

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
WEDNESDAY, FEBRUARY 18, 2009 - 6:30 P.M.
A G E N D A**

- I. Roll Call
 - II. Consent Agenda
 - A. Minutes of the February 2, 2009, Regular Meeting (#1-9)
 - B. Communications
 - C. Receipts
 - D. Bills and Payroll
 - III. Public Forum
 - IV. Committee and Staff Reports
 - A. Mayor's Report
 - 1. Library Board Resignation (#10)
 - 2. Utility Advisory Board Opening (#10)
 - B. City Administrator's Report
 - C. Director of Public Works Report
 - D. Sheriff's Department Report
 - 1. Monthly Statistics (#11)
 - E. City Attorney's Report
 - F. City Engineer's Report
 - 1. Pay Request Number 1 (#12-14)
 - G. Public Health and Safety Board
 - 1. Adopt a Hydrant (#15)
 - 2. IAAI Conference (#16)
 - 3. Fire Service Day at the Capitol (#17)
 - 4. Fire Hall (#18)
 - H. Fire Department
 - 1. Quick Attack Wildland Fire Apparatus (#19-20)
 - I. Liaison Reports
 - V. Unfinished Business
 - VI. New Business
 - A. Ordinance 01-09 Renaming Streets (#21-23)
 - B. Resolution 06-09 Ordering Feasibility Report (#24-25)
 - C. Resolution 07-09 Charitable Gambling (#26-27)
 - D. Joint RRCC Plowing Agreement (#28-29)
 - E. All Night Graduation Party Fees (#30)
 - F. BG's Bar Liquor Sales (#31-32)
 - G. Sportspage Bar Liquor Sales (#33)
 - H. ATV and Snowmobile Routes (#34)
 - I. Communications
 - J. Closed Meeting – Consider Strategies for Labor Negotiations (#35)
 - VII. Announcements
 - VIII. Adjourn
- # Denotes page number in packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
FEBRUARY 2, 2009

Mayor Skalko called the City Council meeting to order at 6:31 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; and Rod Flannigan, City Engineer; and John Backman, Sergeant.

It was moved by Skalko and seconded by Zupancich that the consent agenda be approved as follows:

1. Add the following items to the agenda:

VI. D. 1. First Responder Hiring
2. Approve the minutes of the January 21, 2009, regular meeting as submitted.
3. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period January 16-31, 2009, totaling \$220,312.48, (a list is attached and made a part of these minutes).

The motion carried.

It was moved by Prebeg and seconded by Stanaway that the following consent agenda be approved as follows:

5. To authorize the payments of the bills and payroll for the period January 16-31, 2009, totaling \$197,951.15, (a list is attached and made a part of these minutes).

The motion carried on the following roll call vote: Prebeg, yes; Zupancich, yes; Stanaway, yes; Roskoski, no; and Skalko, yes.

No one spoke during the public forum.

The Mayor updated the Council on the following:

- Fire Department. Informed the Council that the Fire Department received a compliment from Michael Easty, 5460 Bluebell Avenue. He had a fire at his home recently and there was smoke damage and he thanked the Department for the quick response and also, the care and concern given to him by the Fire Department Members. The Mayor thanked the Mountain Iron Fire Department.
- Quad Cities Meeting. Informed the Council that the Mayor of Virginia was trying to schedule a meeting of the Quad Cities Mayors to discuss issues. He said that he would bring any information back to the Council for further consideration.

- Local Government Aid. Advised the Council that the proposed reductions for the City of Mountain Iron are proposed at approximately \$173,000 in 2009 and \$188,000 for 2010, for a total loss of approximately \$361,000 over two years.
- Mesaba Nugget. He informed the Council that he met with an official of the Mesaba Nugget project in Hoyt Lakes and they are scheduled to be open this Fall.

It was moved by Skalko and seconded by Zupancich to authorize a contribution of \$250 to the Virginia Regional Medical Center Diabetes Center for the Mark “Bush” Prebeg Memorial Snowmobile Ride with the funds being expended from the Charitable Gambling Fund. Skalko amended his motion to proclaim that “Mark “Bush” Prebeg Diabetes Awareness Day” for the day of the snowmobile ride, as long as the fundraiser is conducted, (a copy is attached and made a part of these minutes). Zupancich supported the amendment. The amended motion carried unanimously.

It was moved by Roskoski and seconded by Skalko to authorize the assistance of the Sheriffs Department for traffic control and the Public Works Department to assist with some snow removal along Highway 169 for the February 21, 2009, Snowmobile Ride. The motion carried.

It was moved by Stanaway and seconded by Prebeg to authorize the Municipal Services Secretary to attend the 2009 Minnesota Clerks and Finance Officers Association Conference at City expense. The motion carried unanimously on a roll call vote.

The City Administrator updated the Council on the following:

- Range Association of Municipalities and Schools (RAMS). He received a message from Mr. Dicklich from RAMS requesting information from the Iron Range Communities for the proposed projects for the economic stimulus package. The Mountain Iron projects include: Wastewater Treatment Plant, Unity Drive extension from Emerald Avenue to South Grove, and the Energy Park.
- Economic Development Authority (EDA). He advised the Council that the EDA did authorize to apply to the loan program through Iron Range Resources for commercial rehabilitation. He said that he had received three loan requests from businesses.

During the Liaison Reports the following was discussed:

- Public Safety and Health Board. Councilor Stanaway said that the Board discussed the following: 1) handicapped parking area, lack of available parking, by the Mountain Iron-Buhl School to be sent to the Street and Alley Committee; 2) to consider designating a day for a City wide street and alley cleanup day; and 3) classes that are available for the fire department members if they were interested in attending.

