

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
TUESDAY, FEBRUARY 22, 2005 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
  - II. Consent Agenda
    - A. Minutes of the February 7, 2005 Regular Meeting (#1-19)
    - B. Bills and Payroll
    - C. Receipts
    - D. Communications (#47-61)
  - III. Public Forum
  - IV. Committee and Staff Reports
    - A. Mayor's Report
    - B. City Administrator's Report
    - C. Director of Public Work's Report
    - D. Library Director
      - 1. Assistant Librarian Position (#20-21)
    - E. City Engineers Report
    - F. City Attorney's Report
      - 1. Mountain Iron Foundation
    - G. Safety Committee
      - 1. Training Contract (#22-27)
    - H. Liaison Reports
  - V. Unfinished Business
    - A. 16<sup>th</sup> Avenue (#28-29)
    - B. Spring Park Road (#30-39)
    - C. WWTP Noise Abatement (#40)
  - VI. New Business
    - A. Ordinance Number 03-05 Adopting Code (#41-43)
    - B. QCJRA Request (#44-46)
    - C. Communications (#47-61)
  - VII. Open Discussion
  - VIII. Announcements
  - IX. Adjourn
- # Denotes page number in packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
FEBRUARY 7, 2005

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Allen Nelson, Dale Irish, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Forseen, Municipal Services Secretary; and Don Kleinschmidt, Director of Public Works.

It was moved by Prebeg and supported by Nelson that the consent agenda be approved as follows:

1. Add the following items to the agenda:
  - VI. J. 1. Council Liaison Reports
  - III. 2. Justin Kochar, Fire Department Training
  3. Brian Morgan, Sump Pump Issue
  - IV. A. 1. Prebeg Memorial Snowmobile Run Request for Assistance
2. Approve the minutes of the January 18, 2005, City Council meeting as submitted.
3. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period January 16-31, 2005, totaling \$145,572.24, (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period January 16-31, 2005, totaling \$317,836.83, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

During the public forum, Tom Micheletti, CEO from Excelsior Energy, was available to answer questions regarding the proposed Development Agreement between Excelsior Energy and the City of Mountain Iron. Mr. Micheletti stated that he appreciated all of the efforts made by the City with their interest in the project. Mr. Micheletti said that the capital cost of the project would be approximately \$1 billion and would create 1,000 construction jobs and 150-200 new jobs per unit built. He further stated that construction on the project would begin in 2006 and be completed in 2010.

At 6:57 p.m., Larry Nanti, Recreation Director, entered the meeting.

Also during the public forum, Justin Kochar, Training Officer for the Mountain Iron Volunteer Fire Department was present and requested Council authorization for four Fire Department members to attend four quarterly meetings of the Arrowhead Regional Firefighters Association to be held in Hermantown, International Falls, Chisholm, and Mountain Iron at a cost of \$15 per member plus mileage. He also requested that the Council authorize one or two members to attend the Annual Arson Investigation Conference in St. Cloud at a cost of \$887 per person. The Mayor requested that more detailed cost information be submitted by the Fire Department regarding the meetings and conferences to be included in a future Council packet for further consideration.

It was moved by Prebeg and supported by Roskoski to authorize the Mountain Iron Volunteer Fire Department to send up to three members for training on February 12, 2005, in Chisholm at a cost of \$15.00 per person plus mileage. And further, have future requests for training submitted earlier for Council consideration. The motion carried unanimously on a roll call vote.

Also during the public forum, Brian Morgan was present and requested Council consideration concerning the fee of \$25 per month for the seasonal waiver for the sump pump ordinance. He felt that the \$25 per month was excessive considering that the monthly sewer fee is \$11.50 per month. Councilor Prebeg advised the Council that Mr. Morgan received a temporary seasonal waiver, not a permanent waiver, to accommodate his hardship. Councilor Prebeg said that the Utility Advisory Board approved of the temporary seasonal waiver to accommodate his hardship. The Mayor said that he would like the Utility Advisory Board to give the City Council a recommendation regarding lowering the fees for the waivers.

It was moved by Prebeg and supported by Skalko to have the sump pump waiver and fine charge amounts to be referred to the Utility Advisory Board for a recommendation to the City Council. The motion carried with Councilor Irish voting no.

Also during the public forum, Wilbert Johnson was present and asked Councilor Irish if he had inquired with other Cities regarding the additional revenue fees they charged rather than only inquiring about Council wages. Mr. Johnson pointed out that the Christmas tree on Nichols Avenue was still lit and should be unplugged. The Director of Public Works said that the City Crew had not taken any Christmas decorations down yet. Mr. Johnson also asked the Blight Officer how the blight ordinance revisions were coming. The Blight Officer said that the first meeting to review the ordinance was held on February 7, 2005.

It was moved by Skalko and supported by Prebeg to move forward with the Excelsior Energy Project, forward the project information to the Economic Development Authority for further review, obtain costs estimates for the items proposed in the development agreement, and to work with State and County Officials, and U. S. Steel Representatives, to assist with the project, but to proceed cautiously.

At 7:44 p.m., Councilor Roskoski left the meeting.

At 7:45 p.m., Councilor Roskoski returned to the meeting.

The motion carried with Councilor Nelson voting no.

Councilor Prebeg suggested having a joint meeting with Tom Micheletti, Excelsior Energy, the Economic Development Authority, and the City Council. Larry P. Johnson, President of the Economic Development Authority, suggested also having Attorney Skala, the County Assessor, the Public Works Director, and the City Engineer attend the meeting.

The City Council reviewed the financial statement for the Range Recreation Center as prepared by Curl Mesabi Incorporated.

It was moved by Skalko and supported by Irish to donate \$100 to the Mark “Bush” Prebeg Memorial Snowmobile Run fundraiser designated for the diabetic fund. The motion carried on the following roll call vote: Irish, yes; Roskoski, yes; Prebeg, abstain; Nelson, yes; and Skalko, yes.

It was moved by Roskoski and supported by Skalko to authorize the Director of Public Works and the Sheriff’s Department to assist in the Mark “Bush” Prebeg Memorial Snowmobile Run by providing traffic control on Highway 169 and leveling some snowbanks for easier travel for the snowmobiles. The motion carried.

The Mayor reported that the Downtown Committee Meeting held on February 2, 2005, was attended by about 35 people to discuss Chemical Awareness and Neighborhood Crime Prevention.

The Council reviewed the St. Louis County Land Department property sale of tax forfeited land located within Mountain Iron. The Council took no further action regarding the matter.

It was moved by Nelson and supported by Prebeg to authorize the Director of Public Works to attend the Minnesota Onsite Wastewater Conference at a cost of \$195.00. And further to authorize the reimbursement for mileage, if necessary, and meals. The motion carried on the following roll call vote: Roskoski, no; Prebeg, yes; Nelson, yes; Irish, no; and Skalko, yes.

The Council discussed the broadcast of City Council meetings on Public Access Channel 5 at a cost of approximately \$100. The Mayor said that this was not budgeted for in the 2005 budget. The Council took no further action regarding the matter.

It was moved by Roskoski and supported by Irish to authorize the Recreation Director to advertisement in the Mesabi Daily News Special Edition 2005 at an approximate cost of \$300. The motion carried unanimously on a roll call vote.

It was moved by Nelson and supported by Prebeg to accept the recommendation of the City Engineer and authorize payment request number four to Hardrives Incorporation in the amount of \$978.55 for the 2004 Street Overlay Project. The motion carried unanimously on a roll call vote.

It was moved by Nelson and supported by Skalko to direct the City Administrator to set a public hearing for the JOBZ designation for Precision Testing Incorporated for the second City Council meeting in March. The motion carried.

At 8:28 p.m., Councilor Prebeg left the meeting.

It was moved by Nelson and supported by Skalko to adopt Ordinance 02-05, Amending Chapter 22 of the Mountain Iron City Code, (a copy is attached and made a part of these minutes). The motion carried with Councilor Prebeg absent and Councilor Irish voting no.

At 8:32 p.m., Councilor Prebeg returned to the meeting.

It was moved by Irish and supported by Roskoski to update people with the attached two pages regarding callout procedures, (copies are attached and made a part of these minutes), regarding the language of the union agreement and hours of work and the paper for Minnesota Power after hours dispatch procedure for call outs and including what is stated on there and the list of action items, which is the procedure according to the union contract, that will have six items on it for a form to be developed with the procedures taking effective immediately. The motion carried with Councilors Prebeg and Nelson voting no.

It was moved by Roskoski and supported by Irish with regard to work at Locomotive Park, that the specification on pages 31, 32, 33, & 34 of the February 7, 2005, City Council packet be used as the guide for the improvements, with different City Administrative Staff coordinating the project to have City Employees complete all of the work except for the paving. The start date will be as soon as the frost is out of the ground, weather permitting, with a completion date being 30, weather permitting, working days. Councilors Roskoski and Irish will be designated as the City Council Liaisons for the project. There will be some deviation from the specifications listed. One deviation would be the curb section on page 33 regarding the gutter being even with the existing paving; it would have to be 1½ inches higher than the present street paving, to allow for the new asphalt that would be placed on top. And further, to have a proper size and thickness pad with an all weather drinking fountain to be installed by the trail head entrance area and connected. The motion carried on the following roll call vote: Irish, yes; Roskoski, yes; Prebeg, no; Nelson, no; and Skalko, yes.

It was moved by Skalko and supported by Prebeg to forward the proposed revision to the City of Mountain Iron Street Lighting Policy to the Utility Advisory Board for a recommendation to the City Council. The motion carried.

It was moved by Roskoski and supported by Skalko to direct City Staff to submit a Mineland Reclamation funding request for the entrance area by the intersection of Quartz Street and Mineral Avenue to have the area cleared, install a “Welcome to Downtown Mountain Iron” sign and have some mining equipment placed on the site. And further, submit another Mineland Reclamation funding request to have new fencing purchased and installed around the entire Locomotive Park/Mesabi Trail Head area beginning at the USX Corporation pump house gate going around the park to the intersection of Locomotive Street and Marble Avenue and repair and replace the sidewalk that is behind the fence to be used for the Mesabi Trail. And further, submit another Mineland Reclamation funding request for the ATV Trail System in the amount of \$50,000 for the area through Parkville or by the West II Rivers Campground. The motion carried with Nelson voting no.

At 8:59 p.m., Mayor Skalko called a five minute recess.

At 9:03 p.m., Mayor Skalko reconvened the meeting. Councilor Prebeg was not present.

At 9:04 p.m., Councilor Prebeg returned to the meeting.

It was moved by Nelson and supported by Irish to adopt Resolution Number 04-05, Authorizing an Agreement with the Minnesota Department of Transportation, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Nelson and supported by Prebeg to adopt Resolution Number 05-05, providing for the issuance, sale and delivery of \$1,670,000 General Obligation Crossover Refunding Bonds, Series 2005A, of the City of Mountain Iron, Minnesota; establishing the terms and conditions therefore; directing their execution and delivery; creating an escrow account and a debt service account therefore; and awarding the sale thereof, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Roskoski and supported by Skalko to approve the Mesabi Humane Society Contract, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and supported by Roskoski to approve the 2005 Site Agreement with the Arrowhead Economic Opportunity Agency Incorporated, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Skalko and supported by Irish to accept the scope of work and authorize the execution of the contract with Damberg, Scott, Gerzina, and Wagner Architects for the 2005 Library Renovations. The motion carried on the following roll call vote: Prebeg, no; Nelson, no; Irish, yes; Roskoski, yes; and Skalko, yes.

It was moved by Skalko and supported by Irish to authorize payment of the 2005 appropriations in the amount of \$1,250 each to Greenwood Cemetery Association and Calvary Cemetery Association. The motion carried unanimously on a roll call vote.

The Council reviewed the request from the City of Virginia asking the City of Mountain Iron to contribute \$12,500 for the construction of an office building addition for Calvary Cemetery Association. The Council took no further action regarding this request.

It was moved by Roskoski and supported by Irish, that as far as snow plowing is concerned, that schedules and routes be established to plow roads, streets, and alleys where there are residents living full-time and where businesses operate full-time and those roads, streets and alleys be plowed first before City Staff plows roads in the Mashkenode Lake area, because no one lives in that area. The motion carried with Councilors Prebeg and Nelson voting no.

It was moved by Roskoski and supported by Skalko to reschedule the next regular City Council meeting for Tuesday, February 22, 2005, at 6:30 p.m. in the Mountain Iron Room, with the Housing and Redevelopment Authority meeting at 6:00 p.m. The motion carried.

It was moved by Roskoski and supported by Skalko to direct City Staff to add Council Liaison Reports to the City Council meeting agenda. The motion carried with Councilor Nelson voting no.

It was moved by Prebeg and supported by Skalko to donate \$100 to the 18<sup>th</sup> Annual All-Night Chemical Free Graduation Party for the Mountain Iron-Buhl Class of 2005. The motion carried unanimously on a roll call vote.

During the open discussion, Councilor Nelson expressed concern with the proposed Hotel project in the City of Duluth by establishing a tax increment financing district for funding. He said that this could be a significant negative impact on cities in the area.

Also during the open discussion, Councilor Roskoski discussed the anticipated retirement of the Assistant Librarian. The City Administrator said that the City had not yet received a letter from the Assistant Librarian advising the City that she will be retiring.

Also during the open discussion, Councilor Roskoski advised the City Council that the Street and Alley Committee met again with the Virginia Street and Alley Committee to discuss 16th Avenue. Councilor Roskoski said that the City of Virginia wants all of 16<sup>th</sup> Avenue to be reconstructed as a nine ton all weather street.

