

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, MARCH 18, 2013 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Consent Agenda
 - A. Minutes of the March 4, 2013, Regular Meeting (#1-11)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications (#46)
- III. Public Forum
- IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - 1. Set Board of Appeal & Equalization Meeting-4/23/13 (#12-13)
 - C. Interim Public Works Director's Report
 - 1. Equipment Purchase (#14-30)
 - D. City Attorney's Report
 - E. Sheriff's Department Report
 - F. City Engineer's Report
 - 1. Pay Request Number 3 – 2011 Street Improvements (#31-34)
 - G. Personnel Committee
 - 1. Water/Waste Water Plant Operator (#35)
 - H. Liaison Reports
- V. Unfinished Business
- VI. New Business
 - A. Resolution Number 10-13 Ordering Plans and Specifications (#36-37)
 - B. Resolution Number 11-13 Grant Application (#38-41)
 - C. Memorial Law Enforcement Scholarship (#42)
 - D. Calvary Cemetery Request (#43-45)
- VII. Communications (#46)
- VIII. Announcements
- IX. Closed Meeting (#47)
- X. Adjourn

MINUTES
MOUNTAIN IRON CITY COUNCIL
MARCH 4, 2013

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Alan Stanaway, and Mayor Gary Skalko. Absent members included: Tony Zupancich and Susan Tuomela. Also present were: Craig J. Wainio, City Administrator; Jill M. Clark, Municipal Services Secretary; Rod Flannigan, City Engineer; and Sally Peterangelo, Librarian.

It was moved by Skalko and seconded by Stanaway that the consent agenda be approved as follows:

1. Approve the minutes of the February 19, 2013, regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period February 16-28, 2013, totaling \$616,381.14, (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period February 16-28, 2013, totaling \$140,509.40, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote with Zupancich and Tuomela absent.

No one spoke during the public forum.

The Mayor reported on the following:

- High School Sports Tournaments. He said the Mountain Iron-Buhl Girls Basketball team is currently rated number one in the State in the Class A division. He said the Mountain Iron-Buhl Boys Basketball team was just starting their tournaments. He wished the participants good luck in their tournaments.
- Acknowledgements. He acknowledged the passing of Katherine Holmes at the age of 98. Condolences were expressed to the family.

It was moved by Stanaway and seconded by Prebeg to set a Labor/Management meeting for Thursday, March 28, 2013 at 2:00 p.m. with Mayor Skalko and Councilor Stanaway representing the Council. The motion carried with Zupancich and Tuomela absent.

The City Administrator reported on the following:

- Lots for Sale. He advised the public that there were still lots available for sale in Unity Second Addition and South Forest Grove.

The Library Director reported on the following:

- Monthly Statistics. She reviewed the library activity for the month of February 2013.
- Upcoming Events. 1) A Ventriloquist; 2) Casey Aro; and the Duluth Symphony.
- Special Events. She reported that the Mish Mash Mush Winter Family Festival that was held on March 2, 2013 at the South Grove Recreation Facility. She said that there were approximately 200 people in attendance. She thanked Jeremy Jesch, Jody Mattila, the Merritt Days Committee, Jenna Kingsley, and Allie Kingsley for their help in running the event.
- Easter Egg Hunt. The Hunt is scheduled for Saturday, March 30, 2013.
- Library “Hot” Reads. She said that there was a new list available at the Library.
- Polar Bear Plunge. She said that she participated in the plunge and raised almost \$600 for the event and she also won the costume contest.

It was moved by Stanaway and seconded by Prebeg to accept the recommendation of the Public Health and Safety Board and designate the Mountain Iron Community Center as an American Red Cross Shelter. The motion carried with Zupancich and Tuomela absent.

During the liaison reports, Councilor Stanaway updated the Council on the Safety and Health Board and informed the Council that the Fire Department had the 1994 fire truck in service now.

It was moved by Prebeg and seconded by Stanaway to adopt Resolution Number 07-13, receiving report and calling a hearing on improvements to Silicon Way, (a copy is attached and made a part of these minutes). The motion carried with Zupancich and Tuomela absent.

It was moved by Stanaway and seconded by Prebeg to adopt Resolution Number 08-13, authorizing the City to make application to and accept funds from the IRRRB Residential Redevelopment Grant Program for the removal of three structures, (a copy is attached and made a part of these minutes). The motion carried with Zupancich and Tuomela absent.

It was moved by Prebeg and seconded by Stanaway to adopt Resolution Number 09-13, a resolution vacating streets upon a petition of a majority of abutting landowners, (a copy is attached and made a part of these minutes). The motion carried with Zupancich and Tuomela absent.

The Council reviewed the list of communications. Councilor Stanaway read the letter sent to the City Council from the Library Board regarding the location of the American Legion sign.

It was moved by Prebeg and seconded by Stanaway to forward the letter from the Mountain Iron Library Board, regarding the American Legion sign location, to the Building and Grounds Committee to review and reconsider. The motion carried with Zupancich and Tuomela absent.


It was moved by Prebeg and seconded by Stanaway to contribute \$200 to the Mountain Iron-Buhl High School Class of 2013 for their All-Night Chemical Free Graduation Party, with the funds being expended from the Charitable Gambling Fund. The motion carried on a roll call vote with Zupancich and Tuomela absent.

The following announcements were made:

- Public Hearing. The Mayor informed the public that a hearing was scheduled for March 18, 2013 at 5:00 p.m. for the Unity Drive extension.
- Prebeg Memorial Run. Councilor Prebeg informed the Council that there were 158 riders at the run held on February 16, 2013, and over \$51,000 had been collected to date for the Virginia Regional Medical Center Diabetic Center.

At 6:56 p.m., it was moved by Skalko and seconded by Prebeg that the meeting be adjourned. The motion carried with Zupancich and Tuomela absent.

Submitted by:



Jill M. Clark, MMC
Municipal Services Secretary

www.mtniron.com

COMMUNICATIONS

1. Saint Louis County, County Assessor:
 - a) A notice for Board of Appeal & Equalization Training scheduled for Monday March 18th from 6-9 p.m. at the Cotton Community Center.
 - b) Forwarding the tentative scheduled 2013 Local Board of Appeal & Equalization meeting dates.

2. Mountain Iron-Buhl High School Class of 2013, a request for a donation for the 26th Annual All-Night Chemical Fee Graduation Party.
3. Advocates for Family Peace, forwarding an informational notice.
4. Carolyn Olsen, Secretary of the Mountain Iron Library Board, a letter and request regarding the American Legion memorial in the Library yard.

Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	154,647.49
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	1,100.00
BUILDING RENTALS	COMMUNITY CENTER	750.00
BUILDING RENTALS	NICHOLS HALL	150.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	31,900.46
PERMITS	BUILDING	801.39
COPIES	COPIES	59.25
METER DEPOSITS	ELECTRIC	1,400.00
CHARGE FOR SERVICES	SEWER-CHARGE FOR SERVICES	33.91
MISCELLANEOUS	ELECTRIC RECONNECT FEE	35.00
MISCELLANEOUS	WATER TAP IN FEE	35.00
FINES	PARKING VIOLATIONS	15.00
CD INTEREST	CD INTEREST 101	638.77
CD INTEREST	CD INTEREST 602	349.73
CD INTEREST	CD INTEREST 603	277.16
CD INTEREST	CD INTEREST 604	419.48
CD INTEREST	SMITH BARNEY CASH CD/FUND 101	96,000.00
CD INTEREST	CD INTEREST 378	1,161.50
MISCELLANEOUS	ASSESSMENT SEARCHES	30.00
MISCELLANEOUS	MISC. - GENERAL	18.00
LICENSES	ANIMAL	15.00
INTERGOVERNMENTAL REVENUE	TACONITE PRODUCTION TAX	325,594.00
MISCELLANEOUS	REIMBURSEMENTS	950.00
Summary Totals:		<u>616,381.14</u>

