

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, MARCH 5, 2007 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Consent Agenda
 - A. Minutes of the February 20, 2007 Regular Meeting (#1-10)
 - B. Communications
 - C. Receipts
 - D. Bills and Payroll
- III. Public Forum
- IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - 1. Investment Policy (#11-15)
 - 2. Public Access TV (#16)
 - C. Director of Public Works Report
 - D. Director of Parks and Recreations Report
 - 1. Locomotive Park Usage (#17-18)
 - E. Sheriff's Department Report (#31)
 - F. City Engineer's Report
 - G. Planning and Zoning (#19)
 - 1. Ordinance Amendment Recommendation (#20)
 - H. Liaison Reports
- V. Unfinished Business
 - A. First Responders (#21)
- VI. New Business
 - A. Resolution 12-07 Accepting Report and Calling a Hearing (#22-24)
 - B. Resolution 13-07 Ordering Report (#25-27)
 - C. Mutual Aid Agreement (#28-31)
 - D. Communications (#56-58)
- VII. Open Discussion
- VIII. Announcements
 - A. Public Visioning Session – March 7th – 6:30PM – Community Center
- IX. Adjourn

Denotes page number in packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
FEBRUARY 20, 2007

Mayor Skalko called the City Council meeting to order at 6:31 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Forseen, Municipal Services Secretary; Larry Nanti, Recreation Director; Don Kleinschmidt, Director of Public Works; Rod Flannigan, City Engineer; Paul Cerkvenik, City Attorney; and Rick Feiro, Sergeant.

The Mayor welcomed the audience and the television viewing audience to the meeting.

It was moved by Skalko and supported by Zupancich that the consent agenda be approved as follows:

1. Add the following items to the agenda:
VIII. Councilor Roskoski-presentation-article in the Duluth Newspaper on Levies
V. A. Library-Seek Quotes on Lead Paint

Move: VI. E. Greenwood Cemetery to IV. A. 1.
2. Approve the minutes of the February 5, 2007, City Council meeting as submitted.
3. Approve the minutes of the February 7, 2007, Committee-of-the-Whole meeting as submitted.
4. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
5. To acknowledge the receipts for the period February 1-15, 2007, totaling \$145,267.44, (a list is attached and made a part of these minutes).
6. To authorize the payments of the bills and payroll for the period February 1-15, 2007, totaling \$266,974.21, (a list is attached and made a part of these minutes).

The motion carried on the following roll call vote: Prebeg, yes; Zupancich, yes; Stanaway, yes; Roskoski, no; and Skalko, yes.

No one spoke during the public forum.

During the Mayor's report, the Mayor made a plea to get some First Responders to work in the City of Mountain Iron. The Mayor advised First Responder candidates to come to the City Hall and talk to the City Administrator regarding the positions. He said that the City is paying for the training, books, and a callout fee.

The Mayor advised the Council and those trying to contact him that he would be out of town from February 23rd to March 4th.

It was moved by Skalko and supported by Zupancich to allocate \$12,500 towards the Greenwood Cemetery Association for capital improvements contingent on the City of Virginia making a contribution. The motion carried unanimously on a roll call vote.

It was moved by Prebeg and supported by Stanaway to authorize the purchase of one 2008 Ford 250 truck at a cost of \$19,261.77 and one 2008 Ford 350 truck at a cost of \$19,903.77 from Lundgren Motors. The motion carried on the following roll call vote: Stanaway, yes; Roskoski, no; Prebeg, yes; Zupancich, yes; and Skalko, yes.

It was moved by Zupancich and supported by Prebeg to authorize the purchase of thirty six (36) 300 gallon garbage canisters and twelve (12) canister lids from MacQueen Equipment Incorporated at a cost of \$13,632.00. The motion carried unanimously on a roll call vote.

It was moved by Roskoski and supported by Skalko to authorize City Staff to advertise for the following summer positions:

- A. Summer labor positions for the Public Works Department
- B. All Summer Recreation Department Staff positions
- C. Fourth of July Celebration
- D. Merritt Day's Celebration
- E. Library Summer position

The motion carried.

It was moved by Skalko and supported by Zupancich to have City Staff work with the Personnel Committee and review the Hiring Policy and wages for the Summer Temporary Employees. The motion carried.

It was moved by Prebeg and supported by Zupancich to approve the contract with the Friends of Minnesota Conservation Corps (MCC) and proceed with the hiring for the program at a cost of \$2,500 per week. After further discussion, Councilor Prebeg amended the motion to add obtaining approval for the program from Local Union #453. Councilor Zupancich supported the amendment. The amended motion carried with Councilor Roskoski voting no.

Councilor Prebeg thanked the Sheriff's Department for assisting the "Bush" Prebeg Memorial Snowmobile Ride with traffic control during the event.

It was moved by Prebeg and supported by Zupancich to authorize the purchase of a 2007 Dodge Durango for the Sheriff's Department from Elk River Dodge, through the State Bid, at a cost of \$27,747.00. The motion carried unanimously on a roll call vote.

Councilor Roskoski asked the City Engineer if there was anyway to design the streets in Unity Second Addition to have more lots developed. Councilor Prebeg said that the current proposed lot sizes are more marketable.

It was moved by Prebeg and supported by Zupancich to authorize a salary adjustment of \$400 per month for the City Administrator and \$600 per month for Director of Public Works since June 1, 2006, due to the additional work duties being performed since the retirement of the Foreman. And further, for this adjustment to remain in effect until a permanent Foreman is hired. The motion carried on the following roll call vote: Zupancich, yes; Stanaway, yes; Roskoski, no; Prebeg, yes; and Skalko, yes.

It was moved by Stanaway and supported by Zupancich to accept the recommendation of the Planning and Zoning Commission and approve the Variance for Five Star Living, 8583 Unity Drive, Mountain Iron, for a 26 square foot sign to be placed on parcel 175-0071-00906. The motion carried.

It was moved by Stanaway and supported by Roskoski to adopt Ordinance Number 01-07, relating to the adoption of an interim ordinance regulating the issuance of any approval or permit for the installation, construction or expansion of, any illuminated flashing, blinking or moving advertising sign containing changeable messages within the City of Mountain Iron, (a copy is attached and made a part of these minutes). The motion carried.