Also during the open discussion, Councilor Roskoski said that a meeting was held today to discuss the noise and odor issues by the Wastewater Treatment Plant. Councilor Roskoski said that there were some solutions for the noise issues discussed. It was the consensus of the Council to have the Wastewater Treatment Plant noise abatement on the next City Council agenda.

Also during the open discussion, Councilor Prebeg questioned whether the City Council would be meeting jointly with the Economic Development Authority to discuss the Excelsior Energy proposal. Larry P. Johnson, President of the Economic Development Authority, felt that time was of the essence to have both boards meet. The City Administrator said that he would set up a meeting.

At 9:43 p.m., it was moved by Roskoski and supported by Skalko that the meeting be adjourned. The motion carried.

Respectfully submitted:



Jill M. Forseen, CMC/MMCA  
Municipal Services Secretary

[www.mtniron.com](http://www.mtniron.com)

## COMMUNICATIONS

1. Mountain Iron-Buhl Class of 2005, requesting a donation for the Annual All-Night Chemical Free Graduation Party.
2. Mountain Iron-Buhl CLOSE UP Program, forwarding a thank you for the contribution.
3. League of Minnesota Cities, forwarding the January 28, 2005 Friday Fax.
4. Coalition of Greater Minnesota Cities, forwarding the January 28, 2005, Brief.
5. Small Cities Update, February 1, 2005.



## Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	125,034.28
BUILDING RENTALS	COMMUNITY CENTER	225.00
FINES	CRIMINAL	1,418.76
CAMPGROUND RECEIPTS	FEES	86.00
METER DEPOSITS	ELECTRIC	2,680.00
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	576.47
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	600.00
MISCELLANEOUS	BAD DEBT-ELECTRIC	85.73
MISCELLANEOUS	FAX CHARGES	1.00
MISCELLANEOUS	ASSESSMENT SEARCHES	10.00
TAXES	TAXES RECEIVABLE-DELINQUENT	6,835.27
TAXES	PENALTIES & INTEREST-378 FUND	1,053.17
TAXES	SPEC ASSESS-FUND 378-DELINQUEN	3,064.20
TAXES	TIF #1-INCREMENT COLLECTED	2,093.68
TAXES	BOND LEVY	959.68
PERMITS	BUILDING	1,081.40
MISCELLANEOUS	REIMBURSEMENTS	185.00
INTERGOVERNMENTAL REVENUE	CDBG/ST LOUIS CO/I & I REDUCT.	1,243.76
SPECIAL ASSESSMENTS	SPECIAL ASSESS.-BOND MONEY	2,509.65
SPECIAL ASSESSMENTS	INTEREST-SP.ASSESS.-BONDS ISSU	11.55
LICENSES	ANIMAL	5.00
Summary Totals:		<u>145,572.24</u>

Check Issue Date(s): 01/22/2005 - 02/11/2005

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
02/05	02/08/2005	31188	10003	A T & T	002-20200	62.31
02/05	02/08/2005	31189	10008	AIRGAS NORTH CENTRAL	002-20200	90.34
02/05	02/08/2005	31190	140026	AQUILA	002-20200	8,826.06
02/05	02/08/2005	31191	7005	BARK DESIGN	002-20200	660.30
02/05	02/08/2005	31192	20022	BENCHMARK ENGINEERING INC	002-20200	6,089.00
02/05	02/08/2005	31193	20039	BIOSOLIDS DISPOSAL SITE	002-20200	5,010.10
02/05	02/08/2005	31194	20043	BOBCAT OF DULUTH, INC.	002-20200	22.87
02/05	02/08/2005	31195	206	BROOKE SHAW	002-20200	100.00
02/05	02/08/2005	31196	30014	CALVARY CEMETERY ASSOCIATION	002-20200	1,250.00
02/05	02/08/2005	31197	30017	CARQUEST (MOUNTAIN IRON)	002-20200	1,036.22
02/05	02/08/2005	31198	207	CHRIS LUZOVICH	002-20200	100.00
02/05	02/08/2005	31199	220003	CITY OF VIRGINIA	002-20200	92.66
02/05	02/08/2005	31200	40034	DAMBERG SCOTT GERZINA WAGNER	002-20200	9,608.14
02/05	02/08/2005	31201	40032	DEPARTMENT OF ADMINISTRATION	002-20200	354.61
02/05	02/08/2005	31202	500012	ERA LABORATORIES INC	002-20200	347.40
02/05	02/08/2005	31203	60006	FISHER PRINTING	002-20200	1,056.48
02/05	02/08/2005	31204	5007	FORTIS BENEFITS	002-20200	510.40
02/05	02/08/2005	31205	70028	GREATER MINNESOTA AGENCY INC	002-20200	186.00
02/05	02/08/2005	31206	70006	GREENWOOD CEMETERY	002-20200	1,250.00
02/05	02/08/2005	31207	70029	GUARDIAN PEST CONTROL INC	002-20200	113.64
02/05	02/08/2005	31208	80012	HARDRIVES INC	002-20200	978.55
02/05	02/08/2005	31209	80002	HILLYARD	002-20200	598.28
02/05	02/08/2005	31210	90006	IRON TRAIL MOTORS	002-20200	14.54
02/05	02/08/2005	31211	203	JEFF MCMILLEN	002-20200	50.00
02/05	02/08/2005	31212	110013	JERRY D KUJALA	002-20200	283.87
02/05	02/08/2005	31213	230014	KEITH DENARDO	002-20200	325.00
02/05	02/08/2005	31214	120032	LAKE COUNTRY POWER	002-20200	260.64
02/05	02/08/2005	31215	205	LAURENTIAN CHAMBER OF COMMERC	002-20200	100.00
02/05	02/08/2005	31216	120002	LAWSON PRODUCTS INC	002-20200	1,536.69
02/05	02/08/2005	31217	120039	LEEF SERVICES	002-20200	23.60
02/05	02/08/2005	31218	130030	MACQUEEN EQUIPMENT	002-20200	1,653.65
02/05	02/08/2005	31219	130065	MARK "BUSH" PREBEG MEMORIAL	002-20200	100.00
02/05	02/08/2005	31220	201	MARLA BELT	002-20200	100.00
02/05	02/08/2005	31221	130118	MESABI ABSTRACT COMPANY	002-20200	173.00
02/05	02/08/2005	31222	130004	MESABI DAILY NEWS	002-20200	1,136.59
02/05	02/08/2005	31223	130006	MESABI HUMANE SOCIETY	002-20200	854.87
02/05	02/08/2005	31224	130051	MINNESOTA PLANNING	002-20200	55.48
02/05	02/08/2005	31225	130009	MINNESOTA POWER	002-20200	65,059.52
02/05	02/08/2005	31226	130050	MIN DEPT OF TRANSPORTATION	002-20200	24.00
02/05	02/08/2005	31227	130019	MTN IRON-BUHL CLASS OF 2005	002-20200	100.00
02/05	02/08/2005	31228	140024	NEENAH FOUNDRY COMPANY	002-20200	531.62
02/05	02/08/2005	31229	1012	NORTEMP HEATING & COOLING	002-20200	641.25
02/05	02/08/2005	31230	140052	NORTHEAST SERVICE COOPERATIVE	002-20200	36,727.71
02/05	02/08/2005	31231	202	NORTHLAND LEARNING CENTER	002-20200	100.00
02/05	02/08/2005	31232	140016	NORTHLAND SECURITIES	002-20200	1,250.00
02/05	02/08/2005	31233	150014	ONE CALL CONCEPTS INC	002-20200	10.35
02/05	02/08/2005	31234	204	PATRICIA CLAESSION	002-20200	50.00
02/05	02/08/2005	31235	160003	PERPICH TV & MUSIC INC	002-20200	20.22
02/05	02/08/2005	31236	160030	PRECISION MACHINE	002-20200	100.00
02/05	02/08/2005	31237	170007	QUILL CORPORATION	002-20200	154.54
02/05	02/08/2005	31238	180004	RANGE COOPERATIVES	002-20200	100.11
02/05	02/08/2005	31239	180045	RESERVE ACCOUNT	002-20200	500.00
02/05	02/08/2005	31240	190068	SATELLITE SHELTERS INC	002-20200	214.07
02/05	02/08/2005	31241	190045	SERVICE SOLUTIONS	002-20200	340.85
02/05	02/08/2005	31242	190004	SKUBIC BROS INC	002-20200	309.92
02/05	02/08/2005	31243	1001	TARA WAINIO	002-20200	100.00
02/05	02/08/2005	31244	200020	THE TRENTI LAW FIRM	002-20200	4,786.77

M = Manual Check, V = Void Check

Check Issue Date(s): 01/22/2005 - 02/11/2005

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
02/05	02/08/2005	31245	200028	TRI CITIES BIOSOLIDS DISPOSAL	002-20200	5,203.50
02/05	02/08/2005	31246	210028	U S BANK CORP TRUST SERVICES	002-20200	42,820.00
02/05	02/08/2005	31247	220025	VERIZON WIRELESS, BELLEVUE	002-20200	33.65
02/05	02/08/2005	31248	220004	VIRGINIA DEPARTMENT OF PUBLIC	002-20200	19,379.19
02/05	02/08/2005	31249	220020	VISA	002-20200	5,816.92
02/05	02/08/2005	31250	230004	WENCK ASSOCIATES INC	002-20200	456.50
02/05	02/08/2005	31251	230028	WISCONSIN ENERGY CONSERVATION	002-20200	441.88
02/05	02/08/2005	31252	240001	XEROX CORPORATION	002-20200	386.80
02/05	02/08/2005	31253	260001	ZIEGLER INC	002-20200	1,768.33
02/05	02/10/2005	31254	40018	DEPT. OF NATURAL RESOURCES	002-20200	404.25
Totals:						<u>232,843.24</u>
Payroll-PP Ending 1/28/05						<u>84,993.59</u>
TOTAL EXPENDITURES						<u>\$317,836.83</u>



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## ORDINANCE NUMBER 02-05

### AMENDING CHAPTER 22 OF THE MOUNTAIN IRON CITY CODE

THE CITY OF MOUNTAIN IRON HEREBY ORDAINS:

**SECTION 1 AMENDING SECTION 22.14 SUBSECTION 5.21.A.** Section 22.14 Subdivision 5.21.A. of the Mountain Iron City Code is hereby amended to read as follows:

- A. Structures and On-site Sewage System Setbacks (in feet) from Ordinary High Water Level\*.  
Setbacks\*

CLASSES OF PUBLIC WATERS	STRUCTURES		SEWAGE TREATMENT SYSTEM
	UNSEWERED	SEWERED	
Lakes			
Natural Environment	150	150	150
<i>Except Mashkenode Lake</i>	100	n/a	100
Recreational Development	100	75	75
General Development	75	50	50
Rivers			
Remote	200	200	150
Forested and Transition	150	150	100
Agriculture, Urban, and Tributary	100	50	75

\*One (1) water-oriented accessory structure designed in accordance with Section 5.22 of this ordinance may be set back a minimum distance of ten (10) feet from the ordinary high water level.

**SECTION 2 INCONSISTENT ORDINANCES.** All Ordinances or portions thereof inconsistent with this Ordinance shall be repealed and replaced with the provisions of this Ordinance.

**SECTION 3 EFFECTIVE DATE.** This Ordinance shall be effective according to State Statute.

DULY ADOPTED BY THE CITY COUNCIL THIS 7<sup>th</sup> DAY OF FEBRUARY, 2005.

ATTEST:

City Administrator

Mayor Gary Skalko

M.P. after hours dispatch procedure for call-outs:

A yearly list of weekly "on call" personnel that are carrying the emergency cell phone or pager will be provided to M.P. dispatch. The list shall include the name, department, home phone, home cell phone, pager, or any other means of communication as needed to be readily available for work while on call.

M.P. dispatch personnel will first call the emergency cell phone number and if no response the person on call will then be notified by home phone or other mean of communication as listed.

If all of the above means of communication fails for the person on call, the department heads will be notified. If no response occurs dispatch will continue down the list until a direct response is made to the appropriate personnel.

When direct communication is made to the appropriate personnel the information of the trouble call he or she receives from dispatch shall determine what additional department personnel will be needed immediately in an emergency situation or after review of the situation at hand, and evaluating the job task.

The personnel on call will maintain a list of action items on a call out form to include:

1. Date and time of trouble call from dispatch.
2. Description of trouble call/job site & area.
3. Time of arrival on job site/work area.
4. Names of additional personnel called out and time of arrival.
5. Time of completion of job task.
6. Time of departure from job site/work area.

Copies of all completed call out forms for each month are to be included in council packet.

## Language of Labor Agreement involving "Hours of Work"

### Article III (Hours of Work)

#### Section A.-

All employees shall be subject to after hours call back...etc.

#### Section F.-

Paid time and call time will not overlap...etc.

#### Section H. - On call Protocol

1. Employee must be readily available for work while on call.
2. Employee will maintain a list of action items while "on call" (Forms to be developed)
3. Employee will physically respond to all calls that require such a response with in a reasonable response time (reasonable response time shall be defined as 15 to 25 minutes.)
4. Employees failing to comply with this protocol may be subject to discipline.

