

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, MARCH 16, 2009 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
- II. Consent Agenda
  - A. Minutes of the March 2, 2009, Regular Meeting (#1-7)
  - B. Communications (#26)
  - C. Receipts
  - D. Bills and Payroll
- III. Public Forum
- IV. Committee and Staff Reports
  - A. Mayor's Report
  - B. City Administrator's Report
    - 1. Set Board of Review Meeting (#8)
  - C. Director of Public Works Report
    - 1. Garbage Truck Bids (#9-10)
  - D. Sheriff's Department Report
    - 1. Monthly Statistics (#11)
  - E. City Attorney's Report
  - F. City Engineer's Report
  - G. Planning and Zoning Commission
    - 1. Regal Properties LLC Variance Clarification (#12)
  - H. Liaison Reports
- V. Unfinished Business
- VI. New Business
  - A. Resolution Number 10-09 Ordering Plans (#13-14)
  - B. Resolution Number 11-09 Ordering Bids (#15-18)
  - C. Resolution Number 12-09 Approving Plan (#19-20)
  - D. Request to Waive Fees (#21)
  - E. Minnesota Power Community Grants (#22)
  - F. Communications (#26)
  - G. Closed Meeting – Consider Strategies for Labor Negotiations (#23)
  - H. Closed Meeting – Consider Strategies for Management Negotiations (#24)
  - I. Management Compensation (#25)
- VII. Announcements
- VIII. Adjourn

# Denotes page number in packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
MARCH 2, 2009

Mayor Skalko called the City Council meeting to order at 6:31 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Ed Roskoski, and Mayor Gary Skalko. Absent member included: Alan Stanaway. Also present were: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Rod Flannigan, City Engineer; and John Backman, Sergeant.

It was moved by Skalko and seconded by Prebeg that the consent agenda be approved as follows:

1. Approve the minutes of the February 18, 2009, regular meeting as submitted.
2. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period February 16-28, 2009, totaling \$589,239.04, (a list is attached and made a part of these minutes).

The motion carried with Stanaway absent.

It was moved by Prebeg and seconded by Zupancich to approve the following consent agenda item:

4. To authorize the payments of the bills and payroll for the period February 16-28, 2009, totaling \$239,853.06, (a list is attached and made a part of these minutes).

The motion carried on the following roll call vote: Prebeg, yes; Zupancich, yes; Roskoski, no; Skalko, yes; and Stanaway, absent.

It was moved by Skalko and seconded by Zupancich to adopt the following Agenda Policy:

The Mountain Iron City Council hereby adopts the following policy regarding setting the agenda for regular and special meetings of the Mountain Iron City Council. Staff shall gather items for the agenda, and the proposed agenda shall be reviewed and approved by the Mayor before the agenda is published and posted. If any proposed agenda item is not approved by the Mayor, any Councilor may challenge the omission of said item after the roll call commencing the meeting. The Mayor shall state the reason for the omission and a majority vote of the Council shall determine the omission or inclusion of the item. If an item is deemed for inclusion, it may be acted upon at that meeting or held over for inclusion in a subsequent meeting by majority vote of the City Council.

The motion carried with Roskoski voting no and Stanaway absent.

It was moved by Zupancich and seconded by Prebeg to accept the retirement of Edward Bakke effective March 18, 2009. The motion carried with Stanaway absent.

The City Administrator updated the Council on the following:

- State Bonding Bill. Representative Rukavina has been working hard for the City on funding for the Wastewater Treatment Plant Project.
- Energy Park. Representative Rukavina has been working on funding for the Energy Park and the City Engineer has been working on the property ownership of the area.

It was moved by Zupancich and seconded by Prebeg to authorize the purchase of the Garbage Truck Chassis from Skubic Brothers at the State bid price of \$60,886.00 with the funding coming from the Refuse and Recycling Enterprise Fund. The motion carried on the following roll call vote: Zupancich, yes; Roskoski, no; Prebeg, yes; Skalko, yes; and Stanaway, absent.

During the Liaison Reports the following was discussed:

- Planning and Zoning Commission. Councilor Zupancich said that there needs to be some clarification made to the variances approved by 16<sup>th</sup> Avenue. He said that this would have to be on the next City Council agenda.

It was moved by Roskoski and seconded by Skalko to adopt Resolution Number 08-09, approving a county project within the municipal corporate limits, (a copy is attached and made a part of these minutes). The motion carried with Stanaway absent.

It was moved by Zupancich and seconded by Prebeg to adopt Resolution Number 09-09, receiving report and calling hearing on the improvement to Old Highway 169, (a copy is attached and made a part of these minutes). The motion carried with Stanaway absent.

