

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
TUESDAY, JANUARY 22, 2008 - 6:30 P.M.
A G E N D A**

- I. Roll Call
 - II. Consent Agenda
 - A. Minutes of the January 7, 2008, Regular Meeting (#1-13)
 - B. Communications
 - C. Receipts
 - D. Bills and Payroll
 - III. Public Forum
 - IV. Committee and Staff Reports
 - A. Mayor's Report
 - 1. Planning and Zoning Commission Appointment(#14)
 - 2. Donation to "Bush" Run(#15)
 - B. City Administrator's Report
 - 1. Pay Equity Report(#16-19)
 - 2. Non Audit Services Letter(#20-21)
 - C. Director of Public Works Report
 - 1. Labor Management Meeting(#22)
 - D. Sheriff's Department Report
 - E. City Attorney's Report
 - 1. Outstanding Bill Opinion(#23)
 - F. City Engineer's Report
 - 1. Payment Request No. 5(#24-26)
 - G. Street Committee
 - 1. Storm Sewer Investigation(#27)
 - H. Utility Advisory Board
 - 1. Recommendations(#28)
 - I. Planning and Zoning Commission
 - 1. Conditional Use Permit – Hautala (#29-31)
 - 2. Conditional Use Permit– Strumbell/P&H(#32-34)
 - J. Liaison Reports
 - V. Unfinished Business
 - A. Community Building Usage(#35)
 - VI. New Business
 - A. Resolution 03-08 Ordering Report (#36-37)
 - B. Resolution 04-08 Ordering Plans and Specifications(#38-40)
 - C. Resolution 05-08 Approving Plat (#41-42)
 - D. IRR Final Report(#43)
 - E. Briarwood Estates Expansion(#44)
 - F. Building Rental Waiver Request (#45)
 - G. Communications
 - VII. Open Discussion on City Business
 - VIII. Announcements
 - IX. Adjourn
- # Denotes page number in packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
REORGANIZATIONAL MEETING
JANUARY 7, 2008

Mayor Skalko called the City Council meeting to order at 6:32 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Forseen, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Rod Flannigan, City Engineer; and John Backman, Sergeant.

The Mayor advised the Council Members that he consulted with the City Attorney and discussed the "Open Discussion" portion of the Council meeting. The Mayor said that this portion of the meeting is strictly for discussion of City business and not for editorializing.

It was moved by Zupancich and seconded by Skalko that the consent agenda be approved as follows:

1. Approve the minutes of the December 17, 2007, City Council meeting as submitted.
2. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period December 16-31, 2007, totaling \$540,407.20, (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period December 16-31, 2007, totaling \$586,490.54, (a list is attached and made a part of these minutes).

Removing the bill from Colosimo, Patchin, Kearney and Brunfelt and submit it to the City Attorney for a written legal opinion whether the City is responsible for paying this bill and to have this opinion available for the next regular meeting.

The motion carried on the following roll call vote: Prebeg, yes; Zupancich, yes; Stanaway, yes; Roskoski, no; and Skalko, yes.

It was moved by Skalko and seconded by Prebeg to appoint Alan Stanaway as Deputy Mayor for 2008. The motion carried.

It was moved by Skalko and seconded by Zupancich to appoint Sam Aluni, the Trenti Law Firm, as the City Attorney for 2008. The motion carried.

It was moved by Prebeg and seconded by Roskoski to appoint Rod Flannigan, Benchmark Engineering, as the City Engineer for 2008. The motion carried.

It was moved by Zupancich and seconded by Stanaway to appoint the Mesabi Daily News as the official newspaper for the City of Mountain Iron for 2008. The motion carried.

It was moved by Roskoski and seconded by Zupancich to set the regular meetings for the first and third Mondays at 6:30 p.m. for 2008. The motion carried.

It was moved by Stanaway and seconded by Prebeg to designate the City's official depositories as the American Bank, Queen City Federal, Wells Fargo Bank, US Bank, Twin City Federal, League of Minnesota Cities 4M Fund, Miller Johnson Steichen Kinnard, Inc., Smith Barney, Inc., Northland Securities, First National Bank of Buhl, and Federal Home Loan Bank, for 2008. The motion carried.

It was moved by Skalko and seconded by Zupancich to re-appoint Jim Giorgi and Victoria Juntunen to serve on the Planning and Zoning Commission with their terms expiring on December 31, 2010. The motion carried.

It was moved by Skalko and seconded by Prebeg to re-appoint Reynold Renzaglia to the Utility Advisory Board with his term expiring on December 31, 2010. The motion carried with Councilor Roskoski voting no.

It was moved by Skalko and seconded by Zupancich to re-appoint Joe Prebeg and Gerry Golobich and appoint Brian Wilson to the Park and Recreation Board with their term expiring on December 31, 2010. The motion carried.

It was moved by Skalko and seconded by Stanaway to re-appoint Allen Nelson to the Economic Development Authority with his term expiring on December 31, 2012. The motion carried with Councilor Roskoski voting no.

It was moved by Prebeg and seconded by Skalko to appoint Mildred Babbini and re-appoint Jill Kinney to the Library Board with their terms expiring on December 31, 2010. The motion carried.

It was moved by Skalko and seconded by Prebeg to appoint Allen Nelson to the Public Safety and Health Board with his term expiring on December 31, 2010. The motion carried.

It was moved by Stanaway and seconded by Roskoski to appoint the following to the Mountain Iron Cable Commission with the terms expiring as listed:

Gary Skalko with his term expiring on December 31, 2008

Stephen Skogman with his term expiring on December 31, 2009
Tom Cvar with his term expiring on December 31, 2010

The motion carried with Mayor Skalko abstaining.

It was moved by Skalko and seconded by Zupancich to direct the City Administrator to place two additional notices in the weekend edition of the Mesabi Daily News to advertise for the open Cable Commission positions. The motion carried unanimously on a roll call vote.

It was the consensus of the Council to have the City Administrator submit Raija Sarich's name to the Tennis for All Board for consideration as a representative from Mountain Iron.

It was the consensus of the Council to direct the City Administrator to send a thank you letter from the City Council to Rhonda McConnell for her three years of service on the Library Board and Julie Dale for her year of service on the Parks and Recreation Board.

The Mayor requested that members of the Council attend the Board of Review training on January 23, 2008, at the Cotton Town Hall. He said that currently he is the only Council member that is certified in order to continue to maintain local control of the Board of Review meetings. Councilor Stanaway said that he would be willing to attend the training.

The Mayor updated the Council on the following:

- Snowplowing. He advised that the City is currently under Calendar Parking. He also said that the advertisement that went into the newspaper regarding snowplowing regulations was not adopted at the City level, but at the State level.

The Mayor made comments with regard to the state of the City:

- Financially. He said that the City is financially sound and the reserve funds are adequate.
- Mountain Manor. He said that as of February 1, 2008, the facility will reach 100% occupancy.
- Street Improvements. The City will continue street improvement projects in 2008 and hopefully have the 2007 proposed projects completed by May of 2008.
- Old Highway 169. The Old Highway 169 Improvement Project would begin in the Summer of 2008 and would be worked on over the next 3-4 years.
- Tennis Courts. The City will be reconstructing the South Grove Tennis Courts.
- Downtown Area. The City will be installing vintage lighting and upgrading Locomotive Park beginning this summer using a \$135,000 State Grant along with \$25,000 in matching grant funds from the City.

- Library. The library renovation project has been completed except for a few small projects. He said that the Librarian has been doing an excellent job at the Library throughout the renovation.
- Economic Development. He said that it is the goal of the majority of the Council to continue to work on economic development in the City. He said that it is a joint effort with all of the Board and Commission Members, City Staff, and the City Council.
- Walgreens. Opened in the Spring of 2007 and added several new jobs and increased the tax base in the City.
- L & M Expansion. The project should be completed by mid February. The expansion also added more jobs and increase the tax base in the City.
- Park Ridge Development Site. An agreement was executed in June of 2007 with a development group from Wisconsin. He said that a Holiday Inn Express should be started soon. In two to three years there will be a lot of development in this area.
- Fairview Clinic. They are scheduled to begin a major expansion of their clinic.
- Wind Energy Project. He said that this project will be located by the Laurentian Divide at the north end of the City and is currently under construction. He said that it is a 25 megawatt, 10 turbine structure. He said that the Economic Development Authority may maintain a portion of ownership in the project, this is still pending.
- Wood Pellet Plant. This project is still proceeding forward.
- Grants. He said that the City has \$500,000 from the State Energy Renewable Grant.
- IRRRA Grant. The City was awarded \$300,000 to develop infrastructure by Highway 53.
- Lake Country Power. The project will be coming to Mountain Iron and will add 43 jobs in Mountain Iron. Various towns have bid on the project, but they have informed the City they will locate in Mountain Iron.
- Residential Development. The City's Unity Second Addition with 35 lots for sale. The City has sold eight lots to date.
- Private Residential Development. This project encompasses approximately 20 acres just south of South Grove. A \$200,000 grant was awarded to this project to assist with the infrastructure.
- Thank you. He thanked the local volunteers, all the Boards and Commissions Members, City Staff, and a majority of the Council that believe in Economic development and growth for the Community.

It was moved by Prebeg and seconded by Stanaway to adopt the surface lease number with USS Real Estate for five years at a cost of \$310, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Skalko and seconded by Zupancich to accept the resignation of Steve Giorgi from the Planning and Zoning Commission, direct City Staff to place a notice in the newspaper seeking applicants to fill the vacancy, and send a letter of thanks to Mr. Giorgi for his years of service on the Commission. The motion carried.

