

# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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## MOUNTAIN IRON CITY COUNCIL MEETING COMMUNITY CENTER MOUNTAIN IRON ROOM MONDAY, JANUARY 5, 2004 - 6:30 P.M. A G E N D A

- I. Roll Call
  - II. Consent Agenda
    - A. Minutes of the December 6, 2003, COW Meeting (#12)
    - B. Minutes of the December 15, 2003, Regular Meeting (#333)
    - C. Bills and Payroll
    - D. Receipts
    - E. Communications
  - III. Public Forum
  - IV. Reorganization and Appointments
    - A. Appoint Deputy Mayor
    - B. Designate Official Newspaper(#34)
    - C. Designate Official Depositories
    - D. Set Days and Times for Regular City Council Meetings
    - E. Appointments to Boards and Commissions(#35)
      - 1. Planning and Zoning Commission
      - 2. Utility Advisory Board
      - 3. Parks and Recreation Board
      - 4. Housing and Redevelopment Authority
      - 5. Library Board
  - V. Committee and Staff Reports
    - A. Mayor's Report
      - 1. Proclamation (#36-37)
    - B. City Administrator's Report
      - 1. Lease Amendment (#38-39)
      - 2. Remediation of Open Dump Site (#40-41)
    - C. Director of Public Work's Report
      - 1. Heather Avenue Water (#42-44)
    - D. Director of Parks and Recreation's Report
  - VI. Unfinished Business
    - A. RAMS Representative Appointment(#45)
    - B. Set Committee-of-the-Whole Meeting (#46)
  - VII. New Business
    - A. Reschedule Next Meeting (#47)
    - B. Roof Replacement Contract (#48-50)
    - C. Approve Plans and Specs and Authorize Bidding
    - D. Communications
  - VIII. Open Discussion
  - IX. Announcements
  - X. Adjourn
- # Denotes page number in packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE MEETING  
DECEMBER 9, 2003

The Mayor called the meeting to order at 6:00 p.m. with the following members present: Joe Prebeg, Jr., Allen Nelson, Dale Irish, Ed Roskoski and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Forseen, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Karen Luoma, Library Director; Tom Cvar, Fire Chief; Greg Chad, Training Officer; and Joe Stewart, Sheriff's Sergeant.

The Mayor stated that the purpose of the meeting was to review the 2004 budget before the December 15, 2003, City Council meeting.

Councilor Roskoski stated that he would like to have a zero percent increase in all departments to not have to increase the City levy.

The Council discussed the \$14,000 increase in the Street Department from 2003 to 2004. The Director of Public Works addressed the Council regarding the proposed increase. He stated that the 2004 budget did not reflect the budget cuts that were made in 2001 and 2002.

Councilor Prebeg reminded the Council that the Library renovation costs would be coming out of the City's reserve funds. The Administrator said that there would be approximately \$80,000 to \$90,000 coming out of the reserves. Councilor Prebeg also said that additional funds would have to be allocated for the library roof and additional handicap accessibility renovations.

The City Administrator advised the Council that there was approximately \$275,000 left in street bonds for the 2004 projects.

At 6:31 p.m., Larry Nanti, the Director of Parks and Recreation, entered the meeting.

The Council reviewed the 2004-2008 Capital Improvement Plan.

The Mayor stated that the Council still has to consider the Mountain Iron-Buhl School District land exchange. The Administrator said that the appraisals for the school property were \$54,000 and \$60,000.

The Mayor stated that he would like to see some funds budgeted for landscaping around the community center building in 2004. The Mayor also said he would like to see the old South Grove Park in the interior of South Grove to be developed in housing lots and have the playground equipment put in the southern park area of South Grove.

The Director of Parks and Recreation said that he the Downtown Committee requested that \$25,000 be reserve for the Downtown Park for playground equipment.

The Fire Chief said that the Council would need to allocate approximately \$24,950 for matching funds for grants.

At 7:28 p.m. the Mayor adjourned the meeting.

Respectfully submitted:



Jill M. Forseen, CMC/MMCA  
Municipal Services Secretary

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MINUTES  
MOUNTAIN IRON CITY COUNCIL  
DECEMBER 15, 2003

Mayor Skalko called the City Council meeting to order at 6:32 p.m. with the following members present: Joe Prebeg, Jr., Allen Nelson, Dale Irish, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Forseen, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Larry Nanti, Director of Parks and Recreation; and Rod Flannigan, City Engineer.

It was moved by Prebeg and supported by Nelson that the consent agenda be approved as follows:

1. Add the following items to the agenda:
  - IV. A. 2. Family Medical Leave Request
  3. Resolution Number 44-03
  - F. 1. Bon Air Issue
  - V. F. Quad Cities Economic Development Authority
  - VI. A. 2. RFP Number 8
2. Approve the minutes of the November 24, 2003, Committee-of-the-Whole meeting as submitted
3. Approve the minutes of the December 1, 2003, City Council meeting as submitted.
4. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
5. To acknowledge the receipts for the period December 1-15 2003, totaling \$532,585.97, (a list is attached and made a part of these minutes).
6. To authorize the payments of the bills and payroll for the period December 1-15, 2003, totaling \$390,651.57, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

No one spoke during the public forum.

It was moved by Skalko and supported by Prebeg to authorize a donation to the Mountain Iron Senior Citizen's Club for their annual Christmas/New Year's dinner party in the amount of \$100. The motion carried on the following roll call vote: Nelson, no; Irish, no; Roskoski, yes; Prebeg, yes; and Skalko, yes.

It was moved by Prebeg and supported by Irish to authorize a two week leave under the Family Medical Leave Act for Mary Jo Glavan-Salo. The motion carried.

It was moved by Skalko and supported by Prebeg to adopt Resolution Number 44-03, guaranteeing the local share of construction costs and ongoing maintenance, (a copy is attached and made a part of these minutes). The motion carried with Councilor Nelson voting no.

It was moved by Prebeg and supported by Nelson to approve the temporary liquor license for the American Legion Post 220 for the New Year's Eve party at the Community Center for December 31, 2003 and January 1, 2004, pending approval from the Minnesota Department of Public Safety. The motion carried.

It was moved by Nelson and supported by Prebeg to authorize a raffle for the Arrowhead Chapter of Muskies' Incorporated to raise funds to promote the sport of Muskie fishing. The motion carried.

Councilor Roskoski asked the City Administrator what the status of the special assessment process for the Park Ridge Development area was. The Administrator said that everything had been completed to date and he is now waiting for the project closeout.

It was moved by Prebeg and supported by Nelson to accept the recommendation of the Utility Advisory Board and eliminate the Enterprise Zone electric rate from the electric rate schedule. The motion carried.

Councilor Roskoski questioned the Director of Public Works regarding an "onion" that appeared in the Mesabi Daily News for plowing on the Mesabi Trail. The Director of Public Works said that the contractor that is working on the trail swept the trail to keep the snowmobiles off of the trail as to not cause any damage to the trail. The Director of Public Works said that the City does not maintain the trails.

The Director of Parks and Recreation informed the Council that the skating rinks would be open on Thursday, December 18, 2003.

The Director of Parks and Recreation requested permission to have an advertisement for the New Year's Eve party. It was the consensus of the Council to allow an advertisement for the party.

The Director of Parks and Recreation advised the Council that the Manney Shopper would not publish the skating schedule for free. He advised the Council that the schedule had been in the school newsletter, the web site, and the Mesabi Daily News.

Councilor Irish asked why only half of the Christmas lights were lit on the tree in the Library yard. The Director of Public Works said that there was a problem with the electrical circuits. The Director of Public Works said that the electric problem has been resolved, but the tree needs more bulbs to look better. He said that the Council should consider ordering bulbs in the Spring for the next Christmas.

It was moved by Prebeg and supported by Skalko to accept the recommendation of the Library Board and hire Ron McGriff for the consultant job under Option I. The motion carried on the following roll call vote: Irish, no; Roskoski, no; Prebeg, yes; Nelson, yes; and Skalko, yes.

It was moved by Roskoski and supported by Skalko to authorize the City Attorney to accept the transfer of the ownership of the property from Harry's Bon Air Incorporated to the City without any additional consideration. After further discussion, Councilor Roskoski **withdrew** his motion and Mayor Skalko **withdrew** his support.

It was moved by Nelson and supported by Prebeg to authorize payment request number five to Rajala Construction for work completed on the Mountain Iron Commercial Forty in the amount of \$29,521.25. The motion carried on the following roll call vote: Roskoski, no; Prebeg, yes; Nelson, yes; Irish, yes; and Skalko, yes.

It was moved by Prebeg and supported by Nelson to authorize the final payment request, number four, to LeadCon Incorporated for work completed on the Water Tank Rehabilitation Project in the amount of \$22,056.10. The motion carried unanimously on a roll call vote.

It was moved by Nelson and supported by Prebeg to authorize the final payment request, number three-R to Leadcon Incorporated for work completed on the water storage reservoir rehabilitation/maintenance in the amount of \$26,357.37. The motion carried unanimously on a roll call vote.

Councilor Roskoski questioned the Engineer regarding the study on the storm drainage estimate in the Heather Avenue area. He asked if the Engineers have calculated how much it would be for the residents with private wells to connect to the public system. The City Administrator stated that someone else at Benchmark Engineering was working on the water connection study on Heather Avenue.

The City Council discussed the Housing and Redevelopment Authority and the Economic Development Authority proposal prepared by the City Attorney. The Mayor thought that a Committee-of-the-Whole meeting should be scheduled to discuss the matter further.

It was moved by Nelson and supported by Prebeg to adopt the 2004-2008 capital improvement plan as submitted. The **motion failed** with Mayor Skalko and Councilors Irish and Roskoski voting no.

It was moved by Nelson and supported by Prebeg to adopt the 2004 budgets as submitted, (a copy is attached and made a part of these minutes). The motion carried on the following roll call vote: Irish, no; Roskoski, no; Prebeg, yes; Nelson, yes; and Skalko, yes.

It was moved by Nelson and supported by Prebeg to adopt Resolution Number 40-03, approving the 2003 tax levy, collectable 2004, (a copy is attached and made a part of these minutes). The motion carried on the following roll call vote: Roskoski, no; Prebeg, yes; Nelson, yes; Irish, no; and Skalko, yes.

It was moved by Nelson and supported by Prebeg to adopt Resolution Number 42-03, establishing the fee schedule for 2004, (a copy is attached and made a part of these minutes). The motion carried unanimously on a roll call vote.

At 8:01 p.m., Councilor Roskoski left the meeting.

At 8:03 p.m., Councilor Roskoski returned to the meeting.

It was moved by Skalko and supported by Roskoski to suspend the operations of the Quad Cities Economic Development Authority and reconcile and return the remaining funds to the four Quad Cities, with this motion to supercede the motion made on December 1, 2003. The motion carried.

It was moved by Nelson and supported by Prebeg to allow the five existing members on the Quad City Economic Development Authority (QCEDA) to continue to serve on the QCEDA until the final business is taken care of. The motion carried.

It was moved by Roskoski and supported by Irish to accept the recommendation of the Architects and approve RFP Number 7 for the Phase II Interior renovation of the Mountain Iron Library in the amount of \$4,575.00. The motion carried with Councilor Nelson voting no.

It was moved by Irish and supported by Skalko to accept the recommendation of the Architects and approve RFP Number 8 for the Phase II Interior renovation of the Mountain Iron Library in the amount of \$163.00. The motion carried with Councilor Nelson voting no.

It was moved by Irish and supported by Prebeg to authorize the payment of the 2004 membership dues for Range Association of Municipalities and Schools in the amount of \$700.00. The motion carried unanimously on a roll call vote.

It was moved by Roskoski and supported by Irish to authorize the Personal Accident Policy for the City Council, the Planning and Zoning Commission, the Utility Advisory Board, the Parks and Recreation Board, the Housing and Redevelopment Authority, and the Library Board in the amount of \$408.00. The motion carried unanimously on a roll call vote.

