

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, FEBRUARY 6, 2006 - 6:30 P.M.
A G E N D A**

- I. Roll Call
 - II. Consent Agenda
 - A. Minutes of the January 23, 2006 Regular Meeting (#1-10)
 - B. Communications (#48-55)
 - C. Receipts
 - D. Bills and Payroll
 - III. Public Forum
 - IV. Committee and Staff Reports
 - A. Mayor's Report
 - 1. Consulting Firm (#11-12)
 - 2. Locomotive Park (#13)
 - 3. Tennis For All (#14-15)
 - B. City Administrator's Report
 - C. Director of Public Works Report
 - 1. Christmas Decorations (#16)
 - D. Director of Parks and Recreation Report
 - 1. Quad Cities Gymnastics (#17)
 - 2. Locomotive Park (#18-20)
 - 3. Request for Advertising (#21-23)
 - E. Sheriff's Department
 - 1. Squad Car Authorization (#24)
 - F. City Engineer's Report
 - G. Fire Department
 - 1. Fire Department Pay Adjustment (#25)
 - 2. Training Request (#26-28)
 - H. Library Board
 - 1. Library Director Position (#37)
 - I. Planning and Zoning Commission
 - 1. Rezoning Application (#29-36)
 - J. Liaison Reports
 - V. Unfinished Business
 - VI. New Business
 - A. Pay Request Number 6 (#38-41)
 - B. Diabetes Center Donation (#42-43)
 - C. DNR/City Council Joint Meeting (#44)
 - D. IRR Grant (#45)
 - E. Councilor Notification (#46)
 - F. Reschedule Next Meeting (#47)
 - G. Communications (#48-55)
 - VII. Open Discussion
 - VIII. Announcements
 - IX. Adjourn
- # Denotes page number in packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
JANUARY 23, 2006

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Allen Nelson, Dale Irish, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Forseen, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Wade Rasch, Sergeant; and Rod Flannigan, City Engineer.

The Mayor welcomed Councilor Prebeg back to the Council meeting as he has been recovering from surgery. The Mayor also welcomed the audience members present and the television viewing audience. The Mayor also reminded the Council that there was a meeting held with the representatives from public TV to assist with the recording of the City Council meeting. The Mayor reminded the Council members to make sure their microphones are on before speaking and, if the audience is going to speak, to go to the podium and use the microphone. He requested that the Council members make this a positive and productive meeting and to stick to the facts.

It was moved by Skalko and supported by Prebeg that the consent agenda be approved as follows:

1. Approve the minutes of the January 3, 2006, City Council meeting with the following correction:

Page 1, paragraph 3....", with the ~~1950~~ **1915** Carnegie library being renovated...."
2. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period January 1-15, 2006, totaling \$109,595.49, (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period January 1-15, 2006, totaling \$363,838.36, (a list is attached and made a part of these minutes).

The motion carried on the following roll call vote: Prebeg, yes; Nelson, yes; Irish, yes; Roskoski, no; and Skalko, yes.

During the public forum, Terry Hartikka, a Representative from Public Television, requested that the Council be attentive to keeping the microphones on, as this will keep the costs down because they will not have to edit the program for sound quality. He also recommended that the City purchase a mixer at a cost of approximately \$60, a SVHS tape recorder, and cables to record the meetings. He said that the total cost to the City per meeting would be \$150 with \$25 of that fee going to the camera equipment charge.

The Mayor moved the agenda item "Taping of City Council Meetings" from Unfinished Business to Mayor's Report.

During the Mayor's report, the Mayor stated that a Labor/Management meeting was held on January 10, 2006. He said that there was a discussion at the meeting regarding the possible overlay of the parking lot at City Garage. The Mayor suggested that the Streets and Alleys Committee add the parking lot to their next meeting agenda.

The Mayor said that a Mayor's meeting was held on January 12, 2006 with Mayors from Gilbert, Eveleth, Virginia and Mountain Iron in attendance. He said that Lyle Hendrickson presented Eveleth because the Eveleth Mayor was unable to attend. Some of the items discussed at the meeting with Representative Oberstar were the Quiet Zone proposals, CDBG funding reductions, funding availability for infrastructure through the Army Corp of Engineers, and Highway 53 funding.

The Mayor announced that the City Elected Officials have been invited to a Meth Forum on January 30, 2006 at the Miners Memorial Building in Virginia.

The Mayor also informed the Council that Gary Cerkenik, Representative from Mountain Timber Company, will be holding a Grinder Demonstration at 9:00 a.m. on January 26, 2006 in Meadowlands.

The Mayor advised the Council that he spoke with the Director of Public Works regarding the Christmas decorations to be purchased in 2006. The Director of Public Works will be preparing an information packet for the City Council to review, so the decorations can be ordered before the end of February to get reduced pricing.

It was moved by Roskoski and supported by Skalko to authorize the City of Mountain Iron to enter into an agreement with Terry Hartikka for the taping and rebroadcasting of all regular City Council meetings for the year 2006 at a cost of \$150 per meeting and this work would be done with one camera only and funding would be budgeted from the Cable TV Franchise Fee. After further discussion, Councilor Roskoski amended the motion to change from Terry Hartikka to the City of Virginia. Mayor Skalko supported the amendment. After further discussion, Councilor Roskoski amended the motion to include that if other events, i.e. sporting, concerts, etc., are taped, that the City would be charged \$25 per event. Mayor Skalko supported the amendment. The amended motion carried unanimously on a roll call vote.

It was moved by Skalko and supported by Prebeg to appoint Alan Stanaway to the Library Board with the term expiring on December 31, 2008. The motion carried with Roskoski voting no.

It was moved by Skalko and supported by Roskoski to appoint Julie Dale to the Parks and Recreation Board with the term expiring on December 31, 2007. The motion carried.

It was moved by Skalko and supported by Prebeg to appoint Scott Williams to the Utility Advisory Board with the term expiring on December 31, 2006. The motion carried with Irish and Roskoski voting no.

It was moved by Skalko and supported by Irish to waive the building rental fee for the Mountain Iron-Buhl Class of 2006 All Night Graduation Party on June 1, 2006. The motion carried.

It was moved by Skalko and supported by Prebeg to open contract negotiations with AFSCME Local Union #453. The motion carried.

It was moved by Skalko and supported by Nelson to set a special closed City Council meeting to discuss contract negotiations for Wednesday, February 8, 2006 at 5:30 p.m. The motion carried.

At 7:00 p.m. Larry Nanti, Recreation Director, entered the meeting.

It was moved by Skalko and supported by Nelson to authorize Staff to advertise, one time in a Sunday edition of the Mesabi Daily News, the City Council meeting broadcast dates and times. After further discussion, the Council tabled the motion.

Councilor Irish asked the Mayor about the subject of a Quad Cities Wastewater Treatment Facility that was discussed during the meeting with the area Mayor's and Congressman Oberstar. The Mayor stated that he was not sure on the information that was discussed, but suggested Councilor Irish contact the Virginia Mayor to seek additional information. Councilor Irish said that he would ask about this when the Mountain Iron Street and Alley Committee meets with the Virginia Officials regarding the 16th Avenue reconstruction.

Councilor Roskoski responded to comments made by the Mayor at the last City Council meeting regarding the Merritt Industrial Park. Councilor Roskoski stated that businesses may operate various types of operations in Merritt Industrial Park according to the City Zoning Ordinance. Councilor Roskoski pointed out that any salvage type of operation located in any City Industrial Park must have a Conditional Use Permit to conduct this type of activity. He said that the residents in the area also have rights with regard to these kinds of activities being operated in the vicinity of their property.

It was moved by Nelson and supported by Skalko to authorize the City of Mountain Iron's "nonaudit services" letter and submit it to Walker, Giroux and Hahne, Ltd. The motion carried.

Councilor Roskoski questioned the City Administrator and the City Attorney regarding a Supreme Court ruling regarding a City's Comprehensive Plan. The City Administrator said that the City will be updating Mountain Iron's Comprehensive Plan in 2006.

It was moved by Skalko and supported by Nelson to authorize the Blight Officer to proceed to seek quotes to cleanup the burned out property at 9356 Old Highway 169 in Kinross that is owned by Country Wide Homes. The motion carried.

The City Council reviewed the Sheriff's Department Report for December 2005. Mayor Skalko commented that there were reports of parties on Sainio Road. The Sergeant stated that he would advise the Deputies to give more attention to Sainio Road on the weekends.

During the Liaison Reports, Councilor Prebeg reported that the Personnel Committee had met with the Library Board to review the position of the Library Director. He said that the Library Board was seeking input on the position analysis to be submitted to the City Administrator by 4:00 p.m. on January 27, 2006. He said that the Library Board would have an analysis and a salary/benefit package ready for the next regular City Council meeting to proceed with advertising for the position. Councilor Prebeg also reported that the Personnel Committee met with the Fire Chief regarding the wages for the Fire Department Officers. He said that a recommendation for a wage increase would be submitted at the next regular City Council meeting.

It was moved by Irish and supported by Prebeg to adopt Resolution Number 01-06, Charitable Gambling, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and supported by Nelson to adopt Resolution Number 02-06, approving amending to the development agreement, (a copy is attached and made a part of these minutes). The motion carried with Irish and Roskoski voting no.

It was moved by Skalko and supported by Roskoski to approve Change Order Number Four (4) for the Mountain Iron Library Renovation Project. The motion carried.

It was moved by Skalko and supported by Roskoski to authorize pay request number five (5) to Lenci Enterprises for the Mountain Iron Library Renovation Project in the \$37,266.80. The motion carried unanimously on a roll call vote.

It was moved by Skalko and supported by Prebeg to authorize the Municipal Services Secretary to attend the Minnesota Clerks and Finance Officers Annual Conference in St. Cloud from March 14-17, 2006 at City expense. The motion carried unanimously on a roll call vote.

It was moved by Skalko and supported by Nelson to direct City Staff to review the public facility rental fees and make a recommendation to the City Council for an adjustment. The motion carried.

It was moved by Roskoski and supported by Irish to have the City Council make a request to the Economic Development Authority to work on securing an IRRR grant to help with any P & H buffer, expansion, and environmental issues in the Mountain Iron area. The **motion failed** with Skalko, Nelson and Prebeg voting no.

Councilor Irish provided information to the Council regarding the environmental impact statement on Minntac's water inventory reduction and the tailings basin management technical memorandum.

Councilor Irish provided information to the Council regarding a recent commentary by State Auditor Pat Anderson on the issue of post retirement benefit liability.

At 7:46 p.m. it was moved by Roskoski and supported by Prebeg that the meeting be adjourned. The motion carried.

Respectfully submitted:

Jill M. Forseen, CMC/MMCA
Municipal Services Secretary

www.mtniron.com

COMMUNICATIONS

1. Mountain Iron Senior Citizen's Club, a thank you for the contribution to their New Year's Eve Party.
2. Mountain Iron-Buhl Class of 2006, a thank you for the contribution.
3. Planning and Zoning Commission, a notice of a public hearing on January 23, 2006, for a rezoning request.
4. Coalition of Greater Minnesota Cities, forwarding the January 10, 2006 News Brief.
5. League of Minnesota Cities, forwarding an Action Alert.

Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	98,190.34
LICENSES	ANIMAL	35.00
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	300.00
BUILDING RENTALS	COMMUNITY CENTER	50.00
BUILDING RENTALS	SENIOR CENTER	20.00
CAMPGROUND RECEIPTS	FEES	235.00
MISCELLANEOUS	ASSESSMENT SEARCHES	50.00
MISCELLANEOUS	REIMBURSEMENTS	339.34
CD INTEREST	CD INTEREST 101	1,312.82
CD INTEREST	CD INTEREST 301	2,514.74
CD INTEREST	CD INTEREST 378	1,051.61
CD INTEREST	CD INTEREST 602	182.88
CD INTEREST	CD INTEREST 603	1,181.41
CD INTEREST	CD INTEREST 102	25.52
CD INTEREST	CD INTEREST 376	280.72
CD INTEREST	CD INTEREST601	204.16
CD INTEREST	CD INTEREST 604	612.51
PERMITS	VARIANCE	150.00
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	413.78
CD INTEREST	CD INTEREST 103	1,371.66
MISCELLANEOUS	ELECTRIC RECONNECT FEE	25.00
METER DEPOSITS	ELECTRIC	1,050.00
Summary Totals:		<u>109,596.49</u>

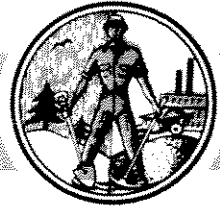
109 6

Check Issue Date(s): 01/07/2006 - 01/27/2006

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
01/06	01/17/2006	32727	130011	MOUNTAIN IRON POSTMASTER	002-20200	295.32
01/06	01/25/2006	32728	10013	A T & T INFORMATION SYSTEMS	002-20200	81.70
01/06	01/25/2006	32729	10008	AIRGAS NORTH CENTRAL	002-20200	488.87
01/06	01/25/2006	32730	130017	AMERICAN BANK	002-20200	162.78
01/06	01/25/2006	32731	10047	AMERICAN TEST CENTER INC	002-20200	900.00
01/06	01/25/2006	32732	140026	AQUILA	002-20200	9,146.24
01/06	01/25/2006	32733	10001	ARROWHEAD ECONOMIC OPPORTUNI	002-20200	251.56
01/06	01/25/2006	32734	10041	ARROWHEAD EMS ASSOCIATION	002-20200	75.00
01/06	01/25/2006	32735	10021	ARROWHEAD LIBRARY SYSTEM	002-20200	250.00
01/06	01/25/2006	32736	20022	BENCHMARK ENGINEERING INC	002-20200	15,580.00
01/06	01/25/2006	32737	20010	BISS LOCK INC	002-20200	3.20
01/06	01/25/2006	32738	20007	BP	002-20200	3,728.18
01/06	01/25/2006	32739	30061	CELLULARONE	002-20200	416.81
01/06	01/25/2006	32740	220003	CITY OF VIRGINIA	002-20200	111.19
01/06	01/25/2006	32741	30054	CIVIC SYSTEMS LLC	002-20200	3,455.00
01/06	01/25/2006	32742	30005	CLERK OF CONCILIATION COURT	002-20200	55.00
01/06	01/25/2006	32743	30053	CONSOLIDATED TRADING COMPANY	002-20200	1,566.50
01/06	01/25/2006	32744	40017	DISPLAY SALES	002-20200	178.92
01/06	01/25/2006	32745	40027	DULUTH/SUPERIOR COMMUNICATION:	002-20200	293.29
01/06	01/25/2006	32746	50015	EAST RANGE FIRE DEPT COALITION	002-20200	25.00
01/06	01/25/2006	32747	50027	EAST RANGE FIRE DEPT COALITION	002-20200	103.50
01/06	01/25/2006	32748	500012	ERA LABORATORIES INC	002-20200	299.80
01/06	01/25/2006	32749	60029	FERGUSON ENTERPRISES INC	002-20200	3,233.29
01/06	01/25/2006	32750	60028	FIREHOUSE MAGAZINE	002-20200	30.00
01/06	01/25/2006	32751	60009	FRED FAUST	002-20200	1,509.97
01/06	01/25/2006	32752	70007	GOVERNMENT TRAINING SERVICE	002-20200	200.00
01/06	01/25/2006	32753	70028	GREATER MINNESOTA AGENCY INC	002-20200	180.00
01/06	01/25/2006	32754	80022	HAWKINS INC	002-20200	538.39
01/06	01/25/2006	32755	80002	HILLYARD	002-20200	256.67
01/06	01/25/2006	32756	90002	INGRAM BOOK COMPANY	002-20200	163.48
01/06	01/25/2006	32757	1043	JAN FREDRICKSON	002-20200	100.00
01/06	01/25/2006	32758	1044	JAYCIE LEE	002-20200	100.05
01/06	01/25/2006	32759	1041	JENNIFER TIEDEMAN	002-20200	50.00
01/06	01/25/2006	32760	1045	KENNETH WJORENMA	002-20200	97.23
01/06	01/25/2006	32761	110007	KNOWLEDGE INDUSTRIES INC	002-20200	118.99
01/06	01/25/2006	32762	1042	L & M SUPPLY EMPLOYEE POP FUND	002-20200	100.00
01/06	01/25/2006	32763	120032	LAKE COUNTRY POWER	002-20200	130.00
01/06	01/25/2006	32764	120002	LAWSON PRODUCTS INC	002-20200	844.08
01/06	01/25/2006	32765	120035	LENCI ENTERPRISES INC	002-20200	37,266.80
01/06	01/25/2006	32766	130004	MESABI DAILY NEWS	002-20200	1,220.56
01/06	01/25/2006	32767	130006	MESABI HUMANE SOCIETY	002-20200	1,000.00
01/06	01/25/2006	32768	130073	MIDWEST FIRE EQUIPMENT &	002-20200	251.74
01/06	01/25/2006	32769	130023	MINNESOTA CHAPTER IAAI	002-20200	25.00
01/06	01/25/2006	32770	130008	MINNESOTA MUNICIPAL UTILITIES	002-20200	5,882.64
01/06	01/25/2006	32771	130009	MINNESOTA POWER	002-20200	1,483.14
01/06	01/25/2006	32772	130010	MINNESOTA UC FUND	002-20200	38.85
01/06	01/25/2006	32773	130105	MN STATE FIRE CHIEFS ASSOC	002-20200	130.00
01/06	01/25/2006	32774	130011	MOUNTAIN IRON POSTMASTER	002-20200	160.00
01/06	01/25/2006	32775	130015	MOUNTAIN IRON PUBLIC UTILITIES	002-20200	14,573.10
01/06	01/25/2006	32776	140047	NARDINI FIRE EQUIPMENT CO INC	002-20200	119.17
01/06	01/25/2006	32777	140012	NATIONAL GEOGRAPHIC SOCIETY	002-20200	15.90
01/06	01/25/2006	32778	140052	NORTHEAST SERVICE COOPERATIVE	002-20200	36,221.34
01/06	01/25/2006	32779	140004	NORTHERN ENGINE & SUPPLY INC	002-20200	71.72
01/06	01/25/2006	32780	40032	OFFICE OF ENTERPRISE TECHNOLOG	002-20200	388.43
01/06	01/25/2006	32781	150005	ON-DEMAND GRAPHICS INC	002-20200	86.68
01/06	01/25/2006	32782	150014	ONE CALL CONCEPTS INC	002-20200	24.30
01/06	01/25/2006	32783	160007	PETERSEN DRILLING	002-20200	95.92

Check Issue Date(s): 01/07/2006 - 01/27/2006

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
01/06	01/25/2006	32784	160038	PITNEY BOWES	002-20200	210.90
01/06	01/25/2006	32785	170007	QUILL CORPORATION	002-20200	314.62
01/06	01/25/2006	32786	170001	QWEST	002-20200	475.49
01/06	01/25/2006	32787	180008	RADKO IRON & SUPPLY INC	002-20200	153.27
01/06	01/25/2006	32788	180004	RANGE COOPERATIVES	002-20200	57.52
01/06	01/25/2006	32789	180003	RANGE OFFICE SUPPLY	002-20200	87.23
01/06	01/25/2006	32790	180005	ROAD MACHINERY AND SUPPLY	002-20200	75.17
01/06	01/25/2006	32791	190001	SEARS COMMERCIAL CREDIT	002-20200	23.41
01/06	01/25/2006	32792	190045	SERVICE SOLUTIONS	002-20200	389.74
01/06	01/25/2006	32793	190006	SPRING CREEK OUTFITTERS INC	002-20200	4.50
01/06	01/25/2006	32794	190024	ST LOUIS CO SHERIFF LITMAN	002-20200	35,000.00
01/06	01/25/2006	32795	2029	ST LOUIS COUNTY	002-20200	48.46
01/06	01/25/2006	32796	200020	THE TRENTI LAW FIRM	002-20200	4,123.32
01/06	01/25/2006	32797	200036	TRITEC OF MINNESOTA INC	002-20200	2,271.62
01/06	01/25/2006	32798	210002	UNITED TRUCK BODY COMPANY INC	002-20200	36.34
01/06	01/25/2006	32799	220004	VIRGINIA DEPARTMENT OF PUBLIC	002-20200	34,526.18
01/06	01/25/2006	32800	220020	VISA OR AMERICAN BANK CC PMT	002-20200	5,509.60
01/06	01/25/2006	32801	230027	WELLS FARGO BANK	002-20200	61,667.50
01/06	01/25/2006	32802	230004	WENCK ASSOCIATES INC	002-20200	1,008.21
01/06	01/25/2006	32803	240001	XEROX CORPORATION	002-20200	638.11
Totals:						290,796.49
Payroll-PPP Ending 1/13/06						63,489.73
Electronic Trans.-Sales Tax						9,552.14
TOTAL EXPENDITURES						<u>\$363,838.36</u>



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 01-06

CHARITABLE GAMBLING

WHEREAS, the Chicagami, has applied to renew a Class B Charitable Gambling Operation Permit consisting of raffles, paddlewheels, tipboards, and pull-tabs at BGs Saloon, and;

WHEREAS, the Chicagami, is requesting that their Class B Charitable Gambling Permit be renewed.

NOW, THEREFORE, BE IT RESOLVED BY THE MOUNTAIN IRON CITY COUNCIL, that the Mountain Iron City Council hereby renews said premise permit.

DULY ADOPTED BY THE CITY COUNCIL THIS 23rd DAY OF JANUARY, 2006.

ATTEST:



City Administrator



Mayor Gary Skalko



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"
PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
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RESOLUTION NUMBER 02-06

APPROVING AMENDMENT TO DEVELOPMENT AGREEMENT

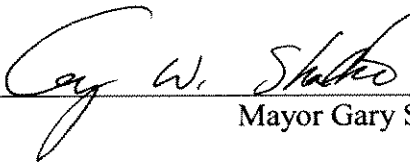
BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, as follows:

1. That the Amendment to Development Agreement, the form of which is attached hereto as Exhibit "A" is hereby approved and shall be executed by the Mayor and City Administrator of the City in substantially the form attached but with all such changes therein as may be approved by the officers executing the same, which approval shall be conclusively evidenced by the execution thereof.
2. The City Administrator may take such other action as may be necessary or expedient to facilitate the execution and effectuation of the Amendment to Development Agreement.

