

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, MARCH 17, 2008 - 6:30 P.M.
A G E N D A**

- I. Roll Call
 - II. Consent Agenda
 - A. Minutes of the March 3, 2008, Regular Meeting (#1-7)
 - B. Communications (#20-21)
 - C. Receipts
 - D. Bills and Payroll
 - III. Public Forum
 - A. Public Hearing – Old Highway 169
 - IV. Committee and Staff Reports
 - A. Mayor’s Report
 - B. City Administrator’s Report
 - 1. Library Report (#8)
 - C. Director of Public Works Report
 - D. City Attorney’s Report
 - 1. Friends of Mountain Iron (#9)
 - E. Sheriff’s Department Report (#10)
 - F. City Engineer’s Report
 - G. Liaison Reports
 - V. Unfinished Business
 - VI. New Business
 - A. Resolution 13-08 Ordering Plans and Specifications (#11-13)
 - B. Resolution 14-08 Calling for Bids (#14-16)
 - C. Safety Incentive Program (#17-18)
 - D. Communications (#20-21)
 - VII. Open Discussion on City Business
 - VIII. Announcements
 - IX. Closed Meeting (#19)
 - X. Adjourn
- # Denotes page number in packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
MARCH 3, 2008

Mayor Skalko called the City Council meeting to order at 6:33 p.m. with the following members present: Joe Prebeg, Jr., Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Absent member included: Tony Zupancich. Also present were: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Rod Flannigan, City Engineer; and John Backman, Sergeant.

It was moved by Skalko and seconded by Prebeg that the consent agenda be approved as follows:

1. Add the following item to the agenda:
IV. C. 2. Campground Rates.
2. Approve the minutes of the February 20, 2008, City Council meeting as submitted.
3. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period February 16-29, 2008, totaling \$551,424.51, (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period February 16-29, 2008, totaling \$290,353.44, (a list is attached and made a part of these minutes).

The motion carried with Zupancich absent.

During the public forum, Pastor Kristin Foster was present and thanked the Council for partnering with the Summer Work Outreach Program (SWOP). She stated that they started as a church outreach group, but they are now seeking 501(C)3 status. She asked the City Council if there were any projects that the City would need completed this Summer that could be done by children that are 11 to 14 years old. She also requested the Council to have a representative serve on the SWOP Board. She stated that the SWOP Board meets seven times per year. The Mayor asked if anyone from the Council would like to represent the City on the Board. It was the consensus of the Council Members to complete the Board position on a rotating basis.

The Mayor updated the Council on the following:

- Joint Meeting. There will be a joint meeting on Monday, March 31, 2008, with Representatives from the City of Buhl, the Mountain Iron-Buhl School District, the City of Kinney, the City of Mountain Iron, and Great Scott Township to discuss joint projects.

The City Administrator updated the Council on the following:

- Mountain Manor. Currently there are only three vacant apartments. The Community Development Grant funding would be available soon to convert three 1-bedroom units to two 2-bedroom units.
- Fiber Net Meeting. He has a DVD of the meeting held last week if anyone was interested in viewing it.
- Employee Badges. The badges have been completed and there will be another date set for those that missed having their picture taken for the badges the first time.
- Quad Cities Sign. There was some graffiti damage done to the sign and the Sheriff's Department is currently seeking information from the public to who may have done the damages.

It was moved by Prebeg and seconded by Stanaway to direct Benchmark Engineering to prepare plans and specifications to replace and repair the final clarifier system at the Wastewater Treatment Plant Facility. The motion carried with Zupancich absent.

It was moved by Prebeg and seconded by Roskoski to accept the recommendation of the Parks and Recreation Board and increased the rates at the West Two Rivers Campground, effective immediately, as follows:

Daily Camping	\$20.00 per day/night
Weekly Camping	\$120.00 per week
Monthly Camping	\$400.00 per month

Medium Pavilion Use	\$25.00 per day
Large Pavilion Use	\$35.00 per day

The motion carried with Zupancich absent.

It was moved by Prebeg and seconded by Skalko to accept the recommendation of the Personnel Committee and offer the Full-time Foreman Position to Michael Downs. The motion carried with Roskoski voting no and Zupancich absent.