It was moved by Roskoski and seconded by Stanaway to have the Director of Public Works review the handicapped parking places available by the Mountain Iron-Buhl High School

and post some temporary parking places there. The motion carried.

It was moved by Zupancich and seconded by Prebeg to adopt Resolution Number 04-09, receiving feasibility report and ordering improvement and preparation of plans for the Agate Street Storm Sewer Project, (a copy is attached and made a part of these minutes). The motion carried on the following roll call vote: Roskoski, no; Prebeg, yes; Zupancich, yes; Stanaway, yes; and Skalko, yes.

It was moved by Stanaway and seconded by Prebeg to adopt Resolution Number 05-09, receiving feasibility report and ordering improvement and preparation of plans for the Wastewater Treatment Plant Improvement Project, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Skalko and seconded by Prebeg to authorize a \$500 contribution to the Summer Work Outreach Project (SWOP) to be expended from the Charitable Gambling Fund and approve the Partnership Agreement for 2009, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Skalko and seconded by Zupancich to reschedule the next regular meeting to Wednesday, February 18, 2009, at 6:30 p.m. The motion carried.

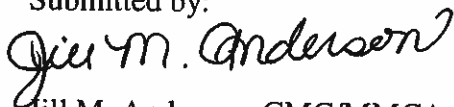
It was moved by Stanaway and seconded by Prebeg to hire Tabitha L'Alien as a Mountain Iron First Responder contingent upon her passing the required background check. The motion carried.

It was moved by Stanaway and seconded by Zupancich to hire Don Dahl and Misty Newton as Mountain Iron First Responders upon completion and certification as a first responder and contingent upon their passing the required background checks. The motion carried.

The Personnel Committee advised the Council that there was no need for a closed meeting at this time.

At 7:23 p.m., it was moved by Zupancich and seconded by Skalko that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Anderson, CMC/MMCA
Municipal Services Secretary

www.mtniron.com

Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	160,793.18
MISCELLANEOUS	ASSESSMENT SEARCHES	10.00
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	1,400.00
BUILDING RENTALS	COMMUNITY CENTER	1,450.00
MISCELLANEOUS	CABLE TV FRANCHISE FEE	5,764.09
LICENSES	ANIMAL	10.00
PERMITS	BUILDING	11.10
FINES	CRIMINAL	624.44
METER DEPOSITS	ELECTRIC	700.00
COPIES	COPIES	.50
BUILDING RENTALS	NICHOLS HALL	120.00
MISCELLANEOUS	REIMB TELEVISIONING SPORTS	120.00
MISCELLANEOUS	REIMBURSEMENTS	991.26
TAXES	TAXES RECEIVABLE-DELINQUENT	7,709.03
TAXES	PENALTIES & INTEREST	52.65
TAXES	SPEC ASSESS-FUND 378-DELINQUEN	1,151.53
TAXES	PENALTIES & INTEREST-378 FUND	156.61
TAXES	BOND LEVY	862.82
MISCELLANEOUS	LIBRARY-COPIES, FINES, MISC.	77.44
CHARGE FOR SERVICES	WATER-CHARGE FOR SERVICES	783.52
BUILDING RENTALS	SENIOR CENTER	50.00
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	626.11
CD INTEREST	CD INTEREST 101	435.55
CD INTEREST	CD INTEREST 378	1,023.54
CD INTEREST	CD INTEREST 602	348.44
CD INTEREST	CD INTEREST 603	370.22
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	34,147.44
MISCELLANEOUS	COCA-COLA RECEIPTS-CITY HALL	77.12
CD INTEREST	CD INTEREST 301	445.89
Summary Totals:		<u>220,312.48</u>

