

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, FEBRUARY 2, 2009 - 6:30 P.M.
A G E N D A**

- I. Roll Call
 - II. Consent Agenda
 - A. Minutes of the January 21, 2009, Regular Meeting (#1-13)
 - B. Communications
 - C. Receipts
 - D. Bills and Payroll
 - III. Public Forum
 - IV. Committee and Staff Reports
 - A. Mayor's Report
 - 1. VRMC Diabetes Center Donation (#14)
 - B. City Administrator's Report
 - 1. Conference Attendance (#15-16)
 - C. Director of Public Works Report
 - D. Sheriff's Department Report
 - E. City Engineer's Report
 - F. Liaison Reports
 - V. Unfinished Business
 - VI. New Business
 - A. Resolution 04-08 Ordering Plans (#17-35)
 - B. Resolution 05-08 Ordering Plans (#36-41)
 - C. SWOP Partner Agreement (#42-44)
 - D. Reschedule Next Meeting (#45)
 - E. Communications
 - F. Closed Meeting – Consider Strategies for Labor Negotiations (#46)
 - VII. Announcements
 - VIII. Adjourn
- # Denotes page number in packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
JANUARY 21, 2009

Mayor Skalko called the City Council meeting to order at 6:31 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; John Backman, Sergeant; and Rod Flannigan, City Engineer (entering at 6:35 p.m.).

It was moved by Skalko and seconded by Prebeg that the consent agenda be approved as follows:

1. Add the following items to the agenda:
 - VI. F. Community Center Building Rental Waiver for Feb. 9-10, 2009
 - G. Quad Cities Cooperation
 - H. Resolution Number 02-09, Saint Louis County Project in the City
2. Approve the minutes of the December 15, 2008, regular meeting with the following correction:

Page 1, paragraph 5, change the vote of Councilor Roskosk from no to yes on the payment of the bills and payroll.
3. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period December 16-31, 2008, totaling \$96,340.05, (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period December 16-31, 2008, totaling \$380,663.29, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

No one spoke during the public forum.

The Mayor updated the Council on the following:

- Mesabi Daily News. Said he was disappointed about “Onions” that were published in the Mesabi Daily News that were not true. He advised the public to call him if they have any questions regarding the City to get accurate information.
- “State of the City” address summary:
 1. The City is in excellent financial condition.
 - a. Commended City Staff for being accountable with the expenses.
 - b. Expanded tax base with new residential and commercial development.

- c. Dealing appropriately with local government aid reductions.
2. Capital Improvements for 2009.
 - a. City Hall/Community Center Painting. The project is currently being completed and the quotes have come in for approximately half of the budgeted expense.
 - b. Slate Street Storm Sewer Project. Pending receipt of federal funding for the project.
 - c. Downtown Vintage Streetscape Project. Pending receipt of federal funding for the project.
 - d. Fire Department Grass Rig Purchase. The City has been budgeting for this purchase for the past three years.
 - e. Old Highway 169 Street Project in Kinross. The City is planning on completing this project this summer.
 - f. The remaining projects will be determined depending on the amount of local government aid reductions.
3. 2008-2009 Projects that have been completed:
 - a. L & M Expansion. Opened in February of 2008, offering more products and shopping area.
 - b. Taconite Ridge Wind Energy Project. In June of 2008 the wind mills were operational.
 - c. Lake Country Power facility. Will be opening the Mountain Iron facility in February of 2009.
 - d. Holiday Inn Express. Will be opening in Mountain Iron in June of 2009.
 - e. Housing Development. The Unity Second Addition was completed and nine lots have been sold to date.
 - f. Northern Community Credit Union. Opened in January of 2009.
4. Miscellaneous Information:
 - a. Saint Louis County. County Road 7 is scheduled to be repaved in 2009.
 - b. Renewable Energy Park. The City has received \$800,000 in grant funding for infrastructure for the Park.
 - c. Mountain Timber. Development of a wood pellet plant in 2009.
 - d. Fairview Clinic. Planned expansion in 2010.
 - e. Morgan Park Estates. This development has been put on hold.
 - f. P & H MinePro. Moving out of town in 2009.

It was moved by Zupancich and seconded by Stanaway to approve the variance request from Regal Properties, LLC from the setback requirement and the distance between signs requirement of the ordinance for the placement of a sign on parcels 175-0065-01590 and 175-0065-01600. The motion carried.

It was moved by Zupancich and seconded by Prebeg to approve the variance request from Regal Properties, LLC from the setback requirement along the east boundary of 16th Avenue for the property described as follows:

Lots 13 and 14, Block 8, and the South ½ of the adjacent vacated alley; and
Lots 9, 10, 11, and 12, Block 5, and the South ½ of the vacated adjacent Third Street and the North ½ of the vacated adjacent alley; and
Lots 9, 10, 11, 12, and the North ½ of the vacated adjacent alley, Block 4; and
Lots 13, 16, 17, and the East ½ of Lot 14 and the North ½ of the vacated adjacent Third Street, and the South ½ of the vacated adjacent alley, Block 4; and
Lots 18, except highway right-of-way, including part of vacated Third Street adjacent, and the South ½ of the vacated adjacent alley, Block 4; and
West ½ of Lot 14, Lot 15, and the South ½ of the adjacent vacated alley and the north ½ of the adjacent vacated Third Street, Block 4; and
Lots 13, 14, and 15, Block 5, and the south ½ of the adjacent vacated alley and the north ½ of the adjacent vacated Fourth Street; and
Lots 11 and 12, Block 8, and the South ½ of the adjacent vacated Fourth Street and the north ½ of the adjacent vacated alley; and
Lots 6, 7, 8, Block 4, and the North ½ of the vacated adjacent alley; and
All of the vacated alley adjacent to Lots 11, 12, 13, and 14, Block 8.
West Virginia Addition to Mountain Iron

The motion carried.

It was moved by Zupancich and seconded by Stanaway to designate the City Administrator to oversee, monitor, accept responsibility and evaluate the non-audit services for the City of Mountain Iron for information to be included in the City's audit. The motion carried.

The City Administrator updated the Council on the following:

- Economic Stimulus. Advised the Council that this was getting a lot of attention and more information was being released on funding that will probably be coming through the State.
- Range Association of Municipalities and Schools. Informed the Council of the Annual Meeting scheduled for February 19, 2009 in Hibbing.
- 2008 Financial Information. Provided information to the Council regarding budget performance by department for the City of Mountain Iron.
- Bond Refinance. Advised the Council that George Eilertson, Northland Securities, was present at the meeting to discuss a possible refinance of the 2002 Water Revenue Bonds.

It was moved by Roskoski and seconded by Skalko to adopt Resolution Number 03-09, approving the issuance of General Obligation Water Revenue Refunding Bonds, Series 2009A, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Stanaway and seconded by Prebeg to authorize City Staff to prepare specifications and call for bids for a replacement garbage truck. The motion carried with Roskoski voting no.

It was moved by Roskoski to direct the City Attorney to answer, in writing to the City Council, the following questions regarding minimum housing standards:

1. How complete does a new home have to be before someone can move in and live there?

2. How complete does a remodel project have to be for a family to continue living in the house?
3. To live legally in Mountain Iron, what types of utilities are residents required to have to occupy a home?

The **motion died** for lack of a second.

It was moved by Zupancich and seconded by Prebeg to adopt Change Order Number One for the 2006 Street Improvement Project to increase the contract amount by \$13,852.16. The motion carried with Roskoski voting no.

It was moved by Prebeg and seconded by Stanaway to approve Payment Request Number Five-Final to Ulland Brothers Incorporated in the amount of \$16,700.57, for the 2006 Street Improvement Project. The motion carried on the following roll call vote: Zupancich, yes; Stanaway, yes; Roskoski, no; Prebeg, yes; and Skalko, yes.

It was moved by Prebeg and seconded by Zupancich to authorize Payment Request Number Five for the 16th Avenue West Reconstruction Project to Hammerlund Construction Company in the amount of \$18,235.48. (Note: The Project Administration is through the City of Virginia.) The motion carried on the following roll call vote: Stanaway, yes; Roskoski, abstain; Prebeg, yes; Zupancich, yes; and Skalko, yes.

It was moved by Prebeg and seconded by Skalko to accept the recommendation from the Utility Advisory Board and install two street lights on Unity Drive at an estimated cost of \$7,500. The motion carried unanimously on a roll call vote.

It was moved by Prebeg and seconded by Zupancich to accept the recommendation from the Utility Advisory Board and adopt Policy Number 2009-01, Solid Waste Service Fee Policy, (a copy is attached and made a part of these minutes). The motion carried with Roskoski voting no.

It was moved by Prebeg and seconded by Skalko to approve the issuance of a notice of intent to initiate negotiations concerning the AFSCME Local 453 contract. The motion carried.

It was moved by Skalko and seconded by Stanaway to appoint the Personnel Committee as the Negotiation Committee for the negotiations concerning the AFSCME Local 453 contract. The motion carried with Roskoski voting no.

It was moved by Zupancich and seconded by Skalko to authorize the Personnel Committee to post and advertise for a Lineman Position at Job Class 22. The motion carried with Roskoski voting no.

It was moved by Skalko and seconded by Roskoski to direct City Staff to submit the following projects: 1) Locomotive Canopy; and 2) Replacement Sidewalk at Locomotive Park, to the IRR Mineland Reclamation Program for grant funding. The motion carried.