DULY ADOPTED BY THE CITY COUNCIL THIS 23rd DAY OF JANUARY, 2006.

ATTEST:

City Administrator



Mayor Gary Skalko

COUNCIL LETTER 020606-IVA1

MAYOR SKALKO

HIRE RUSSO CONSULTING FIRM

DATE: February 1, 2006

FROM: Mayor Skalko

Craig J. Wainio
City Administrator

Mayor Skalko requested this item be placed on the agenda with the following background information:

Hire Russo Consulting Firm from Virginia to work with our Personnel Committee on contract negotiations with our local AFSCME Union #453 and with other related contract matters. The cost would be \$75.00 per hour, not to exceed a total cost of \$4,000.

BRIEF RESUME OF LOUIS RUSSO

- 1965: Began in labor/management negotiations for King Koil Corp.
- Recent: Contract Negotiated for
 - 1. City of Virginia
 - 2. City of Ely
 - 3. City of Gilbert
 - 4. Biwabik Township
- References:
 - 1. Mr. Sam Aluni
 - 2. Mr. Ron Lackner
 - 3. Mr Terry Leoni

COUNCIL LETTER 020606-IVA2

MAYOR SKALKO

LOCOMOTIVE PARK

DATE: February 1, 2006

FROM: Mayor Skalko

Craig J. Wainio
City Administrator

Mayor Skalko requested this item be placed on the agenda with the following background information:

1. Apply for a 2006 Recreation Grant (\$20,000) for Locomotive Park – used to paint the Locomotive.
2. Seek quotes for painting the train.
3. Seek quotes on the cost of moving and setting up the shovel from the present location near the High School up to Locomotive Park.

COUNCIL LETTER 020606-IVA3

MAYOR SKALKO

QUAD CITIES TENNIS FOR ALL

DATE: February 1, 2006

FROM: Mayor Skalko

Craig J. Wainio
City Administrator

Background: Letter from George Erickson enclosed.

Quad City Tennis for All

1-29-06

Dear Mayor Skalko,

Enclosed please find a copy of a supportive letter in behalf of QCTFA from Mayor Gentilini to the IRRRB.

We are hoping that you and the other Quad City mayors, who will also receive this letter, will, as soon as possible, write Ms. Layman comparable letters and send a copies to me.

We currently have \$346,000 in cash or pledges for a super-insulated, highly energy efficient facility that will cost approx. \$540,000. (This does not include the \$90,000 from the City of Virginia for the new courts.) As a consequence we are asking for a grant from the IRRB of to pay a major portion of the \$194,000 remaining.

We have delayed asking your council for financial support until we knew that this project will be a definite "go." If the IRRRB comes through, that support could be minimal.

In your letter, it would be helpful – and truthful – if you would mention that you have been advised that the board of Quad City Tennis for All will be seeking financial support from your council and that, although you cannot fund a building in a different municipality, it is possible that your council will be able to financially support programs that benefit your residents.

The IRRB meets on February 10, so please give this matter your earliest attention.

Please call me at 744-2003 if you need more information.

Thank you for your assistance.



George Erickson, chairman
QCTFA

COUNCIL LETTER 020606-IVC1

PUBLIC UTILITIES

CHRISTMAS DECORATIONS

DATE: February 1, 2006
FROM: Don Kleinschmidt
Director of Public Works

Craig J. Wainio
City Administrator

The following is the City Council's requested Christmas decorating pricing quote for the Parkville, Downtown and South Grove areas. The areas will require 40 decorations.

6 -	60" candle wreathes at \$342	= \$2,052.00
7 -	6 foot Noel trees at \$202	= \$1,414.00
7 -	6 foot Noel candles at \$202	= \$1,414.00
7 -	6 foot candy canes at \$172	= \$1,204.00
7 -	6 foot stockings at \$272	= \$1,904.00
6 -	6 foot Christmas bells at \$335	= \$2,010.00
40	TOTAL DECORATIONS	= \$9,998.00 + tax and shipping

The quote includes all mounting hardware.

A 6 year garland warranty, a 3 year electrical warranty, and a 6 year frame warranty.

The vendor is Display Sales from Bloomington MN at 1-800-328-6195.

These decorations are budgeted for in the amount of \$10,000 in the 2006 Capital Improvement Budget.

COUNCIL LETTER 020606-IVD1
PARKS & RECREATION BOARD
QUAD CITIES GYMNASTICS

DATE: February 1, 2006
FROM: Larry Nanti
Director of Parks & Recreation

Craig J. Wainio
City Administrator

The Parks and Recreation Board would like City Council approval to purchase 10 pairs of warm-up pants for the Quad Cities Gymnastics team at a cost of \$270.00. Funding is an allowable expense from the Charitable Gambling Fund.

COUNCIL LETTER 020606-IVD2

PARKS & RECREATION BOARD

LOCOMOTIVE PARK

DATE: February 1, 2006
FROM: Larry Nanti
Director of Parks & Recreation

Craig J. Wainio
City Administrator

The Parks and Recreation Board would like the City Council to clarify what involvement this Board will have concerning Locomotive Park. At present, the Board has no budget or personnel to repair or make improvements to this “park”.

Also, in regards to the mining equipment, the Board did not modify the original motion, which was to remove dangerous equipment. However, the consensus is that this decision should be at the City Council level.

Staff is requesting authorization to obtain quotes for the removal and disposal of the dangerous items outlined in the November 2nd memo concerning Locomotive Park as well as the disposal of other scrap material the City throughout the City.

COUNCIL LETTER 110705-IVC1

PARKS & RECREATION BOARD

LOCOMOTIVE PARK

DATE: November 2, 2005

FROM: Parks and Recreation Board

Larry Nanti
Director of Parks & Recreation

Craig J. Wainio
City Administrator

As the condition of Locomotive Park has improved with the construction of the Mesabi Trail, the repositioning of the bucket and view stand along with new sidewalks and paving, it is a logical step to examine other aspects of Locomotive Park to enhance its condition.

First is the deteriorated bulldozer that contains lead based paint. For the health, safety and welfare of the citizens, it would be in the best interest of the City to have the bulldozer removed. The costs to remediate the lead based paint and restore the bulldozer would certainly outweigh any benefits from having that piece of equipment at the Locomotive Park.



The second issue involves the assortment of "junk" and scrap materials located at directly west of the Mesabi Trail information booth. Not only are these items unsightly the items are also a safety hazard. In order to remove hazards and beautify Locomotive Park, these items should be removed.

The Parks & Recreation Board voted to recommend the removal and/or sale of the dozer and associated machinery on the west road near the park. See attached board minutes.

MOUNTAIN IRON PARKS & RECREATION
BOARD MEETING
OCTOBER 19th, 2005 5:30 P.M.
CITY HALL

Call to Order:

Meeting called to order by Chairperson Kujala. Members present: Prebeg, Golobich, Kujala, Pankratz-Leff, McDermid, Director Nanti and City Liaison Dale Irish. Absent: Benz - called in to work and Overbye - again no contact.

Others in attendance: Merritt Day's Chairman Jason Gellerstedt, and South Grove park representative Robert Kohler.

Approve Minutes:

Motion by McDermid, second by Golobich to approve the minutes of the September 28th, meeting. Motion passed.

Business:

Motion by McDermid, second by Golobich to get a plan to secure Wolf Park for the next meeting and to seek quotes on the work. Motion passed.

Tabled the West Two Campground plans until spring inspection.

Discussion was held with Jason Gellerstedt concerning Merritt Day's. Gellerstedt stated that the committee has dwindled to about eight (8) people and fund raising has not been successful. The committee may be changing focus by adding an outdoor concert and will be coming before the Board for additional funding. Events may include Keith Secola concert, a barbeque and fireworks.

The Parks and Recreation Board want to know "why do we do Merritt Day's?" and "who benefits". Due to the lack of interest and support from business and citizens, this issue should be addressed soon.

Set the next meeting for December 14th at 5:30 and a working meeting with the Merritt Day's committee at 6:00 p.m.

Kohler gave an overview of his vision for the South Grove Park. Director Nanti explained that a meeting has been set for November 30th to set definite plans and priorities and also that no City money has yet been approved.

Discussion was held on the memo concerning Locomotive Park. A motion by Prebeg with support from Golobich to recommend removal of the dozer and associated machinery as per the memo (a copy is attached and made a part of these minutes) and to first call Tom Zietz at Northern Engine to see if he would be interested in purchasing these items. Motion passed unanimously.

A motion by Prebeg with support from McDermid to allow Director Nanti to select the staff for winter rink maintenance and attendants. Motion passed.

There being no further business, motion by McDermid with support from Prebeg to adjourn the meeting at 7:03 p.m. Motion passed.

Submitted by:

Larry Nanti
Director of Parks & Recreation

COUNCIL LETTER 020606-IVD3

PARKS & RECREATION

REQUEST FOR ADVERTISING

DATE: February 1, 2006

FROM: Larry Nanti
Director of Parks & Recreation

Craig J. Wainio
City Administrator

The Mesabi Daily News is inquiring if the City of Mountain Iron would be interested in advertising in the Special Edition 2006. The cost of the ad will be \$378.00. Staff has included the 2005 ad for your review.

Visit Historic

MOUNTAIN IRON



\$378.76

: MINNESOTA :



M

70

448.5 00010

A

DROP OFF



Special Edition 2006

Appearing Fridays, February 17 & 24 and March 3 & 10

"Our Communities" will focus on all the cities, town and small hamlets in our regional coverage area - their history and stories of the people who helped develop and continue to nurture them.

Special Edition Communities 2006 Advertising Deadlines

Deadline Section A.....February 3
Deadline Section B.....February 10
Deadline Section C.....February 17
Deadline Section D.....February 24

BE PART OF THE EDITION!

Readers can bring items and photos that tell either their personal story or the story of their communities. You can bring in the stories and photos to the Mesabi Daily News office, mail them to us or e-mail them to mdnedit@mx3.com.

**Deadline for stories and photos from
our readers is Feb. 11, 2006**

e-mail ads to mdnprod@mx3.com

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Saint Louis County

Office of the Sheriff - 100 North 5th Avenue West, Room 103 • Duluth, Minnesota 55802
Phone: (218) 726-2337 - Fax: (218) 726-2171

**Ross Litman
Sheriff**

DATE: 1-31-06

Mt. Iron Mayor and Mt. Iron City Council-

The Sheriff's Office of Mt. Iron respectfully requests permission to begin the process of purchasing a Ford Police Interceptor squad car as approved in our 2006 capital outlay budget.

I have learned Lundgren Motors of Virginia has secured the St. Louis County bid price for squad car purchases. Lundgren Motors has agreed to allow the City of Mt. Iron to "piggyback" on this bid price. Meaning, Mt. Iron could purchase a squad car for the same price as St. Louis County.

The county bid price for a 2006 Police Interceptor is \$20,668.00 By purchasing from Lundgren Motors, the City of Mt. Iron would allow the purchase to be made locally at an accepted bid price.

Alternatively, if the Council so chooses, I request permission to solicit bids from various vendors.

This new squad car will replace our 2001 Ford Expedition with 115,000 miles. This vehicle is no longer suitable as an emergency vehicle due to its general condition. It has been the procedure of the Mt. Iron Sheriff's Office to attempt the rotation of emergency vehicles every two years or 80,000 miles. This program has proven to be most cost effective in maintaining emergency vehicles.