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
02/09	02/06/2009	137524	160036	VOID - PENWORTHY COMPANY	101-20200	292.39 -M
02/09	02/03/2009	137550	10019	ARMORY SHELL	101-20200	70.00
02/09	02/03/2009	137551	10010	ARROW AUTO	101-20200	1,285.92
02/09	02/03/2009	137552	10021	ARROWHEAD LIBRARY SYSTEM	101-20200	.68
02/09	02/03/2009	137553	5007	ASSURANT EMPLOYEE BENEFITS	603-20200	653.15
02/09	02/03/2009	137554	20022	BENCHMARK ENGINEERING INC	602-20200	7,565.62
02/09	02/03/2009	137555	20010	BISS LOCK INC	101-20200	18.64
02/09	02/03/2009	137556	30017	CARQUEST (MOUNTAIN IRON)	101-20200	872.86
02/09	02/03/2009	137557	30026	COMO LUBE & SUPPLIES INC	101-20200	102.25
02/09	02/03/2009	137558	30032	COURT ADMIN.-CONCILIATION	604-20200	100.00
02/09	02/03/2009	137559	30072	CW TECHNOLOGY	301-20200	980.30
02/09	02/03/2009	137560	60026	FASTENAL COMPANY	603-20200	40.57
02/09	02/03/2009	137561	60029	FERGUSON ENTERPRISES INC	101-20200	33.16
02/09	02/03/2009	137562	70035	G & K SERVICES	101-20200	112.07
02/09	02/03/2009	137563	70007	GOVERNMENT TRAINING SERVICE	101-20200	200.00
02/09	02/03/2009	137564	70004	GRANDE ACE HARDWARE	101-20200	80.90
02/09	02/03/2009	137565	70029	GUARDIAN PEST CONTROL INC	101-20200	70.45
02/09	02/03/2009	137566	80022	HAWKINS INC	601-20200	362.49
02/09	02/03/2009	137567	80017	HENRY'S WATERWORKS INC	601-20200	331.76
02/09	02/03/2009	137568	80001	HILLYARD/HUTCHINSON	101-20200	721.58
02/09	02/03/2009	137569	110023	KEEPERS INCORPORATED	301-20200	2,719.90
02/09	02/03/2009	137570	120032	LAKE COUNTRY POWER	101-20200	308.61
02/09	02/03/2009	137571	120014	LUNDGREN MOTORS	101-20200	226.67
02/09	02/03/2009	137572	130030	MACQUEEN EQUIPMENT	603-20200	479.84
02/09	02/03/2009	137573	130006	MESABI HUMANE SOCIETY	101-20200	1,500.00
02/09	02/03/2009	137574	130009	MINNESOTA POWER	101-20200	1,653.19
02/09	02/03/2009	137575	130022	MN STATE FIRE DEPT ASSOCIATION	101-20200	144.00
02/09	02/03/2009	137576	140004	NORTHERN ENGINE & SUPPLY INC	603-20200	67.22
02/09	02/03/2009	137577	140016	NORTHLAND SECURITIES	101-20200	1,500.00
02/09	02/03/2009	137578	40032	OFFICE OF ENTERPRISE TECHNOLOG	101-20200	422.00
02/09	02/03/2009	137579	160030	PRECISION MACHINE	603-20200	300.00
02/09	02/03/2009	137580	170001	QWEST	101-20200	109.32
02/09	02/03/2009	137581	1071	RANGE ARC	101-20200	100.00
02/09	02/03/2009	137582	180003	RANGE OFFICE SUPPLY	101-20200	81.35
02/09	02/03/2009	137583	180045	RESERVE ACCOUNT	101-20200	1,000.00
02/09	02/03/2009	137584	20015	ROBERT BROWN	101-20200	89.65
02/09	02/03/2009	137585	190001	SEARS COMMERCIAL CREDIT	101-20200	43.99
02/09	02/03/2009	137586	190045	SERVICE SOLUTIONS	603-20200	356.88
02/09	02/03/2009	137587	190016	ST LOUIS COUNTY AUDITOR	102-20200	2,660.50
02/09	02/03/2009	137588	6095	SUMMER WORK OUTREACH PROJECT	230-20200	500.00
02/09	02/03/2009	137589	210033	UNICEL	602-20200	862.82
02/09	02/03/2009	137590	220027	VARSITY SCOREBOARDS	101-20200	4,809.73
02/09	02/03/2009	137591	220025	VERIZON WIRELESS	101-20200	21.78
02/09	02/03/2009	137592	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	46,497.67
02/09	02/03/2009	137593	220026	VIRGINIA HOME CENTER	101-20200	68.26
02/09	02/03/2009	137594	20026	VIRGINIA REG MEDICAL CENTER	230-20200	250.00

Totals:

80,083.39

Payroll-PP Ending 1/23/09

100,905.26

USDA Loan Payment 1/2/09

16,962.50

TOTAL EXPENDITURES

\$197,951.15



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

PROCLAMATION

WHEREAS, Mark "Bush" Prebeg, was a resident of the City of Mountain Iron; and

WHEREAS, Mark "Bush" Prebeg was a graduate from Mountain Iron High School; and

WHEREAS, Mark "Bush" Prebeg passed away on June 4, 2002 from complications related to diabetes.

WHEREAS, Mark "Bush" Prebeg's family has conducted a fundraiser/memorial snowmobile ride annually following his death with the funds being dedicated to the Diabetes Center at the Virginia Regional Medical Center.

NOW, THEREFORE in recognition of the 7th Annual Mark "Bush" Prebeg Memorial Snowmobile Ride, I, Gary Skalko, Mayor of the City of Mountain Iron, on behalf of the City Council, do hereby proclaim February 21, 2009 as:

"MARK "BUSH" PREBEG DIABETES AWARENESS DAY".

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official seal of the City of Mountain Iron this 2nd day of February, 2009.

Mayor Gary Skalko

(Seal)



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

RESOLUTION NUMBER 04-09

RECEIVING FEASIBILITY REPORT AND ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, pursuant to Resolution of the City Council adopted May 5, 2008, a report has been prepared by Benchmark Engineering with reference to proposed Improvement No. MI08-4, the improvement of entire length of Agate Street by replacement of storm sewer, and this report was received by the City Council on February 2, 2009, and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; and the estimated cost of the improvement as recommended.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTIAN IRON, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the City Council Resolution adopted 5th day of May 2008.
3. Such improvement has no relationship to the comprehensive municipal plan.
4. Benchmark Engineering is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

DULY ADOPTED BY THE CITY COUNCIL THIS 2nd DAY OF FEBRUARY, 2009.

ATTEST:

Mayor Gary Skalko

City Administrator



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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RESOLUTION NUMBER 05-09

RECEIVING FEASIBILITY REPORT AND ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, a report has been prepared by Benchmark Engineering with reference to proposed Improvement No. MI08-4, the improvement of Wastewater Treatment Plant by reconstruction, and this report was received by the City Council on January 5, 2009, and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; and the estimated cost of the improvement as recommended.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTIAN IRON, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the feasibility report dated the 5th day of January 2009.
3. Such improvement has no relationship to the comprehensive municipal plan.
4. Benchmark Engineering is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

DULY ADOPTED BY THE CITY COUNCIL THIS 2nd DAY OF FEBRUARY, 2009.

