

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
WEDNESDAY, FEBRUARY 2, 2011 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
- II. Consent Agenda
  - A. Minutes of the January 18, 2011, Regular Meeting (#1-7)
  - B. Receipts
  - C. Bills and Payroll
- III. Public Forum
- IV. Committee and Staff Reports
  - A. Mayor's Report
    - 1. Mark "Bush" Prebeg Snowmobile Ride Donation (#8)
    - 2. Mark "Bush" Prebeg Proclamation (#9)
    - 3. Assistance for Snowmobile Ride (#10)
  - B. City Administrator's Report
    - 1. MCFOA Annual Conference Attendance (#11-12)
  - C. Director of Public Work's Report
  - D. Sheriff's Department Report
    - 1. Monthly Statistics (#13)
    - 2. Authorization to Purchase Squad Car (#14-16)
  - E. City Engineer's Report
  - F. Public Health and Safety Board
    - 1. Development of Long Range Plan (#17)
  - G. Street Committee
    - 1. Authorize Westgate/West Virginia Drainage Study (#18)
  - H. Liaison Reports
- V. Unfinished Business
- VI. New Business
  - A. Ordinance Number 01-10 Amending Parking Ordinances (#19-21)
  - B. Ordinance Number 02-11 Amending Liquor Ordinance (#22-24)
  - C. Continuation of Employment for Assistant Librarian (#25)
  - D. Schedule Closed Meeting to Consider Preliminary Allegations (#26)
- VII. Announcements
- VIII. Adjourn

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
JANUARY 18, 2011

Mayor Skalko called the City Council meeting to order at 6:31 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Susan Tuomela, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Sam Aluni, City Attorney; and John Backman, Sergeant.

It was moved by Skalko and seconded by Prebeg that the consent agenda be approved as follows:

1. Add the following item to the agenda:  
VI. D. Change meeting dates for February Council meetings.
2. Approve the minutes of the January 3, 2011, regular meeting as submitted.
3. To acknowledge the receipts for the period January 1-15, 2011, totaling \$176,094.57, (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period January 1-15, 2011, totaling \$397,426.33, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

No one spoke during the public forum.

The Mayor commented on the following items:

- Mountain Iron Fire Department. Thanked the department for their assistance with the house fire in Virginia on January 14, 2011. He said that 13 of the Mountain Iron Fire Department members responded. He said that mutual aid is an important part of the Fire Department.
- Tucson Tragedy. He said that the tragedy in Tucson has affected everyone. He said that his thoughts and prayers go out to the victims and their families.

The Mayor gave his "State of the City" address:

- "State of the City" address summary:
  1. The City is in excellent financial condition.
    - a. Reserves are solid, despite losing \$800,000 in the past two years from State Aid and Taconite Aid.
    - b. The 2011 Budget was balanced and there would be no levy increase.
  2. Economic Development in 2010, new businesses that provided 70 new jobs and increased the tax base by \$1,500,000.
    - a. Perkins Restaurant
    - b. Lakehead Construction
    - c. St. Luke's Laurentian Clinic

3. New Home Construction for 2010, increasing the tax base by \$1,000,000.
  - a. Five building permits were applied for in Mountain Iron with four of those homes being constructed in Unity Second Addition.
4. New Housing Development.
  - a. South Forest Grove, 20 City lots available with blacktopped roads, and City sewer, water, and electric utilities. Four lots have been sold to date.
5. Miscellaneous Information:
  - a. Geographic Changes. In the Parkville area there were a number of properties that have been purchased by U. S. Steel Corporation.
  - b. New City Projects completed in 2010:
    1. West Virginia. Ballfield constructed.
    2. Ann's Acres. New playground equipment installed.
    3. Wolf. An upgrade to the ballfield, with grant funding.
    4. Locomotive Park. Various improvements. This project should be completed in 2011. Parts of the expenses were paid for by grant funding.
  - c. Park and Recreation Board. A thank you for serving the Community.
  - d. Fire Department. A thank you to the 20 members now serving the City on the Fire Department, including three new women members. Also, a thank you to the nine First Responders. Thank you to the Fire Department Officers during the transition in 2010.
  - e. Silicon Energy Plant. The plant is planned to be open in March or April of 2011. This is the first plant of this type in the State of Minnesota. Also, the plant would create 20 new full-times jobs and increase the City's tax base by \$3,000,000.
  - f. Solar Panels. The City received a \$150,000 grant to install solar panels on a public building.
  - g. Thank you. He thanked Craig Wainio, the Economic Development Authority, and the Planning and Zoning Commission for all of the economic development projects that they have worked on in 2010.
6. Tentative Projects for 2011, depending on State Aid allocations.
  - a. Completion of Locomotive Park with possible assistance from grant funding.
  - b. Parks. Possible upgrades being considered.
  - c. Street Improvements. Possible upgrades to some City streets.
  - d. City Buildings. Minor improvements to the Fire Hall and Library buildings.
  - e. Drainage Study. Money has been designated to conduct a drainage study in the West Virginia/Westgate area.
7. Conclusion. The Mayor said that 2010 was a good year and he was looking forward to working with the Council, Staff, City Employees, and members of the Boards and Commission, to continue to make Mountain Iron a better place to live and work in 2011.

