

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, MARCH 15, 2010 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Consent Agenda
 - A. Minutes of the March 1, 2010, Regular Meeting (#1-5)
 - B. Minutes of the March 1, 2010, Special Meeting (#6)
 - C. Receipts
 - D. Bills and Payroll
 - E. Communications (#17-23)
- III. Public Forum
- IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Director of Public Works Report
 - D. Sheriff's Department Report
 - E. City Engineer's Report
 - 1. Pay Request Number 5 Waste Water Treatment Plant (#7-11)
 - F. Parks and Recreation Board
 - 1. Ann's Acres Playground Equipment Purchase (#12)
 - G. Public Health and Safety Board
 - 1. Appointment of Medical Director for First Responders (#13)
 - H. Liaison Reports
- V. Unfinished Business
- VI. New Business
 - A. Acceptance of Resignations/Retirements from Fire Department and First Responders
 - B. Library Basement Painting Quotes (#14)
 - C. Authorization to Seek Bids on Ball Field Construction/Reconstruction (#15)
 - D. Care Partners Request (#16)
 - E. Communications (#17-23)
- VII. Announcements
 - A. Board of Review Meeting – April 27, 2010 at 6:30 p.m.
- VIII. Closed Meeting – Consider Strategies for Labor Negotiations (#24)
- IX. Adjourn

Denotes page number in packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
MARCH 1, 2010

Mayor Skalko called the City Council meeting to order at 6:31 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Rod Flannigan, City Engineer; and John Backman, Sergeant.

It was moved by Skalko and seconded by Prebeg that the consent agenda be approved as follows:

- A. Approve the minutes of the February 17, 2010, regular meeting as submitted.
- B. Approve the minutes of the February 17, 2010, special meeting as submitted.
- C. Approve the minutes of the February 22, 2010, committee-of-the-whole meeting as submitted.
- D. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
- E. To acknowledge the receipts for the period February 16-28, 2010, totaling \$1,092,004.59, (a list is attached and made a part of these minutes).
- F. To authorize the payments of the bills and payroll for the period February 16-28, 2010, totaling \$92,553.12, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

The Council received information on the Wellhead Protection Plan. The Director of Public Works stated that this is a public information meeting on the Wellhead Protection Plan. He stated that there would be a public hearing held when the plan has been completed. Councilor Roskoski had questions on page 31 of the Council packet and page 11 of the Wellhead Protection Plan regarding the trillium in the water. The Director of Public Works answered his questions.

It was moved by Skalko and seconded by Zupancich to set a Labor Management meeting on Thursday, March 18, 2010 at 2:00 p.m. with Mayor Skalko and Councilor Stanaway attending this meeting. The motion carried.

The City Administrator updated the Council on the following:

- Bonding Bill. The Governor is not supportive of the bonding bill and the proposed recreation complex in Mountain Iron is a part of this bill, so it will most likely not get funded. Although, there is still some funding reserved for planning.
- Lakehead Constructors. Have purchased the Monson Trucking property. He welcomed them to Mountain Iron.

It was moved by Zupancich and seconded by Stanaway to authorize payment request number two, the final payment, to Walker Process Equipment, in the amount of \$12,465.00 for the Wastewater Treatment Plant Equipment. The carried unanimously on a roll call vote.

Liaison Reports:

- Street and Alley Committee. Councilor Roskoski requested that the parking situation by the post office be submitted to the Committee for review and consideration.

It was moved by Prebeg and seconded by Skalko to table the request of the Marquette Catholic School Parents Association regarding waiving the building rental fees on April 30, 2010 for the Community Center. The motion carried.

It was moved by Roskoski and seconded by Skalko to set the Local Board of Review meeting for Tuesday, April 27, 2010 from 6:30-7:30 p.m. The motion carried.

It was moved by Prebeg and seconded by Stanaway to waive the building rental fees for the Mesabi Family YMCA for their fundraiser scheduled for Friday, April 23, 2010. The motion carried.

It was moved by Roskoski and seconded by Stanaway to have all regular, special, committee-of-the-whole, and closed meetings of various Mountain Iron boards, commission, advisory and research groups to have notification of their meetings posted on the City Hall lobby bulletin board, published in Mesabi Daily News under the Range Pulse section and on the public access television channel 7 under the public announcements section. And further, if the purpose of any meeting is deemed confidential, by the City Attorney, and would warrant a closed session, then the meeting notice would specify such. The **motion failed** on the following the following roll call vote: Stanaway, no; Roskoski, yes; Prebeg, no; Zupancich, no; and Skalko, no.

The Mayor announced that a mediation session was scheduled with AFSCME Union 65, Local Union 453, on Monday, March 15, 2010.

There was no closed meeting held.

At 7:00 p.m., it was moved by Skalko and seconded by Prebeg that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Anderson, CMC/MMCA
Municipal Services Secretary

COMMUNICATIONS

1. Habitat for Humanity, a thank you for the use of the Community Center.
2. MediaCom, notification of the addition of the Sprout Channel.