It was moved by Nelson and supported by Prebeg to adopt Resolution 43-03, Charitable Gambling, (a copy is attached and made a part of these minutes). The motion carried.

The Council reviewed the list of communications.

During the open discussion, Councilor Irish asked the Administrator if there were excess funds in the 2003 budget where would they go. The Administrator stated that the funds would go into the reserve accounts for whatever funds have excess funds.

Councilor Roskoski asked if the Personnel Committee had met with the Union to discuss the early retirement proposal. The Administrator said that they are trying to schedule a meeting.

At 8:25 p.m., it was moved by Roskoski and supported by Nelson that the meeting be adjourned. The motion carried.

Respectfully submitted:



Jill M. Forseen, CMC/MMCA  
Municipal Services Secretary

#### COMMUNICATIONS

1. The Trenti Law Firm, a notice advising the City that the Notice of Scheduling Conference in the matter of the City of Mountain Iron versus Harry's Bon Air Inc. has been rescheduled for January 2, 2004.
2. Faith Zwemke, Pay Equity Coordinator, Department of Employee Relations, a notice advising the City that they are compliance with Pay Equity.
3. Robert Manzoline, Director of the Regional Railroad Authority, an update regarding the City's request to acquire the abandon Burlington Northern Railroad grade in Parkville.
4. Deborah K. Stover, Multi-Family Housing Specialist for USDA, a letter stating that the request for project designation change has been reviewed and approved by the agency.
5. J. Carla Schneider, Bowman Properties, a letter advising the City that the Management Agreement for the Mountain Manor ends on December 31, 2003 and they will not be seeking renewal.
6. MediaCom, a letter announcing the addition of FOX News Channel to the Northern Minnesota systems effective December 15, 2003.



## Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	115,226.81
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	296.62
LICENSES	CIGARETTE	500.00
LICENSES	LIQUOR	3,610.00
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	600.00
SPECIAL ASSESSMENTS	SPECIAL ASSESS.-BOND MONEY	11,594.66
MISCELLANEOUS	ASSESSMENT SEARCHES	10.00
MISCELLANEOUS	NEW YEAR'S EVE PARTY	175.00
MISCELLANEOUS	REIMBURSEMENTS	264.07
BUILDING RENTALS	NICHOLS HALL	135.00
BUILDING RENTALS	COMMUNITY CENTER	125.00
METER DEPOSITS	ELECTRIC	600.00
CD INTEREST	CD INTEREST 103	1,561.65
PERMITS	BUILDING	33.00
LICENSES	ANIMAL	10.00
TAXES	TAX LEVY	267,177.02
TAXES	BOND LEVY	31,026.16
TAXES	MISCELLANEOUS TAXES	8,682.78
TAXES	TIF #1-INCREMENT COLLECTED	35,823.65
TAXES	TIF #2-INCREMENT COLLECTED	5,366.14
TAXES	TIF #3-INCREMENT COLLECTED	2,079.39
TAXES	TIF #6-INCREMENT COLLECTED	2,399.58
TAXES	TIF #7-INCREMENT COLLECTED	14,658.17
TAXES	TIF #8-INCREMENT COLLECTED	331.28
TAXES	TIF #9-INCREMENT COLLECTED	3,933.34
TAXES	TIF #10-INCREMENT COLLECTED	133.16
TAXES	TIF #11-INCREMENT COLLECTED	6,267.16
TAXES	TIF #12-INCREMENT COLLECTED	74.06
TAXES	PENALTIES & INTEREST	270.73
TAXES	PENALTIES & INTEREST-378 FUND	129.92
TAXES	SPECIAL ASSESSMENTS-CURRENT	2,047.79
TAXES	SPEC. ASSMNTS-378 FUND-CURRENT	14,051.20
TAXES	TAXES RECEIVABLE-DELINQUENT	1,292.88
TAXES	SPECIAL ASSESSMENT-DELINQUENT	713.06
CD INTEREST	CD INTEREST 101	552.14
CD INTEREST	CD INTEREST 301	430.94
CD INTEREST	CD INTEREST 376	26.93
CD INTEREST	CD INTEREST 378	94.27
CD INTEREST	CD INTEREST 602	134.67
CD INTEREST	CD INTEREST 603	107.74
MISCELLANEOUS	CHECK RETURN FEE	15.00
BUILDING RENTALS	SENIOR CENTER	25.00
Summary Totals:		<u>532,585.97</u>

Check Issue Date(s): 12/06/2003 - 12/18/2003

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
12/03	12/09/2003	29230	140052	VOID - NORTHEAST SERVICE COOPER	002-20200	75.00 -M
12/03	12/17/2003	29252	10013	A T & T INFORMATION SYSTEMS	002-20200	91.22
12/03	12/17/2003	29253	10008	AIRGAS NORTH CENTRAL	002-20200	81.47
12/03	12/17/2003	29254	1214	AMERICAN LEGION	002-20200	50.00
12/03	12/17/2003	29255	1209	ANNA AMUNDSON	002-20200	100.00
12/03	12/17/2003	29256	140026	AQUILA	002-20200	1,439.75
12/03	12/17/2003	29257	10021	ARROWHEAD LIBRARY SYSTEM	002-20200	1,000.00
12/03	12/17/2003	29258	20022	BENCHMARK ENGINEERING INC	002-20200	4,895.38
12/03	12/17/2003	29259	1208	BILL PARKER	002-20200	100.00
12/03	12/17/2003	29260	20010	BISS LOCK INC	002-20200	42.60
12/03	12/17/2003	29261	20014	BORDER STATES ELECTRIC SUPPLY	002-20200	136.10
12/03	12/17/2003	29262	20007	BP	002-20200	1,683.50
12/03	12/17/2003	29263	20005	VOID - BRADACH LUMBER & TRUE VAL	002-20200	.00
12/03	12/17/2003	29264	20008	BREHM GROUP INC	002-20200	408.00
12/03	12/17/2003	29265	30061	CELLULARONE	002-20200	446.41
12/03	12/17/2003	29266	220003	CITY OF VIRGINIA	002-20200	87.60
12/03	12/17/2003	29267	30020	CLAREY'S SAFETY EQUIPMENT INC	002-20200	4,522.00
12/03	12/17/2003	29268	30059	CVAR, THOMAS	002-20200	20.00
12/03	12/17/2003	29269	1211	DARLENE SALO	002-20200	50.00
12/03	12/17/2003	29270	40009	DEPARTMENT OF COMMERCE	002-20200	28.96
12/03	12/17/2003	29271	40006	DRIVER & VEHICLE SERVICE DIV	002-20200	22.00
12/03	12/17/2003	29272	50011	EMERGENCY APPARTUS MAINT	002-20200	711.49
12/03	12/17/2003	29273	60006	FISHER PRINTING	002-20200	467.86
12/03	12/17/2003	29274	1215	GERALD KNAPPER	002-20200	98.55
12/03	12/17/2003	29275	70028	GREATER MINNESOTA AGENCY INC	002-20200	186.00
12/03	12/17/2003	29276	70029	GUARDIAN PEST CONTROL INC	002-20200	54.10
12/03	12/17/2003	29277	80002	HILLYARD	002-20200	125.33
12/03	12/17/2003	29278	80023	HOUSE OF WHITE BIRCHES	002-20200	20.93
12/03	12/17/2003	29279	1212	JAN KINTNER	002-20200	50.00
12/03	12/17/2003	29280	1216	JEREMY N SCHACKMAN	002-20200	78.84
12/03	12/17/2003	29281	1218	JOHN THOMAS	002-20200	350.00
12/03	12/17/2003	29282	110017	KELLER FENCE COMPANY	002-20200	473.00
12/03	12/17/2003	29283	1206	KELLY TURK	002-20200	100.00
12/03	12/17/2003	29284	1210	KEN WASCHKE AUTO PLAZA	002-20200	100.00
12/03	12/17/2003	29285	120006	L & M SUPPLY	002-20200	862.20
12/03	12/17/2003	29286	120044	LEADCON INC.	002-20200	48,413.47
12/03	12/17/2003	29287	120019	LEAGUE OF MN CITIES INS TRUST	002-20200	38,602.00
12/03	12/17/2003	29288	120008	LEHMAN FABRICATING INC	002-20200	15.00
12/03	12/17/2003	29289	120031	LIBRARY ONE DIRECT	002-20200	77.30
12/03	12/17/2003	29290	1213	MARGARET LARSON	002-20200	50.00
12/03	12/17/2003	29291	130087	MARY S JACOBSEN APPRAISALS	002-20200	250.00
12/03	12/17/2003	29292	130060	MCCARTHY WELL COMPANY	002-20200	210.00
12/03	12/17/2003	29293	1202	MERRY WARWAS	002-20200	50.00
12/03	12/17/2003	29294	130004	MESABI DAILY NEWS	002-20200	911.28
12/03	12/17/2003	29295	130026	MESABI SIGN COMPANY	002-20200	18.11
12/03	12/17/2003	29296	1205	MIB QUARTERBACK CLUB	002-20200	100.00
12/03	12/17/2003	29297	130044	MINNESOTA DEPT OF HEALTH	002-20200	1,211.00
12/03	12/17/2003	29298	130009	MINNESOTA POWER	002-20200	41,902.27
12/03	12/17/2003	29299	130059	MINNESOTA POWER	002-20200	132.07
12/03	12/17/2003	29300	130105	MN STATE FIRE CHIEFS ASSOC	002-20200	80.00
12/03	12/17/2003	29301	13110	MOUNTAIN IRON SENIOR CITIZENS	002-20200	100.00
12/03	12/17/2003	29302	130031	MT IRON HOUSING & REDEVELOPMEN	002-20200	71,065.93
12/03	12/17/2003	29303	140011	NORTHEAST TECHNICAL SERVICE	002-20200	314.33
12/03	12/17/2003	29304	140042	NORTHERN DOOR & HARDWARE INC	002-20200	798.75
12/03	12/17/2003	29305	140016	NORTHLAND SECURITIES	002-20200	1,371.75
12/03	12/17/2003	29306	140008	NORTRAX EQUIPMENT/POWERPLAN	002-20200	20.66
12/03	12/17/2003	29307	150014	ONE CALL CONCEPTS INC	002-20200	10.85

M = Manual Check, V = Void Check

Check Issue Date(s): 12/06/2003 - 12/18/2003

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
12/03	12/17/2003	29308	180006	P & H MINEPRO SERVICES	002-20200	1,363.24
12/03	12/17/2003	29309	160002	PETTY CASH FUND	002-20200	66.69
12/03	12/17/2003	29310	1207	POLLY PODPESKAR	002-20200	100.00
12/03	12/17/2003	29311	160037	PRAXAIR	002-20200	25.06
12/03	12/17/2003	29312	170007	QUILL CORPORATION	002-20200	669.06
12/03	12/17/2003	29313	170001	QWEST	002-20200	741.15
12/03	12/17/2003	29314	180020	RAJALA CONSTRUCTION COMPANY IN	002-20200	29,521.25
12/03	12/17/2003	29315	180021	RANGE ASSOC OF MUNICIPALITIES	002-20200	700.00
12/03	12/17/2003	29316	180027	RANGER FIRE PROTECTION	002-20200	900.00
12/03	12/17/2003	29317	180045	RESERVE ACCOUNT	002-20200	500.00
12/03	12/17/2003	29318	180005	ROAD MACHINERY AND SUPPLY	002-20200	480.00
12/03	12/17/2003	29319	1203	ROXANNE MCMILLEN	002-20200	50.00
12/03	12/17/2003	29320	190067	SAINT LOUIS COUNTY	002-20200	30.00
12/03	12/17/2003	29321	190068	SATELLITE SHELTERS INC	002-20200	1,356.81
12/03	12/17/2003	29322	190001	SEARS COMMERCIAL CREDIT	002-20200	91.13
12/03	12/17/2003	29323	190010	SEPPI BROTHERS	002-20200	37.28
12/03	12/17/2003	29324	190045	SERVICE SOLUTIONS	002-20200	211.94
12/03	12/17/2003	29325	190024	ST LOUIS CO SHERIFF LITMAN	002-20200	32,087.00
12/03	12/17/2003	29326	190002	ST LOUIS COUNTY AUDITOR	002-20200	3,648.15
12/03	12/17/2003	29327	190039	ST LOUIS COUNTY RECORDERS OFFC	002-20200	100.00
12/03	12/17/2003	29328	1217	TALES FROM CEDAR VALLEY	002-20200	19.00
12/03	12/17/2003	29329	1201	TARA MAKI	002-20200	50.00
12/03	12/17/2003	29330	200020	THE TRENTI LAW FIRM	002-20200	1,934.81
12/03	12/17/2003	29331	210001	UNITED ELECTRIC COMPANY	002-20200	1,384.03
12/03	12/17/2003	29332	220004	VIRGINIA DEPARTMENT OF PUBLIC	002-20200	27,890.68
12/03	12/17/2003	29333	230003	WMFG-FM	002-20200	40.00
12/03	12/17/2003	29334	20005	BRADACH LUMBER & TRUE VALUE	002-20200	404.65
12/03	12/17/2003	29335	200027	TRUE VALUE HOME CENTER	002-20200	2,283.91
12/03	12/18/2003	29336	130011	MOUNTAIN IRON POSTMASTER	002-20200	283.92