Councilor Roskoski wanted to recognize the Civic Association for their work in obtaining funding for the canopy over the locomotive in Locomotive Park. He recognized Ray Saari, Co-Chair; Bernadette Suomi, Treasurer; Kathy Irish, Secretary; Ted Newberg, member; Vi Newberg, member; William Buria, member; and Dale Irish, member. Also, a thank you to Benchmark Engineering for assisting with the expertise and planning for the canopy project. Also, a thank you to Iron Range Resource Culture and Tourism Board for the funding.

It was moved by Skalko and seconded by Zupancich to appoint Tim Johnston, to replace Jim Giorgi, on the Planning and Zoning Commission, with his term expiring on December 31, 2013. The motion carried with Roskoski and Tuomela voting no.

It was moved by Skalko and seconded by Prebeg to appoint Susan Tuomela as the Council Liaison to the Library Board. The motion carried.

It was moved by Roskoski and seconded by Zupancich to authorize Craig J. Wainio, City Administrator, as the designee to oversee, monitor, accept responsibility and evaluate the “non-audit services” for the City of Mountain Iron for the 2010 audit. The motion carried.

Councilor Roskoski questioned the City Attorney regarding a fundraiser/raffle for the Merritt Days Committee. The City Attorney and the City Administrator said that the Merritt Days Committee is not under the direct sponsorship of the City, so the City would not be liable for the fundraising event that they want to conduct.

The City Attorney advised the Council that a proposed ordinance would be presented to the Council for authorization to allow a local restaurant to sell strong beer with their wine and 3.2 beer license.

It was moved by Prebeg and seconded by Tuomela to appoint Michael Dundas to fill the Operator position effective immediately. The motion carried.

During the Liaison Reports, Councilor Roskoski questioned Tony Zupancich, Liaison for the Economic Development Authority (EDA), regarding comments made in the EDA minutes about land acquisitions for housing. Councilor Zupancich said that the EDA was looking for suitable property along Highway 7 to add housing in the City.

It was moved by Zupancich and seconded by Tuomela to approve the Pay Equity Report, as submitted. The motion carried.

The Council reviewed the request of the Range Trail Committee. The Director of Public Works said that the Park and Recreation Board would be looking into developing a snowmobile route through Mountain Iron.

It was moved by Zupancich and seconded by Roskoski to authorize the payment of \$4,500 to the Greenwood Cemetery Association for their 2011 allocation. The motion carried unanimously on a roll call vote.

It was moved by Prebeg and seconded by Tuomela to change the February 7, 2011, meeting date to Wednesday, February 2, 2011, at 6:30 p.m. The motion carried.

It was moved by Prebeg and seconded by Tuomela to change the February 21, 2011 meeting date to Tuesday, February 22, 2011 at 6:30 p.m. The motion carried.

At 7:23 p.m., it was moved by Skalko and seconded by Zupancich that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Anderson, CMC  
Municipal Services Secretary

[www.mtniron.com](http://www.mtniron.com)

## Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	158,949.48
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	304.89
LICENSES	ANIMAL	70.00
CHARGE FOR SERVICES	WATER-CHARGE FOR SERVICES	57.00
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	400.00
BUILDING RENTALS	COMMUNITY CENTER	200.00
MISCELLANEOUS	ELECTRIC RECONNECT FEE	70.00
MISCELLANEOUS	WATER TAP IN FEE	35.00
MISCELLANEOUS	REIMBURSEMENTS	185.00
CD INTEREST	CD INTEREST 301	681.00
MISCELLANEOUS	CIVIC ASSOCIATION GRANT	9,500.00
FINES	PARKING VIOLATIONS	15.00
METER DEPOSITS	ELECTRIC	1,150.00
MISCELLANEOUS	ASSESSMENT SEARCHES	40.00
SPECIAL ASSESSMENTS	SPECIAL ASSESS.-BOND MONEY	3,642.62
SPECIAL ASSESSMENTS	INTEREST-SP.ASSESS.-BONDS ISSU	387.68
METER DEPOSITS	WATER	40.00
CD INTEREST	CD INTEREST 101	73.38
CD INTEREST	CD INTEREST 378	220.14
CD INTEREST	CD INTEREST 603	73.38
Summary Totals:		<u>176,094.57</u>

## Report Criteria:

Check Check No = 140506-140565

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
01/11	01/14/2011	140506	130011	MOUNTAIN IRON POSTMASTER	602-20200	356.23
01/11	01/19/2011	140507	10064	A B E ENVIRONMENTAL SYSTEMS	101-20200	3,598.48
01/11	01/19/2011	140508	10056	A T & T MOBILITY	101-20200	1,191.04
01/11	01/19/2011	140509	10008	AIRGAS NORTH CENTRAL	101-20200	149.09
01/11	01/19/2011	140510	130017	AMERICAN BANK	101-20200	37.58
01/11	01/19/2011	140511	30009	CITY OF GILBERT	101-20200	1,058.43
01/11	01/19/2011	140512	220003	CITY OF VIRGINIA	101-20200	3,672.26
01/11	01/19/2011	140513	30072	CW TECHNOLOGY	101-20200	654.79
01/11	01/19/2011	140514	60029	FERGUSON ENTERPRISES INC	101-20200	288.85
01/11	01/19/2011	140515	60006	FISHER PRINTING	604-20200	152.30
01/11	01/19/2011	140516	60038	FLEET SERVICES	604-20200	9,248.27
01/11	01/19/2011	140517	60012	FLOOR TO CEILING STORE	101-20200	933.43
01/11	01/19/2011	140518	70016	GOPHER STATE ONE CALL INC	604-20200	5.80
01/11	01/19/2011	140519	70006	GREENWOOD CEMETERY	101-20200	4,500.00
01/11	01/19/2011	140520	80022	HAWKINS INC	601-20200	1,266.19
01/11	01/19/2011	140521	80010	HOMETOWN ELECTRIC	301-20200	3,053.38
01/11	01/19/2011	140522	116	JENNIFER MOAD	604-20200	239.34
01/11	01/19/2011	140523	117	KATIE FLANNIGAN	604-20200	121.77
01/11	01/19/2011	140524		Information Only Check	604-20200	.00 V
01/11	01/19/2011	140525	120006	L & M SUPPLY	604-20200	3,001.83
01/11	01/19/2011	140526	120032	LAKE COUNTRY POWER	101-20200	211.34
01/11	01/19/2011	140527	120035	LENCI ENTERPRISES INC	301-20200	59,495.00
01/11	01/19/2011	140528	111	LORI KEYLON	604-20200	84.46
01/11	01/19/2011	140529	130004	MESABI DAILY NEWS	101-20200	887.34
01/11	01/19/2011	140530	130006	MESABI HUMANE SOCIETY	101-20200	1,580.00
01/11	01/19/2011	140531	130026	MESABI SIGN COMPANY	101-20200	26.30
01/11	01/19/2011	140532	140026	MINNESOTA ENERGY RESOURCES	101-20200	7,432.07
01/11	01/19/2011	140533	130008	MINNESOTA MUNICIPAL UTILITIES	101-20200	6,186.75
01/11	01/19/2011	140534	130009	MINNESOTA POWER (ALLETE INC)	604-20200	104,742.89
01/11	01/19/2011	140535	130161	MINNESOTA PUBLIC FACILITIES	602-20200	6,463.00
01/11	01/19/2011	140536	130010	MINNESOTA UC FUND	101-20200	41.47
01/11	01/19/2011	140537	130024	MN POLLUTION CONTROL AGENCY	101-20200	600.00
01/11	01/19/2011	140538	130013	MOUNTAIN IRON FIREMEN'S RELIEF	101-20200	5,400.00
01/11	01/19/2011	140539	130015	MOUNTAIN IRON PUBLIC UTILITIES	603-20200	18,629.81
01/11	01/19/2011	140540	140048	NORTH COUNTRY HEATING	101-20200	737.57
01/11	01/19/2011	140541	140004	NORTHERN ENGINE & SUPPLY INC	604-20200	1,442.81
01/11	01/19/2011	140542	140016	NORTHLAND SECURITIES	101-20200	1,396.50
01/11	01/19/2011	140543	40032	OFFICE OF ENTERPRISE TECHNOLOG	101-20200	471.15
01/11	01/19/2011	140544	160037	PRAXAIR	101-20200	25.17
01/11	01/19/2011	140545	170001	QWEST	604-20200	355.55
01/11	01/19/2011	140546	110	ROBERT OR MARLENE STEPHENSON	604-20200	67.12
01/11	01/19/2011	140547	118	RONDA CHRISTOPHERSON	604-20200	23.15
01/11	01/19/2011	140548	190072	SAINT LOUIS COUNTY AUDITOR	378-20200	692.80
01/11	01/19/2011	140549	109	SHANNON SWAN	101-20200	100.00
01/11	01/19/2011	140550	190016	ST LOUIS COUNTY AUDITOR	101-20200	2,586.89
01/11	01/19/2011	140551	200003	TACONITE TIRE SERVICE	603-20200	29.50
01/11	01/19/2011	140552	200020	THE TRENTI LAW FIRM	101-20200	2,449.64
01/11	01/19/2011	140553	119	THOMAS MAJETICH	604-20200	101.36
01/11	01/19/2011	140554	200006	TRIMARK INDUSTRIAL	101-20200	79.90
01/11	01/19/2011	140555	200036	TRITEC OF MINNESOTA INC	101-20200	14.54
01/11	01/19/2011	140556	210001	UNITED ELECTRIC COMPANY	604-20200	858.45
01/11	01/19/2011	140557	220014	VIKING INDUSTRIAL NORTH	101-20200	50.31
01/11	01/19/2011	140558	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	55,896.40
01/11	01/19/2011	140559	220026	VIRGINIA HOME CENTER	301-20200	160.74