The City Administrator reported on the following:

- State Auditor's Office. He advised the Council that the State Auditor's Office was questioning some expenditures the City had made in the past years with regard to payments made to the Wacootah Wheelers Group and the Cemetery Associations. He said that a letter may be coming from the State Auditor's Office with regard to the inquiry.
- Laurention Energy Authority. He advised the Council that he and the Fire Chief had met with the Authority regarding fire calls to their property.
- IRRRA Demolition Program. He advised the Council that the program is in effect and they can contact the City for information on how to get an application.

The Director of Public Works presented quotes to the Council regarding the purchase of four grader tires coming from questions raised by Councilor Roskoski. The Mayor advised Councilor Roskoski that he owed the Director of Public Works an apology for his comments made at a previous meeting regarding not obtaining quotes for the tires. Councilor Roskoski offered no apology. The Mayor offered an apology from the Council for embarrassing the Director of Public Works at a previous meeting. Councilor Stanaway stressed to Councilor Roskoski that he should apologize to the Director of Public Works. Councilor Roskoski again offered no apology.

It was moved by Zupancich and seconded by Stanaway to direct Benchmark Engineering to prepare plans and specifications for the replacement of the South Grove Tennis Courts. The motion carried.

It was moved by Prebeg and seconded by Zupancich to allow the Great River Energy Mesabi Trail Tour 2008 to use the Locomotive Park on August 9, 2008. The motion carried.

At 7:25 p.m., Councilor Roskoski left the meeting.

The Council reviewed the December 2007 statistic report from the Sheriff's Department.

At 7:27 p.m., Councilor Roskoski returned to the meeting.

It was moved by Zupancich and seconded by Prebeg to authorize payment request number one to Lanyk Electric in the amount of \$28,322.00 for the West Two Rivers Electrical Improvement Project. The motion carried unanimously on a roll call vote.

The City Engineer thanked the City Council for re-appointing Benchmark Engineering as the City's Engineer for 2008.

It was moved by Stanaway and seconded by Skalko to direct City Staff to work with the Mountain Iron First Responders Group to obtain their own radio channel. The motion carried.

It was moved by Prebeg and seconded by Zupancich to accept the recommendation of the Personnel Committee and authorize the Librarian to continue to work at a full-time status to complete the Special Events Coordinator Position due to the retirement of the Recreation Director. After further discussion, Prebeg amended his motion to remove the word "Special" from the title and Zupancich seconded the amendment. The amended motion carried.

There were no Liaison Reports.

It was moved by Skalko and seconded by Zupancich to donate \$1,000 to aide "needy" youths from Mountain Iron to participate in the Tennis Program offered through the Tennis for All Facility with the funds being expended from the Charitable Gambling Fund. The motion carried unanimously on a roll call vote.

It was moved Skalko and seconded by Stanaway to adopt Resolution Number 01-08, amending the joint powers agreement for constructing and maintaining a Quad Cities Joint Recreational Center, (a copy is attached and made a part of these minutes). The motion carried.

It was moved Zupancich and seconded by Prebeg to adopt Resolution Number 02-08, calling for a public hearing by the City on the proposed adoption of the modification of the Redevelopment Plan for Redevelopment Project Number 1, and the proposed establishment of Tax Increment Financing District Number 14 therein and the adoption of the Tax Increment Financing Plan therefor, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and seconded by Roskoski to change the next regular meeting to Tuesday, February 22, 2008, at 6:30 p.m. due to the Martin Luther King holiday. The motion carried.

The Council reviewed the list of communications.

During the open discussion, the following items were discussed:

- City Business. The Mayor advised the Council members that items talked about during the open discussion portion of the meeting must be City business and not editorials.

- Renewable Energy Grant. Councilor Prebeg asked what the deadline for the grant was. The City Administrator said that the grant would expire in 2011.
- Iron Range Getaway Guide for 2008. Councilor Roskoski said that the City of Mountain Iron was mentioned seven times in the guide, last year the City was mentioned ten times.
- Qwest Phone Book. Councilor Roskoski said that in the 2007 phone book the City's Locomotive was featured on the cover. He also pointed out that on the cover of the 2008 phone book the picture was also taken in Mountain Iron by the east pit.
- Snow Removal. Councilor Roskoski asked where snow can legally be placed. The Mayor said that you need to use common sense with snow removal and to follow the State Statute.

At 7:55 p.m., it was moved by Skalko and seconded by Zupancich that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Forseen, CMC/MMCA
Municipal Services Secretary

www.mtniron.com

COMMUNICATIONS

1. Range Association of Municipalities and Schools, forwarding the notice for the Annual Membership Meeting on January 31, 2008, in Virginia.
2. Range Association of Municipalities and Schools, forwarding a notice requesting applications for the Board of Directors positions.
3. Mountain Iron-Buhl High School, Laurentian Yearbook Staff, forwarding a thank you for purchasing an ad in the 2008 yearbook.

Summary By Category And Distribution

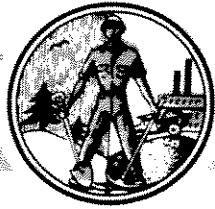
Category	Distribution	Amount
UTILITY	UTILITY	105,830.25
BUILDING RENTALS	COMMUNITY CENTER	175.00
MISCELLANEOUS	ASSESSMENT SEARCHES	80.00
MISCELLANEOUS	REIMBURSEMENTS	11,526.51
LICENSES	LIQUOR	1,750.00
LICENSES	CIGARETTE	400.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	121.06
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	79.64
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	500.00
LICENSES	ANIMAL	10.00
METER DEPOSITS	ELECTRIC	1,050.00
MISCELLANEOUS	FAX CHARGES	1.00
BUILDING RENTALS	NICHOLS HALL	85.00
CHARGE FOR SERVICES	SERVICES, FEES, MISC.	300.00
PERMITS	CONDITIONAL USE	150.00
Summary Totals:		<u>122,058.46</u>
State of MN	Local Gov. Aid	418,348.74
(Electronic Transfer)		
TOTAL REVENUES		<u>\$540,407.20</u>

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
01/08	01/11/2008	135906	10020	ASPEN EQUIPMENT COMPANY	604-20200	665.00
01/08	01/11/2008	135907	5007	ASSURANT EMPLOYEE BENEFITS	601-20200	621.93
01/08	01/11/2008	135908	20039	BIOSOLIDS DISPOSAL SITE	602-20200	5,656.28
01/08	01/11/2008	135909	20010	BISS LOCK INC	101-20200	78.82
01/08	01/11/2008	135910	20014	BORDER STATES ELECTRIC SUPPLY	604-20200	578.95
01/08	01/11/2008	135911	20049	BOUND TREE MEDICAL	101-20200	412.21
01/08	01/11/2008	135912	30017	CARQUEST (MOUNTAIN IRON)	101-20200	319.08
01/08	01/11/2008	135913	220003	CITY OF VIRGINIA	101-20200	50.37
01/08	01/11/2008	135914	30020	CLAREY'S SAFETY EQUIPMENT INC	101-20200	3,245.00
01/08	01/11/2008	135915	60029	FERGUSON ENTERPRISES INC	101-20200	203.90
01/08	01/11/2008	135916	60038	FLEET SERVICES	604-20200	6,881.81
01/08	01/11/2008	135917	70004	GRANDE ACE HARDWARE	101-20200	28.80
01/08	01/11/2008	135918	70028	GREATER MINNESOTA AGENCY INC	101-20200	192.00
01/08	01/11/2008	135919	80029	H G HARVEY CONSTRUCTORS INC	301-20200	23,513.00
01/08	01/11/2008	135920	80022	HAWKINS INC	601-20200	5,935.09
01/08	01/11/2008	135921	80005	HIGGINS INDUSTRIAL SUPPLY	101-20200	152.51
01/08	01/11/2008	135922	80001	HILLYARD/HUTCHINSON	101-20200	78.51
01/08	01/11/2008	135923	1032	JEREMY WALDRON	101-20200	100.00
01/08	01/11/2008	135924	110013	JERRY D KUJALA	101-20200	804.61
01/08	01/11/2008	135925	1031	KEVIN JALONEN	101-20200	200.00
01/08	01/11/2008	135926	120032	LAKE COUNTRY POWER	101-20200	162.00
01/08	01/11/2008	135927	130004	MESABI DAILY NEWS	101-20200	1,453.41
01/08	01/11/2008	135928	130026	MESABI SIGN COMPANY	101-20200	652.67
01/08	01/11/2008	135929	1033	MIB LOCAL #4395	101-20200	200.00
01/08	01/11/2008	135930	130008	MINNESOTA MUNICIPAL UTILITIES	604-20200	4,028.00
01/08	01/11/2008	135931	130009	MINNESOTA POWER	101-20200	71,610.55
01/08	01/11/2008	135932	1029	MISSY MORTENSON	101-20200	100.00
01/08	01/11/2008	135933	120007	MOTION INDUSTRIES INC	101-20200	63.85
01/08	01/11/2008	135934	130011	MOUNTAIN IRON POSTMASTER	604-20200	175.00
01/08	01/11/2008	135935	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	85,261.13
01/08	01/11/2008	135936	140054	NORTHLAND CHEMICAL CORP	101-20200	285.53
01/08	01/11/2008	135937	140056	NORTHLAND TRUST SERVICES INC	376-20200	79,675.50
01/08	01/11/2008	135938	140008	NORTRAX EQUIPMENT/POWERPLAN	101-20200	129.03
01/08	01/11/2008	135939	40032	OFFICE OF ENTERPRISE TECHNOLOG	101-20200	408.88
01/08	01/11/2008	135940	160038	PITNEY BOWES	603-20200	284.10
01/08	01/11/2008	135941	170009	QUAD CITY TENNIS FOR ALL	101-20200	1,000.00
01/08	01/11/2008	135942	9013	RANGE MENTAL HEALTH CENTER	101-20200	200.00
01/08	01/11/2008	135943	203	ROXANNE MCMILLEN	101-20200	50.00
01/08	01/11/2008	135944	1030	RSI VIRGINIA OR DESIREE	101-20200	100.00
01/08	01/11/2008	135945	190072	SAINT LOUIS COUNTY AUDITOR	301-20200	4,713.70
01/08	01/11/2008	135946	190079	SCHINDLER ELEVATOR CORPORATIOI	101-20200	1,920.60
01/08	01/11/2008	135947	190001	SEARS COMMERCIAL CREDIT	604-20200	690.05
01/08	01/11/2008	135948	190045	SERVICE SOLUTIONS	603-20200	324.93
01/08	01/11/2008	135949	1037	SHIRLEY SAVELA	101-20200	50.00
01/08	01/11/2008	135950	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	35,837.00
01/08	01/11/2008	135951	1034	ST LOUIS CO SHERIFF'S DEPT	604-20200	280.98
01/08	01/11/2008	135952	5003	STEVE NORVITCH	101-20200	208.95
01/08	01/11/2008	135953	200020	THE TRENTI LAW FIRM	101-20200	3,804.62
01/08	01/11/2008	135954	200028	TRI CITIES BIOSOLIDS DISPOSAL	602-20200	5,443.80
01/08	01/11/2008	135955	210028	U S BANK CORP TRUST SERVICES	378-20200	105,008.75
01/08	01/11/2008	135956	210023	U S STEEL GROUP	101-20200	310.00
01/08	01/11/2008	135957	210029	USS REAL ESTATE	101-20200	612.19
01/08	01/11/2008	135958	1028	VANDE HEY RALEIGH ROOF	301-20200	88.21
01/08	01/11/2008	135959	220025	VERIZON WIRELESS	604-20200	20.39
01/08	01/11/2008	135960	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	36,912.56
01/08	01/11/2008	135961	220026	VIRGINIA HOME CENTER	101-20200	114.41
01/08	01/11/2008	135962	220020	VISA OR AMERICAN BANK CC PMT	301-20200	8,672.50

