

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, FEBRUARY 4, 2008 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
  - II. Consent Agenda
    - A. Minutes of the January 22, 2008, Regular Meeting (#1-10)
    - B. Communications (#37-39)
    - C. Receipts
    - D. Bills and Payroll
  - III. Public Forum
  - IV. Committee and Staff Reports
    - A. Mayor's Report
      - 1. All Night Grad Party Request (#11-13)
      - 2. Youth for Christ Request (#14-15)
      - 3. Cable Commission (#16)
    - B. City Administrator's Report
      - 1. OSA Letter (#17-19)
    - C. Director of Public Works Report
      - 1. Capital Improvement Recommendations (#20-28)
    - D. Sheriff's Department Report
    - E. City Engineer's Report
    - F. Liaison Reports
  - V. Unfinished Business
  - VI. New Business
    - A. Resolution 06-08 Approving Plat (#29-30)
    - B. Resolution 07-08 Ordering Report (#31-33)
    - C. Temporary Liquor License (#34)
    - D. Library Downspout Drainage (#35)
    - E. Reschedule Next Meeting (#36)
    - F. Communications (#37-39)
  - VII. Open Discussion on City Business
  - VIII. Announcements
  - IX. Adjourn
- # Denotes page number in packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
JANUARY 22, 2008

Mayor Skalko called the City Council meeting to order at 6:33 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Ed Roskoski and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Rod Flannigan, City Engineer; John Backman, Sergeant; and Sam Aluni, City Attorney.

It was moved by Skalko and seconded by Prebeg to direct the interested people, with regard to the usage of the City buildings, to meet with the Director of Public Works and City Staff to discuss the policies for the building usage and bring any recommendations for changes back to the City Council for consideration. The motion carried.

It was moved by Skalko and seconded by Roskoski that the consent agenda be approved as follows:

1. Approve the minutes of the January 7, 2008, City Council meeting as submitted.
2. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period January 1-15, 2008, totaling \$182,320.17, (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period January 1-15, 2008, totaling \$274,337.25, (a list is attached and made a part of these minutes).

The motion carried on the following roll call: Prebeg, no; Zupancich, yes; Stanaway, no; Roskoski, yes; and Skalko, yes.

During the public forum, Becky Wilkins was present and asked the Council if there was a gun show scheduled to use the Community Center this weekend. The Director of Public Works said that this group was grandfathered in and will no longer be allowed to use the building anymore because of the new policy the Council adopted. The Director of Public Works advised the group present to call the City Hall and schedule a meeting to discuss the building rental issues.

Also during the public forum, Shirley Savela, was present and said that their bake sales are fundraisers for the Sand Lake Shuffle and they have never received a waiver from the City. The Mayor advised her that they have to make a formal request for a waiver to the City Council.

The Mayor updated the Council on the following:

- Mountain Iron Library. Announced that they are holding an Open House to show the newly renovated Library on Thursday, January 31, 2008 from 2:00-6:00 p.m.

- Range Recreation Board. Announced that they are looking for new members and trying to get people to try Curling. There is an Open House, Friday, January 25, 2008, with a burger basket night and free curling from 5:30 to 7:00 p.m.
- Acknowledge Norville Peterson. He was honored and awarded the Touch Tone Energy Community Award through Lake Country Power for his volunteer work both locally and internationally.

At 7:06 p.m., Councilor Roskoski left the meeting.

At 7:09 p.m., Councilor Roskoski returned to the meeting.

It was moved by Skalko and seconded by Zupancich to appoint Joe Piersig to complete the unexpired term of Steve Giorgi on the Planning and Zoning Commission with his term expiring on December 31, 2008. The motion carried.

It was moved by Skalko and seconded by Zupancich to make a donation of \$250 to the “Bush Snowmobile Memorial Run” with the contribution directed to the VRMC Diabetes Center with the funds being expended from the Charitable Gambling Fund. The motion carried unanimously on a roll call vote.

It was moved by Zupancich and seconded by Roskoski to approve the Pay Equity Compliance Report as submitted. The motion carried.

It was moved by Roskoski and seconded by Stanaway to authorize the City Administrator to oversee, monitor, accept responsibility and evaluate the “nonaudit services” with Walker, Giroux, and Hahne, Ltd. The motion carried.

The City Administrator reported on the following:

- City Employee I.D. Badges. The City Employees will be having pictures taken to prepare employee badges for the Regular Employees, the Volunteer Firemen, and the Emergency Medical Technicians.
- Mesabi Land Company. A meeting was held with the Mesabi Land Company to discuss the housing development in the South Grove area. They reviewed the engineering specifications, the plat, which will be presented to the Planning and Zoning Commission at their January 28th meeting, and then presented to the Council at their February 4th meeting.
- Library Roof. He said that City Staff met with the Library Architect and discussed the deficiencies in the roof. He said that the City will go to a certified contractor and seek quotes.

The Director of Public Works advised the Council that during the last Labor/ Management meeting, Staff was direct to prepare a plan for equipment purchases using the capital outlay budgeted funds.

The City Administrator advised the Council that there was a meeting held on January 17, 2008, regarding the Quad Cities Sewer District. He said there was a Representative from Oberstar's office and Klobuchar's office and they discussed the phases of the project with Mountain Iron would not being included in the first phase of the project.

At 7:21 p.m., Councilor Roskoski left the meeting.

At 7:23 p.m., Councilor Roskoski returned to the meeting.

It was moved by Zupancich and seconded by Prebeg to authorize Payment Request Number Five to Utility Systems of America, Incorporated, in the amount of \$17,772.60 for the Unity Addition Phase II Residential Development and authorize a 30-day extension on the project. The motion carried unanimously on a roll call vote.

It was moved by Prebeg and seconded by Stanaway to authorize Benchmark Engineering to investigate and study the Storm Sewer interceptor line located along Agate Street. The motion carried.

It was moved by Prebeg and seconded by Stanaway to accept the recommendation of the Utility Advisory Board as follows:

- That the current policy be kept in place concerning garbage charges for customers that leave the City for long periods of time. The current policy being, to continue charges unless the garbage can is removed for the time period they are gone for a charge of \$25.00 and then brought back when they return for \$25.
- To keep the fee for pickup and delivery of garbage cans at the present rate of \$25.00 each way.
- That the fine be kept as it is and no change be made to the Sump Pump Ordinance.

The motion carried with Councilor Roskoski voting no.

It was moved by Zupancich and seconded by Skalko to accept the recommendation of the Planning and Zoning Commission and approve the Conditional Use Permit for Anthony Hautala, 4865 Voss Road, Mountain Iron, Parcel Code 175-0071-05010, to construct a pond on his property. The motion carried.

It was moved by Prebeg and seconded by Stanaway to accept the recommendation of the Planning and Zoning Commission and approve the Conditional Use Permit for Richard Strumbell for P & H MinePro, 8317 Jasmine Street, Mountain Iron, to remove overburden and fill with mill feed material. The motion carried with Councilor Roskoski voting no.

The following was discussed during the Liaison reports:

- City Pavilions. Councilor Roskoski questioned when the Downtown Pavilion would be erected and who would be erecting it. The City Administrator said that he did not know who would be putting the pavilion up. The Director of Public Works was hoping that the pavilion would be constructed in the Spring, but there was no timeline for the project.

It was moved by Stanaway and seconded by Zupancich to adopt Resolution Number 03-08, Ordering Preparation of Report on Improvement, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Skalko and seconded by Zupancich to adopt Resolution Number 04-08, Ordering Improvement and Preparation of Plans, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Zupancich and seconded by Stanaway to adopt Resolution Number 05-08, Final Approval of Nichols Park Plat, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Zupancich and seconded by Prebeg to adopt the IRRRB Final Accounting Report, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Roskoski and seconded by Zupancich to direct City Staff to contact the Briarwood Estates Developers and relay the City's concerns regarding: brush burning, potential water runoff, and the potential impact of those two issues on the adjoining neighborhoods. And, ask the Developers what they are planning to possibly prevent the concerns mentioned. The motion failed with Roskoski voting yes.

