

MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, MARCH 1, 2004 - 6:30 P.M.  
A G E N D A

- I. Roll Call
  - II. Consent Agenda
    - A. Minutes of the February 18, 2004, Regular Meeting (#1-13)
    - B. Bills and Payroll
    - C. Receipts
    - D. Communications (#69-71)
  - III. Public Forum
    - A. Public Hearing – Shoreland Ordinance Amendment (#12)
    - B. Public Hearing – Floodplain Ordinance Amendment (#13)
  - IV. Committee and Staff Reports
    - A. Mayor's Report
    - B. City Administrator's Report
      - 1. Banking Proposal (#14-20)
      - 2. Software Proposal (#21-28)
    - C. Director of Public Work's Report
      - 1. Nichols Town Hall Recycling Site (#29)
      - 2. Sump Pump Inspections (#30)
    - D. City Engineer's Report
      - 1. Recommendation of Payment Number 2 (#33)
      - 2. Recommendation of Payment Number 6 (#34-35)
  - V. Unfinished Business
    - A. HRA/EDA Proposal (#36)
    - B. Sump Pump Reminder Letter (#37)
  - VI. New Business
    - A. Ordinance 01-04 Amending Chapter 22 (#39-43)
    - B. Ordinance 02-04 Amending Chapter 23 (#44-45)
    - C. Resolution 04-04 Charitable Gambling (#46-50)
    - D. Resolution 05-04 Cooperative Landscaping (#51-60)
    - E. Resolution 06-04 DARE Support (#61)
    - F. USS Proposal (#62-67)
    - G. Wetlands Mitigation Proposal (#68)
    - H. Communications (#69-71)
  - VII. Open Discussion
  - VIII. Announcements
  - IX. Adjourn
- # Denotes page number in packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
FEBRUARY 18, 2004

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Allen Nelson, Dale Irish, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Forseen, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Larry Nanti, Director of Parks and Recreation; Rod Flannigan, City Engineer; Paul Cerkenik, City Attorney; and Joe Stewart, Sergeant.

It was moved by Prebeg and supported by Nelson that the consent agenda be approved as follows:

1. Add the following items to the agenda:
  - IV. A. 2. Street Light Request
  - V. E. Pay Request for training for an EMT First Responder
2. Approve the minutes of the February 2, 2004, City Council meeting as submitted.
3. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period February 1-15, 2004, totaling \$131,265.05, (a list is attached and made a part of these minutes).
5. To authorize the payment of the bills and payroll for the period February 1-15, 2004, totaling \$239,204.28, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

During the public forum, Bob Manzoline, Director of the St. Louis & Lake Counties Regional Rail Authority, and Keith Nelson, St. Louis County Commissioner, spoke to the City Council regarding the sale of property to the City of Mountain Iron in Section 12, Township 58, Range 18 West.

It was moved by Irish and supported by Prebeg to approve the purchase of the abandoned railroad corridor within Section 12 of the City of Mountain Iron from the St. Louis & Lake Counties Regional Rail Authority for the amount of \$5,000 with the City paying for associated legal and recording fees. The motion carried unanimously on a roll call vote.

Councilor Prebeg asked Mr. Manzoline what the City would have to do to have the snowmobile trail come through the City. Mr. Manzoline said that the City would have to get the Minnesota Department of Transportation and the Commissioner of Transportation to allow dual use of the trail with snowmobiles within one side of the highway right-of-way.

Commissioner Nelson thanked the City Council for allowing the Saint Louis County Board to meet at the Mountain Iron Community Center in July. He also advised the Council that ATV usage in Saint Louis County is number in the State of Minnesota.

During the Mayor's report, the Mayor advised the City Council that he received a thank you letter from Miranda Burris regarding the proclamation passed by the City Council.

Also during the Mayor's report, the Deputy Mayor informed the City Council that he had attended the last Mayor's meeting. He said that at the meeting, the City of Virginia was planning to constrict their ambulance service to the corporate city limits of the City of Virginia due to the budget constraints. He said that a letter would be coming advising the City of the discontinuation of the ambulance services and the possibility of establishing a fee to the City of Mountain Iron for the services to continue.

The Council discussed the Housing and Redevelopment Authority (HRA) and Economic Development Authority (EDA) proposal with Attorney Cerkenik. After a lengthy discussion, it was the consensus of the Council to have the City Attorney outline what action is mandatory according to the State Statute and what items are optional changes by the City Council for the changing of the HRA to an EDA.

At 7:41 p.m., Councilor Roskoski left the meeting.

At 7:43 p.m., Councilor Roskoski returned to the meeting.

During the Mayor's report, the Mayor stated that he had received a letter from Melba Niska, Briarwood Estates, requesting a street light to be installed at the corner of Highway 7 and Southern Drive.

It was moved by Roskoski and supported by Skalko to direct the City Administrator and the Director of Public Works to seek information regarding the installation of a street light at the corner of Highway 7 and Southern Drive working with the City of Virginia, Lake Country Power, and Saint Louis County. The motion carried.

During the City Administrator's report, the Administrator advised the Council that the City of Mountain Iron had received a letter of commendation from the State Auditor for having fund balances that met the Auditor's standard.

The Mayor said that he would like to have D. W. Jones, the Managers for Mountain Manor, to attend a City Council meeting in March. The City Administrator said that he would extend the invitation.

Councilor Nelson asked the Director of Public Works if there was any action by the Utility Advisory Board regarding the recycling bin by Nichols Hall. The Director of Public Works stated that the Utility Advisory Board would be meeting on February 24, 2004, and would possibly have a recommendation to the City Council regarding the recycling bin at Nichols Town Hall and the yard waste site by the City Garage for the March 1, 2004, City Council meeting.

It was moved by Prebeg and supported by Skalko to authorize City Staff to assist the Prebeg Memorial Snowmobile Ride by leveling the snow banks by Mud Lake Road and Highway 169 to make it more passable for the snowmobiles to cross the roads. The motion carried.

The Director of Parks and Recreation forwarded a request from the Parks and Recreation Board. He said that the Board would like to know the intent of the City Council concerning current and future actions regarding the parks and recreation areas.

The Recreation Director said that there was a meeting with the Downtown Group and they are currently doing fund raising, looking for in-kind services, and developing a plan for Downtown Park area. The Downtown Committee will be meeting with the Parks and Recreation Board in March to discuss the park plan further.

The Recreation Director informed the Council that U. S. Steel would be contacted regarding the possibility of installing fencing at the Wacootah Overlook. Councilor Roskoski stated that he spoke with U. S. Steel officials and they stated that there was no mining or long range plans for the Wacootah Overlook area.

Councilor Irish said that he had obtained a brochure with a water slide for approximately \$9,000 from the Recreation Director to consider for the West II Rivers Campground. He said that he would make copies of the brochure for the Council to review.

The City Attorney advised the Council that the decision regarding the fire apparatus prepayment is strictly a business decision and not a legal issue.

At 8:20 p.m., Councilor Prebeg left the meeting.

At 8:22 p.m., Councilor Prebeg returned to the meeting.

The City Attorney stated that an ordinance has been drafted regarding administrative fines with regard to blight and zoning issues. He said that this would not include traffic fines. He said that the next step would be to adopt a fee schedule and then adopt the ordinance.

It was moved by Nelson and supported by Prebeg to direct the City Engineer to advertise for bids for the Eagle Avenue sanitary sewer replacement project. The motion carried.

The City Engineer advised the Council that the plans and specifications for the 2004 street improvement projects should be ready by the first week in March.

The City Engineer reported that there are no available funding sources in 2004 for the Heather Avenue Drainage Project.

The City Engineer reported that they reviewed the Ann's Acres street lights as requested. He informed the Council that all intersections have street lights except for one intersection on Aspen Lane and the South Court cul-de-sac. He also said that the majority of Ann's Acres residents have a yard light, as per the development scheme, centered in their yard.

The City Engineer said that their firm has begun the preliminary work on the Inflow and Infiltration Reduction Plan. He said that they have prepared the basic maps and the drainage districts have been laid out.

Councilor Irish asked if the City Engineer was looking into the noise and odor problems at the Wastewater Treatment Plant. The Engineer stated that they are currently collecting information on the plant to analyze it.

It was moved by Nelson and supported by Irish to approve the Minnesota Power Training Contract for one year commencing on January 30, 2004 in the amount of \$2,488.50. The motion carried unanimously on a roll call vote.

It was moved by Skalko and supported by Irish to approve the revised Mesabi Trail Plan as submitted. The motion carried.

It was moved by Irish and supported by Roskoski to direct the City Administrator to submit the following list of Mineland Reclamation Projects to the Iron Range Resources and Rehabilitation Authority before the February 27, 2004 deadline:

- ATV Trail
- Dump Site Investigation and Clean-up
- Locomotive Park Improvements
- Sliding Hill
- Campground Improvements

The motion carried.

The Recreation Director stated that he had obtained pricing on fencing and signage for the Wacootah Overlook and he would be meeting with the Downtown Committee in March to review the information. Councilor Prebeg ask if U. S. Steel could possibly pay for some fencing or provide U. S. Steel Laborers to install the fencing. Councilor Roskoski suggested having the Recreation Director contact U. S. Steel to donate a drill bit or a smaller bucket to display at the Wacootah Overlook.

It was moved by Roskoski and supported by Skalko to direct City Staff to compose a reminder letter, in a draft form, similar to the letter previously sent concerning the sump pump installations, and to also submit the grant application information in the mailing and to have this draft letter prepared for the March 15, 2004 meeting for the City Council to review. The motion carried.

It was moved by Nelson and supported by Prebeg to authorize the payment of \$184.00 to Alan Mattila for reimbursement for the Emergency Medical Technician's conference held in January, 2004. The motion carried unanimously on a roll call vote.

It was moved by Prebeg and supported by Nelson to adopt Resolution Number 03-04, Establishing Election Precincts, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Irish and supported by Roskoski that if any of the following public officials are going to be absent from scheduled City Council meetings, they will notify the City Administrator and the Council will be informed in the City Council Agenda Packet prior to that meeting unless it is an emergency:

- City Administrator
- Director of Public Works
- Director of Parks & Recreation
- City Engineer
- St. Louis County Sheriff – Sergeant
- City Attorney

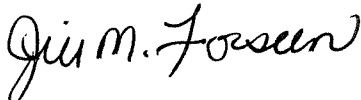
Further, at the request of any Council member to the City Administrator, a suitable substitute will be available and attend the meeting in their place when participation is needed for related items that are on the agenda. The motion carried.

It was moved by Irish and supported by Roskoski that, when requested and available, the Mountain Iron Sheriff's Department will assist in traffic control during funeral processions and to have City Staff notify the area funeral homes that this service is available in the city limits of Mountain Iron. After further discussion, Councilor Irish withdrew his motion and Councilor Roskoski withdrew his support.

The City Attorney suggested that if the Council wants the funeral homes to be notified that a letter should come from the Sheriff's office to the funeral home. The Sergeant said that he would meet with his supervisor regarding the preparation of a letter and bring the information to the second Council meeting in March.

At 9:25 p.m., it was moved by Roskoski and supported by Prebeg that the meeting be adjourned. The motion carried.

Respectfully submitted:



Jill M. Forseen, CMC/MMCA  
Municipal Services Secretary

[www.mtniron.com](http://www.mtniron.com)

## COMMUNICATIONS

1. Minnesota Association of Small Cities, forwarding a copy of a letter that was sent to the Senators and Representatives.
2. League of Minnesota Cities, forwarding the Friday Fax.
3. Iron Range Resources and Rehabilitation Agency, forwarding the updated Financial Resources Guide book to the City.
4. James McConnell, General Manager of U. S. Steel Corporation, a copy of a letter sent to Commissioner Nelson regarding future mining in the Parkville area.
5. Bruce Pomerantz, an e-mail forwarding information on agencies that could act as hones brokers on the library issues.

## Summary By Category And Distribution

Category	Distribution	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	200.00
BUILDING RENTALS	COMMUNITY CENTER	250.00
UTILITY	UTILITY	102,466.98
SPECIAL ASSESSMENTS	SPECIAL ASSESS.-BOND MONEY	3,587.23
SPECIAL ASSESSMENTS	INTEREST-SP.ASSESS.-BONDS ISSU	1,554.01
LICENSES	ANIMAL	45.00
MISCELLANEOUS	ASSESSMENT SEARCHES	50.00
MISCELLANEOUS	REIMBURSEMENTS	9,641.88
CAMPGROUND RECEIPTS	FEES	36.00
COPIES	COPIES	.25
CD INTEREST	CD INTEREST 103	1,609.29
CD INTEREST	CD INTEREST 101	408.91
CD INTEREST	CD INTEREST 301	433.69
CD INTEREST	CD INTEREST 376	49.56
CD INTEREST	CD INTEREST 378	148.69
CD INTEREST	CD INTEREST 602	99.13
CD INTEREST	CD INTEREST 603	99.18
MISCELLANEOUS	CABLE TV FRANCHISE FEE	5,629.24
METER DEPOSITS	ELECTRIC	300.00
MISCELLANEOUS	FAX CHARGES	-
TAXES	TRANSFERS FROM MI HRA	3,642.50
FINES	CRIMINAL	1,013.51
Summary Totals:		<u>131,265.05</u>