Summary By Category And Distribution

| Category | Distribution | Amount |
|---------------------------|--------------------------------|---------------------|
| UTILITY | UTILITY | 131,594.25 |
| LICENSES | ANIMAL | 40.00 |
| CHARGE FOR SERVICES | SEWER-CHARGE FOR SERVICES | 32.46 |
| MISCELLANEOUS | ELECTRIC RECONNECT FEE | 70.00 |
| METER DEPOSITS | ELECTRIC | 500.00 |
| FINES | PARKING VIOLATIONS | 75.00 |
| MISCELLANEOUS | CHARITABLE GAMBLING PROCEEDS | 1,420.14 |
| CD INTEREST | CD INTEREST 101 | 132.08 |
| CD INTEREST | CD INTEREST 378 | 220.14 |
| CD INTEREST | CD INTEREST 603 | 132.08 |
| MISCELLANEOUS | ASSESSMENT SEARCHES | 50.00 |
| MISCELLANEOUS | REIMBURSEMENTS | 25,801.74 |
| BUILDING RENTALS | BUILDING RENTAL DEPOSITS | 300.00 |
| BUILDING RENTALS | COMMUNITY CENTER | 1,100.00 |
| BUILDING RENTALS | NICHOLS HALL | 25.00 |
| MISCELLANEOUS | BLUE CROSS/BLUE SHIELD PAYABLE | 34,249.46 |
| CD INTEREST | CD INTEREST 378 | 176.12 |
| INTERGOVERNMENTAL REVENUE | IRRRRA-APPLICATION GRANT | 3,500.00 |
| MISCELLANEOUS | REVENUE-MPFA LOAN FOR WWTP | 599,250.00 |
| PERMITS | BUILDING | 143.37 |
| CHARGE FOR SERVICES | ELECTRIC-CHG FOR SERVICES | 903.75 |
| INTERGOVERNMENTAL REVENUE | TACONITE PRODUCTION TAX | 237,311.00 |
| INTERGOVERNMENTAL REVENUE | MINING EFFECTS TAX | 46,190.00 |
| TAXES | TAX LEVY | 8,788.00 |
| Summary Totals: | | <u>1,092,004.59</u> |