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
03/13	03/05/2013	143519	3038	AMANDA PETROSKEY	101-20200	200.00
03/13	03/05/2013	143520	10041	ARROWHEAD EMS ASSOCIATION	101-20200	80.00
03/13	03/05/2013	143521	5007	ASSURANT EMPLOYEE BENEFITS	604-20200	685.49
03/13	03/05/2013	143522	10031	AYERS DISTRIBUTING	101-20200	544.00
03/13	03/05/2013	143523	20055	BARNES & NOBLE BOOKSELLERS	101-20200	292.21
03/13	03/05/2013	143524	20048	BARNES DISTRIBUTION	101-20200	127.86
03/13	03/05/2013	143525	30017	CARQUEST (MOUNTAIN IRON)	101-20200	484.73
03/13	03/05/2013	143526	30072	COMPUTER WORLD	101-20200	1,033.10
03/13	03/05/2013	143527	30032	COURT ADMIN.-CONCILIATION	604-20200	305.00
03/13	03/05/2013	143528	218	ED OR LINDA KLIMEK	101-20200	70.00
03/13	03/05/2013	143529	50039	EMERGENCY MEDICAL PRODUCTS INC	101-20200	3,444.72
03/13	03/05/2013	143530	500012	ERA LABORATORIES INC	602-20200	296.45
03/13	03/05/2013	143531	60002	FENA ADVERTISING INC	602-20200	133.45
03/13	03/05/2013	143532	70035	G & K SERVICES	101-20200	69.84
03/13	03/05/2013	143533	70016	GOPHER STATE ONE CALL INC	604-20200	8.70
03/13	03/05/2013	143534	70029	GUARDIAN PEST CONTROL INC	101-20200	81.81
03/13	03/05/2013	143535	80022	HAWKINS INC	602-20200	699.35
03/13	03/05/2013	143536	80048	HI-LINE	604-20200	430.61
03/13	03/05/2013	143537	80001	HILLYARD/HUTCHINSON	101-20200	239.83
03/13	03/05/2013	143538	80037	HOMETOWN MEDIA PARTNERS	603-20200	84.00
03/13	03/05/2013	143539	210	JANET SKINNER	101-20200	200.00
03/13	03/05/2013	143540	100024	JENIA'S APPLIANCE & TV	101-20200	533.31
03/13	03/05/2013	143541	110027	KEMBLE INCORPORATED	603-20200	3,000.00
03/13	03/05/2013	143542	110028	KQDS RADIO	101-20200	100.00
03/13	03/05/2013	143543	120002	LAWSON PRODUCTS INC	101-20200	325.28
03/13	03/05/2013	143544	3011	LORI JUDNICK	101-20200	200.00
03/13	03/05/2013	143545	120014	LUNDGREN MOTORS	101-20200	347.55
03/13	03/05/2013	143546	130030	MACQUEEN EQUIPMENT	603-20200	556.03
03/13	03/05/2013	143547	130172	MCQUEARY, JASON	101-20200	25.00
03/13	03/05/2013	143548	130093	MESABI RANGE COMMUNITY	101-20200	710.00
03/13	03/05/2013	143549	130038	MID ALL NIGHT CHEM FREE PARTY	230-20200	200.00
03/13	03/05/2013	143550	130044	MINNESOTA DEPT OF HEALTH	601-20200	1,507.00
03/13	03/05/2013	143551	130008	MINNESOTA MUNICIPAL UTILITIES	101-20200	651.00
03/13	03/05/2013	143552	130009	MINNESOTA POWER (ALLETE INC)	101-20200	1,634.05
03/13	03/05/2013	143553	130123	MORTON SALT	101-20200	1,990.07
03/13	03/05/2013	143554	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	52,256.61
03/13	03/05/2013	143555	140008	NORTRAX EQUIPMENT/POWERPLAN	101-20200	1,821.81
03/13	03/05/2013	143556	40032	OFFICE OF ENTERPRISE TECHNOLOG	101-20200	414.86
03/13	03/05/2013	143557	160066	PACE ANALYTICAL SERVICES	601-20200	126.60
03/13	03/05/2013	143558	160043	POMP'S TIRE SERVICE INC	604-20200	328.90
03/13	03/05/2013	143559	160037	PRAXAIR	101-20200	114.40
03/13	03/05/2013	143560	180017	RELIABLE OFFICE SUPPLIES	604-20200	252.52
03/13	03/05/2013	143561	190003	SARANEN AUTO	603-20200	26.82
03/13	03/05/2013	143562	190045	SERVICE SOLUTIONS	101-20200	24.58
03/13	03/05/2013	143563	190004	SKUBIC BROS INC	101-20200	355.73
03/13	03/05/2013	143564	190098	ST PAUL STAMP WORKS INC	101-20200	148.58
03/13	03/05/2013	143565	806	STEVE HEINRICH	101-20200	350.00
03/13	03/05/2013	143566	200003	TACONITE TIRE SERVICE	101-20200	64.95
03/13	03/05/2013	143567	20059	TOM BERGLUND	604-20200	512.59
03/13	03/05/2013	143568	200006	TRIMARK INDUSTRIAL	604-20200	105.12
03/13	03/05/2013	143569	210002	UNITED TRUCK BODY COMPANY INC	101-20200	368.72
03/13	03/05/2013	143570	220025	VERIZON WIRELESS	101-20200	17.20
03/13	03/05/2013	143571	220014	VIKING INDUSTRIAL NORTH	604-20200	241.24
03/13	03/05/2013	143572	230005	WESCO DISTRIBUTION INC	604-20200	189.47
03/13	03/05/2013	143573	230028	WISCONSIN ENERGY CONSERVATION	604-20200	312.05
03/13	03/05/2013	143574	230033	WITMER ASSOCIATES INC	101-20200	286.84
03/13	03/05/2013	143575	240001	XEROX CORPORATION	101-20200	1,125.72

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
03/13	03/05/2013	143576	260002	Z/TECH	101-20200	498.01
03/13	03/05/2013	143577	260003	ZEE SERVICE COMPANY	101-20200	29.75
03/13	03/05/2013	143578	260001	ZIEGLER INC	101-20200	4,888.84
Totals:						<u>86,152.35</u>
Payroll-PP Ending 3/1/13						<u>54,357.05</u>
TOTAL EXPENDITURES						<u>\$140,509.40</u>



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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RESOLUTION NUMBER 07-13

RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT

WHEREAS, pursuant to Resolution Number 06-13 of the City Council adopted February 19, 2013, a report has been prepared by Benchmark Engineering with reference to improve Silicon Drive between the centerline of the proposed County Road 102 to the end of Silicon Drive by paving and this report was received by the City Council on March 18, 2013, and

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; and the estimated cost of the improvement as recommended.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. The City Council will consider the improvement of such streets in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$200,000.
2. A public hearing shall be held on such proposed improvement on the 1st day of April, 2013, in the Mountain Iron Room of the Community Center at 6:30 p.m. and the City Administrator shall give mailed and published notice of such hearing and improvement as required by law.

DULY ADOPTED BY THE CITY COUNCIL THIS 4th DAY OF MARCH, 2013.

ATTEST.



Mayor Gary Skalko



City Administrator



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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RESOLUTION NUMBER 08-13

AUTHORIZING THE CITY TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB RESIDENTIAL REDEVELOPMENT GRANT PROGRAM

WHEREAS, the City Council approves of the attached application for the 2013 Mountain Iron Residential Redevelopment project: and

WHEREAS, the City Council hereby agrees to accept funding for the underlying project if approved by the IRRRB.

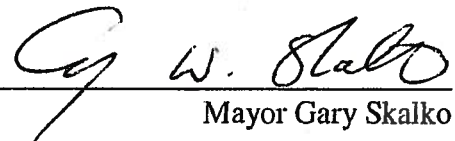
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that the City Council of the City of Mountain Iron, does hereby adopt this resolution.

DULY ADOPTED BY THE CITY COUNCIL THIS 4th DAY OF MARCH, 2013.

ATTEST:



City Administrator



Mayor Gary Skalko



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 09-13

A RESOLUTION VACATING STREETS UPON A PETITION OF A MAJORITY OF ABUTTING LANDOWNERS

WHEREAS, a petition signed by the majority of property owners abutting Heron Street (Second Avenue) and a portion of Falcon Avenue (Second Street) in the City of Mountain Iron was received by the City Administrator on the 19th day of November, 2012; and

WHEREAS, the petition requested that the City Council pursuant to Minnesota Statute §412.851 vacate Heron Street (Second Avenue) between Eagle Avenue (Third Street) and Nichols Avenue (First Street) and a portion of Falcon Avenue (Second Street) between Heron Street (Second Avenue) and an east-west line between the southwesterly corner of Lot 9, Block 1 and the Southeasterly corner of Lot 12, Block 2 in Parkville First Addition, Mountain Iron

WHEREAS, the City Administrator reviewed and examined the signatures on said petition and determined that such signatures constituted a majority of the landowners abutting upon the streets to be vacated; and

WHEREAS, a public hearing to consider the vacation of such street was held on the 22nd day of January, 2012, before the City Council in the City Hall located at 8586 Enterprise Drive South at 6:30 pm after due published and posted notice had been given, as well as personal mailed notice to all affected property owners by the City Administrator on the 10th day of December, 2012 and all interested and affected persons were given an opportunity to voice their concerns and be heard; and

WHEREAS, any person, corporation or public body owning or controlling easements contained upon the property vacated, reserves the right to continue maintaining the same or to enter upon such way or portion thereof vacated to maintain, repair, replace or otherwise attend thereto; and

WHEREAS, the Council in its discretion has determined that the vacation will benefit the public interest because it no longer is needed as a public street and by closing the road the health and safety of the public can be maintained.

