. Iron City Hall
8586 Enterprise Drive South
Mt. Iron, Minnesota 55768

Dear Mayor Skalko:

On Thursday, April 16, 2009, the employees of the Mesabi Academy School, ISD #712, will be holding a Rigatoni Benefit at the Mt. Iron Community Center from 3pm-7pm for our co-worker, Deanne Schaeftbauer, who recently had surgery to remove a malignant brain tumor, and is now undergoing chemo and radiation therapy at the Mayo Clinic in Rochester, MN. We are asking the Mt. Iron City Council if they would consider waiving the fee for the use of the Community Center for this benefit.

The committee is appreciative of your thoughtfulness in this matter and look forward to hearing from you soon.

Sincerely,



Anni (Grahek) Erickson
Schaeftbauer Rigatoni Benefit Committee Member

Untitled
Rummage/ Bake Sale

March 16, 2009

To:

Mt. Iron City Council:

We are holding a Bake/Rummage Sale fund raiser on April 17, 18, and 19, 2009. All proceeds will go towards the 2009 Messiah and First Lutheran Church Youth Mission Trip to New Orleans. I am asking if this council could wave the usage fees for the Nicholes Town Hall. Thank You.

Sincerely,

Shirley Otterson 735-8736

Renee Marks 258-3891



Mesabi Family YMCA

"We build strong kids, strong families, strong communities."

March 18, 2009

Mt. Iron City Council
City of Mt. Iron
8586 Enterprise Drive South
Mt. Iron, MN 55768

Dear Council,

The Mesabi Family YMCA is preparing its annual Strong Kids' Auction to be held at the Mt. Iron Community Center on April 24th. Contributions received from the auction support the membership and program assistance effort, youth programs, and new program initiatives. Please see attached fundraising description.

Through our membership and program assistance at the YMCA, no one is turned away due to an inability to pay. It's only through the generous support of individuals and businesses that the YMCA is able to offer financial assistance. Recipients of assistance offer their thanks for the opportunity provided by the Strong Kids Campaign:

"Thanks so much for the generous Camp S'More scholarship you have given me. It's such a great feeling to know when I drop my boys in the morning that they are having great experiences, great care, and a fun time. The YMCA is a wonderful place with wonderful people. Thank you again for making this affordable and a positive, safe, fun place for my boys to be." Single Mom of Two

"I am truly very thankful for all those who make this scholarship program possible. It means so much more than I could explain. Thanks for making a difference in the world, as I know I'm not the only one benefiting from your help. Thank you SO much!" Single Adult

Our event will take place at the Mt. Iron Community Center. We ask that you will consider waiving the user fee for our event fundraiser.

Thank you for your consideration.

Nancy Henderson-Korpi
Executive Director
Mesabi Family YMCA

Mesabi Family YMCA - 2009 Strong Kids Auction

The annual Strong Kids Auction and Sustaining Campaign provide the Mesabi Family YMCA with the resources to:

- Fulfill our mission-based promise to provide financial assistance to those individuals who want to participate but cannot afford program or membership fees.
- Provide financial support to keep our mission-based programs strong, growing, and affordable.
- Continue to fight childhood obesity and engage older adults in quality of life activity.
- Work in collaborative partnerships with area agencies, schools, and cities in healthy community activities.

The goal of the Strong Kids fund raising events is to raise a total of \$50,000; \$15,000 from the Auction in April and \$35,000 from the Sustaining Campaign in February.

Population Served:

No one is ever turned away from the YMCA due to an inability to pay; anyone in financial need is eligible to apply for financial assistance. In 2008 - \$54,370 in assistance was distributed to 495 individuals and families who applied for membership and program fees.

Sponsoring Organization:

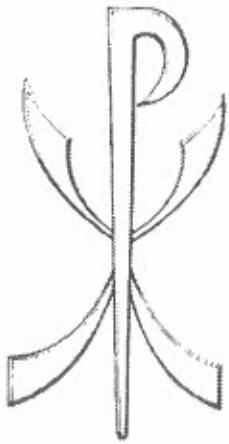
The Mesabi Family YMCA is a mission-based organization which has been in existence for 25 years and is located in Virginia/Mt. Iron, MN. We serve the quad-cities area of Virginia, Mt Iron, Gilbert and Eveleth with outreach programs extending out in a 60 mile radius from our facility to include Biwabik, Aurora, Hoyt Lakes, Cook, Orr, Nett Lake, Babbitt, Tower-Soudan, Buhl, Cherry, Iron, Forbes, and Cotton. In 2008 we offered 62 different programs serving residents from 24 different communities, providing a wide variety of health, wellness and recreation opportunities to individuals of all ages from infants to seniors.

We are a 501c3 non-profit organization, chartered by the National YMCA. Our facility has a pool, whirlpool, sauna, gym, locker rooms and fitness center. We offer childcare in our facility and off site serving pre-school and school age children.

The mission of the YMCA is to "Put Christian principles into practice through programs that build healthy spirit, mind, and body for all". In an effort to fulfill our mission we continually strive to build strong kids, strong families, and strong communities by emphasizing the four core values of caring, honesty, respect and responsibility.

Everyone who is touched by the YMCA is impacted by the four core values. Often for a child who has a challenging home life, the YMCA may be one of the only places where they are treated with respect and helped to feel that they truly have worth and value. Often for a family, senior citizen, or an individual with disabilities who is facing financial challenges the opportunity to come to the YMCA to exercise and socialize can enhance their self worth both physically and mentally and help them feel more a part of their community. The Mesabi Family YMCA truly touches everyone we serve, and through the ability to offer financial assistance we can especially serve those in the greatest need.