| Per | Date | Check No | Vendor No | Payee | Check GL Acct | Amount |
|---------|------------|----------|-----------|--------------------------------|---------------|------------------|
| 03/10 | 03/02/2010 | 139152 | 10057 | AMERICAN BANK | 101-20200 | 50.00 |
| 03/10 | 03/02/2010 | 139153 | 10019 | ARMORY SHELL | 604-20200 | 213.75 |
| 03/10 | 03/02/2010 | 139154 | 10010 | ARROW AUTO | 604-20200 | 375.42 |
| 03/10 | 03/02/2010 | 139155 | 10021 | ARROWHEAD LIBRARY SYSTEM | 101-20200 | 2.50 |
| 03/10 | 03/02/2010 | 139156 | 5007 | ASSURANT EMPLOYEE BENEFITS | 101-20200 | 639.86 |
| 03/10 | 03/02/2010 | 139157 | 20014 | BORDER STATES ELECTRIC SUPPLY | 604-20200 | 799.77 |
| 03/10 | 03/02/2010 | 139158 | 3051 | BRIAN HILL | 101-20200 | 200.00 |
| 03/10 | 03/02/2010 | 139159 | 20021 | BRODART CO | 101-20200 | 186.94 |
| 03/10 | 03/02/2010 | 139160 | 30001 | CHRISTENSEN PARTS SERVICE INC | 101-20200 | 42.85 |
| 03/10 | 03/02/2010 | 139161 | 220003 | CITY OF VIRGINIA | 101-20200 | 3,425.00 |
| 03/10 | 03/02/2010 | 139162 | 230021 | CRAIG J WAINIO | 101-20200 | 25.00 |
| 03/10 | 03/02/2010 | 139163 | 30028 | CUSTOM FIRE APPARATUS INC | 101-20200 | 3,290.00 |
| 03/10 | 03/02/2010 | 139164 | 40030 | DULUTH CLINIC | 604-20200 | 75.00 |
| 03/10 | 03/02/2010 | 139165 | 50015 | EAST RANGE FIRE DEPT COALITION | 101-20200 | 50.00 |
| 03/10 | 03/02/2010 | 139166 | 500012 | ERA LABORATORIES INC | 602-20200 | 413.80 |
| 03/10 | 03/02/2010 | 139167 | 60003 | FIVE SEASONS SPORTS CENTER | 603-20200 | 20.01 |
| 03/10 | 03/02/2010 | 139168 | 60012 | FLOOR TO CEILING STORE | 101-20200 | 11.22 |
| 03/10 | 03/02/2010 | 139169 | 60042 | FLUID-TECH | 101-20200 | 1,574.73 |
| 03/10 | 03/02/2010 | 139170 | 70035 | G & K SERVICES | 101-20200 | 122.44 |
| 03/10 | 03/02/2010 | 139171 | 70029 | GUARDIAN PEST CONTROL INC | 101-20200 | 70.70 |
| 03/10 | 03/02/2010 | 139172 | 80022 | HAWKINS INC | 601-20200 | 436.60 |
| 03/10 | 03/02/2010 | 139173 | 80017 | HENRY'S WATERWORKS INC | 601-20200 | 858.28 |
| 03/10 | 03/02/2010 | 139174 | 4021 | JENNIFER SEMO | 101-20200 | 350.00 |
| 03/10 | 03/02/2010 | 139175 | 190025 | JUDY SEURER | 604-20200 | 69.65 |
| 03/10 | 03/02/2010 | 139176 | 110006 | KEN WASCHKE AUTO PLAZA | 604-20200 | 69.16 |
| 03/10 | 03/02/2010 | 139177 | 120032 | LAKE COUNTRY POWER | 101-20200 | 211.34 |
| 03/10 | 03/02/2010 | 139178 | 120012 | LIBRARY STORE | 101-20200 | 61.68 |
| 03/10 | 03/02/2010 | 139179 | 130138 | MIB YEARBOOK | 101-20200 | 50.00 |
| 03/10 | 03/02/2010 | 139180 | 130044 | MINNESOTA DEPT OF HEALTH | 601-20200 | 1,500.00 |
| 03/10 | 03/02/2010 | 139181 | 130008 | MINNESOTA MUNICIPAL UTILITIES | 101-20200 | 580.00 |
| 03/10 | 03/02/2010 | 139182 | 130009 | MINNESOTA POWER | 101-20200 | 1,323.24 |
| 03/10 | 03/02/2010 | 139183 | 130123 | MORTON SALT | 101-20200 | 1,868.47 |
| 03/10 | 03/02/2010 | 139184 | 130015 | MOUNTAIN IRON PUBLIC UTILITIES | 604-20200 | 17,115.86 |
| 03/10 | 03/02/2010 | 139185 | 40032 | OFFICE OF ENTERPRISE TECHNOLOG | 101-20200 | 474.68 |
| 03/10 | 03/02/2010 | 139186 | 170001 | QWEST | 101-20200 | 107.48 |
| 03/10 | 03/02/2010 | 139187 | 180031 | RRHS UMCM MESABA CLINICS | 101-20200 | 77.00 |
| 03/10 | 03/02/2010 | 139188 | 190020 | SCHERER'S BOMBARDIER | 101-20200 | 300.00 |
| 03/10 | 03/02/2010 | 139189 | 190004 | SKUBIC BROS INC | 101-20200 | 3,017.56 |
| 03/10 | 03/02/2010 | 139190 | 190057 | SOUTHERN ALUMINUM MFG INC | 101-20200 | 686.00 |
| 03/10 | 03/02/2010 | 139191 | 190024 | ST LOUIS CO SHERIFF LITMAN | 101-20200 | 37,500.00 |
| 03/10 | 03/02/2010 | 139192 | 200003 | TACONITE TIRE SERVICE | 603-20200 | 365.66 |
| 03/10 | 03/02/2010 | 139193 | 200045 | TOOLS PLUS INDUSTRIES | 101-20200 | 315.52 |
| 03/10 | 03/02/2010 | 139194 | 200036 | TRITEC OF MINNESOTA INC | 603-20200 | 203.06 |
| 03/10 | 03/02/2010 | 139195 | 200010 | TUCK N ROLL UPHOLSTERY | 604-20200 | 200.00 |
| 03/10 | 03/02/2010 | 139196 | 3036 | ULLAND BROS. INC. | 101-20200 | 200.00 |
| 03/10 | 03/02/2010 | 139197 | 220025 | VERIZON WIRELESS | 101-20200 | 22.24 |
| 03/10 | 03/02/2010 | 139198 | 220026 | VIRGINIA HOME CENTER | 101-20200 | 62.98 |
| 03/10 | 03/02/2010 | 139199 | 230036 | WALKER PROCESS EQUIPMENT | 602-20200 | 12,465.00 |
| 03/10 | 03/02/2010 | 139200 | 230030 | WATER CANNON INC | 101-20200 | 163.35 |
| 03/10 | 03/02/2010 | 139201 | 260005 | ZEP MANUFACTURING COMPANY | 101-20200 | 309.32 |
| Totals: | | | | | | <u>92,553.12</u> |

MINUTES
MOUNTAIN IRON CITY COUNCIL
SPECIAL MEETING
MARCH 1, 2010

The meeting was called to order at 5:04 p.m. with the following members present: Ed Roskoski, Joe Prebeg, Alan Stanaway, Mayor Gary Skalko; and Tony Zupancich (entering at 5:19 p.m.) Also present were: Craig J. Wainio, City Administrator; and Don Kleinschmidt, Director of Public Works.

At 5:04 p.m., it was moved by Prebeg and seconded by Skalko to recess the regular meeting and go into a closed session to discuss the Procedures and Service of the Mountain Iron Fire Department. The motion carried.

At 6:12 p.m., Councilor Roskoski left the meeting.

At 6:16 p.m., it was moved by Zupancich and seconded by Skalko to adjourn the closed session of the Special Meeting. The motion carried with Councilor Roskoski absent.

At 6:16 p.m., it was moved by Zupancich and seconded by Skalko that the meeting be adjourned. The motion carried with Councilor Roskoski absent.

Submitted by:



Craig J. Wainio
City Administrator

www.mtniron.com



**BENCHMARK
ENGINEERING, INC.**

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

March 5, 2010

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN
WWTP Facility Upgrade
Project No. MI09-02

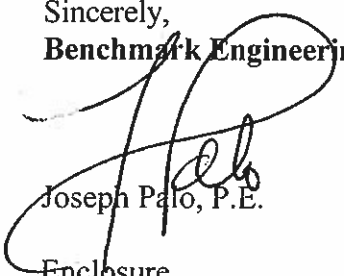
Dear Mr. Wainio:

Enclosed please find Pay Request No. 5 for the City of Mountain Iron Wastewater Treatment Plant Facility project in the amount of **\$51,547.26**, for approval at your next scheduled City Council meeting. This amount includes withholding a 1% retainage. This payment is for work completed as of February 28, 2010. Please refer to the enclosed pay request breakdown for a summary of items completed.