Check Issue Date(s): 02/07/2004 - 02/25/2004

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
02/04	02/17/2004	29522	130011	MOUNTAIN IRON POSTMASTER	002-20200	285.49
02/04	02/19/2004	29523	10013	A T & T INFORMATION SYSTEMS	002-20200	85.32
02/04	02/19/2004	29524	10008	AIRGAS NORTH CENTRAL	002-20200	84.17
02/04	02/19/2004	29525	10012	AIR-HYDRAULIC SYSTEMS INC	002-20200	252.29
02/04	02/19/2004	29526	140026	AQUILA	002-20200	5,841.79
02/04	02/19/2004	29527	2015	ARNOLD OLSON	002-20200	87.23
02/04	02/19/2004	29528	20022	BENCHMARK ENGINEERING INC	002-20200	3,025.00
02/04	02/19/2004	29529	20007	BP	002-20200	3,474.16
02/04	02/19/2004	29530	30017	CARQUEST (MOUNTAIN IRON)	002-20200	310.83
02/04	02/19/2004	29531	30061	CELLULARONE	002-20200	448.74
02/04	02/19/2004	29532	2014	CHRISTY OKLAND	002-20200	61.83
02/04	02/19/2004	29533	220003	CITY OF VIRGINIA	002-20200	85.70
02/04	02/19/2004	29534	30027	CLEAN HARBORS ENV SERVICES	002-20200	1,783.60
02/04	02/19/2004	29535	30010	COMMISSIONER OF TRANSPORTATION	002-20200	3,176.66
02/04	02/19/2004	29536	30053	CONSOLIDATED TRADING COMPANY	002-20200	898.16
02/04	02/19/2004	29537	40030	DULUTH CLINIC	002-20200	80.00
02/04	02/19/2004	29538	2012	ESTATE OF FRANCIS ZEREN	002-20200	59.85
02/04	02/19/2004	29539	60026	FASTENAL COMPANY	002-20200	1,053.14
02/04	02/19/2004	29540	70013	GENERAL ELECTRIC	002-20200	187.00
02/04	02/19/2004	29541	1215	GERALD KNAPPER	002-20200	240.30
02/04	02/19/2004	29542	2007	VOID - GINA KRAMER	002-20200	.00 M
02/04	02/19/2004	29543	2011	GORDON DALL	002-20200	100.00
02/04	02/19/2004	29544	70028	GREATER MINNESOTA AGENCY INC	002-20200	186.00
02/04	02/19/2004	29545	70029	GUARDIAN PEST CONTROL INC	002-20200	54.10
02/04	02/19/2004	29546	2006	HENRY KORPELA	002-20200	100.00
02/04	02/19/2004	29547	80010	HOMETOWN ELECTRIC	002-20200	4,266.72
02/04	02/19/2004	29548	90002	INGRAM BOOK COMPANY	002-20200	233.14
02/04	02/19/2004	29549	90003	INTERSTATE COMPANIES INC	002-20200	155.54
02/04	02/19/2004	29550	120006	L & M SUPPLY	002-20200	922.59
02/04	02/19/2004	29551	120004	LITERARY GUILD	002-20200	174.51
02/04	02/19/2004	29552	2016	MARCELLA SMITH	002-20200	91.96
02/04	02/19/2004	29553	2009	MARILYN BISLOW	002-20200	100.00
02/04	02/19/2004	29554	130106	MEDIACOM - MIDWEST	002-20200	55.95
02/04	02/19/2004	29555	130004	MESABI DAILY NEWS	002-20200	705.38
02/04	02/19/2004	29556	2013	MILDRED MADICH	002-20200	183.77
02/04	02/19/2004	29557	130024	MN POLLUTION CONTROL AGENCY	002-20200	270.00
02/04	02/19/2004	29558		Information Only Check	002-20200	.00 V
02/04	02/19/2004	29559	130015	MT IRON WATER AND LIGHT DEPT	002-20200	12,195.21
02/04	02/19/2004	29560	140047	NARDINI FIRE EQUIPMENT CO INC	002-20200	353.85
02/04	02/19/2004	29561	140013	NATIONAL WATERWORKS	002-20200	524.39
02/04	02/19/2004	29562	140052	NORTHEAST SERVICE COOPERATIVE	002-20200	30,881.91
02/04	02/19/2004	29563	140004	NORTHERN ENGINE & SUPPLY INC	002-20200	930.51
02/04	02/19/2004	29564	150014	ONE CALL CONCEPTS INC	002-20200	6.90
02/04	02/19/2004	29565	170001	QWEST	002-20200	486.05
02/04	02/19/2004	29566	190068	SATELLITE SHELTERS INC	002-20200	222.59
02/04	02/19/2004	29567	190001	SEARS COMMERCIAL CREDIT	002-20200	431.17
02/04	02/19/2004	29568	190010	SEPPI BROTHERS	002-20200	124.61
02/04	02/19/2004	29569	190004	SKUBIC BROS INC	002-20200	115.95
02/04	02/19/2004	29570	190019	ST LOUIS & LAKE COUNTIES	002-20200	5,000.00
02/04	02/19/2004	29571	190013	ST LOUIS COUNTY	002-20200	17,325.47
02/04	02/19/2004	29572	190002	ST LOUIS COUNTY AUDITOR	002-20200	4,445.35
02/04	02/19/2004	29573	190039	ST LOUIS COUNTY RECORDERS OFFC	002-20200	71.60
02/04	02/19/2004	29574	200020	THE TRENTI LAW FIRM	002-20200	4,063.02
02/04	02/19/2004	29575	210028	U S BANK CORP TRUST SERVICES	002-20200	35,000.00
02/04	02/19/2004	29576	210001	UNITED ELECTRIC COMPANY	002-20200	976.08
02/04	02/19/2004	29577	210002	UNITED TRUCK BODY COMPANY INC	002-20200	451.06
02/04	02/19/2004	29578	220004	VIRGINIA DEPARTMENT OF PUBLIC	002-20200	34,720.49

M = Manual Check, V = Void Check

2/26/2004

8

CITY COUNCIL

Check Issue Date(s): 02/07/2004 - 02/25/2004

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
02/04	02/19/2004	29579	2010	VIRGINIA YOUTH HOCKEY	002-20200	100.00
02/04	02/19/2004	29580	2008	FRANCES JENSEN	002-20200	100.00
02/04	02/19/2004	29581	2007	GINA KRAMER	002-20200	100.00
02/04	02/24/2004	29582	401	ALAN MATTILA	002-20200	184.00
02/04	02/24/2004	29583	130023	MINNESOTA CHAPTER IAAI	002-20200	170.00

Totals:

178,101.13

Payroll-PP Ending 2/13/04

52,014.40

Electronic Transfer-Sales Tax

9,088.75

TOTAL EXPENDITURES

\$239,204.28



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 03-04

### ESTABLISHING VOTING PRECINCTS

**WHEREAS**, the City of Mountain Iron, Minnesota (the "City"), is divided into two election precincts; and,

**WHEREAS**, the City has annexed the north half of Township 59 Range 18 West that shall be incorporated into the City's current precinct system; and,

**WHEREAS**, the City has caused new precinct boundaries to be developed which includes the north half of Township 59 Range 18 West; and,

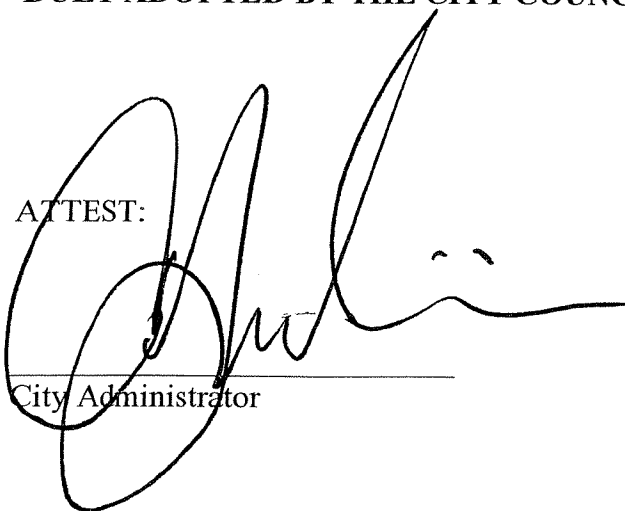
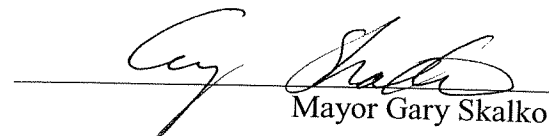
**WHEREAS**, a new precinct boundary map is attached as Exhibit A and incorporated into this Resolution as if fully set forth herein.

**BE IT RESOLVED BY THE MOUNTAIN IRON CITY COUNCIL**, that the City of Mountain Iron fully adopts the attached Exhibit A Precinct Boundary Map and designates the precincts identified in that map as the official precincts in and for the City of Mountain Iron.

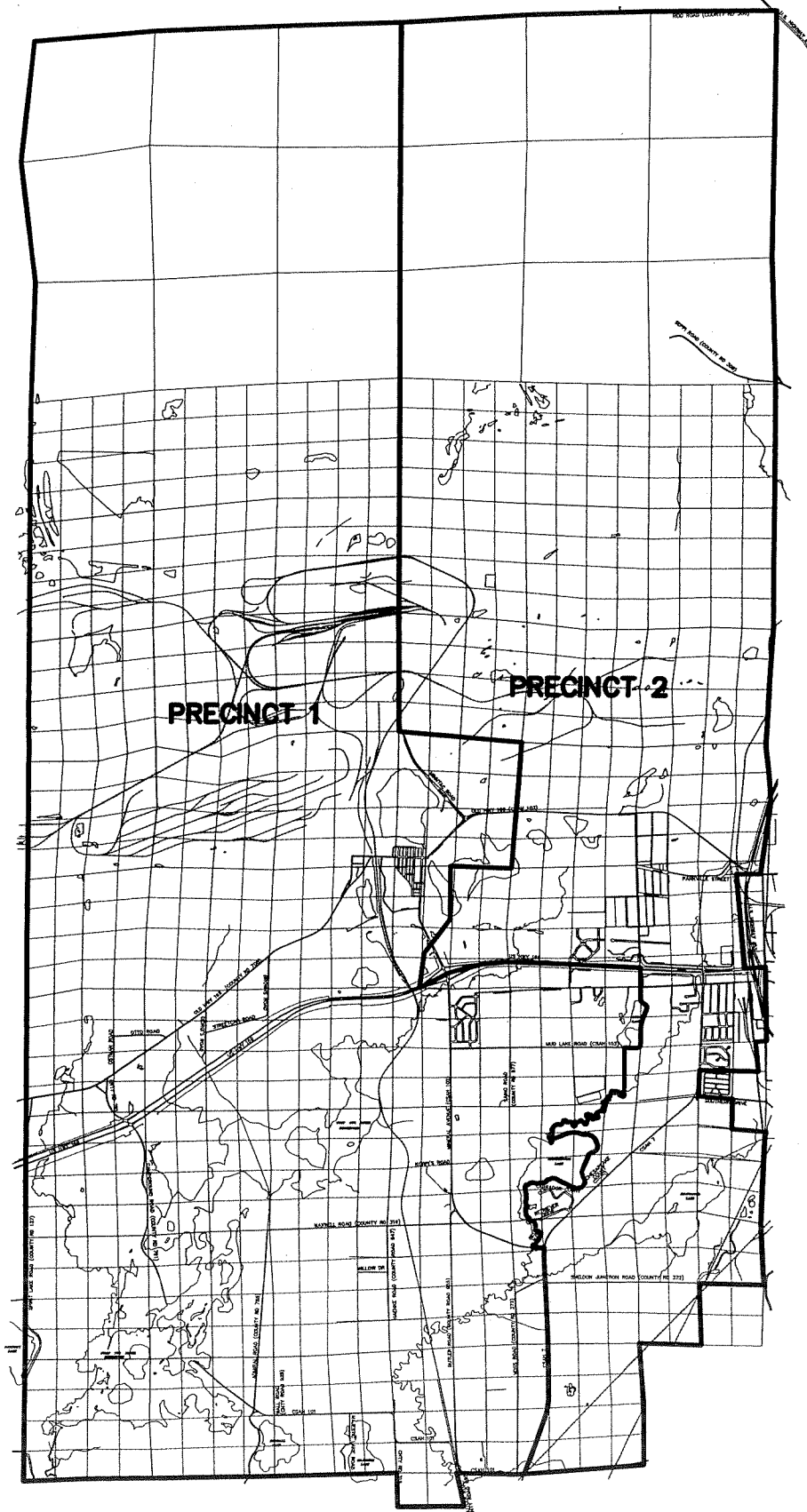
**BE IT FURTHER RESOLVED BY THE MOUNTAIN IRON CITY COUNCIL**, that the City shall forward this Resolution and the official precinct boundary map to the Minnesota Secretary of State and the St. Louis County Auditor.

**DULY ADOPTED BY THE CITY COUNCIL THIS 18<sup>TH</sup> DAY OF FEBRUARY, 2004.**

ATTEST:

  
\_\_\_\_\_  
City Administrator  
\_\_\_\_\_  
Mayor Gary Skalko

# CITY OF MOUNTAIN IRON, MINNESOTA PRECINCT MAP



2/26/2004

SHEET NO  
1 OF 1

PRECINCT MAP  
CITY OF MOUNTAIN IRON, MINNESOTA

GENERAL LOCATION

DATE	REVISIONS	DESCRIPTION
11		

CITY

**Benchmark**  
ENGINEERING, INC.  
200 Main Street  
Mountain Iron, Minnesota 55768  
Phone 218/735-8914

### **NOTICE OF PUBLIC HEARING**

The City Council in and for the City of Mountain Iron will hold a public hearing on Monday, March 1, 2004 at 6:30 p.m. in the Mountain Iron Room of the Mountain Iron Community Center.

The purpose of the public hearing is to consider adopting an amendment to the SHORELAND OVERLAY DISTRICT in Chapter 22, Land Use Controls, for the City of Mountain Iron, Saint Louis County, Minnesota.

The proposed amendment is available for review at the Community Center during normal business hours and is available at [www.mtniron.com](http://www.mtniron.com).

The public can present its opinions at the public hearing or by letter addressed to the City Administrator, 8586 Enterprise Drive South, Mountain Iron MN 55768 or by email to [cityadm@mtnrion.com](mailto:cityadm@mtnrion.com). Visit [www.mtniron.com](http://www.mtniron.com) for more information.

By Order of the City Council  
Craig J. Wainio  
City Administrator

### **NOTICE OF PUBLIC HEARING**

The City Council in and for the City of Mountain Iron will hold a public hearing on Monday, March 1, 2004 at 6:30 p.m. in the Mountain Iron Room of the Mountain Iron Community Center.

The purpose of the public hearing is to consider adopting an amendment to the FLOODPLAIN MANAGEMENT ORDINANCE for the City of Mountain Iron, Saint Louis County, Minnesota.

The proposed amendment is available for review at the Community Center during normal business hours and is available at [www.mtniron.com](http://www.mtniron.com).

The public can present its opinions at the public hearing or by letter addressed to the City Administrator, 8586 Enterprise Drive South, Mountain Iron MN 55768 or by email to [cityadm@mtnrion.com](mailto:cityadm@mtnrion.com). Visit [www.mtniron.com](http://www.mtniron.com) for more information.

By Order of the City Council  
Craig J. Wainio  
City Administrator



**Building interest in your community.**

P.O. Box 114  
501 Chestnut Street  
Virginia, MN 55792-1147  
www.qcfb.com  
Phone: 218-741-204  
FAX: 218-741-2042  
Ely: 218-365-6121

Downtown Virginia, Thunderbird Mall, and Ely

June 19, 2003

Mr. Craig Wainio  
City of Mt. Iron  
City Hall  
8586 Enterprise Drive South  
Mt. Iron, MN 55768

Re: City of Mt. Iron's Deposit Business

Dear Craig:

Queen City Federal would very much like to become the depository for the City of Mt. Iron. We have many benefits to offer over other banks in the area. Funds deposited with us are invested in the form of loans, right back into our local community. This allows funds to be available to our local citizens and businesses, which bolsters our economy. This is not necessarily the case with banks whose offices are located outside of our immediate area. Deposits are funneled to wherever the bank can get the best return for the funds and that may not be the Quad Cities.

Queen City Federal is locally owned and operated. We make our decisions right here. This means we can respond more quickly to the needs of our customers. Our service is second to none. Ask any of our customers. We work hard to solve new financial needs or issues that may arise. We are very flexible. We listen to our customers and have the power to make changes, without consulting with managers located elsewhere.

We are as technologically savvy as any large bank. We can wire funds; we can create automated transactions; and we can even manufacture checks right here in our office in Virginia. We offer Internet Banking, telephone banking, and business debit cards all free of charge. Business customers can obtain credit cards and can accept credit cards through QCF.

We feel our pricing is very competitive. We would like to offer the City of Mt. Iron a no minimum, no interest, no charges checking account. If we are able to manufacture checks for the City, it is likely that we could save you at least 30% on the price of checks. We would pay an annual percentage yield of 2% on savings. This would be a variable rate account. Free Internet Banking would allow staff to transfer funds between accounts as needed. Free Business Debit cards would also be available.

We can generate automatic transactions like Direct Deposit for city employees or Direct Bill Collection of utility payments. The fee is just 25 cents per transaction plus \$5 per delivery of data. Data can be delivered on paper, on disk or even transmitted to QCF. The pricing is the same for debit files and credit files.

2/26/2004

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CITY COUNCIL

FDIC Insured



I understand that the city accepts credit cards and already owns a credit card machine. We would convert service to QCF. Each transaction would have a base cost of 31 cents plus a discount. Visa and MasterCard differ slightly with their discounts. I am enclosing a listing for your review. The best discount rates can be achieved by having the card present so it can be swiped, and then settling the machine each day transactions are accepted. Keyed transactions, where the card is not present, are slightly more expensive. To convert from your current provider, we will come to your office to be sure the reprogramming of the terminal is to your satisfaction. We provide assistance during our normal office hours but there is also a toll free number to provide assistance if we are not available. The monthly support fee is \$8.00. There is a one time \$50.00 conversion fee.

We are most pleased to be given the opportunity to present a proposal to the City of Mt. Iron. If there are other banking needs that we have not addressed, please do not hesitate to call me at 741-2040. Thank you very much and we look forward to hearing from you soon.

Sincerely,

A handwritten signature in cursive script, reading "Linda Myklebust".

Linda Myklebust  
Vice President

Enc.