The City Attorney and the Mayor suggested that the Director of Public Works or the City Administrator call the Virginia City Officials to express the City's concerns regarding the Briarwood Estates Development.

It was moved by Skalko and seconded by Prebeg to waive the Senior Center building rental fee for the Mountain Iron-Buhl Prom Event scheduled for April 17-18, 2008. The motion carried.

During the open discussion, Councilor Roskoski distributed an informational sheet regarding electric utilities ranking them by 2006 revenue. He said that Lake Country Power already has facilities in Grand Rapids, Kettle River, and Virginia. Councilor Roskoski said that there was a study done previously stating that Lake Country Power would still require three facilities. The Mayor said that Lake Country Power is still working with Mountain Iron, Hibbing, and Grand Rapids with regard to relocating their Virginia facility.

At 8:07 p.m., it was moved by Skalko and seconded by Zupancich that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Anderson, CMC/MMCA  
Municipal Services Secretary

## Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	123,354.54
LICENSES	ANIMAL	105.00
METER DEPOSITS	ELECTRIC	1,900.00
METER DEPOSITS	WATER	80.00
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	1,150.00
FINES	CRIMINAL	1,224.78
BUILDING RENTALS	NICHOLS HALL	50.00
BUILDING RENTALS	SENIOR CENTER	175.00
MISCELLANEOUS	REIMBURSEMENTS	2,055.66
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	28,371.94
CD INTEREST	CD INTEREST 101	1,390.34
CD INTEREST	CD INTEREST 301	736.30
BUILDING RENTALS	COMMUNITY CENTER	625.00
CD INTEREST	CD INTEREST 378	421.95
CD INTEREST	CD INTEREST 602	103.63
CD INTEREST	CD INTEREST 603	125.84
CD INTEREST	CD INTEREST 604	7.44
INTERGOVERNMENTAL REVENUE	IRRRB MINELAND REC-WEST II MTC	20,000.00
PERMITS	BUILDING	10.00
MISCELLANEOUS	ELECTRIC RECONNECT FEE	141.05
MISCELLANEOUS	HALLOWEEN CARNIVAL PROCEEDS	20.00
CAMPGROUND RECEIPTS	FEES	25.00
MISCELLANEOUS	ASSESSMENT SEARCHES	10.00
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	236.70
Summary Totals:		<u>182,320.17</u>

101 5

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
01/08	01/25/2008	135937	140056	VOID - NORTHLAND TRUST SERVICES	376-20200	79,675.50 -M
01/08	01/15/2008	135964	130011	MOUNTAIN IRON POSTMASTER	603-20200	332.39
01/08	01/24/2008	135965	10008	AIRGAS NORTH CENTRAL	101-20200	146.20
01/08	01/24/2008	135966	130017	AMERICAN BANK	101-20200	73.10
01/08	01/24/2008	135967	113	ANDREW RUTHENBECK	101-20200	100.00
01/08	01/24/2008	135968	10001	ARROWHEAD ECONOMIC OPPORTUNI	604-20200	453.95
01/08	01/24/2008	135969	10014	ARROWHEAD REG FIREFIGHTERS'	101-20200	60.00
01/08	01/24/2008	135970	20001	BAKER FIRE EQUIPMENT	101-20200	16.00
01/08	01/24/2008	135971	30061	CELLULARONE	101-20200	586.88
01/08	01/24/2008	135972	220003	CITY OF VIRGINIA	101-20200	351.61
01/08	01/24/2008	135973	30054	CIVIC SYSTEMS LLC	603-20200	4,050.00
01/08	01/24/2008	135974	30022	COLOSIMO PATCHIN KEARNEY	101-20200	73.00
01/08	01/24/2008	135975	30053	CONSOLIDATED TRADING COMPANY	603-20200	1,366.12
01/08	01/24/2008	135976	50030	EHLERS & ASSOCIATES INC	102-20200	2,700.00
01/08	01/24/2008	135977	500012	ERA LABORATORIES INC	601-20200	387.60
01/08	01/24/2008	135978	115	FAYE HOWARD	604-20200	150.00
01/08	01/24/2008	135979	114	GREG PETERSON	101-20200	100.00
01/08	01/24/2008	135980	70029	GUARDIAN PEST CONTROL INC	101-20200	65.76
01/08	01/24/2008	135981	80010	HOMETOWN ELECTRIC	101-20200	462.54
01/08	01/24/2008	135982	112	JAYNE SCOTT	101-20200	200.00
01/08	01/24/2008	135983	120006	L & M SUPPLY	101-20200	1,734.61
01/08	01/24/2008	135984	120032	LAKE COUNTRY POWER	101-20200	162.00
01/08	01/24/2008	135985	130004	MESABI DAILY NEWS	101-20200	172.00
01/08	01/24/2008	135986	130006	MESABI HUMANE SOCIETY	101-20200	1,000.00
01/08	01/24/2008	135987	130023	MINNESOTA CHAPTER IAAI	101-20200	25.00
01/08	01/24/2008	135988	140026	MINNESOTA ENERGY RESOURCES	602-20200	7,966.52
01/08	01/24/2008	135989	130008	MINNESOTA MUNICIPAL UTILITIES	601-20200	550.00
01/08	01/24/2008	135990	130009	MINNESOTA POWER	604-20200	73,116.10
01/08	01/24/2008	135991	130059	MINNESOTA POWER	604-20200	500.00
01/08	01/24/2008	135992	130010	MINNESOTA UC FUND	101-20200	249.32
01/08	01/24/2008	135993	130015	MOUNTAIN IRON PUBLIC UTILITIES	603-20200	15,001.46
01/08	01/24/2008	135994	40032	OFFICE OF ENTERPRISE TECHNOLOG	101-20200	412.02
01/08	01/24/2008	135995	150014	ONE CALL CONCEPTS INC	604-20200	14.50
01/08	01/24/2008	135996	160003	PERPICH TV & MUSIC INC	101-20200	49.99
01/08	01/24/2008	135997	170001	QWEST	604-20200	504.26
01/08	01/24/2008	135998	180004	RANGE COOPERATIVES	101-20200	38.34
01/08	01/24/2008	135999	180009	RANGE RECREATION CIVIC CENTER	101-20200	6,720.00
01/08	01/24/2008	136000	180045	RESERVE ACCOUNT	601-20200	750.00
01/08	01/24/2008	136001	180031	RRHS UMCM MESABA CLINICS	604-20200	87.35
01/08	01/24/2008	136002	6006	SAINT LOUIS COUNTY	604-20200	76
01/08	01/24/2008	136003	102	SINGING RIVER PUBLICATIONS	101-20200	32.00
01/08	01/24/2008	136004	190004	SKUBIC BROS INC	604-20200	80,446.49
01/08	01/24/2008	136005	190016	ST LOUIS COUNTY AUDITOR	101-20200	535.47
01/08	01/24/2008	136006	200006	TRIMARK INDUSTRIAL	101-20200	257.56
01/08	01/24/2008	136007	210001	UNITED ELECTRIC COMPANY	604-20200	3,708.47
01/08	01/24/2008	136008	210006	UTILITY SYSTEMS OF AMERICA INC	301-20200	17,772.80
01/08	01/24/2008	136009	220014	VIKING INDUSTRIAL NORTH	101-20200	836.52
01/08	01/24/2008	136010	230028	WISCONSIN ENERGY CONSERVATION	604-20200	505.30
01/08	01/25/2008	136011	140056	NORTHLAND TRUST SERVICES INC	376-20200	64,975.50

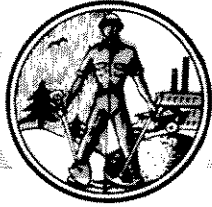
Totals:

210,123.79

Payroll-PP Ending 1/11/08 53,609.62

Sales Tax-Electronic Trans. 10,603.84

TOTAL EXPENDITURES \$274,337.25



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
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## IRRRB FINAL ACCOUNTING REPORT