Totals:						<u>331,482.82</u>
				Payroll-PP Ending 12/05/03		50,957.39
				Electronic Transfer-Sales Tax		<u>8,211.36</u>
				TOTAL EXPENDITURES		<u>\$390,651.57</u>





# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 42-03

### ESTABLISHING THE FEE SCHEDULE FOR 2003

**WHEREAS**, the City of Mountain Iron City Code provides that permit/license fees be established from time to time by Resolution adopted by the City Council; and

**WHEREAS**, the Council has expressed a desire to review the fee schedule on a regular basis; and

**WHEREAS**, staff has completed a formal review of all fees charged by the City, and would recommend that the attached fee schedule for the year 2004;

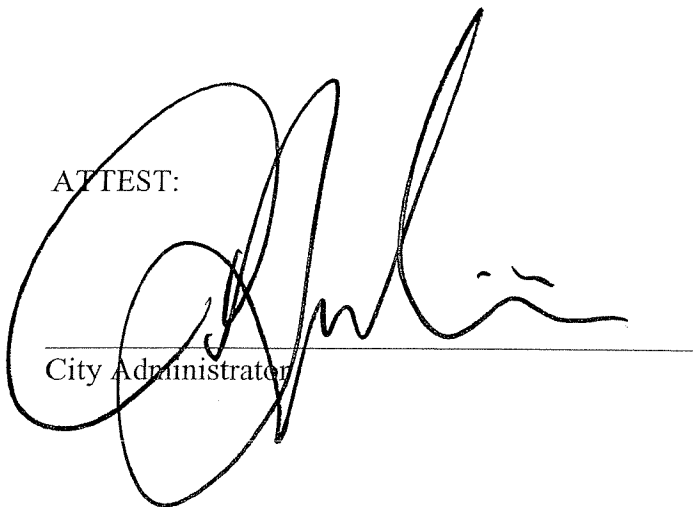
**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Mountain Iron that the attached fee schedule be adopted:

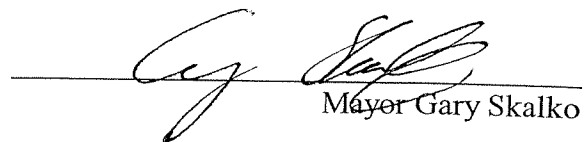
(See Attachment)

**BE IT FURTHER RESOLVED**, that these fees shall become effective January 1, 2004.

**DULY ADOPTED BY THE CITY COUNCIL THIS 15<sup>th</sup> DAY OF DECEMBER, 2003.**

ATTEST:

  
\_\_\_\_\_  
City Administrator

  
\_\_\_\_\_  
Mayor Gary Skalko

CITY OF MOUNTAIN IRON FEE SCHEDULE

FEE NAME	2004 FEES	COMMENTS
Off-Sale Non-Intoxicating Liquor License	\$ 5.00	
On-Sale Non-Intoxicating Liquor License	\$ 25.00	
2am Liquor License	\$ 50.00	
Off-Sale Liquor License	\$ 75.00	
Club On-Sale Liquor License	\$ 75.00	
Sunday Liquor License	\$ 200.00	
On-Sale Liquor License	\$ 600.00	
Tobacco License	\$ 100.00	
Peddler Permit	\$ 25.00	
1 to 5 Day Vendor Permit	\$ 50.00	
6 days to 1 Year Vendor Permit	\$ 200.00	
Street Cut Permit	\$ 25.00	
Massage Parlor License	\$ 25.00	
Special Events Permit	\$ 25.00	
Zoning Permit	\$ 5.00	
Sign Permit	\$ 30.00	
Extensive Excavation/Fill or Borrow Pit Permit	\$ 50.00	plus consulting
Certificate Of Occupancy	\$ 50.00	plus consulting
Conditional Use Permit	\$ 150.00	
Variance Application	\$ 150.00	
Rezoning Application	\$ 150.00	
Planned Unit Development Application	\$ 150.00	plus consulting
Floodplain Permit	\$ 25.00	
Platting Application	\$ 150.00	plus consulting
Street Vacation Application	\$ 150.00	
ISTS Permit	\$ 275.00	
Dog License	\$ 5.00	spayed/nuetered
Dog License	\$ 10.00	
Copies	\$ 0.25	per side
Fax	\$ 1.00	per sheet
911 Maps	\$ 5.00	
Certified Copies	\$ 5.00	
Meeting Tapes	\$ 10.00	
Assessment Search	\$ 10.00	
Zoning Book	\$ 10.00	
Camping Fees	\$ 12.00	per night
Youth Sports	\$ 15.00	
Returned Checks	\$ 20.00	
Babe Ruth Baseball	\$ 25.00	
Camping Fees	\$ 50.00	per week
Legion Baseball	\$ 75.00	
Water Tap Fees	\$ 125.00	
Water Meter Test	\$ 50.00	
Water Turn On	\$ 25.00	during work hours

Water Turn On	\$	100.00 after hours
Sewer Tap In	\$	50.00
Electric Turn On	\$	25.00 work hours
Electric Turn On	\$	100.00 after hours
Electric Meter Testing	\$	50.00
Electrical Affidavit	\$	1.00
Electric Hook-up		Plus materials
Trencher w/ operator WB	\$	75.00 per hour
Trencher w/ operator	\$	100.00 per hour
Bucket Truck w/ operator	\$	100.00 per hour
Auger Truck w/ operator	\$	100.00 per hour
Dump Truck w/operator	\$	100.00 per hour
Backhoe w/ operator	\$	100.00 per hour
Grader w/ operator	\$	125.00 per hour
Sweeper w/operator	\$	100.00 per hour
Loader w/ operator	\$	100.00 per hour
Bobcat w/ operator	\$	75.00 per hour
Roller w/ operator	\$	75.00 per hour
Tractor/mower w/ operator	\$	100.00 per hour
Air Compressor	\$	75.00 per hour
Jack Hammer	\$	75.00 per day
Plate Compactor	\$	100.00 per day



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
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## RESOLUTION NUMBER 43-03

### CHARITABLE GAMBLING

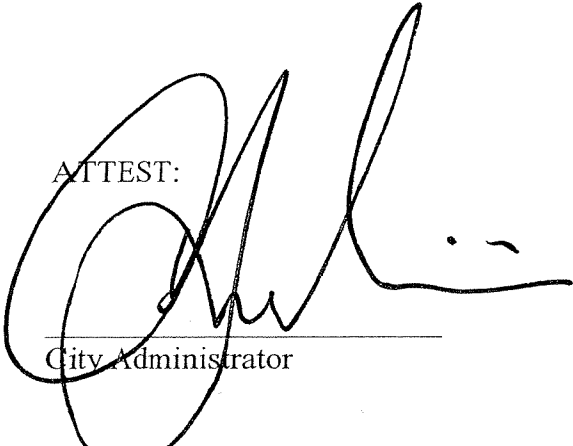
**WHEREAS**, the Buhl Fire Relief Association has applied for a Class B Charitable Gambling Operation Permit consisting of raffles, paddlewheels, tipboards, and pull-tabs at the Rezavor, and;

**WHEREAS**, the Buhl Fire Relief Association is requesting that their Class B Charitable Gambling Permit be approved.

**NOW, THEREFORE, BE IT RESOLVED** that the Mountain Iron City Council hereby approves said premise permit.

**DULY ADOPTED THIS 15<sup>th</sup> DAY OF DECEMBER, 2003**

ATTEST:

  
\_\_\_\_\_  
City Administrator

(SEAL)

  
\_\_\_\_\_  
Mayor Gary Skalko





# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 44-03

### GUARANTEEING LOCAL SHARE OF CONSTRUCTION COSTS AND ONGOING MAINTENANCE

WHEREAS, the City of Mountain Iron recognizes the Streetscape and Locomotive Park Enhancement project as an important facility transportation; and,

WHEREAS, the City of Mountain Iron desires to undertake the Streetscape and Locomotive Park Enhancement; and,

WHEREAS, 80 percent development grants are available for eligible projects; and,

WHEREAS, the applicant must guarantee the 20 percent local match to the enhancement grant; and,

WHEREAS, the Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation enhancement funds for the useful life of the improvement.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that the City of Mountain Iron acknowledges full well that such an application for enhancement funds for the City of Mountain Iron's Streetscape and Locomotive Park Enhancement includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that the City Administrator is hereby authorized to act as agent on behalf of this applicant.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that the City of Mountain Iron hereby agrees to assume full responsibility for the operation and maintenance of property and facilities related to the aforementioned transportation enhancement project.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that the City of Mountain Iron, through city and private contributions, guarantees the local match for the Streetscape and Locomotive Park Enhancement project.

DULY ADOPTED BY THE CITY COUNCIL THIS 15<sup>th</sup> DAY OF DECEMBER, 2003.

ATTEST:

City Administrator

Mayor Gary Skalko

**2004 (PROPOSED) BUDGET SUMMARY  
CITY OF MOUNTAIN IRON**

<u>EXPENDITURES</u>	<u>2003 Budget</u>	<u>2004 Budget</u>	<u>Difference</u>	<u>Percent</u>
Administration	\$ 406,000.00	\$ 441,500.00	\$ 35,500.00	8.7%
Public Safety	\$ 468,300.00	\$ 483,300.00	\$ 15,000.00	3.2%
Public Works	\$ 625,000.00	\$ 638,500.00	\$ 13,500.00	2.2%
Culture and Rec	\$ 328,930.00	\$ 328,930.00	\$ -	0.0%
General Government	\$ 943,002.00	\$ 666,490.00	\$ (276,512.00)	-29.3%
<b>TOTAL</b>	<b>\$ 2,771,232.00</b>	<b>\$ 2,558,720.00</b>	<b>\$ (212,512.00)</b>	<b>-7.7%</b>
<u>REVENUE</u>				
Taxes	\$ 116,978.00	\$ 115,324.00	\$ (1,654.00)	-1.4%
Intergovernmental Aid	\$ 1,504,698.00	\$ 1,293,084.00	\$ (211,614.00)	-14.1%
General Revenue	\$ 297,500.00	\$ 278,500.00	\$ (19,000.00)	-6.4%
<b>TOTAL</b>	<b>\$ 1,919,176.00</b>	<b>\$ 1,686,908.00</b>	<b>\$ (232,268.00)</b>	<b>-12.1%</b>
<b>GENERAL LEVY</b>	<b>\$ 852,056.00</b>	<b>\$ 871,812.00</b>	<b>\$ 19,756.00</b>	<b>2.3%</b>