During the Liaison Reports, Councilor Zupancich, Planning and Zoning Commission, reported that the Commission is currently working on an ordinance revision to address the fabric structure issue and will be submitting a revision to the City Council sometime soon.

At 7:24 p.m., Councilor Roskoski left the meeting.

It was moved by Stanaway and supported by Skalko to allow the Director of Public Works to seek quotes to obtain a contractor to take care of the lead paint issue at the Library. The motion carried with Councilor Roskoski absent.

At 7:26 p.m., Councilor Roskoski returned to the meeting.

It was moved by Skalko and supported by Stanaway to donate the old light fixtures from the Senior Center to the American Legion with the stipulation that the City is not responsible for any liability concerning the light fixtures. And further, that the American Legion sign an agreement stating that they are accepting the light fixtures as is and with all faults. The motion carried.

It was moved by Skalko and supported by Zupancich to authorize up to \$2,000 to be spent towards the Quad Cities Wastewater Study. The motion carried.

It was moved by Prebeg and supported by Skalko to authorize a contribution of \$500 to the World Junior Curling Championships to be held at the Range Recreation Center in March, 2007, with the funds disbursed from the Charitable Gambling Fund. The motion carried unanimously on a roll call vote.

It was moved by Skalko and supported by Zupancich to modify the Purchasing Policy and authorize Department Heads to purchase items valued up to \$5,000; and with items over

\$5,000 that the Department Heads must come to the City Council for approval prior to making the purchase. And further, that in case of emergencies, that the Department Head may spent from \$5,000 to \$15,000 with authorization of the Mayor. The motion carried with Councilor Roskoski voting no.

It was moved by Skalko and supported by Stanaway to direct City Staff to work with the City Attorney to create a format for an Advisory Board, being called the Public Safety/Health Commission. This Commission would oversee, in an advisory capacity, the Sheriff's Department, Fire Department, and the First Responders to help develop blight policies. The motion carried.

It was moved by Skalko and supported by Zupancich to direct City Staff to have the Economic Development Authority review Resolution Number 25-04, JOBZ Business Subsidy Policy and Criteria, and clarify it for the City Council. The motion carried.

It was moved by Roskoski that since the City of Mountain Iron adopted Resolution Number 25-04 on July 21, 2004, titled JOBZ Business Subsidy Policy and Criteria, with the following specific spelled out on page 1. The Preamble. Whenever the City of Mountain Iron invests public funds or agrees to voluntarily forfeit tax or other revenue that benefit private development projects, those projects should create the greatest number of full time equivalent jobs that pay a living wage possible for the residents of the City of Mountain Iron and the surrounding region. Principles of Business Subsidy Implementation. The City of Mountain Iron shall target its business subsidy assistance to businesses that demonstrate a clear and ongoing commitment to the community by providing living wage jobs to their employees and to Mountain Iron residents, where applicable, by giving priority to those businesses over business that have not traditionally paid living wages. Business Subsidy Requirements. The City of Mountain Iron shall have an overall goal of creating jobs under this policy shall be held by Mountain Iron residents. It is expected that all qualified businesses or recipients shall have a quantified target for the number of residents to be hired. This addendum will be attached and included with Resolution Number 03-07, titled "A Business Subsidy Agreement by and between the City of Mountain Iron and Mountain Timber Wood Products, LLC", to reflect that 25 percent of all jobs created be offered to and be filled by qualified residents that reside in the City of Mountain Iron. The **motion died** for lack of support.

The Mayor said that they would not be discussing the L & M Supply expansion.

The Council discussed sponsorship of athletic home games. It was the consensus of the Council to have the City Administrator contact Terry Hartikka to get additional information regarding sponsoring events.

It was moved by Roskoski and supported by Prebeg to have the Sergeant work with City Staff and research surveillance systems that could be design for the City of Mountain Iron, what systems are presently available, estimated costs, and bring the information back to the City Council for further consideration. After further discussion, Councilor Roskoski amended the motion to have City Staff update the previous quotations and reports received and bring the

information to the next City Council meeting. Councilor Prebeg supported the amendment. The amended motion carried.

The Council reviewed the list of communications. It was the consensus of the Council to accept the Saint Louis County proposed April 10, 2007, from 6:30 – 7:30 p.m., for the Board of Review meeting.

Councilor Prebeg announced that the “Bush” Prebeg Memorial Snowmobile Ride was a success. He stated that there were approximately 112 sleds that completed the ride, with 175 registered riders. He said that they raised around \$18,000 this year and they were still receiving donations. Councilor Prebeg thanked everyone for the donations and their involvement in the ride.

Councilor Stanaway questioned whether the sale of surplus equipment could go back to the department that sells the surplus equipment. The City Administrator advised him that the General Fund paid for the equipment or items originally and any revenue received would go back into the General Fund.

Councilor Roskoski referred to an article in the Duluth News Tribune on January 23, 2007, regarding property tax levies. He said that the Governor had singled out 87 Cities to receive less government aid. The Mayor said that he speaks with the Representatives quite frequently and from what he understood that this proposal was a dead issue.

At 8:16 p.m., it was moved by Skalko and supported by Prebeg that the meeting be adjourned. The motion carried.

Respectfully submitted:



Jill M. Forseen, CMC/MMCA
Municipal Services Secretary

www.mtniron.com

COMMUNICATIONS

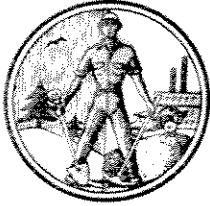
1. Saint Louis County, forwarding the tentatively scheduled 2007 Local Board of Appeal and Equalization meeting. The tentative date is April 10, 2007, from 6:30 to 7:30 p.m.