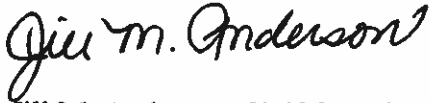
It was moved by Zupancich and seconded by Prebeg to authorize the temporary on-sale liquor license for Chicagami for the Mountain Iron Community Center on May 7, 2009, pending final approval of the Minnesota Department of Public Safety. The motion carried with Stanaway absent.

It was moved by Prebeg and seconded by Skalko to waive the building rental fees for the Ditzler fundraiser scheduled for March 14, 2009, at the Mountain Iron Community Center. The motion carried with Stanaway absent.

It was moved by Roskoski and seconded by Skalko to authorize a budget of \$10,000 for the August Merritt Days Celebration. The motion carried on a roll call vote with Stanaway absent.

At 7:14 p.m. it was moved by Skalko and seconded by Zupancich that the meeting be adjourned. The motion carried with Stanaway absent.

Submitted by:



Jill M. Anderson, CMC/MMCA  
Municipal Services Secretary

[www.mtniron.com](http://www.mtniron.com)

#### COMMUNICATIONS

1. Minnesota Department of Administration, a letter concerning the 2010 Census.
2. American Bank, a letter expressing gratitude for work done on recent power outage.
3. Carol Ongaro, a letter of appreciation on the use of the Community Center.
4. CLIMB Theatre, a letter asking support for charitable gaming.

## Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	91,445.41
METER DEPOSITS	ELECTRIC	150.00
MISCELLANEOUS	REIMBURSEMENTS	25,541.55
CD INTEREST	CD INTEREST 101	73.38
CD INTEREST	CD INTEREST 378	172.44
CD INTEREST	CD INTEREST 602	58.70
CD INTEREST	CD INTEREST 603	62.38
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	1,200.00
BUILDING RENTALS	COMMUNITY CENTER	850.00
LICENSES	ANIMAL	30.00
FINES	CRIMINAL	955.74
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	34,147.44
PERMITS	BUILDING	5.00
INTERGOVERNMENTAL REVENUE	TACONITE PRODUCTION TAX	434,527.00
MISCELLANEOUS	ASSESSMENT SEARCHES	20.00
Summary Totals:		<u>589,239.04</u>

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
03/09	03/03/2009	137655	10006	ANDERSON AUTO CENTER	101-20200	198.19
03/09	03/03/2009	137656	10060	ARNESEN PLUMBING & HEATING INC	101-20200	1,144.61
03/09	03/03/2009	137657	5007	ASSURANT EMPLOYEE BENEFITS	603-20200	653.15
03/09	03/03/2009	137658	10031	AYERS DISTRIBUTING	101-20200	258.00
03/09	03/03/2009	137659	20022	BENCHMARK ENGINEERING INC	101-20200	9,169.50
03/09	03/03/2009	137660	30059	CVAR, THOMAS	101-20200	75.00
03/09	03/03/2009	137661	40043	DRAWINGBOARD PRINTING	101-20200	154.09
03/09	03/03/2009	137662	50015	EAST RANGE FIRE DEPT COALITION	101-20200	50.00
03/09	03/03/2009	137663	60026	FASTENAL COMPANY	604-20200	148.69
03/09	03/03/2009	137664	60036	FILTRATION SYSTEMS INC	101-20200	422.45
03/09	03/03/2009	137665	60042	FLUID-TECH	101-20200	1,440.49
03/09	03/03/2009	137666	70035	G & K SERVICES	101-20200	38.60
03/09	03/03/2009	137667	70029	GUARDIAN PEST CONTROL INC	101-20200	70.45
03/09	03/03/2009	137668	80029	H G HARVEY CONSTRUCTORS INC	301-20200	13,395.00
03/09	03/03/2009	137669	90006	IRON TRAIL MOTORS	101-20200	101.33
03/09	03/03/2009	137670	6014	JEANETTE CURRY	101-20200	100.00
03/09	03/03/2009	137671	100019	JOLA & SOPP EXCAVATING INC	604-20200	960.00
03/09	03/03/2009	137672	303	JOSEPH MADDEN	101-20200	200.00
03/09	03/03/2009	137673	120006	L & M SUPPLY	101-20200	5,000.00
03/09	03/03/2009	137674	120032	LAKE COUNTRY POWER	101-20200	197.03
03/09	03/03/2009	137675	120043	LITTLE FALLS MACHINE INC.	101-20200	165.15
03/09	03/03/2009	137676	120023	LOCATORS & SUPPLIES INC	604-20200	427.54
03/09	03/03/2009	137677	6034	LYNN LAPATKA	101-20200	200.00
03/09	03/03/2009	137678	130023	MINNESOTA CHAPTER IAAI	101-20200	25.00
03/09	03/03/2009	137679	130044	MINNESOTA DEPT OF HEALTH	601-20200	1,497.00
03/09	03/03/2009	137680	130009	MINNESOTA POWER	101-20200	1,272.54
03/09	03/03/2009	137681	130123	MORTON SALT	101-20200	2,418.39
03/09	03/03/2009	137682	130037	M-R SIGN	101-20200	192.57
03/09	03/03/2009	137683	130125	MUNICIPAL EMERGENCY SERVICES	101-20200	192.79
03/09	03/03/2009	137684	140009	NEWMAN TRAFFIC SIGNS	101-20200	270.35
03/09	03/03/2009	137685	302	NORTH ST LOUIS SWCD	101-20200	200.00
03/09	03/03/2009	137686	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	44,621.14
03/09	03/03/2009	137687	140004	NORTHERN ENGINE & SUPPLY INC	101-20200	74.40
03/09	03/03/2009	137688	140055	NORTHERN VISUAL SERVICES	101-20200	102.00
03/09	03/03/2009	137689	40032	OFFICE OF ENTERPRISE TECHNOLOG	101-20200	426.64
03/09	03/03/2009	137690	160003	PERPICH TV & MUSIC INC	101-20200	55.20
03/09	03/03/2009	137691	170007	QUILL CORPORATION	101-20200	434.03
03/09	03/03/2009	137692	180003	RANGE OFFICE SUPPLY	101-20200	43.89
03/09	03/03/2009	137693	180045	RESERVE ACCOUNT	101-20200	1,000.00
03/09	03/03/2009	137694	190059	SAINT LOUIS COUNTY AUDITOR	603-20200	17,646.50
03/09	03/03/2009	137695	190045	SERVICE SOLUTIONS	101-20200	324.93
03/09	03/03/2009	137696	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	35,833.00
03/09	03/03/2009	137697	190016	ST LOUIS COUNTY AUDITOR	102-20200	3,524.05
03/09	03/03/2009	137698	200003	TACONITE TIRE SERVICE	101-20200	46.51
03/09	03/03/2009	137699	200036	TRITEC OF MINNESOTA INC	603-20200	931.88
03/09	03/03/2009	137700	3036	ULLAND BROS. INC.	101-20200	200.00
03/09	03/03/2009	137701	220025	VERIZON WIRELESS	101-20200	16.53
03/09	03/03/2009	137702	220014	VIKING INDUSTRIAL NORTH	101-20200	831.93