During the Liaison Reports, the following items were discussed:

- Parks and Recreation Board. Councilor Roskoski questioned the discussion about moving the ball field in West Virginia. He informed the Council that the Economic Development Authority (EDA) was interested in the property. He said that he doesn't want to see the ball field eliminated. The Mayor said that for a town of 3,000 people, there are five fields in the City; one owned by the School, one in Wolf, two in South Grove and one in West Virginia. (Staff note: There is also a field at the West Two Rivers Campground.)

It was moved by Skalko and seconded by Stanaway to adopt Resolution Number 12-08, supporting submission for a federal grant for the purpose of developing and constructing a

Quad Cities Regional Water and Wastewater System, (a copy is attached and made a part of these minutes). The motion carried with Zupancich absent.

It was moved by Stanaway and seconded by Prebeg to authorize payment request number two to H. G. Harvey Constructors, Incorporated in the amount of \$1,237.00 for the South Grove Warming House Project. The motion carried with Zupancich absent.

It was moved by Prebeg and seconded by Skalko to waive the rental fees for the Community Center for April 26, 2008, for a fundraiser to benefit Larry Wiitala. The motion carried with Zupancich absent.

It was moved by Roskoski and seconded by Stanaway to set the 2008 Local Board of Appeal and Equalization meeting for April 8, 2008, from 6:30-7:30 p.m. The motion carried with Zupancich absent.

During the open discussion, Councilor Roskoski clarified his votes made on tax increment financing projects following comments made at the last City Council meeting.

At 7:19 p.m., it was moved by Skalko and seconded by Prebeg that the meeting be adjourned. The motion carried with Zupancich absent.

Submitted by:



Jill M. Anderson, CMC/MMCA
Municipal Services Secretary

www.mtniron.com

COMMUNICATIONS

1. Saint Louis County, Assessor's Department, notice of 2008 Local Board of Appeal and Equalization meeting tentatively set for April 8, 2008, from 6:30-7:30 p.m.
2. Mountain Iron-Buhl Class of 2008, a thank you for the contribution to the All Night Grad Party.

Summary By Category And Distribution

Category	Distribution	Amount
LICENSES	ANIMAL	10.00
UTILITY	UTILITY	137,117.94
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	1,200.00
BUILDING RENTALS	COMMUNITY CENTER	1,450.00
METER DEPOSITS	ELECTRIC	300.00
MISCELLANEOUS	REFUNDS/ REIMBURSEMENTS	711.00
MISCELLANEOUS	CHECK RETURN FEE	40.00
MISCELLANEOUS	REIMBURSEMENTS	24,655.29
BUILDING RENTALS	NICHOLS HALL	25.00
PERMITS	BUILDING	5.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	31,566.17
COPIES	COPIES	.75
INTERGOVERNMENTAL REVENUE	TACONITE PRODUCTION TAX	353,196.00
FINES	CRIMINAL	1,147.36
Summary Totals:		<u>551,424.51</u>