Also according to the "Memorandum of Understanding Involving the Journeyman Linemen Status." between the City of Mountain Iron and AFSCME Local 453 States: Placement at that grade shall include automatic inclusion on the "On call" Duty Roster, requirement to respond to emergency call outs related to electrical/utility problems, and maintenance of the Licensure as stipulated by the State Licensing Board.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 04-05

### AUTHORIZING AGREEMENT

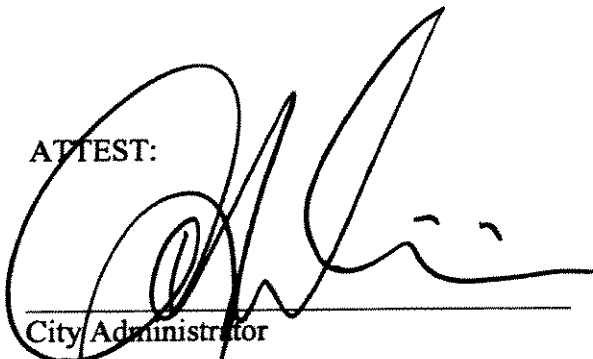
**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA** that the City of Mountain Iron enters into MN/DOT Agreement No. 87601 with the State of Minnesota, Department of Transportation for the following purposes:

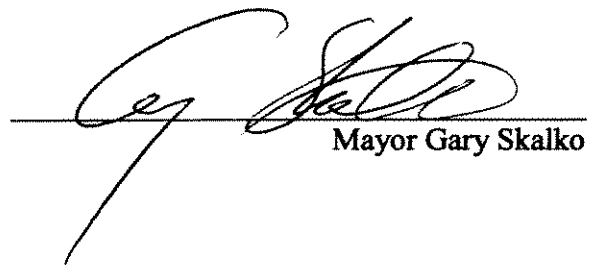
To provide for payment by the State to the City for the acquisition of landscape materials to be placed adjacent to Trunk Highway No. 169, 0.5 miles west of St. Louis County Road No. 137 under State Project No. 6935-969 (T.H. 169=035).

**BE IT FURTHER RESOLVED** that the Mayor and the City Administrator are authorized to execute the Agreement and any amendments to the Agreement.

**DULY ADOPTED BY THE CITY COUNCIL THIS 7<sup>th</sup> DAY OF FEBRUARY, 2005.**

ATTEST:

  
\_\_\_\_\_  
City Administrator

  
\_\_\_\_\_  
Mayor Gary Skalko

**DUE TO THE LENGTH  
OF THE  
RESOLUTION 05-05  
RESOLUTION PROVIDING FOR THE  
ISSUANCE, SALE AND DELIVERY OF  
\$1,670,000 GENERAL OBLIGATION  
CROSSOVER REFUNDING BONDS, SERIES  
2005A**

**IT IS NOT BEING  
COPIED AGAIN  
TO BE SUBMITTED  
FOR THE APPROVAL OF THE MINUTES.**

**PLEASE REFER TO  
THE FEBRUARY 7, 2005  
CITY COUNCIL PACKET  
FOR A COMPLETE COPY  
OF THE RESOLUTION.**



# Contract for Service

This contract, made and entered into this 7<sup>th</sup> day of February, 2005, by and between the Mesabi Humane Society, owner of the Range Animal Center, 2305 Southern Drive, Virginia, Minnesota 55792, hereinafter referred to as the Mesabi Humane Society and the City of Mt. Iron, Minnesota. Hereinafter referred to as the Municipality.

WHEREAS, the Municipality is in need of shelter and care of animals found within the city limits and in need of an animal control program and service; and  
WHEREAS, The Humane Society has a facility and is qualified and licensed to provide such care and shelter and animal control services; and  
WHEREAS, the Municipality wishes to purchase these services from the Mesabi Humane Society in accordance with this contract;  
THEREFORE, in consideration of the mutual covenants contained herein, it is agreed and understood as follows:

## I. Term

The term of this contract shall be from: February 1, 2005 through January 31, 2006.  
to be reviewed for revisions by both parties at three month intervals in order for this animal control service and program to best serve both the Municipality and the Mesabi Humane Society.

## II. Basic Services

The Mesabi Humane Society agrees to provide the following services:

1. Shelter and care for animals that are picked up in the limits of the Municipality by the Humane Society Animal Control Officer.
2. Shelter and care for stray/free-roaming animals that are brought to the shelter by residents of the Municipality on a volunteer basis.
3. Pick up and transport animals from the Municipality to the shelter during normal business hours, being 8:00 a.m. to 4:30 p.m. upon request of the appropriate Municipality officials.
4. The Animal Control Officer will patrol the Municipality in the Animal Control Officer's identified vehicle at random times during the week to check for and pick up any free-roaming animals within the limits of the Municipality.
5. Animal examinations and veterinary care as required whenever necessary and staff is available.
6. Boarding up to five working days in a holding facility.
7. Euthanasia and disposal if required.
8. Issue license and collect license fees from owners who retrieve animals not previously licensed.
9. Issue license to any animal being adopted by a person living in the Municipality.
10. Keep accurate records of any and all transactions concerning animals from the Municipality.

## III. Responsibilities of the Municipality

1. The Municipality shall call the Mesabi Humane Society for pick-up of animal(s) during normal business hours: 8:00 a.m. to 4:30 p.m. Monday through Friday.
- \*\* If agreed upon, Municipality appointed personnel may bring animal(s) to the shelter after calling to verify that attendants are at the shelter, or after regular business hours if room is available.

YES X NO \_\_\_\_\_

Signature Mary Peliska  
(Mesabi Humane Society Representative)

Signature [Handwritten Signature]  
(Municipality Representative)

(1)

2. After normal business hours, the Municipality shall obtain treatment for injured animals that are in life-threatening condition. The Mesabi Humane Society will pick up the animal as soon as possible after being notified.
3. The Municipality shall provide license tags from the city for the shelter to issue. License fees will be the property of the city from which it is issued.

**IV. Compensation**

The Municipality shall pay the Mesabi Humane Society the follow fee: \$854.87 monthly.

**V. Compliance with Laws**

In providing all services pursuant to this contract, the Mesabi Humane Society shall abide by all statues, ordinances, rules, and regulations pertaining to or regulating the provision of such services, including those now in effect and hereinafter adopted.

**VI. Insurance**

The Mesabi Humane Society shall purchase, maintain in full force and effect during the term of this contract and provide proof of the following insurance coverage:

- A. WORKERS COMPENSATION: Coverage at statutory limits as provided by the State of Minnesota.
- B. COMPREHENSIVE GENERAL LIABILITY: Coverage shall have minimum limits to \$600,000 per occurrence, combined single limit for Bodily Injury Liability and Property Damage Liability.

**VII. Early Termination of Contract**

Either party upon thirty (30) days written notice, delivered by mail or in person, to the other party may terminate this contract. For purposes of such notice and the addresses of the Mesabi Humane Society and the Municipality are as follows:

Mesabi Humane Society/Range Animal Center	City of Mt. Iron
2305 Southern Drive	8586 Enterprise Drive South
Virginia, Minnesota 55792	Mt. Iron, MN 55768

**VIII. Modifications**

Any material alterations, modifications, or variations of the terms of this contract shall be valid and enforceable only when they have been reduced to writing as an amendment and signed by both or all parties involved.

**IX. Entire Agreement**

It is understood and agreed by the parties that the entire agreement of the parties is contained herein and that the contract supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the Mesabi Humane Society and the Municipality. The parties hereto revoke any prior oral or written agreements between themselves and agree that this contract is the only and complete agreement regarding the subject thereof.

MESABI HUMANE SOCIETY

By: Mary Pelissier  
 (signature)  
 Title: Executive Director

MUNICIPALITY OF:

By: [Signature]  
 (signature)  
 Title: [Signature]  
 By: [Signature]  
 (signature)  
 Title: City Administrator

(2)

## Mt. Iron Site Agreement

This agreement begins on January 1, 2005 and ends December 31, 2005 by and between the Arrowhead Economic Opportunity Agency (AEOA), 702 3<sup>rd</sup> Ave. S., Virginia, MN 55792 and the City of Mt. Iron, 8586 Enterprise Drive South, Mt. Iron, MN 55768.

The above stated parties agree to the following terms of the Mt. Iron Senior Nutrition Services located at the Mt. Iron Senior Citizens Center.

### City of Mt. Iron:

1. Offers a place where program guests feel welcome, promotes fellowship, and accommodates supportive service activities (i.e. nutrition education, socialization, health screening clinics, etc.)
2. Provides access to the kitchen from 7:00 a.m. to 2:00 p.m., and the dining room from 8:00 a.m. to 1:00 p.m., Monday through Friday, unless prior arrangements have been communicated by either party with as much advance notice as possible. Notifies the main office of AEOA in the event another function has been scheduled during these periods.
3. Provides a secured area for dry and disposable product, small kitchen supplies, transport carriers, as well as keys to the commercial refrigeration and freezer unit(s).
4. Supplies an exterior refuse and recyclable containers.
5. Prohibits smoking on the premises and/or loitering near building entrances or on the premises.
6. Authorizes their maintenance staff to close the site for repair work and notifies the main office of AEOA.
7. Designates Don Kleinschmidt, Director of Public Works ([748-7570/publicworks@mtniron.com](mailto:748-7570/publicworks@mtniron.com)), as their contact person.

### AEOA:


1. Provides meals and support services to eligible Mt. Iron and area seniors. Nutrition services include congregate (Senior Dining) and home delivered meals (Meals on Wheels). Support services may include outreach, recreation, nutrition education, health screening clinics, etc.
2. Reimburses the City of Mt. Iron \$185.00 per month toward utility costs.
3. Assures that effective and efficient operations and meal service integrity are maintained; purchases the necessary products to provide the services; and maintains telephone service for the day-to-day operational activities.
4. Provides the food service, either as a direct responsibility through actual meal preparation or as an indirect responsibility through a contractual agreement.
5. Provides an opportunity for meal service guests and community members to participate in volunteer activities and promotes the philosophy of helping others and themselves.

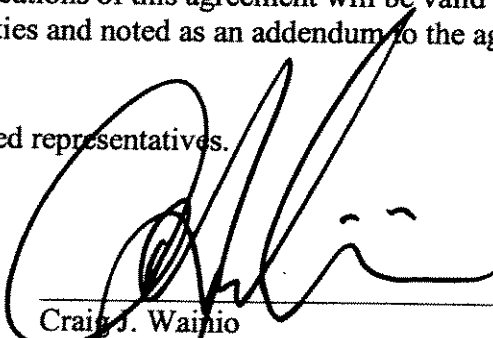
6. Complies with state, county and municipal requirements and promotes compliance by providing on-going training to personnel in the understanding and prevention of food borne illnesses (i.e., safe handling of food, hygiene practices or personnel, project facility sanitation and equipment sanitation).
7. Completes routine cleaning tasks as prescribed by management i.e. floors, equipment, refrigeration units, and storage areas) and schedules semi-annual clean-ups (i.e. washing walls, kitchen hoods, etc.) Instructs the site personnel to notify the main office and the City of Mt. Iron in the event the kitchen and/or dining area are left unsatisfactory following a previously scheduled activity.
8. Ensures the welfare of the Senior Nutrition employees, volunteers and guests during the meal service; keeps in force a liability insurance policy in the amount of \$300,000 for bodily or property damage to any one person and \$1,000,000 for total injuries or damage arising from any one incident.
9. Instructs the site personnel to contact the main office to report any equipment problems. The main office contacts the City of Mt. Iron to report the incident. The City of Mt. Iron maintains a listing of contractors authorized to conduct work on city owned property (attachment - independent contractor insurance requirements). AEOA will comply with the City of Mt. Iron's contractor requirements as well as authorization for any electrical, plumbing, or structural work.
10. Designates Marilyn Ocepek, Senior Services Director ([748-7325/mocepek@aeor.org](mailto:748-7325/mocepek@aeor.org)) and Kathie Irish, Assistant Senior Services Director ([748-7327/kirish@aeoa.org](mailto:748-7327/kirish@aeoa.org)) as the AEOA contacts.

This agreement may be terminated by either party with a 90 day written notice or immediately if AEOA does not obtain funding from the Arrowhead Area Agency on Aging or if funding cannot be continued at a level sufficient to allow for the payment of services.

The term of the site agreement is one year, beginning January 1, 2005 and automatically renews the first of each calendar year. Any alterations or modifications of this agreement will be valid only upon prior approval and in writing, duly signed by both parties and noted as an addendum to the agreement.

This agreement is accepted by the duly authorized representatives.

  
 Harlan Tardy  
 Executive Director  
 Arrowhead Economic Opportunity Agency  
 702 3<sup>rd</sup> Ave. S.  
 Virginia, MN 55792  
 (218) 748-7327

  
 Craig J. Wainio  
 City of Mt. Iron  
 8586 Enterprise Dr. S.  
 Mt. Iron, MN 55768  
 (218) 748-7570

---

 *Mountain Iron Public Library*

---

5742 Mountain Avenue  
P.O. Box 477  
Mountain Iron, MN 55768  
218-735-8625 • Fax 218-735-8252

February 14, 2005

Mountain Iron City Council  
Mountain Iron, MN 55768

Dear Council Members:

At a special meeting of the library board held on February 8, 2005, the library board accepted the resignation, with regrets, of Mrs. Darlene Anderson.

We are at this time requesting that the council refer the issue to the personnel committee for consideration. We would like to know what the board's position is in hiring a new assistant. Please inform us as to the proper procedure.

A copy of Mrs. Anderson's letter is attached.

Thank you for your early consideration regarding this matter.

Sincerely,

*Carole Kostich*

Carole Kostich, President  
Mountain Iron Public Library Board

3 February 2005

Mountain Iron Public Library Board  
Mountain Iron, MN 55768

Dear Board Members:

I am writing this letter to inform the library board that I will be retiring on the first of July 2005. I have sent my application to PERA and informed them that my last day of work will be June 30, 2005.

I can't tell you how much I have enjoyed working for the city at the Mountain Iron Public Library.

Sincerely,

A handwritten signature in cursive script that reads "Darlene A. Anderson". The signature is written in black ink and is positioned below the word "Sincerely,".