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
01/08	01/11/2008	135963	240001	XEROX CORPORATION	602-20200	607.60
Totals:						<u>501,178.76</u>
Payroll-PP Ending 12/28/07						<u>85,311.78</u>
TOTAL EXPENDITURES						<u>\$586,490.54</u>

**DUE TO THE LENGTH
OF THE
SURFACE LEASE WITH U. S. STEEL.
IT WILL NOT BE
COPIED AGAIN
TO BE SUBMITTED
FOR THE APPROVAL OF THE MINUTES.**

**PLEASE REFER TO
THE JANUARY 7, 2008
CITY COUNCIL PACKET
FOR A COMPLETE COPY.**



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 01-08

AMENDING THE JOINT POWERS AGREEMENT FOR CONSTRUCTING AND MAINTAINING A QUAD CITIES JOINT RECREATIONAL CENTER

WHEREAS, the allowed by Minnesota Statutes, the Quad Cities of Virginia, Eveleth, Mountain Iron, and Gilbert have entered into a Joint Powers Agreement for Constructing and Maintaining a Quad Cities Recreational Center (hereinafter referred to as the "Joint Powers Agreement");

WHEREAS, the Joint Powers Agreement establishes the governing body of the Quad Cities Joint Recreational Authority;

WHEREAS, in order for the governance structure of the Quad Cities Joint Recreational Authority to be modified, the Joint Powers Agreement must be amended;

WHEREAS, in order to amend the Joint Powers Agreement, the governing bodies of each of the parties to the Joint Powers Agreement, namely the City Councils of the Cities of Virginia, Eveleth, Mountain Iron, and Gilbert, must pass a resolution approving any amendments to or modifications of the Joint Powers Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Mountain Iron that Article IV Section 1 of the Joint Powers Agreement shall be amended as follows:

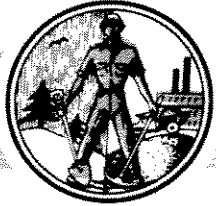
Each Member City must appoint one (1) commissioner to the board, and that commissioner must be either a mayor or city councilor from that city. These four commissioners shall collectively appoint one at-large commissioner and one alternate at-large commissioner. In the absence of the at-large commissioner, the alternate at-large commissioner shall have all the same powers and duties of the at-large commissioner. The at-large commissioner and alternate at-large commissioner shall be a member of the curling community.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF JANUARY, 2008.

ATTEST:

City Administrator

Mayor Gary Skalko



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
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RESOLUTION NUMBER 02-08

CALLING FOR A PUBLIC HEARING BY THE CITY ON THE PROPOSED ADOPTION OF THE MODIFICATION OF THE REDEVELOPMENT PLAN FOR REDEVELOPMENT PROJECT NO. 1, AND THE PROPOSED ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 14 THEREIN AND THE ADOPTION OF THE TAX INCREMENT FINANCING PLAN THEREFOR.

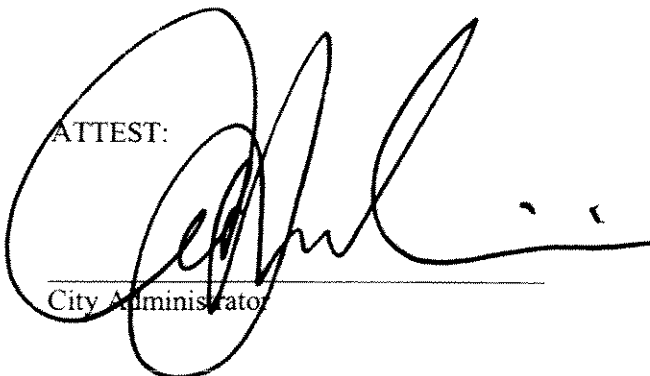
BE IT RESOLVED by the City Council (the "Council") for the City of Mountain Iron, Minnesota (the "City"), as follows:

Section 1. Public Hearing. This Council shall meet on Tuesday, February 19, 2008, at approximately 6:30 p.m. to hold a public hearing on the proposed adoption of the Modification to the Redevelopment Plan for Redevelopment Project No. 1, the proposed establishment of Tax Increment Financing District No. 13, (an economic development district), and the proposed adoption of a Tax Increment Financing Plan therefor, and the approval of a business subsidy, all pursuant to and accordance with Minnesota Statutes, Sections 469.001 through 469.047, inclusive, as amended, and Minnesota Statutes, Sections 469.174 through 469.179, inclusive, as amended, and Minnesota Statutes, Sections 1161.993 through 1161.995 in an effort to encourage the development and redevelopment of certain designated areas within the City; and

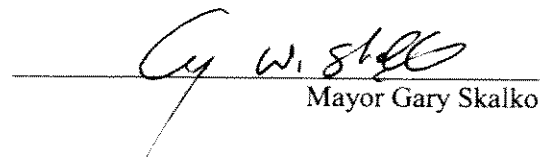
Section 2. Notice of Public Hearing, Filing of Program and Plan. City Staff is authorized and directed to work with Northland Securities, Inc., to prepare the Modification to the Redevelopment Plan and the Tax Increment Financing Plan (the "Program and Plan") and to forward documents to the appropriate taxing jurisdictions including St. Louis County and Independent School District No. 712. The City Administrator is authorized and directed to cause notice of the hearing, together with an appropriate map as required by law, to be published at least once in the official newspaper of the City not later than 10, nor more than 30 days prior to February 19, 2008, and to place a copy of the Program and Plan on file in the City Administrator's office at City Hall and to make such copy available for inspection by the public.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF JANUARY, 2008.

ATTEST:



City Administrator



Mayor Gary Skalko

COUNCIL LETTER 012208-IVA1

MAYOR SKALKO

P & Z APPOINTMENT

DATE: January 16, 2008
FROM: Mayor Skalko
Craig J. Wainio
City Administrator

Mayor Skalko requested this item be placed on the agenda with this background information:

Nominate Joe Piersig to the Planning and Zoning Commission to serve the remainder of the term of Steve Giorgi.

COUNCIL LETTER 012208-IVA2

MAYOR SKALKO

**DONATION TO “BUSH SNOWMOBILE
MEMORIAL RUN”**

DATE: January 16, 2008

FROM: Mayor Skalko

Craig J. Wainio
City Administrator

Mayor Skalko requested this item be placed on the agenda with this background information:

I recommend the City make a \$250 donation to the “Bush Snowmobile Memorial Run” to be held on Saturday, February 16th, 2008 for the VRMC Diabetes Center. This money will be taken out of our Charitable Gambling Fund.

COUNCIL LETTER 012208-IVB1

ADMINISTRATION

PAY EQUITY REPORT

DATE: January 16, 2008
FROM: Craig J. Wainio
City Administrator

Every three years the City is required to submit a pay equity compliance report to the Minnesota Department of Employee Relations. Enclosed, please find a copy of this report. Once again Mountain Iron is in compliance with the State requirements. It is recommended that the City Council approve the Pay Equity Compliance report as submitted.

Pay Equity Implementation Report

Send completed report to:

Pay Equity Coordinator
Department of Employee Relations
200 Centennial Building
658 Cedar Street
St. Paul, MN 55155-1603
(651) 259-3761 (Voice)
(651) 282-2699 (TDD)

For Department Use Only

Postmark Date of Report

0

Jurisdiction ID Number

Part A: Jurisdiction Identification

Jurisdiction: City of Mountain Iron

8586 Enterprise Drive South

Jurisdiction Type: CITY

Mountain Iron, MN 55768

Contact: City Administrator Craig Wainio

Phone: (218) 748-7570

Fax: 2187429931

Email: cwainio@ci.mountain-iron.mn.us

Part B: Official Verification

1. The job evaluation system used measured skill, effort responsibility and working conditions and the same system was used for all classes of employees.