**PROJECT: MOUNTAIN IRON WEST TWO RIVERS CAMPGROUND  
ELECTRICAL UPGRADES**

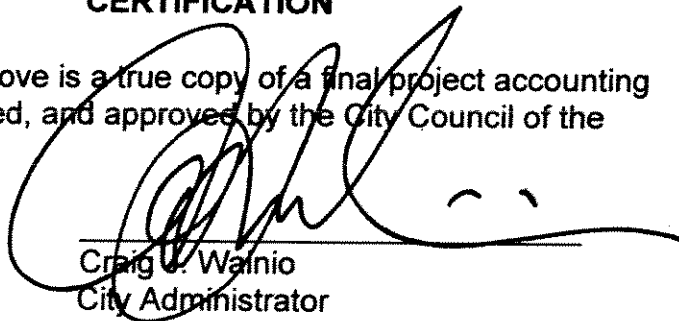
**DOCUMENT RQ #B43-1965**

**DOCUMENT PO #B43-2411**

<b>USES PROJECT COSTS</b>	<b>CITY CONTRIBUTION</b>	<b>IRR GRANTS</b>	<b>TOTAL PROJECT COSTS</b>
ELECTRICAL UPGRADES	\$ 8,322.00	\$ 20,000.00	\$ 28,322.00
ENGINEERING COSTS	\$ 11,934.00	\$ -	\$ 11,934.00
<b>TOTAL PROJECT COSTS</b>	<b>\$ 20,256.00</b>	<b>\$ 20,000.00</b>	<b>\$ 40,256.00</b>

### CERTIFICATION

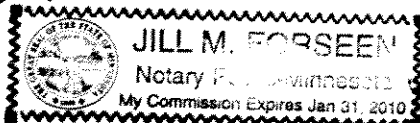
I hereby certify that the above is a true copy of a final project accounting report duly passed, adopted, and approved by the City Council of the City of Mountain Iron.



Craig U. Wainio  
City Administrator

Subscribed to and sworn before  
me this 22nd day of January, 2008.

  
\_\_\_\_\_  
Notary







# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 03-08

### ORDERING PREPARATION OF REPORT ON IMPROVEMENT

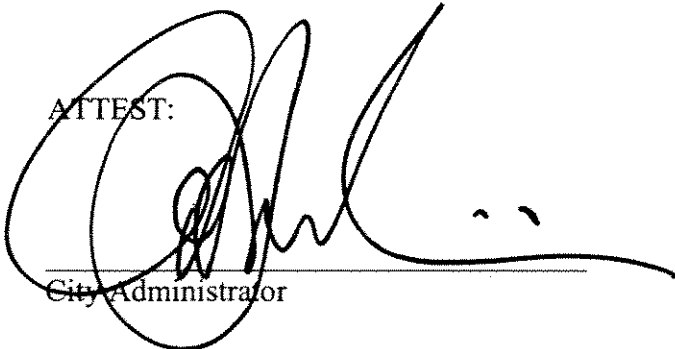
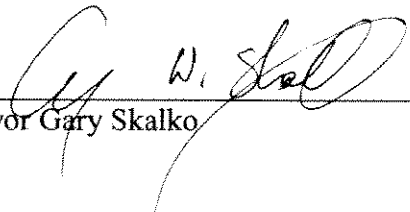
**WHEREAS**, it is proposed to improve Old Highway 169 from the Costin Plat to approximately one mile west of the Costin Plat by overlayment and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:**

That the proposed improvement be referred to Benchmark Engineering for study and that they are instructed to report to the City Council with all convenient speed advising the City Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

**DULY ADOPTED BY THE CITY COUNCIL THIS 22<sup>nd</sup> DAY OF JANUARY, 2008.**

ATTEST:

  
\_\_\_\_\_  
City Administrator  
\_\_\_\_\_  
Mayor Gary Skalko



# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 04-08

### ORDERING IMPROVEMENT AND PREPARATION OF PLANS

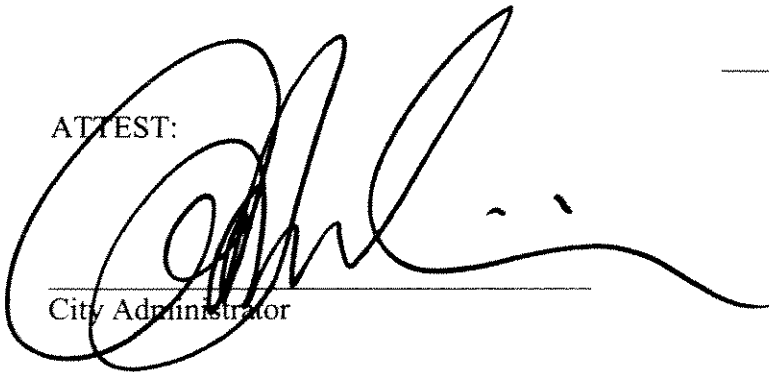
**WHEREAS**, it is proposed to improve Main Street and Mountain Avenue by the replacement of curb and gutter and the replacement of street lighting.

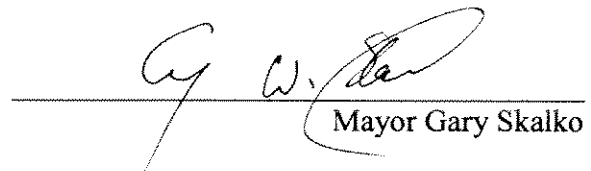
**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:**

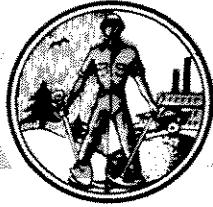
1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 20<sup>th</sup> day of August, 2007.
3. Benchmark Engineering is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

**DULY ADOPTED BY THE CITY COUNCIL THIS 22<sup>nd</sup> DAY OF JANUARY, 2008.**

ATTEST:

  
\_\_\_\_\_  
City Administrator

  
\_\_\_\_\_  
Mayor Gary Skalko



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## RESOLUTION NUMBER 05-08

### FINAL APPROVAL OF NICHOLS PARK PLAT

**WHEREAS**, Nichols Park Plat complies with City requirements for Subdivision of land as provided for in Chapter 153 of the Mountain Iron City Code; and,

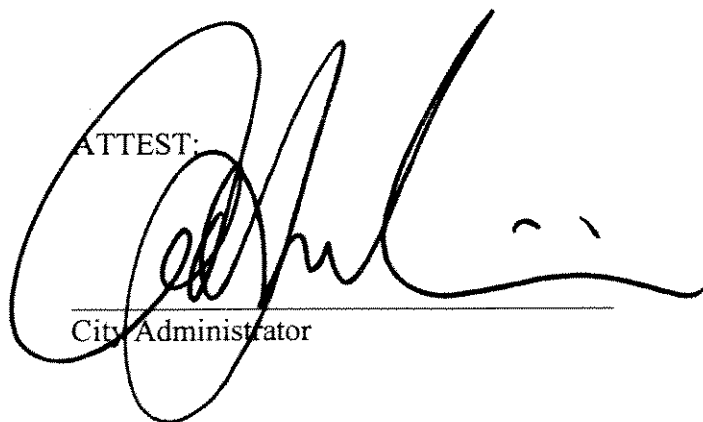
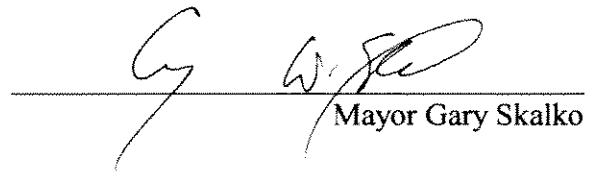
**WHEREAS**, the Mountain Iron Planning and Zoning Commission granted final approval of the Nichols Park Plat at their January 14, 2008, Regular Meeting.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA** that final approval of the Nichols Park Plat is hereby granted; and,

**BE IT FURTHER RESOLVED** that the Mayor and City Administrator are authorized to sign said plat on behalf of the City and that the Nichols Park Plat is to be filed with Saint Louis County as directed by State Law.