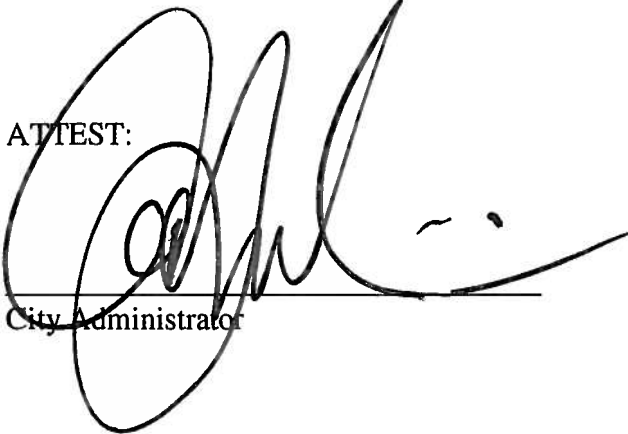
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, COUNTY OF SAINT LOUIS MINNESOTA, that such petition for vacation is hereby granted and the streets described as follows is hereby vacated:

Heron Street (Second Avenue) between Eagle Avenue (Third Street) and Nichols Avenue (First Street) and a portion of Falcon Avenue (Second Street) between Heron Street (Second Avenue) and an east-west line between the southwesterly


corner of Lot 9, Block 1 and the Southeasterly corner of Lot 12, Block 2 in
Parkville First Addition, Mountain Iron.

BE IT FURTHER RESOLVED, that the Mayor and City Administrator are hereby
authorized to sign all documents necessary to effectuate the intent of this resolution.

DULY ADOPTED BY THE CITY COUNCIL THIS 4th DAY OF MARCH, 2013.

ATTEST:


City Administrator



Mayor Gary Skalko



Saint Louis County

County Assessor • 212 Courthouse • 100 North 5th Avenue West
Duluth, MN 55802-1291 • Phone: (218) 726-2304
www.stlouiscountymn.gov

David L. Sipila
County Assessor

Kerry W. Welsh
Assistant County Assessor

Cory J. Leinwander
Assistant County Assessor

February 12, 2013

Dear Clerk:

First, we are pleased to once again offer Board of Appeal & Equalization training. It has been scheduled for Monday, March 18th from 6-9 PM at the Cotton Community Center, 9087 Highway 53. Registration deadline is March 11th by 3:00 PM, please e-mail your registration to dunsmorem@stlouiscountymn.gov or call 218-726-2304. See enclosure.

Second, please review the date, time and place of your **tentatively** scheduled 2013 Local Board of Appeal & Equalization meeting. If a change is necessary, please contact me at (218) 726-2378 no later than February 25th. If your jurisdiction has a local assessor, please discuss any change with that individual first. A schedule has been sent to all local assessors with instructions to contact their board/council if a change is desired.

The Notice of Valuation & Classification allows us to list the name and address of the clerk for correspondence to the LBAE. **Please review the name and address on the envelope you received this letter in. This is what will be on the notices. If you wish to have anything different, please contact me at (218) 726-2378.**

This year we again have the option that if the LBAE meeting and/or any reconvened meeting(s) is scheduled beyond normal weekday working hours, the taxing district will be charged a flat \$70 fee. All other meetings begin between 10 AM and 4 PM. If you requested an evening meeting last year, we have tentatively scheduled you for a similar time this year. Please be aware that if you have previously had a particular scheduling request you should make a new request each year. Posting notices, instructions, confirmation of meeting date and time, etc., will be sent at a later date.

Sincerely,

Lana Anderson
County Assessor's Office
Enclosures

M:\BrdofReview\2013\ownd\ks.la\2013

- | | | |
|---|---|--|
| <input type="checkbox"/> 212 Courthouse
100 North 5th Avenue West
Duluth, MN 55802-1291
(218) 726-2304 | <input type="checkbox"/> SLC Service Center
320 Miners Drive E
Ely, MN 55731-1402
(218) 365-8206 | <input type="checkbox"/> Northland Office Center • Suite 2R
307 1st Street South
Virginia, MN 55792-2666
(218) 749-7147 |
|---|---|--|

CVT	JurisdictionName	C/T	Mtg_Date	Mtg_Time	am/pm	type	Meeting_location
10	Duluth	City	05/15/13	4:30	pm		City Hall
15	Biwabik	City	04/22/13	5:15 - 6:15	pm		City Hall
20	Chisholm	City	04/16/13	4 - 5	pm		City Hall
30	Ely	City	04/25/13	5 - 6	pm		City Hall
40	Eveleth	City	04/24/13	3 - 4	pm		City Hall
60	Gilbert	City	04/18/13	6 - 7	pm	Informational	City Hall
60	Gilbert	City	05/09/13	6 - 7	pm	LBAE	City Hall
80	Tower	City	04/30/13	6 - 7	pm		City Hall
90	Virginia	City	04/16/13	10 - 12	am		City Hall (call 748-7500 for appt)
100	Aurora	City	04/10/13	2 - 3	pm		City Town Government Center
105	Babbitt	City	05/01/13	9:30 - 10:30	pm		Babbitt Municipal Center
110	Brookston	City	04/17/13	2 - 3	pm	Open Book	County Assessor's Office/Duluth
115	Buhl	City	04/30/13	10 - 11	am		City Hall
120	Cook	City	04/03/13	10 - 11	am	Open Book	County Assessor's Office/Virginia
125	Floodwood	City	04/16/13	1 - 2	pm		City Hall
139	Hibbing	City	05/07/13	1 - 3	pm		City Hall
140	Hibbing	City	05/07/13	1 - 3	pm		City Hall
141	Hibbing	City	05/07/13	1 - 3	pm		City Hall
142	Hoyt Lakes	City	04/10/13	6:30 - 7:30	pm	Informational	City Hall
142	Hoyt Lakes	City	05/02/13	6:30 - 7:30	pm	LBAE	City Hall
145	Iron Junction	City	04/04/13	2 - 3	pm		4141 Merritt Ave
150	Kinney	City	05/07/13	11 - 12	am		Kinney/Great Scott Library
156	Leonidas	City	05/07/13	10 - 11	am	Open Book	County Assessor's Office/Virginia
160	McKinley	City	04/03/13	10 - 11	am	Open Book	County Assessor's Office/Virginia
165	Meadowlands	City	04/17/13	2 - 3	am	Open Book	County Assessor's Office/Duluth
175	Mountain Iron	City	04/23/13	6:30 - 7:30	pm		City Hall
180	Orr	City	04/25/13	3 - 4	pm		City Hall
185	Proctor	City	04/11/13	2 - 3	pm		Community Center, Council Chambers
190	Winton	City	04/10/13	10 - 11	am		Winton Community Church
200	Alango	Twp	04/18/13	5 - 6	pm		St. Paul's Lutheran Church, 9808 Hwy 22
205	Alborn	Twp	05/01/13	1 - 2	pm		Town Hall
210	Alden	Twp	05/09/13	2 - 3	pm		Town Hall
215	Angora	Twp	04/17/13	7 - 8	pm		Town Hall
225	Arrowhead	Twp	04/17/13	2 - 3	pm	Open Book	County Assessor's Office/Duluth
230	Ault	Twp	04/24/13	9 - 10	am		Town Hall
235	Balkan	Twp	05/08/13	10 - 11	am		Community Center
240	Bassett	Twp	04/24/13	3 - 4	pm		Town Hall
250	Beatty	Twp	05/02/13	10 - 12	am		Town Hall
260	Biwabik	Twp	05/01/13	9 - 10	am		Town Hall
270	Breitung	Twp	04/25/13	1 - 2	pm		Soudan Fire Hall
275	Brevator	Twp	04/30/13	10 - 11	am		East Brevator Town Hall
278	Camp 5	Twp	05/08/13	10 - 11	am		Town Hall
280	Canosia	Twp	04/04/13	10 - 11	am		Town Hall
285	Cedar Valley	Twp	04/02/13	8 - 9	pm		Town Hall
290	Cherry	Twp	04/23/13	6 - 7	pm		Community Center
295	Clinton	Twp	05/01/13	1 - 2	pm		Town Hall
300	Colvin	Twp	04/11/13	3 - 4	pm		Town Hall
305	Cotton	Twp	04/02/13	2 - 3	pm		Community Center
308	Crane Lake	Twp	05/02/13	2 - 3	pm		Fellowship Hall
310	Culver	Twp	05/07/13	6 - 7	pm		Town Meeting Room
315	Duluth	Twp	04/09/13	6 - 7	pm		Town Hall
317	Eagles Nest	Twp	05/04/13	10 - 11	am	Sat=Eve	Town Hall
320	Ellsburg	Twp	05/07/13	2 - 3	pm		Meirude Town Hall
325	Elmer	Twp	05/09/13	3 - 4	pm		Fire Hall

COUNCIL LETTER 031813-IVC1

PUBLIC WORKS

EQUIPMENT PURCHASE

DATE: March 14, 2013
FROM: Mike Downs
Interim Director of Public Works

Craig J. Wainio
City Administrator

Staff is requesting authorization to purchase the following equipment:

- Caterpillar Excavator (State Bid) minus ASV Trade-In \$72,127.80
- Caterpillar Hydro Hammer (State Bid) \$24,527.81
- 2005 International Single Axel Truck (Quotes Enclosed) \$31,178.00
- Towmaster Trailer (Quotes Enclosed) \$20,456.73
- Vivax vCam Inspection Camera (Quotes Enclosed) \$9,350.00

TOTAL \$163,640.34

The following is how staff proposes to fund the above equipment purchases:

- 2013 Capital Improvement Budget Equipment \$125,000.00
- 2013 Capital Improvement Budget Truck \$30,000.00
- Waste Water Department \$8,640.34

TOTAL \$163,640.34



Date: January 31, 2013

P. O. Box 730

Buhl, MN 55713

To: City of Mountain Iron
8586 Enterprise Drive
Mountain Iron, MN 55768-8260

Equipment: State Of Minnesota
Excavator Bid # 770-512

=====
WE PROPOSE TO FURNISH IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS, TERMS AND CONDITIONS:

SUBJECT: CATERPILLAR MODEL 308ECRSB, HYDRAULIC EXCAVATOR

Table with 2 columns: Item description and Price. Items include Caterpillar Model 308ECRSB With One (1) Year or 1,500 Hour Warranty, Right Side Boom Light, Strobe Light, 91" Blade, Front Mounted, Bolt-On-Edge, Counterweight, Extra, 553 Lbs., Engine Coolant Heater, Extended Life Antifreeze, Segmented Rubber Track, Guard Tracking Guiding Center, 2nd Auxiliary Hydraulics, Quick Coupler Lines, 7' 3" Stick, Caterpillar Pin Grabber Quick Coupler, Bucket 30" .40 Cubic Yard Heavy Duty, Tips, Long, Caterpillar Hydraulic Thumb Without Links, Complete Set of OEM Air and Fluid Filters.