*Building interest in your community.*

P.O. Box 11  
501 Chestnut Street  
Virginia, MN 55792-1147  
www.qcfb.cc  
Phone: 218-741-20  
FAX: 218-741-2042  
Ely: 218-365-6121

*Downtown Virginia, Thunderbird Mall, and Ely*

## WHY SHOULD YOU DO BUSINESS WITH QUEEN CITY FEDERAL?

**FIRST AND FOREMOST** - We want your business. We feel you are the perfect customer for QCF and we want to be of service to you.

**LOCAL INVESTING** - The funds you deposit are invested in the form of loans back into our local community. This helps your friends and neighbors prosper which is good for the local businesses and the local economy.

**LOCAL DECISIONS** - Decisions are made right here allowing us to make them more quickly than our competition.

**SERVICE** - Ask any of our customers. Our service sets us apart. It is second to none. We pride ourselves on calling you by name. When you call us, you speak to us directly. There is no 800 number call center to deal with. We pride ourselves in working with you to solve any financial need that may arise.

**COMPETITIVE PRICING** - You will find both our deposit pricing and our loan terms very competitive.

**WE CAN DO ANYTHING THEY CAN DO, BETTER** - We are as technologically advanced as the large corporate banks. We can send and receive ACH transactions and wires, generate Direct Deposit of payroll and collect bills as direct debits, and handle foreign fund transactions. We can answer your IRA questions right in our office and we can handle your transactions the same day. We love a challenge.

**SAME DAY BUSINESS** - There is no rushing to get to the bank by 2:00 or 3:00. We are always on the same day's business. That's 5:00 at the downtown office and 6:00 at the Thunderbird Mall office. We also have night drops at all three offices and will process the transactions left in the drops the next business day.

**FLEXIBILITY** - We have many options available. For example, we can safe-keep your checks. We can give you any one of seven statement cutoffs. If you have seasonal borrowing needs, we will come up with a plan that fits your individual needs.

**CHECK PRINTING** - We print checks and deposit tickets, including business checks, in our office in Virginia. We do them faster and for 1/2 to 2/3 the price of the large check vendors. Our commercial customers are amazed.

**INTERNET BANKING** - We'll set you up with Internet Banking so you can review your account any time 24 hours a day, 7 days a week from anywhere. You can transfer funds between savings, checking and loans without coming to the bank. If you don't have the Internet, we'll set you up with QuickBank, our telephone banking solution.

**BUSINESS DEBIT CARDS** - We offer business debit cards that contain the company name and the employee's name. Different limits can be established for different employees. When the transaction flows through to your checking statement, you can easily identify which employee performed the transaction.

**BUSINESS CREDIT CARDS** - We offer business credit cards that contain the company name and the employee's name. Different limits can be established for different employees. An aggregate billing is issued that lists each employee's expenditures separately. The billing can be deducted automatically from your account. Each month and annually there is an accounting of the type of expenditure made and an accounting by vendor so you know how much you are spending in total with the vendor.

**CALL AHEAD COIN AND CURRENCY READINESS** - We know how busy you are. Call ahead and we'll take your coin and currency order, and get it ready so you spend as little time as possible away from your store.

**PAYROLL TAXES** - We'll help you send your taxes by Internet or by telephone. You will no longer worry about making it to the bank by the deadline.

**PAINLESS CONVERSION** - We promise to make your switch to QCF painless. We gather the information needed to establish the account with QCF and we order the supplies needed. We transition any automatic transactions. We even take care of closing the account at the other bank.

**SEASONED EMPLOYEES** - We know what we are doing because we have been with QCF many years. We have a lot of experience helping our customers reach their goals.



*Building interest in your community.*

P.O. Box 11-  
501 Chestnut Street  
Virginia, MN 55792-1147  
www.qcfb.co.  
Phone: 218-741-204  
FAX: 218-741-2042  
Ely: 218-365-612\*

Downtown Virginia, Thunderbird Mall, and Ely

## WHO IS WINNING WITH DIRECT PAYMENT?

Companies of all sizes! Here are examples of payments successfully collected using QCF's **DIRECT PAYMENT SERVICE:**

Utilities  
Auto Loans  
Waste Collection  
Newspaper/Magazine Subscriptions  
Telephone Bills  
Health Club Dues  
Cable TV Subscriptions  
Insurance Premiums  
Apartment Rental Fees  
Charities who collect donations

## WHAT IS DIRECT PAYMENT?

Direct payment is a method of electronically collecting recurring payments. With the help of Queen City Federal, you can collect payments through the Automated Clearing-House (ACH), the same system used for direct deposit of payroll. Those who choose direct payment will authorize you to debit their bank account for the amount due. Direct payment provides you and your patrons with an efficient electronic alternative to paper checks.

## WHAT ARE THE ADVANTAGES TO YOU?

- Ensures timely payment collection - With direct payment, you'll receive payments on a predetermined date, reducing late and delinquent payments.
- Improves your cash flow - Direct payment makes the timing of your receipts more predictable and reliable. The results? More accurate cash-flow forecasting and informed investment decision-making.
- Increases your efficiency - Every patron on direct payment helps you eliminate the manual, labor-intensive process of handling checks and improves the efficiency of your payment operations.
- Potentially saves you money - In addition to lowering your internal payment processing costs, you may be able to reduce check handling fees charged by your bank.
- Lowers exception processing - Those who use direct payment tend to maintain higher bank balances, so fewer payments are returned.
- Enhances service - Your patrons will appreciate having a payment option that is both convenient and easy to use.
- Improves your image - Offering direct payment shows your constituents that you are technologically savvy and cost-conscious



### **WHAT ARE THE ADVANTAGES TO YOUR CONSTITUENTS?**

- Saves time in preparing payments - Your patrons just enter the amount in their checkbook. That's it. No writing checks, addressing envelopes or running to the mailbox.
- Saves money - Not only will your patrons eliminate postage costs, but they too can reduce checking account fees and check printing costs and potentially eliminate late fees.
- Assures that the payment will be made - Direct payment is reliable and consistent. The payment will be made on the agreed upon date.
- Eliminates late payments - Direct payment will give your patrons the confidence that their payments will be received on time.
- Allows "Snowbirds" or other seasonal residents to leave home and be assured their bill will be paid on a timely bases.
- Queen City Federal will help you get started. We have marketing support and cross sell material to convince your patrons that Direct Payment is a wise decision for them.



***Building interest in your community.***

P.O. Box 114  
501 Chestnut Street  
Virginia, MN 55792-1147  
www.qcfb.com  
Phone: 218-741-2041  
FAX: 218-741-2042  
Ely: 218-365-6121

Downtown Virginia, Thunderbird Mall, and Ely

## **PRICING FOR DIRECT DEPOSIT OR DIRECT PAYMENT**

Each delivery of data to enter the ACH system costs \$5 per submission to QCF.

If the data is delivered on disk or transmitted to QCF from a program that is ACH compatible, the additional charge is 25 cents per entry. Most payroll programs, for example, have this capability.

Data delivered on a paper report is billed an additional 20 cents per entry.

For example, if your company was billing or paying 50 constituents per month and the information was delivered to QCF on paper the cost would be  $(50 \times .45) + \$5.00 = \$27.50$  per month.

If your organization debits or credits 50 constituents twice monthly, the cost would be  $(100 \times .45) + (2 \times \$5.00) = \$55.00$  per month.

If the delivery of information is on a disk or transmitted once monthly, the cost would be  $(50 \times .25) + \$5.00 = \$17.50$  per month.



## Craig J. Wainio

**From:** Bill Leskee [si@mn.rr.com]  
**Sent:** Monday, February 09, 2004 9:26 AM  
**To:** Craig J. Wainio  
**Subject:** Plan-It Software Information

Craig:

Thank you for speaking with me on Friday and your continued interest in the *Plan-It!*® Capital Planning Software. I am forwarding some updated information for your review (all can be viewed using PowerPoint):

- a list of currently installed users
- a pricing sheet
- a 6-slide presentation that describes more about the program.

Based on feedback from the nearly 100 organizations now using *Plan-It!*, the system may help you in a number of ways:

- *Plan-It!* can help you develop a better CIP document, with graphics and easy-to-read reports generated automatically
- *Plan-It!* can give you better fiscal management by easily organizing your expenditure and revenue data
- *Plan-It!* can streamline the CIP process by having various departments all managing their own project information
- *Plan-It!* can help you deal with Budget challenges through project prioritization and playing of "What-If" games
- *Plan-It!* can save a lot of time and effort every year in updating the Capital Plan (much easier than spreadsheets)
- *Plan-It!* can save you from paying consultant fees by allowing the internal production of the CIP
- *Plan-It!* can begin building a historical record of city projects (especially useful when there is turnover in staff)
- *Plan-It!* can facilitate the uploading of reports to your website
- *Plan-It!* can be implemented for a low cost (\$750).

Several cities using Plan-It are now posting their CIPs to the internet. To see a great example, go to the City of Andover, Minnesota's site at [www.ci.andover.mn.us](http://www.ci.andover.mn.us). Look for a link to their CIP document in "City Departments" then "Finance". You will see many of the report formats utilized. They even exported data from Plan-It into Excel to make some bar and pie charts. Another option is to go to [www.robbednsdalemn.com/financeAnnualCIP.htm](http://www.robbednsdalemn.com/financeAnnualCIP.htm) to view the CIP from Robbinsdale, MN.

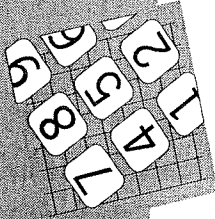
I trust this information will be useful in understanding the system and talking with other people who may be involved in the CIP process. You may also review this information at [www.CIPsoftware.com](http://www.CIPsoftware.com). Please call me at any time if you have questions. **I will call you two weeks** to see what your thoughts are and discuss Plan-It in more detail. If you decide you would like have me send you a demo that we could go through over the phone just let me know. I have done this many times and it works well to get all questions answered.

Again, thank you for your continued interest.

--Bill Leskee  
 Strategic Insights Co.  
 5900 Wooddale Ave.  
 Minneapolis, MN 55424  
 952-848-0181  
 Fax: 848-0182  
[si@mn.rr.com](mailto:si@mn.rr.com)  
[www.CIPsoftware.com](http://www.CIPsoftware.com)

# Capital Planning

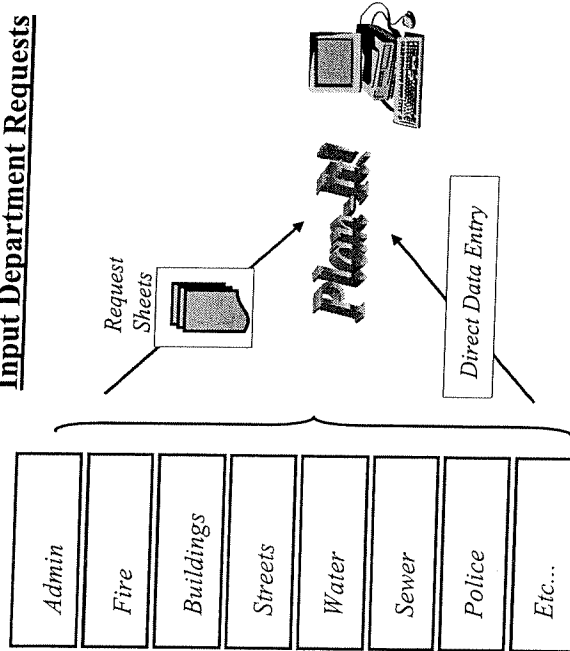
## Plan-It! PROCESS



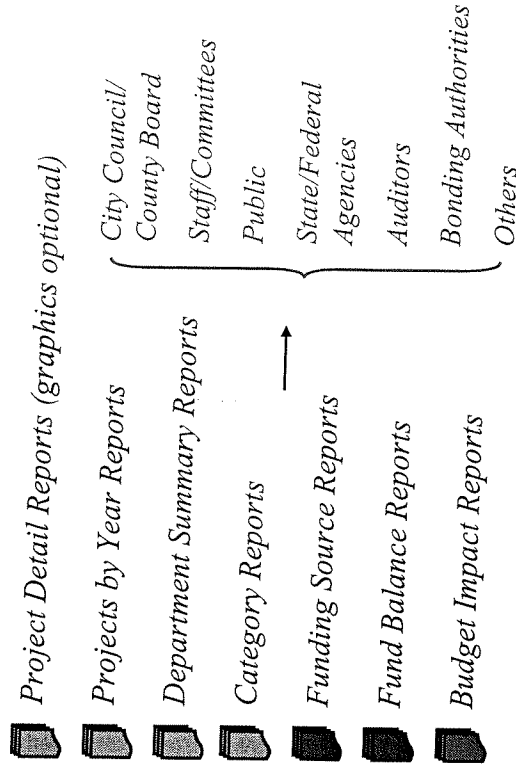
### System Setup

- Departments
- Funding sources
- Project categories
- Priority scale
- Expenditure types
- Budget categories
- 5 year period
- User-defined fields
- Process description
- Process calendar
- Etc.

### Input Department Requests



### Print Reports (24 Options)



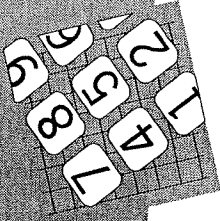
Update & Review as Necessary

Save time and money in the CIP process

STRATEGIC INSIGHTS COMPANY

# Capital Planning

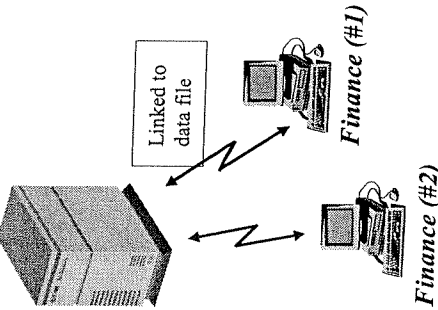
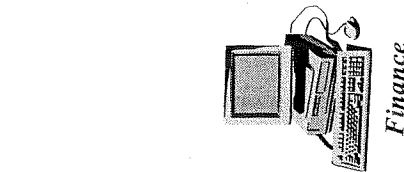
## Install Options



### SINGLE "USER"

(Data on C:)

(Data on Server)

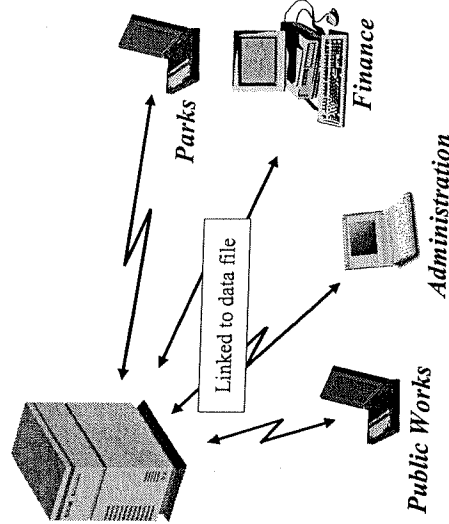


- Benefit:
  - Control of CIP data
  - Install application and data file on PC
  - Backup of data file is manual to disk or CD
  - Risk of hard drive failure and data loss

- Benefits:
  - Involve multiple people
  - Control without data loss risk
  - Install application on multiple PCs in one department; data file is on server
  - Data is backed up regularly with all other server files

### MULTI-"USER"

(Data on Server)



Each department is defined as a "User" for pricing purposes. Multiple PCs in each department may be installed with Plan-It

CHOOSE THE  
BEST  
INSTALLATION  
FOR YOUR  
ORGANIZATION

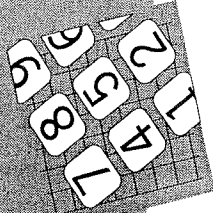
- Benefits:
  - Allows access to many people
  - Simplifies data collection; creates less paperwork
  - Departments gain more control over data updating
  - Best option for cities & counties with several departments involved in CIP development
  - Install application on each PC; data file is on server
  - Data is backed up regularly with all other server files

(Note: Each PC must have Microsoft Access installed)