Summary By Category And Distribution

Category	Distribution	Amount
LICENSES	ANIMAL	40.00
UTILITY	UTILITY	110,653.37
BUILDING RENTALS	SENIOR CENTER	40.00
INTERGOVERNMENTAL REVENUE	GRANTS RECEIVABLE	28,164.31
MISCELLANEOUS	COCA-COLA RECEIPTS-CITY HALL	73.86
CD INTEREST	CD INTEREST 101	706.31
CD INTEREST	CD INTEREST 376	105.01
CD INTEREST	CD INTEREST 378	360.37
CD INTEREST	CD INTEREST 602	52.50
CD INTEREST	CD INTEREST 603	75.27
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	1,200.00
MISCELLANEOUS	ASSESSMENT SEARCHES	70.00
BUILDING RENTALS	COMMUNITY CENTER	270.00
BUILDING RENTALS	NICHOLS HALL	45.00
CD INTEREST	CD INTEREST 103	1,065.05
MISCELLANEOUS	FAX CHARGES	3.00
MISCELLANEOUS	REIMBURSEMENTS	245.00
METER DEPOSITS	ELECTRIC	900.00
SPECIAL ASSESSMENTS	SPECIAL ASSESS.-BOND MONEY	895.14
SPECIAL ASSESSMENTS	INTEREST-SP.ASSESS.-BONDS ISSU	8.44
CAMPGROUND RECEIPTS	FEES	175.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	119.81
Summary Totals:		<u>145,267.44</u>

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
02/07	02/13/2007	34519	130011	MOUNTAIN IRON POSTMASTER	604-20200	299.34
02/07	02/21/2007	34520	10013	A T & T INFORMATION SYSTEMS	604-20200	114.62
02/07	02/21/2007	34521	10008	AIRGAS NORTH CENTRAL	101-20200	128.36
02/07	02/21/2007	34522	130017	AMERICAN BANK	101-20200	95.67
02/07	02/21/2007	34523	10019	ARMORY SHELL	603-20200	186.38
02/07	02/21/2007	34524	10021	ARROWHEAD LIBRARY SYSTEM	101-20200	1,449.33
02/07	02/21/2007	34525	2014	BONITA MATTILA	604-20200	63.71
02/07	02/21/2007	34526	30061	CELLULARONE	602-20200	590.40
02/07	02/21/2007	34527	30009	CITY OF GILBERT	101-20200	1,089.49
02/07	02/21/2007	34528	220003	CITY OF VIRGINIA	101-20200	300.00
02/07	02/21/2007	34529	30026	COMO LUBE & SUPPLIES INC	101-20200	44.20
02/07	02/21/2007	34530	30053	CONSOLIDATED TRADING COMPANY	101-20200	1,271.94
02/07	02/21/2007	34531	30032	COURT ADMIN.-CONCILIATION	601-20200	125.00
02/07	02/21/2007	34532	2015	DAVID THOMPSON	604-20200	86.01
02/07	02/21/2007	34533	40017	DISPLAY SALES	101-20200	629.69
02/07	02/21/2007	34534	40005	DM&IR - CN - ACCOUNTS PAYABLE	601-20200	50.00
02/07	02/21/2007	34535	49030	DULUTH CLINIC	604-20200	40.00
02/07	02/21/2007	34536	40027	DULUTH/SUPERIOR COMMUNICATION:	101-20200	1,499.24
02/07	02/21/2007	34537	500012	ERA LABORATORIES INC	602-20200	834.95
02/07	02/21/2007	34538	60029	FERGUSON ENTERPRISES INC	101-20200	1,154.21
02/07	02/21/2007	34539	60012	FLOOR TO CEILING STORE	301-20200	1,048.54
02/07	02/21/2007	34540	70029	GUARDIAN PEST CONTROL INC	101-20200	62.62
02/07	02/21/2007	34541	2017	HABITAT FOR HUMANITY	101-20200	100.00
02/07	02/21/2007	34542	80002	HILLYARD	101-20200	1,043.99
02/07	02/21/2007	34543	80010	HOMETOWN ELECTRIC	604-20200	23,850.81
02/07	02/21/2007	34544	90009	IRON OAKES FENCING	603-20200	159.00
02/07	02/21/2007	34545	2019	JOSEPH DOTLICH	604-20200	84.88
02/07	02/21/2007	34546	2016	KAREN LILLIS	101-20200	100.00
02/07	02/21/2007	34547	4015	KAREN SEVERSON	101-20200	100.00
02/07	02/21/2007	34548	110002	KRBT-AM	101-20200	100.00
02/07	02/21/2007	34549		Information Only Check	101-20200	.00 V
02/07	02/21/2007	34550	120006	L & M SUPPLY	101-20200	1,770.68
02/07	02/21/2007	34551	120008	LEHMAN FABRICATING INC	101-20200	46.86
02/07	02/21/2007	34552	130030	MACQUEEN EQUIPMENT	603-20200	237.99
02/07	02/21/2007	34553	130041	MESABI BITUMINOUS	101-20200	779.05
02/07	02/21/2007	34554	130004	MESABI DAILY NEWS	101-20200	1,123.69
02/07	02/21/2007	34555	130093	MESABI RANGE COLLEGE	101-20200	75.00
02/07	02/21/2007	34556	130124	MID-MINNESOTA WIRE-2004	301-20200	4,859.60
02/07	02/21/2007	34557	140026	MINNESOTA ENERGY RESOURCES	601-20200	8,521.12
02/07	02/21/2007	34558	130119	MN DNR WATERS	601-20200	492.00
02/07	02/21/2007	34559	130123	MORTON SALT	101-20200	1,392.59
02/07	02/21/2007	34560	130015	MOUNTAIN IRON PUBLIC UTILITIES	101-20200	15,431.67
02/07	02/21/2007	34561	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	41,277.00
02/07	02/21/2007	34562	150014	ONE CALL CONCEPTS INC	604-20200	113.05
02/07	02/21/2007	34563		Void Check	101-20200	.00 V
02/07	02/21/2007	34564	170007	QUILL CORPORATION	101-20200	417.90
02/07	02/21/2007	34565	170001	QWEST	604-20200	345.23
02/07	02/21/2007	34566	9013	RANGE MENTAL HEALTH CENTER	101-20200	100.00
02/07	02/21/2007	34567	6006	SAINT LOUIS COUNTY	604-20200	183.19
02/07	02/21/2007	34568	190067	SAINT LOUIS COUNTY	101-20200	25.00
02/07	02/21/2007	34569	190004	SKUBIC BROS INC	603-20200	63.13
02/07	02/21/2007	34570	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	35,000.00
02/07	02/21/2007	34571	200006	TRIMARK INDUSTRIAL	604-20200	325.42
02/07	02/21/2007	34572	210001	UNITED ELECTRIC COMPANY	101-20200	5,056.12
02/07	02/21/2007	34573	220014	VIKING INDUSTRIAL NORTH	101-20200	574.05
02/07	02/21/2007	34574	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	38,784.62
02/07	02/21/2007	34575	220020	VISA OR AMERICAN BANK CC PMT	301-20200	9,498.47