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
01/11	01/19/2011	140560	220020	VISA OR AMERICAN BANK CC PMT	101-20200	8,119.51
01/11	01/19/2011	140561	120	WALTER KRAUSE	604-20200	20.42
01/11	01/19/2011	140562	230028	WISCONSIN ENERGY CONSERVATION	604-20200	192.10
01/11	01/19/2011	140563	240001	XEROX CORPORATION	101-20200	593.96
01/11	01/19/2011	140564	260003	ZEE SERVICE COMPANY	101-20200	119.00
01/11	01/20/2011	140565	120035	LENCI ENTERPRISES INC	301-20200	29,379.00

Totals:

351,273.03

Payroll-PP Ending 1/7/11	60,981.93
Electronic Trans.-Sales Tax 1/20/11	<u>14,548.37</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$426,803.33</u></b>



**COUNCIL LETTER 020211-IVA1**

**MAYOR SKALKO**

**DONATION**

**DATE:** January 27, 2011  
**FROM:** Mayor Gary Skalko  
Craig J. Wainio  
City Administrator

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Mayor Skalko requested this item be placed on the Agenda with the following background information:

Make a donation to the Mark "Bush" Prebeg Snowmobile Ride with the proceeds go directly to the Diabetes Center at the VRMC. The donation in 2010 was \$250.

**COUNCIL LETTER 020211-IVA2**

**MAYOR SKALKO**

**PROCLAMATION**

**DATE:** January 27, 2011  
**FROM:** Mayor Gary Skalko  
Craig J. Wainio  
City Administrator

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Mayor Skalko requested this item be placed on the Agenda with the following background information:

I Mayor Gary Skalko hereby proclaim February 19<sup>th</sup> as Mark "Bush" Prebeg Day. A notice of this should be run in Friday, February 18<sup>th</sup>, edition of our official city newspaper.

**COUNCIL LETTER 020211-IVA3**

**MAYOR SKALKO**

**HIGHWAY SAFETY CLEARANCE**

**DATE:** January 27, 2011  
**FROM:** Mayor Gary Skalko  
Craig J. Wainio  
City Administrator

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Mayor Skalko requested this item be placed on the Agenda with the following background information:

Ask the Sheriff's Department for assistance for snowmobiles crossing Unity drive and Highway #169 on the day of the Mark "Bush" Prebeg Snowmobile Ride.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"  
PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

## MEMO

TO: Craig J. Wainio, City Administrator  
FROM: Jill M. Anderson, Municipal Services Secretary *JMA*  
DATE: January 25, 2011  
RE: Request for Attendance at the MCFOA Annual Conference

I would like to submit a request to the City Council for authorization to attend the 2011 MCFOA Conference from March 15-18, 2011, in St. Cloud, Minnesota. I have attended this conference for the past 23 years and found it to be an asset to my position. Along with the excellent classes offered, there is an opportunity to network with Clerks and Finance Officers from around the State.