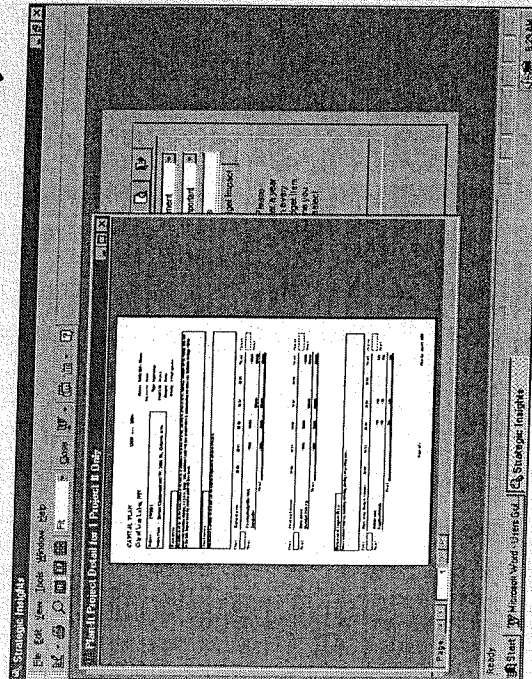
STRATEGIC INSIGHTS COMPANY

# Plan-It! REPORTS

## Capital Planning



### Print 24 Reports Automatically



- Move to different 5-year period with a click of the mouse (no spreadsheets to edit)
- All edits flow through automatically to reports
- Preview for quality control or paperless reporting
- Print using standard Windows printing options
- Export report data to Word or Excel to create other reports, charts or graphs
- Upgrades include new reports that Users request

### EXPENDITURE REPORTS

- Project Listing
- Project Detail (no graphic: 1 page per project)
- Project Detail (no graphic: condensed format)
- Project Detail (small graphic: 1 page per project)
- Project Detail (large graphic: 2 pages per project)
- Projects by Year
- Projects by Year & Priority
- Department Summary
- Projects by Department
- Projects by Department & Funding Source
- Projects by Department & Expenditure Type
- Projects & Sources by Department
- Category Summary
- Category Summary by Department
- Projects by Category
- Projects by Category & Department

### FUNDING SOURCE REPORTS

- Funding Source Summary
- Projects by Funding Source
- Projects by Funding Source (w/ Beginning Balances)

### BUDGET REPORTS

- Budget Impact Summary
- Projects by Budget Item
- Budget Impact by Funding Source

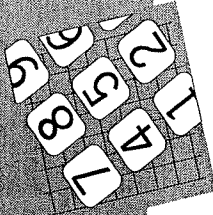
### ADMINISTRATION REPORTS

- Setup Parameters
- Exception Report

STRATEGIC INSIGHTS COMPANY

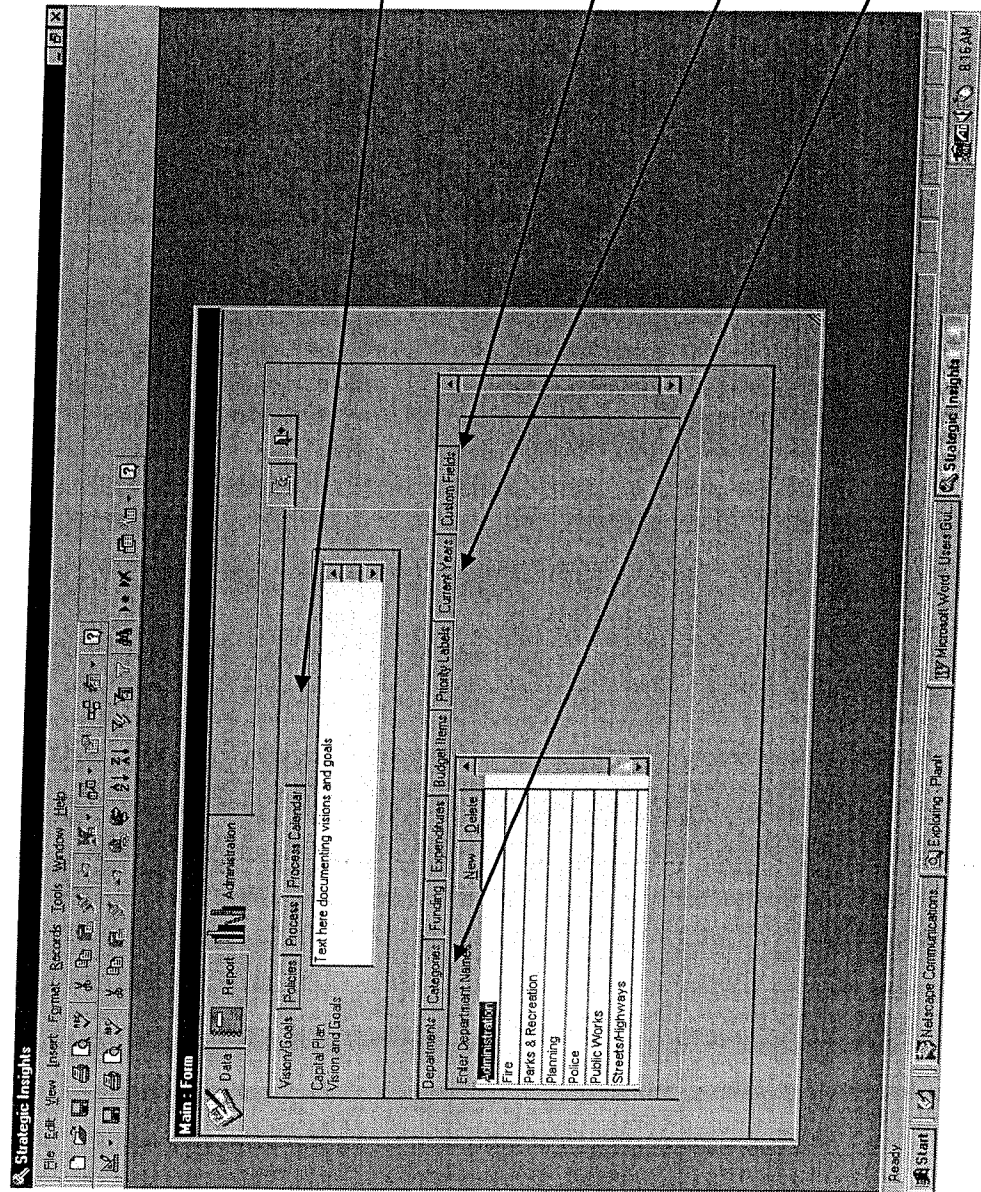
# Capital Planning

## Plan-It! SETUP



### Customize Plan-It to Your Unique Organization

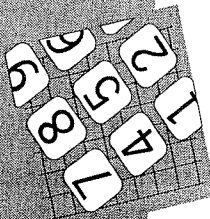
- Use to document and communicate planning steps, deadlines and organizational policies
- Create your own custom fields
- Choose the 5 year period for printing reports
- Create lists unique to your organization



STRATEGIC INSIGHTS COMPANY

# Capital Planning

## INPUT PROJECT DATA



### *Easily Add or Edit Project & Equipment Purchase Data*

- Enter general capital improvement or equipment information
- Enter expenditure, funding and budget impact data
- Enter descriptive text:
  - Detailed description
  - Justification
  - Budget impacts
- Define fields that are useful to you

**Main: Form**

Streets/Highways: City of Lac Minneap, MN

Project Name: Ash St. (Jefferson to Maple)

Category: Streets/Highways

Contact: Dave Hardy

Type: Improvement

Priority: Significant

Useful Life: 25 years

Funding: [ ]

Budget Impact: [ ]

Description: Reconstitution of Ash Street from Jefferson to Maple Ave. To include complete base removal, storm sewer repair, curb and gutter, sidewalks and pavement replacement. New street lights and furnishings to be addressed at a later point, with involvement by local residents. Sanitary sewer and water main reconstructions as necessary. Design to be completed by outside consultant, with construction by city.

Accounting #: 5782

Status: Design

Buttons: View Graphic, Change Values

Form View

Strategic Insights

File Edit View Format Records Tools Window Help

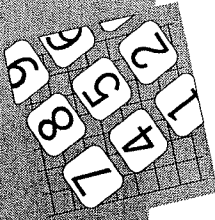
Start Microsoft Word, Microsoft Excel, Strategic Insights

8:10 AM

STRATEGIC INSIGHTS COMPANY

# Capital Planning

## INPUT PROJECT DATA



Strategic Insights

File Edit View Insert Format Records Tools Window Help

Streets/Highways Project # S-1 Project Name Ash St. (Jefferson to Maple) Category Streets/Highways Contact Dave Hardy

Type Improvement Priority 3 Immediate Used Life 25 years

Operation Impact Expenditures Funding Project Impact

Description Reconstruction of Ash Street from Jefferson to Maple Ave. To include complete base removal, storm sewer repair, curb and gutter, sidewalks and pavement replacement. View later point, with involvement of local jurisdictions as necessary. Design to be done by City staff.

Graphic assigned

View Graphic Change Graphic

Accounting # 6782 Status Design

Graphic file

Form View

Start Microsoft Communicator Exploring - Plant Strategic Insights

Microsoft Word User Gr.

10:45 AM

### (Optional) Assign Graphics to Capital Projects or Equipment Purchases

- Link to graphic files (maps, digital photos, clip art or other project visuals)
- Graphic prints on 1- or 2-page Project Detail Reports
- Helps communicate information about the project or equipment (graphics are optional, but becoming more common in CIPs)

# Plan-It! Pricing



## Base Software

*Plan-It* base software includes all the functions needed to enter, store and edit data and create complete plans. The annual cost is determined by the number of departments who will be logging on to the software at your site. State sales taxes additional where required.

Minimum system requirements include:

- Microsoft Access ('97, 2000 or XP)
- Microsoft Windows or NT (Any version)

*Plan-It* is offered on an annual license basis, with system expiration occurring after twelve months. Upon renewal, an updated version is supplied that includes additional screen features, reports, system enhancements or functionality improvements made to the base system. *Plan-It* enhancements are based on requests from those using the software. In most circumstances, files are sent via email attachment.

The base software also includes a User's Guide, Project Request Form template and initial user training as necessary.

### FIRST YEAR COST

Base Software - 1 User Department  
(\$1,000)

Each Additional User Department  
(add \$500)

### ANNUAL RENEWAL COST

50% of First Year Cost

### SMALL CITIES DISCOUNT

Cities with populations less than 5,000 receive a 25% discount off the quoted First Year Cost (annual renewal cost is 50% of the reduced First Year Cost)



## (Optional) Technical Support

Though *Plan-It* requires little support, users may choose to receive up to 3 hours per license period in support of the installed system, or purchase support on an as-needed basis. This includes technical support for system compatibility or usability issues as well as programming associated with the user's Microsoft Access upgrades.

### SUPPORT OPTIONS

3 Hours of Support \$150

-or-

Hourly Support @ \$150/hr



## (Optional) *Plan-It!* Business Services

• **Data Pre-Loading.** Save time by having *Plan-It* delivered with your current capital improvement and/or equipment data already entered.

• **Group Training (beyond initial introduction).** These sessions help users become more effective and efficient.

• **Business Services.** Strategic Insights is available for custom consulting to help with your planning process. Projects may include meeting facilitation, plan preparation or production, public meetings, etc.

Variable cost based on the project scope. Upon request, no-obligation project proposals will be supplied.

**COUNCIL LETTER 030104-IVC1**

**UTILITY ADVISORY BOARD**

**NICHOLS TOWN HALL RECYCLING**

**DATE:** February 26, 2004

**FROM:** Utility Advisory Board

Donald V. Kleinschmidt  
Director of Public Works

Craig J. Wainio  
City Administrator

---

The Utility Advisory Board is recommending, to the Mountain Iron City Council, the Nichols Town Hall Recycling Area be closed as soon as possible. Further the Nichols site be merged with the downtown site and the residents notified by signs and possibly with a mass mailing letter.

The Utility Advisory Board will work on developing a site, possibly at the old dump site across from General Electric, addressing the problems that we have experienced in the past. This will include the present yard waste site, security, compliance issues, hours of operation and staffing requirements.

**COUNCIL LETTER 030104-VC2**

**PUBLIC WORKS**

**SUMP PUMP INSPECTIONS**

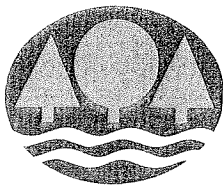
**DATE:** February 26, 2004  
**FROM:** Donald V. Kleinschmidt  
Director of Public Works

Craig J. Wainio  
City Administrator

---

Staff is requesting Council Action to retain Benchmark Engineering to assist in the sump pump inspections. Presently sump pump inspections have been done by city staff as requests from the residents comes in. As the compliance date draws closer the time requirement and scheduling increases the staff work load during the busy time of the year. Also the need for inspections after hours will increase causing substantial overtime.

The City Council should also be aware of the problem that is presently identified by inspections that have been done with the use of flexible discharge hose to the outside. A compliance issue will be a concern, after inspection, caused by the resident simply removing the flexible hose from the outside and pumping into a sink or floor drain. Although this practice is a violation of City Ordinance #01-03 staff has concerns this is an immediate problem that could definitely produce results undermining the whole compliance and enforcement issue.



# Minnesota Pollution Control Agency

February 13, 2004

Mr. Don Kleinschmidt, Director  
Public Works Department  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, Minnesota 55768

RE: Mountain Iron Wastewater Treatment Facility, NPDES/SDS Permit No. MN0040835  
Notice of Violation

Dear Mr. Kleinschmidt:

Thank you for your response letter (dated January 15, 2004) to the above indicated enforcement action. After reviewing the submittal the following comments are provided in the same order as presented in your letter:

1. Reporting all bypasses that occur at either bypass location is satisfactory.
2. Sealing of the discharge from the secondary pond by 4/31/04 is satisfactory.
3. The protocol for bypassing is satisfactory.
4. A consultant has been retained to evaluate I & I. The plan and implementation schedule will be forwarded to the MPCA for review and approval when the City Council approves it. *This is acceptable provided the plan and schedule is provided within 30-days of receipt of this letter.*
5. The plan for implementing the sump pump ordinance indicates that all buildings will be required to have a sump pump by 12/31/06. This appears to be contrary to Ordinance Number -1-03 Section 2. Subd. 5. which states, in-part:

A surcharge of \$25.00 dollars per month is hereby imposed and shall be added to every sewer billing mailed on and after December 31, 2004 to property owners who are not in compliance with this Section.

*Please indicate in writing within 10-days of receipt of this letter when the surcharge for non-compliance with the City ordinance will be instituted.*

6. Quarterly reports on sump pump inspections will be provided with the first report sent covering inspections through March 31, 2004. The final quarterly report will be submitted

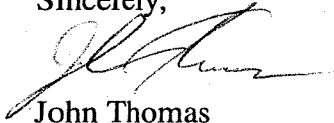
Mr. Don Kleinschmidt  
February 13, 2004  
Page Two

by January 31, 2005. This is acceptable, provided the final report indicates that all properties have been inspected by December 31, 2004 and the report indicates what the compliance rate is at that time. The Notice of Violation indicated that all properties should be evaluated for compliance with the ordinance by December 31, 2004. *Please respond in writing within 10-days of receipt of this letter indicating if all properties will be inspected by December 31, 2004 and whether or not a compliance rate will be determined by that date.*

7. Additional testing and chemical feed adjustment will be made in situations where effluent does not meet the TRC limit. This is acceptable only when it is effective at meeting the TRC effluent limit. If violations continue to occur, the MPCA will require other response actions.

If you have any questions regarding this matter, please feel free to contact me at (218) 723-4928.