**2004 (PROPOSED) BUDGET SUMMARY  
CITY OF MOUNTAIN IRON  
REVENUE**

GENERAL REVENUE	2003 Budget	2004 Budget	Difference	Percent
Lic. & Permits	\$ 21,500.00	\$ 21,500.00	\$ -	0.0%
Charges for Service	\$ 27,000.00	\$ 28,000.00	\$ 1,000.00	3.7%
Fines	\$ 9,000.00	\$ 9,000.00	\$ -	0.0%
Interest	\$ 40,000.00	\$ 40,000.00	\$ -	0.0%
Refunds	\$ 175,000.00	\$ 150,000.00	\$ (25,000.00)	-14.3%
General	\$ 25,000.00	\$ 30,000.00	\$ 5,000.00	20.0%
Subtotal	\$ 297,500.00	\$ 278,500.00	\$ (19,000.00)	-6.4%

**INTERGOVERNMENTAL REVENUE**

Local Government Aid	\$ 542,198.00	\$ 430,584.00	\$ (111,614.00)	-20.6%
Taconite Production Tax	\$ 500,000.00	\$ 450,000.00	\$ (50,000.00)	-10.0%
Taconite Municipal Aid	\$ 350,000.00	\$ 300,000.00	\$ (50,000.00)	-14.3%
Mining Effects Tax	\$ 100,000.00	\$ 100,000.00	\$ -	0.0%
Other	\$ 12,500.00	\$ 12,500.00	\$ -	0.0%
Subtotal	\$ 1,504,698.00	\$ 1,293,084.00	\$ (211,614.00)	-14.1%

**TAXES**

Market Rate Levy	\$ 86,478.00	\$ 84,824.00	\$ (1,654.00)	-1.9%
Misc. Taxes	\$ 20,000.00	\$ 20,000.00	\$ -	0.0%
Franchise	\$ 10,500.00	\$ 10,500.00	\$ -	0.0%
Subtotal	\$ 116,978.00	\$ 115,324.00	\$ (1,654.00)	-1.4%

<b>Total</b>	<b>\$ 1,919,176.00</b>	<b>\$ 1,686,908.00</b>	<b>\$ (232,268.00)</b>	<b>-12.1%</b>
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**2004 (PROPOSED) BUDGET  
CITY OF MOUNTAIN IRON  
REVENUE**

TAXES	2001	2002	2003	2003	2004	%
	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET	
Tax Levy	\$ 609,718.00	\$ 708,314.00	\$ 852,056.00	\$ 449,572.00	\$ 871,812.00	2.3%
Bond Levy	\$ 87,045.00	\$ 87,206.00	\$ 86,478.00	\$ 54,737.00	\$ 84,824.00	-1.9%
Franchise	\$ 20,130.00	\$ 22,165.00	\$ 20,000.00	\$ 17,567.00	\$ 20,000.00	0.0%
Other Taxes	\$ 16,515.00	\$ 5,050.00	\$ 10,500.00	\$ 17,349.00	\$ 10,500.00	0.0%
<b>TOTAL</b>	\$ 733,408.00	\$ 822,735.00	\$ 969,034.00	\$ 539,225.00	\$ 987,136.00	1.9%

**INTERGOVERNMENTAL REVENUE**

LGA	\$ 328,413.00	\$ 528,046.00	\$ 542,198.00	\$ 264,307.00	\$ 430,584.00	-20.6%
Tac. Prod Aid	\$ 560,125.00	\$ 539,555.00	\$ 500,000.00	\$ 671,766.00	\$ 450,000.00	-10.0%
Tac. Aid	\$ 356,300.00	\$ 330,404.00	\$ 350,000.00	\$ 311,221.00	\$ 300,000.00	-14.3%
Mining Effects	\$ 120,836.00	\$ 104,935.00	\$ 100,000.00	\$ -	\$ 100,000.00	0.0%
HACA	\$ 185,781.00	\$ -	\$ -	\$ -	\$ -	0.0%
Misc. Aid	\$ 54,754.00	\$ 62,696.00	\$ 12,500.00	\$ 43,548.00	\$ 12,500.00	0.0%
<b>TOTAL</b>	\$ 1,606,209.00	\$ 1,565,636.00	\$ 1,504,698.00	\$ 1,290,842.00	\$ 1,293,084.00	-14.1%

**GENERAL REVENUE**

Lic. & Permits	\$ 20,850.00	\$ 25,567.00	\$ 21,500.00	\$ 9,130.00	\$ 21,500.00	0.0%
Charges for Service	\$ 28,502.00	\$ 30,296.00	\$ 27,000.00	\$ 34,776.00	\$ 28,000.00	3.7%
Fines	\$ 10,679.00	\$ 6,747.00	\$ 9,000.00	\$ 9,610.00	\$ 9,000.00	0.0%
Interest	\$ 76,361.00	\$ 52,218.00	\$ 40,000.00	\$ 28,704.00	\$ 40,000.00	0.0%
Refunds	\$ 171,678.00	\$ 154,738.00	\$ 175,000.00	\$ 76,096.00	\$ 150,000.00	-14.3%
General	\$ 134,129.00	\$ 94,929.00	\$ 25,000.00	\$ -	\$ 30,000.00	20.0%
<b>TOTAL</b>	\$ 442,199.00	\$ 364,495.00	\$ 297,500.00	\$ 158,316.00	\$ 278,500.00	-6.4%
<b>TOTAL</b>	\$ 2,781,816.00	\$ 2,752,866.00	\$ 2,771,232.00	\$ 1,988,383.00	\$ 2,558,720.00	-7.7%

**2004 (PROPOSED) BUDGET SUMMARY  
CITY OF MOUNTAIN IRON  
EXPENDITURES**

DEPARTMENT	2003 Budget	2004 Budget	Difference	Percent
City Council	\$ 12,500.00	\$ 12,500.00	\$ -	0.0%
Administration	\$ 355,000.00	\$ 375,000.00	\$ 20,000.00	5.6%
Election	\$ -	\$ 9,000.00	\$ 9,000.00	100.0%
Assessing	\$ 18,500.00	\$ 24,000.00	\$ 5,500.00	29.7%
Planning & Zoning	\$ 20,000.00	\$ 21,000.00	\$ 1,000.00	5.0%
Sheriffs	\$ 390,000.00	\$ 405,000.00	\$ 15,000.00	3.8%
Fire Protection	\$ 66,300.00	\$ 66,300.00	\$ -	0.0%
Emergency Management	\$ 1,000.00	\$ 1,000.00	\$ -	0.0%
Animal Control	\$ 11,000.00	\$ 11,000.00	\$ -	0.0%
Streets	\$ 476,500.00	\$ 490,000.00	\$ 13,500.00	2.8%
Buildings	\$ 148,500.00	\$ 148,500.00	\$ -	0.0%
Campground	\$ 42,330.00	\$ 42,330.00	\$ -	0.0%
Recreation	\$ 177,000.00	\$ 177,000.00	\$ -	0.0%
Government	\$ 396,050.00	\$ 249,570.00	\$ (146,480.00)	-37.0%
Subtotal	\$ 2,114,680.00	\$ 2,032,200.00	\$ (82,480.00)	-3.9%
Library	\$ 109,600.00	\$ 109,600.00	\$ -	0.0%
Transfers	\$ 546,952.00	\$ 416,920.00	\$ (130,032.00)	-23.8%
<b>Total</b>	<b>\$ 2,771,232.00</b>	<b>\$ 2,558,720.00</b>	<b>\$ (212,512.00)</b>	<b>-7.7%</b>

**2004 (PROPOSED) BUDGET  
CITY OF MOUNTAIN IRON  
GOVERNMENT OPERATIONS**

CITY COUNCIL	2001	2002		2003	2003	2004
	ACTUAL	ACUTAL	BUDGET	YTD	BUDGET	%
Council Salaries	\$ 11,818.00	\$ 11,816.00	\$ 12,500.00	\$ 16,768.00	\$ 12,500.00	0%
TOTAL	\$ 11,818.00	\$ 11,816.00	\$ 12,500.00	\$ 16,768.00	\$ 12,500.00	0%

**ADMINISTRATION**

Salaries	\$ 153,976.00	\$ 161,533.00	\$ 148,000.00	\$ 134,286.00	\$ 165,000.00	11%
Payroll Taxes	\$ 20,649.00	\$ 22,183.00	\$ 20,000.00	\$ 18,920.00	\$ 25,000.00	25%
Insurance-Group	\$ 29,810.00	\$ 39,374.00	\$ 33,000.00	\$ 36,514.00	\$ 40,000.00	21%
Insurance-General	\$ 20,452.00	\$ 51,475.00	\$ 45,000.00	\$ 40,035.00	\$ 50,000.00	11%
Independent Audit	\$ 9,300.00	\$ 9,860.00	\$ 10,000.00	\$ 9,900.00	\$ 10,000.00	0%
Engineering Fees	\$ 48,883.00	\$ 46,036.00	\$ 37,000.00	\$ 52,757.00	\$ 31,000.00	-16%
Legal Fees	\$ 30,036.00	\$ 33,468.00	\$ 29,000.00	\$ 24,911.00	\$ 25,000.00	-14%
Communications	\$ 8,189.00	\$ 9,700.00	\$ 9,000.00	\$ 8,621.00	\$ 9,000.00	0%
Supplies	\$ 6,390.00	\$ 3,628.00	\$ 5,000.00	\$ 4,388.00	\$ 5,000.00	0%
Operations	\$ 24,033.00	\$ 43,791.00	\$ 19,000.00	\$ 41,933.00	\$ 15,000.00	-21%
TOTAL	\$ 351,718.00	\$ 421,048.00	\$ 355,000.00	\$ 372,265.00	\$ 375,000.00	6%

**ELECTION**

Salaries	\$ 1,116.00	\$ 2,868.00	\$ -	\$ -	\$ 4,000.00	100%
Operations	\$ 280.00	\$ 3,820.00	\$ -	\$ 72.00	\$ 5,000.00	100%
TOTAL	\$ 1,396.00	\$ 6,688.00	\$ -	\$ 72.00	\$ 9,000.00	100%

**ASSESSING**

Contract Services	\$ 15,715.00	\$ 19,306.00	\$ 17,500.00	\$ 19,531.00	\$ 23,000.00	31%
Operations	\$ 288.00	\$ -	\$ 1,000.00	\$ 258.00	\$ 1,000.00	0%
TOTAL	\$ 16,003.00	\$ 19,306.00	\$ 18,500.00	\$ 19,789.00	\$ 24,000.00	30%

**2004 (PROPOSED) BUDGET  
CITY OF MOUNTAIN IRON  
GOVERNMENT OPERATIONS**

PLANNING & ZONING	2001	2002	2003	2003	2004	%
	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET	
Salaries	\$ 27,343.00	\$ 12,807.00	\$ 15,000.00	\$ 7,568.00	\$ 16,000.00	7%
Payroll Taxes	\$ 3,508.00	\$ 1,688.00	\$ 2,000.00	\$ 944.00	\$ 2,000.00	0%
Operations	\$ 2,729.00	\$ 3,011.00	\$ 3,000.00	\$ 1,619.00	\$ 2,000.00	-33%
<b>TOTAL</b>	\$ 33,580.00	\$ 17,506.00	\$ 20,000.00	\$ 10,131.00	\$ 21,000.00	5%
<b>ADMINISTRATION</b>						
<b>TOTAL</b>	\$ 414,515.00	\$ 476,364.00	\$ 406,000.00	\$ 419,025.00	\$ 441,500.00	9%

**2004 (PROPOSED) BUDGET  
CITY OF MOUNTAIN IRON  
PUBLIC SAFETY**

POLICE PROTECTION	2001	2002	2003	2003	2004	%
	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET	
Contract Services	\$ 393,725.00	\$ 401,625.00	\$ 385,000.00	\$ 288,747.00	\$ 400,000.00	4%
Other Expenditures	\$ 5,652.00	\$ 7,356.00	\$ 5,000.00	\$ 4,980.00	\$ 5,000.00	0%
<b>TOTAL</b>	\$ 399,377.00	\$ 408,981.00	\$ 390,000.00	\$ 293,727.00	\$ 405,000.00	4%