It was moved by Zupancich and seconded by Stanaway to authorize Payment Request

Number One in the amount of \$9,215.00 to H. G. Harvey Constructors Incorporated for the Mountain Manor Apartment Remodel Project. The motion carried unanimously on a roll call vote.

It was moved by Skalko and seconded by Prebeg to waive the rental fees for the use of the Mountain Iron Community Center for a youth benefit for Cornerstone Family Church on February 9th and 10th, 2009. The motion carried.

It was moved by Zupancich and seconded by Roskoski to contribute \$200 towards the Mountain Iron-Buhl All-Night Chemical Free Graduation Party with the funds being expended from the Charitable Gambling Fund. The motion carried unanimously on a roll call vote.

It was moved by Skalko and seconded by Stanaway to adopt Resolution Number 02-09, approving a Saint Louis County project within the municipal corporate limits, (a copy is attached and made a part of these minutes). The motion carried.

At 8:23 p.m., it was moved by Zupancich and seconded by Skalko to recess the regular meeting and enter into a closed meeting to discuss strategies for labor negotiations. The motion carried.

The closed meeting was called to order at 8:32 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; and Don Kleinschmidt, Director of Public Works.

The Council considered strategies for labor negotiations with AFSCME Local #453.

At 8:49 p.m., it was moved by Zupancich and seconded by Prebeg that the closed session be adjourned and the regular meeting be reconvened. The motion carried.

It was moved by Zupancich and seconded by Prebeg to direct City Staff to hire a labor consultant to assist with the negotiations with AFSCME Local #453. The motion carried with Stanaway voting no.

At 8:52 p.m., it was moved by Skalko and seconded by Prebeg that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Anderson, CMC/MMCA
Municipal Services Secretary

COMMUNICATIONS

1. Iron Range Housing, an invitation to several workshops in the area in January of 2009.
2. Mountain Iron-Buhl High School Class of 2009, a request for a donation towards the Chemical Free Graduation Party.
3. Range Association of Municipalities and Schools, a letter notifying the City of the annual meeting set for February 19, 2009, in Hibbing.
4. Northland Securities, forward a proposal for a possible refinance of the General Obligation Water Revenue Bonds, Series 2002.

Summary By Category And Distribution

| Category | Distribution | Amount |
|---------------------|--------------------------------|------------------|
| UTILITY | UTILITY | 84,988.22 |
| CHARGE FOR SERVICES | WATER-CHARGE FOR SERVICES | 54.69 |
| LICENSES | ANIMAL | 55.00 |
| BUILDING RENTALS | BUILDING RENTAL DEPOSITS | 1,500.00 |
| BUILDING RENTALS | COMMUNITY CENTER | 500.00 |
| CD INTEREST | CD INTEREST 301 | 764.39 |
| METER DEPOSITS | ELECTRIC | 1,700.00 |
| MISCELLANEOUS | BLUE CROSS/BLUE SHIELD PAYABLE | 34.30 |
| BUILDING RENTALS | NICHOLS HALL | 50.00 |
| CD INTEREST | CD INTEREST 101 | 158.31 |
| CD INTEREST | CD INTEREST 378 | 372.03 |
| CD INTEREST | CD INTEREST 602 | 126.64 |
| CD INTEREST | CD INTEREST 603 | 134.58 |
| MISCELLANEOUS | ASSESSMENT SEARCHES | 50.00 |
| SPECIAL ASSESSMENTS | SPECIAL ASSESS.-BOND MONEY | 3,856.81 |
| MISCELLANEOUS | ELECTRIC RECONNECT FEE | 35.00 |
| BUILDING RENTALS | CITY HALL | 50.00 |
| METER DEPOSITS | WATER | 40.00 |
| MISCELLANEOUS | HALLOWEEN CARNIVAL PROCEEDS | 1,000.00 |
| SPECIAL ASSESSMENTS | INTEREST-SP.ASSESS.-BONDS ISSU | 839.83 |
| COPIES | COPIES | .25 |
| LICENSES | LIQUOR | 30.00 |
| Summary Totals: | | <u>96,340.05</u> |

| Per | Date | Check No | Vendor No | Payee | Check GL Acct | Amount |
|-------|------------|----------|-----------|--------------------------------|---------------|-----------|
| 01/09 | 01/14/2009 | 137483 | 130011 | MOUNTAIN IRON POSTMASTER | 602-20200 | 328.62 |
| 01/09 | 01/22/2009 | 137484 | 10008 | AIRGAS NORTH CENTRAL | 101-20200 | 132.06 |
| 01/09 | 01/22/2009 | 137485 | 1078 | ALICE SKAUDIS | 101-20200 | 200.00 |
| 01/09 | 01/22/2009 | 137486 | 10059 | ALL COURT FABRICS INC | 101-20200 | 2,461.52 |
| 01/09 | 01/22/2009 | 137487 | 130017 | AMERICAN BANK | 602-20200 | 314.29 |
| 01/09 | 01/22/2009 | 137488 | 10001 | ARROWHEAD ECONOMIC OPPORTUNI | 101-20200 | 200.00 |
| 01/09 | 01/22/2009 | 137489 | 10021 | ARROWHEAD LIBRARY SYSTEM | 101-20200 | 250.00 |
| 01/09 | 01/22/2009 | 137490 | 1085 | ASHLEE BENNETT | 604-20200 | 165.18 |
| 01/09 | 01/22/2009 | 137491 | 20039 | BIOSOLIDS DISPOSAL SITE | 602-20200 | 5,941.62 |
| 01/09 | 01/22/2009 | 137492 | 20014 | BORDER STATES ELECTRIC SUPPLY | 604-20200 | 1,162.34 |
| 01/09 | 01/22/2009 | 137493 | 30009 | CITY OF GILBERT | 101-20200 | 1,046.72 |
| 01/09 | 01/22/2009 | 137494 | 220003 | CITY OF VIRGINIA | 101-20200 | 3,726.34 |
| 01/09 | 01/22/2009 | 137495 | 30054 | CIVIC SYSTEMS LLC | 604-20200 | 4,154.00 |
| 01/09 | 01/22/2009 | 137496 | 1080 | DEAN HAUPT | 604-20200 | 28.98 |
| 01/09 | 01/22/2009 | 137497 | 500012 | ERA LABORATORIES INC | 602-20200 | 551.40 |
| 01/09 | 01/22/2009 | 137498 | 60038 | FLEET SERVICES | 602-20200 | 5,889.27 |
| 01/09 | 01/22/2009 | 137499 | 1086 | GRANT ELLIS | 602-20200 | 10.92 |
| 01/09 | 01/22/2009 | 137500 | 70028 | GREATER MINNESOTA AGENCY INC | 101-20200 | 192.00 |
| 01/09 | 01/22/2009 | 137501 | 80029 | H G HARVEY CONSTRUCTORS INC | 301-20200 | 9,215.00 |
| 01/09 | 01/22/2009 | 137502 | 80032 | HARTIKKA, TERRY | 101-20200 | 600.00 |
| 01/09 | 01/22/2009 | 137503 | 80004 | HEISEL BROS PLUMBING | 101-20200 | 836.02 |
| 01/09 | 01/22/2009 | 137504 | 80034 | HISTORY EDUCATION | 101-20200 | 311.95 |
| 01/09 | 01/22/2009 | 137505 | 1084 | JAMES SCHRADER | 604-20200 | 94.09 |
| 01/09 | 01/22/2009 | 137506 | 110002 | KRBT-AM | 101-20200 | 60.00 |
| 01/09 | 01/22/2009 | 137507 | 120006 | L & M SUPPLY | 604-20200 | 1,086.13 |
| 01/09 | 01/22/2009 | 137508 | 130030 | MACQUEEN EQUIPMENT | 603-20200 | 519.27 |
| 01/09 | 01/22/2009 | 137509 | 130004 | MESABI DAILY NEWS | 101-20200 | 877.89 |
| 01/09 | 01/22/2009 | 137510 | 130109 | METRO FIRE | 101-20200 | 323.29 |
| 01/09 | 01/22/2009 | 137511 | 130040 | MIDWEST SPORTSWEAR | 101-20200 | 265.05 |
| 01/09 | 01/22/2009 | 137512 | 140026 | MINNESOTA ENERGY RESOURCES | 601-20200 | 10,551.69 |
| 01/09 | 01/22/2009 | 137513 | 130009 | MINNESOTA POWER | 604-20200 | 78,488.65 |
| 01/09 | 01/22/2009 | 137514 | 1087 | MINNESOTA PUBLIC FACILITIES | 101-20200 | 500.00 |
| 01/09 | 01/22/2009 | 137515 | 130010 | MINNESOTA UC FUND | 101-20200 | 93.84 |
| 01/09 | 01/22/2009 | 137516 | 130024 | MN POLLUTION CONTROL AGENCY | 101-20200 | 300.00 |
| 01/09 | 01/22/2009 | 137517 | 130013 | MOUNTAIN IRON FIREMEN'S RELIEF | 101-20200 | 2,700.00 |
| 01/09 | 01/22/2009 | 137518 | 130011 | MOUNTAIN IRON POSTMASTER | 604-20200 | 180.00 |
| 01/09 | 01/22/2009 | 137519 | 130015 | MOUNTAIN IRON PUBLIC UTILITIES | 101-20200 | 14,116.93 |
| 01/09 | 01/22/2009 | 137520 | 130019 | MTN IRON-BUHL CLASS OF 2007 | 230-20200 | 200.00 |
| 01/09 | 01/22/2009 | 137521 | 140052 | NORTHEAST SERVICE COOPERATIVE | 101-20200 | 44,056.22 |
| 01/09 | 01/22/2009 | 137522 | 140055 | NORTHERN VISUAL SERVICES | 101-20200 | 30.00 |
| 01/09 | 01/22/2009 | 137523 | 150014 | ONE CALL CONCEPTS INC | 604-20200 | 23.20 |
| 01/09 | 01/22/2009 | 137524 | 160036 | PENWORTHY COMPANY | 101-20200 | 292.39 |
| 01/09 | 01/22/2009 | 137525 | 160003 | PERPICH TV & MUSIC INC | 101-20200 | 80.88 |
| 01/09 | 01/22/2009 | 137526 | 160058 | PIONEER | 101-20200 | 480.00 |
| 01/09 | 01/22/2009 | 137527 | 160037 | PRAXAIR | 101-20200 | 43.49 |
| 01/09 | 01/22/2009 | 137528 | 170007 | QUILL CORPORATION | 101-20200 | 183.06 |
| 01/09 | 01/22/2009 | 137529 | 170001 | QWEST | 603-20200 | 459.43 |
| 01/09 | 01/22/2009 | 137530 | 180004 | RANGE COOPERATIVES | 101-20200 | 17.04 |
| 01/09 | 01/22/2009 | 137531 | 180012 | RESCO | 604-20200 | 1,178.96 |
| 01/09 | 01/22/2009 | 137532 | 180045 | RESERVE ACCOUNT | 603-20200 | 500.00 |
| 01/09 | 01/22/2009 | 137533 | 1082 | RICHARD PREDOVICH | 604-20200 | 319.52 |
| 01/09 | 01/22/2009 | 137534 | 1083 | ST LOUIS CO HUMAN SERVICES | 604-20200 | 68.97 |
| 01/09 | 01/22/2009 | 137535 | 190024 | ST LOUIS CO SHERIFF LITMAN | 101-20200 | 35,837.00 |
| 01/09 | 01/22/2009 | 137536 | 190016 | ST LOUIS COUNTY AUDITOR | 101-20200 | 485.08 |
| 01/09 | 01/22/2009 | 137537 | 190078 | STACK BROS. | 101-20200 | 3,950.65 |
| 01/09 | 01/22/2009 | 137538 | 1081 | STEPHANIE CHAMBERLAIN | 604-20200 | 92.19 |
| 01/09 | 01/22/2009 | 137539 | 1079 | SUSAN CERKVENIK | 101-20200 | 100.00 |