Totals:

146,750.54

Payroll-PP Ending 2/20/09

93,102.52

TOTAL EXPENDITURES

\$239,853.06



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 08-09

### APPROVING COUNTY PROJECT WITHIN MUNICIPAL CORPORATE LIMITS

**WHEREAS**, plans for Project No. SP 69-596-03 showing proposed alignment, profiles grades and cross-sections for the construction, reconstruction or improvement of Main Street and Mountain Avenue within the limits of the City of Mountain Iron as a Federal Aid Project have been prepared and presented to the City of Mountain Iron.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Mountain Iron, Minnesota, that said plans be in all things approved.

**DULY ADOPTED BY THE CITY COUNCIL THIS 2<sup>nd</sup> DAY OF MARCH, 2009.**

ATTEST:

  
\_\_\_\_\_  
City Administrator

  
\_\_\_\_\_  
Mayor Gary Skalko



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## RESOLUTION NUMBER 09-09

### RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT

**WHEREAS**, pursuant to Resolution Number 06-09 of the City Council adopted February 18, 2009, a report has been prepared by Benchmark Engineering with reference to the improvement of Old Highway 169 approximately one mile west of the Costin Plat to the western city limits by overlayment and this report was received by the City Council on March 2, 2009, and

**WHEREAS**, the report provides information regarding whether the proposed project is necessary, cost effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; and the estimated cost of the improvement as recommended.

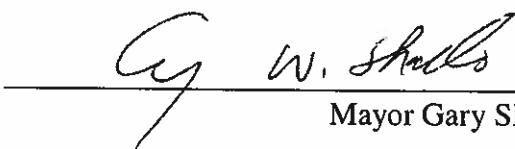
**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:**

1. The City Council will consider the improvement of such streets in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$400,000.
2. A public hearing shall be held on such proposed improvement on the 6<sup>th</sup> day of April, 2009, in the Mountain Iron Room of the Community Center at 6:30 p.m. and the City Administrator shall give mailed and published notice of such hearing and improvement as required by law.

**DULY ADOPTED BY THE CITY COUNCIL THIS 2<sup>nd</sup> DAY OF MARCH, 2009.**

ATTEST.