**FIRE PROTECTION**

Salaries	\$ 16,701.00	\$ 17,480.00	\$ 18,000.00	\$ 11,023.00	\$ 18,000.00	0%
Payroll Taxes	\$ 559.00	\$ 2,705.00	\$ 500.00	\$ 2,000.00	\$ 500.00	0%
Training	\$ 15,960.00	\$ 10,726.00	\$ 11,000.00	\$ 5,290.00	\$ 11,000.00	0%
Maintenance	\$ 4,848.00	\$ 6,800.00	\$ 6,000.00	\$ 2,019.00	\$ 6,000.00	0%
Operations	\$ 18,468.00	\$ 13,910.00	\$ 11,000.00	\$ 10,210.00	\$ 11,000.00	0%
Firemen's Relief	\$ 23,012.00	\$ 20,244.00	\$ 19,800.00	\$ 19,390.00	\$ 19,800.00	0%
<b>TOTAL</b>	\$ 79,548.00	\$ 71,865.00	\$ 66,300.00	\$ 49,932.00	\$ 66,300.00	0%

**EMERGENCY MANAGEMENT**

Operations	\$ 15.00	\$ 25.00	\$ 1,000.00	\$ 25.00	\$ 1,000.00	0%
<b>TOTAL</b>	\$ 15.00	\$ 25.00	\$ 1,000.00	\$ 25.00	\$ 1,000.00	0%

**ANIMAL CONTROL**

Contact Services	\$ 10,234.00	\$ 10,258.00	\$ 10,000.00	\$ 7,694.00	\$ 10,000.00	0%
Operations	\$ 127.00	\$ 741.00	\$ 1,000.00	\$ 201.00	\$ 1,000.00	0%
<b>TOTAL</b>	\$ 10,361.00	\$ 10,999.00	\$ 11,000.00	\$ 7,895.00	\$ 11,000.00	0%

**PUBLIC SAFETY**

<b>TOTAL</b>	\$ 489,301.00	\$ 491,870.00	\$ 468,300.00	\$ 351,579.00	\$ 483,300.00	3%
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**2004 (PROPOSED) BUDGET  
CITY OF MOUNTAIN IRON  
PUBLIC WORKS**

STREETS	2001	2002	2003	2003	2004	%
	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET	
Salaries	\$ 284,300.00	\$ 287,949.00	\$ 249,800.00	\$ 214,544.00	\$ 255,000.00	2%
Payroll Taxes	\$ 37,046.00	\$ 38,409.00	\$ 33,300.00	\$ 30,524.00	\$ 40,000.00	20%
Insurance-Group	\$ 63,217.00	\$ 79,344.00	\$ 59,300.00	\$ 76,657.00	\$ 75,000.00	26%
Utilities	\$ 47,386.00	\$ 52,347.00	\$ 46,800.00	\$ 42,778.00	\$ 45,000.00	-4%
Maintenance	\$ 34,989.00	\$ 45,826.00	\$ 44,500.00	\$ 36,930.00	\$ 40,000.00	-10%
Supplies	\$ 29,596.00	\$ 14,605.00	\$ 26,000.00	\$ 15,156.00	\$ 20,000.00	-23%
Operations	\$ 28,930.00	\$ 27,973.00	\$ 16,800.00	\$ 7,551.00	\$ 15,000.00	-11%
<b>TOTAL</b>	\$ 525,464.00	\$ 546,453.00	\$ 476,500.00	\$ 424,140.00	\$ 490,000.00	3%
<b>BUILDINGS</b>						
Salaries	\$ 49,402.00	\$ 52,072.00	\$ 55,450.00	\$ 40,538.00	\$ 56,000.00	1%
Payroll Taxes	\$ 6,215.00	\$ 6,780.00	\$ 7,200.00	\$ 5,419.00	\$ 8,000.00	11%
Insurance-Group	\$ 12,915.00	\$ 17,485.00	\$ 12,400.00	\$ 15,808.00	\$ 15,000.00	21%
Utilities	\$ 43,449.00	\$ 27,948.00	\$ 46,400.00	\$ 32,188.00	\$ 45,000.00	-3%
Communications	\$ 2,062.00	\$ 1,256.00	\$ 2,050.00	\$ 1,150.00	\$ 2,000.00	-2%
Supplies	\$ 52,447.00	\$ 17,970.00	\$ 15,500.00	\$ 3,155.00	\$ 9,500.00	-39%
Operations	\$ 18,698.00	\$ 16,048.00	\$ 9,500.00	\$ 14,908.00	\$ 13,000.00	37%
<b>TOTAL</b>	\$ 185,188.00	\$ 139,559.00	\$ 148,500.00	\$ 113,166.00	\$ 148,500.00	0%
<b>PUBLIC WORKS</b>						
<b>TOTAL</b>	\$ 710,652.00	\$ 686,012.00	\$ 625,000.00	\$ 537,306.00	\$ 638,500.00	2%

**2004 (PROPOSED) BUDGET  
CITY OF MOUNTAIN IRON  
CULTURE AND RECREATION**

CAMPGROUND	2001	2002	2003	2003	2004	%
	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET	
Salaries	\$ 15,006.00	\$ 17,365.00	\$ 14,600.00	\$ 15,907.00	\$ 14,600.00	0%
Payroll Taxes	\$ 1,966.00	\$ 1,827.00	\$ 1,530.00	\$ 1,541.00	\$ 1,530.00	0%
Insurance-Group	\$ 3,922.00	\$ 1,908.00	\$ 2,550.00	\$ 1,936.00	\$ 2,550.00	0%
Utilities	\$ 6,887.00	\$ 4,618.00	\$ 7,350.00	\$ 3,732.00	\$ 7,350.00	0%
Operations	\$ 18,427.00	\$ 15,248.00	\$ 14,300.00	\$ 14,330.00	\$ 14,300.00	0%
Advertising	\$ 130.00	\$ -	\$ 2,000.00	\$ 120.00	\$ 2,000.00	0%
<b>TOTAL</b>	\$ 46,338.00	\$ 40,966.00	\$ 42,330.00	\$ 37,566.00	\$ 42,330.00	0%

**RECREATION DEPARTMENT**

Salaries	\$ 87,709.00	\$ 90,362.00	\$ 101,350.00	\$ 78,074.00	\$ 101,350.00	0%
Payroll Taxes	\$ 10,191.00	\$ 11,281.00	\$ 11,300.00	\$ 9,869.00	\$ 11,300.00	0%
Insurance-Group	\$ 15,521.00	\$ 20,738.00	\$ 13,400.00	\$ 18,505.00	\$ 13,400.00	0%
Utilities	\$ 8,807.00	\$ 9,305.00	\$ 10,300.00	\$ 9,092.00	\$ 10,300.00	0%
Maintenance	\$ 3,948.00	\$ 5,355.00	\$ 5,650.00	\$ 2,053.00	\$ 5,650.00	0%
Operations	\$ 21,618.00	\$ 25,490.00	\$ 20,200.00	\$ 12,621.00	\$ 20,200.00	0%
Mesabi Trail	\$ -	\$ -	\$ 6,500.00	\$ -	\$ 6,500.00	0%
Special Events	\$ 15,866.00	\$ 14,077.00	\$ 8,300.00	\$ 9,218.00	\$ 8,300.00	0%
<b>TOTAL</b>	\$ 163,660.00	\$ 176,608.00	\$ 177,000.00	\$ 139,432.00	\$ 177,000.00	0%

**LIBRARY**

Salaries	\$ 65,305.00	\$ 69,065.00	\$ 67,350.00	\$ 57,496.00	\$ 67,350.00	0%
Payroll Taxes	\$ 8,404.00	\$ 9,022.00	\$ 8,750.00	\$ 7,559.00	\$ 8,750.00	0%
Insurance-Group	\$ 5,004.00	\$ 7,348.00	\$ 4,900.00	\$ 6,621.00	\$ 4,900.00	0%
Utilities	\$ 7,334.00	\$ 4,869.00	\$ 8,400.00	\$ 5,904.00	\$ 8,400.00	0%
Books	\$ 16,430.00	\$ 15,346.00	\$ 12,500.00	\$ 8,518.00	\$ 12,500.00	0%
Communications	\$ 3,310.00	\$ 2,985.00	\$ 4,900.00	\$ 3,124.00	\$ 4,900.00	0%
Operations	\$ 19,675.00	\$ 3,960.00	\$ 2,800.00	\$ 3,775.00	\$ 2,800.00	0%
<b>TOTAL</b>	\$ 125,462.00	\$ 112,595.00	\$ 109,600.00	\$ 92,997.00	\$ 109,600.00	0%

**CULTURE AND RECREATION**

<b>TOTAL</b>	\$ 335,460.00	\$ 330,169.00	\$ 328,930.00	\$ 269,995.00	\$ 328,930.00	0%
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**2004 (PROPOSED) BUDGET  
CITY OF MOUNTAIN IRON  
GENERAL GOVERNMENT**

GENERAL GOVERNMENT	2001	2002	2003	2003	2004	%
	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET	
Cash Short and Over	\$ (55.00)	\$ 1.00	\$ 10.00	\$ (1.00)	\$ 10.00	0%
Cemeteries	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	0%
Retire/Pension Contrib.	\$ 62,226.00	\$ 64,671.00	\$ 63,994.00	\$ 64,195.00	\$ 70,000.00	9%
Public Expense	\$ 10,066.00	\$ 17,167.00	\$ 6,500.00	\$ 15,756.00	\$ 6,500.00	0%
Promotion and Tourism	\$ 10,200.00	\$ 311.00	\$ 2,500.00	\$ 1,505.00	\$ 2,500.00	0%
EMT Equipment	\$ 1,790.00	\$ 2,850.00	\$ 3,000.00	\$ 1,124.00	\$ 3,000.00	0%
Intergovernmental Coop	\$ 54,248.00	\$ 1,473.00	\$ -	\$ 21,567.00	\$ -	0%
Contribution - QCJRA	\$ -	\$ 34,232.00	\$ 21,504.00	\$ -	\$ 7,560.00	-65%
Contribution - QCEDA	\$ -	\$ 30,102.00	\$ 25,102.00	\$ -	\$ -	-100%
Contribution - V/MI/GCC	\$ -	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	\$ -	-100%
Hydrants	\$ 3,845.00	\$ 2,139.00	\$ 5,000.00	\$ 7,301.00	\$ 5,000.00	0%
TCBDA	\$ 42,288.00	\$ 41,930.00	\$ 50,000.00	\$ 36,274.00	\$ 50,000.00	0%
QCEDA	\$ 40,861.00	\$ 64,753.00	\$ 100,000.00	\$ 54,879.00	\$ 100,000.00	0%
LGA Offset	\$ -	\$ -	\$ 108,440.00	\$ -	\$ -	-100%
VRMC Contribution	\$ -	\$ -	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	0%
Wastewater Charges	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	0%
Water Charges	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	0%
<b>TOTAL</b>	\$ 237,969.00	\$ 272,129.00	\$ 396,050.00	\$ 212,600.00	\$ 249,570.00	-37%
<b>TRANSFERS</b>						
Capital Improvement	\$ 460,353.00	\$ 322,804.00	\$ 268,782.00	\$ 138,985.00	\$ 136,920.00	-49%
Mining Effects	\$ -	\$ 30,200.00	\$ 50,000.00	\$ -	\$ 50,000.00	0%
Debt Service	\$ 200,000.00	\$ 203,000.00	\$ 228,170.00	\$ 190,141.00	\$ 230,000.00	1%
<b>TOTAL</b>	\$ 660,353.00	\$ 556,004.00	\$ 546,952.00	\$ 329,126.00	\$ 416,920.00	-24%
<b>GENERAL GOVERNMENT</b>						
<b>TOTAL</b>	\$ 898,322.00	\$ 828,133.00	\$ 943,002.00	\$ 541,726.00	\$ 666,490.00	-29%