The following is an estimate of the costs for the training:

Registration	\$200.00 (if submitted by 2/11/11)
Hotel (3 nights)	\$300.00
Mileage 400 @ \$0.51	\$204.00
Meals	<u>\$ 60.00</u>
TOTAL	\$764.00

Your consideration concerning this matter is greatly appreciated.

# Agenda



## TUESDAY, MARCH 15, 2011

- 12:30-1:00 PM On-Site Check-in for Half-Day Workshops (CHOOSE ONE)
- 1:00-4:30 **Half-day Seminar: Advanced Excel**
- 1:00-4:30 **Half-day Seminar: Publisher 2007**
- 5:00-8:00 On-Site Conference Check-In
- 7:00-9:00 Conference Gathering — activities in Hospitality Suite

## WEDNESDAY, MARCH 16, 2011

- 8:00 AM On-Site Conference Check-In and Continental Breakfast
- 9:00 Welcome and Presentation of Colors
- 9:15 **KEYNOTE ADDRESS:**  
**Thriving in Chaos**
- 10:15 Break
- 10:45 **CONCURRENT SESSIONS I** (CHOOSE ONE)
1. Collection and Payment of State Sales & Use Taxes
  2. Stormwater 101
  3. A First Aid Kit of Essential Information
  4. Dealing with Difficult People
- 12:00 NOON Luncheon  
MCMC & CMC Recognition Awards
- 1:15 PM **CONCURRENT SESSIONS II** (CHOOSE ONE)
5. Internal Controls
  6. The Bright Side of Leading Others
  7. How to Draft an Ordinance
  8. Customer Service During Fiscally Challenging Times
  9. Cutting HR Costs Without Catastrophe
- 2:30 Break
- 2:45 **CONCURRENT SESSIONS III** (CHOOSE ONE)
10. Various Benefit Plans
  11. OSHA Inspections
  12. Redistricting: What You Need to Know
  13. Are HR Policies Anchors or Oars for Our Cities
  14. Implementing Technology Accessibility Standards
- 4:00-6:30 Free Time to visit the City of St. Cloud  
*(Note: Dinner is NOT included in registration fee)*
- 6:30-8:00 **The Spirit of MCFOA** (snacks, beverages, etc.)  
Formal greetings, introductions & "getting to know you" activities
- 8:00-12:00 Dance with DJ

## THURSDAY, MARCH 17, 2011

- 8:00 AM Sit Down Breakfast  
MCFOA Business Meeting, Oath of Office and Awards
- 9:20 **GENERAL SESSION:**  
**Minnesota: Changing (and Challenging)  
Demographics and Finances**
- 10:30 Refreshment Break in Exhibit Area  
Silent Auction Opens  
*(Exhibits Open until 4:00 PM)*
- 11:00 **CONCURRENT SESSIONS IV** (CHOOSE ONE)
15. Preparing for Your Retirement (90 minutes)
  16. Managing a Budget in Tough Economic Times  
*(update from 2010 conference session)*
  17. Records Retention Applied to Electronic Content
  18. Preparing for Disasters
  19. Roundtables for Small Cities (Part 1)
- 12:15 NOON Lunch in the Exhibit Area
- 1:45 PM **CONCURRENT SESSIONS V** (CHOOSE ONE)
20. Move More, Eat Better, Groove at Work!
  21. Federal Health Care Reform: Impact on Cities
  22. Liquor Licensing
  23. Social Insecurity: To "Friend" or Not to "Friend"
  24. Roundtables for Small Cities(Part 2)
- 3:00 Refreshment Break in Exhibit Area
- 4:00 Exhibits Close  
Silent Auction Closes/Winners Pay and Pick Up Merchandise
- 4:00 Free Time
- 6:00 Reception
- 7:00 Banquet & Entertainment

## FRIDAY, MARCH 18, 2011

- 8:00 AM Light Refreshments
- 8:30 **FINALE GENERAL SESSION:**  
**Staying Alive, Mentally -or- They Who Laugh, Last**
- 10:30-11:30 Brunch, and CEU Certificate pick-up