The system used was: State Job Match

2. Health Insurance benefits for male and female classes of comparable value have been evaluated and:

There is no difference and female classes are not at a disadvantage.

3. Information in this report is complete and accurate.

4. The report includes all classes of employees over which the jurisdiction has final budgetary approval authority.

5. No salary ranges/performance differences.

Leave blank unless BOTH of the following apply:

a. Jurisdiction does not have a salary range for any job class.

b. Upon request, jurisdiction will supply documentation showing that inequities between male and female classes are due to performance differences.

Note: Do not include any documentation regarding performance with this form.

6. An official notice has been posted at:

Mountain Iron Community Center

(prominent location)

informing employees that the Pay Equity Implementation Report has been filed and is available to employees upon request. A copy of the notice has been sent to each exclusive representative, if any, and also to the public library.

The report was approved by:

Mountain Iron City Council

(governing body)

Gary Skalko

(chief elected official)

Mayor

(title)

- Checking this box indicates legal signature by above official.

Date Submitted 01/14/2008

Part C: Total Payroll

\$1,341,621.48

is the annual payroll for the calendar year just ended December 31.

Compliance Report

01/14/2008

Jurisdiction: City of Mountain Iron
 8586 Enterprise Drive South
 Contact: Craig Wainio
 City Administrator

Phone: (218) 748-7570

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity Report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the guidebook.

I. GENERAL JOB CLASS INFORMATION

	Male Classes	Female Classes	Balanced Classes	All Job Classes
# Job Classes	9	5	0	14
# Employees	19	5	0	24
Avg. Max Monthly Pay per Employee	\$3,914.59	\$3,645.20		\$3,858.47

II. STATISTICAL ANALYSIS TEST

	Male Classes	Female Classes
A. UNDERPAYMENT RATIO = 92.6 *		
a. # at or above Predicted Pay	4	2
b. # Below Predicted Pay	5	3
c. TOTAL	9	5
d. % Below Predicted Pay (b divided by c = d)	55.56	60.00

* (Result is % of male classes below predicted pay divided by % of female classes below predicted pay)

B. T -TEST RESULTS

Degrees of Freedom (DF) = 22	Value of T =	2.393
a. Avg. diff. in pay from predicted pay for male jobs =		-\$17
b. Avg. diff. in pay from predicted pay for female jobs =		-\$294

III. SALARY RANGE TEST = 0.00 % (Result is A divided by B)

A. Avg. # of years to max salary for male jobs =	0.00
B. Avg. # of years to max salary for female jobs =	0.00

IV. EXCEPTIONAL SERVICE PAY TEST 90.00

A. % of male classes receiving ESP	66.67
B. % of female classes receiving ESP	60.00

* (if 20% or less, test result will be 0.00)

**Predicted Pay Report for City of Mountain Iron
8586 Enterprise Drive South**

01/14/2008

Case: Mountain Iron

Job Nbr	Jobs Title	Male Empl	Female Empl	Total Empl	Sex	Work Points	Max Mo. Salary	Predicted Pay	Pay Difference
1	City Administrator	1	0	1	M	483	\$5,829.20	\$6,058.48	\$-229.28
2	Director of Public Works	1	0	1	M	353	\$5,777.20	\$5,679.75	\$97.45
3	Foreman	1	0	1	M	266	\$4,291.73	\$4,662.01	\$-370.28
4	Librarian	0	1	1	F	275	\$3,624.40	\$4,707.85	\$-1,083.45
5	Journeyman Lineman	1	0	1	M	225	\$4,291.73	\$4,093.74	\$197.99
6	Municipal Services Secretary	0	1	1	F	208	\$3,978.00	\$4,060.11	\$-82.11
7	Maintenance	4	0	4	M	176	\$3,712.80	\$3,708.22	\$4.58
8	WWTP Operator	2	0	2	M	171	\$3,671.20	\$3,683.42	\$-12.22
9	Operator	5	0	5	M	156	\$3,610.53	\$3,617.44	\$-6.91
10	Accounting Technician	0	1	1	F	203	\$3,610.53	\$4,033.24	\$-422.71
11	Building Maintenance	1	0	1	M	134	\$3,562.00	\$3,521.65	\$40.35
12	Secretary	0	1	1	F	117	\$3,506.53	\$3,447.76	\$58.77
13	Assistant Librarian	0	1	1	F	117	\$3,506.53	\$3,447.76	\$58.77
14	Labor	3	0	3	M	121	\$3,459.73	\$3,465.12	\$-5.39

WALKER, GIROUX & HAHNE, LTD
225 1ST STREET N SUITE 2400
P.O. BOX 960
VIRGINIA, MN 55792
218-749-4880 FAX 218-749-8528

TO: CRAIG WAINIO
FROM: PATTY SABIE
DATE: November 29, 2007

CITY OF MOUNTAIN IRON "NONAUDIT SERVICES" LETTER

Craig,

Enclosed please find a copy of the letter that we are required to have on file to document that you have been designated by the City Council to oversee, monitor, accept responsibility and evaluate the "nonaudit services", which include preparation of the financial statements and notes to the financial statements to be included in the audit.

Please have the mayor or a council member sign the letter also, and return to our office.

Please call if you have questions.

Thank you,



NONAUDIT SERVICES

Nonaudit services performed by Walker, Giroux & Hahne, Ltd. (check applicable items):

- 1. Preparing a trial balance based on entity management's chart of accounts.
- 2. Maintaining depreciation schedules for which entity management has determined the method and rate of depreciation and salvage value of the assets.
- 3. Preparing draft financial statements based on entity management's chart of accounts and trial balance and any adjusting, correcting, and closing entries that have been approved by entity management.
- 4. Preparing draft notes to the financial statements based on information determined and approved by entity management.

With regard to the above nonaudit services performed by Walker, Giroux & Hahne, Ltd. during the audit of City of Mountain Iron, Minnesota for the year ended December 31, 2007, I confirm the following:

- 1. I have been designated by the City of Mountain Iron, Minnesota to be responsible and accountable for overseeing the nonaudit services.
- 2. I have monitored the performance of the nonaudit services.
- 3. I have made all decisions that involved entity management functions related to the nonaudit services and accepted full responsibility for those decisions.
- 4. I have evaluated the adequacy of the services performed.

Printed Name and Title

Signature

_____ has been designated by the City of Mountain Iron, Minnesota to be responsible and accountable for overseeing the above nonaudit services.

Printed Name and Title

Signature

COUNCIL LETTER 012208-IVC1
PUBLIC WORKS
LABOR MANAGEMENT MEETING

DATE: January 16, 2008

FROM: Don Kleinschmidt
Director of Public Works

Craig J. Wainio
City Administrator

At the last Labor/Management Meeting, Staff was directed to prepare a plan for equipment purchases using Capital Outlay Budget money.

The Plan will be presented for City Council review and consideration at the February 4th, 2008 City Council meeting.

Staff encourages the City Council to review the Plan Options prior to presenting it to the Council at the February 4th, meeting.

THE TRENTI LAW FIRM

ATTORNEYS
Sam A. Aluni
Paul D. Cerkvenik
Joseph Lyons-Leoni*+
Scott C. Neff ++
Tracy R. Podpeskar
J. Carver Richards
Patrick J. Roche*
Robert H. Stephenson

225 First Street North
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P.O. Box 958
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(218) 749-1962
FAX (218) 749-4308
E-mail saa@trentilaw.com

RETIRED
Vernon D. Saxhaug
John A. Trenti

LEGAL ASSISTANTS
Barbara Shosten
Donna M. Leritz
Kristen M. Hennis
Sharon K. Fredrickson

MEMORANDUM

TO: City Council, City of Mountain Iron

FROM: Sam A. Aluni, City Attorney

**RE: Outstanding Bill for Prosecution Costs in the Amount of \$73.00
Our File No. 55,338-6**

DATE: January 8, 2008

Dear Members of the Council:

In response to your request for a formal legal opinion regarding the appropriateness of the payment of the billing from Attorney Michael Kearney with regard to the prosecution in the Edmund Roskoski trespass case, it is our legal opinion that this amount is properly due and owing by the City of Mountain Iron to the law firm who prosecuted this matter. It is common, appropriate and ethical practice to refer legal matters, including prosecutions, to outside law firms in the event of an actual or potential conflict of interest claim. Since this office and the undersigned have a professional relationship with Mr. Roskoski as a city councilor as well as the fact that I have represented Edmund Roskoski and his family individually over the years, it was clearly my ethical obligation to refer this matter for prosecution outside of The Trenti Law Firm. Whether our firm handled the prosecution or whether it was referred to outside counsel, the legal fees incurred in the prosecution would have been incurred and are properly payable by the City of Mountain Iron.

We trust this opinion will be of assistance to you in resolving this matter.

Very truly yours,


SAM A. ALUNI

SAA:skf
cc Michael Kearney, Esq.

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CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

January 11, 2008

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN
Unity Addition Phase II Residential Development
Project No. MI07-1

Dear Mr. Wainio

Enclosed please find Pay Request No. 5 for the City of Mountain Iron Unity Addition Phase II Residential Development project in the amount of **\$17,772.60**, for approval at your next scheduled City Council meeting. This amount includes withholding a 2.5% retainage on work completed to date.

Please refer to the enclosed pay request breakdown for a summary of items completed.