Sincerely,



John Thomas  
Regular Facilities Unit - Duluth Regional Office

## RECOMMENDATION OF PAYMENT

No. 2 (Final)Engineer's Project No. MI03-7Project: Unity Drive Gravel Road ExtensionCONTRACTOR: Hibbing Excavating Inc., 3402 15<sup>th</sup> Avenue East, Hibbing, MN 55746For Period Ending February 24, 2004To City of Mountain Iron  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.Dated February 24, 2004By 

## STATEMENT OF WORK

Original Contract Price	\$ <u>10,500.00</u>	Work & Materials to Date	\$ <u>11,004.00</u>
Net Change Orders	\$ <u>504.00</u>	Amount Retained	\$ <u>0.00</u>
Current Contract Price	\$ <u>11,004.00</u>	Subtotal	\$ <u>10,453.80</u>
		Previous Payments	\$ <u>10,453.80</u>
		Amount Due this Payment	\$ <u>550.20</u>

## RECOMMENDATION OF PAYMENT

No. 6

Owner's project No. \_\_\_\_\_

Engineer's Project No. MI02-27Project: Mountain Iron Commercial FortyCONTRACTOR: Rajala Construction Co., Inc., P.O. Box 277, Cohasset, MN 55721For Period Ending: February 24, 2004To: City of Mountain Iron  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.Dated February 24, 2004By 

## STATEMENT OF WORK

Original Contract Price	<u>\$685,679.15</u>	Work & Materials to Date	\$ <u>576,806.88</u>
Net Change Orders	<u>\$(85,684.26)</u>	Amount Retained (5%)	\$ <u>28,840.34</u>
Current Contract Price	<u>\$599,994.89</u>	Subtotal	\$ <u>547,966.54</u>
		Previous Payments	\$ <u>533,414.44</u>
		Amount Due this Payment	\$ <u>14,552.10</u>



February 24, 2004

## PAY REQUEST NO. 6

City of Mountain Iron

Commercial Forty Development

Project No. MI02-27

CONTRACTOR: RAJALA CONSTRUCTION CO., INC.

SPEC. NO.	ITEM	UNITS	PROJECT QUANTITIES	ITEM COST	QUANTITY TO DATE	TOTAL AMOUNT
2101.511	CLEARING & GRUBBING	LUMP SUM	1.0	\$ 72,000.00	1.0	\$72,000.00
2105.501	COMMON EXCAVATION	CU. YD.	121,400.0	\$ 1.40	121,400.0	\$169,960.00
2105.522	SELECT GRANULAR BORROW (CV)	CU.YD.	1,840.0	\$ 6.00	1,840.0	\$11,040.00
2105.535	SALVAGED TOPSOIL (CV)	CU.YD.	18,850.0	\$ 2.00	18,850.0	\$37,700.00
2105.604	GEOTEXTILE FABRIC TYPE V	SQ.YD.	5,061.0	\$ 1.25	5,061.0	\$6,326.25
2211.503	AGGREGATE BASE (CV), CLASS 5	CU. YD.	1,403.0	\$ 9.25	1,403.0	\$12,977.75
2350.501	TYPE LV4 WEARING COURSE MIXTURE	TON	385.0	\$ 36.00	347.5	\$12,510.00
2350.502	TYPE LV3 NON-WEARING COURSE MIXTURE	TON	857.0	\$ 32.00	830.8	\$26,585.60
2357.502	BIT MATERIAL FOR TACK COAT	GAL.	192.0	\$ 2.00	0.0	\$0.00
2501.515	21" RC PIPE APRON	EACH	1.0	\$ 400.00	1.0	\$400.00
2501.515	36" RC PIPE APRON	EACH	1.0	\$ 800.00	1.0	\$800.00
2502.541	4" PERF PE PIPE DRAIN W/GEOTEXTILE SOCK	LIN.FT.	1,891.0	\$ 2.25	1,942.0	\$4,369.50
2502.511	4" PVC CONDUIT PIPE - SCHEDULE 80	LIN.FT.	220.0	\$ 9.00	220.0	\$1,980.00
2503.511	6" PVC SEWER PIPE - SDR 35	LIN.FT.	34.0	\$ 14.00	33.0	\$462.00
2503.511	8" PVC SEWER PIPE - SDR 35	LIN.FT.	1,035.0	\$ 18.00	880.0	\$15,840.00
2503.541	12" RC PIPE SEWER DES. 3006	LIN.FT.	37.0	\$ 27.00	37.0	\$999.00
2503.541	15" RC PIPE SEWER DES. 3006	LIN. FT.	22.0	\$ 29.00	22.0	\$638.00
2503.541	18" RC PIPE SEWER DES. 3006	LIN. FT.	156.0	\$ 32.00	156.0	\$4,992.00
2503.541	21" RC PIPE SEWER DES. 3006	LIN. FT.	657.0	\$ 33.00	466.0	\$15,378.00
2503.541	24" RC PIPE SEWER DES. 3006	LIN. FT.	339.0	\$ 35.00	339.0	\$11,865.00
2503.541	30" RC PIPE SEWER DES. 3006	LIN.FT.	92.0	\$ 47.00	92.0	\$4,324.00
2503.541	36" RC PIPE SEWER, DES. 3006	LIN.FT.	200.0	\$ 62.00	200.0	\$12,400.00
2503.602	8" X 6" PVC WYE	EACH	1.0	\$ 100.00	1.0	\$100.00
2503.602	CONNECT TO EXISTING SANITARY MANHOLE	EACH	1.0	\$ 750.00	1.0	\$750.00
2503.603	4" PVC FORCEMAIN - SDR 21	LIN.FT.	310.0	\$ 12.00	330.0	\$3,960.00
2503.602	6" GATE VALVE AND BOX	EACH	1.0	\$ 575.00	0.0	\$0.00
2503.602	10" GATE VALVE AND BOX	EACH	2.0	\$ 1,000.00	2.0	\$2,000.00
2504.602	HYDRANT	EACH	1.0	\$ 2,800.00	1.0	\$2,800.00
2504.602	CONNECT TO EXISTING WATERMAIN	EACH	1.0	\$ 500.00	1.0	\$500.00
2504.603	6" WATERMAIN D.I. CLASS 52	LIN.FT.	8.0	\$ 25.00	17.0	\$425.00
2504.603	10" WATERMAIN D.I. CLASS 52	LIN.FT.	1,375.0	\$ 30.00	1,189.0	\$35,670.00
2504.620	WATERMAIN FITTINGS	POUNDS	1,040.0	\$ 2.20	889.0	\$1,955.80
2506.501	CONST. DRAINAGE STRUCTURE DES. F	LIN.FT.	44.2	\$ 195.00	44.2	\$8,619.00
2506.501	CONST. DRAINAGE STRUCTURE DES. G	LIN.FT.	24.2	\$ 195.00	24.2	\$4,719.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 60-4020	LIN.FT.	28.5	\$ 280.00	28.5	\$7,980.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 4007	LIN.FT.	38.3	\$ 175.00	32.5	\$5,687.50
2506.516	CASTING ASSEMBLY	EACH	18.0	\$ 300.00	18.0	\$5,400.00
2506.601	CONSTRUCT LIFT STATION	LUMP SUM	1.0	\$ 56,500.00	0.90	\$50,850.00
2511.501	RANDOM RIP RAP CLASS III	CU. YD.	20.0	\$ 25.00	0.0	\$0.00
2531.501	CONCRETE CURB & GUTTER - DESIGN B618 (MOD.)	LIN.FT.	1,891.0	\$ 8.04	1,842.0	\$14,809.68
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$ 1,500.00	1.0	\$1,500.00
2573.502	SILT FENCE	LIN.FT.	2,110.0	\$ 1.60	2,110.0	\$3,376.00
2573.502	STRAW BALE BARRIER	EACH	2.0	\$ 100.00	0.0	\$0.00
2575.501	SEEDING	ACRE	0.0	\$ 599.00	0.0	\$0.00
2105.503	ROCK EXCAVATION	CU. YD.	0.0	\$ 13.40	80.5	\$1,078.70
2531.501	7" CONCRETE VALLEY GUTTER & RADIUS	SQ. YD.	0.0	\$ 49.50	21.8	\$1,079.10

VALUE OF WORK COMPLETED: \$576,806.88  
 LESS PREVIOUS PAY REQUESTS: \$561,488.88

VALUE OF WORK (PAY REQUEST 6): \$15,318.00

*E. E. Fulmer*  
 BENCHMARK ENGINEERING, INC.

2/26/2004

35

CITY COUNCIL

**COUNCIL LETTER 030104-VA**

**HOUSING AND REDEVELOPMENT AUTHORITY**

**HRA/EDA REVIEW**

**DATE:** February 26, 2004

**FROM:** Housing and Redevelopment Authority

Craig J. Wainio  
City Administrator

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The HRA Board reviewed the proposed HRA/EDA Resolutions at their meeting on February 24<sup>th</sup>. From that meeting the following changes are requested to the resolution creating an EDA:

In Section 2.02, Membership, the membership of the Board should be increased to 7 members of whom 2 are from the City Council. A member of the Planning and Zoning Commission could be placed upon the Board at some future date at the discretion of the Mayor and City Council. However, the Board felt it need not be a requirement in the enabling resolution.

In Section 2.04, Limitations of Power, the Board is requesting that item (h) be removed in its entirety.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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## NOTICE TO CUSTOMERS ON THE MOUNTAIN IRON WASTEWATER TREATMENT SYSTEM

The Mountain Iron City Council is reminding residents that the date for compliance with the Sump Pump Ordinance, Number 01-03, is December 31, 2004. After this date a surcharge of \$25.00 per month will be assessed to any property owner found to be in non-compliance. Information regarding this ordinance is available at the Mountain Iron City Hall or on the web site at [www.mtniron.com](http://www.mtniron.com).

Please contact Don Kleinschmidt, Director of public Works, if you have any questions or would like to schedule an inspection at 218-748-7570 or e-mail at [publicworks@mtniron.com](mailto:publicworks@mtniron.com).

### ASSISTANCE AVAILABLE

The City of Mountain Iron has received a Community Development Block Grant from St. Louis County and the Housing and Urban Development Department to assist in complying with the City's Inflow and Infiltration program (Sump Pump Program). To be eligible for assistance you must fall under the following income guidelines.

Family	Moderate Income (80% of Median)
1	\$29,800
2	\$34,050
3	\$38,300
4	\$42,550
5	\$45,950
6	\$49,350
7	\$52,750
8	\$56,200
Effective Date: February 2, 2004	

#### Guidelines

1. You must receive 2 quotes from a qualified contractor.
2. You will be reimbursed for 50% of the project cost, up to a total contribution of \$1,000.00, upon verification of income.
3. A reimbursement form will be available for you at City Hall. This form should be completed and returned to City Hall upon completion of your project.
4. You must be inspected and found to be in compliance by December 31, 2004.

For further information, please contact Craig J. Wainio, City Administrator at 218-748-7570 or email [cityadmn@mtniron.com](mailto:cityadmn@mtniron.com).

**COUNCIL LETTER 030104-VIAB**

**ADMINISTRATION**

**ORDINANCE AMENDMENTS**

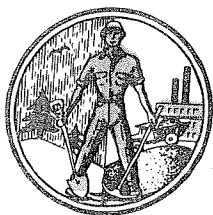
**DATE:** February 26, 2004

**FROM:** Craig J. Wainio  
City Administrator

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As part of the continuing process of incorporating the annexed area into the City, the City needs to amend its shoreland and floodplain ordinances. Enclosed is a copy of the proposed amendments to the Floodplain and Shoreland Ordinances. These ordinances incorporate the annexed area into the City's code and modifies the code to reflect the amendments to the ISTS procedures used by the City.

These Ordinances were forwarded to the Planning and Zoning Commission for consideration. It is recommended that that the City Council adopt Ordinance Number 01-04 and Ordinance Number 02-04.



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## ORDINANCE NUMBER 01-04

### AMENDING CHAPTER 22 OF THE MOUNTAIN IRON CITY CODE

THE CITY OF MOUNTAIN IRON HEREBY ORDAINS:

SECTION 1 AMENDING SECTION 22.02. Section 22.02 of the Mountain Iron City Code is hereby amended as follows:

"Sewage Treatment System - means a septic tank and soil absorption system or other individual or cluster type sewage treatment system as regulated by St. Louis County Ordinance" **is hereby replaced with the following** "Sewage Treatment System - means a septic tank and soil absorption system or other individual or cluster type sewage treatment system as regulated by the City of Mountain Iron in Section 37.03 of the Mountain Iron City Code."

SECTION 2 AMENDING SECTION 22.02. Section 22.02, Designation of Types of Land Use, of the Mountain Iron City Code is hereby amended as follows:

The following Streams are hereby added to (A) Rivers/Streams:

Sandy River:		
From Section 2 of T59N, R18W to Section 1 of T59N, R18W		Tributary
Unnamed Tributary to Sandy River:		
From Section 24 of T59N, R18W to Section 1 of T59N, R18W		Tributary
Unnamed Tributary to Unnamed Tributary (to Sandy River):		
From Section 12 of T59N, R18W to Section 12 of T59N, R18W		Tributary
Unnamed Tributary to Little Sandy Lake:		
From Section 15 of T59N, R18W to Section 11 of T59N, R18W		Tributary
Unnamed Tributary to Sandy Lake:		
From Section 2 of T59N, R18W to Section 2 of T59N, R18W		Tributary

The following Streams are hereby added to (B) Lakes/Wetlands:

69-0729	Sandy	P	121	5
69-0730	Little Sandy	P	89	5

SECTION 3 AMENDING SECTION 22.05. Section 22.05(2)(d) of the Mountain Iron City Code is hereby amended as follows:

"D. Single-family dwellings served by a domestic water supply and sanitary sewerage disposal system approved by the St. Louis County Health Department and/or the City" **is hereby replace with the following** "D. Single-family dwellings served by a domestic water supply and sanitary sewerage disposal system approved by the City of Mountain Iron"

SECTION 4 AMENDING SECTION 22.06.  
City Code is hereby amended as follows:

Section 22.06(2)(a) of the Mountain Iron

"A. Single-family dwellings served by a domestic water supply and sanitary sewerage disposal system approved by the St. Louis County Health Department and/or the City" **is hereby replace with the following** "Single-family dwellings served by a domestic water supply and sanitary sewerage disposal system approved by the City of Mountain Iron".

SECTION 5 AMENDING SECTION 22.14.  
City Code is hereby amended as follows:

Section 22.14 3.12 of the Mountain Iron

"3.12 A permit authorizing an addition to an existing structure shall stipulate that an identified nonconforming sewage treatment system, as defined by Section 5.8, shall be reconstructed or replaced in accordance with the provisions of this ordinance. A notice from St. Louis County should be given to the local governing authority advising that the permit application conforms to the St. Louis County Individual Sewage Treatment Systems Standards as adopted March 1, 1994, before a permit for construction is issued" **is hereby replaced with the following** "3.12 A permit authorizing an addition to an existing structure shall stipulate that an identified nonconforming sewage treatment system, as defined by Section 5.8, shall be reconstructed or replaced in accordance with the provisions of this ordinance".

SECTION 6 AMENDING SECTION 22.14.  
City Code is hereby amended as follows:

Section 22.14 4.12(C) of the Mountain Iron

Mashkenode 69-0725 and Manganika 69-0726 are hereby deleted in their entirety.

SECTION 7 AMENDING SECTION 22.14.  
City Code is hereby amended as follows:

Section 22.14 4.12(A) of the Mountain Iron

The following Natural Environment Lakes are hereby added:

Mashkenode	#69-0725P
Manganika	#69-0726P
Little Sandy Lake	#69-0729P
Sandy Lake	#69-0730P

SECTION 8 AMENDING SECTION 22.14.  
City Code is hereby amended as follows:

Section 22.14 4.13(F) of the Mountain Iron

The following Tributary Streams are hereby added:

Sandy River  
Unnamed Tributary to Sandy Lake  
Unnamed Tributary to Sandy River  
Unnamed Tributary to Little Sandy Lake  
Unnamed Tributary to Unnamed Tributary (to Sandy River)

SECTION 9 AMENDING SECTION 22.14. Section 22.14 5.12(A) of the Mountain Iron City Code is hereby amended as follows:

“A. On-site System Limiting Factor: The St. Louis County Individual Sewage Treatment Construction standards relating to lot area, setback and width standards shall also be complied with. These standards may result in lot area and widths larger than required by the specific dimensional standards listed in the above table. In those situations where the sanitary system limiting factors result in a larger lot size those standards shall be the applicable standards” **is hereby replaced with the following** “A. On-site System Limiting Factor: The Individual Sewage Treatment Construction Standards, as outlined in Section 37.03 of the Mountain Iron City Code, relating to lot area, setback and width standards shall also be complied with. These standards may result in lot area and widths larger than required by the specific dimensional standards listed in the above table. In those situations where the sanitary system limiting factors result in a larger lot size those standards shall be the applicable standards”.