**DULY ADOPTED BY THE CITY COUNCIL THIS 22<sup>nd</sup> DAY OF JANUARY, 2008.**

ATTEST:

  
\_\_\_\_\_  
City Administrator  
\_\_\_\_\_  
Mayor Gary Skalko

**COUNCIL LETTER 020408-IVA1**

**MAYOR SKALKO**

**MIB ALL-NIGHT GRAD PARTY REQUEST**

**DATE:** January 30, 2008  
**FROM:** Mayor Skalko  
Craig J. Wainio  
City Administrator

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Mayor Skalko requested this item be placed on the agenda with this background information:

Letter enclosed. Requesting two items:

- 1) Donation for the party. Donation will be taken out of the Charitable Gambling Fund.
- 2) Request to waive building fees for the party on Thursday and Friday, May 22<sup>nd</sup> & 23<sup>rd</sup>, 2008.

# 2008 MIB CHEMICAL FREE ALL NIGHT GRAD PARTY

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Date: January 13, 2008

Dear Mt Iron City Council:

I'm writing to request that the fee for the Mt Iron Community Center be waived for the 2008 Chemical Free All Night Graduation Party which is being held Friday May 23rd.

We are requesting that the \$200 fee be waived (Thursday May 22<sup>nd</sup> & Friday May 23<sup>rd</sup>) for the benefit of the MIB Class of 2008.

Thank you for your consideration of our request.

Sincerely,



Deb Paakkonen, Chairman, 2008 All Night Grad Party

Thurs. May 22, 08 -

MIB

(waiver fee)

## MOUNTAIN IRON-BUHL HIGH SCHOOL



**CLASS OF 2008**

Dear Business person/ Area Organization:

As parents of the Mountain Iron-Buhl Class of 2008, we will be honoring our graduating seniors with...

### **THE 21<sup>st</sup> ANNUAL ALL-NIGHT CHEMICAL FREE GRADUATION PARTY**

The great success which we have achieved in the past has been made possible by your contribution. We again extend this invitation for you to participate in a rewarding project. This provides our graduates with an alternative choice of celebration...

#### **"A CHEMICAL FREE GRADUATION PARTY"**

If you wish to make a tax deductible donation in the form of merchandise, gift certificate, or cash-please contact our treasurer listed below. Cash donations are used to purchase decorations, games, entertainment, and prizes.

Through your donation, we all take part in the prevention of tragedies. It is truly an investment in the graduates' futures.

Thank you for helping us make this a safe and memorable night for our graduates, your generosity will be greatly appreciated!

#### ***THE MIB CLASS OF 2008 APPRECIATES YOUR SUPPORT!***

Rochelle Engman-Treasurer  
5445 Mineral Avenue  
Mountain Iron, MN 55768  
218-735-8576

13

Please make checks payable to *MIB High School Grad Party*

\*  
*Note: Request also made to waive building fees for event. Party will be Thursday, May 22, 08, 1*

**COUNCIL LETTER 020408-IVA2**

**MAYOR SKALKO**

**MESABI RANGE YOUTH FOR CHRIST REQUEST**

**DATE:** January 30, 2008  
**FROM:** Mayor Skalko  
Craig J. Wainio  
City Administrator

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Mayor Skalko requested this item be placed on the agenda with this background information:

Letter enclosed. Waive the building fees for their spring banquet on April 3, 2008.



# Mesabi Range Youth for Christ



FROM THE DESK OF ...

**DAVE STEWART,  
EXECUTIVE DIRECTOR**

[mesabiyfc@hotmail.com](mailto:mesabiyfc@hotmail.com)

**218-749-3417-W**

**218-780-0215-C**

January 16, 2008

Mt. Iron City Council  
8586 Enterprise Drive S.  
Mt. Iron, MN 55768

Mayor Gary Skalko,

It has come to our attention that you give special permission to waive the usage fee for using the Mt. Iron Community Center. Mesabi Range Youth for Christ is a 501-3C non-profit youth organization, that serves all of the area high schools and youth on the Iron Range. We have been having our annual Spring Banquet at your facility for the past three or four years. Could you consider waiving this fee for our banquet scheduled on April 3, 2008? Please contact me at your earliest convenience.

Sincerely,

Dave Stewart  
Executive Director  
218-780-0215



**COUNCIL LETTER 020408-IVA3**

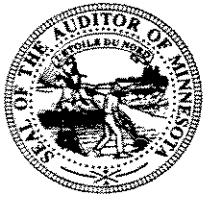
**MAYOR SKALKO**

**CABLE COMMISSION**

**DATE:** January 30, 2008  
**FROM:** Mayor Skalko  
Craig J. Wainio  
City Administrator

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Applications for the Cable Commission closed on January 29<sup>th</sup>. The City currently has two spots open and has received one application which is enclosed for your consideration.



REBECCA OTTO  
STATE AUDITOR

# STATE OF MINNESOTA

## OFFICE OF THE STATE AUDITOR

SUITE 500  
525 PARK STREET  
SAINT PAUL, MN 55103-2139

(651) 296-2551 (Voice)  
(651) 296-4755 (Fax)  
state.auditor@state.mn.us (E-Mail)  
1-800-627-3529 (Relay Service)

January 16, 2008

The Honorable Gary Skalko  
Mayor, City of Mountain Iron  
8586 Enterprise Drive, South  
Mountain Iron, Minnesota 55768

Dear Mayor Skalko:

The Office of the State Auditor reviewed donations the City of Mountain Iron (City) made to two private cemetery associations in 2005, 2006, and 2007. Based upon our review, it appears the City did not have the authority to donate more than \$2,500 per year in public funds to the private cemetery associations. This letter presents our findings and outlines our recommendations regarding these matters.

Under Minnesota law, a city may appropriate up to \$2,500 per year to any public or privately owned cemetery.<sup>1</sup> The city does not need an ownership interest in the cemetery, and the cemetery may be located within or outside the boundaries of the city.

A city may expend city funds for the support and maintenance of a cemetery that the city owns and manages.<sup>2</sup> In addition, a city may enter into a maintenance agreement with a contiguous city or town that owns and maintains a cemetery.<sup>3</sup> Each city or town entering into such a maintenance agreement may levy a tax or appropriate up to \$10,000 per year.<sup>4</sup>

According to the City Administrator, the City does not own a municipal cemetery. However, for many years, the City has donated City funds to two private cemetery

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<sup>1</sup> See Minn. Stat. § 471.84 (1957 amendment raised the maximum appropriation amount from \$1,500 to \$2,500 and extended the statute to public cemeteries). Burial of the dead in the cemetery must be allowed without restriction. *Id.* See also Op. Att'y Gen. 870-J (September 29, 1960) (village may appropriate up to \$2,500, but could not levy a special tax for the public cemetery association), Op. Att'y Gen. 870-J (August 5, 1957) (village may appropriate up to \$2,500 to a public cemetery), and Op. Att'y Gen. 870-J (May 16, 1955) (village may appropriate up to \$1,500 to public cemetery that is privately owned).

<sup>2</sup> See Minn. Stat. § 412.221, subd. 9. The subdivision provides: "The council shall have power to acquire by purchase, gift, devise, condemnation or otherwise, *hold and manage* cemetery grounds, to enclose, lay out and ornament such grounds and sell and convey lots therein. It may by ordinance regulate cemeteries and the disposal of dead bodies." (*Emphasis added.*)

<sup>3</sup> See Minn. Stat. § 471.24.

<sup>4</sup> *Id.*



The Honorable Gary Skalko  
Mayor, City of Mountain Iron  
January 16, 2008  
Page 2

associations that own cemeteries located in Virginia, Minnesota.<sup>5</sup> The City Administrator also informed us that the City does not have a maintenance agreement with either of the cemetery associations or with the City of Virginia.