| Per | Date | Check No | Vendor No | Payee | Check GL Acct | Amount |
|-------|------------|----------|-----------|-------------------------------|---------------|-----------|
| 01/09 | 01/22/2009 | 137540 | 200020 | THE TRENTI LAW FIRM | 101-20200 | 3,522.33 |
| 01/09 | 01/22/2009 | 137541 | 1077 | TODD IVERSON CONSTRUCTION INC | 101-20200 | 140.00 |
| 01/09 | 01/22/2009 | 137542 | 200028 | TRI CITIES BIOSOLIDS DISPOSAL | 602-20200 | 6,496.20 |
| 01/09 | 01/22/2009 | 137543 | 210010 | ULLAND BROTHERS INC | 301-20200 | 38,000.57 |
| 01/09 | 01/22/2009 | 137544 | 210001 | UNITED ELECTRIC COMPANY | 101-20200 | 3,883.65 |
| 01/09 | 01/22/2009 | 137545 | 220020 | VISA OR AMERICAN BANK CC PMT | 101-20200 | 6,229.91 |
| 01/09 | 01/22/2009 | 137546 | 230005 | WESCO DISTRIBUTION INC | 604-20200 | 15,256.30 |
| 01/09 | 01/22/2009 | 137547 | 230028 | WISCONSIN ENERGY CONSERVATION | 604-20200 | 289.80 |
| 01/09 | 01/22/2009 | 137548 | 240001 | XEROX CORPORATION | 101-20200 | 637.63 |
| 01/09 | 01/22/2009 | 137549 | 260002 | Z/TECH | 101-20200 | 148.04 |

Totals:

310,877.57

| | |
|-----------------------------|---------------------|
| Payroll-PP Ending 1/9/09 | 58,345.86 |
| Electronic Trans.-Sales Tax | <u>11,439.86</u> |
| TOTAL EXPENDITURES | <u>\$380,663.29</u> |



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 02-09

APPROVING COUNTY PROJECT WITHIN MUNICIPAL CORPORATE LIMITS

WHEREAS, plans for Project No. SP 69-72-012 showing proposed alignment, profiles grades and cross-sections for the construction, reconstruction or improvement of County State-Aid Highway No. 102 within the limits of the City of Mountain Iron as a Federal Aid Project have been prepared and presented to the City of Mountain Iron.

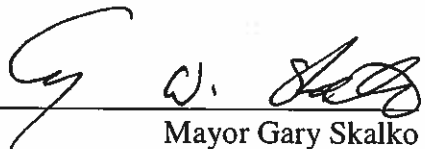
NOW, THEREFORE, BE IT RESOLVED by the City Council of Mountain Iron, Minnesota, that said plans be in all things approved.

DULY ADOPTED BY THE CITY COUNCIL THIS 21st DAY OF JANUARY, 2009.

ATTEST:



City Administrator



Mayor Gary Skalko

SOLID WASTE SERVICE FEE POLICY

Policy Number 2009-01

Adopted: January 21, 2009

St. Louis County requires the City of Mountain Iron to pay Solid Waste Service Fees for properties located within the City on an annual basis. Service Fees are applied on all parcels with \$1000.00 or more in improvements.

The City of Mountain Iron shall bill each improved parcel on a monthly billing statement.

Residential property shall be billed at a rate of \$58.00 per year or \$4.83 per month.

Commercial property shall be billed according to the estimated market value of the property as follows:

| | |
|------------------------|--------------------------------|
| \$ 1 to \$ 50,000 | \$ 58.00/year or \$4.83/month |
| \$ 50,001 to \$100,000 | \$ 87.00/year or \$7.25/month |
| \$100,001 to \$150,000 | \$116.00/year or \$9.66/month |
| \$150,001 to \$200,000 | \$145.00/year or \$12.08/month |
| Over \$200,000 | \$174.00/year or \$14.50/month |

This rate schedule shall be updated each year according to the St. Louis County rates established.

If an improved parcel is established to be vacant and has no utilities connected to any structures on the parcel, the Service Fee shall be discontinued.

Property owners may make an appeal to the Director of Public Works by November 1st of each year to have the fees waived. Forms for the appeal will be available at the City Hall.



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RESOLUTION NUMBER 03-09

APPROVING THE ISSUANCE OF GENERAL OBLIGATION WATER REVENUE REFUNDING BONDS, SERIES 2009A; COVENANTING AND OBLIGATING THE CITY TO BE BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA STATUTES, SECTION 446A.086 TO UARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS

BE IT RESOLVED by the City Council of the City of Mountain Iron, State of Minnesota (herein, the "City"), as follows:

1. The City Council hereby finds and declares that it is necessary and expedient for the City to sell and issue its fully registered general obligation water revenue refunding bonds in the total aggregate principal amount of not to exceed \$675,000 (herein, the "Bonds"). The proceeds of the Bonds will be used, together with any additional funds of the City which might be required for (i) a crossover refunding of all or a portion of the December 1, 2011 through 2022 maturities, aggregating up to \$615,000 in principal amount, of the City's General Obligation Water Revenue Bonds of 2002, dated August 1, 2002 as date of original issue and (ii) to pay the costs associated with issuing the Series 2009A Bonds.
2. The City Council desires to proceed with the sale of the Bonds by direct negotiation with Northland Securities, Inc. ("NSI").
3. The Mayor and the City Administrator are hereby authorized to approve the sale of the Bonds in an aggregate principal amount of not to exceed \$675,000 and to execute a bond purchase agreement for the purchase of the Bonds with NSI, provided the total net savings meet the 3% savings test as set forth in Minnesota Statutes 475.67, subdivision 12.
4. Upon approval of the sale of the Bonds by the Mayor and the City Administrator, the City Council will take action at its next regularly scheduled meeting thereafter to adopt the necessary approving resolutions as prepared by the City's bond counsel.
5. (a) The City hereby covenants and obligates itself to notify the Minnesota Public Facilities Authority of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 446A.086 to guarantee payment of the principal and interest on the Bonds when due. The City further covenants

to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Minnesota Public Facilities Authority that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Minnesota Public Facilities Authority if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The City understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 446A.086, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The City further covenants to comply with all procedures now or hereafter established by the Department of Finance and Minnesota Public Facilities Authority pursuant to Minnesota Statutes, Section 446A.086, subdivision 3 and otherwise to take such actions as necessary to comply with that section. The Mayor, City Administrator or City Clerk is authorized to execute any applicable Minnesota Public Facilities Authority forms and to provide for the payment of the City's application fee of \$500.00 to the Authority (or will reimburse NSI for their payment of the fee on the City's behalf), which fee is required to be submitted with the executed forms.

6. NSI is authorized to prepare an Offering Memorandum related to the sale of the Bonds.
7. If the Mayor and City Administrator have not approved the sale of the bonds to NSI and executed the related bond purchase agreement by September 30, 2009, this resolution shall expire.

DULY ADOPTED BY THE CITY COUNCIL THIS 21st DAY OF JANUARY, 2009.