2004 BUDGET

CITY OF MOUNTAIN IRON  
DEBT SERVICE FUND

REVENUE	2001 ACTUAL	2002 ACTUAL	2003 BUDGET	2003 YTD	2004 BUDGET
Interest Earnings	\$ 5,614.00	\$ 16,502.00	\$ 2,000.00	\$ 6,613.33	\$ 2,000.00
Special Assessments	\$ 126,271.00	\$ 34,216.00	\$ 17,274.00	\$ 6,372.09	\$ 17,500.00
Electric Fund	\$ -	\$ -	\$ 8,103.00	\$ 6,752.50	\$ 8,024.00
Water Fund	\$ -	\$ -	\$ 17,868.00	\$ 14,890.00	\$ 17,695.00
Capital Projects Fund	\$ -	\$ 36,259.00	\$ -	\$ -	\$ -
General Fund	\$ 200,000.00	\$ 203,000.00	\$ 228,170.00	\$ 190,141.20	\$ 230,000.00
<b>TOTAL REVENUE</b>	\$ 331,885.00	\$ 289,977.00	\$ 273,415.00	\$ 224,769.12	\$ 275,219.00
<b>EXPENSES</b>					
Principle - Community Center	\$ 30,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
Interest - Community Center	\$ 50,398.00	\$ 48,935.00	\$ 47,360.00	\$ 47,360.00	\$ 45,785.00
Principle - Street Improvement	\$ -	\$ 45,000.00	\$ 60,000.00	\$ 60,000.00	\$ 65,000.00
Interest - Street Improvement	\$ 63,440.00	\$ 68,139.00	\$ 65,615.00	\$ 65,615.00	\$ 62,535.00
Principle - Water Revenue	\$ -	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00
Interest - Water Revenue	\$ -	\$ 13,147.00	\$ 39,440.00	\$ 19,720.00	\$ 38,815.00
Agent Fees	\$ 187.00	\$ 23,174.00	\$ 1,652.00	\$ 125.00	\$ 2,000.00
<b>TOTAL EXPENSES</b>	\$ 144,025.00	\$ 233,395.00	\$ 274,067.00	\$ 227,820.00	\$ 274,135.00

# CITY OF MOUNTAIN IRON 2004 CAPITAL IMPROVEMENT BUDGET

2004 Capital Improvement Budget

REVENUE	2004
General Fund	\$ 136,920.00
Mining Effects	\$ 50,000.00
Grants	\$ 325,000.00
Bonding	\$ 300,000.00
2002 Carry Over	\$ 45,000.00
<b>TOTAL</b>	<b>\$ 856,920.00</b>

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EXPENDITURE	Department	2004 Projects	2003 Carryover	Grant	Bonding	TOTAL
Fire Truck	Fire	\$ 50,000.00				\$ 50,000.00
Wetlands Mitigation	Development		\$ 45,000.00	\$ 180,000.00		\$ 230,000.00
Street Improvements	Streets			\$ 45,000.00		\$ 45,000.00
Playground Equipment	Parks	\$ 25,000.00			\$ 300,000.00	\$ 325,000.00
Library Improvements	Library	\$ 100,000.00				\$ 100,000.00
Squad Car	Sheriffs	\$ 25,000.00		\$ 100,000.00		\$ 125,000.00
Pickup Truck	Streets	\$ 25,000.00				\$ 25,000.00
Technology Upgrades	Administration	\$ 10,000.00				\$ 10,000.00
<b>OVERALL 2001 TOTAL</b>		<b>\$ 235,000.00</b>	<b>\$ 45,000.00</b>	<b>\$ 325,000.00</b>	<b>\$ 300,000.00</b>	<b>\$ 905,000.00</b>

2004 BUDGET

CITY OF MOUNTAIN IRON  
CHARITABLE GAMBLING

REVENUE	2001	2002	2003	2003	2004
	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET
Interest Earnings	\$ 305.00	\$ 935.00	\$ 200.00	\$ 69.00	\$ 200.00
Gambling Proceeds	\$ 2,008.00	\$ 2,138.00	\$ 2,500.00	\$ 3,189.00	\$ 2,500.00
Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL REVENUE</b>	<b>\$ 2,313.00</b>	<b>\$ 3,073.00</b>	<b>\$ 2,700.00</b>	<b>\$ 3,258.00</b>	<b>\$ 2,700.00</b>
<b>EXPENSES</b>					
Allowable Expenditures	\$ 1,433.00	\$ 4,066.00	\$ 2,700.00	\$ 3,458.00	\$ 2,700.00
Administration	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL EXPENSES</b>	<b>\$ 1,433.00</b>	<b>\$ 4,066.00</b>	<b>\$ 2,700.00</b>	<b>\$ 3,458.00</b>	<b>\$ 2,700.00</b>

**CITY OF MOUNTAIN IRON  
2004 BUDGET  
WATER DEPARTMENT**

REVENUES	2001	2002	2003	2004	%
	ACTUAL	YTD	BUDGET	BUDGET	
Interest Earnings	\$ 1,296.00	\$ 870.00	\$ 1,000.00	\$ 1,000.00	0%
Charges for Services	\$ 171,209.00	\$ 150,284.00	\$ 140,000.00	\$ 185,000.00	32%
<b>TOTAL REVENUES</b>	<b>\$ 172,505.00</b>	<b>\$ 151,154.00</b>	<b>\$ 141,000.00</b>	<b>\$ 186,000.00</b>	<b>32%</b>

**EXPENDITURES**

Cost of Sales	\$ -	\$ -	\$ -	\$ -	0%
Salaries	\$ 54,968.00	\$ 55,123.00	\$ 57,000.00	\$ 65,000.00	14%
Payroll Taxes	\$ 7,258.00	\$ 7,404.00	\$ 7,700.00	\$ 9,500.00	23%
Maintenance	\$ 18,066.00	\$ 18,617.00	\$ 10,000.00	\$ 15,000.00	50%
Travel/Training	\$ -	\$ 100.00	\$ 400.00	\$ 500.00	25%
Depreciation Expense	\$ 41,000.00	\$ 42,000.00	\$ 43,000.00	\$ 72,000.00	67%
Insurance	\$ 11,434.00	\$ 16,593.00	\$ 17,500.00	\$ 15,000.00	-14%
Professional Services	\$ 1,904.00	\$ 1,770.00	\$ 2,000.00	\$ 2,000.00	0%
Office Supplies	\$ 1,220.00	\$ 961.00	\$ 1,000.00	\$ 1,500.00	50%
Operating Supplies	\$ 3,442.00	\$ 5,729.00	\$ 6,000.00	\$ 8,000.00	33%
Telephone Expense	\$ 197.00	\$ 215.00	\$ 250.00	\$ 250.00	0%
Other Expenditures	\$ 5,087.00	\$ 8,645.00	\$ 10,000.00	\$ 10,000.00	0%
Contract Services	\$ -	\$ -	\$ -	\$ -	0%
Utilities	\$ 25,222.00	\$ 21,863.00	\$ 25,000.00	\$ 25,000.00	0%
Interest Expense	\$ -	\$ -	\$ -	\$ -	0%
Debt Service	\$ -	\$ -	\$ -	\$ -	0%
Capital Outlay	\$ -	\$ 569.00	\$ 17,868.00	\$ 17,695.00	100%
<b>TOTAL EXPENDITURES</b>	<b>\$ 169,798.00</b>	<b>\$ 179,589.00</b>	<b>\$ 197,718.00</b>	<b>\$ 241,445.00</b>	<b>22%</b>

**CITY OF MOUNTAIN IRON  
2004 BUDGET**

**WASTE WATER DEPARTMENT**

REVENUES	2001	2002	2003	2004
	ACTUAL	YTD	BUDGET	BUDGET
Interest Earnings	\$ 17,461.00	\$ 14,274.00	\$ 14,500.00	\$ 10,000.00
Charges for Services	\$ 190,624.00	\$ 182,628.00	\$ 181,000.00	\$ 181,000.00
<b>TOTAL REVENUES</b>	<b>\$ 208,085.00</b>	<b>\$ 196,902.00</b>	<b>\$ 195,500.00</b>	<b>\$ 191,000.00</b>
				%
				-31%
				0%
				-2%

**EXPENDITURES**

Cost of Sales	\$ -	\$ -	\$ -	\$ -		
Salaries	\$ 63,590.00	\$ 61,845.00	\$ 65,000.00	\$ 53,409.00	\$ 66,500.00	0%
Payroll Taxes	\$ 8,519.00	\$ 8,360.00	\$ 9,000.00	\$ 7,452.00	\$ 9,500.00	2%
Maintenance	\$ 35,329.00	\$ 19,527.00	\$ 25,000.00	\$ 11,624.00	\$ 20,000.00	6%
Travel/Training	\$ 903.00	\$ 1,237.00	\$ 1,500.00	\$ 1,182.00	\$ 1,500.00	-20%
Depreciation Expense	\$ 73,000.00	\$ 75,000.00	\$ 77,000.00	\$ 64,167.00	\$ 110,000.00	0%
Insurance	\$ 10,156.00	\$ 15,535.00	\$ 16,500.00	\$ 11,267.00	\$ 12,000.00	43%
Professional Services	\$ 4,714.00	\$ 5,808.00	\$ 6,000.00	\$ 5,248.00	\$ 7,000.00	-27%
Office Supplies	\$ 1,050.00	\$ 1,158.00	\$ 1,000.00	\$ 907.00	\$ 1,000.00	17%
Operating Supplies	\$ 11,699.00	\$ 12,461.00	\$ 14,000.00	\$ 11,855.00	\$ 15,000.00	0%
Telephone Expense	\$ 1,452.00	\$ 1,450.00	\$ 1,500.00	\$ 2,080.00	\$ 15,000.00	7%
Other Expenditures	\$ 4,523.00	\$ 4,386.00	\$ 5,000.00	\$ 4,764.00	\$ 2,000.00	33%
Contract Services	\$ 25,993.00	\$ 24,965.00	\$ 28,000.00	\$ 24,366.00	\$ 6,500.00	30%
Utilities	\$ 53,933.00	\$ 46,378.00	\$ 50,000.00	\$ 45,447.00	\$ 26,000.00	-7%
Interest Expense	\$ -	\$ 93.00	\$ -	\$ -	\$ 50,000.00	0%
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Capital Outlay	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 294,861.00</b>	<b>\$ 278,203.00</b>	<b>\$ 309,500.00</b>	<b>\$ 256,655.00</b>	<b>\$ 327,000.00</b>	<b>-100%</b>
						<b>6%</b>



**CITY OF MOUNTAIN IRON  
2004 BUDGET**

**REFUSE AND RECYCLING DEPARTMENT**

<b>REVENUES</b>	<b>2001 ACTUAL</b>	<b>2002 BUDGET</b>	<b>2003 BUDGET</b>	<b>2004 YTD</b>	<b>2004 BUDGET</b>	<b>%</b>
Interest Earnings	\$ 12,836.00	\$ 7,078.00	\$ 6,000.00	\$ 9,568.00	\$ 11,000.00	83%
Charges for Services	\$ 344,216.00	\$ 338,797.00	\$ 315,000.00	\$ 264,837.00	\$ 315,000.00	0%
<b>TOTAL REVENUES</b>	<b>\$ 357,052.00</b>	<b>\$ 345,875.00</b>	<b>\$ 321,000.00</b>	<b>\$ 274,405.00</b>	<b>\$ 326,000.00</b>	<b>2%</b>