City Staff advises timely authorization for the purchase would be beneficial in order to assure delivery this year. If purchase is delayed after March 2006 the new vehicle may not be available until next year. This is due to criteria from Ford and the Dealerships.

I recommend the City of Mt. Iron proceed with a purchase from Lundgren Motors for the above mentioned squad car at a the bid price of \$20,668.00

Thank You,

Sgt. Wade Rasch

Reply to:

24

Administrative Offices
100 N 5th Ave. W, Rm 103
Duluth, MN 55802
Phone: (218) 726-2341
Fax: (218) 726-2171

County Jail
4334 Haines Road
Duluth, MN 55811
Phone: (218) 726-2345
Fax: (218) 725-6134

Emergency Management
5735 Old Miller Trunk Hwy
Duluth, MN 55811
Phone: (218)
Fax: (218)

Sheriff's Office
300 South 5th Avenue
Virginia, MN 55792
Phone: (218) 749-7134
Fax: (218) 749-7192

Sheriff's Office
1810 12th Ave. E
Hibbing, MN 55746
Phone: (218) 262-0132
Fax: (218) 262-6334

COUNCIL LETTER 020606-IVG1

FIRE DEPARTMENT

PAY ADJUSTMENT

DATE: February 1, 2006

FROM: Tom Cvar
Fire Chief

Personnel Committee

Craig J. Wainio
City Administrator

The Fire Department and the Personnel Committee met on January 23rd to discuss the possible pay adjustment for officers on the Fire Department. Following is the recommendations put forward from that meeting:

	Current	Proposed
Fire Chief	\$150.00	\$300.00
Assistant Fire Chief	\$75.00	\$150.00
Captain/Training Officer	\$100.00	\$200.00
Captain One	No Position	\$50.00
Captain Two	No Position	No Position
Secretary	\$50.00	\$50.00
Treasurer	\$50.00	Eliminate Position

COUNCIL LETTER 020606-IVG2

FIRE DEPARTMENT

TRAINING

DATE: February 1, 2006

FROM: Tom Cvar
Fire Chief

Craig J. Wainio
City Administrator

The Fire Department is requesting that the Fire Chief be authorized to attend the following training:

IAAI TRAINING
MARCH 29-31, 2006
ST. CLOUD MN

Registration	\$195.00
Hotel Stay 3 days @ \$76.00	\$228.00
Mileage – 430 miles @ 44.5	\$191.35
Per Diem	\$ 64.00
<u>Training Hours – 20</u>	<u>\$200.00</u>
TOTAL	\$878.35

REGISTRATION FORM

PLEASE PRINT OR TYPE

NAME _____

TITLE _____

AGENCY _____

MAILING ADDRESS _____

CITY STATE ZIP _____

PHONE FAX _____

EMAIL _____

SOCIAL SECURITY NUMBER DATE OF BIRTH _____

Early Registration:

Members \$195.00 _____

Non-members \$220.00 _____

After March 1, 2006:

Members \$205.00 _____

Non-members \$230.00 _____

One Day Fee \$130.00 _____

Additional Banquet guest \$20 _____

Total: _____

- I plan to attend banquet
- I will need child care during banquet (free)

CHECKS PAYABLE TO: MN CHAPTER IAAI

Mail registration form to:

MN Chapter IAAI
 Jeffrey G. Schadegg, Secretary
 8375 Cooper Way
 Inver Grove Heights, MN 55076-3346

ARSON



MINNESOTA CHAPTER IAAI

2006 FIRE INVESTIGATION

CONFERENCE

MARCH 29 - 31, 2006

ST. CLOUD, MINNESOTA

SEMINAR PROGRAM

WEDNESDAY, MARCH 29, 2006

7:30 A.M. - NOON.
REGISTRATION/BREAKFAST (7:30-8:30)
OPENING

JUVENILE FIRE SETTERS
PAUL SCHWARTZMAN M.S., D.A.P.A.

LUNCH SERVED 12 NOON TO 1:00 P.M.

1:00 P.M. - 5:00 P.M.

ETHICS FOR FIRE INVESTIGATORS
MARK T. DIETRICH

METH AMPHETAMINE INVESTIGATIONS FOR FIRE
INVESTIGATORS
KRISTI ROLLWAGEN, MINNEAPOLIS FIRE

FIRE INVESTIGATOR SAFETY
TED BYERS

5:30 P.M. - 6:30 P.M.

MN CHAPTER ANNUAL MEETING

6:30 P.M. - 9:30 P.M.

HAPPY HOUR

THURSDAY, MARCH 30, 2006

7:00 A.M. - 5:00 P.M.

REGISTRATION/BREAKFAST (7:00-8:00)
WORKSHOPS CHOOSE A OR B

A: BASIC FIRE INVESTIGATION (8:00 - 5:00)

JAMIE NOVAK, DENISE DEMARS
B: APPLIANCE FIRE INVESTIGATIONS (8 - NOON)
JACK SANDERSON, FIRE FINDINGS LABORATORIES.

LUNCH SERVED 12 NOON TO 1:00 P.M.

B: FIRE PLACE / WOOD STOVE INVESTIGATIONS (1:00 - 5:00)

PAUL STEGMIER

6:00 P.M. - 9:30 P.M.

HAPPY HOUR/BANQUET/ENTERTAINMENT

FRIDAY, MARCH 31, 2006

7:00 A.M. - NOON.

REGISTRATION/BREAKFAST (7:00-8:00)
ADVANCED FIRE INVESTIGATION
JOHN LENTINI

NOON - CONFERENCE TEST / PASS OUT CERTIFICATES

SPEAKER INFORMATION

TED BEYER SENIOR SCIENTIST, FOUNDER AND PRESIDENT OF OF BYER GROUP, INC SPECIALIZING IN ENVIRONMENTAL COMPLIANCE AND OCCUPATIONAL SAFETY & HEALTH REMEDIATION, WRITTEN PROGRAMS AND EDUCATIONAL RESOURCES.

MARK T. DIETRICH PARTNER WITH THE LAW FIRM OF SWIFT, CURRIE, MCGHEE & HIERS, LLP IN ATLANTA GA. HE SERVES ON THE LITIGATION AND TORT INSURANCE PRACTICE SECTIONS OF THE AMERICAN BAR ASSOCIATION AND HAS SERVED AS THE CHAIRMAN OF THE ETHICS AND GRIEVANCE COMMITTEE FOR THE GEORGIA INVESTIGATORS ASSOCIATION FOR MORE THAN A DECADE.

DENISE DEMARS MINNESOTA STATE FIRE MARSHAL DIVISION FIRE INVESTIGATOR/TRAINING COORDINATOR, CERTIFIED FIRE INVESTIGATOR, 1ST VICE PRESIDENT, MINNESOTA CHAPTER IAAI

JOHN LENTINI, CFEL, F-ABC MANAGER - INVESTIGATIONS APPLIED TECHNICAL SERVICES, INC. MARIETTA GA., AUTHOR, FELLOW OF THE AMERICAN BOARD OF CRIMINALISTICS WITH A SPECIALTY IN FIRE DEBRIS ANALYSIS. JOHN HAS AUTHORED OVER THREE THOUSAND TECHNICAL REPORTS AND GIVEN TESTIMONY IN OVER TWO HUNDRED COURT CASES.

JAMIE NOVAK FIRE INVESTIGATOR, ST. PAUL FIRE DEPARTMENT, CFI, PRESIDENT MN CHAPTER IAAI

KRISTI ROLLWAGEN MINNEAPOLIS FIRE DEPARTMENT DEPUTY CHIEF IN CHARGE OF EMERGENCY PREPAREDNESS.

JACK SANDERSON OWNER OF FIRE FINDINGS INVESTIGATIONS; EDITOR OF FIRE FINDINGS AND CO-OWNER OF FIRE FINDINGS LABORATORIES. JACK HAS MORE THAN 25 YEARS EXPERIENCE IN THE FIELD OF FIRE ORIGIN AND CAUSE DETERMINATION.

PAUL SCHWARTZMAN, M.S., D.A.P.A. CREDENTIALLED MENTAL HEALTH COUNSELOR, AUTHOR, CHAIR OF THE BOARD OF DIRECTORS OF THE NFPA EDUCATION SECTION AND IS THE CO-CHAIRPERSON OF THE NFPA JUVENILE FIRESETTER INTERVENTION COMMITTEE.

PAUL STEGMIER CONSULTANT, LECTURER AND WRITER IN THE RESIDENTIAL ENERGY AND FIRE SAFETY FIELD, MEMBER OF THE NFPA 211 COMMITTEE ON CHIMNEYS, FIREPLACES, VENTS AND SOLID FUEL BURNING APPLIANCES AND U.L. STANDARDS TECHNICAL PANELS STP 103 - FIREPLACES AND CHIMNEYS AND STP 125 - SOLID-FUEL APPLIANCES

61306438

ACCREDITATION

Post Credits applied for. MN PI Board approval applied for. CLE credits can be applied for individually.

HOTEL

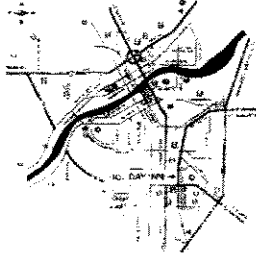
Holiday Inn & Suites
75 S. 37th Avenue
St. Cloud, Minnesota
Telephone - (320) 253-9000

Room Rate:

\$67.95 per night plus 11.5 % tax

(Standard Room - Single or double occupancy)

Reservations need to be made at the hotel by February 26, 2006 to qualify for the reduced room rate. When making the reservation state that you are attending the Minnesota IAAI Conference



CANCELLATION POLICY

A full refund will be given to anyone who cancels within 72 hours of the first day of the conference. After that refunds cannot be given however you may send a replacement.

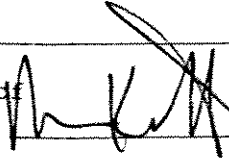
FURTHER INFORMATION

For further information contact:

Don Howell, Conference Chair
(763) 553-0674 or E-mail: donohio@msn.com

Bonus offer: Non-member registration includes membership fee to the Minnesota Chapter subject to completing an application and acceptance by the membership.

CITY OF MOUNTAIN IRON
ZONING ORDINANCE AMENDMENT APPLICATION *

Name of Applicant Michael Kratt Signature of Applicant  Date 12/29/05

Name(s) of Owner(s) of Affected Property Five Star Living of Virginia/Mt. Iron LLC Address of Property Owner(s) 500 Technology Village
11 E. Superior St.
Duluth, MN 55802 Zoning District UR-S

Legal Description of Affected Property Sec/Lot Twp/Block Rge/Subd Parcel Code #

Southerly 380 feet of NE ¼ of the SW ¼ lying easterly of County Road # 102 as the same was located in 1987.