ATTEST:



City Administrator



Mayor Gary Skalko



SUMMER WORK OUTREACH PROJECT
 BOX 237
 MT. IRON, MN 55768
 A MINNESOTA NON-PROFIT ORGANIZATION

**SWOP Community Partnership 2009
 Partner Agreement**

City of Mountain Iron

As a Partner of SWOP, we invest in SWOP at the level of \$500 or more for the year. We thereby demonstrate leadership as we join other businesses, organizations, and cities who believe in SWOP's mission of serving kids as they serve their communities. We have full voting representation on the Board at all meetings, and are named in all publicity and reports as Partners. We are invited to attend the summer program awards banquet as honored guests of the SWOP youth. We provide one and no more than three representatives to attend all scheduled meetings of the Board, including the Annual Meeting on Tuesday, February 10. Partners who invest at the level of \$1,000 or more are recognized as Distinguished Partners.

Partnership commitment level \$ 500.00

Board representatives City Council members (Alternating)
City of Mountain Iron

Fiscal year: January, 2009 – December, 2009

Address 8586 Enterprise Dr. So, Mountain Iron MN 55768

Phone 218-748-7570

President/manager Craig J. Wahlro
 City Admin.

Signature Craig J. Wahlro
 Position in organization Mayor

Partnership checks are payable to SWOP at:
 Post Office Box 237, Mt. Iron, MN 55768

COUNCIL LETTER 021809-IVA

MAYOR SKALKO

APPOINTMENTS

DATE: February 11 2009

FROM: Mayor Gary Skalko

Craig J. Wainio
City Administrator

-
1. Due to the resignation of Ms. Jill Kinney from the Library Board, the City shall post for applicants for the remainder of her Board position which is to expire on December 31, 2010.
 2. Due to a vacancy on the Utility Advisory Board, the City shall post for applicants for the Board position which is to expire on December 31, 2009.



Saint Louis County

Office of the Sheriff • 100 North 5th Avenue West, Room 103 • Duluth, Minnesota 55802

☐ Phone: (218) 726-2341 • Fax: (218) 726-2171

☐ Civil: (218) 726-2338

☐ Warrants: (218) 726-2373

To: Mountain Iron Mayor and City Council
From: Sgt. John Backman
Re: January 2009 Statistics *JLB*
Date: February 3, 2009

Ross Litman
Sheriff

The Mountain Iron Office of the St. Louis County Sheriff reports the below listed activity for the month of January 2009:

- 16 Disturbances (arguments, threats, unwanted persons, trespass, 911 hangup)
- 8 Public assists (car unlocks, roadside assistance, /vehicle checks, patrol requests)
- 12 Suspicious persons/vehicles/circumstance
- 8 Motor vehicle crashes
- 5 Welfare checks, suicide threats, neglect/abandon children, runaway/lost/missing
- 7 Fire & medical
- 0 Drug related calls
- 5 Alarms
- 3 Assaults
- 1 Damage to property
- 3 Thefts
- 0 Burglary/attempted burglary
- 10 Parking Citations
- 21 Other calls (civil disputes, child custody, animal complaints, traffic complaints, warrant service, miscellaneous)
- 44 Traffic stops
- 9 Traffic related citations
- 2 DUI
- 21 Assists: 11 Sheriff's, 9 Virginia PD, 1 MSP
3 inside Mountain Iron

This activity resulted in 6 custodial arrests.

Reply to:

☐ **Communication Dept.**

4848 Lackland Street
Duluth, MN 55811
Phone: (218) 726-2920
Fax: (218) 726-2923

☐ **County Jail**

4334 Haines Road
Duluth, MN 55811
Phone: (218) 726-2345
Fax: (218) 725-6134

☐ **Emergency Management**

5735 Old Miller Trunk Hwy
Duluth, MN 55811
Phone: (218) 625-3969
Fax: (218) 625-3965

☐ **Sheriff's Office**

300 South 5th Avenue
Virginia, MN 55792
Phone: (218) 749-7134
Fax: (218) 749-7192

☐ **Sheriff's Office**

1810 12th Ave E
Hibbing, MN 55746
Phone: (218) 262-0132
Fax: (218) 262-6334



BENCHMARK ENGINEERING, INC.

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

February 4, 2009

Mr. Don Kleinschmidt
Public Work Director
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Re: City of Mountain Iron
Replacement of Support Gravel and Media
Project No. MI08-39


Dear Mr. Kleinschmidt:

Enclosed please find Pay Request No. 1 for the Replacement of Support Gravel and Media project in the amount of **\$45,885.00**. Pay Request No. 1 is to compensate the contractor for materials, labor, and equipment used to complete this project.

Please refer to the enclosed pay request breakdown for a summary of items completed. Please feel free to contact our office should you have any questions or concerns.

Sincerely,
Benchmark Engineering, Inc.


Joseph Palo, P.E.
Project Engineer


Alan Johnson, E.I.T.
Engineer in Training

Enclosures

Cc: Mr. Mark Magney, Magney Construction, Inc.
Cc: Mr. Craig Wanio, City Administrator

RECOMMENDATION OF PAYMENT

No. 1

Owner's project No. _____

Engineer's Project No. MI08-39

Project: Replacement of Support Gravel and Filtration Media

CONTRACTOR: Magney Construction, Inc.