The Contractor has requested a 30-day extension of the final completion date. The new final completion date would now be July 30, 2008. We recommend approval of a 30-day extension due to the fact that we asked the Contractor, at the pre-construction meeting, that the curb & gutter and non-wearing course be completed in the spring of 2008, rather than prior to November 1, 2007 as stipulated within the construction contract.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.


Eric E. Fallstrom, P.E.

Enclosure

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Pc: Mr. Jim Pucel, Utility Systems of America

RECOMMENDATION OF PAYMENT

No. 5

Owner's Project No.: _____

Engineer's Project No.: MI07-1

Project: Unity Addition Phase II Residential Development

CONTRACTOR: Utility Systems of America, Inc., P.O. Box 706, Eveleth, MN 55734

For Period Ending: January 11, 2008

To: City of Mountain Iron
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated January 11, 2008

By  _____

STATEMENT OF WORK

Original Contract Price	\$ <u>924,077.60</u>	Work & Materials to Date	\$ <u>565,399.48</u>
Net Change Orders	\$ _____	Amount Retained	\$ <u>13,642.72</u>
Current Contract Price	\$ <u>924,077.60</u>	Subtotal	\$ <u>551,756.76</u>
		Previous Payments	\$ <u>533,984.16</u>
		Amount Due this Payment	\$ <u>17,772.60</u>



PAY REQUEST NO. 5
 UNITY ADDITION PHASE II RESIDENTIAL DEVELOPMENT
 (INCLUDES EXTENSION OF UNITY DRIVE WEST OF EMERALD AVENUE)
 PROJECT NO.: MID-1
 CITY OF MOUNTAIN IRON, MINNESOTA

CONTRACTOR: UTILITY SYSTEMS OF AMERICA

SPEC NO.	ITEM DESCRIPTION	UNIT	PROJECT QUANTITY	UNIT COST	UNITY DRIVE QUANTITY	RES. DEV. QUANTITY	QUANTITY TO DATE	TOTAL AMOUNT
2101.502	CLEARING AND GRUBBING	LUMP SUM	1.0	\$12,000.00	0.15	0.85	1.0	\$12,000.00
2104.501	REMOVE CURB & GUTTER	LIN. FT.	75.0	\$3.00			0.0	\$0.00
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	75.0	\$3.00			0.0	\$0.00
2104.513	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LIN. FT.	93.0	\$2.00			0.0	\$0.00
2104.523	SALVAGE GATE VALVE & BOX	EACH	1.0	\$200.00		1.0	1.0	\$200.00
2105.501	COMMON EXCAVATION (PV)	CU. YD.	9,461.0	\$3.25	1,837.0	8,144.0	9,981.0	\$32,436.25
2105.503	ROCK EXCAVATION	CU. YD.	150.0	\$15.00			0.0	\$0.00
2105.522	SELECT GRANULAR BORROW (CV)	CU. YD.	5,860.0	\$6.75	1,500.0	4,360.0	5,860.0	\$39,555.00
2105.535	SALVAGED TOPSOIL (CV)	CU. YD.	841.0	\$3.00	147.0	274.0	421.0	\$1,263.00
2105.604	GEOTEXTILE FABRIC TYPE V	SQ. YD.	15,140.0	\$1.25	3,860.0	11,280.0	15,140.0	\$18,925.00
2211.503	AGGREGATE BASE (CV) CL. 5	CU. YD.	3,525.0	\$15.00	707.0	2,025.0	2,732.0	\$40,980.00
2350.501	TYPE LV 5 WEARING COURSE MIXTURE B	TON	1,220.0	\$55.50			0.0	\$0.00
2350.502	TYPE LV 3 NON-WEARING COURSE MIXTURE B	TON	2,715.0	\$52.50			0.0	\$0.00
2357.502	BIT. MATERIAL FOR TACK COAT	GAL	1,410.0	\$1.80			0.0	\$0.00
2451.511	COARSE FILTER AGGREGATE (LV)	CU. YD.	200.0	\$20.00			0.0	\$0.00
2501.515	12" RC PIPE APRON	EACH	4.0	\$450.00	3.0	2.0	5.0	\$2,250.00
2501.515	24" RC PIPE APRON	EACH	1.0	\$550.00		1.0	1.0	\$550.00
2502.521	4" FORCE MAIN (SDR 21)	LIN. FT.	440.0	\$12.00		440.0	440.0	\$5,280.00
2502.541	4" PERFORATED P.E. PIPE DRAIN	LIN. FT.	6,734.0	\$4.25	1,863.0	4,871.0	6,734.0	\$28,619.50
2503.511	4" PVC PIPE SEWER	LIN. FT.	1,415.0	\$14.00		1,291.0	1,291.0	\$18,074.00
2503.511	8" PVC PIPE SEWER	LIN. FT.	2,265.0	\$21.00		2,265.0	2,265.0	\$47,565.00
2503.541	12" RC PIPE SEWER	LIN. FT.	961.0	\$29.00	316.5	688.0	1,004.5	\$29,130.50
2503.541	15" RC PIPE SEWER	LIN. FT.	789.0	\$30.50		789.0	789.0	\$24,064.50
2503.541	18" RC PIPE SEWER	LIN. FT.	53.0	\$34.00		53.0	53.0	\$1,802.00
2503.541	24" RC PIPE SEWER	LIN. FT.	63.0	\$50.00		65.0	65.0	\$3,250.00
2503.602	8" x 4" PVC WYE	EACH	35.0	\$85.00		36.0	36.0	\$3,060.00
2503.602	CONNECT TO EXISTING SANITARY SEWER MANHOLE	EACH	1.0	\$750.00		1.0	1.0	\$750.00
2503.603	TRACER WIRE ACCESS BOX	EACH	35.0	\$60.00			0.0	\$0.00
2504.602	HYDRANT	EACH	7.0	\$3,100.00		7.0	7.0	\$21,700.00
2504.602	6" GATE VALVE AND BOX	EACH	2.0	\$750.00	1.0	2.0	3.0	\$2,250.00
2504.602	8" GATE VALVE AND BOX	EACH	4.0	\$1,000.00		4.0	4.0	\$4,000.00
2504.602	3/4" CORP. STOP	EACH	35.0	\$75.00		36.0	36.0	\$2,700.00
2504.602	3/4" CURB STOP & 1.5" BOX	EACH	35.0	\$140.00		36.0	36.0	\$5,040.00
2504.602	CONNECT TO EXISTING WATERMAIN	EACH	3.0	\$850.00	1.0	3.0	4.0	\$3,400.00
2504.603	3/4" TYPE K COPPER PIPE	LIN. FT.	1,450.0	\$16.00		1,648.5	1,648.5	\$26,376.00
2504.603	6" D.I. WATERMAIN CL. 52	LIN. FT.	615.0	\$23.50	100.0	715.0	715.0	\$16,802.50
2504.603	8" D.I. WATERMAIN CL. 52	LIN. FT.	2,020.0	\$27.00		2,020.0	2,020.0	\$54,540.00
2504.606	WATERMAIN FITTINGS	POUND	1,325.0	\$3.00		1,325.0	1,325.0	\$3,975.00
2506.501	CONST. DRAINAGE STRUCTURE DES. G	LIN. FT.	47.4	\$240.00	18.8	28.6	47.4	\$11,376.00
2506.501	CONST. DRAINAGE STRUCTURE DES. F	LIN. FT.	30.2	\$240.00		30.2	30.2	\$7,248.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 60-4020	LIN. FT.	4.5	\$350.00		4.5	4.5	\$1,575.00
2506.501	CONST. DRAINAGE STRUCTURE 4007	LIN. FT.	191.8	\$135.00		191.8	191.8	\$25,893.00
2506.516	CASTING ASSEMBLY	EACH	30.0	\$375.00	2.0	13.0	15.0	\$5,625.00
2506.522	ADJUST FRAME AND RING CASTINGS	EACH	4.0	\$200.00			0.0	\$0.00
2506.601	CONSTRUCT LIFT STATION	LUMP SUM	1.0	\$70,000.00		0.5	0.5	\$35,000.00
2506.601	CONSTRUCT CONTROL STRUCTURE	LUMP SUM	1.0	\$1,500.00		1.0	1.0	\$1,500.00
2511.501	RANDOM RIPRAP CLASS III	CU. YD.	50.0	\$35.00			0.0	\$0.00
2521.501	4" CONCRETE SIDEWALK	SQ. FT.	9,687.0	\$2.75			0.0	\$0.00
2531.501	CONCRETE CURB & GUTTER DES. D418 (MOD.)	LIN. FT.	5,412.0	\$9.80			0.0	\$0.00
2531.501	CONCRETE CURB & GUTTER DES. B618 (MOD.)	LIN. FT.	1,900.0	\$9.65			0.0	\$0.00
2531.604	7" CONCRETE VALLEY GUTTER AND RADIUS CURB	SQ. YD.	100.0	\$48.00			0.0	\$0.00
2531.618	TRUNCATED DOMES	SQ. YD.	48.0	\$32.00			0.0	\$0.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$1,000.00	0.25	0.25	0.5	\$500.00
2573.502	SILT FENCE, PREASSEMBLED	LIN. FT.	3,250.0	\$2.25	100.0	600.0	700.0	\$1,575.00
2573.530	INLET PROTECTION	EACH	13.0	\$50.00			0.0	\$0.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$3,100.00			0.0	\$0.00
	INSTALL CITY SUPPLIED VALVE & HYDRANT FOR FIELD	LUMP SUM		\$2,050.00	1.0		1.0	\$2,050.00
	L.S. VALVE MANHOLE MOODS DUE TO WATER TABLE	LUMP SUM		\$1,690.69		1.0	1.0	\$1,690.69
	INSTALL 4 ELECTRICAL CONDUIT CROSSINGS	LUMP SUM		\$1,135.75		1.0	1.0	\$1,135.75

UNITY DRIVE \$63,949.50 RES. DEV. \$481,759.19
 TOTAL SPLIT TO DATE: \$545,708.69
 COMPLETED TO DATE: \$545,708.69
 LESS RETAINAGE: (\$13,642.72)
 SUBTOTAL PAY REQUEST #5: \$532,065.97
 MATERIALS ON HAND (PREVIOUSLY PAID): \$120,460.58
 MATERIALS ON HAND THIS PAY REQUEST: \$0.00
 MATERIALS ON HAND (BACKED UP): (\$100,769.79)
 LESS PREVIOUS PAYMENTS: (\$533,984.16)
 TOTAL PAY REQUEST #5: \$17,772.60

Eric Hansen
 BENCHMARK ENGINEERING, INC.