# Saint Louis County

Office of the Sheriff  
Ross Litman

(218)748-7578

8586 Enterprise Dr. S.  
Mountain Iron, MN 55768

**To:** Mountain Iron Mayor and City Council  
**From:** Sgt. John Backman *JLB/SH*  
**Re:** December 2010 Statistics  
**Date:** January 25, 2010

The Mountain Iron Office of the St. Louis County Sheriff reports the below activity for the month of December of 2010:

23 Disturbances (arguments, threats, unwanted persons, 911 hangup)  
9 Public assists (roadside assistance/checks, patrol requests, vehicle unlocks)  
10 Suspicious persons/vehicles/circumstances  
5 Motor vehicle crashes  
10 Welfare checks, suicide threats, neglect/abandoned persons, runaway/lost/missing  
10 Fire & medical  
1 Drug related calls  
4 Alarms  
3 Assaults  
1 Damage to Property  
10 Thefts  
1 Burglary (or attempted)  
14 Miscellaneous calls (civil/custody/property disputes, animal & traffic complaints, warrant/paper service)  
39 Traffic Stops  
5 Traffic Citations  
1 DUI  
3 Parking Citations  
16 Assists: 5 Sheriffs, 5 Virginia PD, 1 Other PD's, 5 MSP, 6 inside Mt. Iron

This activity resulted in 2 custodial arrests.

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**From:** John Backman [mailto:backmanj@co.st-louis.mn.us]  
**Sent:** Friday, December 17, 2010 9:21 AM  
**To:** Craig J. Wainio  
**Subject:** Squad Bid

Attached is Lundgren's bid on the squad. It is a match to State bid. I would like to forward this to the PSH Board for approval.

12/22/2010

**John Backman - Re: bid**

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**From:** "Bruce Lundgren" <blundgren@mchsi.com>  
**To:** "John Backman" <BackmanJ@co.st-louis.mn.us>  
**Date:** 9/9/2010 10:55 AM  
**Subject:** Re: bid

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John,

The rear seat cannot be deleted and the vinyl is the least expensive option. Regarding the driver's only spot lamp; you can deduct \$126.00 from our quote if you elect that option. The total price would then be \$22,057.64.

Please call me with any questions that you may have.

Bruce

**From:** John Backman  
**Sent:** Thursday, September 09, 2010 9:35 AM  
**To:** Bruce Lundgren  
**Subject:** Re: bid

I only need one spotlight and no rear seat- I have a barf proof molded plastic one. I don't know that would change anything on the bid.

>>> "Bruce Lundgren" <blundgren@mchsi.com> 9/9/2010 9:18 AM >>>  
September 9, 2010

Mr. John Backman  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, Minnesota 55768

John:

Lundgrens is pleased to submit the following quote on a 2011 model year Ford Crown Victoria Police Interceptor for your review:

2011 Ford Crown Victoria Police Interceptor

- 4.6 L V8 gas engine with automatic transmission/overdrive
- 3.27 ratio limited-slip rear axle
- 4 wheel anti-lock brakes, air conditioning
- Power driver's seat, cruise control, AM/FM/CD/Clock
- Dual spot lamps, noise suppression, lamp pre-wire, engine block heater
- Rear door handles inoperable, rear power windows inoperable
- Deck-lid release on I/P, cloth front buckets with vinyl rear bench
- Arizona beige with camel interior

Your cost for this vehicle would be \$22,183.64. This price does not include any applicable taxes, license, or



fees. The earliest delivery date for this vehicle would be in January. This vehicle is specified similar to St. Louis County Squad units with the exception of the single CD player.

Thank you kindly for this business opportunity. Please contact me at your convenience with any questions that you may have.

Respectfully,

Bruce AO.

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No virus found in this incoming message.

Checked by AVG - [www.avg.com](http://www.avg.com)

Version: 9.0.851 / Virus Database: 271.1.1/3124 - Release Date: 09/09/10 01:34:00

**COUNCIL LETTER 020211-IVG1**

**PUBLIC HEALTH AND SAFETY**

**LONG RANGE PLAN**

**DATE:** January 27, 2011

**FROM:** Public Health and Safety Board

Craig J. Wainio  
City Administrator

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The Public Health and Safety Board is seeking authorization from the City Council to have staff research possible organizations or consultants that could assist with the development of long range plan in relation to the City's emergency services.