Please sign all copies. Keep one for your records and return the other copies.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.


Joseph Palo, P.E.

Enclosure

pc: Mr. Mark Magney, Magney Construction, Inc.

MAGNEY
CONSTRUCTION
COMMERCIAL & INDUSTRIAL CONTRACTORS

1401 PARK ROAD • CHANHASSEN, MN 55317

952.474.1674 OFFICE • 952.474.1679 FAX

WWW.MAGNEYCONSTRUCTION.COM

January 26, 2010

Mr. Joseph Palo, PE
Benchmark Engineering, Inc.
8878 Main Street
P.O. Box 261
Mountain Iron, MN 55768-0261

Re: Wastewater Treatment Facility Improvements – Mountain Iron, MN

Dear Joe,

We are hereby requesting a Certificate of Substantial Completion, effective January 15, 2010, for the referenced Project. A majority of the work has been completed and the installed equipment is being used for its intended purpose.

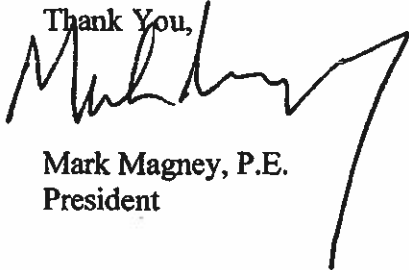
The following is a list of major items remaining to be completed:

1. Strip formwork and cleanup in Pretreatment Building.
2. Remove debris (old piping and clarifier equipment) from the site and general cleanup.
3. Site Grading and Seeding.

Please find enclosed our Payment Application No. 5 for this Project. We are requesting a reduction in retainage to 1% with this Payment Application. In addition to the 1% retainage there is approximately \$9,050.00 remaining to bill out.

Please contact me if you have any questions.

Thank You,



Mark Magney, P.E.
President

RECEIVED

MAR 04 2010

Letter of Transmittal

Benchmark Engineering, Inc.
8878 Main Street – P.O. Box 261
Mountain Iron, MN 55768-0261
218-735-8914
218-735-8923

| | | | |
|-------|---------------------------------------|-----------|--------------------|
| DATE: | 3/1/2010 | Project: | Mountain Iron WWTP |
| ATTN: | Alan Johnson | Proj. No: | 356 |
| RE: | Revised Application for Payment No. 5 | | |

We are sending you the following Items:

Attached

Under separate cover via:

Shop Drawings
 Specifications

Prints
 Letter

Plans
 Change Order

Samples

| Copies | Date | No. | Description |
|--------|------|-----|--|
| 4 | | | Revised - Application for Payment No. 5 |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

These are transmitted as noted below:

For approval

Approval as submitted

Resubmit

Copies for approval

Per request

Approved as noted

Submit

Copies for distribution

For your use

Return for corrections

Return

Corrected Prints

For review and comment

Return

Corrected submittals

For Bids Due

Prints returned after loaned to us

Remarks:

Thank You!

Copy To: 1-File
1- Pam B.

Signed: *Pina M. Dillard*

Application for Payment No. 5 (REVISED)

To: The City of Mountain Iron, MN

From: Magney Construction, Inc., 1401 Park Road, Chanhassen, MN 55317

Contract: _____

Project: Wastewater Treatment Facility Improvements

Owners Contract No. _____ Engineer's Project No. 002540-09002-0
 Date of this Invoice: 1-Mar-10
 Invoice Work Period: 1/1/10 to 2/28/10

| | |
|--|---------------------|
| 1) Original Contract Price: | <u>\$578,600.00</u> |
| 2) Net Change by Change Order/Written Amendments (-/+) | <u>\$7,184.42</u> |
| 3) Current Contract Price (1+2): | <u>\$585,784.42</u> |
| 4) Total Completed and stored to date: | <u>\$393,041.17</u> |
| 5) Retainage (per Agreement): | |
| <u>1.00%</u> of completed work | <u>\$3,930.41</u> |
| <u>1.00%</u> of stored material: | <u>\$0.00</u> |
| Total retainage: | <u>\$3,930.41</u> |
| 6) Total Completed and stored to date less retainage (4-5) | <u>\$389,110.76</u> |
| 7) Less Previous Application for Payments: | <u>\$337,563.50</u> |
| 8) DUE THIS APPLICATION | <u>\$51,547.26</u> |

Accompanying Documentation:

CONTRACTOR'S Certification:

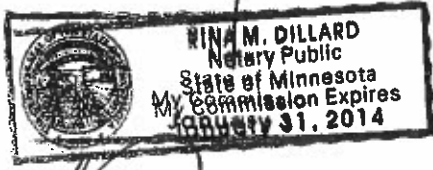
The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 1 inclusive; (2) title of all work, materials and equipment incorporated in said Work otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interest or encumbrance (except such as are recovered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance by the Contract Documents and not defective.

Dated: 1-Mar-10

By: Magney Construction, Inc. (Contractor)

State of MN County of Hennepin
 Subscribed and sworn to before me this 1st day of March, 2010.