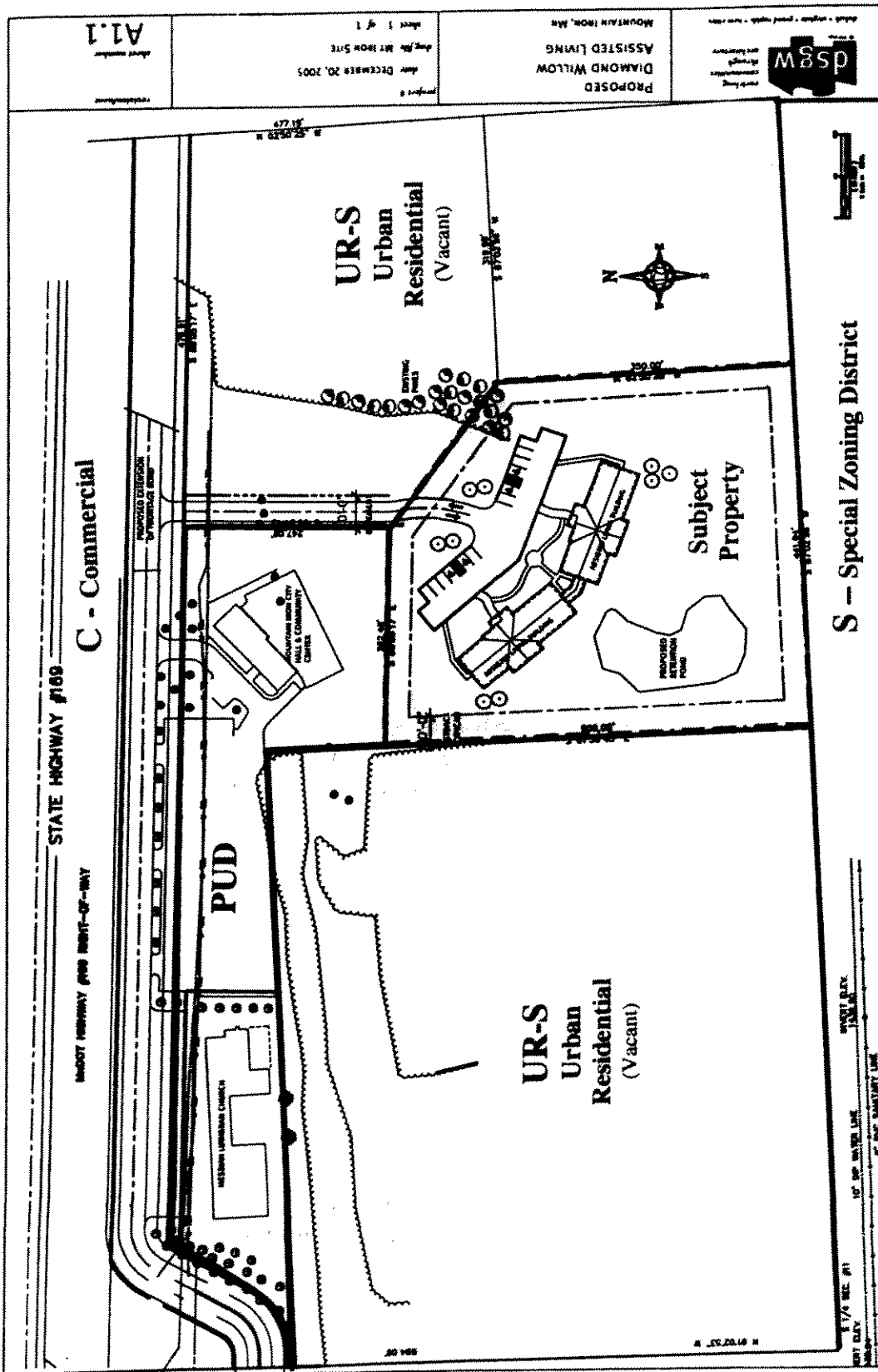
Existing Use(s) Vacant Area of Affected Property 4.3 Sq.Ft Acres

Precise Wording of Proposed Text Amendment

To amend the City of Mt. Iron Zoning Map by re-zoning the real property described as the Southerly 380 feet of NE ¼ of the SW ¼ lying Easterly of County Road # 102 as the same was located in 1987 from UR-S to MF-2.

* Applicant is required to submit a vicinity map, drawn to scale, clearly showing the property proposed to be reclassified and adjoining properties and the present zoning classifications and existing uses. Use reverse side of this form.

OFFICE USE ONLY	
ITEM	ACTION DATE INITIAL
Zoning Administrator Review	mailed to P+Z 1/4/06 JmZ
Public Hearing Set	Hearing set for 1/23/06 1/5/06 JmZ
Hearing Notice Published	MDALS 1/9/06 1/12/06 JmZ
Planning & Zoning Recommendation	1/22/06
Council Action	
Filed with County Recorder	



A1.1

Project #
 Date: DECEMBER 20, 2005
 Drawing: MT IRON SITE
 Sheet 1 of 1

PROPOSED
 DIAMOND WILLOW
 ASSISTED LIVING
 MOUNTAIN IRON, MN

psgw
 Planning
 Engineering
 Surveying
 Architecture
 Interior Design
 Landscape Architecture
 Urban Planning
 Environmental Planning
 Historic Preservation
 Transportation Planning
 Parks & Recreation Planning
 Public Works Planning
 Economic Development
 Community Development
 Environmental Assessment
 Environmental Impact Statement
 Environmental Monitoring
 Environmental Remediation
 Environmental Restoration
 Environmental Stewardship
 Environmental Training
 Environmental Awareness
 Environmental Education
 Environmental Outreach
 Environmental Advocacy
 Environmental Policy
 Environmental Law
 Environmental Regulation
 Environmental Enforcement
 Environmental Compliance
 Environmental Reporting
 Environmental Recordkeeping
 Environmental Data Management
 Environmental Information Systems
 Environmental Decision Support Systems
 Environmental Modeling
 Environmental Simulation
 Environmental Forecasting
 Environmental Risk Assessment
 Environmental Impact Assessment
 Environmental Quality Assessment
 Environmental Quality Indicators
 Environmental Quality Standards
 Environmental Quality Objectives
 Environmental Quality Targets
 Environmental Quality Benchmarks
 Environmental Quality Metrics
 Environmental Quality Indicators
 Environmental Quality Standards
 Environmental Quality Objectives
 Environmental Quality Targets
 Environmental Quality Benchmarks
 Environmental Quality Metrics

S - Special Zoning District

STATE HIGHWAY #169

BROADWAY #100 WEST-OF-WAY

C - Commercial

PUD

UR-S
 Urban
 Residential
 (Vacant)

UR-S
 Urban
 Residential
 (Vacant)

Subject
 Property



1" = 100' SCALE
 DATE: 12/20/05
 DRAWN BY: J. B. BARNETT, INC.

PROJECT SUMMARY

Assisted Living Project Mt. Iron, Minnesota

Project

Five Star Living of Virginia / Mt. Iron LLC intends to construct two facilities to provide assisted living services to elderly persons residing in the Mt. Iron area. The concept is to provide up to ten units of housing per building in an accessible environment with 24-hour staffing so that individuals who can no longer live independently can continue to reside in their home community.

The buildings to be constructed are single story and residential in character, designed for a minimal land use impact. They will be similar in design to the assisted living units built by this developer in Proctor, Minnesota (see photos attached), and which are currently under development in two additional locations in St. Louis County.

Location

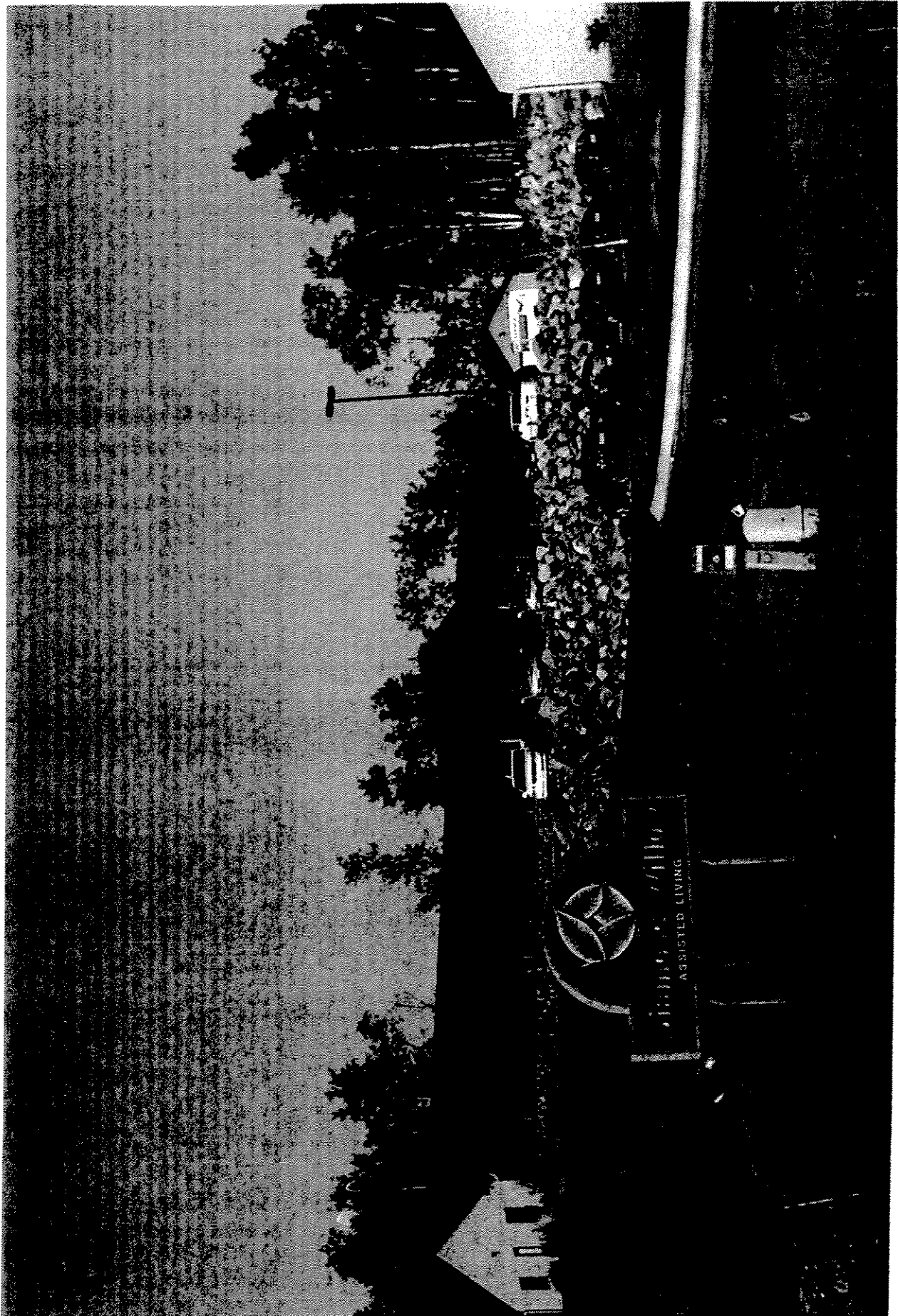
The development site is located directly behind the Mt. Iron City Hall, with access to the frontage road along Highway 169 by means of a 40' easement for utilities and driveway installation. The site will be fully landscaped and much of the existing vegetation will be retained. A minimum of 30' setback distances will be maintained on all sides of the property, and a retention pond will be designed to address any water run-off conditions from impervious surfaces on the site.