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
03/08	03/05/2008	136099	10019	ARMORY SHELL	604-20200	213.00
03/08	03/05/2008	136100	10021	ARROWHEAD LIBRARY SYSTEM	101-20200	250.00
03/08	03/05/2008	136101	5007	ASSURANT EMPLOYEE BENEFITS	101-20200	621.93
03/08	03/05/2008	136102	10042	AUTO VALUE VIRGINIA	604-20200	170.29
03/08	03/05/2008	136103	20001	BAKER FIRE EQUIPMENT	101-20200	70.00
03/08	03/05/2008	136104	20022	BENCHMARK ENGINEERING INC	604-20200	21,803.78
03/08	03/05/2008	136105	20050	BOUGALIS CONSTRUCTION INC	101-20200	780.00
03/08	03/05/2008	136106	20047	BROCKWHITE CONSTRUCTION MAT.	602-20200	499.88
03/08	03/05/2008	136107	30017	CARQUEST (MOUNTAIN IRON)	101-20200	304.05
03/08	03/05/2008	136108	220003	CITY OF VIRGINIA	101-20200	352.63
03/08	03/05/2008	136109	30020	CLAREY'S SAFETY EQUIPMENT INC	101-20200	3,553.10
03/08	03/05/2008	136110	40005	DM&IR - CN - ACCOUNTS PAYABLE	602-20200	50.00
03/08	03/05/2008	136111	40030	DULUTH CLINIC	603-20200	105.00
03/08	03/05/2008	136112	50015	EAST RANGE FIRE DEPT COALITION	101-20200	25.00
03/08	03/05/2008	136113	1075	EMILY ZEIDLER	101-20200	200.00
03/08	03/05/2008	136114	500012	ERA LABORATORIES INC	601-20200	469.50
03/08	03/05/2008	136115	50005	EXACT EYE CARE	101-20200	173.40
03/08	03/05/2008	136116	60038	FLEET SERVICES	101-20200	4,677.79
03/08	03/05/2008	136117	60012	FLOOR TO CEILING STORE	101-20200	92.34
03/08	03/05/2008	136118	70035	G & K SERVICES	604-20200	27.42
03/08	03/05/2008	136119	70034	G & S SUPPLY	101-20200	220.84
03/08	03/05/2008	136120	70029	GUARDIAN PEST CONTROL INC	101-20200	65.76
03/08	03/05/2008	136121	140013	HD WATERWORKS SUPPLY	601-20200	39.26
03/08	03/05/2008	136122	90006	IRON TRAIL MOTORS	101-20200	32.27
03/08	03/05/2008	136123	1121	JOSEPH RADINOVICH	604-20200	27.50
03/08	03/05/2008	136124	4015	KAREN SEVERSON	101-20200	200.00
03/08	03/05/2008	136125	120032	LAKE COUNTRY POWER	101-20200	162.00
03/08	03/05/2008	136126	120039	LEEF SERVICES	101-20200	21.30
03/08	03/05/2008	136127	130006	MESABI HUMANE SOCIETY	101-20200	2,000.00
03/08	03/05/2008	136128	130093	MESABI RANGE COLLEGE	101-20200	100.00
03/08	03/05/2008	136129	130096	MICROMARKETING ASSOCIATES	101-20200	255.22
03/08	03/05/2008	136130	130133	MIDWEST PLAYSCAPES INC	301-20200	17,120.41
03/08	03/05/2008	136131	130023	MINNESOTA CHAPTER IAAI	101-20200	495.00
03/08	03/05/2008	136132	130044	MINNESOTA DEPT OF HEALTH	601-20200	1,497.00
03/08	03/05/2008	136133	140026	MINNESOTA ENERGY RESOURCES	601-20200	8,233.08
03/08	03/05/2008	136134	130009	MINNESOTA POWER	101-20200	73,223.20
03/08	03/05/2008	136135	130015	MOUNTAIN IRON PUBLIC UTILITIES	601-20200	15,874.65
03/08	03/05/2008	136136	140058	NEWSTRIPE INC	101-20200	70.72
03/08	03/05/2008	136137	140004	NORTHERN ENGINE & SUPPLY INC	101-20200	25.35
03/08	03/05/2008	136138	1076	NORTHGATE CAFE	101-20200	300.00
03/08	03/05/2008	136139	40032	OFFICE OF ENTERPRISE TECHNOLOG	101-20200	411.08
03/08	03/05/2008	136140	150014	ONE CALL CONCEPTS INC	604-20200	110.15
03/08	03/05/2008	136141	180006	P & H MINEPRO SERVICES	604-20200	112.36
03/08	03/05/2008	136142	170007	QUILL CORPORATION	101-20200	113.05
03/08	03/05/2008	136143	170001	QWEST	101-20200	487.90
03/08	03/05/2008	136144	180004	RANGE COOPERATIVES	602-20200	53.78
03/08	03/05/2008	136145	180003	RANGE OFFICE SUPPLY	101-20200	17.03
03/08	03/05/2008	136146	190045	SERVICE SOLUTIONS	601-20200	324.93
03/08	03/05/2008	136147	190004	SKUBIC BROS INC	101-20200	18.11
03/08	03/05/2008	136148	190080	ST LOUIS COUNTY RECORDER	101-20200	100.00
03/08	03/05/2008	136149	200006	TRIMARK INDUSTRIAL	604-20200	193.36
03/08	03/05/2008	136150	3036	ULLAND BROS. INC.	101-20200	100.00
03/08	03/05/2008	136151	220025	VERIZON WIRELESS	602-20200	24.96
03/08	03/05/2008	136152	220014	VIKING INDUSTRIAL NORTH	101-20200	241.83
03/08	03/05/2008	136153	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	43,751.90
03/08	03/05/2008	136154	220026	VIRGINIA HOME CENTER	101-20200	87.11
03/08	03/05/2008	136155	230005	WESCO DISTRIBUTION INC	604-20200	347.96