SECTION 10 AMENDING SECTION 22.14. Section 22.14 5.12(C) of the Mountain Iron City Code is hereby amended as follows:

“C. Sanitary Check off: All land use permits issued within the shoreland area and parcels of less than 2.5 acres outside the shoreland area shall have the sanitary system reviewed to determine if the system is failing or if the proposed land use permit would adversely impact the existing sewage system or the expansion area for the sewage system. No land use permit will be issued if there is such an adverse impact or the system is failing unless the sanitary system is upgraded according to County standards with final approval given to the system by the County. The County shall develop administrative guidelines relating to the implementation of this procedure including provisions for not undertaking the check off when a system has been recently approved or reviewed by the County” **is hereby replaced with the following** “C. Sanitary Check off: All land use permits issued within the shoreland area and parcels of less than 2.5 acres outside the shoreland area shall have the sanitary system reviewed to determine if the system is failing or if the proposed land use permit would adversely impact the existing sewage system or the expansion area for the sewage system. No land use permit will be issued if there is such an adverse impact or the system is failing unless the sanitary system is upgraded according to City standards with final approval given to the system by the City. The City shall develop administrative guidelines relating to the implementation of this procedure including provisions for not undertaking the check off when a system has been recently approved or reviewed by the City”.

SECTION 11 AMENDING SECTION 22.14.  
City Code is hereby added and reads as follows:

Section 22.14 5.23 of the Mountain Iron

“5.23 Height of Structures. All structures in residential districts, except churches and nonresidential agricultural structures, must not exceed 25 feet in height.”

SECTION 12 AMENDING SECTION 22.14.  
City Code is hereby amended as follows:

Section 22.14 5.82(B) of the Mountain Iron

“B. All private sewage treatment systems shall be in conformance with St. Louis County Health Department current ordinances, standards and policies” **is hereby replaced with the following** “B. All private sewage treatment systems shall be in conformance with Section 37.03 of the Mountain Iron City Code”.

SECTION 13 AMENDING SECTION 22.14.  
City Code is hereby amended as follows:

Section 22.14 6.3(B) of the Mountain Iron

“B. The governing body of the City of Mountain Iron contacts the St. Louis County Health Department to identify nonconforming sewage treatment systems. The City of Mountain Iron will require upgrading or replacement of any nonconforming systems identified by the St. Louis County Health Department within a reasonable period of time which will not exceed two (2) years. Sewage systems installed according to all applicable local shoreland management standards adopted under Minnesota Statutes, section 103F.201, in effect at the time of installation may be considered as conforming unless they are determined to be failing, except that systems using cesspools, leaching pits, seepage pits, or other deep disposal methods, or systems with less soil treatment area separation above groundwater than required by the Minnesota Pollution Control Agency’s Chapter 7080 for design of on-site sewage treatment systems, shall be considered nonconforming.” **is hereby replaced with the following** “B. The City of Mountain identifies nonconforming sewage treatment systems and requires upgrading or replacement of any nonconforming systems within a reasonable period of time which will not exceed two (2) years. Sewage systems installed according to all applicable local shoreland management standards adopted under Minnesota Statutes, section 103F.201, in effect at the time of installation may be considered as conforming unless they are determined to be failing, except that systems using cesspools, leaching pits, seepage pits, or other deep disposal methods, or systems with less soil treatment area separation above groundwater than required by Section 37.03 of the Mountain Iron City Code, shall be considered nonconforming.”

SECTION 14 AMENDING SECTION 22.31.  
Code is hereby amended as follows:

Section 22.31 of the Mountain Iron City

Subd. 2(D) Copies of all notices of any public hearings to consider variances, amendments, or conditional uses under local shoreland management controls must be sent to the commissioner or the commissioner’s designated representative and

postmarked at least ten days before the hearings. Notices of hearings to consider proposed subdivisions/plats must include copies of the subdivision/plat.

Subd. 2(E) A copy of approved amendments and subdivisions/plats, and final decisions granting variances or conditional uses under local shoreland management controls must be sent to the commissioner or the commissioner's designated representative and postmarked within ten days of final action.

SECTION 15 INCONSISTENT ORDINANCES. All Ordinances or portions thereof inconsistent with this Ordinance shall be repealed and replaced with the provisions of this Ordinance.

SECTION 16 EFFECTIVE DATE. This Ordinance shall be effective according to State Statute.

DULY ADOPTED BY THE CITY COUNCIL THIS 1<sup>st</sup> DAY OF MARCH, 2004.

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator



# CITY OF MOUNTAIN IRON

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## ORDINANCE NUMBER 02-04

### AMENDING CHAPTER 23 OF THE MOUNTAIN IRON CITY CODE

THE CITY OF MOUNTAIN IRON HEREBY ORDAINS:

**SECTION 1 AMENDING SECTION 23.03.** Section 23.03 of the Mountain Iron City Code is hereby amended as follows:

The following shall be deleted in it entirety:

~~Subd. 1 — Adoption of Flood Hazard Boundary Map. The Flood Hazard Boundary Map for the City of Mountain Iron, dated February 3, 1979, developed by the Federal Emergency Management Agency is hereby adopted by reference as the Official Flood Plain Zoning District Map and made a part of this Chapter. This map was previously entitled the Flood Hazard Boundary Map dated May 24, 1974.~~

and replaced with the following:

Subd. 1 Adoption of Flood Hazard Boundary Map. The Flood Hazard Boundary Map for the City of Mountain Iron, dated February 23, 1979, and those portions of Flood Insurance Rate Map Panel Number 2704160800C, Panel Number 2704160825C, Panel Number 2704160925C and Panel Number 2704160950C, all dated February 19, 1992, that are within the City of Mountain Iron are hereby adopted by reference as the Official Flood Plain Zoning District Map and made a part of this Chapter.

**SECTION 2 AMENDING SECTION 23.07.** Section 23.07 Subd. 2. of the Mountain Iron City Code is hereby amended as follows:

The following shall be deleted in it entirety:

~~2. — New or replacement on-site sewage treatment systems must be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters and they shall not be subject to impairment or contamination during times of flooding. Any sewage treatment system designed in accordance with the State's current statewide standards for on-site sewage treatment systems shall be determined to be in compliance with this Section.~~

and replaced with the following:

2. New or replacement on-site sewage treatment systems must be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters and they shall not be subject to impairment or contamination during times of flooding. Any sewage treatment system designed in accordance with Chapter 37.03 of the Mountain Iron City Code shall be determined to be in compliance with this Section.

**SECTION 3 INCONSISTENT ORDINANCES.** All Ordinances or portions thereof inconsistent with this Ordinance shall be repealed and replaced with the provisions of this Ordinance.

**SECTION 4 EFFECTIVE DATE.**

This Ordinance shall be effective according to State Statute.

**DULY ADOPTED BY THE CITY COUNCIL THIS 1<sup>st</sup> DAY OF MARCH, 2004.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator



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## RESOLUTION NUMBER 04-04

### CHARITABLE GAMBLING

**WHEREAS**, the Chicagami, has applied to renew a Class B Charitable Gambling Operation Permit consisting of raffles, paddlewheels, tipboards, and pull-tabs at BGs Saloon, and;

**WHEREAS**, the Chicagami, is requesting that their Class B Charitable Gambling Permit be renewed.

**NOW, THEREFORE, BE IT RESOLVED BY THE MOUNTAIN IRON CITY COUNCIL**, that the Mountain Iron City Council hereby renews said premise permit.

**DULY ADOPTED BY THE CITY COUNCIL THIS 1<sup>st</sup> DAY OF MARCH, 2004.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator

# Minnesota Lawful Gambling LG214 Premises Permit Application

6/03  
Page 1 of 2

(see Required Attachments on Page 2)

Annual Fee \$150

## FOR BOARD USE ONLY

Check # \$

## Organization information

Organization name

Chicagami

Organization license number

01483

Name of chief executive officer (CEO)

Lynn Damberg

Daytime phone number

(218) 744-4939

## Gambling premises information

Name of establishment where gambling will be conducted

BG's Bar + Grill - 5494 Hwy 7.

Street address (do not use a P.O. box number)

City or township

Iron/Virginia St Louis

County

Zip code

55792

Does your organization own the building where the gambling will be conducted?

☐ Yes ☐ No If no, attach LG215 Lease for Lawful Gambling Activity

## Gambling bank account information

Bank name

American Bank

Bank account number

1006401

Bank street address

Hwy 7 + Co Rd 7

City

St Iron

State/Zip code

55768

## Address(es) of off-site storage space of gambling equipment related to this site

(Do not use a P.O. box number)

Address

401 Roosevelt Ave

City

Eveleth

State/Zip code

MN 55734

## Bingo occasions (Including bar bingo)

Enter day and beginning/ending hours of bingo occasions (Indicate A.M. or P.M.). An occasion must be at least 1-1/2 hours, not to exceed 4 hours. No more than 10 bingo occasions may be conducted per week.

Day	Beginning/Ending Hours	Day	Beginning/Ending Hours
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____

## Noon hour bingo

Noon hour bingo must be conducted between 11:00 a.m. and 2:00 p.m. on a leased premises which must have a license for the sale of intoxicating beverages on the premises under chapter 340A. Check the day(s) that noon hour bingo will be conducted.

☐ Sunday ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Saturday

**LG214 Premises Permit Application**Page 2 of 2  
8/03**Data Privacy**

The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota, and to assist the Board in conducting a background investigation of you. You have the right to refuse to supply the information requested; however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you a premises permit. If you supply the information requested, the Board will be able to process your application.

This form may require the disclosure of your social security number. If so, your social security number will be used to determine your compliance with the tax laws of Minnesota. Authorization for requiring your social security number is found at 42 U.S.C. 405 (c)(1).

Your name and address will be public information when received by the Board. All the other information that you provide will be private data about you until the Board issues

your premises permit. When the Board issues your premises permit, all of the information that you have provided to the Board in the process of applying for your premises permit will become public except for your social security number, which remains private. If the Board does not issue you a premises permit, all the information you have provided in the process of applying for a premises permit remains private, with the exception of your name and address which will remain public.

Private data about you are available only to the following: Board members, Board staff whose work assignment requires that they have access to the information; the Minnesota Department of Public Safety; the Minnesota Attorney General; the Minnesota Commissioners of Administration, Finance, and Revenue; the Minnesota Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your consent.

**Acknowledgment and Oath**

I hereby consent that local law enforcement officers, the Board or agents of the board, or the commissioner of revenue or public safety or agents of the commissioners may enter the premises to enforce the law. The Board is authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law. I declare that:

1. I have read this application and all information submitted to the Board is true, accurate, and complete;
2. All required information has been fully disclosed;
3. I am the chief executive officer of the organization;
4. I assume full responsibility for the fair and lawful operation of all activities to be conducted;
5. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them;
6. Any changes in application information will be submitted to the Board and local unit of government within 10 days of the change; and
7. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.

Signature of Chief Executive Officer (Designee may not sign)

Print name

Lynn Damberg

Date

2/17/04

**Required Attachments**

1. If the premises is leased, attach a copy of your lease. Use form LG215 Lease for Lawful Gambling Activity.
2. Attach the resolution from the local unit of government (city or county) which shows approval of your application.
3. For each premises permit application, a \$150 annual premises permit fee is required. Make the check payable to the "State of Minnesota."

**NOTE:** There is a monthly regulatory fee of 0.1% (.001) of gross receipts from lawful gambling conducted at the site. The fee is reported on the G1 Lawful Gambling Monthly Summary and Tax Return and paid with the monthly tax report.

Mail the application with attachments to:

Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?** Call the Licensing Section of the Gambling Control Board at 651-639-4000. If you use a TTY, call the Board by using the Minnesota Relay Service and ask to place a call to 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

# Minnesota Lawful Gambling

## LG215 Lease for Lawful Gambling Activity

8/03  
Page 1 of 2

Name of legal owner of premises	Street address	City	State	Zip	Daytime phone
Jeff + Greg Prop. Inc.	5494 Highway 7	P.O. Box 74	Verg.	Ma.	55792 (218) 741-0512
Name of lessor (If same as legal owner, write in "SAME")	Street address	City	State	Zip	Daytime phone
BG's Bar & Grill	Same				
Name of leased premises	Street address	City	State	Zip	Daytime phone
BG's Bar & Grill	5494 Highway 7	P.O. Box 74	Verg.	Ma.	55792 (218) 741-0512
Name of lessee (organization leasing the premises)	Organization license number		Daytime phone		
Chicagami	01483		(218) 744-1160		

### Rent Information

(for activity involving pull-tabs, tipboards, paddlewheels, and pull-tab dispensing devices. No lease required for raffles.)  
**Booth operation** - sales of gambling equipment by an employee (or volunteer) of a licensed organization within a separate enclosure that is distinct from areas where food and beverages are sold.  
**Bar operation** - sales of gambling equipment within a leased premises by an employee of the lessor from a common area where food and beverages are also sold.

Does your organization OR any other organization conduct gambling from a booth operation at this location? ☒ Yes ☐ No

If you answered **yes** to the question above, rent limits are based on the following combinations of operation:

- Booth operation
- Booth operation and pull-tab dispensing device
- Booth operation and bar operation
- Booth operation, bar operation, and pull-tab dispensing device

The maximum rent allowed may not exceed \$1,750 in total per month for all organizations at this premises.

#### Complete one option:

**Option A:** 0 to 10% of the gross profits per month.  
Percentage to be paid \_\_\_\_\_ %

**Option B:** When gross profits are \$4,000 or less per month, \$0 to \$400 per month may be paid. Amount to be paid \$ \_\_\_\_\_.

**Option C:** \$0 to \$400 per month may be paid on the first \$4,000 of gross profit. Amount to be paid \$ 400. Plus 0% to 10% of the gross profits may be paid per month on gross profits over \$4,000. Percentage to be paid 10 %

If you answered **no** to the question above, rent limits are based on the following combinations of operation:

- Bar operation
- Bar operation with pull-tab dispensing device
- Pull-tab dispensing device only

The maximum rent allowed may not exceed \$2,000 in total per month for all organizations at this premises.

#### Complete one option:

**Option A:** 0 to 20% of the gross profits per month.  
Percentage to be paid \_\_\_\_\_ %

**Option B:** When gross profits are \$1,000 or less per month, \$0 to \$200 per month may be paid. Amount to be paid \$ \_\_\_\_\_.

**Option C:** \$0 to \$200 per month may be paid on the first \$1,000 of gross profits. Amount to be paid \$ \_\_\_\_\_. Plus 0% to 20% of the gross profits may be paid per month on gross profits over \$1,000. Percentage to be paid \_\_\_\_\_ %

**NOTE:** If there are any other terms or conditions for rent-related expenses, they must be identified on page 2 under Acknowledgment of Lease Terms and are subject to Board approval.

Check all activities that will be conducted:

☐ Pull-tabs ☐ Pull-tabs with dispensing device  
☐ Tipboards ☐ Paddlewheel ☐ Paddlewheel with table

### Rent Information: Bingo

#### Bingo and/or Bar Bingo Occasions

Rent for bingo and all other gambling activities conducted during a bingo occasion may not exceed:

- \$200 per occasion for up to 6,000 square feet
- \$300 per occasion for up to 12,000 square feet
- \$400 per occasion for more than 12,000 square feet
- \$25 per occasion for bar bingo conducted at any time in a bar (regardless of square footage). Your organization must conduct another form of lawful gambling, and the premises must serve intoxicating liquor or 3.2 percent malt beverages.

Rent to be paid per bingo occasion \$ \_\_\_\_\_

#### Noon Hour Bingo Occasions

Rent may not exceed \$25 per day for noon hour bingo conducted between 11 a.m. and 2 p.m. at a premises with a license for the sale of intoxicating beverages on the premises.