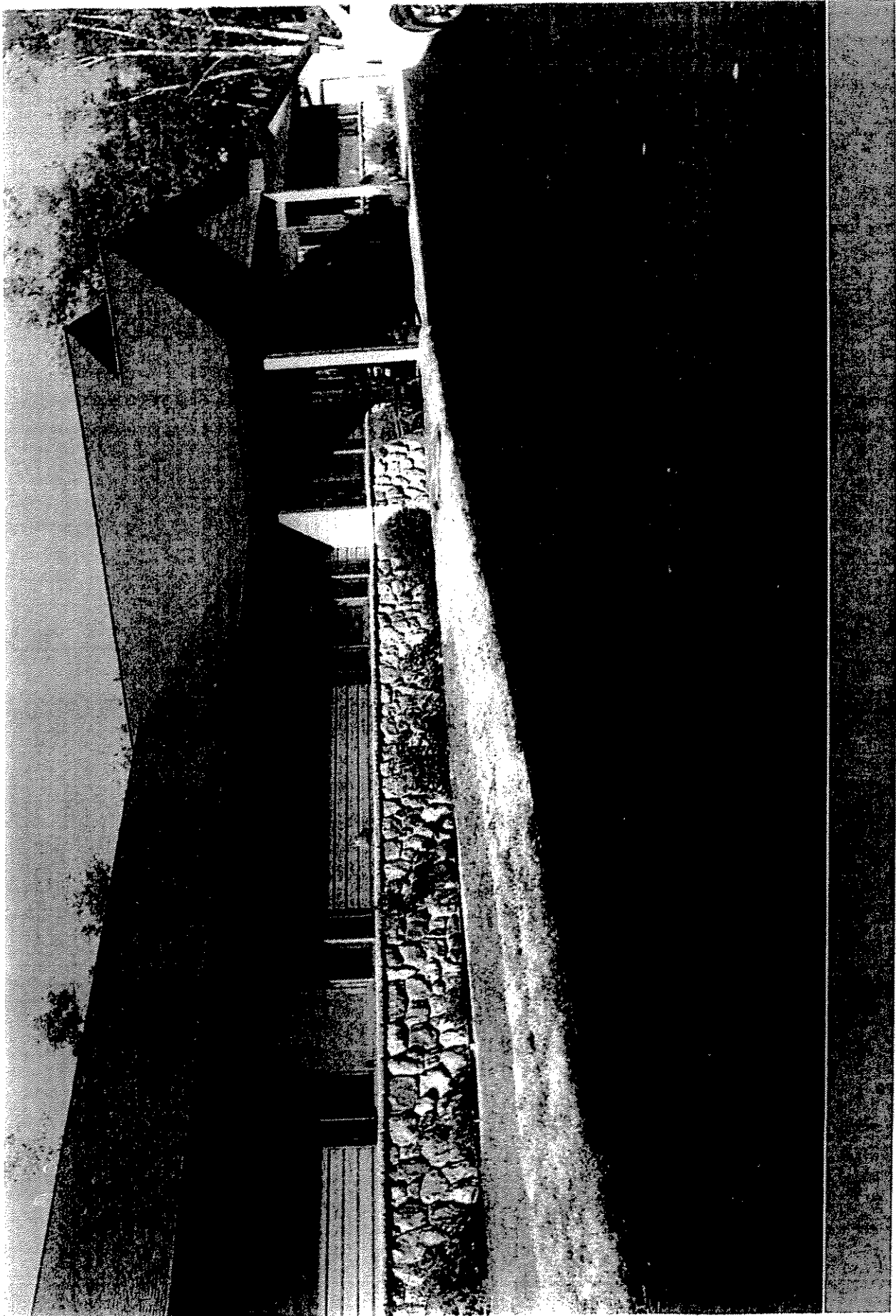
The 4.3-acre site will accommodate a maximum of ten dwelling units in each of two buildings, which yields a low development density of one unit per 9,000 sq. ft. on the site.

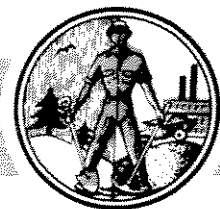
Re-zoning

This project will require that the site be re-zoned from the current UR-S urban residential designation to MF-2 multi-family residential. Given the transitional nature of the properties along the Highway 169 commercial corridor, this rezoning seems particularly appropriate. The proposed re-zoning action meets the following requirements:

- **Conformance with the Comprehensive Plan** – the land use standard in St. Louis County is to “consolidate similar land uses in order to facilitate the ease of providing services, to help maintain land value and to make individual land uses more convenient and economical.” The proposed moderate-density assisted living housing represents a cluster-type development which will allow for the efficient extension of City services and the highest and best use of land adjacent to the commercial corridor.
- **Compatibility with surrounding land use** – the surrounding land use, which was formerly all zoned UR-S, is clearly in a state of transition: the land directly to the north was re-zoned as a PUD –Planned Unit Development, and the land directly to the south was re-zoned as an S – Special Zoning District, in both cases to provide for a higher density land use than that allowed under the single-family UR-S designation. The parcel directly to the east of the subject property is under consideration for a C – Commercial designation to conform to the commercial zoning districts abutting the property on the north and east. The proposed assisted living multi-family residential project provides a desirable transition from and a buffer between the single-family use to the south and the commercial land use to the north.







CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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NOTICE OF PUBLIC HEARING

The Planning and Zoning Commission of the City of Mountain Iron will hold a public hearing on Monday, January 23, 2006 at 7:05 p.m. in the Wacootah Room of the Mountain Iron Community Center.

The purpose of the public hearing is to consider amendments to Chapter 154 of the City Code, the Zoning Ordinance for the City of Mountain Iron, Minnesota, with regard to revising the official zoning map.

The property described below is proposed to be zoned Multi-Family Residential District No. 2 (MF-2):

Westerly 440 feet of the Southeast Quarter (SE $\frac{1}{4}$) of the
Southwest (SW $\frac{1}{4}$) of the Southeast Quarter (SE $\frac{1}{4}$) of the
of Sections 11, Township 58 North, Range 18 West
Parcel Code: 175-0071-00901
Acres: 4.2

The public can present its opinions at the public hearing or by letter addressed to the Zoning Administrator, City Hall, 8586 Enterprise Drive South, Mountain Iron, Minnesota 55768-8260.

By Order of the Planning and Zoning Commission
Jerry D. Kujala
Zoning Administrator

www.mtniron.com

PLANNING & ZONING COMMISSION MINUTES
MOUNTAIN IRON, MINNESOTA
JANUARY 23, 2006

The regular meeting of the Mountain Iron Planning and Zoning Commission was called to order by Chairman Steve Giorgi at 7:00 p.m. Members present were Ray Saari, Steve Skogman, Margaret Soyring, Jim Giorgi, Steve Giorgi, Barb Fivecoate and Vicky Juntunen. Also present were Zoning Administrator Jerry Kujala. Councilman Allen Nelson was attending the City Council Meeting, held at the same time.

APPROVAL OF THE MINUTES

A motion was made by Juntunen with support from Saari to accept the minutes of the December 12th meeting and passed unanimously.

PUBLIC HEARING

At 7:05 p.m. a motion to close the regular meeting and open the Public Hearing for a Zoning Request for 5-Star Living was made by Fivecoate with support from J. Giorgi and passed unanimously. Mr. Mike Conlin, representing owner Mike Kratt, gave a presentation on the assisted living project. It is 4.3 acres of land & there will be two one story building units, holding up to ten beds per unit and will be strictly an assisted living facility. The entrance/exit will come off of Enterprise Drive South (next to City Hall) & there will be no entrance/exit off of Unity Drive. There will be minimal traffic in and out of the facility, as residents will not be able to drive. Mr. Conlin then entertained questions by anyone present and answered any concerns. Present was a neighbor, Dick Matyska, who was not against the project, but had questions he and his wife had discussed. How many units and one or two story buildings? This was answered in presentation. Matyska also asked about rain run-off and would it flow onto the streets below Unity Drive. Conlin explained there will be a big retention pond on the property that will handle water run-off or it may go into the city sewer system, which is not determined yet. Another neighbor, Tara Wainio, was not against the project, but was concerned about the lighting and if the buildings would be the same earthtone colors as deed restrictions required of the houses in Unity Addition. Conlin showed colored pictures of the buildings (which had earthtone siding & stone) and assured Wainio that the buildings would be far enough in on the property that residents on Unity Addition would not be affected by the lighting. Wainio's biggest concern was no entrance /exit off of Unity Drive & increased traffic and any out buildings, will they be the same style & not pole buildings. Conlin assured her that there would be only the two buildings, no entrance/exit off Unity Drive and felt traffic would come and go off of Highway #169 mainly. Another neighbor (to the East), Nicole Felton, is not against the project either, but had concerns of people thinking the entrance/exit would be off of Unity Drive & would increase traffic to her driveway. She also, questioned where the utilities would come from for the project? Conlin explained that the utilities would come from up above, by City Hall, and there would be no entrance/exit off Unity Drive. Another neighbor (to the West), Emil Johnson was, also, not against the project but questioned if this would affect his zoning? Kujala explained that he was not sure if this property could be "spot zoned" and may have to re-zone all the way West to the Arrowhead Library Building, which would include several properties. Kujala will seek an opinion from our

City Attorney on the matter, to "spot zone" and report back. No written correspondence was received.

At 7:24 p.m. a motion was made to close the Public Hearing & resume the regular Planning and Zoning Commission meeting by Fivecoate with support from J. Giorgi and passed unanimously.

NEW BUSINESS

Public Hearing-----

A motion was made to rezone the parcel of property for the assisted living project from URS to MF2, with an opinion and approval by City Attorney, Sam Aluni, to Spot Zone the property, by Skogman with support from Fivecoate and passed unanimously. Skogman felt it was a good commercial mix and is a good project for our area. S. Giorgi, too, felt it was a good transectional area and this project fits in well.

UPS sign----

Discussion was held on the request for a sign to be put up for UPS to advise customers where their package drop-off/pick-up area is. It was stopped in the past because it was on City property. Now they have a permit to erect a sign, but it is an off-site sign (across the street) and requires a Conditional Use Permit. Kujala will talk to them and direct further action for an off-site sign. No action was taken.

Election Of Officers for 2006-----

President--Steve Giorgi, Vice--President Steve Skogman, Secretary--Barb Fivecoate all accepted nomination and unanimously passed by acclamation vote.

ZONING ADMINISTRATORS REPORT

Kujala reported that Dallas Fiskari has added an enclosure to the door and a new garage door on the old Mountain Iron Video Store on County Road 7 and Unity Drive and has not secured a building permit. He will check out the project.

Kujala explained a mistake that was made on the original zoning map that needs to be corrected. The line was drawn wrong on the original re-zoning map. It should be URS or MF2 on Daffodil Avenue and Commercial from the corner of Daffodil Avenue and Unity Drive to County Road 7 and South on County Road 7. It needs to be corrected and a Public Hearing will be held to do so.

ADJOURN

At 7:55 p.m. a motion to adjourn was made by Soyring with support from Juntunen and passed unanimously.