Notary Public Nina M. Dillard
 My Commission Expires: Jan. 31, 2014



Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Owner: _____
 By: _____
 Date: _____

Engineer: Joseph Pals
 By: Joseph Pals
 Date: 3-5-10

Magney Construction, Inc.
Schedule of Values:

Mountain Iron Wastewater Treatment Facility Improvements

Application No. 5

Date of Application: 3/1/2010
Work Complete Through: 2/28/2010

| Spec. | Description | Scheduled Value | Previous Application | This Application | Stored Material | Completed & Stored To Date | Pct. Compl. | Balance to Finish |
|---------------|---|------------------|----------------------|------------------|-----------------|----------------------------|-------------|-------------------|
| 00500 | Bonding & Insurance | \$8,500 | \$8,500 | \$0 | \$0 | \$8,500 | 100% | \$0 |
| Division 1 | Mobilization & GC's | \$37,700 | \$28,200 | \$7,500 | \$0 | \$35,700 | 95% | \$2,000 |
| 24113 | Selective Demolition | \$28,400 | \$24,900 | \$3,500 | \$0 | \$28,400 | 100% | \$0 |
| 33000 | Concrete Work | \$7,700 | \$4,300 | \$3,400 | \$0 | \$7,700 | 100% | \$0 |
| 33900 | Precast Structures | \$2,400 | \$2,400 | \$0 | \$0 | \$2,400 | 100% | \$0 |
| 36000 | Grout | \$600 | \$600 | \$0 | \$0 | \$600 | 100% | \$0 |
| 37000 | Concrete Restoration | \$3,200 | \$0 | \$3,200 | \$0 | \$3,200 | 100% | \$0 |
| 55000 | Metal Fabrications | \$10,600 | \$6,500 | \$4,100 | \$0 | \$10,600 | 100% | \$0 |
| 66000 | Plastic Fabrications | \$3,800 | \$3,170 | \$630 | \$0 | \$3,800 | 100% | \$0 |
| 67000 | FRP Dome Clarifier Covers (Alternate 1) | \$154,000 | \$0 | \$0 | \$0 | \$0 | 0% | \$154,000 |
| 72100 | Insulation | \$300 | \$300 | \$0 | \$0 | \$300 | 100% | \$0 |
| 99000 | Painting | \$13,900 | \$13,000 | \$900 | \$0 | \$13,900 | 100% | \$0 |
| 220503 | Plumbing | \$1,700 | \$1,700 | \$0 | \$0 | \$1,700 | 100% | \$0 |
| 260505 | Electrical | \$10,000 | \$7,500 | \$2,500 | \$0 | \$10,000 | 100% | \$0 |
| 312000 | Earthwork | \$4,500 | \$3,150 | \$0 | \$0 | \$3,150 | 70% | \$1,350 |
| 329200 | Turf & Grasses | \$1,000 | \$0 | \$0 | \$0 | \$0 | 0% | \$1,000 |
| 330505 | Trenching and Backfilling | \$11,500 | \$11,500 | \$0 | \$0 | \$11,500 | 100% | \$0 |
| 400510 | Process Piping | \$12,300 | \$12,300 | \$0 | \$0 | \$12,300 | 100% | \$0 |
| 409513 | Supervisory Control System | \$15,800 | \$15,800 | \$0 | \$0 | \$15,800 | 100% | \$0 |
| 432150 | Submersible Pumps | \$27,200 | \$27,200 | \$0 | \$0 | \$27,200 | 100% | \$0 |
| 443400 | Fine Screening Equipment | \$156,700 | \$156,700 | \$0 | \$0 | \$156,700 | 100% | \$0 |
| 444223 | Clarifier Equipment | \$28,800 | \$26,400 | \$2,400 | \$0 | \$28,800 | 100% | \$0 |
| A - 1 | Allowance 1 - Repair Covers | \$30,000 | \$0 | \$0 | \$0 | \$0 | 0% | \$30,000 |
| A - 2 | Allowance 2 - Remove & Repl Windows | \$8,000 | \$0 | \$3,607 | \$0 | \$3,607 | 45% | \$4,393 |
| CO#2 | Additional Concrete Floor/Ceiling Repairs | \$6,262 | \$1,210 | \$5,052 | \$0 | \$6,262 | 100% | \$0 |
| CO#3 | Add Grating at Clarifier Bridge | \$922 | \$0 | \$922 | \$0 | \$922 | 100% | \$0 |
| Totals | | \$585,784 | \$355,330 | \$37,711 | \$0 | \$393,041 | 67% | \$192,743 |

COUNCIL LETTER 031510-IVG1

RECREATION DEPARTMENT

**ANN'S ACRES PARK
IMPROVEMENTS**

DATE: March 10, 2010

FROM: Parks & Recreation Board

Don Kleinschmidt
Director of Public Works

The Parks and Recreation Board will be making a decision on the upgrade of Ann's Acres Park. The information is not available by the packet deadline.

CJ
FYI

**MOUNTAIN IRON
PUBLIC SAFETY & HEALTH BOARD MINUTES
WEDNESDAY, FEBRUARY 24, 2010**

The meeting was called to order by Stanaway at 6:32 p.m. with the following members present: Stanaway, Skalko, Skogman, Holmes and Nelson. Also present were Chief Cvar, 1st Responder Director Al Mattila and Councilor Ed Roskoski.

A motion was made by Skalko supported by Holmes to accept the minutes of the January 24, 2010 meeting. The motion carried 5 to 0.

No one spoke at the public forum.