In 2005, the City donated \$1,250 to each of the cemetery associations.<sup>6</sup> That amount falls within the amount allowed by statute. However, in both 2006 and 2007, the City gave each of the two cemetery associations \$3,000 each year.<sup>7</sup> In addition, the City donated \$12,500 in 2006 to one of the cemetery associations for a building expansion project.<sup>8</sup> In the 2007 budget, the City Council approved \$12,500 for capital improvements for the other cemetery association.<sup>9</sup> The City Council approved the increased cemetery donations after seeking the advice of the City Attorney. In May 2006, the City Attorney took the position that the donations were allowable under the City's statutory power to "manage" cemetery grounds.<sup>10</sup> The City Attorney reasoned that the cemetery associations were the City's agents for this purpose.<sup>11</sup>

We know of no authority for the City to donate more than \$2,500 in public funds per year to a private cemetery association such as the ones currently receiving funds from the City. In addition, under Minnesota law, before a city may appropriate up to \$10,000 in public funds for the maintenance of a cemetery it does not own, the city must have

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<sup>5</sup> The two cemetery associations are the Calvary Cemetery Association and the Greenwood Cemetery Association. According to the City Administrator, the associations own the cemeteries. *See* City Council Meeting Minutes (November 28, 2005) at page 4.

<sup>6</sup> *See* City checks dated February 8, 2005, to the Calvary Cemetery for \$1,250, and to the Greenwood Cemetery Association for \$1,250. *See also* City Council Meeting Minutes (February 7, 2005) at page 5.

<sup>7</sup> *See* City checks to the Calvary Cemetery Association dated April 5, 2006, for \$1,250; dated May 4, 2006, for \$14,250 (\$12,500 for cemetery building expansion; \$1,750 for "appropriation"); and dated March 20, 2007, for \$3,000. *See* City checks issued to the Greenwood Cemetery dated May 4, 2006, for \$3,000, and dated March 20, 2007, for \$3,000. *See also* City Council Meeting Minutes (May 1, 2006) at page 3 (approval contingent on City Attorney recommendation); City Council Meeting Minutes (March 19, 2007) at page 4.

<sup>8</sup> *See* City check to the Calvary Cemetery Association dated May 4, 2006, for \$14,250 (including \$12,500 for cemetery building expansion). *See also* City Council Meeting Minutes (March 21, 2005, and April 18, 2005) (approving 2006 budget allocation of \$12,500 for the Calvary Cemetery Association building expansion project); and City Council Meeting Minutes (April 3, 2006) (approving appropriation of the 2006 budgeted amount to the Calvary Cemetery Association).

<sup>9</sup> *See* City Council Meeting Minutes (October 30, 2006) at page 3; City Council Meeting Minutes (February 20, 2007) at page 2 (allocation contingent on contribution from the City of Virginia). The City Administrator stated that the City has not yet appropriated the 2007 funds for the Greenwood Cemetery Association.

<sup>10</sup> *See* email from Sam A. Aluni, Mountain Iron City Attorney, addressed to the Craig Waino, City Administrator, City of Mountain Iron, dated May 4, 2006 ("Email"). The City Attorney relied upon Minn. Stat. § 412.221, subd. 9. The email also stated that the Mr. Aluni had conferred with the Attorney for the City of Virginia and the City of Virginia had taken the same position. The City of Virginia is also receiving a letter from the Office of the State Auditor regarding this matter.

<sup>11</sup> *See* Email. *See also* City Council Meeting Minutes (April 17, 2006) at page 2.

The Honorable Gary Skalko  
Mayor, City of Mountain Iron  
January 16, 2008  
Page 3

entered into a maintenance agreement with another city or town that does own the cemetery.

We recommend that the City comply with Minnesota law and appropriate no more than \$2,500 per year to either of the private cemetery associations. Alternatively, the City may want to obtain an ownership interest in the cemeteries, enter into joint maintenance agreements with a municipality having an ownership interest in the cemeteries, seek a clarifying opinion from the Minnesota Attorney General's Office, or attempt to obtain a change in the law.

If you have any questions about the issues discussed in this letter, please feel free to contact me directly at (651) 297-7108.

Sincerely,



Terrilyn Diamond, Attorney  
Office of the State Auditor

cc: Craig Waino, City Administrator  
Gary Giroux, Walker, Giroux & Hahne, City Auditor  
Sam A. Aluni, Trenti Law Firm, City Attorney

Staff is proposing a plan, for City Council consideration, to take care of the immediate and necessary needs of the Public Works Department. This a combination of information compiled from the discussion of the City Council, Labor management and the 5 year capital outlay program.

**2008 Capital Outlay Requests**

1. Street Sweeper
2. Front-end Loader with attachments
3. Roof Replacement City Garage

Total 2008 Capital Outlay Budget        \$125,000.00

**Street Sweeper**

**MacEquipment Company - State of Minnesota Contract # 437708, Release # S-843(5)**

One (1) New 2008 Elgin Pelican 3 wheel Broom Sweeper	\$140,878.00
Less Trade	\$ 1,000.00
6.5% tax	<u>\$ 9,092.07</u>
TOTAL	\$148,970.07

Purchase Option #1

Pay \$125,000.00 Capital Outlay and \$23,970.07 General Fund Reserve

Purchase Option #2

Three (3) annual payments of \$51,664.80 @ 4.1% interest (MacQueen Equipment finance company) for a Total of \$154,994.40. If purchase option # 2 was used on Sweeper, \$73,335.20 would remain for 2008 Capital Outlay.

**Front-end Loader with Attachments**

**ZIEGLER INC. - State of Minnesota Contract # 436276, Release # L331 (5)**

One (1) New Caterpillar 930H Wheel Loader with Plow attachments	\$153,777.00
Less trade allowance for 1976 Cat Grader	<u>\$ 18,700.00</u>
Sub total	\$135,077.00
6.5 % tax	<u>\$ 8,780.00</u>
Sub total	\$143,857.00
Document fee	<u>\$ 250.00</u>
TOTAL	\$144,107.00

Purchase Option

Three (3) annual payments of \$50,837.17 per year at 5.95% (Ziegler finance company) for at total of \$152,511.51. Under this payment plan for the Loader, \$22,335.00 would remain for roof repair. The remainder of the roof replacement cost would have to come from General Fund Reserves and Enterprise Funds

The following is being recommended to address out immediate capital improvement needs:

Purchase the sweeper under option number 2 and the front-end loader under the three (3) year payment plan. This scenario requires an expenditure of \$102,664.00 from the \$125,000 allocated in the 2008 capital outlay budget. Under this plan a capital outlay budget amount of \$102,664.00 in 2009 and in 2010 would be needed. Total financing costs for the sweeper over the three years would be \$6,024.00 and for the loader it would be \$8,404.00.

**CITY OF MOUNTAIN IRON  
CAPITAL IMPROVEMENT PLAN  
2001 - 2005**

2001 Capital Improvement Plan

Item	Department	General	Grant	Designated	Bonding	Other	TOTAL
Stormwater (2000 Funded)	Infrastructure A	\$ 140,000.00	\$ 400,000.00			\$ 260,000.00	\$ 800,000.00
8th Street	Infrastructure A	\$ 300,000.00	\$ 300,000.00			\$ 100,000.00	\$ 700,000.00
Library	Buildings A	\$ 400,000.00	\$ 100,000.00			\$ 100,000.00	\$ 600,000.00
Commercial Sites (IRRRB)	Development A	\$ 300,000.00	\$ 300,000.00				\$ 600,000.00
Fire Hall	Fire A	\$ 500,000.00					\$ 500,000.00
Aerial	Fire A	\$ 300,000.00					\$ 300,000.00
Water Tank Maint	Infrastructure A	\$ 50,000.00	\$ 100,000.00			\$ 50,000.00	\$ 200,000.00
Pumper	Fire A	\$ 110,000.00		\$ 45,500.00			\$ 155,500.00
Street Maintenance	Streets A	\$ 50,000.00				\$ 50,000.00	\$ 100,000.00
Single Axle Dump Truck	Streets A	\$ 62,000.00					\$ 62,000.00
Dasher Boards	Parks A	\$ 50,000.00					\$ 50,000.00
Sewer Jetter	Waste Water A					\$ 37,000.00	\$ 37,000.00
Squad Car	Sheriffs A	\$ 23,000.00					\$ 23,000.00
Pole Building	Parks A	\$ 14,000.00					\$ 14,000.00
Dugouts	Parks A	\$ 10,000.00					\$ 10,000.00
Bleachers	Parks A	\$ 7,000.00					\$ 7,000.00
Snowblower	Streets A	\$ 6,500.00					\$ 6,500.00
Building Maintenance	Buildings A	\$ 5,000.00					\$ 5,000.00
Loader	Streets B	\$ 120,000.00					\$ 120,000.00
Crack Sealing	Parks B	\$ 20,000.00					\$ 20,000.00
Aglim Fields	Parks B	\$ 12,000.00					\$ 12,000.00
Waterline Extension	Camp B	\$ 5,000.00					\$ 5,000.00
WWTP Maint	Waste Water C	\$ 200,000.00	\$ 375,000.00			\$ 175,000.00	\$ 750,000.00
<b>OVERALL 2001 TOTAL</b>		<b>\$ 1,844,500.00</b>	<b>\$ 775,000.00</b>	<b>\$ 45,500.00</b>	<b>\$ -</b>	<b>\$ 312,000.00</b>	<b>\$ 2,977,000.00</b>