Darlene A. Anderson

**COUNCIL LETTER 022205-IVH1**

**SAFETY COMMITTEE**

**MINNESOTA POWER SAFETY  
TRAINING CONTRACT**

**DATE:** February 17, 2005

**FROM:** Larry D. Nanti  
Director of Parks & Recreation &  
Safety Coordinator

Don Kleinschmidt  
Director of Public Works

Craig J. Wainio  
City Administrator

---

The City of Mountain Iron's Safety Committee recommends that the contract for training be approved for the year 2005.

The minutes of the meeting and the contract are enclosed for your review.

MINUTES  
SAFETY COMMITTEE MEETING  
FEBRUARY 1, 2005

The meeting was called to order at 8:30 a.m. with the following members present: Gerald Claesson, Foreman, Rick Coldagelli, Mechanic, Judy Seurer, Accounting Technician, Larry Nanti, Director of Parks and Recreation and Jill Forseen, Municipal Services Secretary. Also present was Collin Swift, MMUA representative.

It was moved by Forseen and supported by Claesson to approve the minutes of the December 7, 2004 meeting. The motion carried.

Collin Swift reported that chlorine safety training was held on January 31, 2005 with members of the Mountain Iron Fire Department, Virginia Fire Department, Mountain Iron wastewater/water operators and Virginia School District in attendance. He reported that the fire departments will need an additional 8 hours of training in order to be qualified to handle a chlorine incident. An emergency "A" kit will need to be obtained also to be in compliance with OSHA regulations.

It was moved by Claesson and supported by Forseen to recommend to the Director of Public Works that a chlorine emergency "A" kit be purchased and available for use by the fire department and to have Nanti contact the Mountain Iron-Buhl school district to see if they would be interested in coordinating on the necessary training and the cost of the emergency kit. The motion carried.

The Committee reviewed the safety training schedule from Minnesota Power and the training scheduled by MMUA. Mr. Swift will have a complete schedule ready by the next training dates in March and Claesson will contact Minnesota Power on the changes and additions made by the committee.

It was moved by Claesson and supported by Forseen to recommend to the City Council to approve the safety training contract with Minnesota Power for 2005. The motion carried.

Mr. Swift reported on several potential safety problems at the wastewater treatment plant and the City garage. Claesson will take steps to resolve the problems.

At 9:09 a.m., it was moved by Forseen and supported by Seurer to adjourn the meeting. The meeting was adjourned.



## AGREEMENT FOR EDUCATIONAL SERVICES

This Agreement is made this 11th day of January, 2005, by and between Minnesota Power & Light Company, a Minnesota corporation (hereinafter called the "Provider"), and Mountain Iron Public Works, (hereinafter called the "Customer"), such parties hereinafter referred to individually as "Party" or collectively as "Parties."

Witnesseth:

WHEREAS, Provider, through its designated employees, have agreed to provide assistance to its customers in various areas in which Provider is familiar, and

WHEREAS, Customer desires to partake of Provider's assistance in those areas,

NOW, THEREFORE, for and in consideration of the promises and covenants contained herein, the Parties agree as follows:

1. Provider will provide assistance to Customer relating to those areas and limited to those services more particularly described in Exhibit A attached hereto.
2. Services will be rendered for a period of twelve months commencing as of January 19, 2005, and continuing until the service has been fully delivered to Customer.
3. Customer shall be responsible for supplying the location as well as any necessary tools or equipment requested by Provider for the purpose of delivering these services.
4. Provider shall be paid pursuant to the payment schedule attached hereto as Exhibit B. Payment shall be due upon commencement of the services, with any adjustment, in the event services are more expensive or of longer duration than first anticipated, due within 10 days of the completion of the services.
5. It is acknowledged and agreed by Customer that Provider and its employees are only providing a service to Customer and that Provider accepts no responsibility for a Customer's compliance or non-compliance to any law or regulation.
6. It is acknowledged by Customer that laws change periodically and can be interpreted differently by various law enforcement agencies. The information presented to the Customer by Provider will be as accurate and timely as possible; however, it is expressly agreed that Provider makes no affirmative representation as to the applicability of any information to any particular situation nor is Provider to be seen as rendering legal advice.

7. The Customer shall defend, indemnify and hold Provider harmless from any and all claims due to the provision of these services. Further, Customer shall hold Provider and its employees harmless for any omissions and errors committed in the representation of the law or in the representation of any other items or information provided pursuant to this Agreement.
8. Customer recognizes and agrees that participants in the services provided under this Agreement shall be employees of the Customer or other related entities, and that Customer will not engage in any commercial activity in relation to the provision of these services.

In witness thereof, the Parties have caused this Agreement to be duly executed by their authorized representatives as of the day and year first written above.

MINNESOTA POWER & LIGHT COMPANY

By: Shay Rindal

Its: Manager, Safety and Industrial Hygiene

CUSTOMER

By: \_\_\_\_\_

Its: \_\_\_\_\_

**Exhibit B**

**Annual Cost of Services**

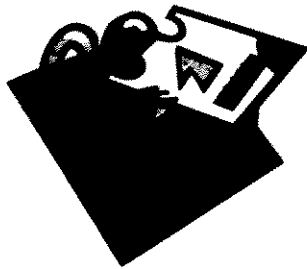
One Safety Specialist	30 hours @ \$87.00 / hour
Safety Services and Training Total (12 months)	\$2,610.00

(total includes personal expenses, vehicle mileage, training materials, employee safety training documentation, and Bucket Truck Boom Voltage Testing)

**Proposed 2005 Safety Training Schedule:**

**Wednesdays**

January 19 <sup>th</sup>	PPE Training	12:30
February 16 <sup>th</sup>	Lockout	12:30
March 16 <sup>th</sup>	1 <sup>st</sup> Aid/CPR	12:30
April 20 <sup>th</sup>	Electrical Safety	12:30
May 18 <sup>th</sup>	Behavior Based Safety	12:30
June 22 <sup>nd</sup>	Pole Top Rescue	12:30
July 20 <sup>th</sup>	Confined Space	12:30
August 24 <sup>th</sup>	AWAIR/RTK	12:30
September 21 <sup>st</sup>	Construction Safety	12:30
October 19 <sup>th</sup>	Fire Safety	12:30
November 23 <sup>rd</sup>	Safety Audit	12:30
December 21 <sup>st</sup>	Off the Job Safety	12:30



**COUNCIL LETTER 022205-VA**

**ADMINISTRATION**

**16<sup>th</sup> AVENUE**

**DATE:** February 15, 2005

**FROM:** Craig J. Wainio  
City Administrator

---

Councilor Roskoski, City Administrator Wainio and Engineer Fallstrom met with the City of Virginia's Street and Alley Committee on January 31, 2005, regarding 16<sup>th</sup> Avenue. The City of Virginia has not changed their position and would like a 9 ton road for the entire length and would split the costs for the road 55% Virginia and 45% Mountain Iron. Enclosed, please find a letter from Eric Fallstrom outline various costs.

If the City Council desires to move ahead with the project, Staff recommends that in order to save on projects cost that Benchmark Engineering be appointed the lead engineer.



# BENCHMARK ENGINEERING, INC.

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261  
Mt. Iron, MN 55768-0261  
tel: 218-735-8914 • fax: 218-735-8923  
email: info@bm-eng.com

February 15, 2005

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re 16<sup>th</sup> Avenue West Feasibility Study  
Project No. MI04-26

Dear Mr. Wainio:

As requested I have prepared a comparison of costs for different street sections of 16<sup>th</sup> Avenue West, which is on the boundary line between the City of Mountain Iron and the City of Virginia. The original estimate was for a 10-ton road section. This was assumed due to the fact that 16<sup>th</sup> Avenue, North of 8<sup>th</sup> Street, is scheduled for reconstruction as a 10-ton road section by St. Louis County.

The estimated road and storm sewer construction costs for varying road design sections including contingency, design and construction engineering are as follows:

10-ton road section (entire length)	\$409,000	
9-ton road section (from 9 <sup>th</sup> to 13 <sup>th</sup> )	\$389,000	(5% savings)
7-ton road section (from 9 <sup>th</sup> to 13 <sup>th</sup> )	\$367,000	(10% savings)

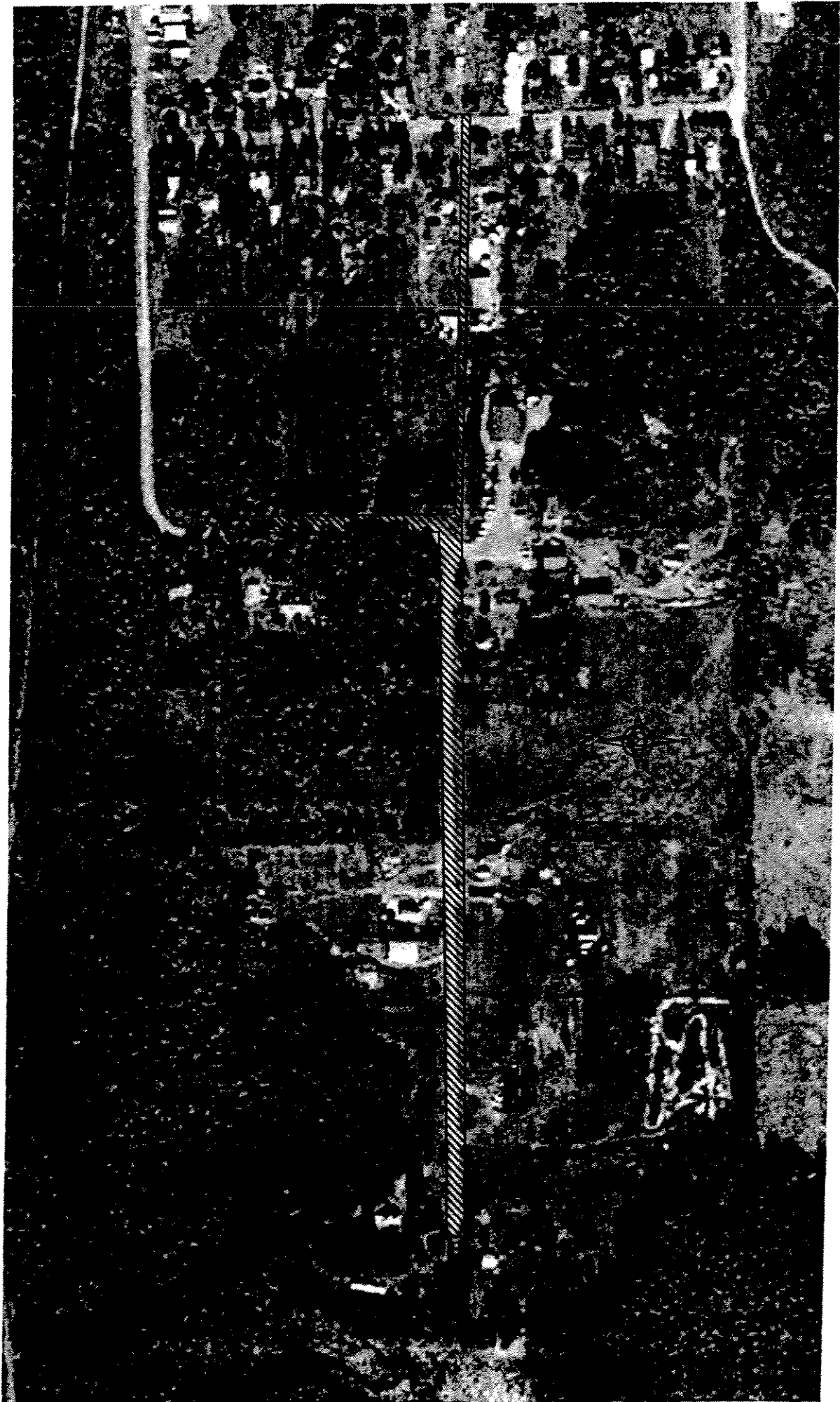
Both the 9-ton and 7-ton alternatives include a 10-ton road design from 8<sup>th</sup> Street South to 9<sup>th</sup> Street South as requested. I did not evaluate a reduced road width south of 9<sup>th</sup> Street. It is my understanding that the City of Virginia is not in favor of a reduced width street.

Also, it is my understanding that the City of Virginia would prefer the 10-ton road section design for the entire length of 16<sup>th</sup> Avenue West.

Should you or the City Council have any questions regarding the estimate or require further evaluation, please feel free to contact our office.

Sincerely,  
Benchmark Engineering, Inc.

  
Eric E. Fallstrom, P.E.