Summary table with 2 columns: Description and Price. Includes Total Selling Price (\$118,488.00), LESS: Trade-In Caterpillar 279C, S/N: MBT01030 Includes Grouser Dozer Blade (\$51,000.00), Total Price With Trade (\$67,488.00), Minnesota Sales Tax (6.875%) (\$4,639.80), and TOTAL WITH TAX (\$72,127.80).

APPROXIMATE SHIPPING DATE

FOB

TERMS:



Date: January 31, 2013

P. O. Box 730

Buhl, MN 55713

To: City of Mountain Iron
8586 Enterprise Drive
Mountain Iron, MN 55768-8260

Equipment: State Of Minnesota
Excavator Bid # 770-512

=====
WE PROPOSE TO FURNISH IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS, TERMS AND CONDITIONS:

TERMS AND CONDITIONS

The prices quoted are current and are subject to change to those in effect at the time of shipment. Caterpillar products are sold subject to the terms of the applicable Caterpillar warranty. Copies of the warranties applicable to this purchase are attached hereto, and the purchaser by signing this order acknowledges receipt of the Caterpillar warranties. The Purchaser agrees to pay any and all taxes, assessments, licenses, and government charges of every kind and nature whatsoever upon said equipment which may be imposed or assessed against or resulting to the Seller on account of the possession or use of said equipment by Purchaser. All provisions hereof are contingent upon government restrictions, strikes, accidents, delays of carrier and other delays unavoidable and beyond Seller's control.

It is intended and understood that title and ownership of said equipment is and shall remain vested in the Seller, notwithstanding delivery or possession, until the entire price is paid by cash in full.

THIS PROPOSAL SUBJECT TO ALL PROVISIONS OF THE CONTRACT AND WARRANTY AS SPECIFIED HEREIN:

ACCEPTED:

By _____

Its _____

Respectfully submitted, Andy Micheletti
Ziegler Inc.

By [Signature]

Subject to approval by:
Ziegler Inc.

Approved:

By _____

EXCLUSIVE SALE CONTRACT

THIS AGREEMENT, made and entered into by and between

City of Mountain Iron of _____
hereinafter called "Owner", and ZIEGLER INC., of Minneapolis, Minnesota, hereinafter called "ZIEGLER",

1. In consideration of Ziegler's agreement to list the machine described in paragraph 2 hereof with its salesmen and with all of its branches and to use diligent efforts to find a purchaser for same, Owner hereby grants to Ziegler and its authorized representatives for the term provided herein the exclusive right to sell or to contract to sell said machine as Owner's agent, for the sale price of Fifty-six thousand seven hundred dollars

\$56,700.⁰⁰

2. Machine Model CATERPILLAR 279C Machine Serial No. MBT01030

Machine Location MOUNTAIN IRON, MN.

3. Owner hereby covenants and warrants that he (it) is the true and lawful owner of the machine covered by this agreement and has good right and title to sell and convey the same free and clear of any liens or security interest of any nature in favor of any person, except (if none state "None") NONE

4. Owner hereby agrees to pay to Ziegler a commission of 10 % on the sell price, accepted by the Owner (exclusive of sales tax) upon any sale or contract for the sale of said machine made while this agreement remains in force, whether such sale or contract for sale be made by the Owner or by any third person and whether at the price and/or upon the terms stated herein.

5. The term of this agreement shall be for 90 days, commencing on the date this agreement is accepted by Ziegler as herein specified, and this agreement shall be automatically renewed thereafter for like periods unless either party hereto gives the other party written notice of termination twenty (20) days in advance of the expiration of any such period in which event this agreement shall terminate at the expiration of such period. Owner agrees that upon any sale or contract for the sale of said machine made by Owner or by any third person within two (2) months next after the termination of this agreement to any person with whom Ziegler or its authorized representatives have had negotiations for sale of the same during the term of the agreement, Owner will pay to Ziegler the full rate of commission determined in accordance with the provisions of paragraph 4 thereof.

6. It is understood and agreed that by entering into this agreement and by performing its obligations hereunder, Ziegler does not assume any obligation or responsibility to Owner for loss or damage sustained to or by the machine while it is in the custody of Ziegler or a prospective customer except and unless such damage or loss may be said to have been directly caused by the willful and wanton conduct of Ziegler amounting to negligence. Mechanical problems occurring or arising in the course of showing or demonstrating the machine for sale shall not be deemed to be caused by the gross negligence of Ziegler.

7. Owner shall, at its expense, during the term of this agreement, keep the machine insured against loss or damage from fire, flood, explosion, theft, collision or otherwise with Ziegler named as a co-insured. The amount of such insurance shall not be less than the market value of the machine.

8. This written agreement constitutes the entire agreement between Owner and Ziegler and the parties agree that there have been no other binding agreements or representations made by either party not otherwise contained herein.

9. The original of this agreement is to be forwarded to Ziegler Inc., Minneapolis, Minnesota, and is taken subject to the acceptance of Ziegler's home office. Duplicate of this agreement is to be retained by Owner

Accepted this _____ day of _____

_____, 20____
on behalf of ZIEGLER INC.

By _____
Name and Title

Michael Adam
Owner

ZIEGLER INC.
By Andy Michelletti
Salesman



Date: February 28, 2013

P. O. Box 730

Buhl, MN 55713

To: City of Mountain Iron
8586 Enterprise Drive
Mountain Iron, MN 55768

Equipment: State of Minnesota
Excavator Bid # 770-512

ATTN: Rick Coldagelli

=====
WE PROPOSE TO FURNISH IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS, TERMS AND CONDITIONS:

Table with 2 columns: Description and Price. Items include Caterpillar Model H95 ES Hammer, Hammer Tool, Chisel, and totals for selling price, tax, and total with tax.

TERMS AND CONDITIONS

The prices quoted are current and are subject to change to those in effect at the time of shipment. Caterpillar products are sold subject to the terms of the applicable Caterpillar warranty. Copies of the warranties applicable to this purchase are attached hereto, and the purchaser by signing this order acknowledges receipt of the Caterpillar warranties. The Purchaser agrees to pay any and all taxes, assessments, licenses, and government charges of every kind and nature whatsoever upon said equipment which may be imposed or assessed against or resulting to the Seller on account of the possession or use of said equipment by Purchaser. All provisions hereof are contingent upon government restrictions, strikes, accidents, delays of carrier and other delays unavoidable and beyond Seller's control.

It is intended and understood that title and ownership of said equipment is and shall remain vested in the Seller, notwithstanding delivery or possession, until the entire price is paid by cash in full.

THIS PROPOSAL SUBJECT TO ALL PROVISIONS OF THE CONTRACT AND WARRANTY AS SPECIFIED HEREIN:

ACCEPTED:

By _____

Its _____

Respectfully submitted, Andy Micheletti
Ziegler Inc.

By [Signature]

Subject to approval by:
Ziegler Inc.

Approved:

By _____



SKUBIC BROS. INTERNATIONAL
705 SIXTH AVENUE NORTH
VIRGINIA, MN 55792 USA

P : 218-741-9505
F : 218-741-9513
W : skubictrucks.com

2/27/2013

City of Mt. Iron
8586 Enterprise Drive
Mt. Iron, MN 55768

Re: Truck Proposal

We submit for your serious consideration, the following proposal:

One (1) only 2005 International Model 4400MCT Single-Axle Tractor, equipped as follows-

152" Wheelbase
12,000# Front Axle
21,000# Rear Axle with Traction Lock Differential
Air Ride Rear Suspension
Full Air Brake Tractor Package
13.2 CFM Air Compressor
15"X4" Front Cam Brakes
16.5"X7" Rear Cam Brakes with Piggyback Parking Brakes
Bendix AD-9 Air Dryer
Power Steering with Tilting Steering Column
Horizontal Exhaust System with Vertical Stack
145 Amp Alternator
Dual 12-Volt HD Batteries
Circuit Breakers in-lieu-of Fuses
AM/FM/Weatherband/CD Player Radio
Air Horn
Stationary 5th Wheel
Quarter Fenders
Rear Mud Flaps
International DT-466HT (Hi Torque), 260HP@2400 RPM
Block Heater
Allison MD-3060CR 6-Speed Automatic Transmission
T-Handle Shifter
Transmission Oil Cooler
Dual 70 Gallon Steel Fuel Tanks
Fuel/Water Separator
Highback Air Ride Driver Seat
Highback Fixed Passenger Seat
Heated West Coast Mirrors
Air Ride Cab System
Air Conditioning
Deluxe Cab Interior Trim



SKUBIC BROS. INTERNATIONAL
705 SIXTH AVENUE NORTH
VIRGINIA, MN 55792 USA

P : 218-741-9505
F : 218-741-9513
W : skubictrucks.com

11R22.5 Radial Tires on Steel Budd Wheels
Painted Solid White Color
253,000 Total Miles.
Truck to be DOT Inspected, including Sticker & Paperwork

NET PRICE.....\$ 29,200.00*

- *FOB Virginia, MN 55792
- *Includes DOT Certification.
- *Excludes Sales Tax & Title Fees.