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
03/08	03/05/2008	136156	230028	WISCONSIN ENERGY CONSERVATION	604-20200	347.80
03/08	03/05/2008	136157	240001	XEROX CORPORATION	101-20200	386.80
03/08	03/05/2008	136158	260002	Z/TECH	604-20200	371.89
03/08	03/05/2008	136159	260005	ZEP MANUFACTURING COMPANY	101-20200	297.84
						<u>202,302.29</u>
Totals:						
Payroll-PP Ending 2/22/08						<u>88,051.15</u>
TOTAL EXPENDITURES						<u>\$290,353.44</u>



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 12-08

SUPPORTING SUBMISSION FOR A FEDERAL GRANT FOR THE PURPOSE OF DEVELOPING AND CONSTRUCTING A QUAD CITIES REGIONAL WATER AND WASTEWATER SYSTEM

WHEREAS, the City of Mountain Iron is a City organized and existing under the laws of the State of Minnesota; and,

WHEREAS, the City of Mountain Iron hereby supports the concept of a new Quad Cities Water and Wastewater Treatment Facility; and,

WHEREAS, the City of Mountain Iron understands and supports the need of a federal grant to develop and construct the Project.

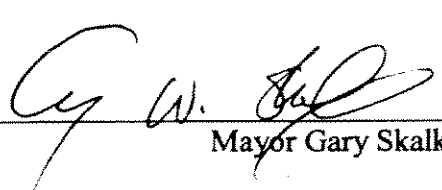
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that Mountain Iron hereby supports making application for a federal grant for developing and constructing the proposed Quad Cities Water and Wastewater Treatment Facility.

DULY ADOPTED BY THE CITY COUNCIL THIS 3rd DAY OF MARCH, 2008.

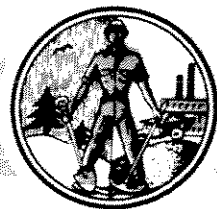
ATTEST:



City Administrator



Mayor Gary Skalko



CITY OF MOUNTAIN IRON

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TO: Honorable Mayor and City Council

FROM: Craig J. Wainio, City Administrator

DATE: March 12, 2008

SUBJECT: Library Expenditures and Funding

As requested, Staff has prepared and calculated the City's investment in to the current Mountain Iron Public Library. June of 2003 was used as a beginning date and the totals are through February 2008.

Through February 2008 the City has spent \$688,525 on the renovations at the Mountain Iron Public Library. Of that total, \$99,466 was spent on architectural, engineering, legal and testing fees.

Mountain Iron paid for the improvements through the following:

- \$42,500 grant through Community Development Block Grant
- \$112,500 grant through State Library Service
- \$300,000 loan through USDA Rural Development
- \$233,525 through the general fund

In addition to the payback of the \$300,000 principal on the USDA Loan, the City is also scheduled to pay \$226,782 in interest over the life of the loan.

Total City general fund commitment to the public library renovations to date is in excess of \$760,307.

If you have any questions or comments regarding this matter, please do not hesitate to contact me at 218-748-7570 or email cwainio@ci.mountain-iron.mn.us.

COUNCIL LETTER 031708-IVD1

ED ROSKOSKI

FRIENDS OF MOUNTAIN IRON FOUNDATION

DATE: March 12, 2008

FROM: Ed Roskoski
City Councilor

Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be placed on the agenda with this background information:

The Attorney will update the Council on progress of this project.



Saint Louis County

Office of the Sheriff - 100 North 5th Avenue West, Room 103 • Duluth, Minnesota 55802

Phone: (218) 726-2337 - Fax: (218) 726-2171

Ross Litman
Sheriff

TO: Mountain Iron Mayor and City Council
FROM: Sgt. John Backman
RE: February Statistics
DATE: March 10, 2008

The Mountain Iron Office of the St. Louis County Sheriff reports the below listed activity for the month of January 2008:

- 9 Disturbances (arguments, threats, unwanted persons, trespass, 911 hangup)
- 19 Public assists (car unlocks, roadside assistance, /vehicle checks, patrol requests)
Suspicious persons/vehicles/circumstance
- 5 Motor vehicle crashes
- 4 Welfare checks, suicide threats, neglect/abandon children, runaway/lost/missing
- 6 Fire & medical
- 3 Drug related calls
- 6 Alarms
- 4 Assaults
- 2 Damage to property
- 7 Thefts
- 1 Burglary/attempted burglary
- 6 Parking Citations
- 24 Other calls (civil disputes, child custody, animal complaints, traffic complaints,
warrant service, miscellaneous)
- 75 Traffic stops
- 14 Traffic related citations
- 2 DUI
- 13 Assists: 6-Sheriff's 6-Virginia PD 1-MSP
1 inside Mountain Iron

This activity resulted in 5 custodial arrests.

Reply to:

Administrative Offices

100 N 5th Ave. W, Rm 103
P.O. Box 16187 Duluth, MN 55816
Phone: (218) 726-2341
Fax: (218) 726-2171

County Jail

4334 Haines Road
Duluth, MN 55811
Phone: (218) 726-2345
Fax: (218) 725-6134

Emergency Management

5735 Old Miller Trunk Hwy
Duluth, MN 55811
Phone: (218)
Fax: (218)

Sheriff's Office

300 South 5th Avenue
Virginia, MN 55792
Phone: (218) 749-7134
Fax: (218) 749-7192

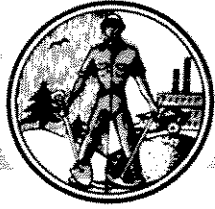
Sheriff's Office

1810 12th Ave. E
Hibbing, MN 55746
Phone: (218) 262-0132
Fax: (218) 262-6334

**COUNCIL LETTER 031708-VIA
ADMINISTRATION
RESOLUTION NUMBER 13-08**

DATE: March 28, 2007
FROM: Craig J. Wainio
City Administrator

Resolution Number 13-08, Ordering Improvement and Preparation of Plans relates to the proposed overlay of Old Highway 169. Once the Public Hearing is completed, the City Council needs to determine whether or not to move ahead with the project. Once the City Council makes a determination to move ahead, it should pass Resolution Number 13-08, Ordering Improvement and Preparation of Plans. United States Steel is only property owner along the entire project, enclosed; please find the notice that was sent to USS.



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RESOLUTION NUMBER 13-08

ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, a Resolution of the City Council adopted the 20th day of February, 2008, fixed a date for a council hearing on Improvement Number MI08-06, the proposed improvement of Old Highway 169 from the Costin Plat to approximately one mile west of the Costin Plat by overlayment, and

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 17th day of March, 2008, at which all persons desiring to be heard were given an opportunity to be heard thereon.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted 20th day of February, 2008.
3. Such improvement has no relationship to the comprehensive municipal plan.
4. Benchmark Engineering is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

DULY ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF MARCH, 2008.

Mayor Gary Skalko

ATTEST:

City Administrator



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MAILED
3-4-08

CC TO

Dennis
Hendricks
USX-MI

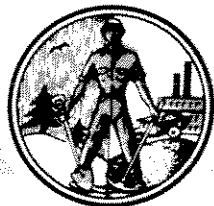
USX CORP
TAX DIVISION
MS 91E-3
1 N BROADWAY
GARY IN 46402

Notice is hereby given that the City Council of Mountain Iron will meet in the Mountain Iron Room of the Community Center at 6:30 p.m. on March 17, 2008, to consider the making of Improvement Number MI08-6, an improvement of Old Highway 169 from the Costin Plat to approximately one mile west of the Costin Plat by overlayment, pursuant to Minn. Stat. §§ 429.011 to 429.111. The area proposed to be assessed for such improvement is abutting property owners. The estimated cost of the improvement is \$150,000. A reasonable estimate of the impact of the assessment will be available at the hearing. Such persons as desire to be heard with reference to the proposed improvement will be heard at this meeting.