\_\_\_\_\_  
City Administrator

  
\_\_\_\_\_  
Mayor Gary Skalko



# 2009 LOCAL BOARD OF APPEAL & EQUALIZATION and OPEN BOOK MEETINGS

02/13/09

CVT	CITIES	DATE	TIME	LOCATION
100	Aurora	April 28	1-2 PM	CityTown Government Center
105	Babbitt	April 20	5-6 PM	Babbitt Municipal Center
015	Biwabik	April 27	5:15 to 6:15 PM	City Hall
110	Brookston	April 1	10-11 AM	City Hall
115	Buhl	May 5	10-11 AM	City Hall
020	Chisholm	May 5	4-5 PM	City Hall
120	Cook OPEN BOOK MTG	April 21	10-11 AM	County Assessor's Office/Virginia
030	Ely	April 30	5-6 PM	City Hall
040	Eveleth	April 8	3-4 PM	City Hall
125	Floodwood	April 1	1-2 PM	City Hall
060	Gilbert	May 7	6-7 PM	City Hall
395	Hermantown	May 5	2-3 PM	5105 Maple Grove Road
140	Hibbing	April 14	1-3 PM	City Hall
142	Hoyt Lakes	May 6	6:30 -7:30 PM	City Hall
145	Iron Junction	April 2	2-3 PM	4141 Merritt Ave
150	Kinney	May 12	11 AM-Noon	Town Hall
156	Leonidas OPEN BOOK MTG	April 8	10-11 AM	County Assessor's Office/Virginia
160	McKinley OPEN BOOK MTG	April 8	10-11 AM	County Assessor's Office/Virginia
165	Meadowlands	April 8	10-11 AM	Meadowlands Community Center
175	Mt. Iron	April 21	6:30-7:30 PM	City Hall
180	Orr	April 30	3-4 PM	City Hall
185	Proctor	April 23	2-3 PM	Community Ctr, Council Chambers
080	Tower	May 5	6-7 PM	City Hall
090	Virginia	April 21	10 AM-Noon	City Hall (call 748-7500 for appt)
190	Winton	April 14	10-11 AM	Winton Community Church

CVT	TOWNSHIPS	DATE	TIME	LOCATION
200	Alango	April 22	5-6 PM	St. Paul's Luth Ch @ 9808 Hwy 22
205	Alborn	April 7	1-2 PM	Town Hall
210	Alden	May 7	2-3 PM	Town Hall
215	Angora	April 9	10-11 AM	Town Hall
225	Arrowhead	April 1	6-7 PM	Town Hall
230	Ault	April 29	9-10 AM	Town Hall
235	Balkan	May 7	10-11 AM	Community Center
240	Bassett	April 29	Noon-1 PM	Town Hall
250	Beatty	May 8	10 AM-Noon	Town Hall
260	Biwabik	April 7	1-2 PM	Town Hall
270	Breitung	May 1	2-3 PM	Soudan Fire Hall
275	Brevator	April 16	10-11 AM	East Brevator Town Hall
278	Camp Five	May 13	10-11 AM	Town Hall
280	Canosia	April 9	10-11 AM	Town Hall
285	Cedar Valley	May 7	10-11 AM	Town Hall
290	Cherry	May 7	6-7 PM	Community Center
295	Clinton	May 14	1-2 PM	Town Hall
300	Colvin	April 7	4-5 PM	Town Hall
305	Cotton	May 6	10-11 AM	Town Hall
308	Crane Lake	May 13	1-2 PM	Fellowship Hall
310	Culver	April 14	6-7 PM	Town Meeting Room
315	Duluth	April 9	6-7 PM	Town Hall

**COUNCIL LETTER 031609-0000**

**PUBLIC WORKS**

**REFUSE COLLECTION BODY**

**DATE:** March 11, 2009  
**FROM:** Don Kleinschmidt  
Director of Public Works

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Bids were received and opened on Monday, March 9<sup>th</sup>, at 11:00 a.m. on the Refuse Collection Body.

The bids are as follows:

McQueen Equipment Inc.

1 new current model Heil Compactor	\$106,688.00
1 2000 International Garbage Compactor	<u>(\$10,000.00)</u>
<b>TOTAL COST</b>	<b>\$ 96,688.00</b>

Staff recommends purchase of one (1) new current model Heil Refuse Compactor from McQueen Equipment at their bid price of \$96,688.00

This purchase will be funded from the Refuse Removal Fund.

**PROPOSAL**

**FURNISH, MOUNT & DELIVER ONE (1)  
AUTOMATED SIDE LOADING REFUSE COLLECTION TRUCK BODY COMPLETE  
TO THE CITY OF MOUNTIAN IRON, MINNESOTA**

To the Honorable Mayor and City Council:  
City of Mountain Iron, St. Louis County, Minnesota

I/We the undersigned, being familiar with the local conditions and the specifications on file in the Office of the Director of Public Works in the City of Mountain Iron, hereby propose to furnish, mount and deliver one latest current model Automated Side Loading Refuse Collection Body as set forth in the specifications according to the schedule hereafter set forth: Bid will include delivery to the City of Mountain Iron, 8586 Enterprise Drive South, Mountain Iron MN 55768.