For Period Ending: February 4, 2009

To: City of Mountain Iron
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated February 4, 2009

By 

STATEMENT OF WORK

Original Contract Price	\$ <u>64,300.00</u>	Work & Materials to Date	\$ <u>48,300.00</u>
Net Change Orders	\$ <u>0.00</u>	Amount Retained (5%)	\$ <u>2,415.00</u>
Current Contract Price	\$ <u>64,300.00</u>	Subtotal	\$ <u>45,885.00</u>
		Previous Payments	\$ <u>0.00</u>
		Amount Due this Payment	\$ <u>45,885.00</u>



CITY OF MOUNTAIN IRON

TABULATION OF QUOTES

REPLACEMENT OF SUPPORT GRAVEL AND FILTRATION MEDIA

MOUNTAIN IRON, MN

Project No. : M108-39

PAY REQUEST No. 1

ITEM NO	ITEM	UNITS	BASE BID PROJECT QUANTITIES	BASE BID UNIT AMOUNT	TOTAL AMOUNT	BASE BID QUANTITIES THIS PAYMENT	BASE BID TOTAL THIS PAYMENT	BASE BID QUANTITIES TO DATE	BASE BID TOTAL TO DATE
1	REPLACEMENT OF SUPPORT GRAVEL AND FILTRATION MEDIA	LUMP SUM	1 0	\$48,300.00	\$48,300.00	1	\$48,300.00	1	\$48,300.00
2	REPAIR OF UNDERDRAIN PIPING ALLOWANCE	EACH	4 0	\$4,000.00	\$16,000.00		\$0.00		\$0.00
BASE BID CONTRACT AMOUNT					\$64,300.00				
THIS PAYMENT					\$48,300.00				
TO DATE					\$48,300.00				

TOTAL WORK COMPLETE TO DATE \$48,300.00
 MATERIALS ON HAND \$0.00
 LESS MATERIAL USED TO DATE \$0.00
 TOTAL PREVIOUS PAYMENTS \$0.00
 SUBTOTAL \$48,300.00
 LESS 5% RETAINAGE \$2,415.00
 TOTAL DUE THIS PAYMENT \$45,885.00

BENCHMARK ENGINEERING, INC.

COUNCIL LETTER 021809-IVG1
PUBLIC SAFETY & HEALTH BOARD
ADOPT A HYDRANT

DATE: February 11 2009
FROM: Public Safety & Health Board
Craig J. Wainio
City Administrator

A motion was passed asking the City to place ads in the local paper asking the public to “adopt a hydrant”. By doing so, a resident would be asked to help keep the snow cleared away from around a fire hydrant.

COUNCIL LETTER 021809-IVG2

PUBLIC SAFETY & HEALTH

FIRE DEPT. IAAI CONFERENCE

DATE: February 11, 2009

FROM: Public Safety & Health Board

Craig J. Wainio
City Administrator

A motion was passed to allow up to two fire fighters to attend the Statewide IAAI, Arson investigation conference in St. Cloud on March 25-27, 2009. Estimated cost is \$1,020 per person, (reg. room, etc.).

COUNCIL LETTER 021809-IVG3

PUBLIC SAFETY & HEALTH

FIRE SERVICE DAY

DATE: February 11 2009

FROM: Public Safety & Health Board

Craig J. Wainio
City Administrator

A motion was passed to allow the Fire Dept. personnel attend the 2009 Fire Service Day at the Capital conference. To include registration, \$30 and cost of the bus ride. Chartered bus from NE Minnesota for this event, cost not available at this time.

COUNCIL LETTER 021809-IVG4

PUBLIC SAFETY & HEALTH

FIRE HALL

DATE: February 11 2009

FROM: Public Safety & Health Board

Craig J. Wainio
City Administrator

A motion was passed asking that the City look into the options regarding the building of a new Fire Hall/Emergency Services Center. The City Garage could then take over the current Fire Hall space. What are the possibilities/options??

COUNCIL LETTER 021809-IVH1

FIRE DEPARTMENT

GRASS RIG

DATE: February 11 2009

FROM: Fire Department

Craig J. Wainio
City Administrator

The Mountain Iron Fire Department recommends that the City Council award Custom Fire the Quick Attack Wildland Fire Apparatus purchase based upon the enclosed information.

Option A purchase price: \$131,000

Option B purchase price: \$139,000

Option C purchase price: \$124,900

BIDDER DIFFERENCES	Custom Fire	N.C. Ambulance
Ambulance package	YES	NO
Dual alternators	YES	NO
Power Windows & Locks	YES	NO
Valve & Piping Materials	YES	NO
Tank Warranty (lifetime)	YES	NO
Chevron Decal on Back	YES	NO
Reflective Side Striping	YES	NO
Door Lettering	YES	NO
Delivery	YES	NO
Delivery Engineer Training	YES	NO

These are the main differences we found between bidders. While North Central Ambulance base truck was a little cheaper not enough information reflects our bid specification request. Our request is in the form of 3 possible options.

- A. Base Truck with Diesel Pump option
- B. Base Truck with Compressed Air Foam System
- C. Base Truck

A. Will give us the ability to use the vehicle fuel tank to supply engine driven pump.

B. Will enhance our fire fighting ability with making our water use more efficient at critical times. When used correctly the 300 gal of water foam and compressed air works equivalent to 900 - 1200 gallons of water alone.

Craig J. Wainio

From: Rockie Kavajecz [rockiekav@mac.com]
Sent: Wednesday, February 04, 2009 5:00 PM
To: Craig J. Wainio
Subject: Rock Ridge Name

Craig:

Concerning Rock Ridge Development, formerly Park Ridge Development, we request that the City of Mt Iron rename a portion of Park Ridge Drive to "Rock Ridge Drive" from the entrance off 169 to the Northeast property line adjacent to Lake Country Power. I have attached a site map showing the road and an ariel photo as well.

We had to change the name "Park Ridge" when submitting the new plat for the development of the 47 acre parcel, and utilizing the name "Rock Ridge" in its place, we want to coordinate the two names. We feel it better to be Rock Ridge Drive at Rock Ridge, versus, Park Ridge Drive at Rock Ridge.

If I may ask, how long of a process would this be? We are preparing our marketing materials for the new Holiday Inn Express and would like to have Rock Ridge Drive listed on those.