**EXPENDITURES**

Cost of Sales	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Salaries	\$ 88,952.00	\$ 94,025.00	\$ 97,000.00	\$ 88,702.00	\$ 108,000.00	11%
Payroll Taxes	\$ 11,485.00	\$ 12,808.00	\$ 14,000.00	\$ 11,923.00	\$ 16,000.00	14%
Maintenance	\$ 4,275.00	\$ 9,385.00	\$ 10,000.00	\$ 17,928.00	\$ 20,000.00	100%
Travel/Training	\$ -	\$ 100.00	\$ 100.00	\$ 275.00	\$ 400.00	300%
Depreciation	\$ 51,000.00	\$ 53,000.00	\$ 55,000.00	\$ 45,833.00	\$ 20,000.00	-64%
Insurance	\$ 23,057.00	\$ 34,739.00	\$ 35,000.00	\$ 30,103.00	\$ 35,000.00	0%
Professional Services	\$ 1,616.00	\$ 2,155.00	\$ 2,500.00	\$ 1,977.00	\$ 2,500.00	0%
Office Supplies	\$ 2,628.00	\$ 3,150.00	\$ 3,500.00	\$ 3,430.00	\$ 3,500.00	0%
Operating Supplies	\$ 9,111.00	\$ 8,863.00	\$ 10,000.00	\$ 8,427.00	\$ 12,000.00	20%
Telephone Expense	\$ 1,525.00	\$ 736.00	\$ 750.00	\$ 430.00	\$ 500.00	-33%
Other Expenditures	\$ 8,198.00	\$ 9,893.00	\$ 12,000.00	\$ 7,639.00	\$ 9,000.00	-25%
County Service Fee	\$ 128,647.00	\$ 125,775.00	\$ 70,000.00	\$ 51,382.00	\$ 70,000.00	0%
County Tipping Fee	\$ -	\$ -	\$ 63,000.00	\$ 53,749.00	\$ 60,000.00	-5%
Interest Expense	\$ -	\$ 1,313.00	\$ -	\$ -	\$ -	0%
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Capital Outlay	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 330,494.00</b>	<b>\$ 355,942.00</b>	<b>\$ 382,850.00</b>	<b>\$ 321,798.00</b>	<b>\$ 476,900.00</b>	<b>25%</b>

**CITY OF MOUNTAIN IRON  
2004 BUDGET  
ELECTRIC DEPARTMENT**

REVENUES	2001	2002	2003	2003	2004	%
	ACTUAL	YTD	BUDGET	YTD	BUDGET	
Interest Earnings	\$ 2,401.00	\$ 777.00	\$ 1,000.00	\$ 178.00	\$ 200.00	-80%
Charges for Services	\$ 968,573.00	\$ 975,163.00	\$ 870,000.00	\$ 957,429.00	\$ 1,160,000.00	33%
<b>TOTAL REVENUES</b>	\$ 970,974.00	\$ 975,940.00	\$ 871,000.00	\$ 957,607.00	\$ 1,160,200.00	33%
<b>EXPENDITURES</b>						
Cost of Sales	\$ 657,745.00	\$ 633,502.00	\$ 570,000.00	\$ 602,181.00	\$ 712,000.00	25%
Salaries	\$ 160,145.00	\$ 194,113.00	\$ 193,000.00	\$ 171,171.00	\$ 210,000.00	9%
Payroll Taxes	\$ 21,543.00	\$ 26,094.00	\$ 28,000.00	\$ 23,718.00	\$ 30,000.00	7%
Maintenance	\$ 41,381.00	\$ 37,334.00	\$ 34,000.00	\$ 28,100.00	\$ 30,000.00	-12%
Travel/Training	\$ 40.00	\$ 1,048.00	\$ 2,000.00	\$ 1,308.00	\$ 2,000.00	0%
Depreciation Expense	\$ 53,000.00	\$ 55,000.00	\$ 57,000.00	\$ 47,500.00	\$ 38,000.00	-33%
Insurance	\$ 44,573.00	\$ 67,537.00	\$ 68,000.00	\$ 56,545.00	\$ 68,000.00	0%
Professional Services	\$ 7,710.00	\$ 7,428.00	\$ 8,000.00	\$ 14,364.00	\$ 13,175.00	65%
Office Supplies	\$ 4,493.00	\$ 4,586.00	\$ 5,000.00	\$ 3,417.00	\$ 5,000.00	0%
Operating Supplies	\$ 11,696.00	\$ 11,551.00	\$ 12,000.00	\$ 23,523.00	\$ 30,000.00	150%
Telephone Expense	\$ 1,327.00	\$ 2,737.00	\$ 3,000.00	\$ 2,516.00	\$ 3,000.00	0%
Other Expenditures	\$ 18,866.00	\$ 9,056.00	\$ 10,000.00	\$ 7,070.00	\$ 10,000.00	0%
Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Interest Expense	\$ 489.00	\$ 775.00	\$ 1,000.00	\$ 354.00	\$ 1,000.00	0%
Debt Service	\$ -	\$ -	\$ 8,103.00	\$ 6,753.00	\$ 8,025.00	100%
Capital Outlay	\$ -	\$ 7,603.00	\$ -	\$ 86,052.00	\$ -	-100%
<b>TOTAL EXPENDITURES</b>	\$ 1,023,008.00	\$ 1,058,364.00	\$ 999,103.00	\$ 1,074,572.00	\$ 1,160,200.00	16%



# MESABI DAILY NEWS

NEWSPAPER OF THE IRON RANGE

[www.virginiamn.com](http://www.virginiamn.com)

JEFF ASBACH • OPERATIONS MANAGER • UP NORTH PURCHASING COORDINATOR  
704 7th AVENUE SOUTH • P. O. BOX 956  
VIRGINIA, MINNESOTA 55792

218-741-5544 • FAX 218-749-1836  
e-mail: jeff.asbach@mx3.com

DATE: December 24,2003

City of Mountain Iron  
Mr. Craig Wainio, City Administrator  
8586 Enterprise Drive  
Mountain Iron, MN 55768

RE: Publication of Board Minutes and Legal Advertising

Dear Mr. Wainio:


We ask to be named the official newspaper of the City of Mountain Iron and offer the following publication proposal:

Minutes of the Board Meetings, Calls for Bids, Ordinances, Resolutions and other legal publications at \$8.68 per inch on nine column. All subsequent insertions of the same material will be at a 25% discount. Sunday legals, with a total circulation of 20,033, will be run at \$10.21 per inch on nine column . There will be no extra charge for extra composition. Also, we will post everything to our website at no extra charge. We receive over 40,000 hits per month at [www.virginiamn.com](http://www.virginiamn.com).

Let the Mesabi Daily News qualified staff be of service to you in all your Marketing and Printing needs; including: distribution of inserts, creating posters, tickets, invitations, newsletters, etc.

We appreciate the business you have given us.

Sincerely,



Jeff Asbach  
Operations Manager

**COUNCIL LETTER 010504-IVE**

**MAYOR SKALKO**

**APPOINTMENTS**

**DATE:** January 2, 2004

**FROM:** Mayor Gary Skalko

Craig J. Wainio  
City Administrator

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1. Planning & Zoning Commission: (3 years)
  - Steve Skogman (replaces Armiida Rudlong)
  - Barb Fivecoate (re-appointment)
2. Utility Advisory Board: (3 years)
  - Jeanne Schechinger (re-appointment)
  - Roman Frericks (re-appointment)
3. Parks & Recreation Board: (3 years)
  - Corrine Eden (replaces Val Carpenter)
  - Scott McDermid (re-appointment)
4. Housing & Redevelopment Authority: (5 years)
  - Mary Jacobsen (replaces Rich Soderberg)
5. Library Board (3 years)
  - Jackie Jenko (replaces Danielle Baudhuin)
  - Lisa Casillo (replaces Delores Majetich)

# PROCLAMATION

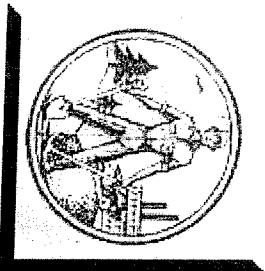
A proclamation of the City Council of the City of Mountain Iron,  
Minnesota congratulating

## **MERANDA BURRIS** **FOR HER BRAVE AND QUICK-WITTED ACTIONS**

WHEREAS, the City Council of the City of Mountain Iron hereby proclaims  
Monday, January 12, 2004, as

### **"MERANDA BURRIS DAY"**

I, Gary Skalko, Mayor of Mountain Iron, hereby issue this proclamation on behalf  
of the Mountain Iron City Council and the Citizens of this Community.  
And wish to publicly declare this with pride and gratitude.



Signature \_\_\_\_\_

Date \_\_\_\_\_



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

December 30, 2003

Miranda Burris  
% Mrs. Mary Beth Tammaro  
5412 Mineral Avenue  
Mountain Iron MN 55768

Dear Miranda:

It has been brought to my attention of your brave, quick-witted actions in helping save the life of your grandmother, Mary Beth, on the night of Tuesday, December 23, 2003.

Despite being only six years old, knowing to call 911 showed wisdom well beyond your years. I know your grandmother will never forget what you did on this December night.

Therefore, as Mayor of Mountain Iron, I just want to let you know how proud the entire City and I are of you and what you did. I hope you know how important and meaningful your actions really were. You should be very proud.

Miranda, do take care and have a happy new year!

Sincerely,

Gary Skalko  
Mayor, City of Mountain Iron

**COUNCIL LETTER 010504-VB1**

**ADMINISTRATION**

**LEASE AMENDMENT**

**DATE:** January 2, 2004

**FROM:** Craig J. Wainio  
City Administrator

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The amendment to surface lease number 13056 extend the lease for the rock sign located at the intersection of Highway 53 and Old Highway 169 for a period on one year. The fee for the yearly extension has increased from \$50.00 last year to \$75.00 this year.

It is recommended that the City Council approve the amendment to surface lease number 13056.

AMENDMENT

Surface Lease No. 13056 dated January 1, 2003 (hereinafter the "Agreement")

**IT IS HEREBY AGREED**, by and between the undersigned parties, that the referenced Agreement by and between United States Steel Corporation, a Delaware corporation, and the City of Mountain Iron be and hereby is amended as follows:

- 1. The original term of the referenced Agreement is January 1, 2003, through December 31, 2003. The Agreement is hereby amended and extended until December 31, 2004.
- 2. The annual rental fee for this extended time period shall be increased to \$ 75.00, which sum shall be payable to United States Steel Corporation and sent to and received by the Regional Manager North, USS Northern Lands & Minerals, Old Highway 169, P.O. Box 417, Mt. Iron, Minnesota 55768.
- 3. This Amendment shall be effective as of January 1, 2004.
- 4. Sign both copies of this Amendment; return one copy along with your rental payment to the Regional Manager North, USS Real Estate, Northern Lands & Minerals, P.O. Box 417, Mt. Iron, MN 55768.

**IT IS FURTHER AGREED** that except as hereinabove amended, the terms, conditions, and obligations of the referenced Agreement are incorporated herein as if fully set forth at length, and shall remain in full force and effect until termination or until otherwise further amended by the parties in writing.

**IN WITNESS WHEREOF**, the parties hereto have executed this Amendment as of the date(s) set forth below.

UNITED STATES STEEL CORPORATION

By: *James D. Tomell*  
General Manager-Minnesota Ore Operations  
Box 417  
Mt. Iron, Minnesota 55768

CITY OF MOUNTAIN IRON

By: \_\_\_\_\_  
Title: \_\_\_\_\_

Dated: 12-18-03

Dated: \_\_\_\_\_





December 9, 2003

Mr. Craig Wainio  
City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, Minnesota 55768

RE: Remediation of Open Dumpsite 1

Dear Mr. Wainio,

As you are aware the Phase II Subsurface Investigation of Open Dump 1 located on the USX property contains materials that exceed MPCA established industrial and residential limits. Should the City move forward with economic redevelopment and utilization of the subject property, Wenck Associates, Inc. (Wenck) has these recommendations to address the findings of our Phase II Investigation.

A Remedial Action Plan (RAP) should be prepared for the subject property. A RAP is a detailed site-specific plan to remediate or clean-up known and defined contaminants on a property. Remediation alternatives include: (1) capping the material in place or (2) removal of the material for off-site disposal. The RAP would include developing and selecting the most appropriate alternative for the City based on the costs, redevelopment plans and the long-term liability issues. Once completed, the RAP is submitted for approval by the MPCA's "fee for service" Voluntary Investigation Program (VIC).