OPTION D



OPTION D - WATER AND/OR STREET PAVING





# COPY

**ENGINEER'S ESTIMATE OF QUANTITIES AND OPINION OF COST  
 SPRING PARK ROAD SANITARY SEWER EXTENSION  
 MOUNTAIN IRON, MINNESOTA  
 PROJECT NO: MI04-9**

**OPTION D: GRAVITY SEWER WEST & FORCE MAIN  
 EAST & GRAVITY SEWER EAST TO TIE INTO  
 EXISTING MANHOLE AT ORIOLE AVENUE.**

SPEC. NO.	ITEM	UNITS	ITEM COST	PROJECT QUANTITIES	TOTAL AMOUNT
2101.511	CLEARING & GRUBBING	ACRE	\$2,000.00	0.9	\$1,800.00
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	\$2.00	5.0	\$10.00
2105.503	ROCK EXCAVATION	CU. YD.	\$40.00	10.0	\$400.00
2105.525	TOPSOIL BORROW (CV)	CU. YD.	\$12.00	10.0	\$120.00
2211.503	AGG. BASE CL. 5 (CV)	CU. YD.	\$11.00	1,050.0	\$11,550.00
2350.501	WEARING COURSE MIXTURE	TON	\$32.00	5.0	\$160.00
2350.502	NON WEARING COURSE MIXTURE	TON	\$31.00	5.0	\$155.00
2357.502	BIT. MATERIAL FOR TACK COAT	GAL.	\$1.50	5.0	\$7.50
2503.511	4" PVC PIPE SEWER - SDR 35	LIN. FT.	\$18.00	400.0	\$7,200.00
2503.511	8" PVC PIPE SEWER - SDR 35	LIN. FT.	\$22.00	2,975.0	\$65,450.00
2503.602	SANITARY SEWER SERVICE - 8" X 4" WYE	EACH	\$125.00	10.0	\$1,250.00
2503.603	2" FORCE MAIN	LIN. FT.	\$16.00	1,350.0	\$21,600.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 4007	LIN. FT.	\$200.00	110.0	\$22,000.00
2506.502	CONNECT TO EXISTING SANITARY MANHOLE	EACH	\$750.00	1.0	\$750.00
2506.516	CASTING ASSEMBLY	EACH	\$250.00	11.0	\$2,750.00
2506.601	CONSTRUCT LIFT STATION	LUMP SUM	\$20,000.00	1.0	\$20,000.00
2563.601	TRAFFIC CONTROL	LUMP SUM	\$500.00	1.0	\$500.00

**SUBTOTAL: \$155,702.50**  
**CONTINGENCIES: \$15,570.25**  
**DESIGN ENGINEERING (9%): \$14,013.23**  
**ESTIMATED CONSTRUCTION ENGINEERING (billed hourly): \$11,000.00**

**ESTIMATED COST: \$196,285.98**

**NOTES:**

1. Assumes pipe and manhole depth of 10 feet.
2. Gravel road section includes 12" of Class V.
3. Bituminous road section includes 8" of Class V and 4" of bituminous.
4. Minimal bituminous construction needed in the Oriole Avenue tie-in.

Spring Park Road Sewer

Norville Peterson	175-0057-00280	14	2	1.25	200,000.00	75%
Norville Peterson	175-0057-00290	15	2	1.00	\$ 3,460.21	\$ 2,595.16
Norville Peterson	175-0057-00300	16	2	1.00	\$ 2,768.17	\$ 2,076.12
Norville Peterson	175-0057-00310	17	2	1.00	\$ 2,768.17	\$ 2,076.12
Norville Peterson	175-0057-00320	18 & 19	2	1.00	\$ 2,768.17	\$ 2,076.12
Norville Peterson	175-0057-00340	20-25	2	2.00	\$ 5,536.33	\$ 4,152.25
Tom Bacezweski	175-0071-00780		11	6.00	\$ 16,609.00	\$ 12,456.75
Tom Bacezweski	175-0071-00785		11	5.00	\$ 13,840.83	\$ 10,380.62
Kevin Elsner	175-0071-00790		11	5.00	\$ 13,840.83	\$ 10,380.62
Sue Toumela	175-0071-00795		11	2.72	\$ 7,529.41	\$ 5,647.06
USX	175-0071-00800		11	2.28	\$ 6,311.42	\$ 4,733.56
Dave Debevec	175-0071-00810		11	5.00	\$ 13,840.83	\$ 10,380.62
Betty Elsner	175-0071-00815		11	5.00	\$ 13,840.83	\$ 10,380.62
Murray Vanderwalker	175-0071-00820		11	5.00	\$ 13,840.83	\$ 10,380.62
Murray Vanderwalker	175-0071-00830		11	5.00	\$ 13,840.83	\$ 10,380.62
Dennis Peterson	175-0071-00840		11	2.50	\$ 6,920.42	\$ 5,190.31
Kevin Engman	175-0070-01370		11	2.50	\$ 6,920.42	\$ 5,190.31
Sue Toumela	175-0070-01390		11	5.00	\$ 13,840.83	\$ 10,380.62
John Otava	175-0070-01740		11	5.00	\$ 13,840.83	\$ 10,380.62
John Otava	175-0070-01410		11	5.00	\$ 13,840.83	\$ 10,380.62
				72.25	200,000.00	



**ENGINEER'S ESTIMATE OF QUANTITIES AND OPINION OF COST  
 SPRING PARK ROAD WATERMAIN EXTENSION  
 MOUNTAIN IRON, MINNESOTA  
 PROJECT NO: MI04-9**

**OPTION D-2: 6" DUCTILE IRON WATERMAIN, GRAVEL ROAD  
 REPAIR TO TIE INTO ORIOLE AVE.**

SPEC. NO.	ITEM	UNITS	ITEM COST	PROJECT QUANTITIES	TOTAL AMOUNT
2101.511	CLEARING & GRUBBING	ACRE	\$2,000.00	0.9	\$1,800.00
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	\$2.00	10.0	\$20.00
2105.501	COMMON EXCAVATION	CU. YD.	\$12.00	580.0	\$6,960.00
2105.503	ROCK EXCAVATION	CU. YD.	\$40.00	10.0	\$400.00
2105.525	TOPSOIL BORROW (CV)	CU. YD.	\$12.00	30.0	\$360.00
2211.503	AGG. BASE CL. 5 (CV)	CU. YD.	\$15.00	463.0	\$6,945.00
2350.501	WEARING COURSE MIXTURE	TON	\$42.00	1.5	\$63.00
2350.502	NON WEARING COURSE MIXTURE	TON	\$40.00	1.5	\$60.00
2357.502	BIT. MATERIAL FOR TACK COAT	GAL.	\$1.50	1.0	\$1.50
2504.602	CONNECT TO EXISTING WATERMAIN	EACH	\$1,000.00	1.0	\$1,000.00
2504.602	6" GATE VALVE & BOX	EACH	\$1,000.00	2.0	\$2,000.00
2504.602	F & I HYDRANT W/GATE VALVE	EACH	\$3,000.00	3.0	\$9,000.00
2504.603	6" WATERMAIN D.I. CL.52	LIN. FT.	\$25.00	3,125.0	\$78,125.00
2504.608	WATERMAIN FITTINGS	LBS.	\$5.00	800.0	\$4,000.00
2563.601	TRAFFIC CONTROL	LUMP SUM	\$500.00	1.0	\$500.00

**SUBTOTAL: \$111,234.50**  
**CONTINGENCIES: \$11,123.45**  
**DESIGN ENGINEERING (9%): \$10,011.11**  
**ESTIMATED CONSTRUCTION ENGINEERING (billed hourly): \$8,000.00**

**ESTIMATED COST: \$140,369.06**

**NOTES:**

1. Reconstruct gravel over excavation with 6" of Class 5 to the Oriole Avenue tie-in.
2. Minimal bituminous construction needed in the Oriole Avenue tie-in.

Spring Park Road Water

Norville Peterson	175-0057-00280	14	2	1.25	145,000.00	75%
Norville Peterson	175-0057-00290	15	2	1.00	2,508.65	\$ 1,881.49
Norville Peterson	175-0057-00300	16	2	1.00	2,006.92	\$ 1,505.19
Norville Peterson	175-0057-00310	17	2	1.00	2,006.92	\$ 1,505.19
Norville Peterson	175-0057-00320	18	2	1.00	2,006.92	\$ 1,505.19
Norville Peterson	175-0057-00340	19	2	2.00	4,013.84	\$ 3,010.38
Tom Bacezweski	175-0071-00780	20-25	2	6.00	12,041.52	\$ 9,031.14
Tom Bacezweski	175-0071-00785		11	5.00	10,034.60	\$ 7,525.95
Kevin Elsner	175-0071-00790		11	5.00	10,034.60	\$ 7,525.95
Sue Toumela	175-0071-00795		11	2.72	5,458.82	\$ 4,094.12
USX	175-0071-00800		11	2.28	4,575.78	\$ 3,431.83
Dave Debevec	175-0071-00810		11	5.00	10,034.60	\$ 7,525.95
Betty Elsner	175-0071-00815		11	5.00	10,034.60	\$ 7,525.95
Murray Vanderwalker	175-0071-00820		11	5.00	10,034.60	\$ 7,525.95
Murray Vanderwalker	175-0071-00830		11	5.00	10,034.60	\$ 7,525.95
Dennis Peterson	175-0071-00840		11	2.50	5,017.30	\$ 3,762.98
Kevin Engman	175-0070-01370		11	2.50	5,017.30	\$ 3,762.98
Sue Toumela	175-0070-01390		11	5.00	10,034.60	\$ 7,525.95
John Otava	175-0070-01740		11	5.00	10,034.60	\$ 7,525.95
John Otava	175-0070-01410		11	5.00	10,034.60	\$ 7,525.95
				72.25	145,000.00	



**ENGINEER'S ESTIMATE OF QUANTITIES AND OPINION OF COST  
 SPRING PARK ROAD IMPROVEMENTS  
 MOUNTAIN IRON, MINNESOTA  
 PROJECT NO: MI04-9**

OPTION D-3: PAVING WITH 24' WIDE RURAL AND URBAN  
 SECTIONS TO TIE INTO ORIOLE AVE.

SPEC. NO.	ITEM	UNITS	ITEM COST	PROJECT QUANTITIES	Rural Section AMOUNT	Urban Section AMOUNT
2101.511	CLEARING & GRUBBING	ACRE	\$2,000.00	0.9	\$1,800.00	\$1,800.00
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	\$2.00	5.0	\$10.00	\$10.00
2105.501	COMMON EXCAVATION INCLUDES DITCHING	CU. YD.	\$8.00	4,012.0	\$32,096.00	
2105.501	COMMON EXCAVATION WITH CURB SECTION	CU. YD.	\$10.00	2,160.0		\$21,600.00
2105.503	ROCK EXCAVATION	CU. YD.	\$40.00	10.0	\$400.00	\$400.00
2105.525	TOPSOIL BORROW (CV)	CU. YD.	\$12.00	30.0	\$360.00	\$360.00
2211.503	AGG. BASE CL. 5 (CV)	CU. YD.	\$12.00	2,160.0	\$25,920.00	\$25,920.00
2350.501	WEARING COURSE MIXTURE	TON	\$36.00	1,105.0	\$39,780.00	\$39,780.00
2350.502	NON WEARING COURSE MIXTURE	TON	\$33.00	1,055.0	\$34,815.00	\$34,815.00
2357.502	BIT. MATERIAL FOR TACK COAT	GAL.	\$1.50	5.0	\$7.50	\$7.50
2531.501	CONCRETE CURB & GUTTER, DESIGN B618	LIN. FT.	\$8.25	6,250.0		\$51,562.50
2563.601	TRAFFIC CONTROL	LUMP SUM	\$500.00	1.0	\$500.00	\$500.00

**SUBTOTAL: \$135,688.50 \$176,755.00**  
**CONTINGENCIES: \$13,568.85 \$17,675.50**  
**DESIGN ENGINEERING (9%): \$12,211.97 \$15,907.95**  
**ESTIMATED CONSTRUCTION ENGINEERING (billed hourly): \$9,500.00 \$12,000.00**

**ESTIMATED COST: \$170,969.32 \$222,338.45**

**NOTES:**

1. Rural road section includes 8" of Class V & 2' shoulders per side.
2. Urban road section includes 8" of Class V and 4" of bituminous with B618 curb & gutter.

Spring Park Road Rural Road

							175,000.00	75%
Norville Peterson	175-0057-00280	14	2	1.25	3,027.68	\$	2,270.76	
Norville Peterson	175-0057-00290	15	2	1.00	2,422.15	\$	1,816.61	
Norville Peterson	175-0057-00300	16	2	1.00	2,422.15	\$	1,816.61	
Norville Peterson	175-0057-00310	17	2	1.00	2,422.15	\$	1,816.61	
Norville Peterson	175-0057-00320	18 & 19	2	2.00	4,844.29	\$	3,633.22	
Norville Peterson	175-0057-00340	20-25	2	6.00	14,532.87	\$	10,899.65	
Tom Bacezweski	175-0071-00780		11	5.00	12,110.73	\$	9,083.04	
Tom Bacezweski	175-0071-00785		11	5.00	12,110.73	\$	9,083.04	
Kevin Elsner	175-0071-00790		11	2.72	6,588.24	\$	4,941.18	
Sue Toumela	175-0071-00795		11	2.28	5,522.49	\$	4,141.87	
USX	175-0071-00800		11	5.00	12,110.73	\$	9,083.04	
Dave Debevec	175-0071-00810		11	5.00	12,110.73	\$	9,083.04	
Betty Elsner	175-0071-00815		11	5.00	12,110.73	\$	9,083.04	
Murray Vanderwalker	175-0071-00820		11	5.00	12,110.73	\$	9,083.04	
Murray Vanderwalker	175-0071-00830		11	5.00	12,110.73	\$	9,083.04	
Dennis Peterson	175-0071-00840		11	2.50	6,055.36	\$	4,541.52	
Kevin Engman	175-0070-01370		11	2.50	6,055.36	\$	4,541.52	
Sue Toumela	175-0070-01390		11	5.00	12,110.73	\$	9,083.04	
John Otava	175-0070-01740		11	5.00	12,110.73	\$	9,083.04	
John Otava	175-0070-01410		11	5.00	12,110.73	\$	9,083.04	
				72.25	175,000.00			