Rockie Kavajecz
rockiekav@mac.com



CITY OF MOUNTAIN IRON

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ORDINANCE NUMBER 01-09

RENAMING STREETS WITHIN THE ROCK RIDGE DEVELOPMENT PLAT

THE CITY COUNCIL OF MOUNTAIN IRON ORDAINS:

SECTION 1. RENAMING STREET. "Park Ridge Drive" in the recorded plat of ROCK RIDGE DEVELOPMENT in the City of Mountain Iron, Saint Louis County, Minnesota, from Highway 169 to a line between the northeast corner of Lot 1, Block 2 and the northwest corner of Lot 1 Block 3 all in the said ROCK RIDGE DEVELOPMENT PLAT, is hereby renamed "Rock Ridge Drive"

SECTION 2. RENAMING STREET. All of "Commerce Street" within the recorded plat of ROCK RIDGE DEVELOPMENT in the City of Mountain Iron, Saint Louis County, Minnesota, is hereby renamed "Park Ridge Drive"

SECTION 3. SEVERABILITY. Should any section, subdivision, clause or other provision of this Ordinance be held to be invalid by any court of competent jurisdiction, such decisions shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part held to be invalid,

SECTION 4. EFFECTIVE DATE. This Ordinance shall be effective according to State Statute.

DULY ADOPTED BY THE CITY COUNCIL THIS 18th DAY OF FEBRUARY, 2009.

Attested:

Mayor Gary Skalko

City Administrator

16.972.2.9 842.32.9

"OFFICIAL PLAT"

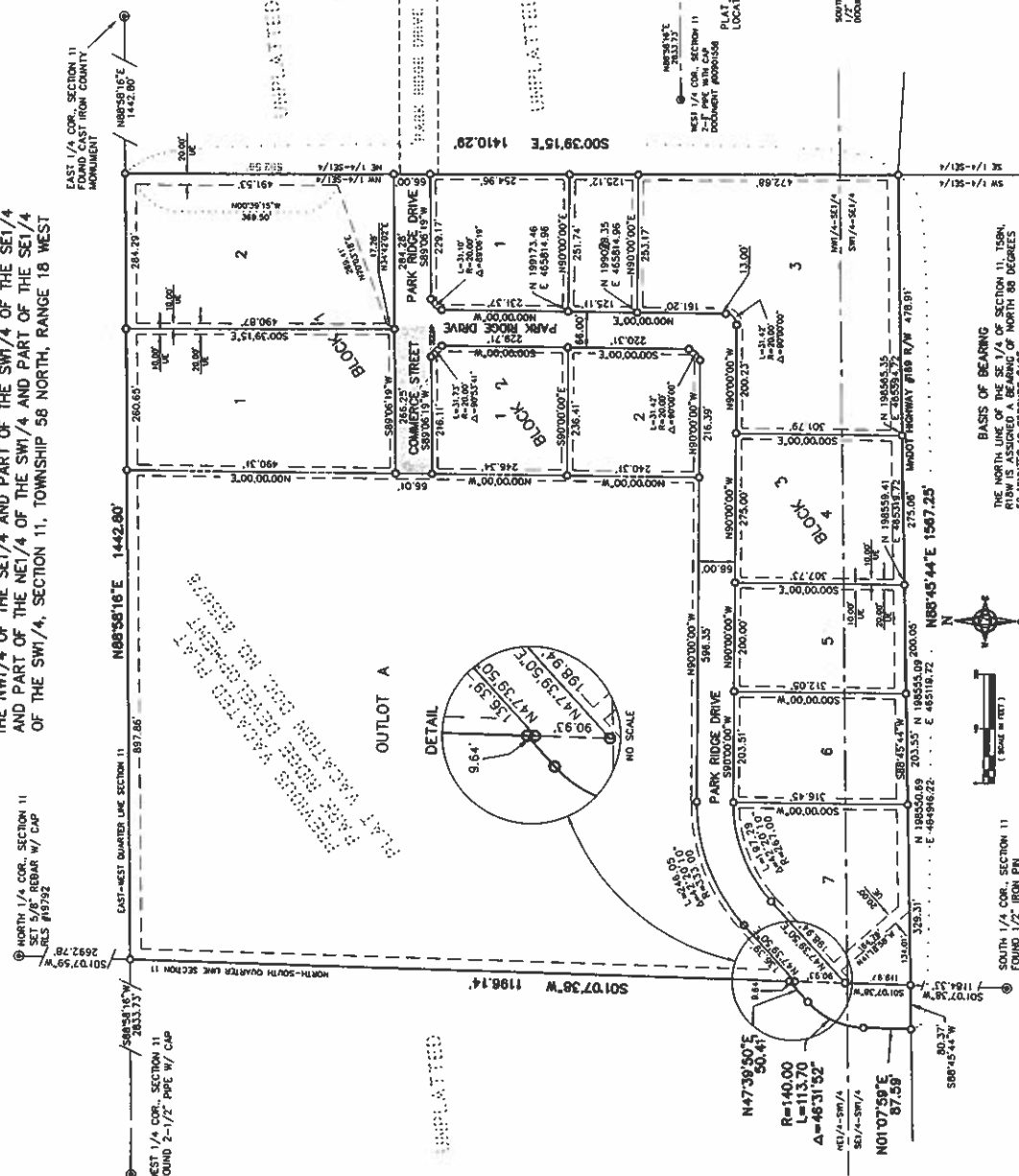
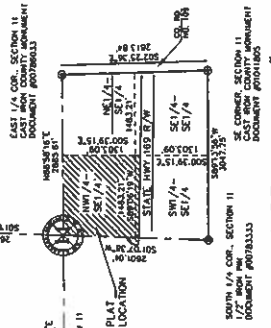
ROCK RIDGE DEVELOPMENT

THE NW1/4 OF THE SE1/4 AND PART OF THE SW1/4 OF THE SE1/4 AND PART OF THE NE1/4 OF THE SW1/4 AND PART OF THE SE1/4 OF THE SW1/4, SECTION 11, TOWNSHIP 58 NORTH, RANGE 18 WEST



LEGEND

- DENOTES UTILITY EASEMENT
- DENOTES UTILITY EASEMENT
- DENOTES SET MONUMENT, 5/8" REBAR W/ CAP 19782 RUF
- DENOTES FOUND MONUMENT



BASIS OF BEARING
THE NORTH LINE OF THE SE 1/4 OF SECTION 11, T58N,
R18W IS TRUE NORTH AS DETERMINED BY THE
SURVEY OF 1856.