Committee and Staff Reports:

1st Responders: Director Mattila reported that there were a dozen calls and they responded to all but one of the calls. He also stated that they are without a medical director. They have been in contact with a Dr. Ed Anderson from Bigfork who is willing to volunteer his time. He is also doing the same for Clinton and Macdavit Township 1st Responders.

A motion was made by Skogman and supported by Holmes to recommend to the City Council that the appoint Dr. Ed Anderson as 1st Responders medical director. The motion passed 5 to 0.

A motion was made by Skalko and supported by Holmes to recommend to the City Council that they adopt the State EMS Guidelines and the 1st Responders SOG's. After further discussion the motion was tabled until the March meeting to allow members to review the guidelines.

Fire Department: Chief Cvar presented the monthly call attendance and training reports.

There was no Sheriff's Department report.

Unfinished Business:

The 1st Responders reported that 5 new applications have been received.

The Fire Department reported that 5 new applications have been received. Cvar stated that new questions have been developed for the Captains position and that they will use the old questions for the firefighters.

Skalko reported that the consensus from the C.O.W. was to have the Planning and Zoning Commission continue to work on licensing of rental properties in the city. Nelson stated that he had missed the meeting, but wanted to state that he was not in favor of the licensing.

Warning Siren Update. Mr. Wainio is looking into getting FEMA grant money to help with the funding.

COUNCIL LETTER 031510-VIB

PUBLIC WORKS

**LIBRARY PAINTING
LOWER LEVEL**

DATE: March 10, 2010
FROM: Don Kleinschmidt
Director of Public Works

The following quotes were received for the painting and patching of the basement walls and ceiling at the library:

| | |
|---------------------|-------------|
| Swanson & Youngdale | \$12,500.00 |
| Add #1 | 1,275.00 |
| Add #2 | 637.00 |
| Lakehead Painting | \$ |

Staff recommends City Council approval of the low quote to _____
at their quote of \$---



BENCHMARK ENGINEERING, INC.

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

March 9, 2010

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

Re: Mt. Iron Baseball Field Reconstruction
Project No.: MIPR09-01 & MIPR09-02

Dear Mr. Wainio;

Benchmark Engineering, Inc. is nearing the completion of the construction plans and specifications for the Mt. Iron Baseball Field Reconstruction project, which includes the Wolf & West Virginia fields.

At this time, Benchmark Engineering, Inc. is requesting City Council action to advertise for bids for the above-referenced project. The bid opening will be set for Tuesday, April 13, 2020 at 10:00 A.M. at the Mountain Iron City Hall. The award of bid could then be considered by the City Council at the second meeting in April.

If you have any questions or need additional information please do not hesitate to contact our office.

Sincerely,
Benchmark Engineering, Inc.



Eric E. Fallstrom, P.E.



Care Partners

"The human spirit is stronger than anything that can happen to it." – George C. Scott

March 8, 2010

**Mayor Gary Skalko
8586 Enterprise Drive South
Mt. Iron, MN 55768**

Dear Mayor Gary Skalko & Honorable Council Members:

Thank you in advance for taking the time to review our request. Care Partners is holding its 3rd Annual Swedish Meatball Dinner at the Mt. Iron Community Center on Wed, April 28th, 2010. As in the past, The Virginia Servicemen's Club is donating their time to help prepare & serve the dinner.

Care Partners is a local non-profit dedicated to providing financial assistance to individuals and families facing cancer on the Iron Range. Our financial help is not based on income – the only criterion for assistance is being diagnosed with cancer. By waiving the \$200 user fee – we will be able to help even more people across the Iron Range.

Care Partners is a local non-profit dedicated to helping our friends and neighbors facing cancer or a life-limiting illness. Our assistance is primarily financial.

Again, thank you for your time and consideration. If you need additional information – please give me a call.

**Kindest Regards,
Tasia Hoag
Coordinator, Care Partners**

P.O. Box 217, Eveleth, MN 55734-0217
Phone 218/404-1411

COMMUNICATIONS
MARCH 15, 2010

1. Ron Alto, Debi Lewis, and the Mesabi Avenue Families, a thank you for the service provided during a water line break.
2. Mesabi Family YMCA, an invitation to the Annual YMCA Strong Kids Auction on April 23, 2010.
3. St. Louis County Fair Association, requesting financial support for the 2010 Fair.

March 8, 2010

Dear Sirs:

I am writing in regards to the water break that occurred in Mountain Iron this past week. On Sunday, February 28, 2010, at about 10 PM, we discovered water running in our basement. After checking with neighbors we realized that we weren't the only ones with this problem.

While visiting with the neighbors outside Mike Dundas stopped. He came into our home to assess the situation and asked for a container to gather water to have it tested the following morning.

For the entire first week of March, Mike Dundas went up and beyond the call of duty. When it was discovered that an old steam shaft here on Mesabi Avenue was filling up with water, Mike placed pumps to clear the water, therefore slowing and eventually stopping the flow of water into our homes. He diligently checked this pump and shaft throughout the day and night, for many nights, to keep the pumps working and water out of our homes.

Throughout the week he tested water from each home and the shaft, while still trying to determine where the water was coming from with his fellow city workers, all the while keeping the neighborhood updated on the status of this issue.

On Sunday, March 7, 2010, Mike Dundas was informed of the alley caving in. He contacted the appropriate people and a crew was sent to find the problem. And as this crew dug up the street, Mike Dundas was there, still working hard to help protect our homes.