Rent to be paid per bingo occasion \$ \_\_\_\_\_

For any new bingo activity not previously included in a Premises Permit Application, attach a separate sheet of paper listing the days and hours that bingo will be conducted.

Amended  
Lease  
Only

If this is an amended lease showing changes occurring during the term of the current premises permit, both parties that signed the lease must initial and date all changes. Changes must be submitted to the Gambling Control Board at least 10 days prior to the change. Write in the date that the changes will be effective \_\_\_\_/\_\_\_\_/\_\_\_\_.

Lessor \_\_\_\_\_ Date \_\_\_\_\_ Organization \_\_\_\_\_ Date \_\_\_\_\_

## LG215 Lease for Lawful Gambling Activity

8/03  
Page 2 of 2

**Lease Term** - The term of this lease agreement will be concurrent with the premises permit issued by the Gambling Control Board (Board).

**Management of Gambling Prohibited** - The owner of the premises or the lessor will not manage the conduct of gambling at the premises.

**Participation as Players Prohibited** - The lessor, the lessor's immediate family, and any agents or gambling employees of the lessor will not participate as players in the conduct of lawful gambling on the premises.

### Illegal Gambling

- The lessor is aware of the prohibition against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7861.0050, Subpart 3.
- To the best of the lessor's knowledge, the lessor affirms that any and all games or devices located on the premises are not being used, and are not capable of being used, in a manner that violates the prohibitions against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7861.0050, Subpart 3.
- Notwithstanding Minnesota Rules 7861.0050, Subpart 3, an organization must continue making rent payments, pursuant to the terms of the lease, if the organization or its agents are found to be solely responsible for any illegal gambling conducted at that site that is prohibited by Minnesota Rules 7861.0050, Subpart 1, or Minnesota Statutes 609.75, unless the organization's agents responsible for the illegal gambling activity are also agents or employees of the lessor.
- The lessor shall not modify or terminate the lease in whole or in part because the organization reported to a state or local law enforcement authority or the Board the occurrence at the site of illegal gambling activity in which the organization did not participate.

### Other Prohibitions

- The lessor will not impose restrictions on the organization with respect to providers (distributors) of gambling-related equipment and services or in the use of net profits for lawful purposes.

- The lessor, the lessor's immediate family, and any agents or employees of the lessor will not require the organization to perform any action that would violate statute or rule.
- If there is a dispute as to whether any of these lease provisions have been violated, the lease will remain in effect pending a final determination by the Compliance Review Group (CRG) of the Gambling Control Board.
- The lessor shall not modify or terminate this lease in whole or in part due to the lessor's violation of the provisions listed in this lease.

**Arbitration Process** - The lessor agrees to arbitration when a violation of these lease provisions is alleged. The arbitrator shall be the CRG.

**Access to permitted premises** - The Board and its agents, the commissioners of revenue and public safety and their agents, and law enforcement personnel have access to the permitted premises at any reasonable time during the business hours of the lessor.

The organization has access to the permitted premises during any time reasonable and when necessary for the conduct of lawful gambling on the premises.

**Lessor records** - The lessor shall maintain a record of all money received from the organization, and make the record available to the Board and its agents, and the commissioners of revenue and public safety and their agents upon demand. The record shall be maintained for a period of 3-1/2 years.

**Rent all-inclusive** - Amounts paid as rent by the organization to the lessor are all-inclusive (except bingo rent). No other services provided or contracted by the lessor may be paid by the organization, including but not limited to trash removal, janitorial and cleaning services, snow removal, lawn services, electricity, heat, security, security monitoring, storage, other utilities or services, and in the case of bar operations, compensation for cash shortages. Any other expenditures made by an organization that is related to a leased premises must be approved by the director of the Gambling Control Board. Rent payments may not be made to an individual.

### Acknowledgment of Lease Terms

All obligations and agreements are contained in or attached to this lease. I affirm that the lease information is the total and only agreement between the lessor and the organization. There is no other agreement and no other consideration required between the parties as to the lawful gambling and other matters related to the lease. Any changes in this lease will be submitted to the Gambling Control Board at least 10 days prior to the effective date of the change.

#### Other Terms or conditions:

*either party may re-negotiate this lease by giving the other party thirty (30) days written notice*

*Greg Peterson* 2/4/04  
Signature of lessor Date

*Lori Beth Maki* 2/4/04  
Signature of organization official (Lessee) Date

*Greg Peterson*  
Print name and title of lessor *Greg Peterson (Owner)*

*Lori Beth Maki*  
Print name and title of lessee *Gambling Mgr*

Questions on this form should be directed to the Licensing Section of the Gambling Control Board (Board) at 651-639-4000. This publication will be made available in alternative format (i.e. large print, Braille) upon request. If you use a TTY, you can call the Board by using the Minnesota Relay Service and ask to place a call to 651-639-4000. The information requested on this form will become public information when received by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

**COUNCIL LETTER 030104-VID**

**ADMINISTRATION**

**RESOLUTION NUMBER 05-04**

**DATE:** February 26, 2004

**FROM:** Craig J. Wainio  
City Administrator

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Resolution Number 05-04 allows for an application to be submitted to the Minnesota Department of Transportation for the community roadside landscaping partnership program. This is a Quad Cities endeavor that originally started when the Quad Cities signs were installed for each community on one of their major entrances. Mountain Iron's sign is located west of the City Limits on Highway 169. Under this program, the landscaping that had originally been proposed for these signs will now be completed.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 05-04

### AUTHORIZING APPLICATION AND PRIMARY CONTACT PERSON

**BE IT RESOLVED BY THE MOUNTAIN IRON CITY COUNCIL**, that the City of Mountain Iron act as sponsoring unit for the project identified as the Mountain Iron Quad-Cities identification sign on the state trunk highway 169 to be conducted during the period April 2004 through October 2004.

**BE IT FURTHER RESOLVED BY THE MOUNTAIN IRON CITY COUNCIL**, that the City Administrator is hereby authorized to apply to the Minnesota Department of Transportation for funding of this project on behalf of the City of Mountain Iron.

**DULY ADOPTED BY THE CITY COUNCIL THIS 1<sup>st</sup> DAY OF MARCH, 2004.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

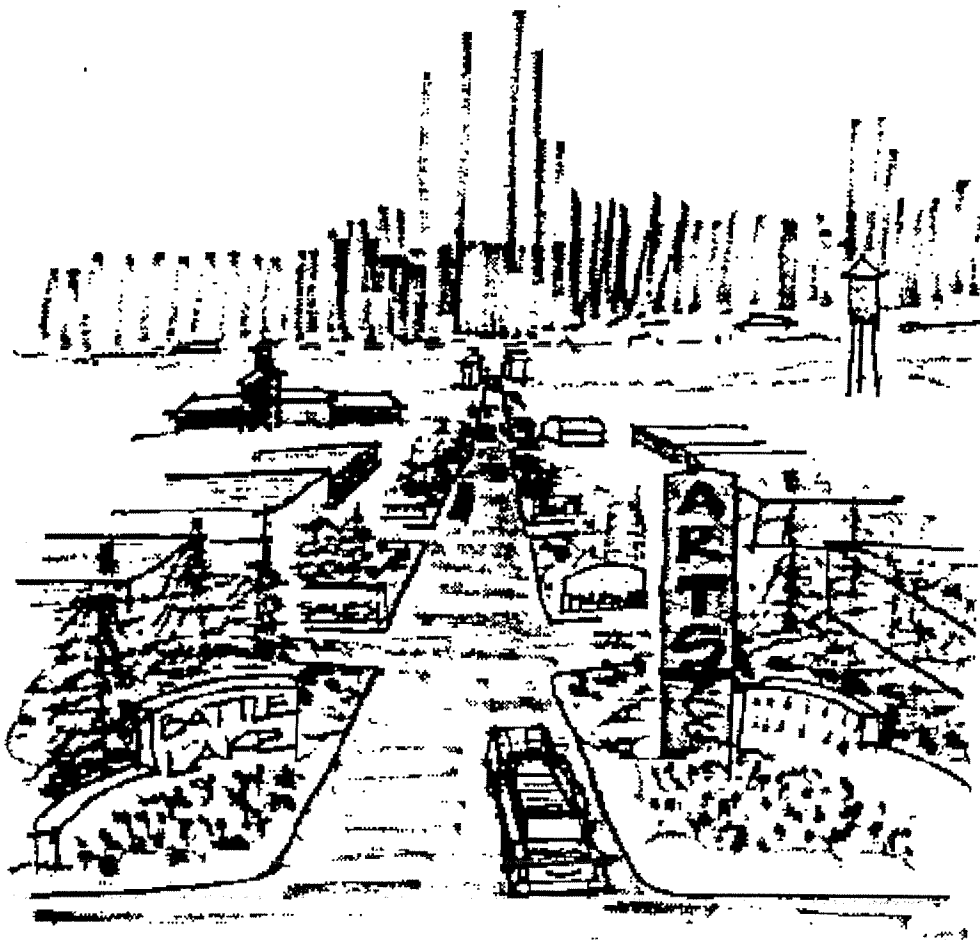
\_\_\_\_\_  
City Administrator

MN/DOT

**COMMUNITY ROADSIDE LANDSCAPING  
PARTNERSHIP PROGRAM**

**APPLICATION MANUAL**  
(January 2003 Revision)

From Wildflowers to Trees



A Growing Partnership  
Improving Our Communities and Environment



## **PART I - Mn/DOT COMMUNITY ROADSIDE LANDSCAPING PARTNERSHIP PROGRAM**

### **PROGRAM DESCRIPTION**

The Minnesota Department of Transportation's Community Roadside Landscaping Partnership Program is designed to provide technical and financial assistance to communities that are interested in landscaping state highway rights of way.

**The program has three goals: (1) roadside beautification, (2) community improvement, and (3) environmental stewardship.**

This manual describes the program and application requirements, and provides examples of documents required. Part I is the general program description. Part II contains the application form and the instructions to complete the form. Part III contains Appendices that provide other information pertinent to the application requirements.

Applications for **Fall planting** must be submitted to Mn/DOT by **July 31<sup>st</sup>**. Applications for **Spring planting** must be submitted to Mn/DOT by **December 31<sup>st</sup>**.

If you have any questions about the program or application requirements, please call (651)284-3760 to speak with Mn/DOT's Landscape Partnership Program Coordinator.

### **APPLICANT ELIGIBILITY**

For purposes of this program, **'Communities' are defined as counties, home rule charters, statutory cities or towns. Ineligible applicants will not be considered unless they are sponsored by a community or other unit of government that can execute and honor a cooperative agreement with Mn/DOT (a necessary requirement for Mn/DOT to transfer funds.)**

### **ELIGIBLE COMPONENTS**

**Funds awarded under this program must be used for roadside landscaping located on state trunk highway rights of way with fee or easement title.** Most areas of interstate freeways and high volume divided highways with controlled access are excluded from this program due to liability, safety, and access problems.

Components that support the goals of the program include, but are not limited to, the following:

- **Planting and maintenance of trees, shrubs, vines, perennial groundcovers, wildflowers and grasses.**
- **Incorporation of soil amendments, herbicides, edging, raised planters, tree grates, weed fabric, wood fiber blanket, mulch, rodent protection, staking and guying, seedling shelters, etc.**

### **PROGRAM REQUIREMENTS**

Communities seeking approval to initiate a proposed landscape partnership project with provision of Mn/DOT technical and design assistance **must submit a written request for participation and services to the appropriate Mn/DOT District /Metro Division Engineer (see Appendix III.)**

Project components must support at least one of the three goals of the program (roadside beautification, community improvement, and environmental stewardship.)

In the formative stages of the project, the applicant must form and **designate a committee of at least three contact people for the project.** At least one of the three contact people **must be an employee or official representative of the local government unit requesting or sponsoring the project.** The designated individuals on the committee would then be responsible for overall project liaison and coordination prior to and during the submission of the application, as well as during implementation stages after the project is awarded.

At least one of the committee members will be required to **help set up a training session for the Community.** They will be responsible for providing Community workers and volunteers with Mn/DOT supplied instructions, videos, and information packets pertaining to safe and proper worker supervision, materials handling, plant installation and plant maintenance.

The application must include a **formal resolution or letter indicating community support** for the desired improvements and authorization of a primary contact person to apply to Mn/DOT for funding. (See Appendix I for sample resolution or letter.)

**A Mn/DOT approved** (District/Metro Division and Landscape Partnership Program Coordinator) **landscape plan at a scale of not more than 100'=1" must be included as part of the application.** (11" x 17" reductions are acceptable for application purposes.) The landscape plan shall incorporate by reference or attachment, standard Mn/DOT planting details, material specifications and special provisions as applicable. The plan may be prepared by one of Mn/DOT's landscape architects or foresters with no obligation, **as scheduled work loads permit.** Potential applicants may use the services of local landscape design professionals to prepare plans, thereby minimizing time delays that may occur as a result of Mn/DOT's workload. Mn/DOT's project manager will assist applicants in obtaining basemapping information, design guidelines, required reviews, and necessary approvals.

**Funding assistance is limited to the estimated cost of providing the required landscape materials.** (soil amendments, herbicides, plant materials, seed, sod, mulch, rodent guards and other miscellaneous materials necessary for the project.) Eligible projects must include a minimum of \$1,000 worth of materials and the maximum award of funds for any project or project phase shall not exceed \$20,000 in any given year.

**The program requires that a community provide the funds or in-kind services to install and maintain the state funded materials.** Applicants may utilize their own labor forces, service organizations, volunteers or contractors. The community must act as the contract letting and administration authority where contract installation is desired.

If volunteers are to be used, the application must include a **volunteer pledge list** identifying sufficient numbers of volunteers to complete the scope of work within an acceptable time period. **Volunteers must be 13 years of age or older unless accompanied and supervised by an adult at all times.** A ratio of at least one adult supervisor for every five children under the age of 13 is required.

Successful applicants are required to enter into a Cooperative Agreement with Mn/DOT to install and maintain the roadside landscape improvements. A detailed landscape plan showing actual locations and quantities of materials along with the specifications and special provisions will form the basis of the Agreement together with the application and schedule of maintenance requirements(Appendix V).

**The applicant must submit two copies of the completed application to the Mn/DOT Landscape Partnership Program Coordinator for review and approval by Mn/DOT's District/Metro Division and Landscaping Programs staff.**

## **CRITERIA FOR EVALUATING APPLICATIONS**

After the completed application has been submitted to Mn/DOT, additional information may be required. Clarification of vague or ambiguous application materials may be requested by the Mn/DOT review team. Incomplete applications (i.e., missing supporting documents, etc.) may not be considered for funding. **Completed applications should be submitted by July 31<sup>st</sup> for Fall planting and December 31<sup>st</sup> for Spring planting.**

In order for an application to be reviewed, it must contain the basic, minimal requirements as outlined in this manual. Applications may be approved for funding in the full amount requested or in an amount less than requested.

**The criteria to be used in reviewing and ranking qualifying applications include:**

1. Extent to which the proposed project meets one or more of the goals of the program.
2. Extent to which the proposed project is consistent with Mn/DOT policy, safety, design, and operations guidelines.
3. Extent to which the proposed project and partner demonstrate a strong likelihood for successful installation, establishment and maintenance of the roadside landscaping investment.

## **AWARD OF PROJECT FUNDS**

**Award of project funds is subject to availability of funds at the time the application is approved and will be announced by letter.** Unsuccessful applicants may be deferred to the next cycle of available funding or may be asked to resubmit revised applications.