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
02/07	02/21/2007	34576	230028	WISCONSIN ENERGY CONSERVATION	604-20200	223.50
02/07	02/21/2007	34577	2018	WORLD JUNIOR CURLING CHAMPION.	230-20200	500.00
02/07	02/21/2007	34578	260003	ZEE SERVICE COMPANY	101-20200	111.35
02/07	02/21/2007	34579	260005	ZEP MANUFACTURING COMPANY	101-20200	251.56
02/07	02/21/2007	34580	150003	OVERHEAD DOOR	101-20200	554.14
Totals:						<u>204,836.36</u>
Payroll-PP Ending 2/9/07						51,060.52
Sales Tax-Electronic Transfer						<u>11,077.33</u>
TOTAL EXPENDITURES						<u>\$266,974.21</u>



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

ORDINANCE NUMBER 01-07

RELATING TO THE ADOPTION OF AN INTERIM ORDINANCE REGULATING THE ISSUANCE OF ANY APPROVAL OR PERMIT FOR THE INSTALLATION, CONSTRUCTION OR EXPANSION OF, ANY ILLUMINATED FLASHING, BLINKING OR MOVING ADVERTISING SIGN CONTAINING CHANGEABLE MESSAGES WITHIN THE CITY OF MOUNTAIN IRON

THE CITY COUNCIL OF MOUNTAIN IRON ORDAINS:

Section 1. Interim Ordinance.

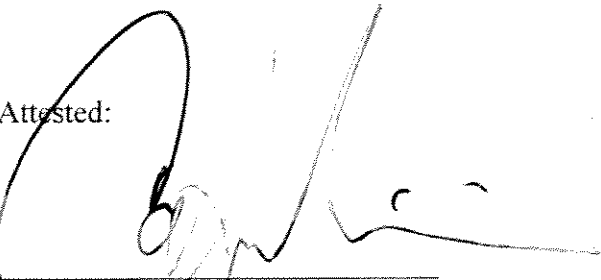
- a. The purpose of this ordinance is to protect the health, safety, and welfare of the citizens.
- b. The City Council is concerned about the effects of illuminated advertising signs upon the traveling public. These signs pose a hazard to the traveling public by the use of colorful lights and changeable messages. These attention-getting and eye-catching signs may threaten the safety of motorists, cyclists, pedestrians and other users of public streets and property by diverting motor vehicle drivers' attention away from the road.
- c. The Council has authorized a for the purpose of considering the amendment or adoption of official controls relating to the need for additional land use regulations addressing illuminated advertising signs with changeable messages.
- d. The Council is concerned that the placement of any illuminated advertising signs with changeable messages during the pendency of the above-mentioned study may compromise the results of that study and may harm the public's health, welfare and safety.
- e. Minnesota Statutes, Section 462.355, Subd. 4, authorizes the City to adopt interim zoning ordinances applicable to all or a part of the City for the purpose of protecting the health, safety, and welfare of its citizens, which ordinance may regulate, restrict or prohibit any use or development within the City for a maximum period not to exceed one year, with a possible extension up to an additional period of 18 months.

- f. It is hereby found and determined that it is in the best interest of the sound, aesthetic and efficient development of the City as a whole, as well as in the public's health, safety and welfare interests, that the authority granted by the above-mentioned Minnesota Statute be used by the City in conjunction with the above-authorized study.
- g. The City hereby prohibits the issuance or approval of any zoning certificate, sign permit, building permit or other land use official control for any advertising sign that has illuminated flashing, blinking or moving lights or a changeable message area as those terms are defined in this ordinance. The City also prohibits the installation, construction, reconstruction or expansion of any advertising sign that has illuminated flashing, blinking or moving lights or a changeable message area as those terms are defined in this ordinance.
- h. For purposes of this Section, the term "illuminated flashing lights" means any flashing, blinking, moving or traveling lights, a digital LED display or other means that does not provide constant illumination. The term "flashing lights," as used in the context of this ordinance, means any illumination that is not kept stationary or constant in intensity and color at all times. The term "illuminated," as used in the context of this ordinance, means characters, letters, figures, designs or outlines displayed by electric lights or luminous tubes as part of the advertising sign. The term "moving lights," as used in the context of this ordinance, includes movement or transition from one advertisement to another. The term "changeable message," as used in the context of this ordinance, means multiple advertisements displayed on an advertising sign that interchangeably appear based upon a predetermined frequency or cycle.

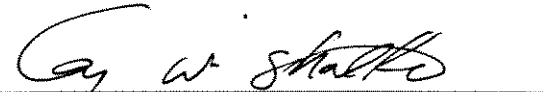
Section 2. Enforcement. A violation of this ordinance is subject to the penalties and provisions of Section 10.99 of the City Code.

Section 3. Effective Date. This ordinance shall be effective from and after its publication and will expire December 31, 2007. However, the City reserves the right to extend the interim ordinance for such additional periods as may be appropriate, not to exceed a total additional period of 18 months.

DULY ADOPTED BY THE CITY COUNCIL THIS 20th DAY OF FEBRUARY, 2007.

Attested: 

 City Administrator



 Mayor Gary Skalko

COUNCIL LETTER 030507-IVB1

ADMINISTRATION

INVESTMENT POLICY

DATE: February 28, 2007

FROM: Craig J. Wainio
City Administrator

As recommended by the State Auditor, Staff has reviewed various City policies regarding investments and has drafted a policy for the City of Mountain Iron. Please review the policy and determine its adequacy. If so desired, it is recommended that the City Council adopt the draft policy as the City of Mountain Iron's Investment Policy.