Spring Park Road Urban Road

Norville Peterson	175-0057-00280	14	2	1.25	227,000.00	75%
Norville Peterson	175-0057-00290	15	2	1.00	3,927.34	\$ 2,945.50
Norville Peterson	175-0057-00300	16	2	1.00	3,141.87	\$ 2,356.40
Norville Peterson	175-0057-00310	17	2	1.00	3,141.87	\$ 2,356.40
Norville Peterson	175-0057-00320	18 & 19	2	2.00	6,283.74	\$ 4,712.80
Norville Peterson	175-0057-00340	20-25	2	6.00	18,851.21	\$ 14,138.41
Tom Bacezweski	175-0071-00780		11	5.00	15,709.34	\$ 11,782.01
Tom Bacezweski	175-0071-00785		11	5.00	15,709.34	\$ 11,782.01
Kevin Elsner	175-0071-00790		11	2.72	8,545.88	\$ 6,409.41
Sue Toumela	175-0071-00795		11	2.28	7,163.46	\$ 5,372.60
USX	175-0071-00800		11	5.00	15,709.34	\$ 11,782.01
Dave Debevec	175-0071-00810		11	5.00	15,709.34	\$ 11,782.01
Betty Elsner	175-0071-00815		11	5.00	15,709.34	\$ 11,782.01
Murray Vanderwalker	175-0071-00820		11	5.00	15,709.34	\$ 11,782.01
Murray Vanderwalker	175-0071-00830		11	2.50	7,854.67	\$ 5,891.00
Dennis Peterson	175-0071-00840		11	2.50	7,854.67	\$ 5,891.00
Kevin Engman	175-0070-01370		11	5.00	15,709.34	\$ 11,782.01
Sue Toumela	175-0070-01390		11	5.00	15,709.34	\$ 11,782.01
John Otava	175-0070-01740		11	5.00	15,709.34	\$ 11,782.01
John Otava	175-0070-01410		11	5.00	15,709.34	\$ 11,782.01
				72.25	227,000.00	



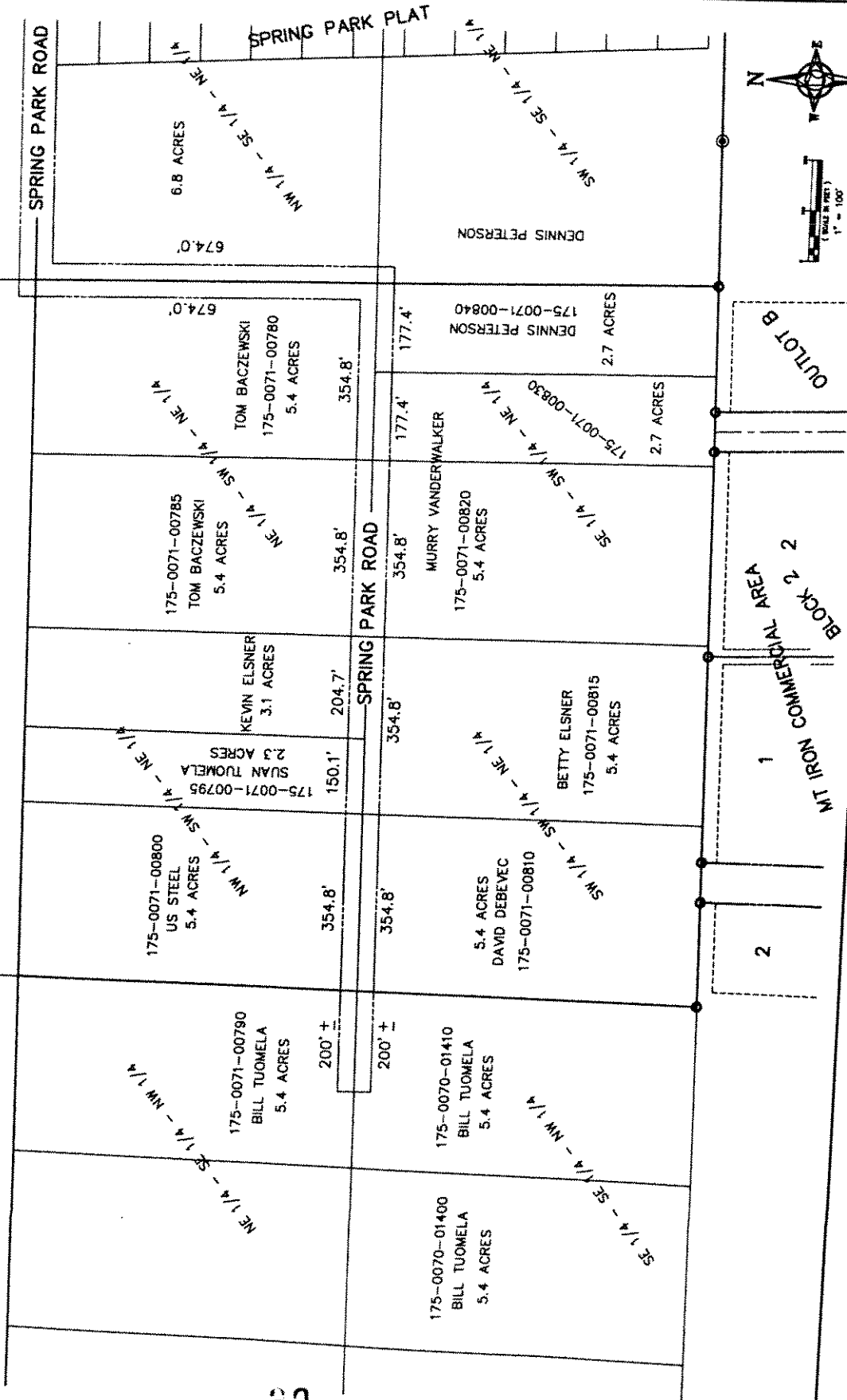
PLAT NO. 18733  
PREPARED BY: ROBERT J. ANDERSON  
DATE: 11/15/07  
I hereby certify that this plan, specification or report was prepared by me or under my supervision and that I am a duly licensed LAND SURVEYOR under the laws of the State of Minnesota.

DATE	REVISIONS	DESCRIPTION

PROPERTY LOCATIONS  
CITY OF MT. IRON  
SPRING PARK ROAD

SHEET NO. 1 of 1

SPRING PARK ROAD - PROPERTY LOCATIONS  
CITY OF MT. IRON



03



**COUNCIL LETTER 022205-VC**

**CITY COUNCIL**

**NOISE ABATEMENT**

**DATE:** February 15, 2005

**FROM:** City Council

Craig J. Wainio  
City Administrator

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As per the direction at the last City Council meeting, this item is being placed on the Agenda.

**COUNCIL LETTER 022205-VIA**

**ADMINISTRATION**

**ORDINANCE 03-05**

**DATE:** February 15, 2005

**FROM:** Craig J. Wainio  
City Administrator

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Ordinance Number 03-05 adopts the new City of Mountain Iron Code Book as the official code book for the City. This code book is the compilation of many hours of work by City Staff, American Legal Publishing and the League of Minnesota Cities. All ordinances and references to State Statute are current and up to date.

It is recommended that the City Council adopt Ordinance Number 03-05 as presented.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## ORDINANCE NUMBER 03-05

### ENACTING A CODE OF ORDINANCE FOR THE CITY OF MOUNTAIN IRON, MINNESOTA, AMENDING, RESTATING, REVISING, UPDATING, CODIFYING AND COMPILING CERTAIN ORDINANCES OF THE CITY DEALING WITH THE SUBJECTS EMBRACED IN THE CODE OF ORDINANCES, AND PROVIDING PENALTIES FOR THE VIOLATION OF THE CODE OF ORDINANCES.

WHEREAS, Minnesota Statutes Sections 415.02 and 415.021 authorize the City to cause its Ordinances to be codified and printed in a book.

THE CITY OF MOUNTAIN IRON HEREBY ORDAINS:

**SECTION 1 CODE ADOPTION.** The general Ordinances of the City as amended, restated, revised, updated, codified and compiled in book form, including penalties for the violations of various provisions thereof, are hereby adopted and shall constitute the "Code of Ordinances of the City of Mountain Iron, Minnesota." This Code of Ordinances also adopts by reference certain statutes and administrative rules of the State of Minnesota as named in the Code of Ordinances. It is intended that any future amendments to a statute or administrative rule of the State of Minnesota, and any federal law, rule or regulation be included in the Code of Ordinances as if the amended statute, law, rule or regulation had been in existence at the time the code was adopted.

**SECTION 2 SECTIONS ADOPTED.** The Code of Ordinances as adopted in Section One shall consist of the following titles:

Title I: General Provisions  
Title III: Administration  
Title V: Public Works  
Title VII: Traffic Code  
Title IX: General Regulations  
Title XI: Business Regulations  
Title XIII: General Offenses  
Title XV: Land Usage  
Table of Special Ordinances  
Parallel References  
Index

**SECTION 3 REPEAL OF ORDINANCES.** All prior Ordinances, pertaining to the subjects treated in the Code of Ordinances, shall be deemed repealed from and after the effective date of this ordinance, except as they are included and re-ordained in whole or in part in the Code of Ordinances; provided, this repeal shall not affect any offense committed or penalty incurred or any right established prior to the effective date of this ordinance, nor shall this repeal affect the provisions of Ordinances levying taxes, appropriating money, annexing or detaching territory, establishing franchises, or granting special rights to certain persons, authorizing public improvements, authorizing the issuance of bonds or borrowing of money, authorizing the purchase or sale of real or personal property, granting or accepting easements, plat or dedication of land to public use, vacating or setting the boundaries of streets or other public places; nor shall this repeal affect any other ordinance of a temporary or special nature or pertaining to subjects not contained in or covered by the Code of Ordinances. All fees established in prior Ordinances codified in this Code shall remain in effect unless amended in this code or until an ordinance or resolution adopting a fee schedule is adopted or amended.

**SECTION 4 PUBLICATION.** This ordinance adopting the Code of Ordinances shall be a sufficient publication of any ordinance included in it and not previously published in the City's official newspaper. The City Administrator of the City shall cause a substantial quantity of the Code of Ordinances to be printed for general distribution to the public at actual cost and shall furnish a copy of the Code of Ordinances to the County Law Library or its designated depository. The official copy of this Code of Ordinances shall be marked and kept in the office of the City Administrator.

**SECTION 5 PRIMA FACIE EVIDENCE.** The Code of Ordinances is declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by Minnesota Statutes by the Courts of the State of Minnesota.

**SECTION 6 EFFECTIVE DATE.** This ordinance adopting the Code of Ordinances, and the Code of Ordinances itself, shall take effect 30 days after publication of this ordinance in the City's official newspaper.

**DULY ADOPTED BY THE CITY COUNCIL THIS 22<sup>nd</sup> DAY OF FEBRUARY, 2005.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator

Friday, February 11, 2005

Mr. Craig Wainio, City Administrator  
City of Mt. Iron  
8586 Enterprise Drive South  
Mt. Iron, MN 55768

Dear Craig,

This letter is to respectfully request payment of the 2005 yearly support from the City of Mt. Iron to the Range Recreation Civic Center.

The facility is holding its own with the buildings volunteer workforce, that the Quad Cities Joint Powers Board feels optimistic that the 2006 budget will be reduced again by a minimum of ten percent.

I have enclosed a copy of the original invoice sent to you in August, if there are any questions you can call Peggy at 744-1302. Thank you for your continued support of the Range Recreation Civic Center.

Sincerely,



Peggy Giese  
JPB Secretary

RANGE RECREATION CIVIC CENTER  
 901 HAT TRICK AVENUE  
 P. O. BOX 707  
 EVELETH, MN 55734

# Invoice

DATE	INVOICE #
8/10/2004	282

<b>BILL TO</b>
City of Mountain Iron City Hall Mt. Iron, MN 55768

<b>TERMS</b>

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Per capita support	Yearly support		6,720.00	6,720.00
			<b>Subtotal</b>	\$6,720.00
			<b>Total</b>	\$6,720.00
			<b>Payments/Credits</b>	\$0.00
			<b>Balance Due</b>	\$6,720.00

Tuesday August 10, 2004

Craig Wainio, City Administrator  
City of Mt. Iron  
8586 Enterprise Drive South  
Mt Iron, MN 55768

Dear Craig:

This letter is a request from the RRCC and the Quad Cities Joint Powers Board to the city of Mt Iron for the annual contribution of funds for building operating expenses. The amount of \$40,000.00 we are requesting is again decreased from the previous years contribution by over 11%.

I have the divided by per capita amounts listed below, and have enclosed an invoice.

	<u>% population</u>	<u>Total</u>
Virginia	51.3%	\$20,520.00
Eveleth	21.6%	\$8,640.00
Mt. Iron	16.8%	\$6,720.00
Gilbert	10.3%	\$4,120.00

We understand that your city is in the process of preparing the 2005 budget, and would like to thank you in advance for you continued support.

Sincerely,

Peggy Giese

COMMUNICATIONS  
FEBRUARY 22, 2005

1. U. S. Steel Corporation, a letter opposing the request for the City to purchase properties from the State for the construction of the Excelsior Energy Project.
2. Minnesota Department of Transportation, a letter advising the City that they are denying the request to have a "Historic Original Town Site" placed at the junction of Highway 169 and County Road 102.
3. DNR Cyber News, information regarding locating a site for a new 70-mile all-terrain vehicle/off-highway motorcycle trail in Minnesota.
4. Saint Louis County, advising the City of a workshop for FY 2005 CDBG award recipients on Thursday, March 3, 2005 at the Mountain Iron Community Center.
5. League of Minnesota Cities, forwarding the February 11, 2005, Friday Fax.
6. University of Minnesota, forwarding information on the 2005 Minnesota Municipal Clerks Institute.





U. S. Steel Corporation  
Minnesota Ore Operations  
P.O. Box 417  
Mt. Iron, MN 55768

**James D. McConnell**  
General Manager

February 11, 2005

Mr. William Brice  
Director  
Division of Lands & Minerals  
Department of Natural Resources  
500 Lafayette Road  
St. Paul, MN 55155-4045

Dear Bill:

I recently became aware that the City of Mt. Iron has requested to purchase a number of properties from the State. As you can see from the attached memo from Bruce Kniivila to me, the construction of the Excelsior Energy project or any other similar industrial project on the proposed Mt. Iron site would have a severe negative impact to Minntac.