ATTEST:



City Administrator



Mayor Gary Skalko

COUNCIL LETTER 020209-IVA1

MAYOR

VRMC DIABETES CENTER

DATE: January 28, 2009
FROM: Mayor Gary Skalko
Craig J. Wainio
City Administrator

Mayor Skalko requested this item be placed on the agenda with this background information:

To consider making a donation to the VRMC Diabetes Center as part of the as a part of the Bush Memorial Snowmobile Run.



CITY OF MOUNTAIN IRON

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MEMO

TO: Craig J. Wainio, City Administrator

FROM: Jill M. Anderson, Municipal Services Secretary *Jma*

DATE: January 26, 2009

RE: Request for Attendance at MCFOA Annual Conference

I would like to submit a request to the City Council to request authorization to attend the 2009 MCFOA Conference from March 17-20, 2009, in St. Cloud, Minnesota. I have attended this conference for the past 21 years and found it to be an asset to my position. Along with the excellent classes offered, there is an opportunity to network with Clerks and Finance Officers from around the State. I am currently the President of the Minnesota Clerks and Finance Officers Association. I am also an ex-officio of all MCFOA Committees.

The following is an estimate of the costs for the training:

| | |
|------------------------|--------------|
| Registration | \$200 |
| Hotel (3 nights) | \$313 |
| Mileage 400 @ .55/mile | \$220 |
| Meals | <u>\$ 60</u> |
| TOTAL | \$793 |


Your consideration concerning this matter is greatly appreciated.




Agenda

TUESDAY, MARCH 17, 2009

- 12:30-1:00PM Check-in for Half-Day Workshops
- 1:00-4:30 PM HALF-DAY WORKSHOP (at St. Cloud State Univ.)
Technology – Excel Training
- 1:00-4:30 HALF-DAY WORKSHOP
Handling Personnel Problems – Practical and Legal Solutions
- 5:00-8:00 On-Site Conference Check-In
- 7:00-9:00 CONFERENCE KICKOFF – Spirit of MCFOA – (hors d'oeuvres, cash bar)
- 7:30 Formal greetings, introduction and “getting to know you” activities

WEDNESDAY, MARCH 18, 2009

 Sessions with this symbol are especially for the one-person or small staff office.

- 8:00 AM On-Site Conference Check-In
Continental Breakfast
- 9:00 Welcome and Presentation of Colors
- 9:15 OPENING KEYNOTE ADDRESS:
4 Keys to Create, Build and Enjoy Lasting Momentum
- 10:15 Break
- 10:45 **CONCURRENT SESSIONS I (CHOOSE ONE)**
-  1. Five Critical Human Resource Policies
 - 2. Annual Financial Report: Mastering the Balance Sheet
 - 3. Strategies for Dealing with Problem Properties
 - 4. Top Priority: Living Out What You Really Believe
- 12:00 NOON Luncheon and MCMC & CMC Recognition Awards
- 1:15 PM **CONCURRENT SESSIONS II (CHOOSE ONE)**
-  5. Finance 101: Accounting and Internal Controls
 - 6. Knowledge Transfer: Passing the Torch
 - 7. Foreclosures—The Impact on Cities
 - 8. The Variance Dance
 - 9. Data Practices: To Infinity & Beyond!! (Not)
- 2:30 Break
- 2:45 **CONCURRENT SESSIONS III (CHOOSE ONE)**
-  10. The Job with Many Hats
 - 11. Document Imaging: The Next Era
 - 12. Growing Pains: Changing City Boundaries with More New Law Changes
 - 13. Communicating Clear, Positive Messages
 - 14. Data Practices (repeat)
 - 15. Roundtables for Small Cities
- 4:15-5:15
- 4:00-8:00 Free Time to visit the City of St. Cloud
(note: Dinner is NOT included in registration fee)
- 8:00 Dance with DJ
- 12:00 AM

THURSDAY, MARCH 19, 2009

- 8:30 AM Sit-Down Breakfast and MCFOA BUSINESS MEETING and Oath of Office
- 9:15 GENERAL SESSION:
Fall in a Mud Puddle, Get Up & Check Your Pockets for Fish
- 10:30 **EXHIBITS OPEN until 4:00 PM**
Refreshment Break (in Exhibit Area)
Silent Auction Opens
- 11:00 **CONCURRENT SESSIONS IV (CHOOSE ONE)**
- 16. Preparing for Retirement – PERA & More (Note: This session is 90 minutes)
 - 17. Managing a Budget in Tough Economic Times
 - 18. Social Media 101
 - 19. Daniel Boone Knew About the Future and So Can You
- 12:15 PM Lunch in Exhibit Area
- 1:45 **CONCURRENT SESSIONS V (CHOOSE ONE)**
- 20. Preparing for Retirement - Seven Tips for Healthy Aging
 - 21. Career Development Strategies
 - 22. Liquor Licensing
 - 23. Future Technologies You Need to Know NOW!
 - 24. Daniel Boone Knew About the Future and So Can You (repeat)
- 3:00-4:00 Last chance to visit Exhibits and bid on Silent Auction items. Refreshments available!
- 4:00 Exhibits Close/Silent Auction Closes
- 4:00-6:00 Free Time
- 6:00 Reception
- 7:00 Banquet/Entertainment
MCMC & CMC Recognition Awards
- 9:00-12:00 AM Dance

FRIDAY, MARCH 20, 2009

- 8:00 AM Light Refreshments
- 8:30 FINALE GENERAL SESSION:
Is This the Life I Wanted?
- 10:30-11:30 Brunch, Check-out and CEU Certificates pick-up
- 11:30 Adjourn



COUNCIL LETTER 020209-VIA

ADMINISTRATION

RESOLUTION NUMBER 04-05

DATE: January 28, 2009
FROM: Craig J. Wainio
City Administrator

Resolution Number 04-05 accepts the feasibility report and orders plans and specifications to be drawn up for the Agate Street Storm Sewer Project. Staff believes that option number 2 presented in the feasibility study is the best long term solution for the City. This project is being partially funded through a \$50,000 grant from the St Louis County Community Development Block Grant program.

Staff recommends the adoption of Resolution Number 04-09 Accepting the Feasibility Study and Authorizing Plans and Specifications for the Agate Street Storm Sewer improvements option number 2.



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RESOLUTION NUMBER 04-09

RECEIVING FEASIBILITY REPORT AND ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, pursuant to Resolution of the City Council adopted May 5, 2008, a report has been prepared by Benchmark Engineering with reference to proposed Improvement No. MI08-4, the improvement of entire length of Agate Street by replacement of storm sewer, and this report was received by the City Council on February 2, 2009, and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; and the estimated cost of the improvement as recommended.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTIAN IRON, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the City Council Resolution adopted 5th day of May 2008.
3. Such improvement has no relationship to the comprehensive municipal plan.
4. Benchmark Engineering is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

DULY ADOPTED BY THE CITY COUNCIL THIS 2nd DAY OF FEBRUARY, 2009.

ATTEST:

Mayor Gary Skalko

City Administrator


**Agate Street Storm Sewer
Feasibility Study
Project No. MI08-4**

**Mountain Iron, Minnesota
June 27, 2008**

Prepared by:



I hereby certify that this feasibility study was prepared by me, or under my supervision, and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.


Eric E. Fallstrom, P.E.

Date: 6-30-08 License No. 40351

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- APPENDIX B: OPTION 1 CONCEPT PLAN & ESTIMATE
- APPENDIX C: OPTION 2 CONCEPT PLAN & ESTIMATE
- APPENDIX D: OPTION 3 CONCEPT PLAN & ESTIMATE

BACKGROUND

On May 5, 2008 the Mountain Iron City Council requested a feasibility study for improving the Storm Sewer interceptor along Agate Street in Downtown Mountain Iron.

EXISTING CONDITIONS

Bougalis Construction, Inc. recently televised the storm sewer along Agate Street as requested by the Street & Alley Committee and City Staff. The most westerly segment of the storm sewer interceptor was not televised due to unknown obstructions and/or debris located within the pipe.

The Storm Sewer Interceptor located along the south side of Agate Street is a 42" Corrugated Metal Pipe (CMP) fed by a 36" Reinforced Concrete Pipe (RCP) that angles southwesterly through the intersection with Mountain Avenue. The Storm Sewer has been divided into sections in order to evaluate the conditions of the existing pipe and proposed plan of improvement. See the attachment in Appendix A for a General Location Map and breakdown of each pipe section.

Section 1:

The section of pipe crossing Mountain Avenue is 36" RCP in good condition. There is 6-12" of sand in the bottom of the 36" pipe. The pipe was replaced within the last 10 years and is in good condition. Due to some minor sediment accumulation, this section may require cleaning within the next few years.

Section 2:

This section was inspected from Mountain Avenue to Mill Avenue. The 42" CMP contained 6"-12" sand in the bottom. This section of pipe is in fair condition with minimal eroding of the pipe bottom. The segment will likely require cleaning and rehabilitation within the next few years.

Section 3:

This section was inspected from Mill Avenue to Missabe Avenue. The 42" CMP contained 6-12" of sand in the bottom. Several areas of this pipe section were severely eroded and in need of some form of rehabilitation. This section of pipe is in poor condition.

Section 4:

This section of pipe was inspected from Missabe Avenue westerly approximately fifty (50) feet. The 42" CMP contained 6"-12" of sand, various pieces of large debris and clay tile. This section of pipe was severely eroded in places and contained several large holes. This section is in poor condition and in need of replacement.