COUNCIL LETTER 012208-IVG1
STREET COMMITTEE
STORM SEWER INVESTIGATION

DATE: January 16, 2008
FROM: Street Committee
Craig J. Wainio
City Administrator

The Street Committee recommends that the City Council authorize Benchmark Engineering to investigate the Storm Sewer interceptor line generally located along Agate Street. Due age and possible deterioration, the Street Committee believes it is essential to determine the condition of the line in order to possibly alleviate future flooding concerns.

COUNCIL LETTER 012208-IVH1

UTILITY ADVISORY BOARD

COUNCIL REQUEST

DATE: January 16, 2008

FROM: Utility Advisory Board

Don Kleinschmidt
Director of Public Works

Craig J. Wainio
City Administrator

The Utility Advisory Board Has taken the following action, on the City Council requested items, at the December 11th, 2007 meeting.

It was moved by Peterson and supported by Matanich to recommend to the City Council that the current policy be kept in place concerning garbage charges for customers that leave the City for long period of time. The current policy being, to continue charges unless the garbage can is removed for the time period they are gone for a charge of \$25.00 and then brought back when they return for \$25. The motion carried unanimously.

It was moved by Renzaglia and supported by Matanich to recommend to the City Council to keep the fee for pickup and delivery of garbage cans at the present rate of \$25.00 each way. The motion carried unanimously.

Discussion took place concerning the sump pump fee. It was explained to the Board that the \$25.00 fee charged is a fine for non-compliance with the sump pump ordinance, not a fee for using the sanitary sewer. Kleinschmidt discussed various non-compliance issues and advised the Board that the MPCA is monitoring the City for non-compliance. Renzaglia stated that there is a clause in the ordinance allowing for a seasonal waiver by the Public Works Director if a resident needs one.

It was moved by Matanich and supported by Renzaglia to recommend to the City Council that the fine be kept as it is and no change be made to the Sump Pump Ordinance. The motion carried unanimously.

It is recommended that the City Council adopt all recommendations as presented.



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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NOTICE OF PUBLIC HEARING

The Planning and Zoning Commission of the City of Mountain Iron will hold a public hearing on Monday, January 14, 2008 at 7:05 p.m. in the Mountain Iron Room of the Mountain Iron Community Center.

The purpose of the public hearing is to consider a request made by Anthony Hautala, 4865 Voss Road, Mountain Iron, for a Conditional Use Permit as required by the Zoning Ordinance to construct a pond on his property. The property is legally described as follows:

Section 34, Township 58 North, Range 18 West

The Northeast Quarter (NE 1/4) of the Northeast Quarter (NE 1/4) ex the North one-half (N 1/2)

Parcel Code 175-0071-05010

The public can present its opinions at the public hearing or by letter addressed to the Zoning Administrator, City of Mountain Iron, City Hall, 8586 Enterprise Drive South, Mountain Iron, Minnesota 55768-8260.

By Order of the Planning and Zoning Commission
Jerry D. Kujala
Zoning Administrator

www.mtniron.com

CITY OF MOUNTAIN IRON
CONDITIONAL USE PERMIT APPLICATION *

Name of Applicant Anthony Hautala Signature of Applicant [Signature] Date of Applications 12-27-07
4865 Voss Rd, Mountain Iron

Legal Description:
 (Sec)/Lot 34 (Twp)/Block S8 (Rge)/Subd 18 Parcel Code # 175-0071-05010
NE 1/4 of NE 1/4 & N 1/2 Acres: 20

Description of Proposed Use
pond

Statement as to why proposed use will not cause injury to value of adjoining property.
pond is on owners property

Statement as to how proposed use is to be designed, arranged and operated in order to permit development and use of neighboring property.
designed for owner - property drainage + sump drainage ; overflow into existing - county ditch

* Applicant is required to submit documentation required in Section 22.24, Subd 4 of the Zoning Ordinance along with this application for a Conditional Use Permit. Applicant is also required to submit a Vicinity Map, drawn to scale, showing applicant's and adjoining property including existing and proposed buildings or uses. Use reverse side of this form.

Pd \$150.00 12/27/07
Rec. 1.029354

OFFICE USE ONLY			
ITEM	ACTION	DATE	INITIAL
Zoning Administrator Review	<u>Sent to JDC</u>	<u>12/28/07</u>	<u>JPH</u>
Public Hearing Set	<u>Set for 1/14/08 7:00pm</u>	<u>12/27/07</u>	<u>JPH</u>
Hearing Notice Published	<u>Mesabi Daily News</u>	<u>1/4/08</u>	<u>JPH</u>
Planning & Zoning Recommendation			
Council Action			
Filed with County Recorder			

Conditions Attached _____

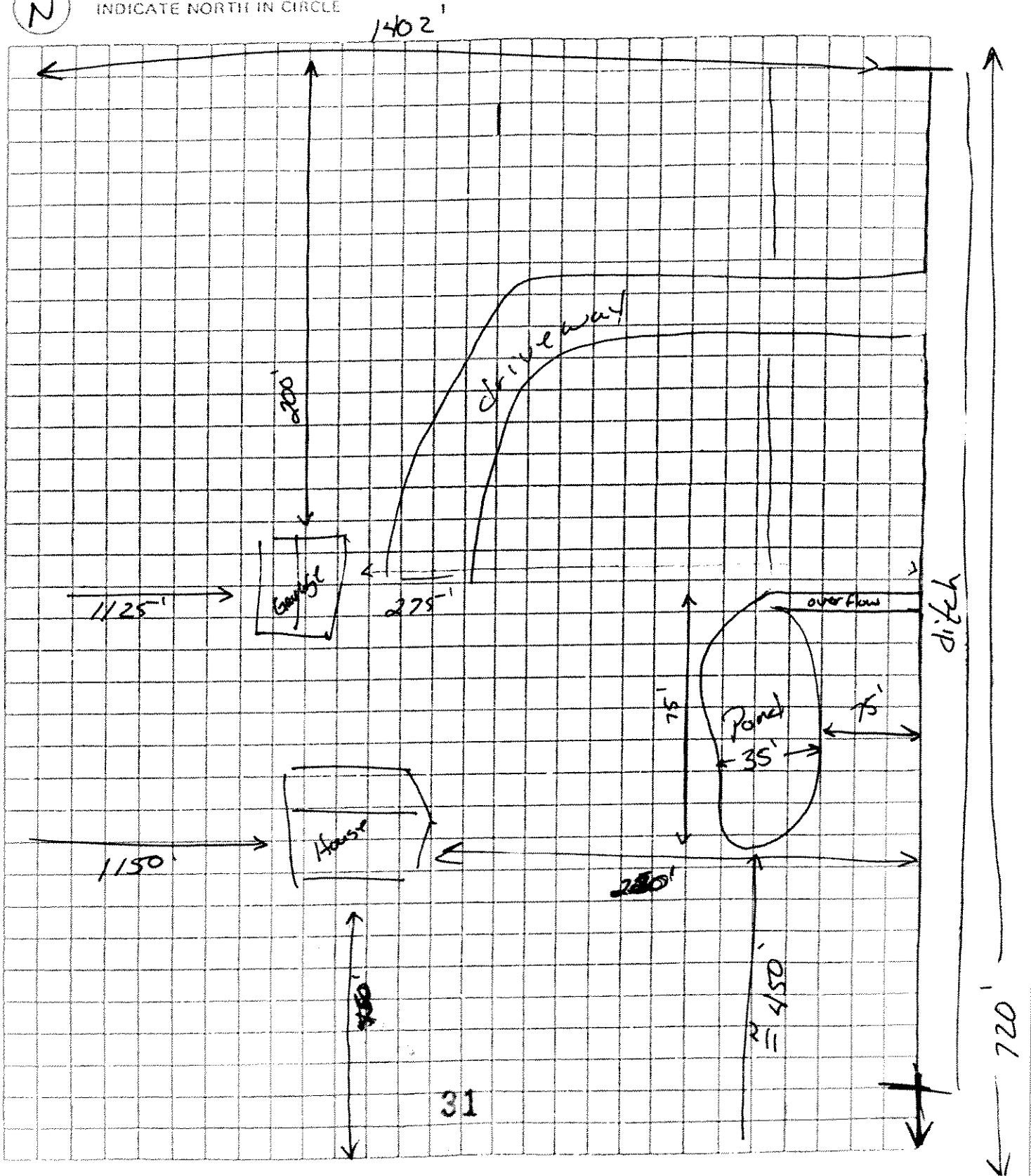
VICINITY MAP TO SCALE - SHOW DIMENSIONS OF LOT AND ALL EXISTING AND PROPOSED STRUCTURES OR USE. DISTANCES FROM FRONT, SIDE AND REAR LOT LINE SETBACKS TO ALL EXISTING AND PROPOSED STRUCTURES. SHOW ALLEY AND STREET NAMES ABUTTING LOT.