**CITY OF MOUNTAIN IRON  
CAPITAL IMPROVEMENT PLAN**

2002 - 2006

2003 Capital Improvement Plan

Item	Department	General	Grant	Designated	Bonding	Other	TOTAL
Unity Drive Extension	Streets	A \$ 500,000.00	\$ 500,000.00				\$ 1,000,000.00
Building	Library	A \$ 700,000.00					\$ 700,000.00
Commercial Site Development	Development	A \$ 250,000.00					\$ 250,000.00
Excavator	Streets	A \$ 130,000.00					\$ 130,000.00
Tanker	Fire	A \$ 120,000.00					\$ 120,000.00
Street Maintenance	Streets	A \$ 50,000.00				\$ 50,000.00	\$ 100,000.00
Pavilion	W2R	A \$ 35,000.00					\$ 35,000.00
Lawn Tractor	Parks	A \$ 30,000.00					\$ 30,000.00
Squad Car	Sheriffs	A \$ 25,000.00					\$ 25,000.00
Recodification	Administration	A \$ 20,000.00					\$ 20,000.00
Slip lining	Wastewater	A \$ 20,000.00					\$ 20,000.00
Replace MDT	Sheriffs	A \$ 18,000.00					\$ 18,000.00
Technology Upgrades	Administration	A \$ 10,000.00				\$ 5,000.00	\$ 15,000.00
Tennis Court Resurface	Parks	A \$ 7,000.00					\$ 7,000.00
Sweeper	Streets	B \$ 115,000.00					\$ 115,000.00
SG Improvements	Parks	B \$ 25,000.00					\$ 25,000.00
South Grove Playground	Parks	B \$ 25,000.00					\$ 25,000.00
Fencing	W2R	B \$ 13,000.00					\$ 13,000.00
Upgrade Park Old Town	Parks	B \$ 5,000.00					\$ 5,000.00
Remodel Building	W2R	B \$ 4,000.00					\$ 4,000.00
<b>OVERALL 2003 TOTAL</b>		<b>\$ 2,102,000.00</b>	<b>\$ 500,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 55,000.00</b>	<b>\$ 2,657,000.00</b>





January 16, 2008

Don Kleischmidt  
City of Mountain Iron  
8586 S. Enterprise Dr.  
Mountain Iron, MN 55768

Dear Don:

MacQUEEN EQUIPMENT INC. is pleased to offer the following proposal for a new 2008 Elgin Pelican NS Street Sweeper. The price of this package is based on State of Minnesota Contract # 437708, Release # S-843(5), Contract Period: May 26, 2007, through April 30, 2008.

1-New 2008 Elgin Pelican S 3-Wheel Broom Sweeper includes all standard features plus:

Air Conditioning  
RH Bostrom Air Ride Seat  
Conveyer Lower roller Cleanout  
Hydraulic Main Broom Suspension  
2-Rear Flood Backup Lights  
Single Strobe Light W/Guard/Wire Mount  
Extra Set of Filters  
Painted Elgin White  
1-Year Warranty  
Includes Freight and Training, F.O.B. Mountain Iron, MN  
Delivery Will Advise Spring 2008

Selling Price	\$140,878.00
Less Trade	(1,000.00)
6.5% MN Sales Tax	9,092.07
Total	<u>\$148,970.07</u>





1415 West 22nd Street, Suite 1100  
 Oak Brook, IL 60523  
 Phone: 800-934-6569  
 Fax : 630-954-2041

**Elgin Sweeper Company is pleased to provide the following financing quote to:**

**City of Mountain Iron, MN**

for their acquisition of 2008 Elgin Pelican NS Street Sweeper

Equipment Cost:	\$149,970.07
Trade-In:	\$1,000.00
Down Payment:	\$0.00
Amount Financed:	<u>\$148,970.07</u>

**Payment (Arrears)**

Term	Rate	Monthly	Quarterly	Semi-Annual	Annual
1	4.10%	\$ 12,691.59	\$ 38,201.72	\$ 76,783.20	\$ 155,077.84
2	4.10%	\$ 6,475.65	\$ 19,490.38	\$ 39,170.56	\$ 79,096.54
3	4.12%	\$ 4,406.15	\$ 13,260.91	\$ 26,848.88	\$ 53,803.45
4	4.14%	\$ 3,372.94	\$ 10,150.81	\$ 20,397.27	\$ 41,175.26
5	4.16%	\$ 2,754.28	\$ 8,288.51	\$ 16,653.81	\$ 33,613.27
6	4.20%	\$ 2,344.26	\$ 7,054.35	\$ 14,173.20	\$ 28,603.11
7	4.25%	\$ 2,053.43	\$ 6,178.95	\$ 12,413.73	\$ 25,049.65
8	4.30%	\$ 1,836.70	\$ 5,526.58	\$ 11,102.46	\$ 22,401.12

**Payment (Advance)**

Term	Rate	Monthly	Quarterly	Semi-Annual	Annual
2	4.10%	\$ 6,453.60	\$ 19,292.63	\$ 38,383.69	\$ 75,981.30
3	4.10%	\$ 4,389.82	\$ 13,122.22	\$ 26,104.75	\$ 51,664.80
4	4.12%	\$ 3,360.07	\$ 10,043.20	\$ 19,976.97	\$ 39,527.37
5	4.14%	\$ 2,743.47	\$ 8,199.48	\$ 16,307.55	\$ 32,258.91
6	4.16%	\$ 2,333.45	\$ 6,973.45	\$ 13,867.41	\$ 27,425.12
7	4.20%	\$ 2,042.84	\$ 6,104.31	\$ 12,137.11	\$ 23,995.78
8	4.25%	\$ 1,826.74	\$ 5,457.94	\$ 10,850.04	\$ 21,443.82

"Arrears" - the first payment is due 1 month (for monthly payments), 3 months (for quarterly payments), 6 months (for semi-annual payments), or 12 months (for annual payments) from the date of delivery.

"Advance" - the first payment is due at delivery, then monthly, quarterly, semi-annually, or annually thereafter based on the payment term selected.

Rates are valid until 2/20/2008 and are subject to credit and documentation review.  
 by Federal Signal Leasing.

Prepayment is permitted without penalty on any annual anniversary of lease commencement as provided for in the Lease Agreement (90 days notice required).

Thank you for your interest in Federal Signal Leasing. Please do not hesitate to give us a call to answer any questions or if you require further information.

\* Interest paid by Lessee under lease agreement must be exempt from federal income taxes.



901 West 94th Street  
Minneapolis, MN 55420-4236  
952.888.4121  
800.352.2812  
www.zieglercat.com

January 25, 2008

City of Mountain Iron  
8586 Enterprise Drive  
Mountain Iron MN 55768-8260

Re: Contract No. 436276, Release No. L331 (5) issued by the State of Minnesota  
Approved Ziegler Inc. for the sale of Caterpillar Wheel Loaders

We are submitting this bid on the Caterpillar 930G with optional Item 3.8 Engine, Tier III upgrade. This is added because equipment manufacturers are required by the EPA to meet certain emission requirements. Because of this engine change, Caterpillar Inc. changed the model designation to an "H".