Section 5:

This section of pipe is located west of Missabe Avenue beneath the railroad grade. This section of pipe was not televised due to the larger amount of debris/sand in the pipe. The exact location of the outlet was not verified due to field conditions; however, it is assumed that the outlet is located in a small ditch to the west of the railroad grade.

It is assumed that the pipe changes to concrete where it routes under the railroad grade (berm) and outlets into a ditch. Based upon the condition of Section 4, the pipe is likely in poor condition and in need of replacement. The condition of the concrete pipe is unknown, 6"-12" of sand and debris was

observed at the outlet. This section should be jetted/vacuumed clean and televised before it can be fully assessed for replacement.

Other:

The storm sewer located in Missabe Avenue and Mill Avenue that connects to the interceptor line south of Agate Street was replaced in 1995 and is in good condition.

PROPOSED IMPROVEMENTS

Typically storm sewer mains that contain sand and other smaller materials can be jetted and vacuumed to remove debris, however, larger material (as observed in Sections 4 & 5) cannot always be removed. The cleaning of this storm sewer will increase the capacity; however, only a complete replacement can correct the significant pipe deterioration problems seen in Sections 3, 4, & 5.

In order to do a complete evaluation of Section 5, it is our recommendation that the storm sewer is cleaned and televised. This will allow a proper analysis of the existing pipe conditions, as well as any inlet and/or outlet conditions. The cleaning & televising of Section 5 would also be a necessary step to determine which of the proposed rehabilitation options would be most logical for this project.

The planned replacement pipe material for the storm sewer interceptor would be dual wall Corrugated Polyethylene (CP) pipe. Historically, the City of Mountain Iron has utilized dual wall CP pipe when replacing storm sewer main in a boulevard or ditch. A Reinforced Concrete Pipe (RCP) storm sewer is generally utilized when the storm sewer main is beneath a roadway or paved surface. Since this storm sewer rehabilitation work will occur in the boulevard and away from any roadways, it is suggested to utilize CP pipe as a cost savings may be realized.

The proposed rehabilitation options are presented as follows:

Option 1:

Option 1 consists of removal and replacement of the existing 42" storm sewer interceptor from Mountain Avenue to the east side of the railroad grade at the end of Agate Street. A new 42" dual wall CP storm sewer and drainage structures would be placed. The storm sewer pipe would be replaced up to the east side of the berm at the end of Agate Street and a structure would be added.

Again, with this option, it is recommended that the storm sewer beneath the berm be cleaned and televised. Based upon field observations and limited record drawing information, it is our assumption that the storm sewer pipe beneath the berm is RCP and likely in better condition than the corrugated metal pipe. Cleaning & televising the pipe would be a wise investment to further evaluate the condition of the existing pipe before planning for replacement. Please refer to Appendix B for the Option 1 Conceptual Plan.

Option 2:

Option 2 consists of all the work previously outlined in Option 1, along with major grading to cut a drainage channel through the berm and allowing the 42" CP storm sewer to daylight into the channel and flow out to the west through the channel. This option would also allow the storm sewer that

currently is piped under the berm to be rerouted into the channel, eliminating the need to replace other storm sewer pipes in the future. Please refer to Appendix C for the Option 2 Conceptual Plan.

Option 3:

Option 3 consists of all the work previously outlined in Option 1, along with slip-lining of the existing storm sewer interceptor pipe beneath the existing berm. Slip-lining the pipe would first require cleaning and televising of the storm sewer interceptor line beneath the berm to determine whether this is a feasible option.

This process involves pulling a slightly smaller diameter pipe through the existing pipe, provided the pipe grade and bottom are acceptable. However, the drawback to this option is the reduced capacity that the newly slip-lined pipe can convey. In addition, if there are any existing storm sewer pipes tied into the slip-lined section, they would have to be open cut and reconnected. Please refer to Appendix D for the Option 3 Conceptual Plan.

OPINION OF COST SUMMARY

The following table summarizes the engineer’s opinion of cost for each conceptual plan. A complete cost estimate breakdown for each concept plan option is included within appendices of this report.

OPINION OF COST SUMMARY

| | ITEM | ESTIMATED COST |
|--|--|-------------------|
| | | |
| | CONSTRUCTION COST (OPTION 1) | \$57,400 |
| | | |
| | CONSTRUCTION COST (OPTION 2) | \$117,800 |
| | | |
| | CONSTRUCTION COST (OPTION 3) | **\$80,500 |
| | | |
| | **CLEANING & TELEVISIONING REQ'D FOR A MORE ACCURATE EST. | |
| | | |

Benchmark Engineering Inc. contacted Infratech Infrastructure Technologies, Inc. to obtain information regarding cleaning & televising Section 5 of the storm sewer as well as the storm sewer beneath the berm. Infratech verbally quoted a cost of \$225 per hour for cleaning services and \$195 per hour to televise the storm sewer interceptor. It is likely that the cost to clean & televise could be approximately \$2,000 - \$4,000, depending upon mobilization charges.

While this would not be needed if the City were to proceed with Option 2, it is our opinion that this cleaning & televising is necessary for us to proceed with a complete evaluation and accurate cost estimate of Option 3. Should Option 1 be chosen, it is our recommendation to also proceed with the cleaning & televising in order to completely evaluate the storm sewer interceptor beneath the berm.

SUMMARY & RECOMMENDATIONS

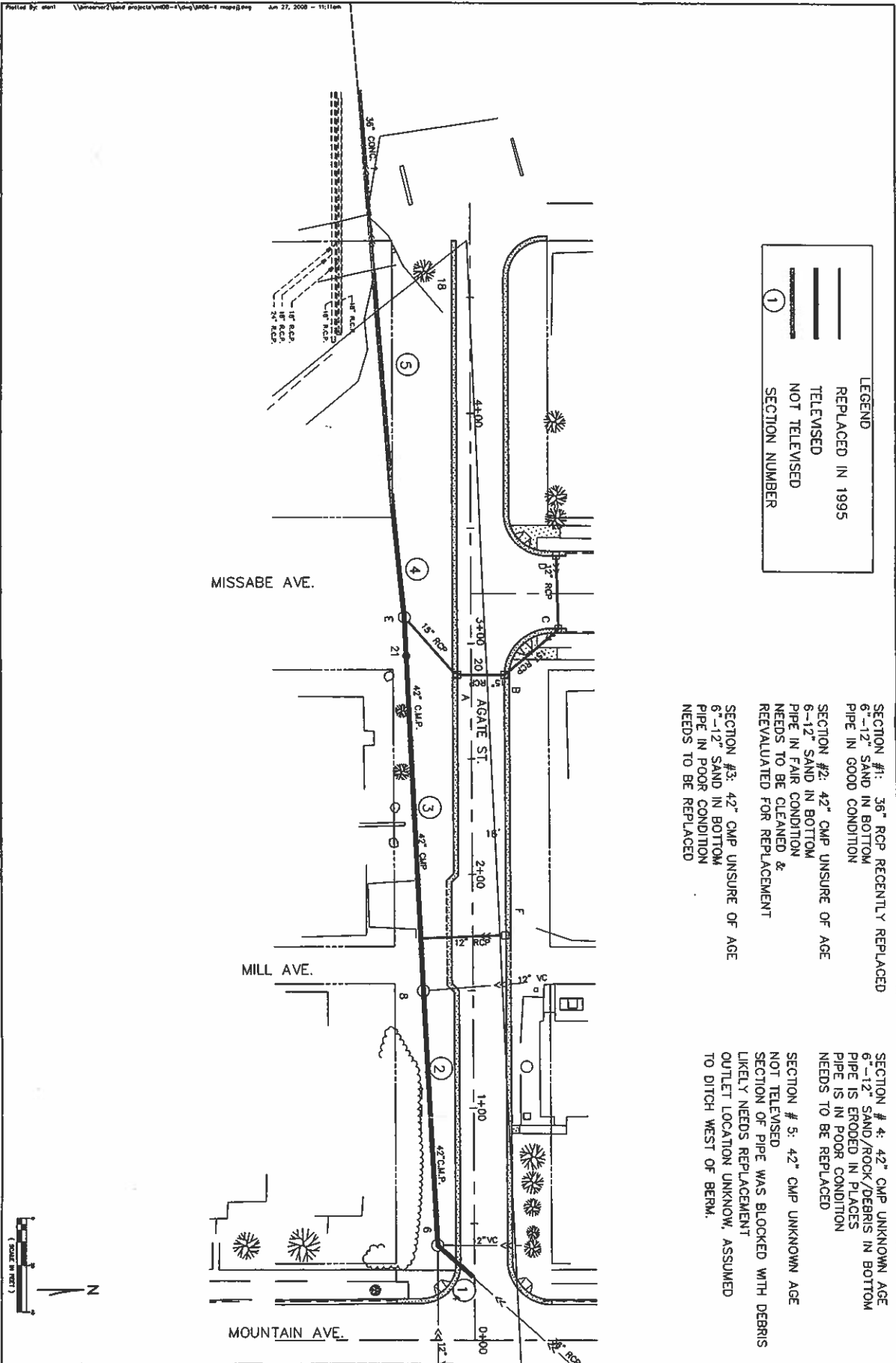
In conclusion, the afore-mentioned information attempts to summarize the existing conditions and proposed improvement options for the Storm Sewer Interceptor located along Agate Street within the City of Mountain Iron.