INVESTMENT POLICY

Policy Number 2007-01

Adopted March 5, 2007

I. SCOPE

The purpose of this Policy statement is to establish standards governing the investment of City funds. In accordance with Minnesota Statutes 385.05 and 118A.02, the City Treasurer is authorized to invest the City's funds in accordance with the Minnesota Statute of 118A.04 and 118A.05, which defines the types of securities and financial instruments we are allowed to purchase. The investment policy applies to all the investment activities of the City of Mountain Iron.

II. OBJECTIVE

The primary objectives, in priority order, of investment activities shall be:

1. Safety

Safety of principal is the foremost objective of the City of Mountain Iron. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and market risk.

2. Liquidity

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). However, we practice the philosophy of "buy and hold". What this means is that whenever we buy a security, it is our intention to hold it until it matures.

3. Return on Investments

The investment portfolio shall be designed with the objective of attaining a market rate of return given cash flow characteristics of the portfolio. The core of investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall not be sold prior to maturity except when the liquidity needs of the portfolio require that the security be sold.

III. STANDARDS OF CARE

1. Prudence

The standard of prudence to be used by investment officials shall be the "prudent person" standard which states: "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." The prudent investor rule shall be applied in the context of managing the overall portfolio.

2. Delegation of Authority

The City Council of the City is ultimately responsible for the investment of funds. Minnesota Statutes Chapter 118A.02 delegates or authorizes the Treasurer to conduct the actual transactions. Therefore, the City Administrator is appointed as the Investments Officer and is authorized to invest public funds within the confines of this Policy for the City Council.

IV. Safekeeping and Custody

1. Authorized Financial Dealer and Institution

The City will conduct its investment transactions with several legal, competing, reputable investment securities dealers or banks located in the United States. The City will obtain a completed "Notification to Broker and Certification by Broker" statement of investment restrictions from each dealer in accordance with Minnesota Statute 118A.04.

2. Delivery vs. Payment

All trades where applicable will be executed by delivery vs. payment (DVP). This ensures that securities are deposited in the eligible financial institution prior to the release of funds. Securities will be held by a third party custodian as evidenced by safekeeping receipts.

V. SUITABLE AND AUTHORIZED INVESTMENTS

The City will invest only in instruments permitted by Minnesota Statutes 118A.04-.05, which are categorized as follows:

1. United States securities-governmental bonds, notes, bills, mortgages (excluding high-risk mortgage-backed securities), and other securities, which are direct obligations or are guaranteed or insured issues of the United States, its agencies, its instrumentalities, or organizations created by the Acts of Congress.

2. State and Local securities-general obligations securities of any state or local government rated "A" or better, revenue obligation securities of any state or local government rated "AA" or better; and a general obligation of the Minnesota housing finance agency which is a moral obligation of the State and is rated "A" or better.
3. Commercial paper-unsecured promissory notes by corporations that are rated in the highest quality category by at least two nationally recognized rating agencies and matures in 270 days or less.
4. Time deposits-certificates of deposit fully insured by the Federal Deposit Insurance Corporation or bankers acceptances of United State banks; or have full collateral by the financial institution.
5. Repurchase agreements (Repos)-contracts whereby a holder of securities sells the securities to an investor and agrees to repurchase them at a fixed price on a fixed date. The City in effect lends money to another party and holds the security as collateral until it is repurchased by the other party.
6. Money market mutual funds-shares of a Minnesota joint powers investment trust whose investments are restricted to securities described in (1) through (5) above, or shares of an investment company that meets the requirements of Minnesota Statutes 118A.05, subd. 4 (4).

VI. INVESTMENT PARAMETERS

1. Diversification

The investments will be diversified by:

- a. limiting investments to avoid over-concentration in securities from a specific issuer or business sector (excluding U.S. Treasury securities),
- b. investing in securities with varying maturities.

2. Maximum Maturities

To the extent possible, the City of Mountain Iron will attempt to match its investments with anticipated cash flow requirements. In this manner, we "ladder" our investment maturities to ensure that a portion of the portfolio is maturing monthly, or as needed to meet projected expenditures. Unless matched to a specific cash flow, the City of Mountain Iron will not directly invest in securities maturing more than 10 years from the date of purchase. Reserve funds may be invested in securities exceeding 5 years if the maturity of such investments are made to coincide as nearly as practicable with the expected use of funds.

3. Speculative Investments Not Allowed

The City will not purchase investments which, at the time of investment, are not intended to be held to maturity, or which the City would not be able to hold to

maturity because of cash flow requirements. This does not mean that an investment cannot be sold prior to maturity.

VII. REPORTING

Annually, the City Administrator will submit a current listing of the City's investments to the City Council.

VIII. COMPETITIVE SELECTION OF INVESTMENT PURCHASES

For each investment opportunity, when possible, quotes will be solicited from at least three authorized financial institutions for options with regards to term and instrument. The City will accept the quote that it determines best complies with the investment Objectives and Diversification constraints described in this Policy.

IX. POLICY

1. Exemption

Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

2. Amendment

This policy shall be reviewed on an annual basis by the City Administrator. Any changes must be approved by the City Council.

Craig J. Wainio

From: terry hartikka [hartikka@mchsi.com]
Sent: Saturday, February 24, 2007 2:41 PM
To: Craig J. Wainio
Subject: public access

Craig W,

I happened to catch councilor Roskoski's question about public access broadcasts of MIB sports, etc. at the last council meeting. Here's the info.

As I recall there was a little over \$200 left in your allotted budget for TV after the 05/06 sports season. This was not enough to cover going into the new season.

We have only billed the city of Mt. Iron for events that we have done, which you may recall included only a portion of total costs per event. So there is nothing owed in finances or services at this point.

Finally, we no longer have a cameraman available to cover MIB sports. You would have to find someone.

I apologize for any confusion created and for not keeping you informed of the existing lack of support in manpower or finances.

FYI Our crew did do the MIB football section final free of charge because we thought the team really deserved to be recognized for their accomplishments.