SKUBIC BROS. INTERNATIONAL

29200⁰⁰
Tax 1898⁰⁰
lic 80⁰⁰

\$ 31,178⁰⁰



MANEY INTERNATIONAL OF DULUTH, INC.
3204 CARLTON STREET, DULUTH, MN 55806

T 218-624-4855
TF (MN & WI) 800-232-1364

February 28, 2013

City Administrator
City Hall
Mt. Iron, MN 55768

Used Truck Proposal

2006 International 4400 4x2 Tractor

157.5" W.B.
12,000 lb. Front Axle
Air Brakes Tractor Package
DT466 285 H.P. International Diesel
Allison 3000 HS 5 Speed Transmission
Dana 23,000 lb. Single Rear Axle (5.29 ratio)
International 20,000 Air Suspension
Air Conditioner
Air Ride Cab
11R22.5 Steel Disc Wheels
234,000 miles

Cash Price Delivered - \$34,500.00

If a Controlled Traction Lock rear axle is desired, ADD \$3,300.00

Purchaser Please Sign _____ Date _____

Sincerely,

George Roufs

ISUZU

CUMMINS

CATERPILLAR

DETROIT
DIESEL

IDEALEASE



Date: March 1, 3013

P. O. Box 730
Buhl, MN 55713

To: City of Mountain Iron
8586 Enterprise Drive
Mountain Iron, MN 55768

Equipment:

ATTN: Rick Coldagelli

=====
WE PROPOSE TO FURNISH IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS, TERMS AND CONDITIONS:

Towmaster Model T-40T Deck Over Trailer With All Standard Equipment
With the Exception of the Following:

- 6' Stationary Deck
Jacks, Dual 25K @ Speed
Rigid Gooseneck w/King Pin, 10' Top Deck, (49" Pin Height/84" Swing Clearance)
Spare Tire Mounting Bracket
Spare Tire And Wheel 215/75R x 17.5
DOT Inspection

Table with 2 columns: Description and Price. Rows include SELLING PRICE (\$24,842.00), MN Sales Tax (6.5%) (\$ 1,614.73), and GRAND TOTAL W/TAX (\$26,456.73).

TERMS AND CONDITIONS

The prices quoted are current and are subject to change to those in effect at the time of shipment. Caterpillar products are sold subject to the terms of the applicable Caterpillar warranty. Copies of the warranties applicable to this purchase are attached hereto, and the purchaser by signing this order acknowledges receipt of the Caterpillar warranties. The Purchaser agrees to pay any and all taxes, assessments, licenses, and government charges of every kind and nature whatsoever upon said equipment which may be imposed or assessed against or resulting to the Seller on account of the possession or use of said equipment by Purchaser. All provisions hereof are contingent upon government restrictions, strikes, accidents, delays of carrier and other delays unavoidable and beyond Seller's control.
It is intended and understood that title and ownership of said equipment is and shall remain vested in the Seller, notwithstanding delivery or possession, until the entire price is paid by cash in full.

THIS PROPOSAL SUBJECT TO ALL PROVISIONS OF THE CONTRACT AND WARRANTY AS SPECIFIED HEREIN:

ACCEPTED:

Respectfully submitted, Andy Micheletti
Ziegler Inc.

By _____

By [Signature]

Its _____

Subject to approval by:
Ziegler Inc.

Approved:

By _____

Towmaster, Inc.

61381 US Hwy. 12, Litchfield, MN 55355
 Phone: 1-800-462-4517 / 320-693-7900

Visit us online at www.towmaster.com

Reference No.
 82944-bp

FAX: 320-693-7921

QUOTE GOOD FOR 10 DAYS

Ship To:	Cust#: 490	Phone:	Bill To:	Phone:
TITAN MACHINERY - DULUTH, MN 55811		218-727-3038	TITAN MACHINERY	218-727-3038
TITAN MACHINERY		FAX:	4311 HAINES ROAD	FAX:
4311 HAINES ROAD		218-727-2827	DULUTH, MN 55811	218-727-2827
DULUTH, MN 55811				

ATTN: **TIM CLAY 218-727-3038** Tim Clay

PO#	Salesman	Est. Complete	Terms	Date	Created:
	Bob Pace		NET 30 DAYS	3/1/2013	03/01/2013

Serial No. _____
 Freight Instructions: _____ Build Instructions: _____
SHIPPING BASED UPON RIGID GOOSENECK RATE BUILD TIME APPROX 65 DAYS PLUS SHIPPING.

NOTE: This preliminary quote is pending engineering approval; price may be subject to change.

Qty	Feature	Description	Discounts:	15.00% + 0.00% + 0.00%	List
1	Base Model	Towmaster T-40T			25,230.00
24	Deck Length	In Feet			0.00
24	Decking Type	2" Nomlnal Oak			0.00
1	Overall Width	102" Wide			0.00
1	Stationary Deck	6' Stationary Deck			880.00
2	Axles	22.5k Oil Bath, Spring Ride, 49" Spread			0.00
2	Brakes	Air 2S/1M			0.00
8	Tires	215/75R x 17.5			0.00
8	Wheels	8 Bolt, Outboard, Hub Piloted, Steel			0.00
2	Jack	Dual 25K 2 Speed			420.00
1	Lights	L.E.D.			0.00
1	Plug	7 Pole Round			0.00
1	Hitch/Neck	Rigid Gooseneck W/King Pin, 10' Top Deck, (49" Pin Height /84" Swing Clearance			3,520.00
1	Trailer Color	Equipment Black			0.00
10	Tie Downs	D-Rings			0.00
1	Option	Spare Tire Mounting Bracket			150.00
1	Loose Items	Spare Tire & Wheel 215/75Rx17.5			535.00

NOTE: If changes are made to an order after a P.O. has been issued, a fee may be assessed and a revised or new P.O. MUST BE submitted to reflect changes.

		List Price:	\$30,735.00
Accepted by	Date	Total Discounts:	\$4,610.25
		Net Cost:	\$26,124.75
		Freight	\$859.00
Cash disc 2% 15 days	\$522.50	Total:	\$26,983.75
Total:	\$26,461.25		

QUOTATION

August 13, 2012

Mr. Tim Satrang, City of Mountain Iron

Via email to tsatrang@ci.mountain-iron.mn.us

Subject: Vivax vCam portable (CCTV) color inspection systems

Mr. Satrang,

Thank you again for the opportunity to talk with you regarding some of the features and advancements available in today's portable televising equipment. Please review the following information and let me know if you have any questions.

Vivax vCam Modular Type-C D33/SL-12mm color inspection system

This system includes the following standard equipment:

- 8" TFT LCD color display
- MPEG4 recording/play back (160GB internal hard drive = up to 120 hrs.)
- USB video/audio transfer
- Compact ABS injection molded housing
- 1.3" self-leveling color camera
- Variable light intensity
- Video and audio inputs and outputs (video, audio and snapshots)
- Type-C cart, all stainless steel
- 200 ft. of 12mm pushrod cable
- D33/SL self leveling color camera, for use with 12mm pushrod cable
- 4" P-Trap skid
- Integrated RF sonde transmitter (512Hz, 640Hz and 33kHz)
- Full function waterproof title keyboard
- 110 VAC, 12 VDC external (car) and internal rechargeable battery power
- 1 year manufacturer warranty period

Total price for Vivax vCam Digital Type-C SL is \$7,550.00 complete.

Miscellaneous optional locating equipment

- vLocPro Receiver for locating integrated sonde transmitters @ \$1,800.00


Miscellaneous optional televising equipment

- Adjustable skid assembly (4"-7" & 8"-14") @ \$380.00-405.00
- Adjustable skid assembly w/ lights @ \$600.00
- Extended warranty @ 10% of purchase price, per year

Please call my cell phone (612-817-6521) with any additional questions.

Thank you for choosing Infratech!