Benchmark Engineering Inc. recommends that Sections 1-5 and possibly the section of storm sewer beneath the berm be replaced within the near future. Improving this Storm Sewer Interceptor is feasible and likely necessary project.

If options 1 or 3 are desired, it is our recommendation that the City of Mountain Iron obtain prices to clean and televise the Storm Sewer Interceptor in Section 5 and that portion located beneath the berm at the end of Agate Street. However, if option 2 is preferred, cleaning & televising would not be necessary and preparation of plans and specifications could be authorized.

It is our opinion that based on the provided information, the proposed improvements are feasible and would provide a more reliable storm sewer system to City of Mountain Iron.

APPENDIX A: GENERAL LOCATION MAP



LEGEND

| | |
|---|------------------|
| — | REPLACED IN 1995 |
| — | TELEVISED |
| — | NOT TELEVISED |
| ① | SECTION NUMBER |

SECTION #1: 36" RCP RECENTLY REPLACED
 6"-12" SAND IN BOTTOM
 PIPE IN GOOD CONDITION

SECTION #2: 42" CMP UNSURE OF AGE
 6"-12" SAND IN BOTTOM
 PIPE IN FAIR CONDITION
 NEEDS TO BE CLEANED &
 REEVALUATED FOR REPLACEMENT

SECTION #3: 42" CMP UNSURE OF AGE
 6"-12" SAND IN BOTTOM
 PIPE IN POOR CONDITION
 NEEDS TO BE REPLACED

SECTION #4: 42" CMP UNKNOWN AGE
 6"-12" SAND/ROCK/DEBRIS IN BOTTOM
 PIPE IS ERODED IN PLACES
 PIPE IS IN POOR CONDITION
 NEEDS TO BE REPLACED

SECTION #5: 42" CMP UNKNOWN AGE
 NOT TELEVISED
 SECTION OF PIPE WAS BLOCKED WITH DEBRIS
 LIKELY NEEDS REPLACEMENT
 OUTLET LOCATION UNKNOWN, ASSUMED
 TO DITCH WEST OF BERM.

SHEET NO.
 1 OF 1

AGATE STREET STORM SEWER
 CITY OF MOUNTAIN IRON, MINNESOTA

GENERAL LOCATION MAP

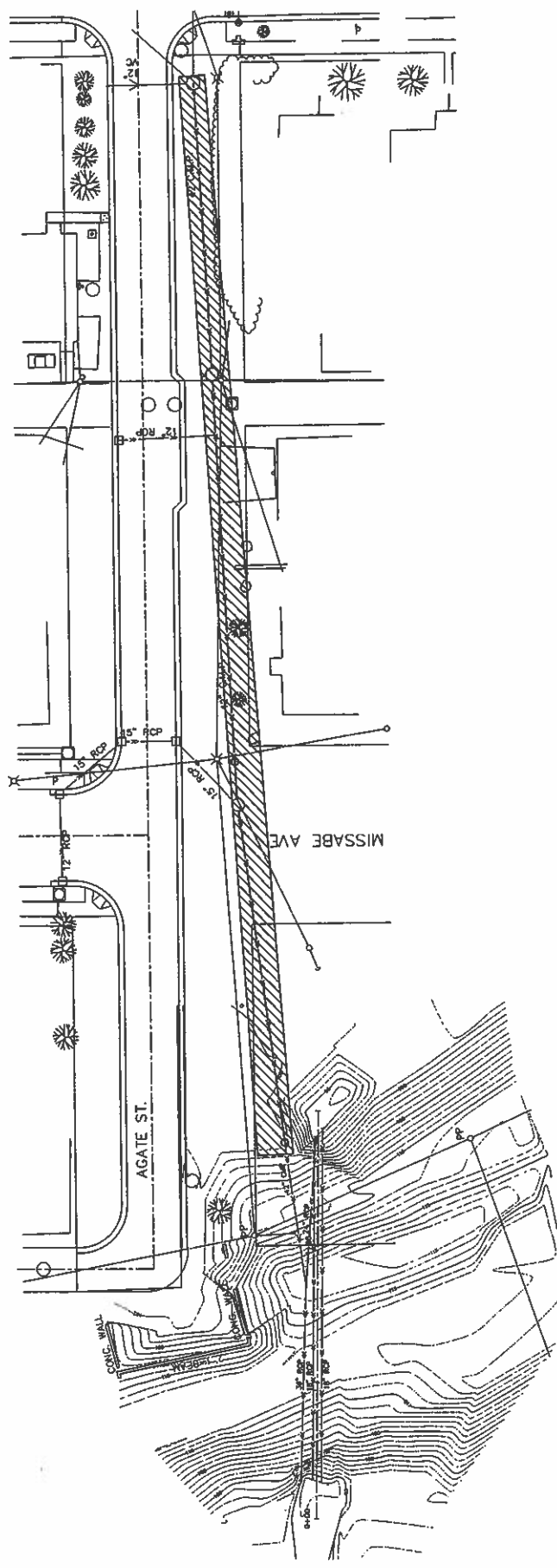
| DATE | REVISIONS | DESCRIPTION |
|------|-----------|-------------|
| | | |
| | | |
| | | |

Benchmark ENGINEERING, INC.

6170 Main Street, Post Office Box 211
 Mountain Iron, Minnesota 55762
 Phone 218/734-9214
<http://www.benchmark-eng.com>

APPENDIX B: OPTION 1 CONCEPT PLAN & ESTIMATE

| | |
|--|--|
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |



OPTION 1



—●— NEW STORM PIPE & MANHOLES
 ▨ PROJECT AREA





CITY OF MOUNTAIN IRON

Engineer's Opinion of Probable Construction Cost
 Agate Street Storm Sewer Feasibility Study
 Mountain Iron, MN
 Project No. : MI08-4

OPTION 1 - REMOVE AND REPLACE STORM SEWER FROM MOUNTAIN AVENUE TO BERM

| SPEC. NO | ITEM | UNITS | PROJECT QUANTITIES | ITEM COST | TOTAL AMOUNT |
|----------|---------------------------------|----------|--------------------|------------|--------------|
| 2104.501 | REMOVE PIPE SEWER | LIN. FT. | 425.0 | \$5.00 | \$2,125.00 |
| 2104.501 | REMOVE MANHOLE | EACH | 2.0 | \$500.00 | \$1,000.00 |
| 2104.501 | REMOVE CONCRETE DRIVE | SQ. YD. | 25.0 | \$10.00 | \$250.00 |
| 2104.501 | REMOVE CONCRETE WALK | SQ. FT. | 50.0 | \$5.00 | \$250.00 |
| 2104.513 | SAWING BITUMINOUS PAVEMENT | LIN. FT. | 40.0 | \$5.00 | \$200.00 |
| 2501.511 | 42" STORM PIPE - DUAL WALL PE | LIN. FT. | 450.0 | \$75.00 | \$33,750.00 |
| 2503.602 | CONNECT TO EXISTING STORM SEWER | EACH | 2.0 | \$500.00 | \$1,000.00 |
| 2503.602 | CONNECT TO EXISTING MANHOLE | EACH | 3.0 | \$500.00 | \$1,500.00 |
| 2511.501 | RIPRAP CLASS III | CU. YD. | 10.0 | \$60.00 | \$600.00 |
| 2506.602 | CONSTRUCT STORM MANHOLE | EACH | 2.0 | \$3,500.00 | \$7,000.00 |
| 2521.501 | 4" CONCRETE WALK | SQ. FT. | 50.0 | \$5.00 | \$250.00 |
| 2531.501 | 7" CONCRETE DRIVE | SQ. YD. | 25.0 | \$50.00 | \$1,250.00 |
| 2575.555 | SOD, LAWN TYPE | SQ. YD. | 750.0 | \$4.00 | \$3,000.00 |

SUBTOTAL CONSTRUCTION COST:

\$52,175.00

CONTINGENCY (15%)

\$ 5,217.50

ESTIMATED TOTAL CONSTRUCTION COST

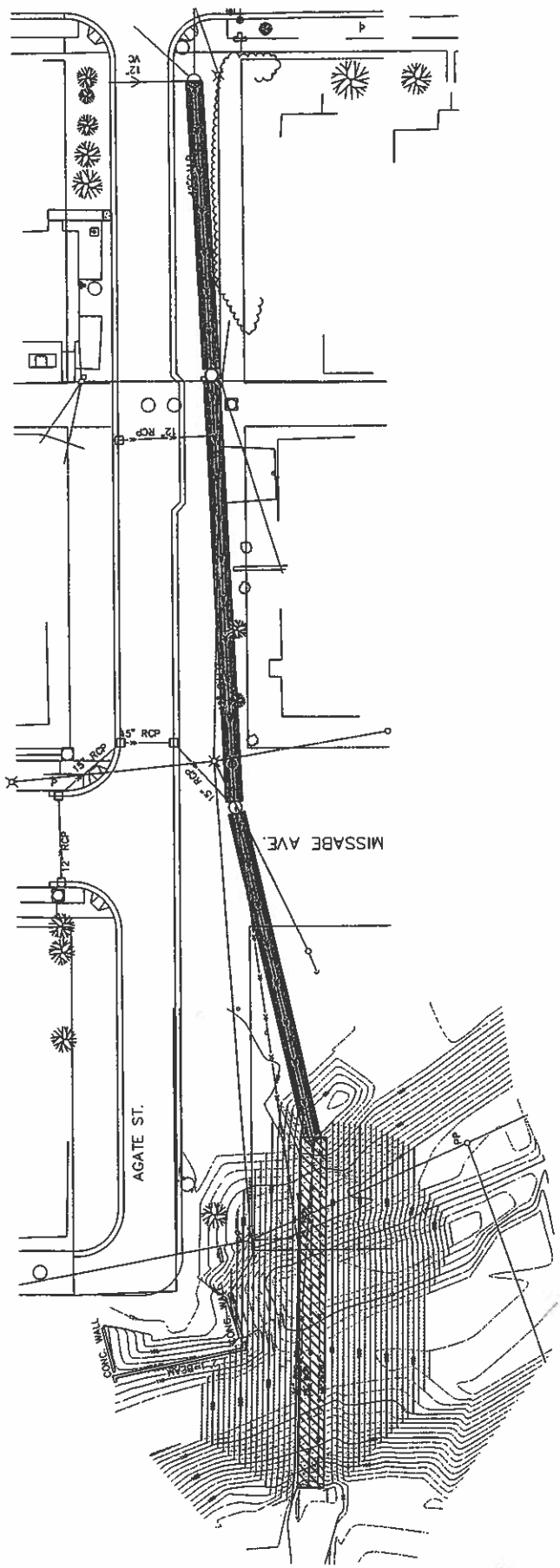
\$ 57,392.50

NOTES:

- Design & Construction Engineering costs are not included.
- Cleaning & televising of storm sewer beneath berm is recommended to evaluate pipe beneath berm.

BENCHMARK ENGINEERING, INC.

APPENDIX C: OPTION 2 CONCEPT PLAN & ESTIMATE



OPTION 2



NEW STORM PIPE & MANHOLES
 CHANNEL



Printed by: dms // Minnesota Project: 1008-41-1008-2-Long Jan 21, 2008 1:58PM



CITY OF MOUNTAIN IRON

Engineer's Opinion of Probable Construction Cost
 Agate Street Storm Sewer Feasibility Study
 Mountain Iron, MN
 Project No. : MI08-4

OPTION 2 - INCLUDES OPTION 1 & EARTHWORK AND CHANNEL THROUGH BERM

| SPEC. NO | ITEM | UNITS | PROJECT QUANTITIES | ITEM COST | TOTAL AMOUNT |
|----------|----------------------------------|----------|--------------------|------------|--------------|
| 2104.501 | REMOVE PIPE SEWER | LIN. FT. | 841.0 | \$5.00 | \$4,205.00 |
| 2104.501 | REMOVE MANHOLE | EACH | 2.0 | \$500.00 | \$1,000.00 |
| 2104.501 | REMOVE CONCRETE DRIVE | SQ. YD. | 25.0 | \$10.00 | \$250.00 |
| 2104.501 | REMOVE CONCRETE WALK | SQ. FT. | 50.0 | \$3.00 | \$150.00 |
| 2104.501 | REMOVE MISC. | LUMP SUM | 1.0 | \$5,000.00 | \$5,000.00 |
| 2104.513 | SAWING CONCRETE | LIN. FT. | 40.0 | \$5.00 | \$200.00 |
| 2105.501 | COMMON EXCAVATION | CU. YD. | 3,100.0 | \$12.00 | \$37,200.00 |
| 2501.511 | 42" STORM PIPE - DUAL WALL PE | LIN. FT. | 400.0 | \$75.00 | \$30,000.00 |
| 2503.602 | CONNECT TO EXISTING STORM SEWER | EACH | 2.0 | \$500.00 | \$1,000.00 |
| 2503.602 | CONNECT TO EXISTING MANHOLE | EACH | 3.0 | \$500.00 | \$1,500.00 |
| 2511.501 | RIPRAP CLASS III | CU. YD. | 75.0 | \$60.00 | \$4,500.00 |
| 2506.602 | CONSTRUCT STORM MANHOLE | EACH | 2.0 | \$3,500.00 | \$7,000.00 |
| 2521.501 | 4" CONCRETE WALK | SQ. FT. | 50.0 | \$5.00 | \$250.00 |
| 2531.501 | 7" CONCRETE DRIVE | SQ. YD. | 25.0 | \$50.00 | \$1,250.00 |
| 2575.523 | EROSION CONTROL BLANKET CAT. III | SQ. YD. | 4,300.0 | \$2.00 | \$8,600.00 |
| 2575.505 | SODDING, LAWN TYPE | SQ. YD. | 750.0 | \$4.00 | \$3,000.00 |
| 2575.555 | TURF ESTABLISHMENT | LUMP SUM | 1.0 | \$2,000.00 | \$2,000.00 |

SUBTOTAL CONSTRUCTION COST:

\$107,105.00

CONTINGENCY (15%)

\$ 10,710.50

ESTIMATED TOTAL CONSTRUCTION COST

\$ 117,815.50

NOTES:

- Design & Construction Engineering costs are not included.
- Common Excavation includes removal of old rail road ties that may be located in berm.
- Misc. items may need to be removed, I-beams, retaining wall, etc.

BENCHMARK ENGINEERING, INC.

APPENDIX D: OPTION 3 CONCEPT PLAN & ESTIMATE



CITY OF MOUNTAIN IRON

Engineer's Opinion of Probable Construction Cost
 Agate Street Storm Sewer Feasibility Study
 Mountain Iron, MN
 Project No. : MI08-4

OPTION 3 - INCLUDES ALL OF OPTION 1 & SLIP-LINING OF EXISTING PIPE BENEATH BERM

| SPEC. NO | ITEM | UNITS | PROJECT QUANTITIES | ITEM COST | TOTAL AMOUNT |
|-----------------|---------------------------------|----------|--------------------|------------|--------------|
| 2104.501 | REMOVE PIPE SEWER | LIN. FT. | 425.0 | \$5.00 | \$2,125.00 |
| 2104.501 | REMOVE MANHOLE | EACH | 2.0 | \$500.00 | \$1,000.00 |
| 2104.501 | REMOVE CONCRETE DRIVE | SQ. YD. | 25.0 | \$10.00 | \$250.00 |
| 2104.501 | REMOVE CONCRETE WALK | SQ. FT. | 50.0 | \$5.00 | \$250.00 |
| 2104.513 | SAWING BITUMINOUS PAVEMENT | LIN. FT. | 40.0 | \$5.00 | \$200.00 |
| 2501.511 | 42" STORM PIPE - DUAL WALL PE | LIN. FT. | 450.0 | \$75.00 | \$33,750.00 |
| 2503.602 | CONNECT TO EXISTING STORM SEWER | EACH | 2.0 | \$500.00 | \$1,000.00 |
| 2503.602 | CONNECT TO EXISTING MANHOLE | EACH | 3.0 | \$500.00 | \$1,500.00 |
| 2511.501 | RIPRAP CLASS III | CU. YD. | 10.0 | \$60.00 | \$600.00 |
| 2506.602 | CONSTRUCT STORM MANHOLE | EACH | 2.0 | \$3,500.00 | \$7,000.00 |
| 2521.501 | 4" CONCRETE WALK | SQ. FT. | 50.0 | \$5.00 | \$250.00 |
| 2531.501 | 7" CONCRETE DRIVE | SQ. YD. | 25.0 | \$50.00 | \$1,250.00 |
| 2575.555 | SOD, LAWN TYPE | SQ. YD. | 750.0 | \$4.00 | \$3,000.00 |
| SEE NOTES 2 & 3 | SLIP-LINING CULVERT (30" HDPE) | LIN. FT. | 140.0 | \$150.00 | \$21,000.00 |

SUBTOTAL CONSTRUCTION COST:

\$73,175.00

CONTINGENCY (15%)

\$ 7,317.50


ESTIMATED TOTAL CONSTRUCTION COST

\$ 80,492.50

NOTES:

1. Design & Construction Engineering costs are not included.
2. Cleaning & televising of storm sewer beneath berm is required to determine feasibility of slip-lining.
3. Slip-lining cost is preliminary & subject to change.

BENCHMARK ENGINEERING, INC.



COUNCIL LETTER 020209-VIB

WWTP

RESOLUTION NUMBER 05-05

DATE: January 28, 2009
FROM: Craig J. Wainio
City Administrator

Resolution Number 05-05 accepts the report and orders plans and specifications to be drawn up for the Waste Water Treatment Plant Improvements. The creation of the plans and specifications for the improvements will assist in obtaining any stimulus package or other outside funding that may be available.

Staff recommends the adoption of Resolution Number 05-09 Accepting the Report and Authorizing Plans and Specifications the Waste Water Treatment Plant Improvements.



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 05-09

RECEIVING FEASIBILITY REPORT AND ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, a report has been prepared by Benchmark Engineering with reference to proposed Improvement No. MI08-4, the improvement of Wastewater Treatment Plant by reconstruction, and this report was received by the City Council on January 5, 2009, and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; and the estimated cost of the improvement as recommended.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTIAN IRON, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the feasibility report dated the 5th day of January 2009.
3. Such improvement has no relationship to the comprehensive municipal plan.
4. Benchmark Engineering is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

DULY ADOPTED BY THE CITY COUNCIL THIS 2nd DAY OF FEBRUARY, 2009.

ATTEST:

Mayor Gary Skalko

City Administrator



BENCHMARK ENGINEERING, INC.

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

November 11, 2008

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN
2009 WWTP Improvements
Project No. MI08-11

Dear Mr. Wainio,

Enclosed please find a summary letter report from our subconsultant, Bonestroo, for necessary rehabilitation work to the existing Mountain Iron Wastewater Treatment Plant (WWTP).