I/We certify that the proposed construction will conform to the dimensions and uses shown and that no changes will be made without first obtaining approval.

Signature [Handwritten Signature]

Date 12-27-07

(N) INDICATE NORTH IN CIRCLE





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NOTICE OF PUBLIC HEARING

The Planning and Zoning Commission of the City of Mountain Iron will hold a public hearing on Monday, January 14, 2008 at 7:10 p.m. in the Mountain Iron Room of the Mountain Iron Community Center.

The purpose of the public hearing is to consider a request made by Richard Strumbell for P & H MinePro, 8317 Jasmine Street, Mountain Iron, for a Conditional Use Permit as required by the Zoning Ordinance to remove overburden and fill with mill feed material. The property is legally described as follows:

All that part of the Southeast Quarter of the Northeast Quarter (SE $\frac{1}{4}$ of NE $\frac{1}{4}$), Section 13, Township 58 North, Range 18 West, 4th Principal Meridian, described as follows:
Beginning at the Southwest corner of said SE $\frac{1}{4}$ of NE $\frac{1}{4}$; thence N3°25'00"E, along the West line of said SE $\frac{1}{4}$ of NE $\frac{1}{4}$, a distance of 400.92 feet, to the North line of the Southerly 400.00 feet of said SE $\frac{1}{4}$ of NE $\frac{1}{4}$; thence S89°58'55"E, along said North line, a distance of 216.35 feet; thence S3°25'00"W, a distance of 400.97 feet, to the South line of said SE $\frac{1}{4}$ of NE $\frac{1}{4}$; thence N89°58'55"W, along said South line, a distance of 216.35 feet, to the point of beginning and there terminating.

The public can present its opinions at the public hearing or by letter addressed to the Zoning Administrator, City of Mountain Iron, City Hall, 8586 Enterprise Drive South, Mountain Iron, Minnesota 55768-8260.

By Order of the Planning and Zoning Commission
Jerry D. Kujala
Zoning Administrator

www.mtniron.com

CITY OF MOUNTAIN IRON
 CONDITIONAL USE PERMIT APPLICATION *

P+H
 LEASE

Name of Applicant Richard Strumbell Signature of Applicant [Signature] Date of Applications 11/19/07
 Address: 3815 Pleasant LKN Wellth Phone: 744-4261

Legal Description:
 Sec/Lot _____ Twp/Block _____ Rge/Subd _____ Parcel Code # _____

See Attached

Description of Proposed Use PARTS LOT EXPANSION - REMOVE 1' OF MUD OVERBURDEN AND FILL SAME WITH MILL FEED MATERIAL - APPROX 120'x12

Statement as to why proposed use will not cause injury to value of adjoining property. THIS IS AN UPGRADE TO OUR EXSISTING LOT.

Statement as to how proposed use is to be designed, arranged and operated in order to permit development and use of neighboring property. CONTRACTED A PROFESSIONAL EXCAVATING FIRM TO COMPLY AND DO THE WORK. 780-8142 - TERRA FERMA DEVELOPMENT, INC.

* Applicant is required to submit documentation required in Section 22.24, Subd 4 of the Zoning Ordinance along with this application for a Conditional Use Permit. Applicant is also required to submit a Vicinity Map, drawn to scale, showing applicant's and adjoining property including existing and proposed buildings or uses. Use reverse side of this form.

pd \$150.00 12/11/07
 Rec. 5.002930

OFFICE USE ONLY

ITEM	ACTION	DATE	INITIAL
Zoning Administrator Review	Sent to JDK	12/12/07	gmt
Public Hearing Set	Hearing set 1/14/08 7:10pm	12/11/07	gmt
Hearing Notice Published	Mcsabi Daily News	1/4/08	gmt
Planning & Zoning Recommendation			
Council Action			
Filed with County Recorder			

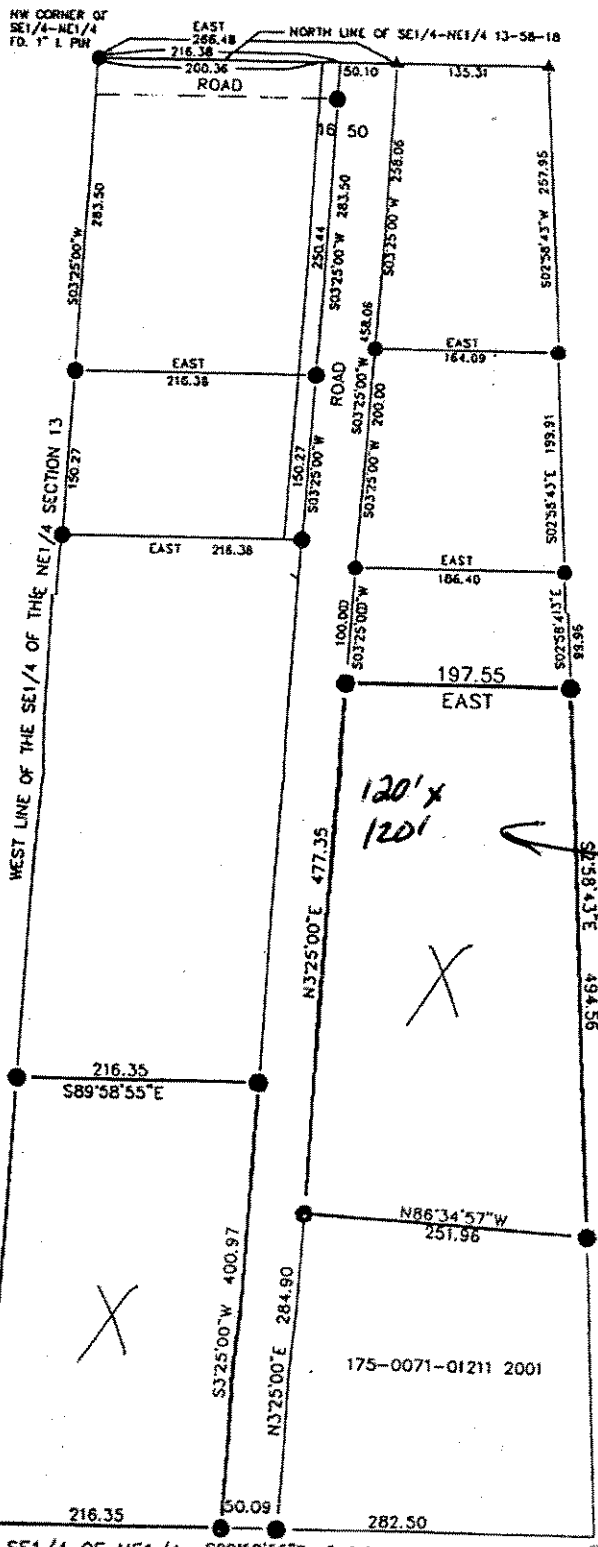
Conditions Attached _____

CERTIFICATE OF SURVEY

BOUNDARY SURVEY IN THE SE1/4 OF THE NE1/4 SECTION 13, T58N, R18W, 4TH PRINCIPAL MERIDIAN FOR TOM KINTNER



Bearing structure is based on the past work of Gerald H. Pelletier.



All that part of the Southeast Quarter of the Northeast Quarter (SE1/4 of NE1/4), Section 13, Township 58 North, Range 18 West, 4th Principal Meridian, described as follows:
 Commencing at the Southwest corner of said SE1/4 of NE1/4; thence S89°58'55"E, along the South line of said SE1/4 of NE1/4, a distance of 266.44 feet; thence N3°25'00"E, a distance of 284.90 feet, to the point of beginning; thence continuing N3°25'00"E, a distance of 477.35 feet; thence East and parallel to the North line of said SE1/4 of NE1/4, a distance of 197.55 feet; thence S2°58'43"E, a distance of 494.56 feet; thence N86°34'57"W, a distance of 251.96 feet, to the point of beginning and there terminating.

All that part of the Southeast Quarter of the Northeast Quarter (SE1/4 of NE1/4), Section 13, Township 58 North, Range 18 West, 4th Principal Meridian, described as follows:

Beginning at the Southwest corner of said SE1/4 of NE1/4; thence N3°25'00"E, along the West line of said SE1/4 of NE1/4, a distance of 400.92 feet, to the North line of the Southerly 400.00 feet of said SE1/4 of NE1/4; thence S89°58'55"E, along said North line, a distance of 216.35 feet; thence S3°25'00"W, a distance of 400.97 feet, to the South line of said SE1/4 of NE1/4; thence N89°58'55"W, along said South line, a distance of 216.35 feet, to the point of beginning and there terminating.

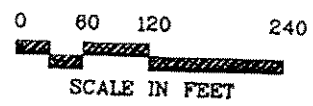
Fill AREA

SURVEYOR'S AFFIDAVIT

I hereby certify that this survey was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

L. Leuelling
 Laverne Leuelling

Date: 10-11-2000 License No. 18089



LEGEND

- FOUND BRASS CAPPED MONUMENT
- 5/8" REBAR SET, MARKED RLS # 18089
- ▲ NAIL SET IN ROADWAY

SW of SE1/4 OF NE1/4 set by reconstruction of Gerald Pelletier's Survey

COUNCIL LETTER 012208-VA

COUNCILOR ROSKOSKI

COMMUNITY BUILDING USAGE

DATE: January 16, 2008

FROM: Councilor Roskoski

Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be placed on the agenda with this background information:

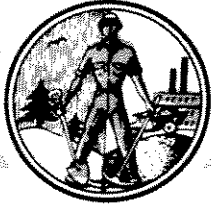
It appears that quite a few Mountain Iron residents are still being impacted by our new rules in regard to City facility usage. We should really form a committee to sort out all the issues of what facilities can be used for what and by whom and how much various fees should be for single person or group usage. Furthermore, until all issues are sorted out, all Mountain Iron groups or groups with a large amount of Mountain Iron participants should be allowed to use all City facilities as in the past.