City Administrator

Proposed Reasonable Assessment: \$15,000



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RESOLUTION NUMBER 14-08

APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS

WHEREAS, pursuant to a motion passed by the City Council on January 7, 2008, for the improvement of the South Grove Tennis by reconstruction and has presented such plans and specifications to the City Council for approval.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Administrator shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for two days, shall specify the work to be done, shall state that bids will be received by the City Administrator until 10:00 a.m. on April 15, 2008, at which time they will be publicly opened in the Mountain Iron Room of the Community Center by the City Administrator and Engineer, will then be tabulated, and will be considered by the City Council at 6:30 p.m. on April 21, 2008, in the Mountain Iron Room. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the City Council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Administrator and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City of Mountain Iron for ten (10%) percent of the amount of such bid.

DULY ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF MARCH, 2008.

Mayor Gary Skalko

ATTEST:

City Administrator



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

March 10, 2008

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

Re: South Grove Tennis Court Reconstruction
Project No. MI08-1

Dear Mr. Wainio

Benchmark Engineering, Inc. is nearing the completion of the construction plans and specifications for the South Grove Tennis Court Reconstruction project.

At this time, Benchmark Engineering, Inc. is requesting City Council action to advertise for bids for the above-referenced project. The bid opening would be set for Tuesday, April 15, 2008 at 10:00 A.M. at the Mountain Iron City Hall. The award of bid could then be considered by the City Council at the second meeting in April.

Enclosed for your information, please find an updated engineer's estimate detailing a breakdown of anticipated costs for the project.

If you have any questions or need additional information please do not hesitate to contact our office.

Sincerely,
Benchmark Engineering, Inc.


Eric E. Fallstrom, P.E.

EEF: as

Enclosure



CITY OF MOUNTAIN IRON

Engineer's Opinion of Probable Construction Cost

South Grove Tennis Court Reconstruction

Mountain Iron, MN

Project No. : MI08-1

Option 1: Surfacing, 3" Bituminous, 6" Class V, 36" Select Granular, Geotextile Fabric

SPEC. NO	ITEM	UNITS	PROJECT QUANTITIES	ITEM COST	TOTAL AMOUNT
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	1,630.0	\$3.00	\$4,890.00
2104.509	REMOVE POST (TENNIS POSTS)	SET	2.0	\$100.00	\$200.00
2104.513	SAWING PAVEMENT - FULL DEPTH	LIN. FT.	15.0	\$8.00	\$120.00
2104.513	SAWING PAVEMENT - 2" DEPTH	LIN. FT.	236.0	\$5.00	\$1,180.00
2105.501	COMMON EXCAVATION	CU. YD.	2,000.0	\$10.00	\$20,000.00
2105.535	SELECT GRANULAR BORROW (CV)	CU. YD.	1,600.0	\$10.00	\$16,000.00
2105.604	GEOTEXTILE FABRIC TYPE V	SQ. YD.	1,600.0	\$2.00	\$3,200.00
2211.503	AGGREGATE BASE (CV), CLASS 5	CU. YD.	300.0	\$20.00	\$6,000.00
2350.501	TYPE LV5 WEARING COURSE MIXTURE (B)	TON	145.0	\$70.00	\$10,150.00
2350.502	TYPE LV4 WEARING COURSE MIXTURE (B)	TON	140.0	\$70.00	\$9,800.00
2357.502	BIT. MATERIAL FOR TACK COAT	GAL.	85.0	\$2.00	\$170.00
2502.501	4" PRECAST CONCRETE HEADWALL	EACH	1.0	\$500.00	\$500.00
2502.541	4" PERFORATED TP PIPE DRAIN W/ SOCK	LIN. FT.	620.0	\$10.00	\$6,200.00
2502.602	4" TP FLUSHING & OBSERVATION RISER	EACH	5.0	\$500.00	\$2,500.00
2540.601	TENNIS COURT SURFACING & STRIPING	LUMP SUM	1.0	\$15,000.00	\$15,000.00
2540.601	TENNIS NET SUPPORT POSTS	SET	2.0	\$2,000.00	\$4,000.00
2557.602	F & I FENCING (10' CHAIN LINK & POSTS)	LIN. FT.	456.0	\$32.00	\$14,592.00
2557.603	SITE SECURITY / SECURITY FENCE	LUMP SUM	1.0	\$2,000.00	\$2,000.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$2,000.00	\$2,000.00

ESTIMATED TOTAL CONSTRUCTION COST: **\$118,502.00**

NOTES:

1. Design & Construction Engineering costs are not included.
2. Includes reconstruction of 2 tennis courts.
3. No lighting is included in this estimate.

BENCHMARK ENGINEERING, INC.