MESSIAH LUTHERAN CHURCH

8590 Enterprise Drive South
Mountain Iron, Minnesota 55768
218-741-7057
Fax: 218-741-7059

Pastor KRISTIN M. FOSTER
218-735-8785

March 17, 2009

To the Mt. Iron City Council:

On Saturday, April 18, the Mt. Iron Community Center will host the first annual Iron Range Earth Fest. This event will feature traditional skills and practical resources for living sustainably in our homes, our communities, our workplaces, and the environment. It is being planned by ten local groups – businesses, churches, non-profits, and government agencies – working as the Iron Range Partnership for Sustainability. We are partnering with the Northeast Minnesota Regional Sustainable Development Partnership of the University of Minnesota. We have exclusive media coverage from Range 11, Hometown Focus, and KAXE Radio.

This event is being done entirely for the benefit of our area, on a very limited first-year budget. Because of this, we are hoping that the City Council will consider waiving the building fees for Iron Range Earth Fest.

Thank you in advance for your consideration.

Sincerely,

Pastor Kristin M. Foster

Chairperson

Iron Range Partnership for Sustainability

Iron Range Earth Day

Date: Saturday, April 18, 2008

Venue: Mountain Iron Community Center

Presented by: Club Mesabi, Inc., the Creative Shop, Global Warmings, Hope Community Presbyterian Green Team, Iron Range Youth in Action, Messiah Lutheran Church Creation Care Team, Natural Harvest Food Co-op, North St Louis Soil and Water Conservation District, Virginia Sustainability Task Force

Mission: To stimulate a practical, multi-sector environmental movement on the Iron Range by organizing a broad-based community (food-centered) event to share traditional and technological approaches for a sustainable future in Minnesota and the Iron Range.

Goal: To hold a high energy, broad based, well-coordinated and publicized event to stimulate conversation about how to create a sustainable future for our children and our communities.

As part of this goal, we will:

1. **Bring together people to share traditional skills for sustainable living** (e.g. gardening, composting, hunting, trapping, fishing, canning, quilting, weaving, wine and beer making).
2. **Feature a broad spectrum of community groups**, businesses, municipalities, power companies, churches, and environmental organizations and agencies around concern for a sustainable future in Minnesota and the Iron Range.
3. **Involve a diversity of adults and children** from our area, not limited to people who already see themselves as environmentalists.
4. **Create the foundation for an annual event** which continues to build a broad-based, practical Iron Range movement for sustainability.

The event will feature Iron Range skills, interests, and traditions:

- Local foods
- Local connection with wilderness
- Local music
- Local skills
- Offerings from local businesses, state, environmental, and public interest groups

The event components will include:

- **A Taste of the Range** featuring foods traditional to the Iron Range along with foods made from locally grown and raised sources.
- **How-to booths and informative displays** on practical skills for sustainable living
- **Informative and interactive displays** about environmental impact and care.
- A series of **demonstrations and talks** on a wide range of topics in a separate area.
- **Activities** appealing to all ages.
- Live music.
- A **well-known keynote speaker** to begin or conclude the event.

Possible Partners / Participating Groups / Sponsors:

- Civic, Government, Non-Profit Organizations
 - Northeast Minnesota Regional Sustainable Development Partnership
- Local businesses offering sustainable products or services
- Individuals with skills to share or knowledge of local sustainability
- Mesabi Family YMCA – coordinated with their Healthy Kids Day event also on April 18th
- Exclusive Media Sponsors:
 - Home Town Focus Newspaper
 - Range 11 TV
 - KAXE Radio



For more information contact:
Ardy Nurmi-Wilberg, Event Coordinator
1322 12th St So
Virginia, MN 55792
218-749-4331 (home office)
ardynw@msn.com



Craig J. Wainio

From: The3hoagies@aol.com
Sent: Monday, March 16, 2009 8:59 AM
To: cwaino@ci.mt.iron.mn.us
Subject: April 29th Event at Mt. Iron Community Center
Attachments: Mayor CP Day Appeal Letter.doc

Mr. Wainio:

Care Partners is holding a fundraiser at your Community Center on April 29th. We have team-up with the Virginia Serviceman's Club for this exciting event. We are hoping the City of Mt. Iron would waive the fees involved as this is an event to raise funds for local individuals and families facing cancer or a life-limiting illness. We are also requesting the City to declare April 29th Care Partners Day.

I have attached a letter regarding this event. If you have any questions or concerns, please feel free to give me a call.

Thank you in advance for your help and consideration!

Kindest Regards,
Susan Tuomela, Care Partners Chair
Tasia Hoag, Care Partners Coordinator

A Good Credit Score is 700 or Above. See yours in just 2 easy steps!

COUNCIL LETTER 040609-VIN
NEGOTIATIONS COMMITTEE
CLOSED MEETING

DATE: April 1, 2009

FROM: Negotiations Committee

Craig J. Wainio
City Administrator

The City Council may enter into a Closed Meeting to discuss contract negotiations strategies with AFSCME Local Union #453.



Theresa Sunde
Community Relations Coordinator

Via USPS

March 27, 2009

Dear Community Officials:

Mediacom Communications is continuing to improve our programming choices for our digital customers.

We are expanding the service in your area by providing additional programming on our High Definition Tier. On or around April 6th, the following will be available to our high definition customers.

KQDS FOX HD 821

Mediacom is notifying our customers of the new channel lineup digital message. Mediacom is pleased to be your cable television provider.

Sincerely,

Theresa Sunde

Cloquet and Hibbing Headends

Mediacom Communications Corporation
1504 2nd Street SE • Waseca, MN 56093 • 507-835-2356 • Fax 507-835-4567