TYPE WRITTEN BID PROPOSAL REQUIRED

**BASE BID:**

<u>ITEM PURCHASED BY CITY:</u>	<u>TOTAL AMOUNT:</u>
1 -New Current Model <u>Heil Rapid Rail 20 YD</u>	\$ <u>106,688.00</u>

TRADE-IN ALLOWANCE:

2000 Int'l. Heil Garbage Compactor	\$ -(10,000.00)/Allowance
------------------------------------	---------------------------

NET COST TO CITY \$ 96,688.00

ALTERNATE BID #1:

1 -New Current Model (No Trade-In)	\$ <u>106,688.00</u>
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NET COST TO CITY \$ 106,688.00

Accompanying this proposal is a (Bidder's Bond) in the amount of Bid Bond 5% made payable to the City of Mountain Iron, St Louis County, Minnesota, in the amount of not less than five percent (5%) of the total amount of this bid. Bidder shall honor bid price for a minimum of 60 days past bid opening date.

In submitting this bid, it is understood that the right is reserved by the City Council of the City of Mountain Iron, Minnesota, to reject any or all bids, and to waive informalities in bidding to award a contract as the City Council may deem to the best interest of the City of Mountain Iron.

**DELIVERY: 65-75 DAYS ARC AFTER AWARD OF CONTRACT**

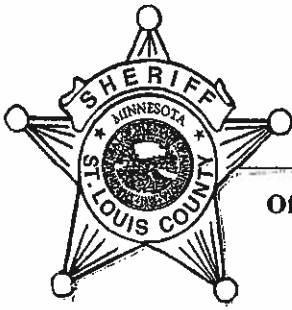
**DATED: March 5, 2009**

**FIRM NAME: MacQUEEN EQUIPMENT INC.**

**OFFICIAL ADDRESS: 595 Aldine Street St. Paul, MN 55104**

**TELEPHONE NUMBER: (800) 832-6417**

**OFFICIAL SIGNATURE: *B. Larson* (Signed)  
Bob Larson (Typed)**



# Saint Louis County

Office of the Sheriff 8586 Enterprise Dr. S., Mt. Iron 55768  
(218) 748-7578

Ross Litman  
Sheriff

**To:** Mountain Iron Mayor and City Council  
**From:** Sgt. John Backman *(Signature)*  
**Re:** Statistics for February 2009  
**Date:** March 3, 2009

The Mountain Iron Office of the St. Louis County Sheriff reports the below listed activity for the month of February, 2009:

15 Disturbances (arguments, threats, unwanted persons, trespass, 911 hangup)  
9 Public assists (car unlocks, roadside assistance, /vehicle checks, patrol requests)  
13 Suspicious persons/vehicles/circumstance  
12 Motor vehicle crashes  
2 Welfare checks, suicide threats, neglect/abandon children, runaway/lost/missing  
2 Fire & medical  
2 Drug related calls  
3 Alarms  
3 Assaults  
0 Damage to property  
2 Thefts  
0 Burglary/attempted burglary  
10 Parking Citations  
28 Other calls (civil disputes, child custody, animal complaints, traffic complaints, warrant service, miscellaneous)  
84 Traffic stops  
16 Traffic related citations  
0 DUI  
13 Assists: 4 Sheriff's 4 Virginia PD 3 Other PDs 2 MSP  
0 inside Mountain Iron

This activity resulted in 8 custodial arrests.

PLANNING AND ZONING COMMISSION  
MOUNTAIN IRON, MINNESOTA  
FEBRUARY 23, 2009

ROLL CALL

Chairman Steve Skogman called the meeting to order at 6:00 p.m. Present were Ray Saari, Jim Giorgi, Steve Skogman, Vicky Juntunen, Barb Fivecoate and Margaret Soyering. Absent was: Joe Piersig. Also present were: Council Liaison Tony (TJ) Zupancich and Zoning Administrator Jerry Kujala.

CONSENT AGENDA

A motion was made by Saari, with support from Soyering to accept the Consent Agenda for January 12, 2009 meeting, as written. Corrections were voiced by Fivecoate for the size of the Rock Ridge sign, being erected by Regal Properties LLC, in the minutes, be changed to show that the sign itself will be 7'H X 14'W & 14' total height from the ground, on a base that is 5'X7'. The motion to accept the changes to the minutes was amended by Saari with support from Soyering and passed unanimously.

ZONING ADMINISTRATOR REPORT

Zupancich asked Kujala specific questions on the wording of the recommendation given to the City Council concerning Regal Properties LLC, sign and setback requirements, that was discussed at the January 21, 2009 City Council meeting.