Based upon the letter report it is recommended that the City proceed with authorizing the preparation of plans and specifications for rehabilitation and/or modifications to the following:

1. Final Clarifier Equipment
2. Automatic Bar Screen
3. Concrete Rehabilitation

Please refer to the enclosed letter report for an approximate budgetary cost of the listed items. There were other items identified for improvement and/or rehabilitation, however, at this time those items listed are most critical and necessary for the WWTP.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.

Joseph T. Palo, P.E.

Enclosure

November 10, 2008



Joe Palo
Benchmark Engineering
8878 Main Street
P.O Box 261
Mountain Iron, MN 55678-0261

Re: Mountain Iron WWTP Improvements
City of Mt. Iron
Bonestroo File No.:2540-08108

Dear Joe:

Based on our discussions during our September site visit to the Mountain Iron wastewater treatment facility we have reviewed the hydraulics of the existing influent channel for the feasibility of installing an automated fine screen and a grit removal system. The equipment in the final clarifiers is also in need of replacement. This letter summarizes our findings concerning the preliminary treatment system and includes budgetary cost estimates for the preliminary treatment system and for the final clarifier equipment replacement. The estimated costs include engineering and contingency.

The existing preliminary treatment system consists of a manual bar screen, a manually cleaned gravity grit channel and comminutors to grind and shred solids that are not removed by the bar screen. If the solids are not raked off of the screen, the influent flow will back up into the influent sewer during high flows. This has occurred during wet weather events and at a time of day an operator is not normally present to remove the solids from the screen.

According to the flow data provided, during wet weather events the peak flow is approximately 900 gallons per minute (gpm). At peak flow there is approximately 1.7 feet of hydraulic grade between the influent pipe and the existing Parshall flume. According to the screen manufacturer there would be approximately 0.75 feet of headloss through an automatic screen with 6 mm (about ¼-inch) openings at a flow of 900 gpm. Similarly, the grit removal manufacturer stated that the headloss through a vortex grit system would be less than ½-inch. Based on this information both an automatic fine screen and a vortex grit removal system would be compatible with the existing hydraulic grade line. The hydraulics will also allow for additional future flow.

During our discussions with the City staff it was determined that the City would like to install the fine screen now and replace the final clarifier equipment. The intent is to leave the existing grit removal system in place, remove the existing comminutors, and evaluate the solids removal with the new screen in place. If deemed necessary in the future, a new vortex grit removal system could be installed downstream of the fine screen.

Automatic Fine Screen

The fine screen would be accompanied by a screenings compactor that washes and compacts the screenings. The screenings are pushed through the compactor discharge tube and drop into a receptacle as a dry plug. The compactor reduces the volume of screenings for disposal by removing at least 80% of the water. In addition the wet screenings don't have to be handled by the operator.

In order to install the screen a hatch would need to be cut into the ceiling above the screen location. This would also allow the screen to be removed if necessary. The screen pivots out of the flow channel for normal inspection and maintenance. A hook in the ceiling or wall will be installed to facilitate rotating the screen out of the flow stream.

Total Estimated Project Cost \$335,000

Final Clarifier Equipment

The existing rotating equipment in the final clarifiers has deteriorated to the point where mechanical and structural problems require replacement of the in-basin equipment. In addition the weirs and scum collector require replacement. The proposed equipment would be very similar to the existing equipment. The existing fiberglass domes must be removed for installation of the equipment. The existing domes are more than 25 years old and have some areas of delamination that require repair. The domes can be removed, repaired and be set back in place at the completion of in-basin work, or the domes can be replaced with new domes. Due to the age of the domes the fiberglass material is likely to be brittle and damage may occur during dismantling and handling. The cost to remove, repair and put the existing domes back in place is approximately \$70,000. The cost for new domes is approximately \$125,000 and is included in the following total estimated cost.

Total Estimated Project Cost \$525,000.

Electrical

The estimated costs above include cost for electrical work to connect the new equipment to the existing electrical service. All new work would be in accordance with applicable codes. However when work is performed in a rated area such as the preliminary treatment building, the code requirements can be extended to the entire building electrical system if deemed necessary by the local code officials. According to our conversation with Wayne Jespersion, who is the Northeastern Minnesota Area code representative, the code will be applied to new construction only. We recommend that the City send written confirmation of the comments by the code official to document the code requirements. At your request Bonestroo can draft this letter for the City to send on their letterhead.

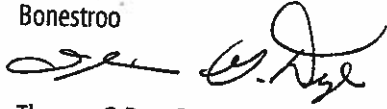
During a site visit to the Mountain Iron WWTP, our electrical engineer noted that the lights in the screening/grit room are not explosion proof rated fixtures. We recommend replacing the lights in this room with fixtures properly rated for the atmosphere in the area. Upon completion of the project, the electrical system in the immediate room would meet current code requirements. The estimated cost shown above for the Automatic Fine Screen includes cost to replace the light fixtures in the screening/grit room.

Structural

The existing concrete structure over the aeration tanks and the slab in the pretreatment building require structural repair. The estimated cost for these repairs is \$50,000.

Please contact me at 651-967-4651 if you have any questions or comments. Thank you,

Sincerely,
Bonestroo

A handwritten signature in black ink, appearing to read "T. G. Dye", written over a horizontal line.

Thomas G Dye, P.E.
Project Manager



SUMMER WORK OUTREACH PROJECT

BOX 237

MT. IRON, MN 55768

A MINNESOTA NON-PROFIT ORGANIZATION



SWOP Community Partnership 2009

Partner Agreement

City of Mountain Iron

As a Partner of SWOP, we invest in SWOP at the level of \$500 or more for the year. We thereby demonstrate leadership as we join other businesses, organizations, and cities who believe in SWOP's mission of serving kids as they serve their communities. We have full voting representation on the Board at all meetings, and are named in all publicity and reports as Partners. We are invited to attend the summer program awards banquet as honored guests of the SWOP youth. We provide one and no more than three representatives to attend all scheduled meetings of the Board, including the Annual Meeting on Tuesday, February 10. Partners who invest at the level of \$1,000 or more are recognized as Distinguished Partners.

Partnership commitment level \$ _____

Board representatives _____

Fiscal year: January, 2009 – December, 2009

Address _____

Phone _____

President/manager _____

Signature _____
Position in organization _____

Partnership checks are payable to SWOP at:
Post Office Box 237, Mt. Iron, MN 55768



SUMMER WORK OUTREACH PROJECT
 PO BOX 237
 MT. IRON, MN 55768
 A MINNESOTA NON-PROFIT ORGANIZATION

**SWOP Community Partnership 2009
 Distinguished Partner Agreement**

As a Distinguished Partner of SWOP, we invest in SWOP at the level of \$1,000 for the year. We thereby demonstrate leadership as we join other businesses, organizations, and cities who believe in SWOP's mission of serving kids as they serve their communities. We have full voting representation on the Board at all meetings, and are named in all publicity and reports as Distinguished Partners. We are invited to attend the summer program awards banquet as honored guests of the SWOP youth. We provide one and no more than three representatives to attend all scheduled meetings of the Board, including the Annual Meeting, Tuesday, February 10.

Distinguished Partnership commitment level \$ _____

Board representatives _____

Fiscal year: January, 2009 – December, 2009

Address _____

Phone _____

President/manager _____

Signature _____

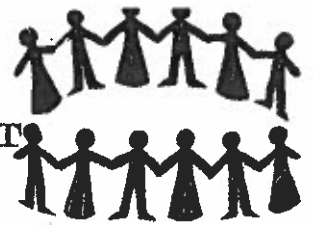
Position in organization _____

Partnership checks are payable to SWOP at:
 Post Office Box 237, Mt. Iron, MN 55768

Serving Kids, Serving Communities
 In Buhl-Kinney, Chisholm, Mountain Iron, & Virginia



SUMMER WORK OUTREACH PROJECT
PO BOX 237
MT. IRON, MN 55768



The Annual Meeting of The Summer Work Outreach Project SWOP

will be held
Tuesday, February 10, 2009
5:30p.m.
at the Buhl-Kinney Senior Center, Buhl

We will
Celebrate our new status as a non-profit corporation
Review highlights of the 2008 program
Welcome Virginia into SWOP and three new participating churches
Elect officers and adopt a budget

Representatives from SWOP's
Partners, Members, Sponsors, Non-Profit Affiliates, and Participating Churches
are asked to attend.
Friends of SWOP & GUESTS are welcome

Please bring a signed copy of your community partnership agreement for 2009

R.S.V.P.
by calling
Chairperson Pastor Kristin Foster 741-7057

*A Minnesota 501(C)3 Non-Profit Corporation
Serving Kids, Serving Communities
In Buhl-Kinney, Chisholm, & Mountain Iron, and Virginia*

COUNCIL LETTER 020209-VID

ADMINISTRATION

RESCHEDULE MEETING

DATE: January 28, 2009

FROM: Craig J. Wainio
City Administrator

The City Council will need to reschedule the City Council meeting set for February 16th due to the Presidents Day Holiday.

COUNCIL LETTER 020209-VIF
NEGOTIATIONS COMMITTEE
CLOSED MEETING

DATE: January 28, 2009

FROM: Negotiations Committee

Craig J. Wainio
City Administrator

The City Council may enter into a Closed Meeting to discuss contract negotiations strategies with AFSCME Local Union #453.