**COUNCIL LETTER 012208-VIA
STREET COMMITTEE
RESOLUTION NUMBER 03-08**

DATE: January 16, 2008
FROM: Street Committee
Craig J. Wainio
City Administrator

The Street Committee recommends that the City Council adopt Resolution Number 03-08 Ordering Report. This resolution initiates the Old Highway 169 overlay project. Once completed, the report will be submitted to the City Council and the City Council will then set the required public hearing.

It is recommended that the City Council adopt Resolution Number 03-08 ordering report.



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RESOLUTION NUMBER 03-08

ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to improve Old Highway 169 from the Costin Plat to approximately one mile west of the Costin Plat by overlayment and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

That the proposed improvement be referred to Benchmark Engineering for study and that they are instructed to report to the City Council with all convenient speed advising the City Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

DULY ADOPTED BY THE CITY COUNCIL THIS 22nd DAY OF JANUARY, 2008.

Mayor Gary Skalko

ATTEST:

City Administrator

COUNCIL LETTER 012208-VIB

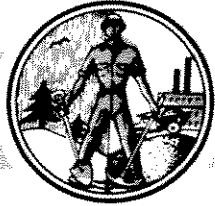
STREET COMMITTEE

RESOLUTION NUMBER 04-08

DATE: January 16, 2008
FROM: Street Committee
Craig J. Wainio
City Administrator

The Street Committee recommends that the City Council adopt Resolution Number 04-08 Ordering Plans and Specifications. This resolution authorizes Benchmark to develop plans and specifications for the Main Street and Mountain Avenue streetscape project. Enhancement funding through MNDoT will be used to fund the project.

It is recommended that the City Council adopt Resolution Number 04-08 Ordering Plans and Specifications.



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RESOLUTION NUMBER 04-08

ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, it is proposed to improve Main Street and Mountain Avenue by the replacement of curb and gutter and the replacement of street lighting.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 20th day of August, 2007.
3. Benchmark Engineering is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

DULY ADOPTED BY THE CITY COUNCIL THIS 22nd DAY OF JANUARY, 2008.

Mayor Gary Skalko

ATTEST:

City Administrator



BENCHMARK
ENGINEERING, INC.

January 10, 2008

PROJECT ESTIMATES PLAN 2
MAIN STREET AND MOUNTAIN AVENUE STREETScape
Project No. MI07-8

SPEC. NO.	ITEM	UNITS	PROJECT QUANTITIES	ENGINEER'S ESTIMATE	
				UNIT AMOUNT	TOTAL AMOUNT
2021.501	MOBILIZATION	LUMP SUM	1.0	\$5,000.00	\$5,000.00
2104.501	REMOVE CURB AND GUTTER	LIN. FT.	250.0	\$4.00	\$1,000.00
2104.503	REMOVE CONCRETE SIDEWALK	SQ. FT.	6,000.0	\$1.50	\$9,000.00
2104.503	REMOVE PAVEMENT	SQ. YD.	150.0	\$8.00	\$1,200.00
2104.503	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	30.0	\$8.00	\$240.00
2104.509	REMOVE CONCRETE LIGHT BASE	EACH	8.0	\$100.00	\$800.00
2104.511	SAWING CONCRETE PAVEMENT - FULL DEPTH	LIN. FT.	3,000.0	\$5.00	\$15,000.00
2105.501	COMMON EXCAVATION	CU. YD.	440.0	\$6.00	\$2,640.00
2211.503	AGGREGATE BASE (CV) CLASS 5	CU. YD.	440.0	\$14.00	\$6,160.00
2232.501	MILL BITUMINOUS SURFACE	SQ. YD.			\$0.00
2301.501	CONCRETE PAVEMENT	SQ. YD.	300.0	\$50.00	\$15,000.00
2350.501	WEARING COURSE MIXTURE	TON	75.0	\$65.00	\$4,875.00
2350.502	NON WEARING COURSE MIXTURE	TON	100.0	\$60.00	\$6,000.00
2521.501	4" CONCRETE WALK	SQ. FT.	8,800.0	\$8.00	\$70,400.00
2531.501	CONCRETE CURB & GUTTER DES. B618	LIN. FT.	500.0	\$35.00	\$17,500.00
2531.507	7" CONCRETE DRIVEWAY PAVEMENT (REINFORCE)	SQ. YD.	30.0	\$46.00	\$1,380.00
2545.509	CONDUIT SYSTEM (LIGHTING) - FEED PT.	LUMP SUM	18.0	\$1,800.00	\$32,400.00
2545.511	LIGHTING UNIT	EACH	18.0	\$1,800.00	\$32,400.00

Anthony J. ...
BENCHMARK ENGINEERING, INC.

TOTALS: \$220,995.00
DESIGN FEE 9% \$19,889.55
CONSTRUCTION ENGINEERING \$22,099.50
TOTAL \$262,984.05

COUNCIL LETTER 012208-VIC

ADMINISTRATION

RESOLUTION NUMBER 05-08

DATE: January 16, 2008
FROM: Craig J. Wainio
City Administrator

Resolution Number 05-08 approves the Final Plat of Nichols Park which is located in the Parkville Industrial Park. In order to proceed with the sale of any additional parcels in the industrial park, St. Louis County was requiring that the parcels be platted. The plat was presented to the Planning and Zoning Commission at their January 14th meeting. Planning and Zoning is recommending approval of the Nichols Park plat by the City Council.

It is recommended that the City Council adopt Resolution Number 05-08 approving the Nichols Park plat.



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RESOLUTION NUMBER 05-08

FINAL APPROVAL OF NICHOLS PARK PLAT

WHEREAS, Nichols Park Plat complies with City requirements for Subdivision of land as provided for in Chapter 153 of the Mountain Iron City Code; and,

WHEREAS, the Mountain Iron Planning and Zoning Commission granted final approval of the Nichols Park Plat at their January 14, 2008, Regular Meeting.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA that final approval of the Nichols Park Plat is hereby granted; and,

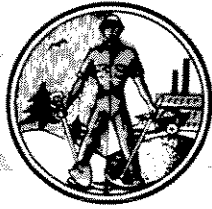
BE IT FURTHER RESOLVED that the Mayor and City Administrator are authorized to sign said plat on behalf of the City and that the Nichols Park Plat is to be filed with Saint Louis County as directed by State Law.

DULY ADOPTED BY THE CITY COUNCIL THIS 22nd DAY OF JANUARY, 2008.

ATTEST:

Mayor Gary Skalko

City Administrator



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IRRRB FINAL ACCOUNTING REPORT

**PROJECT: MOUNTAIN IRON WEST TWO RIVERS CAMPGROUND
ELECTRICAL UPGRADES**

DOCUMENT RQ #B43-1965

DOCUMENT PO #B43-2411

USES PROJECT COSTS	CITY CONTRIBUTION	IRR GRANTS	TOTAL PROJECT COSTS
ELECTRICAL UPGRADES	\$ 8,322.00	\$ 20,000.00	\$ 28,322.00
ENGINEERING COSTS	\$ 11,934.00	\$ -	\$ 11,934.00
TOTAL PROJECT COSTS	\$ 20,256.00	\$ 20,000.00	\$ 40,256.00

CERTIFICATION

I hereby certify that the above is a true copy of a final project accounting report duly passed, adopted, and approved by the City Council of the City of Mountain Iron.

Craig J. Wainio
City Administrator

Subscribed to and sworn before
me this 22nd day of January, 2008.

Notary

COUNCIL LETTER 012208-VIE

COUNCILOR ROSKOSKI

BRIARWOOD ESTATES EXPANSION

DATE: January 16, 2008
FROM: Councilor Roskoski
Craig J. Wainio
City Administrator

Councilor Roskoski requested this item be placed on the agenda with this background information:

It appears that Briarwood Estates is going to be enlarged. 20 acres have already been cleared and brush and trees have been put into 4 windrows each ¼ mile long, ready for burning. Some burning was already tried last Fall, but everything was too wet. Two major concerns: (1) Instead of burning all the brush/tree windrows and allowing smoke for days to float all around the adjacent neighborhoods, the brush/trees should be hauled to the L. E. A. bio-mass facility; (2) In the past, before grass and trees grew up over Briarwood, there were water run-off problems into the backyards of homes along the south side of Tamarack Drive in Ann's Acres. Drainage again may be an issue. The Briarwood developers should be contacted about these concerns.

City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

January 7, 2008

Dear Mayor Gary Skalko and City Council Members:

We are writing on behalf of the Mountain Iron-Buhl Junior Class. We are in the planning process of this year's prom. We are having our prom this year at the Mountain Iron Senior Center. We will be hosting prom on Saturday, April 19, 2008 as well as decorating on Thursday and Friday, April 17 and 18, 2008.

We are requesting that you waive the fees for our prom since we are trying to keep costs down for our student body, as well as keep prom within our city this year. You approved this for us last year and we greatly appreciate it. It helped greatly with keeping our costs down. This is a student run event and no funds come from the school. The Junior Class fundraises all year for this event. Please consider us again this year.

Thank you for your time.

Sincerely,

Cathy O'Malley
McKenzie Overbye
Casey Witzman
Jessica Anderson
Anna Jordan

Cathy O'Malley, Advisor

McKenzie Overbye, Junior Class President

Casey Witzman Junior Class Vice-President

Jessica Anderson, Junior Class Secretary

Anna Jordan, Junior Class Treasurer