Respectfully submitted:

Barb Fivecoate
Secretary

**CLASSIFIED ADVERTISEMENT
IN THE MESABI DAILY NEWS**

THE CITY OF MOUNTAIN IRON HAS AN OPENING FOR ONE (1) PART-TIME LIBRARIAN DIRECTOR POSITION IN THE LIBRARY DEPARTMENT (30 HOURS PER WEEK). THIS POSITION REPORTS TO THE CITY ADMINISTRATOR. MINIMUM QUALIFICATIONS INCLUDE ASSOCIATE OF ARTS DEGREE, TEN (10) YEARS LIBRARY EXPERIENCE, COMPUTER SKILLS AND A VALID DRIVERS LICENSE. STARTING SALARY IS \$20.50 PER HOUR. APPLICATIONS WILL BE ACCEPTED UNTIL 4:00 P.M., FRIDAY, FEBRUARY 17, 2006. SEND APPLICATIONS, RESUME AND OTHER COMPLETED MATERIALS TO CRAIG J. WAINIO, CITY ADMINISTRATOR, CITY OF MOUNTAIN IRON, 8586 ENTERPRISE DRIVE SOUTH, MOUNTAIN IRON, MN 55768.

PLEASE PUBLISH IN THE MESABI DAILY NEWS CLASSIFIED ADS ON FEBRUARY 1st, 5th, 12th, 15th, 2006.



January 26, 2006

Mr. Craig Wainio
City of Mtn. Iron
8586 Enterprise Drive South
Mtn. Iron, MN 55768

RE: Partial Payment Estimate No. Six (6)
2005 Renovations
Mtn. Iron Library
DSGW Project # 05007

Dear Craig:

Enclosed please find four (4) copies of the Partial Payment Estimate No. Six (6), on the above subject project, from Lenci Enterprises, for \$41,600.00.

We have reviewed & approved this partial payment estimate. Please review and approve and return all copies to our office for forwarding on to the USDA for their final approval. Once a fully executed estimate has been returned to you, we trust that you will pay the contractor directly.

Also, enclosed is the following:

1. Payroll Records:
 - a. E.H. Lawrence Co., Inc. for weeks ending: 11/6/05, 11/27/05, 12/11/05, 12/18/05, and 12/25/05,
 - b. Tini Mechanical Contractors, Inc. for weeks ending: 8/20/05, 9/24/05, 10/1/05, 10/8/05, 12/17/05 and 12/24/05.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

DSGW Architects, Inc.

A handwritten signature in black ink that reads "Erik C. Wedge" followed by a stylized flourish.

Erik C. Wedge, AIA
Project Manager

ECW:jp

enc.

cc: Lenci Enterprises
Mike Vidmar - SLC

38

Form MN RD 1924-18 (Rev. 01/2002)	United States Department of Agriculture Rural Development Rural Utilities Services	Contract No.: Partial Payment Estimate No.: SIX Page: 1
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PARTIAL PAYMENT ESTIMATE

Owner: City of Mt. Iron 8586 Enterprise Dr. S. Mt. Iron, MN 55768	Contractor: Lenci Enterprises P.O. Box 6 Virginia, MN 55792	Period of Estimate: From: <u>12 / 23 / 05</u> To: <u>01 / 26 / 06</u>
---	---	---

CONTRACT CHANGE ORDER SUMMARY				ESTIMATE	
No.	Agency Approval Date	Amount			
		Additions	Deductions		
ONE		3,683.		1. Original Contract.....	312,800.00
TWO		17,049.		2. Change Orders.....	26,276.00
THREE		5,544.		3. Revised Contract (1 + 2).....	339,076.00
				4. Work Completed*.....	281,727.00
				5. Stored Materials*.....	
				6. Subtotal (4 + 5).....	281,727.00
				7. Ineligible Work*.....	
				8. Adjusted Subtotal (6 - 7).....	281,727.00
				(10% of 50% of Contract)	
				9. Retainage*.....	16,953.80
				10. Previous Payments.....	223,173.20
				11. Amount Due (8 - 9 - 10).....	41,600.00
TOTALS		26,276.			
NET CHANGE		26,276.			

* Detailed breakdown attached

Contract Time			
Original Substantial Completion Date: ___/___/___ Revised: ___/___/___	Percent Contract Time Expired: _____% Percent of Work Completed: _____%	Contractor Is (Circle One): <input type="checkbox"/> On Schedule <input type="checkbox"/> Ahead of Schedule <input type="checkbox"/> Behind Schedule	
Original Final Completion Date: ___/___/___ Revised: ___/___/___	Percent of Contract Paid: _____%	If behind schedule, has Contractor been advised of liquidated damages clauses as outlined in the Contract? _____ Amount: _____	

If the project is behind schedule, has the Contractor been informed and are measures being taken to return to schedule (describe)?

CONTRACTOR'S CERTIFICATION: The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work which previous payment estimates were issued and payments received from the Owner, and that current payments shown herein are now due.

Contractor: Lenci Enterprises, Inc.
 By: Dale J. Hansen Date: 01/26/06
Dale J. Hansen, Corporate Secretary

ARCHITECT OR ENGINEER'S CERTIFICATION: The undersigned certifies that to the best of their knowledge and belief and to the extent of their assigned Contract responsibilities, the quantities shown in this estimate are correct and that the work has been performed in accordance with the Contract Documents.

A/E: D&J ARCHITECTS
 By: [Signature] Date: 1/26/06

Approved By Owner:
 Owner: _____
 By: _____ Date: ___/___/___

ACCEPTED BY AGENCY: The review and acceptance of this estimate does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the Contract Documents.

By: _____
 Title: _____ Date: ___/___/___

CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: SIX

APPLICATION DATE: 1/26/06

PERIOD TO: 1/26/06

ARCHITECT'S PROJECT NO.:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE) RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
1.	General Conditions	\$ 22,000.	20,500.	1,000.	1,000.		21,500.	98	500.	
2.	Demolition	18,200.	18,200.				18,200.	100		
3.	Earthwork	13,600.	13,600.				13,600.	100		
4.	Landscaping	4,400.	1,600.				1,600.	35	2,800.	
5.	Site Concrete	6,800.	6,800.				6,800.	100		
6.	Concrete Footings/ Underpinning	5,900.	5,900.				5,900.	100		
7.	Concrete Patching/ Grouting	4,000.	4,000.				4,000.	100		
8.	Concrete Slab on Deck	700.	700.				700.	100		
9.	Masonry Restoration	75,200.	47,200.				47,200.	63	28,000.	
10.	Masonry	15,000.	14,200.				14,200.	95	800.	
11.	Structural & Misc. Steel	4,600.	4,600.				4,600.	100		
12.	Rough Carpentry	4,200.	4,200.				4,200.	100		
13.	Millwork	4,400.	500.		1,900.		2,400.	55	2,000.	
14.	EPDM Roofing/Roof Tiles	5,000.	5,000.				5,000.	100		
15.	Dampproofing/Waterproofing	7,300.	7,300.				7,300.	100		

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G703-1992

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CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

PAGE 3 OF 3 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: SIX

APPLICATION DATE: 1/26/06

PERIOD TO: 1/26/06

ARCHITECT'S PROJECT NO.:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE) RATE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G ÷ C)		
16.	Metal Frames/Doors and Hardware	6,700.	6,400.				6,400.	95	300.	
17.	Aluminum Entrances/Glass	5,300.	5,300.				5,300.	100		
18.	Gypsum Board/Plaster	17,300.	8,700.	6,000.			14,700.	85	2,600.	
19.	Porcelain Tile/Resilient Flooring	3,300.								
20.	Acoustic Tile	600.	400.				400.	20	3,300.	
21.	Painting	1,900.							600.	
22.	Elevator	52,000.	17,300.	29,500.			46,800.	90	1,500.	
23.	Mechanical	9,000.	8,100.	900.			9,000.	100	5,200.	
24.	Electrical	25,400.	19,300.	2,300.			21,600.	85	3,800.	
	Change Order No. 1	\$ 312,800.								
	No. 2	3,683.	3,683.				3,683.	100		
	No. 3	17,049.	11,100.				11,100.	65	5,949.	
		5,544.	5,544.				5,544.	100		
		339,076.	240,127.	41,600.			281,727.		57,349.	

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COUNCIL LETTER 020606-VIB
COUNCILOR PREBEG
DIABETES CENTER DONATION

DATE: February 1, 2006
FROM: Councilor Prebeg
Craig J. Wainio
City Administrator

Councilor Prebeg requested this item be placed on the agenda with the following background information:

Requesting the City donate \$100 to the Diabetes Center as part of the Prebeg Memorial Snowmobile Run and also requesting that the City provide assistance in the form of snow removal.

Mark "Bush" Prebeg Memorial Snowmobile Ride

Saturday, February 18, 2006

Proceeds to benefit The Diabetes Center at VRMC

*Ride or
Drive!*



*Ride for the
"Big Dog!"*

**\$25 Registration fee
per person includes
ride/drive, lunch,
dinner & door prizes.**

To
pre-register, call
VRMC at 749-9481,
or for more
information call BG's
at 741-0512

Schedule of Events

8:00—9:00 a.m.
Check in &
registration
at BG's Bar & Grill,
Mt. Iron

9:00 a.m.
Depart from BG's

12:30 p.m.
Lunch at Viking Bar,
Bear River

7:00 p.m.
"Booyah" Dinner
sponsored by
Petersen Well Drilling
back at BG's

**Pit stops at Wooden
Table and The Oasis.
Gas stops in Cook at
Lucky Seven and The
Country Store.**

COUNCIL LETTER 020606-VIC

COUNCILOR ROSKOSKI

DNR-CITY COUNCIL JOINT MEETING

DATE: February 1, 2006

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be placed on the agenda with the following background information:

There is a lot of concern in Parkville about the possibility of mining in that area because of the logging in north Parkville and Minntac buying some homes. The Council should put together a meeting between us and some staff from the DNR-Minnesota Division (like was done in the past). People from Parkville should be invited also.

COUNCIL LETTER 020606-VID

COUNCILOR ROSKOSKI

IRR GRANT

DATE: February 1, 2006

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be placed on the agenda with the following background information:

Tom Rukavina mentioned to me that our City may be eligible for a public works grant from the IRR (it appears Virginia has applied). Some possibilities may be – streets, utilities, etc. for the Unity Addition expansion, sewer plant repairs, Oliver roundhouse rehab for use as an industrial incubator building.

COUNCIL LETTER 020606-VIE

COUNCILOR ROSKOSKI

COUNCILOR NOTIFICATION

DATE: February 1, 2006
FROM: Councilor Roskoski
Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be placed on the agenda with the following background information:

All City Council members should be notified about every City board and commission regular and special meeting and meeting agendas should be sent to all Councilors prior to any meeting. People are asking us what may be going on and we find out 2 – 4 weeks later what is.

COUNCIL LETTER 020606-VIF

ADMINISTRATION

RESCHEDULE MEETING

DATE: December 13, 2005

FROM: Craig J. Wainio
City Administrator

The City Council will need to reschedule the City Council meeting set for February, 20th due to the Presidents Day Holiday.

COMMUNICATIONS
FEBRUARY 6, 2006

1. Sand Lake Shuffle Committee, a request for a donation for the 15th Annual Sand Lake Shuffle.
2. League of Minnesota Cities, forwarding information regarding the 2007-2008 Policy Committee Membership.
3. Coalition of Greater Minnesota Cities, forwarding the January 26, 2006 brief.
4. AARP, a thank you for letting them use the Community Center for training the tax aide volunteers.