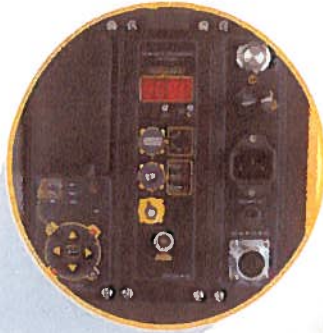
Respectfully,


Joseph B. Rubbelke
Project Manager



VIVAX
METROTECH

vCamModular



vCamModular

The vCamModular has been developed with reliability and serviceability in mind. The all weather, modular construction enables fast identification of faults, quick repairs with minimal downtime.

The easily transportable design has been achieved with the help of customers feedback resulting in a system answering the day to day needs of the sewer and duct inspection business.

The system is available as two options:

- ▶ vCamModular-V - view only system (upgradable to recording at a later date)
- ▶ vCamModular-R - view and recording system

The two systems are complimented with a choice of three reel sizes, two rod diameters and a range of five camera heads. Additional skirts ensure that clear pictures can be obtained in pipe diameters ranging from 2" (50mm) to 14" (340mm) and beyond.



Control module can be mounted on the reel or placed on the ground - the handle tilts the module for easy viewing

8" (200mm) TFT LCD display - water resistant up to IP54 and recessed for easy viewing in strong sunlight

New compact ABS injection molded housing

Record directly to SD card



Transfer video file to portable USB memory stick



Distance Counter

External Microphone

Can be powered by mains, internal rechargeable batteries or 12V DC external power source

Internal Microphone

Integral Hard Drive DVR (digital video recorder) with playback function (160GB capacity)

Control Module



Video out & video in functions for adding on site video, audio and snapshot function

Full function waterproof silicon rubber keyboard & enlarged tittle memory capacity (10 pages)

vCamModular

Cameras

The vCam system offers five color CCD plug in cameras, all are housed in stainless steel rugged housings, and use ultra bright LED's for lighting (available for both NTSC & PAL).

D46/SL
self leveling camera
1.8" (46mm) diameter
for 12mm pushrod cable
red standard skid

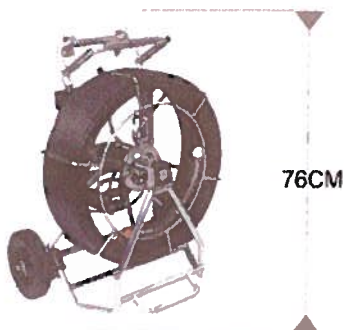
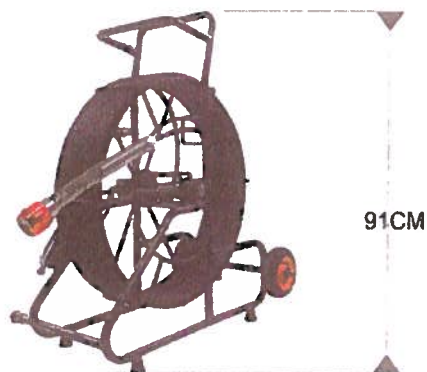


D25/STD
standard camera
1" (25mm) diameter
for 10mm pushrod cable

D33/SL
self leveling camera
1.3" (33mm) diameter
for 10mm pushrod cable
green standard skid

D33/SL
self leveling camera
1.3" (33mm) diameter
for 12mm pushrod cable
black standard skid

Reels



Type-P

A large, 120m roll around reel.

- Fitted with 12mm pushrod cable.
- Frame is of a powder-coat, painted construction.

Type-C

The standard 60m roll around reel.

- Fitted with 12mm pushrod cable.
- Wheels are fitted with suspension, suitable for bumping up and down curbs and steps.
- The control module can be free standing or mounted on the reel for easy viewing.
- Frame is of an all stainless steel construction.

Type-M

The mini, 30m or 60m hand carried reel.

- Fitted with 10mm pushrod cable.
- Smaller/lighter construction is ideal for short range, difficult to reach sites.
- Frame is of an all stainless steel construction.



vLocCam



This vLocCam is designed to locate pushrod camera Sondes. It is equipped with the frequencies used by most other popular pushrod camera systems - 512Hz, 640Hz. It also includes 33 kHz for locating the camera in deeper non-metallic pipes. A power mode is included to locate signals radiating from adjacent pipes and cables.

Warning: The ability to locate adjacent pipes or cables does not replace any legal (or corporate) work practice safety requirements, or the requirement to contact your local "Call Before You Dig" .

Additional accessories

Large Roller



Mini Roller



TrapMaster™



Pipe Spyder



Type "B" skid



PipeSeeLite - a PC based software package for managing your video files, capturing still images and basic report writing

Joe Rubbelke
Project Manager



Infratech
Infrastructure Technologies, Inc.

21040 Commerce Boulevard
Rogers, MN 55374-9341
Toll Free 800/533-4244
www.infratechonline.com

Cell 612/817-6521
joer@infratechonline.com
Phone 763/428-6488
FAX 763/428-6489

Infratech
Infrastructure Technologies, Inc.

21040 Commerce Boulevard • Rogers, MN 55374-9341
800-533-4244 • 763-428-6488 • www.infratechonline.com

Need to go farther? Or inspect bigger pipes?

36 SUPER BRITE LED's
illuminates lager pipes



MY400 Municipal Package

\$10,995
SAVE \$559

NOW includes NEW SUPER Sonde!



Sno Ball



Skid

Also includes the Hurco
Stringer/Ripcord kit.



see back page



Features

- Polyethylene "skin" push rod
- Built-in DVD burner/player
- Inspect up to 12" pipes
- Monitor Mount for DCB12

Benefits

- Longer inspections, up to 400ft
- Locate up to 35ft deep (SUPER Sonde)
- Record & document problem spots
- Large screen & NEW power panel

**2 1/8" Municipal Color Self-Leveling
Camera Head, 36 LEDs**

400ft of push rod

DCB12 control box

**ACCU-STIC
512 Hz Locator**

NEW SUPER Sonde

SNB-MY Sno Ball

SKD-8 Camera Skid

WNG-4 Camera Wings

If purchased separately total = \$11,554



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

March 4, 2013

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN
2011 Street Improvements Project
Project No. MI11-06

Dear Mr. Wainio:

Enclosed please find Pay Request No. 3 for the 2011 Street Improvements project in the amount of **\$6,516.94** for approval at your next scheduled City Council meeting. This payment is for the work completed to date. Please refer to the enclosed pay request breakdown for a summary of items completed.

Also enclosed is a letter from Mesabi Bituminous for your records.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.



Alan J. Johnson, P.E.

Enclosures

pc: Mr. Matt Jamnick, Mesabi Bituminous, Inc.

RECOMMENDATION OF PAYMENT

No. 3

Owner's Project No.: _____

Engineer's Project No.: MI11-06

Project: 2011 STREET IMPROVEMENTS PROJECT

CONTRACTOR: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

For Period Ending: March 4, 2013

To: City of Mountain Iron
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated: March 4, 2013

By 

STATEMENT OF WORK

Original Contract Price	\$ <u>123,968.00</u>	Work & Materials to Date	\$ <u>110,835.14</u>
Net Change Orders	\$ <u>0.00</u>	Amount Retained	\$ <u>6,000.00</u>
Current Contract Price	\$ <u>123,968.00</u>	Subtotal	\$ <u>104,835.14</u>
		Previous Payments	\$ <u>98,318.20</u>
		Amount Due this Payment	\$ <u>6,516.94</u>



March 4, 2013

ENGINEER'S OPINION OF COST
 2011 STREET IMPROVEMENTS PROJECT
 MOUNTAIN IRON, MINNESOTA
 PROJECT NO.: M111-06
 Pay Request No. 3

MESABI BITUMINOUS

ITEM NO.	ITEM	UNITS	DAFFODIL AVENUE	BLUEBELL AVENUE	PROJECT QUANTITIES	ITEM COST	PROJECT TO DATE	TOTAL AMOUNT
2104.501	REMOVE PIPE CULVERTS	LIN. FT.	29.0	137.0	166.0	\$8.00	166.0	\$1,328.00
2104.505	REMOVE PAVEMENT	SQ. YD.	152.0	191.0	343.0	\$2.00	343.0	\$686.00
2104.509	REMOVE VALVE BOX	EACH	4.0	1.0	5.0	\$150.00	4.0	\$600.00
2104.511	SAWING PAVEMENT (FULL DEPTH)	LIN. FT.	268.0	246.0	514.0	\$4.00	500.0	\$2,000.00
2105.501	COMMON EXCAVATION (PV)	CU. YD.	22.0	82.0	104.0	\$8.00	104.0	\$832.00
2105.522	SELECT GRANULAR BORROW (CV)	CU. YD.	13.0	51.0	64.0	\$11.00	64.0	\$704.00
2105.525	TOPSOIL BORROW (CV)	CU. YD.	4.0	8.0	12.0	\$25.00	12.0	\$300.00
2211.503	AGGREGATE BASE (CV), CLASS 5	CU. YD.	34.0	43.0	77.0	\$18.00	77.0	\$1,386.00
2232.501	MILL BITUMINOUS PAVEMENT (2")	SQ. YD.	3083.0	2825.0	5908.0	\$2.25	5,908.0	\$13,293.00
2301.501	CONCRETE PAVEMENT	SQ. YD.	44.0	98.0	142.0	\$33.50	0.0	\$0.00
2301.511	STRUCTURAL CONCRETE	CU. YD.	8.0	17.0	25.0	\$130.00	0.0	\$0.00
2301.529	REINFORCEMENT BARS (EPOXY COATED)	POUND	317.0	685.0	1002.0	\$1.65	0.0	\$0.00
2350.501	TYPE IV/4 WEARING COURSE MIXTURE (B)	TON	306.0	287.0	593.0	\$71.00	478.19	\$33,951.49
2350.502	TYPE IV/4 NON-WEARING COURSE MIXTURE (B)	TON	320.0	299.0	619.0	\$65.00	614.99	\$39,974.35
2501.511	12" CP PIPE CULVERT	LIN. FT.	29.0	65.0	94.0	\$27.00	94.0	\$2,538.00
2501.515	12" GS PIPE APRON	EACH	2.0	4.0	6.0	\$175.00	6.0	\$1,050.00
2501.602	GS TRASH GUARD FOR 12" PIPE APRON	EACH	2.0	4.0	6.0	\$125.00	6.0	\$750.00
2504.602	VALVE BOX	EACH	4.0	1.0	5.0	\$400.00	6.0	\$2,400.00
2506.522	ADJUST FRAME AND RING CASTING	EACH	3.0	4.0	7.0	\$200.00	2.0	\$400.00
2563.601	TRAFFIC CONTROL	LUMP SUM	0.5	0.5	1.0	\$1,500.00	1.0	\$1,500.00
2575.505	SODDING TYPE LAWN	SQ. YD.	50.0	100.0	150.0	\$8.00	50.0	\$400.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	0.5	0.5	1.0	\$200.00	1.0	\$200.00