I have included photos of Mike Dundas and the city crew hard at work protecting us.

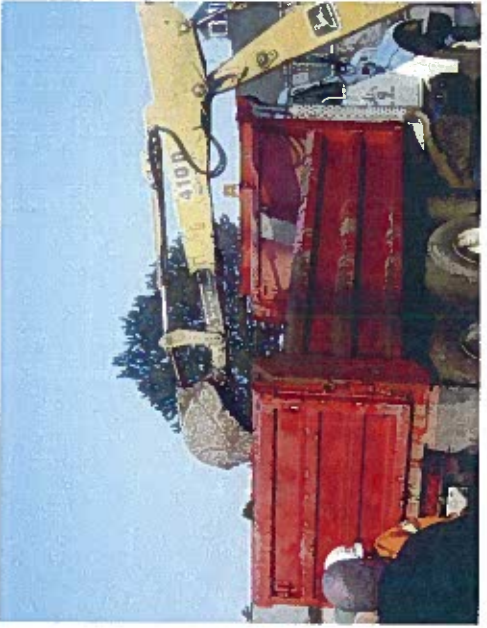
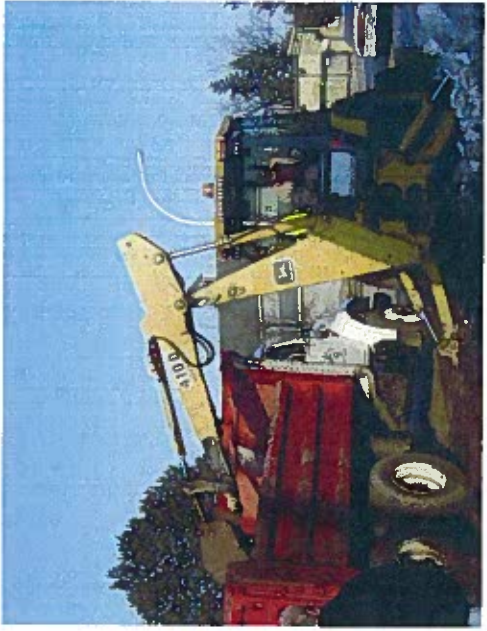
All of the Mesabi Avenue neighborhood would like to thank Mike Dundas for being there to protect our homes and our neighborhood. He has become a great asset to our neighborhood and to the community of Mountain Iron.

Thanks again, Mike for all that you do.

Thank you for your time,

A handwritten signature in black ink, appearing to read "Debi Lewis". The signature is written in a cursive, flowing style.

Ron Alto, Debi Lewis and the Mesabi Avenue families





Mesabi Family YMCA

"We build strong kids, strong families, strong communities."

February 25, 2010

Gary Skalko
Mt Iron City Council
8586 Enterprise Drive
Mt Iron, MN 55792

Dear Mayor Skalko,

You are cordially invited to attend the annual YMCA Strong Kids Auction and "Black & White" Dinner on Friday, April 23, 2010.

Location: Mt Iron Community Center, 8586 Enterprise Drive South
Time: 6 pm Social & Hors d'oeuvres, Silent Auction, Entertainment
7 pm Sit-down Plated Dinner & Speaker 7:45 pm Live Auction

Corporate Table: \$500 table of 8 includes wine with dinner and special raffle drawing

Please complete the attached "Corporate Table" form and return to the YMCA with payment by March 26, 2010.

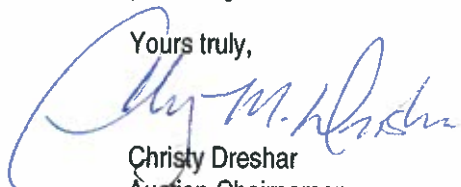
Funds raised through the campaign and auction help keep our mission based promise to provide assistance to those in need and to keep our programs strong, growing, and affordable. Children, families, and adults who cannot afford program or membership fees can apply for financial assistance. In 2009, \$54,502 in assistance was distributed to 600 participants.

Families are thankful...

"Thank you so much for the assistance with membership costs. It allows my son & me to be able to spend time together, while benefiting our health. He really enjoys the swimming lessons he's been in. This is greatly appreciated, without this membership assistance; we would not be able to attend. We enjoy the services you provide." - Single mom & son

"With your support the many programs that are offered are made accessible to our family that would otherwise be out of reach for us financially. Everyone in the family will benefit from this generosity. I have diabetes & it is important for me physically to stay in shape. The kids use the facilities & we are grateful for them to have the chance to have a place to go that is fun and safe." - Family of Five

Yours truly,



Christy Dreshar
Auction Chairperson
YMCA Board Member



Nancy Henderson-Korpi
YMCA Executive Director

Thank you for making a difference in the lives of others.