In the future, if you want to discuss further school sports or fine arts on public access TV, let me know. The biggest need is for camera people. The former media class teacher had contacted me about working with the school's students to prepare them to do some volunteer work. Apparently that teacher has left, and I don't know the status of the media class. They could be a good resource if the school took the time to establish some rapport with us.

Regards,
Terry Hartikka

COUNCIL LETTER 030507-IVD1
PARKS & RECREATION BOARD
GREAT RIVER ENERGY RACE

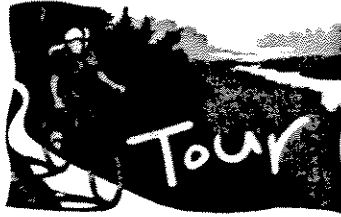
DATE: February 28, 2007
FROM: Larry Nanti
Director of Parks & Recreation

Craig J. Wainio
City Administrator

The Great River Energy/Mesabi Trail Tour of 2007 is requesting use of Locomotive Park for the race on August 11th, 2007.

The Parks & Recreation Board has approved this event. The race will be a good tie-in with Merritt Day's.

GREAT RIVER ENERGY - MESABI TRAIL™



**Great River Energy
Mesabi Trail Tour '07**

PO Box 139
Virginia, MN 55792
218-749-4331
www.mesabitrail.com

February 22, 2007

Larry Nanti
City of Mt Iron
8586 Enterprise Drive South
M Iron, MN 55768

Dear Larry,

On Saturday, August 11th we will be once again hosting the Great River Energy Mesabi Trail Bicycle Tour with riders traveling on the Mesabi Trail between Marble and Virginia. The 2006 tour was a huge success with 650 riders participating, and we anticipate over 700 this year. We would like to request the use of the Locomotive Park again as one of our rest stops.

There will be four different locations where bikers can join the tour or stop and take a break – Marble, Hibbing, Buhl, and Mountain Iron. We would like to use the Locomotive Park as a rest stop from approximately 9:00 a.m. to 2:00 p.m. with volunteers manning that location at all times. As in the past, we would like to put up a tent and will bring in portable toilets. All riders on the tour will be passing through Mountain Iron on their way to the big finish at Virginia's Olcott Park.

I will be in contact with you as the ride gets closer, please feel free to call me with any questions or concerns.

Yours truly,

Ardy Nurmi-Wilberg
Tour Coordinator
218-749-4331 (home office)
ArdyNW@msn.com

PLANNING AND ZONING COMMISSION MINUTES
MOUNTAIN IRON, MINNESOTA
FEBRUARY 26, 2007

CALL TO ORDER

The regular meeting of the Mountain Iron Planning AND Zoning Commission was called to order by Chairman Steve Giorgi at 7:00 p.m. Present were: Ray Saari, Steve Skogman, Jim Giorgi, Steve Giorgi, Vicky Juntunen and Barb Fivecoate. Also present were: Council Liaison Tony (TJ) Zupancich and Zoning Administrator Jerry Kujala. Absent was: Margaret Soyring.

CONSENT AGENDA

A motion was made by Skogman with support from J.Giorgi to accept the minutes of the February 12, 2007 meeting and passed unanimously.

REPORTS

Zoning Administrator Jerry Kujala reported he had talked to Walgreens about their LED sign and they will not light it until a decision is made on the ordinance that is under review. Adventures Restaurant said they had talked to someone at City Hall last summer for an authorization to use the LED sign they have lighted up already. Kujala has found no one that has given permission from City Hall and will get back to Adventures to apply for a permit for the new sign.

NEW BUSINESS

a.) Ordinance Revisions

Much discussion was held on Ordinance 154. Zoning Code Ordinance Revision. Kujala had sent out a recommendation in regard to the ordinance changes for the pre-fabricated structures and questions and discussion was held. A motion was made by Skogman with support from Saari to accept the recommendation (enclosed) and it passed on a 5-1 vote, with S. Giorgi being the only no vote. S. Giorgi made one correction on the ordinance page, 154.024--Letter B., to take out the word "to" (a misprint) between the word feet and provided. It now will go to the City Council and, if accepted, a Public Hearing will be held on March 26, 2007.

b.) Other

Kujala said Craig Wainio has requested information from other town/cities on the LED lights. Kujala will have a recommendation for the Planning and Zoning Commission made up as soon as he receives the information.

ADJOURN

A motion was made by J. Giorgi with support from S. Giorgi to adjourn the meeting at 7:45 p.m. and it passed unanimously.

Respectfully submitted:

Barb Fivecoate
Secretary

www.mtniron.com

TO: PLANNING AND ZONING COMMISSION
FROM: JERRY D. KUJALA, ZONING ADMINISTRATOR
DATE: FEBRUARY 21, 2007
RE: CHAPTER 154: ZONING CODE - ORDINANCE REVISIONS

The following revisions should be made to Chapter 154:

154.002 Definitions.

Add:

PREFABRICATED UTILITY ENCLOSURE. Structure consisting of a tubular framework covered with fabric or sheet metal panels or constructed entirely of sheet metal panels.

154.022 Rural Residential District (RR).

Add:

B. (11) PreFabricated utility enclosure.

154.023 Urban Residential District, Non-Sewered (UR/NS).

Add:

- B. Permitted uses.
(7) PreFabricated utility enclosure up to 400 square feet in area.
- C. Conditional uses.
(8) PreFabricated utility enclosure over 400 square feet in area.
- D. Requirements.
(6) (a) 3. PreFabricated utility enclosure 25 feet;
(8) Front Setback PreFabricated utility enclosure 150 feet.

154.024 Urban Residential District, Sewered (UR/S).

Add:

- B. Permitted uses.
(7) PreFabricated utility enclosure up to 400 square feet provided lot size and setbacks meet the requirements of 154.023 (D).
- C. Conditional uses.
(7) PreFabricated utility enclosure over 400 square feet provided lot size and setbacks meet the requirements of 154.023 (D).

Delete 154.084 Enclosures and replace with:

PreFabricated utility enclosures may be used without a permit in any district as temporary protection for construction equipment and materials being used to construct a structure for which a building permit has been issued.