BID TOTAL \$123,968.00 COMPLETED TO DATE \$104,292.84

ESTIMATE TO REPAIR ROCK RIDGE DRIVE BY PATCHING

ITEM NO.	ITEM	UNITS	PROJECT QUANTITIES	ITEM COST	TOTAL AMOUNT
2232.501	MILL BITUMINOUS PAVEMENT (2")	SQ. YD.	135.0	\$12.50	\$1,687.50
2350.501	TYPE IV/4 WEARING COURSE MIXTURE (B)	TON	44.3	\$80.00	\$3,544.80
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$500.00	\$500.00
	STRIPING - EPOXY SOLID	LIN. FT.	330.0	\$1.00	\$330.00
	STRIPING - EPOXY DASHED	LIN. FT.	330.0	\$1.00	\$330.00
	STRIPING - EPOXY DOUBLE YELLOW	LIN. FT.	75.0	\$2.00	\$150.00

CONSTRUCTION TOTAL \$6,542.30

COMPLETED TO DATE: \$110,835.14
 LESS RETAINAGE: (\$6,000.00)
 SUBTOTAL PAY REQUEST #3: \$104,835.14
 LESS PREVIOUS PAYMENTS: \$98,318.20

TOTAL PAY REQUEST #3: \$6,516.94

BENCHMARK ENGINEERING, INC.



PO Box 728 Gilbert MN 55741 Fax 218-749-0765
mesabibituminous@accessmn.com

February 22, 2013

Benchmark Engineering
Attn: Eric
8878 Main St
Mt Iron MN 55768

RE: 2011 Street Improvements- Mt Iron

As we talked on the phone, we need to resolve the Cvar driveway issue ASAP, as it has drug out too long on our part. Bill Denny, from 3D Concrete, has been in contact with the owner and is around \$4,000.00 to \$5,000.00 to replace the driveway. But, by talking with Mr.Cvar, has some concern with the replacement on how far Cvar is requesting replacement.

I talked with Darryl Carlson from Terrazzo & Concrete Restoration and he said the numbers he quoted in his estimate # 3963, which you provided me with, would still hold this spring. I asked him about the holes they create in the process and he said they are 1 1/8" holes. It could be up to six holes or could be more; he said there is no way of knowing until they start the process; it very well could end up being less. This would obviously be the most economic choice for us to go with and the least invasive.

I would like to move forward with this in the spring, but my only concern is how Mr.Cvar will act with the small holes necessary to do the process. Darryl said if you had any questions please don't hesitate to call 218-729-8941 or his cell 218-348-1354.

We have pay estimate #3 of \$12,516.94 from the 2011 Street Improvement project held back with this issue and I am hoping that the city would be willing to reduce this to the high end repair of \$5,000.00. If you want to write something up in a small contract form to assure the city this repair will be made and we could reduce the retainage money to \$5,000.00, I would greatly appreciate it.

Again I do want to stress my reserve on this matter on how the owner will accept any repair that is made and we may still not satisfy him

Please let me know if you need anything else from us and I hope this will be an acceptable offer.

Thank you,

Tom Nemanich

COUNCIL LETTER 031813-IVG1

PERSONNEL COMMITTEE

OPERATOR

DATE: March 14, 2013
FROM: Personnel Committee
Craig J. Wainio
City Administrator

The Personnel Committee has review applications and conducted interviews for a Water/Wastewater Operator to fill the position vacated by Mr. Takanen's retirement. Many well qualified individuals applied for the position. The Personnel Committee is recommending that the position be offered to Mr. Daniel Nitz pending the completion of a physical, background check and drug test.

COUNCIL LETTER 031813-VIA

ADMINISTRATION

RESOLUTION 10-13

DATE: March 14, 2013

FROM: Craig J. Wainio
City Administrator

Resolution Number 10-13 Ordering Improvement authorizes Benchmark Engineering to develop plans and specifications for the Unity Drive extension project option 3 as outlined during the public hearing. These Plans and Specification will then be presented to the City Council prior to soliciting bids.

It is recommended that the City Council adopt Resolution Number 10-13 Ordering Improvement.



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

RESOLUTION NUMBER 10-13

ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, a Resolution of the City Council adopted the 19th day of February, 2013, fixed a date for a Council hearing on Improvement Number 13-03, the proposed improvement of Unity Drive between the centerline of Diamond Lane and the centerline of Park Drive by construction, and

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 18th day of March, 2013, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted 19th day of March 2013.
3. Benchmark Engineering is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

DULY ADOPTED BY THE CITY COUNCIL THIS 18th DAY OF MARCH, 2013.

Mayor Gary Skalko

ATTEST:

City Administrator

COUNCIL LETTER 031813-VIB

ADMINISTRATION

RESOLUTION 11-13

DATE: March 14, 2013

FROM: Craig J. Wainio
City Administrator

Resolution Number 11-13 authorizes the City to apply to the Minnesota Department of Natural Resources for a grant for trails within the community. This grant would assist with the Unity Drive corridor trail as well as other gaps in the City's trail system.

It is recommended that the City Council adopt Resolution Number 11-13 as presented.



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RESOLUTION NUMBER 11-13

SUPPORTING THE GRANT APPLICATION MADE TO THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES FOR THE LOCAL TRAIL CONNECTIONS PROGRAM

WHEREAS, the City of Mountain Iron supports the grant application made to the Minnesota Department of Natural Resources for the Local Trail Connections Program. The application is to construct a paved trail for the City of Mountain Iron; and,

WHEREAS, the City of Mountain Iron recognizes the fifty (50) percent match requirement for the Local Trail Connections Program, and has secured the matching funds

NOW, THEREFORE, BE IT RESOLVED, if the City of Mountain Iron is awarded a grant by the Minnesota Department of Natural Resources, the City of Mountain Iron agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. The City of Mountain Iron will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED, the City Council of the City of Mountain Iron names the fiscal agent for the City of Mountain Iron for this project as:

Craig J. Wainio
City Administrator
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

BE IT FURTHER RESOLVED, the City of Mountain Iron hereby assures the Mountain Iron trail will be maintained for a period of no less than 20 years.

DULY ADOPTED BY THE CITY COUNCIL THIS 18th DAY OF MARCH, 2013.

Mayor Gary Skalko

ATTEST:

City Administrator

Local Trail Connections Program

Program purpose:

To provide grants to local units of government to promote relatively short trail connections between where people live and desirable locations, not to develop significant new trails. Funding for this grant program is from "In Lieu Of" lottery proceeds. This program is established in Minnesota Statutes 85.019.

Eligible projects:

Eligible projects include acquisition and development of trail facilities. Projects must result in a trail linkage that is immediately available for use by the general public. Trail linkages include connecting where people live (e.g. residential areas within cities, entire communities) and significant public resources (e.g. historical areas, open space, parks and/or other trails). Acquisition of trail right-of-way is eligible only when proposed in conjunction with trail development. Acquisition projects require a perpetual easement for recreational purposes. Development projects require a 20 year maintenance commitment by the project sponsor. Projects inside state park boundaries, state recreation areas, on state trail corridors and elements of the Regional Open Space System in the Twin Cities Metro System are not eligible.

Eligible applicants:

Eligible applicants include counties, cities, and townships.

Level of assistance:

Grants are reimbursement based up to 75 percent of the total eligible project costs, and recipients must provide a non-state cash match of at least 25 percent. Other state funds or grants, such as Parks and Trails Legacy Grants, or Metropolitan Council Grants cannot match these grants. Project costs must be incurred and paid before reimbursement can be made. Project costs become eligible for reimbursement once a contract agreement is established between the DNR and the grantee.