The machine Ziegler Inc. would deliver to the City of Mountain Iron would be a Caterpillar 930H, which is the same as a 930G only with the engine upgrade.

Thank you for the opportunity of submitting this bid to the City of Mountain Iron.

Respectfully,

*Dave Walter*

Dave Walter  
Sales Manager *JRW*



Date: January 24, 2008

901 West 94<sup>th</sup> Street  
 Minneapolis MN 55420-4299

**To:**  
 City of Mountain Iron  
 8586 Enterprise Dr  
 Mountain Iron MN 55768-8260

**Equipment:**  
 One (1) Caterpillar 930G Wheel Loader  
 Per State of Minnesota  
 Contract No: 436276  
 Release No: L331 (5)

=====

WE PROPOSE TO FURNISH IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS, TERMS AND CONDITIONS:

**SPECIFICATIONS**

		5 year/5,000 hour <u>Repurchase</u>
1.1	Base Price	\$94,704.00
2.2	AM/FM radio (includes 2.1)	\$540.00
2.5	Ride control	\$2,240.00
2.6	Air conditioner	\$2,675.00
2.8	Seat, air suspension	\$510.00
2.9	Doors, cab, sliding glass	\$360.00
3.1	Front axle differential lock	Standard
3.2	Differential, limited slip, rear	\$1,620.00
3.8	Engine, Tier III upgrade	\$6,695.00
4.1	Strobe light Whelan 1200 blue or amber	\$645.00
4.5	Two additional front cab mounted lights	Included in cab
4.6	Converter, 24-12 volt, 25 amp	\$475.00
7.2	Bucket, GP, 3.0 cyd with bolt-on edge	\$5,070.00
7.5	Caterpillar quick coupler, standard	\$2,785.00
8.10	Fenders, roading, steel front & non metallic rear	\$1,680.00
9.7	One set of parts, service & operators manual	No Charge
*	Tires, 20.5xR25 Michelin XSNOPius	\$9,278.00
**	Updated price of Little Falls LDL10 Snow Wing (10') with hydraulic push bar and PR1243 (12') hydraulic reversible plow with Caterpillar female adapter installed. Includes Little Falls electronic joystick control with 3 diverter valves installed.	\$1,000.00
		<u>\$24,500.00</u>
		<u>\$3,500.00</u>
		\$79,000.00
	Less allowance for one (1) used Caterpillar 120G Motor Grader S/N 87V02824	( 18,700.00)
		\$135,077.00
	Minnesota Sales Tax	8,780.01
		\$143,857.01
	Document fee	250.00
		<u>\$144,107.00</u>

\*NOT INCLUDED ON STATE BID  
\*\*UPDATED LITTLE FALLS PRICING

PAYMENT SCHEDULE – 5.95%

Annual Payments:

2 Year	\$78,546.20 Each
3 Year	\$53,861.98 Each
4 Year	\$41,540.45 Each
5 Year	\$34,163.96 Each

First payment due one (1) year after delivery of machine.

**TERMS AND CONDITIONS**

The prices quoted are current and are subject to change to those in effect at the time of shipment. Caterpillar products are sold subject to the terms of the applicable Caterpillar warranty. Copies of the warranties applicable to this purchase are attached hereto, and the purchaser by signing this order acknowledges receipt of the Caterpillar warranties. The Purchaser agrees to pay any and all taxes, assessments, licenses, and government charges of every kind and nature whatsoever upon said equipment which may be imposed or assessed against or resulting to the Seller on account of the possession or use of said equipment by Purchaser. All provisions hereof are contingent upon government restrictions, strikes, accidents, delays of carrier and other delays unavoidable and beyond Seller's control.

It is intended and understood that title and ownership of said equipment is and shall remain vested in the Seller, notwithstanding delivery or possession, until the entire price is paid by cash in full.

**THIS PROPOSAL SUBJECT TO ALL PROVISIONS OF THE CONTRACT AND WARRANTY AS SPECIFIED HEREIN:**

ACCEPTED:

By \_\_\_\_\_

Its \_\_\_\_\_

Respectfully submitted,     Andy Micheletti  
Ziegler Inc.

By Andy Micheletti

Subject to approval by:  
Ziegler Inc.

Approved:

By \_\_\_\_\_



Jim R Lundquist/ZIEGLER  
01/28/2008 11:25 AM

To Andy J Micheletti/ZIEGLER@ZIEGLER  
cc  
bcc  
Subject City of Mt. Iron revised payment schedule

Andy:

Two (2) payments @ \$74,135.16 each

Three (3) payments @ \$50,837.17 each

Four (4) payments @ \$39,207.60 each

Five (5) payments @ \$32,245.36 each

Six (6) payments @ \$27,616.76 each

Amounts are based on receiving first payment on delivery of machine and each year thereafter

Any questions give me a call

Jim

**COUNCIL LETTER 020408-VIA**

**ADMINISTRATION**

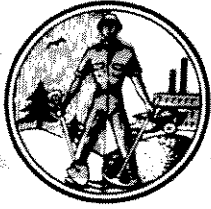
**RESOLUTION NUMBER 06-08**

**DATE:** January 30, 2008  
**FROM:** Craig J. Wainio  
City Administrator

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Resolution Number 06-08 approves the Final Plat of Morgan Park Estates which is a new housing development which is located south of South Grove. In order to proceed with the development the area needs to be platted. The plat was presented to the Planning and Zoning Commission at their January 28<sup>th</sup> meeting.

It is recommended that the City Council adopt Resolution Number 06-08 approving the Nichols Park plat.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 06-08

### FINAL APPROVAL OF MORGAN PARK PLAT

**WHEREAS**, the Morgan Park Plat complies with City requirements for Subdivision of land as provided for in Chapter 153 of the Mountain Iron City Code; and,

**WHEREAS**, the Mountain Iron Planning and Zoning Commission granted final approval of the Nichols Park Plat at their January 28, 2008, Regular Meeting.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA** that final approval of the Morgan Park Plat is hereby granted; and,

**BE IT FURTHER RESOLVED** that the Mayor and City Administrator are authorized to sign said plat on behalf of the City and that the Morgan Park Plat is to be filed with Saint Louis County as directed by State Law.

**DULY ADOPTED BY THE CITY COUNCIL THIS 4<sup>th</sup> DAY OF FEBRUARY, 2008.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator

**COUNCIL LETTER 020408-VIB**

**ADMINISTRATION**

**RESOLUTION NUMBER 07-08**

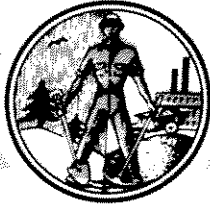
**DATE:** January 30, 2008  
**FROM:** Street Committee  
Craig J. Wainio  
City Administrator

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Enclosed, please find a petition from the developer of the Morgan Park Estates project for the installation of infrastructure. This project is to be funded partially through an IRR grant and the remainder through assessments. Resolution Number 07-08 initiates the project by ordering a feasibility report. Once completed, the report will be submitted to the City Council and the City Council will then set the required public hearing.

It is recommended that the City Council adopt Resolution Number 07-08 ordering report.





# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 07-08

### DECLARING ADEQUACY OF PETITION AND ORDERING PREPARATION OF REPORT

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:**

1. A certain petition requesting the improvement of Morgan Park Drive between east line of Mineral Avenue and the end of Morgan Park Drive hereby petition that such street be improved by tarvia surfacing, installation of curbs and gutters, the construction of storm water systems and the construction of water and waste water mains, filed with the council on February 4, 2008, is hereby declared to be signed by the required percentage of owners of property affected thereby. This declaration is made in conformity to Minn. Stat. § 429.035.
2. The petition is hereby referred to Benchmark Engineering and that firm is instructed to report to the City Council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

**DULY ADOPTED BY THE CITY COUNCIL THIS 4<sup>th</sup> DAY OF FEBRUARY, 2008.**

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator

**Petition for Local Improvement (100 percent of property owners)**

Mountain Iron, Minnesota

January 29, 2008

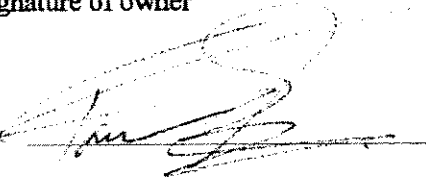
To the City Council of Mountain Iron, Minnesota:

We, all owners of real property abutting on Morgan Park Drive, between east line of Mineral Avenue and the end of Morgan Park Drive hereby petition that such street be improved by tarvia surfacing, installation of curbs and gutters, the construction of storm water systems and the construction of water and waste water mains therein pursuant to Minnesota Statutes, Chapter 429, and that the city assess the entire cost of the improvement against our property described below and hereby agreed to pay the entire cost as apportioned by the City.