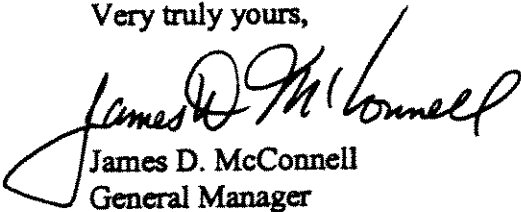
Significant taconite reserves would be directly lost and additional reserves will be indirectly lost due to the blasting perimeter. In addition, United States Steel built the West Two Reservoir many years ago as a back up water source for Minntac.

Bill, as you know, a prime concern regarding the development of the State's resources that was identified at the Governor's Committee for the Future of Mining in Minnesota is land development above or adjacent to the mineral body. Development of the Mt. Iron site as proposed will sterilize substantial taconite reserves, some of which are owned by the State.

United States Steel strongly opposes the proposed location and the sale of State lands for that purpose.

If you have any questions, please call.

Very truly yours,

  
James D. McConnell  
General Manager

JDM/jcs

cc: Gary Skalko  
-Craig Wainio  
Tom Micheletti  
Senator Doug Johnson



Bruce D Knivila  
02/10/2005 11:22 AM

To: James D McConnell/Minntac/USS@USS  
cc: Jerome T Dombek/Minntac/USS@USS, Michael G  
Keppel/Minntac/USS@USS  
Subject: City of Mt Iron land purchase

Minntac Mine Engineering was recently made aware, through informational discussion with the MnDNR - Lands and Minerals Division office in Hibbing, of a request from the City of Mt. Iron to the MnDNR - Lands and Minerals Division to purchase some State land located south of Co Rd 102 and south of the Minntac East Pit. A copy of the request letter was provided to us, so that a review of which lands are involved could be made. The letter stated the purchase was being pursued so the land could be used for a large industrial development.

A newspaper article in the Tuesday, 2/8/05, Mesabi Daily News states the project, which the article describes as a large coal gasification plant being proposed by Excelsior Energy, Inc., has been given "cautious first approval to proceed" by the Mt. Iron City Council.

Mine Engineering took a look at which lands are being requested to be sold, and there are several causes for concern on Minntac's part, as follows:

- United States Steel Corp. maintains active State Mineral Leases, as well as mineral leases with other parties, on a number of the parcels in this area. To our knowledge, these other mineral owners have not been made aware of this potential sale, nor of the large industrial development project.
- USS - Minntac has a mineral reserve on the Easterly portion of these lands, with potential to mine there in the next 10-15 years. Several State parcels are in this reserve.
- A large portion of this area is inside USS - Minntac's Permit to Mine.
- USS has done additional diamond drilling in this area as recently as 2003 to further define the mineral potential.
- Most of these lands are currently inside the blast clearing perimeter for blasts on the South side of the East Pit. Nearly all of these lands would be in the blast clearing perimeter when mining commences, in 10-15 years, as described in the second bullet item above.
- The entrance to Minntac from Co Rd 102 is on one of these parcels, which is under lease to USS - Minntac.

In summary, Minntac Mine Engineering feels the sale of these State lands for a large industrial development would seriously interfere with Minntac's present and future mining. Further internal discussion can be held as needed. It is recommended that communication with MnDNR - Lands and Minerals Division, and perhaps the City of Mt. Iron, on this issue begin soon. Please advise.



**Minnesota Department of Transportation**

1123 Mesaba Avenue  
Duluth, MN 55811-2798  
Office Tel: 218/ 723-4870  
Fax: 218/ 723-4774

101 N. Hoover Road  
Virginia, MN 55792-3412  
Office Tel: 218/ 749-7793  
Fax: 218/ 749-7799

February 7, 2005

Craig Wainio  
City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Dear Mr. Wainio:

I apologize for the length of time that has taken me to respond to your request for "Historic Original Town Site" signs on Highway 169 at the County Road 102 interchange in Mountain Iron.

The Minnesota Department of Transportation (Mn/DOT) receives many requests for highway signing each year. In order to minimize the number of signs that compete for the public's attention, Mn/DOT has created guidelines, which are consistent with the federal guidelines, to determine what requests qualify for signing. Without guidelines to narrow the list of qualified signs, requested guide signs could easily "drown out" the more important regulatory and warning signs. The guidelines promote uniformity of signing across the state and ensure that the signed sites are important to all motorists.

Unfortunately Mn/DOT's guideline regarding historic signing only addresses specific historic sites and not general historic areas. Many communities statewide have historic downtowns and/or other historic areas. It has been Mn/DOT's practice not to sign for historic areas. According to the State Sign Engineer, this type of signing has not been approved on the state highway system for any community in Minnesota.

Mn/DOT District One is therefore denying your request for "Historic Original Town Site" signs at the junction of Highway 169 and County Road 102. The current state sign guidelines do not allow for this type of signing.

If you wish to appeal the District decision you may contact Bob Weinholzer at 651-284-3457. Mr. Weinholzer is the chairman of the statewide External Sign Variance Committee. This group, composed of persons outside of Mn/DOT, serves as a variance committee on sign requests that have been denied by a Mn/DOT District Office.

Please contact me if you have any additional questions. I may be reached at 218-723-4960 ext. 3544.

Sincerely,

A handwritten signature in cursive script, appearing to read 'James A. Miles'.

James A. Miles, P.E., PTOE  
Assistant District Traffic Engineer

Cc: Rob Ege, P.E. – District Traffic Engineer  
Mike Weiss, P.E. – Mn/DOT State Sign Engineer  
Mike Robinson, P.E. – District Engineer  
Bob Weinholzer – Chairman, External Sign Variance Committee  
Tim Glines – Minnesota Historical Society

**Craig J. Wainio**

---

**From:** Donald V. Kleinschmidt  
**Sent:** Wednesday, February 16, 2005 2:03 PM  
**To:** Craig J. Wainio  
**Subject:** FW: DNR Cyber News, Feb 16, 2005 - DNR Seeking ATV Trail BuildingPartners

-----Original Message-----

From: owner-trail\_news@listserv.dnr.state.mn.us [mailto:owner-trail\_news@listserv.dnr.state.mn.us] On Behalf Of cybernews  
Sent: Wednesday, February 16, 2005 11:46 AM  
To: trail\_news@listserv.dnr.state.mn.us  
Subject: DNR Cyber News, Feb 16, 2005 - DNR Seeking ATV Trail BuildingPartners

DNR seeking ATV trail building partners (2005-02-15) The Minnesota Department of Natural Resources (DNR) is actively seeking help in siting a new 70-mile all-terrain vehicle/off-highway motorcycle (ATV/OHM) trail somewhere in the state.

The DNR is responding to a 2003 Legislative directive to "plan, design, map and construct" a new trail, specifically designed for ATV/OHM use, on a mix of state and county lands.

Interested counties, acting singly or in combination, are encouraged by DNR officials to respond to request for proposals, which appeared in the state register on Feb. 14.

"Counties have long played an important role in providing for off-highway vehicle recreation," said Tim Browning, a spokesperson with the DNR Division of Trails and Waterways.

"All reasonable proposals will be considered as the DNR moves forward with this project."

The trail is to be of a continuous loop design and feature links to other off-road trails, rest areas and at least two trailheads, complete with parking and vehicle off-loading facilities. The trail must be completed and ready to ride by 2007.

Browning believes this trail project provides an excellent opportunity for public land managers to work together to provide "a unique recreation opportunity for Minnesota's fast-growing population of off-road riders."

For more information or for a copy of the request for proposals, contact Tim Browning at (218) 833-8713 or by e-mail at [tim.browning@dnr.state.mn.us](mailto:tim.browning@dnr.state.mn.us). Copies of the solicitation are also posted on the DNR Web site at [www.dnr.state.mn.us](http://www.dnr.state.mn.us).

:::::::::::::::::::::::::::::::::::::::::::::::::::::::::::::::::::::::::::::  
Thank you for your interest in the Minnesota Department of Natural Resources!

To unsubscribe or change your subscription options for CyberNews, please visit <http://www.dnr.state.mn.us/news/cybernews/index.html> .  
(Please do not reply to this message to unsubscribe or change your subscription options.)

To submit comments or request information about Minnesota Department of Natural Resources policies or practices, please e-mail [info@dnr.state.mn.us](mailto:info@dnr.state.mn.us).

If you believe you have received this message in error, please notify the DNR Webmaster at [webmaster@dnr.state.mn.us](mailto:webmaster@dnr.state.mn.us)



# Saint Louis County

Planning Department • Community Development • 117 Northland Center, 307  
South First Street, Virginia, MN 55792 • Phone (218)749-9741 • Fax (218)749-7194

February 10, 2005

Craig J. Wainio, City Administrator  
City of Mountain Iron  
8568 Enterprise Drive South  
Mountain Iron, MN 55768

**Required Attendance**  
*Recommended for administrative,  
financial and/or project staff*

**Re: Mountain Iron Public Library Elevator - \$50,000**

Dear Craig:

The U.S. Department of Housing and Urban Development (HUD) has notified St. Louis County of their approval of the County's annual action plan and FY 2005 allocation for the Community Development Block Grant program.

The St. Louis County Community Development staff is conducting a workshop for FY 2005 CDBG award recipients on **Thursday, March 3, 2005, 10:00 a.m. - 12:00 noon**, Mountain Iron Community Center, 8586 Enterprise Drive South, Mountain Iron, Minnesota.

The purpose of this workshop is to inform your administrative, financial and/or project staff of the HUD rules and regulations related to your CDBG award. A workshop agenda is enclosed.

**All CDBG award recipients are required to attend the workshop** as contracts will be distributed and important information will be presented at that time.

We look forward to seeing you at the workshop. If you have any questions, please give staff a call at 749-9741.

Sincerely,

Nancy Larson, Manager  
Community Development Division

enc. Agenda

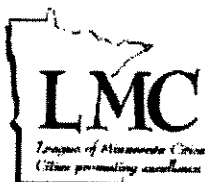
ST. LOUIS COUNTY  
CDBG CONTRACT WORKSHOP  
for  
FY 2005 CDBG GRANT SUBRECIPIENT  
*Financial and Project Staff*

Mountain View Community Center  
858 East 12th Avenue South  
St. Louis, MO 63104

Thursday, March 31, 2005  
10:00 a.m. - 1:00 p.m.

AGENDA

- ➔ CDBG Program Overview - Nancy Larson
- ➔ Environmental Clearance Process - Mike Vidmar
- ➔ Review of Subrecipient Report - Steve Nelson
- ➔ Financial Records - Jill B...
- ➔ Fair Housing - Kathy Bogren
- ➔ General Record Keeping - Kathy Bogren
- ➔ \*Socio-Economic Data Needs
- ➔ Public Service and Housing Projects - Kathy Bogren
- ➔ Labor Standards
- ➔ Construction Projects - John Honkanen and Mike Vidmar



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## **President's federal budget unveiled**

On Monday, President Bush unveiled his proposed \$2.57 trillion fiscal year 2006 budget. The president's recommendations include significant cuts in discretionary domestic spending with the stated goal of cutting the deficit in half by 2009. Overall, the President's FY 2006 budget proposal recommends a five percent increase in defense spending, a three percent increase in non-defense homeland security spending, and a one percent decrease in spending for other non-defense, non-security discretionary programs. Although we do not have full details on all aspects of the budget, the National League of Cities has provided us with a brief summary of provisions that will impact cities.

The budget proposes to merge the Community Development Block Grant program (CDBG) with 17 other direct state and local government grant programs into a new \$3.71 billion initiative that will be administered by the Department of Commerce under the new title of "Strengthening America's Communities Initiative" (SACI). For the 2005 fiscal year, funding for all 18 existing programs totaled roughly \$5.3 billion with CDBG alone totaling just over \$4.7 billion in 2004. In other words, the proposed funding level for SACI represents a 30 percent reduction in the current combined funding for these 18 existing programs.

According to the Commerce Department, SACI would set new eligibility criteria to "better target assistance and achieve greater

results for low-income persons and economically-distressed areas." Although we do not have full details on how these criteria will work, Minnesota's relative economic strength could work against our eligibility for the new SACI funds.

According to the National League of Cities, the President's proposed budget for funding of first responders programs under the Department of Homeland Security is almost identical to the 2005 level. The budget proposes \$1.02 billion for the State Homeland Security Grant Program (SHSGP) and \$1.02 billion for the Urban Area Security Initiative Program (UASI). However, states and local governments would receive less state homeland security grant funding because the Administration has proposed modifications to the distribution formula. If approved, each state, including Minnesota, would receive a minimum of \$2.6 million in state homeland security grants based on "risk, and an application-based review of need, and consistency with national priorities."

The President's budget proposal reduces or eliminates several programs that the Administration believes do not have a record of demonstrated results, including the Community Oriented Policing Services (COPS) Hiring Grants and the COPS Law Enforcement Technology Grants. The Administration proposes eliminating these programs and other programs, which will save the federal government \$940 million a year.

The President's budget allocates \$118 million for the COPS account, but proposes to cancel \$95.5 million of un-obligated balances

For more information on city legislative issues, contact any member of the League of Minnesota Cities Intergovernmental Relations team.  
651.281.1200 or 800.925.1122



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available under the COPS account -- leaving only \$22 million in new budget authority. According to the National League of Cities, it is unclear whether multi-year grants that are currently in their second or third year would be cancelled under the budget proposal.