The minimum grant request is \$5,000, and the maximum grant award is \$150,000.

Grant funding available:

Anticipated funding available for FY 2014 is \$805,000 from "In Lieu Of" lottery proceeds. This funding is divided between the Local Trail Connections Program and the Regional Trail Program.

Funding priorities:

Priority for trail project funding will be given to projects that provide significant connectivity. Considerations also include trail length, expected amount and type of use, and quality and attractiveness of natural and cultural resources.

Grant Awards:

The Department of Natural Resources will review and rank applications during the spring of 2013. Grant awards will be announced in July 2013.

Project period:

Funded projects must begin promptly after an agreement has been signed. All work funded with FY 2014 appropriations must be completed no later than June 30, 2015.

How to apply:

The complete application is **due on March 29, 2013**. Grant application materials are linked below:

- **[2013 Grant Application](#)** [DOC](#)
- **[2013 Program Manual](#)** [PDF](#)

Contact information:

Andrew Korsberg, Trail Program Coordinator
andrew.korsberg@state.mn.us or 651-259-5642

Traci Vibo, Grant Coordinator
traci.vibo@state.mn.us or 651-259-5619

Minnesota Department of Natural Resources
Division of Parks and Trails
500 Lafayette Road, Box 52
Saint Paul, MN 55155

Related DNR Programs:

- **[All-Terrain Vehicle, Off-Road Vehicle and Off-Highway Motorcycle Grants-in-Aid Programs](#)**
- **[Cross Country Ski Trail Grants-in-Aid Program](#)**
- **[Outdoor Recreation Grant Program](#)**
- **[Regional Trail Initiative Grant Program](#)**
- **[Snowmobile Grants-in-Aid Program](#)**
- **[Federal Recreation Trail Program](#)**

Dear Mayor Skalko,

We want to thank you and the City of Mt. Iron for your generous donation towards our Law Enforcement Scholarship Foundation. This donation was very much appreciated.

The John Kauppinen Memorial Law Enforcement Scholarship Foundation was formed in 2006 in memory of my husband John, who devoted 33 years to his law enforcement career. He served 20 years on the Virginia Police Department and 13 years as a law enforcement instructor at the Hibbing Community College. John made a difference in the world of education, and in the lives of his many students.

We have awarded scholarships to twelve deserving graduates from the Hibbing Community College Law Enforcement Program. These scholarships we present each year have a significant meaning to our family. We strive to financially support these young men and women as they start their journey into their law enforcement careers.

For the past four years, we have held Benefit Concerts with famous entertainers coming to the Iron Range, attracting people from all over, bringing in business to many area motels, restaurants, stores, shopping malls, tourist attractions, etc. We want to continue these events annually, not only for funding scholarships, but to bring in fabulous entertainment for the people in the area.

Our 4th Annual "Rockin' for Scholarships" Benefit will be on Saturday, April 27, at the Virginia Elks Club from 7:30–11:30 p.m. featuring International Touring Artist Robby Vee, a rock n' roll original. People enjoyed Robby's show so much last year, we decided to have him back again!

My family and I would be most thankful if you would consider making a donation again this year.

Thank you very much.

Sincerely,

A handwritten signature in cursive script that reads "Marlene Kauppinen". The signature is written in black ink and is positioned above the printed name.

Marlene Kauppinen

905 South 4th Avenue
Virginia MN 55792
218-741-5646

CALVARY CEMETERY ASSOCIATION

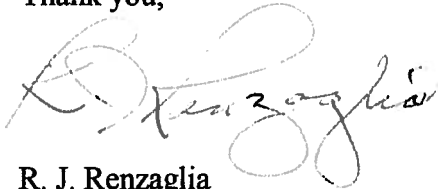
**P O BOX 188
1120 9th Street North
Virginia, Mn 55792**

February 28, 2013

Once again the Board of Directors for the Calvary Cemetery Association would like to thank the City of Mountain Iron for the past contribution/grant to our annual operating budget. Again this year, we are requesting \$4500 for the 2013 operating funds.

Enclosed is a copy of our 2012 year end financial statement and the 2012 Balance Sheet. After reducing our payroll and increasing our rates, you can see 2012 was again in the red, although much better than years prior. With continued help of both Virginia and Mt. Iron, we soon hope to be operating in the black.

Thank you,

A handwritten signature in cursive script, appearing to read "R. J. Renzaglia".

**R. J. Renzaglia
Chairman of the Cemetery Board**

8:29 PM

01/06/13

Calvary Cemetery
Profit & Loss YTD Comparison
December 2012

	Dec 12	Jan - Dec 12
Ordinary Income/Expense		
Income		
Burials	0.00	11,215.00
Cemetery Lots	50.00	2,638.00
Cremation Burial	480.00	4,230.00
Donations	0.00	1,000.00
Footstone Setting	0.00	80.00
Foundation	0.00	210.00
Grave Savers	0.00	2,150.00
Markers	0.00	1,417.04
Overtime Burial	100.00	1,750.00
Total Income	630.00	24,590.04
Expense		
Advertising and Promotion	0.00	45.00
Equipment Rental	0.00	446.71
Gasoline	0.00	1,358.37
Insurance Expense	0.00	1,198.08
Licenses	0.00	97.75
Miscellaneous Expense	50.00	1,280.50
Office Supplies	0.00	62.27
Payroll Expenses		
Fica Taxes	137.70	1,938.90
Salaries	1,800.00	25,345.00
SUI/Futa Expense	1,264.85	3,641.13
Work Comp Expense	0.00	2,211.00
Payroll Expenses - Other	-271.04	0.00
Total Payroll Expenses	2,931.51	33,136.03
Postage and Delivery	0.00	64.00
Purchased Services	600.00	2,400.00
Repairs and Maintenance	0.00	1,572.37
Taxes - Property	0.00	464.80
Telephone Expense	49.63	592.31
Utilities		
Propane	0.00	964.97
Utilities - Other	53.28	995.00
Total Utilities	53.28	1,959.97
Total Expense	3,684.42	44,678.16
Net Ordinary Income	-3,054.42	-20,088.12
Other Income/Expense		
Other Income		
Appropriations	0.00	12,500.00
Interest Income	350.62	395.46
Miscellaneous Income	0.00	5,000.00
Total Other Income	350.62	17,895.46
Net Other Income	350.62	17,895.46
Net Income	-2,703.80	-2,192.66

2012

46 BURIALS

14 CASSETS

32 CREMATIONS

10 PM
1/06/13

Calvary Cemetery
Balance Sheet
As of December 31, 2012

	<u>Dec 31, 12</u>
ASSETS	
Current Assets	
Checking/Savings	
Petty Cash	40.00
Restricted Funds-Permanent Care	
US Bank-Basic Business Savings	1,846.63
Total Restricted Funds-Permanent Care	<u>1,846.63</u>
Savings/Cert of Deposit Total	
American Bank-Regular Savings	11,775.43
US Bank-Certificate of Deposit ⁴	7,165.35
US Bank Basic Business Savings	1,839.34
Total Savings/Cert of Deposit Total	<u>20,780.12</u>
US Bank-Regular Checking	658.58
Total Checking/Savings	<u>23,325.33</u>
Total Current Assets	<u>23,325.33</u>
Fixed Assets	
Mountain Iron Cemetery-30 acres	24,000.00
Total Fixed Assets	<u>24,000.00</u>
TOTAL ASSETS	<u><u>47,325.33</u></u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	86,219.78
Retained Earnings	-36,701.79
Net Income	-2,182.66
Total Equity	<u>47,325.33</u>
TOTAL LIABILITIES & EQUITY	<u><u>47,325.33</u></u>

YOU'RE INVITED!

PolyMet Mining Community Leaders Breakfast

Please join us for a project update and breakfast.

Jon Cherry - President & CEO, Joe Scipioni, - COO, Brad Moore - Executive VP of Environmental and Government Affairs and LaTisha Gietzen - VP of Public, Governmental and Environmental Affairs will be there to inform you on our project update and answer any questions you have.

Date: March 22, 2013

Time: 9:00am

Location: Viking Room
Coates Plaza Hotel
502 Chestnut Street
Virginia, MN

RVSP To Sheri -- 218-471-2161 by March 15, or email: cplesha@polymetmining.com



POLYMET
MINING

COUNCIL LETTER 031813-IX

PERSONNEL COMMITTEE

CLOSED MEETING

DATE: March 14, 2013

FROM: Personnel Committee

Craig J. Wainio
City Administrator

The City Council may go into Closed Session to discuss the negotiation being under taken with management personnel. The meeting is being closed pursuant to 2012 Minnesota Statutes 13D.03

The following provisions of State Statute must be observed:

- Before closing the meeting, the council must decide to close the meeting by a majority vote at a public meeting and must announce the time and place of the closed meeting.
- Before closing the meeting, the council must state on the record the specific grounds permitting the meeting to be closed and describe the subject to be discussed.
- A written record of all people present at the closed meeting must be available to the public after the closed meeting.
- The meeting must be tape-recorded.
- The recording must be kept for two years after the contract is signed.
- The recording becomes public after all labor agreements are signed by the city council for the current budget period.