COUNCIL LETTER 012208-VIB

ADMINISTRATION

RESOLUTION NUMBER 06-09

DATE: February 11, 2008
FROM: Craig J. Wainio
City Administrator

Resolution Number 06-09 orders a feasibility report for the two miles of the Old Highway 169 overlay project. Once completed, the report will be submitted to the City Council for review and the City Council will then set the required public hearing.

It is recommended that the City Council adopt Resolution Number 06-09 ordering report.



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RESOLUTION NUMBER 06-09

ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to improve Old Highway 169 from approximately one mile west of the Costin Plat to the western city limits by overlayment and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

That the proposed improvement be referred to Benchmark Engineering for study and that that person is instructed to report to the City Council with all convenient speed advising the City Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

DULY ADOPTED BY THE CITY COUNCIL THIS 18th DAY OF FEBRUARY, 2009.

ATTEST:

Mayor Gary Skalko

City Administrator



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RESOLUTION NUMBER 07-09

CHARITABLE GAMBLING

WHEREAS, Chicagami, has submitted an application to conduct off-site gambling at the Mountain Iron Community Center on May 7, 2009, and;

WHEREAS, Chicagami, is requesting that an off-site gambling permit be issued.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA, that the Mountain Iron City Council hereby approves said off-site permit.

DULY ADOPTED BY THE CITY COUNCIL THIS 18th DAY OF FEBRUARY, 2009.

ATTEST:

Mayor Gary Skalko

City Administrator

LG230 Application to Conduct Off-Site Gambling

No Fee

Organization name Chicagoland License number 01403
 License expiration date 05/31/10

Gambling Premises

- Name of establishment or function where gambling activity will be conducted Mt Iron Community Ctr.
- Street address and city 8586 Enterprise Drive So, Mt Iron
 - Do not use a post office box.
 - If no street address, write in road designations. Example: 3 miles east of Hwy 63 on County Road 42.
- Does your organization own the gambling premises?
 Yes If yes, a lease is not required.
 No If no, a lease agreement must be attached. Use LG224 Lease for Off-Site Gambling Activity. A lease is not required for raffles.

Gambling Activity

- Check (✓) the gambling activity your organization will be conducting.
 pull-tabs bingo tipboards raffle paddlewheel
- Date of single day event May 7, 2009 4 separate days allowed per calendar year.
- Dates of up to 12 consecutive days in connection with a county fair, state fair, church festival, or civic celebration. Begin date _____ End date _____ 1 event allowed per calendar year.

Acknowledgment

- The person signing this application must be the CEO of your organization and have their name on file with the Gambling Control Board.
- If the CEO has changed during the term of your license and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete.

Chief executive officer signature [Signature] Date 2, 5, 09
 Print name Doug Ellis Daytime phone (218) 741-0331

Application and Required Attachments

- LG230 Application to Conduct Off-Site Gambling. There is no application fee.
 - Resolution of approval from the local unit of government (city or county)
 - Copy of the lease agreement. No lease is required if only a raffle will be conducted or your organization owns the premises.
- Mail to: Gambling Control Board
 Suite 300 South
 1711 West County Road B
 Roseville, MN 55113
 Or, fax to 651-639-4032
- Questions? Contact a licensing specialist at 651-639-4000.

This publication will be made available in alternative format (i.e. large print, Braille) upon request. The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota, and to assist the Board in conducting a background investigation of you. You have the right to refuse to supply the information requested; however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you a permit. If you supply the information requested, the

Board will be able to process your application. Your name and address will be public information when received by the Board. All other information you provide will be private data about you until the Board issues your permit. When the Board issues your permit, all information you provided will become public except for your Social Security number, which remains private. If the Board does not issue you a permit, all information you provided remains private, with the exception of your name and address which will remain public. Private data about you are available to following: Board members and staff

whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Finance, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your consent.

ostc



Bill Matos
Mayor

Jackie Monahan-Junek
City Administrator

COUNCILORS
Thomas L. Kallevig
Joseph S. Koivunen
Liz Kuoppala
Michael A. Lenich

January 23, 2009

Mr. Ed Alto
Virginia Public Works Department
327 1st Street South
Virginia, MN 55792

Mr. Ken Kuitunen
Gilbert Public Works Department
16 Broadway Street S.
Gilbert, MN 55741

Mr. Don Kleinschmidt
Mt. Iron Public Works Department
8586 Enterprise Drive South
Mt. Iron, MN 55768

Gentlemen,

As we discussed during our recent telephone conversation, this last fall I was asked by Eveleth City Councilor and Quad City Joint Recreation Authority Board member Joe Koivunen if the Quad Cities Public Works Departments could perform snow removal in the parking lot at the Range Recreation Civic Center (RRCC). This matter was discussed by the RRCC board and the request made as an alternative to the contract snow plowing performed in the past.