The President's budget also recommends budget reductions for several programs within the purview of the U.S. Environmental Protection Agency including the Clean Water State Revolving Fund (CWSRF) which has proposed reductions of \$274 million to \$730 million. The proposed budget would also eliminate funding for Water Quality Cooperative Agreements and wastewater operator training programs, resulting in federal budget savings of \$22 million.

Beyond the upcoming federal fiscal year, the proposed budget would place mandatory spending caps on domestic discretionary spending, freezing programs through 2010 in order to reduce the federal deficit. We will continue to evaluate the President's budget proposal as details are unveiled.

## **Street utility bill laid over in House committee**

Despite strong testimony by several city officials that street utility authority would provide a fair and much-needed tool for street preservation funding, HF 313/HF 495--the bill to enable cities to impose the fees--was laid over.

The bill was heard Wednesday in a joint meeting of the House Transportation Finance Committee and House Transportation Policy

Committee. The bill drew harsh criticism from lobbyists representing the following groups:

- MN Association of Realtors
- MN Auto Dealers Association
- MN Grocers Association
- MN Multi-Housing Association
- MN Trucking Association
- MN Retailers Association

The groups charged that cities would use the fees to unfairly "tax" businesses. They also argued that property taxes should sufficiently cover the cost of street maintenance and reconstruction.

When it became clear that the issue was contentious, Rep. Mary-Liz Holberg (R-Lakeville), the chair of the House Transportation Finance Committee, laid the bill over for further consideration. It's not clear whether HF 313/HF 495 will appear on a future agenda in the committee.

The hearing did bring to light some important points about the need for local street funding. The discussion may have also marked the beginning of an emotional debate that will take place during the 2005 legislative session about the ability of cities to provide essential public services while enduring ongoing budget constraints.

The League is in the process of trying to schedule a hearing for the bill's companion, SF 366 (Marko, DFL-Cottage Grove), in the Senate. Members who support the proposal are urged to continue to pressure legislators in both bodies to back the initiative.

For more information on city legislative issues, contact any member of the League of Minnesota Cities Intergovernmental Relations team.  
651.281.1200 or 800.925.1122





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## **Impaired waters bills introduced**

Senator Frederickson (R-New Ulm) and Rep. Ozment (R-Rosemount) introduced a bill, SF 762/HF 826, to generate a statewide pool of new revenue to help cities meet new environmental requirements was introduced by a large bi-partisan group of legislators from the House and Senate this week.

The federal Clean Water Act requires that all surface waters in the state be assessed to determine whether they are "impaired", which in most cases would mean that they are somehow polluted to the point that fishing and swimming are not safe. This bill funds the scientific work necessary to determine which waters actually need further protection and where the impacts are coming from that are contributing to the problem.

Cities will be required to collect appropriate fees as a state surcharge on residential, commercial, and industrial sewer bills. Counties will be doing the same for properties served by septic systems, most likely as a special assessment on line 14 of the property tax statement. Up to 5% of the fees collected can be kept to cover administrative expenses. Over 80% of the funds collected would go out to restoration and protection efforts, such as \$15 million per year in grants to cities who are or have been required to add phosphorus treatment to their wastewater systems and over \$40 million per year of additional low-interest loans available annually through the State Revolving Fund for wastewater, drinking water, and stormwater infrastructure.

The Senate will begin hearings on this bill in late February. The bills have strong leadership support, with the Speaker of the House and the Senate Majority Leader as co-authors. The Governor has been publicly supportive of the legislation and has said that he will sign such a measure if it reaches his desk. The *LMC Bulletin* will have more extensive information on this bill in the near future and the issue will be highlighted at the State of the Cities conference at the end of March.

## **Bills introduced to provide local control of employee compensation**

Rep. Ron Erhardt (R-Edina) and Sen. Steve Kelley (DFL-Hopkins) are the chief sponsors of legislation that would give cities and counties control over local compensation decisions. The bill repeals the statute that limits local government compensation to 95 percent of the Governor's salary. It also eliminates the related cap on salary that is counted for pension purposes. This legislation will be introduced in the House and Senate next week.

On Thursday, the Senate members of the Legislative Coordinating Commission's (LCC) Subcommittee on Employee Relations introduced another bill that would give cities and counties more flexibility to determine compensation for their employees.

This bill, HF 857, would increase the compensation limit for local government employees to 125 percent of the Governor's salary. It also would require local governments requesting a waiver from the



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limit to submit requests simultaneously to the commissioner of employee relations and the LCC. Under the bill, failure to act on a waiver request in a specified time period would constitute approval of the request. The House companion bill will be introduced next week.

If you have questions about either of these bills, please contact Laura Offerdahl, LMC at (651) 281-1260 or [lofferdahl@lmnc.org](mailto:lofferdahl@lmnc.org).

## **Preempting local control on door-to-door merchants**

A bill, HF 800, that would preempt cities ability to regulate door-to-door sales people and peddlers has been introduced on the House side by Rep. Mike Nelson (DFL-Brooklyn Park). Under the proposal, traveling sales people would register with the state and pay a one-time fee, instead of the current law, which requires them to register with the city. The idea is to create a statewide database that cities could access to find out more about any given peddler. Proponents of the bill feel a statewide system would save both the sales people and city staff time and money. Opponents of the bill have stated they like knowing who is in their city doing business in the neighborhood. One problem with current law is that a great number of these sales people supposedly never register with the city. Another is that in the metro area, they do not always know when they have crossed a city boundary. The bill can be found online at: [www.house.leg.state.mn.us](http://www.house.leg.state.mn.us). For more information, questions or concerns, contact

Jenn O'Rourke, League staff at  
651.281.1261. or [jorourke@lmnc.org](mailto:jorourke@lmnc.org).

## **Committee meetings**

Monday, February 14  
Jobs, Energy and Community Development  
Committee

*Chair: Senator Ellen Anderson*  
3 p.m. Room 15 Capitol

Agenda: Update on and evaluation of the  
JOBZ program by DEED and the Center for  
Rural Policy Development

Tuesday, Feb.15 and Thursday, Feb. 17  
Crime Prevention and Public Safety  
Committee

*Chair: Senator Leo Foley*  
3 p.m. Room 107 Capitol

Agenda: S.F.51-Berglin: Methamphetamine  
precursor drugs sale regulation.

S.F. 423-Rosen: Methamphetamine and  
precursor drugs sale regulation and crimes  
definition. (Broad meth bill; Governor's  
initiative)

S.F.49-Chaudhary: Methamphetamine  
manufacture crimes.

S.F.901-Skoglund: Relating to crimes  
regarding methamphetamine.

*Tuesday meeting will be testimony only;  
Thursday meeting action on bills.*

Thursday, February 17  
Property and Local Tax Division  
*Chair: Representative Ray Vandever*  
10:15 a.m. Room 200 State Office Building  
Agenda: Presentation on Market Value Credit  
and Governor's proposed changes;  
Presentation on the art and science of  
assessing.

For more information on city legislative issues, contact any member of the League of Minnesota Cities Intergovernmental Relations team.  
651.281.1200 or 800.925.1122

# UNIVERSITY OF MINNESOTA

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*College of Continuing Education  
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*353 Classroom Office Building  
1994 Buford Avenue  
St. Paul, MN 55108-6041  
612-625-3100  
Fax: 612-624-6225*

## **MEMORANDUM**

**Date:** January 31, 2005

**To:** Mayors and City Administrators

**From:** Bill McCabe, Planning Committee Chair  
Minnesota Municipal Clerks Institute (MMCI)

**Re:** 2005 Minnesota Municipal Clerks Institute

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As chairperson of the planning committee for the 2005 Minnesota Municipal Clerks Institute, I would like to encourage you to consider sending a representative from your city to this year's class. Clerks, deputy clerks, and finance officers will all benefit from the instruction received, as well as the networking opportunities that are available.

Enclosed with this memorandum you will find a short article explaining the benefits of the Minnesota Municipal Clerks Institute; a preliminary program-at-a-glance; an advance announcement; and the registration form.

I know that many cities are facing tough budget decisions, but the benefits from continuing education are invaluable.

Thank you for considering the Minnesota Municipal Clerks Institute for your employees. We look forward to seeing them this July.

# ◆ ◆ ◆ **Advance Announcement** ◆ ◆ ◆

## **2005 MINNESOTA MUNICIPAL CLERKS INSTITUTE (MMCI)** **July 11 - 15, 2005**

AmericInn Hotel and Suites Conference and Entertainment Center  
2200 Highway 10, Mounds View, Minnesota

*Sponsored by*  
**Municipal Clerks and Finance Officers Association (MCFOA)**  
*and*  
**University of Minnesota, College of Continuing Education**

**The Minnesota Municipal Clerks Institute is a three-year professional development program:**

- Planned by a committee of clerks;
- Using an interactive format that features opportunities for discussion and idea-sharing among participants;
- Containing valuable sessions in public administration, social and interpersonal skills, and special topics on emerging issues and trends in the field;
- That helps build a continuing network of city clerks for problem-solving throughout your career; and,
- Successful completion, plus experience, leads to professional accreditation.

**Fees:** *By May 16, 2005:* \$410 for MCFOA member; \$450, non-member  
*After May 16, 2005:* \$430 for MCFOA member; \$470, non-member

The registration fee includes instruction, materials, four lunches, and an evening banquet. Lodging and the conference will be held at the **AmericInn Hotel & Suites Conference and Entertainment Center** in Mounds View, Minnesota, at a special Institute rate of \$69.90 per night (single or double), plus 9.5% tax.

Reservations can be made by calling **763-786-2000** or **1-800-634-3444**.

**See reverse side for the *Program-at-a-Glance*.** Brochure and registration form will be distributed at the MCFOA March Conference and will also be mailed to all MCFOA members.

For questions or further information, please e-mail [conferences3@cce.umn.edu](mailto:conferences3@cce.umn.edu), or call Ruth Martin at 612-624-3492, or Marcus Buggs at 612-625-4265.

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The University of Minnesota is an equal opportunity educator and employer.

## **The Value of the Minnesota Municipal Clerks Institute**

*Kurt Hoffman, Deputy City Clerk, City of Plymouth*

We all know what a central role municipal clerks play in the day-to-day operations of a city. No matter what the size of the city, we are learning how to adapt our resources to meet greater demands. There is a valuable opportunity available to cities to help extend those resources. The Minnesota Municipal Clerks Institute is a three-year program, co-sponsored by the Municipal Clerks and Finance Officers Association and the University of Minnesota's College of Continuing Education, designed to educate municipal clerks (as well as finance officers and administrators) on a broad range of topics.

The program is an excellent opportunity to network on a personal level with staff from municipalities of all sizes from all over the state. Not only are attendees learning more about the elements of municipal government operation, they are receiving in-depth information about the resources available to cities. Participants learn what questions to ask—and as importantly—the best sources to ask.

A committee of clerks, following guidelines of the International Institute of Municipal Clerks, develops the curriculum with the help of the University of Minnesota. The Minnesota Municipal Clerks Institute is an informal seminar setting, offering sessions on: public administration, municipal finance and budgeting; office planning; records keeping and retention; as well as addressing development of professional social and interpersonal skills, and providing the resources to interact with other levels of government.

Completion of the three-year program is an affirmation of the value of the municipal clerks' and finance officers' professions. Continuing education credits are awarded for participation, and certification by the state organization is granted to participants. More importantly, the connection made between participants creates a network bond that carries on long after the Institute sessions are completed. Building this resource network is an efficient and cost-effective way to do the best you can on the job.

*For further information, contact Ruth Martin at the University of Minnesota, College of Continuing Education, 612/624-3492, or e-mail [conferences3@umn.edu](mailto:conferences3@umn.edu).*

2005 MINNESOTA MUNICIPAL CLERKS INSTITUTE (MMCI)

July 11-15, 2005

MCFOA member: \$410 by May 16, 2005
MCFOA member: \$430 after May 16, 2005

Non-MCFOA Member: \$450 by May 16, 2005
Non MCFOA Member: \$470 after May 16, 2005

Refund of the registration payment, minus a \$30 service fee, will be made if written cancellation is received by July 3, 2005. Cancellations after this date are ineligible for a refund.

Please enroll me in the 2005 MMCI for:

Year One \_\_\_ Year Two \_\_\_ Year Three \_\_\_

I plan on attending the banquet on Thursday.

Name \_\_\_ City of \_\_\_ Department \_\_\_ Position Title \_\_\_ Address \_\_\_ City, State, Postal Code \_\_\_ Work Telephone \_\_\_ E-mail address \_\_\_ Social Security No. \_\_\_ (You may use last 4 digits only.) -OR- Date of birth or Student ID No. \_\_\_

Scholarship and payment information:

I am applying for an MCFOA scholarship. I understand you will bill me in May and that payment is due before the conference.

I wish to secure a place at the Institute and enclose payment in the amount of \$ \_\_\_ [Check or money order is payable to University of Minnesota. A \$20 service charge will be applied if returned for insufficient funds, closed account, or Stop Payment request.]

Please bill my employer, reference Purchase Order no. \_\_\_

Please charge my credit card in the amount of \$ \_\_\_ Visa \_\_\_ MasterCard \_\_\_ Discover \_\_\_ American Express

Card Number \_\_\_ Expiration Date \_\_\_

Name as printed on card (print name here) \_\_\_

Signature of cardholder \_\_\_

Mail registration and payment to: IC 177608 University of Minnesota 20 Coffey Hall 1420 Eckles Avenue Saint Paul MN 55108-6069 -Or- Fax to 612-624-5359

Lodging and Conference at AmericInn Hotel & Suites - Mounds View 763-786-2000 or 1-800-634-3444

Reservations guaranteed until June 27th. Mention you are attending MMCI to get special Institute room rate of \$69.90/night + 9.5% tax.

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