Signature of owner

Description of Property

1.



Lots 1 through 20, Morgan Park Estates, City of Mountain Iron, County of Saint Louis, State of Minnesota.

Examined, checked, and found to be in proper form and to be signed by the required number of owners of property affected by the making of the improvement petitioned for.

  
\_\_\_\_\_  
City Administrator

January 15, 2008

Mountain Iron City Council  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

To: The Mountain Iron City Council

Re: Authorization for a one day liquor license

The Magic Bar of Virginia, Minnesota would like to request that a one day liquor license be granted for use at the Mountain Iron Community Center. The Range Association of Realtors will be holding an annual banquet on February 21, 2008, this event will be catered by Northgate Plaza and they would like to have a cash bar set up. Also on March 8, 2008 the union workers for Eveleth Taconite will be having a similar function catered by Northgate Plaza. I am requesting a one day license for both of these events. Enclosed please find a copy of my Minnesota Liquor License and my insurance information for 2008. I appreciate your time and attention to this matter and look forward to hearing from you. If you have any questions please do not hesitate to contact me.

Sincerely,

Pat Meinzer  
Owner, Magic Bar

**COUNCIL LETTER 020408-0000**

**COUNCILOR ROSKOSKI**

**LIBRARY DOWNSPOUT DRAINAGE**

**DATE:** January 30, 2008

**FROM:** Councilor Roskoski

Craig J. Wainio  
City Administrator

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Councilor Roskoski requested this item be placed on the agenda with this background information:

The rain gutters and downspouts were repaired and are working fine. What should be done next is get some horizontal runners connected up to the downspouts to get the downspout outflow away from the building foundation walls and out away from the building. Benchmark Engineering should be given authorization to work with staff and look at various possibilities on what could be done either in house or contracted out.

**COUNCIL LETTER 020408-VIF**  
**ADMINISTRATION**  
**RESCHEDULE MEETING**

**DATE:** January 30, 2008  
**FROM:** Craig J. Wainio  
City Administrator

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The City Council will need to reschedule the City Council meeting set for February 18<sup>th</sup> due to the Presidents Day Holiday.

COMMUNICATIONS  
FEBRUARY 4, 2008

1. Coalition of Greater Minnesota, an invitation to attend the annual Legislative Action Day in St. Paul on Wednesday, February 20, 2008.



**Dedicated to a Strong Greater Minnesota**

January 15, 2008

Craig Wainio  
City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768-8260

Dear Mr. Wainio:

Each member city of the Coalition of Greater Minnesota Cities is encouraged to send at least one person to participate in our annual **Legislative Action Day in St. Paul on Wednesday, February 20, 2008**. The event is an opportunity to meet with city officials from across the state, hear from legislative leaders, meet with legislators, and learn about important issues for the 2008 session. A schedule of events is below.

Members are asked to contact their legislators to schedule a meeting with them between 1:30 and 3 p.m. and invite them to the legislative reception and dinner. Each legislator has received an invitation to the reception and dinner, but your personal contact greatly encourages their attendance.

Legislators need to pay \$20 for their dinner unless the city pays for them. If your city would like to pay for your legislators, please include their names on the enclosed registration form. There will be a per person registration fee for CGMC members of \$60 to cover lobbying materials, reception and dinner.

<b>10 a.m.</b>	<b>Board of Directors Meeting</b>	Flaherty & Hood, P.A. Offices
<b>11 a.m.</b>	<b>Full Membership Meeting</b>	Flaherty & Hood, P.A. Offices
<b>12 p.m.</b>	<b>Lunch with Tax Chairs</b>	Flaherty & Hood, P.A. Offices
	Confirmed: Senate Tax Chair Tom Bakk, DFL-Cook	
	Invited: House Tax Chair Ann Lenczewski, DFL-Bloomington	
<b>1:30 p.m.</b>	<b>CGMC Members Lobbying at Capitol</b>	
<b>3:30 p.m.</b>	<b>Legislative Leaders Discussion</b>	Flaherty & Hood, P.A. Offices
	Confirmed: Senate Majority Leader Larry Pogemiller, DFL-Minneapolis	
	House Minority Leader Marty Seifert, R-Marshall	
	Speaker of the House Margaret Anderson Kelliher, DFL-Minneapolis	
	Invited: Senate Minority Leader David Senjem, R-Rochester	
<b>5:30 p.m.</b>	<b>Legislative Reception</b>	Mancini's
<b>6:30 p.m.</b>	<b>Dinner (appetizers, steak/chicken, dessert)</b>	Mancini's

Please R.S.V.P. to Shelly Walsh at (651) 259-1913. I look forward to seeing you February 20, 2008.

Sincerely,

Mayor Thomas A. Kuntz, City of Owatonna  
President, Coalition of Greater Minnesota Cities



# 2008 CGMC Legislative Action Day—St. Paul

## Wednesday, February 20, 2008

### Agenda & Registration

#### Agenda

- 10 a.m. Board of Directors Meeting Flaherty & Hood, P.A. - 525 Park Street, Suite 470
- 11 a.m. Full Membership Meeting Flaherty & Hood, P.A.
- 12 p.m. Lunch with Tax Chairs Flaherty & Hood, P.A.  
 Senate Tax Chair Tom Bakk, DFL-Cook (confirmed)  
 House Tax Chair Ann Lenczewski, DFL-Bloomington (invited)
- 1:30 p.m. Lobby at Capitol Complex Capitol/State Office Building  
 CGMC members are responsible for scheduling appointments with legislators
- 3:30 p.m. Legislative Leadership Panel Flaherty & Hood, P.A.  
 Senate Majority Leader Larry Pogemiller, DFL-Minneapolis (confirmed)  
 Senate Minority Leader David Senjem, R-Rochester (invited)  
 Speaker of the House Margaret Anderson Kelliher, DFL-Minneapolis (confirmed)  
 House Minority Leader Marty Seifert, R-Marshall (confirmed)
- 5:30 p.m. Legislative Reception Mancini's - 531 West 7<sup>th</sup> Street
- 6:30 p.m. Dinner Mancini's

#### Registration

City \_\_\_\_\_

Name/Title \_\_\_\_\_

Name/Title \_\_\_\_\_

Name/Title \_\_\_\_\_

**Please check the events you will attend:**

- 10 a.m. Board of Directors Meeting  
 11 a.m. Full Membership Meeting  
 12 p.m. Lunch at Flaherty & Hood, P.A.  
 5:30 p.m. Legislative Reception at Mancini's  
 6:30 p.m. Dinner at Mancini's

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 6:30 p.m. Dinner at Mancini's

**Hotels: Please reserve your room ASAP! There is a hockey tournament and rooms are limited.**

**Holiday Inn RiverCentre**  
 (near Xcel Energy Center)  
 175 West 7<sup>th</sup> St. 55102  
 Phone: 651.225.1515

**CGMC rate: \$115 plus tax**  
*Parking is an additional charge. There is a free shuttle, so members may have a ride to/from Mancini's.*

**Best Western Kelly Inn**  
 (near the Capitol)  
 161 St. Anthony Ave. 55103  
 Phone: 651.227.8711

**Government rate: \$94 plus tax**

30

**Registration per person: \$60**

Bill me     Payment Enclosed     I'll pay at the meeting

Includes \$20 for dinner at Mancini's. Please make checks payable to CGMC. Please include \$20 for each additional dinner.