MINUTES
SAFETY COMMITTEE MEETING
March 11, 2008

The meeting was called to order at 10:32 a.m. with the following members present: Sally Peterangelo, Library Director; Judy Seurer, Accounting Technician and Michael Downs, Maintenance. Also present was MMUA Safety Coordinator, Don Grant.

It was moved by Peterangelo and supported by Downs to approve the minutes of the January 8, 2008 meeting. The motion carried.

The Safety Incentive Policy was discussed.

It was moved by Peterangelo and supported by Seurer to submit the Safety Incentive Program Policy to the City Council for approval, changing the dates for the time period to be completed accident-free to six month intervals of each year, beginning on June 1, 2008. The motion carried.

Mr. Grant will contact the Minnesota Power safety training representative to coordinate the topics for training for 2008.

It was the consensus of the Committee to have meetings every two months. The next meeting will be in May, 2008.

At 10:45 a.m., it was moved by Seurer and supported by Peterangelo to adjourn the meeting. The motion carried and the meeting was adjourned.

**CITY OF MOUNTAIN IRON
SAFETY INCENTIVE PROGRAM
POLICY**

In an effort to provide a safer and more productive working environment, the City of Mountain Iron hereby establishes the following Safety Incentive Program:

A monthly safety incentive raffle for all permanent City employees will be held during each month that no lost-time accidents occur. The raffle will be held in the City Administrator's office on the first day of each month for the previous month that qualifies. The prize will be a \$25.00 gift certificate from vendors to be established by the Committee.

After the completion of six months with no lost-time accidents on an individual basis, each permanent employee of the City will receive a safety prize to be determined by the Safety Committee and approved of by the City Administrator.

After the completion of six months with no lost-time accidents on a group basis-city wide, each permanent employee of the City will receive a safety prize to be determined by the Safety Committee and approved of by the City Administrator.

The time period to be completed accident-free is determined to be six month intervals, beginning on June 1, 2008. If a lost-time accident occurs during the six month period, the program will restart on the first full day the injured employee is back to work after the lost-time accident and continue for six months from that date.

The Safety Committee will review each lost time accident to determine if it was preventable or unpreventable. Unpreventable accidents will not count toward the incentive program.

The Safety Committee will update and make necessary changes to the incentive policy periodically.

Approved at

Voting Aye:

Voting Nay:

Abstaining:

Mayor

City Administrator

COUNCIL LETTER 031708-0000

ED ROSKOSKI

**CLOSED SESSION
ADMINISTRATIVE NEGOTIATION STRATEGY**

DATE: March 12, 2008

FROM: Ed Roskoski
City Councilor

Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be placed on the agenda with this background information:

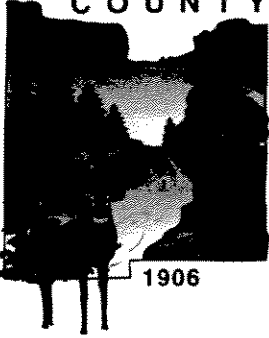
Personnel Committee --- see if the negotiation consultant is available also.

The City Council may enter into a Closed Meeting to discuss contract negotiations strategies with Management Personnel.

COMMUNICATIONS
MARCH 17, 2008

1. Ann Scholler Assistant Auditor, Highway 53 Long Range Task Force, a letter of thanks for the contribution towards the lobbyist service contract for 2008.

**KOOCHICHING
COUNTY**



**KOOCHICHING COUNTY ADMINISTRATION OFFICE
COURTHOUSE
715 4th Street
INTERNATIONAL FALLS, MN 56649**

Phone: 218-283-1107

Fax: 218-283-1151

Email: ann.scholler@co.koochiching.mn.us

March 4, 2008

Craig J. Wainio
City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, Minnesota. 55768

Dear Mr. Wainio:

On behalf of the Highway 53 Long Range Task Force, I would like to thank the City of Mountain Iron for the generous contribution of \$300.00 which will go towards this year's lobbyist service contract.

Monthly lobbyist status reports are available upon request. Please contact me if you would like to receive a copy.

Thank you again for your contribution.

Sincerely,

A handwritten signature in black ink, appearing to read "A Scholler". The signature is fluid and cursive, with a long horizontal stroke at the end.

Ann Scholler
Assistant Auditor