Cost for the preparation and submittal of the RAP to the MPCA is approximately \$7,500.00. This includes review of the possible remediation methods, feasibility of remediation methods, determination of any possible long-term liabilities associated with the remediation proposals and discussions with the City on the selection of a remedial action.

After the selection of the remediation action, it is recommended that the City request funding for the implementation of the RAP from the Minnesota Department of Trade and Economic Development (DTED). DTED funding requests for RAP implementation is similar to the City's original grant request for the Phase II investigation. However, funding requests for RAP implementation requires supporting documentation of the community economic gains from the completion of the project. An application should demonstrate actual development plan for the subject property and its economic benefits to the community. Wenck would prepare and submit the grant application with the assistance of the Quad Cities Economic Development Authority and the City of Mountain

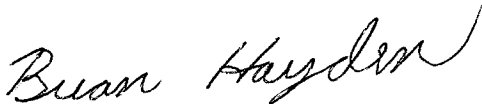
Iron. Wenck can prepare and submit a DTED grant application for the City for approximately \$2,500.00.

Wenck appreciates the opportunity to assist the City with the remediation of this dumpsite. We would recommend that the City proceed with these matters in a timely matter so the RAP can be implemented during the 2004 construction season. The MPCA has a landfill project in Virginia that could utilize the dump material for fill, but they would like to have preliminary information of your intentions by January 15th. If this is determined to be the most feasible remediation, this alternative has a limited time frame for implementation.

Should you have any questions concerning these proposals please feel free to contact Joseph Palo at (218) 865-0120.

Sincerely,

WENCK ASSOCIATES, INC.

A handwritten signature in cursive script that reads "Brian Hayden".

Brian Hayden, P.G.  
Project Hydrogeologist

**COUNCIL LETTER 010504-VC1**

**PUBLIC WORKS**

**HEATHER AVENUE WATER EXTENSION**

**DATE:** January 2, 2004

**FROM:** Don Kleinschmidt  
Public Works Director

Craig J. Wainio  
City Administrator

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Attached is a map and cost estimate for the water line extension on Heather Avenue.

The scope of the work consists of extending the 8 inch water main from Centennial Drive south approximately 1,000 feet completing the tie between the two existing water lines. Included in the extension is one hydrant and four (4) water service taps to the individual homes that are identified on the map. The extension of the water service line from the service tap is the property owner's responsibility and not included in the cost estimate.

The individual homes and costs are as follows:

- Niska - \$125 plus contractor to install service
- Landicho - \$125 plus contractor to install service
- Chad – water main needs to be extended as outlined in estimate
- Luzovich – a) \$125 plus contractor to install service  
b) Included in water main extension as presented in estimate

It should be noted that water is already available for Niska and Landicho.



**ENGINEER'S PRELIMINARY OPINION OF COST**

City of Mountain Iron  
 Heather Avenue Water Extension  
 Project No. MI03-23

SPEC. NO.	ITEM	UNITS	UNIT COST	ESTIMATED QUANTITY	TOTAL AMOUNT
2101.511	CLEARING & GRUBBING	LUMP SUM	\$ 1,000.00	1.0	\$1,000.00
2105.535	SALVAGED TOPSOIL (CV)	CU.YD.	\$ 10.00	50.0	\$500.00
2211.503	AGGREGATE BASE (CV), CLASS 5	CU. YD.	\$ 15.00	410.0	\$6,150.00
2504.602	8" GATE VALVE AND BOX	EACH	\$ 800.00	2.0	\$1,600.00
2504.602	HYDRANT	EACH	\$ 2,800.00	1.0	\$2,800.00
2504.602	CONNECT TO EXISTING WATERMAIN	EACH	\$ 750.00	2.0	\$1,500.00
2504.602	3/4" CORPORATION STOP	EACH	\$ 100.00	4.0	\$400.00
2504.602	3/4" CURB STOP AND BOX	EACH	\$ 100.00	4.0	\$400.00
2504.602	3/4" TYPE "K" COPPER PIPE	LIN.FT.	\$ 20.00	120.0	\$2,400.00
2504.603	8" WATERMAIN D.I. CLASS 52	LIN.FT.	\$ 30.00	1,010.0	\$30,300.00
2504.620	WATERMAIN FITTINGS	POUNDS	\$ 4.00	350.0	\$1,400.00
2575.501	SEEDING	LUMP SUM	\$ 1,000.00	1.0	\$1,000.00

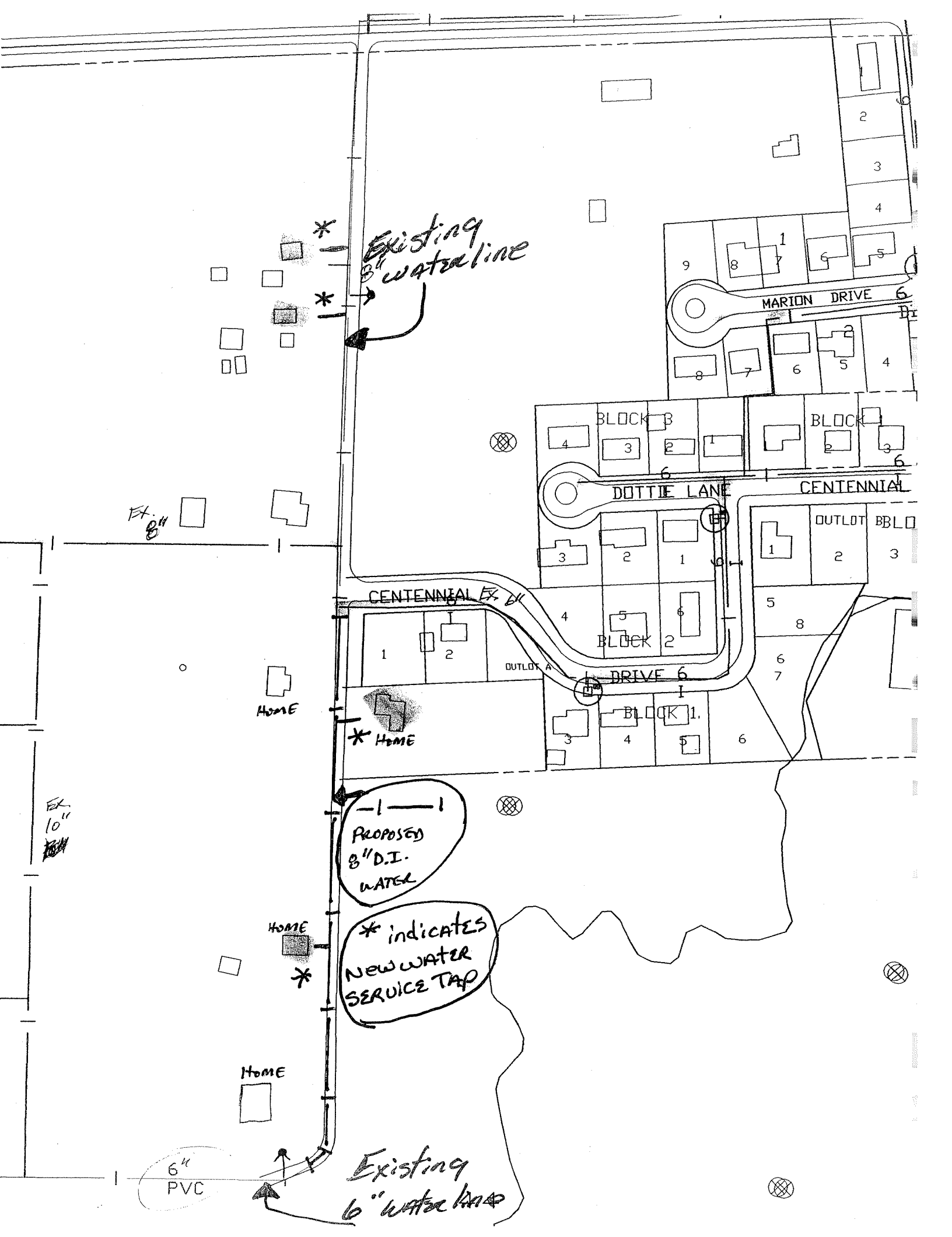
**ESTIMATED SUBTOTAL:** \$49,450.00  
**CONTINGENCY:** \$4,945.00  
**DESIGN ENGINEERING:** \$4,450.50  
**CONSTRUCTION ENGINEERING:** \$5,000.00

**ESTIMATED TOTAL:** \$63,845.50

**NOTES:**

1. APPROXIMATE LOCATION OF PROPOSED 8" WATERMAIN IS ALONG WESTERLY SHOULDER OF HEATHER AVENUE.
2. INSTALLATION OF ONE FIRE HYDRANT IS PLANNED THRU THIS SECTION.
3. ESTIMATE INCLUDES APPROXIMATE 10' WIDE RESTORATION TO HEATHER AVENUE (12" CLASS V).
4. A 30' AVERAGE 3/4" WATER SERVICE LINE IS ASSUMED FOR EACH HOME.

BENCHMARK ENGINEERING, INC.



Existing 8" waterline

PROPOSED 8" D.I. WATER

\* indicates NEW WATER SERVICE TAP

Existing 6" water line

EX. 8"

EX. 10"

6" PVC

HOME

\* HOME

HOME

HOME

MARION DRIVE

BLOCK 3

BLOCK 4

DOTTIE LANE

CENTENNIAL

CENTENNIAL EX. 6"

DRIVE 6

BLOCK 1

BLOCK 2

OUTLOT B BLO

OUTLOT A

**COUNCIL LETTER 010504-VIA**

**CITY COUNCIL**

**RAMS APPOINTMENT**

**DATE:** January 2, 2004

**FROM:** City Council

Craig J. Wainio  
City Administrator

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This item is being placed upon the agenda as per City Council direction at the last regular meeting. The City Council was discussing the possibility of appointing a member to attend the RAMS meetings and events.

**COUNCIL LETTER 010504-VIB**

**CITY COUNCIL**

**COW MEETING**

**DATE:** January 2, 2004

**FROM:** City Council

Craig J. Wainio  
City Administrator

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This item is being placed upon the agenda as per City Council direction at the last regular meeting. The City Council was discussing the possibility of holding a Committee-of-the-Whole meeting to review the capital improvement plan and the EDA/HRA resolution. The City Council may also want to consider the review of the RFP's for Engineer, Legal and Auditing services at this meeting also.

**COUNCIL LETTER 010504-VIIA**  
**ADMINISTRATION**  
**RESCHEDULE NEXT MEETING**

**DATE:** January 2, 2004  
**FROM:** Craig J. Wainio  
City Administrator

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The next regular meeting of the City Council needs to be rescheduled due to the Martin Luther King Holiday. Typically the meeting have been rescheduled to the following Tuesday, in this case it would be Tuesday, January 20<sup>th</sup>.





enriching  
communit  
through  
architecture

December 16, 2003

Mr. Craig Wainio  
City of Mtn. Iron  
8586 Enterprise Drive South  
Mtn. Iron, MN 55768

**RE: Contract Documents  
Roof Replacement  
Mtn. Iron City Library  
Mtn. Iron, Minnesota**

Dear Craig:

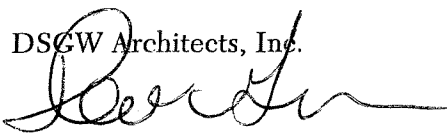
Enclosed please find two (2) bound originals of AIA Document B727, Standard Form of Agreement Between Owner and Architect for Special Services, 1988 Edition, on the above subject project.

Please review and arrange for authorized signature on both contracts, and return the "Architect's" contract to our office at your earliest convenience.

If you have any questions, please do not hesitate to contact our office.

Thank you.

Sincerely,

DSCW Architects, Inc.  


John M. Gerzina, AIA  
Partner

JMG:jp

enc.