COUNCIL LETTER 030507-VA

COUNCILOR ROSKOSKI

FIRST RESPONDERS

DATE: February 28, 2007

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be place on the agenda with the background information:

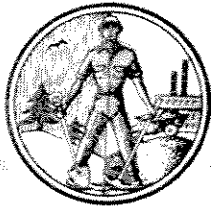
If we still don't have any applicants, we should authorize some more ads to be run.

**COUNCIL LETTER 030507-VIA
ADMINISTRATION
RESOLUTION NUMBER 12-07**

DATE: February 28, 2007
FROM: Craig J. Wainio
City Administrator

Resolution Number 12-07 Accepting Report and Calling a Hearing is a part of the assessment process for the proposed street improvements. This resolution calls for a hearing at the first meeting in April. The hearing will be published and adjoining property owners will be notified.

It is recommended that the City Council adopt Resolution Number 12-07 Accepting Report and Calling a Hearing as presented.



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 12-07

RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT

WHEREAS, pursuant to Resolution Number 10-07 of the City Council adopted February 5, 2007, a report has been prepared by Benchmark Engineering with reference to the improvement of those Street identified in Exhibit A by construction, reconstruction and/or overlay, and this report was received by the City Council on March 5, 2007, and

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost effective, and feasible,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. The City Council will consider the improvement of such streets in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$350,000.
2. A public hearing shall be held on such proposed improvement on the 2nd day of April, 2007, in the Mountain Iron Room of the Community Center at 6:30 p.m. and the City Administrator shall give mailed and published notice of such hearing and improvement as required by law.

DULY ADOPTED BY THE CITY COUNCIL THIS 5TH DAY OF MARCH, 2007.

ATTEST:

Mayor Gary Skalko

City Administrator

EXHIBIT A

Heather Avenue from Unity Drive to South End of Road
Coral Street from Marble Avenue to Mountain Avenue
Enterprise Drive North from Nichols Avenue to County Highway 7
Granite Street from Mineral Avenue to Marble Avenue
West End Centennial Street to approximately 400 feet east of Heather Avenue
Tamarack Street from County Road 7 to approximately 600 feet east of County Road 7
Locomotive Street from Mountain Avenue to west edge of Town of Grant plat
Unity Drive From County Road 7 to Mountain Iron Drive

COUNCIL LETTER 030507-VIB

ADMINISTRATION

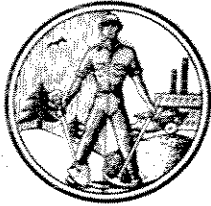
RESOLUTION NUMBER 13-07

DATE: February 28, 2007

FROM: Craig J. Wainio
City Administrator

Resolution Number 13-07 authorizes Benchmark to draft a feasibility report for the development of Unity Second Addition. Once prepared, the report will be brought back to the Council. This report is required as a required step in development and possible bond financing of the proposed Unity Second Addition.

It is recommended that the City Council adopt Resolution Number 13-07 Ordering the Preparation of a Report.



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RESOLUTION NUMBER 13-07

ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to develop the Northeast Quarter of the Northwest Quarter of Section 14, Township 58 North, Range 18 West in the City of Mountain Iron as single family housing lots as general presented in Attachment A, which includes the installation of water lines, waste water lines, storm sewer system, paved roads and curb and gutter and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

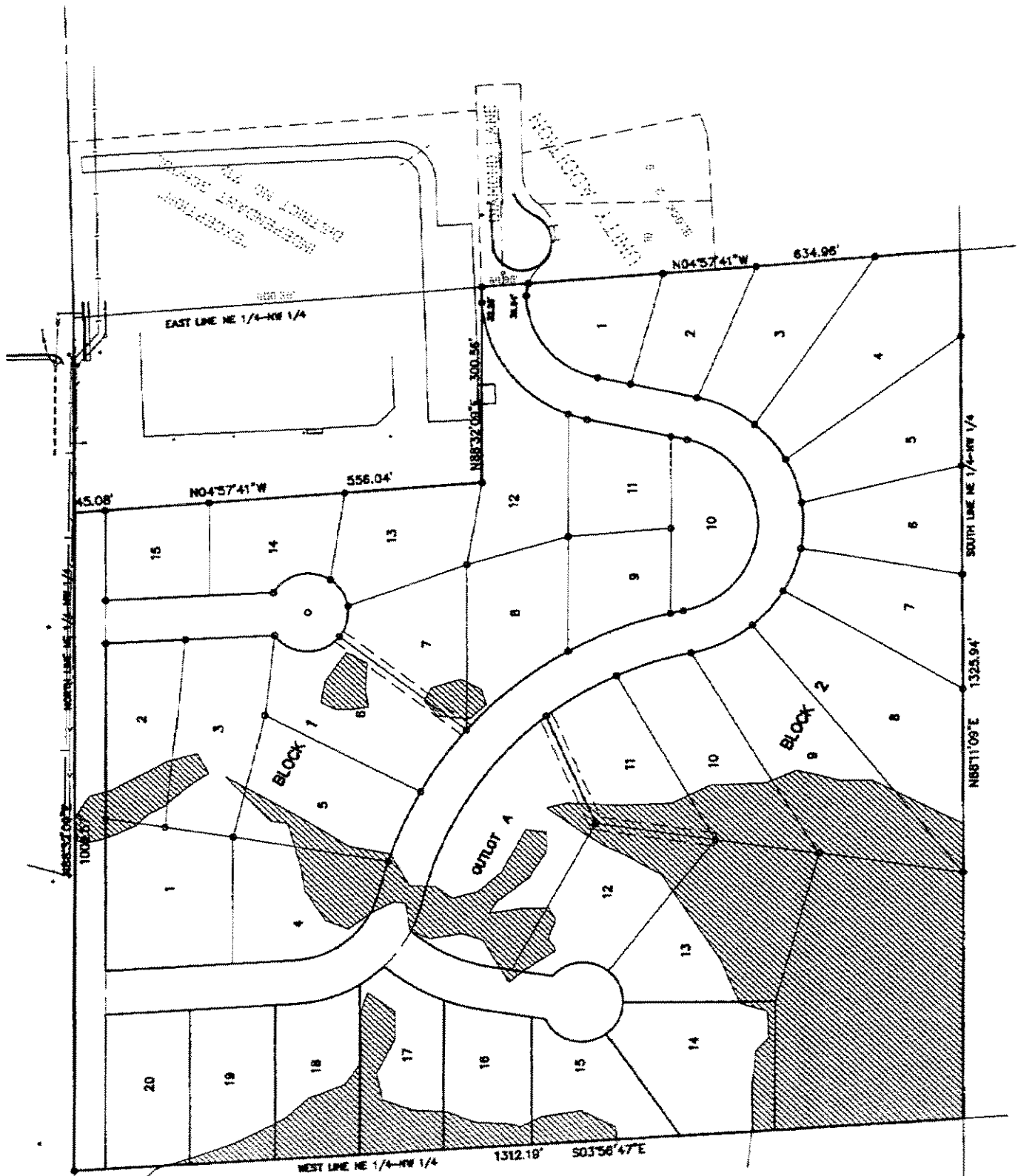
That the proposed improvement be referred to Benchmark Engineering for study and that they are instructed to report to the City Council with all convenient speed advising the City Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