Mesabi Family YMCA • 8367 Unity Drive • Virginia, Minnesota 55792
Phone 218-749-8020 • Fax 218-749-0921
www.mesabiyymca.com



You're invited to the Mesabi Family YMCA's

**YMCA Strong Kids
"Black and White"
Dinner and Auction**

Friday, April 23, 2010

**Mt Iron Community Center
8586 Enterprise Drive South**

**6:00pm Social, Hors d'oeuvres, Silent Auction,
Entertainment**

7:00pm Plated Sit-Down Dinner & Guest Speaker

7:45pm Live Auction begins

Corporate Table of 8: \$500

**Includes wine with meal and special
raffle drawing**

Limited Seating! Please RSVP by March 26: 218-749-8020

Corporate Reservation

Company Name: _____

Address: _____

Telephone: _____

Cell Phone: _____

Contact Name: _____

Contact Email: _____

Mail or drop off with payment by April 15, 2010
Mesabi Family YMCA, 8367 Unity Drive, Virginia, MN 55792



Mesabi Family YMCA 2010 Strong Kids Auction

2010 Goal: \$15,000

Funds raised enable your YMCA:

- to keep the door open to all no matter one's financial circumstance
- to keep all programs strong, growing, and affordable across the Iron Range
- to make a difference in peoples' lives with programs that build self esteem, improve well-being, restore a positive outlook, create relationships, and strengthen the communities we live in
- to be of service to others – helping people help themselves
- to collaborate and partner with other agencies, schools, and communities in healthy community activities

Keeping the Door Open to All:

No one is ever turned away from the YMCA due to an inability to pay; anyone facing financial challenge is eligible to apply for financial assistance. In 2009, 600 individuals and families have been able to participate in programs, membership, and activities at the YMCA valued at \$54,502.

About the YMCA and Who We Serve:

The Mesabi Family YMCA is a mission-based, 501c3 non-profit organization that has been in existence for 27 years located in Virginia/Mt. Iron, MN. We are chartered by the National YMCA. Our service area includes the quad-cities and beyond extending up to 60 miles ... Virginia, Mt Iron, Gilbert, Eveleth, Biwabik, Aurora, Hoyt Lakes, Cook, Orr, Nett Lake, Babbitt, Tower-Soudan, Buhl, Cherry, Iron, Forbes, Cotton, and in between. In 2009 we served 5516 people across the East Iron Range through membership services and programs including youth sports, swimming, child care, day camp, school's out programs, health and wellness, instructional programs, training opportunities, open houses, active older adult activities, collaborative programming, and more for all ages cradle to grave.

Mission:

To put Christian principles into practice through programs that build healthy spirit, mind, and body for all. We strive to build strong kids, strong families, and strong communities by emphasizing the four core values of caring, honesty, respect and responsibility.

Everyone who is touched by the YMCA is impacted by the four core values. Often for a child who has a challenging home life, the YMCA may be one of the only places where they are treated with respect and helped to feel that they truly have worth and value. Often for a family, senior citizen, or an individual with disabilities who is facing financial challenges the opportunity to come to the YMCA to exercise and socialize can enhance their self worth both physically and mentally and help them feel more a part of their community. The Mesabi Family YMCA truly touches everyone we serve, and through the ability to offer financial assistance we can especially serve those in the greatest need.

**Please think about how you can help make a difference in the lives of others...
Give, Volunteer, Serve ... you'll be forever changed!**



The Five Best Days of Summer

St. Louis County Fair
SINCE 1885

March 4, 2010

Dear Community Leaders,

The St. Louis County Fair Board would like to take this opportunity to thank you for past support of the St. Louis County Fair. This year's Fair is scheduled for July 28th through August 1st; and it will be a very special event. This will be the Fair's 125th Anniversary. That makes it one of the longest standing entertainment events in northern Minnesota.

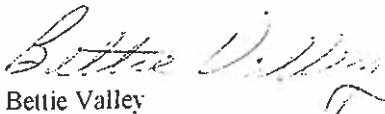
One of the reasons it has endured is that residents from all over northern Minnesota recognize it for the quality and affordable family event that it is. Its 125 year history is testament to the fact that the Fair is providing residents with what they want. Whether they attend to compete, to display their products, or just to have a good time, they know that everything they need and want will be found at the Fair.

Another reason the Fair has endured is because of the support it receives from northern Minnesota communities, both large and small. The St. Louis County Fair is put on by a small non-profit organization that depends not just on the support of the fairgoers, but also on the support of communities and corporations within the surrounding area. This non-profit organization is an agricultural society established and governed by Chapter 38 of the Minnesota State Statutes. Part of that statute (38.12) authorizes municipalities to financially assist their County Fair, with no cap on the amount of that support.

The Fair Board realizes budgets are tight and that you understand how important the Fair is to the residents of your community. With those two things in mind, the Fair Association would like to request that you consider including the Fair in your 2010 financial plans, in an amount that fits into your budget. Your support will ensure that the Fair's tradition of agricultural education and affordable, quality family entertainment will continue; and that everyone in your community, the county, and the surrounding areas will be happy and proud to have been a part of the Fair's 125th.

The Fair Board thanks you in advance for the consideration you give this request, and looks forward to seeing you and the residents of your community at this year's Fair.

Sincerely yours,



Bettie Valley
Fair Sec/Mgr

St. Louis County Agricultural Fair Association

P.O. Box 629 • Hibbing, MN 55746 • Phone (218) 263-4256 • Fax (218) 263-6313 • Email: stlofair@uslink.net
Fair Office: 1100 East 25th Street • Hibbing, MN 55746 • Fairgrounds: Highway 169 • Chisholm, MN 55719

LETTER 031510-VIII
NEGOTIATIONS COMMITTEE
CLOSED MEETING

DATE: March 10, 2010
FROM: Negotiations Committee
Craig J. Wainio
City Administrator

The City Council may enter into a Closed Meeting to discuss contract negotiations strategies with AFSCME Local Union #453.