**COUNCIL LETTER 020211-IVG1**  
**STREET & ALLEY COMMITTEE**  
**DRAINAGE STUDY**

**DATE:** January 27, 2011  
**FROM:** Street & Alley Committee  
Don Kleinschmidt  
Director of Public Works

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The Street and Alley Committee is recommending hiring Benchmark Engineering to do a drainage study of the Westgate/West Virginia area at a cost not to exceed \$15,000.00.

**COUNCIL LETTER 020211-VIA  
ADMINISTRATION  
ORDINANCE NUMBER 01-11**

**DATE:** January 27, 2011  
**FROM:** Craig J. Wainio  
City Administrator

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Ordinance Number 01-11 Amending Chapter 70 of the Mountain Iron City Code is for the purpose of clarifying and removing inconsistencies in the sections of the Code relating to Parking. The Public Health and Safety Board and the Street and Alley Committee have reviewed Ordinance Number 01-11 and recommend approval of the ordinance as presented.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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## ORDINANCE NUMBER 01-11

### AMENDING CHAPTER 70 OF THE MOUNTAIN IRON CITY CODE

#### THE CITY OF MOUNTAIN IRON HEREBY ORDAINS:

**Section 1. Amending Section 70.11.** Section 70.11 of the Mountain Iron City Code is hereby repealed and replaced with the following:

**70.11 Unlawful Overtime Parking.** It shall be unlawful to park a car, pick-up truck, van or motorcycle on any City street, alley or public parking lot for longer than:

Subd. 1. 24 consecutive hours from during calendar parking.

Subd. 2. 72 consecutive hours from during the remainder of the year.

**Section 2. Adding Section 70.13.** Section 70.13 is hereby added to the Mountain Iron City Code and shall read as follows:

**70.13 CALENDAR PARKING.**

Subd .1. The calendar system of parking is adopted which means that all parking from 12:00 p.m. to 12:00 p.m. on even days of the month shall be allowed only on the even side of the street or avenue and on the odd days of the month on the odd side of the street or avenue commencing November 1<sup>st</sup> and continuing until April 1<sup>st</sup> of each year. The allowed changeover period during each day shall be from 6:00 p.m. to 11:00 p.m.

Subd. 2. During calendar parking any Law Enforcement officer may remove a vehicle from a street to a garage or other place of safety when the vehicle is left unattended and constitutes an obstruction to traffic or hinders snow removal or street improvement or maintenance operations. Such vehicle shall not be released until the fees for towing and storage are paid in addition to any fine imposed for a violation of this schedule. Violation of this schedule shall result in fines to be established by Council Resolution from time to time.

**Section 3. Adding Section 70.14.** Section 70.14 is hereby added to the Mountain Iron City Code and shall read as follows:

**70.14 Parking Restrictions on Marble Avenue and Main Street.**

Subd. 1. There shall be no parking on east side of Marble Street from Coral Street to Main Street except when the Mountain Iron-Buhl High School has scheduled events.

Subd. 2. There shall be no parking between 2:00 a.m. and 6:00 a.m. on the west side of Marble Avenue from Coral Street to Main Street between November 1<sup>st</sup> and April 1<sup>st</sup> of each year.

Subd. 3. **Parking Permits.** The west side of Marble Avenue between Main Street and Coral Street shall be posted and reserved for the parking of residents. To facilitate enforcement of the parking regulations, the City shall issue numbered parking permits to the residents along Marble Avenue between Main Street and Coral Street. Residents to whom such permits are issued are responsible for displaying the permits on the vehicle for which they are issued on the windshield or visor where they can be clearly seen. Loss or theft of the permit shall be reported to the Sheriff or City Administrator.

Subd. 4. There shall be no parking between 2:00 a.m. and 6:00 a.m. on Main Street from Mineral Avenue to Mesabi Avenue between November 1<sup>st</sup> and April 1<sup>st</sup> of each year.

**Section 4. Repealing Chapters 74 and 75.** The following Chapters are hereby repealed and shall be removed in their entirety from the Mountain Iron City Code:

Subd. 1. Chapter 74 - Traffic Schedules

Subd. 2. Chapter 75 - Parking Schedules

**Section 5. Inconsistent Ordinances.** All Ordinances or portions thereof inconsistent with this Ordinance shall be repealed and replaced with the provisions of this Ordinance.