UNFINISHED BUSINESS

Kujala has talked to Larry Lindholm from the Property Division of U.S. Steel and three people have erected structures on U.S. Steel property. Discussion was held on the issue and in regard to surveys for owned property, anywhere in Mountain Iron, site surveys and what the present ordinance is. It was determined to have Kujala prepare a new ordinance, in regard to a survey and clear up the confusion in the present ordinance and bring it back to Planning and Zoning to review, approve, have a Hearing and refer to the City Council.

NEW BUSINESS

A) A motion was made by Fivecoate with support from Juntunen to present a recommendation to the City Council, in support of Ordinance Number 01-09 Amending the Zoning Map, in regard to the newly planned Renewal Energy Park and it passed unanimously.

B) A motion was made by Fivecoate with support from Juntunen for the Clarification of the Variance motion for Regal Properties LLC. to rescind the two previous motions and make new motions for the property. The new recommendations to the Variances for the City Council are:

- 1) CHANGE THE DISTANCE BETWEEN THE SIGNS FROM 300 FEET TO 124 FEET.
- 2) TO ALLOW FOR THE SETBACK, FROM THE PRESENT ORDINANCE, OF 30 FEET TO A SETBACK OF 16 FEET FROM THE WEST SIDE OF 16TH AVE.

and the motion passed unanimously.

ADJOURN

At 6:50 p.m. a motion was made by Giorgi with support from Saari to adjourn the meeting and passed unanimously.

Submitted by:

Barb Fivecoate  
Secretary

**COUNCIL LETTER 031609-VIA**

**ADMINISTRATION**

**RESOLUTION NUMBER 10-09**

**DATE:** March 11, 2009  
**FROM:** Craig J. Wainio  
City Administrator

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Resolution Number 10-09 approves the enclosed feasibility report and authorizes Benchmark to prepare plans and specifications for the installation of water and waste water mains between the prospered energy park and the DM&IR Railroad tracks in the area north of General Electric. Once prepared, the plans and specifications will be brought to the Council for approval and authorizations to seek bids. This project is the first phase of the possible renewable and sustainable energy park located in the area of the Mineral Avenue and Highway 169 intersection. Is it is proposed that this project will be funded through funding received from the State of Minnesota and Iron Range Resources.

It is recommended that the City Council adopt Resolution Number 10-09 Approve the Feasibility Report and Authorizing Plans and Specifications.



# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 10-09

### RECEIVING FEASIBILITY REPORT AND ORDERING IMPROVEMENT AND PREPARATION OF PLANS

**WHEREAS**, pursuant to Resolution of the City Council adopted September 2, 2008, a report has been prepared by Benchmark Engineering with reference to proposed Improvement No. MI08-38, the improvement of the area between Mineral Avenue and the DM&IR RR ROW along the general area of the RR Spur located in the Southwest Quarter of Section 10, Township 58 North, Range 18 West by the installation of water and wastewater mains, and this report was received by the City Council on March 16, 2009, and

**WHEREAS**, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; and the estimated cost of the improvement as recommended.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTIAN IRON, MINNESOTA:**

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the City Council Resolution adopted 2<sup>nd</sup> day of September 2008.
3. Benchmark Engineering is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

**DULY ADOPTED BY THE CITY COUNCIL THIS 16<sup>th</sup> DAY OF MARCH, 2009.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator

**COUNCIL LETTER 031609-VIB**

**ADMINISTRATION**

**RESOLUTION NUMBER 11-09**

**DATE:** March 11, 2009

**FROM:** Craig J. Wainio  
City Administrator

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Resolution Number 11-09 approves the plans and specifications and authorizes the seeking of bids for the Agate Street Storm Sewer Project. This project is being partially funded through a \$50,000 grant from the St Louis County Community Development Block Grant program.

Staff recommends the adoption of Resolution Number 11-09 Approving the Plans and Specifications and Authorizing Bids for the Agate Street Storm Sewer improvement.





# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 11-09

### APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS

**WHEREAS**, pursuant to a Resolution Number 04-09 passed by the City Council February 2, 2009, the city engineer has prepared plans and specifications the improvement of the entire length of Agate Street by replacement of storm sewer and has presented such plans and specifications to the City Council for approval;

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:**

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Administrator shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for two days, shall specify the work to be done, shall state that bids will be received by the City Administrator until 10:00 a.m. on April 14, 2009, at which time they will be publicly opened in the City Council chambers of the City Hall by the City Administrator and engineer, will then be tabulated, and will be considered by the City Council at 6:30 p.m. on April 20, 2009, in the City Council chambers of the City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the City Council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Administrator and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City of Mountain Iron for ten (10%) percent of the amount of such bid.