DULY ADOPTED BY THE CITY COUNCIL THIS 5th DAY OF MARCH, 2007.

Mayor Gary Skalko

ATTEST:

City Administrator



COUNCIL LETTER 030507-VIC

ADMINISTRATION

MUTUAL AID AGREEMENT

DATE: February 28, 2007

FROM: Craig J. Wainio
City Administrator

Stemming from the 2003 annexation of the northern portion of Township 59 North Range 18 West, Staff has been working with the Pike Sandy Britt Fire Department on a mutual aid agreement to cover those citizens located on Reid Road. Enclosed is the agreement between the City and the Pike Sandy Britt Fire Department. The agreement was developed from a model mutual aid agreement developed by the League of Minnesota Cities.

It is recommended that the City Council adopt the mutual agreement between the City of Mountain Iron and the Pike Sandy Britt Fire Department.

MUTUAL AID AGREEMENT

Purpose

This agreement is made pursuant to Minnesota Statutes 471.59 which authorizes the joint and cooperative exercise of powers common to contracting parties. The intent of this agreement is to make equipment, personnel and other resources available to political subdivisions from other political subdivisions.

Definitions

1. "Party" means a political subdivision.
2. "Requesting Official" means the person designated by a Party who is responsible for requesting Assistance from other Parties.
3. "Requesting Party" means a party that requests assistance from other parties.
4. "Responding Official" means the person designated by a party who is responsible to determine whether and to what extent that party should provide assistance to a Requesting Party.
5. "Responding Party" means a party that provides assistance to a Requesting Party.
6. "Assistance" means fire and/or emergency medical services personnel and equipment.

Procedure

1. Request for assistance. Whenever, in the opinion of a Requesting Official, there is a need for assistance from other parties, the Requesting Official may call upon the Responding Official of any other party to furnish assistance.
2. Response to request. Upon the request for assistance from a Requesting Party, the Responding Official may authorize and direct his/her party's personnel to provide assistance to the Requesting Party. This decision will be made after considering the needs of the responding party and the availability of resources.
3. Recall of Assistance. The Responding Official may at any time recall such assistance when in his or her best judgment or by an order from the governing body of the Responding Party, it is considered to be in the best interests of the Responding Party to do so.
4. Command of Scene. The Requesting Party shall be in command of the mutual aid scene. The personnel and equipment of the Responding Party shall be under the direction and control of the Requesting Party until the Responding Official withdraws assistance.

Workers' Compensation

Each party shall be responsible for injuries or death of its own personnel. Each party will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel while they are providing assistance pursuant to this agreement. Each party waives the right to sue any other party for any workers' compensation benefits paid to its own employee or volunteer or their dependants, even if the injuries were caused wholly or partially by the negligence of any other party or its officers, employees, or volunteers.

Damage to Equipment

Each party shall be responsible for damages to or loss of its own equipment. Each party waives the right to sue any other party for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of any other party or its officers, employees, or volunteers.

Liability

1. For the purposes of the Minnesota Municipal Tort Liability Act (Minn. Stat. 466), the employees and officers of the Responding Party are deemed to be employees (as defined in Minn. Stat. 466.01, subdivision 6) of the Requesting Party.
2. The Requesting Party agrees to defend and indemnify the Responding Party against any claims brought or actions filed against the Responding Party or any officer, employee, or volunteer of the Responding Party for injury to, death of, or damage to the property of any third person or persons, arising from the performance and provision of assistance in responding to a request for assistance by the Requesting Party pursuant to this agreement.

Under no circumstances, however, shall a party be required to pay on behalf of itself and other parties, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The limits of liability for some or all of the parties may not be added together to determine the maximum amount of liability for any party.

The intent of this subdivision is to impose on each Requesting Party a limited duty to defend and indemnify a Responding Party for claims arising within the Requesting Party's jurisdiction subject to the limits of liability under Minnesota Statutes Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants, and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.

3. No party to this agreement nor any officer of any Party shall be liable to any other Party or to any other person for failure of any party to furnish assistance to any other party, or for recalling assistance, both as described in this agreement.

Charges to the Requesting Party

1. No charges will be levied by a Responding Party to this agreement for assistance rendered to a Requesting Party under the terms of this agreement unless that assistance continues for a period of more than 48 hours. If assistance provided under this agreement continues for more than 48 hours, the Responding Party will submit to the Requesting Party an itemized bill for the actual cost of any assistance provided after the initial 48 hour period, including salaries, overtime, materials and supplies and other necessary expenses; and the Requesting Party will reimburse the party providing the assistance for that amount.
2. Such charges are not contingent upon the availability of federal or state government funds.

Duration

This agreement will be in force for a period of 10 years from the date of execution. Any party may withdraw from this agreement upon thirty (30) days written notice to the other party or parties to the agreement.

Execution

Each party hereto has read, agreed to and executed this Mutual Aid Agreement on the date indicated.


Date: _____

Entity: City of Mountain Iron

By: _____
Title: Mayor

Date: 9/22/07

Entity: Pine Sandy Butt Fire Dept

By: 
Title: Chief