**Section 6. Effective Date.** This Ordinance shall be effective in accordance with State Statute.

DULY ADOPTED BY THE CITY COUNCIL THIS 2<sup>nd</sup> DAY OF FEBRUARY, 2011.

ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator

**COUNCIL LETTER 020211-VIB**

**ADMINISTRATION**

**ORDINANCE NUMBER 02-11**

**DATE:** January 27, 2011  
**FROM:** Craig J. Wainio  
City Administrator

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Ordinance Number 02-11 allows holders of and Wine and 3.2 Malt Liquor Licenses to sell Intoxicating Malt Liquor if their gross receipts for food are greater than 60% of total sales. This issue was presented at the last City Council meeting with the City Attorney. Currently there is only one establishment that would qualify. The Public Health and Safety Board and the Street has reviewed Ordinance Number 02-11 and is recommending approval of the ordinance as presented.



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## ORDINANCE NUMBER 02-11

### **AN ORDINANCE AUTHORIZING THE CITY OF MOUNTAIN IRON TO GRANT PERMISSION TO HOLDERS OF ON-SALE WINE AND ON-SALE 3.2 PERCENT MALT LIQUOR LICENSES WHOSE GROSS RECEIPTS ARE AT LEAST 60% ATTRIBUTABLE TO THE SALE OF FOOD TO SELL INTOXICATING MALT LIQUOR (STRONG BEER) AT ON-SALE WITHOUT OBTAINING AN ADDITIONAL LICENSE.**

**THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON DOES ORDAIN:**

**Section 1. City Authorized to Grant Holders of On-Sale Wine and 3.2 On-Sale Beer Licenses to Sell Strong Beer at On-Sale.**

Pursuant to Minnesota Statutes 340A.404, the Mountain Iron City Council is hereby authorized to permit holders of both on-sale wine and on-sale 3.2 percent malt liquor licenses, whose gross receipts are at least 60% attributable to the sale of food, to sell intoxicating malt liquor (strong beer) at on-sale without obtaining an additional license, with no additional fee to be charged.

**Section 2. Definition of Intoxicating Malt Liquor (Strong Beer).** Intoxicating malt liquor (strong beer) is any beer, ale, or other beverage made from malt by fermentation and containing more than one-half of one percent alcohol by volume or more than 3.2 percent alcohol by weight.

**Section 3. Sunday Sales Permitted.** Sale of on-sale wine and on-sale strong beer are permitted on Sundays, pursuant to State Law.

**Section 4. Insurance Requirement.** Holders of both on-sale wine and on-sale 3.2 percent malt liquor licenses, who have been granted permission to sell intoxicating malt liquor (strong beer) shall carry liability insurance as is required pursuant to Minnesota Statutes 340A, and the City of Mountain Iron City Code Chapter 114.

**Section 5. Penalties.** Persons who are holders of both on-sale wine and on-sale 3.2 percent malt liquor licenses, who have been granted permission to sell intoxicating malt liquor (strong beer), who violate provisions of Minnesota Statutes 340A, and the City of City of Mountain Iron City Code Chapter 114, as may be amended from time to time, is guilty of a misdemeanor and upon conviction shall be punished as provided by law.



**Section 6. Repeal of Inconsistent Ordinance.** All Ordinances inconsistent herewith are hereby repealed and replaced with the provisions of this Ordinance.

**Section 7. Effective Date.** This Ordinance shall be effective according to State Statute.

**DULY ADOPTED BY THE CITY COUNCIL THIS 2<sup>nd</sup> DAY OF FEBRUARY, 2011.**

Attested:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator

**COUNCIL LETTER 020211-VIC**

**LIBRARIAN**

**CONTINUATION OF EMPLOYMENT**

**DATE:** January 27, 2011

**FROM:** Sally Peterangleo  
Librarian

Craig J. Wainio  
City Administrator

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Sally Peterangelo will have a recommendation on the continuation of employment of Kelly Belleville the Assistant Librarian whose probationary period is set to expire.

**COUNCIL LETTER 020211-VID**

**ADMINISTRATION**

**SPECIAL CLOSED MEETING**

**DATE:** January 27, 2011  
**FROM:** Craig J. Wainio  
City Administrator

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The City Council needs to schedule a Special Closed Meeting under MN Statute Section 13D.05, Subdivision 2B for the preliminary consideration of allegations or charges against an individual subject to the public body's authority. This meeting is pursuant to Step 3 in the Grievance Procedure under the collective bargaining agreement.