**DULY ADOPTED BY THE CITY COUNCIL THIS 16<sup>th</sup> DAY OF MARCH, 2009.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261  
Mt. Iron, MN 55768-0261  
tel: 218-735-8914 • fax: 218-735-8923  
email: info@bm-eng.com

March 10, 2009

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 South Enterprise Drive  
Mountain Iron, MN 55768

Re: Agate Street Storm Sewer Improvements  
Project No. MI09-05

Dear Mr. Wainio;

Benchmark Engineering, Inc. is nearing the completion of the construction plans and specifications for the Agate Street Storm Sewer Improvements project.

At this time, Benchmark Engineering, Inc. is requesting City Council action to advertise for bids for the above-referenced project. The bid opening would be set for Tuesday, April 14, 2009 at 10:00 A.M. at the Mountain Iron City Hall. The award of bid could then be considered by the City Council at the second meeting in April.

Enclosed for your information, please find an updated engineer's estimate detailing a breakdown of anticipated costs for the project along with a draft copy of the final construction plans.

If you have any questions or need additional information please do not hesitate to contact our office.

Sincerely,  
**Benchmark Engineering, Inc.**



Eric E. Fallstrom, P.E.

Enclosures

**CITY OF MOUNTAIN IRON**

Engineer's Opinion of Probable Construction Cost  
Agate Street Storm Sewer Improvements  
Mountain Iron, MN  
Project No. : MI09-05

SPEC. NO	ITEM	UNITS	PROJECT QUANTITIES	ITEM COST	TOTAL AMOUNT
2101.511	CLEARING & GRUBBING	LUMP SUM	1.0	\$5,000.00	\$5,000.00
2104.501	REMOVE PIPE SEWER	LIN. FT.	868.0	\$5.00	\$4,340.00
2104.503	REMOVE CONCRETE SIDEWALK	SQ. FT.	50.0	\$3.00	\$150.00
2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	85.0	\$10.00	\$850.00
2104.509	REMOVE MANHOLE OR CATCH BASIN	EACH	3.0	\$500.00	\$1,500.00
2104.513	SAWING CONCRETE - FULL DEPTH	LIN. FT.	25.0	\$5.00	\$125.00
2104.601	REMOVE MISCELLANEOUS DEBRIS	LUMP SUM	1.0	\$2,000.00	\$2,000.00
2105.501	COMMON EXCAVATION (PV)	CU. YD.	3,100.0	\$10.00	\$31,000.00
2105.525	TOPSOIL BORROW (CV)	CU. YD.	60.0	\$25.00	\$1,500.00
2211.501	AGGREGATE BASE - CLASS V (CV)	CU. YD.	20.0	\$30.00	\$600.00
2501.569	36" SAFETY APRON	EACH	1.0	\$500.00	\$500.00
2503.511	12" CP PIPE SEWER	LIN. FT.	16.0	\$40.00	\$640.00
2503.511	36" CP PIPE SEWER	LIN. FT.	384.0	\$55.00	\$21,120.00
2503.602	CONNECT TO EXISTING STORM SEWER	EACH	3.0	\$500.00	\$1,500.00
2503.602	CONNECT TO EXISTING MANHOLE	EACH	1.0	\$1,000.00	\$1,000.00
2503.602	36"X36"X12" CP TEE	EACH	1.0	\$300.00	\$300.00
2506.501	CONSTRUCT DRAINAGE STRUCTURE DES. 60-4020	LIN. FT.	9.2	\$500.00	\$4,600.00
2511.501	RIPRAP CLASS III	CU. YD.	15.0	\$75.00	\$1,125.00
2521.501	4" CONCRETE WALK	SQ. FT.	50.0	\$8.00	\$400.00
2531.507	7" CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	85.0	\$50.00	\$4,250.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$1,000.00	\$1,000.00
2573.603	INLET PROTECTION	EACH	1.0	\$125.00	\$125.00
2575.523	EROSION CONTROL BLANKET CATEGORY 3	SQ. YD.	825.0	\$3.00	\$2,475.00
2575.505	SODDING, LAWN TYPE	SQ. YD.	750.0	\$4.00	\$3,000.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$2,000.00	\$2,000.00

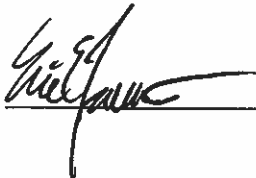
ESTIMATED CONSTRUCTION COST:

**\$91,100.00**

NOTES:

- Design & Construction Engineering costs are not included.

BENCHMARK ENGINEERING, INC.





# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 12-09

### APPROVING FACILITY PLAN

**WHEREAS**, a facility plan concerning the Mountain Iron Wastewater Treatment Plant has been prepared and presented to the City of Mountain Iron; and,

**WHEREAS**, the purpose of the plan is to establish a direction for future actions concerning the Wastewater Treatment Plant.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Mountain Iron, Minnesota, that said facility plan dated March 11, 2009, is hereby approved and submission of the said plan to the Minnesota Pollution Control Agency is hereby authorized.

**DULY ADOPTED BY THE CITY COUNCIL THIS 16<sup>th</sup> DAY OF APRIL, 2009.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator



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email: info@bm-eng.com

March 10, 2009

Mr. Craig Wainio  
City Administrator  
City of Mountain Iron  
8586 South Enterprise Drive  
Mountain Iron, Minnesota 55768

RE: Waste Water Treatment Plant Facility Plan  
Project No. MI09-01

Dear Mr. Wainio;

Benchmark Engineering, Inc. is nearing the completion of the Facility Plan, as required by the MPCA Notice of Violation letter dated November 17, 2008. The final draft of the Facility Plan is attached for your reference. In addition, the Facility Plan is also required as part of the funding mechanism to secure money through the Project Priority List (PPL) and the Public Financing Authority (PFA).


As outlined in Minnesota Rules 7077.0272, a resolution of the municipality governing body adopting the Facility Plan must also be completed and sent to the MPCA as part of the Facility Plan.

In addition, a public hearing must also be completed to meet Minnesota Rules. The public hearing is scheduled for March 16, 2009 at 5:30 at the Mountain Iron City Hall. Any public comments or concerns can then be voiced and reviewed.

If you have any questions or need additional information, please do not hesitate to contact our office.

Sincerely,

BENCHMARK ENGINEERING, INC.



Joseph Palo, P.E.  
Project Engineer

Enclosures

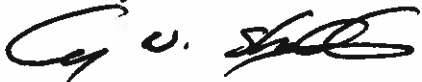
DATE: March 10, 2008

TO: Mountain Iron City Council

On Thursday, April 2<sup>nd</sup>, 2009, SWOP will be holding their annual ham dinner at the Mountain Iron Community Center.

Again, we are requesting the City to waive the fees for this fundraiser.

Thank you.

A handwritten signature in black ink, appearing to read "Gary W. Skalko". The signature is stylized and cursive.

Gary W Skalko  
SWOP Board Member

**COUNCIL LETTER 031609-VIE**

**ED ROSKOSKI**

**MINNESOTA POWER  
COMMUNITY GRANTS**

**DATE:** March 11, 2009

**FROM:** Councilor Ed Roskoski

Craig J. Wainio  
City Administrator

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Councilor Roskoski requested this item be placed on the agenda with this background information:

I think all of us received a report from Minnesota Power titled "2008-2009 Community Investment Report". There may be some grant areas Mountain Iron may qualify for. It may be in our best interest to check into their programs.

**COUNCIL LETTER 031609-VIG**  
**NEGOTIATIONS COMMITTEE**  
**CLOSED MEETING**

**DATE:** March 11, 2009  
**FROM:** Negotiations Committee  
Craig J. Wainio  
City Administrator

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The City Council may enter into a Closed Meeting to discuss contract negotiations strategies with AFSCME Local Union #453.



**COUNCIL LETTER 0031609-VIH**

**NEGOTIATIONS COMMITTEE**

**CLOSED MEETING**

**DATE:** March 11, 2009  
**FROM:** Negotiations Committee  
Craig J. Wainio  
City Administrator

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The City Council may enter into a Closed Meeting to discuss contract negotiations strategies with Management personnel.

**COUNCIL LETTER 031609-VII**  
**NEGOTIATIONS COMMITTEE**  
**MANAGEMENT COMPENSATION**

**DATE:** March 11, 2009

**FROM:** Negotiations Committee

Craig J. Wainio  
City Administrator

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Councilor Prebeg requested this item be placed on the agenda, no further background information is available at this time.

EVERYONE WILL BE TALKING ABOUT

# **ONE SIZE DOES NOT FIT ALL**

COMMUNITY READINESS SURVEY RESULTS &  
ZAP GRANT PRESENTATION

THURSDAY, MARCH 19

@

IRON RANGE REHAB CENTER  
NEXT TO VRMC—USE WEST ENTRANCE

5:00 REGISTRATION & LIGHT SUPPER

5:30 PRESENTATION

6:30 QUESTIONS & CLOSING



The purpose of the survey was to assess attitudes of residents in the Quad City communities, to ascertain their level of readiness for prevention services regarding alcohol, tobacco, other drug abuse, and problem gambling. The survey was conducted by the Minnesota Institute of Public Health (MIPH) in the fall of 2008. Sponsored by St. Louis County Public Health & Human Services.

For more information contact:  
Amy Kyte—749-0613  
kytea@co.st-louis.mn.us

To Prevent Underage Drinking