To accommodate their request, the City of Eveleth began plowing the RRCC parking lot this winter. In a discussion last fall, Mt. Iron Mayor Gary Skalko recommended the cities alternate plowing each year. I think this is a good idea and is easier to follow than alternating per snow fall or per month. Based on this recommendation I propose the following schedule:

Winter of 2008-09	City of Eveleth
Winter of 2009-10	City of Virginia
Winter of 2010-11	City of Mt. Iron
Winter of 2011-12	City of Gilbert

If this schedule works satisfactorily, and the parties involved wish to continue this practice the rotation would continue beyond 2012.

413 Pierce Street • Eveleth, MN 55734 • 218-744-7444 • FAX: 218-744-7525

Home of the United States Hockey Hall of Fame



If you have any questions or would like to propose an alternate plan or schedule, please contact me at (218) 744-7504. I would hope each community could discuss this matter with their governing board and if all agree, present a joint proposal to the RRCC Board.

Sincerely,
CITY OF EVELETH, MINNESOTA

A handwritten signature in black ink, appearing to read "Michael Wiskow". The signature is fluid and cursive, with a large initial "M" and a long, sweeping underline.

Michael Wiskow
Director of Public Works

Cc: Joe Koivunen, Eveleth City Councilor

“2009” MI-B Chemical Free All Night Graduation Party

* * * * *

January 27th, 2009

Dear Mayor Skalko and City Council Members:

We the parents of the graduating seniors are requesting the facility fee for the Mt. Iron Community Center be waived for the 2009 Chemical Free All Night Graduation Party. The party is being held Friday, May 22nd, 2009.

Thank you for your consideration of our request.

Sincerely,

MaryLynn Golobich-Treasurer

Mary Lynn Golobich

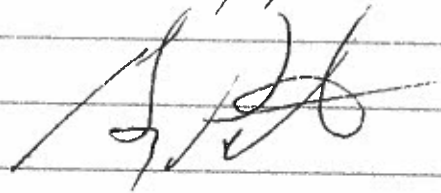
Lisa Hultgren-Secretary

Lisa Hultgren

Mt. Iron City Council,

On Feb 21st we have the Bush Prebey Memorial Snowmobile Run. I Greg Peterson, owner of BB's Bar & Grill would like to sell beer, (only) from the tent I will have set outside. This will be just for the evening after the snowmobilers arrive back at BB's.

Sincerely,



ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/03/09

PRODUCER
VAN BAAK AGENCY
PO Box 232
Chisholm, MN. 55719

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED
Jeff & Greg Properties, Inc.
DBA: BG's Saloon
910 23rd Ave West
Mt. Iron, MN. 55768

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: Burlington Insurance Co.	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

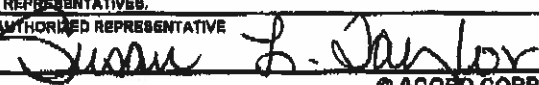
COVERAGES
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSTR. ADD'L LTR. INSTR.	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				EACH OCCURRENCE \$ _____ DAMAGE TO RENTED PREMISES (EA Occurrence) \$ _____ MED EXP (Any one person) \$ _____ PERSONAL & ADV INJURY \$ _____ GENERAL AGGREGATE \$ _____ PRODUCTS - COMP/OP AGG \$ _____
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (EA Occident) \$ _____ BODILY INJURY (Per person) \$ _____ BODILY INJURY (Per accident) \$ _____ PROPERTY DAMAGE (Per accident) \$ _____
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ _____ OTHER THAN AUTO ONLY: EA ACC \$ _____ AGG \$ _____
	EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$ _____				EACH OCCURRENCE \$ _____ AGGREGATE \$ _____ \$ _____ \$ _____ \$ _____
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ _____ E.L. DISEASE - EA EMPLOYEE \$ _____ E.L. DISEASE - POLICY LIMIT \$ _____
	OTHER A Liquor Liability	037B001136	1/01/09	1/01/10	Per Occurrence: \$300,000 Aggregate: 600,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 Location: 5494 Hwy 7; Mt. Iron, MN. 55768
 This policy covers all catered events at all locations

 RE: Mark Prebeg snowmobile run on 2/21/09.

CERTIFICATE HOLDER
City of Mountain Iron
City Hall
8586 S Enterprise Drive
Mt. Iron, MN. 55768

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.
 AUTHORIZED REPRESENTATIVE


February 5 2009

Mr. Craig Wainio
City Administrator
City of Mountain Iron
8586 Enterprise Dr. So
Mountain Iron MN, 55768

Dear Mayor and Council

The Sportspage Bar is requesting permission to serve alcoholic beverages at the Mountain iron Community Center during the benefit for Virginia firefighter John Ditzler and family. The Benefit will be held on March 14 2009 from the hours of 4:00 pm until 12:00 pm. The Sportspage Bar is a licensed insured liquor establishment located in Virginia, MN. All necessary documentation will be provided on request. Thank you in advance for you prompt consideration on this matter



Chris Peterson

Owner Sportspage Bar
429 Chestnut St
Virginia, MN 55792
741-0467

COUNCIL LETTER 021809-VIH

ED ROSKOSKI

ATV/SNOWMOBILE ROUTE(S)

DATE: February 11 2009

FROM: Councilor Ed Roskoski

Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be placed on the agenda with this background information:

There appears to be a problem with snowmobile and ATV users not having a clearly marked route or routes through our community.

COUNCIL LETTER 020209-VIJ
NEGOTIATIONS COMMITTEE
CLOSED MEETING

DATE: January 28, 2009
FROM: Negotiations Committee
Craig J. Wainio
City Administrator

The City Council may enter into a Closed Meeting to discuss contract negotiations strategies with AFSCME Local Union #453.