The 15th Annual Sand Lake Shuffle

January 18, 2006

The preparation for the 15th Annual Sand Lake Shuffle is underway and we hope to have another successful fundraiser in the fight against cancer. It will be held August 11th & 12th, 2006 at the Voyageur's Sand Lake Resort in Britt, MN. Your continued support and donations are crucial to the success of the Sand Lake Shuffle.

Last year the shuffle raised 46,934.00 to distribute between Care Partners, St. Mary's & St. Luke's Medical Centers. The donations to St. Mary's & St. Luke's will be allocated to cancer research.

The donation to Care Partners is allocated to families living on the Iron Range with various needs and medical services related to cancer stricken patients and their families. This is a relatively new program in our area and it has already helped several local families. If you know someone that could use a helping hand call Tasia Hoag for more information at 749-5051.

Our organization prides itself on minimal expenses. Last year our total expenses were 1108.00. Our expenses are low due to the generosity of several local businesses.

We know that in today's economy it can be difficult to donate to every organization. We are asking for your donation to help aid our locals in their fight against cancer. Cancer touches all of our lives. We have all had someone in our family or someone close to us who has had this dreadful disease. Please help us to raise funds for our organization to aide in the care and treatment of our local cancer patients and their families. You can send your donation to The Sand Lake Shuffle C/O Sue Tuomela 8573 Spring Park Road Mt. Iron, MN 55768. If you have any questions, please feel free to call our co-chairperson, Sue Tuomela 749-2089.

Thank You for your support!

The Sand Lake Shuffle Committee



League of Minnesota Cities

145 University Avenue West, St. Paul, MN 55103-2044
(651) 281-1200 • (800) 925-1122
Fax: (651) 281-1299 • TDD: (651) 281-1290
www.lmnc.org

January 24, 2006

TO: Members of the League of Minnesota Cities
(Please distribute to interested city officials)

FROM: James Miller, Executive Director

RE: LMC 2007-2008 POLICY COMMITTEE MEMBERSHIP

It is time to begin preparing for the 2007-2008 legislative biennium. The LMC policy development process begins with the formation of the four new LMC policy committees. Now is your opportunity to help LMC establish its legislative policies and direct its legislative program for the coming two-year period.

Who is eligible, can I be a member? Yes, all city members of LMC, both appointed and elected, can participate in the policy development process as members of policy committees. However, when committee votes occur each city receives only one vote on that committee issue.

What are the four policy committees? The four member-led policy committees, which will deal with both state and federal issues, cover areas as follows:

Improving Service Delivery

- Environmental Mandates
- Elections
- Ethics
- Open Meetings
- Governmental Innovation and Cooperation
- Public Safety

Human Resources & Data Practices

- Personnel
- Pensions
- Labor Relations
- Data Practices

Improving Fiscal Futures

- Financial Management of Cities
- Property Tax
- State Aid Programs

Improving Local Economies

- Growth Management and Land Use
- Boundary Adjustment
- Housing
- Transportation
- Economic Development and Redevelopment
- Telecommunications and Information System

Is that all? No, these and many more city issues & policies can be read online at www.lmnc.org

What's the time commitment? Two or three meetings. The committee meets in two-year sessions, and typically meets two or three times each year over the summer. Meetings are held in St. Paul at the LMC Building to facilitate face-to-face discussions on city issues and priorities. During the legislative session, the chairs and vice chairs of the policy committees work with the LMC Board to develop interim policies as needed.

What becomes of the committee work? The policy committees make their recommendations to the Board of Directors, who ultimately vote on final approval of the policies. Once approved by the LMC Board, the "*City Policies*" document is published on the LMC website as well as distributed to each city and to each of the 201 state legislators prior to the legislative session. However, prior to Board consideration the committee's work - the draft policies - are published online and distributed to all member cities for comments (see timeline below). The draft policies are also shared with other local government interests and discussed at member events such as the annual conference and regional meetings before being considered for approval by the LMC Board of Directors.

Did you say 2007-2008, what's the rush? As you may know, the LMC policy committees meet in two-year sessions, which correspond to the next legislative biennium. The 2006 LMC *City Policies*, for example, is the product of the 2005 policy committees. The policy committees meeting in the summer of 2006 will be working on the policies for the 2007 legislative session. *City Policies* are designed and discussed ahead of the next legislative session in an attempt to proactively address a variety of municipal issues and concerns.

What else do I need to know about the LMC policy development process? First, this is a member-driven, member-focused policy development process. The ideas that become *City Policies* come from city officials like you. Second, the *City Policies* document addresses more than 100 legislative issues that impact cities and serves as the foundation of the LMC advocacy efforts. Policies are considered, discussed, and revised annually--with considerable member input. Listed below is a brief chronology of the major events in the policy development process.

- | | |
|-----------------------|--|
| January | The Minnesota Legislature begins the first session of each two-year biennium in January of odd-numbered years. Guided by the <i>City Policies</i> , LMC member cities and staff actively advocate for city-friendly legislation. LMC solicits member city officials to serve on the policy committees. |
| February/March | The Minnesota Legislature typically begins the second session of each biennium in February or March of even-numbered years. Despite the later start of second sessions, legislative hearings can begin as early as January. |
| March | State of the Cities Legislative Conference & City Day at the Capitol brings city leaders to St. Paul for policy updates and face-to-face meetings with state lawmakers. Also in March, the National League of Cities hosts the Congressional City Congress in Washington, D.C. |

May	Under the Minnesota Constitution, the deadline to end any given legislative session is the first Monday following the third Saturday in May. The Governor may call special legislative sessions when necessary.
June	At the LMC Annual Conference, members provide comments on <i>City Policies</i> throughout the conference and during the policy session.
July	Policy committees hold their first of three meetings. The July meeting typically includes a review of the most recent legislative session and a preliminary discussion of the relevance to <i>City Policies</i> .
August	Policy committees hold their second of three meetings to review and consider member input gathered at the Annual Conference.
September	Policy committees meet for a third time to finalize their work and make specific policy recommendations to the LMC Board of Directors.
October	Draft policies, as approved by the policy committees, are distributed to the members and comments are sought. Member input is also sought from city officials attending Regional Meetings each fall.
November	The Board of Directors reviews member input collected throughout the year, and at their discretion, considers and amends the policies for the following calendar year. The Board adopts policies on behalf of League members at their November or December meeting.

When should I sign-up? Now!

How do I sign-up? If you would like to be involved in the League's policy development process for 2007-2008, please **complete the attached sign-up form by March 1, 2006** and send by fax to 651.215.4115 or mail to Lynn Peterson, LMC, 145 University Avenue West, St. Paul, MN 55103. Should you have any questions, contact Lynn Peterson at 651.281.1254 or by email at lpeterson@lmnc.org.

What else can I do? Several things. First, make sure your city's voice is heard by participating in at least one of the LMC policy committees. Second, review the most recent *City Policies* document and include these policy objectives along with your own city agenda when you meet with your legislators. If you have an issue not addressed, contact LMC staff immediately and prepare to bring that concern to the next policy committee meeting. Finally, advocate for your city, local control issues, and municipal authority by talking to your legislators, telling your city-story, and clarifying the services and solutions provided by your city and other cities across Minnesota.

Thank you for telling your city-story!

Serve on an LMC 2007/2008 policy committee

Get involved in the League's policy development process!
 Questions? Contact Brian Strub at (651) 281-1256 or Lynn Peterson, at (651) 281-1254

Complete the form below by March 1, 2006 and fax to: (651) 215-4115

Or

Mail to: Lynn Peterson, LMC, 145 University Avenue W., St. Paul, MN 55103

Schedule for 2006 policy committee meetings

Service Delivery	Local Economies	Fiscal Futures	HR and Data Practices
Monday, July 10 9:30 – Noon	Tuesday, July 11 9:30 – Noon	Wednesday, July 12 9:30 – Noon	Friday, July 14 9:30 - Noon
Monday, August 7 9:30 – Noon	Tuesday August 8 9:30 - Noon	Wednesday, August 9 9:30 - Noon	Friday, August 11 9:30 - Noon
Monday, Sept. 18 9:30 – Noon	Tuesday, Sept. 19 9:30 - Noon	Wednesday, Sept. 20 9:30 - Noon	Friday, Sept. 15 9:30 - Noon

Sign up now to serve on an LMC 2007/2008 policy committee

I would like to serve a two-year term on the following committee(s):

Local Economies ()
 Service Delivery ()
 Fiscal Futures ()
 HR & Data Practices ()

Note: more than one official from each city may serve on a committee, however, on voting matters, each city has only one vote.

Name _____

Title _____

City _____

Address 1 _____

Address 2 _____

City/Zip _____

Work Phone _____

Work Fax _____

E-mail _____

Please return this form by March 1, 2006 to:

Lynn Peterson, Intergovernmental Relations Department, League of Minnesota Cities, 145 University Avenue West, St. Paul, MN 55103 or by fax to 651.215.4115



Coalition of Greater Minnesota Cities

CGMC in Brief

January 26, 2006

Contact: Sarah Kleppe
651.225.8840

Order Videos of Governor Carlson's Speech

Former Governor Arne Carlson gave a presentation entitled *Civility in Government* to CGMC members at the Fall Conference in Alexandria in November. In response to member interest, the speech has been edited to less than 30 minutes and videos are available for cities to show to councils and on local cable access stations. Please complete the attached order form if you would like a copy of the speech and send it to Sarah at skleppe@flaherty-hood.com by Monday, January 30. Each CGMC city—if an order form is completed—will receive a complimentary video; each additional video will be \$20.

Interim Annexation Hearings Scheduled

There will be interim hearings to discuss both annexation and eminent domain issues:

February 1

Lent Township Hall – 10 a.m. – 12 p.m.

33155 Hemmingway Avenue, Stacy

Sartell City Hall – 2 p.m.

125 Pine Cone Road North, Sartell

February 2

Rochester People's Cooperative Services – 10 a.m. – 1 p.m.

3935 Hwy 14 East, Rochester

Note: this is a Joint Committee meeting of House and Senate State and Local Government Committees

Please contact Kari Thurlow at kjthurlow@flaherty-hood.com if you are able to attend and/or are willing to testify at any of these meetings.

Warren Mayor Dick Nelson Passed Away

It is with deep regret that we announce that **Mayor Dick Nelson** passed away Thursday, January 19 after a battle with cancer. Services are scheduled for Friday, Jan. 27 at 2 p.m. at Our Savior's Lutheran Church in Warren.

CGMC Legislative Action Day – Reserve your Hotel Rooms!!

The CGMC Legislative Action Day will be held Wednesday, March 8 in St. Paul. CGMC members should reserve their hotel room as soon as possible because this is during the high school boys' hockey tournament and hotel rooms are limited. The CGMC has rooms blocked at the Radisson City Center for \$79 (plus tax); please phone 651.292.1900 and ask for the CGMC rate. There are also rooms blocked at the Best Western Kelly Inn for \$87.00 (plus tax); please phone 651.227.8711 and ask for the government rate.



Dear Mayor Skalko &
City Council,
Thank you for allow-
ing us to use the
Community Center
for Training our Tax
Aide Volunteers. It
is a wonderful
facility.
Thank you, again.

We couldn't have
done it without you!

Sincerely,

Marian Chace,
Dist Coord, Tax Aide