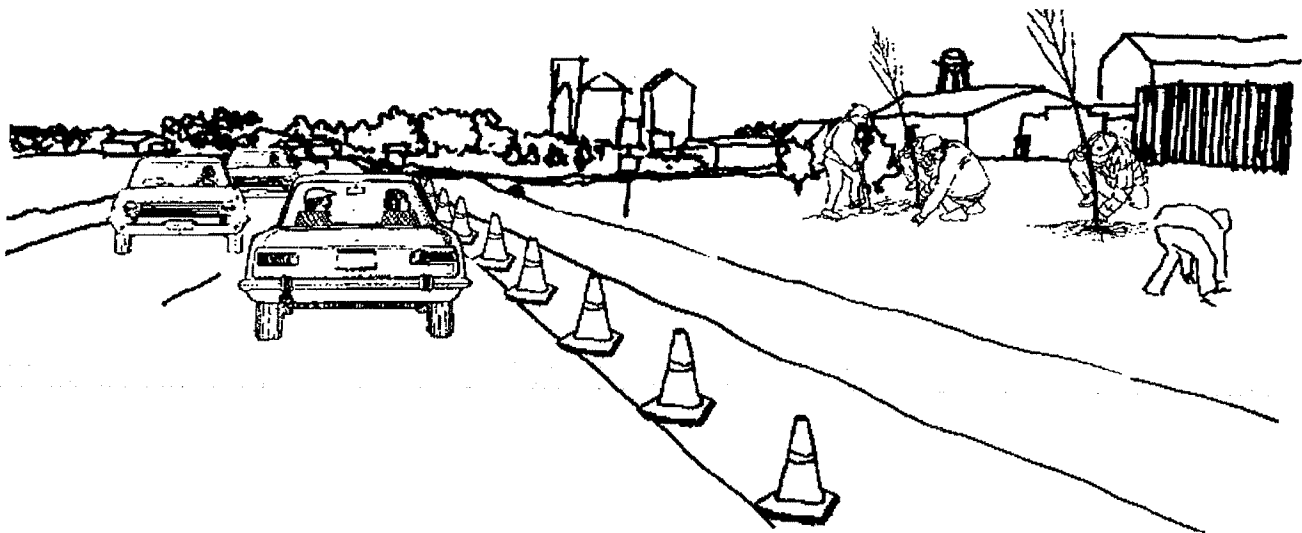
- **Award of project funds is contingent upon execution and approval of the Cooperative Agreement.** Funds may be transferred to the community upon receipt of a written request with a copy of the purchase orders for landscape materials.
- **Fall season preparatory work** (weed control and rototilling) **and Spring season planting** is recommended for roadside projects. All components of the project phase, as awarded, must be completed by the end of the first full growing season (early April to early November) as scheduled.

**MN/DOT COMMUNITY ROADSIDE LANDSCAPING  
PARTNERSHIP PROGRAM**

**APPLICATION FORM**

Submitted By: \_\_\_\_\_

Date: \_\_\_\_\_



**PART II - Mn/DOT COMMUNITY ROADSIDE LANDSCAPING PARTNERSHIP PROGRAM  
PROJECT APPLICATION**

**(1) APPLICANT**

Local Government Unit / Community \_\_\_\_\_  
Address \_\_\_\_\_

**(2) COMMITTEE OF PRIMARY CONTACT PERSONS: One of the Committee members must be employed as a staff member or representative of the Local Government Unit.**

Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

**(3) DESCRIBE THE LOCATION OF THE PROJECT SITE(S). (Include county, city and the limits of the project.) Trunk Highway:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**(4) BRIEFLY STATE THE GOALS AND SCOPE OF YOUR PROPOSED PROJECT.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**(5) BRIEFLY STATE THE PUBLIC PARTICIPATION AND APPROVAL PROCESS USED AND SIGNIFICANT COORDINATION WITH OTHER PROGRAMS.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- PROJECT MATERIALS  
(on state right of way only)

QUANTITY	ESTIMATED COST
1	100
2	180
3	250
4	310
5	360
6	400
7	430
8	450
9	460
10	460
11	450
12	430
13	400
14	360
15	310
16	250
17	180
18	100

[illegible]

(7) SHOW THE DESIRED TIMETABLE FOR COMPLETION OF EACH MAJOR COMPONENT OF THE PROPOSED PROJECT FROM PREPARATION OF PLANTING AREAS THROUGH COMPLETION OF INSTALLATION.

[illegible]

- (8) DESCRIBE THE TYPES OF LABOR FORCES AND THE ESTIMATED QUANTITY OF PERSONNEL THAT WILL INSTALL AND MAINTAIN THE PROJECT. (city crews, youth service corp., contractors, volunteers) If the majority of work is to be performed by volunteers, a preliminary pledge list of volunteers must be attached.

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### STATEMENT OF ASSURANCES

To the best of my knowledge and belief, data in this application are true and correct, and the document has been duly authorized by the government unit of the applicant with full understanding of the program requirements. It is agreed that at least one primary contact person will hold a training session for the community workers, volunteers and contractors to provide proper direction and information packets for landscape project inspection, installation, and maintenance. It is agreed that if volunteer workers are to be used, they will meet minimum age or eligibility requirements. It is agreed that the government unit of the applicant will enter into an Agreement with Mn/DOT ensuring that the government unit of the applicant will ensure or provide required maintenance of the landscape improvements on roadside areas per the Agreement.

\_\_\_\_\_  
Signature of the Primary Contact Person  
Authorized By The Local Government Unit

\_\_\_\_\_  
Date

### REQUIRED ATTACHMENTS TO BE INCLUDED AS PART OF THE APPLICATION:

- (A) \_\_\_\_\_ RESOLUTION OR LETTER AUTHORIZING APPLICATION AND DESIGNATING AUTHORIZED PRIMARY CONTACT PERSON.
- (B) \_\_\_\_\_ MAP OF PROJECT LOCATION.
- (C) \_\_\_\_\_ MN/DOT APPROVED LANDSCAPE PLAN (Approval Stamped and Dated By District / Metro Division and Landscaping Programs Staff.)
- (D) \_\_\_\_\_ VOLUNTEER PLEDGE LIST (If volunteers are to be used)

The documents submitted in support of this application shall be considered part of this application.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 06-04

### SUPPORTING MOUNTAIN IRON DARE FUNDRAISER

**WHEREAS**, the City of Mountain Iron feels that the DARE Program is valuable for the students of our community; and,

**WHEREAS**, March 25, 2004, is the date of the Mountain Iron DARE Fundraiser at the Mountain Iron Community Center.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that it fully supports and endorses the efforts of the Mountain Iron DARE Fundraiser.

**AND BE IF FURTHER RESOLVED BY THE MOUNTAIN IRON CITY COUNCIL**, that it endorses the use of City Staff and facilities for the DARE Fundraiser on March 25, 2004.

**DULY ADOPTED BY THE CITY COUNCIL THIS 1<sup>st</sup> DAY OF MARCH, 2004.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator



U. S. Steel Corporation  
Minnesota Ore Operations  
P.O. Box 417  
Mt. Iron, MN 55768

**James D. McConnell**  
General Manager

February 18, 2004

Mr. Craig J. Wainio  
City Administrator  
City of Mountain Iron  
8586 Enterprise Drive  
Mt. Iron, MN 55768

Dear Mr. Wainio:

United States Steel Corporation (USS) is in receipt of your letter of January 22, 2004, that requested our monetary participation in a Remedial Action Plan (RAP) to be conducted on property owned by USS (located in Section 10, Township 58 North, Range 18 West, between the City's water tower and General Electric) and used by the City of Mountain Iron (City) for an open dump site.

We would be willing to make a contribution of \$6500.00 to the City to conduct the RAP provided the City would first accept conveyance of the property from USS and provide USS with a release and indemnification with regard to the environmental conditions located on the property. The specific release and indemnification language is contained in the attached Deed and it would be executed at the same time as we make the \$6500.00 contribution.

Please consider our proposal and contact me at 749-7592 to discuss further.

Sincerely,

James D. McConnell  
General Manager

JDM/jcs

Attachment

cc: Dennis Hendricks  
Chrissy Bartovich

## **SPECIAL WARRANTY DEED**

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**FROM**

**UNITED STATES STEEL CORPORATION,  
a Delaware corporation,**

**TO**

**City of Mountain Iron**

---

**TO RECORDER OF ST. LOUIS COUNTY,  
STATE OF MINNESOTA,  
AFTER RECORDING DEED  
MAIL TO:**

***SPECIAL WARRANTY DEED***

STATE DEED TAX DUE  
HEREON \$ \_\_\_\_\_

Dated: \_\_\_\_\_, \_\_\_\_\_:

***FOR VALUABLE CONSIDERATION***, United States Steel Corporation, a Delaware corporation, of 600 Grant Street, County of Allegheny, City of Pittsburgh, Commonwealth of Pennsylvania 15219-2800 (hereinafter "Grantor"), hereby conveys with *special warranty* to **City of Mountain Iron**, (hereinafter "Grantee"), certain real property comprising approximately \_\_\_\_\_ (\_\_\_\_) acres, more or less, situate, lying, and being in the County of St. Louis, City of Mountain Iron, and State of Minnesota, as more particularly described as:

[insert legal property description]

(hereinafter the "Premises").

**TOGETHER** with all appurtenances, easements, heridiments and access rights pertaining to the Premises and all other rights of Grantor in and to the Premises;

**SUBJECT** to all easements and rights of way, whether of record or not, covenants, conditions, restrictions, and limitations affecting the Premises.

By its acceptance of this Deed, Grantee, on behalf of itself, its successors, and assigns, acknowledges that the physical and environmental condition of said Premises conveyed hereunder has been inspected by Grantee or its duly authorized agent and that said Premises is accepted by Grantee as a result of such inspection and not upon any agreement, representation, or warranty made by Grantor. Grantee accepts the physical and environmental condition of sold Premises **"AS IS, WHERE IS, WITH ALL FAULTS"** and hereby releases Grantor, its successors and assigns, from and against any and all liabilities of any nature known or unknown under CERCLA, RCRA, or the HMTA, or any other local, state, or federal laws, rules,

regulations, or ordinances, and to *indemnify, defend and hold harmless Grantor from and against* any cost, fine, penalty, or other liability of any nature, known or unknown, arising from or in connection with the physical or environmental condition of the Premises. It is the express intention of the parties that this assumption, release, and indemnity run with the Premises and shall be binding upon all of Grantee successors and assigns. (For the purpose of this provision, "CERCLA" shall mean and refer to the Comprehensive Environmental Response Compensation and Liability Act of 1980, 42 U.S.C. § 9601, *et seq.*, as amended; "RCRA" shall mean and refer to the Resource Conservation and Recovery Act, 42 U.S.C. § 6901, *et seq.*, as amended; and "HMTA" shall mean and refer to the Hazardous Materials Transportation Act, 49 U.S.C. § 5102, *et seq.*, as amended.)

**TO HAVE AND TO HOLD** the same to and for the use of the said Grantee, its successors and assigns forever, and the Grantor, for itself, its successors and assigns, hereby covenants and agrees that it will warrant specially the Premises herein conveyed.

Grantor will with *special warranty* forever defend unto Grantee the right and title to the aforesaid real Premises and improvements against the claims of all persons claiming, owning or holding by, through or under Grantor; provided, however, that Grantor makes and will not defend against, the matters set forth or indicated below:

1. Property taxes owing on the Premises which are not yet due and payable;
2. Government actions, including zoning restrictions and building and use restrictions, including variances;
3. All matters which a current and accurate survey or a physical inspection of the Premises would reveal;
4. All easements, covenants, conditions, licenses, rights of way, and restrictions recorded in the St. Louis County records (other than judgments, mortgages, and other monetary liens) or unrecorded;
5. All riparian rights, including rights of federal or state government in all navigable waters on or abutting the land (including rights between the high and low tide lines); and
6. All rail track, utility lines, and similar equipment serving the land, whether or not of record.

**IT WITNESS WHEREOF**, Grantor, United States Steel Corporation, has caused this Special Warranty Deed to be executed in its corporate name by \_\_\_\_\_, President of USS Real Estate, a division of United States Steel Corporation, who is duly authorized to execute this instrument on behalf of said corporation as of the day, month and year first herein above written.

ATTEST:

UNITED STATES STEEL CORPORATION

COMMONWEALTH OF PENNSYLVANIA :  
: SS:  
COUNTY OF ALLEGHENY :

ON THIS, the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, before me, a notary public for said County and Commonwealth, personally appeared \_\_\_\_\_, who acknowledged himself to be President of USS Real Estate, a division of United States Steel Corporation, and, as such, he is authorized to execute the foregoing Special Warranty Deed for the purposes therein contained by signing the name of the corporation by himself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

\_\_\_\_\_(SEAL)  
Notary Public

My Commission Expires:

\*\*\*\*\*

**This instrument was prepared by:** United States Steel Corporation, Law Department; Room 1500, 600 Grant Street,  
Pittsburgh, Pennsylvania 15219-2800

**SEND TAX STATEMENTS TO:**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

\*\*\*\*\*

## **COUNCIL LETTER 030104-VIG**

### **ADMINISTRATION**

### **WETLANDS MITIGATION**

**DATE:** February 26, 2004

**FROM:** Craig J. Wainio  
City Administrator

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During the early 1990's the sites where L&M, Ziebart, Perpich, etc. were developed for those commercial uses. At that time the City was required to replace the wetlands lost in those areas due to the development. Attempts were made to develop wetlands on properties owned by the City, but for one reason or another, those wetlands did not develop properly. Therefore, the City still needs to develop or purchase wetlands.

When USX sold the land around Mashkenode Lake and informed the Retriever Club that they would need to relocate, the City worked with the club to have them relocate within Mountain Iron. During their relocation search and decision, discussions occurred that at their new location the Club would need to develop wetlands for training activities. We informed the Club that we are in need of wetlands. It would be a win-win situation. They would stay in Mountain Iron; we would help them develop wetlands to assist in fulfilling our requirements.

Currently the club is intending to develop those wetlands this summer. It is recommended that the City Council authorize up to \$16,400 for the purchase of wetlands at the Retriever Club. This equates to approximately 82,000 square feet of wetlands. Funding for wetlands mitigation is part of the 2004 capital improvement budget.

COMMUNICATIONS  
MARCH 1, 2004

1. Saint Louis County, a letter of congratulations for having a smoke-free food establishment.
2. Mountain Iron-Buhl Public Schools, a letter advising the City that the school district has no objection to the City placing playground equipment in the park adjacent to the high school.



# Saint Louis County

Public Health Department • Northland Office Center - East Wing, 307 First Street South  
Virginia, Minnesota 55792  
Phone: (218)749-0600 Fax: (218)749-0601

**Linda L. Anderson**  
Director

February 12, 2004

City of Mt. Iron Community Center  
8586 Enterprise Dr S  
Mt. Iron, MN 55768

## **SMOKE-FREE AWARD**

Congratulations! By becoming one of St. Louis County's smoke-free food establishments, you have demonstrated concern for your employees and your customers. Secondhand tobacco smoke is a very real danger that society is just beginning to respond to in ways that will improve health. By your decision, you have helped to make our County a healthier and better place to live.

I encourage you to post this "Smoke-Free Award" in your establishment. In addition, the name of your smoke-free business will be printed in "Food Talk," the Health Department's quarterly newsletter, which is sent to all major restaurants and the St. Louis County Board of Commissioners. We also send out periodic press releases listing all new smoke-free restaurants which could be published by our area's newspapers.

The St. Louis County Department of Public Health thanks you for your decision to be a 100% smoke-free food establishment. We believe it is the best decision for the long-term health and safety of all.

Linda Anderson  
St. Louis County Public Health Director

*Mountain Iron-Buhl Public Schools*

**Independent School District 712**

P.O. Box 537

Mt. Iron, Minnesota 55768

Tel: 218 741-4809

Fax: 218 735-8244

James R. Techar

*Superintendent*

February 17, 2004

To: City of Mt. Iron  
8586 Enterprise Dr.  
Mt. Iron, MN 55768

Dear Ladies And Gentlemen:

I am writing this letter at the request of Mayor Skalko to put new playground equipment on the park adjacent to the MIB High School. School District 712 has no objection to this effort by the City and we are happy to cooperate to provide opportunities for our young people. We are happy to see the interest by the City to provide parks for our youth. As the area around the Merritt grows, I hope we can work together to provide a joint playground/park that will get "more bang for the buck" and be even better than we could do individually. Thank you.

Sincerely yours,



James R. Techar  
Superintendent